

City of Dover

New Hampshire

Proposed Budget Fiscal Year 2016

As submitted to the City Council
By City Manager J. Michael Joyal, Jr.

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TABLE OF CONTENTS & BUDGET INFORMATION

TAB 1

City of Dover, NH

Proposed Budget - Fiscal Year 2016

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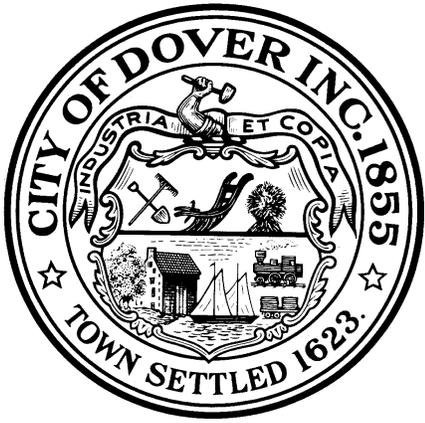
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City of Dover, NH

Proposed Budget - Fiscal Year 2016

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City of Dover

New Hampshire

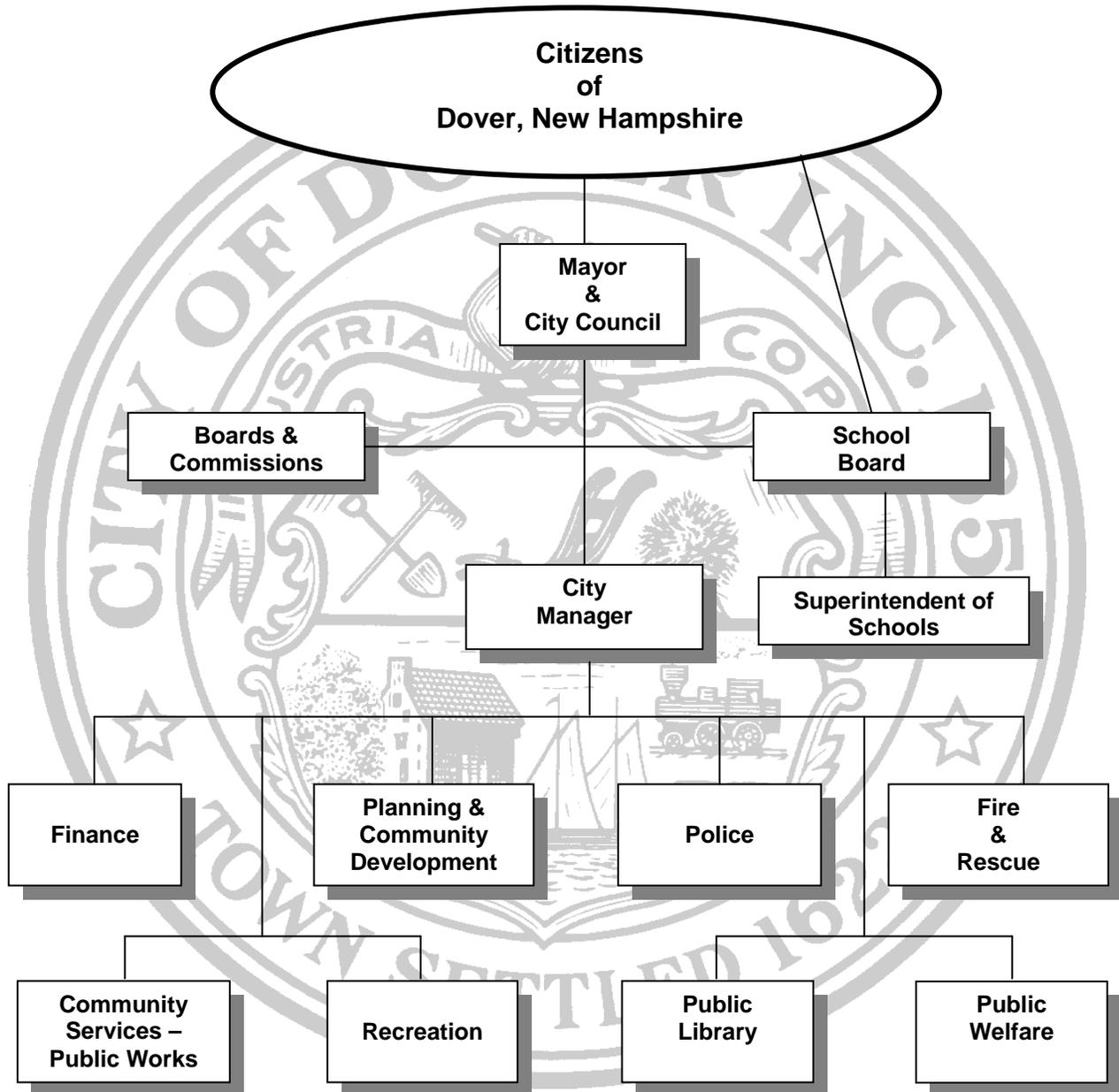
Budget Information

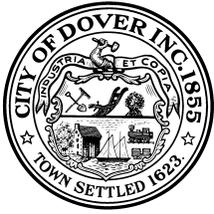
Fiscal Year 2016
(July 1, 2015 to June 30, 2016)

Contained in this section:

Organizational Chart
City Officials
Profile of Government
Community Profile
Budget Process

City of Dover Organizational Chart





City of Dover

New Hampshire

FISCAL YEAR 2016

City Council Members

Mayor: Karen Weston

Ward 1: John O'Connor

Ward 2: William Garrison III

Ward 3: Deborah Thibodeaux

Ward 4: Dorothea Hooper

Ward 5: Catherine Cheney

Ward 6: Jason Gagnon

Deputy Mayor: Robert Carrier

At Large: Anthony McManus

City Manager

J. Michael Joyal, Jr.

Departments

Finance

Planning

Police

Fire and Rescue

Community Services

Public Library

Recreation

Public Welfare

Daniel R. Lynch

Christopher G. Parker

Anthony F. Colarusso, Jr.

Richard Driscoll

Douglas W. Steele, II

Cathy Beaudoin

Gary Bannon

Lena C. Nichols

School Board

At Large: Doris Grady

At Large: Sarah Greenshields

At Large: Amanda Russell

At Large: Betsey Andrews Parker

At Large: Carole Soule McCammon

At Large: Kathleen Morrison

At Large: Michelle Muffett-Lipinski

Student Rep: Michael Hoeing

Superintendent of Schools

Elaine M. Arbour, Ed.D.

City of Dover NH - Profile of Government

Geography Dover, New Hampshire is located ten miles from the Atlantic Ocean in southern New Hampshire and is 48 miles south of Portland, Maine and 68 miles north of Boston, Massachusetts. Situated at the confluence of the Cochecho, Salmon Falls and Bellamy Rivers, Dover is a major New Hampshire industrial, employment, and distribution center for the seacoast. Dover provides a gateway to both the Maine coast and the White Mountains of New Hampshire. The City of Dover occupies an area of 29 square miles and serves a population of 29,987, based on the 2010 Census.

The City of Dover, settled in 1623, is the oldest continuous settlement in New Hampshire and the seventh oldest in the United States. It was incorporated on June 29, 1855. The City Charter adopted on March 9, 1977, remained in effect until a new charter was passed on November 8, 2005 and effective January 1, 2006. Only minor changes were made versus the old charter. On November 6, 2007, the charter was amended establishing a limitation on annual budget increases. On November 10, 2010 the New Hampshire Supreme Court ruled that the November 6, 2007 charter amendment is invalid since it is contrary to state law. In the 2011 session of the State legislature, authorization for municipalities to adopt charter amendments for budget or tax levy limitations was enacted. On November 8, 2011 the charter was amended to change the language establishing the limitation on annual budget increases to a limitation on annual property tax levy increases. Dover operates under the council-manager form of government. Dover is the seat of Strafford County.

Services The City of Dover provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, sanitation services such as solid waste disposal and recycling, water distribution, wastewater collection and treatment, recreational and cultural events and education from kindergarten through grade 12 with a regional vocational center and alternative high school opportunities.

Governing Boards The City Council, consisting of nine members, is the legislative body elected in non-partisan elections every two years, with one representative from each of six wards, two elected at-large and a Mayor. The City Council is responsible, among other things, for passing ordinances, adopting the annual budget, adopting a six year capital improvements program, adopting bond authorizations, appointing committees and boards, and hiring of the City Manager. The City of Dover is empowered by state statute to levy property taxes on real property located within its boundaries to fund operations.

The Dover School Department is a dependent school district. The City Council has bottom line appropriation authority for the School Department budget. The seven member Dover School Board is elected in non-partisan elections every two years and has authority to allocate and move appropriations within its budget.

Administration Administrative functions are carried out by the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City

City of Dover NH - Profile of Government

Council, compliance with State and Federal laws, for overseeing the day-to-day operations of the government, for appointing the heads of the various departments, for negotiating with the various bargaining units of the City and making recommendations to the City Council on various issues.

Administrative functions of the dependent School district are carried out by the School Board. The Board is responsible for carrying out policies and procedures, compliance with State and Federal laws, overseeing the day to day operations of the dependent School district, negotiating with the various bargaining units, making appointments of school personnel, establishing curriculum and addressing various issues.

Fiscal Year and Budget The City's fiscal year begins on July 1st of each year and ends the following June 30th. The City's budget process commences in the fall of each year with the Capital Improvements Program budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in this budget. Based on City Council financing policy, items are identified for bonding, appropriation in the annual operating budget or other type of financing.

Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget for the next fiscal year, which includes the School Board request, is due to the City Council by April 15th of each year.

The City Council may add to, or cut from, the Manager's recommended annual budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1.

After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

City of Dover - Community Profile

Town Settled	1623
Date of Incorporation	June 29, 1855
Date Charter Adopted	March 9, 1977
Form of Government	Council – Manager
Area of City in Square Miles	29
Persons per Square Mile (land only)	1,034
Median Family Income (1)	\$61,680
Median Age (1)	36.7

Land Use (3)	18,587 Acres	%
Residential		28.76
Commercial		2.09
Industrial		5.34
Institutional		1.7
Miscellaneous		2.22
Waterway		8.1
Undeveloped		51.8

Public Education (4) FY2010	
Number of Schools	5
Elementary Gr K – 4	3
Middle Gr 5 – 8	1
Senior High Gr 9 – 12	1
Teachers (FTE)	269
Enrollment	4,169

Family Income (2)	%
Less than \$10,000	3.3
\$10,000 - \$24,999	9.4
\$25,000 - \$34,999	13.0
\$35,000 - \$49,999	16.1
\$50,000 - \$74,999	26.8
\$75,000 - \$99,999	16.7
\$100,000 - \$149,999	10.4
\$150,000+	4.3

Age Composition (1)	%
Under 5 Years	6.0
5 – 14 years	11.0
15 – 19 Years	5.2
20 - 24 Years	9.1
25 - 34 Years	16.4
35 - 44 Years	14.1
45 - 64 Years	25.0
65+ years	13.2

Population	
2010 US Census	29,987
2000 US Census	26,884
1990 US Census	25,042
1980 US Census	22,387

Housing Units (2)	11,924
1 Unit (incl detached)	5,871
2 - 4 Units	2,559
5+ Units	3,087
Mobile Home/Trailer	407

Educational Attainment (2) (for persons 25 years +)	%
Graduate or professional degree	10.4
Bachelors degree	22.0
Associates degree	9.1
High School grad (incl GE)	46.5
Less than HS diploma	11.9

Racial Composition (1)	%
White	90.6
Black	1.7
Asian	4.5
Other	3.2

Employment by Industry (2)	15,261
Educational, health & social	3,164
Manufacturing	2,349
Retail	2,251
Finance, Insur, Real Est	1,492
Professional, Science, Mgnt	1,290
Arts, Entertainment, Recr	1,208
Other	3,507

Occupied Housing Units (1)	%
Owner Occupied – 6,790	52.9
Renter Occupied – 6,037	47.1

- (1) = 2010 Census
- (2) = 2000 Census
- (3) = Planning Department
- (4) = School District

The Budget Process

Fiscal Year - July 1 through June 30

Date	Ref*	Action:
Capital Improvements Program (CIP) Budget		
July through August	AR 1-2	Departments submit proposed changes to the six year CIP to the City Manager. Requests are reviewed and final recommendations prepared in a Proposed CIP document. Year one of CIP is for the next fiscal year.
In September	AR 1-2	Proposed CIP is submitted to the Planning Board for review and recommendations to the City Manager.
November and December	AR 1-2	The Proposed CIP, along with Planning Board recommendations is submitted by the City Manager to the City Council for their review.
By end of December	AR 1-2	The City Council approves the six year CIP and the bond authorization for year one projects requiring debt financing.
Annual Operating Budget		
During December & January		City departments develop and submit budget requests to the City Manager for the next fiscal year based on the needs of their respective departments. Requests include the year one operating budget portion of the CIP.
From Feb 1 to March 15	Ord 9-1	The City Manager reviews departmental budgets requests with the departments. On or before March 15, the School Board must submit their recommended budget to the City Manager.
By April 15	C6-3 & Ord 9-1	City Manager submits his proposed budget recommendations, with the original department requests and the School Board's recommended budget to the City Council.
From April 15 to June 15		The City Council reviews the proposed budget with City Manager, departments and the School Board.
By June 8	C6-4 & RSA 44:10	Public hearings are held at least seven days in advance of adoption by City Council. Separate hearings held for City and School portions at least 24 hours apart.
By June 15	C6-5 & Ord 9-2	The City Council adopts a budget resolution for the next fiscal year with final spending authority for each department. The City Council has bottom line authority on the School Board recommendation. Passage of the final budget requires a majority vote.
By Mid-Oct	RSA 21-J:35	The property tax rate is set by the N.H. Department of Revenue Administration based on the final adopted budget and the revised total assessed property value. (Assessment date 4/1.)
During Fiscal Year	C6-8	Adjustments to the budget can be made in one of three manners: A non-school department may transfer appropriations between accounts within his divisions with City Manager approval. The City Manager may request transfers of appropriations between non-school departments with majority approval of the City Council. The City Council may amend the budget by appropriating additional revenue sources or raising taxes (if before the rate has been set). This requires a two-thirds vote.

* The Reference column refers to: AR for Administrative Regulation, C for City Charter section, Ord for city ordinance, or RSA for State statute.

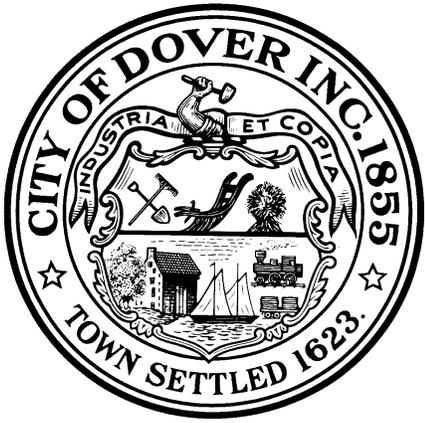
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**LETTER OF TRANSMITTAL
& EXECUTIVE SUMMARIES**

TAB 2

**LETTER OF TRANSMITTAL
& EXECUTIVE SUMMARIES**

TAB 2



City of Dover

New Hampshire

Budget Message by City Manager J. Michael Joyal, Jr.

Fiscal Year 2016
(July 1, 2015 to June 30, 2016)

Contained in this section:

City Manager Budget Transmittal Letter
Fiscal Year 2016 Budget Analysis
Estimated Revenues & Appropriations – All Budgeted Funds
Unreserved/Unrestricted Fund Equity – All Budgeted Funds
General Fund – Summary of City Manager Proposed
General Fund – Major Budget Changes & Tax Rate Impact
General Fund – Budget History Sheet
Water & Sewer Funds – Cost & Rate Summaries
Enterprise Funds – Budget History Sheet
Budgeted Personnel Positions by Department
Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

J. Michael Joyal, Jr.
City Manager

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City of Dover, New Hampshire

OFFICE OF THE CITY MANAGER

March 25, 2015

To the Honorable Mayor and Members of the City Council:

In accordance with the City Charter, I respectfully submit to you the City of Dover's Proposed Budget for Fiscal Year 2016. The sources and uses of funds proposed within this budget include the School Board's approved recommendation for the School Department's operations and estimates that have been assembled for all other local government functions. I have also included the authorized and anticipated initial debt service obligations for the High School/Career Technical Center renovation. All combined, this budget proposal continues the efforts to prioritize and support an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities. It does so by not only identifying the resources needed for the coming fiscal year but also responsibly anticipating and ensuring the sustainability of resources needed to meet our community needs well into the future.

Budget Considerations

The development of the Proposed Fiscal Year 2016 Budget involved a thorough review of all municipal functions and service priorities by the elected Dover School Board and our administrative staff in consultation with the citizen members of various advisory boards and commissions. This review was accomplished over the course of several months and was directly influenced by identifying and responding to the varied needs and interests of our customers – our community's residents, businesses and visitors.

The service priorities and funding needs incorporated into this budget proposal have been shaped by several different factors. These factors include the strategies and specific goals contained in our community's Master Plan, contractual obligations, state and federal mandates, economic conditions, operational needs and our established financial policies. Each of these factors required different considerations and imposed various constraints in seeking to appropriately balance the allocation of scarce fiscal and other resources in fulfilling our community's overall service requirements.

In striving to meet the needs and expectations of our customers and respond to the various other factors that influence the budgeting process, this budget proposal reflects a total \$128,366,963 for spending from all funds. This is a 6.3% increase over the prior year and 4.6% more than the change in the year-end average of the Consumer Price Index-Urban for the Boston-Brockton-Nashua, MA-NH-ME-CT region.

Although the proposed budget as assembled for all non-school departments conforms to the tax cap requirements of our City Charter, the school department local property tax levy does not as it slightly exceeds the tax cap calculation by \$55,220 for operational related expenditures and an additional \$2,086,500, which is slightly less than had been previously anticipated for the first year of the High School/CTC renovation. As a result, the adoption of this budget as proposed will require a 2/3rd's affirmative vote by the City Council as opposed to a simple majority.

Budget Prioritization

Our community's overall strategic priorities and requirements for municipal services are addressed throughout the proposed budget. These priorities have been derived and continue to be refined by listening to the "voice of our customers". This is accomplished through a number of means including the engagement of residents and business owners in collaborative planning and community problem solving activities, citizen input provided during public hearings and citizen forums, formal and informal customer surveys, actual demand for services and the mandates imposed by state and federal agencies as directed by those legislative bodies. Ultimately, this feedback drives the strategic planning incorporated into our community's Master Plan and establishes the following strategic focus areas for the prioritization and allocation of available funds:

- **Public Safety** – Proactively protect citizens and mitigate losses from medical emergencies, crime, fire and natural/manmade disasters.
- **Public Education** – Support and provide access for students to experience opportunities for a quality education.
- **Public Infrastructure** – Maintain safe and reliable public roads, storm water, drinking water and sewer systems, and municipal facilities.
- **Economic Development** – Support and encourage a quality of life that sustains a robust economy and availability of quality employment.
- **Fiscal Stewardship** – Responsibly manage and ensure the sustainability of financial practices necessary for the ongoing provision of all essential municipal services.

Core Service Deliverables

The development of the Proposed Fiscal Year 2016 Budget involved an extensive review and prioritization of core services across all facets of our municipal organization. These core services include the functions of general government, public safety, public works, culture and recreation, human services and education. Also included was our community's required share of funding for intergovernmental services provided by Strafford County.

In evaluating the funding requested and deemed necessary to include in the proposed budget for the core services and various activities and programs delivered by our municipal government, prime consideration was given specifically to those services that were mandated or otherwise legally required to be provided. Additional consideration was given for those services that substantially covered their costs via grants and/or user fees, those services with increasing demand for services and those services that were not otherwise readily available via the private sector.

Throughout the proposed budget, contracting of services to private sector providers is recommended and continued. This includes continuing contracting in the areas of grounds care maintenance, road and utility construction, solid waste and recycling, specialized administrative, technical and consulting activities, facility repairs, and more. Where deemed necessary and proven to be the most effective and efficient means for delivering services, dedicated and competent staff have been employed and are proposed to continue delivering services locally.

As identified in the following sections of this document, this proposed budget does reflect certain adjustments to ensure that core service deliverables are not only maintained but remain sustainable for the long-term. In proposing the priorities and adjustments reflected throughout this proposed budget, additional consideration was given to ensure that our limited resources are being invested into the service areas that support leading practices. Some of the more significant adjustments and additions in this year's proposed budget include the following:

- **City hall hours** – restores the opening of City Hall to five days per week while retaining extended early evening hours.
- **Waterfront development** – provides initial funding required for the start of the site improvements anticipated in the adopted Waterfront Tax Increment Financing Plan and includes the allocation of planning staff to facilitate a revised development plan.

- **Middle School Police Resource Officer** – restores the placement of a Police Officer at the Middle School to function as a Resource Officer supporting the safety of educators, parents and students.
- **2nd ambulance** – provides for the full-time operation of a second ambulance to address increasing multiple emergency calls and improve response times to medical emergencies.
- **Sewer and stormwater permitting** – continues efforts to proactively plan for and maintain the infrastructure necessary to responsibly reduce environmental and budgetary impacts associated with permitted sewer and stormwater discharges
- **Tolend Superfund Remediation** – incorporates the first full year of operational funding for the pump and treat remediation systems approved by the EPA and installed by the City of Dover and the other designated responsible parties.
- **High School/CTC Renovation** – reflects the addition of the first year of debt service authorized and anticipated for the renovation of the High School and Career Technical Center.
- **Library hours** – restores the opening of the Public Library on Sundays other than summer months.

Conclusion

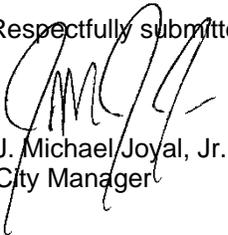
Over the course of the next several weeks, the department heads and I look forward to presenting more detailed information regarding the various revenue and expenditure items included in this proposed budget. With thoughtful discussion, citizen involvement and difficult decisions ahead, we will once again be able to assure Dover's citizens of a thoroughly reviewed and well-reasoned budget having been adopted.

I offer my sincere appreciation to the School Board, the School Superintendent, our department heads and all of their staff for the considerable effort expended in refining and assembling this budget proposal. I specifically would like to acknowledge Dan Lynch, our Finance Director, for the considerable time and effort he has and will continue to invest throughout this year's budget development process.

I am compelled to make special mention of not only the professionalism and commitment of all our municipal employees but also their ongoing cooperation and understanding. Our employees make significant and extraordinary efforts day in and day out in delivering the many varied services and programs that contribute to the overall quality of life in our community. Please join me in acknowledging and thanking them for their dedication and the positive difference they make in our community.

Lastly, I extend my continuing admiration and appreciation to all who have contributed in the past and strive going forward to improve upon the exceptional and highly regarded community our City of Dover has become.

Respectfully submitted,



J. Michael Joyal, Jr.
City Manager

City of Dover
Fiscal Year 2016 Budget Analysis

All Budgeted Funds

Budget Development

The budget continues to be developed with direction from the adopted City Financial Policies. These include maintenance of reserves, capital outlay financing and debt policies (the policies are included in the Table of Contents and Budget Information section of the budget).

The City's budget process commences in the fall of each year with the Capital Improvements Program (CIP) budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in the CIP. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing. Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget (which includes the School Board request) for the next fiscal year, is due to the City Council by April 15th of each year. The City Council may add to, or cut from, the Manager's recommended budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1. After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

Appropriations

The General Fund accounts for 79.5% of the operational spending of the City. The General Fund incorporates the spending in such areas as Police, Fire, Community Services and the School Department. The Proprietary Funds are the next largest group, making up nearly 11.3% of the City's spending. This group is self-supporting and includes the Water and Sewer Utility Funds, and the Internal Service Funds. The Internal Service Funds are grouped in this section as they have the same basis of accounting, with City departments as their primary customer. Special Revenue Funds are funds whose revenues are restricted to specific areas of spending, representing 9.2% of spending of the City. Many are Federal grants, such as the Community Development Block Grant and the School Federal Education Funds. Other Special Revenue Funds were established by the City Council, such as the Parking Activity Fund, Residential Solid Waste Fund, and OPEB Liability Fund. The FY16 budget presents the newly established Downtown Dover TIF Fund and the Waterfront TIF Fund. Both these funds are utilized for accounting for the costs of financing public improvements in each of the respective TIF districts.

Appropriations	Amount	% Total
General Fund	102,043,895	79.5%
Special Revenue	11,758,131	9.2%
Proprietary Funds	14,564,937	11.3%
Total	128,366,963	100.0%

General Fund

General Fund Appropriations

The proposed General Fund Budget for the City is \$41,280,794. This is an increase of \$2,548,689 or 6.6%. The School Board's request is \$50,409,841. This is an increase of \$2,280,737 or a 4.7% increase. The City Manager's proposed budget for the school is \$52,496,341, an increase of \$2,086,500 over the School Board's request. The increase is to budget for Year 1

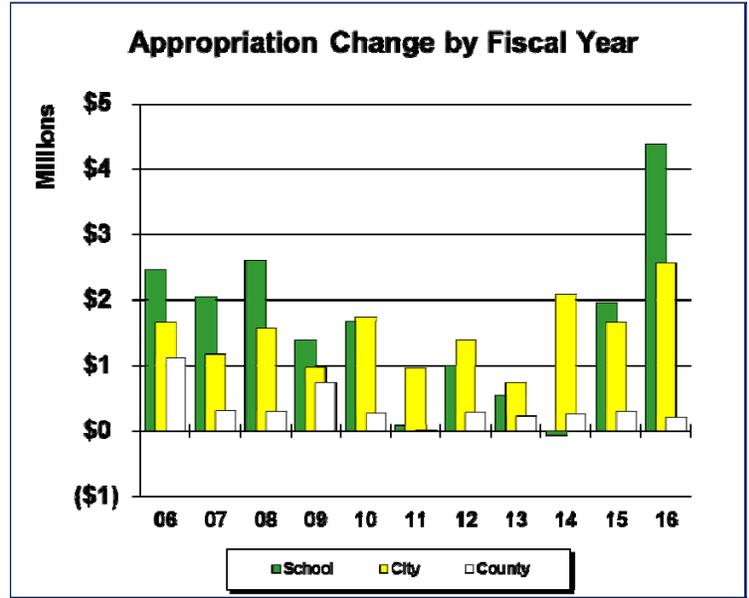
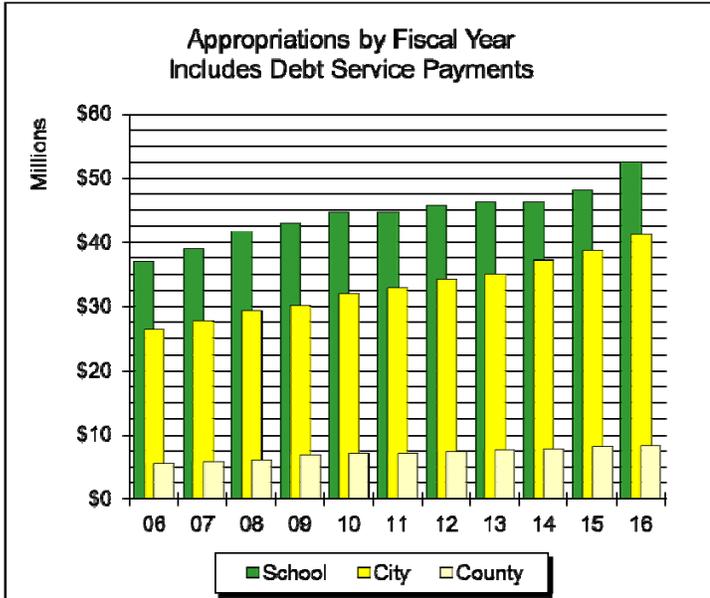
Appropriations	FY15	FY16	Change	% Chng
City*	38,732,105	41,280,794	2,548,689	6.6%
School*	48,129,104	52,496,341	4,367,237	9.1%
County	8,057,565	8,266,760	209,195	2.6%
Total	94,918,774	102,043,895	7,125,121	7.5%
* Includes share of Debt Service				

of debt service anticipated for the High School/CTC renovation. Also included in this budget, are intergovernmental expenditures of \$8,266,760 representing the County Tax levy. This is an increase of

City of Dover

Fiscal Year 2016 Budget Analysis

\$209,195, or a 2.6% increase. The bottom line of the General Fund budget is an increase in spending of 7.5% or \$7,125,121.



City Appropriation Summary

The table reflects the components of the City appropriations. The single largest component is the Personal Services section of the budget. The total increase of the Personal Services section of the budget represents \$1,341,064 or 6.5%. Other operational costs make up an increase of \$498,801 or 5.2%. These two components make up departmental operations and maintenance with a net increase of \$1,839,865 or 6.1%. The next single largest component is Debt Service at an increase of \$415,301 or 6.7%. Capital Outlay has an increase of \$293,523 or 13.1%. The components of the increase are discussed below. (Also reference the Major Budget Changes & Tax Rate Impact in this section for a concise breakdown of changes to the General Fund.)

Appropriations	FY15	FY16	Change	% Chng
Personal Services	20,718,402	22,059,466	1,341,064	6.5%
Other Operation Costs	9,547,387	10,046,188	498,801	5.2%
Total Dept Operations	30,265,789	32,105,654	1,839,865	6.1%
Capital Outlay & Reserve	2,239,826	2,533,349	293,523	13.1%
Debt Service	6,226,490	6,641,791	415,301	6.7%
Total	38,732,105	41,280,794	2,548,689	6.6%

Components of City Appropriation Increase

Salaries and wages – This portion of the budget represents an increase of \$865,102 or a 6.4% increase. There is an overall increase to staffing of 12.49 FTEs in all budgeted funds. These position changes include the addition of a full-time Planner, a full-time Police Officer, four Firefighters, a full-time Building Inspector, a full-time Truck Driver, a full-time Maintenance Technician, and additional hours in the City Clerk/Tax Collection office. The DoverNet Fund budget reflects the addition of a full-time IT Administrator. The Recreation Programs Fund budget reflects the addition of a full-time Senior Center Program Supervisor.

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Medical and dental insurance – This fiscal year Dental insurance is included at no increase in premium rates. Health insurance is budgeted at an increase of \$57,012 or 1.82%. The City has worked with employees and insurance providers to achieve new health plan offerings to reduce the overall cost for health insurance. Since FY96, employees have contributed toward the cost of health care. The table reflects the budgetary savings for active employees from FY10 through FY16 resulting from these initiatives. The \$13.8 million in savings to the City is the result of employee withholdings and the insurance buyout program.

Dental	Savings*	Cost*	% Cost
2016	2,253,138	5,676,916	28.4%
2015	2,381,752	5,918,759	28.7%
2014	2,307,960	6,053,982	27.6%
2013	2,044,111	5,699,970	26.4%
2012	1,812,212	5,062,186	26.4%
2011	1,652,335	4,640,611	26.3%
2010	1,400,733	4,114,646	25.4%
Total	13,852,241	37,167,070	27.2%

*Note: Includes all funds

Retirement – The City Retirement costs represent an increase of \$331,425 or 13.4%. The rates set by the New Hampshire Retirement System (NHRS) used to fund the NHRS are set every two years. NHRS increased rates effective July 1, 2015 for FY16 and FY17. The rates are applied against wages. In FY10 the State down-shifted a percentage of their contribution to the City, and an additional down-shift in cost from the State took place in FY11. The State down-shifting was scheduled to end in FY12 and return to the 35% State contribution towards Police and Fire (Group II) positions. However, the entire 35% State contribution towards Group II positions is a cost that continues to be down-shifted to the City during FY16. A component of the contribution rate increase is to address the unfunded liability of the NHRS. A portion of the employer contribution rates is an attempt to decrease the NHRS unfunded liability by FY2039.

Retirement Rates				
Group	FY15%	FY16%	Change	% Chng
City	10.77	11.17	0.40	3.7%
Police	25.30	26.38	1.08	4.3%
Fire	27.74	29.16	1.42	5.1%

Worker's Compensation – The City has moved from fully self-insured for worker's compensation coverage to an insured plan. The City will remain self-funded for claims existing prior to July 1, 2014. The FY16 budget reflects a level-funding for annual premium allocations for the City General Fund departments, as well as all other departments. The actuarial report for 2014 projected a 44% decrease for claim costs for FY2016, this is based upon existing claims incurred for years 2014 and prior. For years 2015 and forward, the City is expecting to remain under an insured plan for worker's compensation.

Purchased Services – This represents a net increase of \$356,874 or 10.8%. The largest increases represents \$154,120 for maintenance of buildings, vehicles, and equipment; and \$190,294 for technical services for the City's portion of the first full year of operational funding for the Tolend Superfund remediation systems.

Supplies - This represents an increase of \$136,443 or 5.5%. The largest increase consists of utility costs, which represent a cumulative increase of \$107,368 for Natural Gas, Electricity, Propane and Heating Oil. A portion of the utility costs increase is due to reflecting the full cost of the Public Work's Facility in the General Fund, with an offsetting amount of revenue of \$56,576 being reimbursed equitably by the Water Fund and Sewer Fund.

Capital Outlay – This represents a net increase of \$293,523 as compared to FY15. Although the increase is \$293,523, the direct impacts to project funding identified within the approved Capital Improvements Program for inclusion in the annual budget is substantial. The FY16 adopted CIP identified \$2,975,689 in Capital Outlay to be financed in the FY16 General Fund operating budget. The amount included in the General Fund budget for Capital Outlay, including the reserve transfer of \$575,000, is \$2,533,349 or 85.1% of the amount adopted in the CIP. The FY16 proposed General Fund budget for City departments reflects a 6.1% level for capital outlay, including the reserve transfer of \$575,000. Credit rating agencies believe that a minimum of 5% of the budget should be earmarked for capital outlay to avoid debt burden and to keep flexibility. The FY16 budget promotes the utilization of capital reserve funding to procure such capital equipment as police vehicles, public works heavy equipment, and fire/rescue equipment.

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Other Expenses - This represents a net decrease of \$194,346 or 18.2%. The major changes relate to decreases of \$261,987 in estimate for Abatements. This decrease is offset by an increase of \$34,430 in Grants/Subsidies and an increase of \$16,396 in Contingency to meet a target level of 0.40% of General Fund budget. The financial policy target was to increase Contingency from 0.38% (FY15 level) to 0.5% in FY2016.

Transfers - This represents a net increase of \$265,165 or 8.82%. A transfer in the amount of \$2,546,483 to the OPEB Liability Fund for the General Fund portion of retirees' insurance obligations represents an increase of \$115,165. There is a decrease of \$66,835 for grant funded Police Department positions due to the loss of federal grant funding received in prior years. In FY16 the Police Department has been successful in obtaining new grants to reduce the impact of declining federal funding. The \$575,000 proposed to be added to the General Fund Capital Reserve is an amount required to be contributed to the reserve account to adequately fund planned CIP approved expenditures for Police Vehicles, Fire/Rescue Equipment, and Public Works Heavy Equipment. The proposed transfer amount to the General Fund Capital Reserve is consistent with the FY16 financial policy target. In FY16 the amount of \$150,000 is budgeted for transfer to the Waterfront TIF Fund to cover Year 1 of anticipated debt service as presented in the TIF Plan.

Debt Service – The City Debt Service is a net increase of \$415,301 or 6.7%. A portion of the increase is attributable to the net impact for debt issued in the spring of 2014 for authorized projects such as Tolend Road Reconstruction and Silver Street Reconstruction.

General Fund Revenue

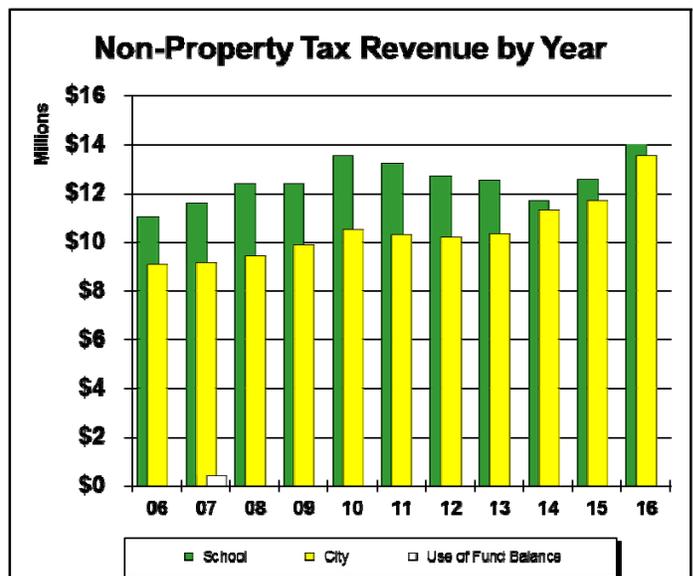
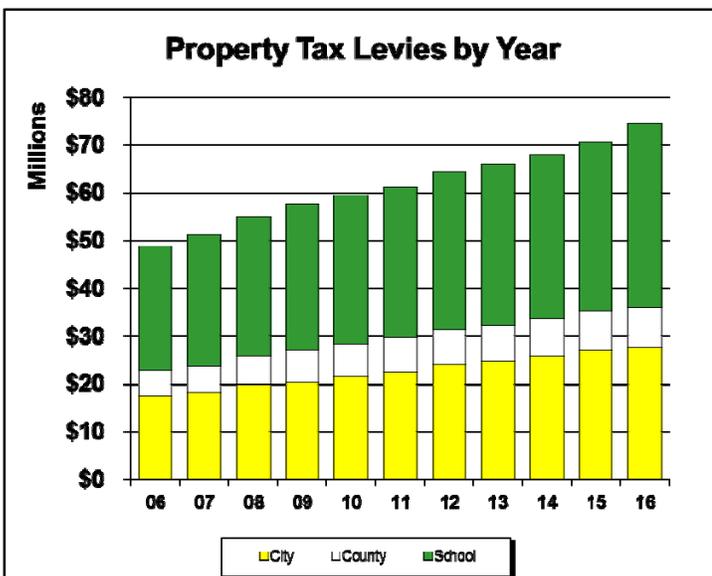
General Fund revenues are estimated at \$102,043,895 or 7.5% higher than the amounts for the prior year. Property Taxes represent 58.0% of all budgeted funds revenue and 73.0% of the General Fund's funding.

General Fund City revenue increased 15.9% and School revenue increased 11.3%. The Property Tax levy is proposed to increase 5.4%. The net increase in City revenue is due to

Estimated Revenue	FY15	FY16	Change	% Chng
City	11,685,967	13,549,668	1,863,701	15.9%
School	12,585,100	14,007,047	1,421,947	11.3%
Property Taxes	70,647,707	74,487,180	3,839,473	5.4%
Budgetary Use of Fund Bal	0	0	0	NA
Total	94,918,774	102,043,895	7,125,121	7.5%

increases in motor vehicle registration permit fees and building permit fees. There is an increase reflected for ambulance fees based on proposed full-time operation of a second ambulance. The increase in the School revenue is attributable to an increase in tuition revenue from neighboring school districts, Medicaid reimbursements and an increase in the NH State Adequate Education grant.

In order to not deplete reserves, no Budgetary Use of Fund Balance is recommended in this budget. This action may result in the building of some additional reserves by year end.



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Property Tax Information

Property Tax Rate

The Property Tax Rate applies to each \$1,000 of assessed value of property in the City. The rate is arrived by dividing the net appropriations (appropriations less other revenue) by the net assessed value (total value less exemptions).

The table reflects the change in the estimated property tax rate that results from this budget's proposed appropriations and revenue estimates. Net local assessed value is estimated to be \$2,771,031,820. An estimated increase of \$25,000,000 for the value of new construction represents the increased in net local assessed value.

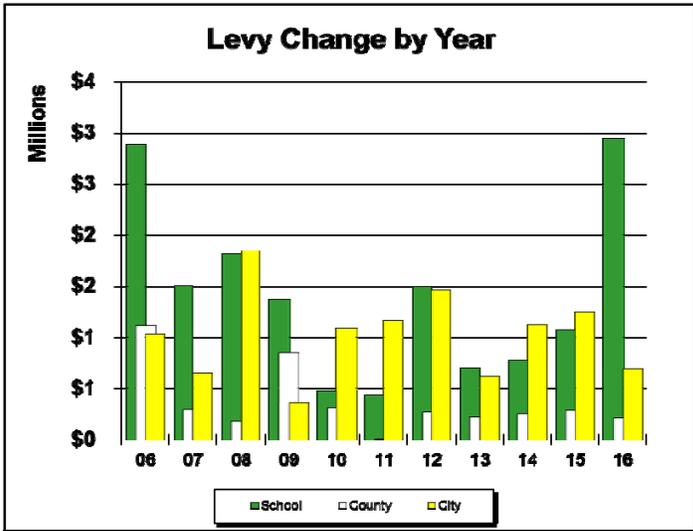
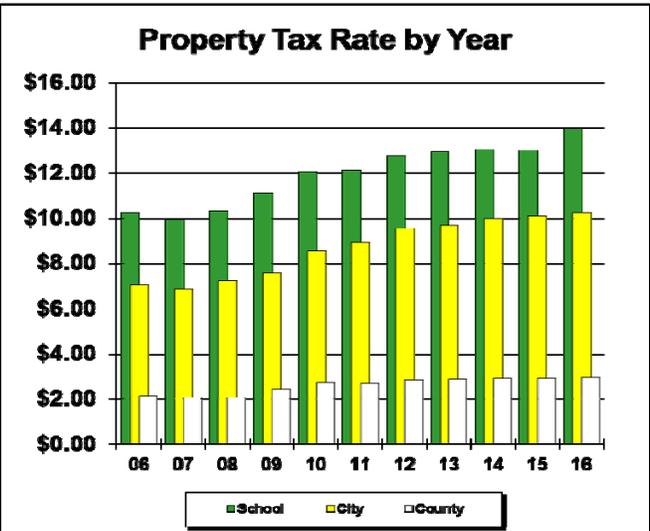
Tax Rate	FY15	FY16	Change	% Chng
City	10.09	10.24	0.15	1.5%
Use of Fund Balance	0.00	0.00	0.00	NA
Net City	10.09	10.24	0.15	1.5%
School - Local	10.50	11.44	0.94	9.0%
School - State	2.49	2.49	0.00	0.0%
Net School	12.99	13.93	0.94	7.2%
County Taxes	2.93	2.98	0.05	1.7%
Total	26.01	27.15	1.14	4.4%

The assessed value used for estimating the tax rate is last year's assessed value plus true growth taken from building permits, adjusted for market conditions. The final rates will vary due to the finalized assessment values reported to the state in the fall.

Summary of City Tax Rate Change	
	Rate
Personal Services	0.48
Other Operation Costs	0.18
City Revenue Change	(0.67)
Total Operations & Maintenance	(0.01)
Capital Outlay & Reserve Transfer	0.11
Debt Service	0.15
City Budgetary Change	0.25
Change in Veterans Credit	-
Impact to City Rate of Valuation Change	(0.10)
Net City Tax Rate Change	0.15

The Table to the left reflects the major components of the City portion of the Property Tax Rate increase.

Refer to the Major Budget Changes and Tax Rate Impact page in this section for more detail.



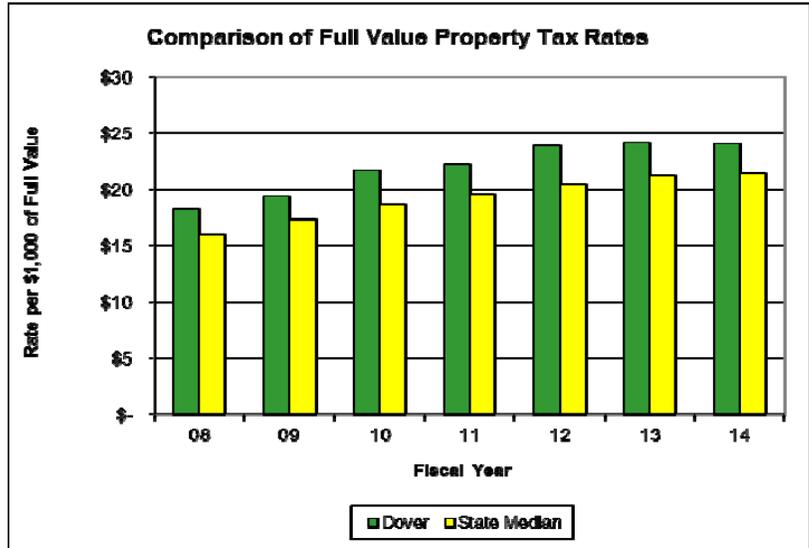
City of Dover

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Property Tax Rate Comparison

Each year, the Department of Revenue Administration (DRA) takes the local tax rate of each community and adjusts it as if the local assessments were at full market value. Using equalized property tax rates, a comparison can be made between various communities as to whether the rates are higher or lower. Comparing to the median equalized property tax rate for all municipalities can determine whether a city has a higher or lower overall rate.

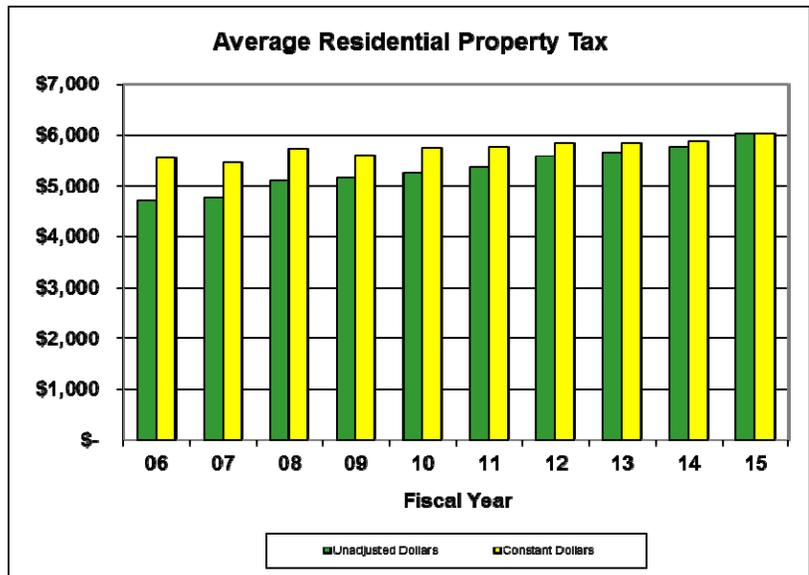
From a historical aspect, Dover's property tax rate has hovered at the median of all municipalities. The table shows 7 years of equalized tax rates for Dover and the median for all municipalities. This means that Dover's property tax rate is not in the higher or lower tax brackets, but is in the middle of the road and has been so over time. Maintaining this level of rate is good, considering the amount and quality of the services provided by the City. FY15 equalization numbers will not be available until later in the year.



Residential Property Taxes

Average residential property taxes have increased 0.7% annually in constant dollars over a 10 year period (2.7% annually in nominal or unadjusted dollars). Over a 5 year period the annual increases are 1.0% and 2.8% for constant and nominal dollars, respectively.

These were calculated by taking the average assessed value of all the residential properties in the City that have buildings on them and applying the property tax rate for each year.



Property Tax Fairness

Fairness in assessment of taxes is, and should be, of utmost importance to taxpayers. The State of New Hampshire relies on the assessment of values of properties at market value to attain this fairness or equity. The reason for changing assessments is a tax equity issue; i.e., that the tax burden is proportionally spread across all types of property. If assessed values are only changed every several years, in between the adjustments of value, should one class of property's market value grow faster than another, over time the class with faster growing market values will not be paying their fair share of property taxes. Conversely, a class of property whose market value grows slower than others will, over time, be paying more than their fair share. The logic that the City should, "leave the assessments alone" as taxpayers will pay too much if the City keeps changing them is the exact opposite of what is needed to achieve tax equity.

An important fact to remember is that an increase in total assessed value **does not** increase the total amount of property tax revenue the City receives. Increases or decreases to total assessed value only increases or decreases the property tax rate. The amount of taxes to be raised is determined by the budget process, including final revisions by the NH Department of Revenue Administration. There are statistical

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measures available to determine what extent tax equity has been achieved. The following discussions review these statistical measures as they relate to the City assessed value.

Assessment to Market Ratio

The results of the ratios over the last few tax years are represented in the table below. The percentage is the assessed value divided by the market price. Table is in Tax Years (Tax Year 2014 = Fiscal Year 2015).

Property Class	2007	2008	2009	2010	2011	2012	2013	2014
All Properties	96%	95%	95%	97%	98%	99%	96%	95%
Vacant Land	82%	93%	96%	99%	94%	97%	99%	96%
Single Family	97%	95%	96%	97%	98%	98%	94%	95%
Condominiums	97%	95%	93%	97%	98%	99%	97%	95%
Mobile Homes	93%	90%	94%	96%	103%	101%	96%	94%
Multi-Family Housing (2-3 units)	90%	93%	89%	99%	101%	100%	97%	95%
Apartments (more than 3 units)	102%	91%	95%	91%	86%	101%	102%	97%
Waterfront Improved	81%	93%	92%	NA	95%	99%	96%	97%
Waterfront Land Only	NA							
Commercial/Industrial	86%	93%	94%	95%	95%	100%	98%	99%

The 2014 ratios are preliminary and are expected to be certified by the DRA in May 2015. Classes reflecting 'NA' had insufficient sale information. The International Association of Assessing Officers (IAAO) considers the ratios of each class of property reasonable if they are within +/- 10% of the overall ratio. The City strives to be within +/- 5%. Since Tax Year 2000 the City annually evaluates ratios to maintain equity in the various classes of property. In Tax Year 2014 (current), an analysis was completed to continue to maintain the assessments closer to market while retaining the equity across the various classes of property.

Equity in Tax Base

The best measurement of equity throughout the tax base is the Coefficient of Dispersion (COD). The table below reflects the City's COD by year. According to the International Association of Assessing Officers (IAAO), the measure of equity falls into the following ranges listed in the table.

Percent	Equity Measure
10% or less	Excellent assessment equity
11% - 14%	Good assessment equity
15% - 20%	Fair assessment equity
over 20%	Poor assessment equity

Another measure reviewed to assist in determining fair assessment is the Price-Related Differential (PRD). This statistic measures the relationship between higher valued properties and lower valued properties, and their respective assessments. This statistic answers the question: "Is there a bias for, or against, lower or higher valued properties?" For example, a PRD over 1.00 indicates a regressive assessment base, or, that higher value properties are assessed at a lower ratio, conversely, a PRD under 1.00 indicates a progressive tendency, or, shows that lower value properties are assessed at a lower ratio than higher value properties. Ideally, this statistic should be 1.00, but IAAO recommends that the PRD fall between .98 and 1.03.

Tax Year	COD	PRD
2001	9.50	1.00
2002	9.70	1.01
2003	8.40	1.00
2004	7.20	1.00
2005	7.30	1.00
2006	6.20	1.01
2007	7.20	1.01
2008	7.30	1.02
2009	7.50	1.00
2010	7.90	1.02
2011	7.10	1.02
2012	8.99	1.02
2013	8.80	1.02
*2014	9.40	1.03

The table reflects both the COD and PRD for the City of Dover. Since 2001, the City has continued to keep a COD in the excellent assessment equity level as reflected in the table. The PRD is within the acceptable range set by the IAAO. TY 2014 ratios are preliminary and are expected to be certified by the DRA in May 2015.

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Other Major Funds

Appropriations

The two other major groups of budgets are the Enterprise Funds (including Internal Service Funds) and Special Revenue Funds. The Enterprise Funds consists of the Water and Sewer Utility Funds. These funds are supported by user fees and are accounted for on the full accrual basis.

The Water Fund is proposed at an increase of \$13,444 or 0.3%. The major components of the change are an increase of \$53,376 in personal services, an increase of \$20,968 in purchased

Enterprise Funds	FY15	FY16	Change	% Chng
Water	4,852,957	4,866,401	13,444	0.3%
Sewer	7,158,576	7,331,712	173,136	2.4%
Internal Service	2,216,907	2,366,824	149,917	6.8%
Total	14,228,440	14,564,937	336,497	2.4%

services, a decrease of \$30,308 in supplies, and an increase of \$33,572 for other expenses. There is an estimated decrease of \$71,922 in interest expense related to debt obligations. There is an estimated increase of \$7,258 in depreciation expense on capital assets.

The Sewer Fund is proposed at an increase of \$173,136 or 2.4%. The increase mainly relates to an increase of \$35,482 in personal services, an increase of \$245,097 in purchased services, and an increase of \$71,198 in other expenses. There is an estimated decrease of \$85,751 in interest expense related to debt obligations for capital improvements. There is a decrease of \$97,834 estimated for depreciation expense related to capital assets.

The operations and maintenance portion of the Enterprise funds is reflected in the table to the right. This excludes depreciation, debt interest and transfers to capital reserves.

Operations & Maintenance				
Enterprise Funds	FY15	FY16	Change	% Chng
Water	2,657,020	2,735,128	78,108	2.9%
Sewer	3,583,609	3,940,330	356,721	10.0%
Total	6,240,629	6,675,458	434,829	7.0%

The Internal Service Funds (Workers Compensation, Fleet Maintenance, DoverNet and Central Stores) are also included for presentation purposes with the Enterprise section. The Special Revenue Funds make up the smallest share of the budgeted funds. Federal grant funds, including any related local match, make up the majority of the budgeted Special Revenue Funds. The major grant funds are the School Cafeteria, Education Federal Grant Funds and the Community Development Block Grant Fund. The remaining funds were created by the City Council such as the Parking Activity Fund and the Residential Solid Waste Fund.

In the proposed FY16 budget the Other Post Employment Benefit (OPEB) Liability Fund has been budgeted to centrally account for the City's OPEB obligations for retirees. As of June 30, 2014, the City has an estimated \$45.4 million OPEB liability and the Actuarial Determined Annual Required Contribution (ARC) is estimated at \$3,956,771. The proposed FY16 budget for the OPEB Liability Fund is \$1,301,526 for pay-as-you-go OPEB obligations for 112 retirees, a decrease of \$262,951 or 16.8% over FY15 pay-as-you-go amount. This is the result of the City making changes to health insurance plans being offered in FY16.

Utility Rates

The proposed budget reflects an increase to both the Water and Sewer rates. The utility rates are based on the cash needs of the Water and Sewer Funds. Depreciation expense and interest expense are deducted, along with other revenue

sources and actual principal and interest payments on debt are added back. This amount is then divided by the estimated billable volume in hundred cubic feet (HCF) to arrive at the rates.

Rates	FY15	FY16	Change	% Chng
Water/HCF	4.69	4.77	0.08	1.7%
Sewer/HCF	7.24	7.52	0.28	3.9%
Combined W/S	11.93	12.29	0.36	3.0%

Financial Conditions and Local Economy

Local Economy The local economic environment has shown significant improvement in the past fiscal year. Advanced manufacturing clusters, computer and staffing services, multi-unit residential construction and healthcare related businesses have expanded and continue to be attracted to Dover. Retail businesses experienced mixed, but mostly positive results. New restaurants and brewpubs are doing well with some traditional restaurants experiencing the challenges of increased competition.

Economic development activity continues to support local business retention and expansion. Financing for small businesses and startups, though challenged with increased banking regulations and slightly higher interest rates has improved moderately in the last fiscal year.

Through consistent outreach efforts, supported by pro-business attitudes within city government, convenient services for businesses and developers, and Dover's enhanced quality of life, over 60 new or expanded businesses have been attracted to Dover with 500 employees during the past five years.

Factors such as the fortunate location of Dover halfway between Portland, ME and Boston, MA, thirty minutes from the ocean and an hour from the mountains, close to I-95 corridor and serviced by the AMTRAK Downeaster transit system, the proximity to UNH, Pease Tradeport, and the Portsmouth Shipyard have continued to add stability and diversity to the economic mix and has kept Dover as a viable business location.

Dover is the fastest growing city in New Hampshire and is among the youngest in median age of population. Dover continues to show a 10.4% growth rate in households with children under the age of eighteen. The labor force of Dover has continued to grow about 1% per year with slight variations above and below that trend line.

Dover's local current unemployment rate is 4.0% which is 0.1% lower than this time last year. The City's unemployment rate has consistently been lower than that of the United States as a whole, (7.0%) and the State of New Hampshire (5.1%).

In combination with the current economic environment and unemployment levels the median per capita income in Dover was \$32,038, median household income was \$57,083, and median family income was \$81,615.

Mixed use, manufacturing, residential, and public facility development has increased sharply during the fiscal year. This includes new manufacturing, office, and storage buildings on Sixth Street. The development of a new police station combined with a public parking garage on part of the city's Orchard Street parking lot will add to the vibrancy of the downtown area. A multi-unit residential development at the intersection of Silver Street and Central Avenue is nearing completion, the waterfront project (formerly the Dickenson Development project) is being evaluated for future marketing for development, and smaller rehabilitation projects along Central Avenue have continued. Three companies have established brewpubs in the downtown.

Financial Conditions and Local Economy

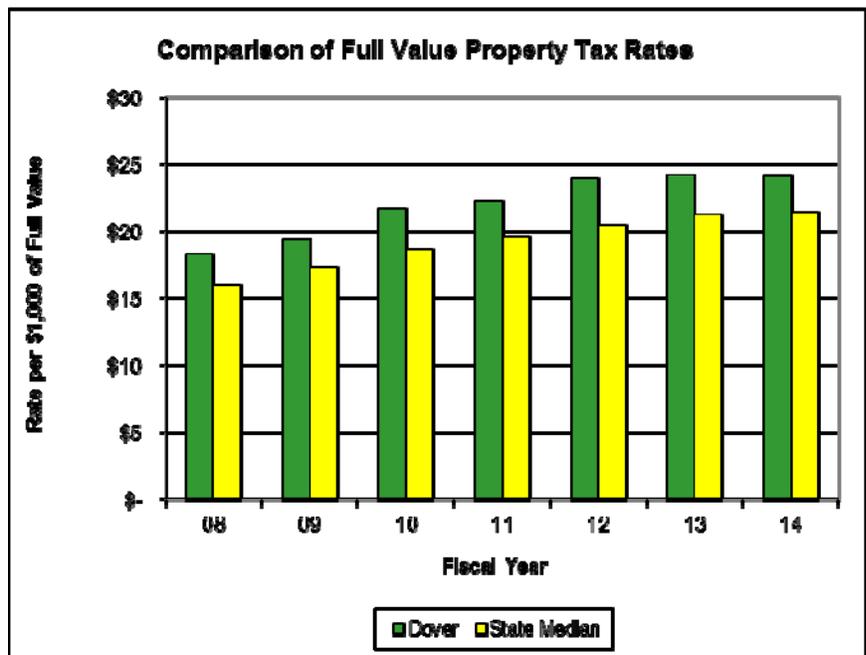
The First Street development, a \$12,250,000 mixed use development is underway and is expected to provide a minimum of \$275,000 annual property tax revenue guaranteed for at least 24 years. The City continues to review opportunities to convert three other City owned parking lots into sites for redevelopment. These downtown infill projects will continue to keep the City core vibrant.

The Dover Business and Industrial Development Authority continues to search for appropriate sites for a second business park development. The funding for this business park has been approved in the FY2015 CIP. A new park would add depth to Dover's non-residential market, and would allow for more diversity in footprints, so that Dover would continue to be an attractive location for businesses looking for development sites ranging from 25,000 square feet buildings to over 100,000 square feet. Currently, Dover has not fully taken advantage of this potential.

The Exit 9 corridor off the Spaulding Turnpike, in addition to the 100,000 square feet medical practice building in full occupancy, now has a large dental facility and a dialysis center in operation, both with significant business success and full employment. This corridor, anchored by Liberty Mutual, continues to attract larger commercial and industrial users to the City and continues to be a benchmark for economic development activities.

The number of motor vehicle registrations was consistent with 30,991 in FY14 as compared to 30,516 in FY 13. The number of building permits decreased from 436 in FY13 to 398 in FY14 and the average permit value decreased from \$114,858 to \$94,970.

The City's full value property tax rate remained stable in comparison to the NH State median. The median reflects the mid-point of all rates in the State. Because Dover remains approximately at the median, this means that about half of the tax rates in the State are higher than Dover's and about half are lower. This is a good measure of tax burden as all municipal assessed values are brought to full

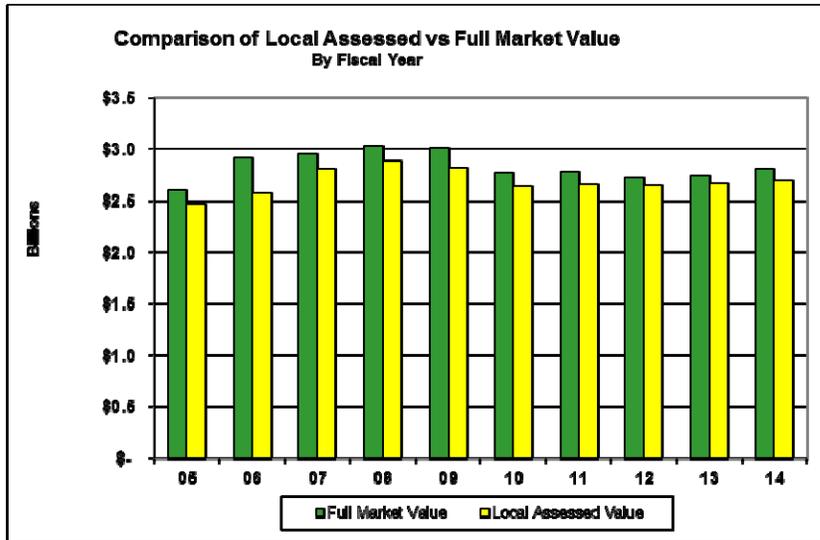


Financial Conditions and Local Economy

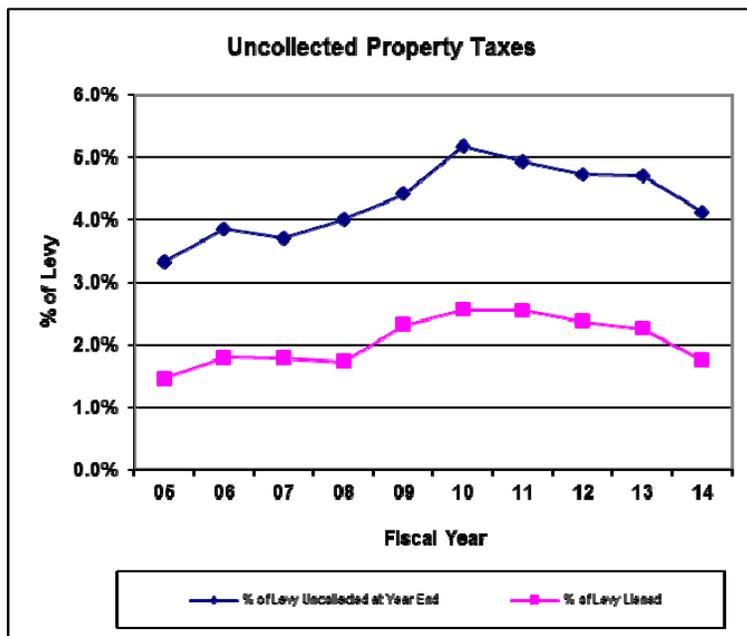
market value and tax rates equalized.

The level of real estate transactions in Dover during the past year has seen a strong increase, reaching pre-recession levels. The real estate sales activity in Dover for FY14 was 839 transactions versus 904 for FY13. This level of activity represents transfers of 8.4% of taxable parcels during FY14 slightly lower than the level of 9.1% in FY13. In conjunction with this activity, the number of taxable parcels increased from 9,950 in FY13 to 10,026 in FY14, a less than 1% increase. The volume of taxable parcels in combination with an increase of property values has resulted in the estimated equalized property value per capita changing from \$89,979 for FY13 to \$92,849 in FY14, an increase of 3.1% for the fiscal year.

Full market value as determined by the NH Department of Revenue Administration



increased 3.79% during the fiscal year. Assessed value as a ratio of full market value was 94.6%. In the second half of fiscal year 2014 the City's assessed property values appeared to have increased based on sales data. As of April 1, 2014 the City's overall assessed values demonstrated a 3.8% increase in value over the prior year.



The percentage of uncollected taxes for the current tax levy at the end of fiscal year 2014 was 4.1%, this is consistent with 4.7% in FY13 (actual amount changed from \$3.1 million to \$2.8 million). There were 280 parcels from the current tax levy with outstanding taxes that had a lien placed, down from 307 last year. The number of delinquent parcels decreased by 27 or 8.8%. The dollar amount of the liens decreased to 1.7% of the tax levy as compared to 2.3% for last year. The

Financial Conditions and Local Economy

actual amount of the executed lien decreased 2.3% from \$1,539,994 to \$1,187,151.

Financial Position The City's General Fund ended Fiscal Year 2014 with an increase to its Unassigned Fund Balance of \$4,540,198 to \$13.3 million. The General Fund unassigned fund balance at June 30, 2014 was 14.1% of the FY15 budget (8% is the

Unreserved Net Assets		
Fund	FY14	FY13
General	13,332,024	8,791,826
Water	2,000,569	1,274,824
Sewer	(4,259,083)	1,826,942
Total	11,073,510	11,893,592

minimum requirement of the City Financial Policies). The Water Fund saw an increase in unrestricted net assets of \$725,745, from \$1,274,824 to \$2,000,589. The Water Fund increase is primarily due operating activities resulting in income of \$1.6 million during FY2014. The Sewer Fund saw a decrease in unrestricted net assets of \$6.09 million, from \$1,826,942 to a deficit of \$4,259,083. A significant portion of the decrease in unrestricted net assets of the Sewer Fund is the result of investments in capital assets during FY2014. The City's Waste Water Treatment Facility is currently undergoing a \$12 million upgrade.

In FY2009 the Arena Fund was dissolved into the City's General Fund. The City continues to be diligent to balance the fiscal operations of the Arena, including scheduled fee increases and expenditure control. The Arena operating results, inclusive of related debt obligations, were revenues in excess of expenditures of \$45,237 in FY2014, \$35,686 in FY2013, \$64,809 in FY2012 and \$32,503 in FY2011.

The liquidity of the General, Water and Sewer Funds is good and continues to show a favorable trend. This is based on the quick ratio which is a measure of current assets (excluding inventories) divided by current liabilities. The General Fund had a quick ratio of 1.39 with Water and Sewer Funds of 5.27 and 2.63, respectively. A ratio of 1 is considered satisfactory.

The amount of debt incurred by the City remains below the State statutory limits as set forth in RSA 33:4-a for the City and School District, and RSA 33:5-a for the Water Fund. There is no statutory debt limit for the Sewer Fund. The State statutory limit for the City is 3% of Base valuation as determined by the New Hampshire Department of Revenue Administration (NH DRA), the statutory limit for the School District is 7% of Base valuation as determined by NH DRA, and the statutory limit for the Water Fund is 10% of base valuation as determined by NH DRA. As of June 30, 2014 the City had utilized 60.2% of its statutory debt limit, the School District utilized 11.4% of its statutory debt limit, and the Water Fund had utilized 5.9% of its statutory debt limit.

The City Council established self-imposed policy limits that are significantly lower than those set by State statute. As of June 30, 2014 the percent of the City's more conservative debt policy used was 92.6%, the School was 40.7%. General Fund net debt per capita is at \$2,464, an amount considered reasonable for a municipality the size of Dover. The General Fund's net debt to equalized value is 2.65%. The

Financial Conditions and Local Economy

General Fund's net debt service as a percent of budget is 9.7%. This measure is close to the 10% limit recommended by policy, it is partially as a result of a higher rate of debt pay down resulting in a favorable reduction in the cost for debt.

The Water fund is at 100% of the City Council self-imposed policy limit. The Sewer fund remained within the City Council self-imposed policy limits with 55.4% being utilized. Net debt service to budget in the Water Fund is 33.5% and 22.9% within the Sewer Fund, within the 40% set by policy.

In May 2014 Moody's reaffirmed the City's May 2012 Aa3 rating. In May 2014 Standard & Poor's upgraded the rating of the City to AA+, previously the City was rated AA.

Policy Monitoring, Long Term Financial Planning, and Responding to the Impact of the U.S. Economy

On April 27, 2011 the City Council adopted a resolution to implement 32 financial policies. These adopted policies include maintaining all of the existing policy statements adopted in 1996 with updates to several of the benchmark indices. In addition, several new policy statements were also included reflecting the most current best practices identified by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These financial policies address areas such as Stabilization Funds, Fees and Charges, Debt Issuance and Management, Use of One-Time and Unpredictable Revenues, Balanced Budgeting Practices, Revenue Diversification, and Contingency Planning. A copy of the financial policies adopted by the City Council is available on the City's website.

The City Council routinely adopts fiscal initiatives to respond to the changes in the economy that have resulted in impacts such as declines to non-property tax revenues and the community's tolerance for tax increases. The City Council has limited adoption of bonding authorizations to be consistent with the annual amount of debt being retired by the City's tax supported General Fund. The objective of this initiative is to move the City away from recurring debt financing and funding capital reserves at an appropriate level to move from debt financing certain capital outlay. These actions are consistent with the City's Debt Issuance and Management financial policies.

The City Manager and City Department Directors conduct an on-going evaluation of fiscal operations to insure that expenditures are managed in concert with revenues to insure General Fund Balance is maintained consistent with City policy limit of 8%. In FY2014 the City complied with the General Fund Balance policy by achieving an Unassigned Fund Balance of 14.1%. In response to past U.S. economic declines and the national rating agencies placing importance on municipalities increasing operating reserves, the City managed fiscal operations to increase General Fund operating reserves.

Financial Conditions and Local Economy

In FY2014 the City was successful in contributing 15% of the actuarially calculated OPEB Annual Required Contribution to an established dedicated fund. This action is consistent with the City's financial policy objective for managing and prefunding the City's OPEB obligations. FY2014 represents the third year in a row that the City has pre-funded a percentage of the OPEB Annual Required Contribution.

In FY2014 the City, consistent with financial policies, maintained sufficient annual contributions into the General Fund Capital Reserve, Water Fund Capital Reserve and Sewer Fund Capital Reserve.

The City recognizes the importance of a formal process for long term financial planning and forecasting. The City continues to utilize a formal forecasting software application to aid in financial planning. The City utilizes this tool to provide insight to evaluating policy recommendations. The software is utilized to provide formal fiscal forecasting reports complete with national, regional, and local economic overviews and a 5-year projection of both General Fund operations and tax levy impacts as part of the budget process.

ESTIMATED REVENUES & APPROPRIATIONS - ALL BUDGETED FUNDS

Fund Name	Budget		Fund Bal @ 6/30/15 Est.	Budget		Incr (Decr) to Fund Bal	Fund Bal @ 6/30/15 Est.	
	Type	Dept.		Est. Revenue	Appropriations			
			(1)			(2)	(3)	
Governmental Funds:								
1000	General Fund	Annual	Various	12,985,000	102,043,895	102,043,895	-	12,985,000
Special Revenue Funds:								
2100	Community Development Fund	Grant	Planning	(205,810)	360,498	360,498	-	(205,810)
2210	Drug Investigation/Community Policing Fund	Grant	Police	8,583	-	-	-	8,583
2220	Dover Housing Authority Policing	Grant	Police	(1,475)	104,813	104,813	-	(1,475)
2245	DHHS Assistance Programs	Grant	Police	16,742	72,196	72,196	-	16,742
2250	Youth Tobacco & Alcohol Awareness	Grant	Police	20,000	130,112	130,112	-	20,000
3207	Public Safety Special Details	Annual	Police & Fire	16,025	390,927	390,927	-	16,025
3213	Parking Activity Fund	Annual	Police	28,310	672,223	672,223	-	28,310
3320	Residential Solid Waste Fund	Annual	Comm Serv	399,384	975,284	975,284	-	399,384
3381	McConnell Center Fund	Annual	Comm Serv	(494,340)	828,893	828,893	-	(494,340)
3410	Recreation Programs Fund	Annual	Comm Serv	407,000	593,649	593,649	-	407,000
3413	Skateboard Park Fund	Annual	Recreation	3,500	-	-	-	3,500
3455	Library Fines Fund	Annual	Library	19,377	58,052	58,052	-	19,377
2800	Cafeteria Fund	Grant	School	574,395	1,625,111	1,625,111	-	574,395
2820	Federal Education Grants Fund	Grant	School	37,590	2,772,300	2,772,300	-	37,590
2900	Special Programs & Grants Fund	Grant	School	1,000	75,000	75,000	-	1,000
3710	Downtown Dover TIF	Annual	Planning	-	643,126	643,126	-	-
3715	Waterfront TIF Fund	Annual	Planning	-	150,000	150,000	-	-
3810	Tuition Programs Fund	Annual	School	14,462	125,000	125,000	-	14,462
3825	Alternative Education Fund	Annual	School	2,500	659,368	659,368	-	2,500
3830	School Facilities Fund	Annual	School	215,000	220,053	220,053	-	215,000
Total Special Revenue Funds				1,062,243	10,456,605	10,456,605	-	1,062,243
Proprietary Funds:								
Enterprise Funds								
5300	Water Fund	Annual	Comm Serv	1,750,000	4,866,401	4,866,401	-	1,750,000
5320	Sewer Fund	Annual	Comm Serv	(2,059,083)	7,331,712	7,331,712	-	(2,059,083)
Total Enterprise				(309,083)	12,198,113	12,198,113	-	(309,083)
Internal Service Funds								
3500	OPEB Liability Fund	Annual	Various	75,000	1,301,526	1,301,526	-	75,000
6100	DoverNet Fund	Annual	City Mgr	475,000	795,211	795,211	-	475,000
6110	Central Stores Fund	Annual	Finance	50,000	105,160	105,160	-	50,000
6310	Fleet Maintenance Fund	Annual	Comm Serv	199,800	795,600	795,600	-	199,800
6800	Workers Compensation Fund	Annual	City Mgr	(644,675)	670,853	670,853	-	(644,675)
Total Internal Service				155,125	3,668,350	3,668,350	-	155,125
Total All Budgeted Funds				13,893,285	128,366,963	128,366,963	-	13,893,285

Notes:

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
- (2) This column reflects Estimated Revenue less Appropriations. These amounts represent the budgeted change to the amount of Fund Balance.
- (3) Estimated Fund Balance reflects the change to Fund Balance per the budget added to the Fund Balance for the end of the fiscal year. These amounts do not reflect other non-budget basis adjustments that may occur according to generally accepted accounting principles.

NET ASSETS - ALL BUDGETED FUNDS

Fund Name	Budget Type	Dept.	Fiscal Year End							Estimated
			08	09	10	11	12	13	14	15
(1)										
UNRESERVED NET ASSETS:										
1000 General Fund	Annual	Various	5,517,018	5,114,311	5,477,269	5,941,993	7,285,806	8,791,826	13,332,024	12,985,000
Special Revenue Funds:										
2100 Community Development Fund(2)	Grant	Planning	(87,597)	(72,225)	(137,090)	(280,904)	(260,957)	(252,821)	(262,265)	(205,810)
2210 Drug Investigation/Community Policing Fund	Grant	Police	20,491	4,500	(82,430)	(79,904)	76,771	94,448	155,325	8,583
2220 Dover Housing Authority Policing	Grant	Police	NA	11,032	11,737	12,637	(2,276)	(26,791)	(13,969)	(1,475)
2245 DHHS - Assistance Programs	Grant	Police	NA	40,786	(7,141)	(39,573)	(52,563)	(71,914)	(17,493)	16,742
2250 Youth Tobacco & Alcohol Awareness	Grant	Police	(2,119)	60,811	124,215	29,311	6,787	2,216	2,716	20,000
3207 Public Safety Special Details	Annual	Police/Fire	83,818	65,481	90,828	82,036	(18,606)	(36,471)	10,889	16,025
3213 Parking Activity Fund	Annual	Police	62,740	70,145	117,605	123,795	138,956	11,799	20,053	28,310
3320 Residential Solid Waste Fund	Annual	Comm Serv	67,173	70,030	53,247	164,009	230,516	264,383	375,446	399,384
3381 McConnell Center Fund	Annual	Comm Serv	(429,702)	(487,258)	(691,882)	(595,307)	(497,700)	(396,437)	(445,389)	(494,340)
3410 Recreation Programs Fund	Annual	Comm Serv	273,942	291,085	337,498	354,748	337,748	381,505	377,742	407,000
3413 Skateboard Park Fund	Annual	Recreation	NA	NA	NA	NA	NA	NA	-	3,500
3455 Library Fines Fund	Annual	Library	59,192	64,492	39,492	33,966	25,212	27,567	16,954	19,377
2800 Cafeteria Fund	Grant	School	7,941	51,714	123,619	235,633	297,868	338,026	453,803	574,395
2820 Federal Education Grants Fund	Grant	School	143,409	138,000	97,397	(12,981)	3,190	3,142	97,217	37,590
2900 Special Programs & Grants Fund	Grant	School	3,119	5,039	(15,744)	(3,483)	4,361	4,709	4,900	1,000
3710 Downtown Dover TIF Fund	Annual	Planning	NA	NA	NA	NA	NA	NA	1,485	-
3715 Waterfront TIF Fund	Annual	Planning	NA	NA	NA	NA	NA	NA	NA	-
3810 Tuition Programs Fund	Annual	School	42,243	59,649	(1,776)	4,128	(6,228)	(6,229)	(5,538)	14,462
3825 Alternative Education Fund	Annual	School	120,946	65,087	98,267	39,494	20,556	7,221	51,792	2,500
3830 School Facilities Fund	Annual	School	100,139	140,894	180,912	166,200	241,401	289,655	293,800	215,000
Total Special Revenue Funds			465,735	579,262	338,754	233,805	545,036	634,008	1,117,468	1,062,243
UNRESTRICTED NET ASSETS:										
Enterprise Funds										
5300 Water Fund	Annual	Comm Serv	173,163	187,702	1,070,952	3,205,197	2,733,914	1,274,824	2,000,569	1,750,000
5320 Sewer Fund	Annual	Comm Serv	846,491	704,340	2,060,818	3,327,964	4,298,694	1,826,942	(4,259,083)	(2,059,083)
Total Enterprise			1,019,654	892,042	3,131,770	6,533,161	7,032,608	3,101,766	(2,258,514)	(309,083)
Internal Service Funds										
3500 OPEB Liability Fund	Annual	Various	NA	NA	-	-	285,548	690,505	72,916	75,000
6100 DoverNet Fund	Annual	City Mgr	113,013	192,555	177,701	324,930	275,289	149,870	391,974	475,000
6110 Central Stores Fund	Annual	Finance	49,629	70,957	56,774	51,154	46,125	51,186	46,320	50,000
6310 Fleet Maintenance Fund	Annual	Comm Serv	91,305	155,424	41,803	(12,533)	52,944	117,286	159,690	199,800
6800 Workers Compensation Fund	Annual	City Mgr	111,428	146,109	607,098	635,447	242,985	(233,763)	(539,025)	(644,675)
Total Internal Service			365,375	565,045	883,376	998,998	902,891	775,084	131,875	155,125
Total All Budgeted Funds			7,367,782	7,150,660	9,831,169	13,707,957	15,766,341	13,302,684	12,322,853	13,893,285

Notes:

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
 (2) Represents various block grant years. Deficits are covered by future drawdowns from the US Dept. of HUD.

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function	Description	FY 15 City Council Adopted	FY 16 Department Requests	City Mgr Changes	FY 16 City Mgr Proposed	FY16-15 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
CITY COUNCIL							
41110	City Council	372,192	404,286	0	404,286	32,094	8.6%
EXECUTIVE							
41320	City Manager's Office	434,559	466,342	0	466,342	31,783	7.3%
41530	City Attorney's Office	243,046	249,224	0	249,224	6,178	2.5%
46510	Business Assistance	132,500	134,000	0	134,000	1,500	1.1%
	Total Executive Dept.	810,105	849,566	0	849,566	39,461	4.9%
FINANCE							
41511	Finance & Accounting	786,382	815,963	0	815,963	29,581	3.8%
41513	Tax Assessment Division	417,531	436,334	0	436,334	18,803	4.5%
41520	City Clerk & Tax Collection Division	391,378	415,437	36,789	452,226	60,848	15.5%
41525	Elections	37,422	37,301	0	37,301	(121)	-0.3%
	Total Finance Dept.	1,632,713	1,705,035	36,789	1,741,824	109,111	6.7%
PLANNING							
41910	Planning Department	512,334	644,739	(9,566)	635,173	122,839	24.0%
	Total Planning Dept.	512,334	644,739	(9,566)	635,173	122,839	24.0%
POLICE							
42110	Police Department - Administration	248,763	291,550	0	291,550	42,787	17.2%
42120	Police Field Operations	3,892,875	4,187,139	(73,963)	4,113,176	220,301	5.7%
42150	Police Support	2,567,041	2,664,544	0	2,664,544	97,503	3.8%
42180	Public Safety Dispatch	712,070	734,938	0	734,938	22,868	3.2%
	Total Police Dept.	7,420,749	7,878,171	(73,963)	7,804,208	383,459	5.2%
FIRE & RESCUE							
42210	Fire & Rescue Administration	327,986	353,361	0	353,361	25,375	7.7%
42220	Fire & Rescue Suppression	6,526,549	7,162,259	(25,000)	7,137,259	610,710	9.4%
42250	Inspection Services	535,844	644,006	0	644,006	108,162	20.2%
42280	Fire & Rescue Buildings	111,867	120,158	0	120,158	8,291	7.4%
	Total Fire & Rescue	7,502,246	8,279,784	(25,000)	8,254,784	752,538	10.0%
COMM SERV - PUBLIC WORKS							
43111	CSD - Administration	95,422	186,732	0	186,732	91,310	95.7%
43112	CSD - Engineering	246,388	426,358	0	426,358	179,970	73.0%
43121	CSD - Streets	2,054,891	2,833,155	(650,000)	2,183,155	128,264	6.2%
43125	CSD - Snow Removal	467,770	472,763	0	472,763	4,993	1.1%
43155	CSD - Storm Water	845,039	873,012	0	873,012	27,973	3.3%
43160	CSD - Street Lighting	302,772	320,146	0	320,146	17,374	5.7%
43180	CSD - Facilities & Grounds	1,030,283	1,059,031	0	1,059,031	28,748	2.8%
41941	CSD - General Gov't Buildings	231,353	322,808	0	322,808	91,455	39.5%
41951	CSD - Cemetery	182,771	208,307	0	208,307	25,536	14.0%
43240	CSD - Recycling & Waste Mgmt	579,887	603,083	0	603,083	23,196	4.0%
	Total Public Works	6,036,576	7,305,395	(650,000)	6,655,395	618,819	10.3%
RECREATION							
45110	Recreation Administration	280,763	315,969	(43,959)	272,010	(8,753)	-3.1%
45120	Recreation Programs	62,002	62,393	0	62,393	391	0.6%
45121	McConnell Center	206,013	211,331	0	211,331	5,318	2.6%
45124	Indoor Pool	446,199	437,413	0	437,413	(8,786)	-2.0%
45125	Thompson Pool	130,375	135,660	0	135,660	5,285	4.1%
45149	Arena	948,232	977,165	0	977,165	28,933	3.1%
	Total Recreation	2,073,584	2,139,931	(43,959)	2,095,972	22,388	1.1%
PUBLIC LIBRARY							
45500	Public Library	1,109,966	1,131,936	0	1,131,936	21,970	2.0%

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function	Description	FY 15 City Council Adopted	FY 16 Department Requests	City Mgr Changes	FY 16 City Mgr Proposed	FY16-15 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS (CONT.)							
PUBLIC WELFARE							
44410	Public Welfare - Administration	271,770	293,468	(5,612)	287,856	16,086	5.9%
44430	Public Welfare - General Assistance	572,100	683,400	(162,600)	520,800	(51,300)	-9.0%
	Total Human Services	843,870	976,868	(168,212)	808,656	(35,214)	-4.2%
	TOTAL DEPARTMENT APPROP	28,314,335	31,315,711	(933,911)	30,381,800	2,067,465	7.3%
OTHER CHARGES							
41991	Misc General Government	1,184,962	1,021,696	(35,976)	985,720	(199,242)	-16.8%
47100	Debt Service - City	6,226,490	6,641,791	0	6,641,791	415,301	6.7%
49000	Transfers	3,006,318	3,271,483	0	3,271,483	265,165	8.8%
	Total Other Charges	10,417,770	10,934,970	(35,976)	10,898,994	481,224	4.6%
	TOTAL CITY GENERAL FUND APPROPRIATIONS	38,732,105	42,250,681	(969,887)	41,280,794	2,548,689	6.6%

ESTIMATED REVENUE, TAXES AND ASSESSED VALUE

ESTIMATED REVENUE							
	City Revenues	11,685,967	13,543,668	6,000	13,549,668	1,863,701	15.9%
	Less County Portion of BPT	0	0		0	0	0.0%
	Use of Fund Balance	0	0	0	0	0	NA
	TOTAL OTHER REVENUE	11,685,967	13,543,668	6,000	13,549,668	1,863,701	15.9%
	TOTAL CITY ESTIMATED REVENUES	11,685,967	13,543,668	6,000	13,549,668	1,863,701	15.9%
PROPERTY TAXES							
	City Property Taxes	27,701,961	29,362,836	(975,887)	28,386,949	684,988	2.5%
	Use of Fund Balance Impact	0	0	0	0	0	0.0%
	Less Veteran Credit	(655,823)	(655,823)	0	(655,823)	0	0.0%
	Total City Property Tax	27,046,138	28,707,013	(975,887)	27,731,126	684,988	2.5%
	NET CITY PROPERTY TAX LEVY	27,046,138	28,707,013	(975,887)	27,731,126	684,988	2.5%
ASSESSED VALUE							
	Gross Assesed Value (1)	2,794,717.920	2,819,717.920	0.000	2,819,717.920	25,000.000	0.9%
	Less Exemptions to Value (1)	(48,686.100)	(48,686.100)	0.000	(48,686.100)	0.000	0.0%
	NET ASSESSED VALUE (000s)	2,746,031.820	2,771,031.820	0.000	2,771,031.820	25,000.000	0.9%

ESTIMATED TAX RATE INFORMATION

CITY MANAGER PROPOSED							
	City	10.09	10.60	(0.36)	10.24	0.15	1.5%
	Use of Fund Balance Credit	0.00	0.00	0.00	0.00	0.00	0.0%
	Net City	10.09	10.60	(0.36)	10.24	0.15	1.5%
	ESTIMATED CITY TAX RATE	10.09	10.60	(0.36)	10.24	0.15	1.5%

GENERAL FUND

Proposed (School Only Tax Impact)

Summary of City Manager Proposed By Department		FY 15 City Council Adopted	FY 16 Department Requests	City Mgr Changes	FY 16 City Mgr Proposed	FY16-15 Increase (Decrease)	% Incr (Decr)
Function	Description						
APPROPRIATIONS							
EDUCATION							
46900	School Department Appropriation	44,236,755	46,687,263	0	46,687,263	2,450,508	5.5%
47190	Debt Service - School	3,892,349	3,722,578	2,086,500	5,809,078	1,916,729	49.2%
TOTAL SCHOOL GENERAL FUND APPROPRIATIONS		48,129,104	50,409,841	2,086,500	52,496,341	4,367,237	9.1%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	School Local Revenues	12,585,100	14,007,047	0	14,007,047	1,421,947	11.3%
	Use of Fund Balance	0	0	0	0	0	NA
TOTAL OTHER REVENUE		12,585,100	14,007,047	0	14,007,047	1,421,947	11.3%
PROPERTY TAXES							
	Local School Property Tax	28,833,811	29,612,872	2,086,500	31,699,372	2,865,561	9.9%
	State School Property Tax	6,710,193	6,789,922	0	6,789,922	79,729	1.2%
Total Education Property Tax		35,544,004	36,402,794	2,086,500	38,489,294	2,945,290	8.3%
NET EDUCATION PROPERTY TAX LEVY		35,544,004	36,402,794	2,086,500	38,489,294	2,945,290	8.3%
ASSESSED VALUE							
	Gross Assesed Value (1)	2,794,717.920	2,819,717.920	0.000	2,819,717.920	25,000.000	0.9%
	Less Exemptions to Value (1)	(48,686.100)	(48,686.100)	0.000	(48,686.100)	0.000	0.0%
NET ASSESSED VALUE (000s)		2,746,031.820	2,771,031.820	0.000	2,771,031.820	25,000.000	0.9%
ESTIMATED TAX RATE INFORMATION							
SCHOOL BOARD PROPOSED BUDGET							
	School - Local	10.50	10.69	0.75	11.44	0.94	8.9%
	School - State (2)	2.49	2.49	0.00	2.49	0.00	0.2%
	Net School	12.99	13.18	0.75	13.93	0.94	7.3%
ESTIMATED SCHOOL TAX RATE		12.99	13.18	0.75	13.93	0.94	7.3%

(2) Applies to non-utility properties

GENERAL FUND

Proposed (County Only Tax Impact)

Summary of City Manager Proposed By Department		FY 15 City Council Adopted	FY 16 Department Requests	City Mgr Changes	FY 16 City Mgr Proposed	FY16-15 Increase (Decrease)	% Incr (Decr)
Function	Description						
APPROPRIATIONS							
48000	COUNTY TAX	8,057,565	8,266,760	0	8,266,760	209,195	2.6%
TOTAL COUNTY GENERAL FUND APPROPRIATIONS		8,057,565	8,266,760	0	8,266,760	209,195	2.6%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
	ESTIMATED REVENUE	0	0	0	0	0	0.0%
TOTAL OTHER REVENUE		0	0	0	0	0	0.0%
PROPERTY TAXES							
	County Tax Levy	8,057,565	8,266,760	0	8,266,760	209,195	2.6%
NET COUNTY PROPERTY TAX LEVY		8,057,565	8,266,760	0	8,266,760	209,195	2.6%
ASSESSED VALUE							
	Gross Assesed Value (1)	2,794,717.920	2,819,717.920	0.000	2,819,717.920	25,000.000	0.9%
	Less Exemptions to Value (1)	(48,686.100)	(48,686.100)	0.000	(48,686.100)	0.000	0.0%
NET ASSESSED VALUE (000s)		2,746,031.820	2,771,031.820	0.000	2,771,031.820	25,000.000	0.9%
ESTIMATED TAX RATE INFORMATION							
COUNTY							
		2.93	2.98	0.00	2.98	0.05	1.8%
ESTIMATED COUNTY TAX RATE		2.93	2.98	0.00	2.98	0.05	1.8%

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function Description	FY 15 City Council Adopted	FY 16 Department Requests	City Mgr Changes	FY 16 City Mgr Proposed	FY16-15 Increase (Decrease)	% Incr (Decr)
By Budget Category						
Estimated Revenue:						
Taxes - Property	70,647,707	73,376,567	1,110,613	74,487,180	3,839,473	5.4%
Taxes - Other	577,000	716,200	0	716,200	139,200	24.1%
Licenses & Permits	4,829,480	5,439,940	0	5,439,940	610,460	12.6%
Intergovernmental	2,100,826	2,289,044	0	2,289,044	188,218	9.0%
Charges for Services	3,239,483	3,621,041	6,000	3,627,041	387,558	12.0%
Misc. Revenue	588,625	1,026,895	0	1,026,895	438,270	74.5%
Operating Transfers In	350,553	787,940	0	787,940	437,387	124.8%
Total City	82,333,674	87,257,627	1,116,613	88,374,240	6,040,566	7.3%
Education	12,585,100	13,669,655	0	13,669,655	1,084,555	8.6%
Budgetary Use of Fund Balance	0	0	0	0	0	0.0%
TOTAL EST REVENUE	94,918,774	100,927,282	1,116,613	102,043,895	7,125,121	7.5%
Appropriations:						
10 Personal Services	20,718,402	22,135,599	(76,133)	22,059,466	1,341,064	6.5%
30 Purchased Services	3,304,843	3,796,967	(135,250)	3,661,717	356,874	10.8%
60 Supplies	2,443,183	2,592,676	(13,050)	2,579,626	136,443	5.6%
70 Capital Outlay	1,664,826	2,608,349	(650,000)	1,958,349	293,523	17.6%
80 Other Expenses	1,078,283	979,391	(95,454)	883,937	(194,346)	-18.0%
91 Operating Transfers Out	3,296,078	3,570,908	0	3,570,908	274,830	8.3%
92 Debt Service - City	6,226,490	6,641,791	0	6,641,791	415,301	6.7%
Total City Appropriations	38,732,105	42,325,681	(969,887)	41,355,794	2,623,689	6.8%
95 Education	44,236,755	46,612,263	0	46,612,263	2,375,508	5.4%
92 Debt Service - School	3,892,349	3,722,578	2,086,500	5,809,078	1,916,729	49.2%
Total Education	48,129,104	50,334,841	2,086,500	52,421,341	4,292,237	8.9%
99 Intergovernmental	8,057,565	8,266,760	0	8,266,760	209,195	2.6%
TOTAL APPROPRIATIONS	94,918,774	100,927,282	1,116,613	102,043,895	7,125,121	7.5%

GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
<u>General Fund Appropriations - City Portion</u>			
41-4200 Personal Services		1,341,064	0.48
	Salaries & Wages	779,520	0.28
4130	Overtime Pay	85,582	0.03
4211	Health Insurance	57,012	0.02
4220	Fica	20,823	0.01
4225	Medicare	12,419	0.00
4230	Retirement	331,426	0.12
4240	Staff Development	20,349	0.01
4295	Compensated Absences	30,000	0.01
	All Other 4100 & 4200 series accounts with changes less than \$10,000	3,933	0.00
43-4500 Purchased Services		356,874	0.13
4312	Management Services	18,400	0.01
4341	Technical Services	190,294	0.07
4420	Waste Collection Services	23,000	0.01
4422	Contract Snowplowing	5,000	0.00
4431	Maint Chrgs - Buildings	21,976	0.01
4432	Maint Chrgs - Impr o/t Buildings	7,000	0.00
4433	Maint Chrgs - Equipment	2,381	0.00
4434	Maint Chrgs - Vehicles	6,310	0.00
4435	Maint Chrgs - Office Equipment	116,453	0.04
4441	Rental of Land & Buildings	(52,251)	(0.02)
	Various Depts		
4529	Police Liability Insurance	(7,414)	(0.00)
	All Other 4300 - 4500 series accounts with changes less than \$10,000	27,325	0.01
4600 Supplies and Materials		136,443	0.05
4611	Office Supplies	2,906	0.00
4612	Operating Supplies	4,581	0.00
4621	Natural Gas	35,467	0.01
4622	Electricity	62,415	0.02
	Various Dept		
4624	Heating Oil	8,454	0.00
4626	Vehicle Fuels	(5,335)	(0.00)
4635	Medicinal Supplies	3,182	0.00
4651	Maint Supplies - Buildings	12,243	0.00
4681	Minor Equip, Furniture & Fxtrs	10,033	0.00
	All Other 4600 series accounts with changes less than \$10,000	897	-
4700 Capital Outlay		293,523	0.11
	Land Improvements	100,000	0.04
	Building Improvements	62,000	0.02
	Improvements O/T Bldgs	(7,000)	(0.00)
	Machinery & Equipment	89,182	0.03
	Light Vehicles	-	-
	Computers & Communications Equip	47,346	0.02
	Books & Collections	1,995	0.00
	Furniture & Fixtures	-	-
4800 Other Expenses		(194,346)	(0.07)
4810	Membership Dues	16,615	0.01
4835	Grants/Subsidy	34,430	0.01
4840	Contingency	16,396	0.01
4891	Abatements	(261,987)	(0.10)
	All Other 4800 series accounts with changes less than \$10,000	200	-
4910 Operating Transfers		199,830	0.07
4912	Transfer to Special Revenue	198,330	0.07
4915	Transfer to Enterprise	1,500	0.00
4918	Transfer to Trust	-	-
	Transfer to Capital Reserve	-	-
	CIP		

GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
4920	Debt Service - City	415,301	0.15
4920	Bond Principal Payments	251,947	0.09
4921	Interest - Bonds Payments	163,354	0.06
Summary of City Appropriations Change			
Operating Appropriations		1,839,865	
Capital Outlay and Capital Transfers		293,523	
Debt Service		415,301	
Total City Appropriation Change from Previous Year		2,548,689	0.92

General Fund Estimated Revenue - City Portion		Est Rev (Incr)Decr	Tax Rate Incr(Decr)
3100	Taxes - Non-property	(139,200)	(0.05)
3200	Licenses & Permits	(610,460)	(0.22)
3300	Intergovernmental	(188,218)	(0.07)
3400	Charges for Services	(387,558)	(0.14)
3500	Misc Revenue	(438,270)	(0.16)
3800	Operating Transfers	(99,995)	(0.04)
3900	Other Financing Sources	-	-
Total City Estimated Revenue Change from Previous Year		(1,863,701)	(0.67)
City Sub-Totals			
Total Tax Levy Changes & Tax Rate Impact - City Portion		684,988	0.25

Summary of Changes in Property Taxes and Tax Rate:		Tax Levy Incr(Decr)	Tax Rate Incr(Decr)
City Portion - Net of Operating Appropriations & Revenue		(23,836)	(0.01)
Capital Outlay and Capital Transfers		293,523	0.11
Debt Service		415,301	0.15
Change in Use of Fund Balance		-	-
Change in Veterans Tax Credit		-	-
Impact of Property Valuation Change		-	(0.10)
Total City		684,988	0.15
Local School Portion - Net of Appropriations and Revenue		948,832	0.34
Debt Service		1,916,729	0.69
School Portion - State Levy		79,729	0.03
Impact of Property Valuation Change		-	(0.12)
Total School		2,945,290	0.94
County Portion		209,195	0.08
Impact of Property Valuation Change		-	(0.03)
Total County		209,195	0.05
Total Impact on Property Taxes and Tax Rate		3,839,473	1.14
Assessed Value Change and Impact on Tax Rate included above		25,000,000	(0.25)
Total Impact of Property Valuation Change		25,000,000	(0.25)

WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)

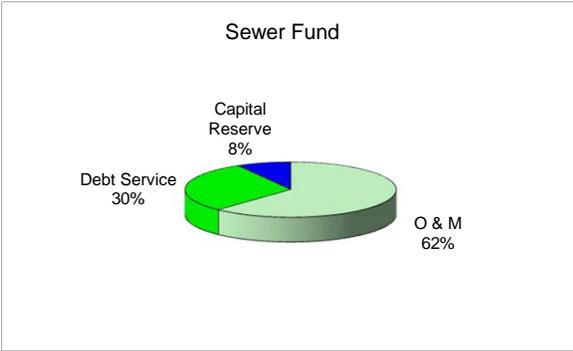
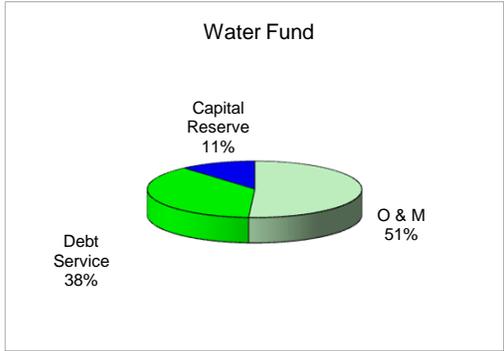
COST SUMMARY	WATER			
	FY15	FY16	Change	% Chng
Operations & Maintenance	2,657,020	2,735,128	78,108	2.9%
Debt Service	1,695,937	1,631,273	(64,664)	-3.8%
Capital Reserve	500,000	500,000	0	0.0%
Total Costs	4,852,957	4,866,401	13,444	0.3%
Working Capital/Rounding	0	0	0	0.0%
Less Other Revenue	(408,080)	(414,748)	(6,668)	1.6%
Net to be Raised by Rate	4,444,877	4,451,653	6,776	0.2%

COST SUMMARY	SEWER			
	FY15	FY16	Change	% Chng
Operations & Maintenance	3,583,609	3,940,330	356,721	10.0%
Debt Service	2,122,492	1,943,617	(178,875)	-8.4%
Capital Reserve	500,000	500,000	0	0.0%
Total Costs	6,206,101	6,383,947	177,846	2.9%
Working Capital/Rounding	4,100	0	(4,100)	100.0%
Less Other Revenue	(100,050)	(100,050)	0	0.0%
Net to be Raised by Rate	6,110,151	6,283,897	173,746	2.8%

RATE SUMMARY	WATER			
	FY15	FY16	Change	% Chng
Billable Volume - HCF*	947,574	934,160	(13,414)	-1.4%
Total Rate per HCF	4.69	4.77	0.08	1.7%
*Hundred Cubic Feet = 748 gal.				
Rate Breakdown - Dollars:				
Total O & M	2.37	2.48	0.11	4.6%
Debt Service	1.79	1.75	(0.04)	-2.2%
Capital Reserve	0.53	0.54	0.01	1.9%
Rate Breakdown - Percentage:				
Total O & M	50.5%	52.0%	1.5%	
Debt Service	38.2%	36.7%	-1.5%	
Capital Reserve	11.3%	11.3%	0.0%	

RATE SUMMARY	SEWER			
	FY15	FY16	Change	% Chng
Billable Volume - HCF*	844,781	835,870	(8,911)	-1.1%
Total Rate per HCF	7.24	7.52	0.28	3.9%
*Hundred Cubic Feet = 748 gal.				
Rate Breakdown - Dollars:				
Total O & M	4.13	4.59	0.46	11.1%
Debt Service	2.52	2.33	(0.19)	-7.5%
Capital Reserve	0.59	0.60	0.01	1.7%
Rate Breakdown - Percentage:				
Total O & M	57.0%	61.0%	4.0%	
Debt Service	34.8%	31.0%	-3.8%	
Capital Reserve	8.1%	8.0%	-0.2%	

Utility Rate Breakdown



WATER & SEWER FUNDS

FY 2016

Division: Water & Sewer Funds (Community Services Divisions)
Detail to Cost Summary

Budget	WATER			
	FY15	FY16	Change	% Chng
Operations & Maintenance Costs:				
Personal Services	1,148,897	1,202,273	53,376	4.6%
Purchased Services	366,853	387,821	20,968	5.7%
Supplies	656,253	625,945	(30,308)	-4.6%
Minor Capital Outlay	194,447	194,947	500	0.3%
Other Expenses	290,570	324,142	33,572	11.6%
Total Operations & Maintenance	2,657,020	2,735,128	78,108	2.9%
Reconciliation to Budget:				
Depreciation	1,179,480	1,186,738	7,258	0.6%
Capital Reserve	500,000	500,000	0	0.0%
Interest on Debt	516,457	444,535	(71,922)	-13.9%
Major Capital Outlay	0	0	0	NA
Total Budget	4,852,957	4,866,401	13,444	0.3%

Budget	SEWER			
	FY15	FY16	Change	% Chng
	1,712,115	1,747,597	35,482	2.1%
	570,940	816,037	245,097	42.9%
	877,413	884,662	7,249	0.8%
	93,197	90,892	(2,305)	-2.5%
	329,944	401,142	71,198	21.6%
	3,583,609	3,940,330	356,721	10.0%
	2,420,114	2,322,280	(97,834)	-4.0%
	500,000	500,000	0	0.0%
	654,853	569,102	(85,751)	-13.1%
	0	0	0	NA
	7,158,576	7,331,712	173,136	2.4%

Debt Service Cash Requirements	FY15	FY16	Change	% Chng
Principal Payments	1,112,813	1,150,071	37,258	3.3%
Principal Payments - New Issue	66,667	36,667	(30,000)	-45.0%
Interest Payments	472,957	417,285	(55,672)	-11.8%
Interest Payments - New Issue	43,500	27,250	(16,250)	-37.4%
Interest Payments - Notes	0	0	0	NA
Less Amortization	0	0	0	NA
Less State Aid	0	0	0	NA
Net Principal & Interest	1,695,937	1,631,273	(64,664)	-3.8%

Debt Service Cash Requirements	FY15	FY16	Change	% Chng
	1,046,166	1,258,230	212,064	20.3%
	442,500	136,667	(305,833)	-69.1%
	329,353	441,708	112,355	34.1%
	325,500	127,394	(198,106)	-60.9%
	0	0	0	NA
	0	0	0	NA
	(21,027)	(20,382)	645	-3.1%
	2,122,492	1,943,617	(178,875)	-8.4%

Capital Reserve Transfer	FY15	FY16	Change	% Chng
Ten Year Goal	5,000,000	5,000,000	0	0.0%
Effective Interest Rate	1.00%	1.00%	0.00%	0.0%
Annual Capital Reserve for Goal	477,910	477,910	0	0.0%
Budgeted Transfer	500,000	500,000	0	0.0%

Capital Reserve Transfer	FY15	FY16	Change	% Chng
	5,000,000	5,000,000	0	0.0%
	1.00%	1.00%	0.00%	0.0%
	477,910	477,910	0	0.0%
	500,000	500,000	0	0.0%

ENTERPRISE FUNDS - Budget History Sheet

	2007	2008	2009	2010	2011	2012	2013	2014	2015	Proposed 2016		
APPROPRIATIONS:												
Water - Oper & Maint	2,005,666	2,058,713	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	2,735,128	5 Yr Ann %	10 Yr Ann %
Water - Depreciation	706,000	879,297	974,298	984,298	1,010,000	946,000	1,171,666	1,189,276	1,179,480	1,186,738		
Water - Debt Interest	467,132	550,509	497,731	492,198	476,272	404,395	462,672	554,588	516,457	444,535		
Water - Capital Reserve	300,000	450,000	450,000	450,000	470,000	475,000	500,000	500,000	500,000	500,000		
Total Water	3,478,798	3,938,519	4,158,670	4,162,633	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	2.79%	4.65%
Sewer - Oper & Maint	2,507,198	2,590,760	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,583,609	3,940,330	5.49%	4.90%
Sewer - Major Capital												
Sewer - Depreciation	1,869,000	1,897,220	1,897,220	1,897,220	2,053,451	2,053,451	2,152,449	2,209,486	2,420,114	2,322,280	2.49%	3.71%
Sewer - Debt Interest	714,920	630,206	579,345	533,519	464,918	479,723	451,771	492,762	654,853	569,102	4.13%	-1.31%
Sewer - Capital Reserve	400,000	400,000	400,000	400,000	425,000	420,000	440,000	500,000	500,000	500,000	3.30%	2.26%
Total Sewer	5,491,118	5,518,186	5,575,072	5,750,387	5,959,529	6,040,410	6,404,327	6,747,525	7,158,576	7,331,712	4.23%	3.68%
Total Enterprise Funds	8,969,916	9,456,705	9,733,742	9,913,020	10,200,644	10,376,609	11,114,089	11,601,039	12,011,533	12,198,113	7.02%	8.33%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	389,708	459,721	220,151	3,963	78,482	95,084	373,563	143,752	(557)	13,444	625,286	1,777,311
Sewer	384,922	27,068	56,886	175,315	209,142	80,881	363,917	343,198	411,051	173,136	1,372,183	2,225,516
Total Enterprise Funds	774,630	486,789	277,037	179,278	287,624	175,965	737,480	486,950	410,494	186,580	1,997,469	4,002,827
Percent Change												
Water	12.62%	13.21%	5.59%	0.10%	1.89%	2.24%	8.61%	3.05%	-0.01%	0.28%		
Sewer	7.54%	0.49%	1.03%	3.14%	3.64%	1.36%	6.02%	5.36%	6.09%	2.42%		
Total Enterprise Funds	9.45%	5.43%	2.93%	1.84%	2.90%	1.73%	7.11%	4.38%	3.54%	1.55%		
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016		
REVENUE:												
Water											5 Yr Ann %	10 Yr Ann %
Charges for Services	3,457,798	3,917,519	4,137,670	4,141,633	4,220,115	4,315,199	4,688,762	4,828,014	4,782,457	4,795,901	2.59%	4.57%
Other Financing Sources	21,000	21,000	21,000	21,000	21,000	21,000	21,000	25,500	70,500	70,500	27.41%	12.87%
Total Water	3,478,798	3,938,519	4,158,670	4,162,633	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	2.79%	4.65%
Sewer												
Licenses & Permits												
Intergovernmental	303,238	272,971	210,499	154,097	160,285	46,742	6,840	6,240	5,688	5,078	-49.86%	-34.51%
Charges for Services	4,103,380	4,150,146	4,262,654	4,579,371	4,782,325	5,048,527	5,354,011	5,697,809	6,153,201	6,326,947	5.76%	4.93%
Misc Revenue	32,000	32,000	32,000	32,000	32,000	31,000	31,000	31,000	57,000	57,000	12.24%	5.94%
Operating Transfers In												
Other Financing Sources	1,052,500	1,063,069	1,069,919	984,919	984,919	1,013,139	1,012,476	1,012,476	942,687	942,687		
Total Sewer	5,491,118	5,518,186	5,575,072	5,750,387	5,959,529	6,139,408	6,404,327	6,747,525	7,158,576	7,331,712	4.23%	3.68%
Total Enterprise Funds	8,969,916	9,456,705	9,733,742	9,913,020	10,200,644	10,475,607	11,114,089	11,601,039	12,011,533	12,198,113	3.64%	8.33%

ENTERPRISE FUNDS - Budget History Sheet

	2007	2008	2009	2010	2011	2012	2013	2014	2015	Proposed 2016	5 Yr Ann %	10 Yr Ann %
UTILITY COST SUMMARY:												
Water - Oper & Maint	2,005,666	2,058,713	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	2,735,128	3.66%	3.45%
Water - Debt Service	1,215,191	1,440,509	1,482,732	1,487,198	1,486,272	1,350,395	1,634,338	1,743,864	1,695,937	1,631,273	1.88%	3.46%
Water - Capital Reserve	300,000	450,000	450,000	450,000	470,000	475,000	500,000	500,000	500,000	500,000	1.25%	7.18%
Total Water Cash Needs	3,520,857	3,949,222	4,169,373	4,173,335	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	2.79%	3.78%
Working Capital/Adjustment	(462)	(10,703)	(10,703)	(10,702)	-	-	-	-	-	-	-	-
Less Other Revenue	(341,115)	(341,115)	(341,115)	(314,984)	(314,984)	(355,871)	(348,706)	(353,206)	(408,080)	(414,748)	5.66%	2.04%
Net to be Raised by Rate	3,179,280	3,597,404	3,817,555	3,847,649	3,926,131	3,980,328	4,361,056	4,500,308	4,444,877	4,451,653	2.54%	3.97%
Sewer - Oper & Maint	2,507,198	2,590,760	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,583,609	3,940,330	5.49%	4.90%
Sewer - Net Debt Service	1,225,048	1,188,252	1,193,013	1,288,589	1,373,165	1,597,819	1,584,904	1,679,432	2,122,492	1,943,617	7.20%	5.90%
Sewer - Capital Reserve	400,000	400,000	400,000	400,000	425,000	420,000	440,000	500,000	500,000	500,000	3.30%	2.26%
Total Sewer Cash Needs	4,132,246	4,179,012	4,291,520	4,608,237	4,814,325	5,105,055	5,385,011	5,724,709	6,206,101	6,383,947	5.81%	4.95%
Working Capital/Adjustment	3,134	3,134	3,134	3,134	75,000	-	-	4,100	4,100	-	-	-
Less Other Revenue	(112,200)	(112,200)	(112,200)	(110,150)	(183,150)	(68,200)	(68,000)	(72,300)	(100,050)	(100,050)	-11.39%	-1.14%
Net to be Raised by Rate	4,023,180	4,069,946	4,182,454	4,501,221	4,706,175	5,036,855	5,317,011	5,656,509	6,110,151	6,283,897	5.95%	5.08%
Total Utility Funds	7,202,460	7,667,350	8,000,009	8,348,870	8,632,306	9,017,183	9,678,067	10,156,817	10,555,028	10,735,550	4.46%	4.60%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	163,040	418,124	220,151	30,094	78,482	54,197	380,728	139,252	(55,431)	6,776	525,522	1,435,413
Sewer	194,670	46,766	112,508	318,767	204,954	330,680	280,156	339,498	453,642	173,746	1,577,722	2,455,387
Total Utility Funds	357,710	464,890	332,659	348,861	283,436	384,877	660,884	478,750	398,211	180,522	2,103,244	3,890,800
Percent Change											5 Yr Ann %	10 Yr Ann %
Water	5.41%	13.15%	6.12%	0.79%	2.04%	1.38%	9.57%	3.19%	-1.23%	0.15%	3.95%	4.89%
Sewer	5.08%	1.16%	2.76%	7.62%	4.55%	7.03%	5.56%	6.39%	8.02%	2.84%	8.33%	6.18%
Total Utility Funds	5.23%	6.45%	4.34%	4.36%	3.39%	4.46%	7.33%	4.95%	3.92%	1.71%	6.50%	5.66%
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	5 Yr Ann %	10 Yr Ann %
UTILITY RATES PER HCF:												
Water	3.12	3.53	3.75	3.78	3.93	3.97	4.36	4.69	4.69	4.77	3.95%	4.89%
Sewer	4.34	4.39	4.51	4.74	5.04	5.43	5.78	6.53	7.24	7.52	8.33%	6.18%
Total Utility Funds	7.46	7.92	8.26	8.52	8.97	9.40	10.14	11.22	11.93	12.29	6.50%	5.66%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	0.16	0.41	0.22	0.03	0.15	0.04	0.39	0.33	-	0.08	0.84	1.81
Sewer	0.21	0.05	0.12	0.23	0.30	0.39	0.35	0.75	0.71	0.28	2.48	3.39
Total Utility Funds	0.37	0.46	0.34	0.26	0.45	0.43	0.74	1.08	0.71	0.36	3.32	5.20
Percent Change											5 Yr Ann %	10 Yr Ann %
Water	5.41%	13.14%	6.23%	0.80%	3.97%	1.02%	9.82%	7.57%	0.00%	1.71%	3.95%	4.89%
Sewer	5.08%	1.15%	2.73%	5.10%	6.33%	7.74%	6.45%	12.98%	10.87%	3.87%	8.33%	6.18%
Total Utility Funds	5.22%	6.17%	4.29%	3.15%	5.28%	4.79%	7.87%	10.65%	6.33%	3.02%	6.50%	5.66%
BILLABLE VOLUME - HCF*												
Water	1,019,000	1,019,000	1,019,000	1,019,000	999,253	999,253	999,253	958,837	947,574	934,160	-1.34%	-0.87%
Sewer	927,000	927,000	927,000	933,000	933,000	919,714	919,714	860,185	844,781	835,870	-2.17%	-1.03%
HCF Change											5 Yr Cum	10 Yr Cum
Water	-	-	-	-	(19,747)	-	-	(40,416)	(11,263)	(13,414)	(65,093)	(84,840)
Sewer	-	-	-	6,000	-	(13,286)	-	(59,529)	(15,404)	(8,911)	(97,130)	(91,130)
Percent Change											5 Yr Ann %	10 Yr Ann %
Water	0.00%	0.00%	0.00%	0.00%	-1.94%	0.00%	0.00%	-4.04%	-1.17%	-1.42%	-1.34%	-0.87%
Sewer	0.00%	0.00%	0.00%	0.65%	0.00%	-1.42%	0.00%	-6.47%	-1.79%	-1.05%	-2.17%	-1.03%

* 100 Cubic Feet = 748 Gallons

Budgeted Personnel Positions by Department

Full Time Equivalents Function Description	Work Week	Adopted FY14	Adopted FY15	Proposed FY16	Percent of Total	Change	Description of Change
EXECUTIVE							
41320 City Manager's Office	40	2.88	2.88	2.88	0.9%	0.00	
41530 City Attorney's Office	40	1.73	1.73	1.73	0.6%	0.00	
49200 DoverNet	40	3.68	3.60	4.60	1.5%	1.00	Add Full Time Information Tech Administrator
Total Executive		8.28	8.20	9.20	3.0%	1.00	
FINANCE							
41511 Finance & Accounting	40	7.78	7.78	7.78	2.6%	0.00	
41513 Tax Assessment Division	40	3.00	3.00	3.00	1.0%	0.00	
41520 City Clerk/Tax Collection Division	40	9.69	9.40	9.90	3.3%	0.50	Increase PT Acct. Clerk II to FT to cover Friday hours
41525 Elections		0.45	0.90	0.90	0.3%	0.00	
Total Finance		20.91	21.08	21.58	7.1%	0.50	
PLANNING							
41910 Planning Department	40	4.45	4.45	5.63	1.9%	1.18	Add 1 FT Assistant Planner, Decrease CDBG Alloc.
46311 Planning - Comm Devlmt Block Grant	40	1.05	1.05	0.87	0.3%	-0.18	Decrease CDBG Admin. Allocations per Grant Funds
Total Planning		5.50	5.50	6.50	2.1%	1.00	
POLICE							
42110 Police Admin - Sworn	40	1.00	1.00	1.00	0.3%	0.00	
42110 Police Admin - Non sworn	40	0.88	0.88	0.88	0.3%	0.00	
42120 Police Field Ops - Sworn	41.25	33.00	35.06	36.09	11.9%	1.03	Add 1 FT Police Officer (Middle School Resource)
42120 Police Field Ops - Non sworn	40	1.20	1.20	1.20	0.4%	0.00	
42120 Police Spec Rev Grants - Sworn	41.25	2.06	2.06	1.03	0.3%	-1.03	Drug Task Force Grant Closed - 1 FT Officer
42120 Police Spec Rev Grants - Non Sworn	40	1.85	1.85	2.65	0.9%	0.80	Youth to Youth Coordinator grant funded
42130 Parking Activity - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42130 Parking Activity - Non sworn	35	4.40	4.53	4.90	1.6%	0.38	Add Part time Parking Enforcement Officer hours
42150 Police Support - Sworn	41.25	11.34	11.34	12.38	4.1%	1.03	1 FT Police Officer no longer grant funded
42150 Police Support - Non sworn	30	12.39	12.59	11.41	3.8%	-1.19	Youth to Youth Coordinator moved to grant funded Adjusted PT Secretary I and PT Custodian hours
42180 Police PS Dispatch - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42180 Police PS Dispatch - Non sworn	35	8.25	8.25	8.25	2.7%	0.00	
Total Sworn		47.41	49.47	50.50	16.7%	1.03	
Total Non Sworn		28.97	29.29	29.28	9.7%	-0.01	
Total Police		76.38	78.76	79.78	26.3%	1.02	
FIRE & RESCUE							
42210 Fire and Rescue - Admin	40	2.50	2.50	2.50	0.8%	0.00	
42220 Fire and Rescue - Suppression	40/42	53.48	53.48	57.68	19.0%	4.20	Add 4 FT Firefighter Positions
42250 Inspection Services	40	5.23	5.50	6.50	2.1%	1.00	Add 1 FT Building Inspector Position
Total Fire & Rescue		61.21	61.48	66.68	21.2%	5.20	
PUBLIC WORKS							
43111 CSD - Admin	40	2.00	2.00	2.50	0.8%	0.50	Move PT Custodian from Facilities & Grounds
43112 CSD - Engineering Div.	40	3.50	3.50	3.83	1.3%	0.33	Add 1 FT Maint. Technician (split w/ Water & Sewer)
43121 CSD - Streets & Drains	40	5.00	5.00	5.00	1.7%	0.00	
43155 CSD - Storm Water	40	6.00	5.00	6.00	2.0%	1.00	Add 1 FT Truck Driver
43180 CSD - Facilities & Grounds	40	9.71	10.71	10.31	3.4%	-0.40	Moved PT Custodian to CSD Admin.
41941 CSD - General Gov't Bldgs	40	1.88	1.88	1.88	0.6%	0.00	
41951 CSD - Cemetery	40	3.31	3.31	3.31	1.1%	0.00	
43230 CSD - Recyc & Waste Mgmt Div.	40	3.00	3.00	3.00	1.0%	0.00	
43250 CSD - Sewer	40	9.00	9.00	9.33	3.1%	0.33	Add 1 FT Maint. Technician (split w/ Water & Gen Fund)
43256 CSD - Sewer - WWTP	40	7.00	7.00	7.00	2.3%	0.00	
43320 CSD - Water	40	10.50	10.50	10.83	3.6%	0.33	Add 1 FT Maint. Technician (split w/ Gen Fund & Sewer)
49200 CSD - Fleet Maintenance	40	5.00	5.00	5.00	1.7%	0.00	
Total Comm Serv - Public Works		65.90	65.90	67.99	22.4%	2.09	
RECREATION							
45110 Recreation Admin	40	3.60	3.60	3.60	1.2%	0.00	
45121 Recreation McConnell Center	25	0.00	0.00	0.00	0.0%	0.00	
45124 Indoor Pool	40	7.43	7.43	7.43	2.5%	0.00	
45125 Thompson Pool	40	2.09	2.09	2.09	0.7%	0.00	
Various Recreation Pgm Fund		6.94	6.94	7.94	2.6%	1.00	Add 1 FT Senior Center Program Supervisor
41941 McConnell Center	40	1.75	1.75	1.75	0.6%	0.00	
45149 Arena Facility	40	10.93	10.93	10.93	3.6%	0.00	
Total Recreation		32.74	32.74	33.74	11.1%	1.00	
PUBLIC LIBRARY							
45500 Public Library	35	13.91	14.12	14.80	4.9%	0.67	Increase Part-time hours by 27 per week (Sunday hrs)
Total Culture & Recreation		46.65	46.87	48.54	16.0%	1.68	
PUBLIC WELFARE							
44410 Welfare	37	2.75	2.75	2.75	0.9%	0.00	
Total Public Welfare		2.75	2.75	2.75	0.9%	0.00	
TOTAL FULL TIME EQUIVALENTS - CITY		287.57	290.53	303.02	99.2%	12.49	

FTE = Forty Hours per Week

City of Dover

Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

	Change		2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
	2007-2016	% Change												
Population (Census, NHOSP, Trended)	1,962	6.75%	31,055	30,808	30,500	30,149	30,095	30,041	29,987	29,417	29,236	29,093	29,056	28,872
FTEs per Department & Fund														
Executive (incl DoverNet)	-2.67	-23.05%	9.20	8.20	8.29	8.09	7.96	8.13	8.01	12.74	12.74	11.87	11.57	12.48
Finance (incl Utility Billing)	5.60	35.05%	21.58	21.08	20.91	20.36	19.98	19.91	19.98	16.08	16.08	15.98	15.98	15.98
Planning	-4.00	-41.51%	5.63	4.45	4.45	4.43	4.18	4.00	3.40	4.50	8.63	9.63	9.63	9.00
Total General Government	-1.06	-2.86%	36.41	33.73	33.65	32.88	32.12	32.04	31.39	33.31	37.44	37.47	37.17	37.45
Police	2.80	3.97%	71.20	70.33	68.06	67.62	64.80	64.80	63.76	64.78	67.82	68.40	70.48	65.88
Fire & Rescue	12.10	22.17%	66.68	61.47	61.21	60.45	61.50	61.73	61.73	61.06	54.70	54.58	54.58	50.33
Total Public Safety	14.90	11.91%	137.88	131.80	129.27	128.07	126.30	126.53	125.49	125.84	122.52	122.98	125.06	116.21
Public Works (incl Fleet Maint)	-4.34	-8.71%	40.83	39.40	39.40	39.50	39.60	40.60	42.33	41.60	42.50	45.17	49.81	49.41
Recreation	-5.66	-28.34%	13.12	13.12	13.12	13.12	16.32	16.32	17.12	18.61	19.72	18.79	19.98	22.24
Public Library	-1.00	-6.31%	14.80	14.12	13.91	13.91	13.38	13.38	13.48	13.78	14.79	15.79	15.78	15.51
Total Culture & Recreation	-6.66	-18.62%	27.92	27.25	27.03	27.03	29.70	29.70	30.60	32.39	34.51	34.58	35.76	37.75
Public Welfare	0.00	0.00%	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.80	5.30
Total General Fund	2.84	1.13%	245.79	234.92	232.10	230.23	230.47	231.62	232.56	235.89	239.71	242.95	250.59	246.12
Dover Main Street Fund	-1.00	-100.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Planning - CDBG Fund	-0.13	-13.00%	0.87	1.05	1.05	1.07	1.33	1.50	1.40	1.00	1.00	1.00	1.00	1.00
Police Grant Funds	-3.33	-47.46%	3.68	3.91	3.91	4.09	7.31	7.31	6.49	4.98	6.01	7.01	7.01	8.94
Parking Activity Fund	0.62	16.36%	4.90	4.53	4.40	4.40	4.75	4.75	3.95	4.28	4.28	4.28	3.78	4.31
McConnell Fund	1.75	175.00%	1.75	1.75	1.75	1.75	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Recreation Fund	4.54	173.56%	7.94	6.94	6.94	6.94	6.16	6.16	7.12	3.19	3.19	3.40	2.61	0.00
Total Special Revenue Funds	-0.55	-3.61%	19.14	18.18	18.05	18.25	20.55	20.72	19.96	14.45	16.48	19.69	15.40	15.25
Water Fund	-2.17	-16.07%	10.83	10.50	10.50	10.50	10.50	10.50	11.00	13.00	13.00	13.00	13.50	13.50
Sewer Fund	0.33	2.06%	16.33	16.00	16.00	15.00	15.00	17.00	17.00	16.00	16.00	16.00	16.00	16.00
Arena Fund	0.06	0.55%	10.93	10.93	10.93	10.93	10.93	10.93	10.93	12.01	12.01	10.87	10.87	12.10
Total Enterprise Funds	-1.78	-4.41%	38.09	37.43	37.43	36.43	36.43	38.43	38.93	41.01	41.01	39.87	40.37	41.60
Total All Departments & Funds	0.51	0.17%	303.02	290.53	287.57	284.91	287.45	290.76	291.44	291.33	297.20	302.51	306.36	302.97
FTEs per 1,000 Population														
Executive (incl DoverNet)	-0.11	-28.03%	0.30	0.27	0.27	0.27	0.26	0.27	0.27	0.43	0.44	0.41	0.40	0.43
Finance (incl Utility Billing)	0.15	26.49%	0.69	0.68	0.69	0.68	0.66	0.66	0.67	0.55	0.55	0.55	0.55	0.55
Planning	-0.15	-45.14%	0.18	0.14	0.15	0.15	0.14	0.13	0.11	0.15	0.30	0.33	0.33	0.31
Total General Government	-0.12	-9.03%	1.17	1.09	1.10	1.09	1.07	1.07	1.05	1.13	1.28	1.29	1.28	1.30
Police	-0.06	-2.41%	2.29	2.28	2.23	2.24	2.15	2.16	2.13	2.20	2.32	2.35	2.43	2.28
Fire & Rescue	0.27	14.43%	2.15	2.00	2.01	2.01	2.04	2.05	2.06	2.08	1.87	1.88	1.88	1.74
Total Public Safety	0.21	4.94%	4.44	4.28	4.24	4.25	4.20	4.21	4.18	4.28	4.19	4.23	4.30	4.03
Public Works (incl Fleet Maint)	-0.24	-13.88%	1.31	1.28	1.29	1.31	1.32	1.35	1.41	1.41	1.45	1.55	1.71	1.71
Recreation	-0.22	-32.45%	0.42	0.43	0.43	0.44	0.54	0.54	0.57	0.63	0.67	0.65	0.69	0.77
Public Library	-0.07	-12.22%	0.48	0.46	0.46	0.46	0.44	0.45	0.45	0.47	0.51	0.54	0.54	0.54
Total Culture & Recreation	-0.29	-23.53%	0.90	0.88	0.89	0.90	0.99	0.99	1.02	1.10	1.18	1.19	1.23	1.31
Public Welfare	-0.01	-6.20%	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.10	0.18
Total General Fund	-0.44	-5.06%	7.91	7.63	7.61	7.64	7.66	7.71	7.76	8.02	8.20	8.35	8.62	8.52
Dover Main Street Fund	-0.03	-99.87%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.03	0.03	0.03	0.03
Planning - CDBG Fund	-0.01	-18.47%	0.03	0.03	0.03	0.04	0.04	0.05	0.05	0.03	0.03	0.03	0.03	0.03
Police Grant Funds	-0.12	-50.71%	0.12	0.13	0.13	0.14	0.24	0.24	0.22	0.17	0.21	0.24	0.24	0.31
Parking Activity Fund	0.01	8.17%	0.16	0.15	0.14	0.15	0.16	0.16	0.13	0.15	0.15	0.15	0.13	0.15
Recreation Fund	0.14	154.17%	0.26	0.23	0.23	0.23	0.20	0.21	0.24	0.11	0.11	0.12	0.09	0.00
Total Special Revenue Funds	-0.12	-22.05%	0.56	0.53	0.53	0.55	0.65	0.66	0.63	0.46	0.53	0.68	0.53	0.53
Water Fund	-0.10	-21.12%	0.35	0.34	0.34	0.35	0.35	0.35	0.37	0.44	0.44	0.45	0.46	0.47
Sewer Fund	-0.02	-4.38%	0.53	0.52	0.52	0.50	0.50	0.57	0.57	0.54	0.55	0.55	0.55	0.55
Arena Fund	-0.02	-5.80%	0.35	0.35	0.36	0.36	0.36	0.36	0.36	0.41	0.41	0.37	0.37	0.42
Total Enterprise Funds	-0.14	-10.36%	1.23	1.21	1.23	1.21	1.21	1.28	1.30	1.39	1.40	1.37	1.39	1.44
Total FTEs per 1,000 Population	-0.70	-6.61%	9.70	9.37	9.37	9.39	9.52	9.65	9.69	9.87	10.13	10.40	10.54	10.49

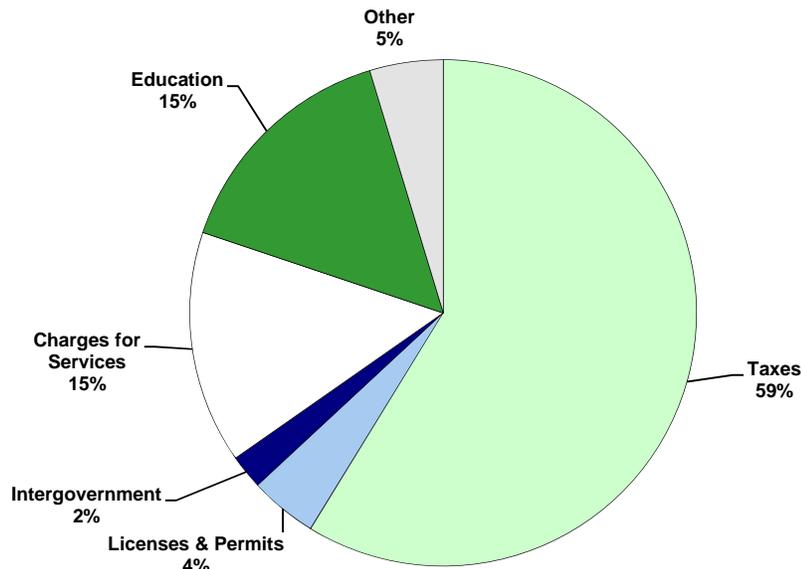
ESTIMATED REVENUES

TAB 3

ESTIMATED REVENUES

TAB 3

REVENUES ALL BUDGETED FUNDS



Type	FY14 Actual Realized	FY15 Council Adopted	FY16 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
Taxes	69,231,110	71,224,707	75,435,527	4,210,820	5.9%
Licenses & Permits	5,139,493	4,925,600	5,544,940	619,340	12.6%
Intergovernmental	2,769,297	2,659,737	2,816,042	156,305	5.9%
Charges for Services	17,455,721	18,168,241	19,088,760	920,519	5.1%
Education	17,251,618	17,877,050	19,483,879	1,606,829	9.0%
Other	5,065,201	5,955,918	5,997,815	41,897	0.7%
Totals	116,912,440	120,811,253	128,366,963	7,555,710	6.3%

Taxes Revenues derived from the levying of taxes such as Property Taxes. Also includes Tax Interest and Penalties.

Licenses & Permits Revenues from fees collected for the issuance of licenses or permits to individuals and businesses, for example Motor Vehicle Permits.

Intergovernmental Revenue from other governments, such as the State, for example the distribution of Rooms and Meals Revenue. (Excludes Education Intergovernmental revenues).

Charges for Services Revenue from user fees for services rendered, for example Ambulance Services.

Education Revenue received from the School Department, for example tuition from other communities and intergovernmental revenue.

Other Includes Misc. Revenue, Operating Transfers In and Other Financing Sources such as Budgetary Use of Fund Balance and Transfers from Trust Accounts.

City of Dover
Fiscal Year 2016 Budget
July 1, 2015 - June 30, 2016

Description	Estimated Revenue Summary by Fund				
	FY14 Prior Year Actual	FY15 Council Adopted	FY16 City Mgr Proposed	Dollar Change	% Chng
1000 General Fund					
Taxes	69,231,110	71,224,707	75,203,380	3,978,673	5.6
Licenses & Permits	5,037,745	4,829,480	5,439,940	610,460	12.6
Intergovernmental	1,953,782	2,100,826	2,289,044	188,218	9.0
Charges for Services	3,199,338	3,239,483	3,627,041	387,558	12.0
Misc. Revenue	961,406	588,625	1,026,895	438,270	74.5
Education	11,920,235	12,585,100	14,007,047	1,421,947	11.3
Operating Transfers In	246,292	275,553	375,548	99,995	36.3
Other Financing Sources	77,761	75,000	75,000	0	0.0
Total 1000 General Fund	92,627,667	94,918,774	102,043,895	7,125,121	7.5
2100 CDBG - Entitlement Fund					
Intergovernmental	256,370	284,090	280,168	(3,922)	(1.4)
Charges for Services	5,040	3,240	3,240	0	0.0
Misc. Revenue	500	249,305	77,090	(172,215)	(69.1)
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0.0
Total 2100 CDBG - Entitlement	261,910	536,635	360,498	(176,137)	(32.8)
2210 DOJ - Drug Ed & Enforce					
Intergovernmental	176,923	30,000	0	(30,000)	(100.0)
Operating Transfers In	68,654	71,173	0	(71,173)	(100.0)
Total 2210 DOJ - Drug Ed & Enforce	245,577	101,173	0	(101,173)	(100.0)
2220 DHA - Policing Fund					
Intergovernmental	67,441	60,000	60,000	0	0.0
Operating Transfers In	51,330	49,347	44,813	(4,534)	(9.2)
Total 2220 DHA - Policing	118,771	109,347	104,813	(4,534)	(4.1)
2245 DHHS - Assistance Programs					
Intergovernmental	248,159	169,577	72,196	(97,381)	(57.4)
Operating Transfers In	0	18,580	0	(18,580)	0.0
Total 2245 DHHS - Assistance Programs	248,159	188,157	72,196	(115,961)	(61.6)
2250 Youth Tobacco & Alcohol Awareness					
Intergovernmental	0	0	100,000	100,000	0.0
Misc. Revenue	0	0	0	0	0.0
Operating Transfers In	0	0	30,112	30,112	0.0
Total 2250 Youth Tobacco & Alcohol Awareness	0	0	130,112	130,112	100.0
2800 School Cafeteria Fund					
Education	1,554,952	1,524,919	1,625,111	100,192	6.6
Total 2800 School Cafeteria Fund	1,554,952	1,524,919	1,625,111	100,192	6.6
2820 School DOE Federal Grants Fund					
Education	2,917,067	2,736,174	2,772,300	36,126	1.3
Total 2820 School DOE Federal Grants	2,917,067	2,736,174	2,772,300	36,126	1.3
2900 School Special Pgms & Grants Fund					
Education	4,180	48,000	75,000	27,000	56.3
Total 2900 School Special Pgms & Grants	4,180	48,000	75,000	27,000	56.3
3207 Public Safety Special Details					
Charges for Services	373,954	247,181	390,927	143,746	58.2
Other Financing Sources	0	63,000	0	(63,000)	(100.0)
Total 2900 Public Safety Special Details	373,954	310,181	390,927	80,746	26.0
3213 Parking Activity Fund					
Charges for Services	349,694	371,408	412,223	40,815	11.0
Misc. Revenue	126,664	160,408	155,000	(5,408)	(3.4)
Licenses & Permits	101,747	96,120	105,000	8,880	9.2
Total 3213 Parking Activity Fund	578,106	627,936	672,223	44,287	7.1
3320 Residential Solid Waste Fund					
Charges for Services	917,916	930,000	930,000	0	0.0
Intergovernmental	0	9,556	9,556	0	0.0
Misc. Revenue	498	0	0	0	0.0
Other Financing Sources	0	52,557	35,728	(16,829)	(32.0)
Total 3320 Residential Solid Waste	918,414	992,113	975,284	(16,829)	(1.7)

City of Dover
Fiscal Year 2016 Budget
July 1, 2015 - June 30, 2016

Description	Estimated Revenue Summary by Fund				
	FY14 Prior Year Actual	FY15 Council Adopted	FY16 City Mgr Proposed	Dollar Change	% Chng
3381 McConnell Center Fund					
Misc. Revenue	610,150	670,081	698,701	28,620	4.3
Operating Transfers In	167,580	138,069	130,192	(7,877)	(5.7)
Total 3381 McConnell Center Fund	777,730	808,150	828,893	20,743	2.6
3410 Recreation Programs Fund					
Charges for Services	385,416	366,855	403,815	36,960	10.1
Operating Transfers In	15,500	15,500	15,500	0	0.0
Misc. Revenue	4,540	15,500	15,500	0	0.0
Other Financing Sources	0	87,421	158,834	71,413	81.7
Total 3410 Recreation Programs	405,456	485,276	593,649	108,373	22.3
3413 Skateboard Park Fund					
Other Financing Sources	0	20,000	0	(20,000)	(100.0)
Total 3413 Skateboard Park Fund	0	20,000	0	(20,000)	(100.0)
3455 Library Fines Fund					
Misc. Revenue	32,283	34,900	34,100	(800)	(2.3)
Other Financing Sources	0	23,952	23,952	0	0.0
Total 3455 Library Fines	32,283	58,852	58,052	(800)	(1.4)
3500 OPEB Liability Fund					
Intergovernmental	60,379	0	0	0	0.0
Operating Transfers In	1,533,248	1,564,477	1,301,526	(262,951)	(16.8)
Total 3381 McConnell Center Fund	1,593,627	1,564,477	1,301,526	(262,951)	(16.8)
3710 Downtown Dover TIF Fund					
Taxes	0	0	232,147	232,147	100.0
Operating Transfers In	0	569,792	410,979	(158,813)	(27.9)
Total 3710 Downtown Dover TIF Fund	0	569,792	643,126	73,334	12.9
3715 Waterfront TIF Fund					
Operating Transfers In	0	0	150,000	150,000	100.0
Total 3715 Waterfront TIF Fund	0	0	150,000	150,000	100.0
3810 School Tuition Programs Fund					
Education	99,848	147,044	125,000	(22,044)	(15.0)
Total 3810 School Tuition Programs	99,848	147,044	125,000	(22,044)	(15.0)
3825 Alternative Education Fund					
Education	585,420	663,682	659,368	(4,314)	(0.7)
Total 3825 Alternative Education Fund	585,420	663,682	659,368	(4,314)	(0.7)
3830 School Facilities Fund					
Education	169,916	172,131	220,053	47,922	27.8
Total 3830 School Facilities Fund	169,916	172,131	220,053	47,922	27.8
5300 Water Fund					
Intergovernmental	3	0	0	0	0.0
Charges for Services	4,688,535	4,782,457	4,795,901	13,444	0.3
Misc. Revenue	131,580	70,500	70,500	0	0.0
Operating Transfers In	89,176	0	0	0	0.0
Other Financing Sources	196,428	0	0	0	0.0
Total 5300 Water Fund	5,105,720	4,852,957	4,866,401	13,444	0.3
5320 Sewer Fund					
Intergovernmental	6,240	5,688	5,078	(610)	(10.7)
Charges for Services	5,415,385	6,153,201	6,326,947	173,746	2.8
Misc. Revenue	98,251	57,000	57,000	0	0.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	482,128	942,687	942,687	0	0.0
Total 5320 Sewer Fund	6,002,004	7,158,576	7,331,712	173,136	2.4

City of Dover
Fiscal Year 2016 Budget
July 1, 2015 - June 30, 2016

Description	Estimated Revenue Summary by Fund				
	FY14 Prior Year Actual	FY15 Council Adopted	FY16 City Mgr Proposed	Dollar Change	% Chng
6100 DoverNet Fund					
Charges for Services	571,927	544,113	669,794	125,681	23.1
Misc. Revenue	25,000	25,000	25,000	0	0.0
Operating Transfers In	23,644	0	0	0	100.0
Other Financing Sources	0	75,289	100,417	25,128	33.4
Total 6100 DoverNet Fund	620,571	644,402	795,211	150,809	23.4
6110 Central Stores Fund					
Charges for Services	92,762	105,154	105,160	6	0.0
Total 6110 Central Stores Fund	92,762	105,154	105,160	6	0.0
6310 Fleet Maintenance Fund					
Charges for Services	783,954	754,377	752,859	(1,518)	(0.2)
Misc. Revenue	33,372	27,725	27,725	0	0.0
Other Financing Sources	0	14,477	15,016	539	3.7
Total 6310 Fleet Maintenance Fund	817,326	796,579	795,600	(979)	(0.1)
6800 Workers Compensation Fund					
Charges for Services	671,801	670,772	670,853	81	0.0
Misc. Revenue	89,218	0	0	0	0.0
Total 6800 Workers Compensation Fund	761,019	670,772	670,853	81	0.0
Total for All Budgeted Funds	116,912,440	120,811,253	128,366,963	7,555,710	6.3

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.3918.00000.00.000	Transfer From Trust Fund	(\$148,070.00)	(\$152,828.00)	(\$162,823.00)	(\$162,823.00)	(\$9,995.00)	6.54
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COAST - TIP Reserve Transfer	(\$162,823.00)		TIP Capital Res			
	Column Total:	(\$162,823.00)					
Budg_Cat:	Operating Transfers In - R80	(\$148,070.00)	(\$152,828.00)	(\$162,823.00)	(\$162,823.00)	(\$9,995.00)	6.54
Func:	City Council - 41110	(\$148,070.00)	(\$152,828.00)	(\$162,823.00)	(\$162,823.00)	(\$9,995.00)	6.54

City of Dover, New Hampshire

General Fund Revenue Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.3599.00000.00.000	Legal - Misc Revenue	(\$483.50)	(\$375.00)	(\$375.00)	(\$375.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$375.00)					
	Column Total:	(\$375.00)					
Budg_Cat:	Misc. Revenue - R50	(\$483.50)	(\$375.00)	(\$375.00)	(\$375.00)	\$0.00	0.00
Func:	City Attorney - 41530	(\$483.50)	(\$375.00)	(\$375.00)	(\$375.00)	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.3595.00000.00.000	Finance - Variances	(\$2,419.04)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.3599.00000.00.000	Finance-Misc Revenue	(\$183,912.63)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Bid Plans, Specs & Listings	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41511.3610.00000.00.000	Finance-Investment Income	\$42,016.64	(\$25,000.00)	(\$100,000.00)	(\$100,000.00)	(\$75,000.00)	300.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest earned on investments	(\$100,000.00)					
	Column Total:	(\$100,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$144,315.03)	(\$30,000.00)	(\$105,000.00)	(\$105,000.00)	(\$75,000.00)	250.00
Func: Finance - 41511		(\$144,315.03)	(\$30,000.00)	(\$105,000.00)	(\$105,000.00)	(\$75,000.00)	250.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.3599.00000.00.000	Tax Assessment - Misc Rever	(\$2,312.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Tax Cards and Lists	(\$2,000.00)					
	Column Total:	(\$2,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$2,312.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00
Func: Tax Assessment - 41513		(\$2,312.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3110.00000.00.000	City Clerk/Tax Collection-Prop	(\$68,263,832.77)	(\$70,647,707.00)	(\$73,376,567.00)	(\$74,487,180.00)	(\$3,839,473.00)	5.43
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Local City - City Manager Reduction	\$975,887.00					
	Description: Local City Property Tax Levy	(\$28,707,013.00)					
	Description: Local School - Debt Service Existing DHS & CTC Aut	(\$2,086,500.00)					
	Description: Local School Property Tax Levy	(\$29,612,872.00)					
	Description: State Ed Property Tax Levy	(\$6,789,922.00)					
	Description: Strafford County Property Tax Levy	(\$8,266,760.00)					
	Description: z County Tax Levy \$29,682,628 x 27.85%	\$0.00					
	Column Total:	(\$74,487,180.00)					
1000.1.150.41520.3119.00000.00.000	City Clerk/Tax Collection-Prop	(\$635,287.54)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41520.3184.00000.00.000	City Clerk/Tax Collection-Boat	(\$21,982.44)	(\$20,000.00)	(\$25,000.00)	(\$25,000.00)	(\$5,000.00)	25.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Boat Registration Taxes	(\$25,000.00)					
	Column Total:	(\$25,000.00)					
1000.1.150.41520.3185.00000.00.000	City Clerk/Tax Collection-Yield	(\$1,851.13)	(\$2,000.00)	(\$2,500.00)	(\$2,500.00)	(\$500.00)	25.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Taxes on timber cuts	(\$2,500.00)					
	Column Total:	(\$2,500.00)					
1000.1.150.41520.3186.00000.00.000	City Clerk/Tax Collection-Payr	(\$71,664.17)	(\$75,000.00)	(\$83,700.00)	(\$83,700.00)	(\$8,700.00)	11.60
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Dover Housing Authority	(\$75,000.00)					
	Description: Venture Dr Parcel D 11 5	(\$8,700.00)		Enterprise Park			
	Column Total:	(\$83,700.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3187.00000.00.000	City Clerk/Tax Collection-Excavation Tax	(\$5,914.36)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Excavation Tax	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3190.00000.00.000	City Clerk/Tax Collection-Tax	(\$501,333.21)	(\$475,000.00)	(\$600,000.00)	(\$600,000.00)	(\$125,000.00)	26.32
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest paid on late payment of taxes	(\$600,000.00)					
	Column Total:	(\$600,000.00)					
Budg_Cat: Taxes - R10		(\$69,501,865.62)	(\$71,224,707.00)	(\$74,092,767.00)	(\$75,203,380.00)	(\$3,978,673.00)	5.59
1000.1.150.41520.3212.00000.00.000	City Clerk/Tax Collector-Taxi License	(\$1,710.00)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drivers License 10 @ \$15	(\$150.00)					
	Description: Operators License 2 @ \$100	(\$200.00)					
	Description: Taxi Cab License 5 @ \$30	(\$150.00)					
	Column Total:	(\$500.00)					
1000.1.150.41520.3213.00000.00.000	City Clerk/Tax Collector-Videocassette License	(\$390.00)	(\$1,200.00)	(\$1,200.00)	(\$1,200.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arcade License 3 @ \$100	(\$300.00)					
	Description: Video 30 @ \$30	(\$900.00)					
	Column Total:	(\$1,200.00)					
1000.1.150.41520.3214.00000.00.000	City Clerk/Tax Collector-Peddler License	(\$710.00)	(\$900.00)	(\$900.00)	(\$900.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekly Licenses 10 @ \$10	(\$100.00)					
	Description: Yearly Licenses 4 @ \$200	(\$800.00)					
	Column Total:	(\$900.00)					

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City of Dover, New Hampshire

General Fund Revenue Detail Report

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3220.00000.00.000	City Clerk/Tax Collection-Mot	(\$4,266,377.26)	(\$4,050,000.00)	(\$4,600,000.00)	(\$4,600,000.00)	(\$550,000.00)	13.58
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Registration Fees related to vehicles	(\$4,600,000.00)					
	Column Total:	(\$4,600,000.00)					
1000.1.150.41520.3291.00000.00.000	City Clerk/Tax Collector-Dog L	(\$17,482.50)	(\$17,403.00)	(\$17,403.00)	(\$17,403.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog License Late Fees	(\$1,200.00)					
	Description: Group Licenses	(\$1,200.00)					
	Description: License Fee Altered M/F 2554 @ \$5	(\$12,770.00)					
	Description: License Fee Unaltered M/F 223 @ \$7.5	(\$1,673.00)					
	Description: Serior Citizens Dog License Fee 224 @ \$2.5	(\$560.00)					
	Column Total:	(\$17,403.00)					
1000.1.150.41520.3293.00000.00.000	City Clerk/Tax Collector-Marri	(\$1,296.90)	(\$2,450.00)	(\$2,450.00)	(\$2,450.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Application Fees 350 @ \$7	(\$2,450.00)					
	Column Total:	(\$2,450.00)					
1000.1.150.41520.3295.00000.00.000	City Clerk/Tax Collector-Birth	(\$33,352.00)	(\$22,002.00)	(\$22,002.00)	(\$22,002.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1st Copy of Certificate 3438 @ \$4	(\$13,752.00)					
	Description: 2nd Copy of Certificate 2750 @ \$3	(\$8,250.00)					
	Column Total:	(\$22,002.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3299.00000.00.000	City Clerk/Tax Collector-Misc	(\$215.00)	(\$300.00)	(\$300.00)	(\$300.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pole Licenses 60 @ \$10	(\$60.00)					
	Description: Wetland Applications 24 @ \$10	(\$240.00)					
	Column Total:	(\$300.00)					
Budg_Cat: Licenses & Permits - R20		(\$4,321,533.66)	(\$4,094,755.00)	(\$4,644,755.00)	(\$4,644,755.00)	(\$550,000.00)	13.43
1000.1.150.41520.3352.00000.00.000	City Clerk/Tax Collection-Room	(\$1,349,177.57)	(\$1,459,583.00)	(\$1,600,000.00)	(\$1,600,000.00)	(\$140,417.00)	9.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State allocation of Rooms & Meals income	(\$1,600,000.00)					
	Column Total:	(\$1,600,000.00)					
1000.1.150.41520.3359.00000.00.000	City Clerk/Tax Collection-Railr	(\$2,441.38)	(\$910.00)	(\$910.00)	(\$910.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Railroad Tax	(\$910.00)					
	Column Total:	(\$910.00)					
Budg_Cat: Intergovernmental - R30		(\$1,351,618.95)	(\$1,460,493.00)	(\$1,600,910.00)	(\$1,600,910.00)	(\$140,417.00)	9.61
1000.1.150.41520.3410.00000.00.000	City Clerk/Tax Collector-Sales	(\$385.00)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boca Books 10 @ \$50 ea	(\$500.00)					
	Description: Ward, Street Maps, Zoning Maps 50 @ \$10 ea	(\$500.00)					
	Column Total:	(\$1,000.00)					
1000.1.150.41520.3411.00000.00.000	City Clerk/Tax Collector-Copy	(\$772.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Charges for Services - R40		(\$1,157.50)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3490.00000.00.000	Misc Service Charges	(\$37.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Licenses & Permits - R20	(\$37.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41520.3490.00000.00.000	City Clerk/Tax Collector-Misc	(\$13,253.41)	(\$10,000.00)	(\$11,000.00)	(\$11,000.00)	(\$1,000.00)	10.00
Column:	[FY16CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Articles of Agreement 5 EA \$5	(\$25.00)					
Description:	Lamination Fees 1,200 EA \$1	(\$1,200.00)					
Description:	Misc. Service Charges	(\$1,500.00)					
Description:	Notary Fees 1,173 EA \$5	(\$5,865.00)					
Description:	Photocopy Fees 500 EA \$0.5	(\$250.00)					
Description:	State Tax Liens - Auto Deposit 4 EA \$15	(\$60.00)					
Description:	Voter Cards & City Seal 280 EA \$5	(\$1,400.00)					
Description:	VSX, VSCR, Delayed Birth 70 EA \$10	(\$700.00)					
Column Total:		(\$11,000.00)					
Budg_Cat:	Charges for Services - R40	(\$13,253.41)	(\$10,000.00)	(\$11,000.00)	(\$11,000.00)	(\$1,000.00)	10.00
1000.1.150.41520.3521.00000.00.000	City Clerk/Tax Collection-Distr	(\$7,602.32)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
Column:	[FY16CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Receipts from District Court	(\$25,000.00)					
Column Total:		(\$25,000.00)					
1000.1.150.41520.3529.00000.00.000	City Clerk/Tax Collector-Misc	(\$5,576.00)	(\$4,500.00)	(\$7,000.00)	(\$7,000.00)	(\$2,500.00)	55.56
Column:	[FY16CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Dog Fines 280 @ \$25 ea	(\$7,000.00)					
Column Total:		(\$7,000.00)					
1000.1.150.41520.3595.00000.00.000	City Clerk/Tax Collector-Varia	(\$422.71)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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1000.1.150.41520.3599.00000.00.000	City Clerk/Tax Collection-Misc	(\$1,000.00)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Revenue not otherwise anticipated	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3621.00000.00.000	City Clerk/Tax Collector-Sale	(\$726,431.35)	(\$7,375.00)	(\$7,375.00)	(\$7,375.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Back Packs 10 @ \$8 ea	(\$80.00)					
	Description: Bricks 1 @ \$75 ea	(\$75.00)					
	Description: Cards, Magnets, Bulkey Items Tags 700 @ \$3	(\$2,100.00)					
	Description: City Maps, City Pins 25 @ \$1 ea	(\$25.00)					
	Description: Denim Shirts 10 @ \$25 ea	(\$250.00)					
	Description: Freon Tags 150 @ \$10 ea	(\$1,500.00)					
	Description: Hats 30 @ \$9 ea	(\$270.00)					
	Description: Mugs 20 @ \$6 ea	(\$120.00)					
	Description: Sale of City Property - City Auction	(\$2,500.00)					
	Description: Sweatshirts 9 @ \$15	(\$135.00)					
	Description: T- Shirts / Bags 20 @ \$10 ea	(\$200.00)					
	Description: Travel Mugs 15 @ \$8 ea	(\$120.00)					
	Column Total:	(\$7,375.00)					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3631.00000.00.000	City Clerk/Tax Collector-Facili	(\$33,780.89)	(\$41,002.00)	(\$66,002.00)	(\$66,002.00)	(\$25,000.00)	60.97
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Lease of Cocheco Falls Dam - 1st Half	(\$12,500.00)					
	Description: Lease of Cocheco Falls Dam - 2nd Half	(\$12,500.00)					
	Description: Lease of Garrison Hill land for towers	(\$25,000.00)					
	Description: Lease to Children's Museum	(\$1.00)					
	Description: Mast Road Monopole Lease	(\$1.00)					
	Description: Rental of City Hall Auditorium	(\$16,000.00)					
	Column Total:	(\$66,002.00)					
Budg_Cat:	Misc. Revenue - R50	(\$774,813.27)	(\$82,877.00)	(\$110,377.00)	(\$110,377.00)	(\$27,500.00)	33.18
Func:	Finance - City Clerk & Tax Collection - 41520	(\$75,964,279.41)	(\$76,873,832.00)	(\$80,460,809.00)	(\$81,571,422.00)	(\$4,697,590.00)	6.11

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.3311.00000.00.000	Federal Grant Reimbrsmt	\$0.00	(\$29,500.00)	(\$29,500.00)	(\$29,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Grant Revenue	(\$29,500.00)					
	Column Total:	(\$29,500.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	(\$29,500.00)	(\$29,500.00)	(\$29,500.00)	\$0.00	0.00
1000.1.180.41910.3410.00000.00.000	Planning-Sales & Service Cha	(\$101,571.34)	(\$60,000.00)	(\$100,000.00)	(\$100,000.00)	(\$40,000.00)	66.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning Board Fees	(\$95,000.00)					
	Description: Zoning Board Fees	(\$5,000.00)					
	Column Total:	(\$100,000.00)					
1000.1.180.41910.3411.00000.00.000	Planning-Copy Sales	(\$143.50)	(\$300.00)	(\$300.00)	(\$300.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopy Sales	(\$300.00)					
	Column Total:	(\$300.00)					
Budg_Cat: Charges for Services - R40		(\$101,714.84)	(\$60,300.00)	(\$100,300.00)	(\$100,300.00)	(\$40,000.00)	66.33
1000.1.180.41910.3912.00000.00.000	Transfer From Special Rev	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conservation Fund to pay for Planner	(\$75,000.00)	0.2000	City Planner			
	Column Total:	(\$75,000.00)					
Budg_Cat: Other Financing Sources - R90		(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	\$0.00	0.00
Func: Planning - 41910		(\$176,714.84)	(\$164,800.00)	(\$204,800.00)	(\$204,800.00)	(\$40,000.00)	24.27

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.3341.00000.00.000	Misc Gen Gov't - State Reimb	(\$10.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.190.41991.3390.00000.00.000	Misc Gen Gov't - Misc Intergo	(\$3,216.12)	(\$28,540.00)	(\$28,540.00)	(\$28,540.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Gen Gov't - Misc Intergovernmental	(\$28,540.00)					
	Column Total:	(\$28,540.00)					
Budg_Cat: Intergovernmental - R30		(\$3,226.12)	(\$28,540.00)	(\$28,540.00)	(\$28,540.00)	\$0.00	0.00
1000.1.190.41991.3480.00000.00.000	Misc Gen Gov't - Dept Overhe	(\$375,099.96)	(\$397,500.00)	(\$487,276.00)	(\$487,276.00)	(\$89,776.00)	22.59
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer Fund Admin Allocation	(\$259,500.00)					
	Description: Sewer Fund Public Works Facility Charge	(\$28,288.00)					
	Description: Water Fund Admin Allocation	(\$171,200.00)					
	Description: Water Fund Public Works Facility Charge	(\$28,288.00)					
	Column Total:	(\$487,276.00)					
Budg_Cat: Charges for Services - R40		(\$375,099.96)	(\$397,500.00)	(\$487,276.00)	(\$487,276.00)	(\$89,776.00)	22.59
1000.1.190.41991.3599.00000.00.000	Misc Revenue	(\$28,260.24)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$28,260.24)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Misc Gen Gov't - 41991		(\$406,586.32)	(\$426,040.00)	(\$515,816.00)	(\$515,816.00)	(\$89,776.00)	21.07

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3299.00000.00.000	Police Admin-Misc Licenses F	(\$8,523.59)	(\$8,350.00)	(\$8,610.00)	(\$8,610.00)	(\$260.00)	3.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarms (original)	(\$1,370.00)					
	Description: Alarms (renewals)	(\$6,650.00)					
	Description: Dance Licenses	(\$550.00)					
	Description: Pistol Permit (to sell)	(\$40.00)					
	Column Total:	(\$8,610.00)					
Budg_Cat: Licenses & Permits - R20		(\$8,523.59)	(\$8,350.00)	(\$8,610.00)	(\$8,610.00)	(\$260.00)	3.11
1000.1.210.42110.3341.00000.00.000	Police Admin-State Reimburs	(\$3,135.90)	(\$1,612.00)	(\$1,540.00)	(\$1,540.00)	\$72.00	(4.47)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Witness Fees	(\$1,540.00)					
	Column Total:	(\$1,540.00)					
Budg_Cat: Intergovernmental - R30		(\$3,135.90)	(\$1,612.00)	(\$1,540.00)	(\$1,540.00)	\$72.00	(4.47)
1000.1.210.42110.3490.00000.00.000	Police Admin-Misc Service Ch	(\$21,543.00)	(\$21,140.00)	(\$22,350.00)	(\$22,350.00)	(\$1,210.00)	5.72
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fingerprints	(\$4,500.00)					
	Description: Photos	(\$150.00)					
	Description: Police Reports	(\$16,450.00)					
	Description: Police VIN Checks	(\$1,200.00)					
	Description: Record Check Fees	(\$50.00)					
	Column Total:	(\$22,350.00)					
Budg_Cat: Charges for Services - R40		(\$21,543.00)	(\$21,140.00)	(\$22,350.00)	(\$22,350.00)	(\$1,210.00)	5.72

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3529.00000.00.000	Police Admin-Misc Fines & Fo	(\$5,342.46)	(\$11,000.00)	(\$11,600.00)	(\$11,600.00)	(\$600.00)	5.45
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Officer Fines	(\$2,400.00)					
	Description: False Alarm Fees	(\$9,200.00)					
	Column Total:	(\$11,600.00)					
1000.1.210.42110.3599.00000.00.000	Police Admin-Misc Revenue	(\$1,555.45)	(\$2,000.00)	(\$1,800.00)	(\$1,800.00)	\$200.00	(10.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Other Misc. Revenue	(\$1,800.00)					
	Column Total:	(\$1,800.00)					
1000.1.210.42110.3611.00000.00.000	Police Admin - Interest on Arr	(\$127.72)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Misc. Revenue - R50	(\$7,025.63)	(\$13,000.00)	(\$13,400.00)	(\$13,400.00)	(\$400.00)	3.08
Func:	Police Admin - 42110	(\$40,228.12)	(\$44,102.00)	(\$45,900.00)	(\$45,900.00)	(\$1,798.00)	4.08

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.3410.00000.00.000	Police Operations-Sales & Se	(\$72.88)	(\$60.00)	(\$120.00)	(\$120.00)	(\$60.00)	100.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Operations-Sales & Services Charges	(\$120.00)					
	Column Total:	(\$120.00)					
Budg_Cat:	Charges for Services - R40	(\$72.88)	(\$60.00)	(\$120.00)	(\$120.00)	(\$60.00)	100.00
Func:	Police Operations - 42120	(\$72.88)	(\$60.00)	(\$120.00)	(\$120.00)	(\$60.00)	100.00

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1000.1.210.42150.3390.00000.00.000	Police Support-Misc Intergove	(\$45,907.00)	(\$45,907.00)	(\$93,280.00)	(\$93,280.00)	(\$47,373.00)	103.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: SAU Transfer - High School Resc Officer	(\$46,640.00)					
	Description: SAU Transfer - Middle School Resc Officer	(\$46,640.00)					
	Column Total:	(\$93,280.00)					
Budg_Cat: Intergovernmental - R30		(\$45,907.00)	(\$45,907.00)	(\$93,280.00)	(\$93,280.00)	(\$47,373.00)	103.19
Func: Police Support - 42150		(\$45,907.00)	(\$45,907.00)	(\$93,280.00)	(\$93,280.00)	(\$47,373.00)	103.19

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.3410.00000.00.000	Police Dispatch -Sales & Serv	(\$4,846.00)	(\$5,016.00)	(\$5,166.00)	(\$5,166.00)	(\$150.00)	2.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatch Service- Rollinsford 3% Increase	(\$5,166.00)					
	Column Total:	(\$5,166.00)					
Budg_Cat:	Charges for Services - R40	(\$4,846.00)	(\$5,016.00)	(\$5,166.00)	(\$5,166.00)	(\$150.00)	2.99
Func:	PS Dispatch - 42180	(\$4,846.00)	(\$5,016.00)	(\$5,166.00)	(\$5,166.00)	(\$150.00)	2.99

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.3425.00000.00.000	F&R Admin-Ambulance Serv	(\$1,014,632.18)	(\$1,100,000.00)	(\$1,330,266.00)	(\$1,330,266.00)	(\$230,266.00)	20.93
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Billing for Ambulance Services	(\$1,330,266.00)					
	Column Total:	(\$1,330,266.00)					
1000.1.220.42210.3490.00000.00.000	F&R Admin-Misc Service Cha	(\$2,081.89)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Reports	(\$1,500.00)					
	Column Total:	(\$1,500.00)					
Budg_Cat: Charges for Services - R40		(\$1,016,714.07)	(\$1,101,500.00)	(\$1,331,766.00)	(\$1,331,766.00)	(\$230,266.00)	20.90
Func: F&R Admin - 42210		(\$1,016,714.07)	(\$1,101,500.00)	(\$1,331,766.00)	(\$1,331,766.00)	(\$230,266.00)	20.90

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1000.1.220.42220.3236.00000.00.000	F&R Suppression - Fire & Res	(\$15,399.41)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		(\$15,399.41)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42220.3918.00000.00.000	Transfer From Trust Fund	\$0.00	\$0.00	(\$65,000.00)	(\$65,000.00)	(\$65,000.00)	0.00
Column: [FY16CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Transfer for Cascade Air Refill System	(\$65,000.00)			GF Cap Resrv			
Column Total:	(\$65,000.00)						
Budg_Cat: Other Financing Sources - R90		\$0.00	\$0.00	(\$65,000.00)	(\$65,000.00)	(\$65,000.00)	0.00
Func: F&R Suppression - 42220		(\$15,399.41)	\$0.00	(\$65,000.00)	(\$65,000.00)	(\$65,000.00)	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3211.00000.00.000	Inspection-Health Licenses &	(\$61,811.43)	(\$38,000.00)	(\$56,200.00)	(\$56,200.00)	(\$18,200.00)	47.89
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Yearly Licenses and Permits	(\$56,200.00)					
	Column Total:	(\$56,200.00)					
1000.1.220.42250.3231.00000.00.000	Inspection-Building Permits	(\$390,166.20)	(\$465,000.00)	(\$475,000.00)	(\$475,000.00)	(\$10,000.00)	2.15
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Permits	(\$475,000.00)					
	Column Total:	(\$475,000.00)					
1000.1.220.42250.3232.00000.00.000	Inspection-Electrical Permits	(\$94,972.17)	(\$100,000.00)	(\$110,000.00)	(\$110,000.00)	(\$10,000.00)	10.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical Permits	(\$110,000.00)					
	Column Total:	(\$110,000.00)					
1000.1.220.42250.3234.00000.00.000	Inspection-Plumbing Permits	(\$132,299.55)	(\$120,000.00)	(\$142,000.00)	(\$142,000.00)	(\$22,000.00)	18.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plumbing Permits	(\$142,000.00)					
	Column Total:	(\$142,000.00)					
1000.1.220.42250.3235.00000.00.000	Inspection-Trailer Park Permit	(\$149.91)	(\$175.00)	(\$175.00)	(\$175.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Permits for Trailer Parks	(\$175.00)					
	Column Total:	(\$175.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3236.00000.00.000	Inspection Services - Fire Blast	(\$18,664.57)	(\$3,200.00)	(\$3,200.00)	(\$3,200.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Blasting Permits	(\$2,700.00)					
	Description: Fireworks Permit Fees	(\$500.00)					
	Column Total:	(\$3,200.00)					
1000.1.220.42250.3299.00000.00.000	Inspection-Misc Licenses Permits	(\$265.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		(\$698,328.83)	(\$726,375.00)	(\$786,575.00)	(\$786,575.00)	(\$60,200.00)	8.29
1000.1.220.42250.3410.00000.00.000	Inspection-Sales & Service Charges	\$0.00	(\$26,000.00)	(\$26,000.00)	(\$26,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Inspection Fees	(\$26,000.00)					
	Column Total:	(\$26,000.00)					
1000.1.220.42250.3411.00000.00.000	Inspection-Copy Sales	(\$238.50)	(\$50.00)	(\$50.00)	(\$50.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Inspection-Copy Sales	(\$50.00)					
	Column Total:	(\$50.00)					
Budg_Cat: Charges for Services - R40		(\$238.50)	(\$26,050.00)	(\$26,050.00)	(\$26,050.00)	\$0.00	0.00
1000.1.220.42250.3611.00000.00.000	Inspection-Interest on Arrears	(\$247.35)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$247.35)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Inspection Services - 42250		(\$698,814.68)	(\$752,425.00)	(\$812,625.00)	(\$812,625.00)	(\$60,200.00)	8.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.3918.00000.00.000	Gen Gov't Buildings - Transfer	(\$28,388.06)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from TIP Reserve for Train Station Expens	(\$30,725.00)					
	Column Total:	(\$30,725.00)					
Budg_Cat:	Operating Transfers In - R80	(\$28,388.06)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00
Func:	Gen Gov't Buildings - 41941	(\$28,388.06)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3432.00000.00.000	CS - Cemetery-Interment Cha	(\$44,650.00)	(\$49,800.00)	(\$49,800.00)	(\$49,800.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cremations - Summer 16 @ \$300	(\$4,800.00)					
	Description: Cremations - Winter 1 @ \$400	(\$400.00)					
	Description: Summer - Regular 29 @ \$600	(\$17,400.00)					
	Description: Winter - Regular 32 @ \$850	(\$27,200.00)					
	Column Total:	(\$49,800.00)					
1000.1.300.41951.3434.00000.00.000	CS - Cemetery-Headstone Fo	(\$10,928.60)	(\$4,000.00)	(\$9,000.00)	(\$9,000.00)	(\$5,000.00)	125.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headstone Foundation Construction	(\$9,000.00)					
	Column Total:	(\$9,000.00)					
Budg_Cat: Charges for Services - R40		(\$55,578.60)	(\$53,800.00)	(\$58,800.00)	(\$58,800.00)	(\$5,000.00)	9.29
1000.1.300.41951.3918.00000.00.000	CS - Cemetery-Transfer From	(\$42,000.00)	(\$62,000.00)	(\$62,000.00)	(\$62,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Perpetual Care Trust Funds	(\$62,000.00)					
	Column Total:	(\$62,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$42,000.00)	(\$62,000.00)	(\$62,000.00)	(\$62,000.00)	\$0.00	0.00
Func: CS - Cemetery - 41951		(\$97,578.60)	(\$115,800.00)	(\$120,800.00)	(\$120,800.00)	(\$5,000.00)	4.32

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.3353.00000.00.000	CS - Admin-Highway Block Gr	(\$504,089.47)	(\$506,862.00)	(\$506,862.00)	(\$506,862.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Share Block Grant for Highway	(\$506,862.00)					
	Column Total:	(\$506,862.00)					
	Budg_Cat: Intergovernmental - R30	(\$504,089.47)	(\$506,862.00)	(\$506,862.00)	(\$506,862.00)	\$0.00	0.00
	Func: CS - Admin - 43111	(\$504,089.47)	(\$506,862.00)	(\$506,862.00)	(\$506,862.00)	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.3410.00000.00.000	CS - Engineering-Sales & Ser	(\$57,991.53)	(\$60,425.00)	(\$67,925.00)	(\$67,925.00)	(\$7,500.00)	12.41
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Administer excavation permits/inspection 80 @ \$100	(\$8,000.00)					
	Description: Blueprints and Misc. Copies	(\$100.00)					
	Description: Construction Inspections 700hrs @ \$75	(\$52,500.00)					
	Description: Driveway Permits 75 @ \$75	(\$5,625.00)					
	Description: GIS Maps	(\$200.00)					
	Description: Paving Licenses 25 @ \$20	(\$500.00)					
	Description: Septic Design Reviews 20 @ \$50	(\$1,000.00)					
	Column Total:	(\$67,925.00)					
Budg_Cat:	Charges for Services - R40	(\$57,991.53)	(\$60,425.00)	(\$67,925.00)	(\$67,925.00)	(\$7,500.00)	12.41
1000.1.300.43112.3611.00000.00.000	CS - Engineering - Interest on	(\$620.17)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Misc. Revenue - R50	(\$620.17)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func:	CS - Engineering - 43112	(\$58,611.70)	(\$60,425.00)	(\$67,925.00)	(\$67,925.00)	(\$7,500.00)	12.41

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.3912.00000.00.000	CS Snow Removal - Transfer	(\$27,833.44)	(\$30,000.00)	(\$55,000.00)	(\$55,000.00)	(\$25,000.00)	83.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Parking Snow Removal	(\$30,000.00)					
	Description: Transportation Center Snow Removal	(\$25,000.00)					
	Column Total:	(\$55,000.00)					
Budg_Cat:	Operating Transfers In - R80	(\$27,833.44)	(\$30,000.00)	(\$55,000.00)	(\$55,000.00)	(\$25,000.00)	83.33
Func:	CS - Snow Rmvl - 43125	(\$27,833.44)	(\$30,000.00)	(\$55,000.00)	(\$55,000.00)	(\$25,000.00)	83.33

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3341.00000.00.000	CS - Recycling Mgmt-State R	(\$6,611.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.3390.00000.00.000	CS - Recycling Mgmt - Misc Ir	(\$11,611.49)	(\$6,912.00)	(\$6,912.00)	(\$6,912.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Town of Madbury Recycling Center Use	(\$6,912.00)					
	Column Total:	(\$6,912.00)					
Budg_Cat: Intergovernmental - R30		(\$18,222.49)	(\$6,912.00)	(\$6,912.00)	(\$6,912.00)	\$0.00	0.00
1000.1.300.43240.3410.00000.00.000	CS - Recycling Mgmt-Sales &	(\$129,645.29)	(\$146,500.00)	(\$146,500.00)	(\$146,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,700,000 lbs @ .08 lb Construction Debris	(\$136,000.00)					
	Description: 50,000 lbs @ .13 lb Construction Debris	(\$6,500.00)					
	Description: Freon revenue (extraction) 400 @ \$10	(\$4,000.00)					
	Column Total:	(\$146,500.00)					
Budg_Cat: Charges for Services - R40		(\$129,645.29)	(\$146,500.00)	(\$146,500.00)	(\$146,500.00)	\$0.00	0.00
1000.1.300.43240.3621.00000.00.000	CS - Recycling Mgmt-Sale of	(\$29,132.48)	(\$37,500.00)	(\$37,500.00)	(\$37,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 250 tons @ \$150 ton scrap metal	(\$37,500.00)					
	Column Total:	(\$37,500.00)					
Budg_Cat: Misc. Revenue - R50		(\$29,132.48)	(\$37,500.00)	(\$37,500.00)	(\$37,500.00)	\$0.00	0.00
Func: CS - Recycling Mgmt - 43240		(\$177,000.26)	(\$190,912.00)	(\$190,912.00)	(\$190,912.00)	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45124.3410.00000.00.000	Indoor Pool-Sales & Service C	(\$958.88)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Caps	(\$250.00)					
	Description: Misc. Items	(\$250.00)					
	Column Total:	(\$500.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3442.00000.00.000	Indoor Pool-Recreation Charg	(\$31,205.25)	(\$32,595.00)	(\$32,985.00)	(\$32,985.00)	(\$390.00)	1.20

Column: [FY16CityManagerProposed]

Budget

FTE Position Desc.

Description: Daily Admission Resident Adult 800 @ \$5.00 (\$4,000.00)

Description: Daily Admission Resident Senior 170 @ \$3.00 (\$510.00)

Description: Daily Admission Resident Youth 900 @ \$3.00 (\$2,700.00)

Description: Membership Masters Resident 30 @ \$100.00 (\$3,000.00)

Description: Membership Resident Adult 55 @ \$160 (\$8,800.00)

Description: Membership Resident Adult-3 mo. 15 @ \$50 (\$750.00)

Description: Membership Resident Adult-6 mo. 21 @ \$95 (\$2,000.00)

Description: Membership Resident Senior 30 @ \$75.00 (\$2,250.00)

Description: Membership Resident Senior-3 mo. 10 @ \$25 (\$250.00)

Description: Membership Resident Senior-6 mo. 45 @ \$40 (\$1,800.00)

Description: Membership Resident Youth 10 @ \$75.00 (\$750.00)

Description: Membership Resident Youth-3 mo. 15 @ \$25 (\$325.00)

Description: Membership Resident Youth-6 mo. 5 @ \$40 (\$200.00)

Description: Punch Pass Resident Adult 64 @ \$50.00 (\$3,200.00)

Description: Punch Pass Resident Senior 66 @ \$30.00 (\$2,000.00)

Description: Punch Pass Resident Youth 15 @ \$30.00 (\$450.00)

Column Total: (\$32,985.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$31,014.34)	(\$36,200.00)	(\$34,536.00)	(\$37,536.00)	(\$1,336.00)	3.69
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 390 @ \$7	(\$2,730.00)					
	Description: Daily Admission Non-Resident Senior 200 @ \$4	(\$800.00)					
	Description: Daily Admission Non-Resident Youth 375 @ \$4	(\$1,500.00)					
	Description: Membership Masters Non-Resident 25 @ \$160	(\$4,000.00)					
	Description: Membership Non-Resident Adult 20 @ \$320	(\$6,400.00)					
	Description: Membership Non-Resident Adult-3 mo. 5 @ \$100	(\$500.00)					
	Description: Membership Non-Resident Adult-6 mo. 21 @ \$186	(\$3,906.00)					
	Description: Membership Non-Resident Senior 35 @ \$150	(\$5,250.00)					
	Description: Membership Non-Resident Senior-3 mo. 20 @ \$50	(\$1,000.00)					
	Description: Membership Non-Resident Senior-6 mo. 12 @ \$84	(\$1,000.00)					
	Description: Membership Non-Resident Youth 3 @ \$150	(\$400.00)					
	Description: Membership Non-Resident Youth-3 mo. 5 @ \$50	(\$250.00)					
	Description: Membership Non-Resident Youth-6 mo. 2 @ \$84	(\$200.00)					
	Description: Punch Pass Non-Resident Adult 60 @ \$70	(\$4,200.00)					
	Description: Punch Pass Non-Resident Senior 50 @ \$40	(\$2,000.00)					
	Description: Punch Pass Non-Resident Youth 10 @ \$40	(\$400.00)					
	Description: z CM General Increase (Durham Pool Offline)	(\$3,000.00)					
	Column Total:	(\$37,536.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat:	Charges for Services - R40	(\$63,178.47)	(\$69,295.00)	(\$68,021.00)	(\$71,021.00)	(\$1,726.00)	2.49
1000.1.350.45124.3593.00000.00.000	Indoor Pool - Fund Raising	(\$120.38)	(\$3,000.00)	\$0.00	\$0.00	\$3,000.00	(100.00)
1000.1.350.45124.3611.00000.00.000	Indoor Pool - Interest on Arrear	(\$25.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45124.3631.00000.00.000	Indoor Pool-Facilities Rental	(\$99,883.48)	(\$90,550.00)	(\$95,500.00)	(\$95,500.00)	(\$4,950.00)	5.47
Column:	[FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$2,000.00)					
	Description: Dive Well 10 @ \$40.00	(\$400.00)					
	Description: Lane Rentals 20 @ \$40.00	(\$800.00)					
	Description: Misc. Rentals 50 @ \$140.00	(\$7,000.00)					
	Description: Swim Teams In Season 40 @ \$125.00	(\$5,000.00)					
	Description: Swim Teams Off Season 730 @ \$110.00	(\$80,300.00)					
	Column Total:	(\$95,500.00)					
1000.1.350.45124.3632.00000.00.000	Indoor Pool-Equipment Rental	(\$2,470.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00
Column:	[FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Large Locker 8 @ \$125.00	(\$1,000.00)					
	Description: Small Locker 13 @ \$75.00	(\$1,000.00)					
	Column Total:	(\$2,000.00)					
Budg_Cat:	Misc. Revenue - R50	(\$102,499.36)	(\$95,550.00)	(\$97,500.00)	(\$97,500.00)	(\$1,950.00)	2.04
Func:	Indoor Pool - 45124	(\$165,677.83)	(\$164,845.00)	(\$165,521.00)	(\$168,521.00)	(\$3,676.00)	2.23

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3410.00000.00.000	Thompson Pool-Sales & Servi	(\$141.97)	(\$150.00)	(\$150.00)	(\$150.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Caps	(\$25.00)					
	Description: Goggles	(\$100.00)					
	Description: Misc. Items	(\$25.00)					
	Column Total:	(\$150.00)					
1000.1.350.45125.3442.00000.00.000	Thompson Pool-Recreation C	(\$11,259.00)	(\$15,120.00)	(\$12,490.00)	(\$12,490.00)	\$2,630.00	(17.39)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Daily Admission Resident Adult 800 @ \$5	(\$4,000.00)					
	Description: Daily Admission Resident Senior 40 @ \$3	(\$120.00)					
	Description: Daily Admission Resident Youth 1,000 @ \$3	(\$3,000.00)					
	Description: Membership Masters Resident 15 @ \$100	(\$1,500.00)					
	Description: Membership Resident Adult 20 @ \$70	(\$1,400.00)					
	Description: Membership Resident Senior 10 @ \$40	(\$400.00)					
	Description: Membership Resident Youth 30 @ \$40	(\$1,200.00)					
	Description: Punch Pass Resident Adult 12 @ \$50	(\$600.00)					
	Description: Punch Pass Resident Senior 4 @ \$30	(\$120.00)					
	Description: Punch Pass Resident Youth 5 @ \$30	(\$150.00)					
	Column Total:	(\$12,490.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3443.00000.00.000	Thompson Pool - Non-Reside	(\$9,053.93)	(\$8,420.00)	(\$9,150.00)	(\$12,150.00)	(\$3,730.00)	44.30
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 200 @ \$7	(\$1,400.00)					
	Description: Daily Admission Non-Resident Senior 50 @ \$4	(\$200.00)					
	Description: Daily Admission Non-Resident Youth 1,000 @ \$4	(\$4,000.00)					
	Description: Membership Masters Non-Resident 5 @ \$140.00	(\$700.00)					
	Description: Membership Non-Resident Adult 7 @ \$140.00	(\$980.00)					
	Description: Membership Non-Resident Senior 2 @ \$80	(\$160.00)					
	Description: Membership Non-Resident Youth 5 @ \$80	(\$400.00)					
	Description: Punch Pass Non-Resident Adult 17 @ \$70	(\$1,150.00)					
	Description: Punch Pass Non-Resident Senior 2 @ \$40	(\$80.00)					
	Description: Punch Pass Non-Resident Youth 2 @ \$40	(\$80.00)					
	Description: z CM General Increase (Durham Pool Offline)	(\$3,000.00)					
	Column Total:	(\$12,150.00)					
Budg_Cat: Charges for Services - R40		(\$20,454.90)	(\$23,690.00)	(\$21,790.00)	(\$24,790.00)	(\$1,100.00)	4.64
1000.1.350.45125.3593.00000.00.000	Fund Raising	\$0.00	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Fundraising-Additional Revenue	(\$10,000.00)					
	Column Total:	(\$10,000.00)					

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General Fund Revenue Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3631.00000.00.000	Thompson Pool-Facilities Ren	(\$53,435.64)	(\$48,160.00)	(\$56,660.00)	(\$56,660.00)	(\$8,500.00)	17.65
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$4,500.00)					
	Description: Seacoast Swim Assoc. 315 @ \$115.00	(\$36,200.00)					
	Description: Swim Meet 12 @ \$1,330.00	(\$15,960.00)					
	Column Total:	(\$56,660.00)					
Budg_Cat:	Misc. Revenue - R50	(\$53,435.64)	(\$58,160.00)	(\$66,660.00)	(\$66,660.00)	(\$8,500.00)	14.61
Func:	Thompson Pool - 45125	(\$73,890.54)	(\$81,850.00)	(\$88,450.00)	(\$91,450.00)	(\$9,600.00)	11.73

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3410.00000.00.000	Arena -Sales & Service Charg	(\$831,747.04)	(\$871,790.00)	(\$871,790.00)	(\$871,790.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Group Rental - Non-Prime 200 @ \$175.00	(\$35,000.00)					
	Description: Contract Group Rental - Prime 2100 @ \$274.00	(\$575,400.00)					
	Description: Regular Ice Rental - Non-Prime I 32 @ \$195.00	(\$6,240.00)					
	Description: Regular Ice Rental - Non-Prime II 250 @ \$240.00	(\$60,000.00)					
	Description: Regular Ice Rental - Prime 440 @ \$305.00	(\$134,200.00)					
	Description: Summer Ice Day Rate 265 @ \$230.00	(\$60,950.00)					
	Column Total:	(\$871,790.00)					
1000.1.350.45149.3412.00000.00.000	Arena -Vending Machine Sale	(\$3,210.60)	(\$4,000.00)	(\$3,500.00)	(\$3,500.00)	\$500.00	(12.50)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall	(\$1,000.00)					
	Description: McConnell Gym	(\$1,700.00)					
	Description: Public Works	(\$800.00)					
	Column Total:	(\$3,500.00)					
1000.1.350.45149.3413.00000.00.000	Arena -Commissions	(\$5,695.15)	(\$5,050.00)	(\$3,000.00)	(\$3,000.00)	\$2,050.00	(40.59)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vending	(\$3,000.00)					
	Column Total:	(\$3,000.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3441.00000.00.000	Arena -Pro Shop	(\$19,216.40)	(\$15,000.00)	(\$20,000.00)	(\$20,000.00)	(\$5,000.00)	33.33
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Pro Shop Sales,Sharpening, Skate Rentals	(\$20,000.00)					
	Column Total:	(\$20,000.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3442.00000.00.000	Arena -Recreation Charge	(\$293,697.54)	(\$306,317.00)	(\$314,067.00)	(\$314,067.00)	(\$7,750.00)	2.53

Column: [FY16CityManagerProposed]

Budget

FTE Position Desc.

Description: 3 on 3 Spring 150 @ \$150.00	(\$22,500.00)		
Description: Adult Coed Pickup 88 @ \$100.00	(\$8,800.00)		
Description: Adult Intro to Hockey #1 20 @ \$175.00	(\$3,500.00)		
Description: Adult Intro to Hockey #2 20 @ \$200.00	(\$4,000.00)		
Description: Adult Womens #1 20 @ \$175.00	(\$3,500.00)		
Description: Adult Womens #2 20 @ \$200.00	(\$4,000.00)		
Description: Adult Womens #3 20 @ \$200.00	(\$4,000.00)		
Description: Coed League Season #1 78 @ \$290.00	(\$22,620.00)		
Description: Coed League Season #2 78 @ \$250.00	(\$19,500.00)		
Description: Coed League Season #3 78 @ \$315.00	(\$24,570.00)		
Description: Flex Figure 560 @ \$15.00	(\$8,400.00)		
Description: Intro to Hockey-Fall 20 @ \$150.00	(\$3,000.00)		
Description: Intro to Hockey-Spring 20 @ \$150.00	(\$3,000.00)		
Description: Intro to Hockey-Summer 20 @ \$150.00	(\$3,000.00)		
Description: Learn to Skate 70 @ \$90.00	(\$6,300.00)		
Description: Over 30 League 72 @ \$166.00	(\$11,952.00)		
Description: Over 45 League #1 44 @ \$210.00	(\$9,240.00)		
Description: Over 45 League #2 44 @ \$210.00	(\$9,240.00)		
Description: Over 45 League #3 44 @ \$185.00	(\$8,140.00)		
Description: Public Skating (adult) 5,715 @ \$7.00	(\$40,005.00)		
Description: Public Skating (youth) 2,600 @ \$5.00	(\$13,000.00)		
Description: Public Stick Practice (adult) 2,335 @ \$10.00	(\$23,350.00)		

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Public Stick Practice (high school) 412 @ \$8.00	(\$3,296.00)					
	Description: Public Stick Practice (youth) 859 @ \$6.00	(\$5,154.00)					
	Description: Rock Night 4,500 @ \$10.00	(\$45,000.00)					
	Description: Tournaments	(\$5,000.00)					
	Column Total:	(\$314,067.00)					
1000.1.350.45149.3444.00000.00.000	Arena -Food Sales	(\$45,110.79)	(\$44,000.00)	(\$44,000.00)	(\$44,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food Sales	(\$44,000.00)					
	Column Total:	(\$44,000.00)					
1000.1.350.45149.3445.00000.00.000	Arena -Vending Sales	(\$7,496.25)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vending Sales	(\$10,000.00)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Charges for Services - R40		(\$1,206,173.77)	(\$1,256,157.00)	(\$1,266,357.00)	(\$1,266,357.00)	(\$10,200.00)	0.81
1000.1.350.45149.3599.00000.00.000	Arena -Misc Revenue	\$0.00	(\$600.00)	(\$600.00)	(\$600.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement for Damages	(\$600.00)					
	Column Total:	(\$600.00)					
1000.1.350.45149.3611.00000.00.000	Arena -Interest on Arrears	(\$940.59)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45149.3631.00000.00.000	Arena -Facilities Rental	(\$55,309.47)	(\$38,150.00)	(\$55,650.00)	(\$55,650.00)	(\$17,500.00)	45.87
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$25,000.00)					
	Description: Building Rental	(\$27,000.00)					
	Description: Parties	(\$3,650.00)					
	Column Total:	(\$55,650.00)					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Misc. Revenue - R50		(\$56,250.06)	(\$38,750.00)	(\$56,250.00)	(\$56,250.00)	(\$17,500.00)	45.16
Func: Arena - 45149		(\$1,262,423.83)	(\$1,294,907.00)	(\$1,322,607.00)	(\$1,322,607.00)	(\$27,700.00)	2.14

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45220.3631.00000.00.000	Parks - Facilities Rental	(\$2,110.15)	(\$500.00)	(\$1,500.00)	(\$1,500.00)	(\$1,000.00)	200.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facilities Rental	(\$1,500.00)					
	Column Total:	(\$1,500.00)					
Budg_Cat: Misc. Revenue - R50		(\$2,110.15)	(\$500.00)	(\$1,500.00)	(\$1,500.00)	(\$1,000.00)	200.00
Func: Parks - 45220		(\$2,110.15)	(\$500.00)	(\$1,500.00)	(\$1,500.00)	(\$1,000.00)	200.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.3443.00000.00.000	Public Library-Non-Resident C	(\$6,860.00)	(\$6,590.00)	(\$5,890.00)	(\$5,890.00)	\$700.00	(10.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Non-Resident 12 mo. Family Membership	(\$3,000.00)	15 @	\$200			
	Description: Non-Resident 12 mo. Senior Membership	(\$1,800.00)	12 @	\$150			
	Description: Non-Resident 12 mo. Student Membership	(\$80.00)	1 @	\$80			
	Description: Non-Resident 6 mo. Family Membership	(\$600.00)	5 @	\$120			
	Description: Non-Resident 6 mo. Senior Membership	(\$360.00)	4 @	\$90			
	Description: Non-Resident 6 mo. Student Membership	(\$50.00)	1 @	\$50			
	Column Total:	(\$5,890.00)					
1000.1.390.45500.3490.00000.00.000	Public Library-Misc Service Cl	(\$485.00)	(\$460.00)	(\$730.00)	(\$730.00)	(\$270.00)	58.70
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Exam Proctoring Fees	(\$180.00)	12 @	\$15			
	Description: Genealogy research fee (non-local)	(\$100.00)	2 @	\$50			
	Description: Lecture Hall rental by for-profits	(\$300.00)	5 @	\$60			
	Description: Trustees Room rental by for-profits	(\$150.00)	5 @	\$30			
	Column Total:	(\$730.00)					
Budg_Cat: Charges for Services - R40		(\$7,345.00)	(\$7,050.00)	(\$6,620.00)	(\$6,620.00)	\$430.00	(6.10)
1000.1.390.45500.3599.00000.00.000	Public Library - Misc Revenue	(\$221.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$221.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Public Library - 45500		(\$7,566.00)	(\$7,050.00)	(\$6,620.00)	(\$6,620.00)	\$430.00	(6.10)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.3311.00000.00.000	Federal Grant Reimbrsmt	(\$26,255.24)	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Social Security Interim Assistance	(\$20,000.00)					
	Column Total:	(\$20,000.00)					
1000.1.400.44410.3341.00000.00.000	State Reimbursement	(\$1,326.64)	(\$1,000.00)	(\$1,500.00)	(\$1,500.00)	(\$500.00)	50.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement from State Medicaid/APT	(\$1,500.00)					
	Column Total:	(\$1,500.00)					
Budg_Cat: Intergovernmental - R30		(\$27,581.88)	(\$21,000.00)	(\$21,500.00)	(\$21,500.00)	(\$500.00)	2.38
1000.1.400.44410.3599.00000.00.000	Misc Revenue	(\$3,953.57)	(\$1,000.00)	(\$5,000.00)	(\$5,000.00)	(\$4,000.00)	400.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Client Repayment, Other towns, Liens	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$3,953.57)	(\$1,000.00)	(\$5,000.00)	(\$5,000.00)	(\$4,000.00)	400.00
Func: Public Welfare - Admin - 44410		(\$31,535.45)	(\$22,000.00)	(\$26,500.00)	(\$26,500.00)	(\$4,500.00)	20.45

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47100.3936.00000.00.000	Premium on Bonds Sold	(\$2,760.70)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Other Financing Sources - R90	(\$2,760.70)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func:	Debt Service - City - 47100	(\$2,760.70)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.3599.00000.00.000	Misc Revenue	(\$544,903.82)	(\$228,913.00)	(\$531,333.00)	(\$531,333.00)	(\$302,420.00)	132.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Ins. Premium Rebate	(\$24,535.00)					
	Description: Health Ins. Premium Rebate	(\$506,798.00)					
	Column Total:	(\$531,333.00)					
Budg_Cat: Misc. Revenue - R50		(\$544,903.82)	(\$228,913.00)	(\$531,333.00)	(\$531,333.00)	(\$302,420.00)	132.11
Func: Transfers - 49000		(\$544,903.82)	(\$228,913.00)	(\$531,333.00)	(\$531,333.00)	(\$302,420.00)	132.11

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000	Education Revenue	\$0.00	(\$12,385,100.00)	(\$13,669,655.00)	(\$13,669,655.00)	(\$1,284,555.00)	10.37
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adult Basic Ed Reimbursement	(\$70,000.00)					
	Description: Advertising Revenue	(\$32,782.00)					
	Description: Athletic Transportation Fees	(\$52,000.00)					
	Description: Career Tech Transportation Aid	(\$3,000.00)					
	Description: Career Technical Center - State Aid	(\$197,500.00)					
	Description: Catastrophic Aid	(\$230,961.00)					
	Description: Impact Aid	(\$5,000.00)					
	Description: Indirect Costs	(\$100,000.00)					
	Description: Medicaid	(\$500,000.00)					
	Description: School Building Aid - State Aid	(\$655,067.00)					
	Description: State Adequate Education Grant	(\$7,623,199.00)					
	Description: Tuition Revenue from Other Districts	(\$4,200,146.00)					
	Column Total:	(\$13,669,655.00)					
Budg_Cat: Education - R70		\$0.00	(\$12,385,100.00)	(\$13,669,655.00)	(\$13,669,655.00)	(\$1,284,555.00)	10.37
1000.1.600.46900.3918.00000.00.000	Transfer From Trust Fund	\$0.00	(\$200,000.00)	(\$337,392.00)	(\$337,392.00)	(\$137,392.00)	68.70
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Use of Information Technology Reserve	(\$25,000.00)		Capital Reserve			
	Description: Use of School Impact Fees - Facilities Reserve	(\$312,392.00)		Capital Reserve			
	Column Total:	(\$337,392.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	(\$200,000.00)	(\$337,392.00)	(\$337,392.00)	(\$137,392.00)	68.70
Func: Education - 46900		\$0.00	(\$12,585,100.00)	(\$14,007,047.00)	(\$14,007,047.00)	(\$1,421,947.00)	11.30

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		(\$81,649,035.26)	(\$94,918,774.00)	(\$100,927,282.00)	(\$102,043,895.00)	(\$7,125,121.00)	7.51

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Education General Fund Revenue Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$11,720,235)	(\$12,385,101)	(\$13,669,655)	(\$13,669,655)	(\$ 1,284,554)	10.37%
	Detail: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adult Basic Ed Reimbursement	(\$70,000)					
	Description: Advertising Revenue	(\$32,782)					
	Description: Athletic Transportation Fees	(\$52,000)					
	Description: Career Tech Transportation Aid	(\$ 3,000)					
	Description: Career Technical Center - State Aid	(\$197,500)					
	Description: Catastrophic Aid	(\$230,961)					
	Description: Impact Aid	(\$ 5,000)					
	Description: Indirect Costs	(\$100,000)					
	Description: Medicaid	(\$500,000)					
	Description: School Building Aid - State Aid	(\$655,067)					
	Description: State Adequate Education Grant	(\$7,623,199)					
	Description: Tuition Revenue from Other Districts	(\$4,200,146)					
	Detail Total:	(\$13,669,655.00)					
Budg_Cat: Education - R70		(\$13,669,655)	(\$12,385,101)	(\$13,669,655)	(\$13,669,655)	\$ (1,284,554)	10.37%
1000.1.600.46900.3918.00000.00.000.000.R80	Transfer From Trust Funds	(\$200,000)	(\$200,000)	(\$337,392)	(\$337,392)	(\$ 137,392)	68.70%
Budg_Cat: Operating Transfers In - R80		(\$200,000)	(\$200,000)	(\$337,392)	(\$337,392)	(\$ 137,392)	68.70%
Func: Education - 46900		(\$11,920,235)	(\$12,585,101)	(\$14,007,047)	(\$14,007,047)	\$ (1,421,946)	11.30%

City of Dover, New Hampshire

HUD/CDBG Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.3311.06311.14.000	Federal Grant Reimbrsmt	(\$180,638.37)	(\$284,090.00)	(\$280,168.00)	(\$280,168.00)	\$3,922.00	(1.38)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Entitlement Grant	(\$280,168.00)					
	Column Total:	(\$280,168.00)					
2100.1.180.46311.3421.06311.14.000	Parking Income	(\$5,040.00)	(\$3,240.00)	(\$3,240.00)	(\$3,240.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Street Lot Lease Revenue	(\$3,240.00)					
	Column Total:	(\$3,240.00)					
Func: CDBG Admin - 46311		(\$185,678.37)	(\$287,330.00)	(\$283,408.00)	(\$283,408.00)	\$3,922.00	(1.36)
2100.1.180.46525.3599.06621.14.000	CDBG - Economic Developme	\$0.00	(\$249,305.00)	(\$77,090.00)	(\$77,090.00)	\$172,215.00	(69.08)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Economic Loan Program Proceeds	(\$74,990.00)					
	Description: Housing Partnership Loan Proceeds	(\$2,100.00)					
	Column Total:	(\$77,090.00)					
Func: Econ Dev Assist - 46525		\$0.00	(\$249,305.00)	(\$77,090.00)	(\$77,090.00)	\$172,215.00	(69.08)
Grand Total:		(\$185,678.37)	(\$536,635.00)	(\$360,498.00)	(\$360,498.00)	\$176,137.00	(32.82)

End of Report

City of Dover, New Hampshire

Police Grant Accounts Revenue Detail

Fiscal Year: 2014-2015

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 3/1/2015

To Date: 3/31/2015

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.3390.02305.14.000	Misc Intergovernmental	(\$39,877.45)	(\$60,000.00)	\$0.00	\$0.00	\$60,000.00	(100.00)
2220.1.210.42120.3911.02305.14.000	Transfer From General Fund	(\$51,330.00)	(\$49,347.00)	\$0.00	\$0.00	\$49,347.00	(100.00)
Year: FY14 - 14		(\$91,207.45)	(\$109,347.00)	\$0.00	\$0.00	\$109,347.00	(100.00)
2220.1.210.42120.3390.02305.15.000	Misc Intergovernmental	\$0.00	\$0.00	(\$60,000.00)	(\$60,000.00)	(\$60,000.00)	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: DHA Policing Grant FY16		(\$60,000.00)					
Column Total:		(\$60,000.00)					
2220.1.210.42120.3911.02305.15.000	Transfer From General Fund	\$0.00	\$0.00	(\$44,813.00)	(\$44,813.00)	(\$44,813.00)	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: DHA Policing Local Share		(\$44,813.00)					
Column Total:		(\$44,813.00)					
Year: FY15 - 15		\$0.00	\$0.00	(\$104,813.00)	(\$104,813.00)	(\$104,813.00)	0.00
Proj_Grant: Police - Dover DHA Neighborhood Officer - 02305		(\$91,207.45)	(\$109,347.00)	(\$104,813.00)	(\$104,813.00)	\$4,534.00	(4.15)

City of Dover, New Hampshire

Police Grant Accounts Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 3/1/2015

To Date: 3/31/2015

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02383.14.000	Federal Grant Reimbrsmt	(\$32,338.89)	(\$43,282.00)	\$0.00	\$0.00	\$43,282.00	(100.00)
2245.1.210.42150.3911.02383.14.000	Transfer From General Fund	\$0.00	(\$16,020.00)	\$0.00	\$0.00	\$16,020.00	(100.00)
Year: FY14 - 14		(\$32,338.89)	(\$59,302.00)	\$0.00	\$0.00	\$59,302.00	(100.00)
2245.1.210.42150.3311.02383.15.000	Federal Grant Reimbrsmt	\$0.00	\$0.00	(\$45,458.00)	(\$45,458.00)	(\$45,458.00)	0.00
Column: [FY16CityManagerProposed]	Budget						
Description: STOP Act Grant Funding FY16		(\$45,458.00)					
Column Total:		(\$45,458.00)					
Year: FY15 - 15		\$0.00	\$0.00	(\$45,458.00)	(\$45,458.00)	(\$45,458.00)	0.00
Proj_Grant: Police - Stop Act Grant - 02383		(\$32,338.89)	(\$59,302.00)	(\$45,458.00)	(\$45,458.00)	\$13,844.00	(23.34)

City of Dover, New Hampshire

Police Grant Accounts Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 3/1/2015

To Date: 3/31/2015

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02393.14.000	GYA - Federal Grant Reimbrs	(\$37,040.00)	(\$25,000.00)	\$0.00	\$0.00	\$25,000.00	(100.00)
2245.1.210.42150.3390.02393.14.000	GYA - Misc Intergovernmenta	\$0.00	(\$11,500.00)	\$0.00	\$0.00	\$11,500.00	(100.00)
2245.1.210.42150.3911.02393.14.000	GYA - Transfer From General	\$0.00	(\$2,660.00)	\$0.00	\$0.00	\$2,660.00	(100.00)
Year: FY14 - 14		(\$37,040.00)	(\$39,160.00)	\$0.00	\$0.00	\$39,160.00	(100.00)
2245.1.210.42150.3311.02393.15.000	GYA - Federal Grant Reimbrs	\$0.00	\$0.00	(\$16,000.00)	(\$16,000.00)	(\$16,000.00)	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Granite Youth Alliance Grant FY16		(\$16,000.00)					
Column Total:		(\$16,000.00)					
2245.1.210.42150.3390.02393.15.000	GYA - Misc Intergovernmenta	\$0.00	\$0.00	(\$10,738.00)	(\$10,738.00)	(\$10,738.00)	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Misc. Intergovernmental Revenue		(\$10,738.00)					
Column Total:		(\$10,738.00)					
Year: FY15 - 15		\$0.00	\$0.00	(\$26,738.00)	(\$26,738.00)	(\$26,738.00)	0.00
Proj_Grant: Granite Youth Alliance - 02393		(\$37,040.00)	(\$39,160.00)	(\$26,738.00)	(\$26,738.00)	\$12,422.00	(31.72)

City of Dover, New Hampshire

Police Grant Accounts Revenue Detail

Fiscal Year: 2014-2015

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 3/1/2015

To Date: 3/31/2015

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.3390.02345.15.000	WDH - Youth Empowerment Grant	\$0.00	\$0.00	(\$100,000.00)	(\$100,000.00)	(\$100,000.00)	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: WDH Youth Empowerment Grant FY16	(\$100,000.00)					
	Column Total:	(\$100,000.00)					
2250.1.210.42150.3911.02345.15.000	Transfer From General Fund	\$0.00	\$0.00	(\$36,279.00)	(\$36,279.00)	(\$36,279.00)	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local Share for Youth Empowerment Program	(\$36,279.00)					
	Column Total:	(\$36,279.00)					
Year: FY15 - 15		\$0.00	\$0.00	(\$136,279.00)	(\$136,279.00)	(\$136,279.00)	0.00
Proj_Grant: Police - WDH Youth Empowerment Grant - 02345		\$0.00	\$0.00	(\$136,279.00)	(\$136,279.00)	(\$136,279.00)	0.00

City of Dover, New Hampshire

Education - Estimated Revenues School Cafeteria Fund

Fiscal Year: 2015-2016

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2800.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$1,554,952)	(\$1,524,919)	(\$1,625,111)	(\$1,625,111)	(\$ 100,192)	6.57%
	Detail: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Cafeterias Revenue	(\$1,625,111)					
	Detail Total:	(\$1,625,111.00)					
Budg_Cat: Education - R70		(\$1,554,952)	(\$1,524,919)	(\$1,625,111)	(\$1,625,111)	(\$ 100,192)	6.57%
Func: Education - 46900		(\$1,554,952)	(\$1,524,919)	(\$1,625,111)	(\$1,625,111)	(\$ 100,192)	6.57%
Fund: School Cafeteria Fund - 2800		(\$1,554,952)	(\$1,524,919)	(\$1,625,111)	(\$1,625,111)	(\$ 100,192)	6.57%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School DOE Federal Grants

Fiscal Year: 2015-2016

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2820.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$2,917,067)	(\$2,736,174)	(\$2,772,300)	(\$2,772,300)	(\$ 36,126)	1.32%
	Detail: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal DOE Grant Revenues	(\$2,772,300)					
	Detail Total:	(\$2,772,300.00)					
Budg_Cat: Education - R70		(\$2,917,067)	(\$2,736,174)	(\$2,772,300)	(\$2,772,300)	\$ (36,126)	1.32%
Func: Education - 46900		(\$2,917,067)	(\$2,736,174)	(\$2,772,300)	(\$2,772,300)	\$ (36,126)	1.32%
Fund: School - DOE Federal Grants - 2820		(\$2,917,067)	(\$2,736,174)	(\$2,772,300)	(\$2,772,300)	\$ (36,126)	1.32%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Special Pgms & Grants Fund

Fiscal Year: 2015-2016

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2900.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$ 4,180)	\$ (48,000)	(\$ 75,000)	(\$ 75,000)	\$ (27,000)	56.25%
	Detail: [FY16CityManagerProposed]						
	Description: Special Pgms & Grants Fund	(\$ 75,000)					
	Detail Total:	(\$ 75,000.00)					
Budg_Cat: Education - R70		(\$ 4,180)	\$ (48,000)	(\$ 75,000)	(\$ 75,000)	\$ (27,000)	56.25%
Func: Education - 46900		(\$ 4,180)	\$ (48,000)	(\$ 75,000)	(\$ 75,000)	\$ (27,000)	56.25%
Fund: School - Special Pgms & Grants - 2900		(\$ 4,180)	\$ (48,000)	(\$ 75,000)	(\$ 75,000)	\$ (27,000)	56.25%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Police Special Details Fund Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.3424.00000.00.000	Police Sp Details-Outside Ser	(\$361,708.91)	(\$220,959.00)	(\$364,838.00)	(\$364,838.00)	(\$143,879.00)	65.12
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Overtime and Cruiser Surcharge	(\$364,838.00)					
	Column Total:	(\$364,838.00)					
3207.1.210.42160.3611.00000.00.000	Police Sp Details-Interest on /	(\$847.64)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.3999.00000.00.000	Police Sp Details - Budgetary	\$0.00	(\$63,000.00)	\$0.00	\$0.00	\$63,000.00	(100.00)
Func: Police Sp Details - 42160		(\$362,556.55)	(\$283,959.00)	(\$364,838.00)	(\$364,838.00)	(\$80,879.00)	28.48
Grand Total:		(\$362,556.55)	(\$283,959.00)	(\$364,838.00)	(\$364,838.00)	(\$80,879.00)	28.48

End of Report

City of Dover, New Hampshire

Fire Special Details Fund Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.3424.00000.00.000	F&R Special Details-Outside	\$0.00	(\$26,222.00)	(\$26,089.00)	(\$26,089.00)	\$133.00	(0.51)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursements for services performed	(\$26,089.00)					
	Column Total:	(\$26,089.00)					
Func: F&R Special Details - 42290		\$0.00	(\$26,222.00)	(\$26,089.00)	(\$26,089.00)	\$133.00	(0.51)
Grand Total:		\$0.00	(\$26,222.00)	(\$26,089.00)	(\$26,089.00)	\$133.00	(0.51)

End of Report

City of Dover, New Hampshire

Parking Activity Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3299.00000.00.000	Parking Permits	(\$101,747.43)	(\$96,120.00)	(\$105,000.00)	(\$105,000.00)	(\$8,880.00)	9.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Permit Fees	(\$105,000.00)					
	Column Total:	(\$105,000.00)					
Budg_Cat: Licenses & Permits - R20		(\$101,747.43)	(\$96,120.00)	(\$105,000.00)	(\$105,000.00)	(\$8,880.00)	9.24
3213.1.210.42130.3421.00000.00.000	Parking Income	(\$349,694.42)	(\$371,408.00)	(\$412,223.00)	(\$412,223.00)	(\$40,815.00)	10.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Meters-Credit Card, Coin and Tokens	(\$412,223.00)					
	Column Total:	(\$412,223.00)					
Budg_Cat: Charges for Services - R40		(\$349,694.42)	(\$371,408.00)	(\$412,223.00)	(\$412,223.00)	(\$40,815.00)	10.99
3213.1.210.42130.3525.00000.00.000	Parking Fines	(\$129,443.35)	(\$160,408.00)	(\$155,000.00)	(\$155,000.00)	\$5,408.00	(3.37)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Tickets & Violation Notices	(\$155,000.00)					
	Column Total:	(\$155,000.00)					
3213.1.210.42130.3611.00000.00.000	Interest on Arrears	(\$173.15)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$129,616.50)	(\$160,408.00)	(\$155,000.00)	(\$155,000.00)	\$5,408.00	(3.37)
Func: Police Parking - 42130		(\$581,058.35)	(\$627,936.00)	(\$672,223.00)	(\$672,223.00)	(\$44,287.00)	7.05
Grand Total:		(\$581,058.35)	(\$627,936.00)	(\$672,223.00)	(\$672,223.00)	(\$44,287.00)	7.05

End of Report

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.3341.00000.00.000	State Reimbursement	\$0.00	(\$4,856.00)	(\$4,856.00)	(\$4,856.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State reimbursement HHW grant	(\$4,856.00)					
	Column Total:	(\$4,856.00)					
3320.1.300.43230.3390.00000.00.000	Misc Intergovernmental	\$0.00	(\$4,700.00)	(\$4,700.00)	(\$4,700.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW reimbursement-towns	(\$4,700.00)					
	Column Total:	(\$4,700.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	(\$9,556.00)	(\$9,556.00)	(\$9,556.00)	\$0.00	0.00
3320.1.300.43230.3410.00000.00.000	CS - Waste Mgmt-Sales & Se	(\$904,156.02)	(\$930,000.00)	(\$930,000.00)	(\$930,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Waste Bags, Tags	(\$930,000.00)					
	Column Total:	(\$930,000.00)					
Budg_Cat: Charges for Services - R40		(\$904,156.02)	(\$930,000.00)	(\$930,000.00)	(\$930,000.00)	\$0.00	0.00
3320.1.300.43230.3611.00000.00.000	CS - Waste Mgmt - Interest or	(\$497.91)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$497.91)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3320.1.300.43230.3999.00000.00.000	CS - Waste Mgmt - Budgetary	\$0.00	(\$52,557.00)	(\$35,728.00)	(\$35,728.00)	\$16,829.00	(32.02)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$35,728.00)					
	Column Total:	(\$35,728.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$52,557.00)	(\$35,728.00)	(\$35,728.00)	\$16,829.00	(32.02)

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Func: CS - Waste Mgmt - 43230		(\$904,653.93)	(\$992,113.00)	(\$975,284.00)	(\$975,284.00)	\$16,829.00	(1.70)
Grand Total:		(\$904,653.93)	(\$992,113.00)	(\$975,284.00)	(\$975,284.00)	\$16,829.00	(1.70)

End of Report

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.3631.00000.00.000	McConnell Ctr-Facilities Rent	(\$606,794.23)	(\$670,081.00)	(\$698,701.00)	(\$698,701.00)	(\$28,620.00)	4.27
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cafeteria room for non profit orgs 70 @ \$30	(\$2,100.00)					
	Description: Cafeteria room for profit orgs 40 @ \$60	(\$2,400.00)					
	Description: CASA (839 sf)	(\$11,242.00)					
	Description: Community Partners (768 sf)	(\$9,339.00)					
	Description: Conference room for profit orgs 175 @ \$20	(\$3,500.00)					
	Description: Conference Room non-profit orgs 100 @ \$10	(\$1,000.00)					
	Description: DALC-City Council Subsidy \$22,468	(\$22,468.00)					
	Description: Dover Adult Learning (5,696 sf)	(\$51,580.00)					
	Description: Dover Child Center (3,666 sf)	(\$49,124.00)					
	Description: Dover Human Services (964 sf 1/1/07)	(\$12,060.00)					
	Description: Dover Police Outreach (5,964 sf 1/1/07)	(\$79,917.00)					
	Description: Dover Rec (15,621 sf)	(\$209,321.00)					
	Description: Educ/Govt Access (2,572 sf)	(\$34,464.00)					
	Description: Food Service (849 sf)	(\$11,376.00)					
	Description: Lutheran Social Serv HPOP (285 sf)	(\$3,819.00)					
	Description: Northeast Ballett Theater (1,108 sf)	(\$14,847.00)					
	Description: Reach for the Top (3,850 sf)	(\$51,590.00)					
	Description: SAU 11 (5,562 sf)	(\$36,153.00)					
	Description: SAU 11-City Council Subsidy \$23,812	(\$23,812.00)					
	Description: State of NH JPPO (1,676 sf, 1/1/07)	(\$22,910.00)					
	Description: Strafford CAP (1,462 sf)	(\$19,590.00)					
	Description: Unity of the Seacoast (1,375 sf)	(\$18,425.00)					
	Description: Workforce Housing Coalition (345 sf)	(\$4,623.00)					

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Zebra Crossings (227 sf)	(\$3,041.00)					
	Column Total:	(\$698,701.00)					
Budg_Cat:	Misc. Revenue - R50	(\$606,794.23)	(\$670,081.00)	(\$698,701.00)	(\$698,701.00)	(\$28,620.00)	4.27
3381.1.350.41941.3911.00000.00.000.	Transfer From General Fund	(\$168,116.52)	(\$138,069.00)	(\$130,192.00)	(\$130,192.00)	\$7,877.00	(5.71)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Bldg. Subsidy (unallocated space)	(\$13,830.00)		1,059 sq ft			
	Description: City Council Subsidy (general)	(\$101,796.00)		General subsidy			
	Description: School Portion - Building Debt	(\$14,566.00)					
	Column Total:	(\$130,192.00)					
Budg_Cat:	Operating Transfers In - R80	(\$168,116.52)	(\$138,069.00)	(\$130,192.00)	(\$130,192.00)	\$7,877.00	(5.71)
Func:	Gen Gov't Buildings - 41941	(\$774,910.75)	(\$808,150.00)	(\$828,893.00)	(\$828,893.00)	(\$20,743.00)	2.57
Grand Total:		(\$774,910.75)	(\$808,150.00)	(\$828,893.00)	(\$828,893.00)	(\$20,743.00)	2.57

End of Report

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3410.00000.00.000	Recr Pgm - Sales & Service C	(\$74,745.03)	(\$70,650.00)	(\$70,650.00)	(\$70,650.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 5th & 6th Grade Basketball 80 @ \$80	(\$6,400.00)					
	Description: 5th & 6th Grade League Sponsors 10 @ \$125	(\$1,250.00)					
	Description: Basketball Clinics 50 @ \$40	(\$2,000.00)					
	Description: High School Boys Basketball 60 @ \$90	(\$5,400.00)					
	Description: Jr. High Basketball - boys 50 @ \$80	(\$4,000.00)					
	Description: Kinder Shots 40 @ \$70	(\$2,800.00)					
	Description: Lil Shots Basketball - grades 1 & 2, 110 @ \$70	(\$7,700.00)					
	Description: Midget Basketball - grades 3 & 4, 80 @ \$70	(\$5,600.00)					
	Description: On Track 20 @ \$50	(\$1,000.00)					
	Description: Playground Memberships - Youth 100 @ \$320	(\$32,000.00)					
	Description: Playground Trip Fees	(\$2,500.00)					
	Column Total:	(\$70,650.00)					
3410.1.350.45120.3443.00000.00.000	Programs - Non-Resident Che	(\$1,240.00)	(\$640.00)	(\$640.00)	(\$640.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Basketball HS, Non-Resident, 5 @ \$110	(\$550.00)					
	Description: Lil Shots Basketball - Non Resident 1 @ \$90	(\$90.00)					
	Column Total:	(\$640.00)					
Budg_Cat: Charges for Services - R40		(\$75,985.03)	(\$71,290.00)	(\$71,290.00)	(\$71,290.00)	\$0.00	0.00
3410.1.350.45120.3611.00000.00.000	Recr Pgm - Interest on Arrear	(\$3.06)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Misc. Revenue - R50		(\$3.06)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45120.3911.00000.00.000	Programs - Transfer From Ge	(\$13,455.00)	(\$15,500.00)	(\$15,500.00)	(\$15,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Subsidy Program Scholarships	(\$15,500.00)					
	Column Total:	(\$15,500.00)					
Budg_Cat: Operating Transfers In - R80		(\$13,455.00)	(\$15,500.00)	(\$15,500.00)	(\$15,500.00)	\$0.00	0.00
3410.1.350.45120.3999.00000.00.000	Programs - Budgetary Use of	\$0.00	(\$87,421.00)	(\$114,875.00)	(\$158,834.00)	(\$71,413.00)	81.69
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$114,875.00)					
	Description: z CM Change - Sr Ctr Prog Suprv in Rec Fund	(\$43,959.00)					
	Column Total:	(\$158,834.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$87,421.00)	(\$114,875.00)	(\$158,834.00)	(\$71,413.00)	81.69
Func: Programs - 45120		(\$89,443.09)	(\$174,211.00)	(\$201,665.00)	(\$245,624.00)	(\$71,413.00)	40.99

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45121.3442.00000.00.000	Rec - McConnell Recreation-F	(\$58,792.49)	(\$53,405.00)	(\$53,405.00)	(\$53,405.00)	\$0.00	0.00
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Column: [FY16CityManagerProposed]

Budget

FTE Position Desc.

Description: Daily Admission Resident Adult 1,200 @ \$5	(\$6,000.00)
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Description: Daily Admission Resident Senior 20 @ \$3	(\$60.00)
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Description: Daily Admission Resident Youth 1200 @ \$3	(\$3,600.00)
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Description: Fitness Program 300 @ \$48	(\$14,400.00)
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Description: Membership Resident Adult 70 @ \$120	(\$8,400.00)
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Description: Membership Resident Adult-3 mo. 200 @ \$40	(\$8,000.00)
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Description: Membership Resident Adult-6 mo. 60 @ \$70	(\$4,200.00)
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Description: Membership Resident Senior 30 @ \$65	(\$1,950.00)
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Description: Membership Resident Senior-3 mo. 15 @ \$25	(\$375.00)
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Description: Membership Resident Senior-6 mo. 15 @ \$40	(\$600.00)
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Description: Membership Resident Youth 40 @ \$65	(\$2,600.00)
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Description: Membership Resident Youth-3 mo. 50 @ \$25	(\$1,250.00)
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Description: Membership Resident Youth-6 mo. 40 @ \$40	(\$1,600.00)
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Description: Punch Passes Resident Adult 5 @ \$50	(\$250.00)
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Description: Punch Passes Resident Senior 2 @ \$30	(\$60.00)
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Description: Punch Passes Resident Youth 2 @ \$30	(\$60.00)
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Column Total:	(\$53,405.00)
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City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3443.00000.00.000	McConnell Recreation - Non-F	(\$7,756.00)	(\$10,700.00)	(\$10,700.00)	(\$10,700.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 150 @ \$7	(\$1,050.00)					
	Description: Daily Admission Non-Resident Senior 25 @ \$4	(\$100.00)					
	Description: Daily Admission Non-Resident Youth 50 @ \$4	(\$200.00)					
	Description: Fitness - Non Resident 35 @ \$96	(\$3,360.00)					
	Description: Membership Non-Resident Adult 5 @ \$150	(\$750.00)					
	Description: Membership Non-Resident Adult-3 mo. 40 @ \$50	(\$2,000.00)					
	Description: Membership Non-Resident Adult-6 mo. 10 @ \$80	(\$800.00)					
	Description: Membership Non-Resident Senior 5 @ \$80	(\$400.00)					
	Description: Membership Non-Resident Senior-3 mo. 10 @ \$35	(\$350.00)					
	Description: Membership Non-Resident Senior-6 mo.5 @ \$50	(\$250.00)					
	Description: Membership Non-Resident Youth 5 @ \$80	(\$400.00)					
	Description: Membership Non-Resident Youth-3 mo. 10 @ \$35	(\$350.00)					
	Description: Membership Non-Resident Youth-6 mo. 5 @ \$50	(\$250.00)					
	Description: Punch Passes Non-Resident Adult 4 @ \$70	(\$280.00)					
	Description: Punch Passes Non-Resident Senior 2 @ \$40	(\$80.00)					
	Description: Punch Passes Non-Resident Youth 2 @ \$40	(\$80.00)					
	Column Total:	(\$10,700.00)					
Budg_Cat: Charges for Services - R40		(\$66,548.49)	(\$64,105.00)	(\$64,105.00)	(\$64,105.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3631.00000.00.000	Rec - McConnell Recreation-F	(\$2,695.00)	(\$5,500.00)	(\$5,500.00)	(\$5,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gym Rental 100 @ \$55	(\$5,500.00)					
	Column Total:	(\$5,500.00)					
Budg_Cat:	Misc. Revenue - R50	(\$2,695.00)	(\$5,500.00)	(\$5,500.00)	(\$5,500.00)	\$0.00	0.00
Func:	McConnell Recreation - 45121	(\$69,243.49)	(\$69,605.00)	(\$69,605.00)	(\$69,605.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.3442.00000.00.000	Indoor Pool - Recreation Char	(\$22,155.00)	(\$31,800.00)	(\$22,050.00)	(\$22,050.00)	\$9,750.00	(30.66)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 420 @ \$50	(\$21,000.00)					
	Description: Private Lessons 21 @ \$50	(\$1,050.00)					
	Column Total:	(\$22,050.00)					
3410.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$7,175.00)	(\$4,620.00)	(\$6,860.00)	(\$6,860.00)	(\$2,240.00)	48.48
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Private Lessons - Non Resident 3 @ \$70	(\$210.00)					
	Description: Swimming Lessons - Non Resident 95 @ \$70	(\$6,650.00)					
	Column Total:	(\$6,860.00)					
Budg_Cat: Charges for Services - R40		(\$29,330.00)	(\$36,420.00)	(\$28,910.00)	(\$28,910.00)	\$7,510.00	(20.62)
Func: Indoor Pool - 45124		(\$29,330.00)	(\$36,420.00)	(\$28,910.00)	(\$28,910.00)	\$7,510.00	(20.62)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.3442.00000.00.000.	Thompson Pool - Recreation ((\$2,226.00)	(\$6,250.00)	(\$1,000.00)	(\$1,000.00)	\$5,250.00	(84.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 20 @ \$50	(\$1,000.00)					
	Column Total:	(\$1,000.00)					
3410.1.350.45125.3443.00000.00.000.	Thompson Pool - Non-Reside	(\$440.00)	(\$840.00)	(\$560.00)	(\$560.00)	\$280.00	(33.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Swimming Lessons - Non Resident 8 @ \$70	(\$560.00)					
	Column Total:	(\$560.00)					
Budg_Cat:	Charges for Services - R40	(\$2,666.00)	(\$7,090.00)	(\$1,560.00)	(\$1,560.00)	\$5,530.00	(78.00)
Func:	Thompson Pool - 45125	(\$2,666.00)	(\$7,090.00)	(\$1,560.00)	(\$1,560.00)	\$5,530.00	(78.00)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.3410.00000.00.000	McConnell Ctr Senior Prgms/T	(\$114,402.81)	(\$95,000.00)	(\$145,000.00)	(\$145,000.00)	(\$50,000.00)	52.63
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Travel Program	(\$145,000.00)					
	Column Total:	(\$145,000.00)					
3410.1.350.45126.3442.00000.00.000	McConnell Ctr Senior Prgms/T	(\$22,714.75)	(\$21,850.00)	(\$21,850.00)	(\$21,850.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships-Resident 800 @ \$15	(\$12,000.00)					
	Description: Sr. Center Misc. Program Revenue 1,576 @ \$6.25	(\$9,850.00)					
	Column Total:	(\$21,850.00)					
3410.1.350.45126.3443.00000.00.000	McConnell Senior Programs/T	(\$3,250.00)	(\$7,500.00)	(\$7,500.00)	(\$7,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships- Non Resident 300 @ \$25	(\$7,500.00)					
	Column Total:	(\$7,500.00)					
Budg_Cat: Charges for Services - R40		(\$140,367.56)	(\$124,350.00)	(\$174,350.00)	(\$174,350.00)	(\$50,000.00)	40.21
3410.1.350.45126.3593.00000.00.000	McConnell Senior Progs - Fur	(\$30.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.3599.00000.00.000	McConnell Ctr Senior Prgms/T	(\$1,812.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$10,000.00)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$1,842.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		(\$142,209.56)	(\$134,350.00)	(\$184,350.00)	(\$184,350.00)	(\$50,000.00)	37.22

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.3442.00000.00.000	Camp Kool -Recreation Charg	(\$59,318.00)	(\$63,600.00)	(\$63,600.00)	(\$63,600.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool 8wks (53 campers/wk) 424 @ \$150	(\$63,600.00)					
	Column Total:	(\$63,600.00)					
Budg_Cat: Charges for Services - R40		(\$59,318.00)	(\$63,600.00)	(\$63,600.00)	(\$63,600.00)	\$0.00	0.00
3410.1.350.45149.3911.00000.00.000	Transfer From General Fund	(\$2,045.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers In - R80		(\$2,045.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Arena - 45149		(\$61,363.00)	(\$63,600.00)	(\$63,600.00)	(\$63,600.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$394,255.14)	(\$485,276.00)	(\$549,690.00)	(\$593,649.00)	(\$108,373.00)	22.33

End of Report

City of Dover, New Hampshire

Public Library Fines Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.3529.00000.00.000	Public Library-Misc Fines & F	(\$32,282.66)	(\$34,900.00)	(\$34,100.00)	(\$34,100.00)	\$800.00	(2.29)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fines collected for overdue materials	(\$24,200.00)					
	Description: Headphone sales	(\$160.00)					
	Description: Lost library card fees	(\$240.00)					
	Description: Lost or damaged payments	(\$1,500.00)					
	Description: Printing, scanning, faxing fees	(\$8,000.00)					
	Column Total:	(\$34,100.00)					
Budg_Cat: Misc. Revenue - R50		(\$32,282.66)	(\$34,900.00)	(\$34,100.00)	(\$34,100.00)	\$800.00	(2.29)
3455.1.390.45500.3999.00000.00.000	Public Library - Budgetary Use	\$0.00	(\$23,952.00)	(\$23,952.00)	(\$23,952.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary use of fund balance	(\$23,952.00)					
	Column Total:	(\$23,952.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$23,952.00)	(\$23,952.00)	(\$23,952.00)	\$0.00	0.00
Func: Public Library - 45500		(\$32,282.66)	(\$58,852.00)	(\$58,052.00)	(\$58,052.00)	\$800.00	(1.36)
Grand Total:		(\$32,282.66)	(\$58,852.00)	(\$58,052.00)	(\$58,052.00)	\$800.00	(1.36)

End of Report

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3311.00000.00.000	OPEB - Federal Grant Reimbr	(\$44,387.33)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		(\$44,387.33)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3500.1.190.41991.3911.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$1,426,654.00)	(\$1,429,714.00)	(\$1,192,932.00)	(\$1,192,932.00)	\$236,782.00	(16.56)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Retiree - Life Insurance Premiums		(\$3,800.00)					
Description: 10 Retirees - Dental Insurance Premiums		(\$13,297.00)					
Description: 100 Retirees - Health Insurance Premiums		(\$1,175,835.00)					
Column Total:		(\$1,192,932.00)					
3500.1.190.41991.3912.00000.00.000	Transfer From Special Rev	\$0.00	(\$15,007.00)	(\$13,604.00)	(\$13,604.00)	\$1,403.00	(9.35)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Retiree (Parking Fund) - Health Insurance		(\$13,604.00)					
Column Total:		(\$13,604.00)					
3500.1.190.41991.3915.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$75,539.00)	(\$87,570.00)	(\$72,193.00)	(\$72,193.00)	\$15,377.00	(17.56)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 3 Retiree (Sewer Fund) - Health Insurance Premiums		(\$23,587.00)					
Description: 7 Retirees (Water Fund) - Health Insurance Premium		(\$48,606.00)					
Column Total:		(\$72,193.00)					
3500.1.190.41991.3916.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$31,055.00)	(\$32,186.00)	(\$22,797.00)	(\$22,797.00)	\$9,389.00	(29.17)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 Retiree (Fleet Mntc Fund) - Health Insurance Pre		(\$22,797.00)					
Column Total:		(\$22,797.00)					

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Operating Transfers In - R80		(\$1,533,248.00)	(\$1,564,477.00)	(\$1,301,526.00)	(\$1,301,526.00)	\$262,951.00	(16.81)
Func: Misc Gen Gov't - 41991		(\$1,577,635.33)	(\$1,564,477.00)	(\$1,301,526.00)	(\$1,301,526.00)	\$262,951.00	(16.81)

City of Dover, New Hampshire

Downtown Dover TIF Fund - Revenues

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.3110.00000.00.000	Property Taxes	\$0	\$0	(\$232,147)	(\$232,147)	(\$232,147)	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Tax TIF Increment	(\$232,147)					
	Column Total:	(\$232,147.00)					
Budg_Cat: Taxes - R10		\$0	\$0	(\$232,147)	(\$232,147)	(\$232,147)	0.00
3710.1.190.41991.3912.00000.00.000	DDTIF - Transfer From Specia	\$0	\$0	(\$100,000)	(\$100,000)	(\$100,000)	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer From Parking Activity Fund	(\$100,000)		Per TIF Plan			
	Column Total:	(\$100,000.00)					
3710.1.190.41991.3918.00000.00.000	Transfer From Trust Fund	\$0	\$0	(\$310,979)	(\$310,979)	(\$310,979)	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Parking Capital Reserve	(\$310,979)					
	Column Total:	(\$310,979.00)					
Budg_Cat: Operating Transfers In - R80		\$0	\$0	(\$410,979)	(\$410,979)	(\$410,979)	0.00
Grand Total:		\$0	\$0	(\$643,126)	(\$643,126)	(\$643,126)	0.00

End of Report

City of Dover, New Hampshire

Waterfront TIF Fund - Revenues

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.3911.00000.00.000.	Transfer From General Fund	\$0	\$0	(\$150,000)	(\$150,000)	(\$150,000)	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: TIF Bond Interest Year 1 Subsidy	(\$150,000)					
	Column Total:	(\$150,000.00)					
Budg_Cat: Operating Transfers In - R80		\$0	\$0	(\$150,000)	(\$150,000)	(\$150,000)	0.00
Grand Total:		\$0	\$0	(\$150,000)	(\$150,000)	(\$150,000)	0.00

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Tuition Programs

Fiscal Year: 2015-2016

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3810.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$ 99,848)	(\$147,044)	(\$125,000)	(\$125,000)	22,044	(14.99)
	Detail: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Adult Learning Center Tuition Revenue	(\$125,000)					
	Detail Total:	(\$125,000.00)					
Budg_Cat: Education - R70		(\$ 99,848)	(\$147,044)	(\$125,000)	(\$125,000)	22,044	(14.99)
Func: Education - 46900		(\$ 99,848)	(\$147,044)	(\$125,000)	(\$125,000)	22,044	(14.99)
Fund: School Tuition Programs - DALC - 3810		(\$ 99,848)	(\$147,044)	(\$125,000)	(\$125,000)	22,044	(14.99)

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Alternative Education Fund

Fiscal Year: 2015-2016

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3825.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$585,420)	(\$663,682)	(\$659,368)	(\$659,368)	4,314	(0.01)
	Detail: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alternative Education Program Revenue	(\$659,368)					
	Detail Total:	(\$659,368.00)					
Budg_Cat: Education - R70		(\$585,420)	(\$663,682)	(\$659,368)	(\$659,368)	4,314	(0.01)
Func: Education - 46900		(\$585,420)	(\$663,682)	(\$659,368)	(\$659,368)	4,314	(0.01)
Fund: School Alternative Education Fund - 3825		(\$585,420)	(\$663,682)	(\$659,368)	(\$659,368)	4,314	(0.01)

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Facilities Fund

Fiscal Year: 2015-2016

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted	FY16 Board Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3830.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$169,916)	(\$172,131)	(\$220,053)	(\$220,053)	(\$ 47,922)	27.84%
	Detail: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Facilities Rental Revenue	(\$220,053)					
	Detail Total:	(\$220,053.00)					
Budg_Cat: Education - R70		(\$169,916)	(\$172,131)	(\$220,053)	(\$220,053)	(\$ 47,922)	27.84%
Func: Education - 46900		(\$169,916)	(\$172,131)	(\$220,053)	(\$220,053)	(\$ 47,922)	27.84%
Fund: School Facilities Fund - 3830		(\$169,916)	(\$172,131)	(\$220,053)	(\$220,053)	(\$ 47,922)	27.84%

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3311.00000.00.000	CS - Water Fund-Federal Gra	\$2.92	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		\$2.92	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.3410.00000.00.000	CS - Water-Sales & Service C	(\$4,385,802.18)	(\$4,444,877.00)	(\$4,442,253.00)	(\$4,451,653.00)	(\$6,776.00)	0.15
Column: [FY16CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Charges for water - billable volume		(\$4,451,653.00)					
934,160 HCF							
Column Total:		(\$4,451,653.00)					

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3451.00000.00.000	CS - Water-Meter Rent	(\$167,988.12)	(\$179,852.00)	(\$186,520.00)	(\$186,520.00)	(\$6,668.00)	3.71

Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: 1 1/2" 31 @ \$43.10	(\$1,336.00)		
Description: 1 1/2" Galasy Non Eseries 8 @ \$44.29	(\$354.00)		
Description: 1" 919 @\$21.60	(\$18,857.00)		
Description: 1" Galaxy Non Eseries 37 @ \$22.23	(\$823.00)		
Description: 1" Galaxy TR-3 9 @ \$24.18	(\$218.00)		
Description: 2" 212 @ \$56.90	(\$12,063.00)		
Description: 2" Compound 8 @ \$174.70	(\$1,398.00)		
Description: 2" Galaxy Non Eseries 11 @ \$58.52	(\$644.00)		
Description: 2" Galaxy TR-3 3 @ \$52.35	(\$157.00)		
Description: 3" 21 @ \$192.10	(\$4,034.00)		
Description: 3" Compound 7 @ \$241.90	(\$1,693.00)		
Description: 3/4 Galaxy Non Eseries 53 @ \$19.75	(\$1,047.00)		
Description: 3/4 Galaxy TR-3 45 @ \$20.39	(\$918.00)		
Description: 3/4" 1,349 @ \$19.20	(\$25,901.00)		
Description: 4" 10 @ \$415.80	(\$4,158.00)		
Description: 4" Compound 4 @ \$371.20	(\$1,485.00)		
Description: 5/8 Galaxy TR-3 45 @ \$20.70	(\$932.00)		
Description: 5/8 Galaxy Non Eseries 215 @ \$16.23	(\$3,489.00)		
Description: 5/8" 6,576 @ \$15.80	(\$103,901.00)		
Description: 6" Compound 6 @ \$518.70	(\$3,112.00)		

Column Total: (\$186,520.00)

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3453.00000.00.000	CS - Water-Sprinkler Standby	(\$52,344.81)	(\$52,728.00)	(\$52,728.00)	(\$52,728.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2" Line - 160 @ \$8 per quarter	(\$5,120.00)					
	Description: 4" Line - 22 @ \$16 per quarter	(\$1,408.00)					
	Description: 6" Line - 186 @ \$35 per quarter	(\$26,040.00)					
	Description: 8" Line - 84 @ \$60 per quarter	(\$20,160.00)					
	Column Total:	(\$52,728.00)					
5300.1.300.43320.3454.00000.00.000	CS - Water-Maintenance Cha	(\$82,399.39)	(\$105,000.00)	(\$105,000.00)	(\$105,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance charges	(\$105,000.00)					
	Column Total:	(\$105,000.00)					
Budg_Cat: Charges for Services - R40		(\$4,688,534.50)	(\$4,782,457.00)	(\$4,786,501.00)	(\$4,795,901.00)	(\$13,444.00)	0.28
5300.1.300.43320.3555.00000.00.000	CS - Water - Special Assesme	(\$1,811.10)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.3599.00000.00.000	CS - Water-Misc Revenue	(\$47,291.72)	(\$20,500.00)	(\$20,500.00)	(\$20,500.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Parts Sales to Outside Sources	(\$20,000.00)					
	Description: Miscellaneous Revenue	(\$500.00)					
	Column Total:	(\$20,500.00)					
5300.1.300.43320.3611.00000.00.000	CS - Water-Interest on Arrear:	(\$82,476.73)	(\$50,000.00)	(\$50,000.00)	(\$50,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest charges for late payment (12%)	(\$50,000.00)					
	Column Total:	(\$50,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$131,579.55)	(\$70,500.00)	(\$70,500.00)	(\$70,500.00)	\$0.00	0.00
5300.1.300.43320.3936.00000.00.000	CS - Water - Premium on Bon	(\$89,166.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat:	Other Financing Sources - R90	(\$89,166.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func:	CS - Water - 43320	(\$4,909,277.13)	(\$4,852,957.00)	(\$4,857,001.00)	(\$4,866,401.00)	(\$13,444.00)	0.28
Grand Total:		(\$4,909,277.13)	(\$4,852,957.00)	(\$4,857,001.00)	(\$4,866,401.00)	(\$13,444.00)	0.28

End of Report

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3297.00000.00.000	CS - Sewer-Sewer Entrance F	\$2.92	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		\$2.92	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.3341.00000.00.000	CS - Sewer-State Reimburs	(\$6,240.00)	(\$5,688.00)	(\$5,078.00)	(\$5,078.00)	\$610.00	(10.72)
Column: [FY16CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Grant C-705 Inflow/Infiltration State Aid	(\$691.00)						
Description: Grant C-772 Varney Brook FM State Aid	(\$4,387.00)						
Column Total:	(\$5,078.00)						
Budg_Cat: Intergovernmental - R30	(\$6,240.00)	(\$5,688.00)	(\$5,078.00)	(\$5,078.00)	(\$5,078.00)	\$610.00	(10.72)
5320.1.300.43250.3410.00000.00.000	CS - Sewer-Sales & Service C	(\$5,381,239.82)	(\$6,110,151.00)	(\$6,274,497.00)	(\$6,283,897.00)	(\$173,746.00)	2.84
Column: [FY16CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Charges for Sewer - billable volume 835,870 HCF	(\$6,283,897.00)						
Column Total:	(\$6,283,897.00)						
5320.1.300.43250.3454.00000.00.000	CS - Sewer-Maintenance Cha	(\$295.43)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Charges for Services - R40	(\$5,381,535.25)	(\$6,110,151.00)	(\$6,274,497.00)	(\$6,283,897.00)	(\$6,283,897.00)	(\$173,746.00)	2.84
5320.1.300.43250.3555.00000.00.000	CS - Sewer - Special Assesm	(\$11,635.37)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.3599.00000.00.000	CS - Sewer-Misc Revenue	(\$900.11)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Parts Sales to Outside Sources	(\$5,000.00)						
Column Total:	(\$5,000.00)						

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3611.00000.00.000	CS - Sewer-Interest on Arrear	(\$84,941.31)	(\$52,000.00)	(\$52,000.00)	(\$52,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest on late payments (12%)	(\$52,000.00)					
	Column Total:	(\$52,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$97,476.79)	(\$57,000.00)	(\$57,000.00)	(\$57,000.00)	\$0.00	0.00
5320.1.300.43250.3936.00000.00.000	CS - Sewer - Premium on Bor	(\$279,144.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.3998.00000.00.000	CS - Sewer - Invested in Capi	\$0.00	(\$942,687.00)	(\$942,687.00)	(\$942,687.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GASB 34 - Invested in Capital Assets	(\$942,687.00)					
	Column Total:	(\$942,687.00)					
Budg_Cat: Other Financing Sources - R90		(\$279,144.00)	(\$942,687.00)	(\$942,687.00)	(\$942,687.00)	\$0.00	0.00
Func: CS - Sewer - 43250		(\$5,764,393.12)	(\$7,115,526.00)	(\$7,279,262.00)	(\$7,288,662.00)	(\$173,136.00)	2.43

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.3410.00000.00.000	CS - Sewer - WWTP - Sales 8	(\$6,536.95)	(\$7,000.00)	(\$7,000.00)	(\$7,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab services	(\$7,000.00)					
	Column Total:	(\$7,000.00)					
5320.1.300.43256.3461.00000.00.000	CS - Sewer - WWTP - Septic	(\$11,272.07)	(\$17,000.00)	(\$17,000.00)	(\$17,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Septic Tank Discharges	(\$17,000.00)					
	Column Total:	(\$17,000.00)					
5320.1.300.43256.3490.00000.00.000	CS - Sewer - WWTP - Misc St	(\$16,040.58)	(\$19,050.00)	(\$19,050.00)	(\$19,050.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Class I Permit 6 YR @ \$1,500	(\$9,000.00)					
	Description: Class II Permit 63 YR @ \$100	(\$6,300.00)					
	Description: Restaurant 75 YR @ \$50	(\$3,750.00)					
	Column Total:	(\$19,050.00)					
Budg_Cat: Charges for Services - R40		(\$33,849.60)	(\$43,050.00)	(\$43,050.00)	(\$43,050.00)	\$0.00	0.00
5320.1.300.43256.3611.00000.00.000	CS - Sewer - WWTP - Interest	(\$774.23)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$774.23)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Sewer - WWTP - 43256		(\$34,623.83)	(\$43,050.00)	(\$43,050.00)	(\$43,050.00)	\$0.00	0.00

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$5,799,016.95)	(\$7,158,576.00)	(\$7,322,312.00)	(\$7,331,712.00)	(\$173,136.00)	2.42

End of Report

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3633.01206.00.000	Franchise Fees	(\$285,192.54)	(\$274,533.00)	(\$281,579.00)	(\$281,579.00)	(\$7,046.00)	2.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Franchise Licensing Fee 2.75%	(\$281,579.00)					
	Column Total:	(\$281,579.00)					
Budg_Cat:	Charges for Services - R40	(\$285,192.54)	(\$274,533.00)	(\$281,579.00)	(\$281,579.00)	(\$7,046.00)	2.57
Proj_Grant:	Dover Communications Studio - 01206	(\$285,192.54)	(\$274,533.00)	(\$281,579.00)	(\$281,579.00)	(\$7,046.00)	2.57

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3410.09100.00.000	DoverNet Fund - Sales & Ser	(\$285,249.28)	(\$269,580.00)	(\$388,215.00)	(\$388,215.00)	(\$118,635.00)	44.01
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: AppGeo Subscriptions	(\$1,000.00)		20 @ \$50 each			
	Description: Balance of Funding - Misc Gen Govt	(\$140,657.00)					
	Description: CS Public Works - IT Support	(\$25,388.00)					
	Description: CS Public Works - PC Repl & Maint	(\$6,537.00)					
	Description: Executive - IT Support	(\$7,727.00)					
	Description: Executive - PC Repl & Maint	(\$1,905.00)					
	Description: Finance - IT Support	(\$26,491.00)					
	Description: Finance - PC Repl & Maint	(\$6,145.00)					
	Description: Fire & Rescue - IT Support	(\$28,699.00)					
	Description: Fire & Rescue - PC Repl & Maint	(\$6,140.00)					
	Description: Fleet Fund - IT Support	(\$2,208.00)					
	Description: Fleet Fund - PC Repl & Maint	(\$471.00)					
	Description: Planning - IT Support	(\$7,727.00)					
	Description: Planning - PC Repl & Maint	(\$1,710.00)					
	Description: Police - IT Support	(\$12,970.00)					
	Description: Police - PC Repl & Maint	(\$11,755.00)					
	Description: Public Library - IT Support	(\$10,486.00)					
	Description: Public Library - PC Repl & Maint	(\$4,658.00)					
	Description: Public Welfare - IT Support	(\$4,415.00)					
	Description: Public Welfare - PC Repl & Maint	(\$1,123.00)					
	Description: Recreation - IT Support	(\$19,868.00)					
	Description: Recreation - PC Repl & Maint	(\$4,415.00)					
	Description: Sewer Fund - IT Support	(\$36,318.00)					
	Description: Sewer Fund - PC Repl & Maint	(\$471.00)					
	Description: Water Fund - IT Support	(\$17,981.00)					
	Description: Water Fund - PC Repl & Maint	(\$950.00)					

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Column Total:		(\$388,215.00)					
Budg_Cat: Charges for Services - R40		(\$285,249.28)	(\$269,580.00)	(\$388,215.00)	(\$388,215.00)	(\$118,635.00)	44.01
6100.1.550.49200.3599.09100.00.000	DoverNet Fund - Misc Revenu	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Comcast Technology Grant		(\$25,000.00)					
Column Total:		(\$25,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
6100.1.550.49200.3999.09100.00.000	DoverNet Fund - Budgetary U	\$0.00	(\$75,289.00)	(\$100,417.00)	(\$100,417.00)	(\$25,128.00)	33.38
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Use of Fund Balance		(\$100,417.00)					
Column Total:		(\$100,417.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$75,289.00)	(\$100,417.00)	(\$100,417.00)	(\$25,128.00)	33.38
Proj_Grant: Administration - 09100		(\$310,249.28)	(\$369,869.00)	(\$513,632.00)	(\$513,632.00)	(\$143,763.00)	38.87
Grand Total:		(\$595,441.82)	(\$644,402.00)	(\$795,211.00)	(\$795,211.00)	(\$150,809.00)	23.40

End of Report

City of Dover, New Hampshire

Central Stores Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.3410.00000.00.000	Central Stores Fund - Sales &	(\$95,725.04)	(\$105,154.00)	(\$105,160.00)	(\$105,160.00)	(\$6.00)	0.01
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bathroom paper products	(\$30,000.00)					
	Description: Copy sales	(\$24,760.00)					
	Description: Postage Charges	(\$50,400.00)					
	Column Total:	(\$105,160.00)					
Budg_Cat:	Charges for Services - R40	(\$95,725.04)	(\$105,154.00)	(\$105,160.00)	(\$105,160.00)	(\$6.00)	0.01
Func:	Internal Service - 49200	(\$95,725.04)	(\$105,154.00)	(\$105,160.00)	(\$105,160.00)	(\$6.00)	0.01

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3410.00000.00.000	Fleet Maintenance Fund - Sal	(\$36,315.74)	(\$37,000.00)	(\$37,000.00)	(\$37,000.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Outside Contracted Services	(\$37,000.00)					
	Column Total:	(\$37,000.00)					
6310.1.550.49200.3471.00000.00.000	Fleet Maintenance Fund - Sal	(\$280,057.62)	(\$250,351.00)	(\$250,351.00)	(\$250,351.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund Dept Parts Costs	(\$132,343.00)					
	Description: Outside Services Parts Costs	(\$52,853.00)					
	Description: Parking Activity Fund Parts Costs	(\$829.00)					
	Description: Sewer Fund Parts Costs	(\$27,061.00)					
	Description: Water Fund Parts Costs	(\$37,265.00)					
	Column Total:	(\$250,351.00)					
6310.1.550.49200.3472.00000.00.000	Fleet Maintenance Fund - Fuel	(\$526.63)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.3473.00000.00.000	Fleet Maintenance Fund - Veh	(\$466,436.89)	(\$467,026.00)	(\$465,508.00)	(\$465,508.00)	\$1,518.00	(0.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund	(\$312,989.00)					
	Description: Parking Activity Fund	(\$1,518.00)					
	Description: Sewer Fund	(\$71,213.00)					
	Description: Water Fund	(\$79,788.00)					
	Column Total:	(\$465,508.00)					
Budg_Cat: Charges for Services - R40		(\$783,336.88)	(\$754,377.00)	(\$752,859.00)	(\$752,859.00)	\$1,518.00	(0.20)

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3599.00000.00.000	Fleet Maintenance Fund - Mis	(\$33,372.10)	(\$27,725.00)	(\$27,725.00)	(\$27,725.00)	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet Maintenance Fund - Misc Revenue	(\$27,725.00)					
	Column Total:	(\$27,725.00)					
6310.1.550.49200.3611.00000.00.000	Fleet Maintenance Fund - Inte	(\$333.50)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$33,705.60)	(\$27,725.00)	(\$27,725.00)	(\$27,725.00)	\$0.00	0.00
6310.1.550.49200.3999.00000.00.000	Internal Service - Budgetary U	\$0.00	(\$14,477.00)	(\$15,016.00)	(\$15,016.00)	(\$539.00)	3.72
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$15,016.00)					
	Column Total:	(\$15,016.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$14,477.00)	(\$15,016.00)	(\$15,016.00)	(\$539.00)	3.72
Func: Internal Service - 49200		(\$817,042.48)	(\$796,579.00)	(\$795,600.00)	(\$795,600.00)	\$979.00	(0.12)

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3410.09100.00.000	Workers Compensation Fund	(\$671,801.04)	(\$670,772.00)	(\$670,853.00)	(\$670,853.00)	(\$81.00)	0.01
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: CS-PW	(\$103,470.00)					
	Description: DoverNet	(\$916.00)					
	Description: Executive	(\$4,589.00)					
	Description: Finance	(\$1,742.00)					
	Description: Fire	(\$191,195.00)					
	Description: Fleet	(\$10,904.00)					
	Description: Library	(\$2,471.00)					
	Description: McConnell Center	(\$1,611.00)					
	Description: Parking	(\$2,861.00)					
	Description: Planning	(\$667.00)					
	Description: Planning CDBG Grant	(\$126.00)					
	Description: Police	(\$103,465.00)					
	Description: Police Grants	(\$5,236.00)					
	Description: Public Welfare	(\$314.00)					
	Description: Rec Special Revenue Programs	(\$6,186.00)					
	Description: Recreation	(\$20,823.00)					
	Description: School	(\$147,700.00)					
	Description: Sewer	(\$38,406.00)					
	Description: Solid Waste	(\$287.00)					
	Description: Water	(\$27,884.00)					
	Column Total:	(\$670,853.00)					
Budg_Cat: Charges for Services - R40		(\$671,801.04)	(\$670,772.00)	(\$670,853.00)	(\$670,853.00)	(\$81.00)	0.01
6800.1.550.49200.3599.09100.00.000	Workers Compensation Fund	(\$150.87)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$150.87)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Administration - 09100		(\$744,512.01)	(\$670,772.00)	(\$670,853.00)	(\$670,853.00)	(\$81.00)	0.01
Fund: Workers Compensation Fund - 6800		(\$744,512.01)	(\$670,772.00)	(\$670,853.00)	(\$670,853.00)	(\$81.00)	0.01
Grand Total:		(\$744,512.01)	(\$670,772.00)	(\$670,853.00)	(\$670,853.00)	(\$81.00)	0.01

End of Report

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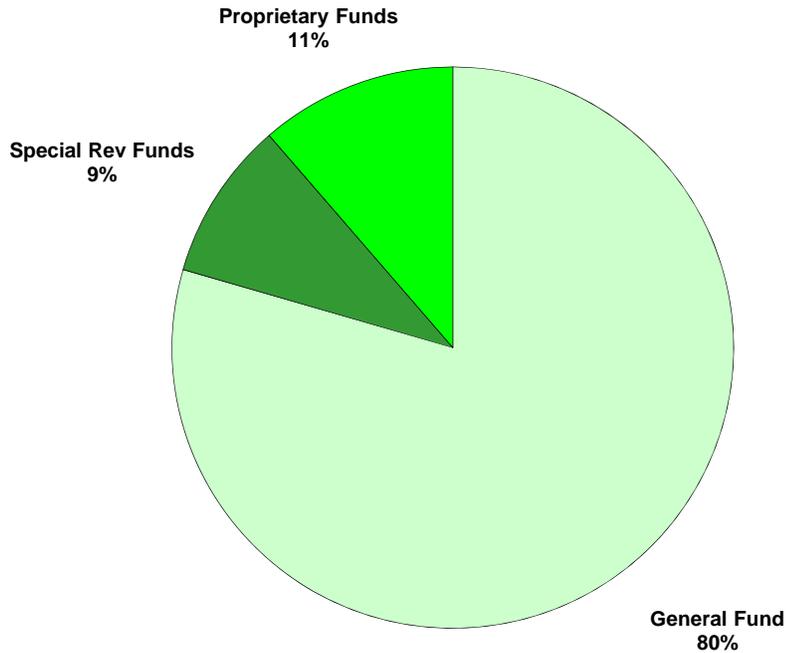
APPROPRIATION SUMMARIES

TAB 4

APPROPRIATION SUMMARIES

TAB 4

APPROPRIATIONS ALL BUDGETED FUNDS



Fund Type	FY14 Actual Realized	FY15 Council Adopted	FY16 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
General Fund	87,131,053	94,918,774	102,043,895	7,125,121	7.5%
Special Rev Funds	10,333,134	11,664,039	11,758,131	94,092	0.8%
Proprietary Funds	12,218,367	14,228,440	14,564,937	336,497	2.4%
Totals	109,682,554	120,811,253	128,366,963	7,555,710	6.3%

General Fund: Activities accounted for in the General Fund include Public Safety (Police and Fire & Rescue), Public Works functions such as upkeep of streets and drains, Recreation functions such as the Indoor Pool and the McConnell Center, the Public Library and Public Welfare. These are mainly Property Tax supported.

Special Revenue: Activities accounted for where revenues have been restricted to the activity. These include Federal and State grants as well as locally restricted money such as parking receipts for the Parking Activity Fund, the receipts for sale of waste bags restricted to the Residential Waste Fund and the OPEB Liability Fund. The Downtown Dover TIF and the Waterfront TIF are budgeted as special revenue funds.

Proprietary: Activities that are usually self supporting and accounted for in the same nature as private enterprise. These include Enterprise funds like the Water and Sewer Utility Funds. This Fund type also includes the Internal Service Funds which service departments.

City of Dover
Fiscal Year 2016 Budget
July 1, 2015 - June 30, 2016

Appropriations
Summary by Fund

Fund	Description	FY14 Prior Year Actual	FY15 Council Adopted	FY16 City Mgr. Proposed	Dollar Change	Percent Change
1000	General Fund					
	City Council	370,045	372,192	404,286	32,094	8.6
	Executive	760,319	810,105	849,566	39,461	4.9
	Finance	1,511,029	1,632,713	1,741,824	109,111	6.7
	Planning	467,070	512,334	635,173	122,839	24.0
	Misc. Gen Gov't	644,098	1,184,962	985,720	(199,242)	(16.8)
	Police	6,239,310	7,420,749	7,804,208	383,459	5.2
	Fire & Rescue	7,106,497	7,502,246	8,254,784	752,538	10.0
	Comm Serv PW	4,848,277	6,036,576	6,655,395	618,819	10.3
	Recreation	1,864,819	2,073,584	2,095,972	22,388	1.1
	Public Library	1,035,182	1,109,966	1,131,936	21,970	2.0
	Public Welfare	743,953	843,870	808,656	(35,214)	(4.2)
	Debt Service	9,238,186	10,118,839	12,450,869	2,332,030	23.0
	Other Financing Sources/Uses	2,581,172	3,006,318	3,271,483	265,165	8.8
	School	41,949,297	44,236,755	46,687,263	2,450,508	5.5
	Intergovernmental	7,771,799	8,057,565	8,266,760	209,195	2.6
	Total 1000 General Fund	87,131,053	94,918,774	102,043,895	7,125,121	7.5
2100	CDBG - Entitlement					
	Planning	271,354	536,635	360,498	(176,137)	(32.8)
	Total 2100 CDBG - Entitlement	271,354	536,635	360,498	(176,137)	(32.8)
2210	DOJ - Drug Ed & Enforce					
	Police	184,699	101,173	0	(101,173)	(100.0)
	Total 2210 DOJ - Drug Ed & Enforce	184,699	101,173	0	(101,173)	(100.0)
2220	DHA - Policing					
	Police	105,949	109,347	104,813	(4,534)	(4.1)
	Total 2220 DHA - Policing	105,949	109,347	104,813	(4,534)	(4.1)
2245	DHHS - Assistance Programs					
	Police	193,739	188,157	72,196	(115,961)	(61.6)
	Total 2245 DHHS - Assistance Programs	193,739	188,157	72,196	(115,961)	(61.6)
2250	Youth Tobacco & Alcohol Awareness					
	Police	0	0	130,112	130,112	0.0
	Total 2250 Youth Tobacco & Alcohol	0	0	130,112	130,112	100.0
2800	School Cafeteria Fund					
	Education	1,439,175	1,524,919	1,625,111	100,192	6.6
	Total 2800 School Cafeteria Fund	1,439,175	1,524,919	1,625,111	100,192	6.6
2820	School - DOE Federal Grants					
	Education	2,822,880	2,736,174	2,772,300	36,126	1.3
	Total 2820 DOE Federal Grants	2,822,880	2,736,174	2,772,300	36,126	1.3
2900	School Special Pgms & Grants					
	Education	3,989	48,000	75,000	27,000	56.3
	Total 2900 School Special Pgms & Grants	3,989	48,000	75,000	27,000	56.3

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

		Appropriations Summary by Fund				
Fund	Description	FY14 Prior Year Actual	FY15 Council Adopted	FY16 City Mgr. Proposed	Dollar Change	Percent Change
3207	Public Safety Special Details					
	Police	263,595	283,959	364,838	80,879	28.5
	Fire & Rescue	0	26,222	26,089	(133)	(0.5)
	Total 3207 Public Safety Special Details	263,595	310,181	390,927	80,746	26.0
3213	Parking Activity Fund					
	Police	569,852	627,936	672,223	44,287	7.1
	Total 3213 Parking Activity Fund	569,852	627,936	672,223	44,287	7.1
3320	Residential Solid Waste					
	Comm Serv PW	838,091	992,113	975,284	(16,829)	(1.7)
	Total 3320 Residential Solid Waste	838,091	992,113	975,284	(16,829)	(1.7)
3381	McConnell Center					
	Recreation	826,682	808,150	828,893	20,743	2.6
	Total 3381 McConnell Center	826,682	808,150	828,893	20,743	2.6
3410	Recreation Programs Fund					
	Recreation	409,218	485,276	593,649	108,373	22.3
	Total 3410 Recreation Programs	409,218	485,276	593,649	108,373	22.3
3413	Skateboard Park Fund					
	Recreation	0	20,000	0	(20,000)	(100.0)
	Total 3413 Skateboard Park Fund	0	20,000	0	(20,000)	(100.0)
3455	Library Fines					
	Public Library	42,897	58,852	58,052	(800)	(1.4)
	Total 3455 Library Fines	42,897	58,852	58,052	(800)	(1.4)
3500	OPEB Liability Fund					
	Misc Gen Gov't	1,555,237	1,564,477	1,301,526	(262,951)	(16.8)
	Total 3500 OPEB Liability Fund	1,555,237	1,564,477	1,301,526	(262,951)	(16.8)
3710	Downtown Dover TIF Fund					
	Misc Gen Gov't	0	569,792	643,126	73,334	12.9
	Total 3710 Downtown Dover TIF Fund	0	569,792	643,126	73,334	12.9
3715	Waterfront TIF Fund					
	Misc Gen Gov't	0	0	150,000	150,000	100.0
	Total 3715 Waterfront TIF Fund	0	0	150,000	150,000	100.0
3810	School Tuition Programs					
	Education	99,157	147,044	125,000	(22,044)	(15.0)
	Total 3810 School Tuition Programs	99,157	147,044	125,000	(22,044)	(15.0)
3825	Alternative Education Fund					
	Education	540,849	663,682	659,368	(4,314)	(0.7)
	Total 3825 School Tuition Programs	540,849	663,682	659,368	(4,314)	(0.7)
3830	School Facilities Fund					
	Education	165,771	172,131	220,053	47,922	27.8
	Total 3830 School Facilities Fund	165,771	172,131	220,053	47,922	27.8

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations
Summary by Fund

Fund Description	FY14 Prior Year Actual	FY15 Council Adopted	FY16 City Mgr. Proposed	Dollar Change	Percent Change
5300 Water Fund					
Comm Serv PW	3,765,466	4,852,957	4,866,401	13,444	0.3
Total 5300 Water Fund	3,765,466	4,852,957	4,866,401	13,444	0.3
5320 Sewer Fund					
Comm Serv PW	6,029,035	7,158,576	7,331,712	173,136	2.4
Total 5320 Sewer Fund	6,029,035	7,158,576	7,331,712	173,136	2.4
6100 DoverNet Fund					
Other Financing Sources/Uses	485,036	644,402	795,211	150,809	23.4
Total 6100 DoverNet Fund	485,036	644,402	795,211	150,809	23.4
6110 Central Stores Fund					
Other Financing Sources/Uses	97,628	105,154	105,160	6	0.0
Total 6110 Central Stores Fund	97,628	105,154	105,160	6	0.0
6310 Fleet Maintenance Fund					
Other Financing Sources/Uses	774,921	796,579	795,600	(979)	(0.1)
Total 6310 Fleet Maintenance Fund	774,921	796,579	795,600	(979)	(0.1)
6800 Workers Compensation Fund					
Other Financing Sources/Uses	1,066,281	670,772	670,853	81	0.0
Total 6800 Workers Compensation Fund	1,066,281	670,772	670,853	81	0.0
Total All Funds	109,682,554	120,811,253	128,366,963	7,555,710	6.3%

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations
Summary by Department

Description		FY14	FY15	FY16	Dollar	%
		Prior Year	Adopted	City Mgr.	Change	Chng
		Actual	Budget	Proposed		
City Council						
1000	General Fund	370,045	372,192	404,286	32,094	8.6
Total	City Council	370,045	372,192	404,286	32,094	8.6
Executive						
1000	General Fund	760,319	810,105	849,566	39,461	4.9
Total	Executive	760,319	810,105	849,566	39,461	4.9
Finance						
1000	General Fund	1,511,029	1,632,713	1,741,824	109,111	6.7
Total	Finance	1,511,029	1,632,713	1,741,824	109,111	6.7
Planning						
1000	General Fund	467,070	512,334	635,173	122,839	24.0
2100	CDBG - Entitlement	271,354	536,635	360,498	(176,137)	(32.8)
Total	Planning	738,424	1,048,969	995,671	(53,298)	(5.1)
Misc. Gen Gov't						
1000	General Fund	644,098	1,184,962	985,720	(199,242)	(16.8)
3500	OPEB Liability Fund	1,555,237	1,564,477	1,301,526	(262,951)	(16.8)
3710	Downtown Dover TIF	0	569,792	643,126	73,334	12.9
3715	Waterfront TIF	0	0	150,000	150,000	100.0
Total	Misc. Gen Gov't	2,199,335	3,319,231	3,080,372	(238,859)	(7.2)
Police						
1000	General Fund	6,239,310	7,420,749	7,804,208	383,459	5.2
2210	DOJ - Drug Ed & Enforce	184,699	101,173	0	(101,173)	(100.0)
2220	DHA - Policing	105,949	109,347	104,813	(4,534)	(4.1)
2245	DHHS - Assistance Programs	193,739	188,157	72,196	(115,961)	(61.6)
2250	Youth Tobacco & Alcohol	0	0	130,112	130,112	100.0
3207	Public Safety Special Details	263,595	283,959	364,838	80,879	28.5
3213	Parking Activity Fund	569,852	627,936	672,223	44,287	7.1
Total	Police	7,557,144	8,731,321	9,148,390	417,069	4.8
Fire & Rescue						
1000	General Fund	7,106,497	7,502,246	8,254,784	752,538	10.0
3207	Public Safety Special details	0	26,222	26,089	(133)	(0.5)
Total	Fire & Rescue	7,106,497	7,528,468	8,280,873	752,405	10.0
Comm Serv PW						
1000	General Fund	4,848,277	6,036,576	6,655,395	618,819	10.3
3320	Residential Solid Waste	838,091	992,113	975,284	(16,829)	(1.7)
5300	Water Fund	3,765,466	4,852,957	4,866,401	13,444	0.3
5320	Sewer Fund	6,029,035	7,158,576	7,331,712	173,136	2.4
Total	Comm Serv PW	15,480,869	19,040,222	19,828,792	788,570	4.1

City of Dover
Fiscal Year 2016 Budget
July 1, 2015 - June 30, 2016

Appropriations
Summary by Department

Description	FY14 Prior Year Actual	FY15 Adopted Budget	FY16 City Mgr. Proposed	Dollar Change	% Chng
Recreation					
1000 General Fund	1,864,819	2,073,584	2,095,972	22,388	1.1
3381 McConnell Center	826,682	808,150	828,893	20,743	2.6
3410 Recreation Programs Fund	409,218	485,276	593,649	108,373	22.3
3413 Skateboard Park Fund	0	20,000	0	(20,000)	(100.0)
Total Recreation	3,100,719	3,387,010	3,518,514	131,504	3.9
Public Library					
1000 General Fund	1,035,182	1,109,966	1,131,936	21,970	2.0
3455 Library Fines	42,897	58,852	58,052	(800)	(1.4)
Total Public Library	1,078,079	1,168,818	1,189,988	21,170	1.8
Public Welfare					
1000 General Fund	743,953	843,870	808,656	(35,214)	(4.2)
Total Public Welfare	743,953	843,870	808,656	(35,214)	(4.2)
Debt Service					
1000 General Fund	9,238,186	10,118,839	12,450,869	2,332,030	23.0
Total Debt Service	9,238,186	10,118,839	12,450,869	2,332,030	23.0
Other Financing Uses					
1000 General Fund	2,581,172	3,006,318	3,271,483	265,165	8.8
6100 DoverNet Fund	485,036	644,402	795,211	150,809	23.4
6110 Central Stores Fund	97,628	105,154	105,160	6	0.0
6310 Fleet Maintenance Fund	774,921	796,579	795,600	(979)	(0.1)
6800 Workers Compensation Fund	1,066,281	670,772	670,853	81	0.0
Total Other Financing Sources/Uses	5,005,038	5,223,225	5,638,307	415,082	7.9
Education					
1000 General Fund	41,949,297	44,236,755	46,687,263	2,450,508	5.5
2800 School Cafeteria Fund	1,439,175	1,524,919	1,625,111	100,192	6.6
2820 DOE Federal Grants	2,822,880	2,736,174	2,772,300	36,126	1.3
2900 School Special Pgms & Grants	3,989	48,000	75,000	27,000	56.3
3810 School Tuition Programs	99,157	147,044	125,000	(22,044)	(15.0)
3825 Alternative Education Fund	540,849	663,682	659,368	(4,314)	(0.7)
3830 School Facilities Fund	165,771	172,131	220,053	47,922	27.8
Total Education	47,021,118	49,528,705	52,164,095	2,635,390	5.3
Intergovernmental					
1000 General Fund	7,771,799	8,057,565	8,266,760	209,195	2.6
Total Intergovernmental	7,771,799	8,057,565	8,266,760	209,195	2.6
Total All Funds	109,682,554	120,811,253	128,366,963	7,555,710	6.3

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000 General Fund							
1000.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$2,078,678	\$2,144,309	\$2,332,378	\$2,300,949	\$156,640	7.30
1000.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$9,363,743	\$9,763,292	\$10,428,062	\$10,392,883	\$629,591	6.45
1000.0.000.00000.4120.00000.00.000	Temporary Employees	\$384,229	\$435,967	\$440,953	\$440,953	\$4,986	1.14
1000.0.000.00000.4125.00000.00.000	Elected Officials	\$13,360	\$20,518	\$20,518	\$20,518	\$0	0.00
1000.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,098,873	\$1,045,913	\$1,156,495	\$1,131,495	\$85,582	8.18
1000.0.000.00000.4160.00000.00.000	Severance Pay	\$271	\$0	\$0	\$0	\$0	0.00
1000.0.000.00000.4170.00000.00.000	Longevity Pay	\$159,067	\$174,274	\$162,577	\$162,577	(\$11,697)	(6.71)
1000.0.000.00000.4211.00000.00.000	Health Insurance	\$3,183,005	\$3,128,337	\$3,185,771	\$3,185,349	\$57,012	1.82
1000.0.000.00000.4212.00000.00.000	Dental Insurance	\$105,901	\$111,438	\$111,916	\$111,634	\$196	0.18
1000.0.000.00000.4213.00000.00.000	Life Insurance	\$25,510	\$26,129	\$28,097	\$28,097	\$1,968	7.53
1000.0.000.00000.4214.00000.00.000	Disability Insurance	\$6,105	\$7,337	\$7,509	\$7,509	\$172	2.34
1000.0.000.00000.4220.00000.00.000	FICA	\$392,344	\$393,022	\$415,794	\$413,845	\$20,823	5.30
1000.0.000.00000.4225.00000.00.000	Medicare	\$191,315	\$187,019	\$199,894	\$199,438	\$12,419	6.64
1000.0.000.00000.4230.00000.00.000	Retirement	\$2,292,288	\$2,483,411	\$2,826,253	\$2,814,837	\$331,426	13.35
1000.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$47,072	\$71,681	\$92,030	\$92,030	\$20,349	28.39
1000.0.000.00000.4250.00000.00.000	Unemployment	\$0	\$20,000	\$20,000	\$20,000	\$0	0.00
1000.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$420,645	\$428,655	\$428,655	\$428,655	\$0	0.00
1000.0.000.00000.4290.00000.00.000	FSA Fees	\$3,338	\$3,431	\$4,328	\$4,328	\$897	26.14
1000.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$31,391	\$42,091	\$42,791	\$42,791	\$700	1.66
1000.0.000.00000.4295.00000.00.000	Compensated Absences	\$219,161	\$231,578	\$231,578	\$261,578	\$30,000	12.95
Budg_Cat: Personal Services - 100		\$20,016,297	\$20,718,402	\$22,135,599	\$22,059,466	\$1,341,064	6.47

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4311.00000.00.000	Administrative Services	\$1,500	\$4,300	\$4,300	\$4,300	\$0	0.00
1000.0.000.00000.4312.00000.00.000	Management Services	\$210,080	\$210,000	\$212,400	\$228,400	\$18,400	8.76
1000.0.000.00000.4334.00000.00.000	Legal Services	\$105,548	\$93,000	\$93,000	\$93,000	\$0	0.00
1000.0.000.00000.4335.00000.00.000	Auditing Services	\$15,133	\$15,133	\$15,133	\$15,133	\$0	0.00
1000.0.000.00000.4336.00000.00.000	Medical Services	\$9,228	\$13,577	\$15,655	\$15,655	\$2,078	15.31
1000.0.000.00000.4337.00000.00.000	Dental Services	\$705	\$500	\$750	\$500	\$0	0.00
1000.0.000.00000.4339.00000.00.000	Consulting Services	\$32,522	\$50,932	\$51,558	\$51,558	\$626	1.23
1000.0.000.00000.4341.00000.00.000	Technical Services	\$12,428	\$20,301	\$210,595	\$210,595	\$190,294	937.36
1000.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$56,956	\$67,288	\$68,691	\$68,691	\$1,403	2.09
Budg_Cat: Purchased Services - 300		\$444,100	\$475,031	\$672,082	\$687,832	\$212,801	44.80
1000.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$0	\$0	\$1,600	\$1,600	\$1,600	0.00
Budg_Cat: Supplies - 600		\$0	\$0	\$1,600	\$1,600	\$1,600	0.00
1000.0.000.00000.4420.00000.00.000	Waste Collection Services	\$374,090	\$352,000	\$375,000	\$375,000	\$23,000	6.53
1000.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$65,493	\$91,700	\$92,625	\$92,625	\$925	1.01
1000.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$59,092	\$70,000	\$75,000	\$75,000	\$5,000	7.14
1000.0.000.00000.4423.00000.00.000	Cleaning Services	\$972	\$3,599	\$3,599	\$3,599	\$0	0.00
1000.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$124,365	\$146,465	\$168,441	\$168,441	\$21,976	15.00
1000.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$80,402	\$212,500	\$219,500	\$219,500	\$7,000	3.29
1000.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$24,645	\$57,275	\$59,656	\$59,656	\$2,381	4.16
1000.0.000.00000.4434.00000.00.000	Maint Chrgs - Vehicles	\$52,607	\$60,206	\$66,516	\$66,516	\$6,310	10.48
1000.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$343,485	\$357,608	\$474,061	\$474,061	\$116,453	32.56
1000.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$722,207	\$808,839	\$906,588	\$756,588	(\$52,251)	(6.46)
1000.0.000.00000.4443.00000.00.000	Rental of Equipment	\$48,097	\$59,015	\$57,709	\$57,709	(\$1,306)	(2.21)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4521.00000.00.000	Property Insurance	\$52,964	\$49,683	\$52,061	\$52,061	\$2,378	4.79
1000.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$48,385	\$46,824	\$69,852	\$69,852	\$23,028	49.18
1000.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$55,228	\$56,507	\$49,093	\$49,093	(\$7,414)	(13.12)
1000.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$135,811	\$147,305	\$144,455	\$144,455	(\$2,850)	(1.93)
1000.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$9,499	\$10,000	\$10,000	\$10,000	\$0	0.00
1000.0.000.00000.4531.00000.00.000	Telecommunications	\$134,262	\$158,574	\$152,770	\$151,770	(\$6,804)	(4.29)
1000.0.000.00000.4534.00000.00.000	Postage	\$65,981	\$71,091	\$71,400	\$71,400	\$309	0.43
1000.0.000.00000.4540.00000.00.000	Advertising	\$16,922	\$22,391	\$21,091	\$21,091	(\$1,300)	(5.81)
1000.0.000.00000.4550.00000.00.000	Printing & Binding	\$5,804	\$15,625	\$15,125	\$15,125	(\$500)	(3.20)
1000.0.000.00000.4580.00000.00.000	Travel Expense	\$17,869	\$22,105	\$26,593	\$26,593	\$4,488	20.30
1000.0.000.00000.4591.00000.00.000	Special Programs	\$2,626	\$8,500	\$8,750	\$8,750	\$250	2.94
1000.0.000.00000.4592.00000.00.000	Emergency Shelter	\$3,836	\$2,000	\$5,000	\$5,000	\$3,000	150.00
Budg_Cat: Purchased Services - 300		\$2,444,643	\$2,829,812	\$3,124,885	\$2,973,885	\$144,073	5.09
1000.0.000.00000.4611.00000.00.000	Office Supplies	\$64,697	\$80,830	\$84,436	\$83,736	\$2,906	3.60
1000.0.000.00000.4612.00000.00.000	Operating Supplies	\$343,619	\$310,848	\$314,079	\$313,829	\$2,981	0.96
1000.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$66,110	\$78,442	\$78,867	\$78,767	\$325	0.41
1000.0.000.00000.4619.00000.00.000	Supplies for Resale	\$3,507	\$2,000	\$2,000	\$2,000	\$0	0.00
1000.0.000.00000.4621.00000.00.000	Natural Gas	\$161,977	\$164,243	\$199,710	\$199,710	\$35,467	21.59
1000.0.000.00000.4622.00000.00.000	Electricity	\$642,601	\$675,518	\$737,933	\$737,933	\$62,415	9.24
1000.0.000.00000.4623.00000.00.000	Propane	\$17,710	\$19,186	\$20,218	\$20,218	\$1,032	5.38
1000.0.000.00000.4624.00000.00.000	Heating Oil	\$59,405	\$61,294	\$71,748	\$69,748	\$8,454	13.79
1000.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$259,047	\$258,492	\$253,157	\$253,157	(\$5,335)	(2.06)
1000.0.000.00000.4631.00000.00.000	Food/Food Services	\$9,396	\$11,150	\$10,890	\$10,890	(\$260)	(2.33)
1000.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$38,975	\$45,764	\$58,946	\$48,946	\$3,182	6.95

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4640.00000.00.000	Books/Publications	\$15,309	\$20,898	\$19,848	\$19,848	(\$1,050)	(5.02)
1000.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$50,983	\$56,976	\$69,219	\$69,219	\$12,243	21.49
1000.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$92,942	\$130,600	\$130,800	\$130,800	\$200	0.15
1000.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$19,735	\$29,650	\$30,400	\$30,400	\$750	2.53
1000.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$210,417	\$129,403	\$130,903	\$130,903	\$1,500	1.16
1000.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$312,975	\$312,989	\$312,989	\$312,989	\$0	0.00
1000.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$36,828	\$54,900	\$64,933	\$64,933	\$10,033	18.28
Budg_Cat: Supplies - 600		\$2,406,234	\$2,443,183	\$2,591,076	\$2,578,026	\$134,843	5.52
1000.0.000.00000.4715.00000.00.000	Land Improvements	\$268,206	\$1,300,000	\$2,050,000	\$1,400,000	\$100,000	7.69
1000.0.000.00000.4720.00000.00.000	Buildings	(\$1)	\$0	\$0	\$0	\$0	0.00
1000.0.000.00000.4725.00000.00.000	Building Improvements	\$0	\$15,500	\$77,500	\$77,500	\$62,000	400.00
1000.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$39,269	\$82,000	\$75,000	\$75,000	(\$7,000)	(8.54)
1000.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$14,031	\$41,275	\$130,457	\$130,457	\$89,182	216.07
1000.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$0	\$2,500	\$2,500	\$2,500	\$0	0.00
1000.0.000.00000.4745.00000.00.000	Computers & Communication	\$41,251	\$23,809	\$71,155	\$71,155	\$47,346	198.86
1000.0.000.00000.4748.00000.00.000	Books and Collections	\$93,992	\$99,742	\$101,737	\$101,737	\$1,995	2.00
1000.0.000.00000.4752.00000.00.000	Bridges	\$6,202	\$100,000	\$100,000	\$100,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$462,950	\$1,664,826	\$2,608,349	\$1,958,349	\$293,523	17.63
1000.0.000.00000.4810.00000.00.000	Membership Dues	\$48,057	\$49,842	\$76,023	\$66,457	\$16,615	33.34
1000.0.000.00000.4819.00000.00.000	Fees & Charges	\$7,399	\$13,145	\$13,345	\$13,345	\$200	1.52
1000.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$182,213	\$354,799	\$393,141	\$389,229	\$34,430	9.70
1000.0.000.00000.4840.00000.00.000	Contingency	\$75,192	\$312,010	\$410,382	\$328,406	\$16,396	5.25
1000.0.000.00000.4891.00000.00.000	Abatements	\$239,562	\$311,987	\$50,000	\$50,000	(\$261,987)	(83.97)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4895.00000.00.000	Cost of Sales	\$321	\$1,500	\$1,500	\$1,500	\$0	0.00
1000.0.000.00000.4896.00000.00.000	Cost of Sales - Food	\$24,680	\$25,000	\$25,000	\$25,000	\$0	0.00
1000.0.000.00000.4897.00000.00.000	Cost of Sales - Misc	\$6,818	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$584,241	\$1,078,283	\$979,391	\$883,937	(\$194,346)	(18.02)
1000.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$2,422,488	\$2,588,578	\$2,786,908	\$2,786,908	\$198,330	7.66
1000.0.000.00000.4915.00000.00.000	Transfer to Enterprise	\$130,000	\$132,500	\$134,000	\$134,000	\$1,500	1.13
1000.0.000.00000.4918.00000.00.000	Transfer to Trust	\$575,000	\$575,000	\$650,000	\$650,000	\$75,000	13.04
Budg_Cat: Operating Transfers Out - 910		\$3,127,488	\$3,296,078	\$3,570,908	\$3,570,908	\$274,830	8.34
1000.0.000.00000.4920.00000.00.000	Principal Payments	\$6,367,110	\$6,814,244	\$6,924,776	\$7,994,776	\$1,180,532	17.32
1000.0.000.00000.4921.00000.00.000	Interest - Bonds	\$2,881,808	\$3,304,595	\$3,439,593	\$4,456,093	\$1,151,498	34.85
Budg_Cat: Debt Service - 920		\$9,248,918	\$10,118,839	\$10,364,369	\$12,450,869	\$2,332,030	23.05
1000.0.000.00000.4950.00000.00.000	Education	\$0	\$44,236,755	\$46,612,263	\$46,612,263	\$2,375,508	5.37
Budg_Cat: Education - 950		\$0	\$44,236,755	\$46,612,263	\$46,612,263	\$2,375,508	5.37
1000.0.000.00000.4990.00000.00.000	County Tax	\$7,771,799	\$8,057,565	\$8,266,760	\$8,266,760	\$209,195	2.60
Budg_Cat: Intergovernmental - 990		\$7,771,799	\$8,057,565	\$8,266,760	\$8,266,760	\$209,195	2.60
Func: UNDESIGNATED - 00000		\$46,506,669	\$94,918,774	\$100,927,282	\$102,043,895	\$7,125,121	7.51

City of Dover, New Hampshire

Appropriations Summary by Object Code

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		\$46,506,669	\$94,918,774	\$100,927,282	\$102,043,895	\$7,125,121	7.51

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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2100 HUD/CDBG - Entitlement

2100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$59,990	\$62,557	\$49,936	\$49,936	(\$12,621)	(20.18)
2100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$11,596	\$11,860	\$12,380	\$12,380	\$520	4.38
2100.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,600	\$1,444	\$1,156	\$1,156	(\$288)	(19.94)
2100.0.000.00000.4211.00000.00.000	Health Insurance	\$21,679	\$24,574	\$17,919	\$17,919	(\$6,655)	(27.08)
2100.0.000.00000.4212.00000.00.000	Dental Insurance	\$721	\$755	\$622	\$622	(\$133)	(17.62)
2100.0.000.00000.4213.00000.00.000	Life Insurance	\$164	\$176	\$151	\$151	(\$25)	(14.20)
2100.0.000.00000.4214.00000.00.000	Disability Insurance	\$33	\$33	\$27	\$27	(\$6)	(18.18)
2100.0.000.00000.4220.00000.00.000	FICA	\$4,226	\$4,273	\$3,688	\$3,688	(\$585)	(13.69)
2100.0.000.00000.4225.00000.00.000	Medicare	\$988	\$1,001	\$863	\$863	(\$138)	(13.79)
2100.0.000.00000.4230.00000.00.000	Retirement	\$7,748	\$8,172	\$7,105	\$7,105	(\$1,067)	(13.06)
2100.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$0	\$300	\$300	\$300	\$0	0.00
2100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$126	\$126	\$126	\$126	\$0	0.00
2100.0.000.00000.4290.00000.00.000	FSA Fees	\$57	\$79	\$79	\$79	\$0	0.00
Budg_Cat: Personal Services - 100		\$108,927	\$115,350	\$94,352	\$94,352	(\$20,998)	(18.20)
2100.0.000.00000.4335.00000.00.000	Auditing Services	\$3,605	\$3,605	\$4,578	\$4,578	\$973	26.99
2100.0.000.00000.4339.00000.00.000	Consulting Services	\$0	\$15,806	\$0	\$0	(\$15,806)	(100.00)
2100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmen	\$656	\$693	\$1,340	\$1,340	\$647	93.36
2100.0.000.00000.4531.00000.00.000	Telecommunications	\$196	\$400	\$400	\$400	\$0	0.00
2100.0.000.00000.4534.00000.00.000	Postage	\$5	\$100	\$100	\$100	\$0	0.00
2100.0.000.00000.4540.00000.00.000	Advertising	\$209	\$166	\$166	\$166	\$0	0.00
2100.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$255	\$255	\$255	\$0	0.00
Budg_Cat: Purchased Services - 300		\$4,671	\$21,025	\$6,839	\$6,839	(\$14,186)	(67.47)

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.0.000.00000.4611.00000.00.000	Office Supplies	\$151	\$228	\$1,778	\$1,778	\$1,550	679.82
Budg_Cat:	Supplies - 600	\$151	\$228	\$1,778	\$1,778	\$1,550	679.82
2100.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$157,603	\$400,032	\$257,529	\$257,529	(\$142,503)	(35.62)
Budg_Cat:	Other Expenses - 800	\$157,603	\$400,032	\$257,529	\$257,529	(\$142,503)	(35.62)
Func:	UNDESIGNATED - 00000	\$271,352	\$536,635	\$360,498	\$360,498	(\$176,137)	(32.82)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: HUD/CDBG - Entitlement - 2100		\$271,352	\$536,635	\$360,498	\$360,498	(\$176,137)	(32.82)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2210 DOJ - Drug Ed & Enforcement							
2210.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$28,657	\$66,655	\$0	\$0	(\$66,655)	(100.00)
2210.0.000.00000.4130.00000.00.000	Overtime Pay	\$17,820	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$400	\$0	\$0	(\$400)	(100.00)
2210.0.000.00000.4211.00000.00.000	Health Insurance	\$8,484	\$11,921	\$0	\$0	(\$11,921)	(100.00)
2210.0.000.00000.4212.00000.00.000	Dental Insurance	\$406	\$369	\$0	\$0	(\$369)	(100.00)
2210.0.000.00000.4213.00000.00.000	Life Insurance	\$54	\$143	\$0	\$0	(\$143)	(100.00)
2210.0.000.00000.4225.00000.00.000	Medicare	\$782	\$947	\$0	\$0	(\$947)	(100.00)
2210.0.000.00000.4230.00000.00.000	Retirement	\$11,694	\$16,532	\$0	\$0	(\$16,532)	(100.00)
2210.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$15,399	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,968	\$1,968	\$0	\$0	(\$1,968)	(100.00)
2210.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$450	\$112	\$0	\$0	(\$112)	(100.00)
Budg_Cat: Personal Services - 100		\$85,715	\$99,047	\$0	\$0	(\$99,047)	(100.00)
2210.0.000.00000.4335.00000.00.000	Auditing Services	\$847	\$847	\$0	\$0	(\$847)	(100.00)
2210.0.000.00000.4339.00000.00.000	Consulting Services	\$825	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$2,558	\$1,279	\$0	\$0	(\$1,279)	(100.00)
2210.0.000.00000.4540.00000.00.000	Advertising	\$2,309	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4580.00000.00.000	Travel Expense	\$8,143	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$14,682	\$2,126	\$0	\$0	(\$2,126)	(100.00)
2210.0.000.00000.4612.00000.00.000	Operating Supplies	\$900	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$2,404	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$3,304	\$0	\$0	\$0	\$0	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2210.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$30,681	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4745.00000.00.000	Computers & Communication:	\$50,317	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$80,998	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$184,698	\$101,173	\$0	\$0	(\$101,173)	(100.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: DOJ - Drug Ed & Enforce - 2210		\$184,698	\$101,173	\$0	\$0	(\$101,173)	(100.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2220 DHA - Policing							
2220.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$67,305	\$69,393	\$66,203	\$66,203	(\$3,190)	(4.60)
2220.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$400	\$400	\$400	\$0	0.00
2220.0.000.00000.4211.00000.00.000	Health Insurance	\$15,350	\$16,093	\$15,350	\$15,350	(\$743)	(4.62)
2220.0.000.00000.4212.00000.00.000	Dental Insurance	\$737	\$737	\$737	\$737	\$0	0.00
2220.0.000.00000.4213.00000.00.000	Life Insurance	\$136	\$154	\$148	\$148	(\$6)	(3.90)
2220.0.000.00000.4225.00000.00.000	Medicare	\$1,196	\$1,006	\$950	\$950	(\$56)	(5.57)
2220.0.000.00000.4230.00000.00.000	Retirement	\$16,844	\$17,657	\$17,570	\$17,570	(\$87)	(0.49)
2220.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,944	\$1,944	\$1,944	\$1,944	\$0	0.00
2220.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$75	\$0	\$0	(\$75)	(100.00)
2220.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$600	\$450	\$450	\$450	\$0	0.00
Budg_Cat: Personal Services - 100		\$104,512	\$107,909	\$103,752	\$103,752	(\$4,157)	(3.85)
2220.0.000.00000.4335.00000.00.000	Auditing Services	\$159	\$159	\$16	\$16	(\$143)	(89.94)
2220.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$1,279	\$1,279	\$1,045	\$1,045	(\$234)	(18.30)
Budg_Cat: Purchased Services - 300		\$1,438	\$1,438	\$1,061	\$1,061	(\$377)	(26.22)
Func: UNDESIGNATED - 00000		\$105,950	\$109,347	\$104,813	\$104,813	(\$4,534)	(4.15)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: DHA - Policing - 2220		\$105,950	\$109,347	\$104,813	\$104,813	(\$4,534)	(4.15)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245 DHHS - Assistance Programs							
2245.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$86,364	\$85,547	\$34,875	\$34,875	(\$50,672)	(59.23)
2245.0.000.00000.4120.00000.00.000	Temporary Employees	\$0	\$14,000	\$0	\$0	(\$14,000)	(100.00)
2245.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$800	\$0	\$0	(\$800)	(100.00)
2245.0.000.00000.4211.00000.00.000	Health Insurance	\$35,748	\$37,480	\$22,797	\$22,797	(\$14,683)	(39.18)
2245.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,114	\$1,113	\$737	\$737	(\$376)	(33.78)
2245.0.000.00000.4213.00000.00.000	Life Insurance	\$114	\$196	\$84	\$84	(\$112)	(57.14)
2245.0.000.00000.4220.00000.00.000	FICA	\$4,876	\$5,353	\$1,741	\$1,741	(\$3,612)	(67.48)
2245.0.000.00000.4225.00000.00.000	Medicare	\$1,128	\$1,252	\$407	\$407	(\$845)	(67.49)
2245.0.000.00000.4230.00000.00.000	Retirement	\$5,245	\$6,004	\$0	\$0	(\$6,004)	(100.00)
Budg_Cat: Personal Services - 100		\$134,989	\$151,745	\$60,641	\$60,641	(\$91,104)	(60.04)
2245.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$1,710	\$4,125	\$0	\$0	(\$4,125)	(100.00)
Budg_Cat: Purchased Services - 300		\$1,710	\$4,125	\$0	\$0	(\$4,125)	(100.00)
2245.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,326	\$1,326	\$0	\$0	(\$1,326)	(100.00)
Budg_Cat: Personal Services - 100		\$1,326	\$1,326	\$0	\$0	(\$1,326)	(100.00)
2245.0.000.00000.4339.00000.00.000	Consulting Services	\$32,709	\$15,975	\$0	\$0	(\$15,975)	(100.00)
2245.0.000.00000.4341.00000.00.000	Technical Services	\$1,200	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4531.00000.00.000	Telecommunications	\$212	\$600	\$0	\$0	(\$600)	(100.00)
2245.0.000.00000.4534.00000.00.000	Postage	\$112	\$240	\$0	\$0	(\$240)	(100.00)
2245.0.000.00000.4540.00000.00.000	Advertising	\$2,192	\$949	\$0	\$0	(\$949)	(100.00)

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245.0.000.00000.4580.00000.00.000	Travel Expense	\$3,101	\$8,540	\$0	\$0	(\$8,540)	(100.00)
2245.0.000.00000.4591.00000.00.000	Special Programs	\$183	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$39,708	\$26,304	\$0	\$0	(\$26,304)	(100.00)
2245.0.000.00000.4612.00000.00.000	Operating Supplies	\$11,903	\$4,222	\$11,555	\$11,555	\$7,333	173.69
2245.0.000.00000.4631.00000.00.000	Food/Food Services	\$937	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$12,840	\$4,222	\$11,555	\$11,555	\$7,333	173.69
2245.0.000.00000.4745.00000.00.000	Computers & Communication:	\$2,717	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$2,717	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4810.00000.00.000	Membership Dues	\$450	\$435	\$0	\$0	(\$435)	(100.00)
Budg_Cat: Other Expenses - 800		\$450	\$435	\$0	\$0	(\$435)	(100.00)
Func: UNDESIGNATED - 00000		\$193,740	\$188,157	\$72,196	\$72,196	(\$115,961)	(61.63)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: DHHS - Assistance Programs - 2245		\$193,740	\$188,157	\$72,196	\$72,196	(\$115,961)	(61.63)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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2250 Youth Tobacco & Alcohol Awareness

2250.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$0	\$0	\$105,148	\$105,148	\$105,148	0.00
2250.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$0	\$1,440	\$1,440	\$1,440	0.00
2250.0.000.00000.4211.00000.00.000	Health Insurance	\$0	\$0	\$8,443	\$8,443	\$8,443	0.00
2250.0.000.00000.4212.00000.00.000	Dental Insurance	\$0	\$0	\$376	\$376	\$376	0.00
2250.0.000.00000.4213.00000.00.000	Life Insurance	\$0	\$0	\$252	\$252	\$252	0.00
2250.0.000.00000.4220.00000.00.000	FICA	\$0	\$0	\$6,601	\$6,601	\$6,601	0.00
2250.0.000.00000.4225.00000.00.000	Medicare	\$0	\$0	\$1,544	\$1,544	\$1,544	0.00
2250.0.000.00000.4230.00000.00.000	Retirement	\$0	\$0	\$6,308	\$6,308	\$6,308	0.00
Budg_Cat: Personal Services - 100		\$0	\$0	\$130,112	\$130,112	\$130,112	0.00
Func: UNDESIGNATED - 00000		\$0	\$0	\$130,112	\$130,112	\$130,112	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Youth Tobacco & Alcohol Awareness - 2250		\$0	\$0	\$130,112	\$130,112	\$130,112	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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2800 School Cafeteria Fund

2800.0.000.00000.4950.00000.00.000	Education	\$0	\$1,524,919	\$1,625,111	\$1,625,111	\$100,192	6.57
Budg_Cat:	Education - 950	\$0	\$1,524,919	\$1,625,111	\$1,625,111	\$100,192	6.57
Func:	UNDESIGNATED - 00000	\$0	\$1,524,919	\$1,625,111	\$1,625,111	\$100,192	6.57

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: School Cafeteria Fund - 2800		\$0	\$1,524,919	\$1,625,111	\$1,625,111	\$100,192	6.57

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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2820 School - DOE Federal Grants

2820.0.000.00000.4950.00000.00.000	Education	\$0	\$2,736,174	\$2,772,300	\$2,772,300	\$36,126	1.32
Budg_Cat:	Education - 950	\$0	\$2,736,174	\$2,772,300	\$2,772,300	\$36,126	1.32
Func:	UNDESIGNATED - 00000	\$0	\$2,736,174	\$2,772,300	\$2,772,300	\$36,126	1.32

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: School - DOE Federal Grants - 2820		\$0	\$2,736,174	\$2,772,300	\$2,772,300	\$36,126	1.32

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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2900 School Special Pgms & Grants

2900.0.000.00000.4950.00000.00.000	Education	\$0	\$48,000	\$75,000	\$75,000	\$27,000	56.25
Budg_Cat:	Education - 950	\$0	\$48,000	\$75,000	\$75,000	\$27,000	56.25
Func:	UNDESIGNATED - 00000	\$0	\$48,000	\$75,000	\$75,000	\$27,000	56.25

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: School Special Pgms & Grants - HUB - 2900		\$0	\$48,000	\$75,000	\$75,000	\$27,000	56.25

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3207 Public Safety Special Details

3207.0.000.00000.4130.00000.00.000	Overtime Pay	\$210,631	\$162,673	\$244,150	\$244,150	\$81,477	50.09
3207.0.000.00000.4211.00000.00.000	Health Insurance	\$99	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4212.00000.00.000	Dental Insurance	\$4	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4220.00000.00.000	FICA	\$66	\$100	\$100	\$100	\$0	0.00
3207.0.000.00000.4225.00000.00.000	Medicare	\$2,705	\$4,379	\$3,553	\$3,553	(\$826)	(18.86)
3207.0.000.00000.4230.00000.00.000	Retirement	\$47,593	\$76,659	\$64,668	\$64,668	(\$11,991)	(15.64)
3207.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,027	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$262,126	\$243,811	\$312,471	\$312,471	\$68,660	28.16
3207.0.000.00000.4335.00000.00.000	Auditing Services	\$42	\$42	\$44	\$44	\$2	4.76
3207.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,428	\$2,263	\$2,347	\$2,347	\$84	3.71
Budg_Cat: Purchased Services - 300		\$1,470	\$2,305	\$2,391	\$2,391	\$86	3.73
3207.0.000.00000.4612.00000.00.000	Operating Supplies	\$0	\$500	\$500	\$500	\$0	0.00
3207.0.000.00000.4631.00000.00.000	Food/Food Services	\$0	\$565	\$565	\$565	\$0	0.00
Budg_Cat: Supplies - 600		\$0	\$1,065	\$1,065	\$1,065	\$0	0.00
3207.0.000.00000.4918.00000.00.000	Transfer to Trust	\$63,000	\$63,000	\$75,000	\$75,000	\$12,000	19.05
Budg_Cat: Operating Transfers Out - 910		\$63,000	\$63,000	\$75,000	\$75,000	\$12,000	19.05
Func: UNDESIGNATED - 00000		\$326,596	\$310,181	\$390,927	\$390,927	\$80,746	26.03

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Public Safety Special Details - 3207		\$326,596	\$310,181	\$390,927	\$390,927	\$80,746	26.03

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213 Parking Activity Fund							
3213.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$175,555	\$179,141	\$200,043	\$200,043	\$20,902	11.67
3213.0.000.00000.4130.00000.00.000	Overtime Pay	\$0	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,800	\$1,600	\$1,360	\$1,360	(\$240)	(15.00)
3213.0.000.00000.4211.00000.00.000	Health Insurance	\$38,523	\$23,842	\$22,740	\$22,740	(\$1,102)	(4.62)
3213.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,176	\$1,482	\$1,482	\$1,482	\$0	0.00
3213.0.000.00000.4213.00000.00.000	Life Insurance	\$149	\$301	\$311	\$311	\$10	3.32
3213.0.000.00000.4220.00000.00.000	FICA	\$11,989	\$11,256	\$12,601	\$12,601	\$1,345	11.95
3213.0.000.00000.4225.00000.00.000	Medicare	\$2,792	\$2,632	\$2,946	\$2,946	\$314	11.93
3213.0.000.00000.4230.00000.00.000	Retirement	\$6,809	\$7,764	\$8,474	\$8,474	\$710	9.14
3213.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$0	\$200	\$200	\$200	\$0	0.00
3213.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$2,861	\$2,861	\$2,861	\$2,861	\$0	0.00
3213.0.000.00000.4290.00000.00.000	FSA Fees	\$6	\$75	\$75	\$75	\$0	0.00
3213.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$2,039	\$2,375	\$2,570	\$2,570	\$195	8.21
Budg_Cat: Personal Services - 100		\$243,700	\$234,029	\$256,163	\$256,163	\$22,134	9.46
3213.0.000.00000.4335.00000.00.000	Auditing Services	\$500	\$500	\$838	\$838	\$338	67.60
3213.0.000.00000.4341.00000.00.000	Technical Services	\$3,374	\$1,800	\$1,200	\$1,200	(\$600)	(33.33)
3213.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$2,137	\$26,920	\$4,920	\$4,920	(\$22,000)	(81.72)
3213.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
3213.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$37,800	\$38,000	\$44,192	\$44,192	\$6,192	16.29
3213.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$4,010	\$4,250	\$4,932	\$4,932	\$682	16.05
3213.0.000.00000.4521.00000.00.000	Property Insurance	\$326	\$327	\$327	\$327	\$0	0.00

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$897	\$897	\$909	\$909	\$12	1.34
3213.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,859	\$1,876	\$1,902	\$1,902	\$26	1.39
3213.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$0	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4531.00000.00.000	Telecommunications	\$865	\$700	\$1,980	\$1,980	\$1,280	182.86
3213.0.000.00000.4534.00000.00.000	Postage	\$1,612	\$4,300	\$4,300	\$4,300	\$0	0.00
3213.0.000.00000.4540.00000.00.000	Advertising	\$0	\$200	\$200	\$200	\$0	0.00
3213.0.000.00000.4550.00000.00.000	Printing & Binding	\$189	\$2,500	\$3,500	\$3,500	\$1,000	40.00
3213.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$285	\$285	\$285	\$0	0.00
Budg_Cat: Purchased Services - 300		\$53,568	\$85,055	\$71,985	\$71,985	(\$13,070)	(15.37)
3213.0.000.00000.4611.00000.00.000	Office Supplies	\$452	\$2,000	\$3,000	\$3,000	\$1,000	50.00
3213.0.000.00000.4612.00000.00.000	Operating Supplies	\$23,117	\$16,050	\$24,090	\$24,090	\$8,040	50.09
3213.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$1,588	\$1,600	\$1,600	\$1,600	\$0	0.00
3213.0.000.00000.4622.00000.00.000	Electricity	\$8,351	\$15,000	\$25,000	\$25,000	\$10,000	66.67
3213.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,343	\$800	\$592	\$592	(\$208)	(26.00)
3213.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$644	\$500	\$500	\$500	\$0	0.00
3213.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$1,518	\$1,518	\$1,518	\$1,518	\$0	0.00
3213.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$1,198	\$750	\$1,500	\$1,500	\$750	100.00
Budg_Cat: Supplies - 600		\$38,211	\$38,218	\$57,800	\$57,800	\$19,582	51.24
3213.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0	\$3,500	\$5,000	\$5,000	\$1,500	42.86
3213.0.000.00000.4745.00000.00.000	Computers & Communication:	\$8,683	\$6,315	\$2,518	\$2,518	(\$3,797)	(60.13)
Budg_Cat: Capital Outlay - 700		\$8,683	\$9,815	\$7,518	\$7,518	(\$2,297)	(23.40)
3213.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$50	\$50	\$50	\$0	0.00

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4819.00000.00.000	Fees & Charges	\$28,064	\$19,840	\$21,000	\$21,000	\$1,160	5.85
3213.0.000.00000.4840.00000.00.000	Contingency	\$0	\$3,000	\$3,000	\$3,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$28,064	\$22,890	\$24,050	\$24,050	\$1,160	5.07
3213.0.000.00000.4911.00000.00.000	Transfer To General Fund	\$27,833	\$30,000	\$55,000	\$55,000	\$25,000	83.33
3213.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$2,932	\$118,916	\$118,301	\$118,301	(\$615)	(0.52)
3213.0.000.00000.4918.00000.00.000	Transfer to Trust	\$92,588	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$123,353	\$148,916	\$173,301	\$173,301	\$24,385	16.38
3213.0.000.00000.4920.00000.00.000	Principal Payments	\$55,000	\$65,000	\$64,300	\$64,300	(\$700)	(1.08)
3213.0.000.00000.4921.00000.00.000	Interest - Bonds	\$16,256	\$24,013	\$17,106	\$17,106	(\$6,907)	(28.76)
Budg_Cat: Debt Service - 920		\$71,256	\$89,013	\$81,406	\$81,406	(\$7,607)	(8.55)
Func: UNDESIGNATED - 00000		\$566,835	\$627,936	\$672,223	\$672,223	\$44,287	7.05

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Parking Activity Fund - 3213		\$566,835	\$627,936	\$672,223	\$672,223	\$44,287	7.05

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320 Residential Solid Waste							
3320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$6,050	\$5,978	\$5,978	\$5,978	\$0	0.00
3320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$86,011	\$85,820	\$88,820	\$88,820	\$3,000	3.50
3320.0.000.00000.4130.00000.00.000	Overtime Pay	\$138	\$3,000	\$3,000	\$3,000	\$0	0.00
3320.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,540	\$2,060	\$2,060	\$2,060	\$0	0.00
3320.0.000.00000.4211.00000.00.000	Health Insurance	\$10,487	\$23,997	\$20,772	\$20,772	(\$3,225)	(13.44)
3320.0.000.00000.4212.00000.00.000	Dental Insurance	\$922	\$944	\$944	\$944	\$0	0.00
3320.0.000.00000.4213.00000.00.000	Life Insurance	\$199	\$220	\$230	\$230	\$10	4.55
3320.0.000.00000.4214.00000.00.000	Disability Insurance	\$37	\$45	\$48	\$48	\$3	6.67
3320.0.000.00000.4220.00000.00.000	FICA	\$5,580	\$5,575	\$6,052	\$6,052	\$477	8.56
3320.0.000.00000.4225.00000.00.000	Medicare	\$1,307	\$1,318	\$1,426	\$1,426	\$108	8.19
3320.0.000.00000.4230.00000.00.000	Retirement	\$9,867	\$10,108	\$11,208	\$11,208	\$1,100	10.88
3320.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$925	\$925	\$925	\$925	\$0	0.00
3320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$287	\$287	\$287	\$287	\$0	0.00
3320.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$56	\$57	\$57	\$1	1.79
Budg_Cat: Personal Services - 100		\$123,351	\$140,333	\$141,807	\$141,807	\$1,474	1.05
3320.0.000.00000.4335.00000.00.000	Auditing Services	\$878	\$878	\$867	\$867	(\$11)	(1.25)
3320.0.000.00000.4420.00000.00.000	Waste Collection Services	\$350,500	\$350,500	\$363,000	\$363,000	\$12,500	3.57
3320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$270,063	\$367,500	\$336,990	\$336,990	(\$30,510)	(8.30)
3320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$393	\$376	\$0	\$0	(\$376)	(100.00)
3320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$0	\$296	\$500	\$500	\$204	68.92
3320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,445	\$987	\$898	\$898	(\$89)	(9.02)

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.0.000.00000.4531.00000.00.000	Telecommunications	\$1,266	\$2,425	\$2,425	\$2,425	\$0	0.00
3320.0.000.00000.4534.00000.00.000	Postage	\$1	\$500	\$500	\$500	\$0	0.00
3320.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$400	\$400	\$400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$624,547	\$723,862	\$705,580	\$705,580	(\$18,282)	(2.53)
3320.0.000.00000.4611.00000.00.000	Office Supplies	\$555	\$800	\$800	\$800	\$0	0.00
3320.0.000.00000.4612.00000.00.000	Operating Supplies	\$86,494	\$100,000	\$100,000	\$100,000	\$0	0.00
3320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$0	\$823	\$823	\$823	\$0	0.00
3320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$3,146	\$1,245	\$1,224	\$1,224	(\$21)	(1.69)
3320.0.000.00000.4631.00000.00.000	Food/Food Services	\$0	\$50	\$50	\$50	\$0	0.00
Budg_Cat: Supplies - 600		\$90,195	\$102,918	\$102,897	\$102,897	(\$21)	(0.02)
3320.0.000.00000.4742.00000.00.000	Light Vehicles	\$0	\$20,000	\$20,000	\$20,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$0	\$20,000	\$20,000	\$20,000	\$0	0.00
3320.0.000.00000.4840.00000.00.000	Contingency	\$0	\$5,000	\$5,000	\$5,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$0	\$5,000	\$5,000	\$5,000	\$0	0.00
Func: UNDESIGNATED - 00000		\$838,092	\$992,113	\$975,284	\$975,284	(\$16,829)	(1.70)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Residential Solid Waste - 3320		\$838,092	\$992,113	\$975,284	\$975,284	(\$16,829)	(1.70)

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381 McConnell Center							
3381.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$19,823	\$19,657	\$19,704	\$19,704	\$47	0.24
3381.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$30,118	\$31,030	\$32,448	\$32,448	\$1,418	4.57
3381.0.000.00000.4120.00000.00.000	Temporary Employees	\$22,312	\$22,000	\$25,000	\$25,000	\$3,000	13.64
3381.0.000.00000.4130.00000.00.000	Overtime Pay	\$150	\$750	\$750	\$750	\$0	0.00
3381.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$800	\$800	\$800	\$0	0.00
3381.0.000.00000.4211.00000.00.000	Health Insurance	\$15,123	\$9,466	\$14,143	\$14,143	\$4,677	49.41
3381.0.000.00000.4212.00000.00.000	Dental Insurance	\$561	\$377	\$561	\$561	\$184	48.81
3381.0.000.00000.4213.00000.00.000	Life Insurance	\$144	\$73	\$125	\$125	\$52	71.23
3381.0.000.00000.4214.00000.00.000	Disability Insurance	\$126	\$143	\$148	\$148	\$5	3.50
3381.0.000.00000.4220.00000.00.000	FICA	\$4,261	\$4,328	\$4,632	\$4,632	\$304	7.02
3381.0.000.00000.4225.00000.00.000	Medicare	\$992	\$1,012	\$1,084	\$1,084	\$72	7.11
3381.0.000.00000.4230.00000.00.000	Retirement	\$5,179	\$5,627	\$5,999	\$5,999	\$372	6.61
3381.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,611	\$1,611	\$1,611	\$1,611	\$0	0.00
Budg_Cat: Personal Services - 100		\$100,799	\$96,874	\$107,005	\$107,005	\$10,131	10.46
3381.0.000.00000.4335.00000.00.000	Auditing Services	\$180	\$180	\$115	\$115	(\$65)	(36.11)
3381.0.000.00000.4339.00000.00.000	Consulting Services	\$1,025	\$2,500	\$2,500	\$2,500	\$0	0.00
3381.0.000.00000.4341.00000.00.000	Technical Services	\$0	\$0	\$1,500	\$1,500	\$1,500	0.00
3381.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$9,443	\$8,500	\$8,500	\$8,500	\$0	0.00
3381.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$60,630	\$69,500	\$69,500	\$69,500	\$0	0.00
3381.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
3381.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$1,107	\$5,000	\$5,000	\$5,000	\$0	0.00

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4521.00000.00.000	Property Insurance	\$11,113	\$11,114	\$12,681	\$12,681	\$1,567	14.10
3381.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$4,909	\$738	\$698	\$698	(\$40)	(5.42)
3381.0.000.00000.4531.00000.00.000	Telecommunications	\$1,970	\$2,200	\$2,200	\$2,200	\$0	0.00
Budg_Cat: Purchased Services - 300		\$90,376	\$100,732	\$103,694	\$103,694	\$2,962	2.94
3381.0.000.00000.4612.00000.00.000	Operating Supplies	\$8,048	\$8,200	\$8,900	\$8,900	\$700	8.54
3381.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$348	\$600	\$600	\$600	\$0	0.00
3381.0.000.00000.4621.00000.00.000	Natural Gas	\$43,318	\$43,000	\$50,414	\$50,414	\$7,414	17.24
3381.0.000.00000.4622.00000.00.000	Electricity	\$98,062	\$100,000	\$102,000	\$102,000	\$2,000	2.00
3381.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$13,028	\$14,000	\$15,000	\$15,000	\$1,000	7.14
3381.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$1,232	\$2,000	\$2,000	\$2,000	\$0	0.00
3381.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0	\$3,200	\$3,200	\$3,200	\$0	0.00
Budg_Cat: Supplies - 600		\$164,035	\$171,000	\$182,114	\$182,114	\$11,114	6.50
3381.0.000.00000.4725.00000.00.000	Building Improvements	\$37,941	\$30,000	\$30,000	\$30,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$37,941	\$30,000	\$30,000	\$30,000	\$0	0.00
3381.0.000.00000.4840.00000.00.000	Contingency	\$0	\$4,134	\$4,134	\$4,134	\$0	0.00
Budg_Cat: Other Expenses - 800		\$0	\$4,134	\$4,134	\$4,134	\$0	0.00
3381.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$537	\$716	\$752	\$752	\$36	5.03
Budg_Cat: Operating Transfers Out - 910		\$537	\$716	\$752	\$752	\$36	5.03
3381.0.000.00000.4920.00000.00.000	Principal Payments	\$260,000	\$270,000	\$280,000	\$280,000	\$10,000	3.70
3381.0.000.00000.4921.00000.00.000	Interest - Bonds	\$145,094	\$134,694	\$121,194	\$121,194	(\$13,500)	(10.02)
Budg_Cat: Debt Service - 920		\$405,094	\$404,694	\$401,194	\$401,194	(\$3,500)	(0.86)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Func: UNDESIGNATED - 00000		\$798,781	\$808,150	\$828,893	\$828,893	\$20,743	2.57

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: McConnell Center - 3381		\$798,781	\$808,150	\$828,893	\$828,893	\$20,743	2.57

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410 Recreation Programs Fund							
3410.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$62,455	\$64,285	\$77,689	\$109,118	\$44,833	69.74
3410.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$6,409	\$11,101	\$12,168	\$12,168	\$1,067	9.61
3410.0.000.00000.4120.00000.00.000	Temporary Employees	\$133,130	\$148,346	\$150,696	\$150,696	\$2,350	1.58
3410.0.000.00000.4130.00000.00.000	Overtime Pay	\$914	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$800	\$800	\$800	\$0	0.00
3410.0.000.00000.4211.00000.00.000	Health Insurance	\$13,529	\$14,199	\$18,615	\$24,947	\$10,748	75.70
3410.0.000.00000.4212.00000.00.000	Dental Insurance	\$552	\$553	\$739	\$1,021	\$468	84.63
3410.0.000.00000.4213.00000.00.000	Life Insurance	\$232	\$206	\$276	\$276	\$70	33.98
3410.0.000.00000.4220.00000.00.000	FICA	\$12,505	\$13,627	\$14,733	\$16,682	\$3,055	22.42
3410.0.000.00000.4225.00000.00.000	Medicare	\$2,898	\$3,194	\$3,446	\$3,902	\$708	22.17
3410.0.000.00000.4230.00000.00.000	Retirement	\$6,727	\$6,306	\$7,945	\$11,456	\$5,150	81.67
3410.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$6,186	\$6,186	\$6,186	\$6,186	\$0	0.00
Budg_Cat: Personal Services - 100		\$245,538	\$269,103	\$293,593	\$337,552	\$68,449	25.44
3410.0.000.00000.4335.00000.00.000	Auditing Services	\$113	\$113	\$69	\$69	(\$44)	(38.94)
3410.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$1,161	\$2,000	\$2,000	\$2,000	\$0	0.00
3410.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$686	\$3,100	\$3,100	\$3,100	\$0	0.00
3410.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmer	\$1,485	\$2,292	\$8,061	\$8,061	\$5,769	251.70
3410.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$4,529	\$3,000	\$4,600	\$4,600	\$1,600	53.33
3410.0.000.00000.4443.00000.00.000	Rental of Equipment	\$107,488	\$103,902	\$126,408	\$126,408	\$22,506	21.66
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,286	\$2,082	\$1,946	\$1,946	(\$136)	(6.53)
3410.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$800	\$800	\$800	\$0	0.00

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.0.000.00000.4534.00000.00.000	Postage	\$17	\$50	\$50	\$50	\$0	0.00
3410.0.000.00000.4550.00000.00.000	Printing & Binding	\$0	\$500	\$500	\$500	\$0	0.00
3410.0.000.00000.4591.00000.00.000	Special Programs	\$9,081	\$15,000	\$16,500	\$16,500	\$1,500	10.00
Budg_Cat: Purchased Services - 300		\$126,845	\$132,839	\$164,034	\$164,034	\$31,195	23.48
3410.0.000.00000.4611.00000.00.000	Office Supplies	\$335	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4612.00000.00.000	Operating Supplies	\$21,229	\$12,328	\$12,481	\$12,481	\$153	1.24
3410.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$3,587	\$4,714	\$5,360	\$5,360	\$646	13.70
3410.0.000.00000.4631.00000.00.000	Food/Food Services	\$264	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$226	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$23	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$4,806	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$796	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Supplies - 600		\$31,266	\$18,342	\$19,141	\$19,141	\$799	4.36
3410.0.000.00000.4715.00000.00.000	Land Improvements	\$2,500	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$1,078	\$10,600	\$10,600	\$10,600	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$3,578	\$10,600	\$10,600	\$10,600	\$0	0.00
3410.0.000.00000.4810.00000.00.000	Membership Dues	\$65	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4840.00000.00.000	Contingency	\$0	\$54,392	\$62,322	\$62,322	\$7,930	14.58
Budg_Cat: Other Expenses - 800		\$65	\$54,392	\$62,322	\$62,322	\$7,930	14.58
Func: UNDESIGNATED - 00000		\$407,292	\$485,276	\$549,690	\$593,649	\$108,373	22.33

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Recreation Pgms - 3410		\$407,292	\$485,276	\$549,690	\$593,649	\$108,373	22.33

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3413 Skateboard Park Relocation Fund

3413.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$0	\$20,000	\$0	\$0	(\$20,000)	(100.00)
Budg_Cat:	Capital Outlay - 700	\$0	\$20,000	\$0	\$0	(\$20,000)	(100.00)
Func:	UNDESIGNATED - 00000	\$0	\$20,000	\$0	\$0	(\$20,000)	(100.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Skateboard Park Relocation Fund - 3413		\$0	\$20,000	\$0	\$0	(\$20,000)	(100.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3455 Library Fines							
3455.0.000.00000.4335.00000.00.000	Auditing Services	\$300	\$300	\$300	\$300	\$0	0.00
3455.0.000.00000.4443.00000.00.000	Rental of Equipment	\$3,816	\$3,816	\$3,816	\$3,816	\$0	0.00
Budg_Cat: Purchased Services - 300		\$4,116	\$4,116	\$4,116	\$4,116	\$0	0.00
3455.0.000.00000.4611.00000.00.000	Office Supplies	\$2,347	\$2,494	\$2,506	\$2,506	\$12	0.48
3455.0.000.00000.4640.00000.00.000	Books/Publications	\$18,872	\$19,598	\$21,542	\$21,542	\$1,944	9.92
Budg_Cat: Supplies - 600		\$21,219	\$22,092	\$24,048	\$24,048	\$1,956	8.85
3455.0.000.00000.4748.00000.00.000	Books and Collections	\$17,562	\$32,644	\$29,888	\$29,888	(\$2,756)	(8.44)
Budg_Cat: Capital Outlay - 700		\$17,562	\$32,644	\$29,888	\$29,888	(\$2,756)	(8.44)
Func: UNDESIGNATED - 00000		\$42,897	\$58,852	\$58,052	\$58,052	(\$800)	(1.36)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Library Fines - 3455		\$42,897	\$58,852	\$58,052	\$58,052	(\$800)	(1.36)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3500 OPEB Liability Fund							
3500.0.000.00000.4211.00000.00.000	Health Insurance	\$1,667,872	\$1,547,380	\$1,284,429	\$1,284,429	(\$262,951)	(16.99)
3500.0.000.00000.4212.00000.00.000	Dental Insurance	\$13,114	\$13,297	\$13,297	\$13,297	\$0	0.00
3500.0.000.00000.4213.00000.00.000	Life Insurance	\$3,397	\$3,800	\$3,800	\$3,800	\$0	0.00
Budg_Cat: Personal Services - 100		\$1,684,383	\$1,564,477	\$1,301,526	\$1,301,526	(\$262,951)	(16.81)
3500.0.000.00000.4918.00000.00.000	Transfer to Trust	\$655,980	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$655,980	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$2,340,363	\$1,564,477	\$1,301,526	\$1,301,526	(\$262,951)	(16.81)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: OPEB Liability Fund - 3500		\$2,340,363	\$1,564,477	\$1,301,526	\$1,301,526	(\$262,951)	(16.81)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3710 Downtown Dover TIF

3710.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$0	\$1,663	\$1,663	\$1,663	0.00
Budg_Cat:	Purchased Services - 300	\$0	\$0	\$1,663	\$1,663	\$1,663	0.00
3710.0.000.00000.4920.00000.00.000	Principal Payments	\$0	\$295,000	\$260,000	\$260,000	(\$35,000)	(11.86)
3710.0.000.00000.4921.00000.00.000	Interest - Bonds	\$0	\$274,792	\$381,463	\$381,463	\$106,671	38.82
Budg_Cat:	Debt Service - 920	\$0	\$569,792	\$641,463	\$641,463	\$71,671	12.58
Func:	UNDESIGNATED - 00000	\$0	\$569,792	\$643,126	\$643,126	\$73,334	12.87

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Downtown Dover TIF - 3710		\$0	\$569,792	\$643,126	\$643,126	\$73,334	12.87

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3715 Waterfront TIF District

3715.0.000.00000.4921.00000.00.000	Interest - Bonds	\$0	\$0	\$150,000	\$150,000	\$150,000	0.00
Budg_Cat:	Debt Service - 920	\$0	\$0	\$150,000	\$150,000	\$150,000	0.00
Func:	UNDESIGNATED - 00000	\$0	\$0	\$150,000	\$150,000	\$150,000	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Waterfront Tax Increment Finance District - 3715		\$0	\$0	\$150,000	\$150,000	\$150,000	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3810 School Tuition Programs - DALC

3810.0.000.00000.4950.00000.00.000	Education	\$0	\$147,044	\$125,000	\$125,000	(\$22,044)	(14.99)
Budg_Cat:	Education - 950	\$0	\$147,044	\$125,000	\$125,000	(\$22,044)	(14.99)
Func:	UNDESIGNATED - 00000	\$0	\$147,044	\$125,000	\$125,000	(\$22,044)	(14.99)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: School Tuition Programs - DALC - 3810		\$0	\$147,044	\$125,000	\$125,000	(\$22,044)	(14.99)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3825 School Alternative Education Fund

3825.0.000.00000.4950.00000.00.000	Education	\$0	\$663,682	\$659,368	\$659,368	(\$4,314)	(0.65)
Budg_Cat:	Education - 950	\$0	\$663,682	\$659,368	\$659,368	(\$4,314)	(0.65)
Func:	UNDESIGNATED - 00000	\$0	\$663,682	\$659,368	\$659,368	(\$4,314)	(0.65)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: School Alternative Education Fund - 3825		\$0	\$663,682	\$659,368	\$659,368	(\$4,314)	(0.65)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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3830 School Facilities Fund

3830.0.000.00000.4950.00000.00.000	Education	\$0	\$172,131	\$220,053	\$220,053	\$47,922	27.84
Budg_Cat:	Education - 950	\$0	\$172,131	\$220,053	\$220,053	\$47,922	27.84
Func:	UNDESIGNATED - 00000	\$0	\$172,131	\$220,053	\$220,053	\$47,922	27.84

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: School Facilities Fund - 3830		\$0	\$172,131	\$220,053	\$220,053	\$47,922	27.84

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300 Water Fund							
5300.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$99,687	\$101,732	\$104,520	\$104,520	\$2,788	2.74
5300.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$507,464	\$546,614	\$576,519	\$585,919	\$39,305	7.19
5300.0.000.00000.4120.00000.00.000	Temporary Employees	\$2,923	\$7,000	\$7,000	\$7,000	\$0	0.00
5300.0.000.00000.4130.00000.00.000	Overtime Pay	\$37,566	\$50,000	\$50,000	\$50,000	\$0	0.00
5300.0.000.00000.4160.00000.00.000	Severance Pay	(\$36,968)	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4170.00000.00.000	Longevity Pay	\$10,447	\$8,888	\$10,364	\$10,364	\$1,476	16.61
5300.0.000.00000.4211.00000.00.000	Health Insurance	\$322,154	\$262,963	\$229,398	\$229,398	(\$33,565)	(12.76)
5300.0.000.00000.4212.00000.00.000	Dental Insurance	\$6,258	\$7,487	\$7,981	\$7,981	\$494	6.60
5300.0.000.00000.4213.00000.00.000	Life Insurance	\$1,292	\$1,471	\$1,700	\$1,700	\$229	15.57
5300.0.000.00000.4214.00000.00.000	Disability Insurance	\$257	\$314	\$339	\$339	\$25	7.96
5300.0.000.00000.4220.00000.00.000	FICA	\$42,384	\$38,240	\$47,088	\$47,088	\$8,848	23.14
5300.0.000.00000.4225.00000.00.000	Medicare	\$9,932	\$8,962	\$11,081	\$11,081	\$2,119	23.64
5300.0.000.00000.4230.00000.00.000	Retirement	\$70,008	\$71,136	\$94,819	\$94,819	\$23,683	33.29
5300.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$4,955	\$4,000	\$6,805	\$6,805	\$2,805	70.12
5300.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$27,884	\$27,884	\$27,884	\$27,884	\$0	0.00
5300.0.000.00000.4290.00000.00.000	FSA Fees	\$138	\$206	\$375	\$375	\$169	82.04
5300.0.000.00000.4295.00000.00.000	Compensated Absences	\$16,678	\$12,000	\$17,000	\$17,000	\$5,000	41.67
Budg_Cat: Personal Services - 100		\$1,123,057	\$1,148,897	\$1,192,873	\$1,202,273	\$53,376	4.65
5300.0.000.00000.4311.00000.00.000	Administrative Services	\$25	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4335.00000.00.000	Auditing Services	\$3,938	\$3,938	\$4,517	\$4,517	\$579	14.70
5300.0.000.00000.4336.00000.00.000	Medical Services	\$752	\$650	\$650	\$650	\$0	0.00

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4339.00000.00.000	Consulting Services	\$25,094	\$29,865	\$40,775	\$40,775	\$10,910	36.53
5300.0.000.00000.4341.00000.00.000	Technical Services	\$25,154	\$18,783	\$20,347	\$20,347	\$1,564	8.33
5300.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$74,978	\$67,500	\$67,500	\$67,500	\$0	0.00
5300.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$250	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$8,491	\$16,000	\$16,000	\$16,000	\$0	0.00
5300.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$81,727	\$91,400	\$92,050	\$92,050	\$650	0.71
5300.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$21,067	\$31,250	\$31,250	\$31,250	\$0	0.00
5300.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$16,496	\$33,877	\$35,400	\$35,400	\$1,523	4.50
5300.0.000.00000.4443.00000.00.000	Rental of Equipment	\$976	\$11,336	\$10,130	\$10,130	(\$1,206)	(10.64)
5300.0.000.00000.4460.00000.00.000	Taxes	\$13,950	\$14,145	\$14,229	\$14,229	\$84	0.59
5300.0.000.00000.4521.00000.00.000	Property Insurance	\$6,828	\$8,137	\$9,094	\$9,094	\$957	11.76
5300.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$5,495	\$5,383	\$7,377	\$7,377	\$1,994	37.04
5300.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$11,376	\$7,619	\$6,569	\$6,569	(\$1,050)	(13.78)
5300.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$951	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4531.00000.00.000	Telecommunications	\$9,982	\$10,212	\$10,435	\$10,435	\$223	2.18
5300.0.000.00000.4534.00000.00.000	Postage	\$16,832	\$12,308	\$17,048	\$17,048	\$4,740	38.51
5300.0.000.00000.4540.00000.00.000	Advertising	\$435	\$350	\$350	\$350	\$0	0.00
5300.0.000.00000.4550.00000.00.000	Printing & Binding	\$1,867	\$3,100	\$3,100	\$3,100	\$0	0.00
5300.0.000.00000.4580.00000.00.000	Travel Expense	\$1,204	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$327,868	\$366,853	\$387,821	\$387,821	\$20,968	5.72
5300.0.000.00000.4611.00000.00.000	Office Supplies	\$1,951	\$2,500	\$2,500	\$2,500	\$0	0.00
5300.0.000.00000.4612.00000.00.000	Operating Supplies	\$71,488	\$111,500	\$111,500	\$111,500	\$0	0.00
5300.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$7,894	\$6,150	\$6,150	\$6,150	\$0	0.00
5300.0.000.00000.4619.00000.00.000	Supplies for Resale	\$3,400	\$4,000	\$4,000	\$4,000	\$0	0.00

City of Dover, New Hampshire

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4621.00000.00.000	Natural Gas	\$9,946	\$12,653	\$6,855	\$6,855	(\$5,798)	(45.82)
5300.0.000.00000.4622.00000.00.000	Electricity	\$204,616	\$250,022	\$223,294	\$223,294	(\$26,728)	(10.69)
5300.0.000.00000.4623.00000.00.000	Propane	\$24,792	\$22,517	\$27,983	\$27,983	\$5,466	24.27
5300.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$39,521	\$41,210	\$41,250	\$41,250	\$40	0.10
5300.0.000.00000.4631.00000.00.000	Food/Food Services	\$231	\$100	\$200	\$200	\$100	100.00
5300.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$260	\$100	\$360	\$360	\$260	260.00
5300.0.000.00000.4640.00000.00.000	Books/Publications	\$246	\$300	\$300	\$300	\$0	0.00
5300.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$1,195	\$3,648	\$0	\$0	(\$3,648)	(100.00)
5300.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$45,807	\$65,000	\$65,000	\$65,000	\$0	0.00
5300.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$15,182	\$15,000	\$15,000	\$15,000	\$0	0.00
5300.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$30,158	\$37,265	\$37,265	\$37,265	\$0	0.00
5300.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$79,788	\$79,788	\$79,788	\$79,788	\$0	0.00
5300.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$3,174	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$539,651	\$656,253	\$625,945	\$625,945	(\$30,308)	(4.62)
5300.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$160,452	\$175,000	\$179,500	\$179,500	\$4,500	2.57
5300.0.000.00000.4742.00000.00.000	Light Vehicles	\$45,568	\$12,500	\$12,500	\$12,500	\$0	0.00
5300.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$0	\$1,250	\$1,250	\$1,250	\$0	0.00
5300.0.000.00000.4745.00000.00.000	Computers & Communication:	\$1,469	\$5,697	\$1,697	\$1,697	(\$4,000)	(70.21)
5300.0.000.00000.4757.00000.00.000	Utility Systems	\$497,586	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4760.00000.00.000	Depreciation Expense	\$887,135	\$1,179,480	\$1,186,738	\$1,186,738	\$7,258	0.62
Budg_Cat: Capital Outlay - 700		\$1,592,210	\$1,373,927	\$1,381,685	\$1,381,685	\$7,758	0.56
5300.0.000.00000.4810.00000.00.000	Membership Dues	\$4,771	\$4,500	\$4,500	\$4,500	\$0	0.00
5300.0.000.00000.4819.00000.00.000	Fees & Charges	\$914	\$0	\$0	\$0	\$0	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$155,500	\$158,100	\$199,488	\$199,488	\$41,388	26.18
5300.0.000.00000.4840.00000.00.000	Contingency	\$0	\$21,400	\$24,700	\$24,700	\$3,300	15.42
5300.0.000.00000.4891.00000.00.000	Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$161,185	\$194,000	\$238,688	\$238,688	\$44,688	23.04
5300.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$89,130	\$96,570	\$85,454	\$85,454	(\$11,116)	(11.51)
5300.0.000.00000.4918.00000.00.000	Transfer to Trust	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$589,130	\$596,570	\$585,454	\$585,454	(\$11,116)	(1.86)
5300.0.000.00000.4921.00000.00.000	Interest - Bonds	\$470,158	\$516,457	\$444,535	\$444,535	(\$71,922)	(13.93)
Budg_Cat: Debt Service - 920		\$470,158	\$516,457	\$444,535	\$444,535	(\$71,922)	(13.93)
Func: UNDESIGNATED - 00000		\$4,803,258	\$4,852,957	\$4,857,001	\$4,866,401	\$13,444	0.28

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Water Fund - 5300		\$4,803,258	\$4,852,957	\$4,857,001	\$4,866,401	\$13,444	0.28

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320 Sewer Fund							
5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$236,772	\$239,030	\$246,577	\$246,577	\$7,547	3.16
5320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$709,943	\$782,598	\$798,943	\$808,343	\$25,745	3.29
5320.0.000.00000.4130.00000.00.000	Overtime Pay	\$26,538	\$46,000	\$46,000	\$46,000	\$0	0.00
5320.0.000.00000.4160.00000.00.000	Severance Pay	\$41,409	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4170.00000.00.000	Longevity Pay	\$12,780	\$14,288	\$15,964	\$15,964	\$1,676	11.73
5320.0.000.00000.4211.00000.00.000	Health Insurance	\$454,031	\$376,469	\$328,844	\$328,844	(\$47,625)	(12.65)
5320.0.000.00000.4212.00000.00.000	Dental Insurance	\$10,095	\$11,374	\$11,617	\$11,617	\$243	2.14
5320.0.000.00000.4213.00000.00.000	Life Insurance	\$2,046	\$2,295	\$2,622	\$2,622	\$327	14.25
5320.0.000.00000.4214.00000.00.000	Disability Insurance	\$257	\$314	\$339	\$339	\$25	7.96
5320.0.000.00000.4220.00000.00.000	FICA	\$63,538	\$59,052	\$69,416	\$69,416	\$10,364	17.55
5320.0.000.00000.4225.00000.00.000	Medicare	\$14,858	\$13,830	\$15,977	\$15,977	\$2,147	15.52
5320.0.000.00000.4230.00000.00.000	Retirement	\$106,130	\$110,015	\$131,387	\$131,387	\$21,372	19.43
5320.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$6,680	\$6,200	\$11,805	\$11,805	\$5,605	90.40
5320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$38,406	\$38,406	\$38,406	\$38,406	\$0	0.00
5320.0.000.00000.4290.00000.00.000	FSA Fees	\$278	\$244	\$300	\$300	\$56	22.95
5320.0.000.00000.4295.00000.00.000	Compensated Absences	\$23,890	\$12,000	\$20,000	\$20,000	\$8,000	66.67
Budg_Cat: Personal Services - 100		\$1,747,650	\$1,712,115	\$1,738,197	\$1,747,597	\$35,482	2.07
5320.0.000.00000.4311.00000.00.000	Administrative Services	\$15	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$15	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4331.00000.00.000	Study Services	\$92,564	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$92,564	\$0	\$0	\$0	\$0	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4334.00000.00.000.	Legal Services	\$294,452	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4335.00000.00.000.	Auditing Services	\$4,455	\$4,455	\$6,004	\$6,004	\$1,549	34.77
5320.0.000.00000.4336.00000.00.000.	Medical Services	\$1,325	\$900	\$1,000	\$1,000	\$100	11.11
5320.0.000.00000.4339.00000.00.000.	Consulting Services	\$20,041	\$119,864	\$161,550	\$161,550	\$41,686	34.78
5320.0.000.00000.4341.00000.00.000.	Technical Services	\$16,345	\$12,673	\$212,700	\$212,700	\$200,027	1,578.37
5320.0.000.00000.4411.00000.00.000.	Water & Sewer Expense	\$21,695	\$29,800	\$29,800	\$29,800	\$0	0.00
5320.0.000.00000.4421.00000.00.000.	Waste Disposal Services	\$210,504	\$213,500	\$212,500	\$212,500	(\$1,000)	(0.47)
5320.0.000.00000.4431.00000.00.000.	Maint Chrgs - Buildings	\$210	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4432.00000.00.000.	Maint Chrgs - Impr o/t Building	\$9,108	\$12,000	\$13,000	\$13,000	\$1,000	8.33
5320.0.000.00000.4433.00000.00.000.	Maint Chrgs - Equipment	\$34,665	\$31,200	\$31,200	\$31,200	\$0	0.00
5320.0.000.00000.4435.00000.00.000.	Maint Chrgs - Office Equipmen	\$35,086	\$44,593	\$45,461	\$45,461	\$868	1.95
5320.0.000.00000.4443.00000.00.000.	Rental of Equipment	\$8,079	\$27,776	\$28,130	\$28,130	\$354	1.27
5320.0.000.00000.4521.00000.00.000.	Property Insurance	\$21,661	\$22,953	\$26,129	\$26,129	\$3,176	13.84
5320.0.000.00000.4522.00000.00.000.	Vehicle & Equip Insurance	\$7,931	\$7,627	\$9,748	\$9,748	\$2,121	27.81
5320.0.000.00000.4524.00000.00.000.	Public Liab Insurance	\$16,301	\$10,074	\$10,891	\$10,891	\$817	8.11
5320.0.000.00000.4529.00000.00.000.	Insurance Deductible Paymen	\$1,708	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4531.00000.00.000.	Telecommunications	\$20,306	\$22,667	\$16,874	\$16,874	(\$5,793)	(25.56)
5320.0.000.00000.4534.00000.00.000.	Postage	\$8,808	\$8,308	\$8,500	\$8,500	\$192	2.31
5320.0.000.00000.4540.00000.00.000.	Advertising	\$833	\$650	\$650	\$650	\$0	0.00
5320.0.000.00000.4550.00000.00.000.	Printing & Binding	\$272	\$900	\$900	\$900	\$0	0.00
5320.0.000.00000.4580.00000.00.000.	Travel Expense	\$3,080	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$736,865	\$570,940	\$816,037	\$816,037	\$245,097	42.93
5320.0.000.00000.4611.00000.00.000.	Office Supplies	\$3,659	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4612.00000.00.000.	Operating Supplies	\$120,681	\$102,500	\$102,500	\$102,500	\$0	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$15,263	\$13,305	\$11,385	\$11,385	(\$1,920)	(14.43)
5320.0.000.00000.4619.00000.00.000	Supplies for Resale	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4621.00000.00.000	Natural Gas	\$6,937	\$8,819	\$2,049	\$2,049	(\$6,770)	(76.77)
5320.0.000.00000.4622.00000.00.000	Electricity	\$357,740	\$362,500	\$378,281	\$378,281	\$15,781	4.35
5320.0.000.00000.4623.00000.00.000	Propane	\$21,240	\$35,600	\$24,158	\$24,158	(\$11,442)	(32.14)
5320.0.000.00000.4624.00000.00.000	Heating Oil	\$36,426	\$34,420	\$41,540	\$41,540	\$7,120	20.69
5320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$41,122	\$37,429	\$37,499	\$37,499	\$70	0.19
5320.0.000.00000.4631.00000.00.000	Food/Food Services	\$0	\$100	\$100	\$100	\$0	0.00
5320.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$260	\$150	\$360	\$360	\$210	140.00
5320.0.000.00000.4640.00000.00.000	Books/Publications	\$186	\$400	\$400	\$400	\$0	0.00
5320.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$1,292	\$3,916	\$2,916	\$2,916	(\$1,000)	(25.54)
5320.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$113,707	\$140,000	\$140,000	\$140,000	\$0	0.00
5320.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$16,788	\$25,000	\$30,200	\$30,200	\$5,200	20.80
5320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$21,596	\$27,061	\$27,061	\$27,061	\$0	0.00
5320.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$71,213	\$71,213	\$71,213	\$71,213	\$0	0.00
5320.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$5,073	\$7,000	\$7,000	\$7,000	\$0	0.00
Budg_Cat: Supplies - 600		\$833,183	\$877,413	\$884,662	\$884,662	\$7,249	0.83
5320.0.000.00000.4720.00000.00.000	Buildings	\$52	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4725.00000.00.000	Building Improvements	\$555,762	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$274,658	\$75,000	\$76,695	\$76,695	\$1,695	2.26
5320.0.000.00000.4742.00000.00.000	Light Vehicles	\$21,293	\$12,500	\$12,500	\$12,500	\$0	0.00
5320.0.000.00000.4745.00000.00.000	Computers & Communication	\$3,658	\$5,697	\$1,697	\$1,697	(\$4,000)	(70.21)
5320.0.000.00000.4757.00000.00.000	Utility Systems	\$209,772	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4760.00000.00.000	Depreciation Expense	\$2,333,745	\$2,420,114	\$2,322,280	\$2,322,280	(\$97,834)	(4.04)
Budg_Cat: Capital Outlay - 700		\$3,398,940	\$2,513,311	\$2,413,172	\$2,413,172	(\$100,139)	(3.98)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4810.00000.00.000.	Membership Dues	\$1,615	\$2,300	\$2,300	\$2,300	\$0	0.00
5320.0.000.00000.4819.00000.00.000.	Fees & Charges	\$2,414	\$1,600	\$1,600	\$1,600	\$0	0.00
5320.0.000.00000.4820.00000.00.000.	Dept Overhead Charges	\$219,600	\$239,400	\$287,788	\$287,788	\$48,388	20.21
5320.0.000.00000.4840.00000.00.000.	Contingency	\$0	\$22,800	\$37,200	\$37,200	\$14,400	63.16
5320.0.000.00000.4891.00000.00.000.	Abatements	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$223,629	\$276,100	\$338,888	\$338,888	\$62,788	22.74
5320.0.000.00000.4912.00000.00.000.	Transfer to Special Rev	\$33,542	\$53,844	\$62,254	\$62,254	\$8,410	15.62
5320.0.000.00000.4918.00000.00.000.	Transfer to Trust	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$533,542	\$553,844	\$562,254	\$562,254	\$8,410	1.52
5320.0.000.00000.4921.00000.00.000.	Interest - Bonds	\$358,139	\$654,853	\$569,102	\$569,102	(\$85,751)	(13.09)
Budg_Cat: Debt Service - 920		\$358,139	\$654,853	\$569,102	\$569,102	(\$85,751)	(13.09)
Func: UNDESIGNATED - 00000		\$7,924,527	\$7,158,576	\$7,322,312	\$7,331,712	\$173,136	2.42

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Sewer Fund - 5320		\$7,924,527	\$7,158,576	\$7,322,312	\$7,331,712	\$173,136	2.42

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100 DoverNet Fund							
6100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$178,829	\$179,367	\$190,839	\$190,839	\$11,472	6.40
6100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$29,507	\$52,743	\$111,364	\$111,364	\$58,621	111.14
6100.0.000.00000.4160.00000.00.000	Severance Pay	\$2,088	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,280	\$1,280	\$1,280	\$1,280	\$0	0.00
6100.0.000.00000.4211.00000.00.000	Health Insurance	\$39,727	\$35,025	\$55,034	\$55,034	\$20,009	57.13
6100.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,106	\$1,106	\$1,843	\$1,843	\$737	66.64
6100.0.000.00000.4213.00000.00.000	Life Insurance	\$231	\$269	\$430	\$430	\$161	59.85
6100.0.000.00000.4220.00000.00.000	FICA	\$13,592	\$14,153	\$18,109	\$18,109	\$3,956	27.95
6100.0.000.00000.4225.00000.00.000	Medicare	\$3,165	\$3,326	\$4,234	\$4,234	\$908	27.30
6100.0.000.00000.4230.00000.00.000	Retirement	\$12,051	\$12,433	\$20,157	\$20,157	\$7,724	62.12
6100.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$3,713	\$4,500	\$4,500	\$4,500	\$0	0.00
6100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$916	\$916	\$916	\$916	\$0	0.00
6100.0.000.00000.4290.00000.00.000	FSA Fees	\$75	\$75	\$75	\$75	\$0	0.00
Budg_Cat: Personal Services - 100		\$286,280	\$305,193	\$408,781	\$408,781	\$103,588	33.94
6100.0.000.00000.4335.00000.00.000	Auditing Services	\$433	\$433	\$382	\$382	(\$51)	(11.78)
6100.0.000.00000.4336.00000.00.000	Medical Services	\$219	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4341.00000.00.000	Technical Services	\$19,374	\$43,300	\$65,050	\$65,050	\$21,750	50.23
6100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$45,526	\$61,231	\$94,419	\$94,419	\$33,188	54.20
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$31,275	\$33,591	\$34,464	\$34,464	\$873	2.60
6100.0.000.00000.4521.00000.00.000	Property Insurance	\$83	\$84	\$84	\$84	\$0	0.00
6100.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$0	\$2,180	\$2,197	\$2,197	\$17	0.78

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4531.00000.00.000	Telecommunications	\$32,850	\$44,570	\$44,350	\$44,350	(\$220)	(0.49)
6100.0.000.00000.4534.00000.00.000	Postage	\$11	\$75	\$75	\$75	\$0	0.00
6100.0.000.00000.4540.00000.00.000	Advertising	\$483	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$130,254	\$186,464	\$242,021	\$242,021	\$55,557	29.80
6100.0.000.00000.4611.00000.00.000	Office Supplies	\$33	\$500	\$500	\$500	\$0	0.00
6100.0.000.00000.4612.00000.00.000	Operating Supplies	\$2,175	\$5,500	\$5,500	\$5,500	\$0	0.00
6100.0.000.00000.4640.00000.00.000	Books/Publications	\$4,886	\$4,976	\$5,066	\$5,066	\$90	1.81
Budg_Cat: Supplies - 600		\$7,094	\$10,976	\$11,066	\$11,066	\$90	0.82
6100.0.000.00000.4725.00000.00.000	Building Improvements	\$498	\$2,500	\$2,500	\$2,500	\$0	0.00
6100.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$535	\$4,000	\$2,000	\$2,000	(\$2,000)	(50.00)
6100.0.000.00000.4745.00000.00.000	Computers & Communication:	\$60,192	\$79,297	\$72,800	\$72,800	(\$6,497)	(8.19)
Budg_Cat: Capital Outlay - 700		\$61,225	\$85,797	\$77,300	\$77,300	(\$8,497)	(9.90)
6100.0.000.00000.4810.00000.00.000	Membership Dues	\$100	\$880	\$855	\$855	(\$25)	(2.84)
6100.0.000.00000.4819.00000.00.000	Fees & Charges	\$80	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$180	\$880	\$855	\$855	(\$25)	(2.84)
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$52,704	\$52,704	\$52,704	\$0	0.00
Budg_Cat: Personal Services - 100		\$0	\$52,704	\$52,704	\$52,704	\$0	0.00
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$1,910	\$1,910	\$1,910	\$0	0.00
Budg_Cat: Other Expenses - 800		\$0	\$1,910	\$1,910	\$1,910	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$358	\$478	\$574	\$574	\$96	20.08
Budg_Cat:	Operating Transfers Out - 910	\$358	\$478	\$574	\$574	\$96	20.08
Func:	UNDESIGNATED - 00000	\$485,390	\$644,402	\$795,211	\$795,211	\$150,809	23.40

City of Dover, New Hampshire

Appropriations Summary by Object Code

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: DoverNet Fund - 6100		\$485,390	\$644,402	\$795,211	\$795,211	\$150,809	23.40

City of Dover, New Hampshire

Appropriations Summary by Object Code

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6110 Central Stores Fund							
6110.0.000.00000.4335.00000.00.000	Auditing Services	\$154	\$154	\$160	\$160	\$6	3.90
6110.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0	\$100	\$100	\$100	\$0	0.00
6110.0.000.00000.4443.00000.00.000	Rental of Equipment	\$12,521	\$14,600	\$14,600	\$14,600	\$0	0.00
6110.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$450	\$450	\$450	\$0	0.00
6110.0.000.00000.4534.00000.00.000	Postage	\$48,000	\$50,400	\$50,400	\$50,400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$60,675	\$65,704	\$65,710	\$65,710	\$6	0.01
6110.0.000.00000.4611.00000.00.000	Office Supplies	\$5,111	\$7,500	\$7,500	\$7,500	\$0	0.00
6110.0.000.00000.4612.00000.00.000	Operating Supplies	\$31,842	\$31,950	\$31,950	\$31,950	\$0	0.00
Budg_Cat: Supplies - 600		\$36,952	\$39,450	\$39,450	\$39,450	\$0	0.00
Func: UNDESIGNATED - 00000		\$97,627	\$105,154	\$105,160	\$105,160	\$6	0.01

City of Dover, New Hampshire

Appropriations Summary by Object Code

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Central Stores Fund - 6110		\$97,627	\$105,154	\$105,160	\$105,160	\$6	0.01

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310 Fleet Maintenance Fund							
6310.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$261,620	\$260,969	\$271,777	\$271,777	\$10,808	4.14
6310.0.000.00000.4120.00000.00.000	Temporary Employees	\$1,879	\$2,142	\$2,142	\$2,142	\$0	0.00
6310.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,703	\$3,000	\$3,000	\$3,000	\$0	0.00
6310.0.000.00000.4160.00000.00.000	Severance Pay	\$687	\$0	\$0	\$0	\$0	0.00
6310.0.000.00000.4170.00000.00.000	Longevity Pay	\$6,000	\$6,400	\$6,400	\$6,400	\$0	0.00
6310.0.000.00000.4211.00000.00.000	Health Insurance	\$102,930	\$107,527	\$90,739	\$90,739	(\$16,788)	(15.61)
6310.0.000.00000.4212.00000.00.000	Dental Insurance	\$2,949	\$3,317	\$3,317	\$3,317	\$0	0.00
6310.0.000.00000.4213.00000.00.000	Life Insurance	\$554	\$628	\$652	\$652	\$24	3.82
6310.0.000.00000.4220.00000.00.000	FICA	\$16,187	\$15,189	\$16,161	\$16,161	\$972	6.40
6310.0.000.00000.4225.00000.00.000	Medicare	\$3,768	\$3,552	\$3,780	\$3,780	\$228	6.42
6310.0.000.00000.4230.00000.00.000	Retirement	\$28,361	\$29,119	\$31,407	\$31,407	\$2,288	7.86
6310.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$3,621	\$500	\$4,050	\$4,050	\$3,550	710.00
6310.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$10,904	\$10,904	\$10,904	\$10,904	\$0	0.00
Budg_Cat: Personal Services - 100		\$441,162	\$443,247	\$444,329	\$444,329	\$1,082	0.24
6310.0.000.00000.4335.00000.00.000	Auditing Services	\$259	\$259	\$258	\$258	(\$1)	(0.39)
6310.0.000.00000.4336.00000.00.000	Medical Services	\$252	\$50	\$50	\$50	\$0	0.00
6310.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmen	\$3,811	\$2,689	\$6,574	\$6,574	\$3,885	144.48
6310.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$897	\$897	\$895	\$895	(\$2)	(0.22)
6310.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$0	\$2,755	\$2,717	\$2,717	(\$38)	(1.38)
6310.0.000.00000.4531.00000.00.000	Telecommunications	\$5,424	\$5,437	\$5,437	\$5,437	\$0	0.00
Budg_Cat: Purchased Services - 300		\$10,642	\$12,087	\$15,931	\$15,931	\$3,844	31.80

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.0.000.00000.4611.00000.00.000	Office Supplies	\$465	\$800	\$800	\$800	\$0	0.00
6310.0.000.00000.4612.00000.00.000	Operating Supplies	\$3,323	\$3,716	\$3,150	\$3,150	(\$566)	(15.23)
6310.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$8,656	\$4,430	\$3,581	\$3,581	(\$849)	(19.16)
6310.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$5,233	\$5,000	\$5,000	\$5,000	\$0	0.00
6310.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
6310.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$445	\$300	\$300	\$300	\$0	0.00
6310.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,383	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$20,504	\$19,746	\$18,331	\$18,331	(\$1,415)	(7.17)
6310.0.000.00000.4742.00000.00.000	Light Vehicles	\$22,649	\$27,725	\$27,725	\$27,725	\$0	0.00
6310.0.000.00000.4745.00000.00.000	Computers & Communication:	\$13,649	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$36,298	\$27,725	\$27,725	\$27,725	\$0	0.00
6310.0.000.00000.4840.00000.00.000	Contingency	\$0	\$4,000	\$4,000	\$4,000	\$0	0.00
6310.0.000.00000.4895.00000.00.000	Cost of Sales	\$212,762	\$227,594	\$227,594	\$227,594	\$0	0.00
Budg_Cat: Other Expenses - 800		\$212,762	\$231,594	\$231,594	\$231,594	\$0	0.00
6310.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$53,550	\$62,180	\$57,690	\$57,690	(\$4,490)	(7.22)
Budg_Cat: Operating Transfers Out - 910		\$53,550	\$62,180	\$57,690	\$57,690	(\$4,490)	(7.22)
Func: UNDESIGNATED - 00000		\$774,919	\$796,579	\$795,600	\$795,600	(\$979)	(0.12)

City of Dover, New Hampshire

Appropriations Summary by Object Code

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Fleet Maintenance Fund - 6310		\$774,919	\$796,579	\$795,600	\$795,600	(\$979)	(0.12)

City of Dover, New Hampshire

Appropriations Summary by Object Code

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6800 Workers Compensation Fund							
6800.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$58,391	\$601,436	\$601,436	\$601,436	\$0	0.00
6800.0.000.00000.4261.00000.00.000	Worker's Comp Claims	\$265,401	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$323,792	\$601,436	\$601,436	\$601,436	\$0	0.00
6800.0.000.00000.4312.00000.00.000	Management Services	\$51,106	\$11,700	\$11,700	\$11,700	\$0	0.00
6800.0.000.00000.4334.00000.00.000	Legal Services	\$41,379	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4335.00000.00.000	Auditing Services	\$741	\$741	\$822	\$822	\$81	10.93
6800.0.000.00000.4336.00000.00.000	Medical Services	\$571,048	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4339.00000.00.000	Consulting Services	\$370	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$664,643	\$12,441	\$12,522	\$12,522	\$81	0.65
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$323	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$323	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$2,675	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$2,675	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$900	\$900	\$900	\$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$74,848	\$53,995	\$53,995	\$53,995	\$0	0.00
6800.0.000.00000.4840.00000.00.000	Contingency	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$74,848	\$56,895	\$56,895	\$56,895	\$0	0.00
Func: UNDESIGNATED - 00000		\$1,066,281	\$670,772	\$670,853	\$670,853	\$81	0.01

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Workers Compensation Fund - 6800		\$1,066,281	\$670,772	\$670,853	\$670,853	\$81	0.01

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$67,735,270	\$120,811,253	\$127,187,591	\$128,366,963	\$7,555,710	6.25

End of Report

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CITY COUNCIL

TAB 5

CITY COUNCIL

TAB 5

EXECUTIVE

Division: City Council

Function: 41110

Mission Statement:

To provide leadership and vision for the City of Dover. To ensure affordable, high quality services, and to provide opportunities through responsive and accessible government.

Major Services/Responsibilities:

- Establish policies and to set forth the long term direction of municipal services.
- Authorize a careful plan of expenditures and appropriations deemed necessary for municipal services. To work together in keeping communication open with other City Councilors, the City Manager, and citizens of Dover.
- Enact codes, ordinances and resolutions to preserve the general well-being of residents and businesses in the community

Key Fiscal Year Objectives:

- A financially stable and fiscally sound municipal operation
- Efficient and effective services
- A safe and secure community
- A diversity of cultural and recreational opportunities
- An enhanced physical and natural environment
- Support quality education

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Conduct Regular Council Meetings	19	20	22
Review and adopt ordinances and resolutions	62	60	65
Conduct Public hearings	36	25	15

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4125.00000.00.000	City Council-Elected Officials	\$9,309.68	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carrier, Robert	\$1,050.00		Deputy Mayor			
	Description: Cheney, Catherine	\$1,000.00		Ward 5 Councilo			
	Description: Gagnon, Jason	\$1,000.00		Ward 6 Councilo			
	Description: Garrison, William III	\$1,000.00		Ward 2 Councilo			
	Description: Hooper, Dorothea	\$1,000.00		Ward 4 Councilo			
	Description: McManus, Anthony	\$1,000.00		At Large Council			
	Description: O'Connor, John	\$1,000.00		Ward 1 Councilo			
	Description: Thibodeaux, Deborah	\$1,000.00		Ward 3 Councilo			
	Description: Weston, Karen	\$1,200.00		Mayor			
	Column Total:	\$9,250.00					
1000.1.100.41110.4213.00000.00.000	City Council-Life Insurance	\$73.35	\$104.00	\$104.00	\$104.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$104.00					
	Column Total:	\$104.00					
1000.1.100.41110.4220.00000.00.000	City Council-FICA	\$577.55	\$574.00	\$574.00	\$574.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of Wages	\$574.00					
	Column Total:	\$574.00					
1000.1.100.41110.4225.00000.00.000	City Council-Medicare	\$135.15	\$134.00	\$134.00	\$134.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$134.00					
	Column Total:	\$134.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4240.00000.00.000	City Council - Staff Developm	\$1,809.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conferences, Seminars-Boards & Commissions	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$11,904.73	\$10,562.00	\$10,562.00	\$10,562.00	\$0.00	0.00
1000.1.100.41110.4335.00000.00.000	City Council-Auditing Services	\$15,133.00	\$15,133.00	\$15,133.00	\$15,133.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Independent Audit as required by law	\$15,133.00					
	Column Total:	\$15,133.00					
1000.1.100.41110.4339.00000.00.000	City Council-Consulting Servic	\$2,456.39	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting Services - Council Retreat	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.100.41110.4524.00000.00.000	City Council-Public Liab Insur:	\$155.21	\$98.00	\$262.00	\$262.00	\$164.00	167.35
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$262.00					
	Column Total:	\$262.00					
1000.1.100.41110.4534.00000.00.000	City Council-Postage	\$80.96	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$400.00					
	Column Total:	\$400.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4540.00000.00.000	City Council-Advertising	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law	\$500.00					
	Column Total:	\$500.00					
1000.1.100.41110.4550.00000.00.000	City Council-Printing And Binc	\$447.89	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Brochures	\$1,000.00					
	Description: City Council-Business Cards	\$500.00					
	Column Total:	\$1,500.00					
1000.1.100.41110.4580.00000.00.000	City Council-Travel Expense	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mileage Reimbursement	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$18,273.45	\$19,831.00	\$19,995.00	\$19,995.00	\$164.00	0.83
1000.1.100.41110.4611.00000.00.000	City Council-Office Supplies	\$2,074.65	\$4,000.00	\$3,000.00	\$3,000.00	(\$1,000.00)	(25.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council-Office Supplies	\$1,000.00					
	Description: Inauguration & Orientation Supplies	\$2,000.00					
	Column Total:	\$3,000.00					
1000.1.100.41110.4631.00000.00.000	City Council-Food	\$2,019.83	\$3,000.00	\$2,000.00	\$2,000.00	(\$1,000.00)	(33.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Retreat	\$1,000.00					
	Description: Council Workshops	\$500.00					
	Description: Public Events	\$500.00					
	Column Total:	\$2,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4640.00000.00.000	City Council - Publications	\$15.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Educational Materials	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$4,109.48	\$7,500.00	\$5,500.00	\$5,500.00	(\$2,000.00)	(26.67)
1000.1.100.41110.4835.00000.00.000	City Council-Grants/Subsidy	\$296,858.25	\$333,799.00	\$367,729.00	\$367,729.00	\$33,930.00	10.16
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CC McConnell Subsidy (General Fund)	\$101,796.00		FY15 \$97,592			
	Description: COAST Bus - \$162,823(req recd-cb)	\$162,823.00		FY15 \$152,828			
	Description: Dover Main Street - \$20,000 (req recd)	\$20,000.00		FY15 \$12,000			
	Description: FastTrans - Dover Public Transit	\$20,000.00		FY15 \$20,000			
	Description: McConnell DALC Tenant Subsidy	\$22,468.00		FY15 \$22,468			
	Description: McConnell SAU 11 Tenant Subsidy	\$23,812.00		FY15 \$23,812			
	Description: McConnell Unrented Space Subsidy	\$13,830.00		FY15 \$25,911			
	Description: Woodman Institute Museum Municipal Archive	\$3,000.00		FY15 \$3,000			
	Column Total:	\$367,729.00					
1000.1.100.41110.4840.00000.00.000	City Council-Contingency	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for unforeseen expenses	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$296,858.25	\$334,299.00	\$368,229.00	\$368,229.00	\$33,930.00	10.15
1000.1.100.41110.4912.00000.00.000	Transfer to Special Rev	\$38,899.08	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$38,899.08	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Func: City Council - 41110		\$370,044.99	\$372,192.00	\$404,286.00	\$404,286.00	\$32,094.00	8.62

EXECUTIVE

TAB 6

EXECUTIVE

TAB 6

EXECUTIVE

Division: City Manager's Office

Function 41320

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of all city departments.

Major Services/Responsibilities:

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council.
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City.
- Direct and coordinate personnel responsibilities for all City departments, including development of policies, maintenance of records and recruitment, selection and hiring of new employees.
- Direct the technical, operational and administrative activities between departments related to the management of the City's information systems.
- Human Resource Management

Key Fiscal Year Objectives:

- Assure the continued economical, efficient and effective management of city government.
- Advise the Mayor and City Council on policy making matters related to the overall administration of the city government.
- Recommend proposals and programs, which address the long term needs of the community.
- Continue revision and implementation of City personnel policies.
- Administer ongoing programs for employee, supervisor and management skills training.
- Identify and support opportunities for improving quality service delivery.

Performance Measures:

Description	FY13 Act	FY15 Est	FY17 Est
Overall favorable quality of services delivered (NCS Survey)	83 %	85%	85%
Full time equivalents	261.76	278.5	280
Policy and program reports/updates to City Council (Electronic communication)	237	189	200
Citizen communication for programs/services (web visits)	855,572	870,000	872,000
Overall favorable quality of life (NCS Survey)	83%	84%	84%

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4110.00000.00.000	City Manager-Regular Salarie	\$181,789.24	\$189,599.00	\$201,426.00	\$201,426.00	\$11,827.00	6.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Joyal, J Michael	\$138,870.00	1.0000	City Manager			
	Description: Webb, Alison	\$62,556.00	1.0000	HR Director			
	Column Total:	\$201,426.00					
1000.1.130.41320.4115.00000.00.000	City Manager-Regular Hourly	\$56,960.32	\$54,856.00	\$56,001.00	\$56,001.00	\$1,145.00	2.09
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bessette, Colleen E	\$56,001.00	1.0000	Executive Assis			
	Column Total:	\$56,001.00					
1000.1.130.41320.4170.00000.00.000	City Manager-Longevity Pay	\$15,226.34	\$17,253.00	\$19,700.00	\$19,700.00	\$2,447.00	14.18
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-20 years	\$1,200.00		\$1,200 each			
	Description: ICMA-RC	\$18,500.00					
	Column Total:	\$19,700.00					
1000.1.130.41320.4211.00000.00.000	City Manager-Health Insuranc	\$52,072.22	\$51,105.00	\$55,227.00	\$55,227.00	\$4,122.00	8.07
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$55,227.00					
	Column Total:	\$55,227.00					
1000.1.130.41320.4212.00000.00.000	City Manager-Dental Insuranc	\$2,941.54	\$2,944.00	\$2,944.00	\$2,944.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,944.00					
	Column Total:	\$2,944.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4213.00000.00.000	City Manager-Life Insurance	\$943.20	\$914.00	\$976.00	\$976.00	\$62.00	6.78
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$976.00					
	Column Total:	\$976.00					
1000.1.130.41320.4214.00000.00.000	City Manager-Disability Insura	\$1,073.80	\$1,382.00	\$1,503.00	\$1,503.00	\$121.00	8.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$1,503.00					
	Column Total:	\$1,503.00					
1000.1.130.41320.4220.00000.00.000	City Manager-FICA	\$13,485.48	\$13,838.00	\$14,783.00	\$14,783.00	\$945.00	6.83
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$14,783.00					
	Column Total:	\$14,783.00					
1000.1.130.41320.4225.00000.00.000	City Manager-Medicare	\$3,680.61	\$3,635.00	\$4,005.00	\$4,005.00	\$370.00	10.18
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,005.00					
	Column Total:	\$4,005.00					
1000.1.130.41320.4230.00000.00.000	City Manager-Retirement	\$27,843.46	\$28,188.00	\$31,634.00	\$31,634.00	\$3,446.00	12.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$31,634.00					
	Column Total:	\$31,634.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4240.00000.00.000	City Manager-Staff Developm	\$11,721.59	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Staff Development	\$2,000.00					
	Description: Community Acknowledgment	\$2,000.00					
	Description: Employee Recognition	\$2,000.00					
	Description: Employee Skills Training Programs	\$3,000.00					
	Description: Labor Relations	\$1,000.00					
	Column Total:	\$10,000.00					
1000.1.130.41320.4260.00000.00.000	City Manager-Worker's Comp	\$4,256.04	\$4,256.00	\$4,256.00	\$4,256.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$4,256.00					
	Column Total:	\$4,256.00					
1000.1.130.41320.4290.00000.00.000	City Manager-FSA Fees	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$372,068.84	\$378,045.00	\$402,530.00	\$402,530.00	\$24,485.00	6.48
1000.1.130.41320.4339.00000.00.000	City Manager - Consulting Ser	\$999.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.130.41320.4341.00000.00.000	City Manager - Technical Ser	\$32.00	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: MMANH Student Fellowship Match	\$2,700.00					
	Column Total:	\$2,700.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4435.00000.00.000	City Manager-Maint Chrgs - O	\$3,616.32	\$3,684.00	\$6,893.00	\$6,893.00	\$3,209.00	87.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$5,519.00					
	Description: Division Share of PC Maintenance	\$1,374.00					
	Column Total:	\$6,893.00					
1000.1.130.41320.4524.00000.00.000	City Manager-Public Liab Insu	\$2,106.93	\$2,535.00	\$3,889.00	\$3,889.00	\$1,354.00	53.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,889.00					
	Column Total:	\$3,889.00					
1000.1.130.41320.4531.00000.00.000	Telecommunications	\$3,006.86	\$4,000.00	\$3,000.00	\$3,000.00	(\$1,000.00)	(25.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.130.41320.4534.00000.00.000	City Manager-Postage	\$338.66	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence - Express & Parcel Post	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41320.4540.00000.00.000	City Manager-Advertising	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising Positions	\$3,000.00					
	Description: Communications with Public	\$500.00					
	Column Total:	\$3,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4550.00000.00.000	City Manager-Printing And Bir	\$250.52	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Documents/reports	\$300.00					
	Column Total:	\$300.00					
1000.1.130.41320.4580.00000.00.000	City Manager-Travel Expense	\$3,921.89	\$3,000.00	\$4,000.00	\$4,000.00	\$1,000.00	33.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for Conferences & Seminars	\$4,000.00					
	Column Total:	\$4,000.00					
Budg_Cat: Purchased Services - 300		\$14,272.18	\$21,219.00	\$25,782.00	\$25,782.00	\$4,563.00	21.50
1000.1.130.41320.4611.00000.00.000	City Manager-Office Supplies	\$2,039.09	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies & Black/White Copies - City Manager's	\$2,000.00					
	Description: Various Supplies - City Manager's Office & HR	\$2,000.00					
	Column Total:	\$4,000.00					
1000.1.130.41320.4612.00000.00.000	City Manager-Operating Supp	\$597.45	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software	\$400.00					
	Description: Printer Cartridges/Refills	\$600.00					
	Column Total:	\$1,000.00					
1000.1.130.41320.4631.00000.00.000	City Manager-Food	\$1,277.37	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$1,000.00					
	Column Total:	\$1,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4640.00000.00.000	City Manager-Books & Publica	\$1,782.11	\$2,960.00	\$2,960.00	\$2,960.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fosters Daily Democrat	\$200.00					
	Description: HR Comply	\$160.00					
	Description: Labor & Employment Supplement	\$200.00					
	Description: Misc HR Publications	\$500.00					
	Description: NH Register	\$100.00					
	Description: NH Revised/Updated Statutes	\$1,000.00					
	Description: Training Books	\$600.00					
	Description: Union Leader	\$200.00					
	Column Total:	\$2,960.00					
Budg_Cat: Supplies - 600		\$5,696.02	\$8,960.00	\$8,960.00	\$8,960.00	\$0.00	0.00
1000.1.130.41320.4745.00000.00.000	City Manager-Computers & C	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Computers & Comm Equip	\$300.00					
	Column Total:	\$300.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4810.00000.00.000	City Manager-Membership Du	\$28,543.89	\$25,535.00	\$28,270.00	\$28,270.00	\$2,735.00	10.71
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ASQ	\$60.00					
	Description: Chamber of Commerce	\$300.00					
	Description: Intl City Management Assoc. CM & HR	\$1,700.00					
	Description: IPMA	\$100.00					
	Description: Municipal Management Assoc.	\$250.00					
	Description: NHMA	\$25,000.00					
	Description: SHRM - HR Director	\$600.00					
	Description: World At Work	\$260.00					
	Column Total:	\$28,270.00					
1000.1.130.41320.4819.00000.00.000	City Manager - Fees & Charge	\$64.41	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Miscellaneous Fees	\$400.00					
	Description: New Hire Background & Motor Vehicle Reports	\$100.00					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$28,608.30	\$26,035.00	\$28,770.00	\$28,770.00	\$2,735.00	10.51
Func: City Manager - 41320		\$420,645.34	\$434,559.00	\$466,342.00	\$466,342.00	\$31,783.00	7.31

EXECUTIVE

Division: General Legal Counsel

Function 41530

Mission Statement:

The mission of the General Legal Counsel is to provide proactive, high quality, efficient, timely and cost effective legal services, advocacy and advice to the City Manager, City Council and all departments delivered with a consumer focus, integrity, innovation, accountability and stewardship.

Major Services/Responsibilities:

- Represent and advocate for the City in court and administrative proceedings
- Draft and review ordinances and resolutions to assure legal compliance
- Assist staff in the lawful completion of their duties and responsibilities
- Draft and review contracts, deeds, leases and other documents to minimize risk
- Conduct legal research and render legal opinions to support the decision-making of the City
- Attend City Council meetings
- Assist Boards, Commissions and Committees with procedures and laws

Key Fiscal Year Objectives:

- Keep outside legal costs to a reasonable level
- Provide timely and efficient legal services

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Questions of Law	251	280	285
Resolutions & Ordinances	62	65	70
Document Review/Misc.	175	160	165
91-A Requests	78	90	100

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4110.00000.00.000	Legal - Regular Salaried Empl	\$73,182.69	\$92,540.00	\$96,758.00	\$96,758.00	\$4,218.00	4.56
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Blenkinsop, Anthony	\$96,758.00	1.0000	General Legal C			
	Column Total:	\$96,758.00					
1000.1.130.41530.4115.00000.00.000	Legal-Regular Hourly Employ	\$39,820.26	\$39,512.00	\$40,600.00	\$40,600.00	\$1,088.00	2.75
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fournier, Amber	\$40,600.00	0.7250	Legal Assistant			
	Column Total:	\$40,600.00					
1000.1.130.41530.4211.00000.00.000	Legal-Health Insurance	\$20,311.41	\$23,925.00	\$22,797.00	\$22,797.00	(\$1,128.00)	(4.71)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$22,797.00					
	Column Total:	\$22,797.00					
1000.1.130.41530.4212.00000.00.000	Legal-Dental Insurance	\$614.30	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737.00					
	Column Total:	\$737.00					
1000.1.130.41530.4213.00000.00.000	Legal-Life Insurance	\$286.74	\$218.00	\$232.00	\$232.00	\$14.00	6.42
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$232.00					
	Column Total:	\$232.00					
1000.1.130.41530.4214.00000.00.000	Legal - Disability Insurance	\$451.35	\$605.00	\$645.00	\$645.00	\$40.00	6.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$645.00					
	Column Total:	\$645.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4220.00000.00.000	Legal-FICA	\$6,407.85	\$7,740.00	\$7,893.00	\$7,893.00	\$153.00	1.98
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,893.00					
	Column Total:	\$7,893.00					
1000.1.130.41530.4225.00000.00.000	Legal-Medicare	\$1,496.05	\$1,811.00	\$1,846.00	\$1,846.00	\$35.00	1.93
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,846.00					
	Column Total:	\$1,846.00					
1000.1.130.41530.4230.00000.00.000	Legal-Retirement	\$7,881.91	\$9,967.00	\$10,808.00	\$10,808.00	\$841.00	8.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$10,808.00					
	Column Total:	\$10,808.00					
1000.1.130.41530.4240.00000.00.000	Legal-Staff Development	\$339.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bar Association & Miscellaneous	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.130.41530.4260.00000.00.000	Legal-Worker's Comp Insuran	\$333.00	\$333.00	\$333.00	\$333.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$333.00					
	Column Total:	\$333.00					
1000.1.130.41530.4290.00000.00.000	FSA Fees	\$56.25	\$0.00	\$75.00	\$75.00	\$75.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees-Flexible Spending Acct	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$151,180.81	\$178,388.00	\$183,724.00	\$183,724.00	\$5,336.00	2.99

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4334.00000.00.000	Legal-Legal Services	\$48,730.16	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services and opinions	\$50,000.00					
	Column Total:	\$50,000.00					
1000.1.130.41530.4336.00000.00.000	Legal - Medical Services	\$108.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.130.41530.4339.00000.00.000	Legal - Consulting Services	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Consulting Services	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4341.00000.00.000	Technical Services	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$200.00					
	Column Total:	\$200.00					
1000.1.130.41530.4435.00000.00.000	Legal-Maint Chrgs - Office Eq	\$1,250.88	\$1,294.00	\$2,740.00	\$2,740.00	\$1,446.00	111.75
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$2,208.00					
	Description: Division Share PC Maintenance	\$532.00					
	Column Total:	\$2,740.00					
1000.1.130.41530.4524.00000.00.000	Legal-Public Liab Insurance	\$1,160.20	\$1,564.00	\$1,110.00	\$1,110.00	(\$454.00)	(29.03)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,110.00					
	Column Total:	\$1,110.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4531.00000.00.000	Telecommunications	\$1,122.24	\$2,750.00	\$1,750.00	\$1,750.00	(\$1,000.00)	(36.36)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,750.00					
	Column Total:	\$1,750.00					
1000.1.130.41530.4534.00000.00.000	Legal-Postage	\$163.60	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4550.00000.00.000	Legal - Printing & Binding	\$197.50	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing Services	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4580.00000.00.000	Legal-Travel Expense	\$0.00	\$200.00	\$600.00	\$600.00	\$400.00	200.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses	\$600.00					
	Column Total:	\$600.00					
Budg_Cat: Purchased Services - 300		\$52,732.58	\$57,508.00	\$57,900.00	\$57,900.00	\$392.00	0.68
1000.1.130.41530.4611.00000.00.000	Legal-Office Supplies	\$1,469.19	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Supplies	\$2,000.00					
	Column Total:	\$2,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4612.00000.00.000	Legal - Operating Supplies	\$195.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printer & Scanner Supplies	\$300.00					
	Column Total:	\$300.00					
1000.1.130.41530.4631.00000.00.000	Legal - Food	\$100.90	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.130.41530.4640.00000.00.000	Legal-Books & Publications	\$1,397.82	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Law Books, Publications and Updates	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$3,162.91	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00	0.00
1000.1.130.41530.4745.00000.00.000	Legal - Computers & Commur	\$366.87	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$366.87	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.130.41530.4810.00000.00.000	Legal - Membership Dues	\$935.00	\$850.00	\$1,300.00	\$1,300.00	\$450.00	52.94
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Membership dues	\$1,300.00					
	Column Total:	\$1,300.00					
1000.1.130.41530.4819.00000.00.000	Legal - Fees & Charges	\$1,295.90	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Filing & Service Fees	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$2,230.90	\$2,850.00	\$3,300.00	\$3,300.00	\$450.00	15.79
Func: City Attorney - 41530		\$209,674.07	\$243,046.00	\$249,224.00	\$249,224.00	\$6,178.00	2.54

EXECUTIVE

Division: Economic Development		Function 46510		
Mission Statement:				
<ul style="list-style-type: none"> It is the mission of the Dover Business and Industrial Development Authority to facilitate and encourage sustainable economic growth within the community of Dover. We provide leadership and coordination necessary to foster business development that provides quality of place, life and fiscal health. 				
Major Services/Responsibilities:				
<ul style="list-style-type: none"> Encourage local economic development and growth by interacting with local firms on issues pertinent to their continued success Recruitment of new businesses and industry Connect school and college training with local industry needs 				
Key Fiscal Year Objectives:				
<ul style="list-style-type: none"> Strengthen the cooperative and coordinated partnership with the Dover Business and Industrial Development Authority in sustaining a renewed economic development effort. Continue and enhance the communication between existing businesses and the City of Dover so that the City understands and can address the needs of our business community. Increase public and market awareness of Dover, related economic growth opportunities and capabilities. Assist and manage progress towards development of Dover's waterfront area, mill occupancy enhancement, and infill projects on City parking lots. Add a college/industry bridge to the BizEd Connect program. 				
Performance Measures:				
	Description	FY14 Est	FY15 Est	FY16 Est
	Internal Contacts – assisting Dover businesses regarding various topics	77	80	82
	External Contacts - businesses looking to relocate expand via mail, phone, email	170	170	174

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4915.00000.00.000	Business Assistance - Transfe	\$130,000.00	\$132,500.00	\$134,000.00	\$134,000.00	\$1,500.00	1.13
Column: [FY16CityManagerProposed]	Budget		FTE	Position Desc.			
Description: DBIDA Economic Development Services	\$134,000.00		Contractual Amo				
Column Total:	\$134,000.00						
Budg_Cat: Operating Transfers Out - 910	\$130,000.00	\$132,500.00	\$134,000.00	\$134,000.00	\$1,500.00	1.13	
Func: Business Assistance - 46510	\$130,000.00	\$132,500.00	\$134,000.00	\$134,000.00	\$1,500.00	1.13	

FINANCE

TAB 7

FINANCE

TAB 7

FINANCE

Division: Finance and Accounting

Function 41511

Mission Statement:

Handle the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals, and to timely report the financial position and performance of the City to the City Council, management, debt underwriters and rating agencies.

Major Services/Responsibilities:

- Cash management
- Financial projections
- Electronic transfer of funds
- Debt financing
- Annual budget preparation and control
- Tax and utility rate setting
- Compliance to generally accepted accounting principles
- Preparation of financial statements
- Preparation of Federal, State and misc. reports and surveys
- Capital Improvements Program preparation
- Trust Fund Administration
- Preparation of bid solicitations, analysis and resolutions
- Contract Processing
- Audit and processing of accounts payable, payroll and cash receipts
- Accounting accruals
- Assist independent auditors
- Account and bank reconciliations
- Reconciliation of receivable subledgers accounts to general ledger
- Research and analysis
- Property-Liability Claims Management

Key Fiscal Year Objectives:

- Expand the use of electronic processing, imaging and record retention.
- Continue to work on developing future revenue sources.
- Continue to implement accounting, processing upgrades and training for same.
- Improve utilization of online and mail-in payment services.

Performance Measures:

Description	FY14 Actual	FY15 Estimate	FY16 Estimate
Average Daily Cash Balance (includes major bond issue)	\$30 m	\$30 m	\$31 m
Purchase Requisitions handled over \$1,000	1,328	1,350	1,375
Competitive Bids solicited	75	80	85
Formal Quotes solicited	25	25	26
Purchase Orders issued (including Field POs)	8,864	8,950	9,200
Separate funds administered	404	405	410
General Ledger Accounts Administered (Including School)	26,900	27,000	27,500
General Ledger transactions processed	120,535	120,600	121,000
Batches processed	7,782	7,800	7,800
Electronic Funds Transfers initiated	\$55m	\$59m	\$60m
Accounts Payable vouchers processed	24,000	24,000	24,000
Accounts Payable disbursements	\$49m	\$63m	\$55m
Employees paid (Including School)	1,304	1,420	1,501
Payroll Disbursements (Including School)	\$52.7m	\$55.0m	\$57.0m
Total checks reconciled (Including School)	19,700	20,300	20,300

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4110.00000.00.000	Finance-Regular Salaried Empl	\$302,574.91	\$311,511.00	\$329,710.00	\$329,710.00	\$18,199.00	5.84
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$520.00		457 Incentive			
	Description: Labonte, Julie M	\$59,278.00	1.0000	Treasurer			
	Description: Legere, Ann M	\$78,433.00	1.0000	Purchasing Agen			
	Description: Lynch, Daniel R	\$105,641.00	1.0000	Director of Fin			
	Description: Madden, Kevin J	\$85,838.00	1.0000	Accountant II			
	Column Total:	\$329,710.00					
1000.1.150.41511.4115.00000.00.000	Finance-Regular Hourly Empl	\$152,993.06	\$167,485.00	\$168,226.00	\$168,226.00	\$741.00	0.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$2,000.00		457 Incentive			
	Description: Blackden, Vickie	\$42,846.00	1.0000	Accountant I			
	Description: Nunan, Kimberly J	\$38,184.00	0.9250	Secretary II			
	Description: Treadwell, Cynthia L	\$39,343.00	0.9250	Bookkeeper			
	Description: Tsouramanis, Jean M	\$45,853.00	1.0000	Payroll Benefit			
	Column Total:	\$168,226.00					
1000.1.150.41511.4130.00000.00.000	Finance-Overtime Pay	\$2,006.14	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.4170.00000.00.000	Finance-Longevity Pay	\$4,400.00	\$4,800.00	\$4,000.00	\$4,000.00	(\$800.00)	(16.67)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-20 Years	\$1,200.00		\$1,200 each			
	Description: 2 @ 10-14 Years	\$1,600.00		\$800 each			
	Description: 3 @ 5-9 Years	\$1,200.00		\$400 each			
	Column Total:	\$4,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4211.00000.00.000	Finance-Health Insurance	\$134,271.93	\$129,447.00	\$132,778.00	\$132,778.00	\$3,331.00	2.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$132,778.00					
	Column Total:	\$132,778.00					
1000.1.150.41511.4212.00000.00.000	Finance-Dental Insurance	\$4,368.03	\$4,431.00	\$4,063.00	\$4,063.00	(\$368.00)	(8.31)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,063.00					
	Column Total:	\$4,063.00					
1000.1.150.41511.4213.00000.00.000	Finance-Life Insurance	\$1,172.16	\$1,132.00	\$1,189.00	\$1,189.00	\$57.00	5.04
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,189.00					
	Column Total:	\$1,189.00					
1000.1.150.41511.4214.00000.00.000	Finance-Disability Insurance	\$661.52	\$688.00	\$705.00	\$705.00	\$17.00	2.47
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$705.00					
	Column Total:	\$705.00					
1000.1.150.41511.4220.00000.00.000	Finance-FICA	\$29,765.02	\$32,799.00	\$30,301.00	\$30,301.00	(\$2,498.00)	(7.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$30,301.00					
	Column Total:	\$30,301.00					
1000.1.150.41511.4225.00000.00.000	Finance-Medicare	\$6,930.00	\$7,671.00	\$7,086.00	\$7,086.00	(\$585.00)	(7.63)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$7,086.00					
	Column Total:	\$7,086.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4230.00000.00.000	Finance-Retirement	\$48,602.97	\$52,105.00	\$56,066.00	\$56,066.00	\$3,961.00	7.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$56,066.00					
	Column Total:	\$56,066.00					
1000.1.150.41511.4240.00000.00.000	Finance-Staff Development	\$509.28	\$1,575.00	\$1,575.00	\$1,575.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NESGFOA Annual Conf Reg Fee	\$300.00					
	Description: NGIP Annual Conference	\$975.00					
	Description: NHGFOA Annual Conf Regist Fee	\$200.00					
	Description: NHMA Annual Conf Registration Fee	\$100.00					
	Column Total:	\$1,575.00					
1000.1.150.41511.4260.00000.00.000	Finance-Worker's Comp Insur	\$797.04	\$797.00	\$797.00	\$797.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$797.00					
	Column Total:	\$797.00					
1000.1.150.41511.4290.00000.00.000	Finance-FSA Fees	\$419.50	\$432.00	\$450.00	\$450.00	\$18.00	4.17
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$450.00					
	Column Total:	\$450.00					
Budg_Cat: Personal Services - 100		\$689,471.56	\$714,873.00	\$736,946.00	\$736,946.00	\$22,073.00	3.09
1000.1.150.41511.4336.00000.00.000	Finance-Medical Services	\$108.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.4341.00000.00.000	Finance-Technical Services	\$497.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4435.00000.00.000	Finance-Maint Chrgs - Office I	\$32,923.13	\$36,134.00	\$44,432.00	\$44,432.00	\$8,298.00	22.96
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$9,934.00					
	Description: Division Share of PC Maintenance	\$2,355.00					
	Description: Finance legacy system maintenance	\$1,229.00					
	Description: Financial Management Software Support	\$30,794.00					
	Description: Typewriter Annual Maintenance	\$120.00					
	Column Total:	\$44,432.00					
1000.1.150.41511.4443.00000.00.000	Finance - Rental of Equipmen	\$960.00	\$960.00	\$960.00	\$960.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier Scanner Printer 12 mo. @ \$80 each	\$960.00					
	Column Total:	\$960.00					
1000.1.150.41511.4524.00000.00.000	Finance-Public Liab Insurance	\$3,098.62	\$4,960.00	\$5,170.00	\$5,170.00	\$210.00	4.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$5,170.00					
	Column Total:	\$5,170.00					
1000.1.150.41511.4531.00000.00.000	Telecommunications	\$2,993.95	\$4,000.00	\$3,000.00	\$3,000.00	(\$1,000.00)	(25.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4534.00000.00.000	Finance-Postage	\$2,029.29	\$4,856.00	\$4,856.00	\$4,856.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1099 Information returns 375 EA \$0.46	\$173.00					
	Description: Bad check notifications-Rest/Certifd 150 EA \$6.57	\$986.00					
	Description: Bid Invitations 750 EA \$0.87	\$1,392.00					
	Description: FedEx Stnd Overnight services 6 EA \$18	\$108.00					
	Description: General Correspondence 600 EA \$0.46	\$276.00					
	Description: Monthly statements 100 EA \$0.46	\$46.00					
	Description: Reg & Field POs 540 EA \$0.46	\$248.00					
	Description: Special mailings 100 EA \$0.63	\$63.00					
	Description: Vendor Payments 3,300 EA \$0.46	\$1,518.00					
	Description: W-9 verifications 100 EA \$0.46	\$46.00					
	Column Total:	\$4,856.00					
1000.1.150.41511.4540.00000.00.000	Finance-Advertising	\$5,176.15	\$5,966.00	\$5,966.00	\$5,966.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Auction Legal Notice 1 EA \$200	\$200.00					
	Description: Bid solicitations 93 EA \$62	\$5,766.00					
	Column Total:	\$5,966.00					
1000.1.150.41511.4550.00000.00.000	Finance-Printing And Binding	\$0.00	\$925.00	\$925.00	\$925.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City Fiscal Year Budget 37 EA \$25	\$925.00					
	Column Total:	\$925.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4580.00000.00.000	Finance-Travel Expense	\$238.22	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences	\$750.00					
	Column Total:	\$750.00					
Budg_Cat: Purchased Services - 300		\$48,024.36	\$58,551.00	\$66,059.00	\$66,059.00	\$7,508.00	12.82
1000.1.150.41511.4611.00000.00.000	Finance-Office Supplies	\$3,473.09	\$5,524.00	\$5,524.00	\$5,524.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders for Council Budget Copies 15 EA \$8.75	\$131.00					
	Description: Binding materials for reports 270 EA \$.65	\$176.00					
	Description: Copies Comp Annl Fin Rpt (25 copies) 4,000 EA \$.06	\$240.00					
	Description: Copies for bids 53,000 EA \$.06	\$3,180.00					
	Description: Copies of Budget Sum (25 copies) 2,500 EA \$.06	\$150.00					
	Description: Copies of Cap Imp. Bgt. (30 copies) 3,900 EA \$.06	\$234.00					
	Description: Duplexer 1 EA \$250	\$250.00					
	Description: Fee Schedule (25 copies) 1,000 EA \$.06	\$60.00					
	Description: File Folders 10 BX \$14 ea	\$140.00					
	Description: Micro Toner 3 ea @ \$290	\$870.00					
	Description: Paper 3 CS \$31.10	\$93.00					
	Column Total:	\$5,524.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4612.00000.00.000	Finance-Operating Supplies	\$2,880.58	\$5,774.00	\$5,774.00	\$5,774.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1099 Information Returns	\$200.00					
	Description: Binding Materials 92 EA \$.65	\$60.00					
	Description: Check Stock 24,000 @ \$.23 each	\$558.00					
	Description: Copies - Misc 16,000 EA \$.06	\$960.00					
	Description: Copies of financial reports 27,700 EA @ \$.06	\$1,662.00					
	Description: Copies of invoices to departments 4,700 EA @ \$.10	\$470.00					
	Description: Envelopes 6X9 (4 boxes) 4 EA @ \$20	\$80.00					
	Description: Envelopes 9 X12 (4 boxes) 4 EA @ \$23	\$92.00					
	Description: Laid Buff Paper for report 6 EA @ \$24.6	\$148.00					
	Description: Paper for laser printer 24 CS @ \$31.10	\$746.00					
	Description: Statements 100 EA @ \$.02	\$2.00					
	Description: W-2 Wage Statements	\$310.00					
	Description: Window envelopes for checks 4 CS @ \$50	\$200.00					
	Description: Window Envelopes for Statements 1,300 EA \$.22	\$286.00					
	Column Total:	\$5,774.00					
1000.1.150.41511.4631.00000.00.000	Food/Food Services	\$82.08	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.4640.00000.00.000	Finance-Books & Publications	\$0.00	\$515.00	\$515.00	\$515.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City & State subscription	\$35.00					
	Description: GASB annual subscription	\$230.00					
	Description: Governmental GAAP Guide	\$250.00					
	Column Total:	\$515.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$6,435.75	\$11,813.00	\$11,813.00	\$11,813.00	\$0.00	0.00
1000.1.150.41511.4810.00000.00.000	Finance-Membership Dues	\$1,110.00	\$1,145.00	\$1,145.00	\$1,145.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GFOA CAFR Filing Fee 1 @ \$580	\$580.00					
	Description: Government Fin Officers Association 1 @ \$230	\$230.00					
	Description: National Institute of Govt Purchasing 1 @ \$200	\$200.00					
	Description: NE GFOA 2 @ \$10 ea	\$20.00					
	Description: NH GFOA 2 @ \$35 ea	\$70.00					
	Description: NH LOGIN 3 @ \$15 ea	\$45.00					
	Column Total:	\$1,145.00					
1000.1.150.41511.4819.00000.00.000	Finance - Fees & Charges	\$133.92	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$1,243.92	\$1,145.00	\$1,145.00	\$1,145.00	\$0.00	0.00
Func: Finance - 41511		\$745,175.59	\$786,382.00	\$815,963.00	\$815,963.00	\$29,581.00	3.76

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FINANCE

Division: Tax Assessment

Function 41513

Mission Statement:

To increase the quantity and quality of professional appraisal and assessment services to the taxpayers and the public at large, through the application of advanced technology and modern management practices. To ensure equity and fairness in assessments each year, and to do this in a cost-effective manner.

Major Services/Responsibilities:

- Annual assessment of properties at market value
- Administration of tax exemptions and credits
- Field inspection of all properties -> property inspections on a cyclical basis
- Field appraisal reviews
- Valuation of new building construction and subdivisions/mergers
- Maintain CAMA database (property database)
- Process and resolve abatement applications
- Represent the City at the Board of Tax and Land Appeals and Superior Court
- Administer timber cutting and excavation permits and tax
- Administer current use assessments and land use change tax
- Preparation of reports to the State
- 5- Year re-certification process

Key Fiscal Year Objectives:

- Continue annual assessment changes to maintain consistency with market value

Performance Measures:

Description	FY14/TY13 Actual	FY15/TY14 Actual	FY16/TY15 Estimate
Assessment to Market Ratio	95.6%	95% (est.)	95%
Coefficient of Dispersion (measure of equity)	8.8%	7.5% (est.)	7.5%
Taxable parcels	10,026	10,058	10,115
# Parcels related to abatement applications filed	52	150 (est.)	150
% of abatement appl. parcels to taxable parcels	.56%	1.5%(est.)	1.5%
Elderly, disabled, deaf and blind exemptions	332	332	335
Tax credits - Veterans	1182	1,158	1,160
Property transfers	902	900	900
Number of inspections of taxable parcels (per EQ year)	1821	1758	2000
Percent of taxable parcels inspected	18.2%	17.5%	20%

City of Dover, New Hampshire

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4115.00000.00.000	Tax Assessment-Regular Hou	\$144,026.42	\$146,648.00	\$152,942.00	\$152,942.00	\$6,294.00	4.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$2,000.00	1.0000	457 Incentive			
	Description: Frankie, Jane B	\$41,593.00	1.0000	Account Clerk I			
	Description: Langley, Donna L	\$67,756.00	1.0000	Assistant Tax A			
	Description: Vermette, Claire I	\$41,593.00	1.0000	Account Clerk I			
	Column Total:	\$152,942.00					
1000.1.150.41513.4170.00000.00.000	Tax Assessment - Longevity F	\$2,400.00	\$2,800.00	\$2,800.00	\$2,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 Years	\$1,200.00		\$1,200 each			
	Description: 2 @ 10-14 Years	\$1,600.00		\$800 each			
	Column Total:	\$2,800.00					
1000.1.150.41513.4211.00000.00.000	Tax Assessment-Health Insur:	\$47,118.04	\$46,243.00	\$45,537.00	\$45,537.00	(\$706.00)	(1.53)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$45,537.00					
	Column Total:	\$45,537.00					
1000.1.150.41513.4212.00000.00.000	Tax Assessment-Dental Insur:	\$1,843.20	\$1,843.00	\$1,843.00	\$1,843.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843.00					
	Column Total:	\$1,843.00					
1000.1.150.41513.4213.00000.00.000	Tax Assessment-Life Insuranc	\$308.88	\$350.00	\$362.00	\$362.00	\$12.00	3.43
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$362.00					
	Column Total:	\$362.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4220.00000.00.000	Tax Assessment-FICA	\$10,120.68	\$10,790.00	\$9,205.00	\$9,205.00	(\$1,585.00)	(14.69)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,205.00					
	Column Total:	\$9,205.00					
1000.1.150.41513.4225.00000.00.000	Tax Assessment-Medicare	\$2,356.50	\$2,523.00	\$2,153.00	\$2,153.00	(\$370.00)	(14.67)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,153.00					
	Column Total:	\$2,153.00					
1000.1.150.41513.4230.00000.00.000	Tax Assessment-Retirement	\$15,253.21	\$16,096.00	\$17,396.00	\$17,396.00	\$1,300.00	8.08
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,396.00					
	Column Total:	\$17,396.00					
1000.1.150.41513.4240.00000.00.000	Tax Assessment-Staff Develo	\$405.00	\$2,018.00	\$2,018.00	\$2,018.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: AI or IAAO Courses 3 EA \$500	\$1,500.00					
	Description: IAAO Conference 1 EA \$500	\$500.00					
	Description: NHMA Conference 2 EA \$90	\$18.00					
	Column Total:	\$2,018.00					
1000.1.150.41513.4260.00000.00.000	Tax Assessment-Worker's Co	\$350.04	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$350.00					
	Column Total:	\$350.00					
1000.1.150.41513.4290.00000.00.000	Tax Assessment-FSA Fees	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		\$224,256.97	\$229,736.00	\$234,681.00	\$234,681.00	\$4,945.00	2.15
1000.1.150.41513.4312.00000.00.000	Tax Assessment-Management	\$135,199.92	\$143,300.00	\$145,700.00	\$145,700.00	\$2,400.00	1.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Assessing Services 1 @ \$89,500	\$89,500.00					
	Description: Data Collection 1 @ \$56,200	\$56,200.00					
	Column Total:	\$145,700.00					
1000.1.150.41513.4334.00000.00.000	Tax Assessment - Legal Servi	\$476.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Services	\$8,000.00					
	Column Total:	\$8,000.00					
1000.1.150.41513.4341.00000.00.000	Tax Assessment - Technical S	\$215.60	\$2,259.00	\$2,259.00	\$2,259.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mailing Notifications Changed Assessments	\$606.00					
	Description: Mailing Release & Rent Verification notices	\$153.00					
	Description: Map Geo property photos and building scketches	\$1,500.00					
	Column Total:	\$2,259.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4435.00000.00.000	Tax Assessment-Maint Chrgs	\$13,774.56	\$14,467.00	\$19,795.00	\$19,795.00	\$5,328.00	36.83
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: CAMA Software Maintenance	\$9,100.00					
	Description: Division Share of DoverNet support	\$7,727.00					
	Description: Division Share of PC Replacement Costs	\$1,808.00					
	Description: ESRI ArcView User Fee	\$500.00					
	Description: PC Software Upgrades	\$600.00					
	Description: Typewriter Annual Maintenance 1 @ \$60 ea	\$60.00					
	Column Total:	\$19,795.00					
1000.1.150.41513.4522.00000.00.000	Tax Assessment-Vehicle & Ec	\$449.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41513.4524.00000.00.000	Tax Assessment-Public Liab I	\$1,215.58	\$1,579.00	\$1,663.00	\$1,663.00	\$84.00	5.32
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$1,663.00					
	Column Total:	\$1,663.00					
1000.1.150.41513.4531.00000.00.000	Telecommunications	\$1,677.03	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,400.00					
	Column Total:	\$2,400.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4534.00000.00.000	Tax Assessment-Postage	\$2,490.55	\$7,110.00	\$7,156.00	\$7,156.00	\$46.00	0.65
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Abatement Notifications 250 @ \$.46 ea	\$115.00					
	Description: Call Back Correspondence 1,000 @ \$.46 ea	\$460.00					
	Description: Charitable Exemptions Forms 100 @ \$.46 ea	\$46.00					
	Description: Cycle Inspection Notices 2,100 @ \$.46 ea	\$966.00					
	Description: General Correspondence 1,500 @ \$.46 ea	\$690.00					
	Description: Inc & Exp Forms to Commercials 850 @ \$.78 ea	\$663.00					
	Description: New Owner/Sales Verification 1,000 @ \$.46 ea	\$460.00					
	Description: Notifications for Changed Assessmnt 10,100 @ \$.34	\$3,434.00					
	Description: Re-mailing of returned Tax Bills 500 @ \$.46 ea	\$230.00					
	Description: Tax Exemption & Credit Applications 200 @ \$.46 ea	\$92.00					
	Column Total:	\$7,156.00					
1000.1.150.41513.4540.00000.00.000	Tax Assessment-Advertising	\$386.40	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Newspaper ads and legal notices	\$75.00					
	Column Total:	\$75.00					
1000.1.150.41513.4580.00000.00.000	Tax Assessment-Travel Expe	\$146.96	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$156,031.60	\$180,190.00	\$188,048.00	\$188,048.00	\$7,858.00	4.36

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4611.00000.00.000.	Tax Assessment-Office Suppl	\$2,512.03	\$5,108.00	\$5,108.00	\$5,108.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Assessment notice stuffers 10,100 @ \$0.04 ea	\$404.00					
	Description: Copies 33,000 @ \$0.06 ea	\$1,980.00					
	Description: Copies Report of Assessed Val (25) 300 @ \$0.06 ea	\$18.00					
	Description: Envlps for notification notices 10,100 @ \$0.03 ea	\$303.00					
	Description: Envlps I&E rspns (850 every oth yr) 850 @ \$0.03 ea	\$26.00					
	Description: Envlps I&E stuff (850 every oth yr) 850 @ \$0.03 ea	\$26.00					
	Description: HP 1100 Laser Cartridges 4 @ \$45 ea	\$180.00					
	Description: HP 1320 Cartridges 4 @ \$75 ea	\$300.00					
	Description: HP 4000N Laser Cartridges 4 @ \$75 ea	\$300.00					
	Description: I&E stuffers (850 pcs every other year) 85 @ \$0.04	\$34.00					
	Description: Paper, pencils, envelopes, folders	\$1,200.00					
	Description: Tax Bill Info Stuffer 3417 @ \$0.04 ea	\$137.00					
	Description: Tax Map Supplies	\$200.00					
	Column Total:	\$5,108.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4640.00000.00.000	Tax Assessment-Books & Put	\$1,094.59	\$1,205.00	\$1,205.00	\$1,205.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Appraisal Journals	\$150.00					
	Description: Marshall Swift Commercial	\$550.00					
	Description: Marshall Swift Residential	\$265.00					
	Description: Registry Review	\$200.00					
	Description: Tax Assessment-Books & Publications	\$40.00					
	Column Total:	\$1,205.00					
1000.1.150.41513.4681.00000.00.000	Tax Assessment-Minor Equip	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camera Supplies	\$100.00					
	Description: Measuring Tapes & Refills 4 @ \$25 ea	\$100.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$3,606.62	\$6,513.00	\$6,513.00	\$6,513.00	\$0.00	0.00
1000.1.150.41513.4745.00000.00.000	Tax Assessment-Computers &	\$254.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAMA Server upgrade	\$6,000.00					
	Column Total:	\$6,000.00					
Budg_Cat: Capital Outlay - 700		\$254.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4810.00000.00.000	Tax Assessment-Membership	\$842.00	\$842.00	\$842.00	\$842.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Board of Realtors	\$155.00					
	Description: IAAO 1 @ \$175	\$175.00					
	Description: NHAAO 2 @ \$20 ea	\$40.00					
	Description: NNREN 2 @ \$236 ea	\$472.00					
	Column Total:	\$842.00					
1000.1.150.41513.4819.00000.00.000	Tax Assessment-Fees & Char	\$15.49	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current use, tax deeds, recording	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Other Expenses - 800		\$857.49	\$1,092.00	\$1,092.00	\$1,092.00	\$0.00	0.00
Func: Tax Assessment - 41513		\$385,006.68	\$417,531.00	\$436,334.00	\$436,334.00	\$18,803.00	4.50

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FINANCE

Division: City Clerk/Tax Collection Office

Function 41520

Mission Statement:

To serve all our customers in a timely and professional manner; which includes the governing body, legislative body, residents and city staff. To dutifully record and preserve the Vital Records of this community for historical continuity as mandated by New Hampshire Statute and serve as an election official for all elections held in Dover. The safe and accurate collection and timely deposit of city moneys while serving customers in a profession and courteous manner. (City Clerk moved from Executive, Function 41410 , Tax Collection moved from Finance, Function 41514)

Major Services/Responsibilities:

- Provide quality service to the public
- Record, change and issue vital records
- Record and maintain city records
- Record financial statements (liens, releases, writs)
- Record Cemetery Deeds, Contracts, Road changes
- Utility bill payment processing
- Licensing Bureau for marriages, dogs, parades, raffles, peddlers, videos and taxi cabs
- Processing and issuance of motor vehicle permits and title applications
- Collection and deposit of property taxes, motor vehicle permits, utility payments and departmental deposits
- Daily deposit of and accounting of collections
- Preparation of reports to the State

Key Fiscal Year Objectives:

- To provide efficient quality service to the Public.
- Improve online Transaction processing functions for our customers.
- To preserve public records through utilization of the Treeno System for easier public accessibility.
- To continue to update the City’s website with items of overall interest to our customers.
- Investigate expansion of online payment for other types of transactions.
- To continue to work with the Department of Motor Vehicles as Municipal agents for Motor vehicle registrations

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Increase the number of licensed dogs	3,600	3,600	3,600
Departmental Cash Balancing Reports Processed	4,400	4,500	4,600
Total deposit items to bank	82,848	83,000	75,000
Vital Records Document Requests	5,700	5,700	5,600
Notary Public & Justice of the Peace Service Request	370	370	300
Motor Vehicle Permits issued	30,500	30,500	31,000
Motor Vehicle Permits processed per full time employee	5,100	5,100	5,166
Portion of Motor Vehicles Permits Renewed by mail	3,300	3,300	3,300
Portion of Vehicle Permits renewed thru website	3,725	3,725	3,800
Percent of vehicles renewed by mail & website	23%	23%	23%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4110.00000.00.000	City Clerk & Tax Collection-Re	\$53,782.15	\$58,964.00	\$60,297.00	\$60,297.00	\$1,333.00	2.26
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lavertu, Karen S	\$60,297.00	1.0000	City Clerk Tax			
	Column Total:	\$60,297.00					
1000.1.150.41520.4115.00000.00.000	City Clerk & Tax Collection-Re	\$158,548.51	\$175,510.00	\$182,154.00	\$191,554.00	\$16,044.00	9.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,000.00		457 Incentive			
	Description: Bennett, Diane	\$45,853.00	1.0000	Deputy Tax Coll			
	Description: Fontaine, Lauren	\$22,465.00	0.7250	Account Clerk I			
	Description: McCassey, Holly	\$21,875.00	0.7250	Account Clerk I			
	Description: Mistretta, Susan M	\$43,472.00	1.0000	Deputy City Cle			
	Description: Russell, Kathy A	\$25,024.00	0.7250	Account Clerk I			
	Description: Vansylyvong, Jerrica	\$22,465.00	0.7250	Account Clerk I			
	Description: z CM Change - Additional Hours Friday City Hall	\$9,400.00					
	Column Total:	\$191,554.00					
1000.1.150.41520.4130.00000.00.000	City Clerk & Tax Collection-Ov	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Leave Coverage	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.150.41520.4170.00000.00.000	City Clerk & Tax Collection-Lo	\$2,400.00	\$2,800.00	\$2,690.00	\$2,690.00	(\$110.00)	(3.93)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 36 Years	\$1,600.00		\$1,600 each			
	Description: 3 @ 5-9 Years prorated	\$1,090.00		\$400 each			
	Column Total:	\$2,690.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4211.00000.00.000	City Clerk & Tax Collection-He	\$33,407.28	\$32,787.00	\$32,237.00	\$55,034.00	\$22,247.00	67.85
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$32,237.00					
	Description: z CM Change - Position RFT Friday City Hall	\$22,797.00					
	Column Total:	\$55,034.00					
1000.1.150.41520.4212.00000.00.000	City Clerk & Tax Collection-De	\$1,122.24	\$1,851.00	\$1,123.00	\$1,860.00	\$9.00	0.49
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,123.00					
	Description: z CM Change - Position RFT Friday City Hall	\$737.00					
	Column Total:	\$1,860.00					
1000.1.150.41520.4213.00000.00.000	City Clerk & Tax Collection-Lif	\$402.30	\$345.00	\$359.00	\$359.00	\$14.00	4.06
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$359.00					
	Column Total:	\$359.00					
1000.1.150.41520.4214.00000.00.000	City Clerk & Tax Collection-Di	\$366.00	\$394.00	\$402.00	\$402.00	\$8.00	2.03
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$402.00					
	Column Total:	\$402.00					
1000.1.150.41520.4220.00000.00.000	City Clerk & Tax Collection-FI	\$14,094.46	\$14,424.00	\$14,926.00	\$14,926.00	\$502.00	3.48
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$14,926.00					
	Column Total:	\$14,926.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4225.00000.00.000	City Clerk & Tax Collection-Mt	\$3,282.33	\$3,370.00	\$3,491.00	\$3,491.00	\$121.00	3.59
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,491.00					
	Column Total:	\$3,491.00					
1000.1.150.41520.4230.00000.00.000	City Clerk & Tax Collection-Re	\$14,612.75	\$16,172.00	\$17,092.00	\$20,947.00	\$4,775.00	29.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,092.00					
	Description: z CM Change - Position RFT Friday City Hall	\$3,855.00					
	Column Total:	\$20,947.00					
1000.1.150.41520.4240.00000.00.000	City Clerk & Tax Collection-St	\$157.60	\$530.00	\$530.00	\$530.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Workshop	\$30.00					
	Description: Computer training, quality customer Continuing Ed	\$250.00					
	Description: Tax Convention (Mandated per RSA 31:8)	\$250.00					
	Column Total:	\$530.00					
1000.1.150.41520.4260.00000.00.000	City Clerk & Tax Collection-W	\$462.00	\$462.00	\$462.00	\$462.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$462.00					
	Column Total:	\$462.00					
Budg_Cat: Personal Services - 100		\$282,637.62	\$307,609.00	\$316,763.00	\$353,552.00	\$45,943.00	14.94
1000.1.150.41520.4311.00000.00.000	City Clerk & Tax Collection-Ac	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4336.00000.00.000	City Clerk & Tax Collection-M	\$225.00	\$180.00	\$180.00	\$180.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Clerk & Tax Collection-Medical Services	\$180.00	3 @ \$60.00 ea				
	Column Total:	\$180.00					
1000.1.150.41520.4341.00000.00.000	City Clerk & Tax Collection-Te	\$3,177.71	\$3,272.00	\$3,409.00	\$3,409.00	\$137.00	4.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mail Svc for Motor Vehicle Renewa 29,000 @ \$.05 ea	\$1,450.00					
	Description: MV Folding Fee	\$290.00					
	Description: Pickup of billings 15 @ \$12.5 ea	\$188.00					
	Description: Proc Tax Bill mailing (twice a year) 20,200 @ \$.04	\$929.00					
	Description: Process lien notices 1,200 @ \$.46 ea	\$552.00					
	Column Total:	\$3,409.00					
1000.1.150.41520.4435.00000.00.000	City Clerk & Tax Collection-M	\$15,890.61	\$16,620.00	\$23,460.00	\$23,460.00	\$6,840.00	41.16
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computerized MV Registration Support and License F	\$11,680.00					
	Description: Division Share of DoverNet support	\$8,830.00					
	Description: Division Share of PC Replacement Costs	\$1,984.00					
	Description: Misc Office Machine Repairs	\$200.00					
	Description: Sentry System rental/maintenance	\$480.00					
	Description: Time Stamp Machine	\$226.00					
	Description: Typewriter Annual Maintenance 1 @ \$60	\$60.00					
	Column Total:	\$23,460.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4524.00000.00.000	City Clerk & Tax Collection-Pt	\$2,172.08	\$2,298.00	\$2,313.00	\$2,313.00	\$15.00	0.65
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$2,313.00					
	Column Total:	\$2,313.00					
1000.1.150.41520.4531.00000.00.000	Telecommunications	\$4,315.03	\$7,140.00	\$5,140.00	\$5,140.00	(\$2,000.00)	(28.01)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,140.00					
	Column Total:	\$5,140.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4534.00000.00.000	City Clerk & Tax Collection-Pc	\$37,390.81	\$30,650.00	\$31,423.00	\$31,423.00	\$773.00	2.52

Column: [FY16CityManagerProposed]	Budget
Description: Annual 1st class presort fee	\$185.00
Description: Cert Impending Deeding Notices 125 @ \$6.11 ea	\$764.00
Description: Cert Impending Deeding to Lienhdr 125 @ \$6.11 ea	\$764.00
Description: Certified Lien Notice to Mortgagee 200 @ \$6.11 ea	\$1,222.00
Description: Certified Tax Lien Notices 650 @ \$6.11 ea	\$3,972.00
Description: Lock Box Rental	\$410.00
Description: Misc postage for correspondence 1,560 @ \$.46 ea	\$718.00
Description: Prop Tax Bills (mailed twice a year) 20,200 @ \$.46	\$9,292.00
Description: Prop Tax Bills (other mailings) 888 @ \$.46 ea	\$408.00
Description: Quarterly Tax Statements 1,859 @ \$.46 ea	\$855.00
Description: Tax Delinquent Notices 700 @ \$.46 ea	\$322.00
Description: Vehicle Renewal by Mail - Other 2,000 @ \$.46 ea	\$920.00
Description: Vehicle Renewal by Mail 31,000 @ \$.29 ea	\$8,999.00
Description: Vehicle Renewal no post enclosed 570 @ \$.46 ea	\$262.00
Description: Vital Record Correspondence	\$2,330.00
Column Total:	\$31,423.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4540.00000.00.000	City Clerk & Tax Collection-Ac	\$2,056.50	\$1,450.00	\$1,450.00	\$1,450.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Meeting Advertisements	\$725.00					
	Description: Passage of Ordinances	\$725.00					
	Column Total:	\$1,450.00					
1000.1.150.41520.4550.00000.00.000	City Clerk & Tax Collection-Pr	\$0.00	\$1,550.00	\$1,550.00	\$1,550.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binding-Certs, Ordinances, Resolutions	\$1,000.00					
	Description: Printing of Ordinances for Resale	\$300.00					
	Description: Printing Vaious Flyers/Notices	\$250.00					
	Column Total:	\$1,550.00					
1000.1.150.41520.4580.00000.00.000	City Clerk & Tax Collection-Tr	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, confrences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$66,727.74	\$63,660.00	\$69,425.00	\$69,425.00	\$5,765.00	9.06
1000.1.150.41520.4611.00000.00.000	City Clerk & Tax Collection-Of	\$10,544.12	\$7,430.00	\$10,430.00	\$10,430.00	\$3,000.00	40.38
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Central Stores Copies 130,500 @ \$.06 ea	\$7,830.00					
	Description: Stationery, envelopes, forms, toner, pen	\$2,600.00					
	Column Total:	\$10,430.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4612.00000.00.000	City Clerk & Tax Collection-Of	\$3,307.30	\$6,374.00	\$6,514.00	\$6,514.00	\$140.00	2.20
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: #10 Billing envelopes (taxes) 19,200 @ \$.03	\$576.00					
	Description: #10 Window Envelopes (liens) 1,100 @ \$.04 ea	\$44.00					
	Description: #9 Return envelopes (white) 19,200 @ \$.04	\$768.00					
	Description: 10 Billing Envelopes-Vehicle Renew 31,000 @ \$.03 e	\$930.00					
	Description: 10 Plain Envelopes- Misc Corresp 1,000 @ \$.04 ea	\$40.00					
	Description: 2-part receipts 2,500 @ \$.10 ea	\$250.00					
	Description: 9 Retn Env Vhicle Renewal Yellow 31,000 @ \$.04 ea	\$1,240.00					
	Description: Annual Update of Law (Taxes)	\$10.00					
	Description: Automobile "Red" Books 6 @ \$75	\$450.00					
	Description: Dog Tags 3,400 @ \$.18 ea	\$626.00					
	Description: E Reg Check Stock 3,000 @ \$.18 ea	\$540.00					
	Description: Property Tax bill forms 22,000 @ \$.02 ea	\$440.00					
	Description: Supplies for Printers, Scanners	\$600.00					
	Column Total:	\$6,514.00					
1000.1.150.41520.4619.00000.00.000	City Clerk & Tax Collection-Su	\$2,733.50	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City of Dover Souvenirs	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.150.41520.4640.00000.00.000	City Clerk & Tax Collection-Pt	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Various Publications	\$150.00					
	Column Total:	\$150.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4681.00000.00.000	City Clerk & Tax Collection-Mi	\$0.00	\$700.00	\$700.00	\$700.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printer 5th Workstation	\$300.00					
	Description: Tables - Clerk Works State Printer Project	\$400.00					
	Column Total:	\$700.00					
Budg_Cat: Supplies - 600		\$16,584.92	\$16,154.00	\$19,294.00	\$19,294.00	\$3,140.00	19.44
1000.1.150.41520.4745.00000.00.000	City Clerk & Tax Collection-Cc	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clerkworks Server Replacement	\$6,000.00					
	Column Total:	\$6,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	0.00
1000.1.150.41520.4810.00000.00.000	City Clerk & Tax Collection-Mi	\$20.00	\$80.00	\$80.00	\$80.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Municipal Clerk Associates 2 @ \$20	\$40.00					
	Description: NH Town & City Clerks 1 @ \$20	\$20.00					
	Description: NHTCA 1 @ \$20	\$20.00					
	Column Total:	\$80.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4819.00000.00.000	City Clerk & Tax Collection-Fe	\$1,570.93	\$3,875.00	\$3,875.00	\$3,875.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current Use, Tax deeds, etc.	\$175.00					
	Description: Mortgagee search 90 @ \$10 ea	\$900.00					
	Description: Redemptions 700 @ \$2 ea	\$1,400.00					
	Description: Tax lien recording 700 @ \$2 ea	\$1,400.00					
	Column Total:	\$3,875.00					
Budg_Cat:	Other Expenses - 800	\$1,590.93	\$3,955.00	\$3,955.00	\$3,955.00	\$0.00	0.00
Func:	Finance - City Clerk & Tax Collection - 41520	\$367,541.21	\$391,378.00	\$415,437.00	\$452,226.00	\$60,848.00	15.55

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FINANCE

Division: Election Division

Function 41525

Mission Statement:

To act as an agent for the State of New Hampshire for the purpose of administering elections in an efficient and professional manner and to uphold the rules and laws of the City and State with the new Statewide Voter Registration System (SVRS).(Moved from Executive, Function 1000-41430)

Major Services/Responsibilities:

- Provide election services to the public so that each person’s vote will count.
- Record, change and update voter registration information in accordance with state law.
- Provide registration opportunities for new voters, including same day registration.
- Plan, organize and administer all local, state and federal elections.
- Provide training to election volunteers and/or workers so that election day is carried out in an organized and efficient manner.

Key Fiscal Year Objectives:

- To continue to recruit able volunteers to assist in managing the elections when vacancies exist.
- To provide better education for citizens on the local and state changes in the election law process.
- To ensure smooth procedures are in place to secure accurate and timely election results.
- Continue ongoing training of all election staff

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Total number of new registered voters	400	1000	1800
Manage Municipal, State, Federal elections	1	2	2
Recruit and train staff for election activities	60	60	60
Total number of voters that registered on election day	320	900	1500

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4120.00000.00.000	Elections-Temporary Employee	\$2,531.14	\$6,696.00	\$6,696.00	\$6,696.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 12 Counters - 4 hrs per election 12 PD \$33.00	\$792.00		Two Elections			
	Description: 24 Inspectors 15 hours per election 24 PD \$123.00	\$5,904.00		Two Elections			
	Column Total:	\$6,696.00					
1000.1.150.41525.4125.00000.00.000	Elections-Elected Officials	\$4,050.63	\$11,268.00	\$11,268.00	\$11,268.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Supervr of ChrcklistChair 13 hr/elec 1 PD \$222	\$444.00		Two Elections			
	Description: 18 Selectmen - 15 hours per election 18 PD \$131	\$4,716.00		Two Elections			
	Description: 5 Supervr of Checklist 13 hrs/election 5 PD \$222	\$2,220.00		Two Elections			
	Description: 6 Clerks - 15 hrs ea per election 6 PD \$139	\$1,668.00		Two Elections			
	Description: 6 Moderators - 15 hrs ea per election 6 PD \$185	\$2,220.00		Two Elections			
	Column Total:	\$11,268.00					
1000.1.150.41525.4130.00000.00.000	Elections-Overtime Pay	\$247.19	\$1,760.00	\$1,760.00	\$1,760.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Set up / Dismantling of voting booths, chairs, tab	\$1,760.00		Two Elections			
	Column Total:	\$1,760.00					
1000.1.150.41525.4220.00000.00.000	Elections-FICA	\$423.35	\$1,223.00	\$1,223.00	\$1,223.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,223.00					
	Column Total:	\$1,223.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4225.00000.00.000	Elections-Medicare	\$99.12	\$286.00	\$286.00	\$286.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$286.00					
	Column Total:	\$286.00					
1000.1.150.41525.4230.00000.00.000	Elections-Retirement	\$26.62	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41525.4260.00000.00.000	Elections-Workers Comp Insu	\$51.96	\$52.00	\$52.00	\$52.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$52.00					
	Column Total:	\$52.00					
Budg_Cat: Personal Services - 100		\$7,430.01	\$21,285.00	\$21,285.00	\$21,285.00	\$0.00	0.00
1000.1.150.41525.4341.00000.00.000	Elections-Technical Services	\$3,460.00	\$3,850.00	\$3,850.00	\$3,850.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accu Vote - Set-up charges-Coding, & Memory cards	\$2,500.00					
	Description: Programming- Ballot Coding & Printing	\$1,350.00					
	Column Total:	\$3,850.00					
1000.1.150.41525.4435.00000.00.000	Elections-Maint Chrgs - Office	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accuvote Machines 6 @ \$200 ea	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.150.41525.4524.00000.00.000	Elections-Public Liab Insuranc	\$141.23	\$187.00	\$66.00	\$66.00	(\$121.00)	(64.71)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$66.00					
	Column Total:	\$66.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4534.00000.00.000	Elections-Postage	\$60.50	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.150.41525.4540.00000.00.000	Elections-Advertising	\$450.80	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law 2 @ \$500 ea	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.150.41525.4550.00000.00.000	Elections-Printing & Binding	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing ballots, check lists, letters for voters	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$5,312.53	\$11,237.00	\$11,116.00	\$11,116.00	(\$121.00)	(1.08)
1000.1.150.41525.4611.00000.00.000	Elections-Office Supplies	\$116.70	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies, Black/White Copies	\$1,000.00					
	Description: Supplies, forms, etc.	\$1,500.00					
	Column Total:	\$2,500.00					
1000.1.150.41525.4631.00000.00.000	Elections-Food	\$446.49	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meals for Elections 2 @ \$800 ea	\$1,600.00					
	Column Total:	\$1,600.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4681.00000.00.000	Elections-Minor Equip Furnitu	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Voting Booths, Signs, Tables, Cones Stanchions	\$800.00					
	Column Total:	\$800.00					
Budg_Cat: Supplies - 600		\$563.19	\$4,900.00	\$4,900.00	\$4,900.00	\$0.00	0.00
Func: Finance - Elections - 41525		\$13,305.73	\$37,422.00	\$37,301.00	\$37,301.00	(\$121.00)	(0.32)

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PLANNING

TAB 8

PLANNING

TAB 8

PLANNING

Division: Planning

Function 41910

Mission Statement:

To work with the community to preserve and shape a safe, sustainable, vital and well planned City through long-range planning that reflects the Community's vision. To be a trusted resource that provides innovative solutions, engages with the community and serves the public as a source of information and data about the community.

Major Services/Responsibilities:

- Maintain and implement the City's Master Plan
- Foster context sensitive development by working with residents to identify the community's character, and tailoring regulations that support that character.
- Maintain and administer the approval process for commercial and industrial development subdivision of land, and extraction of gravel.
- Advise the Planning Board, Open Lands Committee, Zoning Board of Adjustment, City Council, Conservation Commission and other land use boards for their respective land use and development issues
- Participate in the review and improvement of Dover's parking and transportation network
- Serve as a resource on the City and the development process for stakeholders
- Monitor and oversee conservation easements and land preservation efforts within Dover
- Facilitate communications between the development community, the City and the public
- Work with property/business owners to understand and operate within the land use ordinances in place.
- Represent the City on regional and state committees and projects
- Conduct research and grant writing
- Oversee and maintain an efficient and customer oriented zoning enforcement process
- Conduct special projects as assigned by the City Manager

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards, demonstrating respect for our customers and the public.
- Complete the Transportation Master Plan chapter.
- Oversee and Coordinate downtown redevelopment projects.
- Continue to act as a liaison to COAST.
- Oversee and coordinate the Capital Improvement's Program
- Propose rezoning initiatives to meet the goals and objectives of the City's Master Plan
- Increase the efficiency of the department through the use of technology and social media
- Support economic development within the City including waterfront development.
- Assist other City departments with program development and long-range planning
- Assert Dover's priorities in regional and state projects such as the State Ten Year Transportation Improvement Plan, Newington/Dover Bridge Project, Regional Economic Development, climate change evaluation project, and the NH Main Street Program
- Continue to increase the interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community
- Continue to preserve conservation land by supporting the efforts of the Open Lands Committee and Conservation Commission
- Advise the Police Department and School District on design and implementation of the Police Station/Parking Facility Construction and High School renovation/rehabilitation.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Interact and process public inquiries	26,200	26,200	26,200
Subdivision:	25 lots	67 lots	25 lots
Number of Lots/Housing units:	91 units	167 units	75 units
Site Review: Building Square Footage	10,097	420,000	250,000
Site Review: Parking Lot Square Footage	65,257	205,000	175,000

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4110.00000.00.000	Planning-Regular Salaried Emp	\$238,381.98	\$250,643.00	\$325,569.00	\$325,569.00	\$74,926.00	29.89
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Payment	\$1,000.00		457 Incentive			
	Description: Bird, Steven L	\$82,351.00	1.0000	City Planner			
	Description: Corwin, Timothy	\$63,935.00	1.0000	Assistant Plann			
	Description: Jones, Richard E	(\$45,293.00)	-0.5500	CDBG Allocation			
	Description: Jones, Richard E	\$82,351.00	1.0000	Program Coordin			
	Description: Parker, Christopher G	\$92,854.00	1.0000	Director of Pla			
	Description: Parker, Christopher G	(\$4,643.00)	-0.0500	Prorate CDBG			
	Description: TBD - New Position	\$53,014.00	1.0000	Assistant Plann			
	Column Total:	\$325,569.00					
1000.1.180.41910.4115.00000.00.000	Planning-Regular Hourly Emp	\$44,651.41	\$49,444.00	\$50,061.00	\$50,061.00	\$617.00	1.25
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Payment	\$520.00		457 Incentive P			
	Description: Glidden, Jean M	\$45,853.00	1.0000	Office Manager			
	Description: Glidden, Jean M	(\$12,380.00)	-0.2700	Prorate CDBG			
	Description: Smith, Tracy	\$16,068.00	0.5000	Clerk Typist II			
	Column Total:	\$50,061.00					
1000.1.180.41910.4130.00000.00.000	Planning-Overtime Pay	\$214.10	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4170.00000.00.000	Planning-Longevity Pay	\$3,200.00	\$3,356.00	\$3,724.00	\$3,724.00	\$368.00	10.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 Years	\$800.00	\$800	each			
	Description: 1 @ 25-29 Years	\$1,600.00	\$1,600	each			
	Description: 2 @ 15-19 Years	\$2,400.00	\$1,200	each			
	Description: Prorate to CDBG	(\$1,076.00)					
	Column Total:	\$3,724.00					
1000.1.180.41910.4211.00000.00.000	Planning-Health Insurance	\$79,831.60	\$81,559.00	\$99,791.00	\$99,791.00	\$18,232.00	22.35
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$99,791.00					
	Column Total:	\$99,791.00					
1000.1.180.41910.4212.00000.00.000	Planning-Dental Insurance	\$2,586.62	\$2,562.00	\$3,469.00	\$3,469.00	\$907.00	35.40
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,469.00					
	Column Total:	\$3,469.00					
1000.1.180.41910.4213.00000.00.000	Planning-Life Insurance	\$750.87	\$667.00	\$919.00	\$919.00	\$252.00	37.78
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$919.00					
	Column Total:	\$919.00					
1000.1.180.41910.4214.00000.00.000	Planning-Disability Insurance	\$536.98	\$625.00	\$670.00	\$670.00	\$45.00	7.20
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$670.00					
	Column Total:	\$670.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4220.00000.00.000	Planning-FICA	\$17,293.41	\$17,517.00	\$22,362.00	\$22,362.00	\$4,845.00	27.66
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of wages	\$22,362.00					
	Column Total:	\$22,362.00					
1000.1.180.41910.4225.00000.00.000	Planning-Medicare	\$4,022.27	\$4,097.00	\$5,229.00	\$5,229.00	\$1,132.00	27.63
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,229.00					
	Column Total:	\$5,229.00					
1000.1.180.41910.4230.00000.00.000	Planning-Retirement	\$28,846.90	\$34,528.00	\$41,023.00	\$41,023.00	\$6,495.00	18.81
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$41,023.00					
	Column Total:	\$41,023.00					
1000.1.180.41910.4240.00000.00.000	Planning-Staff Development	\$2,528.56	\$2,800.00	\$3,500.00	\$3,500.00	\$700.00	25.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & conf. for staff/board members	\$3,500.00					
	Column Total:	\$3,500.00					
1000.1.180.41910.4260.00000.00.000	Planning-Worker's Comp Insu	\$666.96	\$667.00	\$667.00	\$667.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$667.00					
	Column Total:	\$667.00					
1000.1.180.41910.4290.00000.00.000	Planning-FSA Fees	\$207.00	\$221.00	\$257.00	\$257.00	\$36.00	16.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$257.00					
	Column Total:	\$257.00					
Budg_Cat: Personal Services - 100		\$423,718.66	\$448,686.00	\$557,241.00	\$557,241.00	\$108,555.00	24.19

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4336.00000.00.000.	Planning - Medical Services	\$54.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.180.41910.4339.00000.00.000.	Planning - Consulting Service:	\$7,517.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Master Plan Consulting	\$25,000.00		Transportation			
	Column Total:	\$25,000.00					
1000.1.180.41910.4341.00000.00.000.	Technical Services	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peer Review	\$300.00		Traffic Study R			
	Column Total:	\$300.00					
1000.1.180.41910.4435.00000.00.000.	Planning-Maint Chrgs - Office	\$4,013.00	\$3,445.00	\$8,098.00	\$8,098.00	\$4,653.00	135.07
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$6,623.00					
	Description: Division Share of PC Maintenance	\$1,475.00					
	Column Total:	\$8,098.00					
1000.1.180.41910.4524.00000.00.000.	Planning-Public Liab Insuranc	\$1,870.00	\$3,068.00	\$3,804.00	\$3,804.00	\$736.00	23.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,804.00					
	Column Total:	\$3,804.00					
1000.1.180.41910.4531.00000.00.000.	Telecommunications	\$2,397.26	\$4,095.00	\$3,095.00	\$3,095.00	(\$1,000.00)	(24.42)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, data,	\$3,095.00					
	Column Total:	\$3,095.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4534.00000.00.000	Planning-Postage	\$10,806.08	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,000.00					
	Description: Planning Postage	\$6,000.00					
	Column Total:	\$10,000.00					
1000.1.180.41910.4540.00000.00.000	Planning-Advertising	\$6,198.50	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal ads for posting public hearings	\$4,000.00					
	Description: ZBA Advertising (partially reimbursed)	\$2,000.00					
	Column Total:	\$6,000.00					
1000.1.180.41910.4550.00000.00.000	Planning-Printing And Binding	\$1,926.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pamphlets for rezoning information, legal records	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.180.41910.4580.00000.00.000	Planning-Travel Expense	\$2,205.56	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses for seminars, conferences, mileage	\$1,800.00					
	Column Total:	\$1,800.00					
Budg_Cat: Purchased Services - 300		\$36,987.40	\$56,708.00	\$61,097.00	\$61,097.00	\$4,389.00	7.74
1000.1.180.41910.4611.00000.00.000	Planning-Office Supplies	\$2,827.70	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning-Office Supplies	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4612.00000.00.000.	Planning - Operating Supplies	\$384.61	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Operating Supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.180.41910.4631.00000.00.000.	Planning - Food	\$1,201.14	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$500.00					
	Column Total:	\$500.00					
1000.1.180.41910.4640.00000.00.000.	Planning-Books & Publication:	\$436.27	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical planning books/publications	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Supplies - 600		\$4,849.72	\$4,400.00	\$4,400.00	\$4,400.00	\$0.00	0.00
1000.1.180.41910.4745.00000.00.000.	Planning - Computers & Comr	\$342.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Computers & Communications Equip	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Capital Outlay - 700		\$342.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4810.00000.00.000	Planning - Membership Dues	\$1,159.00	\$2,040.00	\$21,501.00	\$11,935.00	\$9,895.00	485.05
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: American Planning Association	\$600.00					
	Description: Floodplain Managers Association	\$170.00					
	Description: NH Association of Conservation Commissions	\$870.00					
	Description: NH Planning Association	\$150.00					
	Description: PlanNH	\$250.00					
	Description: Strafford Regional Planning Dues	\$19,461.00		FY16 Request			
	Description: y CM Reduction - SRPC Dues	(\$19,461.00)					
	Description: z CM Addition - MPO Allocation SRPC	\$9,895.00					
	Column Total:	\$11,935.00					
1000.1.180.41910.4819.00000.00.000	Planning - Fees & Charges	\$13.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Deed recording costs	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$1,172.00	\$2,140.00	\$21,601.00	\$12,035.00	\$9,895.00	462.38
Func: Planning - 41910		\$467,069.78	\$512,334.00	\$644,739.00	\$635,173.00	\$122,839.00	23.98

PLANNING

Division: Community Development Fund Function: 2100-46311

Mission Statement:

Create a viable urban environment through the improvement of housing and employment opportunities for low and moderate income people and through improving and/or expanding public facilities and services.

Major Services/Responsibilities:

- Review loan applications to the Economic Loan Program.
- Preparation of all closing documents and payment administration of all approved loans.
- Prepare scope of work, solicit bids, prepare bid analysis/results, contracts and change orders and inspection reports of projects.
- Develop annual CDBG grant application to HUD.
- Solicit CDBG grant proposals.
- Verify compliance with Federal laws (Davis-Bacon Wage Rates) for all CDBG-funded projects.
- Develop the annual Grantee Performance Report.
- Create annual consolidated Plan Performance Report for HUD.
- Monitor 25 to 35 outstanding loans, projects and sub recipients.
- Oversee implementation of energy efficiency improvements to City facilities

Key Fiscal Year Objectives:

- To provide increased employment opportunities to low/moderate income persons through loans to local businesses.
- To provide weatherization for the City's low income homeowners.
- Close out all public facility projects and human service contracts by year's end.
- To provide increased education health and human services to Dover's low and moderate income residents.
- To complete the Performance Measures integration into the CDBG process.
- Set-up and draw down of Federal funds owed to the City as required for the program.
- Address the needs of older housing, which pose lead-based paint hazards and life safety hazards.
- Complete the FY2015 – 2019 Consolidated Plan
- Complete quarterly Cash reports.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Public Facilities Grants	299,500	226,000	200,000
Public Service Expenditures	47,700	48,400	74,000

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4110.06311.14.000	Regular Salaried Employees	\$29,238.64	\$42,665.00	\$29,348.00	\$29,348.00	(\$13,317.00)	(31.21)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard	(\$20,588.00)	-0.2500	DELP Allocation			
	Description: Jones, Richard	(\$37,058.00)	-0.4500	Planning Alloca			
	Description: Jones, Richard	\$82,351.00	1.0000	Program Coordin			
	Description: Parker, Christopher	(\$88,211.00)	-0.9500	95% Planning			
	Description: Parker, Christopher	\$92,854.00	1.0000	Director of Pla			
	Column Total:	\$29,348.00					
2100.1.180.46311.4115.06311.14.000	Regular Hourly Employees	\$11,328.76	\$11,860.00	\$12,380.00	\$12,380.00	\$520.00	4.38
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Glidden, Jean	(\$33,473.00)	-0.7300	73% Planning			
	Description: Glidden, Jean	\$45,853.00	1.0000	Office Manager			
	Column Total:	\$12,380.00					
2100.1.180.46311.4170.06311.14.000	Longevity Pay	\$1,600.00	\$1,044.00	\$756.00	\$756.00	(\$288.00)	(27.59)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25-29 years prorated	\$480.00		\$1,600 each			
	Description: Proration from Planning	\$276.00					
	Column Total:	\$756.00					
2100.1.180.46311.4211.06311.14.000	Health Insurance	\$12,774.84	\$18,184.00	\$12,219.00	\$12,219.00	(\$5,965.00)	(32.80)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$12,219.00					
	Column Total:	\$12,219.00					
2100.1.180.46311.4212.06311.14.000	Dental Insurance	\$450.20	\$571.00	\$438.00	\$438.00	(\$133.00)	(23.29)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$438.00					
	Column Total:	\$438.00					

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City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4213.06311.14.000	Life Insurance	\$103.52	\$128.00	\$101.00	\$101.00	(\$27.00)	(21.09)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$101.00					
	Column Total:	\$101.00					
2100.1.180.46311.4214.06311.14.000	Disability Insurance	\$32.93	\$33.00	\$27.00	\$27.00	(\$6.00)	(18.18)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$27.00					
	Column Total:	\$27.00					
2100.1.180.46311.4220.06311.14.000	FICA	\$2,440.07	\$3,132.00	\$2,493.00	\$2,493.00	(\$639.00)	(20.40)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA- 6.2% of Wages	\$2,493.00					
	Column Total:	\$2,493.00					
2100.1.180.46311.4225.06311.14.000	Medicare	\$570.35	\$734.00	\$583.00	\$583.00	(\$151.00)	(20.57)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$583.00					
	Column Total:	\$583.00					
2100.1.180.46311.4230.06311.14.000	Retirement	\$4,541.50	\$5,986.00	\$4,761.00	\$4,761.00	(\$1,225.00)	(20.46)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$4,761.00					
	Column Total:	\$4,761.00					
2100.1.180.46311.4240.06311.14.000	Staff Development Reimbursa	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & Conferences for Staff	\$300.00					
	Column Total:	\$300.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4260.06311.14.000	Workers Comp Insurance	\$126.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$126.00					
	Column Total:	\$126.00					
2100.1.180.46311.4290.06311.14.000	FSA Fees	\$14.25	\$60.00	\$60.00	\$60.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees- Flexible Spending Accts	\$60.00					
	Column Total:	\$60.00					
2100.1.180.46311.4335.06311.14.000	Auditing Services	\$2,031.92	\$3,605.00	\$4,578.00	\$4,578.00	\$973.00	26.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Administration - Auditing Services	\$4,578.00					
	Column Total:	\$4,578.00					
2100.1.180.46311.4339.06311.14.000	Consulting Services	\$0.00	\$15,806.00	\$0.00	\$0.00	(\$15,806.00)	(100.00)
2100.1.180.46311.4435.06311.14.000	Maint Chrgs - Office Equipmen	\$491.67	\$693.00	\$1,340.00	\$1,340.00	\$647.00	93.36
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$1,104.00					
	Description: Division Share of PC replacement and repair costs	\$236.00					
	Column Total:	\$1,340.00					
2100.1.180.46311.4531.06311.14.000	Telecommunications	\$195.96	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$400.00					
	Column Total:	\$400.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4534.06311.14.000	Postage	\$4.81	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express, and parcel delivery	\$100.00					
	Column Total:	\$100.00					
2100.1.180.46311.4540.06311.14.000	Advertising	\$209.30	\$166.00	\$166.00	\$166.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Ads	\$166.00					
	Column Total:	\$166.00					
2100.1.180.46311.4580.06311.14.000	Travel Expense	\$0.00	\$145.00	\$145.00	\$145.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to seminars/conferences	\$145.00					
	Column Total:	\$145.00					
2100.1.180.46311.4611.06311.14.000	Office Supplies	\$147.96	\$228.00	\$1,778.00	\$1,778.00	\$1,550.00	679.82
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG-Administration-Office Supplies	\$1,778.00					
	Column Total:	\$1,778.00					
Func: CDBG Admin - 46311		\$66,302.68	\$105,966.00	\$72,099.00	\$72,099.00	(\$33,867.00)	(31.96)
2100.1.180.46323.4110.06321.14.000	Regular Salaried Employees	\$12,081.03	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4211.06321.14.000	Health Insurance	\$3,661.45	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4212.06321.14.000	Dental Insurance	\$110.79	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4213.06321.14.000	Life Insurance	\$25.83	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4220.06321.14.000	FICA	\$695.01	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4225.06321.14.000	Medicare	\$162.47	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46323.4230.06321.14.000	Retirement	\$1,301.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46323.4835.06335.14.000	Grants/Subsidy-Strafford City	\$8,460.71	\$25,000.00	\$23,346.00	\$23,346.00	(\$1,654.00)	(6.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAP Weatherization	\$23,346.00		FY16 Recommend			
	Column Total:	\$23,346.00					
Func: Housing Rehab - 46323		\$26,498.54	\$25,000.00	\$23,346.00	\$23,346.00	(\$1,654.00)	(6.62)
2100.1.180.46341.4835.06342.14.000	CDBG - My Friends Place - G	\$42,034.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46341.4835.06345.14.000	Grants/Subsidy-Triangle Club	\$12,389.54	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.1.180.46341.4835.06388.14.000	Grants/Subsidy	\$0.00	\$226,000.00	\$81,500.00	\$81,500.00	(\$144,500.00)	(63.94)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Childrens Center	\$60,500.00		FY16 Recommend			
	Description: Triangle Club	\$21,000.00		FY16 Recommend			
	Column Total:	\$81,500.00					
Func: Public Facilities - 46341		\$54,423.54	\$226,000.00	\$81,500.00	\$81,500.00	(\$144,500.00)	(63.94)
2100.1.180.46348.4835.06333.14.000	Grants/Subsidy-Community P	\$7,284.50	\$8,000.00	\$9,000.00	\$9,000.00	\$1,000.00	12.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Partners	\$9,000.00		FY16 Recommend			
	Column Total:	\$9,000.00					
2100.1.180.46348.4835.06334.14.000	Grants/Subsidy-MFP Transiti	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place - Trans Housing	\$3,000.00		FY16 Recommend			
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06342.14.000	Grants/Subsidy-My Friends Pl	\$7,000.00	\$7,000.00	\$12,000.00	\$12,000.00	\$5,000.00	71.43
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place	\$12,000.00		FY16 Recommend			
	Column Total:	\$12,000.00					
2100.1.180.46348.4835.06360.14.000	Welfare Security Deposits	\$8,161.00	\$8,000.00	\$9,000.00	\$9,000.00	\$1,000.00	12.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Welfare Security Deposits	\$9,000.00		FY16 Recommend			
	Column Total:	\$9,000.00					
2100.1.180.46348.4835.06361.14.000	Grants/Subsidy-A Safe Place	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$2,000.00	66.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: A Safe Place	\$5,000.00		FY16 Recommend			
	Column Total:	\$5,000.00					
2100.1.180.46348.4835.06367.14.000	Grants/Subsidy-Aids Respons	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00	\$2,000.00	25.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Aids Response	\$10,000.00		FY16 Recommend			
	Column Total:	\$10,000.00					
2100.1.180.46348.4835.06377.14.000	Grants/Subsidy-Cross Roads	\$5,000.00	\$5,200.00	\$12,000.00	\$12,000.00	\$6,800.00	130.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cross Roads House	\$12,000.00		FY16 Recommend			
	Column Total:	\$12,000.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06380.14.000	Grants/Subsidy-Strafford Cty I	\$6,200.00	\$6,200.00	\$8,500.00	\$8,500.00	\$2,300.00	37.10
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Homeless Center for Strafford County	\$8,500.00		FY16 Recommend			
	Column Total:	\$8,500.00					
Func: Public Services - 46348		\$47,645.50	\$48,400.00	\$68,500.00	\$68,500.00	\$20,100.00	41.53
2100.1.180.46525.4110.06621.14.000	Regular Salaried Employees	\$15,443.43	\$19,892.00	\$20,588.00	\$20,588.00	\$696.00	3.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard	(\$24,705.00)	-0.3000	CDBG Admin.			
	Description: Jones, Richard	(\$37,058.00)	-0.4500	Planning Alloca			
	Description: Jones, Richard	\$82,351.00	1.0000	Program Coordin			
	Column Total:	\$20,588.00					
2100.1.180.46525.4170.06621.14.000	Longevity Pay	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Economic Loan Admin-Longevity Pay	\$400.00					
	Column Total:	\$400.00					
2100.1.180.46525.4211.06621.14.000	Health Insurance	\$4,765.94	\$6,390.00	\$5,700.00	\$5,700.00	(\$690.00)	(10.80)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$5,700.00					
	Column Total:	\$5,700.00					
2100.1.180.46525.4212.06621.14.000	Dental Insurance	\$144.13	\$184.00	\$184.00	\$184.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$184.00					
	Column Total:	\$184.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4213.06621.14.000	Life Insurance	\$34.48	\$48.00	\$50.00	\$50.00	\$2.00	4.17
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$50.00					
	Column Total:	\$50.00					
2100.1.180.46525.4220.06621.14.000	FICA	\$883.97	\$1,141.00	\$1,195.00	\$1,195.00	\$54.00	4.73
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,195.00					
	Column Total:	\$1,195.00					
2100.1.180.46525.4225.06621.14.000	Medicare	\$206.73	\$267.00	\$280.00	\$280.00	\$13.00	4.87
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1/45% of Wages	\$280.00					
	Column Total:	\$280.00					
2100.1.180.46525.4230.06621.14.000	Retirement	\$1,663.28	\$2,186.00	\$2,344.00	\$2,344.00	\$158.00	7.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$2,344.00					
	Column Total:	\$2,344.00					
2100.1.180.46525.4290.06621.14.000	FSA Fees	\$0.00	\$19.00	\$19.00	\$19.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admn Fees- Flexible Spending Account	\$19.00					
	Column Total:	\$19.00					
2100.1.180.46525.4580.06621.14.000	Travel Expense	\$0.00	\$110.00	\$110.00	\$110.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to and from conferences and seminars	\$110.00					
	Column Total:	\$110.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4835.06621.14.000	Grants/Subsidy	\$0.00	\$100,632.00	\$84,183.00	\$84,183.00	(\$16,449.00)	(16.35)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Economic Loan Program	\$84,183.00					
	Column Total:	\$84,183.00					
Func: Econ Dev Assist - 46525		\$23,141.96	\$131,269.00	\$115,053.00	\$115,053.00	(\$16,216.00)	(12.35)
2110.1.180.41910.4534.02510.14.000	Postage	\$527.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4550.02510.14.000	Printing & Binding	\$256.36	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2110.1.180.41910.4611.02510.14.000	Office Supplies	\$79.56	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Planning - 41910		\$863.72	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Grand Total:		\$218,875.94	\$536,635.00	\$360,498.00	\$360,498.00	(\$176,137.00)	(32.82)

End of Report

POLICE

TAB 9

POLICE

TAB 9

POLICE

Division: Administration

Function 42110

Mission Statement:

To plan, manage and direct the overall delivery of services provided to the community by field and supporting services in a manner that is appropriate, cost effective, coordinated with other City Services and responsive to the needs and concerns of the citizens of Dover.

Major Services/Responsibilities:

- Budget preparation and management
- Planning
- Purchasing
- Oversight of grants
- Administration of collective bargaining agreements
- Oversight of agency discipline and morale of employees
- Overall direction, management and administration of the agency

Key Fiscal Year Objectives:

Continue to ensure that the department provides high quality and efficient police services to the community within the resources provided, while making full use of alternative funding sources and superior management practices.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Continuously review all written directives	Ongoing	Ongoing	Ongoing
Complete staff inspections of all major units & functions	Complete	Ongoing	Ongoing
Re-Accreditation of Police Department	Ongoing	Ongoing	Ongoing
Complete FY14 Budget per City Schedule	Completed	Completed	In Progress

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4110.00000.00.000	Police Admin-Regular Salaries	\$108,621.50	\$107,926.00	\$112,012.00	\$112,012.00	\$4,086.00	3.79
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Colarusso, Anthony F	\$112,012.00	1.0000	Police Chief			
	Column Total:	\$112,012.00					
1000.1.210.42110.4115.00000.00.000	Police Admin-Regular Hourly	\$45,934.07	\$46,667.00	\$48,237.00	\$48,237.00	\$1,570.00	3.36
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sick Buy Out	\$393.00					
	Description: Young, Melissa A	\$1,400.00		Education Incen			
	Description: Young, Melissa A	\$46,444.00	0.8750	Executive Secre			
	Column Total:	\$48,237.00					
1000.1.210.42110.4170.00000.00.000	Police Admin-Longevity Pay	\$2,650.00	\$2,650.00	\$2,650.00	\$2,650.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,050.00					
	Description: 1 @ 25-29 years	\$1,600.00					
	Column Total:	\$2,650.00					
1000.1.210.42110.4211.00000.00.000	Police Admin-Health Insuranc	\$39,727.44	\$38,990.00	\$30,700.00	\$30,700.00	(\$8,290.00)	(21.26)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$30,700.00					
	Column Total:	\$30,700.00					
1000.1.210.42110.4212.00000.00.000	Police Admin-Dental Insuranc	\$1,105.92	\$1,106.00	\$737.00	\$737.00	(\$369.00)	(33.36)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737.00					
	Column Total:	\$737.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4213.00000.00.000	Police Admin-Life Insurance	\$569.27	\$371.00	\$380.00	\$380.00	\$9.00	2.43
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$380.00					
	Column Total:	\$380.00					
1000.1.210.42110.4214.00000.00.000	Police Admin-Disability Insura	\$732.00	\$823.00	\$840.00	\$840.00	\$17.00	2.07
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$840.00					
	Column Total:	\$840.00					
1000.1.210.42110.4220.00000.00.000	Police Admin-FICA	\$3,931.16	\$2,894.00	\$3,031.00	\$3,031.00	\$137.00	4.73
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,031.00					
	Column Total:	\$3,031.00					
1000.1.210.42110.4225.00000.00.000	Police Admin-Medicare	\$909.24	\$689.00	\$709.00	\$709.00	\$20.00	2.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$709.00					
	Column Total:	\$709.00					
1000.1.210.42110.4230.00000.00.000	Police Admin-Retirement	\$32,361.44	\$32,845.00	\$35,432.00	\$35,432.00	\$2,587.00	7.88
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$35,432.00					
	Column Total:	\$35,432.00					
1000.1.210.42110.4240.00000.00.000	Police Admin-Staff Developme	\$275.00	\$500.00	\$1,400.00	\$1,400.00	\$900.00	180.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference	\$700.00					
	Description: IACP Conference and NH Chiefs of Police Conf	\$700.00					
	Column Total:	\$1,400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4260.00000.00.000	Police Admin-Worker's Comp	\$3,897.96	\$3,898.00	\$3,898.00	\$3,898.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$3,898.00					
	Column Total:	\$3,898.00					
1000.1.210.42110.4291.00000.00.000	Police Admin-Uniform & Clear	\$315.00	\$315.00	\$315.00	\$315.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Young, Melissa A	\$315.00		Clothing Allow			
	Column Total:	\$315.00					
Budg_Cat: Personal Services - 100		\$241,030.00	\$239,674.00	\$240,341.00	\$240,341.00	\$667.00	0.28
1000.1.210.42110.4411.00000.00.000	Water & Sewer Expense	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Usage - Police Facility	\$1,500.00		6 month est			
	Column Total:	\$1,500.00					
1000.1.210.42110.4435.00000.00.000	Police Admin - Maint Chrgs - C	\$401.16	\$246.00	\$479.00	\$479.00	\$233.00	94.72
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DoverNet 2@ 235.70 ea	\$471.00					
	Description: UPS	\$8.00					
	Column Total:	\$479.00					
1000.1.210.42110.4522.00000.00.000	Police Admin-Vehicle & Equip	\$449.00	\$449.00	\$449.00	\$449.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$449.00					
	Column Total:	\$449.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4523.00000.00.000	Police Admin-Police Liab Insu	\$1,279.00	\$1,279.00	\$1,045.00	\$1,045.00	(\$234.00)	(18.30)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$1,045.00					
	Column Total:	\$1,045.00					
1000.1.210.42110.4524.00000.00.000	Police Admin-Public Liab Insu	\$1,114.40	\$1,694.00	\$1,754.00	\$1,754.00	\$60.00	3.54
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,754.00					
	Column Total:	\$1,754.00					
1000.1.210.42110.4531.00000.00.000	Telecommunications	\$1,889.86	\$865.00	\$865.00	\$865.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$865.00					
	Column Total:	\$865.00					
1000.1.210.42110.4534.00000.00.000	Police Admin-Postage	\$0.00	\$65.00	\$65.00	\$65.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$65.00					
	Column Total:	\$65.00					
1000.1.210.42110.4580.00000.00.000	Police Admin - Travel Expens	\$2,126.04	\$1,575.00	\$3,205.00	\$3,205.00	\$1,630.00	103.49
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference	\$1,630.00					
	Description: IACP and NHCOP Conferences	\$1,575.00					
	Column Total:	\$3,205.00					
Budg_Cat: Purchased Services - 300		\$7,259.46	\$6,173.00	\$9,362.00	\$9,362.00	\$3,189.00	51.66

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4621.00000.00.000	Natural Gas	\$0.00	\$0.00	\$9,000.00	\$9,000.00	\$9,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas - Police Facility	\$9,000.00		6 month est			
	Column Total:	\$9,000.00					
1000.1.210.42110.4622.00000.00.000	Electricity	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$30,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electricity - Police Facility	\$30,000.00		6 month est			
	Column Total:	\$30,000.00					
1000.1.210.42110.4626.00000.00.000	Police Admin-Vehicle Fuels	\$565.98	\$670.00	\$601.00	\$601.00	(\$69.00)	(10.30)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 177 gal @ \$3.40/gallon	\$601.00					
	Column Total:	\$601.00					
1000.1.210.42110.4640.00000.00.000	Police Admin-Books & Publica	\$0.00	\$225.00	\$225.00	\$225.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Admin-Books & Publications	\$225.00					
	Column Total:	\$225.00					
1000.1.210.42110.4654.00000.00.000	Police Admin-Maint Supplies -	\$431.93	\$222.00	\$222.00	\$222.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, maintenance	\$222.00					
	Column Total:	\$222.00					
1000.1.210.42110.4661.00000.00.000	Police Admin-Fleet Maintenanc	\$1,518.96	\$1,519.00	\$1,519.00	\$1,519.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,519.00					
	Column Total:	\$1,519.00					
Budg_Cat: Supplies - 600		\$2,516.87	\$2,636.00	\$41,567.00	\$41,567.00	\$38,931.00	1,476.90

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4810.00000.00.000	Police Admin - Membership D	\$220.00	\$280.00	\$280.00	\$280.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP and NHCOP Dues	\$280.00					
	Column Total:	\$280.00					
Budg_Cat: Other Expenses - 800		\$220.00	\$280.00	\$280.00	\$280.00	\$0.00	0.00
Func: Police Admin - 42110		\$251,026.33	\$248,763.00	\$291,550.00	\$291,550.00	\$42,787.00	17.20

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POLICE

Division: Field Operations

Function 42120

Mission Statement:

To provide high quality, exceptional police services to the community in a manner that is helpful, caring and responsive to the actual needs of our citizens and consistent with the overall goal of improving the quality of life in the City of Dover.

Major Services/Responsibilities:

- Respond to emergency and routine service requests
- Accident investigation
- Traffic management and direction
- Criminal investigation
- Crime prevention
- Animal Control Services
- Traffic/Pedestrian safety and enforcement

Key Fiscal Year Objectives:

- Secure grant funding for a minimum of 490 man hours of overtime enforcement patrols to target pedestrian, speed, traffic signal and DWI related violations
- Reduce the propensity for traffic collisions on municipally controlled roadways in the city through traffic enforcement programs, high visibility patrols, and effective prosecution of offenders.
- Enforce City of Dover Dog Ordinances and educate the public of animal related health issues.
- Purchase enough police vehicles to insure a safe fleet and decrease maintenance costs
- Enhance the safety and atmosphere in the Downtown Business District through use of the Mounted Patrol Unit, Bicycle Patrol Unit and Walking Patrol details, and involvement with various Downtown Business Groups
- Respond to Priority One calls for service, which are those calls requiring an immediate response-such as crimes in progress, accidents, involving injury, and alarms- in less than six (6) minutes.
- Enforce traffic laws to maintain motorist and pedestrian safety.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Total calls for service responded to	30,397	31,000	31,500
Directed Patrol Man Hours	792	750	800
Motor Vehicle Collisions Investigated	801	775	750
Animal Calls Responded To By The Animal Control Officer	241	250	260
Mounted Unit Maintain Proactive patrol in downtown and community trails	Ongoing	Ongoing	Ongoing
Average response time for Priority one calls service	4.32 min	4.30 min	4.30 min
Total motor vehicle stops	13,744	14,000	14,500

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4110.00000.00.000	Police Operations - Regular S	\$83,500.51	\$87,260.00	\$94,188.00	\$94,188.00	\$6,928.00	7.94
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Breault, William M	\$88,348.00	1.0000	Police Captain			
	Description: Educational Incentive	\$2,000.00					
	Description: Holiday Pay	\$3,840.00					
	Column Total:	\$94,188.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4115.00000.00.000	Police Operations-Regular Ho	\$1,903,483.25	\$2,113,177.00	\$2,305,241.00	\$2,260,662.00	\$147,485.00	6.98

Column: [FY16CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$10,756.00		
Description: Anderson, Linda	\$73,383.00	1.0000	Police Sergeant
Description: Beaulieu, Carey R	\$84,924.00	1.0000	Police Lieutena
Description: Brown, Matthew	\$50,968.00	1.0000	Police Officer
Description: Caproni, Joseph A	\$64,791.00	1.0000	Police Officer
Description: Collis, David	\$49,611.00	1.0000	Police Officer
Description: Cooper, Juel K	\$55,228.00	1.0000	Police Officer
Description: Courter, Andrew	\$50,968.00	1.0000	Police Officer
Description: Dunne, Brynn L	\$53,766.00	1.0000	Police Officer
Description: Flanagan, Lois	\$5,266.00	0.2000	Crossing Guard
Description: Gaudreault, Adam	\$45,790.00	1.0000	Police Officer
Description: Gebers, Daniel W	\$61,471.00	1.0000	Police Officer
Description: Goard, Nathan	\$50,968.00	1.0000	Police Officer
Description: Gould, Brad J	\$82,707.00	1.0000	Police Lieutena
Description: Harnish, Matthew	\$45,790.00	1.0000	Police Officer
Description: Harrington, Janine	\$73,383.00	1.0000	Police Sergeant
Description: Howard, Nathan	\$44,579.00	1.0000	Police Officer
Description: Hurley, Daniel	\$44,579.00	1.0000	Police Officer
Description: Joslin, Bobby	\$64,540.00	1.0000	Police Officer
Description: Kennedy, Sean K	\$63,392.00	1.0000	Police Officer
Description: Khalsa, Dev Atma	\$58,255.00	1.0000	Police Officer
Description: Ladisheff, Kathy M	\$39,944.00	1.0000	Animal Control
Description: Lazos, Petros	\$47,022.00	1.0000	Police Officer
Description: Letendre, Ronald A	\$59,842.00	1.0000	Police Officer
Description: Levin, Paul R	\$61,471.00	1.0000	Police Officer
Description: Lilystrom, Benjamin D	\$59,842.00	1.0000	Police Officer

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Martinelli, David W	\$84,924.00	1.0000	Police Lieutena			
	Description: Mitrushi, Alexander	\$64,540.00	1.0000	Police Officer			
	Description: Murch, Michelle L	\$66,557.00	1.0000	Police Officer			
	Description: Nadeau, Mark	\$60,829.00	1.0000	Police Sergeant			
	Description: Petrin, Scott M	\$61,471.00	1.0000	Police Officer			
	Description: Pieniazek, Christopher J	\$50,968.00	1.0000	Police Officer			
	Description: Police Education Incentive	\$54,516.00					
	Description: Police Holiday pay	\$94,327.00					
	Description: Sick Buy Out	\$5,610.00					
	Description: Speidel, Marn E	\$73,383.00	1.0000	Police Sergeant			
	Description: Tarmey, John	\$71,423.00	1.0000	Police Sergeant			
	Description: TBD Police Officer 1	\$44,579.00	1.0000	New Position			
	Description: TBD Police Officer 2	\$44,579.00	1.0000	New Position			
	Description: Turner, Gregory	\$62,828.00	1.0000	Police Officer			
	Description: Yerardi, James M	\$61,471.00	1.0000	Police Officer			
	Description: z CM Reduction - 1 New Police Officer Position	(\$44,579.00)					
Column Total:		\$2,260,662.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4130.00000.00.000	Police Operations-Overtime P	\$122,225.81	\$154,200.00	\$152,360.00	\$152,360.00	(\$1,840.00)	(1.19)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$13,900.00					
	Description: Call Back Assignment	\$11,200.00					
	Description: Leave coverage	\$46,000.00					
	Description: Sick Leave Coverage	\$3,900.00					
	Description: Special Assisgnments	\$12,760.00					
	Description: Special Events	\$8,100.00					
	Description: Training	\$25,000.00					
	Description: Training Coverage	\$17,500.00					
	Description: Witness Fees (Court)	\$14,000.00					
	Column Total:	\$152,360.00					
1000.1.210.42120.4170.00000.00.000	Police Operations-Longevity F	\$18,800.00	\$23,600.00	\$19,600.00	\$19,600.00	(\$4,000.00)	(16.95)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 20 and over years	\$1,600.00		\$1,600 each			
	Description: 7 @ 10-14 years	\$5,600.00		\$800 each			
	Description: 7 @ 5-9 years	\$2,800.00		\$400 each			
	Description: 8 @ 15-19 years	\$9,600.00		\$1,200 each			
	Column Total:	\$19,600.00					
1000.1.210.42120.4211.00000.00.000	Police Operations-Health Insu	\$495,185.18	\$524,203.00	\$510,395.00	\$493,508.00	(\$30,695.00)	(5.86)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$510,395.00					
	Description: z CM Reduction - 1 New Police Officer Position	(\$16,887.00)					
	Column Total:	\$493,508.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4212.00000.00.000	Police Operations-Dental Insu	\$17,155.56	\$16,656.00	\$18,173.00	\$17,436.00	\$780.00	4.68
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$18,173.00					
	Description: z CM Reduction - 1 New Police Officer Position	(\$737.00)					
	Column Total:	\$17,436.00					
1000.1.210.42120.4213.00000.00.000	Police Operations-Life Insurar	\$3,992.94	\$5,154.00	\$5,335.00	\$5,335.00	\$181.00	3.51
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$5,335.00					
	Column Total:	\$5,335.00					
1000.1.210.42120.4220.00000.00.000	Police Operations-FICA	\$2,895.66	\$2,842.00	\$2,736.00	\$2,736.00	(\$106.00)	(3.73)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,736.00					
	Column Total:	\$2,736.00					
1000.1.210.42120.4225.00000.00.000	Police Operations-Medicare	\$31,427.74	\$31,951.00	\$35,010.00	\$35,010.00	\$3,059.00	9.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$35,010.00					
	Column Total:	\$35,010.00					
1000.1.210.42120.4230.00000.00.000	Police Operations-Retirement	\$509,234.98	\$558,320.00	\$670,685.00	\$658,925.00	\$100,605.00	18.02
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$670,685.00					
	Description: z CM Reduction - 1 New Police Officer Position	(\$11,760.00)					
	Column Total:	\$658,925.00					

City of Dover, New Hampshire

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4240.00000.00.000	Police Operations-Staff Devel	\$2,846.40	\$2,385.00	\$4,850.00	\$4,850.00	\$2,465.00	103.35
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Advanced Handgun Training Sig Sauer	\$450.00					
	Description: Advanced Traffic Reconstruction	\$750.00					
	Description: Armorer's Certification Course 3@ \$250	\$750.00					
	Description: Close Quarter Long Gun Sig Sauer	\$450.00					
	Description: Hostage Negotiation Course 2@ \$445	\$990.00					
	Description: NYTOA Conference 2@ \$290	\$580.00					
	Description: Police Rifle Armorer Course	\$450.00					
	Description: Police Rifle Armorer Recert 2@ \$215	\$430.00					
	Column Total:	\$4,850.00					
1000.1.210.42120.4260.00000.00.000	Police Operations-Worker's C	\$57,387.00	\$57,387.00	\$57,387.00	\$57,387.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$57,387.00					
	Column Total:	\$57,387.00					
1000.1.210.42120.4290.00000.00.000	Police Operations-FSA Fees	\$489.00	\$600.00	\$825.00	\$825.00	\$225.00	37.50
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$825.00					
	Column Total:	\$825.00					
1000.1.210.42120.4291.00000.00.000	Police Operations-Uniform & C	\$18,683.34	\$21,550.00	\$21,550.00	\$21,550.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowance	\$21,550.00					
	Column Total:	\$21,550.00					
Budg_Cat: Personal Services - 100		\$3,267,307.37	\$3,599,285.00	\$3,898,335.00	\$3,824,372.00	\$225,087.00	6.25

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4336.00000.00.000	Police Operations-Medical Se	\$1,083.00	\$3,025.00	\$4,175.00	\$4,175.00	\$1,150.00	38.02
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Critical Incident Debriefings 2 @ \$100 each	\$200.00					
	Description: Entry Level Medical Exam 3@\$500	\$1,500.00					
	Description: Entry Level Psych Exam 3@\$300	\$900.00					
	Description: In Service Medical Exam 3@\$525	\$1,575.00					
	Column Total:	\$4,175.00					
1000.1.210.42120.4339.00000.00.000	Police Operations - Consulting	\$7,327.42	\$7,300.00	\$7,600.00	\$7,600.00	\$300.00	4.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual fee, services @ K9 Kaos	\$5,100.00					
	Description: Miscellaneous Veterinary Services	\$2,500.00					
	Column Total:	\$7,600.00					
1000.1.210.42120.4435.00000.00.000	Police Operations - Maint Chr	\$2,034.72	\$3,651.00	\$3,500.00	\$3,500.00	(\$151.00)	(4.14)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer Maint (DoverNet) 6@\$235.70	\$1,414.00					
	Description: Printer Maint 1@\$60	\$60.00					
	Description: Radar Maintenance	\$1,920.00					
	Description: UPS 14@ \$7.53	\$106.00					
	Column Total:	\$3,500.00					
1000.1.210.42120.4521.00000.00.000	Police Operations-Property In:	\$2,846.95	\$2,862.00	\$3,041.00	\$3,041.00	\$179.00	6.25
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$3,041.00					
	Column Total:	\$3,041.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4522.00000.00.000	Police Operations-Vehicle & E	\$8,836.01	\$7,626.00	\$10,784.00	\$10,784.00	\$3,158.00	41.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$10,784.00					
	Column Total:	\$10,784.00					
1000.1.210.42120.4523.00000.00.000	Police Operations-Police Liab	\$42,203.00	\$43,482.00	\$35,514.00	\$35,514.00	(\$7,968.00)	(18.32)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insur	\$35,514.00					
	Column Total:	\$35,514.00					
1000.1.210.42120.4524.00000.00.000	Police Operations-Public Liab	\$16,496.03	\$22,933.00	\$24,303.00	\$24,303.00	\$1,370.00	5.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$24,303.00					
	Column Total:	\$24,303.00					
1000.1.210.42120.4531.00000.00.000	Telecommunications	\$8,768.43	\$7,463.00	\$7,100.00	\$7,100.00	(\$363.00)	(4.86)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$7,100.00					
	Column Total:	\$7,100.00					
1000.1.210.42120.4580.00000.00.000	Police Operations - Travel Exp	\$1,327.91	\$3,235.00	\$1,568.00	\$1,568.00	(\$1,667.00)	(51.53)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advanced Traffic Reconstruction	\$1,250.00					
	Description: NYTOA Conference Lodging	\$318.00					
	Column Total:	\$1,568.00					
Budg_Cat: Purchased Services - 300		\$90,923.47	\$101,577.00	\$97,585.00	\$97,585.00	(\$3,992.00)	(3.93)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4611.00000.00.000	Police Operations-Office Supp	\$240.73	\$950.00	\$950.00	\$950.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer, copier supplies	\$950.00					
	Column Total:	\$950.00					
1000.1.210.42120.4612.00000.00.000	Police Operations-Operating S	\$18,280.46	\$19,100.00	\$18,600.00	\$18,600.00	(\$500.00)	(2.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ammunition/TASER Supplies	\$14,800.00					
	Description: Xing Guard/Traffic Signs/Misc Supplies	\$3,800.00					
	Column Total:	\$18,600.00					
1000.1.210.42120.4615.00000.00.000	Police Operations-Clothing & I	\$10,472.59	\$11,900.00	\$12,500.00	\$12,500.00	\$600.00	5.04
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform, accessories & clothing	\$12,500.00					
	Column Total:	\$12,500.00					
1000.1.210.42120.4626.00000.00.000	Police Operations-Vehicle Fue	\$74,887.65	\$74,929.00	\$67,435.00	\$67,435.00	(\$7,494.00)	(10.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 19,834 gallons @3.40/gallon	\$67,435.00					
	Column Total:	\$67,435.00					
1000.1.210.42120.4631.00000.00.000	Police Operations-Food	\$4.98	\$375.00	\$615.00	\$615.00	\$240.00	64.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hostage Negotiator Course Meals	\$120.00					
	Description: NYTOA Conference Meals	\$120.00					
	Description: Public events and meetings	\$375.00					
	Column Total:	\$615.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4635.00000.00.000	Police Operations - Medicinal	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies & pharmaceuticals	\$200.00					
	Column Total:	\$200.00					
1000.1.210.42120.4654.00000.00.000	Police Operations-Maint Supp	\$16,896.75	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Oil, lube, filters, tires, replacement	\$20,000.00					
	Column Total:	\$20,000.00					
1000.1.210.42120.4661.00000.00.000	Police Operations-Fleet Maint	\$49,544.04	\$49,544.00	\$49,544.00	\$49,544.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet maintenance budget allocation	\$49,544.00					
	Column Total:	\$49,544.00					
1000.1.210.42120.4681.00000.00.000	Police Operations - Minor Equ	\$802.36	\$3,200.00	\$7,860.00	\$7,860.00	\$4,660.00	145.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Kustom Signals Radar Unit	\$2,100.00					
	Description: M14 Rifles 2@\$1,500	\$3,000.00					
	Description: New Glock Handguns 24@ \$115 ea w/ trade in	\$2,760.00					
	Column Total:	\$7,860.00					
Budg_Cat: Supplies - 600		\$171,129.56	\$180,198.00	\$177,704.00	\$177,704.00	(\$2,494.00)	(1.38)
1000.1.210.42120.4745.00000.00.000	Police Operations-Computers	\$11,304.00	\$11,600.00	\$13,300.00	\$13,300.00	\$1,700.00	14.66
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair of Out-of-Warranty Toughbooks/ UPS Replacem	\$2,800.00					
	Description: Toughbook Laptops for Cruisers (3)	\$10,500.00					
	Column Total:	\$13,300.00					
Budg_Cat: Capital Outlay - 700		\$11,304.00	\$11,600.00	\$13,300.00	\$13,300.00	\$1,700.00	14.66

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City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4810.00000.00.000	Police Operations - Memberst	\$225.00	\$215.00	\$215.00	\$215.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: National Tactical Officers Assoc	\$40.00					
	Description: New England State Police Info Network	\$100.00					
	Description: State of NH-Justice of Peace Renewal	\$75.00					
	Column Total:	\$215.00					
Budg_Cat: Other Expenses - 800		\$225.00	\$215.00	\$215.00	\$215.00	\$0.00	0.00
Func: Police Operations - 42120		\$3,540,889.40	\$3,892,875.00	\$4,187,139.00	\$4,113,176.00	\$220,301.00	5.66

POLICE

Division: Support Services

Function 42150

Mission Statement:

To provide the various auxiliary and advanced services necessary to support, or ensure the success of field units and operations.

Major Services/Responsibilities:

- Maintain records of investigations, criminal records, wanted persons, and other activities of the department
- Provide personnel services, to include: recruitment, selection, equipment procurement and management, training, testing, and related responsibilities
- Provide services related to substance abuse prevention, crime prevention, youth safety and community relations
- Provide data processing, word processing, and computer system administration services
- Provide Prosecution support of Field Operations arrests/summons

Key Fiscal Year Objectives:

- Obtain additional funding through state or federal sources to support prevention programs/activities
- To continue Community Policing Programs which include DARE, crime watch, crime prevention training, and other programs designed to help residents participate in making their neighborhoods safe and crime free.
- To continue DHS Resource Officer Program.
- Aggressively recruit certified officers and quality entry level candidates.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Provide DARE in Dover Schools 5 th grade	275	317	300
Internet Safety Programming (adult and youth) 5 th and 6 th grade safety talks, PTA,DMA PTA, DHS Admin	835 participants	900 participants	950 participants
Electronically process and store all police case reports	313,420 pages	315,500 pages	317,200 pages
Prosecution Cases	1687	1781	1910
Daily attendees At-Risk Teen Center	26	28	30
Police and Community Together Program (PACT) Attendees	45	75	75
Alcohol/Drug Abuse Prevention Program	1775	1850	1850

POLICE

Division: Support Services Division **Function 1000-42150**
– Special Investigations Unit

Mission Statement:

To provide technical investigative support to the agency by assisting officers with the more complicated investigations.
 To investigate major crimes as thoroughly as possible in order to increase the chances of a successful resolution.
 To participate in crime prevention activities including providing training to local business and groups on specific prevention topics like scams, robbery and burglary.

Major Services/Responsibilities:

- Conduct preliminary and follow-up investigations of complex and specialized cases.
- To conduct all major crimes investigations.
- To provide technical assistance in the form of crime scene investigation or sharing of specialized equipment or investigative personnel working with other members of the agency.
- To conduct crime prevention education and training.
- To thoroughly investigate complicated white collar and financial crimes investigations.
- To monitor and investigate high risk or recurring domestic violence cases.

Key Fiscal Year Objectives:

- To participate with crime scene support, equipment, and/or investigative support with at least 75% of all Burglary investigations.
- To participate with crime scene support, equipment, and/or investigative support in at least 80% of all Robbery investigations.
- To participate in at least 25% of all forgery and fraud investigations.
- To conduct at least 8 community crime prevention education training covering robbery, burglary, scam and workplace violence prevention for Dover organizations and groups.

Performance Measures:

Description	FY14Act	FY15Est	FY16Est
Percentage of Burglaries participated in	69%	75%	75%
Percentage of Robberies participated in	100%	90%	90%
Percentage of Forgery/Fraud Cases participated in	25%	30%	30%
Community Crime Prevention/Education	11	20	20

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42150.4110.00000.00.000	Police Support - Regular Sala	\$95,363.11	\$98,715.00	\$102,295.00	\$102,295.00	\$3,580.00	3.63
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Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.
Description: Terlemezian, David A	\$95,734.00	1.0000	Police Captain
Description: z Educational Incentive	\$2,400.00		
Description: z Holiday Pay	\$4,161.00		
Column Total:	\$102,295.00		

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4115.00000.00.000	Police Support-Regular Hourly	\$1,264,587.59	\$1,319,357.00	\$1,360,929.00	\$1,360,929.00	\$41,572.00	3.15

Column: [FY16CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$2,520.00		457 Incentive P
Description: Bortz, Brian D	\$66,557.00	1.0000	Information Tec
Description: Boston, Kerry Anne	\$35,874.00	0.8625	Secretary I
Description: Burt, Timothy J	\$66,557.00	1.0000	Police Officer
Description: Carlson, Oake	\$60,076.00	1.0000	Police Officer
Description: Carmichael, John R	\$33,274.00	0.8625	Secretary I
Description: Clark, Ann M	\$45,852.00	1.0000	Personnel Assis
Description: Collopy, Mark	\$73,383.00	1.0000	Police Sergeant
Description: Crowley, Lisa	\$24,678.00	0.7750	Secretary I
Description: Dalton, Lisa	\$33,794.00	0.8125	Secretary I
Description: Dolleman, Brant M	\$82,706.00	1.0000	Police Lieutena
Description: Estee, Brian	\$56,927.00	0.8000	Police Prosecut
Description: Fenton, D Michael	\$51,632.00	0.8000	Information Tec
Description: Keefe, Timothy	\$66,557.00	1.0000	Police Officer
Description: Kilbreth, Patrick	\$66,557.00	1.0000	Police Officer
Description: Lawson, Lisa M	\$32,235.00	0.7750	Secretary I
Description: Mask, Sean	\$55,446.00	1.0000	Police Officer
Description: Pappajohn, Stephen	\$64,540.00	1.0000	Teen Center Cou
Description: Pettingill, Scott	\$73,383.00	1.0000	Police Sergeant
Description: Pike, Edward F Jr	\$63,392.00	1.0000	Police Officer
Description: Plummer, Christopher	\$58,255.00	1.0000	Police Officer
Description: Police Education Incentives	\$24,422.00		
Description: Police Holiday Pay	\$35,171.00		
Description: Powers, Patti I	\$41,581.00	0.7500	Police Victim W
Description: Sick Buy Out	\$4,590.00		
Description: Travaglini, Matthew	\$55,446.00	1.0000	Police Officer

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Tweedy, Samuel M	\$13,697.00	0.4250	Custodian			
	Description: Vansylvong, Thavone	\$11,985.00	0.3500	Custodian			
	Description: Wingren, Diana L	\$59,842.00	1.0000	Police Records			
	Column Total:	\$1,360,929.00					
1000.1.210.42150.4130.00000.00.000	Police Support-Overtime Pay	\$26,283.63	\$31,700.00	\$37,200.00	\$37,200.00	\$5,500.00	17.35
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$7,800.00					
	Description: Call back assignment & special invest.	\$8,400.00					
	Description: In-service Training	\$950.00					
	Description: Leave Coverage	\$2,100.00					
	Description: Special Assignments / Major Crimes/Incidents	\$16,700.00					
	Description: Special Events	\$1,250.00					
	Column Total:	\$37,200.00					
1000.1.210.42150.4170.00000.00.000	Police Support-Longevity Pay	\$18,110.00	\$19,235.00	\$17,470.00	\$17,470.00	(\$1,765.00)	(9.18)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ 20-24 years prorated	\$5,780.00		\$1,600 each			
	Description: 5 @ 15-19 years prorated	\$5,280.00		\$1,200 each			
	Description: 5 @ 5-9 years prorated	\$1,710.00		\$400 each			
	Description: 7 @ 10-14 years prorated	\$4,700.00		\$800 each			
	Column Total:	\$17,470.00					
1000.1.210.42150.4211.00000.00.000	Police Support-Health Insuran	\$331,233.67	\$323,800.00	\$355,104.00	\$355,104.00	\$31,304.00	9.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$355,104.00					
	Column Total:	\$355,104.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4212.00000.00.000	Police Support-Dental Insuran	\$12,518.11	\$14,399.00	\$11,811.00	\$11,811.00	(\$2,588.00)	(17.97)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$11,811.00					
	Column Total:	\$11,811.00					
1000.1.210.42150.4213.00000.00.000	Police Support-Life Insurance	\$2,245.14	\$3,000.00	\$3,274.00	\$3,274.00	\$274.00	9.13
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$3,274.00					
	Column Total:	\$3,274.00					
1000.1.210.42150.4220.00000.00.000	Police Support-FICA	\$38,369.36	\$39,179.00	\$38,614.00	\$38,614.00	(\$565.00)	(1.44)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$38,614.00					
	Column Total:	\$38,614.00					
1000.1.210.42150.4225.00000.00.000	Police Support-Medicare	\$21,214.50	\$20,221.00	\$20,947.00	\$20,947.00	\$726.00	3.59
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$20,947.00					
	Column Total:	\$20,947.00					
1000.1.210.42150.4230.00000.00.000	Police Support-Retirement	\$218,443.49	\$236,190.00	\$265,207.00	\$265,207.00	\$29,017.00	12.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$265,207.00					
	Column Total:	\$265,207.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4240.00000.00.000	Police Support-Staff Developm	\$8,730.79	\$8,790.00	\$14,810.00	\$14,810.00	\$6,020.00	68.49
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference 2@\$700	\$1,400.00					
	Description: CALEA Fees	\$4,065.00					
	Description: Medicolegal Death Invest Training	\$825.00					
	Description: NEDIAI Conference 6@\$125	\$750.00					
	Description: NNEPAC Fees	\$50.00					
	Description: Power DMS Training	\$800.00					
	Description: QED System Admin Training	\$3,200.00					
	Description: Recruitment Flyers	\$450.00					
	Description: Shooting Reconstruction Training 6@\$545	\$3,270.00					
	Column Total:	\$14,810.00					
1000.1.210.42150.4260.00000.00.000	Police Support-Worker's Com	\$31,152.00	\$31,152.00	\$31,152.00	\$31,152.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,152.00					
	Column Total:	\$31,152.00					
1000.1.210.42150.4290.00000.00.000	Police Support-FSA Fees	\$699.50	\$600.00	\$675.00	\$675.00	\$75.00	12.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$675.00					
	Column Total:	\$675.00					
1000.1.210.42150.4291.00000.00.000	Police Support-Uniform & Clea	\$8,672.36	\$7,378.00	\$7,378.00	\$7,378.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowances	\$7,378.00					
	Column Total:	\$7,378.00					
Budg_Cat: Personal Services - 100		\$2,077,623.25	\$2,153,716.00	\$2,266,866.00	\$2,266,866.00	\$113,150.00	5.25

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4339.00000.00.000	Police Support-Medical Serv	\$592.00	\$600.00	\$1,450.00	\$1,450.00	\$850.00	141.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Entry Level Non-sworn 2@\$200	\$400.00					
	Description: In Service medical Exams 2@\$525	\$1,050.00					
	Column Total:	\$1,450.00					
1000.1.210.42150.4339.00000.00.000	Police Support - Consulting Sr	\$670.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42150.4431.00000.00.000	Maint Chrgs - Buildings	\$120.00	\$125.00	\$125.00	\$125.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Extinguisher Inspections within Police Dept	\$125.00					
	Column Total:	\$125.00					
1000.1.210.42150.4433.00000.00.000	Maint Chrgs - Equipment	\$23.50	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance on Gym equipment	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4435.00000.00.000	Police Support-Maint Chrgs - i	\$35,468.32	\$43,915.00	\$77,129.00	\$77,129.00	\$33,214.00	75.63

Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Computer Maintenance (DoverNet)34@\$235.7	\$8,014.00		
Description: Copier Maintenance and Supplies	\$1,286.00		
Description: Dell AppAssure Backup Software	\$3,000.00		
Description: Dell PowerEdge R510 Server Maintenance	\$2,027.00		
Description: Dept Share of DoverNet support	\$11,314.00		
Description: Device Seizure Upgrade	\$360.00		
Description: Ease Use Disk Management Software	\$500.00		
Description: Footwear Database Subscription	\$3,100.00		
Description: Lexis/Nexis Software	\$3,000.00		
Description: Power DMS Software	\$2,415.00		
Description: Printer Maint (DoverNet) 3@\$60	\$180.00		
Description: QED Expansion-Citations, SPOTS, Crash	\$14,500.00		
Description: QED Police Records Management Software/Fire Suppor	\$24,012.00		
Description: Repair charges (Shredder)	\$500.00		
Description: Typewriters 3 @ \$70	\$210.00		
Description: UPS 28@\$7.53	\$211.00		
Description: Virtual Evidence Room	\$2,500.00		
Column Total:	\$77,129.00		

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4441.00000.00.000	Police Support-Rental of Land	\$74,522.00	\$78,900.00	\$80,917.00	\$80,917.00	\$2,017.00	2.56
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rent McConnell Center Police Outreach 1 Yr	\$79,917.00					
	Description: Rochester Indoor/Outdoor Range Use	\$1,000.00					
	Column Total:	\$80,917.00					
1000.1.210.42150.4522.00000.00.000	Police Support-Vehicle & Equi	\$5,202.74	\$4,935.00	\$5,443.00	\$5,443.00	\$508.00	10.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$5,443.00					
	Column Total:	\$5,443.00					
1000.1.210.42150.4523.00000.00.000	Police Support-Police Liab Ins	\$11,746.05	\$11,746.00	\$12,534.00	\$12,534.00	\$788.00	6.71
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$12,534.00					
	Column Total:	\$12,534.00					
1000.1.210.42150.4524.00000.00.000	Police Support-Public Liab Ins	\$11,653.45	\$16,803.00	\$16,242.00	\$16,242.00	(\$561.00)	(3.34)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$16,242.00					
	Column Total:	\$16,242.00					
1000.1.210.42150.4531.00000.00.000	Telecommunications	\$11,196.15	\$12,060.00	\$11,800.00	\$11,800.00	(\$260.00)	(2.16)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data , wireless	\$11,800.00					
	Column Total:	\$11,800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4534.00000.00.000	Police Support-Postage	\$5,757.58	\$4,600.00	\$4,600.00	\$4,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,600.00					
	Column Total:	\$4,600.00					
1000.1.210.42150.4540.00000.00.000	Police Support - Advertising	\$772.80	\$450.00	\$450.00	\$450.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Personnel recruitment and legal ads	\$450.00					
	Column Total:	\$450.00					
1000.1.210.42150.4580.00000.00.000	Police Support - Travel Expen	\$4,355.95	\$3,530.00	\$6,655.00	\$6,655.00	\$3,125.00	88.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference 2@\$1,630	\$3,260.00					
	Description: Medicolegal Death Invest	\$1,520.00					
	Description: NEDIAI Conference	\$1,875.00					
	Column Total:	\$6,655.00					
Budg_Cat: Purchased Services - 300		\$162,080.54	\$178,164.00	\$217,845.00	\$217,845.00	\$39,681.00	22.27
1000.1.210.42150.4611.00000.00.000	Police Support-Office Supplies	\$13,675.26	\$14,500.00	\$15,400.00	\$15,400.00	\$900.00	6.21
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Back-Up Tapes	\$400.00					
	Description: Computer, copier & office supplies	\$15,000.00					
	Column Total:	\$15,400.00					

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General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4612.00000.00.000	Police Support-Operating Sup	\$10,070.89	\$8,700.00	\$8,825.00	\$8,825.00	\$125.00	1.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Forms and other operation supplies	\$3,200.00					
	Description: Lab Supplies	\$3,700.00					
	Description: Miscellaneous Supplies	\$1,925.00					
	Column Total:	\$8,825.00					
1000.1.210.42150.4615.00000.00.000	Police Support-Clothing & Uni	\$1,588.33	\$5,900.00	\$6,100.00	\$6,100.00	\$200.00	3.39
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms, accessories	\$6,100.00					
	Column Total:	\$6,100.00					
1000.1.210.42150.4621.00000.00.000	Police Support-Natural Gas	\$1,772.00	\$1,150.00	\$1,150.00	\$1,150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 966 Therms	\$1,150.00					
	Column Total:	\$1,150.00					
1000.1.210.42150.4626.00000.00.000	Police Support-Vehicle Fuels	\$11,696.96	\$12,128.00	\$11,730.00	\$11,730.00	(\$398.00)	(3.28)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 3,450 gallons @3.40/gallon	\$11,730.00					
	Column Total:	\$11,730.00					
1000.1.210.42150.4631.00000.00.000	Police Support - Food	\$438.30	\$575.00	\$575.00	\$575.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$575.00					
	Column Total:	\$575.00					

City of Dover, New Hampshire

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4640.00000.00.000	Police Support-Books & Publicat	\$448.80	\$495.00	\$495.00	\$495.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Criminal/Motor Vehicle and other Legal Publication	\$495.00					
	Column Total:	\$495.00					
1000.1.210.42150.4651.00000.00.000	Police Support-Maint Supplies	\$5,689.85	\$5,800.00	\$6,500.00	\$6,500.00	\$700.00	12.07
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Janitorial and minor repairs supplies	\$6,500.00					
	Column Total:	\$6,500.00					
1000.1.210.42150.4654.00000.00.000	Police Support-Maint Supplies	\$3,340.05	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, lube, oil & maintenance	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.210.42150.4661.00000.00.000	Police Support-Fleet Maintena	\$34,613.28	\$34,613.00	\$34,613.00	\$34,613.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of fleet maint. budget	\$34,613.00					
	Column Total:	\$34,613.00					
1000.1.210.42150.4681.00000.00.000	Police Support - Minor Equipm	\$2,376.61	\$1,650.00	\$3,400.00	\$3,400.00	\$1,750.00	106.06
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cash Register	\$200.00					
	Description: Office Chairs (5)	\$1,650.00					
	Description: Red Man Training Suit	\$1,550.00					
	Column Total:	\$3,400.00					
Budg_Cat: Supplies - 600		\$85,710.33	\$90,511.00	\$93,788.00	\$93,788.00	\$3,277.00	3.62

City of Dover, New Hampshire

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4745.00000.00.000	Police Support - Computers &	\$1,421.31	\$1,925.00	\$9,550.00	\$9,550.00	\$7,625.00	396.10
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dell Active Directory Server	\$2,400.00					
	Description: Dell Network Attached Storage	\$6,700.00					
	Description: HP Multi-function Printer	\$450.00					
	Column Total:	\$9,550.00					
Budg_Cat: Capital Outlay - 700		\$1,421.31	\$1,925.00	\$9,550.00	\$9,550.00	\$7,625.00	396.10
1000.1.210.42150.4810.00000.00.000	Membership Dues	\$575.00	\$965.00	\$1,570.00	\$1,570.00	\$605.00	62.69
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ASCLD-LAB Testing/Certification	\$800.00					
	Description: IAI/NEDIAI Dues	\$770.00					
	Column Total:	\$1,570.00					
Budg_Cat: Other Expenses - 800		\$575.00	\$965.00	\$1,570.00	\$1,570.00	\$605.00	62.69
1000.1.210.42150.4912.00000.00.000	Police Support-Transfer To Sp	\$119,984.00	\$141,760.00	\$74,925.00	\$74,925.00	(\$66,835.00)	(47.15)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2305 - DHA Local Share	\$44,813.00					
	Description: 2345 - WDH Youth Empowerment Local Share	\$30,112.00					
	Column Total:	\$74,925.00					
Budg_Cat: Operating Transfers Out - 910		\$119,984.00	\$141,760.00	\$74,925.00	\$74,925.00	(\$66,835.00)	(47.15)
Func: Police Support - 42150		\$2,447,394.43	\$2,567,041.00	\$2,664,544.00	\$2,664,544.00	\$97,503.00	3.80

POLICE

Division: Public Safety Dispatch

Function 42180

Mission Statement:

To provide the means for 24 hour emergency and routine communications between the community and police/fire and ambulance services. Provide a pathway for the expeditious flow of information to and from police and fire units in the field, other outside agencies, and those requesting assistance.

Major Services/Responsibilities:

- Provide 24 hour monitoring of emergency and non-emergency calls for service for Police, Fire and Rescue.
- Continuous monitoring of police/fire radio systems
- Management of over 900 police/fire alarms
- Handling of walk-up lobby business and routine telephone calls
- Process information received and sent over state and local computer systems
- Monitor prisoners confined in the holding facility
- Track the status of police/fire field units and dispatch appropriate resources to requests for services.

Key Fiscal Year Objectives:

- Continue to provide a full range of emergency and routine communications services to the public and to emergency field units.
- Maintain continual communications with police and fire units via radio, telephone and mobile data terminals
- Field/Handle 10,000+ telephone calls per month
- Process/Handle 35,000+ calls for service per year
- Handle warrant entries, missing person entries

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Telecommunications System	231,892	250,000	255,000
Security alarms handled	1031	1050	1100
Total calls for service dispatched	35,155	37,000	37,500

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42180.4115.00000.00.000	PS Dispatch-Regular Hourly E	\$388,395.21	\$412,041.00	\$425,998.00	\$425,998.00	\$13,957.00	3.39
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Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Cleary, Emily A \$50,571.00 1.0000 Police Dispatch

Description: Dwyer, Stephen R \$50,571.00 1.0000 Police Dispatch

Description: Foster, Caitlin \$37,668.00 1.0000 Police Dispatch

Description: Nelson, John R \$50,571.00 1.0000 Police Dispatch

Description: Police Education Incentive \$10,718.00

Description: Police Holiday Pay \$20,537.00

Description: Salantri, Lyndsay \$47,941.00 1.0000 Police Dispatch

Description: Schrempf, Amanda M \$41,927.00 1.0000 Police Dispatch

Description: Shepherd, Richard W \$50,572.00 1.0000 Police Dispatch

Description: Sick Buy Out \$1,530.00

Description: Wentworth, Barbara A \$63,392.00 1.0000 Police Communic

Column Total: \$425,998.00

1000.1.210.42180.4130.00000.00.000	PS Dispatch-Overtime Pay	\$46,675.72	\$35,800.00	\$32,600.00	\$32,600.00	(\$3,200.00)	(8.94)
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Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: At 1.5 times - includes extended
workday \$2,350.00

Description: Call Back \$2,250.00

Description: In-service Training \$500.00

Description: Leave coverage \$21,100.00

Description: Sick leave coverage \$6,100.00

Description: Special Assignment \$300.00

Column Total: \$32,600.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4170.00000.00.000	PS Dispatch-Longevity Pay	\$5,600.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 2 @ 10-14 years	\$1,600.00		\$800 each			
	Description: 2 @ 15-19 years	\$2,400.00		\$1,200 each			
	Column Total:	\$6,000.00					
1000.1.210.42180.4211.00000.00.000	PS Dispatch-Health Insurance	\$122,595.08	\$118,740.00	\$113,142.00	\$113,142.00	(\$5,598.00)	(4.71)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$113,142.00					
	Column Total:	\$113,142.00					
1000.1.210.42180.4212.00000.00.000	PS Dispatch-Dental Insurance	\$4,408.60	\$4,440.00	\$4,440.00	\$4,440.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,440.00					
	Column Total:	\$4,440.00					
1000.1.210.42180.4213.00000.00.000	PS Dispatch-Life Insurance	\$783.36	\$906.00	\$944.00	\$944.00	\$38.00	4.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$944.00					
	Column Total:	\$944.00					
1000.1.210.42180.4220.00000.00.000	PS Dispatch-FICA	\$23,850.78	\$25,885.00	\$27,342.00	\$27,342.00	\$1,457.00	5.63
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$27,342.00					
	Column Total:	\$27,342.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4225.00000.00.000	PS Dispatch-Medicare	\$6,130.12	\$6,055.00	\$6,280.00	\$6,280.00	\$225.00	3.72
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,280.00					
	Column Total:	\$6,280.00					
1000.1.210.42180.4230.00000.00.000	PS Dispatch-Retirement	\$46,587.46	\$48,718.00	\$51,896.00	\$51,896.00	\$3,178.00	6.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$51,896.00					
	Column Total:	\$51,896.00					
1000.1.210.42180.4240.00000.00.000	PS Dispatch-Staff Developme	\$444.91	\$1,463.00	\$1,742.00	\$1,742.00	\$279.00	19.07
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disasters for Dispatch 3@\$209	\$627.00					
	Description: Hostage Negotiation for Dispatch 3@\$209	\$627.00					
	Description: Suicide Prevention Training	\$209.00					
	Description: Tactical Dispatcher Training	\$279.00					
	Column Total:	\$1,742.00					
1000.1.210.42180.4260.00000.00.000	PS Dispatch-Worker's Comp I	\$11,028.00	\$11,028.00	\$11,028.00	\$11,028.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,028.00					
	Column Total:	\$11,028.00					
1000.1.210.42180.4291.00000.00.000	PS Dispatch-Uniform & Clean	\$3,026.66	\$4,560.00	\$4,560.00	\$4,560.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Allowances	\$4,560.00					
	Column Total:	\$4,560.00					
Budg_Cat: Personal Services - 100		\$659,525.90	\$675,636.00	\$685,972.00	\$685,972.00	\$10,336.00	1.53

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4433.00000.00.000	PS Dispatch-Maint Chrgs - Eq	\$120.00	\$2,200.00	\$1,200.00	\$1,200.00	(\$1,000.00)	(45.45)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm Panel	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.210.42180.4435.00000.00.000	PS Dispatch-Maint Chrgs - Of	\$735.48	\$8,421.00	\$9,999.00	\$9,999.00	\$1,578.00	18.74
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$1,104.00					
	Description: DoverNet 4 PCs @\$235.70	\$943.00					
	Description: Packet Cluster Computer-Aided Disp Sys	\$7,846.00					
	Description: UPS 14@\$7.53	\$106.00					
	Column Total:	\$9,999.00					
1000.1.210.42180.4524.00000.00.000	PS Dispatch-Public Liab Insur	\$3,519.50	\$4,851.00	\$4,427.00	\$4,427.00	(\$424.00)	(8.74)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,427.00					
	Column Total:	\$4,427.00					
1000.1.210.42180.4531.00000.00.000	Telecommunications	\$17,723.70	\$19,912.00	\$20,490.00	\$20,490.00	\$578.00	2.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax , data, wireless	\$20,490.00					
	Column Total:	\$20,490.00					
1000.1.210.42180.4580.00000.00.000	PS Dispatch - Travel Expense	\$0.00	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$350.00					
	Column Total:	\$350.00					
Budg_Cat: Purchased Services - 300		\$22,098.68	\$35,734.00	\$36,466.00	\$36,466.00	\$732.00	2.05

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4681.00000.00.000	PS Dispatch - Minor Equip Fu	\$652.36	\$700.00	\$700.00	\$700.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Battery Replacement for Radio UPS	\$700.00					
	Column Total:	\$700.00					
Budg_Cat: Supplies - 600		\$652.36	\$700.00	\$700.00	\$700.00	\$0.00	0.00
1000.1.210.42180.4745.00000.00.000	PS Dispatch - Computers & C	\$0.00	\$0.00	\$11,800.00	\$11,800.00	\$11,800.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatch Work Stations 4@\$2,200	\$8,800.00					
	Description: Mobile Data Server	\$3,000.00					
	Column Total:	\$11,800.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$11,800.00	\$11,800.00	\$11,800.00	0.00
Func: PS Dispatch - 42180		\$682,276.94	\$712,070.00	\$734,938.00	\$734,938.00	\$22,868.00	3.21

POLICE

Division: Drug Enforcement

Function 2210-42150

Mission Statement:

To reduce the availability of dangerous and illegal drugs through rigorous enforcement of the laws and arrest of violators.

Major Services/Responsibilities:

- To coordinate information and drug investigations with the NH Attorney General’s Drug Task Force and to participate in the Seacoast Team of the Task Force.
- Conduct long-term investigations resulting in arrests and seizure of drugs.
- To support local police agencies by conducting drug investigations in many seacoast communities.

Key Fiscal Year Objectives:

- To continue the Community Policing Program, which include patrol, investigation, DARE, crime watch, crime prevention programs, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- To continue implementation of the DHS Resource Officer and continue a substance abuse prevention program at that school.
- To conduct narcotic investigations that will result in arrests and seizures of drugs and offset the reduction to the NHAGDTF.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Drug Task Force - Strafford County Cases	15	100	120
Drug Task Force - DOVER Cases	8	40	50
Drug Task Force - Strafford County Arrests	5	40	50
Drug Task Force - DOVER Arrests	5	10	15
SIU Dover Cases	10	10	10
SIU Dover Arrests	7	5	5

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POLICE

Division: DHA Policing

Function 2220-42120

Mission Statement:

To provide targeted community policing services to residents of the Dover Housing Authority.

Major Services/Responsibilities:

- Patrol the Dover Housing Authority properties including several senior housing locations
- Assist in the development and implementation of specialized programs for the residents with a specific goal of targeting youth

Key Fiscal Year Objectives:

- Continue to provide targeted services enhancing the quality of life in the Dover Housing Authority.
- Provide youth activities with safety related resources, like bike helmets, as well as crime and drug and alcohol abuse prevention.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Safety programs and talks	8/year	8/year	10/year
Coordinate youth safety programs and talks	6/year	6/year	6/year
Crime watch/Crime prevention activities	10/year	10/year	10/year
Provide safety related equipments and resources	8/year	8/year	8/year

City of Dover, New Hampshire

2220 DHA Policing Expenditures

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4211.02305.13.000	Health Insurance	\$295	\$0	\$0	\$0	\$0	0.00
2220.1.210.42120.4212.02305.13.000	Dental Insurance	\$15	\$0	\$0	\$0	\$0	0.00
2220.1.210.42120.4115.02305.14.000	Regular Hourly Employees	\$67,305	\$69,393	\$0	\$0	(\$69,393)	(100.00)
2220.1.210.42120.4170.02305.14.000	Longevity Pay	\$400	\$400	\$0	\$0	(\$400)	(100.00)
2220.1.210.42120.4211.02305.14.000	Health Insurance	\$15,054	\$16,093	\$0	\$0	(\$16,093)	(100.00)
2220.1.210.42120.4212.02305.14.000	Dental Insurance	\$722	\$737	\$0	\$0	(\$737)	(100.00)
2220.1.210.42120.4213.02305.14.000	Life Insurance	\$136	\$154	\$0	\$0	(\$154)	(100.00)
2220.1.210.42120.4225.02305.14.000	Medicare	\$1,196	\$1,006	\$0	\$0	(\$1,006)	(100.00)
2220.1.210.42120.4230.02305.14.000	Retirement	\$16,844	\$17,657	\$0	\$0	(\$17,657)	(100.00)
2220.1.210.42120.4260.02305.14.000	Workers Comp Insurance	\$1,944	\$1,944	\$0	\$0	(\$1,944)	(100.00)
2220.1.210.42120.4290.02305.14.000	FSA Fees	\$0	\$75	\$0	\$0	(\$75)	(100.00)
2220.1.210.42120.4291.02305.14.000	Uniform & Cleaning Allowance	\$600	\$450	\$0	\$0	(\$450)	(100.00)
2220.1.210.42120.4335.02305.14.000	Auditing Services	\$159	\$159	\$0	\$0	(\$159)	(100.00)
2220.1.210.42120.4523.02305.14.000	Police Liab Insurance	\$1,279	\$1,279	\$0	\$0	(\$1,279)	(100.00)
2220.1.210.42120.4115.02305.15.000	Regular Hourly Employees	\$0	\$0	\$66,203	\$66,203	\$66,203	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Feliciano, Jason		\$61,713	1.0000	Police Officer			
Description: Police Education Incentives		\$1,337					
Description: Police Holiday Pay		\$3,153					
Column Total:		\$66,203.00					
2220.1.210.42120.4170.02305.15.000	Longevity Pay	\$0	\$0	\$400	\$400	\$400	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 1 @ 5-9 years		\$400					
Column Total:		\$400.00					

City of Dover, New Hampshire

2220 DHA Policing Expenditures

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4211.02305.15.000	Health Insurance	\$0	\$0	\$15,350	\$15,350	\$15,350	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$15,350					
	Column Total:	\$15,350.00					
2220.1.210.42120.4212.02305.15.000	Dental Insurance	\$0	\$0	\$737	\$737	\$737	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$737					
	Column Total:	\$737.00					
2220.1.210.42120.4213.02305.15.000	Life Insurance	\$0	\$0	\$148	\$148	\$148	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover DHA Neighborhood	\$148					
	Column Total:	\$148.00					
2220.1.210.42120.4225.02305.15.000	Medicare	\$0	\$0	\$950	\$950	\$950	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare- 1.45% of wages	\$950					
	Column Total:	\$950.00					
2220.1.210.42120.4230.02305.15.000	Retirement	\$0	\$0	\$17,570	\$17,570	\$17,570	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$17,570					
	Column Total:	\$17,570.00					
2220.1.210.42120.4260.02305.15.000	Workers Comp Insurance	\$0	\$0	\$1,944	\$1,944	\$1,944	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,944					
	Column Total:	\$1,944.00					

City of Dover, New Hampshire

2220 DHA Policing Expenditures

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4291.02305.15.000	Uniform & Cleaning Allowance	\$0	\$0	\$450	\$450	\$450	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform and Cleaning Allowance	\$450					
	Column Total:	\$450.00					
2220.1.210.42120.4335.02305.15.000	Auditing Services	\$0	\$0	\$16	\$16	\$16	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services - Allocation	\$16					
	Column Total:	\$16.00					
2220.1.210.42120.4523.02305.15.000	Police Liab Insurance	\$0	\$0	\$1,045	\$1,045	\$1,045	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Coat of Police Liability Insurance	\$1,045					
	Column Total:	\$1,045.00					
Grand Total:		\$105,950	\$109,347	\$104,813	\$104,813	(\$4,534)	(4.15)

End of Report

POLICE

Division: Dover Coalition for Youth

Function 2245-42150

Mission Statement:

To reduce substance abuse by youth in our community through prevention programming support and coordination.

Major Services/Responsibilities:

- Conduct/coordinate substance abuse programming in the community with a strong emphasis in schools.
- Strengthen/Increase Community involvement in substance abuse prevention.

Key Fiscal Year Objectives:

- Coordinate Youth Risk Behavior Survey.
- Sustain membership of Dover Coalition for Youth.
- Promote coalition as main community contact for alcohol and drug prevention activities.
- Create and disseminate Dover specific prevention materials
- Maintain website as a local hub for alcohol and drug prevention resources.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Community based Alcohol & Drug Prevention Programs	15	12	14
Create Dover specific prevention materials/messages	6	8	10
Coalition Meetings	6	8	10

City of Dover, New Hampshire

2245 DHHS - Assistance Programs Expenditures

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02383.15.000	Regular Hourly Employees	\$0	\$0	\$26,156	\$26,156	\$26,156	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Retrosi, Stephanie	(\$8,719)	-0.2125	25% to GYA			
	Description: Retrosi, Stephanie	\$34,875	0.8500	Prevention Coor			
	Column Total:	\$26,156.00					
2245.1.210.42150.4211.02383.15.000	Health Insurance	\$0	\$0	\$17,098	\$17,098	\$17,098	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$17,098					
	Column Total:	\$17,098.00					
2245.1.210.42150.4212.02383.15.000	Dental Insurance	\$0	\$0	\$553	\$553	\$553	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$553					
	Column Total:	\$553.00					
2245.1.210.42150.4213.02383.15.000	Life Insurance	\$0	\$0	\$63	\$63	\$63	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$63					
	Column Total:	\$63.00					
2245.1.210.42150.4220.02383.15.000	FICA	\$0	\$0	\$1,283	\$1,283	\$1,283	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,283					
	Column Total:	\$1,283.00					
2245.1.210.42150.4225.02383.15.000	Medicare	\$0	\$0	\$305	\$305	\$305	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$305					
	Column Total:	\$305.00					

City of Dover, New Hampshire

2245 DHHS - Assistance Programs Expenditures

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02393.14.000	GYA - Regular Hourly Employ	\$0	\$27,477	\$0	\$0	(\$27,477)	(100.00)
2245.1.210.42150.4170.02393.14.000	GYA - Longevity Pay	\$0	\$400	\$0	\$0	(\$400)	(100.00)
2245.1.210.42150.4211.02393.14.000	GYA - Health Insurance	\$0	\$5,961	\$0	\$0	(\$5,961)	(100.00)
2245.1.210.42150.4212.02393.14.000	GYA - Dental Insurance	\$0	\$188	\$0	\$0	(\$188)	(100.00)
2245.1.210.42150.4220.02393.14.000	GYA - FICA	\$0	\$1,728	\$0	\$0	(\$1,728)	(100.00)
2245.1.210.42150.4225.02393.14.000	GYA - Medicare	\$0	\$404	\$0	\$0	(\$404)	(100.00)
2245.1.210.42150.4230.02393.14.000	GYA - Retirement	\$0	\$3,002	\$0	\$0	(\$3,002)	(100.00)
2245.1.210.42150.4240.02393.14.000	GYA - Staff Development Reir	\$415	\$0	\$0	\$0	\$0	0.00
2245.1.210.42150.4591.02393.14.000	GYA - Special Programs	\$183	\$0	\$0	\$0	\$0	0.00
2245.1.210.42150.4612.02393.14.000	GYA - Operating Supplies	\$2,173	\$0	\$0	\$0	\$0	0.00
2245.1.210.42150.4631.02393.14.000	GYA - Food/Food Services	\$937	\$0	\$0	\$0	\$0	0.00
2245.1.210.42150.4115.02393.15.000	GYA - Regular Hourly Employ	\$0	\$0	\$8,719	\$8,719	\$8,719	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Retrosi, Stephanie		(\$26,156)	-0.6375	75% STOP Act			
Description: Retrosi, Stephanie		\$34,875	0.8500	Prevention Coor			
Column Total:		\$8,719.00					
2245.1.210.42150.4211.02393.15.000	GYA - Health Insurance	\$0	\$0	\$5,699	\$5,699	\$5,699	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medical Premiums to Health Trust		\$5,699					
Column Total:		\$5,699.00					
2245.1.210.42150.4212.02393.15.000	GYA - Dental Insurance	\$0	\$0	\$184	\$184	\$184	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Dental Premiums to Health Trust		\$184					
Column Total:		\$184.00					

City of Dover, New Hampshire

2245 DHHS - Assistance Programs Expenditures

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4213.02393.15.000	GYA - Life Insurance	\$0	\$0	\$21	\$21	\$21	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$21					
	Column Total:	\$21.00					
2245.1.210.42150.4220.02393.15.000	GYA - FICA	\$0	\$0	\$458	\$458	\$458	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$458					
	Column Total:	\$458.00					
2245.1.210.42150.4225.02393.15.000	GYA - Medicare	\$0	\$0	\$102	\$102	\$102	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$102					
	Column Total:	\$102.00					
2245.1.210.42150.4612.02393.15.000	GYA - Operating Supplies	\$0	\$0	\$11,555	\$11,555	\$11,555	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program supplies	\$11,555					
	Column Total:	\$11,555.00					
Grand Total:		\$193,990	\$188,157	\$72,196	\$72,196	(\$115,961)	(61.63)

End of Report

POLICE

**Division: Youth Drug & Alcohol
Abuse Prevention Programming**

Function 2250-42150

Mission Statement:

To partner with youth to provide quality prevention programming and activities in the community. These youth serve as role models for their peers.

Major Services/Responsibilities:

- Provide youth empowerment programming in grades 6-12

Key Fiscal Year Objectives:

- Sustain current Dover Youth to Youth activities and programs
- Work with Youth to Youth groups in surrounding communities to conduct regional prevention efforts
- Provide technical assistance to at least one other community that is trying to establish a Youth to Youth Program.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Youth active in Y2Y Program	70	70	75
Number of active Youth to Youth teams	9	11	12

City of Dover, New Hampshire

2250 Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4115.02345.15.000	Regular Hourly Employees	\$0	\$0	\$105,148	\$105,148	\$105,148	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hebert, Victoria	\$53,516	1.0000	Prevention Coor			
	Description: Mitchell, Dana	\$51,632	0.8000	Police Preventi			
	Column Total:	\$105,148.00					
2250.1.210.42150.4170.02345.15.000	Longevity Pay	\$0	\$0	\$1,440	\$1,440	\$1,440	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 10-14 Years (prorated)	\$1,440		\$800 each			
	Column Total:	\$1,440.00					
2250.1.210.42150.4211.02345.15.000	Health Insurance	\$0	\$0	\$8,443	\$8,443	\$8,443	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$8,443					
	Column Total:	\$8,443.00					
2250.1.210.42150.4212.02345.15.000	Dental Insurance	\$0	\$0	\$376	\$376	\$376	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$376					
	Column Total:	\$376.00					
2250.1.210.42150.4213.02345.15.000	Life Insurance	\$0	\$0	\$252	\$252	\$252	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$252					
	Column Total:	\$252.00					
2250.1.210.42150.4220.02345.15.000	FICA	\$0	\$0	\$6,601	\$6,601	\$6,601	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$6,601					
	Column Total:	\$6,601.00					

City of Dover, New Hampshire

2250 Youth Tobacco & Alcohol Expenditures

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4225.02345.15.000	Medicare	\$0	\$0	\$1,544	\$1,544	\$1,544	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,544					
	Column Total:	\$1,544.00					
2250.1.210.42150.4230.02345.15.000	Retirement	\$0	\$0	\$6,308	\$6,308	\$6,308	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$6,308					
	Column Total:	\$6,308.00					
Grand Total:		\$0	\$0	\$130,112	\$130,112	\$130,112	0.00

End of Report

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POLICE

Division: Special Details

Function 42160

Mission Statement:

Provide the mechanism for outside entities to contract for police services through the City.

Major Services/Responsibilities:

Receipt of funds from outside entities for payment of contracted police services

Key Fiscal Year Objectives:

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Not applicable			

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4130.00000.00.000	Police Sp Details-Overtime Pa	\$216,117.23	\$143,523.00	\$225,000.00	\$225,000.00	\$81,477.00	56.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of work performed for contractors	\$225,000.00					
	Column Total:	\$225,000.00					
3207.1.210.42160.4211.00000.00.000	Police Sp Details-Health Insur	\$27.16	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4212.00000.00.000	Dental Insurance	\$1.13	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4220.00000.00.000	Police Sp Details-FICA	\$58.46	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4225.00000.00.000	Police Sp Details-Medicare	\$2,815.19	\$4,089.00	\$3,263.00	\$3,263.00	(\$826.00)	(20.20)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,263.00					
	Column Total:	\$3,263.00					
3207.1.210.42160.4230.00000.00.000	Police Sp Details-Retirement	\$48,403.27	\$71,346.00	\$59,355.00	\$59,355.00	(\$11,991.00)	(16.81)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$59,355.00					
	Column Total:	\$59,355.00					
3207.1.210.42160.4260.00000.00.000	Police Sp Details-Workers Co	\$1,026.96	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4335.00000.00.000	Police Sp Details - Auditing Se	\$42.00	\$42.00	\$44.00	\$44.00	\$2.00	4.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Sp Details - Auditing Services	\$44.00					
	Column Total:	\$44.00					
3207.1.210.42160.4524.00000.00.000	Police Sp Details-Public Liab l	\$1,346.37	\$1,959.00	\$2,176.00	\$2,176.00	\$217.00	11.08
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,176.00					
	Column Total:	\$2,176.00					

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4918.00000.00.000	Police Sp Details-Transfer to	\$0.00	\$63,000.00	\$75,000.00	\$75,000.00	\$12,000.00	19.05
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding for 2 1/2 Police Vehicles	\$75,000.00					
	Column Total:	\$75,000.00					
Func: Police Sp Details - 42160		\$269,837.77	\$283,959.00	\$364,838.00	\$364,838.00	\$80,879.00	28.48
Grand Total:		\$269,837.77	\$283,959.00	\$364,838.00	\$364,838.00	\$80,879.00	28.48

End of Report

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POLICE

Division: Parking Activity Fund

Function 3213-42130

Mission Statement:

To promote the safe and orderly flow of vehicle traffic by supervising all City owned and controlled parking areas, and enforcing all appropriate parking related laws and ordinances. Collect and receive parking and fine revenue for deposit in this special account.

Major Services/Responsibilities:

- Enforce timed and metered parking controls in 508 on-street parking spaces as well as an additional 215 uncontrolled on-street spaces
- Enforce metered and permit parking control in 1186 city owned parking lot spaces
- Collect and account for all parking revenue
- Work closely with the Parking Commission to ensure smooth operation of the downtown parking function
- Collect and issue parking permits for downtown lots
- Maintain pay and display parking meters
- Process and collect overdue fine revenue

Key Fiscal Year Objectives:

- Maintain a high level of enforcement in the downtown to encourage frequent turnover of on-street parking supply
- Continue to locate and evaluate potential increased parking capacity throughout the downtown
- Actively pursue scofflaws and identify new methods to entice scofflaws to pay unpaid fines
- Explore and evaluate potential parking structures for the downtown
- Work with downtown businesses to create a welcoming and well structured parking program
- Manage the smooth transition of the opening of the parking garage

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Parking Meter Income	\$353,689	\$371,408	\$370,000
Total parking revenue generated	\$582,102	\$627,936.	\$630,000

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4115.00000.00.000	Regular Hourly Employees	\$171,791.13	\$179,141.00	\$200,043.00	\$200,043.00	\$20,902.00	11.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,300.00					
	Description: Ashman, John	\$13,578.00	0.4500	Parking Control			
	Description: Cicchese, Michael	\$41,593.00	1.0000	Secretary I			
	Description: Hunter, Karen	\$12,069.00	0.4000	Parking Control			
	Description: Hunter, Philip	\$18,197.00	0.5000	Parking Control			
	Description: Jerard, Jason E	\$31,004.00	0.8750	Parking Control			
	Description: Martin, William G	\$12,395.00	0.4000	Parking Control			
	Description: Police Education Incentive	\$3,438.00					
	Description: Sick Buy Out	\$200.00					
	Description: Simons, William C	\$54,954.00	0.8000	Parking Manager			
	Description: TBD - New Position	\$11,315.00	0.3750	Parking Control			
	Column Total:	\$200,043.00					
3213.1.210.42130.4130.00000.00.000	Overtime Pay	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$500.00					
	Column Total:	\$500.00					
3213.1.210.42130.4170.00000.00.000	Longevity Pay	\$1,800.00	\$1,600.00	\$1,360.00	\$1,360.00	(\$240.00)	(15.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years 50%	\$400.00		\$800 each			
	Description: 1 @ 5-9 years prorated	\$160.00		\$400 each			
	Description: 2 @ 5-9 years	\$800.00		\$400 each			
	Column Total:	\$1,360.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4211.00000.00.000	Health Insurance	\$38,523.44	\$23,842.00	\$22,740.00	\$22,740.00	(\$1,102.00)	(4.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$22,740.00					
	Column Total:	\$22,740.00					
3213.1.210.42130.4212.00000.00.000	Dental Insurance	\$1,175.50	\$1,482.00	\$1,482.00	\$1,482.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Pemiums HealthTrust	\$1,482.00					
	Column Total:	\$1,482.00					
3213.1.210.42130.4213.00000.00.000	Life Insurance	\$149.40	\$301.00	\$311.00	\$311.00	\$10.00	3.32
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$311.00					
	Column Total:	\$311.00					
3213.1.210.42130.4220.00000.00.000	FICA	\$11,718.04	\$11,256.00	\$12,601.00	\$12,601.00	\$1,345.00	11.95
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$12,601.00					
	Column Total:	\$12,601.00					
3213.1.210.42130.4225.00000.00.000	Medicare	\$2,728.61	\$2,632.00	\$2,946.00	\$2,946.00	\$314.00	11.93
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,946.00					
	Column Total:	\$2,946.00					
3213.1.210.42130.4230.00000.00.000	Retirement	\$6,655.55	\$7,764.00	\$8,474.00	\$8,474.00	\$710.00	9.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$8,474.00					
	Column Total:	\$8,474.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4240.00000.00.000	Staff Development Reimbursa	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Conference	\$200.00					
	Column Total:	\$200.00					
3213.1.210.42130.4260.00000.00.000	Workers Comp Insurance	\$2,861.04	\$2,861.00	\$2,861.00	\$2,861.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,861.00					
	Column Total:	\$2,861.00					
3213.1.210.42130.4290.00000.00.000	FSA Fees	\$6.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75.00					
	Column Total:	\$75.00					
3213.1.210.42130.4291.00000.00.000	Uniform & Cleaning Allowance	\$2,038.64	\$2,375.00	\$2,570.00	\$2,570.00	\$195.00	8.21
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ashman, John	\$270.00	0.4500	Police Clothing			
	Description: Cicchese, Michael	\$260.00	1.0000	Police Clothing			
	Description: Hunter, Karen	\$270.00	0.4000	Police Clothing			
	Description: Hunter, Philip	\$300.00	0.5000	Police Clothing			
	Description: Jerard, Jason E	\$525.00	0.8750	Police Clothing			
	Description: Martin, William G	\$240.00	0.4000	Police Clothing			
	Description: Simons, William C	\$480.00	0.8000	Police Clothing			
	Description: TDB	\$225.00	0.3750	Police Clothing			
	Column Total:	\$2,570.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4335.00000.00.000	Auditing Services	\$500.00	\$500.00	\$838.00	\$838.00	\$338.00	67.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$838.00					
	Column Total:	\$838.00					
3213.1.210.42130.4341.00000.00.000	Technical Services	\$3,274.30	\$1,800.00	\$1,200.00	\$1,200.00	(\$600.00)	(33.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: city clerk scofflaw file	\$600.00					
	Description: DMV registration look ups	\$600.00					
	Column Total:	\$1,200.00					
3213.1.210.42130.4422.00000.00.000	Contract Snow Plowing	\$2,136.74	\$26,920.00	\$4,920.00	\$4,920.00	(\$22,000.00)	(81.72)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Services, Shovel Access Lanes	\$1,920.00					
	Description: Snow Removal in Parking Lots	\$3,000.00					
	Column Total:	\$4,920.00					
3213.1.210.42130.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sealcoating/Striping of Transportation Center Lot	\$2,000.00					
	Column Total:	\$2,000.00					
3213.1.210.42130.4433.00000.00.000	Maint Chrgs - Equipment	\$37,800.00	\$38,000.00	\$44,192.00	\$44,192.00	\$6,192.00	16.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint of Pay Stations 78 @ \$47/mo - Software/Commu	\$43,992.00					
	Description: Misc. Cash Register Parts	\$200.00					
	Column Total:	\$44,192.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$4,009.80	\$4,250.00	\$4,932.00	\$4,932.00	\$682.00	16.05
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support allocation	\$552.00					
	Description: DoverNet 2 @\$235.70	\$472.00					
	Description: Ticket System - Cardinal	\$3,900.00					
	Description: UPS	\$8.00					
	Column Total:	\$4,932.00					
3213.1.210.42130.4521.00000.00.000	Property Insurance	\$326.38	\$327.00	\$327.00	\$327.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Insurance	\$327.00					
	Column Total:	\$327.00					
3213.1.210.42130.4522.00000.00.000	Vehicle & Equip Insurance	\$897.00	\$897.00	\$909.00	\$909.00	\$12.00	1.34
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Equip Insurance	\$909.00					
	Column Total:	\$909.00					
3213.1.210.42130.4524.00000.00.000	Public Liab Insurance	\$1,859.17	\$1,876.00	\$1,902.00	\$1,902.00	\$26.00	1.39
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,902.00					
	Column Total:	\$1,902.00					
3213.1.210.42130.4529.00000.00.000	Insurance Deductible Paymen	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Insurance Deductible	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4531.00000.00.000	Telecommunications	\$864.57	\$700.00	\$1,980.00	\$1,980.00	\$1,280.00	182.86
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,980.00					
	Column Total:	\$1,980.00					
3213.1.210.42130.4534.00000.00.000	Postage	\$1,611.98	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery servic	\$4,300.00					
	Column Total:	\$4,300.00					
3213.1.210.42130.4540.00000.00.000	Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	\$200.00					
	Column Total:	\$200.00					
3213.1.210.42130.4550.00000.00.000	Printing & Binding	\$188.50	\$2,500.00	\$3,500.00	\$3,500.00	\$1,000.00	40.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ticket Envelopes, Tickets, Permits, other printing	\$3,500.00					
	Column Total:	\$3,500.00					
3213.1.210.42130.4580.00000.00.000	Travel Expense	\$0.00	\$285.00	\$285.00	\$285.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$285.00					
	Column Total:	\$285.00					
3213.1.210.42130.4611.00000.00.000	Office Supplies	\$452.01	\$2,000.00	\$3,000.00	\$3,000.00	\$1,000.00	50.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TickeTrak Ticket Rolls, other supplies	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4612.00000.00.000	Operating Supplies	\$23,117.33	\$16,050.00	\$24,090.00	\$24,090.00	\$8,040.00	50.09
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Batteries, Carriers, Misc. Parts	\$500.00					
	Description: Cones, Parking Signs	\$350.00					
	Description: Non Salt mixture for Ice removal	\$5,000.00		Parking Garage			
	Description: Pay & Display Parts Not Under Warranty	\$12,000.00					
	Description: Pay and Display Paper Rolls-120 rolls @\$52 ea	\$6,240.00					
	Column Total:	\$24,090.00					
3213.1.210.42130.4615.00000.00.000	Clothing & Uniforms	\$1,587.91	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$1,600.00					
	Column Total:	\$1,600.00					
3213.1.210.42130.4622.00000.00.000	Electricity	\$8,350.65	\$15,000.00	\$25,000.00	\$25,000.00	\$10,000.00	66.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lighting City Parking Lots 87,452 KWH	\$15,000.00					
	Description: Parking Garage (partial year)	\$10,000.00					
	Column Total:	\$25,000.00					
3213.1.210.42130.4626.00000.00.000	Vehicle Fuels	\$1,343.45	\$800.00	\$592.00	\$592.00	(\$208.00)	(26.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 174 Gallons @ 3.40 /gallon	\$592.00					
	Column Total:	\$592.00					
3213.1.210.42130.4654.00000.00.000	Maint Supplies - Vehicles	\$643.73	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts & maint. of vehicles	\$500.00					
	Column Total:	\$500.00					

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City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4661.00000.00.000	Fleet Maint Charge	\$1,517.64	\$1,518.00	\$1,518.00	\$1,518.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,518.00					
	Column Total:	\$1,518.00					
3213.1.210.42130.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$1,198.00	\$750.00	\$1,500.00	\$1,500.00	\$750.00	100.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Storage Cabinets, Shelving	\$1,500.00					
	Column Total:	\$1,500.00					
3213.1.210.42130.4741.00000.00.000	Machinery & Equipment	\$0.00	\$3,500.00	\$5,000.00	\$5,000.00	\$1,500.00	42.86
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light bars for pay and display units	\$500.00					
	Description: Snow Plow for Pickup Truck	\$4,500.00					
	Column Total:	\$5,000.00					
3213.1.210.42130.4745.00000.00.000	Computers & Communication:	\$8,683.21	\$6,315.00	\$2,518.00	\$2,518.00	(\$3,797.00)	(60.13)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Handheld/Computer	\$2,518.00					
	Column Total:	\$2,518.00					
3213.1.210.42130.4810.00000.00.000	Membership Dues	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$50.00					
	Column Total:	\$50.00					
3213.1.210.42130.4819.00000.00.000	Fees & Charges	\$28,063.95	\$19,840.00	\$21,000.00	\$21,000.00	\$1,160.00	5.85
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Credit Processing Fees & Charges	\$21,000.00					
	Column Total:	\$21,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4840.00000.00.000	Contingency	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$3,000.00		0.5% Policy Lev			
	Column Total:	\$3,000.00					
3213.1.210.42130.4911.00000.00.000	Transfer To General Fund	\$27,833.44	\$30,000.00	\$55,000.00	\$55,000.00	\$25,000.00	83.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Snow Removal	\$30,000.00		6 @ \$5,000 each			
	Description: Transportation Center Snow Removal	\$25,000.00					
	Column Total:	\$55,000.00					
3213.1.210.42130.4912.00000.00.000	Transfer to Special Rev	\$2,932.00	\$118,916.00	\$118,301.00	\$118,301.00	(\$615.00)	(0.52)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of Parking Share of OPEB ARC	\$4,697.00		Target 25% FY16			
	Description: Insurance Premium Cost for 1 retiree OPEB	\$13,604.00					
	Description: Transfer to Downtown TIF for Debt Service	\$100,000.00		Per TIF Plan			
	Column Total:	\$118,301.00					
3213.1.210.42130.4918.00000.00.000	Transfer to Trust/CRF	\$92,587.64	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.1.210.42130.4920.00000.00.000	Principal Payments	\$55,000.00	\$65,000.00	\$64,300.00	\$64,300.00	(\$700.00)	(1.08)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments	\$64,300.00					
	Column Total:	\$64,300.00					
3213.1.210.42130.4921.00000.00.000	Interest - Bonds	\$16,256.24	\$24,013.00	\$17,106.00	\$17,106.00	(\$6,907.00)	(28.76)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments	\$17,106.00					
	Column Total:	\$17,106.00					
Func: Police Parking - 42130		\$562,483.24	\$627,936.00	\$672,223.00	\$672,223.00	\$44,287.00	7.05

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Fund: Parking Activity Fund - 3213		\$562,483.24	\$627,936.00	\$672,223.00	\$672,223.00	\$44,287.00	7.05

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FIRE & RESCUE

TAB 10

FIRE & RESCUE

TAB 10

FIRE AND RESCUE

Division: Administration

Function 42210

Mission Statement:

To provide the community with information, education, services and representation to improve the quality of life and to enhance their ability to survive from the devastation of fire, environmental, natural and manmade emergencies.

Major Services/Responsibilities:

- Long range planning
- Develop CIP recommendations
- Fire prevention
- Managing annual budget
- Emergency Management
- Increase revenue generation
- Fire suppression

- Public education
- Emergency medical care (Paramedic level service)
- Rescue
- Disaster preparedness/relief
- Hazardous material mitigation
- Public assistance
- Fire/arson investigation

Key Fiscal Year Objectives:

- Provide sufficient emergency response services in a fiscally responsible manner.
- Maintain 24-hour Paramedic Coverage
- Maintain apparatus at a state of readiness
- Maximize citizen satisfaction
- Operate Emergency Services in the most efficient and cost effective manner by utilizing national standards and proven best practices

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Provide efficient Fire department services at a cost not to exceed \$230 per capita.	\$222	\$222	\$226
Provide efficient Fire department services at a cost not to exceed \$2.35 per \$1,000 of protected Value	\$2.27	\$2.27	\$2.28
Maintain personnel certification levels	Maintain	Maintain	Maintain
Increase ambulance billing collection rate	70%	75%	75%

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General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4110.00000.00.000	F&R Admin-Regular Salaried	\$100,941.84	\$106,353.00	\$107,704.00	\$107,704.00	\$1,351.00	1.27
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Driscoll, Richard	\$107,704.00	1.0000	Fire Chief			
	Column Total:	\$107,704.00					
1000.1.220.42210.4115.00000.00.000	F&R Admin-Regular Hourly E	\$57,793.77	\$58,974.00	\$61,469.00	\$61,469.00	\$2,495.00	4.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$520.00					
	Description: Conway, Lynn M	\$20,828.00	0.6250	Clerk Typist I			
	Description: Daudelin, Susan M	\$40,121.00	0.8750	Office Manager			
	Column Total:	\$61,469.00					
1000.1.220.42210.4170.00000.00.000	F&R Admin-Longevity Pay	\$2,900.00	\$3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years (Pro-rated)	\$500.00					
	Description: 1 @ 15-20 years	\$1,200.00					
	Description: 1 @ 20+ years	\$1,600.00					
	Column Total:	\$3,300.00					
1000.1.220.42210.4211.00000.00.000	F&R Admin-Health Insurance	\$45,813.25	\$47,852.00	\$39,684.00	\$39,684.00	(\$8,168.00)	(17.07)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$39,684.00					
	Column Total:	\$39,684.00					
1000.1.220.42210.4212.00000.00.000	F&R Admin-Dental Insurance	\$1,465.09	\$1,474.00	\$1,474.00	\$1,474.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,474.00					
	Column Total:	\$1,474.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4213.00000.00.000	F&R Admin-Life Insurance	\$527.04	\$345.00	\$355.00	\$355.00	\$10.00	2.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$355.00					
	Column Total:	\$355.00					
1000.1.220.42210.4214.00000.00.000	F&R Admin-Disability Insuran	\$655.32	\$798.00	\$808.00	\$808.00	\$10.00	1.25
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$808.00					
	Column Total:	\$808.00					
1000.1.220.42210.4220.00000.00.000	F&R Admin-FICA	\$3,462.58	\$3,449.00	\$3,603.00	\$3,603.00	\$154.00	4.47
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,603.00					
	Column Total:	\$3,603.00					
1000.1.220.42210.4225.00000.00.000	F&R Admin-Medicare	\$799.57	\$816.00	\$843.00	\$843.00	\$27.00	3.31
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$843.00					
	Column Total:	\$843.00					
1000.1.220.42210.4230.00000.00.000	F&R Admin-Retirement	\$32,243.08	\$34,315.00	\$36,489.00	\$36,489.00	\$2,174.00	6.34
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$36,489.00					
	Column Total:	\$36,489.00					
1000.1.220.42210.4240.00000.00.000	F&R Admin - Staff Developme	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars, Conference Reg., Tuition	\$400.00					
	Column Total:	\$400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4260.00000.00.000	F&R Admin-Worker's Comp Ir	\$6,579.96	\$6,580.00	\$6,580.00	\$6,580.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,580.00					
	Column Total:	\$6,580.00					
1000.1.220.42210.4291.00000.00.000	F&R Admin - Uniform & Clean	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing Allowance	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$253,181.50	\$265,156.00	\$263,209.00	\$263,209.00	(\$1,947.00)	(0.73)
1000.1.220.42210.4434.00000.00.000	F&R Admin-Maint Chrgs - Vet	(\$2.33)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42210.4435.00000.00.000	F&R Admin-Maint Chrgs - Offi	\$8,492.64	\$14,305.00	\$28,682.00	\$28,682.00	\$14,377.00	100.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$22,076.00					
	Description: Division Share of PC Replacement	\$4,606.00					
	Description: Tablet maintenance and software	\$2,000.00					
	Column Total:	\$28,682.00					
1000.1.220.42210.4443.00000.00.000	F&R Admin - Rental of Equipm	\$179.34	\$1,260.00	\$1,260.00	\$1,260.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy machine lease	\$1,260.00					
	Column Total:	\$1,260.00					
1000.1.220.42210.4524.00000.00.000	F&R Admin-Public Liab Insura	\$1,784.85	\$1,706.00	\$1,617.00	\$1,617.00	(\$89.00)	(5.22)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,617.00					
	Column Total:	\$1,617.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4531.00000.00.000	Telecommunications	\$30,881.31	\$38,500.00	\$40,730.00	\$40,730.00	\$2,230.00	5.79
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cloud Hosting for Public Eye	\$1,200.00					
	Description: Public Eye	\$1,030.00					
	Description: Services/equipment for voice, fax, data, wireless	\$38,500.00					
	Column Total:	\$40,730.00					
1000.1.220.42210.4534.00000.00.000	F&R Admin-Postage	\$1,309.76	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,100.00					
	Column Total:	\$2,100.00					
1000.1.220.42210.4540.00000.00.000	F&R Admin-Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for vacant positions	\$200.00					
	Column Total:	\$200.00					
1000.1.220.42210.4580.00000.00.000	F&R Admin-Travel Expense	\$49.72	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for conferences	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$42,695.29	\$58,571.00	\$75,089.00	\$75,089.00	\$16,518.00	28.20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4611.00000.00.000	F&R Admin-Office Supplies	\$2,940.87	\$3,759.00	\$4,165.00	\$4,165.00	\$406.00	10.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders, reports	\$340.00					
	Description: Misc. office supplies	\$1,150.00					
	Description: Paper	\$650.00					
	Description: Print cartridges for 3 stations	\$1,400.00					
	Description: Stationery, envelopes	\$625.00					
	Column Total:	\$4,165.00					
1000.1.220.42210.4612.00000.00.000	F&R Admin-Operating Supplie	\$98.95	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ambulance bill return envelopes	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$3,039.82	\$4,259.00	\$4,665.00	\$4,665.00	\$406.00	9.53
1000.1.220.42210.4745.00000.00.000	F&R Admin - Computers & Cc	\$5,000.00	\$0.00	\$10,398.00	\$10,398.00	\$10,398.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Eye software start up cost	\$8,398.00					
	Description: Public Eye Support	\$2,000.00					
	Column Total:	\$10,398.00					
Budg_Cat: Capital Outlay - 700		\$5,000.00	\$0.00	\$10,398.00	\$10,398.00	\$10,398.00	0.00
1000.1.220.42210.4912.00000.00.000	F&R Admin-Transfer To Spec	\$23,198.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$23,198.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: F&R Admin - 42210		\$327,114.61	\$327,986.00	\$353,361.00	\$353,361.00	\$25,375.00	7.74

FIRE AND RESCUE

Division: Suppression

Function 42220

Mission Statement:

To provide the finest quality response to and mitigation of all fire and emergency incidents with professionalism and efficiency while maintaining effective results.

Major Services/Responsibilities:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Customer Service • Search and Rescue • Firefighting • Public Service • Station, Vehicle, Equipment Maintenance • Completion of Incident Reports • Preplanning/Response Readiness | <ul style="list-style-type: none"> • Life Safety • Fire Prevention Activities • Emergency Medical Care • Public Education • Specialized Incident Responses • Completion of Required Training • Hazardous Materials Response |
|--|--|

Key Fiscal Year Objectives:

- Enhance response capabilities through building preplanning
- Increase readiness through progressive training incorporating accepted best practices
- Improve technical response through advanced training of personnel
- Reduce ambulance response times
- Ensure Firefighter safety at the highest level possible
- Contribute to the safety and well being of our citizens and their guests
- Provide Immediate & Regional Hazardous Materials Response Teams
- Review, update and computerize preplans of all target hazards

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Fires, building, auto, brush, etc.	260	375	360
Emergency Medical Responses	2824	3050	3200
Hazardous Conditions	108	400	400
Service Calls	1962	2,000	2,000
Total Calls	5154	5,500	5,560

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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1000.1.220.42220.4110.00000.00.000	F&R Suppression - Regular S	\$156,478.79	\$184,701.00	\$193,529.00	\$193,529.00	\$8,828.00	4.78
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Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Ormand, James \$95,369.00 1.0000 Assistant Chief

Description: Provencher, Randy \$78,049.00 1.0000 Deputy Chief

Description: zFirefighter Incentives \$9,854.00

Description: zHoliday Pay \$10,257.00

Column Total: \$193,529.00

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4115.00000.00.000	F&R Suppression-Regular Ho	\$2,930,438.26	\$3,064,204.00	\$3,309,091.00	\$3,309,091.00	\$244,887.00	7.99

Column: [FY16CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$18,070.00		457 Incentive
Description: Adams, Matthew	\$45,777.00	1.0000	Firefighter PAR
Description: Ambrose, Joshua R	\$49,592.00	1.0000	Firefighter PAR
Description: Anagnos, James M	\$55,731.00	1.0000	Firefighter INT
Description: Anderson, Jon E	\$54,262.00	1.0000	Firefighter INT
Description: Babel, Patrick	\$55,731.00	1.0000	Firefighter INT
Description: Brown, Troy T	\$78,444.00	1.0000	Fire Captain
Description: Burba, Joseph	\$38,542.00	1.0000	Firefighter BAS
Description: Camire, David R	\$55,731.00	1.0000	Firefighter INT
Description: Camire, Glen	\$42,664.00	1.0000	Firefighter INT
Description: Carney, Matthew S	\$54,262.00	1.0000	Firefighter INT
Description: Chabot, Craig S	\$71,143.00	1.0000	Fire Lieutenant
Description: Comeau, Craig T	\$59,831.00	1.0000	Firefighter PAR
Description: Croteau, Shawn A	\$59,831.00	1.0000	Firefighter PAR
Description: Donnelly, Christopher	\$49,592.00	1.0000	Firefighter PAR
Description: Downs, Robert	\$49,592.00	1.0000	Firefighter PAR
Description: Driscoll, Brendan C	\$49,592.00	1.0000	Firefighter PAR
Description: Drouin, Michael R	\$71,143.00	1.0000	Fire Lieutenant
Description: Duquette, David	\$50,331.00	0.7500	Fire Mechanic
Description: Ferullo, Michael	\$55,731.00	1.0000	Firefighter INT
Description: Golding, David	\$69,280.00	1.0000	Fire Lieutenant
Description: Haas, Paul W	\$78,444.00	1.0000	Fire Captain
Description: Hanna, E. David	\$71,143.00	1.0000	Fire Lieutenant
Description: Hoffman, Joshua R	\$61,453.00	1.0000	Firefighter PAR
Description: Hoyt, Edward J	\$69,280.00	1.0000	Fire Lieutenant
Description: Hudick, Jeffrey	\$53,100.00	1.0000	Firefighter BAS

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Irwin, Keith D	\$61,453.00	1.0000	Firefighter PAR			
	Description: Jacques, Brian D	\$59,831.00	1.0000	Firefighter PAR			
	Description: Jacques, Christopher J	\$76,361.00	1.0000	Fire Captain			
	Description: Kilday, Michael	\$38,542.00	1.0000	Firefighter BAS			
	Description: Lesniak, Steven	\$71,143.00	1.0000	Fire Lieutenant			
	Description: Lindh, David C	\$78,444.00	1.0000	Fire Captain			
	Description: Mason, Elizabeth N	\$55,731.00	1.0000	Firefighter INT			
	Description: McLean, Matthew	\$50,951.00	1.0000	Firefighter PAR			
	Description: McShane, Michael R	\$69,280.00	1.0000	Fire Lieutenant			
	Description: Michaud, Matthew L	\$50,951.00	1.0000	Firefighter PAR			
	Description: Moynihan, Patrick R	\$50,951.00	1.0000	Firefighter PAR			
	Description: Myers, Jennifer J	\$59,831.00	1.0000	Firefighter PAR			
	Description: Nicholson, Brian	\$61,453.00	1.0000	Firefighter PAR			
	Description: Noyes, Benjamin	\$44,572.00	1.0000	Firefighter PAR			
	Description: Orringer, Scott L	\$54,262.00	1.0000	Firefighter INT			
	Description: Plante, Marc A	\$71,143.00	1.0000	Fire Lieutenant			
	Description: Reynolds, Alexander	\$49,592.00	1.0000	Firefighter PAR			
	Description: Schrempf, Derick W	\$45,843.00	1.0000	Firefighter INT			
	Description: Simmons, Patrick	\$47,005.00	1.0000	Firefighter PAR			
	Description: Smith, Erik	\$38,542.00	1.0000	Firefighter BAS			
	Description: Spainhower, Dale S	\$55,731.00	1.0000	Firefighter INT			
	Description: TBD Firefighter 1 - New Position	\$38,542.00	1.0000	Firefighter BAS			
	Description: TBD Firefighter 2 - New Position	\$38,542.00	1.0000	Firefighter BAS			
	Description: TBD Firefighter 3 - New Position	\$38,542.00	1.0000	Firefighter BAS			
	Description: TBD Firefighter 4 - New Position	\$38,542.00	1.0000	Firefighter BAS			
	Description: TBD Vacancy	\$38,542.00	1.0000	Firefighter INT			
	Description: Thunstrom, Stephen	\$40,428.00	1.0000	Firefighter INT			
	Description: Xenos, Nicholas A	\$61,453.00	1.0000	Firefighter PAR			

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: zFire Incentives	\$14,800.00		4 New Positions			
	Description: zFire Incentives	\$164,649.00	1.0000	Department			
	Description: zHoliday Pay	\$9,284.00		4 New Positions			
	Description: zHoliday Pay	\$165,863.00	1.0000	Department			
	Column Total:	\$3,309,091.00					
1000.1.220.42220.4130.00000.00.000	F&R Suppression-Overtime P	\$644,519.55	\$628,535.00	\$733,357.00	\$708,357.00	\$79,822.00	12.70
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ALS Refresher for all medics (per cont.)	\$6,513.00					
	Description: Details, Special Projects	\$6,482.00					
	Description: Engineer Training (contractual)	\$2,405.00					
	Description: Mandatory state fire training	\$2,091.00					
	Description: Off-duty training	\$2,932.00					
	Description: Off-duty training and callouts	\$8,785.00					
	Description: Professional Time (contractual)	\$8,405.00					
	Description: Unscheduled OT, vacations, sick leave	\$695,744.00					
	Description: z CM General Reduction	(\$25,000.00)					
	Column Total:	\$708,357.00					
1000.1.220.42220.4170.00000.00.000	F&R Suppression - Longevity	\$34,000.00	\$36,800.00	\$33,600.00	\$33,600.00	(\$3,200.00)	(8.70)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 @ 10-15 years	\$12,000.00					
	Description: 2 @ 25-29 years	\$3,200.00					
	Description: 4 @ 20-24 years	\$6,400.00					
	Description: 6 @ 5-9 years	\$2,400.00					
	Description: 8 @ 15-19 years	\$9,600.00					
	Column Total:	\$33,600.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4211.00000.00.000	F&R Suppression-Health Insu	\$957,804.16	\$909,635.00	\$959,890.00	\$959,890.00	\$50,255.00	5.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$868,702.00					
	Description: Medical Premiums to HealthTrust	\$91,188.00	4	New Positions			
	Column Total:	\$959,890.00					
1000.1.220.42220.4212.00000.00.000	F&R Suppression-Dental Insu	\$29,171.23	\$31,059.00	\$32,164.00	\$32,164.00	\$1,105.00	3.56
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$29,216.00					
	Description: Dental Premiums to HealthTrust	\$2,948.00	4	New Positions			
	Column Total:	\$32,164.00					
1000.1.220.42220.4213.00000.00.000	F&R Suppression-Life Insurar	\$5,875.56	\$6,850.00	\$7,521.00	\$7,521.00	\$671.00	9.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$7,149.00					
	Description: Life Premiums to HealthTrust	\$372.00	4	New Positions			
	Column Total:	\$7,521.00					
1000.1.220.42220.4220.00000.00.000	F&R Suppression - FICA	\$4,114.37	\$6,233.00	\$4,233.00	\$4,233.00	(\$2,000.00)	(32.09)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,233.00					
	Column Total:	\$4,233.00					
1000.1.220.42220.4225.00000.00.000	F&R Suppression-Medicare	\$53,544.71	\$53,493.00	\$57,850.00	\$57,850.00	\$4,357.00	8.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$55,594.00					
	Description: Cost of Medicare - 1.45% of wages	\$2,256.00	4	New Positions			
	Column Total:	\$57,850.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4230.00000.00.000	F&R Suppression-Retirement	\$971,300.63	\$1,092,724.00	\$1,229,495.00	\$1,229,495.00	\$136,771.00	12.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement system payments	\$1,177,515.00					
	Description: Cost of NH Retirement system payments	\$51,980.00	4	New Positions			
	Column Total:	\$1,229,495.00					
1000.1.220.42220.4240.00000.00.000	F&R Suppression-Staff Devel	\$8,483.00	\$25,250.00	\$25,250.00	\$25,250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ACLS Instructor - PALS	\$700.00					
	Description: Contractural college courses	\$5,200.00					
	Description: EMT Advanced Transition program	\$5,650.00					
	Description: Fire Investagation Team education Anselms Arson S	\$1,000.00					
	Description: Mandatory Testing fees for EMS	\$1,000.00					
	Description: Misc. training supplies	\$900.00					
	Description: NH Safety Council	\$100.00					
	Description: Outside Instructors pay	\$900.00					
	Description: Paramedic school (50%tuition)	\$6,500.00					
	Description: RTP Manuals	\$300.00					
	Description: State Certification fees	\$2,500.00					
	Description: Weekend courses and special courses	\$500.00					
	Column Total:	\$25,250.00					
1000.1.220.42220.4260.00000.00.000	F&R Suppression-Worker's C	\$167,933.38	\$175,943.00	\$175,943.00	\$175,943.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$175,943.00					
	Column Total:	\$175,943.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4290.00000.00.000	F&R Suppression-FSA Fees	\$939.00	\$975.00	\$1,275.00	\$1,275.00	\$300.00	30.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$1,275.00					
	Column Total:	\$1,275.00					
1000.1.220.42220.4291.00000.00.000	F&R Suppression-Uniform & C	\$693.70	\$7,788.00	\$8,488.00	\$8,488.00	\$700.00	8.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Officers 15 EA \$87.50	\$1,313.00					
	Description: Firefighters 40 EA \$175	\$7,175.00					
	Column Total:	\$8,488.00					
Budg_Cat: Personal Services - 100		\$5,965,296.34	\$6,224,190.00	\$6,771,686.00	\$6,746,686.00	\$522,496.00	8.39
1000.1.220.42220.4336.00000.00.000	F&R Suppression-Medical Ser	\$1,902.00	\$1,600.00	\$2,200.00	\$2,200.00	\$600.00	37.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment exams {2 }	\$2,200.00					
	Column Total:	\$2,200.00					
1000.1.220.42220.4423.00000.00.000	F&R Suppression-Cleaning Sr	\$367.57	\$2,099.00	\$2,099.00	\$2,099.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning of Medical equipment and supplies	\$999.00					
	Description: Uniform cleaning	\$1,100.00					
	Column Total:	\$2,099.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4433.00000.00.000	F&R Suppression-Maint Chrgs	\$12,176.72	\$31,075.00	\$30,316.00	\$30,316.00	(\$759.00)	(2.44)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Air Monitoring Equipment repairs	\$5,000.00					
	Description: Amkus service agreement	\$2,500.00					
	Description: EMS equipment preventative maint.	\$3,016.00					
	Description: Extinguishers	\$800.00					
	Description: Hose replacement	\$5,000.00					
	Description: Maint. of airpacks/flow checks	\$7,500.00					
	Description: Radio Batteries and Chargers	\$3,500.00					
	Description: Small equipment & Power tools	\$3,000.00					
	Column Total:	\$30,316.00					
1000.1.220.42220.4434.00000.00.000	F&R Suppression-Maint Chrgs	\$52,609.32	\$60,206.00	\$66,516.00	\$66,516.00	\$6,310.00	10.48
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Annual certification & testing of apparatus	\$4,600.00					
	Description: Laptop for engine reader	\$1,606.00					
	Description: Maint. Station Generators	\$3,250.00					
	Description: Major repairs--pump overhaul, brakes	\$25,010.00					
	Description: Mobile radio repair	\$2,200.00					
	Description: Regular maintenance of apparatus	\$15,750.00					
	Description: Scan tools	\$1,300.00					
	Description: Tubes, tires, chains, batteries	\$12,800.00					
	Column Total:	\$66,516.00					
1000.1.220.42220.4435.00000.00.000	F&R Suppression - Maint Chrg	\$2,441.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42220.4521.00000.00.000	F&R Suppression-Property Ins	\$362.75	\$383.00	\$9.00	\$9.00	(\$374.00)	(97.65)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$9.00					
	Column Total:	\$9.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4522.00000.00.000	F&R Suppression-Vehicle & E	\$9,252.25	\$9,589.00	\$19,796.00	\$19,796.00	\$10,207.00	106.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$19,796.00					
	Column Total:	\$19,796.00					
1000.1.220.42220.4524.00000.00.000	F&R Suppression-Public Liab	\$29,465.14	\$42,203.00	\$39,098.00	\$39,098.00	(\$3,105.00)	(7.36)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$39,098.00					
	Column Total:	\$39,098.00					
1000.1.220.42220.4550.00000.00.000	F&R Suppression - Printing &	\$1,423.36	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Education publications	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.220.42220.4580.00000.00.000	F&R Suppression-Travel Expe	\$640.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: EMS/Paramedic School Mileage	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$110,640.51	\$149,155.00	\$162,034.00	\$162,034.00	\$12,879.00	8.63
1000.1.220.42220.4612.00000.00.000	F&R Suppression-Operating S	\$5,281.11	\$5,150.00	\$6,350.00	\$6,350.00	\$1,200.00	23.30
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Foam (90 gals)	\$2,800.00					
	Description: Junior Fire Hats	\$2,000.00					
	Description: Misc. Public Education Supplies	\$1,200.00					
	Description: Photography supplies	\$350.00					
	Column Total:	\$6,350.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4615.00000.00.000	F&R Suppression-Clothing & I	\$26,339.81	\$29,020.00	\$30,220.00	\$30,220.00	\$1,200.00	4.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Badges and collar brass	\$800.00					
	Description: Badges and insignas	\$2,300.00					
	Description: Boots and sneakers	\$2,400.00					
	Description: Class "A" Uniforms	\$2,000.00					
	Description: Forestry Gear replacement	\$720.00					
	Description: Gloves, mittens and hoods	\$1,300.00					
	Description: Honor Guard supplies/equipment	\$200.00					
	Description: Jackets replcement	\$800.00					
	Description: Job Shirt replacement	\$1,500.00					
	Description: PT Gear	\$1,400.00					
	Description: Uniform replacement	\$16,800.00					
	Column Total:	\$30,220.00					
1000.1.220.42220.4626.00000.00.000	F&R Suppression-Vehicle Fue	\$64,843.86	\$52,292.00	\$52,496.00	\$52,496.00	\$204.00	0.39
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 10,200 Diesel	\$39,576.00		Extra Pumper			
	Description: Vehicle Fuels 3,800 Gasoline	\$12,920.00					
	Column Total:	\$52,496.00					
1000.1.220.42220.4631.00000.00.000	F&R Suppression - Food	\$1,181.68	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire ground Rehab and Events	\$1,200.00					
	Column Total:	\$1,200.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4635.00000.00.000	F&R Suppression-Medicinal S	\$24,522.40	\$24,064.00	\$27,246.00	\$27,246.00	\$3,182.00	13.22
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical supplies for stocking ambulances and truck	\$20,022.00					
	Description: Nitrous Oxide	\$1,324.00					
	Description: Oxygen	\$5,900.00					
	Column Total:	\$27,246.00					
1000.1.220.42220.4640.00000.00.000	F&R Suppression-Books & Pu	\$1,593.81	\$2,400.00	\$1,600.00	\$1,600.00	(\$800.00)	(33.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Codes, replacement training manuals	\$1,600.00					
	Column Total:	\$1,600.00					
1000.1.220.42220.4651.00000.00.000	F&R Suppression - Maint Sup	\$28.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42220.4654.00000.00.000	F&R Suppression - Maint Sup	\$1,386.30	\$1,938.00	\$1,938.00	\$1,938.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaners, soap, waxes, rags	\$1,938.00					
	Column Total:	\$1,938.00					
1000.1.220.42220.4681.00000.00.000	F&R Suppression - Minor Equ	\$13,141.65	\$18,100.00	\$20,849.00	\$20,849.00	\$2,749.00	15.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Prevention Trailer	\$1,264.00					
	Description: Power equipment replacement & parts	\$8,400.00					
	Description: Replace furniture items at 2 stations	\$2,500.00					
	Description: Small tool replacement & parts	\$7,900.00					
	Description: Toxi-Rae 3 Carbon Monoxide meters	\$785.00		First in bags			
	Column Total:	\$20,849.00					
Budg_Cat: Supplies - 600		\$138,319.39	\$134,164.00	\$141,899.00	\$141,899.00	\$7,735.00	5.77

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4741.00000.00.000	F&R Suppression-Machinery	\$6,584.52	\$7,500.00	\$72,500.00	\$72,500.00	\$65,000.00	866.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cascade Air Refill System	\$65,000.00		Capital Reserve			
	Description: High angle rescue equip	\$7,500.00					
	Column Total:	\$72,500.00					
Budg_Cat: Capital Outlay - 700		\$6,584.52	\$7,500.00	\$72,500.00	\$72,500.00	\$65,000.00	866.67
1000.1.220.42220.4810.00000.00.000	F&R Suppression-Membership	\$9,405.90	\$11,540.00	\$14,140.00	\$14,140.00	\$2,600.00	22.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Mutual Aid cascade dues	\$1,000.00					
	Description: EAP	\$1,800.00					
	Description: NHAA, ISFSI, IEU, NEFMA, NEFCA	\$1,040.00					
	Description: S.T.A.R.T Hazmat membership	\$10,300.00					
	Column Total:	\$14,140.00					
Budg_Cat: Other Expenses - 800		\$9,405.90	\$11,540.00	\$14,140.00	\$14,140.00	\$2,600.00	22.53
Func: F&R Suppression - 42220		\$6,230,246.66	\$6,526,549.00	\$7,162,259.00	\$7,137,259.00	\$610,710.00	9.36

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FIRE AND RESCUE

Division: Building Inspection Services

Function: 42250

Mission Statement:

Administer the City’s Codes, Ordinances, and Regulations in a fair, efficient, and professional manner to ensure the quality of the building stock and to preserve the tax base of Dover. Provide assistance in a timely manner to the applicants seeking approvals and permits. Additionally, to enhance the quality of our community through the enforcement of life safety fire codes and the delivery of progressive fire safety education to its members, ensuring compliance through cooperation.

Major Services/Responsibilities:

- Provide customer service beyond expectations through cooperation
- Serve as the single point of contact for applicants for construction and life safety permits
- Assist contractors and citizens with the permit process
- Coordinate interdepartmental comments during the permit process
- Building, electrical, plumbing, mechanical and fire and life safety plan review and permit issuance
- On-site inspections of construction in progress and conduct fire & life safety inspections of businesses, schools and places of assembly
- Administer and interpret Building Codes, Health Regulations and Fire and Life Safety Codes
- Initiate and enforce state and local ordinance for compliance
- Provide technical assistance for all areas of responsibility
- Ensure NFPA Code compliance
- Investigate consumer complaints
- Assist police and state Fire Marshal’s office regarding fire and criminal activities

Key Fiscal Year Objectives:

- Improve efficiencies within the department to continue to decrease length of time for permit approval process
- Maintain the user-friendly permit process
- Continue professional development of staff
- Increase data and inspection efficiency

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Building Permits	398	400	450
Electrical Permits	449	500	525
Plumbing/Mechanical Permits	802	750	900
Health Licenses/Permits	279	350	375
Building Inspections	871	900	1,100
Electrical Inspections	1,343	1,100	1,300
Plumbing/Mechanical Inspections	1,514	1,200	1,500
Health Inspections	594	600	650
Fire & Life Safety Inspections	1,876	1,500	1,500

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4110.00000.00.000	Inspection-Regular Salaried E	\$81,279.20	\$83,550.00	\$86,485.00	\$86,485.00	\$2,935.00	3.51
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clark, Thomas L	\$86,485.00	1.0000	Building Offici			
	Column Total:	\$86,485.00					
1000.1.220.42250.4115.00000.00.000	Inspection-Regular Hourly Em	\$210,892.53	\$241,221.00	\$292,595.00	\$292,595.00	\$51,374.00	21.30
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Donovan, Jaimie S	\$33,447.00	0.6250	Fire Health Ins			
	Description: Dube, Michelle	\$36,394.00	1.0000	Secretary			
	Description: Jalbert, Rebecca F	\$48,087.00	0.8750	Fire Life Safet			
	Description: Maxfield, James H	\$64,540.00	1.0000	Electrical Insp			
	Description: Miles, Dean	\$64,540.00	1.0000	Plumbing/Inspc			
	Description: TBD - Fire Life Safety Inspector	\$45,587.00	1.0000	New Position			
	Column Total:	\$292,595.00					
1000.1.220.42250.4130.00000.00.000	Inspection-Overtime Pay	\$2,206.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42250.4170.00000.00.000	Inspection-Longevity Pay	\$3,840.00	\$5,200.00	\$5,200.00	\$5,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600.00					
	Description: 1 @ 25-29 years	\$1,600.00					
	Description: 1 @ 5-9 years	\$400.00					
	Description: 2 @ 10-14 years	\$1,600.00					
	Column Total:	\$5,200.00					
1000.1.220.42250.4211.00000.00.000	Inspection-Health Insurance	\$73,134.72	\$95,702.00	\$115,979.00	\$115,979.00	\$20,277.00	21.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$115,979.00					
	Column Total:	\$115,979.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4212.00000.00.000	Inspection-Dental Insurance	\$2,211.84	\$2,949.00	\$3,686.00	\$3,686.00	\$737.00	24.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,686.00					
	Column Total:	\$3,686.00					
1000.1.220.42250.4213.00000.00.000	Inspection-Life Insurance	\$475.20	\$687.00	\$835.00	\$835.00	\$148.00	21.54
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$835.00					
	Column Total:	\$835.00					
1000.1.220.42250.4220.00000.00.000	Inspection-FICA	\$19,773.09	\$19,212.00	\$22,322.00	\$22,322.00	\$3,110.00	16.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$22,322.00					
	Column Total:	\$22,322.00					
1000.1.220.42250.4225.00000.00.000	Inspection-Medicare	\$4,604.72	\$4,780.00	\$5,221.00	\$5,221.00	\$441.00	9.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,221.00					
	Column Total:	\$5,221.00					
1000.1.220.42250.4230.00000.00.000	Inspection-Retirement	\$23,790.88	\$32,089.00	\$50,931.00	\$50,931.00	\$18,842.00	58.72
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$50,931.00					
	Column Total:	\$50,931.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4240.00000.00.000	Inspection-Staff Development	\$840.00	\$4,010.00	\$4,010.00	\$4,010.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Certified Fire Inspection	\$1,000.00					
	Description: Electrical Code Update	\$150.00					
	Description: Misc. Code Classes	\$800.00					
	Description: N.E. Food & Drug Officers Association	\$20.00					
	Description: N.H. Building Official	\$25.00					
	Description: N.H. Health Officer Association Mtg	\$15.00					
	Description: NFPA Code Classes	\$1,200.00					
	Description: Seminars and Workshops for staff	\$800.00					
	Column Total:	\$4,010.00					
1000.1.220.42250.4260.00000.00.000	Inspection-Workers Comp Ins	\$8,672.04	\$8,672.00	\$8,672.00	\$8,672.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$8,672.00					
	Column Total:	\$8,672.00					
1000.1.220.42250.4290.00000.00.000	Inspection-FSA Fees	\$57.00	\$75.00	\$225.00	\$225.00	\$150.00	200.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: FSA Fees	\$225.00					
	Column Total:	\$225.00					
Budg_Cat: Personal Services - 100		\$431,778.20	\$498,147.00	\$596,161.00	\$596,161.00	\$98,014.00	19.68
1000.1.220.42250.4341.00000.00.000	Inspection-Technical Services	\$0.00	\$100.00	\$4,627.00	\$4,627.00	\$4,527.00	4,527.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: NFPA on line Codes & Handbooks	\$4,527.00		2 subscriptions			
	Description: State Lab Lead & Asbestos Testing	\$100.00					
	Column Total:	\$4,627.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4435.00000.00.000	Inspection-Maint Chrgs - Offic	\$3,954.85	\$3,587.00	\$8,157.00	\$8,157.00	\$4,570.00	127.40
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$6,623.00					
	Description: Division Share of PC Replacement	\$1,534.00					
	Column Total:	\$8,157.00					
1000.1.220.42250.4522.00000.00.000	Inspection-Vehicle & Equip Ins	\$2,243.00	\$2,243.00	\$3,189.00	\$3,189.00	\$946.00	42.18
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$3,189.00					
	Column Total:	\$3,189.00					
1000.1.220.42250.4524.00000.00.000	Inspection-Public Liab Insurar	\$2,337.13	\$3,173.00	\$3,278.00	\$3,278.00	\$105.00	3.31
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$3,278.00					
	Column Total:	\$3,278.00					
1000.1.220.42250.4531.00000.00.000	Telecommunications	\$2,682.46	\$4,980.00	\$4,980.00	\$4,980.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,980.00					
	Column Total:	\$4,980.00					
1000.1.220.42250.4534.00000.00.000	Inspection-Postage	\$350.20	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,600.00					
	Column Total:	\$1,600.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4550.00000.00.000	Inspection-Printing & Binding	\$126.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Dept Envelopes	\$100.00					
	Description: Building Dept Stationery	\$150.00					
	Description: Building Permit Applications	\$140.00					
	Description: Building Permit Cards	\$120.00					
	Description: Business Cards for Inspectors	\$100.00					
	Description: Electrical Permit Applications	\$140.00					
	Description: Health Department Inspection Reports	\$110.00					
	Description: Plumbing Permit Applications	\$140.00					
	Column Total:	\$1,000.00					
1000.1.220.42250.4580.00000.00.000	Inspection-Travel Expense	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$11,694.14	\$16,883.00	\$27,031.00	\$27,031.00	\$10,148.00	60.11
1000.1.220.42250.4611.00000.00.000	Inspection-Office Supplies	\$1,211.68	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer and misc. supplies	\$2,200.00					
	Column Total:	\$2,200.00					
1000.1.220.42250.4612.00000.00.000	Inspection-Operating Supplies	\$328.93	\$395.00	\$395.00	\$395.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire & Life Safety printing	\$300.00					
	Description: Toner for printer	\$95.00					
	Column Total:	\$395.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4615.00000.00.000	Clothing & Uniforms	\$685.50	\$3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms/ jackets/outerware	\$3,300.00					
	Column Total:	\$3,300.00					
1000.1.220.42250.4626.00000.00.000	Inspection-Vehicle Fuels	\$3,085.03	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5 Vehicles Fuel 1,156.43 gallons gasoline	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.220.42250.4640.00000.00.000	Inspection-Publications	\$395.80	\$873.00	\$873.00	\$873.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ICC 3 ea @ 86	\$258.00					
	Description: ICC 3 EA 62	\$186.00					
	Description: IRC 3 EA 43	\$129.00					
	Description: Misc. (Elect. Plumb. & Mech.)	\$150.00					
	Description: NEC 1 EA	\$150.00					
	Column Total:	\$873.00					
1000.1.220.42250.4654.00000.00.000	Inspection-Maint Supplies - Ve	\$693.94	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, lubricants & repair 5 veh.	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.220.42250.4661.00000.00.000	Inspection-Fleet Maint Charge	\$7,594.08	\$7,594.00	\$7,594.00	\$7,594.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Div share of vehicle maint. charges	\$7,594.00					
	Column Total:	\$7,594.00					
Budg_Cat: Supplies - 600		\$13,994.96	\$19,862.00	\$19,862.00	\$19,862.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4810.00000.00.000	Inspection-Membership Dues	\$351.00	\$952.00	\$952.00	\$952.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: BOCA Cert. Renewal	\$80.00					
	Description: Electrical License	\$210.00					
	Description: IAEI (Electrical)	\$90.00					
	Description: ICC (2)	\$200.00					
	Description: NH Fire Prevention	\$12.00					
	Description: NH Health Officers Association	\$10.00					
	Description: NHBOA	\$100.00					
	Description: NHSCOA	\$25.00					
	Description: Plumbing License	\$225.00					
	Column Total:	\$952.00					
Budg_Cat:	Other Expenses - 800	\$351.00	\$952.00	\$952.00	\$952.00	\$0.00	0.00
Func:	Inspection Services - 42250	\$457,818.30	\$535,844.00	\$644,006.00	\$644,006.00	\$108,162.00	20.19

FIRE AND RESCUE

Division: Buildings

Function 42280

Mission Statement:

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

Major Services/Responsibilities:

- Maintain fire department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of fire department facilities.
- Perform all custodial duties with current fire department staff.
- Ensure longevity of all fire department facilities.

Key Fiscal Year Objectives:

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Act
Buildings Maintained	3	3	3

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4411.00000.00.000	F&R Buildings - Water & Sewer	\$4,334.37	\$4,660.00	\$4,660.00	\$4,660.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer usage 574 hcf	\$4,660.00					
	Column Total:	\$4,660.00					
1000.1.220.42280.4431.00000.00.000	F&R Buildings - Maint Chrgs -	\$12,478.31	\$14,790.00	\$14,790.00	\$14,790.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract expenses to maintain buildings	\$8,140.00					
	Description: Oil/Grease Sep. Cleaning	\$1,500.00					
	Description: Overhang for Central Station Door	\$2,500.00					
	Description: Paint apparatus bay and stairway I	\$1,500.00					
	Description: Sprinkler System Tests at stations	\$1,150.00					
	Column Total:	\$14,790.00					
1000.1.220.42280.4521.00000.00.000	F&R Buildings - Property Insu	\$4,490.27	\$4,400.00	\$5,021.00	\$5,021.00	\$621.00	14.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$5,021.00					
	Column Total:	\$5,021.00					
1000.1.220.42280.4524.00000.00.000	F&R Buildings - Public Liab In	\$527.24	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$21,830.19	\$23,850.00	\$24,471.00	\$24,471.00	\$621.00	2.60
1000.1.220.42280.4621.00000.00.000	F&R Buildings - Natural Gas	\$17,615.11	\$23,519.00	\$26,661.00	\$26,661.00	\$3,142.00	13.36
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas service 13,658 Therms	\$26,661.00					
	Column Total:	\$26,661.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4622.00000.00.000	F&R Buildings - Electricity	\$29,513.52	\$40,398.00	\$43,226.00	\$43,226.00	\$2,828.00	7.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 239,990 KWH	\$43,226.00					
	Column Total:	\$43,226.00					
1000.1.220.42280.4623.00000.00.000	F&R Buildings - Propane	\$10,224.03	\$11,600.00	\$11,600.00	\$11,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: F&R Buildings - Propane 5,310 gallons	\$11,600.00					
	Column Total:	\$11,600.00					
1000.1.220.42280.4651.00000.00.000	F&R Buildings - Maint Supplie	\$12,134.90	\$12,500.00	\$14,200.00	\$14,200.00	\$1,700.00	13.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodial supplies, paint, repairs	\$14,200.00					
	Column Total:	\$14,200.00					
Budg_Cat: Supplies - 600		\$69,487.56	\$88,017.00	\$95,687.00	\$95,687.00	\$7,670.00	8.71
Func: F&R Buildings - 42280		\$91,317.75	\$111,867.00	\$120,158.00	\$120,158.00	\$8,291.00	7.41

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FIRE AND RESCUE

Division: Special Details

Function 42290

Mission Statement:

To provide a mechanism for entities to contract for fire and rescue services through the City.

Major Services/Responsibilities:

- Maintain specialized training for Seabrook Station as a host community
- Continue training for Emergency Management
- Provide a fire watch for outside agencies

Key Fiscal Year Objectives:

- Continue training for Emergency Management
- Provide a fire watch for outside agencies

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Provide fire watch for outside agencies	4	4	4
Host community training drills	4	4	2

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4130.00000.00.000	F&R Special Details-Overtime	(\$18,217.23)	\$19,150.00	\$19,150.00	\$19,150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unschedule reimburseable overtime	\$19,150.00					
	Column Total:	\$19,150.00					
3207.1.220.42290.4211.00000.00.000	Health Insurance	\$72.21	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.220.42290.4212.00000.00.000	Dental Insurance	\$3.33	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.220.42290.4220.00000.00.000	F&R Special Details-FICA	\$7.93	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2%	\$100.00					
	Column Total:	\$100.00					
3207.1.220.42290.4225.00000.00.000	F&R Special Details-Medicare	(\$273.77)	\$290.00	\$290.00	\$290.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$290.00					
	Column Total:	\$290.00					
3207.1.220.42290.4230.00000.00.000	F&R Special Details-Retireme	(\$3,385.02)	\$5,313.00	\$5,313.00	\$5,313.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,313.00					
	Column Total:	\$5,313.00					
3207.1.220.42290.4524.00000.00.000	F&R Special Details-Public Li	\$81.81	\$304.00	\$171.00	\$171.00	(\$133.00)	(43.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$171.00					
	Column Total:	\$171.00					

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4612.00000.00.000	F&R Special Details-Operatin	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. supplies for drills and operations	\$500.00					
	Column Total:	\$500.00					
3207.1.220.42290.4631.00000.00.000	F&R Special Details-Food	\$0.00	\$565.00	\$565.00	\$565.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$565.00					
	Column Total:	\$565.00					
Func: F&R Special Details - 42290		(\$21,710.74)	\$26,222.00	\$26,089.00	\$26,089.00	(\$133.00)	(0.51)
Grand Total:		(\$21,710.74)	\$26,222.00	\$26,089.00	\$26,089.00	(\$133.00)	(0.51)

End of Report

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CS-PUBLIC WORKS

TAB 11

CS-PUBLIC WORKS

TAB 11

COMMUNITY SERVICES

Division: General Government Buildings

Function 41941

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills
- Perform landscaping, brush and tree removal at all City facilities
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions

Key Fiscal Year Objectives:

- Develop master plan for the maintenance and improvements to municipal buildings
- Continue to share resources with other departments and agencies
- Enhance additional energy cost savings measures in various buildings
- Develop a computerized maintenance inventory schedule
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings
- Improve aesthetic appearance of facilities
- Replace roofing systems at City Hall
- Remove overgrown plantings and replant bedded areas in front of City Hall

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Buildings maintained	20	20	19

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4115.00000.00.000	Gen Gov't Buildings - Regular	\$55,744.84	\$57,163.00	\$59,495.00	\$59,495.00	\$2,332.00	4.08
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, Lois E	\$20,828.00	0.6250	Custodian			
	Description: Trudell, David	\$17,265.00	0.6250	Custodian			
	Description: Wolcott, Kenneth A	\$21,402.00	0.6250	Custodian			
	Column Total:	\$59,495.00					
1000.1.300.41941.4130.00000.00.000	Gen Gov't Buildings - Overtim	\$0.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency calls & City Hall Rentals	\$750.00					
	Column Total:	\$750.00					
1000.1.300.41941.4170.00000.00.000	Gen Gov't Buildings - Longevi	\$750.00	\$1,357.00	\$1,250.00	\$1,250.00	(\$107.00)	(7.89)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years Prorated	\$250.00		\$400 ea prorate			
	Description: 2 @ 10 -14 years Prorated	\$1,000.00		\$800 ea prorate			
	Column Total:	\$1,250.00					
1000.1.300.41941.4220.00000.00.000	Gen Gov't Buildings - FICA	\$3,518.74	\$3,675.00	\$3,824.00	\$3,824.00	\$149.00	4.05
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,824.00					
	Column Total:	\$3,824.00					
1000.1.300.41941.4225.00000.00.000	Gen Gov't Buildings - Medicar	\$819.30	\$857.00	\$892.00	\$892.00	\$35.00	4.08
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$892.00					
	Column Total:	\$892.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4260.00000.00.000	Gen Gov't Buildings - Workers	\$2,637.00	\$2,637.00	\$2,637.00	\$2,637.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,637.00					
	Column Total:	\$2,637.00					
Budg_Cat: Personal Services - 100		\$63,469.88	\$66,439.00	\$68,848.00	\$68,848.00	\$2,409.00	3.63
1000.1.300.41941.4341.00000.00.000	Technical Services	\$0.00	\$0.00	\$29,100.00	\$29,100.00	\$29,100.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Contract measure & verification	\$27,600.00					
	Description: Move insight work station to City Hall	\$1,500.00					
	Column Total:	\$29,100.00					
1000.1.300.41941.4411.00000.00.000	Gen Gov't Buildings - Water &	\$3,073.60	\$5,668.00	\$5,668.00	\$5,668.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall, Vet Bldg, Train St.	\$5,668.00					
	Column Total:	\$5,668.00					
1000.1.300.41941.4431.00000.00.000	Gen Gov't Buildings - Maint C	\$21,265.18	\$15,300.00	\$15,000.00	\$15,000.00	(\$300.00)	(1.96)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Maintenance Work (HVAC, Plumbing, Electri	\$13,500.00					
	Description: Upkeep Public Works Facility	\$1,500.00					
	Column Total:	\$15,000.00					
1000.1.300.41941.4433.00000.00.000	Gen Gov't Buildings - Maint C	\$0.00	\$250.00	\$2,750.00	\$2,750.00	\$2,500.00	1,000.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Tower clock preventative maintenance	\$250.00					
	Description: Generator Maintenance	\$2,500.00					
	Column Total:	\$2,750.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4435.00000.00.000	Gen Gov't Buildings - Maint C	\$0.00	\$2,400.00	\$0.00	\$0.00	(\$2,400.00)	(100.00)
1000.1.300.41941.4441.00000.00.000	Gen Gov't Buildings - Rental c	\$4,200.70	\$4,175.00	\$4,290.00	\$4,290.00	\$115.00	2.75
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Train Station Platform Lease	\$4,290.00					
	Column Total:	\$4,290.00					
1000.1.300.41941.4521.00000.00.000	Gen Gov't Buildings - Property	\$23,333.93	\$22,748.00	\$23,618.00	\$23,618.00	\$870.00	3.82
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$10,085.00					
	Description: Platform Liability Ins (Train Station)	\$13,533.00					
	Column Total:	\$23,618.00					
1000.1.300.41941.4524.00000.00.000	Gen Gov't Buildings - Public L	\$1,450.48	\$599.00	\$553.00	\$553.00	(\$46.00)	(7.68)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$553.00					
	Column Total:	\$553.00					
1000.1.300.41941.4531.00000.00.000	Telecommunications	\$1,609.42	\$1,630.00	\$1,400.00	\$1,400.00	(\$230.00)	(14.11)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,400.00					
	Column Total:	\$1,400.00					
Budg_Cat: Purchased Services - 300		\$54,933.31	\$52,770.00	\$82,379.00	\$82,379.00	\$29,609.00	56.11
1000.1.300.41941.4612.00000.00.000	Gen Gov't Buildings - Operatir	\$4,636.85	\$4,500.00	\$7,416.00	\$7,416.00	\$2,916.00	64.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall and other bldgs supplies	\$4,500.00					
	Description: City Hall Generator diesel	\$2,916.00	810 gls @ \$3.60				
	Column Total:	\$7,416.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4615.00000.00.000	Gen Gov't Buildings - Clothing	\$745.46	\$1,524.00	\$530.00	\$530.00	(\$994.00)	(65.22)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$230.00					
	Description: Workboots per union contract 3 PR \$100	\$300.00					
	Column Total:	\$530.00					
1000.1.300.41941.4621.00000.00.000	Gen Gov't Buildings - Natural	\$2,783.73	\$2,975.00	\$3,250.00	\$3,250.00	\$275.00	9.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Train Station and Veterans Bldg	\$3,250.00		2,500 Therms			
	Column Total:	\$3,250.00					
1000.1.300.41941.4622.00000.00.000	Gen Gov't Buildings - Electrici	\$51,095.73	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall, Train Station 418,000 KWH	\$55,000.00					
	Column Total:	\$55,000.00					
1000.1.300.41941.4624.00000.00.000	Gen Gov't Buildings - Heating	\$42,022.71	\$39,820.00	\$47,060.00	\$47,060.00	\$7,240.00	18.18
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 13,000 gal @ \$3.62	\$47,060.00					
	Column Total:	\$47,060.00					
1000.1.300.41941.4651.00000.00.000	Gen Gov't Buildings - Maint S	\$6,618.42	\$8,325.00	\$8,325.00	\$8,325.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall mats	\$1,125.00					
	Description: City Hall, Vet Bldg, Train Station	\$7,200.00					
	Column Total:	\$8,325.00					
Budg_Cat: Supplies - 600		\$107,902.90	\$112,144.00	\$121,581.00	\$121,581.00	\$9,437.00	8.42

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4725.00000.00.000	Gen Gov't Buildings - Building	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bldg Transformer Replacements	\$50,000.00		Adopted CIP			
	Column Total:	\$50,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	0.00
Func: Gen Gov't Buildings - 41941		\$226,306.09	\$231,353.00	\$322,808.00	\$322,808.00	\$91,455.00	39.53

COMMUNITY SERVICES

Division: Cemetery

Function 41951

Mission Statement:

To provide for the comprehensive and continuous operation and maintenance of the City Cemetery in an efficient, safe, accurate and professional manner.

Major Services/Responsibilities:

- Perform interments
- Perform landscape work (including mowing, trimming, leaf removal, tree work)
- Maintain equipment, buildings and roads
- Perform cement foundation work for memorialization
- Record and computerize burial information

Key Fiscal Year Objectives:

- Develop a comprehensive master plan for Pine Hill Cemetery
- Continue the efficient care and maintenance of the cemetery
- Continue computerization of burial information
- Restore and reset fallen/damaged headstones
- Implement layout for new burial area
- Assist the Cemetery Board with evaluating policies and other issues that come before the Board
- Develop marketing plan to increase lot sales
- Continue Cemetery tree maintenance program
- Work with volunteers on historic preservation project
- Monitor revenues for present and future years budget
- Provide public with related information
- Install related landscaping for Columbarium
- Implement turf treatments in areas requiring attention
- Install additional drainage in group 24
- Install trees to replace old trees and those decimated by storms
- Pave remainder of Ave M and area around tomb and chapel

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Acres maintained	85	85	85
Interments	83	80	80

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4115.00000.00.000	CS - Cemetery-Regular Hour!	\$43,702.60	\$41,890.00	\$44,661.00	\$44,661.00	\$2,771.00	6.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Plan Incentive Payment	\$1,000.00		457 Incentive			
	Description: Heaphy Moisan, Meghan	\$43,661.00	1.0000	Secretary II			
	Column Total:	\$44,661.00					
1000.1.300.41951.4120.00000.00.000	CS - Cemetery-Temporary En	\$32,854.88	\$47,811.00	\$47,811.00	\$47,811.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maint. Worker III 4,810 hr	\$47,811.00					
	Column Total:	\$47,811.00					
1000.1.300.41951.4130.00000.00.000	CS - Cemetery-Overtime Pay	\$7,898.81	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT, weekends, funerals, Memorial Day	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.41951.4170.00000.00.000	CS - Cemetery-Longevity Pay	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400.00					
	Column Total:	\$400.00					
1000.1.300.41951.4211.00000.00.000	CS - Cemetery-Health Insurar	\$16,264.10	\$15,065.00	\$15,350.00	\$15,350.00	\$285.00	1.89
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$15,350.00					
	Column Total:	\$15,350.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4212.00000.00.000	CS - Cemetery-Dental Insuranc	\$419.32	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Dental Insurance	\$369.00					
	Column Total:	\$369.00					
1000.1.300.41951.4213.00000.00.000	CS - Cemetery-Life Insurance	\$94.86	\$98.00	\$105.00	\$105.00	\$7.00	7.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$105.00					
	Column Total:	\$105.00					
1000.1.300.41951.4220.00000.00.000	CS - Cemetery-FICA	\$6,191.93	\$6,043.00	\$6,987.00	\$6,987.00	\$944.00	15.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$6,987.00					
	Column Total:	\$6,987.00					
1000.1.300.41951.4225.00000.00.000	CS - Cemetery-Medicare	\$1,443.19	\$1,414.00	\$1,448.00	\$1,448.00	\$34.00	2.40
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,448.00					
	Column Total:	\$1,448.00					
1000.1.300.41951.4230.00000.00.000	CS - Cemetery-Retirement	\$5,298.11	\$5,309.00	\$5,815.00	\$5,815.00	\$506.00	9.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,815.00					
	Column Total:	\$5,815.00					
1000.1.300.41951.4240.00000.00.000	CS - Cemetery - Staff Develop	\$120.00	\$240.00	\$240.00	\$240.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE & NH Cemetery Assoc. Meetings	\$240.00					
	Column Total:	\$240.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4260.00000.00.000	CS - Cemetery-Worker's Com	\$7,652.04	\$7,652.00	\$7,652.00	\$7,652.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$7,652.00					
	Column Total:	\$7,652.00					
Budg_Cat: Personal Services - 100		\$122,339.84	\$133,291.00	\$137,838.00	\$137,838.00	\$4,547.00	3.41
1000.1.300.41951.4336.00000.00.000	CS - Cemetery-Medical Servic	\$0.00	\$550.00	\$550.00	\$550.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment Medical Exams	\$550.00					
	Column Total:	\$550.00					
1000.1.300.41951.4411.00000.00.000	CS - Cemetery-Water And Se	\$0.00	\$350.00	\$520.00	\$520.00	\$170.00	48.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Charges	\$520.00					
	Column Total:	\$520.00					
1000.1.300.41951.4431.00000.00.000	CS - Cemetery-Maint Chrgs -	\$857.46	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm system fee 2 EA \$150	\$300.00					
	Description: Maintenance for Chapel & Maint. Barn	\$1,300.00					
	Column Total:	\$1,600.00					
1000.1.300.41951.4432.00000.00.000	CS - Cemetery - Maint Chrgs -	\$499.78	\$3,000.00	\$10,000.00	\$10,000.00	\$7,000.00	233.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grub Control	\$7,000.00					
	Description: Repair of stone markers,	\$1,000.00					
	Description: Tree Maintenance	\$2,000.00					
	Column Total:	\$10,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4435.00000.00.000	CS - Cemetery-Maint Chrgs -	\$70.00	\$420.00	\$350.00	\$350.00	(\$70.00)	(16.67)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Equipment Maintenance	\$250.00					
	Description: Timeclock Maintenance	\$100.00					
	Column Total:	\$350.00					
1000.1.300.41951.4443.00000.00.000	CS - Cemetery-Rental of Equi	\$275.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental (split with CS F&G)	\$600.00					
	Column Total:	\$600.00					
1000.1.300.41951.4521.00000.00.000	CS - Cemetery-Property Insur	\$1,006.11	\$1,006.00	\$1,111.00	\$1,111.00	\$105.00	10.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$1,111.00					
	Column Total:	\$1,111.00					
1000.1.300.41951.4522.00000.00.000	CS - Cemetery-Vehicle & Equ	\$897.00	\$897.00	\$465.00	\$465.00	(\$432.00)	(48.16)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$465.00					
	Column Total:	\$465.00					
1000.1.300.41951.4524.00000.00.000	CS - Cemetery-Public Liab Ins	\$992.38	\$944.00	\$1,069.00	\$1,069.00	\$125.00	13.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,069.00					
	Column Total:	\$1,069.00					
1000.1.300.41951.4531.00000.00.000	Telecommunications	\$1,355.43	\$1,359.00	\$965.00	\$965.00	(\$394.00)	(28.99)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$965.00					
	Column Total:	\$965.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4534.00000.00.000	CS - Cemetery-Postage	\$1.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.41951.4540.00000.00.000	CS - Cemetery-Advertising	\$0.00	\$250.00	\$0.00	\$0.00	(\$250.00)	(100.00)
Budg_Cat: Purchased Services - 300		\$5,955.14	\$10,976.00	\$17,230.00	\$17,230.00	\$6,254.00	56.98
1000.1.300.41951.4611.00000.00.000	CS - Cemetery-Office Supplie	\$157.33	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Computer and office supplies; paper		\$500.00					
Column Total:		\$500.00					
1000.1.300.41951.4612.00000.00.000	CS - Cemetery-Operating Sup	\$0.00	\$100.00	\$300.00	\$300.00	\$200.00	200.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Plow markers, grass, stakes, supplies		\$300.00					
Column Total:		\$300.00					
1000.1.300.41951.4615.00000.00.000	CS - Cemetery-Clothing & Uni	\$80.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Raingear, gloves and safety goggles		\$200.00					
Description: Safety shoes seasonal emp. 6 @ \$100		\$600.00					
Column Total:		\$800.00					
1000.1.300.41951.4622.00000.00.000	CS - Cemetery-Electricity	\$3,001.19	\$3,100.00	\$3,317.00	\$3,317.00	\$217.00	7.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cemetery Chapel, Maint. Bldg 13,883 KWH		\$3,317.00					
Column Total:		\$3,317.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4623.00000.00.000	CS - Cemetery - Propane	\$107.48	\$286.00	\$243.00	\$243.00	(\$43.00)	(15.03)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Frost removal (winter burials) 135 gal @ \$1.80	\$243.00					
	Column Total:	\$243.00					
1000.1.300.41951.4624.00000.00.000	CS - Cemetery-Heating Oil	\$6,949.75	\$7,474.00	\$8,688.00	\$8,688.00	\$1,214.00	16.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel,Maint. Barn 2,400 gals @ \$3.62	\$8,688.00					
	Column Total:	\$8,688.00					
1000.1.300.41951.4626.00000.00.000	CS - Cemetery-Vehicle Fuels	\$6,276.75	\$7,276.00	\$7,673.00	\$7,673.00	\$397.00	5.46
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,000 gal. mowers, blowers & Equipment @ \$3.60 per gal	\$3,600.00					
	Description: 1,198 gallons unleaded Fuel @ \$3.40 per gal	\$4,073.00					
	Column Total:	\$7,673.00					
1000.1.300.41951.4651.00000.00.000	CS - Cemetery-Maint Supplies	\$704.37	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel, Maintenance Bldg. & Tomb	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.41951.4653.00000.00.000	CS - Cemetery-Maint Supplies	\$476.72	\$1,000.00	\$1,250.00	\$1,250.00	\$250.00	25.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to maintain equipment	\$1,250.00					
	Column Total:	\$1,250.00					
1000.1.300.41951.4654.00000.00.000	CS - Cemetery-Maint Supplies	\$5,576.07	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts to maintain excavator/vehicles	\$1,500.00					
	Column Total:	\$1,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4661.00000.00.000	CS - Cemetery-Fleet Maintena	\$11,892.60	\$11,893.00	\$11,893.00	\$11,893.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. charges	\$11,893.00					
	Column Total:	\$11,893.00					
1000.1.300.41951.4681.00000.00.000	CS - Cemetery-Minor Equipm	\$156.39	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$35,378.65	\$34,929.00	\$37,164.00	\$37,164.00	\$2,235.00	6.40
1000.1.300.41951.4741.00000.00.000	CS - Cemetery-Machinery & E	\$3,500.00	\$3,500.00	\$16,000.00	\$16,000.00	\$12,500.00	357.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Cemetery-Machinery & Equipment	\$3,500.00					
	Description: Division portion of tractor replacement	\$12,500.00					
	Column Total:	\$16,000.00					
Budg_Cat: Capital Outlay - 700		\$3,500.00	\$3,500.00	\$16,000.00	\$16,000.00	\$12,500.00	357.14
1000.1.300.41951.4810.00000.00.000	CS - Cemetery-Membership C	\$40.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE and NH Cemetery Associations	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Other Expenses - 800		\$40.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Func: CS - Cemetery - 41951		\$167,213.63	\$182,771.00	\$208,307.00	\$208,307.00	\$25,536.00	13.97

COMMUNITY SERVICES

Division: Administration

Function 43111

Mission Statement:

To provide administrative support and direction required to develop and implement the services, programs and projects that are the responsibility of the Community Services Department.

Major Services/Responsibilities:

- Budget preparation and management.
To continue to improve operational efficiency between program activities and to foster positive relations within the department and other departments in the City, with Dover citizens, construction and home building industry and other public agencies.
- To continue to improve community credibility and awareness through successful and timely implementation of assigned programs, capital improvement projects and other publication relations efforts.
- To support and assist the various boards and commissions involved in departmental activities including the Cemetery Board of Trustees, Dover Utilities Commission, Solid Waste Advisory Commission, Planning Board, Zoning Board and Conservation Commission and Traffic Advisory Committee

Key Fiscal Year Objectives:

- Continue the development and implementation of training, safety programs, and certifications for employees within the department.
- Continue to ensure the department provides quality services to the City within the resources provided.

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Maintain Personnel Certification Levels	Increase	Maintain	Increase
Department Performance Evaluations Completed	Increase	Increase	Increase
Complete budget per city schedule	Maintain	Maintain	Maintain

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4110.00000.00.000	CS - Admin-Regular Salaried	\$28,334.54	\$29,890.00	\$29,890.00	\$29,890.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	\$119,564.00	1.0000	Director of Com			
	Description: Steele, Douglas W.	(\$41,848.00)	-0.3500	Prorate Sewer			
	Description: Steele, Douglas W.	(\$5,978.00)	-0.0500	Prorate Solid W			
	Description: Steele, Douglas W.	(\$41,848.00)	-0.3500	Prorate Water			
	Column Total:	\$29,890.00					
1000.1.300.43111.4115.00000.00.000	CS - Admin-Regular Hourly Ei	\$20,352.23	\$21,613.00	\$38,144.00	\$38,144.00	\$16,531.00	76.49
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dwyer, Cheryl	(\$13,022.00)	-0.3500	Prorate Sewer			
	Description: Dwyer, Cheryl	(\$13,022.00)	-0.3500	Prorate Water			
	Description: Dwyer, Cheryl	\$37,208.00	1.0000	Secretary II			
	Description: Hager, Stacey A	\$45,853.00	1.0000	Office Manager			
	Description: Hager, Stacey A	(\$11,463.00)	-0.2500	Prorate Sewer			
	Description: Hager, Stacey A	(\$11,463.00)	-0.2500	Prorate Water			
	Description: Hager, Stacey A	(\$11,463.00)	-0.2500	Solid Waste %			
	Description: TBD - Vacancy	\$15,516.00	0.5000	Custodian			
	Column Total:	\$38,144.00					
1000.1.300.43111.4170.00000.00.000	CS - Admin-Longevity Pay	\$633.36	\$720.00	\$720.00	\$720.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 Years (allocated)	\$120.00		\$400 each			
	Description: 2 @ 15-19 Years (allocated)	\$600.00		\$1,200 each			
	Column Total:	\$720.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4211.00000.00.000	CS - Admin-Health Insurance	\$21,119.67	\$12,406.00	\$10,640.00	\$10,640.00	(\$1,766.00)	(14.24)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$10,640.00					
	Column Total:	\$10,640.00					
1000.1.300.43111.4212.00000.00.000	CS - Admin-Dental Insurance	\$662.36	\$389.00	\$389.00	\$389.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$389.00					
	Column Total:	\$389.00					
1000.1.300.43111.4213.00000.00.000	CS - Admin-Life Insurance	\$164.62	\$126.00	\$132.00	\$132.00	\$6.00	4.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$132.00					
	Column Total:	\$132.00					
1000.1.300.43111.4214.00000.00.000	CS - Admin-Disability Insurance	\$183.60	\$224.00	\$242.00	\$242.00	\$18.00	8.04
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$242.00					
	Column Total:	\$242.00					
1000.1.300.43111.4220.00000.00.000	CS - Admin-FICA	\$3,442.73	\$3,019.00	\$3,952.00	\$3,952.00	\$933.00	30.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,952.00					
	Column Total:	\$3,952.00					
1000.1.300.43111.4225.00000.00.000	CS - Admin-Medicare	\$863.17	\$723.00	\$973.00	\$973.00	\$250.00	34.58
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$973.00					
	Column Total:	\$973.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4230.00000.00.000	CS - Admin-Retirement	\$5,277.52	\$5,624.00	\$6,217.00	\$6,217.00	\$593.00	10.54
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,217.00					
	Column Total:	\$6,217.00					
1000.1.300.43111.4240.00000.00.000	CS - Admin-Staff Developer	\$863.75	\$675.00	\$875.00	\$875.00	\$200.00	29.63
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA Natl. Conf. & Conference for certifications	\$875.00					
	Column Total:	\$875.00					
1000.1.300.43111.4260.00000.00.000	CS - Admin-Worker's Comp Ir	\$1,356.00	\$1,356.00	\$1,356.00	\$1,356.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,356.00					
	Column Total:	\$1,356.00					
1000.1.300.43111.4290.00000.00.000	CS - Admin-FSA Fees	\$0.00	\$20.00	\$20.00	\$20.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$20.00					
	Column Total:	\$20.00					
Budg_Cat: Personal Services - 100		\$83,253.55	\$76,785.00	\$93,550.00	\$93,550.00	\$16,765.00	21.83
1000.1.300.43111.4336.00000.00.000	CS - Admin-Medical Services	\$664.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$664.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4411.00000.00.000	Water & Sewer Expense	\$0.00	\$0.00	\$1,600.00	\$1,600.00	\$1,600.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works facility water and sewer usage charge	\$1,600.00					
	Column Total:	\$1,600.00					
Budg_Cat: Supplies - 600		\$0.00	\$0.00	\$1,600.00	\$1,600.00	\$1,600.00	0.00
1000.1.300.43111.4431.00000.00.000	Maint Chrgs - Buildings	\$0.00	\$0.00	\$4,500.00	\$4,500.00	\$4,500.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Upkeep of Public Works Facility	\$4,500.00					
	Column Total:	\$4,500.00					
1000.1.300.43111.4433.00000.00.000	CS - Admin-Maint Chrgs - Eq	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of copier/scanner	\$250.00					
	Column Total:	\$250.00					
1000.1.300.43111.4435.00000.00.000	CS - Admin-Maint Chrgs - Offi	\$3,633.72	\$3,922.00	\$5,775.00	\$5,775.00	\$1,853.00	47.25
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,010.00					
	Description: Division share of DoverNet support	\$4,415.00					
	Description: Division share of software upgrades	\$350.00					
	Column Total:	\$5,775.00					
1000.1.300.43111.4524.00000.00.000	CS - Admin-Public Liab Insura	\$484.63	\$548.00	\$611.00	\$611.00	\$63.00	11.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$611.00					
	Column Total:	\$611.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4531.00000.00.000	Telecommunications	\$793.44	\$1,286.00	\$1,432.00	\$1,432.00	\$146.00	11.35
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,432.00					
	Column Total:	\$1,432.00					
1000.1.300.43111.4534.00000.00.000	CS - Admin-Postage	\$2,179.90	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.300.43111.4540.00000.00.000	CS - Admin-Advertising	\$0.00	\$400.00	\$200.00	\$200.00	(\$200.00)	(50.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for public notices	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43111.4550.00000.00.000	CS - Admin-Printing And Bind	\$64.50	\$200.00	\$0.00	\$0.00	(\$200.00)	(100.00)
1000.1.300.43111.4580.00000.00.000	CS - Admin-Travel Expense	\$675.00	\$675.00	\$675.00	\$675.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$675.00					
	Column Total:	\$675.00					
Budg_Cat: Purchased Services - 300		\$7,831.19	\$10,031.00	\$16,443.00	\$16,443.00	\$6,412.00	63.92
1000.1.300.43111.4611.00000.00.000	CS - Admin-Office Supplies	\$1,318.82	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$1,100.00					
	Column Total:	\$1,100.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4612.00000.00.000	CS - Admin-Operating Supplie	\$183.20	\$500.00	\$800.00	\$800.00	\$300.00	60.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee recognition	\$600.00					
	Description: Public Works Weeks	\$200.00					
	Column Total:	\$800.00					
1000.1.300.43111.4621.00000.00.000	Natural Gas	\$0.00	\$0.00	\$23,889.00	\$23,889.00	\$23,889.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PW Facility 18,376 Therms @ \$1.30	\$23,889.00					
	Column Total:	\$23,889.00					
1000.1.300.43111.4622.00000.00.000	Electricity	\$0.00	\$0.00	\$21,000.00	\$21,000.00	\$21,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Facility 168,066 KWH	\$21,000.00					
	Column Total:	\$21,000.00					
1000.1.300.43111.4626.00000.00.000	CS - Admin-Vehicle Fuels	\$931.49	\$1,190.00	\$1,190.00	\$1,190.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 350 gals @ \$3.40 gasoline	\$1,190.00					
	Column Total:	\$1,190.00					
1000.1.300.43111.4631.00000.00.000	CS - Admin - Food	\$451.13	\$500.00	\$700.00	\$700.00	\$200.00	40.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee appreciation	\$200.00					
	Description: Public events and meetings	\$500.00					
	Column Total:	\$700.00					
1000.1.300.43111.4640.00000.00.000	CS - Admin-Books & Publicati	\$0.00	\$200.00	\$100.00	\$100.00	(\$100.00)	(50.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Publications and subscriptions	\$100.00					
	Column Total:	\$100.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4651.00000.00.000	Maint Supplies - Buildings	\$0.00	\$0.00	\$9,444.00	\$9,444.00	\$9,444.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mats for Public Works Facility	\$1,944.00					
	Description: Public Works facility maintenance supplies	\$7,500.00					
	Column Total:	\$9,444.00					
1000.1.300.43111.4654.00000.00.000	CS - Admin-Maint Supplies - V	\$289.44	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle parts maintenance/repairs	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43111.4661.00000.00.000	CS - Admin - Fleet Maint Char	\$1,518.96	\$1,519.00	\$1,519.00	\$1,519.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,519.00					
	Column Total:	\$1,519.00					
1000.1.300.43111.4681.00000.00.000	CS - Admin - Minor Equip Fun	\$0.00	\$400.00	\$200.00	\$200.00	(\$200.00)	(50.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Equipment	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$4,693.04	\$6,409.00	\$60,942.00	\$60,942.00	\$54,533.00	850.88
1000.1.300.43111.4725.00000.00.000	Building Improvements	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement of Carpets Public Works Facility	\$12,000.00					
	Column Total:	\$12,000.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4745.00000.00.000	CS - Admin-Computers & Con	\$0.00	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS 1 Computer Replacement	\$1,697.00					
	Column Total:	\$1,697.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$1,697.00	\$13,697.00	\$13,697.00	\$12,000.00	707.13
1000.1.300.43111.4810.00000.00.000	CS - Admin-Membership Due:	\$25.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA, NHPWA, Mutual Aid	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$25.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Func: CS - Admin - 43111		\$96,466.78	\$95,422.00	\$186,732.00	\$186,732.00	\$91,310.00	95.69

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COMMUNITY SERVICES

Division: Engineering

Function 43112

Mission Statement:

The mission of the Engineering Division is to provide the City of Dover with professional engineering services that ensure long-range comprehensive planning, sound project design, and quality construction management, and to provide technical engineering assistance to other Departments of the City.

Major Services/Responsibilities:

- House Public Works plans and records
- Identify needed capital projects
- Design and oversee projects in the Capital Improvements program
- Review projects for the Planning Board and City Departments
- Inspect projects for compliance with ordinances and regulations
- Issue excavation and driveway permits
- Oversee pavement markings
- Conduct septic system review
- Provide cost estimates for City projects
- Oversee environmental activities in the community, stormwater compliance
- Maintain and utilize Geographic Information System

Key Fiscal Year Objectives:

- Participate in traffic and/or specialization studies.
- Provide responsive project management initiatives.
- Provide value engineering support for Capital Improvement Projects.
- Oversee the reconstruction of Tolend, Watson and Silver Street projects.
- Participate in relocation of utilities with NH DOT Spaulding Turnpike expansion
- Implement new pavement management inspection processes and integrate with existing pavement management program.

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Review septic sewer design plans	32	35	35
Administer excavation permits	135	135	130
Driveway Permits	131	131	100
Inspect all of city street pavement – for Pavement Mgt. Program – miles inspected			132

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4110.00000.00.000	CS - Engineering-Regular Sal	\$25,302.56	\$26,064.00	\$27,248.00	\$27,248.00	\$1,184.00	4.54
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: White, Dave W	\$90,828.00	1.0000	City Engineer			
	Description: White, Dave W	(\$31,790.00)	-0.3500	Prorate Sewer			
	Description: White, Dave W	(\$31,790.00)	-0.3500	Prorate Water			
	Column Total:	\$27,248.00					
1000.1.300.43112.4115.00000.00.000	CS - Engineering-Regular Hou	\$85,358.45	\$95,768.00	\$112,636.00	\$112,636.00	\$16,868.00	17.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bretz, Jennifer	\$520.00		457 Incentive			
	Description: Bretz, Jennifer	(\$19,721.00)	-0.5000	Prorate Water			
	Description: Bretz, Jennifer	\$39,442.00	1.0000	Secretary I			
	Description: Dews, P. Alan	\$58,527.00	1.0000	Engineering Tec			
	Description: TBD - Maintenance Technician	\$38,503.00	1.0000	New Position			
	Description: TBD - Maintenance Technician	(\$12,706.00)	-0.3300	Prorate Sewer			
	Description: TBD - Maintenance Technician	(\$12,706.00)	-0.3300	Prorate Water			
	Description: Young, Gretchen	\$69,259.00	1.0000	Asst City Engin			
	Description: Young, Gretchen	(\$24,241.00)	-0.3500	Prorate Sewer			
	Description: Young, Gretchen	(\$24,241.00)	-0.3500	Prorate Water			
	Column Total:	\$112,636.00					
1000.1.300.43112.4130.00000.00.000	CS - Engineering-Overtime Pa	\$166.11	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: After hours meetings/inspections	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4170.00000.00.000	CS - Engineering-Longevity P	\$2,466.80	\$2,400.00	\$2,280.00	\$2,280.00	(\$120.00)	(5.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 years prorated	\$200.00	\$400	Allocated			
	Description: 1 @ 20-24 years	\$1,600.00	\$1,600	each			
	Description: 1 @ 25-29 years prorated	\$480.00	\$1,600	Allocate			
	Column Total:	\$2,280.00					
1000.1.300.43112.4211.00000.00.000	CS - Engineering-Health Insur	\$44,069.06	\$47,674.00	\$46,464.00	\$46,464.00	(\$1,210.00)	(2.54)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$46,464.00					
	Column Total:	\$46,464.00					
1000.1.300.43112.4212.00000.00.000	CS - Engineering-Dental Insur	\$1,209.25	\$1,253.00	\$1,504.00	\$1,504.00	\$251.00	20.03
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,504.00					
	Column Total:	\$1,504.00					
1000.1.300.43112.4213.00000.00.000	CS - Engineering-Life Insuran	\$236.64	\$277.00	\$334.00	\$334.00	\$57.00	20.58
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$334.00					
	Column Total:	\$334.00					
1000.1.300.43112.4220.00000.00.000	CS - Engineering-FICA	\$7,239.02	\$7,146.00	\$8,242.00	\$8,242.00	\$1,096.00	15.34
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,242.00					
	Column Total:	\$8,242.00					
1000.1.300.43112.4225.00000.00.000	CS - Engineering-Medicare	\$1,685.00	\$1,672.00	\$1,928.00	\$1,928.00	\$256.00	15.31
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,928.00					
	Column Total:	\$1,928.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4230.00000.00.000	CS - Engineering-Retirement	\$11,907.67	\$13,470.00	\$19,123.00	\$19,123.00	\$5,653.00	41.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$19,123.00					
	Column Total:	\$19,123.00					
1000.1.300.43112.4240.00000.00.000	CS - Engineering-Staff Develc	\$1,365.00	\$1,365.00	\$3,200.00	\$3,200.00	\$1,835.00	134.43
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses: GIS, water, wastewater design, APWA	\$3,200.00					
	Column Total:	\$3,200.00					
1000.1.300.43112.4260.00000.00.000	CS - Engineering-Worker's Cc	\$6,330.96	\$6,331.00	\$6,331.00	\$6,331.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,331.00					
	Column Total:	\$6,331.00					
1000.1.300.43112.4290.00000.00.000	CS - Engineering-FSA Fees	\$0.00	\$38.00	\$38.00	\$38.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Engineering-FSA Fees	\$38.00					
	Column Total:	\$38.00					
Budg_Cat: Personal Services - 100		\$187,336.52	\$204,458.00	\$230,328.00	\$230,328.00	\$25,870.00	12.65
1000.1.300.43112.4336.00000.00.000	CS - Engineering-Medical Ser	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Services	\$100.00					
	Column Total:	\$100.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4339.00000.00.000	CS - Engineering - Consulting	\$9,656.04	\$9,932.00	\$10,258.00	\$10,258.00	\$326.00	3.28
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% Allocated to Water Fund	(\$30,775.00)					
	Description: 60% Allocated to Sewer Fund	(\$61,550.00)					
	Description: CS-Environmental Consultant	\$102,583.00		Per Contract			
	Column Total:	\$10,258.00					
1000.1.300.43112.4341.00000.00.000	CS - Engineering-Technical S	\$0.00	\$0.00	\$150,000.00	\$150,000.00	\$150,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tolend Landfill Technical Services	\$150,000.00					
	Column Total:	\$150,000.00					
1000.1.300.43112.4435.00000.00.000	CS - Engineering-Maint Chrgs	\$9,482.75	\$11,740.00	\$18,238.00	\$18,238.00	\$6,498.00	55.35
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auto CAD License	\$360.00					
	Description: Computer mapping maintenance agreement	\$5,000.00		Esri, Arc, Bent			
	Description: Division share of DoverNet PC replacment	\$2,144.00					
	Description: Division share of DoverNet support	\$9,934.00					
	Description: GPS maintenance shared w/ Water/Sewer	\$500.00					
	Description: Transit & Level calibration	\$300.00					
	Column Total:	\$18,238.00					
1000.1.300.43112.4443.00000.00.000	CS - Engineering-Rental of Ec	\$0.00	\$1,560.00	\$250.00	\$250.00	(\$1,310.00)	(83.97)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of copier/scanner	\$250.00					
	Column Total:	\$250.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4522.00000.00.000	CS - Engineering-Vehicle & E	\$1,346.00	\$1,346.00	\$823.00	\$823.00	(\$523.00)	(38.86)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$823.00					
	Column Total:	\$823.00					
1000.1.300.43112.4524.00000.00.000	CS - Engineering-Public Liab	\$1,131.35	\$1,302.00	\$1,260.00	\$1,260.00	(\$42.00)	(3.23)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,260.00					
	Column Total:	\$1,260.00					
1000.1.300.43112.4531.00000.00.000	Telecommunications	\$3,509.45	\$3,584.00	\$2,752.00	\$2,752.00	(\$832.00)	(23.21)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,752.00					
	Column Total:	\$2,752.00					
1000.1.300.43112.4534.00000.00.000	CS - Engineering-Postage	\$14.99	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43112.4540.00000.00.000	CS - Engineering - Advertising	\$0.00	\$100.00	\$0.00	\$0.00	(\$100.00)	(100.00)
1000.1.300.43112.4550.00000.00.000	CS - Engineering-Printing And	\$1,293.15	\$200.00	\$0.00	\$0.00	(\$200.00)	(100.00)
1000.1.300.43112.4580.00000.00.000	CS - Engineering-Travel Expe	\$56.33	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$26,490.06	\$29,864.00	\$183,681.00	\$183,681.00	\$153,817.00	515.06
1000.1.300.43112.4611.00000.00.000	CS - Engineering-Office Supp	\$1,116.78	\$1,200.00	\$1,400.00	\$1,400.00	\$200.00	16.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$1,200.00					
	Description: Plotter ink/paper	\$200.00					
	Column Total:	\$1,400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4612.00000.00.000	CS - Engineering-Operating S	\$346.46	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Memory cards & supplies for video/cameras	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43112.4615.00000.00.000	CS - Engineering-Clothing & U	\$694.40	\$1,525.00	\$1,300.00	\$1,300.00	(\$225.00)	(14.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms	\$400.00					
	Description: Work Boots - Per DPEA contract 3 @ \$300	\$900.00					
	Column Total:	\$1,300.00					
1000.1.300.43112.4626.00000.00.000	CS - Engineering-Vehicle Fue	\$1,391.77	\$1,530.00	\$1,530.00	\$1,530.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 450 gal @ \$3.40 gasoline	\$1,530.00					
	Column Total:	\$1,530.00					
1000.1.300.43112.4640.00000.00.000	CS - Engineering-Books & Pu	\$228.80	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reference manuals & journals	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43112.4654.00000.00.000	CS - Engineering-Maint Suppl	\$515.08	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.300.43112.4661.00000.00.000	CS - Engineering-Fleet Mainte	\$4,556.28	\$4,556.00	\$4,556.00	\$4,556.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of garage expenses	\$4,556.00					
	Column Total:	\$4,556.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4681.00000.00.000	CS - Engineering-Minor Equip	\$472.18	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. survey equipment & field tools	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Supplies - 600		\$9,321.75	\$11,511.00	\$11,486.00	\$11,486.00	(\$25.00)	(0.22)
1000.1.300.43112.4810.00000.00.000	CS - Engineering-Membership	\$217.50	\$555.00	\$863.00	\$863.00	\$308.00	55.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA	\$218.00					
	Description: LEED	\$50.00					
	Description: PE license renewal x 2 employees	\$300.00					
	Description: Pro Erosion & Sediment Control	\$150.00					
	Description: Septic designers permits	\$80.00					
	Description: US Green Building Counsel	\$65.00					
	Column Total:	\$863.00					
Budg_Cat: Other Expenses - 800		\$217.50	\$555.00	\$863.00	\$863.00	\$308.00	55.50
1000.1.300.43112.4912.00000.00.000	CS - Engineering - Transfer to	\$9,209.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$9,209.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Engineering - 43112		\$232,574.83	\$246,388.00	\$426,358.00	\$426,358.00	\$179,970.00	73.04

COMMUNITY SERVICES

Division: Streets

Function 43121

Mission Statement:

To efficiently and effectively maintain all of Dover’s roadways, sidewalks, and other infrastructure.

Major Services/Responsibilities:

- Repair of all roads, sidewalks
- Oversee Cut and Patch program
- Monitor trouble spot areas of roads, sidewalks
- Maintain guard rails and bridges
- Sweep and clean roads and sidewalks
- Support other divisions as needed during emergencies or heavy work loads, such as water and sewer line breaks, storm-water maintenance, grounds maintenance and building repairs
- Oversee Capital Improvement Projects
- Maintain all City traffic lights, including warning and school zone lights, and replace as necessary.

Key Fiscal Year Objectives:

- Continue use of Paver pavement management program to select sections of Dover roads for pavement overlay
- Utilize sidewalk management data to determine repair priorities
- Participate in community-wide events, promoting services offered through Public Works Week, equipment demonstrations at schools and Career Day events

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Street paving funding	860,000	\$1,000,000	\$1,000,000
Miles of roadway maintained	133	134	134
Crosswalks painted	155	155	155
Lane miles of streets swept	260	260	260
Traffic Light Systems	41	41	41

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4110.00000.00.000	CS - Streets-Regular Salaried	\$27,523.51	\$28,640.00	\$29,973.00	\$29,973.00	\$1,333.00	4.65
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boulanger, William L	(\$29,973.00)	-0.3300	Prorate Sewer			
	Description: Boulanger, William L	(\$30,882.00)	-0.3400	Prorate Water			
	Description: Boulanger, William L	\$90,828.00	1.0000	Public Works Ut			
	Column Total:	\$29,973.00					
1000.1.300.43121.4115.00000.00.000	CS - Streets-Regular Hourly E	\$247,466.34	\$228,409.00	\$222,795.00	\$222,795.00	(\$5,614.00)	(2.46)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$130.00		457 Incentive			
	Description: Boucher, Joseph M	\$67,756.00	1.0000	Public Works Su			
	Description: Hilton, Warren	\$43,660.00	1.0000	Truck Driver			
	Description: Poitras, Eric K	\$43,660.00	1.0000	Truck Driver			
	Description: Reardon, Brent	\$35,893.00	1.0000	Heavy Equipment			
	Description: TBD - Vacancy	\$31,696.00	1.0000	Truck Driver			
	Column Total:	\$222,795.00					
1000.1.300.43121.4130.00000.00.000	CS - Streets-Overtime Pay	\$4,924.65	\$5,000.00	\$6,500.00	\$6,500.00	\$1,500.00	30.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Striping Overtime Pay	\$1,500.00					
	Description: Unscheduled Overtime Pay	\$5,000.00					
	Column Total:	\$6,500.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4170.00000.00.000	CS - Streets-Longevity Pay	\$5,733.44	\$4,928.00	\$3,328.00	\$3,328.00	(\$1,600.00)	(32.47)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200.00		\$1,200 each			
	Description: 1 @ Over 20 years Prorated	\$528.00		\$1,600 Allocate			
	Description: 2 @ 10-14 years	\$1,600.00		\$800 each			
	Column Total:	\$3,328.00					
1000.1.300.43121.4211.00000.00.000	CS - Streets-Health Insurance	\$109,967.01	\$101,551.00	\$75,957.00	\$75,957.00	(\$25,594.00)	(25.20)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$75,957.00					
	Column Total:	\$75,957.00					
1000.1.300.43121.4212.00000.00.000	CS - Streets-Dental Insurance	\$3,778.17	\$3,561.00	\$2,839.00	\$2,839.00	(\$722.00)	(20.28)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,839.00					
	Column Total:	\$2,839.00					
1000.1.300.43121.4213.00000.00.000	CS - Streets-Life Insurance	\$600.17	\$605.00	\$605.00	\$605.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$605.00					
	Column Total:	\$605.00					
1000.1.300.43121.4220.00000.00.000	CS - Streets-FICA	\$17,386.00	\$15,140.00	\$15,416.00	\$15,416.00	\$276.00	1.82
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$15,416.00					
	Column Total:	\$15,416.00					
1000.1.300.43121.4225.00000.00.000	CS - Streets-Medicare	\$4,046.64	\$3,541.00	\$3,606.00	\$3,606.00	\$65.00	1.84
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,606.00					
	Column Total:	\$3,606.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4230.00000.00.000	CS - Streets-Retirement	\$29,997.99	\$28,754.00	\$29,333.00	\$29,333.00	\$579.00	2.01
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$29,333.00					
	Column Total:	\$29,333.00					
1000.1.300.43121.4240.00000.00.000	CS - Streets-Staff Developme	\$1,495.00	\$1,500.00	\$3,400.00	\$3,400.00	\$1,900.00	126.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ \$800 4 @ \$650	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
1000.1.300.43121.4260.00000.00.000	CS - Streets-Worker's Comp I	\$26,049.00	\$26,049.00	\$26,049.00	\$26,049.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$26,049.00					
	Column Total:	\$26,049.00					
Budg_Cat: Personal Services - 100		\$478,967.92	\$447,678.00	\$419,801.00	\$419,801.00	(\$27,877.00)	(6.23)
1000.1.300.43121.4336.00000.00.000	CS - Streets-Medical Services	\$488.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctor certificates	\$100.00					
	Description: Physicals for new employees/drug testing	\$500.00					
	Column Total:	\$600.00					
1000.1.300.43121.4339.00000.00.000	CS - Streets - Consulting Serv	\$2,170.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd)	\$2,500.00					
	Column Total:	\$2,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4411.00000.00.000	CS - Streets-Water And Sewe	\$523.75	\$850.00	\$1,150.00	\$1,150.00	\$300.00	35.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 water usage hydrant for sweeper	\$1,150.00					
	Column Total:	\$1,150.00					
1000.1.300.43121.4432.00000.00.000	CS - Streets-Maint Chrgs - Im	\$40,959.47	\$121,000.00	\$121,000.00	\$121,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center line roadway markings	\$43,000.00					
	Description: Detail/handwork roadway markings	\$52,000.00					
	Description: Guardrail repair	\$3,000.00					
	Description: Roadside & curb herbicide spraying	\$8,000.00					
	Description: Traffic Light Maintenance	\$15,000.00					
	Column Total:	\$121,000.00					
1000.1.300.43121.4433.00000.00.000	CS - Streets-Maint Chrgs - Eq	\$348.89	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. & repair of radios and equipment	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43121.4435.00000.00.000	CS - Streets - Maint Chrgs - C	\$2,258.48	\$1,759.00	\$3,211.00	\$3,211.00	\$1,452.00	82.55
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$943.00					
	Description: Division share of DoverNet support	\$2,208.00					
	Description: Time Recorder maintenance contra	\$60.00					
	Column Total:	\$3,211.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4443.00000.00.000	CS - Streets-Rental of Equipm	\$1,939.14	\$3,148.00	\$3,250.00	\$3,250.00	\$102.00	3.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison Share of Ikon copier	\$250.00					
	Description: Equip. rental from private companies	\$3,000.00					
	Column Total:	\$3,250.00					
1000.1.300.43121.4521.00000.00.000	CS - Streets-Property Insuran	\$2,608.64	\$969.00	\$463.00	\$463.00	(\$506.00)	(52.22)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$463.00					
	Column Total:	\$463.00					
1000.1.300.43121.4522.00000.00.000	CS - Streets-Vehicle & Equip	\$5,914.75	\$5,832.00	\$11,180.00	\$11,180.00	\$5,348.00	91.70
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$11,180.00					
	Column Total:	\$11,180.00					
1000.1.300.43121.4524.00000.00.000	CS - Streets-Public Liab Insur	\$2,774.31	\$3,045.00	\$2,971.00	\$2,971.00	(\$74.00)	(2.43)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,971.00					
	Column Total:	\$2,971.00					
1000.1.300.43121.4531.00000.00.000	Telecommunications	\$10,213.04	\$4,929.00	\$4,848.00	\$4,848.00	(\$81.00)	(1.64)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,848.00					
	Column Total:	\$4,848.00					
1000.1.300.43121.4540.00000.00.000	CS - Streets - Advertising	\$483.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$70,681.47	\$145,132.00	\$151,673.00	\$151,673.00	\$6,541.00	4.51

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4611.00000.00.000	CS - Streets-Office Supplies	\$363.76	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43121.4612.00000.00.000	CS - Streets-Operating Suppli	\$1,649.79	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Spray paint, gloves, safety glasses, misc supplies	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.43121.4615.00000.00.000	CS - Streets-Clothing & Unifor	\$3,658.37	\$3,566.00	\$3,734.00	\$3,734.00	\$168.00	4.71
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$1,984.00					
	Description: Raingear and gloves	\$250.00					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety Shoes DPEA 1 @ \$300	\$300.00					
	Column Total:	\$3,734.00					
1000.1.300.43121.4626.00000.00.000	CS - Streets-Vehicle Fuels	\$36,548.56	\$36,201.00	\$36,283.00	\$36,283.00	\$82.00	0.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,800 gals gasoline @ \$3.40	\$6,120.00					
	Description: 1,912 gals off road diesel @ \$3.60	\$6,883.00					
	Description: 6,000 gals diesel @ \$3.88	\$23,280.00					
	Column Total:	\$36,283.00					
1000.1.300.43121.4631.00000.00.000	CS - Streets - Food	\$172.40	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4635.00000.00.000	CS Streets - Medicinal Supplie	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Streets - Medicinal Supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43121.4640.00000.00.000	CS - Streets - Books & Public	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43121.4651.00000.00.000	CS - Streets - Maint Supplies	\$441.04	\$750.00	\$0.00	\$0.00	(\$750.00)	(100.00)
1000.1.300.43121.4652.00000.00.000	CS - Streets-Maint Supplies -	\$41,288.81	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pot hole patch, gravel, grass seed, curb, mortar	\$40,000.00					
	Column Total:	\$40,000.00					
1000.1.300.43121.4653.00000.00.000	CS - Streets - Maint Supplies	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saw, compactors	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43121.4654.00000.00.000	CS - Streets-Maint Supplies -	\$72,964.44	\$35,097.00	\$35,097.00	\$35,097.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for division vehicles	\$35,097.00					
	Column Total:	\$35,097.00					
1000.1.300.43121.4661.00000.00.000	CS - Streets-Fleet Maintenanc	\$64,517.28	\$64,517.00	\$64,517.00	\$64,517.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$64,517.00					
	Column Total:	\$64,517.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4681.00000.00.000	CS - Streets-Minor Equipment	\$1,546.79	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pipe Saw	\$650.00					
	Description: Shovels, carbide saw blades, brooms	\$750.00					
	Description: Small tools & hardware under \$500	\$750.00					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$223,191.24	\$185,731.00	\$185,231.00	\$185,231.00	(\$500.00)	(0.27)
1000.1.300.43121.4715.00000.00.000	CS - Streets - Land Improvem	\$241,365.26	\$1,100,000.00	\$1,900,000.00	\$1,250,000.00	\$150,000.00	13.64
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Sidewalk Improvements	\$100,000.00		Adopted CIP			
	Description: General Street Improvements	\$1,800,000.00		Adopted CIP			
	Description: z CM General Reduction	(\$650,000.00)					
	Column Total:	\$1,250,000.00					
1000.1.300.43121.4730.00000.00.000	CS - Streets-Improv other than	\$39,268.53	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Traffic Signals/Controls	\$75,000.00		Adopted CIP			
	Column Total:	\$75,000.00					
1000.1.300.43121.4744.00000.00.000	CS - Streets - Furniture & Fixt	\$0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of time clock	\$1,250.00					
	Column Total:	\$1,250.00					
1000.1.300.43121.4752.00000.00.000	CS - Streets - Bridges	\$6,201.90	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Bridge Improvements	\$100,000.00		Adopted CIP			
	Column Total:	\$100,000.00					
Budg_Cat: Capital Outlay - 700		\$286,835.69	\$1,276,250.00	\$2,076,250.00	\$1,426,250.00	\$150,000.00	11.75

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4810.00000.00.000	CS - Streets-Membership Due	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHPWA Membership	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43121.4819.00000.00.000	CS - Streets-Fees & Charges	\$40.00	\$0.00	\$100.00	\$100.00	\$100.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Criminal background checks	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$140.00	\$100.00	\$200.00	\$200.00	\$100.00	100.00
1000.1.300.43121.4912.00000.00.000	CS - Streets - Transfer to Spe	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Streets - 43121		\$1,072,316.32	\$2,054,891.00	\$2,833,155.00	\$2,183,155.00	\$128,264.00	6.24

COMMUNITY SERVICES

Division: Snow Removal

Function 43125

Mission Statement:

To provide timely and effective snow and ice removal program which prevents undue hardship on the community.

Major Services/Responsibilities:

- Plow, salt and sand roadways and designated sidewalks during snow and ice conditions.
- Remove snow in city parking lots.
- Haul and remove snow from downtown area as needed.
- Work with Dover Police on emergency response issues, such as road conditions and parking bans.

Key Fiscal Year Objectives:

- Operate with bare pavement policy on all priority streets, within 24 hours after snowstorm.
- Maintain use of salt brine as an anti-icing method, to reduce costs and protect the environment.
- Review Department snow and ice control plan to determine if changes are needed.
- Assist Police Department with snow removal at parking meter locations.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Inches of snow per year	79	60±	60±
Tons of salt and sand used	7427	5,000	5,000
Storm events	39	30	30
Number of parking lots plowed	25	24	24
Miles of sidewalks plowed	33	35	35

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4130.00000.00.000	CS - Snow Rmvl-Overtime Pa	\$171,219.37	\$139,068.00	\$139,068.00	\$139,068.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minimum 5 Year average 2010-2014	\$139,068.00					
	Column Total:	\$139,068.00					
1000.1.300.43125.4211.00000.00.000	Health Insurance	\$341.37	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43125.4212.00000.00.000	Dental Insurance	\$18.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43125.4220.00000.00.000	CS - Snow Rmvl-FICA	\$10,053.74	\$9,517.00	\$10,639.00	\$10,639.00	\$1,122.00	11.79
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$10,639.00					
	Column Total:	\$10,639.00					
1000.1.300.43125.4225.00000.00.000	CS - Snow Rmvl-Medicare	\$2,351.58	\$2,226.00	\$2,017.00	\$2,017.00	(\$209.00)	(9.39)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,017.00					
	Column Total:	\$2,017.00					
1000.1.300.43125.4230.00000.00.000	CS - Snow Rmvl-Retirement	\$18,441.56	\$17,023.00	\$15,534.00	\$15,534.00	(\$1,489.00)	(8.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$15,534.00					
	Column Total:	\$15,534.00					
Budg_Cat: Personal Services - 100		\$202,425.87	\$167,834.00	\$167,258.00	\$167,258.00	(\$576.00)	(0.34)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4422.00000.00.000	CS - Snow Rmvl-Contract Snc	\$59,091.82	\$70,000.00	\$75,000.00	\$75,000.00	\$5,000.00	7.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contracted snow plowing & weather services	\$75,000.00					
	Column Total:	\$75,000.00					
1000.1.300.43125.4521.00000.00.000	CS - Snow Rmvl - Property In:	\$315.49	\$316.00	\$360.00	\$360.00	\$44.00	13.92
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$360.00					
	Column Total:	\$360.00					
1000.1.300.43125.4524.00000.00.000	CS - Snow Rmvl-Public Liab li	\$2,091.98	\$1,415.00	\$1,640.00	\$1,640.00	\$225.00	15.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,640.00					
	Column Total:	\$1,640.00					
Budg_Cat: Purchased Services - 300		\$61,499.29	\$71,731.00	\$77,000.00	\$77,000.00	\$5,269.00	7.35
1000.1.300.43125.4612.00000.00.000	CS - Snow Rmvl-Operating St	\$244,391.13	\$205,205.00	\$205,205.00	\$205,205.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road salt, sand Minimum 5 Year Average 2010-2014	\$205,205.00					
	Column Total:	\$205,205.00					
1000.1.300.43125.4631.00000.00.000	CS- Snow Rmvl - Food	\$1,579.54	\$500.00	\$800.00	\$800.00	\$300.00	60.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual snow meeting	\$300.00					
	Description: Overnight snow storm food allowance	\$500.00					
	Column Total:	\$800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4654.00000.00.000	CS - Snow Rmvl-Maint Suppli	\$12,835.96	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies to repair div. vehicles	\$10,000.00					
	Column Total:	\$10,000.00					
1000.1.300.43125.4681.00000.00.000	CS - Snow Rmvl-Minor Equip	\$13,624.02	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cutting Edges	\$12,500.00					
	Column Total:	\$12,500.00					
Budg_Cat: Supplies - 600		\$272,430.65	\$228,205.00	\$228,505.00	\$228,505.00	\$300.00	0.13
Func: CS - Snow Rmvl - 43125		\$536,355.81	\$467,770.00	\$472,763.00	\$472,763.00	\$4,993.00	1.07

COMMUNITY SERVICES

Division: Storm water

Function 43155

Mission Statement:

To efficiently and effectively maintain all of Dover's, storm drainage system. To continue implementing the Storm water Management Program.

Major Services/Responsibilities:

- Satisfy requirements of storm water permit
- Repair drainage system
- Monitor trouble spot areas of drainage system
- Catch Basin Cleaning
- Monitor ground water sampling
- Support other divisions as needed during emergencies or heavy workloads, such as water and sewer line breaks, grounds maintenance or building repairs
- Complete impervious area mapping

Key Fiscal Year Objectives:

- Install drain line on Old Colony Road
- Continue Implementing Public Outreach Campaign
- Participate in community-wide events
- Comply with Federal EPA MS4 (Municipal Separate Storm Sewer System) Permit

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Catch basin cleaning 50% of total	0	2,400	1,400

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4115.00000.00.000	CS Storm Water - Regular Ho	\$222,109.48	\$222,393.00	\$264,344.00	\$264,344.00	\$41,951.00	18.86
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$650.00	1.0000	457 Incentive			
	Description: Coakley, Kevin	\$45,644.00	1.0000	Maintenance Mec			
	Description: Colonna, Mark	\$43,660.00	1.0000	Truck Driver			
	Description: Seawards, Robert	\$48,170.00	1.0000	Heavy Equipment			
	Description: TBD Vacancy	\$31,696.00	1.0000	Truck Driver			
	Description: Truax, Dean	\$62,828.00	1.0000	Maintenance Mec			
	Description: Truck Driver New Position	\$31,696.00	1.0000	Truck Driver			
	Column Total:	\$264,344.00					
1000.1.300.43155.4120.00000.00.000	CS Storm Water - Temporary	\$947.52	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20 hrs @ \$15 hr intern MS4 permit requirements	\$12,000.00					
	Column Total:	\$12,000.00					
1000.1.300.43155.4130.00000.00.000	CS Storm Water - Overtime P	\$3,177.88	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unscheduled Overtime pay	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.300.43155.4170.00000.00.000	CS Storm Water - Longevity F	\$3,200.00	\$2,800.00	\$2,800.00	\$2,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 3 @ 9-14 years	\$2,400.00		\$800 each			
	Column Total:	\$2,800.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4211.00000.00.000	CS Storm Water - Health Insu	\$86,401.73	\$76,641.00	\$96,168.00	\$96,168.00	\$19,527.00	25.48
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical premiums to Health Trust	\$96,168.00					
	Column Total:	\$96,168.00					
1000.1.300.43155.4212.00000.00.000	CS Storm Water - Dental Insu	\$2,949.22	\$2,957.00	\$3,694.00	\$3,694.00	\$737.00	24.92
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental premiums to Health Trust	\$3,694.00					
	Column Total:	\$3,694.00					
1000.1.300.43155.4213.00000.00.000	CS Storm Water - Life Insurar	\$489.66	\$523.00	\$627.00	\$627.00	\$104.00	19.89
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life premiums to Health Trust	\$627.00					
	Column Total:	\$627.00					
1000.1.300.43155.4220.00000.00.000	CS Storm Water - FICA	\$16,580.68	\$13,384.00	\$17,215.00	\$17,215.00	\$3,831.00	28.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$17,215.00					
	Column Total:	\$17,215.00					
1000.1.300.43155.4225.00000.00.000	CS Storm Water - Medicare	\$3,861.89	\$3,131.00	\$3,969.00	\$3,969.00	\$838.00	26.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$3,969.00					
	Column Total:	\$3,969.00					
1000.1.300.43155.4230.00000.00.000	CS Storm Water - Retirement	\$24,020.15	\$24,792.00	\$30,399.00	\$30,399.00	\$5,607.00	22.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$30,399.00					
	Column Total:	\$30,399.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4240.00000.00.000	CS Storm Water - Staff Devel	\$1,329.35	\$1,500.00	\$3,400.00	\$3,400.00	\$1,900.00	126.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ \$800 4 @ \$650	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
1000.1.300.43155.4260.00000.00.000	CS Storm Water - Workers Cc	\$31,778.04	\$31,778.00	\$31,778.00	\$31,778.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,778.00					
	Column Total:	\$31,778.00					
Budg_Cat: Personal Services - 100		\$396,845.60	\$396,899.00	\$471,394.00	\$471,394.00	\$74,495.00	18.77
1000.1.300.43155.4339.00000.00.000	CS Storm Water - Consulting	\$1,726.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd.)	\$2,500.00					
	Column Total:	\$2,500.00					
1000.1.300.43155.4411.00000.00.000	CS Storm Water - Water & Se	\$251.01	\$850.00	\$0.00	\$0.00	(\$850.00)	(100.00)
1000.1.300.43155.4433.00000.00.000	CS Storm Water - Maint Chrgs	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to radio & Equipment	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43155.4435.00000.00.000	CS Storm Water - Maint Chrgs	\$1,623.12	\$248.00	\$2,268.00	\$2,268.00	\$2,020.00	814.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$2,208.00					
	Description: Time recorder maintenance contract	\$60.00					
	Column Total:	\$2,268.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4443.00000.00.000	CS Storm Water - Rental of E	\$35,480.00	\$43,148.00	\$43,250.00	\$43,250.00	\$102.00	0.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Catch Basin Cleaning	\$40,000.00					
	Description: Division share copier/scanner	\$250.00					
	Description: Eq. Rental Private Contractors	\$3,000.00					
	Column Total:	\$43,250.00					
1000.1.300.43155.4521.00000.00.000	CS Storm Water - Property In:	\$2,609.00	\$143.00	\$97.00	\$97.00	(\$46.00)	(32.17)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$97.00					
	Column Total:	\$97.00					
1000.1.300.43155.4522.00000.00.000	CS Storm Water - Vehicle & E	\$5,607.50	\$5,832.00	\$8,687.00	\$8,687.00	\$2,855.00	48.95
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$8,687.00					
	Column Total:	\$8,687.00					
1000.1.300.43155.4524.00000.00.000	CS Storm Water - Public Liab	\$2,774.50	\$2,586.00	\$2,713.00	\$2,713.00	\$127.00	4.91
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,713.00					
	Column Total:	\$2,713.00					
1000.1.300.43155.4531.00000.00.000	Telecommunications	\$0.00	\$4,929.00	\$4,848.00	\$4,848.00	(\$81.00)	(1.64)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,848.00					
	Column Total:	\$4,848.00					
Budg_Cat: Purchased Services - 300		\$50,071.13	\$60,736.00	\$64,863.00	\$64,863.00	\$4,127.00	6.79

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4611.00000.00.000	CS Storm Water - Office Supp	\$425.76	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. office supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43155.4612.00000.00.000	CS Storm Water - Operating S	\$807.60	\$900.00	\$900.00	\$900.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Industrial cleaning and safety supplies	\$900.00					
	Column Total:	\$900.00					
1000.1.300.43155.4615.00000.00.000	CS Storm Water - Clothing & I	\$6,325.70	\$3,815.00	\$3,734.00	\$3,734.00	(\$81.00)	(2.12)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear & gloves	\$250.00					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety Shoes DPEA 1 @ \$300	\$300.00					
	Description: Uniforms	\$1,984.00					
	Column Total:	\$3,734.00					
1000.1.300.43155.4626.00000.00.000	CS Storm Water - Vehicle Fue	\$34,179.78	\$36,276.00	\$36,358.00	\$36,358.00	\$82.00	0.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,822 gals @ \$3.40 unleaded	\$6,195.00					
	Description: 1,912 gals off road diesel @ 3.60	\$6,883.00					
	Description: 6,000 gals @ \$3.88 diesel	\$23,280.00					
	Column Total:	\$36,358.00					
1000.1.300.43155.4631.00000.00.000	CS Storm Water - Food/Food	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.300.43155.4651.00000.00.000	CS Storm Water - Maint Supp	\$552.92	\$750.00	\$0.00	\$0.00	(\$750.00)	(100.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4652.00000.00.000	CS Storm Water-Maint Suppli	\$27,204.76	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement for drainage & catch basins	\$10,000.00					
	Description: Pipe, structures, gravel, stone, mortar	\$30,000.00					
	Column Total:	\$40,000.00					
1000.1.300.43155.4653.00000.00.000	CS Storm Water - Maint Supp	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saws, compactors	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43155.4654.00000.00.000	CS Storm Water - Maint Supp	\$58,927.10	\$35,096.00	\$35,096.00	\$35,096.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & Supplies Division vehicles	\$35,096.00					
	Column Total:	\$35,096.00					
1000.1.300.43155.4661.00000.00.000	CS Storm Water - Fleet Maint	\$64,517.28	\$64,517.00	\$64,517.00	\$64,517.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$64,517.00					
	Column Total:	\$64,517.00					
1000.1.300.43155.4681.00000.00.000	CS Storm Water - Minor Equip	\$622.87	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pipe saw	\$650.00					
	Description: Shovels carbide saw blades	\$750.00					
	Description: Small tools & hardware under \$500	\$750.00					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$193,563.77	\$185,254.00	\$184,505.00	\$184,505.00	(\$749.00)	(0.40)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4715.00000.00.000	CS Storm Water - Land Impro	\$26,229.41	\$200,000.00	\$150,000.00	\$150,000.00	(\$50,000.00)	(25.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Drainage Improvements	\$150,000.00		Adopted CIP			
	Column Total:	\$150,000.00					
1000.1.300.43155.4741.00000.00.000	CS Storm Water - Machinery & Equip	\$3,795.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43155.4744.00000.00.000	CS Storm Water - Furniture & Fixtures	\$0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of time clock	\$1,250.00					
	Column Total:	\$1,250.00					
Budg_Cat: Capital Outlay - 700		\$30,024.41	\$201,250.00	\$151,250.00	\$151,250.00	(\$50,000.00)	(24.84)
1000.1.300.43155.4819.00000.00.000	CS Storm Water - Fees & Charges	\$880.00	\$900.00	\$1,000.00	\$1,000.00	\$100.00	11.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Dam Registration	\$900.00					
	Description: Criminal Background & Motor vehicle checks	\$100.00					
	Column Total:	\$1,000.00					
Budg_Cat: Other Expenses - 800		\$880.00	\$900.00	\$1,000.00	\$1,000.00	\$100.00	11.11
1000.1.300.43155.4912.00000.00.000	CS Storm Water - Transfer to	\$82,381.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$82,381.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Storm Water - 43155		\$753,765.91	\$845,039.00	\$873,012.00	\$873,012.00	\$27,973.00	3.31

COMMUNITY SERVICES

Division: Street Lighting

Function 43160

Mission Statement:

To provide street lighting on City streets in order to keep the public safe.

Major Services/Responsibilities:

- Maintain all City street lights and replace as necessary.

Key Fiscal Year Objectives:

- Continue to look for ways to reduce the electrical costs of lighting, while keeping safety in mind.
- Install LED lighting in several public areas
- Continued reducing street lights as opportunities arise.

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Street lights maintained	1,778	1,778	1,781

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43160.4524.00000.00.000	CS - Street Lighting - Public L	\$1,941.61	\$1,942.00	\$1,942.00	\$1,942.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,942.00					
	Column Total:	\$1,942.00					
Budg_Cat: Purchased Services - 300		\$1,941.61	\$1,942.00	\$1,942.00	\$1,942.00	\$0.00	0.00
1000.1.300.43160.4622.00000.00.000	CS - Street Lighting - Electrici	\$297,577.78	\$289,580.00	\$306,954.00	\$306,954.00	\$17,374.00	6.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 923,406 KWH PSNH	\$306,954.00		1,778 Lights			
	Column Total:	\$306,954.00					
1000.1.300.43160.4653.00000.00.000	CS - Street Lighting - Maint St	\$9,553.48	\$11,250.00	\$11,250.00	\$11,250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 PSNH street light repairs @ \$350 each	\$5,250.00					
	Description: Bulbs and supplies	\$1,000.00					
	Description: Downtown decorative lights	\$5,000.00					
	Column Total:	\$11,250.00					
Budg_Cat: Supplies - 600		\$307,131.26	\$300,830.00	\$318,204.00	\$318,204.00	\$17,374.00	5.78
Func: CS - Street Lighting - 43160		\$309,072.87	\$302,772.00	\$320,146.00	\$320,146.00	\$17,374.00	5.74

COMMUNITY SERVICES

Division: Facilities and Grounds

Function 43180

Mission Statement:

Provide and maintain safe and clean city buildings, parks, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community. Maintain municipal traffic light system, all city trees and traffic signs.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities.
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal, and welding skills.
- Maintain the equipment necessary to perform landscaping, field maintenance, construction, and tree maintenance.
- Perform landscaping, brush and tree removal at all City facilities.
- Groom, mow and line ball fields.
- Perform custodial duties at all City facilities.
- Coordinate maintenance schedules with other divisions.
- Maintains and installs all City signage.
- Maintain the Community Trail with the assistance of volunteers.

Key Fiscal Year Objectives:

- Upgrade vehicles and equipment.
- Restore power safely to the outlets used to decorate the downtown area during festivals and the holiday season.
- Develop a well for athletic field irrigation at Shaw's Lane
- Continue staff development and safety awareness.
- Continue to share resources with other departments and agencies.
- Develop a computerized maintenance inventory schedule.
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings.
- Continue City wide tree maintenance program, installing 100 bushes and trees donated by Salmon Falls Nursery.
- Successful coordination of field/facility availability with Recreation programs.
- Continue turf treatment program to improve quality of playing fields and public turf areas.
- Assist in the revamping of the signage for the downtown and municipal parking areas.
- Assist in the revamping of the signage for the downtown construction areas.

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Acres of grounds maintained	325	325	325
Buildings maintained	20	20	19

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4110.00000.00.000	CS - Fac & Gr-Regular Salarie	\$79,255.60	\$82,629.00	\$86,485.00	\$86,485.00	\$3,856.00	4.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sirois, Sharon	\$86,485.00	1.0000	Fac -Ground-Cem			
	Column Total:	\$86,485.00					
1000.1.300.43180.4115.00000.00.000	CS - Fac & Gr-Regular Hourly	\$242,988.74	\$311,654.00	\$288,433.00	\$288,433.00	(\$23,221.00)	(7.45)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, David	\$45,853.00	1.0000	Maintenance Spe			
	Description: Hultgren, Michael	\$45,853.00	1.0000	Maintenance Spe			
	Description: Lang, Paul	\$29,525.00	1.0000	Laborer I			
	Description: Pimental, Alan	\$34,160.00	1.0000	Maintenance Spe			
	Description: Talon, Paul M	\$52,090.00	1.0000	Maintenance Spe			
	Description: TBD Vacancy	\$35,099.00	1.0000	Maintenance Spe			
	Description: Wilson, Michael T	\$45,853.00	1.0000	Maintenance Spe			
	Column Total:	\$288,433.00					
1000.1.300.43180.4120.00000.00.000	CS - Fac & Gr - Temporary Er	\$30,467.24	\$47,811.00	\$47,811.00	\$47,811.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Snl Maint Worker III SFT 4,810 hrs/yr	\$47,811.00					
	Column Total:	\$47,811.00					
1000.1.300.43180.4130.00000.00.000	CS - Fac & Gr-Overtime Pay	\$11,719.72	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Events and emergency calls	\$11,000.00					
	Column Total:	\$11,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4170.00000.00.000	CS - Fac & Gr-Longevity Pay	\$8,000.00	\$10,000.00	\$7,600.00	\$7,600.00	(\$2,400.00)	(24.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years	\$800.00	\$800 each				
	Description: 1 @ 5-9 years	\$400.00	\$400 each				
	Description: 4 @ 20 and above years	\$6,400.00	\$1,600 each				
	Column Total:	\$7,600.00					
1000.1.300.43180.4211.00000.00.000	CS - Fac & Gr-Health Insuran	\$129,524.15	\$118,381.00	\$149,017.00	\$149,017.00	\$30,636.00	25.88
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$149,017.00					
	Column Total:	\$149,017.00					
1000.1.300.43180.4212.00000.00.000	CS - Fac & Gr-Dental Insuran	\$3,964.26	\$4,447.00	\$4,808.00	\$4,808.00	\$361.00	8.12
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,808.00					
	Column Total:	\$4,808.00					
1000.1.300.43180.4213.00000.00.000	CS - Fac & Gr-Life Insurance	\$690.84	\$903.00	\$928.00	\$928.00	\$25.00	2.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$928.00					
	Column Total:	\$928.00					
1000.1.300.43180.4220.00000.00.000	CS - Fac & Gr-FICA	\$22,394.43	\$26,588.00	\$28,016.00	\$28,016.00	\$1,428.00	5.37
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$28,016.00					
	Column Total:	\$28,016.00					
1000.1.300.43180.4225.00000.00.000	CS - Fac & Gr-Medicare	\$5,206.99	\$6,218.00	\$6,353.00	\$6,353.00	\$135.00	2.17
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,353.00					
	Column Total:	\$6,353.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4230.00000.00.000	CS - Fac & Gr-Retirement	\$35,187.44	\$43,580.00	\$45,347.00	\$45,347.00	\$1,767.00	4.05
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$45,347.00					
	Column Total:	\$45,347.00					
1000.1.300.43180.4240.00000.00.000	CS - Fac & Gr-Staff Developpr	\$175.00	\$700.00	\$4,850.00	\$4,850.00	\$4,150.00	592.86
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ \$800 5 @ \$650	\$4,850.00		Per Contract			
	Column Total:	\$4,850.00					
1000.1.300.43180.4260.00000.00.000	CS - Fac & Gr-Worker's Comp	\$18,066.00	\$18,066.00	\$18,066.00	\$18,066.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$18,066.00					
	Column Total:	\$18,066.00					
Budg_Cat: Personal Services - 100		\$587,640.41	\$681,977.00	\$698,714.00	\$698,714.00	\$16,737.00	2.45
1000.1.300.43180.4336.00000.00.000	CS - Fac & Gr-Medical Servic	\$2,276.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Physical exams for new employees	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4411.00000.00.000	CS - Fac & Gr-Water And Sev	\$4,525.66	\$9,553.00	\$9,603.00	\$9,603.00	\$50.00	0.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guppy Park - Service ID 19105	\$125.00					
	Description: Hancock Park - Service ID 19291	\$125.00					
	Description: Henry Law Rotary Park - Service ID12489	\$5,603.00					
	Description: Long Hill Road Park - Service ID 18521	\$3,700.00					
	Description: Orchard Street - Service ID 19378	\$50.00					
	Column Total:	\$9,603.00					
1000.1.300.43180.4431.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$62,908.38	\$74,900.00	\$87,676.00	\$87,676.00	\$12,776.00	17.06
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HVAC Maintenance	\$57,676.00					
	Description: Various building maintenance	\$30,000.00					
	Column Total:	\$87,676.00					
1000.1.300.43180.4432.00000.00.000	CS - Fac & Gr-Maint Chrgs - I	\$38,787.47	\$86,500.00	\$86,500.00	\$86,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract field maint./mowing	\$30,000.00					
	Description: Contract tree removal	\$30,000.00					
	Description: Field and lawn treatments	\$21,500.00					
	Description: Misc maintenance	\$3,000.00					
	Description: Stump grinding	\$2,000.00					
	Column Total:	\$86,500.00					
1000.1.300.43180.4433.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$2,250.23	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to small tools & equipment	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4435.00000.00.000	CS - Fac & Gr-Maint Chrgs - C	\$3,517.68	\$3,939.00	\$8,560.00	\$8,560.00	\$4,621.00	117.31
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,437.00					
	Description: Division share of DoverNet support	\$6,623.00					
	Description: Division share of software upgrade	\$350.00					
	Description: Imron IS 2000 Maint agreement	\$150.00					
	Column Total:	\$8,560.00					
1000.1.300.43180.4443.00000.00.000	CS - Fac & Gr - Rental of Equi	\$275.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental	\$500.00					
	Description: Tools & Equipment	\$500.00					
	Column Total:	\$1,000.00					
1000.1.300.43180.4521.00000.00.000	CS - Fac & Gr-Property Insur	\$1,550.50	\$2,677.00	\$2,051.00	\$2,051.00	(\$626.00)	(23.38)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,051.00					
	Column Total:	\$2,051.00					
1000.1.300.43180.4522.00000.00.000	CS - Fac & Gr-Vehicle & Equi	\$4,598.25	\$4,486.00	\$5,072.00	\$5,072.00	\$586.00	13.06
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$5,072.00					
	Column Total:	\$5,072.00					
1000.1.300.43180.4524.00000.00.000	CS - Fac & Gr-Public Liab Insi	\$4,558.68	\$4,089.00	\$3,878.00	\$3,878.00	(\$211.00)	(5.16)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,878.00					
	Column Total:	\$3,878.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4531.00000.00.000	Telecommunications	\$2,598.46	\$2,200.00	\$2,520.00	\$2,520.00	\$320.00	14.55
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,520.00					
	Column Total:	\$2,520.00					
1000.1.300.43180.4534.00000.00.000	CS - Fac & Gr - Postage	\$153.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$127,999.51	\$192,844.00	\$210,360.00	\$210,360.00	\$17,516.00	9.08
1000.1.300.43180.4611.00000.00.000	CS - Fac & Gr-Office Supplies	\$434.62	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$800.00					
	Column Total:	\$800.00					
1000.1.300.43180.4612.00000.00.000	CS - Fac & Gr-Operating Supp	\$4,778.09	\$4,900.00	\$4,900.00	\$4,900.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gauze, bandages, tape, cold packs, etc.	\$1,250.00					
	Description: Public Works Facility supplies	\$2,650.00					
	Description: Safety supplies, marking paint, gloves, shop suppl	\$1,000.00					
	Column Total:	\$4,900.00					
1000.1.300.43180.4615.00000.00.000	CS - Fac & Gr-Clothing & Unif	\$6,340.70	\$6,103.00	\$5,728.00	\$5,728.00	(\$375.00)	(6.14)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety boots - seasonal staff 5 @ \$100 ea	\$500.00					
	Description: Safety boots- per union contract DPEA 2 @ \$300 ea	\$600.00					
	Description: Safety boots-per union contract AFSCM 6 @ \$300 ea	\$1,800.00					
	Description: Uniforms	\$2,828.00					
	Column Total:	\$5,728.00					

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City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4621.00000.00.000	CS - Fac & Gr-Natural Gas	\$12,864.05	\$7,060.00	\$0.00	\$0.00	(\$7,060.00)	(100.00)
1000.1.300.43180.4622.00000.00.000	CS - Fac & Gr-Electricity	\$14,843.62	\$13,380.00	\$3,436.00	\$3,436.00	(\$9,944.00)	(74.32)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,980 KWH Central Ave	\$500.00		Irrigation syst			
	Description: 2,956 KWH Shaw's Lane	\$700.00		Irrigation syst			
	Description: 20 KWH Strafford Rd	\$200.00		Irrigation syst			
	Description: 2676 KWH Holiday Lighting	\$950.00					
	Description: 4,010 KWH Henry Law Park	\$1,086.00		Irrigation syst			
	Column Total:	\$3,436.00					
1000.1.300.43180.4624.00000.00.000	CS - Fac & Gr-Heating Oil	\$782.48	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43180.4626.00000.00.000	CS - Fac & Gr-Vehicle Fuels	\$16,388.29	\$19,708.00	\$19,730.00	\$19,730.00	\$22.00	0.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,142 gls diesel @ 3.88	\$4,430.00					
	Description: 4,500 gls gas @ \$3.40	\$15,300.00					
	Column Total:	\$19,730.00					
1000.1.300.43180.4631.00000.00.000	CS - Fac & Gr - Food	\$98.47	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43180.4651.00000.00.000	CS - Fac & Gr-Maint Supplies	\$2,878.17	\$4,148.00	\$3,500.00	\$3,500.00	(\$648.00)	(15.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Facilities	\$3,500.00					
	Column Total:	\$3,500.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4652.00000.00.000	CS - Fac & Gr-Maint Supplies	\$24,021.17	\$44,750.00	\$44,750.00	\$44,750.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 15 new trees	\$2,250.00					
	Description: Bark mulch - landscape all facilities	\$8,000.00					
	Description: Bark mulch - playground grade	\$2,500.00					
	Description: Holiday lighting supplies	\$200.00					
	Description: Materials & supplies for landscaping	\$4,000.00					
	Description: Outdoor pool maintenance	\$800.00					
	Description: Park, playground, ball field, community trail main	\$10,000.00					
	Description: Signs and posts	\$12,000.00					
	Description: Supplies & equipment for park maintenance	\$5,000.00					
	Column Total:	\$44,750.00					
1000.1.300.43180.4653.00000.00.000	CS - Fac & Gr-Maint Supplies	\$7,346.19	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Mower maintenance supplies	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.300.43180.4654.00000.00.000	CS - Fac & Gr-Maint Supplies	\$18,105.40	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain vehicles	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.43180.4661.00000.00.000	CS - Fac & Gr-Fleet Maintena	\$36,497.28	\$36,498.00	\$36,498.00	\$36,498.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$36,498.00					
	Column Total:	\$36,498.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4681.00000.00.000	CS - Fac & Gr-Minor Equipme	\$2,977.97	\$6,300.00	\$6,300.00	\$6,300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Landscaping and grooming tools	\$6,300.00					
	Column Total:	\$6,300.00					
Budg_Cat: Supplies - 600		\$148,356.50	\$153,747.00	\$135,742.00	\$135,742.00	(\$18,005.00)	(11.71)
1000.1.300.43180.4741.00000.00.000	CS - Fac & Gr-Machinery & E	\$3,946.55	\$0.00	\$12,500.00	\$12,500.00	\$12,500.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of tractor replacement	\$12,500.00		split with Ceme			
	Column Total:	\$12,500.00					
1000.1.300.43180.4745.00000.00.000	CS - Fac & Gr - Computers &	\$1,217.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$5,163.55	\$0.00	\$12,500.00	\$12,500.00	\$12,500.00	0.00
1000.1.300.43180.4810.00000.00.000	CS - Fac & Gr-Membership Di	\$15.00	\$15.00	\$15.00	\$15.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arbor Day Foundation	\$15.00					
	Column Total:	\$15.00					
1000.1.300.43180.4819.00000.00.000	CS - Fac & Gr-Fees & Charge	\$1,420.00	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boiler & Elevator Permits 34 @ \$50	\$1,700.00					
	Column Total:	\$1,700.00					
Budg_Cat: Other Expenses - 800		\$1,435.00	\$1,715.00	\$1,715.00	\$1,715.00	\$0.00	0.00
Func: CS - Fac & Gr - 43180		\$870,594.97	\$1,030,283.00	\$1,059,031.00	\$1,059,031.00	\$28,748.00	2.79

COMMUNITY SERVICES

Division: Recycling & Waste Management	Function 43240																												
<p>Mission Statement:</p> <p>To efficiently and effectively handle the recycling and waste management needs of the City to meet all areas of responsibilities including compliance with Federal, State and local laws, collection of household hazardous and yard wastes, provide the most cost effective markets for recyclable goods and to assist the community through education to be as environmentally conscious as possible.</p>																													
<p>Major Services/Responsibilities:</p> <ul style="list-style-type: none"> • Coordination/oversee curbside recycling and management of recycling center. • Conduct recycling education and provide support for recycling operations. • Provide household hazardous waste collection and coordinate trash disposal. • Collection/composting of yard waste. • Tracking of waste stream and budget. • Coordinate with State and Federal agencies to insure compliance with all applicable laws. • Track recycling markets to insure cost effective disposal of recyclable goods. • Apply for and administer available grant money to aid in programs. 																													
<p>Key Fiscal Year Objectives:</p> <ul style="list-style-type: none"> • Continue cost effective approach to handling household hazardous waste. • Continue to research and implement innovative recycling technologies. • Update and continue web page link for Solid Waste/Recycling. • Continued public education through Recycling brochures and web page updates. 																													
<p>Performance Measures:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Description</th> <th style="text-align: center;">FY14 Act</th> <th style="text-align: center;">FY15 Est</th> <th style="text-align: center;">FY16 Est</th> </tr> </thead> <tbody> <tr> <td>Recycling Cost per ton</td> <td style="text-align: right;">\$68.00</td> <td style="text-align: right;">\$68.25</td> <td style="text-align: right;">\$68.50</td> </tr> <tr> <td>Paper ton recycled from curb - tons</td> <td style="text-align: right;">1,380</td> <td style="text-align: right;">1,385</td> <td style="text-align: right;">1,390</td> </tr> <tr> <td>Co-mingled recycled from curb - tons</td> <td style="text-align: right;">1,157</td> <td style="text-align: right;">1,162</td> <td style="text-align: right;">1,168</td> </tr> <tr> <td>Construction Debris - tons</td> <td style="text-align: right;">894</td> <td style="text-align: right;">900</td> <td style="text-align: right;">906</td> </tr> <tr> <td>Light Iron - tons</td> <td style="text-align: right;">246</td> <td style="text-align: right;">251</td> <td style="text-align: right;">256</td> </tr> <tr> <td>Yard Waste - tons</td> <td style="text-align: right;">1,208</td> <td style="text-align: right;">1,216</td> <td style="text-align: right;">1,224</td> </tr> </tbody> </table>		Description	FY14 Act	FY15 Est	FY16 Est	Recycling Cost per ton	\$68.00	\$68.25	\$68.50	Paper ton recycled from curb - tons	1,380	1,385	1,390	Co-mingled recycled from curb - tons	1,157	1,162	1,168	Construction Debris - tons	894	900	906	Light Iron - tons	246	251	256	Yard Waste - tons	1,208	1,216	1,224
Description	FY14 Act	FY15 Est	FY16 Est																										
Recycling Cost per ton	\$68.00	\$68.25	\$68.50																										
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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4115.00000.00.000	CS - Recycling Mgmt-Regular	\$41,438.02	\$42,010.00	\$43,477.00	\$43,477.00	\$1,467.00	3.49
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	(\$26,539.00)	-0.5000	Res Solid Wst			
	Description: Cormier, Todd A	\$53,077.00	1.0000	Solid Waste Ast			
	Description: Moore, Michael T	(\$50,817.00)	-0.7500	Res Solid Wst			
	Description: Moore, Michael T	\$67,756.00	1.0000	Solid Waste Cor			
	Column Total:	\$43,477.00					
1000.1.300.43240.4130.00000.00.000	CS - Recycling Mgmt-Overtim	\$20,278.04	\$16,750.00	\$18,550.00	\$18,550.00	\$1,800.00	10.75
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Center Coverage (Saturday's)	\$14,750.00					
	Description: Center Coverager (6 Sundays)	\$1,800.00					
	Description: Fall Leaf Collection	\$2,000.00					
	Column Total:	\$18,550.00					
1000.1.300.43240.4160.00000.00.000	CS - Recycling Mgmt-Severar	\$271.01	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4170.00000.00.000	CS - Recycling Mgmt-Longevi	\$800.00	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years @ 25%	\$300.00		75% Allocated			
	Description: 1 @ 20-24 years @ 50%	\$800.00		50% Allocated			
	Column Total:	\$1,100.00					
1000.1.300.43240.4211.00000.00.000	CS - Recycling Mgmt-Health I	\$19,864.08	\$8,197.00	\$8,059.00	\$8,059.00	(\$138.00)	(1.68)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$8,059.00					
	Column Total:	\$8,059.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4212.00000.00.000	CS - Recycling Mgmt-Dental I	\$372.48	\$373.00	\$373.00	\$373.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$373.00					
	Column Total:	\$373.00					
1000.1.300.43240.4213.00000.00.000	CS - Recycling Mgmt-Life Inst	\$97.69	\$101.00	\$104.00	\$104.00	\$3.00	2.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$104.00					
	Column Total:	\$104.00					
1000.1.300.43240.4220.00000.00.000	CS - Recycling Mgmt-FICA	\$4,679.89	\$3,619.00	\$3,829.00	\$3,829.00	\$210.00	5.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA -6.2% of Wages	\$3,829.00					
	Column Total:	\$3,829.00					
1000.1.300.43240.4225.00000.00.000	CS - Recycling Mgmt-Medicar	\$1,089.68	\$846.00	\$896.00	\$896.00	\$50.00	5.91
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$896.00					
	Column Total:	\$896.00					
1000.1.300.43240.4230.00000.00.000	CS - Recycling Mgmt-Retirem	\$6,661.47	\$6,447.00	\$7,051.00	\$7,051.00	\$604.00	9.37
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$7,051.00					
	Column Total:	\$7,051.00					
1000.1.300.43240.4260.00000.00.000	CS - Recycling Mgmt-Worker'	\$9,600.96	\$9,601.00	\$9,601.00	\$9,601.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$9,601.00					
	Column Total:	\$9,601.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4290.00000.00.000	CS - Recycling Mgmt-FSA Fe	\$132.00	\$38.00	\$38.00	\$38.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$38.00					
	Column Total:	\$38.00					
Budg_Cat: Personal Services - 100		\$105,285.32	\$89,082.00	\$93,078.00	\$93,078.00	\$3,996.00	4.49
1000.1.300.43240.4411.00000.00.000	Water & Sewer Expense	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Expense Service ID 18706	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43240.4420.00000.00.000	CS - Recycling Mgmt-Waste C	\$374,090.00	\$352,000.00	\$375,000.00	\$375,000.00	\$23,000.00	6.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside recycling contract	\$430,000.00					
	Description: Less charge to vehicle reclamation	(\$60,000.00)		Trust Reimburse			
	Description: Special waste	\$5,000.00					
	Column Total:	\$375,000.00					
1000.1.300.43240.4421.00000.00.000	CS - Recycling Mgmt - Waste	\$65,493.42	\$91,700.00	\$92,625.00	\$92,625.00	\$925.00	1.01
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Anti-freeze Disposal	\$800.00					
	Description: Brush Grinding	\$23,000.00					
	Description: Construction Debris 925 tons x \$69	\$63,825.00					
	Description: Yard Waste Disposal	\$5,000.00					
	Column Total:	\$92,625.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4433.00000.00.000	Maint Chrgs - Equipment	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Scale maintenance & calibration	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43240.4435.00000.00.000	CS - Recycling Mgmt-Maint C	\$0.00	\$50.00	\$0.00	\$0.00	(\$50.00)	(100.00)
1000.1.300.43240.4443.00000.00.000	CS - Recycling Mgmt-Rental c	\$0.00	\$200.00	\$0.00	\$0.00	(\$200.00)	(100.00)
1000.1.300.43240.4521.00000.00.000	CS - Recycling Mgmt-Property	\$142.02	\$142.00	\$115.00	\$115.00	(\$27.00)	(19.01)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$115.00					
	Column Total:	\$115.00					
1000.1.300.43240.4522.00000.00.000	CS - Recycling Mgmt-Vehicle	\$897.00	\$897.00	\$1,641.00	\$1,641.00	\$744.00	82.94
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,641.00					
	Column Total:	\$1,641.00					
1000.1.300.43240.4524.00000.00.000	CS - Recycling Mgmt-Public L	\$1,248.21	\$653.00	\$777.00	\$777.00	\$124.00	18.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$777.00					
	Column Total:	\$777.00					
1000.1.300.43240.4531.00000.00.000	Telecommunications	\$2,259.84	\$2,262.00	\$1,425.00	\$1,425.00	(\$837.00)	(37.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,425.00					
	Column Total:	\$1,425.00					
1000.1.300.43240.4540.00000.00.000	CS - Recycling Mgmt-Advertis	\$0.00	\$250.00	\$0.00	\$0.00	(\$250.00)	(100.00)
1000.1.300.43240.4550.00000.00.000	CS - Recycling Mgmt-Printing	\$0.00	\$100.00	\$0.00	\$0.00	(\$100.00)	(100.00)
Budg_Cat: Purchased Services - 300		\$444,130.49	\$448,454.00	\$472,783.00	\$472,783.00	\$24,329.00	5.43

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4611.00000.00.000	CS - Recycling Mgmt-Office S	\$1,132.62	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$500.00					
	Description: Scale tickets	\$1,000.00					
	Column Total:	\$1,500.00					
1000.1.300.43240.4612.00000.00.000	CS - Recycling Mgmt-Operatir	\$828.04	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Supplies to maintain center	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43240.4615.00000.00.000	CS - Recycling Mgmt-Clothing	\$2,409.42	\$1,147.00	\$979.00	\$979.00	(\$168.00)	(14.65)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear	\$200.00					
	Description: Safety shoes 1/2 AFSCME emp. @ \$300	\$150.00					
	Description: Safety shoes 1/4 DPEA emp. @ \$300	\$75.00					
	Description: Uniforms	\$554.00					
	Column Total:	\$979.00					
1000.1.300.43240.4626.00000.00.000	CS - Recycling Mgmt-Vehicle	\$5,271.01	\$8,192.00	\$10,031.00	\$10,031.00	\$1,839.00	22.45
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,950 gals diesel @ \$3.88	\$7,566.00					
	Description: 725 gals gas @ \$3.40	\$2,465.00					
	Column Total:	\$10,031.00					
1000.1.300.43240.4631.00000.00.000	CS - Recycling Mgmt - Food	\$42.85	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50.00					
	Column Total:	\$50.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4652.00000.00.000	CS - Recycling Mgmt - Maint	\$655.32	\$500.00	\$700.00	\$700.00	\$200.00	40.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center improvements/maintenance includes signs	\$700.00					
	Column Total:	\$700.00					
1000.1.300.43240.4653.00000.00.000	CS - Recycling Mgmt - Maint	\$1,080.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance repairs to tools/equipment	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43240.4654.00000.00.000	CS - Recycling Mgmt-Maint S	\$8,343.23	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicles	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.300.43240.4661.00000.00.000	CS - Recycling Mgmt-Fleet Ma	\$12,302.28	\$12,302.00	\$12,302.00	\$12,302.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$12,302.00					
	Column Total:	\$12,302.00					
Budg_Cat: Supplies - 600		\$32,064.77	\$28,191.00	\$30,062.00	\$30,062.00	\$1,871.00	6.64
1000.1.300.43240.4730.00000.00.000	CS - Recycling Mgmt-Improv	\$0.00	\$7,000.00	\$0.00	\$0.00	(\$7,000.00)	(100.00)
1000.1.300.43240.4741.00000.00.000	CS - Recycling Mgmt-Machine	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rolloff container replacement - 1/2 the cost of 1	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$10,000.00	\$3,000.00	\$3,000.00	(\$7,000.00)	(70.00)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4810.00000.00.000	CS - Recycling Mgmt-Member	\$1,499.35	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRRRA	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.43240.4819.00000.00.000	CS - Recycling Mgmt-Fees &	\$630.00	\$2,660.00	\$2,660.00	\$2,660.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Scale Inspection/License	\$700.00					
	Description: NH Solid Waste oper/weighmaster license	\$1,460.00					
	Description: State permit requirements	\$500.00					
	Column Total:	\$2,660.00					
Budg_Cat: Other Expenses - 800		\$2,129.35	\$4,160.00	\$4,160.00	\$4,160.00	\$0.00	0.00
Func: CS - Recycling Mgmt - 43240		\$583,609.93	\$579,887.00	\$603,083.00	\$603,083.00	\$23,196.00	4.00

COMMUNITY SERVICES

Division: Residential Solid Waste Fund

Function 3320-43230

Mission Statement:

To efficiently and effectively manage the city's Bag & Tag program to meet all areas of responsibility, including the price and supply of the bags and tags and the management of the disposal contract with the waste hauler.

Major Services/Responsibilities:

- Track revenues and expenses of the Bag & Tag program
- Monitor the reductions in the waste stream
- Supply stores with bags for sale to the public
- Make recommendations to the Solid Waste Advisory Commission and City Council on the bag prices necessary to maintain the program
- Provide public information about the program
- Insure compliance with the City ordinance governing waste disposal
- Manage contract with waste hauler

Key Fiscal Year Objectives:

- Seek new technologies and ideas to further reduce the city's waste stream
- Promote the Bag & Tag program on a regional, State and Federal level
- Continue building a computerized database with all information pertinent to the waste stream
- Implement modifications to contractor with waste and recycling hauler
- Continue monitoring revenues and expenses of program; ensure revenues cover expenses

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Act
Cost per ton for solid waste handled with Bag & Tag	\$66.00	\$67.50	\$67.50
Total trash collected – tons	4,003	4,020	4,029
15 gallon bag sales	142,250	145,095	147,996
30 gallon bag sales	321,000	327,420	333,968
Bulky item tag sales	5,960	6,079	6,200

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4110.00000.00.000	CS - Waste Mgmt - Regular S	\$5,916.62	\$5,978.00	\$5,978.00	\$5,978.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	(\$29,890.00)	-0.2500	25% CS Admin			
	Description: Steele, Douglas W	(\$41,848.00)	-0.3500	35% Sewer			
	Description: Steele, Douglas W	(\$41,848.00)	-0.3500	35% Water			
	Description: Steele, Douglas W	\$119,564.00	1.0000	Director of Com			
	Column Total:	\$5,978.00					
3320.1.300.43230.4115.00000.00.000	CS - Waste Mgmt-Regular Ho	\$84,076.80	\$85,820.00	\$88,820.00	\$88,820.00	\$3,000.00	3.50
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	(\$26,538.00)	-0.5000	CS Recycling			
	Description: Cormier, Todd A	\$53,077.00	1.0000	Solid Waste Ast			
	Description: Hager, Stacey A	(\$11,463.00)	-0.2500	CS Admin			
	Description: Hager, Stacey A	\$45,853.00	1.0000	Office Manager			
	Description: Hager, Stacey A	(\$11,463.00)	-0.2500	Sewer Fund			
	Description: Hager, Stacey A	(\$11,463.00)	-0.2500	Water Fund			
	Description: Moore, Michael T	(\$16,939.00)	-0.2500	CS Recycling			
	Description: Moore, Michael T	\$67,756.00	1.0000	Solid Waste Coo			
	Column Total:	\$88,820.00					
3320.1.300.43230.4130.00000.00.000	CS - Waste Mgmt-Overtime P	\$138.33	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: HHWD	\$2,000.00					
	Description: Illegal dumping	\$1,000.00					
	Column Total:	\$3,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4170.00000.00.000	CS - Waste Mgmt-Longevity F	\$1,540.00	\$2,060.00	\$2,060.00	\$2,060.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years @ 25%	\$300.00					
	Description: 1 @ 15-19 years @ 5%	\$60.00					
	Description: 1 @ 15-19 years @ 75%	\$900.00					
	Description: 1 @ 20-24 years @ 50%	\$800.00					
	Column Total:	\$2,060.00					
3320.1.300.43230.4211.00000.00.000	CS - Waste Mgmt-Health Insu	\$10,487.26	\$23,997.00	\$20,772.00	\$20,772.00	(\$3,225.00)	(13.44)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$20,772.00					
	Column Total:	\$20,772.00					
3320.1.300.43230.4212.00000.00.000	CS - Waste Mgmt-Dental Insu	\$922.26	\$944.00	\$944.00	\$944.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HeathTrust	\$944.00					
	Column Total:	\$944.00					
3320.1.300.43230.4213.00000.00.000	CS - Waste Mgmt-Life Insurar	\$198.93	\$220.00	\$230.00	\$230.00	\$10.00	4.55
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$230.00					
	Column Total:	\$230.00					
3320.1.300.43230.4214.00000.00.000	CS - Waste Mgmt - Disability I	\$36.72	\$45.00	\$48.00	\$48.00	\$3.00	6.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$48.00					
	Column Total:	\$48.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4220.00000.00.000	CS - Waste Mgmt-FICA	\$5,456.08	\$5,575.00	\$6,052.00	\$6,052.00	\$477.00	8.56
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$6,052.00					
	Column Total:	\$6,052.00					
3320.1.300.43230.4225.00000.00.000	CS - Waste Mgmt-Medicare	\$1,278.29	\$1,318.00	\$1,426.00	\$1,426.00	\$108.00	8.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,426.00					
	Column Total:	\$1,426.00					
3320.1.300.43230.4230.00000.00.000	CS - Waste Mgmt-Retirement	\$9,644.73	\$10,108.00	\$11,208.00	\$11,208.00	\$1,100.00	10.88
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$11,208.00					
	Column Total:	\$11,208.00					
3320.1.300.43230.4240.00000.00.000	CS - Waste Mgmt-Staff Devel	\$925.00	\$925.00	\$925.00	\$925.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hazmat Conferences & Training	\$925.00					
	Column Total:	\$925.00					
3320.1.300.43230.4260.00000.00.000	CS-Waste Mgmt - Workers Co	\$287.04	\$287.00	\$287.00	\$287.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$287.00					
	Column Total:	\$287.00					
3320.1.300.43230.4290.00000.00.000	CS - Waste Mgmt - FSA Fees	\$0.00	\$56.00	\$57.00	\$57.00	\$1.00	1.79
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accounts	\$57.00					
	Column Total:	\$57.00					
Budg_Cat: Personal Services - 100		\$120,908.06	\$140,333.00	\$141,807.00	\$141,807.00	\$1,474.00	1.05

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4335.00000.00.000	CS - Waste Mgmt - Auditing S	\$878.00	\$878.00	\$867.00	\$867.00	(\$11.00)	(1.25)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing fees	\$867.00					
	Column Total:	\$867.00					
3320.1.300.43230.4420.00000.00.000	CS - Waste Mgmt-Waste Coll	\$350,500.00	\$350,500.00	\$363,000.00	\$363,000.00	\$12,500.00	3.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside collection and refuse	\$363,000.00					
	Column Total:	\$363,000.00					
3320.1.300.43230.4421.00000.00.000	CS - Waste Mgmt-Waste Disp	\$269,492.27	\$367,500.00	\$336,990.00	\$336,990.00	(\$30,510.00)	(8.30)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Household Hazardous Waste	\$27,000.00					
	Description: Illegal Dumping Fees	\$3,000.00					
	Description: Waste Disposal 4,548 ton @ \$67.50	\$306,990.00					
	Column Total:	\$336,990.00					
3320.1.300.43230.4435.00000.00.000	CS - Waste Mgmt - Maint Chr	\$393.45	\$376.00	\$0.00	\$0.00	(\$376.00)	(100.00)
3320.1.300.43230.4443.00000.00.000	CS - Waste Mgmt-Rental of E	\$0.00	\$296.00	\$500.00	\$500.00	\$204.00	68.92
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of copier/scanner	\$500.00					
	Column Total:	\$500.00					
3320.1.300.43230.4524.00000.00.000	CS - Waste Mgmt-Public Liab	\$1,445.25	\$987.00	\$898.00	\$898.00	(\$89.00)	(9.02)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$898.00					
	Column Total:	\$898.00					

City of Dover, New Hampshire

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 Print accounts with zero balance
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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4531.00000.00.000	Telecommunications	\$1,265.80	\$2,425.00	\$2,425.00	\$2,425.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cell service	\$2,425.00					
	Column Total:	\$2,425.00					
3320.1.300.43230.4534.00000.00.000	CS - Waste Mgmt-Postage	\$1.36	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel, delivery servi	\$500.00					
	Column Total:	\$500.00					
3320.1.300.43230.4580.00000.00.000	CS - Waste Mgmt-Travel Exp	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Purchased Services - 300		\$623,976.13	\$723,862.00	\$705,580.00	\$705,580.00	(\$18,282.00)	(2.53)
3320.1.300.43230.4611.00000.00.000	CS - Waste Mgmt-Office Supp	\$554.70	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$800.00					
	Column Total:	\$800.00					
3320.1.300.43230.4612.00000.00.000	CS - Waste Mgmt-Operating S	\$86,494.05	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trash bags & Bulky item stickers	\$100,000.00					
	Column Total:	\$100,000.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4615.00000.00.000	Clothing & Uniforms	\$0.00	\$823.00	\$823.00	\$823.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boot allowance 50% @ \$300 AFSCME	\$150.00					
	Description: Boot allowance 75% @ \$300 DPEA	\$225.00					
	Description: Clothing & Uniforms	\$448.00					
	Column Total:	\$823.00					
3320.1.300.43230.4626.00000.00.000	CS - Waste Mgmt - Vehicle Fu	\$3,145.75	\$1,245.00	\$1,224.00	\$1,224.00	(\$21.00)	(1.69)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 360 gals gas @ \$3.40	\$1,224.00					
	Column Total:	\$1,224.00					
3320.1.300.43230.4631.00000.00.000	CS - Waste Mgmt - Food	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50.00					
	Column Total:	\$50.00					
Budg_Cat: Supplies - 600		\$90,194.50	\$102,918.00	\$102,897.00	\$102,897.00	(\$21.00)	(0.02)
3320.1.300.43230.4742.00000.00.000	CS - Waste Mgmt - Light Vehi	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement	\$20,000.00					
	Column Total:	\$20,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4840.00000.00.000	CS - Waste Mgmt - Contingen	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Contingency for Unforeseen Expenses		\$5,000.00	0.5%	Policy Lev			
Column Total:		\$5,000.00					
Budg_Cat:	Other Expenses - 800	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
Func:	CS - Waste Mgmt - 43230	\$835,078.69	\$992,113.00	\$975,284.00	\$975,284.00	(\$16,829.00)	(1.70)
Grand Total:		\$835,078.69	\$992,113.00	\$975,284.00	\$975,284.00	(\$16,829.00)	(1.70)

End of Report

COMMUNITY SERVICES

Division: Water Fund

Function 5300-43320

Mission Statement:

To deliver quality water that meets or exceeds standards on quality and safety, set by state and federal regulatory agencies.

Major Services/Responsibilities:

- Operate and maintain well sites, pumps, treatment equipment, water lines, valves and other related facilities and equipment.
- Test and chemically treat water supply to ensure compliance with State and Federal water quality standards.
- Inspect and certify back-flow protection devices.
- Perform billing for industrial and residential water users.
- Assist the Water and Sewer billing office with abatement review analysis.
- Maintain state-of-the-art water meters to improve efficiency of the Department.

Key Fiscal Year Objectives:

- Re-establish Smith Well
- Continue construction of the North End Water Tower and Pressure Zone including start up of the new system.
- Continue system efficiencies through the Capital Improvement Program.
- Continue annual well cleaning and repairs.
- Continue with implementation of VUEWorks work order system.
- Continue leak detection throughout distribution system.
- Continue development of Well behind Community Services Facility

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Total gallons of water produced per year (in millions)	834	850	850
Inspect and certify backflow preventers	350	350	350
Changed out water meters to direct read	200	200	200
Fire hydrants maintained	1,150	1,154	1,154

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.4110.00000.00.000	CS - Water - Regular Salaried	\$97,416.73	\$101,732.00	\$104,520.00	\$104,520.00	\$2,788.00	2.74
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Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Boulanger, William L	(\$29,973.00)	-0.3300	33% Sewer
Description: Boulanger, William L	(\$29,973.00)	-0.3300	33% Streets
Description: Boulanger, William L	\$90,828.00	1.0000	Public Works Ut
Description: Steele, Douglas W	(\$29,890.00)	-0.2500	25% CS Admin
Description: Steele, Douglas W	(\$41,848.00)	-0.3500	35% Sewer
Description: Steele, Douglas W	(\$5,978.00)	-0.0500	5% Solid Waste
Description: Steele, Douglas W	\$119,564.00	1.0000	Director of Com
Description: White, Dave W	(\$27,248.00)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$31,790.00)	-0.3500	35% Sewer
Description: White, Dave W	\$90,828.00	1.0000	City Engineer

Column Total: \$104,520.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4115.00000.00.000	CS - Water-Regular Hourly Er	\$496,571.58	\$546,614.00	\$576,519.00	\$585,919.00	\$39,305.00	7.19
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	457 Incentive Pay	\$2,689.00		457 Incentive			
Description:	Bretz, Jennifer	(\$19,721.00)	-0.5000	50% CS Engineer			
Description:	Bretz, Jennifer	\$39,442.00	1.0000	Secretary 1			
Description:	Chapman, Thomas	(\$32,270.00)	-0.5000	50% Sewer Fund			
Description:	Chapman, Thomas	\$64,540.00	1.0000	Pump Station Op			
Description:	Dwyer, Cheryl	(\$11,164.00)	-0.3000	30% CS Admin			
Description:	Dwyer, Cheryl	(\$13,022.00)	-0.3500	35% Sewer Fund			
Description:	Dwyer, Cheryl	\$37,208.00	1.0000	Secretary II			
Description:	Fowler, Richard L	(\$33,878.00)	-0.5000	50% Sewer Fund			
Description:	Fowler, Richard L	\$67,756.00	1.0000	Maintenance Mec			
Description:	Frank, William R	(\$22,927.00)	-0.5000	50% Sewer Fund			
Description:	Frank, William R	\$45,854.00	1.0000	Maintenance Mec			
Description:	Gordin, Nicholas	(\$15,848.00)	-0.5000	50% Sewer Fund			
Description:	Gordin, Nicholas	\$31,696.00	1.0000	Truck Driver			
Description:	Grass, Ryan	(\$17,550.00)	-0.5000	50% Sewer Fund			
Description:	Grass, Ryan	\$35,100.00	1.0000	Maintenance Mec			
Description:	Hager, Stacey A	(\$11,463.00)	-0.2500	25% CS Admin			
Description:	Hager, Stacey A	(\$11,463.00)	-0.2500	25% Sewer			
Description:	Hager, Stacey A	(\$11,463.00)	-0.2500	25% Solid Waste			
Description:	Hager, Stacey A	\$45,853.00	1.0000	Office Manager			
Description:	Landry, Brian	(\$15,848.00)	-0.5000	50% Sewer Fund			
Description:	Landry, Brian	\$31,696.00	1.0000	Truck Driver			
Description:	Lavoie, Jason	(\$24,044.00)	-0.5000	50% Sewer Fund			
Description:	Lavoie, Jason	\$48,088.00	1.0000	Maintenance Mec			
Description:	Mandigo, Alan R	(\$22,321.00)	-0.5000	50% Sewer Fund			
Description:	Mandigo, Alan R	\$44,642.00	1.0000	Maintenance Mec			

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Description:	McCulloch, Jamie	(\$21,830.00)	-0.5000	50% Sewer Fund			
Description:	McCulloch, Jamie	\$43,660.00	1.0000	Bookkeeper			
Description:	Meyers, Kathleen B	(\$29,264.00)	-0.5000	50% Sewer Fund			
Description:	Meyers, Kathleen B	\$58,528.00	1.0000	Engineering Tec			
Description:	Mountain, Fulton T	(\$21,632.00)	-0.5000	50% Sewer Fund			
Description:	Mountain, Fulton T	\$43,264.00	1.0000	Heavy Equipment			
Description:	Nadeau, Michael P	(\$25,150.00)	-0.5000	50% Sewer Fund			
Description:	Nadeau, Michael P	\$50,300.00	1.0000	Pump Station Op			
Description:	Pilewski, Patrick	(\$26,539.00)	-0.5000	50% Sewer Fund			
Description:	Pilewski, Patrick	\$53,078.00	1.0000	Pump Station Op			
Description:	Purpura, William J	(\$25,286.00)	-0.5000	50% Sewer Fund			
Description:	Purpura, William J	\$50,572.00	1.0000	Inventory Coord			
Description:	Rabideau, Matthew T	(\$22,927.00)	-0.5000	50% Sewer Fund			
Description:	Rabideau, Matthew T	\$45,854.00	1.0000	Maintenance Mec			
Description:	SCADA Pay 3,460 hrs @ \$3	\$10,380.00					
Description:	Steneri, Denise	(\$18,699.00)	-0.5000	50% Sewer Fund			
Description:	Steneri, Denise	\$37,398.00	1.0000	Account Clerk I			
Description:	Stevens, Jamie	(\$26,539.00)	-0.5000	50% Sewer Fund			
Description:	Stevens, Jamie	\$53,078.00	1.0000	Pump Station Op			
Description:	TBD - Truck Driver Vacancy	(\$15,848.00)	-0.5000	50% Sewer Fund			
Description:	TBD - Truck Driver Vacancy	\$31,696.00	1.0000	Truck Driver			
Description:	TBD - Vacancy	(\$16,266.00)	-0.5000	50% Sewer Fund			
Description:	TBD - Vacancy	\$32,532.00	1.0000	Bookkeeper			
Description:	TBD - Vacancy Truck Driver	(\$17,467.00)	-0.5000	50% Sewer Fund			
Description:	TBD - Vacancy Truck Driver	\$34,934.00	1.0000	Truck Driver			
Description:	TBD- New Position Maint. Technician	\$38,503.00	1.0000	Maintenance Tec			
Description:	TBD- New Position Maint. Technician	(\$12,706.00)	-0.3300	33% Sewer Fund			
Description:	TBD- New Position Maint. Technician	(\$13,091.00)	-0.3400	34% GF			

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Waldron, Theresa	(\$8,332.00)	-0.2500	50% Sewer Fund			
	Description: Waldron, Theresa	\$16,664.00	0.5000	Account Clerk I			
	Description: Young, Edward W Jr	(\$21,831.00)	-0.5000	50% Sewer Fund			
	Description: Young, Edward W Jr	\$43,662.00	1.0000	Truck Driver			
	Description: Young, Gretchen	(\$20,777.00)	-0.3000	30% CS Engineer			
	Description: Young, Gretchen	(\$24,241.00)	-0.3500	35% Sewer			
	Description: Young, Gretchen	\$69,259.00	1.0000	Asst City Engrn			
	Description: z CM Change - Additional Hours Friday City Hall	\$9,400.00					
	Column Total:	\$585,919.00					
5300.1.300.43320.4120.00000.00.000	CS - Water - Temporary Empl	\$2,553.44	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maintenance Laborer	\$7,000.00					
	Column Total:	\$7,000.00					
5300.1.300.43320.4130.00000.00.000	CS - Water-Overtime Pay	\$37,008.53	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergencies and weekend standby	\$50,000.00					
	Column Total:	\$50,000.00					
5300.1.300.43320.4160.00000.00.000	CS - Water-Severance Pay	(\$35,903.19)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4170.00000.00.000	CS - Water-Longevity Pay	\$10,446.52	\$8,888.00	\$10,364.00	\$10,364.00	\$1,476.00	16.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ 15-19 prorated	\$2,060.00		\$1,200ea prorated			
	Description: 4 @ 5-9 Years prorated	\$1,340.00		\$400ea prorated			
	Description: 5 @ 10-14 Years prorated	\$2,000.00		\$800ea prorated			
	Description: 6 @ Over 20 years prorated	\$4,964.00		\$1,600ea prorated			
	Column Total:	\$10,364.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4211.00000.00.000	CS - Water-Health Insurance	\$208,627.04	\$262,963.00	\$229,398.00	\$229,398.00	(\$33,565.00)	(12.76)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Pemiums to HealthTrust	\$229,398.00					
	Column Total:	\$229,398.00					
5300.1.300.43320.4212.00000.00.000	CS - Water-Dental Insurance	\$6,257.52	\$7,487.00	\$7,981.00	\$7,981.00	\$494.00	6.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium HealthTrust	\$7,981.00					
	Column Total:	\$7,981.00					
5300.1.300.43320.4213.00000.00.000	CS - Water-Life Insurance	\$1,291.83	\$1,471.00	\$1,700.00	\$1,700.00	\$229.00	15.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,700.00					
	Column Total:	\$1,700.00					
5300.1.300.43320.4214.00000.00.000	CS - Water - Disability Insurar	\$257.04	\$314.00	\$339.00	\$339.00	\$25.00	7.96
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$339.00					
	Column Total:	\$339.00					
5300.1.300.43320.4220.00000.00.000	CS - Water-FICA	\$41,506.35	\$38,240.00	\$47,088.00	\$47,088.00	\$8,848.00	23.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$47,088.00					
	Column Total:	\$47,088.00					
5300.1.300.43320.4225.00000.00.000	CS - Water-Medicare	\$9,727.16	\$8,962.00	\$11,081.00	\$11,081.00	\$2,119.00	23.64
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$11,081.00					
	Column Total:	\$11,081.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4230.00000.00.000	CS - Water-Retirement	\$68,513.07	\$71,136.00	\$94,819.00	\$94,819.00	\$23,683.00	33.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$94,819.00					
	Column Total:	\$94,819.00					
5300.1.300.43320.4240.00000.00.000	CS - Water-Staff Developmen	\$4,954.75	\$4,000.00	\$6,805.00	\$6,805.00	\$2,805.00	70.12
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$6,805.00					
	Column Total:	\$6,805.00					
5300.1.300.43320.4260.00000.00.000	CS - Water-Worker's Comp In	\$27,884.04	\$27,884.00	\$27,884.00	\$27,884.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$27,884.00					
	Column Total:	\$27,884.00					
5300.1.300.43320.4290.00000.00.000	CS - Water-FSA Fees	\$137.50	\$206.00	\$375.00	\$375.00	\$169.00	82.04
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$375.00					
	Column Total:	\$375.00					
5300.1.300.43320.4295.00000.00.000	CS - Water - Compensated At	\$16,465.14	\$12,000.00	\$17,000.00	\$17,000.00	\$5,000.00	41.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual	\$17,000.00					
	Column Total:	\$17,000.00					
Budg_Cat: Personal Services - 100		\$993,715.05	\$1,148,897.00	\$1,192,873.00	\$1,202,273.00	\$53,376.00	4.65
5300.1.300.43320.4311.00000.00.000	CS - Water-Administrative Ser	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4335.00000.00.000	CS - Water-Auditing Services	\$3,938.00	\$3,938.00	\$4,517.00	\$4,517.00	\$579.00	14.70
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing costs	\$4,517.00					
	Column Total:	\$4,517.00					
5300.1.300.43320.4336.00000.00.000	CS - Water-Medical Services	\$751.50	\$650.00	\$650.00	\$650.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctors Certificates/ Drug & Alcohol Testing	\$650.00					
	Column Total:	\$650.00					
5300.1.300.43320.4339.00000.00.000	CS - Water - Consulting Servi	\$25,093.70	\$29,865.00	\$40,775.00	\$40,775.00	\$10,910.00	36.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 % Allocated to Engineering	(\$10,258.00)					
	Description: 60% Allocated to Sewer Fund	(\$61,550.00)					
	Description: Environmental Consultant	\$102,583.00					
	Description: Other Consulting Services	\$10,000.00					
	Column Total:	\$40,775.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4341.00000.00.000	CS - Water-Technical Service	\$25,154.15	\$18,783.00	\$20,347.00	\$20,347.00	\$1,564.00	8.33
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Bacteria Testing	\$3,600.00					
	Description: Combined radium	\$591.00					
	Description: Compaction Testing	\$500.00					
	Description: Dig Safe Charges	\$2,950.00					
	Description: Flouride Testing	\$200.00					
	Description: Gross alpha/uranium	\$900.00					
	Description: Mail services utility invoices	\$1,250.00					
	Description: Nitrites/Nitrates Testing	\$156.00					
	Description: Other contracted technical services	\$2,000.00					
	Description: SOC Testing	\$4,480.00					
	Description: TTHM/HAA5 Testing	\$2,800.00					
	Description: VOC Testing	\$920.00					
	Column Total:	\$20,347.00					
5300.1.300.43320.4411.00000.00.000	CS - Water-Water And Sewer	\$74,840.59	\$67,500.00	\$67,500.00	\$67,500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Lowell Ave. Treatment Plant	\$66,000.00					
	Description: Pre-treatment Permit Fee	\$1,500.00					
	Column Total:	\$67,500.00					
5300.1.300.43320.4422.00000.00.000	CS - Water - Contract Snow P	\$249.57	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4431.00000.00.000	CS - Water-Maint Chrgs - Buil	\$8,490.86	\$16,000.00	\$16,000.00	\$16,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Maint. and building repairs for 3 water treatment	\$16,000.00					
	Column Total:	\$16,000.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4432.00000.00.000	CS - Water-Maint Chrgs - Imp	\$81,107.40	\$91,400.00	\$92,050.00	\$92,050.00	\$650.00	0.71
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Asphalt 150 ton @ \$67 ton	\$10,050.00					
	Description: Clean/repair two wells	\$60,000.00					
	Description: Traffic Control	\$2,000.00					
	Description: Trench patch	\$20,000.00					
	Column Total:	\$92,050.00					
5300.1.300.43320.4433.00000.00.000	CS - Water-Maint Chrgs - Equ	\$21,066.76	\$31,250.00	\$31,250.00	\$31,250.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Radio Calibration	\$1,250.00					
	Description: Repairs to motors/alarms, elec. system & chem. fee	\$20,000.00					
	Description: SCADA Service	\$10,000.00					
	Column Total:	\$31,250.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4435.00000.00.000	CS - Water-Maint Chrgs - Offi	\$16,495.89	\$33,877.00	\$35,400.00	\$35,400.00	\$1,523.00	4.50

Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Badger Meter Service Contract Meter Software	\$6,600.00		
Description: Division share of DoverNet PC replacement	\$950.00		
Description: Division share of DoverNet support	\$17,981.00		
Description: Division Share UB Billing Software	\$6,836.00		
Description: ESRI Arc View	\$233.00		
Description: GPSequipment maint. shared w/ Eng & Sewer	\$500.00		
Description: Innovyze N End Water Tank maint. agreement	\$800.00		
Description: SCADA radio system mainteance agreement	\$1,400.00		
Description: Time Recorder maintenance	\$100.00		

Column Total: \$35,400.00

5300.1.300.43320.4443.00000.00.000	CS - Water-Rental of Equipme	\$975.65	\$11,336.00	\$10,130.00	\$10,130.00	(\$1,206.00)	(10.64)
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Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Contractor rentals; excavators	\$9,000.00		
Description: Div. Share Ikon Copier	\$500.00		
Description: Multi Function Printer (Utility Billing office)	\$630.00		

Column Total: \$10,130.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4460.00000.00.000	CS - Water-Taxes	\$13,950.41	\$14,145.00	\$14,229.00	\$14,229.00	\$84.00	0.59
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: B & M Railroad Lease	\$732.00					
	Description: Madbury land/building taxes	\$11,322.00					
	Description: Rochester land/building taxes	\$755.00					
	Description: Somersworth land taxes	\$1,420.00					
	Column Total:	\$14,229.00					
5300.1.300.43320.4521.00000.00.000	CS - Water-Property Insuranc	\$6,828.49	\$8,137.00	\$9,094.00	\$9,094.00	\$957.00	11.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$9,094.00					
	Column Total:	\$9,094.00					
5300.1.300.43320.4522.00000.00.000	CS - Water-Vehicle & Equip Ir	\$5,494.84	\$5,383.00	\$7,377.00	\$7,377.00	\$1,994.00	37.04
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$7,377.00					
	Column Total:	\$7,377.00					
5300.1.300.43320.4524.00000.00.000	CS - Water-Public Liab Insura	\$11,376.45	\$7,619.00	\$6,569.00	\$6,569.00	(\$1,050.00)	(13.78)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$6,569.00					
	Column Total:	\$6,569.00					
5300.1.300.43320.4529.00000.00.000	CS - Water - Insurance Deduc	\$950.56	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4531.00000.00.000	Telecommunications	\$9,981.88	\$10,212.00	\$10,435.00	\$10,435.00	\$223.00	2.18
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$10,435.00					
	Column Total:	\$10,435.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4534.00000.00.000	CS - Water-Postage	\$14,907.52	\$12,308.00	\$17,048.00	\$17,048.00	\$4,740.00	38.51
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence,permits, express & parcels	\$5,000.00					
	Description: Utility bills	\$8,517.00					
	Description: Water Quality Report bulk mailing	\$3,531.00					
	Column Total:	\$17,048.00					
5300.1.300.43320.4540.00000.00.000	CS - Water-Advertising	\$434.70	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report Notice	\$350.00					
	Column Total:	\$350.00					
5300.1.300.43320.4550.00000.00.000	CS - Water-Printing And Bindi	\$1,867.35	\$3,100.00	\$3,100.00	\$3,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report	\$1,600.00					
	Description: Various forms & permits	\$1,500.00					
	Column Total:	\$3,100.00					
5300.1.300.43320.4580.00000.00.000	CS - Water-Travel Expense	\$1,203.98	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$325,185.25	\$366,853.00	\$387,821.00	\$387,821.00	\$20,968.00	5.72
5300.1.300.43320.4611.00000.00.000	CS - Water-Office Supplies	\$1,926.58	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, copy and computer supplies	\$2,500.00					
	Column Total:	\$2,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4612.00000.00.000	CS - Water-Operating Supplie	\$71,374.00	\$111,500.00	\$111,500.00	\$111,500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Caustic to control PH of water	\$39,100.00					
	Description: Chlorine	\$7,800.00					
	Description: Fluoride	\$23,600.00					
	Description: Industrial supplies for cleaning/service	\$1,200.00					
	Description: Phosphates	\$3,200.00					
	Description: Potassium	\$4,200.00					
	Description: Sodium F	\$6,100.00					
	Description: Zinc Ortho	\$26,300.00					
	Column Total:	\$111,500.00					
5300.1.300.43320.4615.00000.00.000	CS - Water-Clothing & Uniform	\$7,894.47	\$6,150.00	\$6,150.00	\$6,150.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Rain gear	\$300.00					
	Description: Safety shoes 1/2 13 employees @ \$300 per union con	\$1,950.00					
	Description: Safety shoes 1/2 3 employees 1/3 1 employee @ \$300	\$550.00					
	Description: Uniforms	\$3,350.00					
	Column Total:	\$6,150.00					
5300.1.300.43320.4619.00000.00.000	CS - Water-Supplies for Resa	\$3,400.44	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Water supplies for resale	\$4,000.00					
	Column Total:	\$4,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4621.00000.00.000	CS-Water - Natural Gas	\$9,946.25	\$12,653.00	\$6,855.00	\$6,855.00	(\$5,798.00)	(45.82)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas - Lowell Ave 5273 Therms @ \$1.30	\$6,855.00					
	Column Total:	\$6,855.00					
5300.1.300.43320.4622.00000.00.000	CS - Water-Electricity	\$204,615.63	\$250,022.00	\$223,294.00	\$223,294.00	(\$26,728.00)	(10.69)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Power for wells & Treatment Plants, Booster St. 2,	\$223,294.00					
	Column Total:	\$223,294.00					
5300.1.300.43320.4623.00000.00.000	CS - Water - Propane	\$24,792.13	\$22,517.00	\$27,983.00	\$27,983.00	\$5,466.00	24.27
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15,521 Gals @ \$1.80	\$27,983.00					
	Column Total:	\$27,983.00					
5300.1.300.43320.4626.00000.00.000	CS - Water-Vehicle Fuels	\$39,521.23	\$41,210.00	\$41,250.00	\$41,250.00	\$40.00	0.10
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,000 gals diesel @ \$3.88	\$7,760.00					
	Description: 3,825 gals off road diesel @ \$3.60	\$13,770.00					
	Description: 5,800 gals unleaded fuel @ \$3.40	\$19,720.00					
	Column Total:	\$41,250.00					
5300.1.300.43320.4631.00000.00.000	CS - Water - Food	\$230.87	\$100.00	\$200.00	\$200.00	\$100.00	100.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee appreciation	\$100.00					
	Description: Public events and meetings	\$100.00					
	Column Total:	\$200.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4635.00000.00.000	CS water- Medicinal Supplies	\$259.79	\$100.00	\$360.00	\$360.00	\$260.00	260.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS water- Medicinal Supplies	\$360.00					
	Column Total:	\$360.00					
5300.1.300.43320.4640.00000.00.000	CS - Water-Books & Publicati	\$246.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications/trade journals	\$300.00					
	Column Total:	\$300.00					
5300.1.300.43320.4651.00000.00.000	CS - Water-Maint Supplies - E	\$1,195.23	\$3,648.00	\$0.00	\$0.00	(\$3,648.00)	(100.00)
5300.1.300.43320.4652.00000.00.000	CS - Water-Maint Supplies - Ir	\$45,807.48	\$65,000.00	\$65,000.00	\$65,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water system maint. supplies	\$65,000.00					
	Column Total:	\$65,000.00					
5300.1.300.43320.4653.00000.00.000	CS - Water-Maint Supplies - E	\$15,181.62	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Well seals, repairs to chemical pumps	\$15,000.00					
	Column Total:	\$15,000.00					
5300.1.300.43320.4654.00000.00.000	CS - Water-Maint Supplies - V	\$30,158.45	\$37,265.00	\$37,265.00	\$37,265.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs/Parts for dept. vehicles	\$37,265.00					
	Column Total:	\$37,265.00					
5300.1.300.43320.4661.00000.00.000	CS - Water-Fleet Maintenance	\$79,788.36	\$79,788.00	\$79,788.00	\$79,788.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$79,788.00					
	Column Total:	\$79,788.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4681.00000.00.000	CS - Water-Minor Equipment	\$3,174.09	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diamond cutting blades, comp. bits	\$250.00					
	Description: Shovels, brooms, hoses for pumps, small tools	\$4,250.00					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$539,512.62	\$656,253.00	\$625,945.00	\$625,945.00	(\$30,308.00)	(4.62)
5300.1.300.43320.4741.00000.00.000	CS - Water-Machinery & Equip	\$133,415.15	\$175,000.00	\$179,500.00	\$179,500.00	\$4,500.00	2.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4" Butt fusion machine	\$4,500.00					
	Description: Treatment Plant & Well eq. replacement	\$75,000.00		Adopted CIP			
	Description: Water Meters	\$100,000.00		Adopted CIP			
	Column Total:	\$179,500.00					
5300.1.300.43320.4741.00000.93.000	Machinery & Equipment	\$12,223.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4742.00000.00.000	CS - Water-Light Vehicles	\$23,165.89	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$12,500.00		Adopted CIP			
	Column Total:	\$12,500.00					
5300.1.300.43320.4742.00000.91.000	Light Vehicles	\$9,902.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4742.00000.92.000	Light Vehicles	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4744.00000.00.000	CS - Water - Furniture & Fixtu	\$0.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divisions share of time clock	\$1,250.00					
	Column Total:	\$1,250.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4745.00000.00.000	CS - Water - Computers & Co	\$1,468.50	\$0.00	\$1,697.00	\$1,697.00	\$1,697.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC replacement	\$1,697.00					
	Column Total:	\$1,697.00					
5300.1.300.43320.4745.00000.90.000	Computers & Communication:	\$0.00	\$5,697.00	\$0.00	\$0.00	(\$5,697.00)	(100.00)
5300.1.300.43320.4760.00000.00.000	CS - Water-Depreciation Expe	\$1,189,276.20	\$1,179,480.00	\$1,186,738.00	\$1,186,738.00	\$7,258.00	0.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$159,652.00					
	Description: Existing capital assets depreciation	\$854,637.00					
	Description: Full yr deprec on current year additions	\$172,449.00					
	Column Total:	\$1,186,738.00					
Budg_Cat: Capital Outlay - 700		\$1,381,951.14	\$1,373,927.00	\$1,381,685.00	\$1,381,685.00	\$7,758.00	0.56
5300.1.300.43320.4810.00000.00.000	CS - Water-Membership Dues	\$4,771.25	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Water Works	\$1,830.00					
	Description: NE Rural Water Assoc.	\$50.00					
	Description: NE Water Works Member/Cert.	\$820.00					
	Description: NH Water Works & Council	\$1,000.00					
	Description: State Certification	\$800.00					
	Column Total:	\$4,500.00					
5300.1.300.43320.4819.00000.00.000	CS - Water-Fees & Charges	\$913.55	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4820.00000.00.000	CS - Water-Dept Overhead Cl	\$155,499.96	\$158,100.00	\$199,488.00	\$199,488.00	\$41,388.00	26.18
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost Allocation - Public Works Facility Charge	\$28,288.00					
	Description: Indirect Costs Allocation - Admin. Charge	\$171,200.00					
	Column Total:	\$199,488.00					
5300.1.300.43320.4840.00000.00.000	CS - Water - Contingency	\$0.00	\$21,400.00	\$24,700.00	\$24,700.00	\$3,300.00	15.42
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs 0.50% Policy Target	\$24,700.00					
	Column Total:	\$24,700.00					
5300.1.300.43320.4891.00000.00.000	CS - Water-Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectibles	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$161,184.76	\$194,000.00	\$238,688.00	\$238,688.00	\$44,688.00	23.04
5300.1.300.43320.4912.00000.00.000	CS - Water - Transfer to Spec	\$89,130.00	\$96,570.00	\$85,454.00	\$85,454.00	(\$11,116.00)	(11.51)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of Water Fund Share of OPEB ARC	\$36,848.00		Target 25% FY16			
	Description: Insurance Premium Costs for 7 Retirees to OPEB Lia	\$48,606.00					
	Column Total:	\$85,454.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4918.00000.00.000	CS - Water-Transfer To Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000.00	Adopted CIP				
	Column Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$589,130.00	\$596,570.00	\$585,454.00	\$585,454.00	(\$11,116.00)	(1.86)
5300.1.300.43320.4921.00000.00.000	CS - Water-Interest - Bonds	\$477,810.95	\$516,457.00	\$444,535.00	\$444,535.00	(\$71,922.00)	(13.93)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (current)	\$417,285.00					
	Description: Anticipated new debt Interest	\$27,250.00					
	Column Total:	\$444,535.00					
Budg_Cat: Debt Service - 920		\$477,810.95	\$516,457.00	\$444,535.00	\$444,535.00	(\$71,922.00)	(13.93)
Func: CS - Water - 43320		\$4,468,489.77	\$4,852,957.00	\$4,857,001.00	\$4,866,401.00	\$13,444.00	0.28
Grand Total:		\$4,468,489.77	\$4,852,957.00	\$4,857,001.00	\$4,866,401.00	\$13,444.00	0.28

End of Report

COMMUNITY SERVICES

Division: Sewer Fund

Function 5320-43250

Mission Statement:

To efficiently maintain the City's sewer collection system.

Major Services/Responsibilities:

- Continue implementing the findings of the Inflow and Infiltration Study.
- Operate and maintain the City's lift stations, sewer mains and other related facilities and equipment.
- Continue the operation of the SCADA system, which will allow efficient monitoring of the sewer facilities.

Key Fiscal Year Objectives:

- Continue inspections and televising of sewer lines to identify and prevent inflow and infiltration problems, thereby preserving system capacity for future development.
- Replace manhole covers with watertight covers, thereby preventing the inflow of and need to treat clean surface waters.
- Continue favorable expansion of sewer collection system to increase revenues while holding down costs, as well as eliminate sewer discharges into the storm sewer system.
- Begin the operation of the groundwater pumping system from Tolend Landfill into the sewer system.

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Cleaned miles of collection system	4	6	6
Preventative maintenance tasks	730	750	750
Televised miles of sewer main	2	2	2

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4110.00000.00.000	CS - Sewer - Regular Salariec	\$96,593.07	\$100,894.00	\$103,611.00	\$103,611.00	\$2,717.00	2.69

Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Boulanger, William L	(\$29,973.00)	-0.3300	33% CS Streets
Description: Boulanger, William L	(\$30,882.00)	-0.3400	34% Water Fund
Description: Boulanger, William L	\$90,828.00	1.0000	Public Works Ut
Description: Steele, Douglas W	(\$29,890.00)	-0.2500	25% CS Admin
Description: Steele, Douglas W	(\$41,848.00)	-0.3500	35% Water
Description: Steele, Douglas W	(\$5,978.00)	-0.0500	5% Solid Waste
Description: Steele, Douglas W	\$119,564.00	1.0000	Director of Com
Description: White, Dave W	(\$27,248.00)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$31,790.00)	-0.3500	35% Water Fund
Description: White, Dave W	\$90,828.00	1.0000	City Engineer

Column Total: \$103,611.00

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4115.00000.00.000	CS - Sewer-Regular Hourly E	\$465,494.53	\$549,977.00	\$556,798.00	\$566,198.00	\$16,221.00	2.95

Column: [FY16CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$2,689.00		457 Incentive
Description: Chapman, Thomas	(\$32,270.00)	-0.5000	50% Water Fund
Description: Chapman, Thomas	\$64,540.00	1.0000	Pump Station Op
Description: Dwyer, Cheryl	(\$11,164.00)	-0.3000	30% CS Admin
Description: Dwyer, Cheryl	(\$13,022.00)	-0.3500	35% Water Fund
Description: Dwyer, Cheryl	\$37,208.00	1.0000	Secretary II
Description: Fowler, Richard L	(\$33,878.00)	-0.5000	50% Water Fund
Description: Fowler, Richard L	\$67,756.00	1.0000	Maintenance Mec
Description: Frank, William R	(\$22,927.00)	-0.5000	50% Water Fund
Description: Frank, William R	\$45,854.00	1.0000	Maintenance Mec
Description: Gordin, Nicholas	(\$15,848.00)	-0.5000	50% Water Fund
Description: Gordin, Nicholas	\$31,696.00	1.0000	Truck Driver
Description: Grass, Ryan	(\$17,550.00)	-0.5000	50% Water Fund
Description: Grass, Ryan	\$35,100.00	1.0000	Maintenance Mec
Description: Hager, Stacey A	(\$11,463.00)	-0.2500	25% CS Admin
Description: Hager, Stacey A	(\$11,463.00)	-0.2500	25% Solid Waste
Description: Hager, Stacey A	(\$11,463.00)	-0.2500	25% Water Fund
Description: Hager, Stacey A	\$45,853.00	1.0000	Office Manager
Description: Landry, Brian	(\$15,848.00)	-0.5000	50% Water Fund
Description: Landry, Brian	\$31,696.00	1.0000	Truck Driver
Description: Lavoie, Jason	(\$24,044.00)	-0.5000	50% Water Fund
Description: Lavoie, Jason	\$48,088.00	1.0000	Maintenance Mec
Description: Mandigo, Alan R	(\$22,321.00)	-0.5000	50% Water Fund
Description: Mandigo, Alan R	\$44,642.00	1.0000	Maintenance Mec
Description: McCulloch, Jamie	(\$21,830.00)	-0.5000	50% Water Fund
Description: McCulloch, Jamie	\$43,660.00	1.0000	Bookkeeper

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Description:	Meyers, Kathleen B	(\$29,264.00)	-0.5000	50% Water Fund			
Description:	Meyers, Kathleen B	\$58,528.00	1.0000	Engineering Tec			
Description:	Mountain, Fulton T	(\$21,632.00)	-0.5000	50% Water Fund			
Description:	Mountain, Fulton T	\$43,264.00	1.0000	Heavy Equipment			
Description:	Nadeau, Michael P	(\$25,150.00)	-0.5000	50% Water Fund			
Description:	Nadeau, Michael P	\$50,300.00	1.0000	Pump Station Op			
Description:	Pilewski, Patrick	(\$26,539.00)	-0.5000	50% Water Fund			
Description:	Pilewski, Patrick	\$53,078.00	1.0000	Pump Station Op			
Description:	Purpura, William J	(\$25,286.00)	-0.5000	50% Water Fund			
Description:	Purpura, William J	\$50,572.00	1.0000	Inventory Coord			
Description:	Rabideau, Matthew T	(\$22,927.00)	-0.5000	50% Water Fund			
Description:	Rabideau, Matthew T	\$45,854.00	1.0000	Maintenance Mec			
Description:	SCADA Pay 3,460 hrs @ \$3	\$10,380.00					
Description:	Steneri, Denise	(\$18,699.00)	-0.5000	50% Water Fund			
Description:	Steneri, Denise	\$37,398.00	1.0000	Account Clerk I			
Description:	Stevens, Jamie	(\$26,539.00)	-0.5000	50% Water Fund			
Description:	Stevens, Jamie	\$53,078.00	1.0000	Pump Station Op			
Description:	TBD - Vacancy	(\$16,266.00)	-0.5000	50% Water Fund			
Description:	TBD - Vacancy	\$32,532.00	1.0000	Bookkeeper			
Description:	TBD - Vacancy Truck Driver	(\$17,467.00)	-0.5000	50% Water Fund			
Description:	TBD - Vacancy Truck Driver	\$34,934.00	1.0000	Truck Driver			
Description:	TBD- New Position Maint. Technician	(\$12,706.00)	-0.3300	33% Water Fund			
Description:	TBD- New Position Maint. Technician	(\$13,091.00)	-0.3400	34% GF			
Description:	TBD- New Position Maint. Technician	\$38,503.00	1.0000	Maintenance Tec			
Description:	TBD- Truck Driver Vacancy	(\$15,848.00)	-0.5000	50% Water Fund			
Description:	TBD- Truck Driver Vacancy	\$31,696.00	1.0000	Truck Driver			
Description:	Waldron, Theresa	(\$8,332.00)	-0.2500	50% Water Fund			
Description:	Waldron, Theresa	\$16,664.00	0.5000	Account Clerk I			

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Young, Edward W Jr	(\$21,831.00)	-0.5000	50% Water Fund			
	Description: Young, Edward W Jr	\$43,662.00	1.0000	Truck Driver			
	Description: Young, Gretchen	(\$20,777.00)	-0.3000	30% CS Engineer			
	Description: Young, Gretchen	(\$24,241.00)	-35.0000	35% Water Fund			
	Description: Young, Gretchen	\$69,259.00	1.0000	Asst City Engin			
	Description: z CM Change - Additional Hours Friday City Hall	\$9,400.00					
	Column Total:	\$566,198.00					
5320.1.300.43250.4130.00000.00.000	CS - Sewer-Overtime Pay	\$22,815.31	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$40,000.00					
	Column Total:	\$40,000.00					
5320.1.300.43250.4160.00000.00.000	CS - Sewer-Severance Pay	\$50,209.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4170.00000.00.000	CS - Sewer-Longevity Pay	\$8,379.88	\$8,688.00	\$10,364.00	\$10,364.00	\$1,676.00	19.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ 15-19 years prorated	\$2,060.00		\$1,200ea prorated			
	Description: 4 @ 5-9 years prorated	\$1,340.00		\$400ea prorated			
	Description: 5 @ 10-14 years prorated	\$2,000.00		\$800ea prorated			
	Description: 6 @ over 20 years prorated	\$4,964.00		\$1,600ea prorated			
	Column Total:	\$10,364.00					
5320.1.300.43250.4211.00000.00.000	CS - Sewer-Health Insurance	\$197,580.81	\$254,916.00	\$215,981.00	\$215,981.00	(\$38,935.00)	(15.27)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$215,981.00					
	Column Total:	\$215,981.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4212.00000.00.000	CS - Sewer-Dental Insurance	\$5,964.23	\$7,303.00	\$7,546.00	\$7,546.00	\$243.00	3.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$7,546.00					
	Column Total:	\$7,546.00					
5320.1.300.43250.4213.00000.00.000	CS - Sewer-Life Insurance	\$1,253.06	\$1,425.00	\$1,700.00	\$1,700.00	\$275.00	19.30
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,700.00					
	Column Total:	\$1,700.00					
5320.1.300.43250.4214.00000.00.000	CS - Sewer - Disability Insuranc	\$257.04	\$314.00	\$339.00	\$339.00	\$25.00	7.96
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$339.00					
	Column Total:	\$339.00					
5320.1.300.43250.4220.00000.00.000	CS - Sewer-FICA	\$37,746.58	\$36,525.00	\$46,034.00	\$46,034.00	\$9,509.00	26.03
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$46,034.00					
	Column Total:	\$46,034.00					
5320.1.300.43250.4225.00000.00.000	CS - Sewer-Medicare	\$8,850.26	\$8,561.00	\$10,509.00	\$10,509.00	\$1,948.00	22.75
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$10,509.00					
	Column Total:	\$10,509.00					
5320.1.300.43250.4230.00000.00.000	CS - Sewer-Retirement	\$63,469.87	\$68,151.00	\$87,157.00	\$87,157.00	\$19,006.00	27.89
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$87,157.00					
	Column Total:	\$87,157.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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Print accounts with zero balance Round to whole dollars Account on new page

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4240.00000.00.000	CS - Sewer-Staff Developmer	\$4,140.00	\$3,500.00	\$6,805.00	\$6,805.00	\$3,305.00	94.43
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$6,805.00					
	Column Total:	\$6,805.00					
5320.1.300.43250.4260.00000.00.000	CS - Sewer-Worker's Comp Ir	\$23,079.00	\$23,079.00	\$23,079.00	\$23,079.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$23,079.00					
	Column Total:	\$23,079.00					
5320.1.300.43250.4290.00000.00.000	CS - Sewer-FSA Fees	\$202.50	\$169.00	\$225.00	\$225.00	\$56.00	33.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$225.00					
	Column Total:	\$225.00					
5320.1.300.43250.4295.00000.00.000	CS - Sewer - Compensated A	\$12,244.33	\$5,000.00	\$13,000.00	\$13,000.00	\$8,000.00	160.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual	\$13,000.00					
	Column Total:	\$13,000.00					
Budg_Cat: Personal Services - 100		\$998,280.45	\$1,108,502.00	\$1,123,148.00	\$1,132,548.00	\$24,046.00	2.17
5320.1.300.43250.4311.00000.00.000	CS - Sewer-Administrative Se	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4335.00000.00.000	CS - Sewer-Auditing Services	\$4,455.00	\$4,455.00	\$6,004.00	\$6,004.00	\$1,549.00	34.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing services	\$6,004.00					
	Column Total:	\$6,004.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4336.00000.00.000	CS - Sewer-Medical Services	\$751.50	\$400.00	\$500.00	\$500.00	\$100.00	25.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physicals/Drug Testing	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4339.00000.00.000	CS - Sewer - Consulting Servi	\$19,312.08	\$19,864.00	\$61,550.00	\$61,550.00	\$41,686.00	209.86
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% Allocated to Engineering	(\$10,258.00)					
	Description: 30% Allocated to Water Fund	(\$30,775.00)					
	Description: Environmental Consultant	\$102,583.00					
	Column Total:	\$61,550.00					
5320.1.300.43250.4341.00000.00.000	CS - Sewer-Technical Service	\$4,008.89	\$4,673.00	\$204,700.00	\$204,700.00	\$200,027.00	4,280.48
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Compaction Testing	\$500.00					
	Description: Dig Safe Charges	\$2,950.00					
	Description: Mailing services utility invoices	\$1,250.00					
	Description: Technical Services Tolend Pump Station	\$200,000.00					
	Column Total:	\$204,700.00					
5320.1.300.43250.4411.00000.00.000	CS - Sewer-Water And Sewer	\$4,418.46	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of water usage at Pump Stations	\$4,800.00					
	Column Total:	\$4,800.00					
5320.1.300.43250.4421.00000.00.000	CS - Sewer - Waste Disposal	\$2,738.91	\$3,000.00	\$2,000.00	\$2,000.00	(\$1,000.00)	(33.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grit Disposal/Screenings disposal	\$2,000.00					
	Column Total:	\$2,000.00					

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City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4431.00000.00.000	CS - Sewer-Maint Chrgs - Bui	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4432.00000.00.000	CS - Sewer-Maint Chrgs - Imp	\$7,662.66	\$12,000.00	\$13,000.00	\$13,000.00	\$1,000.00	8.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mowing ROW	\$1,000.00					
	Description: Pave after sewer line repairs	\$7,000.00					
	Description: Problem Services	\$5,000.00					
	Column Total:	\$13,000.00					
5320.1.300.43250.4433.00000.00.000	CS - Sewer-Maint Chrgs - Eq	\$32,525.34	\$31,200.00	\$31,200.00	\$31,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract repair services	\$20,000.00					
	Description: Radio Calibrations	\$1,200.00					
	Description: SCADA Maintenance	\$10,000.00					
	Column Total:	\$31,200.00					
5320.1.300.43250.4435.00000.00.000	CS - Sewer-Maint Chrgs - Offi	\$16,916.63	\$25,232.00	\$25,410.00	\$25,410.00	\$178.00	0.71
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$471.00					
	Description: Division share of DoverNet support	\$17,270.00					
	Description: Division share of Time Recorder	\$100.00					
	Description: Division Share of UB Billing Software	\$6,836.00					
	Description: ESRI Arc View	\$233.00					
	Description: GPS Eq. maint shared w/ Eng & Water	\$500.00					
	Column Total:	\$25,410.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4443.00000.00.000	CS - Sewer-Rental of Equipm	\$8,078.79	\$25,776.00	\$26,130.00	\$26,130.00	\$354.00	1.37
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Contractor Rentals & Excavation Eq.	\$10,000.00					
	Description: Div. Share Ikon Copier	\$500.00					
	Description: Multi Function Printer (Utility Billing Office)	\$630.00					
	Description: Root Control	\$15,000.00					
	Column Total:	\$26,130.00					
5320.1.300.43250.4521.00000.00.000	CS - Sewer-Property Insuranc	\$5,539.20	\$6,831.00	\$7,766.00	\$7,766.00	\$935.00	13.69
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$7,766.00					
	Column Total:	\$7,766.00					
5320.1.300.43250.4522.00000.00.000	CS - Sewer-Vehicle & Equip It	\$4,935.00	\$4,935.00	\$7,141.00	\$7,141.00	\$2,206.00	44.70
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$7,141.00					
	Column Total:	\$7,141.00					
5320.1.300.43250.4524.00000.00.000	CS - Sewer-Public Liab Insura	\$8,514.37	\$5,966.00	\$6,822.00	\$6,822.00	\$856.00	14.35
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$6,822.00					
	Column Total:	\$6,822.00					
5320.1.300.43250.4529.00000.00.000	CS - Sewer - Insurance Deduct	\$693.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4531.00000.00.000	Telecommunications	\$11,983.71	\$13,907.00	\$8,807.00	\$8,807.00	(\$5,100.00)	(36.67)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$8,807.00					
	Column Total:	\$8,807.00					

City of Dover, New Hampshire

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4534.00000.00.000	CS - Sewer-Postage	\$6,605.07	\$7,808.00	\$8,000.00	\$8,000.00	\$192.00	2.46
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, Utility Bills, express & parcel de	\$8,000.00					
	Column Total:	\$8,000.00					
5320.1.300.43250.4540.00000.00.000	CS - Sewer-Advertising	\$434.70	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal advertising and notices	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4550.00000.00.000	CS - Sewer-Printing And Bind	\$272.35	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. printing/notifications	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4580.00000.00.000	CS - Sewer-Travel Expense	\$738.24	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$140,808.90	\$172,347.00	\$415,330.00	\$415,330.00	\$242,983.00	140.98
5320.1.300.43250.4611.00000.00.000	CS - Sewer-Office Supplies	\$1,962.70	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$2,000.00					
	Column Total:	\$2,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4612.00000.00.000	CS - Sewer-Operating Supplie	\$39,718.67	\$32,500.00	\$32,500.00	\$32,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals for River St. Pump Station	\$30,000.00					
	Description: Custodial supplies and operating supplies	\$2,500.00					
	Column Total:	\$32,500.00					
5320.1.300.43250.4615.00000.00.000	CS - Sewer-Clothing & Uniform	\$8,681.67	\$8,850.00	\$7,350.00	\$7,350.00	(\$1,500.00)	(16.95)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear/special protective gear	\$1,500.00					
	Description: Safety shoes 1/2 13 employees @ \$300 per Union Con	\$1,950.00					
	Description: Safety shoes 1/2 of 3 emp. 1/3 of 1 emp. @ \$300 pe	\$550.00					
	Description: Uniforms	\$3,350.00					
	Column Total:	\$7,350.00					
5320.1.300.43250.4619.00000.00.000	CS - Sewer-Supplies for Resa	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer supplies for resale	\$4,000.00					
	Column Total:	\$4,000.00					
5320.1.300.43250.4621.00000.00.000	CS - Sewer - Natural Gas	\$6,936.60	\$8,819.00	\$2,049.00	\$2,049.00	(\$6,770.00)	(76.77)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 1,576 Therms @ \$1.30	\$2,049.00					
	Column Total:	\$2,049.00					
5320.1.300.43250.4622.00000.00.000	CS - Sewer-Electricity	\$140,456.72	\$145,650.00	\$146,252.00	\$146,252.00	\$602.00	0.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 23 pump stations 1,026,519 KWH	\$146,252.00					
	Column Total:	\$146,252.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4623.00000.00.000	CS - Sewer - Propane	\$3,267.28	\$3,560.00	\$3,820.00	\$3,820.00	\$260.00	7.30
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lift Stations 2,122 gls @ \$1.78	\$3,820.00					
	Column Total:	\$3,820.00					
5320.1.300.43250.4624.00000.00.000	CS - Sewer-Heating Oil	\$11,930.71	\$10,800.00	\$12,920.00	\$12,920.00	\$2,120.00	19.63
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: diesel for lift stations 3,589 gls @ \$3.60	\$12,920.00					
	Column Total:	\$12,920.00					
5320.1.300.43250.4626.00000.00.000	CS - Sewer-Vehicle Fuels	\$37,516.28	\$32,669.00	\$32,739.00	\$32,739.00	\$70.00	0.21
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,585 gals unleaded fuel @ \$3.40	\$5,389.00					
	Description: 3,500 gals diesel @ \$3.88	\$13,580.00					
	Description: 3,825 gals off road diesel @ \$3.60	\$13,770.00					
	Column Total:	\$32,739.00					
5320.1.300.43250.4635.00000.00.000	CS Sewer - Medicinal Supplie	\$259.77	\$150.00	\$360.00	\$360.00	\$210.00	140.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical/First Aid Supplies	\$360.00					
	Column Total:	\$360.00					
5320.1.300.43250.4640.00000.00.000	CS - Sewer-Books & Publicati	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Register, EPA manuals	\$200.00					
	Column Total:	\$200.00					
5320.1.300.43250.4651.00000.00.000	CS - Sewer-Maint Supplies - E	\$379.82	\$3,500.00	\$2,500.00	\$2,500.00	(\$1,000.00)	(28.57)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paint & general upkeep of PS	\$2,500.00					
	Column Total:	\$2,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4652.00000.00.000	CS - Sewer-Maint Supplies - I	\$14,420.04	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance Materials to repair and maintain sewer	\$20,000.00					
	Column Total:	\$20,000.00					
5320.1.300.43250.4653.00000.00.000	CS - Sewer-Maint Supplies - E	\$16,757.83	\$25,000.00	\$30,200.00	\$30,200.00	\$5,200.00	20.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain 23 pump stations	\$30,200.00					
	Column Total:	\$30,200.00					
5320.1.300.43250.4654.00000.00.000	CS - Sewer-Maint Supplies - \	\$20,545.63	\$23,061.00	\$23,061.00	\$23,061.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs & parts for sewer dept. vehicles	\$23,061.00					
	Column Total:	\$23,061.00					
5320.1.300.43250.4661.00000.00.000	CS - Sewer-Fleet Maintenance	\$50,125.80	\$50,126.00	\$50,126.00	\$50,126.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$50,126.00					
	Column Total:	\$50,126.00					
5320.1.300.43250.4681.00000.00.000	CS - Sewer-Minor Equipment	\$2,918.60	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and lab supplies	\$4,000.00					
	Column Total:	\$4,000.00					
Budg_Cat: Supplies - 600		\$355,878.12	\$374,885.00	\$374,077.00	\$374,077.00	(\$808.00)	(0.22)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4741.00000.00.000	CS - Sewer-Machinery & Equi	\$7,270.17	\$75,000.00	\$76,695.00	\$76,695.00	\$1,695.00	2.26
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mud sucker	\$1,695.00					
	Description: Pump Station Equipment Replacment/Maint.	\$75,000.00	Adopted CIP				
	Column Total:	\$76,695.00					
5320.1.300.43250.4742.00000.00.000	CS - Sewer-Light Vehicles	\$15,195.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$12,500.00	Adopted CIP				
	Column Total:	\$12,500.00					
5320.1.300.43250.4745.00000.00.000	CS - Sewer - Computers & Cc	\$2,438.50	\$5,697.00	\$1,697.00	\$1,697.00	(\$4,000.00)	(70.21)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC replacement	\$1,697.00					
	Column Total:	\$1,697.00					
5320.1.300.43250.4760.00000.00.000	CS - Sewer-Depreciation Expr	\$2,209,486.08	\$2,420,114.00	\$2,322,280.00	\$2,322,280.00	(\$97,834.00)	(4.04)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$43,495.00					
	Description: Existing capital assets depreciation	\$2,173,785.00					
	Description: Full yr deprec on current year additions	\$105,000.00					
	Column Total:	\$2,322,280.00					
Budg_Cat: Capital Outlay - 700		\$2,234,389.75	\$2,513,311.00	\$2,413,172.00	\$2,413,172.00	(\$100,139.00)	(3.98)
5320.1.300.43250.4810.00000.00.000	CS - Sewer-Membership Due:	\$380.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certification renewals	\$1,000.00					
	Column Total:	\$1,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4819.00000.00.000	CS - Sewer-Fees & Charges	\$506.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4820.00000.00.000	CS - Sewer-Dept Overhead C	\$219,600.00	\$239,400.00	\$287,788.00	\$287,788.00	\$48,388.00	20.21
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost Allocation - Public Works Facility Charge	\$28,288.00					
	Description: Indirect Cost Allocation - Admin. Charge	\$259,500.00					
	Column Total:	\$287,788.00					
5320.1.300.43250.4840.00000.00.000	CS - Sewer-Contingency	\$0.00	\$22,800.00	\$37,200.00	\$37,200.00	\$14,400.00	63.16
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs Policy Target 0.50%	\$37,200.00					
	Column Total:	\$37,200.00					
5320.1.300.43250.4891.00000.00.000	CS - Sewer-Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectible acct	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$220,486.00	\$273,200.00	\$335,988.00	\$335,988.00	\$62,788.00	22.98
5320.1.300.43250.4912.00000.00.000	CS - Sewer - Transfer to Spec	\$33,542.00	\$53,844.00	\$62,254.00	\$62,254.00	\$8,410.00	15.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of Sewer Fund Share of OPEB ARC	\$38,667.00		Target 25% FY16			
	Description: Insurance Premium Costs for 3 Retiree to OPEB Liab	\$23,587.00					
	Column Total:	\$62,254.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4918.00000.00.000	CS - Sewer-Transfer To Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000.00	Adopted CIP				
	Column Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$533,542.00	\$553,844.00	\$562,254.00	\$562,254.00	\$8,410.00	1.52
5320.1.300.43250.4921.00000.00.000	CS - Sewer-Interest - Bonds	\$346,137.08	\$654,853.00	\$569,102.00	\$569,102.00	(\$85,751.00)	(13.09)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (existing)	\$441,708.00					
	Description: Anticipated new debt Interest	\$127,394.00					
	Column Total:	\$569,102.00					
Budg_Cat: Debt Service - 920		\$346,137.08	\$654,853.00	\$569,102.00	\$569,102.00	(\$85,751.00)	(13.09)
Func: CS - Sewer - 43250		\$4,829,522.30	\$5,650,942.00	\$5,793,071.00	\$5,802,471.00	\$151,529.00	2.68

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COMMUNITY SERVICES

Division: Wastewater Treatment Facility **Function: 5320-43256**

Mission Statement:

To efficiently treat wastewater and dispose of biosolids generated from Dover's residents and businesses.

Major Services/Responsibilities:

- Operate and maintain the Wastewater Treatment Facility
- Receive domestic septage from residents and surrounding communities
- Perform inspections on industrial sewer users
- Comply with Federal and State discharge permit

Key Fiscal Year Objectives:

- Continue operating and maintaining the facility in the most cost-effective way possible.
- Continue construction of the Phase I Facility Upgrade with a Total Nitrogen level of 8 Mg/L.
- Continue to negotiate an acceptable NPDES Permit with USEPA for Nitrogen removal.
- Effectively treat approximately 900 million gallons of wastewater.
- Inspect and oversee
 - 6 Significant Industrial User Permits
 - 83 Class II Industrial Permits
 - 76 Restaurants
- Process and dispose of approximately 3000 Wet Tons of Boisolids.
- Receive and process over 200,000 gallons of residential Septage.

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Compliance of discharge permit	Yes	Yes	Yes
Average Daily Treatment In Millions of Gallons	2.51 MGD	2.57 MGD	2.6 MGD

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4110.00000.00.000	CS - Sewer - WWTP-Regular	\$134,814.40	\$138,136.00	\$142,966.00	\$142,966.00	\$4,830.00	3.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Powers, Arnold S	\$64,540.00	1.0000	WWTP Lab Indust			
	Description: Vermette, Raymond A Jr	\$78,426.00	1.0000	WWTP Supervisor			
	Column Total:	\$142,966.00					
5320.1.300.43256.4115.00000.00.000	CS - Sewer - WWTP-Regular	\$229,009.16	\$232,621.00	\$242,145.00	\$242,145.00	\$9,524.00	4.09
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,000.00		457 Incentive P			
	Description: Bougie, Tammy J	\$50,572.00	1.0000	WWTP Lab Techni			
	Description: Friede, Earl L	\$45,853.00	1.0000	Maintenance Mec			
	Description: Johnstone, Allan	\$53,077.00	1.0000	Pump Station Op			
	Description: McNeil, Raymond	\$52,096.00	1.0000	Pump Station Op			
	Description: Pine, Timothy	\$39,547.00	1.0000	Pump Station Op			
	Column Total:	\$242,145.00					
5320.1.300.43256.4130.00000.00.000	CS - Sewer - WWTP-Overtime	\$2,932.49	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$6,000.00					
	Column Total:	\$6,000.00					
5320.1.300.43256.4170.00000.00.000	CS - Sewer - WWTP-Longevit	\$4,400.00	\$5,600.00	\$5,600.00	\$5,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 2 @ 10-14 years	\$1,600.00		\$800 each			
	Description: 3 @ 15-19 years	\$3,600.00		\$1,200 each			
	Column Total:	\$5,600.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4211.00000.00.000	CS - Sewer - WWTP-Health Ir	\$125,832.24	\$121,553.00	\$112,863.00	\$112,863.00	(\$8,690.00)	(7.15)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$112,863.00					
	Column Total:	\$112,863.00					
5320.1.300.43256.4212.00000.00.000	CS - Sewer - WWTP-Dental Ir	\$4,130.44	\$4,071.00	\$4,071.00	\$4,071.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,071.00					
	Column Total:	\$4,071.00					
5320.1.300.43256.4213.00000.00.000	CS - Sewer - WWTP-Life Insu	\$793.26	\$870.00	\$922.00	\$922.00	\$52.00	5.98
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$922.00					
	Column Total:	\$922.00					
5320.1.300.43256.4220.00000.00.000	CS - Sewer - WWTP-FICA	\$24,432.27	\$22,527.00	\$23,382.00	\$23,382.00	\$855.00	3.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$23,382.00					
	Column Total:	\$23,382.00					
5320.1.300.43256.4225.00000.00.000	CS - Sewer - WWTP-Medicar	\$5,689.45	\$5,269.00	\$5,468.00	\$5,468.00	\$199.00	3.78
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,468.00					
	Column Total:	\$5,468.00					
5320.1.300.43256.4230.00000.00.000	CS - Sewer - WWTP-Retirem	\$40,302.60	\$41,864.00	\$44,230.00	\$44,230.00	\$2,366.00	5.65
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$44,230.00					
	Column Total:	\$44,230.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4240.00000.00.000	CS - Sewer - WWTP-Staff De	\$2,270.00	\$2,700.00	\$5,000.00	\$5,000.00	\$2,300.00	85.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local, state and national seminars	\$5,000.00					
	Column Total:	\$5,000.00					
5320.1.300.43256.4260.00000.00.000	CS - Sewer - WWTP-Workers	\$15,327.00	\$15,327.00	\$15,327.00	\$15,327.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$15,327.00					
	Column Total:	\$15,327.00					
5320.1.300.43256.4290.00000.00.000	CS - Sewer - WWTP-FSA Fee	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative cost Flexible Spending Acct.	\$75.00					
	Column Total:	\$75.00					
5320.1.300.43256.4295.00000.00.000	CS - Sewer - WWTP - Compe	\$11,267.43	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer - WWTP - Compensated Absences	\$7,000.00					
	Column Total:	\$7,000.00					
Budg_Cat: Personal Services - 100		\$601,275.74	\$603,613.00	\$615,049.00	\$615,049.00	\$11,436.00	1.89
5320.1.300.43256.4336.00000.00.000	CS - Sewer - WWTP-Medical	\$573.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals, random screening	\$500.00					
	Column Total:	\$500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4339.00000.00.000	CS - Sewer - WWTP-Consulti	\$729.27	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nutrient addition to discharge permit	\$100,000.00					
	Column Total:	\$100,000.00					
5320.1.300.43256.4341.00000.00.000	CS - Sewer - WWTP-Technic	\$12,336.39	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge SQC Testing	\$4,500.00					
	Description: Toxicity Testing	\$2,000.00					
	Description: WP and WS studies	\$1,500.00					
	Column Total:	\$8,000.00					
5320.1.300.43256.4411.00000.00.000	CS - Sewer - WWTP-Water &	\$12,385.39	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Use- 9,325 hcf- odor control	\$25,000.00					
	Column Total:	\$25,000.00					
5320.1.300.43256.4421.00000.00.000	CS - Sewer - WWTP - Waste	\$215,058.22	\$210,500.00	\$210,500.00	\$210,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge Disposal	\$210,000.00					
	Description: UV Bulb Disposal	\$500.00					
	Column Total:	\$210,500.00					
5320.1.300.43256.4433.00000.00.000	CS - Sewer - WWTP-Maint Cf	\$2,140.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4435.00000.00.000	CS - Sewer - WWTP-Maint Cf	\$18,169.05	\$19,361.00	\$20,051.00	\$20,051.00	\$690.00	3.56
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$1,003.00					
	Description: Division share of DoverNet support	\$19,048.00					
	Column Total:	\$20,051.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4443.00000.00.000	CS - Sewer - WWTP-Rental o	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Odor Control - crane/boom rental	\$2,000.00					
	Column Total:	\$2,000.00					
5320.1.300.43256.4521.00000.00.000	CS - Sewer - WWTP-Property	\$16,121.81	\$16,122.00	\$18,363.00	\$18,363.00	\$2,241.00	13.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$18,363.00					
	Column Total:	\$18,363.00					
5320.1.300.43256.4522.00000.00.000	CS - Sewer - WWTP-Vehicle i	\$2,996.21	\$2,692.00	\$2,607.00	\$2,607.00	(\$85.00)	(3.16)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$2,607.00					
	Column Total:	\$2,607.00					
5320.1.300.43256.4524.00000.00.000	CS - Sewer - WWTP-Public Li	\$7,786.80	\$4,108.00	\$4,069.00	\$4,069.00	(\$39.00)	(0.95)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,069.00					
	Column Total:	\$4,069.00					
5320.1.300.43256.4529.00000.00.000	CS - Sewer - WWTP - Insurar	\$1,014.65	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4531.00000.00.000	Telecommunications	\$8,064.99	\$8,760.00	\$8,067.00	\$8,067.00	(\$693.00)	(7.91)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air card service	\$384.00					
	Description: Beeper service	\$179.00					
	Description: Land line service	\$7,504.00					
	Column Total:	\$8,067.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4534.00000.00.000	CS - Sewer - WWTP-Postage	\$277.92	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43256.4540.00000.00.000	CS - Sewer - WWTP-Advertisi	\$397.95	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Notice Advertising	\$150.00					
	Column Total:	\$150.00					
5320.1.300.43256.4550.00000.00.000	CS - Sewer - WWTP-Printing	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$400.00					
	Column Total:	\$400.00					
5320.1.300.43256.4580.00000.00.000	CS - Sewer - WWTP-Travel E	\$2,342.03	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/conferences	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$300,393.68	\$398,593.00	\$400,707.00	\$400,707.00	\$2,114.00	0.53
5320.1.300.43256.4611.00000.00.000	CS - Sewer - WWTP-Office St	\$1,572.08	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$2,000.00					
	Column Total:	\$2,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4612.00000.00.000	CS - Sewer - WWTP-Operatin	\$74,676.82	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab supplies, chemicals	\$70,000.00					
	Column Total:	\$70,000.00					
5320.1.300.43256.4615.00000.00.000	CS - Sewer - WWTP-Clothing	\$6,581.13	\$4,455.00	\$4,035.00	\$4,035.00	(\$420.00)	(9.43)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety gear	\$200.00					
	Description: Safety shoes 7 @ \$300	\$2,100.00					
	Description: Uniforms	\$1,735.00					
	Column Total:	\$4,035.00					
5320.1.300.43256.4622.00000.00.000	CS - Sewer - WWTP-Electricit	\$217,282.92	\$216,850.00	\$232,029.00	\$232,029.00	\$15,179.00	7.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,085,000 KWH	\$232,029.00					
	Column Total:	\$232,029.00					
5320.1.300.43256.4623.00000.00.000	CS - Sewer - WWTP - Propan	\$17,973.05	\$32,040.00	\$20,338.00	\$20,338.00	(\$11,702.00)	(36.52)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane 11,299 gals @ \$1.80 gal	\$20,338.00					
	Column Total:	\$20,338.00					
5320.1.300.43256.4624.00000.00.000	CS - Sewer - WWTP-Heating	\$24,495.14	\$23,620.00	\$28,620.00	\$28,620.00	\$5,000.00	21.17
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facility heat & generator 7,801 gals @ \$3.62 gal	\$28,620.00					
	Column Total:	\$28,620.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4626.00000.00.000	CS - Sewer - WWTP-Vehicle I	\$3,606.03	\$4,760.00	\$4,760.00	\$4,760.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 1,400 gals unleaded @ \$3.40	\$4,760.00					
	Column Total:	\$4,760.00					
5320.1.300.43256.4631.00000.00.000	CS - Sewer - WWTP - Food	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100.00					
	Column Total:	\$100.00					
5320.1.300.43256.4640.00000.00.000	CS - Sewer - WWTP-Books &	\$186.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications & trade journals	\$200.00					
	Column Total:	\$200.00					
5320.1.300.43256.4651.00000.00.000	CS - Sewer - WWTP-Maint Su	\$912.00	\$416.00	\$416.00	\$416.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shop towels 400 towels @ .04 for 26 weeks	\$416.00					
	Column Total:	\$416.00					
5320.1.300.43256.4652.00000.00.000	CS - Sewer - WWTP-Maint Su	\$98,834.56	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair parts as need to support plant	\$70,000.00					
	Description: UV Bulbs and sleeves	\$50,000.00					
	Column Total:	\$120,000.00					
5320.1.300.43256.4654.00000.00.000	CS - Sewer - WWTP-Maint Su	\$1,050.68	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$4,000.00					
	Column Total:	\$4,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4661.00000.00.000	CS - Sewer - WWTP-Fleet Ma	\$21,086.76	\$21,087.00	\$21,087.00	\$21,087.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$21,087.00					
	Column Total:	\$21,087.00					
5320.1.300.43256.4681.00000.00.000	CS - Sewer - WWTP-Minor Ec	\$2,154.71	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$470,411.88	\$502,528.00	\$510,585.00	\$510,585.00	\$8,057.00	1.60
5320.1.300.43256.4741.00000.00.000	CS - Sewer - WWTP-Machine	\$168.05	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4745.00000.00.000	CS - Sewer - WWTP - Compu	\$1,219.99	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$1,388.04	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4810.00000.00.000	CS - Sewer - WWTP-Member	\$1,235.00	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State and National Prof. Memberships	\$1,300.00					
	Column Total:	\$1,300.00					
5320.1.300.43256.4819.00000.00.000	CS - Sewer - WWTP-Fees & C	\$1,907.89	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual SQC sludge/compost permit fee	\$500.00					
	Description: NHDES Annual Lab Audit/Certification	\$1,100.00					
	Column Total:	\$1,600.00					
Budg_Cat: Other Expenses - 800		\$3,142.89	\$2,900.00	\$2,900.00	\$2,900.00	\$0.00	0.00
Func: CS - Sewer - WWTP - 43256		\$1,376,612.23	\$1,507,634.00	\$1,529,241.00	\$1,529,241.00	\$21,607.00	1.43

RECREATION

TAB 12

RECREATION

TAB 12

RECREATION

Division: Recreation Administration

Function 1000-45110

Mission Statement:

To provide the highest quality recreation services at reasonable costs for the Citizens of Dover. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations.

Major Services/Responsibilities:

- Provide administrative support for all recreation divisions
- Coordinate all program development and promotion
- Hire and train all recreation personnel
- Handle all recreation personnel records and processing
- Account for all recreation revenue and expenditures by all divisions
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and cooperation
- Follow through on Recreation Master Plan

Key Fiscal Year Objectives:

- Continue development of new athletic fields and facilities
- Work on repair of Willand Pond trails system
- Work on plans to develop active recreation facilities on the Waterfront
- Implement Master Plan recommendations to improve neighborhood parks
- Continue the development of multiple recreation features at Garrison Hill Park
- Continue promotion of the Henry Law Park Improvement plan and implement
- Work with other McConnell Center tenants to develop new programs
- Work closely with the School Department to evaluate space use and maximize the value of all spaces as designed

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Solicitation of Sponsors for 4 th of July program	3	4	4
Growth of donor base for facility improvements	2	3	3
Trail systems improved and added	0	1	2
Special Events program growth	2	2	3
Growth of recreation programs in the McConnell Center	2	3	4

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4110.00000.00.000	Rec Admin - Regular Salaried	\$89,952.63	\$91,443.00	\$124,548.00	\$93,119.00	\$1,676.00	1.83
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$130.00		457 Incentive			
	Description: Bannon, Gary S	(\$19,704.00)	-0.2500	25% McConnell			
	Description: Bannon, Gary S	\$78,815.00	1.0000	Director of Rec			
	Description: TBD - New Position	\$41,906.00	-0.2500	25% Senior Prog			
	Description: TBD - New Position	(\$10,477.00)	1.0000	Sr Ctr Prog Sup			
	Description: Trefethen, Krista S	(\$33,878.00)	-0.5000	50% Rec Fund			
	Description: Trefethen, Krista S	\$67,756.00	1.0000	Asst Rec Direct			
	Description: z CM Reduction - Sr Ctr Prog Suprv to Rec Fund	(\$31,429.00)					
	Column Total:	\$93,119.00					
1000.1.350.45110.4115.00000.00.000	Rec Admin - Regular Hourly E	\$62,317.95	\$62,741.00	\$64,948.00	\$64,948.00	\$2,207.00	3.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gingras, Brenda L	\$24,827.00	0.7250	Clerk Typist I			
	Description: Rowe, Laura L	\$40,121.00	0.8750	Office Manager			
	Column Total:	\$64,948.00					
1000.1.350.45110.4170.00000.00.000	Rec Admin - Longevity Pay	\$4,290.00	\$3,490.00	\$3,490.00	\$3,490.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 years 50%	\$400.00		\$800 Allocated			
	Description: 1 @ 10 - 14 years Prorated	\$290.00		\$800 Prorated			
	Description: 1 @ 20 - 25 years 75%	\$1,200.00		\$1,600 Allocate			
	Description: 1 @ 30 - 35 years	\$1,600.00		\$1,600 ea			
	Column Total:	\$3,490.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4211.00000.00.000	Rec Admin - Health Insurance	\$58,025.23	\$62,916.00	\$54,671.00	\$48,339.00	(\$14,577.00)	(23.17)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$54,671.00					
	Description: z CM Reduction - Sr Ctr Prog Suprv to Rec Fund	(\$6,332.00)					
	Column Total:	\$48,339.00					
1000.1.350.45110.4212.00000.00.000	Rec Admin - Dental Insurance	\$1,659.45	\$1,843.00	\$1,941.00	\$1,659.00	(\$184.00)	(9.98)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,941.00					
	Description: z CM Reduction - Sr Ctr Prog Suprv to Rec Fund	(\$282.00)					
	Column Total:	\$1,659.00					
1000.1.350.45110.4213.00000.00.000	Rec Admin - Life Insurance	\$391.56	\$435.00	\$395.00	\$395.00	(\$40.00)	(9.20)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$395.00					
	Column Total:	\$395.00					
1000.1.350.45110.4214.00000.00.000	Recreation - Disability Insuran	\$377.52	\$588.00	\$443.00	\$443.00	(\$145.00)	(24.66)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$443.00					
	Column Total:	\$443.00					
1000.1.350.45110.4220.00000.00.000	Rec Admin - FICA	\$8,804.40	\$8,732.00	\$11,009.00	\$9,060.00	\$328.00	3.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$11,009.00					
	Description: z CM Reduction - Sr Ctr Prog Suprv to Rec Fund	(\$1,949.00)					
	Column Total:	\$9,060.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4225.00000.00.000	Rec Admin - Medicare	\$2,048.57	\$2,042.00	\$2,575.00	\$2,119.00	\$77.00	3.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,575.00					
	Description: z CM Reduction - Sr Ctr Prog Suprv to Rec Fund	(\$456.00)					
	Column Total:	\$2,119.00					
1000.1.350.45110.4230.00000.00.000	Rec Admin - Retirement	\$14,009.40	\$14,419.00	\$18,751.00	\$15,240.00	\$821.00	5.69
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$18,751.00					
	Description: z CM Reduction - Sr Ctr Prog Suprv to Rec Fund	(\$3,511.00)					
	Column Total:	\$15,240.00					
1000.1.350.45110.4240.00000.00.000	Rec Admin - Staff Developme	\$100.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRPA Conf.,computer trng. mgmt. seminars	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45110.4260.00000.00.000	Rec Admin - Workers Comp Ir	\$2,730.96	\$2,731.00	\$2,731.00	\$2,731.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,731.00					
	Column Total:	\$2,731.00					
1000.1.350.45110.4290.00000.00.000	Rec Admin - FSA Fees	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$244,782.67	\$252,655.00	\$286,777.00	\$242,818.00	(\$9,837.00)	(3.89)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4336.00000.00.000	Rec Admin - Medical Services	\$108.00	\$228.00	\$228.00	\$228.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment physicals 2 @ \$114	\$228.00					
	Column Total:	\$228.00					
1000.1.350.45110.4433.00000.00.000	Rec Admin - Maint Chrgs - Eq	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Communication Equip. repairs	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45110.4435.00000.00.000	Rec Admin - Maint Chrgs - Off	\$5,598.04	\$5,457.00	\$6,601.00	\$6,601.00	\$1,144.00	20.96
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$3,311.00					
	Description: Division Share of PC Replacement	\$790.00					
	Description: Regular maint. for office equip.	\$1,200.00					
	Description: Service Contract-Rec Software	\$1,300.00					
	Column Total:	\$6,601.00					
1000.1.350.45110.4443.00000.00.000	Rec Admin - Rental of Equipm	\$555.00	\$1,439.00	\$1,439.00	\$1,439.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy Machine Rental	\$1,439.00					
	Column Total:	\$1,439.00					
1000.1.350.45110.4524.00000.00.000	Rec Admin - Public Liab Insur	\$1,337.19	\$1,675.00	\$1,615.00	\$1,615.00	(\$60.00)	(3.58)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,615.00					
	Column Total:	\$1,615.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4531.00000.00.000	Telecommunications	\$4,299.82	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.350.45110.4534.00000.00.000	Rec Admin - Postage	\$1,196.02	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45110.4540.00000.00.000	Rec Admin - Advertising	\$8.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Publicity	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45110.4550.00000.00.000	Rec Admin - Printing & Bindin	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45110.4580.00000.00.000	Rec Admin - Travel Expense	\$0.00	\$90.00	\$90.00	\$90.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$90.00					
	Column Total:	\$90.00					
Budg_Cat: Purchased Services - 300		\$13,102.07	\$17,089.00	\$18,173.00	\$18,173.00	\$1,084.00	6.34

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4611.00000.00.000	Rec Admin - Office Supplies	\$2,356.55	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,500.00					
	Column Total:	\$2,500.00					
1000.1.350.45110.4612.00000.00.000	Rec Admin - Operating Suppli	\$671.38	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Support Materials	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45110.4615.00000.00.000	Rec Admin - Clothing & Unifor	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Footwear (per contract)	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45110.4626.00000.00.000	Rec Admin - Vehicle Fuels	\$415.54	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gas for staff car 520 GA \$3.46	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45110.4631.00000.00.000	Rec Admin - Food	\$215.94	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45110.4640.00000.00.000	Rec Admin - Books & Publicat	\$69.70	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional journals & subscriptions	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4654.00000.00.000	Rec Admin - Maint Supplies -	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Repair Parts	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45110.4661.00000.00.000	Rec Admin - Fleet Maint Char	\$1,518.96	\$1,519.00	\$1,519.00	\$1,519.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,519.00					
	Column Total:	\$1,519.00					
Budg_Cat: Supplies - 600		\$5,248.07	\$6,769.00	\$6,769.00	\$6,769.00	\$0.00	0.00
1000.1.350.45110.4745.00000.00.000	Rec Admin - Computers & Co	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Admin - Computers & Communications Equip	\$2,500.00					
	Column Total:	\$2,500.00					
Budg_Cat: Capital Outlay - 700		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
1000.1.350.45110.4810.00000.00.000	Rec Admin - Membership Due	\$430.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dues and Memberships	\$750.00					
	Column Total:	\$750.00					
1000.1.350.45110.4819.00000.00.000	Rec - Administration - Fees &	\$495.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee background checks	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Other Expenses - 800		\$925.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	0.00

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Func: Administration - 45110		\$266,557.81	\$280,763.00	\$315,969.00	\$272,010.00	(\$8,753.00)	(3.12)

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RECREATION

Division: Recreation Programs

Function 1000-45120

Mission Statement:

Provide administrative support and direction to our paid staff and volunteers in an effort to better serve the general public and provide a variety of affordable recreation opportunities to the entire community, and to enhance the quality of life in Dover.

Major Services/Responsibilities:

- Perform fundraising and solicit donations
- Support and assist adult & youth sport leagues
- Support and assist senior citizens groups
- Provide programming for special needs population
- Organize and conduct special events
- Provide coaches training for youth sports
- Coordinate city-wide and neighborhood projects for recreation facility development

Key Fiscal Year Objectives:

- Continue recreation facility and field development with community involvement
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Expand publicity for programs, e newsletter, (social media, website etc.)	600	750	850
Increase networking of various sports leagues	1	3	3
Develop new Athletic and Park Facilities	-	1	1
Address needs and potential to move Skate park		0	1
Expand snowboard, skiing and sledding areas	1	2	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4336.00000.00.000	Recr Pgm - Medical Services	\$108.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45120.4411.00000.00.000	Recr Pgm - Water & Sewer E	\$58.23	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Usage	\$100.00					
	Column Total:	\$100.00					
1000.1.350.45120.4431.00000.00.000	Maint Chrgs - Buildings	\$98.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Program Main Chrgs Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45120.4435.00000.00.000	Recr Pgm-Maint Chrgs - Office	\$1,204.00	\$900.00	\$1,300.00	\$1,300.00	\$400.00	44.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$1,300.00					
	Column Total:	\$1,300.00					
1000.1.350.45120.4521.00000.00.000	Recr Pgm - Property Insuranc	\$73.19	\$410.00	\$391.00	\$391.00	(\$19.00)	(4.63)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$391.00					
	Column Total:	\$391.00					
1000.1.350.45120.4522.00000.00.000	Recr Pgm-Vehicle & Equip Ins	\$2,243.00	\$2,243.00	\$1,788.00	\$1,788.00	(\$455.00)	(20.29)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,788.00					
	Column Total:	\$1,788.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4524.00000.00.000	Recr Pgm-Public Liab Insuran	\$534.62	\$535.00	\$0.00	\$0.00	(\$535.00)	(100.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm-Public Liab Insurance	\$0.00					
	Column Total:	\$0.00					
1000.1.350.45120.4531.00000.00.000	Telecommunications	\$1,497.04	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45120.4550.00000.00.000	Recr Pgm - Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm - Printing & Binding	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45120.4591.00000.00.000	Recr Pgm-Special Programs	\$1,001.43	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison Hill & Skate Park	\$2,500.00					
	Description: July 4th/Special Events	\$5,000.00					
	Column Total:	\$7,500.00					
Budg_Cat: Purchased Services - 300		\$6,817.51	\$14,688.00	\$14,079.00	\$14,079.00	(\$609.00)	(4.15)
1000.1.350.45120.4612.00000.00.000	Recr Pgm-Operating Supplies	\$794.24	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Supplies	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4622.00000.00.000	Recr Pgm-Electricity	\$5,848.88	\$6,000.00	\$7,000.00	\$7,000.00	\$1,000.00	16.67
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Henry Law / Shaws Lane 23,790 KWH	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.350.45120.4623.00000.00.000	Propane	\$562.37	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane - storage facility -603 gallons	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45120.4624.00000.00.000	Recr Pgm - Heating Oil	\$1,540.48	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating Oil - Bellamy Park Building	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45120.4626.00000.00.000	Recr Pgm-Vehicle Fuels	\$998.39	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 486.31 gallons gasoline	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45120.4651.00000.00.000	Recr Pgm - Maint Supplies - E	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Supplies	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45120.4654.00000.00.000	Recr Pgm-Maint Supplies - Ve	\$901.88	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4661.00000.00.000	Recr Pgm-Fleet Maintenance	\$10,363.56	\$10,364.00	\$10,364.00	\$10,364.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$10,364.00					
	Column Total:	\$10,364.00					
Budg_Cat: Supplies - 600		\$21,009.80	\$21,814.00	\$22,814.00	\$22,814.00	\$1,000.00	4.58
1000.1.350.45120.4835.00000.00.000	Recr Pgm-Grants/Subsidy	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cocheco Arts Festival	\$10,000.00		FY15 Request			
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
1000.1.350.45120.4912.00000.00.000	Programs - Transfer to Specie	\$15,500.00	\$15,500.00	\$15,500.00	\$15,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Scholarships	\$15,500.00					
	Column Total:	\$15,500.00					
Budg_Cat: Operating Transfers Out - 910		\$15,500.00	\$15,500.00	\$15,500.00	\$15,500.00	\$0.00	0.00
Func: Programs - 45120		\$43,327.31	\$62,002.00	\$62,393.00	\$62,393.00	\$391.00	0.63

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RECREATION

Division: McConnell Center

Function 1000-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Provide supervision of the facility use
- Schedule room and court activities for user groups and our programs
- Provide management and oversight for the McConnell Tenants use of the building and act as the city's representative

Key Fiscal Year Objectives:

- Work with other tenants and community groups to carry out the vision for the McConnell Center
- Develop the Community Center concept for the facility and promote its utilization

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Recruit additional community non profits that serve families to locate in this facility	1	2	2
Add new programs that reach community members	2	4	4
Days of facility operation /year	180	200	280
Customers served	10,000	12,000	14,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4120.00000.00.000	REC - McConnell Recreation-	\$648.87	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4220.00000.00.000	REC - McConnell Recreation-	\$44.60	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4225.00000.00.000	REC - McConnell Recreation-	\$9.41	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$702.88	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4431.00000.00.000	REC - McConnell Recreation-	\$250.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Weekend Custodial		\$1,000.00					
Column Total:		\$1,000.00					
1000.1.350.45121.4435.00000.00.000	REC - McConnell Recreation-	\$1,839.36	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4441.00000.00.000	McConnell Recreation - Renta	\$177,061.08	\$204,010.00	\$209,321.00	\$209,321.00	\$5,311.00	2.60
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: McConnell Center (15,621 sq ft)		\$209,321.00					
Column Total:		\$209,321.00					
1000.1.350.45121.4443.00000.00.000	REC - McConnell Recreation-	\$5,295.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4524.00000.00.000	REC - McConnell Recreation-	\$747.67	\$3.00	\$10.00	\$10.00	\$7.00	233.33
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$10.00					
Column Total:		\$10.00					
1000.1.350.45121.4531.00000.00.000	Telecommunications	\$1,215.04	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Services/equipment for voice, fax, data, wireless		\$1,000.00					
Column Total:		\$1,000.00					
Budg_Cat: Purchased Services - 300		\$186,408.15	\$206,013.00	\$211,331.00	\$211,331.00	\$5,318.00	2.58

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4611.00000.00.000	REC - McConnell Recreation-	\$4.93	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Supplies - 600	\$4.93	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func:	McConnell Recreation - 45121	\$187,115.96	\$206,013.00	\$211,331.00	\$211,331.00	\$5,318.00	2.58

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RECREATION

Division: Indoor Pool		Function 1000-45124	
Mission Statement:			
Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, learn-to-swim, recreation and competitive swimming.			
Major Services/Responsibilities:			
<ul style="list-style-type: none"> • Ensure safety of the patrons • Plan, organize and instruct swimming programs • Support special programs for rehabilitation and therapy • Maintain a clean and sanitary facility • Coordinate pool rentals scheduling • Plan, organize and conduct fitness class and special events 			
Key Fiscal Year Objectives:			
<ul style="list-style-type: none"> • Promote and market the programs and facility • Increase the number of users • Increase special events • Increase revenues • Continue staff development • Continue to computerize schedules, memberships and registrations • Promote birthday party packages utilizing new activity room • Continue work with the Pool Advisory Committee to further outreach and marketing 			
Performance Measures:			
Description	FY14 Act	FY15 Est	FY16 Est
Increase memberships and attendance	56,100	58,500	60,000
Develop more hydro fitness & therapeutic programs	5 hrs/wk	6hrs /wk	8 hrs/wk
Add more lifeguard training and WSI classes	2/yr	2/yr	3/yr
Add more swimming classes	1 added	2 added	2 added

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salarie	\$44,972.01	\$46,347.00	\$48,405.00	\$48,405.00	\$2,058.00	4.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$16,135.00)	-0.2500	25% Rec Fund			
	Description: Arsenault, Michael A	\$64,540.00	1.0000	Aquatics Facili			
	Column Total:	\$48,405.00					
1000.1.350.45124.4115.00000.00.000	Indoor Pool-Regular Hourly Ei	\$57,725.58	\$63,177.00	\$65,693.00	\$65,693.00	\$2,516.00	3.98
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$780.00		457 Incentive			
	Description: Brooks, Paul D	\$12,979.00	0.4000	Custodian			
	Description: Moore, Doris E	\$23,542.00	0.6900	Clerk Typist I			
	Description: Roberts, James F	\$28,392.00	0.8750	Custodian			
	Column Total:	\$65,693.00					
1000.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$100,004.75	\$106,314.00	\$106,314.00	\$106,314.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 Rec Program Associate III 5,900 HR \$10.58	\$62,422.00					
	Description: 10 Rec Program Specialist II 400 HR \$10.58	\$4,232.00					
	Description: 2 Rec Program Specialist II 200 HR \$13.22	\$2,644.00					
	Description: 3 Rec Program Specialist III 2,800 HR \$13.22	\$37,016.00					
	Column Total:	\$106,314.00					
1000.1.350.45124.4130.00000.00.000	Indoor Pool-Overtime Pay	\$2,691.36	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$2,750.00					
	Column Total:	\$2,750.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$1,990.00	\$1,790.00	\$1,350.00	\$1,350.00	(\$440.00)	(24.58)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 years prorated	\$950.00		\$1,200 prorated			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Column Total:	\$1,350.00					
1000.1.350.45124.4211.00000.00.000	Indoor Pool-Health Insurance	\$26,719.92	\$26,224.00	\$19,956.00	\$19,956.00	(\$6,268.00)	(23.90)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$19,956.00					
	Column Total:	\$19,956.00					
1000.1.350.45124.4212.00000.00.000	Indoor Pool-Dental Insurance	\$745.44	\$745.00	\$653.00	\$653.00	(\$92.00)	(12.35)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$653.00					
	Column Total:	\$653.00					
1000.1.350.45124.4213.00000.00.000	Indoor Pool-Life Insurance	\$53.64	\$210.00	\$184.00	\$184.00	(\$26.00)	(12.38)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$184.00					
	Column Total:	\$184.00					
1000.1.350.45124.4220.00000.00.000	Indoor Pool-FICA	\$13,566.45	\$13,532.00	\$13,768.00	\$13,768.00	\$236.00	1.74
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$13,768.00					
	Column Total:	\$13,768.00					
1000.1.350.45124.4225.00000.00.000	Indoor Pool-Medicare	\$3,161.74	\$3,164.00	\$3,220.00	\$3,220.00	\$56.00	1.77
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,220.00					
	Column Total:	\$3,220.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4230.00000.00.000	Indoor Pool-Retirement	\$7,568.58	\$8,799.00	\$5,929.00	\$5,929.00	(\$2,870.00)	(32.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,929.00					
	Column Total:	\$5,929.00					
1000.1.350.45124.4240.00000.00.000	Indoor Pool-Staff Developmer	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development Programs/Seminars	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4260.00000.00.000	Indoor Pool-Worker's Comp Ir	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$4,500.00					
	Column Total:	\$4,500.00					
1000.1.350.45124.4290.00000.00.000	Indoor Pool	\$57.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$263,756.47	\$277,927.00	\$273,097.00	\$273,097.00	(\$4,830.00)	(1.74)
1000.1.350.45124.4311.00000.00.000	Indoor Pool-Administrative Se	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Work Study	\$300.00					
	Column Total:	\$300.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4336.00000.00.000	Indoor Pool-Medical Services	\$216.00	\$1,368.00	\$1,368.00	\$1,368.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals & drug test 12 @ \$114 ea	\$1,368.00					
	Column Total:	\$1,368.00					
1000.1.350.45124.4411.00000.00.000	Indoor Pool-Water And Sewer	\$9,677.07	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Savings Estimate FY14	(\$2,307.00)					
	Description: Sewer usage 1,462 hcf	\$8,450.00					
	Description: Water consumption 1,573 hcf	\$6,857.00					
	Column Total:	\$13,000.00					
1000.1.350.45124.4431.00000.00.000	Indoor Pool - Maint Chrgs - Bu	\$3,622.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Facility Maintenance	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.350.45124.4433.00000.00.000	Indoor Pool-Maint Chrgs - Eq	\$770.00	\$3,520.00	\$3,520.00	\$3,520.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter Service	\$720.00					
	Description: Motor & heating system repair	\$2,200.00					
	Description: Pool vacuum repair	\$600.00					
	Column Total:	\$3,520.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4435.00000.00.000	Indoor Pool - Maint Chrgs - OI	\$2,252.28	\$2,409.00	\$4,719.00	\$4,719.00	\$2,310.00	95.89
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$708.00					
	Description: Division share of DoverNet support	\$3,311.00					
	Description: Service Contract-Rec Software	\$700.00					
	Column Total:	\$4,719.00					
1000.1.350.45124.4443.00000.00.000	Indoor Pool - Rental of Equipm	\$534.00	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photo Copier	\$1,100.00					
	Column Total:	\$1,100.00					
1000.1.350.45124.4521.00000.00.000	Indoor Pool-Property Insuranc	\$2,301.25	\$2,301.00	\$2,958.00	\$2,958.00	\$657.00	28.55
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,958.00					
	Column Total:	\$2,958.00					
1000.1.350.45124.4524.00000.00.000	Indoor Pool-Public Liab Insura	\$3,592.20	\$3,139.00	\$2,191.00	\$2,191.00	(\$948.00)	(30.20)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,191.00					
	Column Total:	\$2,191.00					
1000.1.350.45124.4531.00000.00.000	Telecommunications	\$2,858.33	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4540.00000.00.000	Indoor Pool-Advertising	\$515.20	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper Ads	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4550.00000.00.000	Indoor Pool - Printing & Bindir	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$26,338.33	\$34,937.00	\$36,956.00	\$36,956.00	\$2,019.00	5.78
1000.1.350.45124.4611.00000.00.000	Indoor Pool-Office Supplies	\$653.30	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45124.4612.00000.00.000	Indoor Pool-Operating Supplie	\$8,163.42	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$6,000.00					
	Description: Paper products, soap, cleaning, etc	\$3,000.00					
	Column Total:	\$9,000.00					
1000.1.350.45124.4615.00000.00.000	Indoor Pool-Clothing & Uniform	\$789.09	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard clothing	\$1,450.00					
	Description: Rubber gloves, eye protection	\$100.00					
	Description: Supervisor clothing	\$250.00					
	Column Total:	\$1,800.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4619.00000.00.000	Indoor Pool-Supplies for Resa	\$773.25	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies purchased for resale	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45124.4621.00000.00.000	Indoor Pool - Natural Gas	\$42,539.91	\$48,000.00	\$48,000.00	\$48,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas charges 84,558 therms	\$48,000.00					
	Column Total:	\$48,000.00					
1000.1.350.45124.4622.00000.00.000	Indoor Pool-Electricity	\$44,836.46	\$48,000.00	\$48,000.00	\$48,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 352,455 KWH	\$48,000.00					
	Column Total:	\$48,000.00					
1000.1.350.45124.4635.00000.00.000	Indoor Pool - Medicinal Suppli	\$226.45	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First Aid Supplies	\$750.00					
	Column Total:	\$750.00					
1000.1.350.45124.4640.00000.00.000	Indoor Pool-Books & Publicati	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training manuals & prof. publications	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4651.00000.00.000	Indoor Pool - Maint Supplies -	\$2,787.26	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts, fixtures	\$4,800.00					
	Column Total:	\$4,800.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4652.00000.00.000	Indoor Pool-Maint Supplies - I	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deck Equipment	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45124.4653.00000.00.000	Indoor Pool-Maint Supplies - E	\$1,005.07	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$250.00					
	Description: Dehumidifier filters	\$500.00					
	Description: Exercise equipment repairs	\$250.00					
	Description: Pool vacuum repairs	\$800.00					
	Description: Sauna repairs	\$450.00					
	Description: Shower repairs	\$250.00					
	Column Total:	\$2,500.00					
1000.1.350.45124.4681.00000.00.000	Indoor Pool - Minor Equip Furn	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for Indoor Pool repair	\$600.00					
	Description: Pool Vacuum	\$1,200.00					
	Column Total:	\$1,800.00					
Budg_Cat: Supplies - 600		\$101,774.21	\$119,150.00	\$119,150.00	\$119,150.00	\$0.00	0.00
1000.1.350.45124.4741.00000.00.000	Indoor Pool-Machinery & Equi	\$0.00	\$13,975.00	\$8,000.00	\$8,000.00	(\$5,975.00)	(42.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool Lane Lines	\$6,500.00					
	Description: Pool Vacuum	\$1,500.00					
	Column Total:	\$8,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$13,975.00	\$8,000.00	\$8,000.00	(\$5,975.00)	(42.75)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4810.00000.00.000.	Indoor Pool-Membership Due:	\$167.00	\$210.00	\$210.00	\$210.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Parks and Rec.	\$120.00					
	Description: NRPA Dues	\$90.00					
	Column Total:	\$210.00					
Budg_Cat: Other Expenses - 800		\$167.00	\$210.00	\$210.00	\$210.00	\$0.00	0.00
Func: Indoor Pool - 45124		\$392,036.01	\$446,199.00	\$437,413.00	\$437,413.00	(\$8,786.00)	(1.97)

RECREATION

Division: Jenny Thompson Pool

Function 1000-45125

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

Major Services/Responsibilities:

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Landscape and groom the grounds
- Plan, organize and conduct special events
- Coordinate programs with other divisions
- Work to improve parking in conjunction with Arena programs

Key Fiscal Year Objectives:

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase special events
- Develop creative programs and fundraising events
- Tie in special events/ road races with community publicity opportunities
- Continue work with Pool Committee to enhance revenues
- Coordinate large event parking with Arena, abutters, Police Dept.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Increase attendance	24,500	25,000	27,500
Coordinate swim meets with other events	4	5	5

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4120.00000.00.000	Thompson Pool - Temporary I	\$40,907.97	\$47,212.00	\$47,212.00	\$47,212.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Seasonal Maint Worker, SPT 480 HR @ \$10.87	\$5,218.00					
	Description: 12 Rec Program Assoc III, SPT 2159 HR @ \$10.36	\$22,368.00					
	Description: 2 Rec Program Associate I, SPT 700 HR @ \$9.40	\$6,580.00					
	Description: 2 Rec Program Specialist III, SPT 760 HR @ \$13.22	\$10,048.00					
	Description: 4 Rec Program Specialist II, SPT 250 HR @ \$11.99	\$2,998.00					
	Column Total:	\$47,212.00					
1000.1.350.45125.4130.00000.00.000	Thompson Pool-Overtime Pay	\$95.02	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime pay as necessary	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45125.4220.00000.00.000	Thompson Pool-FICA	\$2,618.21	\$2,928.00	\$2,940.00	\$2,940.00	\$12.00	0.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$2,940.00					
	Column Total:	\$2,940.00					
1000.1.350.45125.4225.00000.00.000	Thompson Pool-Medicare	\$601.54	\$685.00	\$688.00	\$688.00	\$3.00	0.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$688.00					
	Column Total:	\$688.00					

City of Dover, New Hampshire

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4260.00000.00.000.	Thompson Pool-Worker's Con	\$1,628.04	\$1,628.00	\$1,628.00	\$1,628.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,628.00					
	Column Total:	\$1,628.00					
Budg_Cat: Personal Services - 100		\$45,850.78	\$52,653.00	\$52,668.00	\$52,668.00	\$15.00	0.03
1000.1.350.45125.4336.00000.00.000.	Thompson Pool - Medical Ser	\$0.00	\$114.00	\$114.00	\$114.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Exams 1 @ \$114 ea	\$114.00					
	Column Total:	\$114.00					
1000.1.350.45125.4411.00000.00.000.	Thompson Pool-Water And Se	\$1,353.49	\$11,857.00	\$11,857.00	\$11,857.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer usage 1,960 hcf	\$6,272.00					
	Description: Water consumption 1,960 hcf	\$5,585.00					
	Column Total:	\$11,857.00					
1000.1.350.45125.4431.00000.00.000.	Thompson Pool - Maint Chrgs	\$1,008.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Thompson Pool - Maint Chrgs - Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45125.4433.00000.00.000.	Thompson Pool-Maint Chrgs -	\$2,034.97	\$3,420.00	\$3,420.00	\$3,420.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm, motor & pool rep.	\$1,700.00					
	Description: Filter Service	\$720.00					
	Description: Pool cleaning supplies and parts	\$1,000.00					
	Column Total:	\$3,420.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4435.00000.00.000.	Thompson Pool - Maint Chrgs	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$400.00					
	Column Total:	\$400.00					
1000.1.350.45125.4443.00000.00.000.	Thompson Pool - Rental of Ec	\$80.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Toilets	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45125.4521.00000.00.000.	Thompson Pool-Property Insu	\$1,478.13	\$1,479.00	\$1,616.00	\$1,616.00	\$137.00	9.26
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$1,616.00					
	Column Total:	\$1,616.00					
1000.1.350.45125.4524.00000.00.000.	Thompson Pool-Public Liab In	\$1,569.09	\$1,302.00	\$435.00	\$435.00	(\$867.00)	(66.59)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$435.00					
	Column Total:	\$435.00					
1000.1.350.45125.4531.00000.00.000.	Thompson Pool - Telecommu	\$549.06	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45125.4550.00000.00.000.	Thompson Pool-Printing & Bir	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$8,073.24	\$22,172.00	\$21,442.00	\$21,442.00	(\$730.00)	(3.29)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4611.00000.00.000.	Thompson Pool-Office Supplie	\$37.86	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45125.4612.00000.00.000.	Thompson Pool-Operating Su	\$24,789.94	\$17,000.00	\$17,000.00	\$17,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$11,725.00					
	Description: Cleaning supplies	\$500.00					
	Description: First aid supplies	\$130.00					
	Description: Paper products	\$750.00					
	Description: Paper products, soap, cleaning supplies	\$2,500.00					
	Description: Program supplies	\$1,395.00					
	Column Total:	\$17,000.00					
1000.1.350.45125.4615.00000.00.000.	Thompson Pool-Clothing & Ur	\$972.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard uniforms & maint. safety	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45125.4621.00000.00.000.	Thompson Pool - Natural Gas	\$15,131.26	\$16,000.00	\$16,000.00	\$16,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool and Domestic Water Heating 24,853 Therms	\$16,000.00					
	Column Total:	\$16,000.00					
1000.1.350.45125.4622.00000.00.000.	Thompson Pool-Electricity	\$8,241.12	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 73,940 KWH	\$10,500.00					
	Column Total:	\$10,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4635.00000.00.000.	Thompson Pool - Medicinal St	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45125.4651.00000.00.000.	Thompson Pool - Maint Suppl	\$574.40	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45125.4652.00000.00.000.	Thompson Pool-Maint Supplie	\$0.00	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter supplies	\$3,000.00					
	Description: Gardening supplies	\$150.00					
	Column Total:	\$3,150.00					
1000.1.350.45125.4653.00000.00.000.	Thompson Pool-Maint Supplie	\$54.19	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$150.00					
	Description: Diving stand, board repairs	\$1,450.00					
	Description: Pool vacuum replacement parts	\$800.00					
	Column Total:	\$2,400.00					
1000.1.350.45125.4681.00000.00.000.	Thompson Pool-Minor Equipm	\$0.00	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for pool repairs	\$300.00					
	Description: Pool cleaning, landscaping, shop tools	\$800.00					
	Column Total:	\$1,100.00					
Budg_Cat: Supplies - 600		\$49,800.77	\$53,550.00	\$53,550.00	\$53,550.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4741.00000.00.000	Thompson Pool-Machinery &	\$0.00	\$2,000.00	\$8,000.00	\$8,000.00	\$6,000.00	300.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool Lane Lines and Reels	\$8,000.00					
	Column Total:	\$8,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$2,000.00	\$8,000.00	\$8,000.00	\$6,000.00	300.00
Func: Thompson Pool - 45125		\$103,724.79	\$130,375.00	\$135,660.00	\$135,660.00	\$5,285.00	4.05

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RECREATION

Division: Ice Arena

Function 1000-45149

Mission Statement:

To properly maintain and operate the City's Ice Arena facility efficiently, in a self-supporting manner while providing a variety of ice skating opportunities to the entire community. Maximum facility use during both the skating and non-skating seasons, maintain sufficient revenues to cover the operating expenses while still providing affordable activities for all our patrons.

Major Services/Responsibilities:

- Scheduling of ice rental times for Arena groups and programs
- Provide ice skating lesson programs
- Provide public skating and stick practice
- Administer recreational hockey league
- Operate/maintain refrigeration system and facility
- Departmental budget preparation and control

Key Fiscal Year Objectives:

- Market facility and advertise non-ice programs
- Improve and expand the Summer Skating Program
- Monitor expenses/revenues and continue to evaluate the energy upgrades and its cost/benefits.
- Work on air conditioning plans for the Foster Rink to expand off ice activities
- Gout out for locker room renovation design along with Leach Brothers Fitness Center
- Implement lighting retrofit project

Performance Measures:

Description	FY14	FY15	FY16
Continue growth in public skating	12,000	13,150	14,500
Expand Arena program attendance (skating lessons)	4,200	4,454	4,750
Develop new ice and off-ice programs	4	5	5

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4110.00000.00.000	Arena -Regular Salaried Empl	\$100,839.80	\$105,380.00	\$109,072.00	\$109,072.00	\$3,692.00	3.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$16,939.00)	-0.2500	25% Rec Fund			
	Description: McNulty, Patrick K	\$67,756.00	1.0000	Arena Facility			
	Description: Pasquale, Raymond A	\$58,255.00	1.0000	Arena Program-M			
	Column Total:	\$109,072.00					
1000.1.350.45149.4115.00000.00.000	Arena - Regular Hourly Empl	\$84,964.80	\$86,226.00	\$89,513.00	\$89,513.00	\$3,287.00	3.81
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Berry, Lisa M	\$43,660.00	1.0000	Secretary I			
	Description: Riordan, Barry	\$45,853.00	1.0000	Maintenance Spe			
	Column Total:	\$89,513.00					
1000.1.350.45149.4120.00000.00.000	Arena - Temporary Employee:	\$161,285.28	\$168,123.00	\$173,109.00	\$173,109.00	\$4,986.00	2.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist IV 300 HR @ \$15.00	\$4,500.00					
	Description: 1 Rec Program Specialist IV 400 HR @ \$30.00	\$12,000.00					
	Description: 3 Rec Program Associate I 3,016 HR @ \$9.40	\$28,350.00					
	Description: 3 Rec Program Specialist IV 490 HR @ \$30.00	\$14,700.00					
	Description: 5 Rec Program Associate I 2,716 HR @ \$9.40	\$25,530.00					
	Description: 5 Rec Program Associate I 556 HR @ \$9.40	\$5,226.00					
	Description: 6 Seasonal Maint Worker II 7,413 HR @ \$11.17	\$82,803.00					
	Column Total:	\$173,109.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4130.00000.00.000	Arena-Overtime Pay	\$4,459.15	\$5,000.00	\$6,000.00	\$6,000.00	\$1,000.00	20.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT for callbacks, emergencies, shift coverage	\$6,000.00					
	Column Total:	\$6,000.00					
1000.1.350.45149.4170.00000.00.000	Arena-Longevity Pay	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 30 -35 years	\$1,600.00	\$1,600	each			
	Description: 1@ 5-9 years	\$400.00	\$400	each			
	Description: 2 @ 10 - 14 years	\$1,600.00	\$800	each			
	Column Total:	\$3,600.00					
1000.1.350.45149.4211.00000.00.000	Arena-Health Insurance	\$78,719.04	\$77,258.00	\$69,237.00	\$69,237.00	(\$8,021.00)	(10.38)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$69,237.00					
	Column Total:	\$69,237.00					
1000.1.350.45149.4212.00000.00.000	Arena-Dental Insurance	\$2,764.80	\$2,768.00	\$2,768.00	\$2,768.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,768.00					
	Column Total:	\$2,768.00					
1000.1.350.45149.4213.00000.00.000	Arena-Life Insurance	\$399.60	\$457.00	\$477.00	\$477.00	\$20.00	4.38
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$477.00					
	Column Total:	\$477.00					
1000.1.350.45149.4220.00000.00.000	Arena-FICA	\$20,972.80	\$21,415.00	\$22,434.00	\$22,434.00	\$1,019.00	4.76
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$22,434.00					
	Column Total:	\$22,434.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4225.00000.00.000	Arena-Medicare	\$4,882.87	\$5,009.00	\$5,246.00	\$5,246.00	\$237.00	4.73
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,246.00					
	Column Total:	\$5,246.00					
1000.1.350.45149.4230.00000.00.000	Arena-Retirement	\$20,367.57	\$21,756.00	\$23,233.00	\$23,233.00	\$1,477.00	6.79
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$23,233.00					
	Column Total:	\$23,233.00					
1000.1.350.45149.4240.00000.00.000	Arena -Staff Development	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Management Conferences	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45149.4260.00000.00.000	Arena -Workers Comp Insurar	\$11,964.00	\$11,964.00	\$11,964.00	\$11,964.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,964.00					
	Column Total:	\$11,964.00					
Budg_Cat: Personal Services - 100		\$495,219.71	\$510,456.00	\$518,153.00	\$518,153.00	\$7,697.00	1.51
1000.1.350.45149.4336.00000.00.000	Arena -Medical Services	\$1,080.00	\$2,280.00	\$1,750.00	\$1,750.00	(\$530.00)	(23.25)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals 20 @ \$114 ea	\$1,750.00					
	Column Total:	\$1,750.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4341.00000.00.000	Arena -Technical Services	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services-HVAC System	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45149.4411.00000.00.000	Arena -Water & Sewer Expen:	\$14,918.09	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City water & sewer charges	\$18,500.00					
	Column Total:	\$18,500.00					
1000.1.350.45149.4431.00000.00.000	Arena -Maint Chrgs - Building:	\$15,433.23	\$27,250.00	\$32,250.00	\$32,250.00	\$5,000.00	18.35
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burglar Alarm	\$1,000.00					
	Description: Fire Alarm Services	\$2,000.00					
	Description: HVAC	\$11,500.00					
	Description: Refrigeration Services	\$3,750.00					
	Description: Sprinklers	\$5,000.00					
	Description: Systems Services-Energy Contract	\$4,000.00					
	Description: Tech. Service - Chillers	\$5,000.00					
	Column Total:	\$32,250.00					
1000.1.350.45149.4432.00000.00.000	Arena -Maint Chrgs - Impr o/t	\$145.25	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grounds Maintenance	\$2,000.00					
	Column Total:	\$2,000.00					

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Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4433.00000.00.000	Arena -Maint Chrgs - Equipme	\$4,962.45	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cooling tower service	\$3,500.00					
	Description: Zamboni blade inserts/sharpening	\$2,200.00					
	Description: Zamboni Service	\$2,300.00					
	Column Total:	\$8,000.00					
1000.1.350.45149.4435.00000.00.000	Arena -Maint Chrgs - Office E	\$4,026.60	\$7,148.00	\$11,837.00	\$11,837.00	\$4,689.00	65.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Music Subscription 12 @ \$79.00	\$948.00					
	Description: Copier Maintenance 12 @ \$172.00	\$2,064.00					
	Description: Division Share of DoverNet PC Replacement	\$1,482.00					
	Description: Division share of DoverNet support	\$6,623.00					
	Description: Dot Matrix Printer	\$20.00					
	Description: Service Contract-Rec Software	\$700.00					
	Column Total:	\$11,837.00					
1000.1.350.45149.4443.00000.00.000	Arena -Rental of Equipment	\$1,925.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental of Bobcat-snow removal	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4521.00000.00.000	Arena -Property Insurance	\$5,682.39	\$5,683.00	\$6,467.00	\$6,467.00	\$784.00	13.80
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$6,467.00					
	Column Total:	\$6,467.00					

City of Dover, New Hampshire

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Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4522.00000.00.000	Arena -Vehicle & Equip Insura	\$449.00	\$449.00	\$535.00	\$535.00	\$86.00	19.15
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$535.00					
	Column Total:	\$535.00					
1000.1.350.45149.4524.00000.00.000	Arena -Public Liab Insurance	\$5,385.89	\$3,902.00	\$3,534.00	\$3,534.00	(\$368.00)	(9.43)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,534.00					
	Column Total:	\$3,534.00					
1000.1.350.45149.4531.00000.00.000	Telecommunications	\$7,405.78	\$9,330.00	\$9,330.00	\$9,330.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$9,330.00					
	Column Total:	\$9,330.00					
1000.1.350.45149.4534.00000.00.000	Arena -Postage	\$252.61	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4540.00000.00.000	Arena -Advertising	\$391.75	\$1,500.00	\$1,000.00	\$1,000.00	(\$500.00)	(33.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Promotional and new employee recruitment	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4550.00000.00.000	Arena -Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marketing Materials	\$500.00					
	Column Total:	\$500.00					

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To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4580.00000.00.000	Arena -Travel Expense	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45149.4591.00000.00.000	Arena -Special Programs	\$1,624.36	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$63,682.40	\$90,042.00	\$100,703.00	\$100,703.00	\$10,661.00	11.84
1000.1.350.45149.4611.00000.00.000	Arena -Office Supplies	\$1,436.09	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4612.00000.00.000	Arena -Operating Supplies	\$11,095.74	\$12,000.00	\$13,000.00	\$13,000.00	\$1,000.00	8.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Supplies	\$750.00					
	Description: Various operating supplies, including:	\$12,250.00					
	Column Total:	\$13,000.00					
1000.1.350.45149.4615.00000.00.000	Arena -Clothing & Uniforms	\$4,638.48	\$6,200.00	\$6,200.00	\$6,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guard jackets, foul weather clothing	\$600.00					
	Description: Program uniforms and jerseys	\$3,700.00					
	Description: Safety shoes for employees	\$800.00					
	Description: Sweatshirts	\$100.00					
	Description: Work Uniforms per emp. contracts	\$1,000.00					
	Column Total:	\$6,200.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4621.00000.00.000	Arena -Natural Gas	\$58,729.46	\$55,000.00	\$59,000.00	\$59,000.00	\$4,000.00	7.27
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating 99,412 Therm	\$59,000.00					
	Column Total:	\$59,000.00					
1000.1.350.45149.4622.00000.00.000	Arena -Electricity	\$162,281.99	\$180,200.00	\$180,200.00	\$180,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 1,518,600 KWH	\$180,200.00					
	Column Total:	\$180,200.00					
1000.1.350.45149.4623.00000.00.000	Arena - Propane	\$6,289.01	\$5,800.00	\$6,875.00	\$6,875.00	\$1,075.00	18.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane for Zamboni's 2750 gallons	\$6,875.00					
	Column Total:	\$6,875.00					
1000.1.350.45149.4626.00000.00.000	Arena -Vehicle Fuels	\$1,566.33	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 634 gallons @ \$3.00 gal.	\$1,900.00					
	Column Total:	\$1,900.00					
1000.1.350.45149.4631.00000.00.000	Arena -Food	\$83.11	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45149.4635.00000.00.000	Arena -Medicinal Supplies	\$226.45	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and first aid supplies	\$350.00					
	Column Total:	\$350.00					
1000.1.350.45149.4640.00000.00.000	Arena -Publications	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trade journals and subscriptions	\$150.00					
	Column Total:	\$150.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4651.00000.00.000	Arena -Maint Supplies - Buildi	\$13,204.17	\$11,000.00	\$13,500.00	\$13,500.00	\$2,500.00	22.73
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical supplies	\$1,000.00					
	Description: Lumber and bldg. materials	\$1,000.00					
	Description: Misc. hardware supplies	\$8,000.00					
	Description: Paint supplies	\$2,500.00					
	Description: Plumbing supplies	\$1,000.00					
	Column Total:	\$13,500.00					
1000.1.350.45149.4652.00000.00.000	Arena -Maint Supplies - Impr	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road/lot patch, signs and posts	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4653.00000.00.000	Arena -Maint Supplies - Equip	\$110.00	\$7,000.00	\$7,500.00	\$7,500.00	\$500.00	7.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for equipment	\$7,500.00					
	Column Total:	\$7,500.00					
1000.1.350.45149.4654.00000.00.000	Arena -Maint Supplies - Vehic	\$8,285.04	\$5,000.00	\$6,500.00	\$6,500.00	\$1,500.00	30.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicle	\$6,500.00					
	Column Total:	\$6,500.00					
1000.1.350.45149.4661.00000.00.000	Arena -Fleet Maint Charge	\$12,019.89	\$12,034.00	\$12,034.00	\$12,034.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$12,034.00					
	Column Total:	\$12,034.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4681.00000.00.000	Arena -Minor Equip Furniture	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hand tools, small electrical/mech. tools	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$279,965.76	\$302,634.00	\$313,209.00	\$313,209.00	\$10,575.00	3.49
1000.1.350.45149.4725.00000.00.000	Arena -Building Improvements	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena -Building Improvements	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.350.45149.4741.00000.00.000	Arena -Machinery & Equipmei	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ice Edger	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.350.45149.4745.00000.00.000	Arena -Computers & Commur	\$957.02	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$957.02	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
1000.1.350.45149.4810.00000.00.000	Arena -Membership Dues	\$413.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NEISMA membership	\$600.00					
	Column Total:	\$600.00					
1000.1.350.45149.4895.00000.00.000	Arena -Cost of Sales	\$321.10	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Pro Shop	\$1,500.00					
	Column Total:	\$1,500.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4896.00000.00.000	Arena -Cost of Sales - Food	\$24,679.94	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Snack Bar	\$25,000.00					
	Column Total:	\$25,000.00					
1000.1.350.45149.4897.00000.00.000	Arena -Cost of Sales - Misc	\$6,818.21	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Sales vending	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$32,232.25	\$37,100.00	\$37,100.00	\$37,100.00	\$0.00	0.00
Func: Arena - 45149		\$872,057.14	\$948,232.00	\$977,165.00	\$977,165.00	\$28,933.00	3.05

RECREATION

Division: McConnell Center – Rec

Function 3381-41941

Mission Statement:

Manage and maintain safe and clean building and to provide space and opportunities for community involvement and tenant growth.

Major Services/Responsibilities:

- Keep the facility in top condition
- Maintain building for public and tenant use
- Oversee grounds and parking area maintenance
- Coordinate custodial duties
- Coordinate maintenance schedules with tenants
- Schedule use of Common Meeting Rooms with Tenants and other groups

Key Fiscal Year Objectives:

- Investigate lighting improvements for facility to maximize efficiency and achieve cost savings.
- Continue landscaping to improve aesthetic appearance of facilities
- Develop the Emergency Shelter capabilities with the addition of a generator
- Develop web presence of the facility to help promote the mission

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Non-profit tenants	15	18	19

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4110.00000.00.000	Regular Salaried Employees	\$19,395.80	\$19,657.00	\$19,704.00	\$19,704.00	\$47.00	0.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bannon, Gary S	(\$59,112.00)	-0.7500	75% Rec Admin			
	Description: Bannon, Gary S	\$78,816.00	1.0000	Director of Rec			
	Column Total:	\$19,704.00					
3381.1.350.41941.4115.00000.00.000	Regular Hourly Employees	\$29,432.16	\$31,030.00	\$32,448.00	\$32,448.00	\$1,418.00	4.57
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Corson, Bert A Jr	\$32,448.00	1.0000	Custodian			
	Column Total:	\$32,448.00					
3381.1.350.41941.4120.00000.00.000	Temporary Employees	\$21,836.77	\$22,000.00	\$25,000.00	\$25,000.00	\$3,000.00	13.64
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Program Assoc I	\$22,000.00					
	Description: Seasonal Maint Worker II	\$3,000.00					
	Column Total:	\$25,000.00					
3381.1.350.41941.4130.00000.00.000	Overtime Pay	\$129.56	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Call back hours	\$750.00					
	Column Total:	\$750.00					
3381.1.350.41941.4170.00000.00.000	Longevity Pay	\$400.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 years	\$400.00					
	Description: 1@ 20-25 years 25%	\$400.00					
	Column Total:	\$800.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4211.00000.00.000	Health Insurance	\$15,123.36	\$9,466.00	\$14,143.00	\$14,143.00	\$4,677.00	49.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$14,143.00					
	Column Total:	\$14,143.00					
3381.1.350.41941.4212.00000.00.000	Dental Insurance	\$561.12	\$377.00	\$561.00	\$561.00	\$184.00	48.81
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$561.00					
	Column Total:	\$561.00					
3381.1.350.41941.4213.00000.00.000	Life Insurance	\$143.76	\$73.00	\$125.00	\$125.00	\$52.00	71.23
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$125.00					
	Column Total:	\$125.00					
3381.1.350.41941.4214.00000.00.000	Disability Insurance	\$125.76	\$143.00	\$148.00	\$148.00	\$5.00	3.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Insurance	\$148.00					
	Column Total:	\$148.00					
3381.1.350.41941.4220.00000.00.000	FICA	\$4,168.73	\$4,328.00	\$4,632.00	\$4,632.00	\$304.00	7.02
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,632.00					
	Column Total:	\$4,632.00					
3381.1.350.41941.4225.00000.00.000	Medicare	\$970.20	\$1,012.00	\$1,084.00	\$1,084.00	\$72.00	7.11
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,084.00					
	Column Total:	\$1,084.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4230.00000.00.000	Retirement	\$5,059.57	\$5,627.00	\$5,999.00	\$5,999.00	\$372.00	6.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,999.00					
	Column Total:	\$5,999.00					
3381.1.350.41941.4260.00000.00.000	Workers Comp Insurance	\$1,611.00	\$1,611.00	\$1,611.00	\$1,611.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,611.00					
	Column Total:	\$1,611.00					
Budg_Cat: Personal Services - 100		\$98,957.79	\$96,874.00	\$107,005.00	\$107,005.00	\$10,131.00	10.46
3381.1.350.41941.4335.00000.00.000	Auditing Services	\$180.00	\$180.00	\$115.00	\$115.00	(\$65.00)	(36.11)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Share of Annual Audit Fee	\$115.00					
	Column Total:	\$115.00					
3381.1.350.41941.4339.00000.00.000	Gen Gov't Buildings - Consulti	\$1,025.43	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Real Estate rental services	\$2,500.00					
	Column Total:	\$2,500.00					
3381.1.350.41941.4341.00000.00.000	Technical Services	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services-HVAC System	\$1,500.00					
	Column Total:	\$1,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4411.00000.00.000	Water & Sewer Expense	\$6,846.45	\$8,500.00	\$8,500.00	\$8,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage 937 hcf	\$8,500.00					
	Column Total:	\$8,500.00					
3381.1.350.41941.4431.00000.00.000	Maint Chrgs - Buildings	\$60,630.45	\$69,500.00	\$69,500.00	\$69,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Cleaning	\$48,500.00					
	Description: Cooling Tower/Heating System Maint.	\$10,000.00					
	Description: Dumpster/Recycling	\$5,500.00					
	Description: Services for Elevators, Fire Protection Systems	\$5,500.00					
	Column Total:	\$69,500.00					
3381.1.350.41941.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint Chrgs - Impr o/t Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
3381.1.350.41941.4433.00000.00.000	Maint Chrgs - Equipment	\$1,106.50	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Charges & Equipment	\$5,000.00					
	Column Total:	\$5,000.00					
3381.1.350.41941.4521.00000.00.000	Property Insurance	\$11,113.11	\$11,114.00	\$12,681.00	\$12,681.00	\$1,567.00	14.10
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$12,681.00					
	Column Total:	\$12,681.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4524.00000.00.000	Public Liab Insurance	\$4,908.61	\$738.00	\$698.00	\$698.00	(\$40.00)	(5.42)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$698.00					
	Column Total:	\$698.00					
3381.1.350.41941.4531.00000.00.000	Telecommunications	\$1,969.51	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,200.00					
	Column Total:	\$2,200.00					
Budg_Cat: Purchased Services - 300		\$87,780.06	\$100,732.00	\$103,694.00	\$103,694.00	\$2,962.00	2.94
3381.1.350.41941.4612.00000.00.000	Operating Supplies	\$8,755.15	\$8,200.00	\$8,900.00	\$8,900.00	\$700.00	8.54
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies	\$8,900.00					
	Column Total:	\$8,900.00					
3381.1.350.41941.4615.00000.00.000	Clothing & Uniforms	\$347.66	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$600.00					
	Column Total:	\$600.00					
3381.1.350.41941.4621.00000.00.000	Natural Gas	\$43,317.58	\$43,000.00	\$50,414.00	\$50,414.00	\$7,414.00	17.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 35,625 Therms	\$50,414.00					
	Column Total:	\$50,414.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4622.00000.00.000	Electricity	\$98,061.53	\$100,000.00	\$102,000.00	\$102,000.00	\$2,000.00	2.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 619,800 KWH	\$102,000.00					
	Column Total:	\$102,000.00					
3381.1.350.41941.4651.00000.00.000	Maint Supplies - Buildings	\$13,027.54	\$14,000.00	\$15,000.00	\$15,000.00	\$1,000.00	7.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Maintenance Supplies	\$15,000.00					
	Column Total:	\$15,000.00					
3381.1.350.41941.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$1,232.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Supplies	\$2,000.00					
	Column Total:	\$2,000.00					
3381.1.350.41941.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0.00	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minor Equip. Furniture & Fixtures	\$3,200.00					
	Column Total:	\$3,200.00					
Budg_Cat: Supplies - 600		\$164,741.46	\$171,000.00	\$182,114.00	\$182,114.00	\$11,114.00	6.50
3381.1.350.41941.4725.00000.00.000	Building Improvements	\$37,941.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flooring Upgrades	\$10,000.00					
	Description: System Controls	\$20,000.00					
	Column Total:	\$30,000.00					
Budg_Cat: Capital Outlay - 700		\$37,941.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	0.00

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4840.00000.00.000	Contingency	\$0.00	\$4,134.00	\$4,134.00	\$4,134.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,134.00	.5%	Policy Targ			
	Column Total:	\$4,134.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$4,134.00	\$4,134.00	\$4,134.00	\$0.00	0.00
3381.1.350.41941.4912.00000.00.000	Transfer to Special Rev	\$537.00	\$716.00	\$752.00	\$752.00	\$36.00	5.03
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of McConnell Share OPEB ARC	\$752.00		Target 25% FY16			
	Column Total:	\$752.00					
Budg_Cat: Operating Transfers Out - 910		\$537.00	\$716.00	\$752.00	\$752.00	\$36.00	5.03
3381.1.350.41941.4920.00000.00.000	Principal Payments	\$260,000.00	\$270,000.00	\$280,000.00	\$280,000.00	\$10,000.00	3.70
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments	\$280,000.00					
	Column Total:	\$280,000.00					
3381.1.350.41941.4921.00000.00.000	Interest - Bonds	\$145,093.76	\$134,694.00	\$121,194.00	\$121,194.00	(\$13,500.00)	(10.02)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on bonds	\$121,194.00					
	Column Total:	\$121,194.00					
Budg_Cat: Debt Service - 920		\$405,093.76	\$404,694.00	\$401,194.00	\$401,194.00	(\$3,500.00)	(0.86)
Func: Gen Gov't Buildings - 41941		\$795,051.07	\$808,150.00	\$828,893.00	\$828,893.00	\$20,743.00	2.57
Grand Total:		\$795,051.07	\$808,150.00	\$828,893.00	\$828,893.00	\$20,743.00	2.57

End of Report

RECREATION

Division: Recreation Programs

Function 3410-45120

Mission Statement:

To administer and support staff and volunteers in an effort to better serve the general public and provide a variety of affordable self-supporting recreation opportunities to the entire community.

Major Services/Responsibilities:

To design and run a variety of self-funded sports and recreation programs.

Key Fiscal Year Objectives:

- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Create new vehicles for publicity for programs (E newsletter, Facebook, website etc.)	5,000	6,000	8,000
Increase networking of various sports leagues	1	5	6
Transition all programs to SRF	4	4	7

RECREATION

Division: Camps and Special Program

Function 3410-45141

Mission Statement:

Provide varied, creative, and fun programs for all youths, ages 6 - 12, that encourages the creation of personal relationships and the appreciation of the natural environment.

Major Services/Responsibilities:

- Provide a fun, safe and exciting day camp program
- Ensure the care and well being of the campers
- Offer a variety of activities from week to week
- Coordinate camp childcare programs
- Coordinate swim program with pool staff
- Introduce campers to new recreation experiences and outdoor education
- Conduct C.I.T. leadership/volunteer program

Key Fiscal Year Objectives:

- Complete renovation of camp facilities and grounds to compliment building
- Increase enrollment and revenues through promotion of facilities and programs
- Develop new creative and challenging programs
- Enhance the outdoor experience through environmental awareness and education
- Develop specialty camp programs

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Create new programs for use of park facilities		1	2
Move some nature programs to site		1	2
Develop vacation and specialty camps			1
Expand use of Bellamy Park acreage for tournaments	3 events	4 events	6 events

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4110.00000.00.000	Regular Salaried Employees	\$30,718.90	\$32,469.00	\$34,138.00	\$34,138.00	\$1,669.00	5.14
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$260.00		457 Incentive			
	Description: Trefethen, Krista S	(\$33,878.00)	-0.5000	50% Rec Admin			
	Description: Trefethen, Krista S	\$67,756.00	1.0000	Asst Rec Dir			
	Column Total:	\$34,138.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4120.00000.00.000	Temporary Employees	\$30,245.47	\$47,802.00	\$47,802.00	\$47,802.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist I, SPT 160 HR @ \$10.87	\$1,739.00					
	Description: 1 Rec Program Specialist II SPT 280 HR @ \$9.40	\$2,632.00					
	Description: 1 Rec Program Specialist III SPT 75 HR @ \$13.22	\$992.00					
	Description: 1 Rec Program Specialist III, SPT 200 HR @ \$13.22	\$2,644.00					
	Description: 1 Rec Program Specialist III, SPT 25 HR @ \$13.22	\$331.00					
	Description: 1 Rec Program Specialist III, SPT 500 HR @ \$13.22	\$6,610.00					
	Description: 2 Rec Program Specialist IV, SPT 56 HR @ \$40	\$2,240.00					
	Description: 2 Rec Program Specialist IV, SPT 80 HR @ \$30	\$2,400.00					
	Description: 2 Rec Program Specialist, IV SPT 60 HR @ \$40	\$2,400.00					
	Description: 2 Rec Program Specialist, IV SPT 75 HR @ \$13.22	\$992.00					
	Description: 6 Rec Program Specialist I, SPT 120 HR @ \$20	\$2,400.00					
	Description: 8 Rec Program Assoc. II SPT 2240 HR @ \$10.01	\$22,422.00					
	Column Total:	\$47,802.00					
3410.1.350.45120.4170.00000.00.000	Longevity Pay	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 Years prorated	\$400.00		\$800 Allocated			
	Column Total:	\$400.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4211.00000.00.000	Health Insurance	\$9,014.93	\$9,466.00	\$8,444.00	\$8,444.00	(\$1,022.00)	(10.80)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$8,444.00					
	Column Total:	\$8,444.00					
3410.1.350.45120.4212.00000.00.000	Dental Insurance	\$368.07	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$369.00					
	Column Total:	\$369.00					
3410.1.350.45120.4213.00000.00.000	Life Insurance	\$68.04	\$38.00	\$81.00	\$81.00	\$43.00	113.16
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$81.00					
	Column Total:	\$81.00					
3410.1.350.45120.4220.00000.00.000	FICA	\$3,696.46	\$4,854.00	\$4,966.00	\$4,966.00	\$112.00	2.31
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,966.00					
	Column Total:	\$4,966.00					
3410.1.350.45120.4225.00000.00.000	Medicare	\$855.85	\$1,135.00	\$1,162.00	\$1,162.00	\$27.00	2.38
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,162.00					
	Column Total:	\$1,162.00					
3410.1.350.45120.4230.00000.00.000	Retirement	\$3,308.33	\$3,537.00	\$3,843.00	\$3,843.00	\$306.00	8.65
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$3,843.00					
	Column Total:	\$3,843.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4260.00000.00.000	Workers Comp Insurance	\$2,157.00	\$2,157.00	\$2,157.00	\$2,157.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,157.00					
	Column Total:	\$2,157.00					
Budg_Cat: Personal Services - 100		\$80,433.05	\$102,227.00	\$103,362.00	\$103,362.00	\$1,135.00	1.11
3410.1.350.45120.4335.00000.00.000	Auditing Services	\$113.00	\$113.00	\$69.00	\$69.00	(\$44.00)	(38.94)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit	\$69.00					
	Column Total:	\$69.00					
3410.1.350.45120.4441.00000.00.000	Rental of Land & Buildings	\$4,529.14	\$3,000.00	\$4,600.00	\$4,600.00	\$1,600.00	53.33
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison School Gym	\$1,800.00					
	Description: Woodman Park School Gym	\$2,800.00					
	Column Total:	\$4,600.00					
3410.1.350.45120.4443.00000.00.000	Rental of Equipment	\$4,364.16	\$10,402.00	\$6,885.00	\$6,885.00	(\$3,517.00)	(33.81)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trip Afternoon Trips (1 driver) 100 HR @ \$19.5	\$1,950.00					
	Description: Bus Trips - Playgrounds 1,500 MI @ \$2.25	\$3,375.00					
	Description: Bus Trips - Staff (3 drivers) 80 HR @ \$19.50	\$1,560.00					
	Column Total:	\$6,885.00					
3410.1.350.45120.4524.00000.00.000	Public Liab Insurance	\$1,295.50	\$647.00	\$618.00	\$618.00	(\$29.00)	(4.48)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$618.00					
	Column Total:	\$618.00					

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City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4531.00000.00.000	Telecommunications	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/Equipment for voice, fax, data, wireless	\$800.00					
	Column Total:	\$800.00					
3410.1.350.45120.4534.00000.00.000	Postage	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$50.00					
	Column Total:	\$50.00					
3410.1.350.45120.4550.00000.00.000	Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					
3410.1.350.45120.4591.00000.00.000	Special Programs	\$4,173.39	\$3,000.00	\$4,500.00	\$4,500.00	\$1,500.00	50.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Summer Trips	\$4,500.00					
	Column Total:	\$4,500.00					
Budg_Cat: Purchased Services - 300		\$14,475.19	\$18,512.00	\$18,022.00	\$18,022.00	(\$490.00)	(2.65)
3410.1.350.45120.4612.00000.00.000	Operating Supplies	\$2,162.85	\$3,081.00	\$3,081.00	\$3,081.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$3,081.00					
	Column Total:	\$3,081.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4615.00000.00.000	Clothing & Uniforms	\$3,472.81	\$3,214.00	\$3,860.00	\$3,860.00	\$646.00	20.10
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grade 1&2 Shots basketball shirts 95	\$475.00					
	Description: Grade 3&4 basketball shirts 95	\$475.00					
	Description: Grade 5&6 basketball shirts 120 @ \$8.50	\$1,020.00					
	Description: High School Boys shirts 60 @ \$12	\$720.00					
	Description: Jr. High basketball travel shirts 60 @ \$12	\$720.00					
	Description: Tournament shirts 30 @ \$15	\$450.00					
	Column Total:	\$3,860.00					
3410.1.350.45120.4631.00000.00.000	Food/Food Services	\$257.66	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$5,893.32	\$6,295.00	\$6,941.00	\$6,941.00	\$646.00	10.26
3410.1.350.45120.4840.00000.00.000	Contingency	\$0.00	\$48,000.00	\$48,000.00	\$48,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Meets 0.5% Policy Target	\$48,000.00					
	Column Total:	\$48,000.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$48,000.00	\$48,000.00	\$48,000.00	\$0.00	0.00
Func: Programs - 45120		\$100,801.56	\$175,034.00	\$176,325.00	\$176,325.00	\$1,291.00	0.74

RECREATION

Division: McConnell Center Recreation

Function 3410-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Schedule room and court activities for user groups and our programs
- Run self supporting Fitness Center, Sports, Dance and Cultural programs

Key Fiscal Year Objectives:

- To continue the progress in making the Fitness Center operation fully self supporting
- To add more Dance Classes and promote the programs more widely
- To investigate the expansion of the Zumba Programs
- To begin new programming activities for people with weight issues

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Increase attendance in fitness center	35,450	39,200	40,000
Expand number of senior fitness class sessions	4	6	8
Increase enrollment in fitness classes	85	150	175
Add new training programs	1	2	1

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4120.00000.00.000	Rec - McConnell Recreation -	\$38,085.72	\$38,876.00	\$41,226.00	\$41,226.00	\$2,350.00	6.04
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III 200 hrs @ \$13.22	\$2,644.00					
	Description: 1 Rec Program Specialist III 280 hrs @ \$13.22	\$3,702.00					
	Description: 1 Rec Program Specialist III 420 hrs @ \$13.22	\$5,552.00					
	Description: 6 Rec Prog Spec SPT 3,120 hrs @ \$9.40	\$29,328.00					
	Column Total:	\$41,226.00					
3410.1.350.45121.4130.00000.00.000	Rec - McConnell Recreation-C	\$15.09	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4220.00000.00.000	Rec - McConnell Recreation -	\$2,367.77	\$2,411.00	\$2,556.00	\$2,556.00	\$145.00	6.01
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,556.00					
	Column Total:	\$2,556.00					
3410.1.350.45121.4225.00000.00.000	Rec - McConnell Recreation -	\$552.39	\$564.00	\$598.00	\$598.00	\$34.00	6.03
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$598.00					
	Column Total:	\$598.00					
3410.1.350.45121.4260.00000.00.000	Rec - McConnell Recreation-V	\$1,482.96	\$1,483.00	\$1,483.00	\$1,483.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,483.00					
	Column Total:	\$1,483.00					
Budg_Cat: Personal Services - 100		\$42,503.93	\$43,334.00	\$45,863.00	\$45,863.00	\$2,529.00	5.84

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4431.00000.00.000	Rec - McConnell Recreation-M	\$1,160.65	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center facility	\$2,000.00					
	Column Total:	\$2,000.00					
3410.1.350.45121.4433.00000.00.000	Rec - McConnell Recreation-M	\$686.10	\$3,100.00	\$3,100.00	\$3,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center equipment	\$3,100.00					
	Column Total:	\$3,100.00					
3410.1.350.45121.4435.00000.00.000	Rec - McConnell Recreation-M	\$0.00	\$1,919.00	\$5,381.00	\$5,381.00	\$3,462.00	180.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support allocation	\$4,415.00					
	Description: Division Share of PC Replacement	\$966.00					
	Column Total:	\$5,381.00					
3410.1.350.45121.4524.00000.00.000	Rec - McConnell Recreation-F	\$96.45	\$369.00	\$374.00	\$374.00	\$5.00	1.36
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$374.00					
	Column Total:	\$374.00					
3410.1.350.45121.4534.00000.00.000	Rec - McConnell Recreation-F	\$11.85	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$1,955.05	\$7,388.00	\$10,855.00	\$10,855.00	\$3,467.00	46.93
3410.1.350.45121.4611.00000.00.000	Rec - McConnell Recreation-C	\$334.84	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4612.00000.00.000	Rec - McConnell Recreation -	\$1,766.14	\$1,997.00	\$2,150.00	\$2,150.00	\$153.00	7.66
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program support materials	\$2,150.00					
	Column Total:	\$2,150.00					

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Definition: FY16 City Manager Proposed

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3410.1.350.45121.4635.00000.00.000	Rec - McConnell Recreation-M	\$226.45	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec - McConnell Recreation-Medicinal Supplies	\$300.00					
	Column Total:	\$300.00					
3410.1.350.45121.4651.00000.00.000	Rec - McConnell Recreation-M	\$22.94	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4653.00000.00.000	Rec - McConnell Recreation-M	\$796.09	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$3,146.46	\$3,297.00	\$3,450.00	\$3,450.00	\$153.00	4.64
3410.1.350.45121.4741.00000.00.000	Rec - McConnell Recreation-M	\$1,078.10	\$10,600.00	\$10,600.00	\$10,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center Equipment	\$10,600.00					
	Column Total:	\$10,600.00					
Budg_Cat: Capital Outlay - 700		\$1,078.10	\$10,600.00	\$10,600.00	\$10,600.00	\$0.00	0.00
3410.1.350.45121.4840.00000.00.000	Contingency	\$0.00	\$6,392.00	\$6,392.00	\$6,392.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Center	\$6,392.00					
	Column Total:	\$6,392.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$6,392.00	\$6,392.00	\$6,392.00	\$0.00	0.00
Func: McConnell Recreation - 45121		\$48,683.54	\$71,011.00	\$77,160.00	\$77,160.00	\$6,149.00	8.66

RECREATION

Division: Indoor Pool

Function 3410-45124

Mission Statement:

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, Learn-to-Swim, recreation and competitive swimming.

Major Services/Responsibilities:

- Ensure safety of the patrons.
- Plan, organize and instruct swimming programs.
- Manage a yearly offering of a variety of swimming lesson program at a reasonable and self sustaining cost

Key Fiscal Year Objectives:

- Respond to the customer's needs in the development of new lesson programs
- Promote and market the programs and facility
- Increase the number of swimming lesson participants
- Increase number of classes offered
- Increase revenues
- Work on Web site based registration process

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Increase memberships and attendance	54,050	57,500	58,500
Increase swimming lesson attendance	800	905	925
Add more lifeguard training and WSI classes	2/yr	3/yr	4/yr
Add more swimming classes	1 added	2 added	2 added

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salarie	\$14,622.53	\$15,449.00	\$16,135.00	\$16,135.00	\$686.00	4.44
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$48,405.00)	-0.7500	75% Rec Pool			
	Description: Arsenault, Michael A	\$64,540.00	1.0000	Aquatics Facili			
	Column Total:	\$16,135.00					
3410.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$10,258.82	\$13,231.00	\$13,231.00	\$13,231.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Rec Program Specialist II, SPT 333 hrs @ \$11.99	\$3,992.00					
	Description: 8 Rec Program Specialist I, SPT 850 hrs @ \$10.87	\$9,239.00					
	Column Total:	\$13,231.00					
3410.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 Years prorated	\$200.00		\$400 prorated			
	Column Total:	\$200.00					
3410.1.350.45124.4211.00000.00.000	Health Insurance	\$0.00	\$0.00	\$3,838.00	\$3,838.00	\$3,838.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$3,838.00					
	Column Total:	\$3,838.00					
3410.1.350.45124.4212.00000.00.000	Dental Insurance	\$0.00	\$0.00	\$92.00	\$92.00	\$92.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$92.00					
	Column Total:	\$92.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4213.00000.00.000	Life Insurance	\$129.60	\$129.00	\$129.00	\$129.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to Health Trust	\$129.00					
	Column Total:	\$129.00					
3410.1.350.45124.4220.00000.00.000	Indoor Pool - FICA	\$1,547.30	\$1,790.00	\$1,828.00	\$1,828.00	\$38.00	2.12
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,828.00					
	Column Total:	\$1,828.00					
3410.1.350.45124.4225.00000.00.000	Indoor Pool - Medicare	\$360.67	\$419.00	\$427.00	\$427.00	\$8.00	1.91
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$427.00					
	Column Total:	\$427.00					
3410.1.350.45124.4230.00000.00.000	Indoor Pool - Retirement	\$1,574.86	\$984.00	\$984.00	\$984.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$984.00					
	Column Total:	\$984.00					
3410.1.350.45124.4260.00000.00.000	Indoor Pool - Workers Comp I	\$1,035.00	\$1,035.00	\$1,035.00	\$1,035.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,035.00					
	Column Total:	\$1,035.00					
Budg_Cat: Personal Services - 100		\$29,528.78	\$33,237.00	\$37,899.00	\$37,899.00	\$4,662.00	14.03
3410.1.350.45124.4524.00000.00.000	Indoor Pool - Public Liab Insur	\$300.00	\$268.00	\$250.00	\$250.00	(\$18.00)	(6.72)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$250.00					
	Column Total:	\$250.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$300.00	\$268.00	\$250.00	\$250.00	(\$18.00)	(6.72)
3410.1.350.45124.4612.00000.00.000	Indoor Pool - Operating Suppl	\$0.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to support programs	\$750.00					
	Column Total:	\$750.00					
Budg_Cat: Supplies - 600		\$0.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
Func: Indoor Pool - 45124		\$29,828.78	\$34,255.00	\$38,899.00	\$38,899.00	\$4,644.00	13.56

RECREATION

Division: Jenny Thompson Pool

Function 3410-45125

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

Major Services/Responsibilities:

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Run swimming lessons for the general public that are self sustaining and meet the demands of the patrons

Key Fiscal Year Objectives:

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase swimming lesson participants
- Develop creative programs and fundraising events
- Increase revenue

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Increase attendance in lessons	150	165	170
Add more swimming lesson sessions	1	2	3
Increase number of lesson participants	70	85	120

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.4120.00000.00.000.	Thompson Pool - Temporary I	\$1,067.80	\$1,305.00	\$1,305.00	\$1,305.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 Rec Program Specialist I, SPT 120hrs @ \$10.87	\$1,305.00					
	Column Total:	\$1,305.00					
3410.1.350.45125.4220.00000.00.000.	Thompson Pool - FICA	\$76.30	\$81.00	\$81.00	\$81.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$81.00					
	Column Total:	\$81.00					
3410.1.350.45125.4225.00000.00.000.	Thompson Pool - Medicare	\$15.47	\$19.00	\$19.00	\$19.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$19.00					
	Column Total:	\$19.00					
3410.1.350.45125.4260.00000.00.000.	Workers Comp Insurance	\$588.96	\$589.00	\$589.00	\$589.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$589.00					
	Column Total:	\$589.00					
Budg_Cat: Personal Services - 100		\$1,748.53	\$1,994.00	\$1,994.00	\$1,994.00	\$0.00	0.00
3410.1.350.45125.4524.00000.00.000.	Thompson Pool - Public Liab I	\$9.76	\$9.00	\$11.00	\$11.00	\$2.00	22.22
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$11.00					
	Column Total:	\$11.00					
Budg_Cat: Purchased Services - 300		\$9.76	\$9.00	\$11.00	\$11.00	\$2.00	22.22
Func: Thompson Pool - 45125		\$1,758.29	\$2,003.00	\$2,005.00	\$2,005.00	\$2.00	0.10

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RECREATION

Division: McConnell Center Senior Program /Travel

Function 3410-45126

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of senior citizens in the community in a variety of activities locally and through opportunities to travel. To maximize the use of the Senior facilities at the McConnell Center and the related spaces in the building and other community facilities.

Major Services/Responsibilities:

- Provide space for senior recreation programs and community activities
- Run a variety of social, health, educational and cultural recreation activities
- Coordinate and promote a variety of regularly scheduled activities
- Maintain a budget that allows for maintenance and growth of programs

Key Fiscal Year Objectives:

- To expand fitness programs to include more strength training for seniors
- To add more long distance travel programs and trips and to market widely
- To investigate the additional local travel programs
- To begin new programming activities for people with mobility and health issues
- To add a full time Senior Center Supervisor position

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Add more fitness classes	1	4	4
Expand number of long distance trips	2	4	5
Increase enrollment in fitness classes	85	115	125
Add new senior programs	1	4	5

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4110.00000.00.000	Regular Salaried Employees	\$0.00	\$0.00	\$10,477.00	\$41,906.00	\$41,906.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TBD Rec Prog Supervisor	\$41,906.00	1.0000	25% Sr. Center			
	Description: TBD Rec Prog Supervisor	(\$31,429.00)	-0.7500	75% Rec Admin			
	Description: z CM Change - Prog Suprv Fully Funded by Rec Fund	\$31,429.00					
	Column Total:	\$41,906.00					
3410.1.350.45126.4115.00000.00.000	McConnell Ctr Senior Prgms/T	\$6,225.69	\$11,101.00	\$12,168.00	\$12,168.00	\$1,067.00	9.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jarvis, Linda	\$12,168.00	0.3750	Rec Prog Specia			
	Column Total:	\$12,168.00					
3410.1.350.45126.4120.00000.00.000	McConnell Ctr Senior Prgms/I	\$28,462.77	\$25,788.00	\$25,788.00	\$25,788.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III SPT 700 hrs @ \$12.87	\$9,009.00					
	Description: 2 Rec Program Associate I SPT 850 hrs @ \$9.87	\$16,779.00					
	Column Total:	\$25,788.00					
3410.1.350.45126.4211.00000.00.000	McConnell Ctr Senior Prgms/T	\$0.00	\$0.00	\$2,111.00	\$8,443.00	\$8,443.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$2,111.00					
	Description: z CM Change - Sr Ctr Prog Suprv to Rec Fund	\$6,332.00					
	Column Total:	\$8,443.00					

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3410.1.350.45126.4212.00000.00.000	McConnell Ctr Senior Prgms/T	\$0.00	\$0.00	\$94.00	\$376.00	\$376.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$94.00					
	Description: z CM Change - Sr Ctr Prog Suprv to Rec Fund	\$282.00					
	Column Total:	\$376.00					
3410.1.350.45126.4213.00000.00.000	McConnell Ctr Senior Prgms/T	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$25.00					
	Column Total:	\$25.00					
3410.1.350.45126.4220.00000.00.000	McConnell Ctr Senior Prgms/T	\$2,160.77	\$2,197.00	\$2,968.00	\$4,917.00	\$2,720.00	123.81
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,968.00					
	Description: z CM Change - Sr Ctr Prog Suprv to Rec Fund	\$1,949.00					
	Column Total:	\$4,917.00					
3410.1.350.45126.4225.00000.00.000	McConnell Ctr Senior Prgms/T	\$502.94	\$520.00	\$694.00	\$1,150.00	\$630.00	121.15
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$694.00					
	Description: z CM Change - Sr Ctr Prog Suprv to Rec Fund	\$456.00					
	Column Total:	\$1,150.00					
3410.1.350.45126.4230.00000.00.000	McConnell Ctr Senior Prgms/T	\$0.00	\$0.00	\$1,170.00	\$4,681.00	\$4,681.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,170.00					
	Description: z CM Change - Sr Ctr Prog Suprv to Rec Fund	\$3,511.00					
	Column Total:	\$4,681.00					

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3410.1.350.45126.4260.00000.00.000	McConnell Ctr Senior Prgms/	\$921.96	\$922.00	\$922.00	\$922.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Ctr Senior Prgms/Trvl-Workers Comp	\$922.00					
	Column Total:	\$922.00					
Budg_Cat: Personal Services - 100		\$38,274.13	\$40,528.00	\$56,417.00	\$100,376.00	\$59,848.00	147.67
3410.1.350.45126.4435.00000.00.000	Maint Chrgs - Office Equipme	\$1,484.52	\$373.00	\$2,680.00	\$2,680.00	\$2,307.00	618.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$2,208.00					
	Description: Division share of PC Replacement	\$472.00					
	Column Total:	\$2,680.00					
3410.1.350.45126.4443.00000.00.000	McConnell Ctr Senior Prgms/	\$99,685.06	\$90,000.00	\$116,023.00	\$116,023.00	\$26,023.00	28.91
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trips/Travel Program	\$116,023.00					
	Column Total:	\$116,023.00					
3410.1.350.45126.4524.00000.00.000	McConnell Ctr Senior Prgms/	\$331.56	\$402.00	\$339.00	\$339.00	(\$63.00)	(15.67)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$339.00					
	Column Total:	\$339.00					
3410.1.350.45126.4534.00000.00.000	McConnell Ctr Senior Prgms/	\$4.90	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4591.00000.00.000	McConnell Ctr Senior Prgms/	\$2,727.29	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Senior Programs	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Purchased Services - 300		\$104,233.33	\$100,775.00	\$129,042.00	\$129,042.00	\$28,267.00	28.05

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4612.00000.00.000	McConnell Senior Programs/T	\$2,886.02	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$5,000.00					
	Column Total:	\$5,000.00					
3410.1.350.45126.4615.00000.00.000	McConnell Senior Programs/T	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Senior Programs/Travel - Clothing & Unif	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$2,886.02	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
3410.1.350.45126.4810.00000.00.000	McConnell Ctr Senior Prgms/T	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		\$145,458.48	\$147,303.00	\$191,459.00	\$235,418.00	\$88,115.00	59.82

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RECREATION

Division: Ice Arena – Camp Kool

Function 3410-45149

Mission Statement:

To properly provide and operate the Arena Camp Kool summer camp program.

Major Services/Responsibilities:

- Operate and Provide 8 week youth day camp program for ages 6 to 12
- Scheduling and marketing of 8 week camp program

Key Fiscal Year Objectives:

- Provide a high level of customer service.
- Provide a quality and safe program for campers.
- Staff orientation and training
- Focus operations and staff on a high level of customer service and increased amount of customer communications and feedback

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Continue growth in average weekly attendance	50/wk	52/wk	53/wk
Expand camp trips/ summer	12	14	16
Develop new activities	4	5	6

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4110.00000.00.000	Camp Kool -Regular Salaried	\$15,677.40	\$16,367.00	\$16,939.00	\$16,939.00	\$572.00	3.49
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$50,817.00)	-0.7500	75% Arena			
	Description: McNulty, Patrick K	\$67,756.00	1.0000	Arena Facility			
	Column Total:	\$16,939.00					
3410.1.350.45149.4120.00000.00.000	Camp Kool -Temporary Empl	\$16,943.96	\$21,344.00	\$21,344.00	\$21,344.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Director 420 hrs @ \$13.22	\$5,552.00					
	Description: Camp Kool Employees 1,600 hrs @ \$9.87	\$15,792.00					
	Column Total:	\$21,344.00					
3410.1.350.45149.4130.00000.00.000	Camp Kool -Overtime Pay	\$736.50	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Costs	\$300.00					
	Column Total:	\$300.00					
3410.1.350.45149.4170.00000.00.000	Camp Kool - Longevity Pay	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 Years prorated	\$200.00		\$800 Allocated			
	Column Total:	\$200.00					
3410.1.350.45149.4211.00000.00.000	Health Insurance	\$4,514.40	\$4,733.00	\$4,222.00	\$4,222.00	(\$511.00)	(10.80)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$4,222.00					
	Column Total:	\$4,222.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4212.00000.00.000	Dental Insurance	\$184.32	\$184.00	\$184.00	\$184.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$184.00					
	Column Total:	\$184.00					
3410.1.350.45149.4213.00000.00.000	Life Insurance	\$34.56	\$39.00	\$41.00	\$41.00	\$2.00	5.13
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums	\$41.00					
	Column Total:	\$41.00					
3410.1.350.45149.4220.00000.00.000	Camp Kool -FICA	\$2,050.50	\$2,294.00	\$2,334.00	\$2,334.00	\$40.00	1.74
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,334.00					
	Column Total:	\$2,334.00					
3410.1.350.45149.4225.00000.00.000	Camp Kool -Medicare	\$469.48	\$537.00	\$546.00	\$546.00	\$9.00	1.68
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$546.00					
	Column Total:	\$546.00					
3410.1.350.45149.4230.00000.00.000	Camp Kool -Retirement	\$1,688.61	\$1,785.00	\$1,948.00	\$1,948.00	\$163.00	9.13
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,948.00					
	Column Total:	\$1,948.00					
Budg_Cat: Personal Services - 100		\$42,299.73	\$47,783.00	\$48,058.00	\$48,058.00	\$275.00	0.58

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4443.00000.00.000	Camp Kool -Rental of Equipm	\$3,438.47	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Busing	\$3,500.00					
	Column Total:	\$3,500.00					
3410.1.350.45149.4524.00000.00.000	Camp Kool -Public Liab Insur	\$252.74	\$387.00	\$354.00	\$354.00	(\$33.00)	(8.53)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$354.00					
	Column Total:	\$354.00					
3410.1.350.45149.4591.00000.00.000	Camp Kool -Special Programs	\$2,126.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$5,817.21	\$5,887.00	\$5,854.00	\$5,854.00	(\$33.00)	(0.56)
3410.1.350.45149.4612.00000.00.000	Camp Kool -Operating Supplie	\$1,090.78	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Operating Supplies	\$1,500.00					
	Column Total:	\$1,500.00					
3410.1.350.45149.4615.00000.00.000	Camp Kool -Clothing & Unifon	\$114.19	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Shirts	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$1,204.97	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4840.00000.00.000	Camp Kool -Contingency	\$0.00	\$0.00	\$7,930.00	\$7,930.00	\$7,930.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency	\$7,930.00					
	Column Total:	\$7,930.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$0.00	\$7,930.00	\$7,930.00	\$7,930.00	0.00
Func: Arena - 45149		\$49,321.91	\$55,670.00	\$63,842.00	\$63,842.00	\$8,172.00	14.68

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PUBLIC LIBRARY

TAB 13

PUBLIC LIBRARY

TAB 13

PUBLIC LIBRARY

Division: Public Library

Function 45500

Mission Statement:

The Dover Public Library supports lifelong enjoyment of reading and learning, effectively delivering what we call “Solutions and Delight”. The focus of our staff, collections, programs and facilities is the provision of a broad range of information services, in multiple formats, which entertain, enlighten, empower, educate and enrich the citizens we serve.

Major Services/Responsibilities:

- To serve as both a physical space and virtual portal for the discovery of ideas, the joy of reading, and the power of information.
- To cultivate reading and learning activities for youth and teens: story times, homework help, enrichment and entertainment experiences, and summer reading programs.
- To offer research assistance, readers’ advisory services, and technical guidance in the use of electronic, online, and e-reader resources.
- To provide customer-focused library services through our website: digitized resources, comprehensive research databases for lifelong learning, and social software tools.
- To fill, through inter- and intra-library loan, patron requests for books and materials from libraries both local and world-wide.
- To function as a community repository, preserving, and making accessible, an extensive collection of historical materials about Dover, the seacoast region and NH.
- To support our client libraries in the five Dover public schools by providing system administration for our shared library automation system.

Key Fiscal Year Objectives:

- Open the library on Sunday afternoons from September through May (40 weeks).
- Expand patrons’ access to Internet-enabled devices and offer regular, small-group technology instruction sessions.
- Improve building security.
- Continue to expand online access to local historical resources through digitization of fragile materials.
- Paint interior walls and ceilings.
- Improve Wi-Fi access in the Children’s Room.
- Build on outreach efforts to library’s social media followers (now 5,000: grow by 10%).

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Total circulation	286,512	288,446	290,000
New patrons registered	1,792	2,049	2,000
Program attendance	10,120	12,484	12,500
Holds filled	15,448	15,000	15,500
Visitors	178,773	190,000	193,000
Active borrowers	17,489	18,000	18,500
Meetings & tutoring sessions hosted	1,354	1,334	1,400
Public Internet uses (does not incl. Wi-Fi)	23,965	24,086	26,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
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1000.1.390.45500.4110.00000.00.000	Public Library-Regular Salarie	\$97,853.61	\$97,336.00	\$97,682.00	\$97,682.00	\$346.00	0.36
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Column: [FY16CityManagerProposed]

Budget FTE Position Desc.

Description: Beaudoin, Cathleen C \$97,682.00 0.8750 Director of Pub

Column Total: \$97,682.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4115.00000.00.000	Public Library-Regular Hourly	\$521,952.20	\$560,935.00	\$596,798.00	\$596,798.00	\$35,863.00	6.39

Column: [FY16CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$2,396.00		457 Incentive
Description: Anderson, Nancy T	\$21,836.00	0.6000	Library Asst II
Description: Choisnet, Meaghan	\$11,370.00	0.3938	Library Asst I
Description: Diesel, Sandra	\$21,695.00	0.5750	Library Asst I
Description: Dunker, Susan	\$49,381.00	1.0000	Librarian II
Description: Gillies, Jocelin	\$20,754.00	0.6812	Library Asst I
Description: Gray, Marilyn	\$9,717.00	0.3875	Library Page
Description: Gutowski, Russell A	\$34,243.00	1.0000	Custodian
Description: LaFrance, Denise A	\$64,540.00	1.0000	Librarian II
Description: Lockhardt, Aimee	\$20,742.00	0.7375	Library Asst I
Description: Mayer-Gottlob, Karin	\$27,354.00	0.7250	Library Asst I
Description: Nelson, Anne N	\$24,103.00	0.6563	Library Asst I
Description: Openo, Phuong	\$29,963.00	0.6250	Librarian I
Description: Rano, Joanne M	\$17,717.00	0.5000	Acct Clerk II
Description: Sick Buy Out	\$600.00		
Description: Steele, Abigail E	\$9,003.00	0.3500	Library Page
Description: Thorner, Kathleen A	\$44,250.00	0.8750	Librarian I
Description: Thrasher, Margaret	\$64,540.00	1.0000	Librarian II
Description: Tremblay, Carolyn	\$56,473.00	0.8750	Librarian II
Description: Vincent, Susan J	\$29,241.00	0.7750	Library Asst I
Description: Weinberger, Christina	\$11,602.00	0.4187	Library Asst I
Description: Wilber, Elizabeth	\$7,871.00	0.3500	Library Page
Description: z Sunday hours 4.5 hrs X 6PT X 40 wks	\$17,407.00		
Column Total:	\$596,798.00		

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4130.00000.00.000	Public Library-Overtime Pay	\$139.77	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodian overtime for snowstorms	\$400.00					
	Column Total:	\$400.00					
1000.1.390.45500.4170.00000.00.000	Public Library-Longevity Pay	\$11,277.48	\$11,495.00	\$11,525.00	\$11,525.00	\$30.00	0.26
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 FT @ 10-14 yrs	\$800.00					
	Description: 1 FT @ 15-19 yrs	\$1,200.00					
	Description: 3 FT @ 20+ yrs	\$4,800.00					
	Description: 7 PT @ various yrs	\$4,725.00					
	Column Total:	\$11,525.00					
1000.1.390.45500.4211.00000.00.000	Public Library-Health Insuranc	\$104,038.68	\$103,620.00	\$71,696.00	\$71,696.00	(\$31,924.00)	(30.81)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$71,696.00					
	Column Total:	\$71,696.00					
1000.1.390.45500.4212.00000.00.000	Public Library-Dental Insuranc	\$4,332.48	\$4,439.00	\$4,071.00	\$4,071.00	(\$368.00)	(8.29)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library-Dental Insurance	\$4,071.00					
	Column Total:	\$4,071.00					
1000.1.390.45500.4213.00000.00.000	Public Library-Life Insurance	\$1,002.78	\$1,007.00	\$1,057.00	\$1,057.00	\$50.00	4.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,057.00					
	Column Total:	\$1,057.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4214.00000.00.000	Public Library-Disability Insura	\$639.68	\$724.00	\$733.00	\$733.00	\$9.00	1.24
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$733.00					
	Column Total:	\$733.00					
1000.1.390.45500.4220.00000.00.000	Public Library-FICA	\$40,111.45	\$39,248.00	\$43,150.00	\$43,150.00	\$3,902.00	9.94
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$43,150.00					
	Column Total:	\$43,150.00					
1000.1.390.45500.4225.00000.00.000	Public Library-Medicare	\$9,340.37	\$9,179.00	\$10,029.00	\$10,029.00	\$850.00	9.26
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45 % of wages	\$10,029.00					
	Column Total:	\$10,029.00					
1000.1.390.45500.4230.00000.00.000	Public Library-Retirement	\$40,990.79	\$44,252.00	\$46,993.00	\$46,993.00	\$2,741.00	6.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$46,993.00					
	Column Total:	\$46,993.00					
1000.1.390.45500.4240.00000.00.000	Public Library-Staff Developm	\$253.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses, workshops, conferences	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.390.45500.4260.00000.00.000	Public Library-Worker's Comp	\$2,471.04	\$2,471.00	\$2,471.00	\$2,471.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,471.00					
	Column Total:	\$2,471.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4290.00000.00.000	Public Library-FSA Fees	\$57.00	\$132.00	\$150.00	\$150.00	\$18.00	13.64
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$150.00					
	Column Total:	\$150.00					
Budg_Cat: Personal Services - 100		\$834,460.33	\$876,238.00	\$887,755.00	\$887,755.00	\$11,517.00	1.31
1000.1.390.45500.4336.00000.00.000	Public Library-Medical Service	\$216.00	\$432.00	\$440.00	\$440.00	\$8.00	1.85
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physical Exams	\$440.00					
	Column Total:	\$440.00					
1000.1.390.45500.4341.00000.00.000	Public Library - Technical Ser	\$560.88	\$2,620.00	\$2,650.00	\$2,650.00	\$30.00	1.15
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Digitization of 12 Dover City Directories	\$1,920.00					
	Description: Microfilm Fosters & Sunday Citizen	\$730.00					
	Column Total:	\$2,650.00					
1000.1.390.45500.4411.00000.00.000	Public Library-Water And Sew	\$1,146.69	\$1,700.00	\$1,933.00	\$1,933.00	\$233.00	13.71
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meter rental	\$53.00					
	Description: Sewer Usage Charges	\$960.00					
	Description: Water firelines maintenance fee	\$280.00					
	Description: Water Usage Charges	\$640.00					
	Column Total:	\$1,933.00					
1000.1.390.45500.4423.00000.00.000	Public Library - Cleaning Serv	\$604.75	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpet and upholstery cleaning	\$1,500.00					
	Column Total:	\$1,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4431.00000.00.000	Public Library-Maint Chrgs - B	\$4,449.02	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Air conditioning repairs/maintenance	\$400.00					
	Description: Boiler & radiators repairs/maintenance	\$2,000.00					
	Description: Electrical repairs	\$650.00					
	Description: Fire alarm systems repairs/maintenance	\$700.00					
	Description: Plumbing repairs	\$600.00					
	Description: Sprinkler repairs	\$350.00					
	Description: Turf treatments/spraying	\$800.00					
	Column Total:	\$5,500.00					
1000.1.390.45500.4433.00000.00.000	Public Library-Maint Chrgs - E	\$1,958.00	\$2,810.00	\$3,200.00	\$3,200.00	\$390.00	13.88
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Annual fire alarm/smoke detector inspection	\$272.00					
	Description: Annual smoke recall test on elevator	\$350.00					
	Description: Annual sprinkler inspection	\$133.00					
	Description: Elevator bi-monthly inspections/maintenance	\$1,575.00					
	Description: Fire extinguishers inspection	\$50.00					
	Description: Piano tuning (2)	\$220.00					
	Description: Security camera repairs/maintenance	\$500.00					
	Description: State elevator certificates (2)	\$100.00					
	Column Total:	\$3,200.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4435.00000.00.000	Public Library-Maint Chrgs - C	\$13,556.06	\$22,732.00	\$30,043.00	\$30,043.00	\$7,311.00	32.16
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$10,486.00					
	Description: Division share of PC Replacement	\$4,658.00					
	Description: Equipment repairs/replacement	\$1,000.00					
	Description: Koha developments cost share	\$5,000.00					
	Description: Koha hosting/support (1/2 share)	\$5,500.00					
	Description: Laminator maintenance contract	\$359.00					
	Description: Libki support & maintenance	\$500.00					
	Description: Microfilm reader/printer maint. contracts (2)	\$1,700.00					
	Description: Software maint. & upgrades	\$700.00					
	Description: Typewriter maintenance 2 @ \$70	\$140.00					
	Column Total:	\$30,043.00					
1000.1.390.45500.4521.00000.00.000	Public Library-Property Insura	\$4,163.07	\$4,164.00	\$4,743.00	\$4,743.00	\$579.00	13.90
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$4,743.00					
	Column Total:	\$4,743.00					
1000.1.390.45500.4524.00000.00.000	Public Library-Public Liab Insu	\$5,393.13	\$6,775.00	\$6,658.00	\$6,658.00	(\$117.00)	(1.73)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$6,658.00					
	Column Total:	\$6,658.00					
1000.1.390.45500.4531.00000.00.000	Telecommunications	\$3,790.66	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,500.00					
	Column Total:	\$3,500.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4534.00000.00.000	Public Library-Postage	\$929.18	\$1,160.00	\$600.00	\$600.00	(\$560.00)	(48.28)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified letters	\$130.00	20 @ \$6.48				
	Description: Overdue notices & bills	\$147.00	300 @ \$.49				
	Description: Regular mail & 4th class packages	\$323.00					
	Column Total:	\$600.00					
1000.1.390.45500.4540.00000.00.000	Public Library-Advertising	\$483.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job ads to fill possible vacancies	\$250.00					
	Column Total:	\$250.00					
1000.1.390.45500.4550.00000.00.000	Public Library-Printing And Binding	\$75.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rebinding books	\$250.00					
	Column Total:	\$250.00					
1000.1.390.45500.4580.00000.00.000	Public Library-Travel Expense	\$1,162.04	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for conferences, meetings, mileage	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.390.45500.4591.00000.00.000	Public Library-Special Programs	\$0.00	\$1,000.00	\$1,250.00	\$1,250.00	\$250.00	25.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Speakers & performers fees	\$1,250.00					
	Column Total:	\$1,250.00					
Budg_Cat: Purchased Services - 300		\$38,487.48	\$55,393.00	\$63,517.00	\$63,517.00	\$8,124.00	14.67

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4611.00000.00.000	Public Library-Office Supplies	\$10,947.61	\$10,959.00	\$10,959.00	\$10,959.00	\$0.00	0.00

Column: [FY16CityManagerProposed]

Budget

FTE

Position Desc.

Description: 4mm data cartridges system backups	\$139.00
Description: Adhesive labels & stickers	\$275.00
Description: Batteries	\$50.00
Description: Book covers (rolls)	\$520.00
Description: Book covers (singles)	\$1,100.00
Description: Book repair materials	\$150.00
Description: Bookbags, plastic	\$246.00
Description: Bookmarks	\$400.00
Description: Calendars	\$68.00
Description: Cases/inserts for books on CD	\$355.00
Description: CD cleaning supplies	\$255.00
Description: Childrens Room craft supplies	\$380.00
Description: DVD cases and denial caps	\$1,200.00
Description: Envelopes (clear window)	\$100.00
Description: Envelopes (plain business-size)	\$75.00
Description: Flash drives	\$100.00
Description: Hanging bags	\$200.00
Description: Ink cartridges	\$800.00
Description: Jewel cases for music CDs	\$200.00
Description: Laminating film	\$200.00
Description: Misc.office supplies	\$100.00
Description: Padded book mailers	\$75.00
Description: Paper, card stock	\$300.00
Description: Paper, colored	\$400.00
Description: Paper, construction	\$130.00
Description: Paper, white	\$200.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
	Description: Pens, pencils	\$89.00					
	Description: Posters	\$120.00					
	Description: Preservation/archival storage materials	\$200.00					
	Description: Projector bulbs	\$168.00					
	Description: Receipt printer paper/ink cartridges	\$460.00					
	Description: Rubber stamps	\$76.00					
	Description: Stationery, business cards	\$156.00					
	Description: Tape and adhesives	\$675.00					
	Description: Toner (printers, r/p)	\$300.00					
	Description: Typewriter ribbons & correction tape	\$100.00					
	Description: Water Filters 12 MO @ 49.75	\$597.00					
	Column Total:	\$10,959.00					
1000.1.390.45500.4612.00000.00.000	Public Library-Operating Supp	\$1,105.50	\$3,650.00	\$1,250.00	\$1,250.00	(\$2,400.00)	(65.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Barcodes (20,000)	\$450.00					
	Description: Program prizes and readers supplies	\$800.00					
	Column Total:	\$1,250.00					
1000.1.390.45500.4615.00000.00.000	Public Library-Clothing & Unif	\$370.39	\$392.00	\$392.00	\$392.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms for custodian 12 MO @ 25	\$300.00					
	Description: Workboots for custodian	\$92.00					
	Column Total:	\$392.00					
1000.1.390.45500.4621.00000.00.000	Public Library-Natural Gas	\$10,309.91	\$9,539.00	\$11,760.00	\$11,760.00	\$2,221.00	23.28
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 9,046 therms X 1.30/therm	\$11,760.00					
	Column Total:	\$11,760.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4622.00000.00.000	Public Library-Electricity	\$13,064.68	\$15,060.00	\$14,300.00	\$14,300.00	(\$760.00)	(5.05)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical usage 96,800 KWH	\$14,300.00					
	Column Total:	\$14,300.00					
1000.1.390.45500.4640.00000.00.000	Public Library-Books & Public	\$7,750.00	\$7,750.00	\$7,600.00	\$7,600.00	(\$150.00)	(1.94)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 178 Magazine subscriptions	\$7,600.00					
	Column Total:	\$7,600.00					
1000.1.390.45500.4651.00000.00.000	Public Library-Maint Supplies	\$5,476.98	\$5,653.00	\$5,700.00	\$5,700.00	\$47.00	0.83
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning and janitorial supplies	\$1,100.00					
	Description: Hardware items	\$300.00					
	Description: Lightbulbs, ballasts	\$800.00					
	Description: Mats and runners	\$1,000.00					
	Description: Toilet blocks, paper towels and TP	\$2,500.00					
	Column Total:	\$5,700.00					
1000.1.390.45500.4681.00000.00.000	Public Library-Minor Equipme	\$454.79	\$750.00	\$1,324.00	\$1,324.00	\$574.00	76.53
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Anti-fatigue mat (8' X 7') for circ desk	\$620.00					
	Description: Canon PowerShot digital camera	\$99.00					
	Description: Office table	\$227.00					
	Description: Tilt/swivel office chairs (2)	\$378.00					
	Column Total:	\$1,324.00					
Budg_Cat: Supplies - 600		\$49,479.86	\$53,753.00	\$53,285.00	\$53,285.00	(\$468.00)	(0.87)
1000.1.390.45500.4720.00000.00.000	Public Library-Buildings	(\$1.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4725.00000.00.000	Public Library - Building Impro	\$0.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Ceiling repair	\$4,500.00					
	Description: Interior painting	\$2,000.00					
	Description: Roof flashing repairs	\$6,000.00					
	Column Total:	\$12,500.00					
1000.1.390.45500.4741.00000.00.000	Public Library-Machinery & Ec	\$0.00	\$6,300.00	\$5,457.00	\$5,457.00	(\$843.00)	(13.38)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Panic buttons (2)	\$950.00					
	Description: Security cameras (2)	\$2,532.00					
	Description: Wi-Fi hotspot installation (Children's Room)	\$1,975.00					
	Column Total:	\$5,457.00					
1000.1.390.45500.4745.00000.00.000	Public Library - Computers & t	\$17,888.40	\$4,987.00	\$6,610.00	\$6,610.00	\$1,623.00	32.54
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Chromebook charging cabinet	\$770.00					
	Description: Chromebooks (10 @ \$199) & licenses	\$2,340.00					
	Description: Computer monitors (9 @ \$200)	\$1,800.00					
	Description: Keyboards/mice (12 @ \$25)	\$300.00					
	Description: Network switch for attic	\$200.00					
	Description: Staff networked printer (color)	\$1,200.00					
	Column Total:	\$6,610.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4748.00000.00.000	Public Library - Books and Co	\$93,934.44	\$99,742.00	\$101,737.00	\$101,737.00	\$1,995.00	2.00

Column: [FY16CityManagerProposed]

Budget

FTE

Position Desc.

Description: Adult Audiobooks on CD \$6,850.00

Description: Adult Fiction \$21,995.00

Description: Adult Music CDs \$2,200.00

Description: Adult Non-fiction \$20,500.00

Description: Adult Paperbacks \$1,400.00

Description: Adult Reference \$1,700.00

Description: Adult Replacements \$1,500.00

Description: Children's Audiobooks on CD \$1,550.00

Description: Children's DVDs \$2,100.00

Description: Children's Hardcover Books \$9,081.00

Description: Children's Paperbacks \$1,680.00

Description: Children's Picture books \$5,630.00

Description: Children's Reference \$1,700.00

Description: Children's Replacements \$1,300.00

Description: Downloadable Audio & E-books \$4,000.00

Description: Large Print Books \$6,200.00

Description: Standing Orders \$7,500.00

Description: Young Adult Books \$4,851.00

Column Total: \$101,737.00

Budg_Cat: Capital Outlay - 700		\$111,821.84	\$123,529.00	\$126,304.00	\$126,304.00	\$2,775.00	2.25
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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4810.00000.00.000	Public Library-Membership Du	\$843.00	\$893.00	\$915.00	\$915.00	\$22.00	2.46
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Library Association	\$135.00					
	Description: CHILIS	\$50.00					
	Description: New England Library Association	\$80.00					
	Description: NH Library Association	\$405.00					
	Description: NH Library Trustees Association	\$150.00					
	Description: Public Library Association.	\$70.00					
	Description: Urban Public Library Consortium	\$25.00					
	Column Total:	\$915.00					
1000.1.390.45500.4819.00000.00.000	Public Library-Fees & Charge:	\$90.00	\$160.00	\$160.00	\$160.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Background checks for new employees/volunteers	\$160.00					
	Column Total:	\$160.00					
Budg_Cat: Other Expenses - 800		\$933.00	\$1,053.00	\$1,075.00	\$1,075.00	\$22.00	2.09
Func: Public Library - 45500		\$1,035,182.51	\$1,109,966.00	\$1,131,936.00	\$1,131,936.00	\$21,970.00	1.98

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PUBLIC LIBRARY

Division: Library Fines Fund

Function 3455-45500

Mission Statement:

To encourage the timely return of borrowed library materials, a fine is charged for items returned late and to pay the replacement cost of any items that are lost or damaged beyond repair. The funds collected are placed in a non-lapsing account, in accordance with state law, for the purchase of books and other library materials that are used by, and benefit, all library patrons.

Major Services/Responsibilities:

- Collection and timely deposit of fines
- Aggressive pursuit of long-term delinquent borrowers
- Purchase of appropriate replacement materials

Key Fiscal Year Objectives:

- To supplement General Fund appropriation (Accounts 4640 and 4748)
- To continue cooperative effort with Dover Police Department in retrieving long overdue materials and in resolving violations under state law.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Daily fines @ \$.25/day	\$25,007	\$25,232	\$25,000
Public printing, scanning & faxing fees	\$7,276	\$7,924	\$8,000
Replacement of lost or damaged items	\$2,000	\$2,000	\$2,000

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Public Library Fines Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4335.00000.00.000	Public Library - Auditing Servi	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing services	\$300.00					
	Column Total:	\$300.00					
3455.1.390.45500.4443.00000.00.000	Rental of Equipment	\$3,816.00	\$3,816.00	\$3,816.00	\$3,816.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Print Release Station Lease (\$318 x 12)	\$3,816.00					
	Column Total:	\$3,816.00					
Budg_Cat: Purchased Services - 300		\$4,116.00	\$4,116.00	\$4,116.00	\$4,116.00	\$0.00	0.00
3455.1.390.45500.4611.00000.00.000	Public Library - Office Supplie	\$2,347.04	\$2,494.00	\$2,506.00	\$2,506.00	\$12.00	0.48
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headphones for public PCs	\$160.00					
	Description: Paper for Print Release Station	\$354.00					
	Description: Staff prints (color & b/w)	\$1,992.00					
	Column Total:	\$2,506.00					
3455.1.390.45500.4640.00000.00.000	Public Library-Books & Publici	\$18,871.55	\$19,598.00	\$21,542.00	\$21,542.00	\$1,944.00	9.92
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Movie licenses (2)	\$479.00					
	Description: Newspaper subscriptions (9)	\$2,890.00					
	Description: Online database subscriptions (11)	\$16,230.00					
	Description: Serial Investment & consumer publications (7)	\$1,943.00					
	Column Total:	\$21,542.00					
Budg_Cat: Supplies - 600		\$21,218.59	\$22,092.00	\$24,048.00	\$24,048.00	\$1,956.00	8.85

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4748.00000.00.000	Public Library - Books and Co	\$17,390.52	\$32,644.00	\$29,888.00	\$29,888.00	(\$2,756.00)	(8.44)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adult Books	\$13,000.00					
	Description: Audiobooks & E-books	\$7,000.00					
	Description: Children's Books	\$6,000.00					
	Description: DVDs	\$2,000.00					
	Description: Music CDs	\$1,888.00					
	Column Total:	\$29,888.00					
Budg_Cat: Capital Outlay - 700		\$17,390.52	\$32,644.00	\$29,888.00	\$29,888.00	(\$2,756.00)	(8.44)
Func: Public Library - 45500		\$42,725.11	\$58,852.00	\$58,052.00	\$58,052.00	(\$800.00)	(1.36)
Grand Total:		\$42,725.11	\$58,852.00	\$58,052.00	\$58,052.00	(\$800.00)	(1.36)

End of Report

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PUBLIC WELFARE

TAB 14

PUBLIC WELFARE

TAB 14

PUBLIC WELFARE

Division: Administration & General Assistance Functions: 44410 & 44430

Mission Statement:

To provide a general assistance program to meet the genuine needs of all eligible residents in compliance with NH State Law (NH RSA 165) and the City guidelines, in a respectful and fiscally responsible way which fosters dignity and self-sufficiency.

Major Services/Responsibilities:

- Provide General Assistance program
- Maintain accurate case plans/records
- Investigate/verify all applications for assistance
- Coordinate Workfare program (if needed)
- Comply with Federal, State and local laws
- Work with State and local agencies to improve the human service delivery system
- Administer human service grants/subsidies to area agencies
- Provide information and referral
- Pursue reimbursement for assistance whenever reasonable as defined by statute

Key Fiscal Year Objectives:

- Update Dover City guidelines to incorporate changes and addendums as needed
- Follow impact of budget reductions on both State and Federal level particularly as they may impact local budget
- Be particularly sensitive to any policy or funding changes with the area Human Services agencies which may cause add an shifting of costs to the General Assistance budget
- Continue support for the new SHARE office in Dover
- Continue support for the Homeless Center of Strafford County
- Provide intake support for Toys for Tots Christmas program and coordinate with the Dover Fire Dept.
- Monitor any new legislation which may have either a negative or positive impact on the department
- Actively participate in efforts to address "affordable housing and homelessness" particularly through the Continuum of Care
- Work with the Coordinated Access Team to establish a better means of finding shelter for Dover's homeless
- Maintain active participation in the NH Local Welfare Administrators Association and Executive Board
- Pursue resources to offset rising fuel/gas/utility rates
- Review possibility of volunteer program
- Maintain relationship with Service Link through participation on the Advisory Board and Wrap Around Committee
- Maintain the CDBG grants for emergency cases
- Continue participation on the DHHS Commissioners Town Welfare Advisory Committee
- Work with NH Local Welfare Executive Committee on update of the MAPS computer program

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
General Assistance requests	2,080	2,500	3,200
General Assistance cases approved	500	650	750
Total number of contacts	5,092	6,500	7,000
McKinney Grant cases	0	0	0
CDBG Security Deposit Program	27	25	30

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4110.00000.00.000	Regular Salaried Employees	\$62,054.25	\$64,818.00	\$69,102.00	\$69,102.00	\$4,284.00	6.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nichols, Lena C	\$69,102.00	1.0000	Director of Pub			
	Column Total:	\$69,102.00					
1000.1.400.44410.4115.00000.00.000	Regular Hourly Employees	\$76,623.28	\$80,217.00	\$83,581.00	\$83,581.00	\$3,364.00	4.19
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,000.00					
	Description: Baker, Cara L	\$42,460.00	0.8750	Technician III			
	Description: OConnor, Catherine M	\$40,121.00	0.8750	Office Manager			
	Column Total:	\$83,581.00					
1000.1.400.44410.4170.00000.00.000	Longevity Pay	\$2,400.00	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 1 @ 15-19 years	\$1,600.00		\$1600 each			
	Column Total:	\$2,400.00					
1000.1.400.44410.4211.00000.00.000	Health Insurance	\$55,445.04	\$54,416.00	\$55,295.00	\$55,295.00	\$879.00	1.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$55,295.00					
	Column Total:	\$55,295.00					
1000.1.400.44410.4212.00000.00.000	Dental Insurance	\$1,512.76	\$1,843.00	\$1,843.00	\$1,843.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843.00					
	Column Total:	\$1,843.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4213.00000.00.000	Life Insurance	\$434.16	\$344.00	\$364.00	\$364.00	\$20.00	5.81
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$364.00					
	Column Total:	\$364.00					
1000.1.400.44410.4214.00000.00.000	Disability Insurance	\$427.04	\$486.00	\$518.00	\$518.00	\$32.00	6.58
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$518.00					
	Column Total:	\$518.00					
1000.1.400.44410.4220.00000.00.000	FICA	\$9,170.06	\$8,471.00	\$9,259.00	\$9,259.00	\$788.00	9.30
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,259.00					
	Column Total:	\$9,259.00					
1000.1.400.44410.4225.00000.00.000	Medicare	\$2,135.35	\$1,981.00	\$2,165.00	\$2,165.00	\$184.00	9.29
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,165.00					
	Column Total:	\$2,165.00					
1000.1.400.44410.4230.00000.00.000	Retirement	\$14,831.22	\$15,878.00	\$17,323.00	\$17,323.00	\$1,445.00	9.10
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,323.00					
	Column Total:	\$17,323.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4240.00000.00.000	Staff Development Reimbursa	\$295.00	\$480.00	\$480.00	\$480.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHLWAA Spring Conference 2 @ \$45 ea	\$90.00					
	Description: NHMA Annual Conference 2 @ \$45 ea	\$90.00					
	Description: Training Seminars 2 @ \$150 ea	\$300.00					
	Column Total:	\$480.00					
1000.1.400.44410.4260.00000.00.000	Workers Comp Insurance	\$314.04	\$314.00	\$314.00	\$314.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$314.00					
	Column Total:	\$314.00					
Budg_Cat: Personal Services - 100		\$225,642.20	\$231,648.00	\$242,644.00	\$242,644.00	\$10,996.00	4.75
1000.1.400.44410.4311.00000.00.000	Administrative Services	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative Services	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.400.44410.4339.00000.00.000	Consulting Services	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job assessment and placement services	\$200.00					
	Column Total:	\$200.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$2,458.08	\$2,458.00	\$5,538.00	\$5,538.00	\$3,080.00	125.31
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Department Share of DoverNet PC Replacement	\$1,123.00					
	Description: Dept share of DoverNet support allocation	\$4,415.00					
	Column Total:	\$5,538.00					
1000.1.400.44410.4441.00000.00.000	Rental of Land & Buildings	\$12,354.00	\$11,754.00	\$12,060.00	\$12,060.00	\$306.00	2.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center Rent (900 sq.ft)	\$12,060.00					
	Column Total:	\$12,060.00					
1000.1.400.44410.4443.00000.00.000	Rental of Equipment	\$600.00	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopier and supplies 12 MO \$175 ea	\$2,100.00					
	Column Total:	\$2,100.00					
1000.1.400.44410.4524.00000.00.000	Public Liab Insurance	\$1,356.06	\$1,485.00	\$1,539.00	\$1,539.00	\$54.00	3.64
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,539.00					
	Column Total:	\$1,539.00					
1000.1.400.44410.4531.00000.00.000	Telecommunications	\$1,653.11	\$2,800.00	\$2,800.00	\$1,800.00	(\$1,000.00)	(35.71)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,800.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$1,800.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4534.00000.00.000	Postage	\$474.70	\$550.00	\$600.00	\$600.00	\$50.00	9.09
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$600.00					
	Column Total:	\$600.00					
1000.1.400.44410.4580.00000.00.000	Travel Expense	\$143.46	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$19,039.41	\$25,847.00	\$29,337.00	\$28,337.00	\$2,490.00	9.63
1000.1.400.44410.4611.00000.00.000	Office Supplies	\$1,161.96	\$2,600.00	\$2,700.00	\$2,000.00	(\$600.00)	(23.08)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper, ribbons, general supplies	\$2,700.00					
	Description: z CM General Reduction	(\$700.00)					
	Column Total:	\$2,000.00					
1000.1.400.44410.4640.00000.00.000	Books/Publications	\$55.95	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Governing Magazine Subscription	\$20.00					
	Description: NH Welfare Statutes	\$55.00					
	Column Total:	\$75.00					
1000.1.400.44410.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Furnishings desks, chairs, etc.	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$1,217.91	\$2,675.00	\$3,275.00	\$2,575.00	(\$100.00)	(3.74)

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4745.00000.00.000	Computers & Communication:	\$0.00	\$400.00	\$2,600.00	\$2,600.00	\$2,200.00	550.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software Upgrades	\$400.00					
	Description: PC Replacement	\$2,200.00					
	Column Total:	\$2,600.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$400.00	\$2,600.00	\$2,600.00	\$2,200.00	550.00
1000.1.400.44410.4810.00000.00.000	Membership Dues	\$50.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Local Welfare Administrators	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44410.4835.00000.00.000	Grants/Subsidy	\$0.00	\$11,000.00	\$15,412.00	\$11,500.00	\$500.00	4.55
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Strafford County CAP FY16 Request	\$11,500.00		FY15 \$11,000			
	Description: The Homemakers Health Services	\$3,912.00					
	Description: z CM Reduction - Homemakers Health	(\$3,912.00)					
	Column Total:	\$11,500.00					
Budg_Cat: Other Expenses - 800		\$50.00	\$11,200.00	\$15,612.00	\$11,700.00	\$500.00	4.46
Func: Public Welfare - Admin - 44410		\$245,949.52	\$271,770.00	\$293,468.00	\$287,856.00	\$16,086.00	5.92

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4336.00000.00.000	Medical Services	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COBRA ins. payments/disabled workers	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.400.44430.4337.00000.00.000	Dental Services	\$705.00	\$500.00	\$750.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medically documented extractions	\$750.00					
	Description: z CM General Reduction	(\$250.00)					
	Column Total:	\$500.00					
1000.1.400.44430.4341.00000.00.000	Technical Services	\$3,500.00	\$5,000.00	\$10,000.00	\$10,000.00	\$5,000.00	100.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burial /RSA 165:3	\$10,000.00					
	Column Total:	\$10,000.00					
1000.1.400.44430.4441.00000.00.000	Rental of Land & Buildings	\$453,554.37	\$510,000.00	\$600,000.00	\$450,000.00	(\$60,000.00)	(11.76)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental Asst Prevent evictions & Maintain housing	\$600,000.00					
	Description: z CM General Reduction	(\$150,000.00)					
	Column Total:	\$450,000.00					
1000.1.400.44430.4531.00000.00.000	Telecommunications	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service for Disabled Persons and Domestic Violence	\$100.00					
	Column Total:	\$100.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4580.00000.00.000	Travel Expense	\$961.92	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transportation per RSA 165:1-C	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.400.44430.4592.00000.00.000	Emergency Shelter	\$3,836.24	\$2,000.00	\$5,000.00	\$5,000.00	\$3,000.00	150.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency shelter/hotel/motel costs	\$5,000.00					
	Column Total:	\$5,000.00					
Budg_Cat: Purchased Services - 300		\$462,557.53	\$521,100.00	\$619,350.00	\$469,100.00	(\$52,000.00)	(9.98)
1000.1.400.44430.4612.00000.00.000	Operating Supplies	\$474.19	\$1,500.00	\$1,750.00	\$1,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of maintenance items	\$1,750.00					
	Description: z CM General Reduction	(\$250.00)					
	Column Total:	\$1,500.00					
1000.1.400.44430.4615.00000.00.000	Clothing & Uniforms	\$0.00	\$200.00	\$300.00	\$200.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing and Uniforms for work	\$300.00					
	Description: z CM General Reduction	(\$100.00)					
	Column Total:	\$200.00					
1000.1.400.44430.4621.00000.00.000	Natural Gas	\$231.54	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$1,000.00					
	Column Total:	\$1,000.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4622.00000.00.000	Electricity	\$12,296.14	\$14,300.00	\$15,000.00	\$15,000.00	\$700.00	4.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$15,000.00					
	Column Total:	\$15,000.00					
1000.1.400.44430.4623.00000.00.000	Propane	\$527.16	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.400.44430.4624.00000.00.000	Heating Oil	\$8,109.40	\$12,000.00	\$14,000.00	\$12,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$14,000.00					
	Description: z CM General Reduction	(\$2,000.00)					
	Column Total:	\$12,000.00					
1000.1.400.44430.4631.00000.00.000	Food/Food Services	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.400.44430.4635.00000.00.000	Medicinal Supplies	\$13,807.38	\$20,000.00	\$30,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of prescriptions	\$30,000.00					
	Description: z CM General Reduction	(\$10,000.00)					
	Column Total:	\$20,000.00					
Budg_Cat: Supplies - 600		\$35,445.81	\$51,000.00	\$64,050.00	\$51,700.00	\$700.00	1.37
Func: Public Welfare - Gen Asst - 44430		\$498,003.34	\$572,100.00	\$683,400.00	\$520,800.00	(\$51,300.00)	(8.97)

OTHER CHARGES

TAB 15

OTHER CHARGES

TAB 15

OTHER CHARGES

Division: Misc. General Government

Function 41991

Mission Statement:

To manage funds not directly attributable to a department, including the budget for unforeseen emergencies, severance pay for employees and changes to tax assessments resulting from the abatement process.

Major Services/Responsibilities:

- Absorb the amount of payments related to compensated absences above the amount of normal leave budgeted for within the departmental budgets of the General Fund
- Maintain a Contingency account to meet unforeseen emergencies during the fiscal year consistent with City Council adopted financial policies.
- Maintain an Abatement account to absorb abatement of taxes
- Maintain a Misc. Insurance account to handle the deductible related to the City's property & liability insurance policy threshold of \$1,000
- Account for the issuance costs of long and short term borrowings
- Account for the cost of unemployment insurance benefits paid by the City

Key Fiscal Year Objectives:

Performance Measures:

Description	FY14 Act	FY15 Budget	FY16 Proposed
Contingency Budgeted	276,204	311,510	327,906
Contingency Used	75,192	311,510	327,906
Unemployment Benefits	0	20,000	20,000
Abatements Budgeted	239,562	50,000	50,000
Compensated Absences	216,545	231,578	261,578

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4213.00000.00.000	Life Insurance	\$2,447.37	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.190.41991.4220.00000.00.000	Misc Gen Gov-FICA	\$8,444.83	\$11,966.00	\$11,966.00	\$11,966.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of wages	\$11,966.00					
	Column Total:	\$11,966.00					
1000.1.190.41991.4225.00000.00.000	Misc Gen Gov-Medicare	\$2,937.91	\$2,799.00	\$2,799.00	\$2,799.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,799.00					
	Column Total:	\$2,799.00					
1000.1.190.41991.4230.00000.00.000	Misc Gen Gov-Retirement	\$29,447.33	\$41,051.00	\$41,051.00	\$41,051.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$41,051.00					
	Column Total:	\$41,051.00					
1000.1.190.41991.4250.00000.00.000	Misc Gen Gov-Unemployment	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost for unemployment benefits	\$20,000.00					
	Column Total:	\$20,000.00					
1000.1.190.41991.4295.00000.00.000	Misc Gen Gov't - Compensate	\$219,161.40	\$231,578.00	\$231,578.00	\$261,578.00	\$30,000.00	12.95
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual accrual	\$231,578.00					
	Description: z CM Addition - Payment of unused leave	\$30,000.00					
	Column Total:	\$261,578.00					
Budg_Cat: Personal Services - 100		\$262,438.84	\$307,394.00	\$307,394.00	\$337,394.00	\$30,000.00	9.76

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4312.00000.00.000	Misc Gen Gov't - Managemen	\$74,880.00	\$66,700.00	\$66,700.00	\$82,700.00	\$16,000.00	23.99
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bond Credit Rating Fees	\$22,000.00					
	Description: Bond Paying Agent Fees	\$3,000.00					
	Description: Bond Printing & Mailing Services	\$3,000.00					
	Description: Financial Advisory services - Bond Issue	\$25,000.00					
	Description: FSA Administrator Fee	\$2,500.00					
	Description: GASB 45 Actuary Fee	\$9,700.00					
	Description: Part D Actuary Fee	\$1,500.00					
	Description: z CM Addition - Bond Credit Rating Fees	\$16,000.00					
	Column Total:	\$82,700.00					
1000.1.190.41991.4334.00000.00.000	Misc Gen Gov't - Legal Servic	\$48,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services related to Bond Issue	\$35,000.00					
	Column Total:	\$35,000.00					
1000.1.190.41991.4435.00000.00.000	Misc Gen Gov-Maint Chrgs - C	\$166,329.96	\$140,657.00	\$140,657.00	\$140,657.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding of DoverNet support overhead	\$140,657.00					
	Column Total:	\$140,657.00					
1000.1.190.41991.4524.00000.00.000	Misc Gen Gov-Public Liab Ins	\$17,629.81	\$1,714.00	\$2,063.00	\$2,063.00	\$349.00	20.36
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,063.00					
	Column Total:	\$2,063.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4529.00000.00.000	Misc Gen Gov-Insurance Ded	\$9,498.72	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of deductible for insurance claims	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Purchased Services - 300		\$316,338.49	\$254,071.00	\$254,420.00	\$270,420.00	\$16,349.00	6.43
1000.1.190.41991.4840.00000.00.000	Misc Gen Gov-Contingency	\$75,191.69	\$311,510.00	\$409,882.00	\$327,906.00	\$16,396.00	5.26
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Policy Target Level 0.50% for FY16	\$409,882.00					
	Description: z CM Change - Adjust Level to 0.4%	(\$81,976.00)					
	Column Total:	\$327,906.00					
1000.1.190.41991.4891.00000.00.000	Misc Gen Gov-Abatements	\$239,561.89	\$311,987.00	\$50,000.00	\$50,000.00	(\$261,987.00)	(83.97)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To cover the cost of abated taxes	\$50,000.00					
	Column Total:	\$50,000.00					
Budg_Cat: Other Expenses - 800		\$314,753.58	\$623,497.00	\$459,882.00	\$377,906.00	(\$245,591.00)	(39.39)
Func: Misc Gen Gov't - 41991		\$893,530.91	\$1,184,962.00	\$1,021,696.00	\$985,720.00	(\$199,242.00)	(16.81)

OTHER CHARGES

Division: Transfers

Function 49000

Mission Statement:

To control the timely disbursement of General Fund assets appropriated by the City Council for transfer to City funds.

Major Services/Responsibilities:

- Transfer of monies to other funds of the City as designated by the City Council, not accounted for in departmental budgets.

Key Fiscal Year Objectives:

- Establish an annual transfer to Capital Reserve Funds to finance projects identified in the Capital Improvements Program, and consistent with City Council adopted financial policies for funding Capital Reserve Accounts.
- Establish necessary transfer to OPEB Fund for funding Retirees' medical insurance premiums.
- Per City Council adopted Financial Policies prefund 25% of the General Fund share of the OPEB Annual Required Contribution (ARC).

Performance Measures:

Description	FY14 Act	FY15 Budget	FY16 Proposed
Transfer to Capital Reserve Accounts	575,000	575,000	575,000
Transfer to OPEB Liability Fund	2,006,172	2,431,318	2,546,483

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.4912.00000.00.000	Transfer to Special Rev	\$2,006,172.00	\$2,431,318.00	\$2,696,483.00	\$2,696,483.00	\$265,165.00	10.91
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of GF Share of ARC, Target 25% of ARC for FY16	\$928,485.00					
	Description: GF transfer to OPEB Fund for 100 Retirees Insuranc	\$1,192,932.00					
	Description: Transfer to OPEB - Dental Ins Rebate	\$19,628.00		City Portion			
	Description: Transfer to OPEB - Health Ins Rebate	\$405,438.00		City Portion			
	Description: Waterfront TIF Bond Interest Year 1	\$150,000.00		Anticipated GOB			
	Column Total:	\$2,696,483.00					
1000.1.550.49000.4918.00000.00.000	Transfer to Trust	\$575,000.00	\$575,000.00	\$575,000.00	\$575,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer to Capital Reserve - per Adopted CIP	\$575,000.00					
	Column Total:	\$575,000.00					
Budg_Cat: Operating Transfers Out - 910		\$2,581,172.00	\$3,006,318.00	\$3,271,483.00	\$3,271,483.00	\$265,165.00	8.82
Func: Transfers - 49000		\$2,581,172.00	\$3,006,318.00	\$3,271,483.00	\$3,271,483.00	\$265,165.00	8.82

OTHER CHARGES

Division: OPEB Liability Fund

Function 3500-41991

Mission Statement:

To manage funds directly attributable to paying the City’s Other Post Employment Benefit (OPEB) Liabilities.

Major Services/Responsibilities:

- Account for OPEB payments for health, dental and life insurance premiums for current and future city retirees.
- Account for retiree insurance costs in a central account to manage budgetary impact to the City.
- Maintain an account to pre-fund the City's actuarial determined OPEB liability, which is currently estimated to be \$45.4 million. The City's Actuarial determined Annual Required Contribution is \$3.9 million.

Key Fiscal Year Objectives:

Performance Measures:

Description	FY14 Actual	FY15 Budget	FY16 Proposed
OPEB Health Insurance Premium Payments	\$1,667,872	\$ 1,547,380	\$ 1,284,429
OPEB Dental Insurance Premium Payments	\$13,114	\$ 13,297	\$ 13,297
OPEB Life Insurance Premium Payments	\$3,397	\$ 3,800	\$3,800
Retirees Receiving OPEB	97	103	112

City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.4211.00000.00.000	OPEB - Misc Gen Gov't - Hea	\$1,667,871.87	\$1,547,380.00	\$1,284,429.00	\$1,284,429.00	(\$262,951.00)	(16.99)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY15 Premium Costs for 112 Retirees	\$1,284,429.00					
	Column Total:	\$1,284,429.00					
3500.1.190.41991.4212.00000.00.000	OPEB - Misc Gen Gov't - Den	\$13,114.42	\$13,297.00	\$13,297.00	\$13,297.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY15 Premium Costs for 10 Retirees	\$13,297.00					
	Column Total:	\$13,297.00					
3500.1.190.41991.4213.00000.00.000	OPEB - Misc Gen Gov't - Life	\$3,396.80	\$3,800.00	\$3,800.00	\$3,800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY15 Premium Costs for 1 Retiree	\$3,800.00					
	Column Total:	\$3,800.00					
Budg_Cat: Personal Services - 100		\$1,684,383.09	\$1,564,477.00	\$1,301,526.00	\$1,301,526.00	(\$262,951.00)	(16.81)
Func: Misc Gen Gov't - 41991		\$1,684,383.09	\$1,564,477.00	\$1,301,526.00	\$1,301,526.00	(\$262,951.00)	(16.81)

OTHER

Division: Downtown Dover TIF Fund

Function 3710

Mission Statement:

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Central Business District. These investments will further the Community goal of infill development that would not otherwise occur or would not occur in a timely fashion.

Major Services/Responsibilities:

- Maintain and implement the City's Downtown Dover Tax Increment Finance Plan
- Foster infill development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on the recommended policies and actions for the administration and operation of the Downtown Dover TIF District
- Advise the City Council and the District Administrator regarding the planning, construction and implementation of the Development Program and the operation and maintenance of the District after the Development Program is completed.
- Provide quarterly reports to the City Council.

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards.
- Comply with RSA 162-K.
- Establish quarterly meeting times and dates.
- Support economic development within the City's central business district.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Report to City Council	0	2	4

City of Dover, New Hampshire

Downtown Dover TIF Fund - Expenditures

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.4335.00000.00.000	DDTIF - Auditing Services	\$0.00	\$0.00	\$1,663.00	\$1,663.00	\$1,663.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit Services Fee Allocation	\$1,663.00					
	Column Total:	\$1,663.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$1,663.00	\$1,663.00	\$1,663.00	0.00
3710.1.190.41991.4920.00000.00.000	Principal Payments	\$0.00	\$295,000.00	\$260,000.00	\$260,000.00	(\$35,000.00)	(11.86)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on long term debt	\$260,000.00					
	Column Total:	\$260,000.00					
3710.1.190.41991.4921.00000.00.000	Interest - Bonds	\$0.00	\$274,792.00	\$381,463.00	\$381,463.00	\$106,671.00	38.82
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on long term debt	\$381,463.00					
	Column Total:	\$381,463.00					
Budg_Cat: Debt Service - 920		\$0.00	\$569,792.00	\$641,463.00	\$641,463.00	\$71,671.00	12.58
Fund: Downtown Dover TIF - 3710		\$0.00	\$569,792.00	\$643,126.00	\$643,126.00	\$73,334.00	12.87
Grand Total:		\$0.00	\$569,792.00	\$643,126.00	\$643,126.00	\$73,334.00	12.87

End of Report

OTHER

Division: Waterfront TIF Fund

Function 3715

Mission Statement:

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Waterfront. These investments will further the Community goal of waterfront redevelopment that would not otherwise occur or would not occur in a timely fashion.

Major Services/Responsibilities:

- Maintain and implement the City's Waterfront Tax Increment Finance Plan
- Foster waterfront development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on the recommended policies and actions for the administration and operation of the Waterfront TIF District
- Advise the City Council and the District Administrator regarding the planning, construction and implementation of the Development Program and the operation and maintenance of the District after the Development Program is completed.
- Provide quarterly reports to the City Council.

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards.
- Comply with RSA 162-K.
- Establish quarterly meeting times and dates.
- Support economic development along the City's urban waterfront.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Report to City Council	1	2	4

City of Dover, New Hampshire

Waterfront TIF Fund - Expenditures

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.4921.00000.00.000	Interest - Bonds	\$0	\$0	\$150,000	\$150,000	\$150,000	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest on Anticipated Bond Issue	\$150,000					
	Column Total:	\$150,000.00					
Budg_Cat: Debt Service - 920		\$0	\$0	\$150,000	\$150,000	\$150,000	0.00
Fund: Waterfront Tax Increment Finance District - 3715		\$0	\$0	\$150,000	\$150,000	\$150,000	0.00
Grand Total:		\$0	\$0	\$150,000	\$150,000	\$150,000	0.00

End of Report

OTHER CHARGES

Division: DoverNet Fund

Function: 6100-49200

Mission Statement:

To enhance the use of information technology in the delivery of municipal services thereby promoting greater efficiency, effectiveness and accessibility of community information and services.

Major Services/Responsibilities:

- To continually improve reliability, efficiency, security and speed of access to the City and School network with priority given to direct customer-service related operations.
- To continue fostering awareness between departments of common application and data needs. Research solutions, vendors, applications based on city and school-wide requirements where applicable.
- Develop a comprehensive city-wide information technology master plan.
- Full planning cycle of design, implementation, maintenance and replacement of information technology systems and services.

Key Fiscal Year Objectives:

- Continue administration of self-insured maintenance program for client systems, printing and other network devices.
- Provide or coordinate staff training when and where required to improve user efficiency.
- Continue administrator-level training to retain the majority of administration in-house and to support the design of fiscally responsible solutions using current and accepted technologies.
- To augment the delivery of information and services provided to the community using a variety of Internet-based methods where possible.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Address support requests from through the municipality.	1409	1400	1400
Inventory, maintain and upgrade individual computer & peripheral equipment (Client systems used as metric.)	205	199	189
Inventory, maintain and upgrade shared servers, applications, network devices, telecommunication services. (Physical servers used as metric.)	26	21	25

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.01201.00.000	Technical Services	\$1,226.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$1,000.00					
	Column Total:	\$1,000.00					
6100.1.550.49200.4435.01201.00.000	Maint Chrgs - Office Equipme	\$1,292.40	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cisco SmartNet for Public Wireless (NBD)	\$2,000.00					
	Column Total:	\$2,000.00					
6100.1.550.49200.4531.01201.00.000	Telecommunications	\$4,887.40	\$6,200.00	\$6,700.00	\$6,700.00	\$500.00	8.06
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Data - Comcast - AP - Cocheco Falls	\$1,225.00					
	Description: Data - Comcast - AP - Henry Law Park	\$1,225.00					
	Description: Data - Comcast - AP - Transportation Center	\$1,225.00					
	Description: Data - Comcast - Seymour Osmund CC	\$1,225.00					
	Description: Data - Comcast - Wireless Backbone	\$1,800.00					
	Column Total:	\$6,700.00					
Budg_Cat: Purchased Services - 300		\$7,405.80	\$9,200.00	\$9,700.00	\$9,700.00	\$500.00	5.43
6100.1.550.49200.4745.01201.00.000	Public Wireless - Computers &	(\$1,609.95)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.01201.92.000	Public Wireless - Computers &	\$2,275.55	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$665.60	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Proj_Grant: Information Technology - 01201		\$8,071.40	\$9,200.00	\$9,700.00	\$9,700.00	\$500.00	5.43

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4110.01206.00.000	Regular Salaried Employees	\$46,629.78	\$49,337.00	\$55,645.00	\$55,645.00	\$6,308.00	12.79
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gillis, Michael	\$55,645.00	1.0000	Media Serv Mgr			
	Column Total:	\$55,645.00					
6100.1.550.49200.4115.01206.00.000	Regular Hourly Employees	\$12,304.98	\$32,564.00	\$32,583.00	\$32,583.00	\$19.00	0.06
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camera Operators	\$20,880.00	0.2500				
	Description: Willard, Shay	\$11,703.00	0.2500	Media Tec			
	Column Total:	\$32,583.00					
6100.1.550.49200.4211.01206.00.000	Health Insurance	\$15,349.68	\$16,093.00	\$15,350.00	\$15,350.00	(\$743.00)	(4.62)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$15,350.00					
	Column Total:	\$15,350.00					
6100.1.550.49200.4212.01206.00.000	Dental Insurance	\$368.64	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium Health Trust	\$369.00					
	Column Total:	\$369.00					
6100.1.550.49200.4213.01206.00.000	Life Insurance	\$101.52	\$116.00	\$134.00	\$134.00	\$18.00	15.52
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$134.00					
	Column Total:	\$134.00					
6100.1.550.49200.4220.01206.00.000	FICA	\$4,627.55	\$5,078.00	\$5,470.00	\$5,470.00	\$392.00	7.72
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,470.00					
	Column Total:	\$5,470.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4225.01206.00.000	Medicare	\$1,078.23	\$1,187.00	\$1,279.00	\$1,279.00	\$92.00	7.75
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,279.00					
	Column Total:	\$1,279.00					
6100.1.550.49200.4230.01206.00.000	Retirement	\$4,914.37	\$5,314.00	\$6,216.00	\$6,216.00	\$902.00	16.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$6,216.00					
	Column Total:	\$6,216.00					
6100.1.550.49200.4240.01206.00.000	Staff Development Reimburse	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$1,000.00					
	Column Total:	\$1,000.00					
6100.1.550.49200.4260.01206.00.000	Workers Comp Insurance	\$330.00	\$330.00	\$330.00	\$330.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$330.00					
	Column Total:	\$330.00					
6100.1.550.49200.4840.01206.00.000	Contingency	\$0.00	\$52,704.00	\$52,704.00	\$52,704.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Reserve Accumulation	\$47,314.00					
	Description: Contingency for Unforeseen Expenses	\$5,390.00					
	Column Total:	\$52,704.00					
Budg_Cat: Personal Services - 100		\$85,704.75	\$164,092.00	\$171,080.00	\$171,080.00	\$6,988.00	4.26

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.01206.00.000	Studio - Technical Services	\$5,222.00	\$21,300.00	\$21,250.00	\$21,250.00	(\$50.00)	(0.23)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Application Hosting - AppGeo	\$3,000.00					
	Description: Domain Names Registration & Renewal	\$500.00					
	Description: EMail Subscription - Citywide & Bid Notices	\$1,000.00					
	Description: Online Streaming of Channel 22	\$3,000.00					
	Description: PEG Central, Video on Demand, one year	\$3,800.00					
	Description: Programming Services	\$4,000.00					
	Description: Total Info, Data Delivery for Ch 22 and 95	\$1,000.00					
	Description: Vendor Service & Equipment Repair	\$3,000.00					
	Description: Webserver - Hosting	\$1,200.00					
	Description: Webserver - Site Search	\$750.00					
	Column Total:	\$21,250.00					
6100.1.550.49200.4435.01206.00.000	Studio - Maint Chrgs - Office E	\$5,338.73	\$7,020.00	\$7,300.00	\$7,300.00	\$280.00	3.99
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Maintenance Support	\$1,500.00					
	Description: Percussion CM1 Maintenance	\$5,800.00					
	Column Total:	\$7,300.00					
6100.1.550.49200.4441.01206.00.000	Rental of Land & Buildings	\$31,275.00	\$33,591.00	\$34,464.00	\$34,464.00	\$873.00	2.60
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: McConnell Center Media Access Center	\$34,464.00		2,572 sq ft			
	Column Total:	\$34,464.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.01206.00.000	Telecommunications	\$18,241.37	\$24,170.00	\$24,310.00	\$24,310.00	\$140.00	0.58
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Data - Comcast - City Hall	\$5,500.00					
	Description: Data - Comcast - CS - FGC	\$1,500.00					
	Description: Data - Comcast - CS - Public Works	\$1,800.00					
	Description: Data - Comcast - CS - WWTF	\$1,800.00					
	Description: Data - Comcast - Fire Central	\$1,210.00					
	Description: Data - Comcast - Fire North End	\$1,210.00					
	Description: Data - Comcast - Fire South End	\$1,210.00					
	Description: Data - Comcast - McConnell Center	\$1,500.00					
	Description: Data - Comcast - Police Remote (2)	\$2,420.00					
	Description: Data - Comcast - Public Library	\$200.00					
	Description: Data - Comcast - Rec - Arena	\$1,210.00					
	Description: Data - Comcast - School - Garrison	\$200.00					
	Description: Data - Comcast - School - Horne	\$200.00					
	Description: Data - Comcast - School - Middle	\$3,200.00					
	Description: Data - Comcast - School - Woodman	\$200.00					
	Description: Data - Verizon Wireless tablet	\$250.00					
	Description: Voice - Media Services Conf Rm Phone	\$200.00					
	Description: Voice - Media Services Phones	\$500.00					
	Column Total:	\$24,310.00					
Budg_Cat: Purchased Services - 300		\$60,077.10	\$86,081.00	\$87,324.00	\$87,324.00	\$1,243.00	1.44

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4612.01206.00.000	Studio - Operating Supplies	\$1,512.10	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media supplies - cabling, discs, media, etc.	\$2,500.00					
	Column Total:	\$2,500.00					
6100.1.550.49200.4612.01206.91.000	Operating Supplies	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4640.01206.00.000	Books/Publications	\$1,670.25	\$1,360.00	\$1,450.00	\$1,450.00	\$90.00	6.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Artists License - ASCAP	\$350.00					
	Description: Artists License - BMI	\$350.00					
	Description: Artists License - SESAC	\$750.00					
	Column Total:	\$1,450.00					
Budg_Cat: Supplies - 600		\$3,362.35	\$3,860.00	\$3,950.00	\$3,950.00	\$90.00	2.33
6100.1.550.49200.4725.01206.00.000	Building Improvements	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,500.00					
	Column Total:	\$2,500.00					
6100.1.550.49200.4725.01206.91.000	Building Improvements	\$498.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4744.01206.00.000	Furniture & Fixtures	\$502.75	\$4,000.00	\$2,000.00	\$2,000.00	(\$2,000.00)	(50.00)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,000.00					
	Column Total:	\$2,000.00					
6100.1.550.49200.4744.01206.93.000	Furniture & Fixtures	\$31.88	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.01206.00.000	Studio - Computers & Commu	\$5,260.25	\$13,250.00	\$14,000.00	\$14,000.00	\$750.00	5.66
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adobe Cloud Service License	\$1,500.00					
	Description: Broadcast System Improvements - School	\$10,000.00					
	Description: Council Chambers - audio	\$1,500.00					
	Description: Media Services Tablet	\$1,000.00					
	Column Total:	\$14,000.00					
6100.1.550.49200.4745.01206.92.000	Studio - Computers & Commu	\$9,463.11	\$0.00	\$0.00	\$0.00	\$0.00	0.00
	Budg_Cat: Capital Outlay - 700	\$15,756.24	\$19,750.00	\$18,500.00	\$18,500.00	(\$1,250.00)	(6.33)
6100.1.550.49200.4810.01206.00.000	Membership Dues	\$0.00	\$750.00	\$725.00	\$725.00	(\$25.00)	(3.33)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Community	\$50.00					
	Description: NATOA Membership	\$675.00					
	Column Total:	\$725.00					
	Budg_Cat: Other Expenses - 800	\$0.00	\$750.00	\$725.00	\$725.00	(\$25.00)	(3.33)
	Proj_Grant: Dover Communications Studio - 01206	\$164,900.44	\$274,533.00	\$281,579.00	\$281,579.00	\$7,046.00	2.57
6100.1.550.49200.4110.09100.00.000	DoverNet Fund - Regular Sala	\$128,079.23	\$130,030.00	\$135,194.00	\$135,194.00	\$5,164.00	3.97
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Plan Incentive Payment	\$650.00		457 Incentive			
	Description: Dove, Annie L	\$66,561.00	0.6000	Director of Inf			
	Description: Wentworth, Matthew	\$67,983.00	1.0000	Deputy Director			
	Column Total:	\$135,194.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4115.09100.00.000	DoverNet Fund - Regular Hou	\$16,646.83	\$20,179.00	\$78,781.00	\$78,781.00	\$58,602.00	290.41
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peters, David	\$23,407.00	0.5000	Information Tec			
	Description: TBD - New Position	\$55,374.00	1.0000	Information Tec			
	Column Total:	\$78,781.00					
6100.1.550.49200.4160.09100.00.000	Administration - Severance Pe	\$902.90	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4170.09100.00.000	DoverNet Fund - Longevity Pe	\$1,280.00	\$1,280.00	\$1,280.00	\$1,280.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 10-14 years (1 prorated)	\$1,280.00					
	Column Total:	\$1,280.00					
6100.1.550.49200.4211.09100.00.000	DoverNet Fund - Health Insur:	\$24,377.76	\$18,932.00	\$39,684.00	\$39,684.00	\$20,752.00	109.61
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$39,684.00					
	Column Total:	\$39,684.00					
6100.1.550.49200.4212.09100.00.000	DoverNet Fund - Dental Insur:	\$737.28	\$737.00	\$1,474.00	\$1,474.00	\$737.00	100.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,474.00					
	Column Total:	\$1,474.00					
6100.1.550.49200.4213.09100.00.000	DoverNet Fund - Life Insuranc	\$129.60	\$153.00	\$296.00	\$296.00	\$143.00	93.46
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$296.00					
	Column Total:	\$296.00					
6100.1.550.49200.4220.09100.00.000	DoverNet Fund - FICA	\$8,663.88	\$9,075.00	\$12,639.00	\$12,639.00	\$3,564.00	39.27
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$12,639.00					
	Column Total:	\$12,639.00					

City of Dover, New Hampshire

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4225.09100.00.000	DoverNet Fund - Medicare	\$2,017.02	\$2,139.00	\$2,955.00	\$2,955.00	\$816.00	38.15
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,955.00					
	Column Total:	\$2,955.00					
6100.1.550.49200.4230.09100.00.000	DoverNet Fund - Retirement	\$6,848.34	\$7,119.00	\$13,941.00	\$13,941.00	\$6,822.00	95.83
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$13,941.00					
	Column Total:	\$13,941.00					
6100.1.550.49200.4240.09100.00.000	DoverNet Fund - Staff Developo	\$3,712.50	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$3,500.00					
	Column Total:	\$3,500.00					
6100.1.550.49200.4260.09100.00.000	DoverNet Fund - Workers Cor	\$585.96	\$586.00	\$586.00	\$586.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$586.00					
	Column Total:	\$586.00					
6100.1.550.49200.4290.09100.00.000	DoverNet Fund - FSA Fees	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$194,056.30	\$193,805.00	\$290,405.00	\$290,405.00	\$96,600.00	49.84

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4335.09100.00.000	Internal Service - Auditing Ser	\$433.00	\$433.00	\$382.00	\$382.00	(\$51.00)	(11.78)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Auditing Services	\$382.00					
	Column Total:	\$382.00					
6100.1.550.49200.4336.09100.00.000	DoverNet Fund - Medical Ser	\$219.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4341.09100.00.000	Administration - Technical Ser	\$12,925.75	\$21,000.00	\$42,800.00	\$42,800.00	\$21,800.00	103.81
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Building Networking Infrastructure	\$12,000.00					
	Description: HR Hiring, Training Prof Service	\$6,800.00					
	Description: HR Performance Mgmt Prof Services	\$6,000.00					
	Description: Network/Physical Services	\$6,000.00					
	Description: Programming Services	\$4,000.00					
	Description: Security Services	\$8,000.00					
	Column Total:	\$42,800.00					

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09100.00.000	DoverNet Fund - Maint Chrgs	\$34,448.04	\$46,290.00	\$79,275.00	\$79,275.00	\$32,985.00	71.26

Column: [FY16CityManagerProposed]

Budget

FTE

Position Desc.

Description: Bentley Maintenance Contract \$875.00

Description: Cisco Smartnet Contract - Firewall \$1,000.00

Description: Cisco Smartnet Contracts - SNT \$2,500.00

Description: Cisco Smartnet Contracts - SNTP \$2,500.00

Description: Cisco SmartNet Contracts - VoIP, 4yr \$17,500.00

Description: HR Hiring, Training Annual Subscription \$14,500.00

Description: HR Performance Mgmt Annual Subscription \$12,500.00

Description: HW Maintenance and Repair - CCTV \$1,000.00

Description: HW Maintenance and Repair - Printer \$1,800.00

Description: HW Maintenance and Repair - UPS \$500.00

Description: HW Maintenance Extensions - Server \$5,000.00

Description: Sencourse Maintenance \$3,100.00

Description: Symantec Backup Exec Maintenance, 1yr \$3,000.00

Description: Treeno Maintenance Contract \$5,500.00

Description: VUEWorks Maintenance Contract \$8,000.00

Column Total: \$79,275.00

6100.1.550.49200.4521.09100.00.000 DoverNet Fund - Property Insu

\$83.04

\$84.00

\$84.00

\$84.00

\$0.00

0.00

Column: [FY16CityManagerProposed]

Budget

FTE

Position Desc.

Description: Property Insurance \$84.00

Column Total: \$84.00

6100.1.550.49200.4524.09100.00.000 Public Liab Insurance

\$0.00

\$2,180.00

\$2,197.00

\$2,197.00

\$17.00

0.78

Column: [FY16CityManagerProposed]

Budget

FTE

Position Desc.

Description: Cost of Liability Insurance \$2,197.00

Column Total: \$2,197.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.09100.00.000	Telecommunications	\$9,779.97	\$14,200.00	\$13,340.00	\$13,340.00	(\$860.00)	(6.06)
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Data - Internet - Failover	\$3,600.00					
	Description: Data - Verizon - Aircard	\$480.00					
	Description: Voice - BayRing - Fiber - CityHall	\$3,900.00					
	Description: Voice - BayRing - ITOffice Phones (3)	\$600.00					
	Description: Voice - BayRing - Outbound Fax	\$240.00					
	Description: Voice - BayRing - Shared Fax	\$240.00					
	Description: Voice - Verizon Wireless - 2 SmartPhone	\$1,320.00					
	Description: Voice - Verizon Wireless - Tablet	\$360.00					
	Description: Voice/Data - Shared / Contingency	\$2,600.00					
	Column Total:	\$13,340.00					
6100.1.550.49200.4534.09100.00.000	DoverNet Fund - Administratic	\$11.18	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: FedEx Postage	\$50.00					
	Description: USPS Postage	\$25.00					
	Column Total:	\$75.00					
6100.1.550.49200.4540.09100.00.000	Dovernet Fund - Advertising	\$483.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4580.09100.00.000	DoverNet Fund - Travel Exper	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY16CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: DoverNet Fund - Travel Expense	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$58,382.98	\$85,262.00	\$139,153.00	\$139,153.00	\$53,891.00	63.21

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4611.09100.00.000	Internal Service - Office Suppl	\$0.40	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CD-ROMs, DVDs	\$200.00					
	Description: Paper, Pens, Bcards	\$150.00					
	Description: Toner	\$150.00					
	Column Total:	\$500.00					
6100.1.550.49200.4612.09100.00.000	DoverNet Fund - Operating St	\$483.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Backup Tapes - DDS, DLT	\$1,500.00					
	Description: Network Cabling	\$500.00					
	Description: Network Support Equipment	\$1,000.00					
	Column Total:	\$3,000.00					
6100.1.550.49200.4640.09100.00.000	DoverNet Fund - Books & Put	\$3,216.00	\$3,616.00	\$3,616.00	\$3,616.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LexisLaw	\$3,216.00					
	Description: MSoft Self-Study Guides	\$200.00					
	Description: Technical Reference Materials	\$200.00					
	Column Total:	\$3,616.00					
Budg_Cat: Supplies - 600		\$3,699.40	\$7,116.00	\$7,116.00	\$7,116.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09100.00.000	Administration - Computers &	\$0.00	\$27,070.00	\$13,420.00	\$13,420.00	(\$13,650.00)	(50.42)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Server Replacement - HW - App	\$8,000.00					
	Description: Server Replacement - ServerOS - App	\$1,000.00					
	Description: Server Replacement - SQLServer	\$2,420.00					
	Description: Server Room - Rackmount UPS (1)	\$2,000.00					
	Column Total:	\$13,420.00					
6100.1.550.49200.4745.09100.91.000	Administration - Computers &	\$551.97	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09100.92.000	Administration - Computers &	\$1,561.28	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$2,113.25	\$27,070.00	\$13,420.00	\$13,420.00	(\$13,650.00)	(50.42)
6100.1.550.49200.4810.09100.00.000	Internal Service - Membership	\$99.50	\$130.00	\$130.00	\$130.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Experts Exchange	\$100.00					
	Description: NHLoGIN	\$30.00					
	Column Total:	\$130.00					
6100.1.550.49200.4819.09100.00.000	Administration - Fees & Charg	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4840.09100.00.000	DoverNet Fund - Contingency	\$0.00	\$1,910.00	\$1,910.00	\$1,910.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$1,910.00		0.5% Policy Tar			
	Column Total:	\$1,910.00					
Budg_Cat: Other Expenses - 800		\$179.50	\$2,040.00	\$2,040.00	\$2,040.00	\$0.00	0.00

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4912.09100.00.000	Internal Service - Transfer to s	\$358.00	\$478.00	\$574.00	\$574.00	\$96.00	20.08
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of DoverNet Share of OPEB ARC	\$574.00		Target 25% FY16			
	Column Total:	\$574.00					
Budg_Cat: Operating Transfers Out - 910		\$358.00	\$478.00	\$574.00	\$574.00	\$96.00	20.08
Proj_Grant: Administration - 09100		\$258,789.43	\$315,771.00	\$452,708.00	\$452,708.00	\$136,937.00	43.37
6100.1.550.49200.4435.09111.00.000	Maint Chrgs - Office Equipme	\$103.02	\$266.00	\$265.00	\$265.00	(\$1.00)	(0.38)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Executive - Maintenance	\$250.00					
	Description: Executive - UPS Maintenance	\$15.00					
	Column Total:	\$265.00					
Budg_Cat: Purchased Services - 300		\$103.02	\$266.00	\$265.00	\$265.00	(\$1.00)	(0.38)
6100.1.550.49200.4611.09111.00.000	Executive - Office Supplies	\$32.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$32.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09111.00.000	Executive - Computers & Cor	\$1,245.81	\$2,259.00	\$2,657.00	\$2,657.00	\$398.00	17.62
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Executive - PC Replacement	\$2,657.00					
	Column Total:	\$2,657.00					
6100.1.550.49200.4745.09111.91.000	Executive - Computers & Cor	\$377.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$1,622.81	\$2,259.00	\$2,657.00	\$2,657.00	\$398.00	17.62
Proj_Grant: Executive - 09111		\$1,758.00	\$2,525.00	\$2,922.00	\$2,922.00	\$397.00	15.72

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09151.00.000	Maint Chrgs - Office Equipme	\$527.45	\$384.00	\$378.00	\$378.00	(\$6.00)	(1.56)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - Maintenance	\$250.00					
	Description: Finance - UPS Maintenance	\$128.00					
	Column Total:	\$378.00					
Budg_Cat: Purchased Services - 300		\$527.45	\$384.00	\$378.00	\$378.00	(\$6.00)	(1.56)
6100.1.550.49200.4745.09151.00.000	Finance - Computers & Comm	\$3,804.23	\$5,397.00	\$6,017.00	\$6,017.00	\$620.00	11.49
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - PC Replacement	\$6,017.00					
	Column Total:	\$6,017.00					
6100.1.550.49200.4745.09151.91.000	Finance - Computers & Comm	\$480.60	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09151.92.000	Finance - Computers & Comm	\$1,427.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$5,712.23	\$5,397.00	\$6,017.00	\$6,017.00	\$620.00	11.49
Proj_Grant: Finance - 09151		\$6,239.68	\$5,781.00	\$6,395.00	\$6,395.00	\$614.00	10.62
6100.1.550.49200.4435.09191.00.000	Maint Chrgs - Office Equipme	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09191.00.000	Planning - Computers & Comm	\$1,862.70	\$1,357.00	\$1,710.00	\$1,710.00	\$353.00	26.01
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - PC Replacement	\$1,710.00					
	Column Total:	\$1,710.00					
Budg_Cat: Capital Outlay - 700		\$1,862.70	\$1,357.00	\$1,710.00	\$1,710.00	\$353.00	26.01
Proj_Grant: Planning - 09191		\$1,862.70	\$1,607.00	\$1,960.00	\$1,960.00	\$353.00	21.97
6100.1.550.49200.4435.09210.00.000	Maint Chrgs - Office Equipme	\$1,332.57	\$1,529.00	\$1,487.00	\$1,487.00	(\$42.00)	(2.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Maintenance	\$250.00					
	Description: Police - SmartNet Maintenance	\$800.00					
	Description: Police - UPS Maintenance	\$437.00					
	Column Total:	\$1,487.00					
Budg_Cat: Purchased Services - 300		\$1,332.57	\$1,529.00	\$1,487.00	\$1,487.00	(\$42.00)	(2.75)
6100.1.550.49200.4745.09210.00.000	Police - Computers & Commu	\$0.00	\$9,923.00	\$11,318.00	\$11,318.00	\$1,395.00	14.06
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - PC Replacement	\$11,318.00					
	Column Total:	\$11,318.00					
6100.1.550.49200.4745.09210.91.000	Police - Computers & Commu	\$5,981.16	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09210.92.000	Police - Computers & Commu	\$478.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09210.93.000	Computers & Communication:	\$2,743.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$9,203.16	\$9,923.00	\$11,318.00	\$11,318.00	\$1,395.00	14.06
Proj_Grant: Police - 09210		\$10,535.73	\$11,452.00	\$12,805.00	\$12,805.00	\$1,353.00	11.81

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09220.00.000	Maint Chrgs - Office Equipmei	\$694.44	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire and Rescue - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$694.44	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09220.00.000	Fire & Rescue - Computers &	\$2,288.02	\$5,055.00	\$6,140.00	\$6,140.00	\$1,085.00	21.46
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire - PC Replacement	\$6,140.00					
	Column Total:	\$6,140.00					
6100.1.550.49200.4745.09220.91.000	Fire & Rescue - Computers &	\$2,568.14	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09220.92.000	Fire & Rescue - Computers &	\$1,686.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$6,542.33	\$5,055.00	\$6,140.00	\$6,140.00	\$1,085.00	21.46
Proj_Grant: Fire & Rescue - 09220		\$7,236.77	\$5,305.00	\$6,390.00	\$6,390.00	\$1,085.00	20.45
6100.1.550.49200.4435.09300.00.000	Maint Chrgs - Office Equipmei	\$144.27	\$321.00	\$303.00	\$303.00	(\$18.00)	(5.61)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS PW - Maintenance	\$250.00					
	Description: CS PW - UPS Maintenance	\$53.00					
	Column Total:	\$303.00					
Budg_Cat: Purchased Services - 300		\$144.27	\$321.00	\$303.00	\$303.00	(\$18.00)	(5.61)

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09300.00.000	Comm Serv PW - Computers	\$3,346.27	\$6,688.00	\$6,688.00	\$6,688.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Services - PC Replacement	\$6,688.00					
	Column Total:	\$6,688.00					
6100.1.550.49200.4745.09300.91.000	Comm Serv PW - Computers	\$2,116.21	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09300.92.000	Comm Serv PW - Computers	\$735.59	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09300.93.000	Computers & Communication:	\$1,600.55	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$7,798.62	\$6,688.00	\$6,688.00	\$6,688.00	\$0.00	0.00
Proj_Grant: Comm Serv PW - 09300		\$7,942.89	\$7,009.00	\$6,991.00	\$6,991.00	(\$18.00)	(0.26)
6100.1.550.49200.4435.09400.00.000	Maint Chrgs - Office Equipme	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Welfare - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09400.00.000	Human Services - Computers	\$0.00	\$902.00	\$1,123.00	\$1,123.00	\$221.00	24.50
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Welfare - PC Replacement	\$1,123.00					
	Column Total:	\$1,123.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$902.00	\$1,123.00	\$1,123.00	\$221.00	24.50
Proj_Grant: Human Services - 09400		\$0.00	\$1,152.00	\$1,373.00	\$1,373.00	\$221.00	19.18

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09455.00.000	Maint Chrgs - Office Equipme	\$235.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Library - Maintenance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$235.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09455.00.000	Public Library - Computers & C	\$835.19	\$3,698.00	\$4,658.00	\$4,658.00	\$960.00	25.96
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library - PC Replacement	\$4,658.00					
	Column Total:	\$4,658.00					
6100.1.550.49200.4745.09455.91.000	Public Library - Computers & C	\$2,082.68	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09455.92.000	Public Library - Computers & C	\$175.70	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4745.09455.93.000	Computers & Communication:	\$298.69	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$3,392.26	\$3,698.00	\$4,658.00	\$4,658.00	\$960.00	25.96
Proj_Grant: Public Library - 09455		\$3,627.26	\$3,948.00	\$4,908.00	\$4,908.00	\$960.00	24.32
6100.1.550.49200.4435.09500.00.000	Maint Chrgs - Office Equipme	\$637.74	\$313.00	\$295.00	\$295.00	(\$18.00)	(5.75)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec - Maintenance	\$250.00					
	Description: Rec - UPS Maintenance	\$45.00					
	Column Total:	\$295.00					
Budg_Cat: Purchased Services - 300		\$637.74	\$313.00	\$295.00	\$295.00	(\$18.00)	(5.75)

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09500.00.000	Comm Serv Recreation - Corr	\$3,555.42	\$3,698.00	\$2,888.00	\$2,888.00	(\$810.00)	(21.90)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Recreation - PC Replacement	\$2,888.00					
	Column Total:	\$2,888.00					
Budg_Cat: Capital Outlay - 700		\$3,555.42	\$3,698.00	\$2,888.00	\$2,888.00	(\$810.00)	(21.90)
Proj_Grant: Comm Serv Recreation - 09500		\$4,193.16	\$4,011.00	\$3,183.00	\$3,183.00	(\$828.00)	(20.64)
6100.1.550.49200.4435.09810.00.000	Maint Chrgs - Office Equipme	\$327.30	\$1,058.00	\$1,058.00	\$1,058.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water - Maintenance	\$250.00					
	Description: Water - SmartNet Maintenance	\$800.00					
	Description: Water - UPS Maintenance	\$8.00					
	Column Total:	\$1,058.00					
Budg_Cat: Purchased Services - 300		\$327.30	\$1,058.00	\$1,058.00	\$1,058.00	\$0.00	0.00
6100.1.550.49200.4745.09810.00.000	Water - Computers & Commu	\$0.00	\$0.00	\$471.00	\$471.00	\$471.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water - PC Replacement	\$471.00					
	Column Total:	\$471.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$471.00	\$471.00	\$471.00	0.00
Proj_Grant: Water - 09810		\$327.30	\$1,058.00	\$1,529.00	\$1,529.00	\$471.00	44.52

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09820.00.000	Maint Chrgs - Office Equipmei	\$445.14	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer - Maintenance	\$250.00					
	Description: Sewer - SmartNet Maintenance	\$800.00					
	Column Total:	\$1,050.00					
Budg_Cat: Purchased Services - 300		\$445.14	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
6100.1.550.49200.4745.09820.00.000	Computers & Communication	\$0.00	\$0.00	\$236.00	\$236.00	\$236.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer - PC Replacment	\$236.00					
	Column Total:	\$236.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$236.00	\$236.00	\$236.00	0.00
Proj_Grant: Sewer - 09820		\$445.14	\$1,050.00	\$1,286.00	\$1,286.00	\$236.00	22.48
6100.1.550.49200.4435.09830.00.000	Maint Chrgs - Office Equipmei	\$0.00	\$0.00	\$8.00	\$8.00	\$8.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena - UPS Maintenance	\$8.00					
	Column Total:	\$8.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$8.00	\$8.00	\$8.00	0.00
6100.1.550.49200.4745.09830.00.000	Arena - Computers & Commu	\$0.00	\$0.00	\$1,474.00	\$1,474.00	\$1,474.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena - PC Replacement	\$1,474.00					
	Column Total:	\$1,474.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$1,474.00	\$1,474.00	\$1,474.00	0.00

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Arena - 09830		\$0.00	\$0.00	\$1,482.00	\$1,482.00	\$1,482.00	0.00
Grand Total:		\$475,929.90	\$644,402.00	\$795,211.00	\$795,211.00	\$150,809.00	23.40

End of Report

OTHER CHARGES

Division: Central Stores Fund

Function 6110-49200

Mission Statement:

To manage the purchase and the inventories for various office supplies and appropriate charge out items to departments on a cost reimbursement basis.

Major Services/Responsibilities:

- Supply departments with readily available and maintained leased copy equipment at City Hall
- Take readings and charge out copier use for two copiers
- Maintain adequate supplies of computer paper, binding materials, invoices and mass mailing envelopes
- Charge out all supplies to the user department as consumed on a cost reimbursement basis
- Charge out all postage metered through the City Clerk/Tax Collection Office to the various departments

Key Fiscal Year Objectives:

- To achieve bulk purchases of supplies to attain savings and maintain sufficient inventories to avoid breaks in processes or delays in office functions
- Continue to charge out supplies on a cost reimbursement basis and monitor fund balance

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Monthly charge out of supplies consumed	12	12	12
Monthly charge out of postage used	12	12	12

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4335.00000.00.000	Internal Service - Auditing Ser	\$154.00	\$154.00	\$160.00	\$160.00	\$6.00	3.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$160.00					
	Column Total:	\$160.00					
6110.1.550.49200.4435.00000.00.000	Internal Service - Maint Chrgs	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper Folder - Annual Maintenance 1 @ EA \$100	\$100.00					
	Column Total:	\$100.00					
6110.1.550.49200.4443.00000.00.000	Internal Service-Rental of Equ	\$12,520.82	\$14,600.00	\$14,600.00	\$14,600.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall copier - Black & White 12 Mo @ \$240	\$2,880.00					
	Description: Clerks Office copier - Color 12 Mo @ \$480	\$5,760.00					
	Description: Extra copies charges	\$1,160.00					
	Description: Postage meter rental fee	\$4,800.00					
	Column Total:	\$14,600.00					
6110.1.550.49200.4531.00000.00.000	Telecommunications	\$0.00	\$450.00	\$450.00	\$450.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Fax line and toll charges	\$450.00					
	Column Total:	\$450.00					
6110.1.550.49200.4534.00000.00.000	Internal Service-Postage	\$48,000.00	\$50,400.00	\$50,400.00	\$50,400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel delivery service	\$50,400.00					
	Column Total:	\$50,400.00					

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City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$60,674.82	\$65,704.00	\$65,710.00	\$65,710.00	\$6.00	0.01
6110.1.550.49200.4611.00000.00.000	Internal Service-Office Supplie	\$5,110.54	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier paper and toner supplies	\$7,500.00					
	Column Total:	\$7,500.00					
6110.1.550.49200.4612.00000.00.000	Internal Service-Operating Su	\$31,223.95	\$31,950.00	\$31,950.00	\$31,950.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning chemicals and supplies	\$13,000.00					
	Description: Ice melt for buildings	\$3,000.00					
	Description: Paper products and trash liners	\$14,000.00					
	Description: Pre-printed forms, etc.	\$1,950.00					
	Column Total:	\$31,950.00					
Budg_Cat: Supplies - 600		\$36,334.49	\$39,450.00	\$39,450.00	\$39,450.00	\$0.00	0.00
Func: Internal Service - 49200		\$97,009.31	\$105,154.00	\$105,160.00	\$105,160.00	\$6.00	0.01

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OTHER CHARGES

Division: Fleet Maintenance Fund

Function 6310-49200

Mission Statement:

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Cemetery, Recreation, Facilities and Grounds, Assessing and Dover Police department, School Department and Strafford County Sheriff's Department, UNH Police Department, Riverside Rest Home and Dover Housing Authority, Lee Police Department, Madbury Police Department.

Major Services/Responsibilities:

- Responsible for the maintenance and repair of 275 City and Non City vehicles, trucks heavy and small equipment
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles
- Provide fuel efficient vehicles

Key Fiscal Year Objectives:

- Monitor parts inventory control program and work order tracking system
- Monitor results of shop productivity indicators to ensure efficiency goals are being met
- Maintain vehicle and equipment replacement plan
- Continue insourcing of vehicle repair program
- Monitor vehicle Fuel efficiencies

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Size of fleet repaired by Fleet Maintenance Fund	165	165	156
Number of Work orders processed per year	1,607	2,000	2,000
Total CS vehicles (includes Water and Sewer)	122	122	107
Total Planning/Inspection vehicles	5	5	5
Total Police vehicles	38	38	37
Total Assessing vehicles	2	2	0
Total Recreation	9	9	7
Total Other Vehicles (non-city)	110	110	144

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4115.00000.00.000	Regular Hourly Employees	\$255,721.41	\$260,969.00	\$271,777.00	\$271,777.00	\$10,808.00	4.14
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Crowley, Leon E	\$74,709.00	1.0000	Fleet Superviso			
	Description: Demeritt, James R	\$50,572.00	1.0000	Heavy Equipment			
	Description: Green, George	\$50,572.00	1.0000	Heavy Equipment			
	Description: LaFlamme, Marc E	\$45,352.00	1.0000	Heavy Equipment			
	Description: O Brien, Michael J	\$50,572.00	1.0000	Heavy Equipment			
	Column Total:	\$271,777.00					
6310.1.550.49200.4120.00000.00.000	Temporary Employees	\$1,833.40	\$2,142.00	\$2,142.00	\$2,142.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Temporary Staff for coverage	\$2,142.00					
	Column Total:	\$2,142.00					
6310.1.550.49200.4130.00000.00.000	Overtime Pay	\$1,525.41	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated overtime	\$3,000.00					
	Column Total:	\$3,000.00					
6310.1.550.49200.4160.00000.00.000	Severance Pay	\$553.36	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.4170.00000.00.000	Longevity Pay	\$6,000.00	\$6,400.00	\$6,400.00	\$6,400.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200.00		\$1,200 each			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 3 @ Over 20 years	\$4,800.00		\$1,600 each			
	Column Total:	\$6,400.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4211.00000.00.000	Health Insurance	\$102,929.66	\$107,527.00	\$90,739.00	\$90,739.00	(\$16,788.00)	(15.61)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$90,739.00					
	Column Total:	\$90,739.00					
6310.1.550.49200.4212.00000.00.000	Dental Insurance	\$2,949.12	\$3,317.00	\$3,317.00	\$3,317.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium to HealthTrust	\$3,317.00					
	Column Total:	\$3,317.00					
6310.1.550.49200.4213.00000.00.000	Life Insurance	\$553.86	\$628.00	\$652.00	\$652.00	\$24.00	3.82
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$652.00					
	Column Total:	\$652.00					
6310.1.550.49200.4220.00000.00.000	FICA	\$15,828.74	\$15,189.00	\$16,161.00	\$16,161.00	\$972.00	6.40
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$16,161.00					
	Column Total:	\$16,161.00					
6310.1.550.49200.4225.00000.00.000	Medicare	\$3,684.61	\$3,552.00	\$3,780.00	\$3,780.00	\$228.00	6.42
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,780.00					
	Column Total:	\$3,780.00					
6310.1.550.49200.4230.00000.00.000	Retirement	\$27,706.20	\$29,119.00	\$31,407.00	\$31,407.00	\$2,288.00	7.86
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$31,407.00					
	Column Total:	\$31,407.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4240.00000.00.000	Staff Development Reimbursa	\$3,621.10	\$500.00	\$4,050.00	\$4,050.00	\$3,550.00	710.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5 @ \$650 1 @ \$800	\$4,050.00		Per Contract			
	Column Total:	\$4,050.00					
6310.1.550.49200.4260.00000.00.000	Workers Comp Insurance	\$10,904.04	\$10,904.00	\$10,904.00	\$10,904.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$10,904.00					
	Column Total:	\$10,904.00					
Budg_Cat: Personal Services - 100		\$433,810.91	\$443,247.00	\$444,329.00	\$444,329.00	\$1,082.00	0.24
6310.1.550.49200.4335.00000.00.000	Auditing Services	\$259.00	\$259.00	\$258.00	\$258.00	(\$1.00)	(0.39)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Service - Auditing Services	\$258.00					
	Column Total:	\$258.00					
6310.1.550.49200.4336.00000.00.000	Medical Services	\$252.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Exams	\$50.00					
	Column Total:	\$50.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$3,810.52	\$2,689.00	\$6,574.00	\$6,574.00	\$3,885.00	144.48
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: All Data subscription	\$1,500.00					
	Description: CFA software maintenance agreement	\$2,095.00					
	Description: Disivion share software upgrades	\$300.00					
	Description: Division share DoverNet PC Replacement	\$471.00					
	Description: Division share DoverNet Support Allocation	\$2,208.00					
	Column Total:	\$6,574.00					
6310.1.550.49200.4522.00000.00.000	Vehicle & Equip Insurance	\$897.00	\$897.00	\$895.00	\$895.00	(\$2.00)	(0.22)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$895.00					
	Column Total:	\$895.00					
6310.1.550.49200.4524.00000.00.000	Public Liab Insurance	\$0.00	\$2,755.00	\$2,717.00	\$2,717.00	(\$38.00)	(1.38)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,717.00					
	Column Total:	\$2,717.00					
6310.1.550.49200.4531.00000.00.000	Telecommunications	\$5,423.92	\$5,437.00	\$5,437.00	\$5,437.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cell phone service	\$395.00					
	Description: Land line service	\$5,042.00					
	Column Total:	\$5,437.00					
Budg_Cat: Purchased Services - 300		\$10,642.44	\$12,087.00	\$15,931.00	\$15,931.00	\$3,844.00	31.80

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4611.00000.00.000	Office Supplies	\$464.65	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$800.00					
	Column Total:	\$800.00					
6310.1.550.49200.4612.00000.00.000	Operating Supplies	\$3,323.08	\$3,716.00	\$3,150.00	\$3,150.00	(\$566.00)	(15.23)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rags & Mats weekly rental	\$1,650.00					
	Description: Various operating supplies	\$1,500.00					
	Column Total:	\$3,150.00					
6310.1.550.49200.4615.00000.00.000	Clothing & Uniforms	\$8,655.85	\$4,430.00	\$3,581.00	\$3,581.00	(\$849.00)	(19.16)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety shoes per Union Contract AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety shoes per Union Contract DPEA 1 @ \$300	\$300.00					
	Description: Uniforms	\$2,081.00					
	Column Total:	\$3,581.00					
6310.1.550.49200.4626.00000.00.000	Vehicle Fuels	\$5,232.69	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel gasoline	\$5,000.00					
	Column Total:	\$5,000.00					
6310.1.550.49200.4653.00000.00.000	Maint Supplies - Equipment	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance of equipment	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4654.00000.00.000	Maint Supplies - Vehicles	\$445.06	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for vehicle repairs	\$300.00					
	Column Total:	\$300.00					
6310.1.550.49200.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,383.04	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools/hardware less than \$500	\$4,500.00					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$20,504.37	\$19,746.00	\$18,331.00	\$18,331.00	(\$1,415.00)	(7.17)
6310.1.550.49200.4742.00000.00.000	Light Vehicles	\$22,649.10	\$27,725.00	\$27,725.00	\$27,725.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light Vehicles Replacement Program	\$27,725.00					
	Column Total:	\$27,725.00					
6310.1.550.49200.4745.00000.00.000	Computers & Communication:	\$8,428.56	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.4745.00000.91.000	Computers & Communication:	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.4745.00000.92.000	Computers & Communication:	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$36,297.66	\$27,725.00	\$27,725.00	\$27,725.00	\$0.00	0.00
6310.1.550.49200.4840.00000.00.000	Contingency	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,000.00		FY14 Policy .5%			
	Column Total:	\$4,000.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4895.00000.00.000	Cost of Sales	\$212,762.48	\$227,594.00	\$227,594.00	\$227,594.00	\$0.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Departments Parts	\$179,544.00					
	Description: Outside Services Parts	\$48,050.00					
	Column Total:	\$227,594.00					
Budg_Cat: Other Expenses - 800		\$212,762.48	\$231,594.00	\$231,594.00	\$231,594.00	\$0.00	0.00
6310.1.550.49200.4912.00000.00.000	Transfer to Special Rev	\$53,550.00	\$62,180.00	\$57,690.00	\$57,690.00	(\$4,490.00)	(7.22)
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 25% of Fleet Share of OPEB ARC	\$34,893.00		Target 25% FY16			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$22,797.00					
	Column Total:	\$57,690.00					
Budg_Cat: Operating Transfers Out - 910		\$53,550.00	\$62,180.00	\$57,690.00	\$57,690.00	(\$4,490.00)	(7.22)
Func: Internal Service - 49200		\$767,567.86	\$796,579.00	\$795,600.00	\$795,600.00	(\$979.00)	(0.12)

OTHER CHARGES

Division: Workers Compensation

Function 6800-49200

Mission Statement:

To provide a self-insurance program for the city to cover claims related to work related injuries including the necessary fund reserves.

Major Services/Responsibilities:

- Prepare and process first reports of injury
- Monitor reports of claims for significant trends of injury type, location, department, etc.
- Hold department safety meetings to try to prevent injuries before they occur
- Contract for workers' compensation claims administrative services
- Contract for reinsurance for claims exceeding \$500,000
- Maintain adequate claims reserves
- Contract for required annual actuarial review

Key Fiscal Year Objectives:

- Conduct city-wide employee and supervisors safety training
- Reduce frequency and severity of employee injury
- Administer Workers' Compensation Education Program
- Support City Joint Loss Management Committee

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Administer workers' compensation claims for city	59	50	45
Conduct city-wide employee safety training sessions	3	2	2
Staff Joint Loss Management Committee meetings	4	4	4

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2015-2016

 Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4260.09100.00.000	Workers Comp Insurance - Ac	\$58,391	\$601,436	\$601,436	\$601,436	\$0	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Premium for Worker Comp Insurance	\$601,436					
	Column Total:	\$601,436.00					
Budg_Cat: Personal Services - 100		\$58,391	\$601,436	\$601,436	\$601,436	\$0	0.00
6800.1.550.49200.4312.09100.00.000	Management Services	\$26,335	\$11,700	\$11,700	\$11,700	\$0	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Actuarial Study	\$5,000					
	Description: Contracted claims services	\$6,700					
	Column Total:	\$11,700.00					
6800.1.550.49200.4335.09100.00.000	Auditing Services - Administra	\$741	\$741	\$822	\$822	\$81	10.93
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of audit expenses	\$822					
	Column Total:	\$822.00					
Budg_Cat: Purchased Services - 300		\$27,076	\$12,441	\$12,522	\$12,522	\$81	0.65
6800.1.550.49200.4810.09100.00.000	Membership Dues - Administr	\$0	\$900	\$900	\$900	\$0	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety Council Membership 1 @ \$900 EA	\$900					
	Column Total:	\$900.00					

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2015-2016

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From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4819.09100.00.000	Fees & Charges	\$67,504	\$53,995	\$53,995	\$53,995	\$0	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment to State for Administrative Fund	\$15,553					
	Description: Payment to State for Second Injury Fund	\$38,442					
	Column Total:	\$53,995.00					
6800.1.550.49200.4840.09100.00.000	Contingency - Administration	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unforeseen Expenses	\$2,000					
	Column Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$67,504	\$56,895	\$56,895	\$56,895	\$0	0.00
Proj_Grant: Administration - 09100		\$152,971	\$670,772	\$670,853	\$670,853	\$81	0.01
Fund: Workers Compensation Fund - 6800		\$152,971	\$670,772	\$670,853	\$670,853	\$81	0.01
Grand Total:		\$152,971	\$670,772	\$670,853	\$670,853	\$81	0.01

End of Report

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EDUCATION

TAB 16

EDUCATION

TAB 16

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations
Summary by Fund

Education

<u>Fund</u>	<u>Description</u>			<u>Prior Year Actual</u>	<u>Current Year Budget</u>	<u>Board Request</u>	<u>City Mgr Proposed</u>	<u>Dollar Change</u>	<u>Percent Change</u>
1000	General Fund*	46900	Education	41,949,297	44,236,755	46,687,263	46,687,263	2,450,508	5.5
2800	School Cafeteria Fund	46900	Education	1,439,175	1,524,919	1,625,111	1,625,111	100,192	6.6
2820	School Federal Grants	46900	Education	2,822,880	2,736,174	2,772,300	2,772,300	36,126	1.3
2900	School Special Pgms & Grants	46900	Education	3,989	48,000	75,000	75,000	27,000	56.3
3810	School Tuition Programs	46900	Education	99,157	147,044	125,000	125,000	(22,044)	(15.0)
3825	Alternative Education Fund	46900	Education	540,849	663,682	659,368	659,368	(4,314)	(0.7)
3830	School Facilities Fund	46900	Education	165,771	172,555	220,053	220,053	47,498	27.5
Total for Department				<u>47,021,118</u>	<u>49,529,129</u>	<u>52,164,095</u>	<u>52,164,095</u>	<u>2,634,966</u>	<u>5.3</u>

*Note: Excludes School Debt Service. See Debt Information & Capital Improvements section for details.

EDUCATION

Division: Student Support Services

Function 46900

Mission Statement:

Support services provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as supports for fulfilling the objectives of instruction and community services rather than as programs in and of themselves.

Goals and Priorities:

- Provided all students with aligned, rigorous, and research-based instructional materials to prepare them for the 21st century learning and post-secondary opportunities.
- Support curriculum review, revision, and alignment as a systemic basis for all disciplines.
- Support staff training for the implementation of new programs in the district.
- Maintain student services to meet their growing social, emotional, and health needs, which impact their ability to learn.
- Continue our commitment to the integration of technology as a tool for learning in all subject areas.

Budget Highlights:

Support for curriculum development and technology adoption

This section includes funds for the following activities:

Attendance Services	Occupational Therapy	Guidance
Physical Therapy & Vision	Student Assessments	Health Services
Library Services	Psychological Services	Curriculum Development

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Student Support Services (2100-2299)	\$3,685,475	\$3,941,511	\$4,141,244

EDUCATION

Division: Instructional Programs

Function 46900

Mission Statement:

The Dover School District will provide high quality instructional programs, ensuring that the diverse needs of all students are addressed.

Goals and Priorities:

- Partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.
- Ensure that all district schools meet all state minimum standards for school approval and that the high school meets accreditation standards set by the New England Association of Schools and Colleges.
- Endeavor to keep teacher assignment and class size reasonable and conducive to learning.
- Grow instructional program opportunities for students.

Budget Highlights:

- The Regular Education budget provides for regular classroom instruction for our K-12 students to prepare them to continue their education and to become productive citizens and family members.
- Special Education funds are for activities designed primarily for students who require special instructional services. Administrative positions are also budgeted under this function.
- Career Technical Education Center funds instructional activities which teach students the knowledge, skills, and attitudes needed for continued education in technological fields and for employment in career and technical areas upon graduation from high school.
- School Athletics are school-sponsored activities that provide opportunities for students to compete in inter-scholastic competition. Some of the sporting events generate gate receipt revenues recorded in the enterprise fund.
- Adult Education is funding for the Dover Adult Learning Center's Director and secretary.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Delivery of Instruction for Students (1100-1799)	\$27,740,228	\$29,863,413	\$32,153,254

EDUCATION

Division: Administrative Services

Function 46900

Mission and Vision Statements:

Mission: Strengthening our community by educating every child, every day!

Vision: Teachers and students will be held accountable to a standard of excellence, emphasizing collaboration, innovation and best practices in teaching and learning.

Adopted: April 12, 2010

Goals and Priorities:

- The School Board provides oversight of school operations and the development of policy, adopts an educationally sound and fiscally responsible budget, and supervises the Superintendent of Schools.
- The Superintendent establishes the vision and leads the School District's educational program, develops an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises administrative staff, and oversees School District operations.
- The School Administration implements the vision and leads individual schools and programs, participates in the development of an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises staff, and oversees school and program operations.

Budget Highlights:

- This section includes wages and benefits for School Board members and Administration and office support staff.
- Other professional services such as legal counsel, liability insurance, the annual audit, office equipment maintenance and office supplies are also included in this section.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
School Board, Superintendent's Office and School Administration (2300-2499)	\$2,977,609	\$3,334,223	\$3,387,760

EDUCATION

Division: Facilities and Operations

Function 46900

Mission Statement:

The Facilities and Operations Department is managed by a full-service, outside facilities management company, DTZ - UGL Services. The company shares the same philosophy as the School District and School Board to remain committed to providing quality service to students, faculty, staff and community, while fostering a safe and healthy building environment.

Goals and Priorities:

- Maintain our facilities in accordance with local, state and federal fire, health, safety, and accessibility laws and regulations.
- Follow an ongoing plan for the optimal care and use of all facilities to ensure a proper learning environment for every student.
- Employ cost saving measures whenever possible.
- Continue to improve the efficiency of our physical plant.
- Examine collaboration with City departments in areas where savings can be affected by such collaboration.

Budget Highlights:

- A contract remains in effect through July 7, 2016. There is an anticipated increase of not more than 2%, for FY 2016.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Operation and Maintenance of Plant (2600-2699)	\$3,689,494	\$3,839,660	\$3,756,187

EDUCATION

Division: Transportation

Function 46900

Mission Statement:

The transportation account includes the personnel and activities necessary for the conveyance of both public and private school students to and from Dover schools in accordance with state law and School Board policy.

Goals and Priorities:

- Student safety remains our first priority.
- Transportation plays an integral role in a student's access to curricular and extra-curricular opportunities.
- We will continue to explore methods of providing the most cost effective student transportation, and we will monitor our providers to assure both quality and accountability.
- We recognize the changing transportation needs of families and will try to accommodate those needs in ways that do not add to our transportation costs.

Budget Highlights:

- An increase of no more than 2% is anticipated.
- The Dover School District is going out to bid for a new transportation contract to begin in FY 2016.
- A negotiated contract with The Provider for the transportation of school children with disabilities remains in effect through June 30, 2016. There is a 1.5% increase in the cost per bus for the FY 2016 academic year.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Transportation Costs (2700-2799)	\$1,793,147	\$1,926,585	\$2,062,425

EDUCATION

Division: Other

Function 46900

Mission Statement:

The division labeled “other” includes support services not directly related to previous accounts. Listed here are the costs of unemployment compensation, general liability coverage, workers’ compensation, severance pay, physical exams, immunizations, criminal records checks, and technology.

The largest item in this division is debt service budgeted at an estimated \$3,722,578, for 2015-2016.

Goals and Priorities:

- Continue to examine and implement risk management strategies to reduce the District’s exposure, including beginning a Dover School District Joint Loss Management Committee.
- Continually seek to obtain the best insurance coverage at rates favorable to the school district.
- Work closely with the City to coordinate capital purchasing and sharing services to maximize cost savings.
- Continue to examine and improve technology infrastructure, devices, software, staffing and curriculum integration.

Budget Highlights:

- Debt service does not include estimated principal and interest payments associated with the Dover High School and Career Technical Education Center renovation project.

Performance Measures:

Description	FY14 Act	FY15 Est.	FY16 Est
Other (2800-2999, 5200-5299)	\$5,357,093	\$5,116,332	\$4,908,971

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.4918.00000.00.000	Transfer to Trust	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	0.00
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY16 Transfer to Curriculum Reserve	\$25,000.00					
	Description: FY16 Transfer to School Facilities Reserve	\$35,000.00					
	Description: FY16 Transfer to Technology Reserve	\$15,000.00					
	Column Total:	\$75,000.00					
Budg_Cat: Operating Transfers Out - 910		\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	0.00
1000.1.600.46900.4950.00000.00.000	Education	\$0.00	\$44,236,755.00	\$46,612,263.00	\$46,612,263.00	\$2,375,508.00	5.37
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Board FY16 Proposed (excludes Debt Service)	\$46,612,263.00					
	Column Total:	\$46,612,263.00					
Budg_Cat: Education - 950		\$0.00	\$44,236,755.00	\$46,612,263.00	\$46,612,263.00	\$2,375,508.00	5.37
Func: Education - 46900		\$0.00	\$44,236,755.00	\$46,687,263.00	\$46,687,263.00	\$2,450,508.00	5.54

City of Dover
Fiscal Year 2016 Budget
July 1, 2015 - June 30, 2016

Appropriations

1000 General Fund
School
46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4918	Transfer to Curriculum Reserve	50,000	0	25,000	25,000	25,000	100.0
	Transfer to School Facilities Reserve	0	0	35,000	35,000	35,000	100.0
	Transfer to Technology Reserve	50,000	0	15,000	15,000	15,000	100.0
4950	Education	41,849,297	44,236,755	46,612,263	46,612,263	2,375,508	5.4
	School Appropriation (excl Debt Service)			46,687,263			
	Total Education	41,949,297	44,236,755	46,687,263	46,687,263	2,450,508	5.5
Total	46900 Education	41,949,297	44,236,755	46,687,263	46,687,263	2,450,508	5.5

EDUCATION

Division: School Cafeteria Fund

Function 2800-46900

Mission Statement:

The Dover School District school lunch program provides high quality meals for Dover public school students in accordance with the National School Lunch Program/School Breakfast program and local Wellness policies. The program is designed to promote a nutritious and healthy lifestyle, providing nutrition education to both students and staff while working closely with the new USDA My Plate program.

Goals and Priorities:

- Maintain a high level of training for all food service employees to keep current with USDA regulations, new cooking and food trends, and continual improvement of service and product.
- Increase and market fresh food choices for students.
- Develop interesting and healthy menus.
- Provide an annual surplus driven by increased participation, improved quality controls, and improved cost controls (contractually driven provision).

Budget Highlights:

- Included are the costs for contracted services, commodities, supplies, utilities, equipment and fixed costs.
- The entire account is funded from sources separate from local tax revenue.
- We partner with Café Services LLC's Fresh Picks Café. This Food Services Management Company is responsible for the staffing and full operation of the District's food services program.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Estimated Budget	\$1,439,174	\$1,524,919	\$1,625,111

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations

2800 School Cafeteria Fund
School
46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	1,439,175	1,524,919	1,625,111	1,625,111	100,192	6.6
	Total Appropriations - Cafeteria			1,625,111			
	Total Education	1,439,175	1,524,919	1,625,111	1,625,111	100,192	6.6
Total	46900 Education	1,439,175	1,524,919	1,625,111	1,625,111	100,192	6.6

EDUCATION

Division: Dept. of Education Federal Grants Function 2820-46900

Mission Statement:

Federal funds will be used to supplement District resources to provide an increased number of quality educational and related services to students in Dover's public, private and some charter schools. They may also be used to support professional development for staff in public and private schools.

Goals and Priorities:

- Provide supplemental instructional support in the areas of English Language Arts and math.
- Ensure that students acquire the high quality technical skills that will prepare them for post-secondary education and/or entry into an ever-changing workplace and society.
- Provide prevention and intervention services for students with social/emotional and behavioral challenges.
- Provide timely Child Find evaluations of special education eligibility.
- Supply supplemental staff development and training to teachers on topics specific to the provision of services, accommodations, modifications, and supports to students.
- Provide supplemental instruction to ensure that English Language Learners are able to participate in the general curriculum successfully.
- Provide Adult Basic Education services to adults to develop basic skills in reading, writing, math, ESOL; develop entry level job skills, including computer literacy; complete high school; transition to college and career training; and enrich lives with community education and connections.
- Actively pursue sources of funding beyond what is provided through local taxes.

Budget Highlights:

- Contains allocations for both public and private schools located in Dover.
- There are no local monies in this fund.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Federal Funding (Title I, Title II, Title III)	\$ 1,161,959	\$ 1,116,037	\$1,138,080
Carl Perkins, Apprenticeship (DHS CTE)	\$ 211,638	\$ 214,630	\$255,331
IDEA/Preschool	\$ 799,087	\$ 727,221	\$773,969
Adult Basic Education	\$ 650,185	\$ 678,286	\$604,920

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations

2820 School Federal Grants
School
46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	2,822,880	2,736,174	2,772,300	2,772,300	36,126	1.3
	Total Education Grants appropriations			2,772,300			
	Total Education	2,822,880	2,736,174	2,772,300	2,772,300	36,126	1.3
Total	46900 Education	2,822,880	2,736,174	2,772,300	2,772,300	36,126	1.3

EDUCATION

Division: Special Programs and Grants Fund Function 2900-46900

Mission Statement:

The School District shall administer and manage effectively any miscellaneous special programs and/or grant awards.

Goals and Priorities:

- Continue to provide and improve programs and services in the Dover schools with funding from various sources, recorded as Special Revenue Funds.

Budget Highlights:

- This includes eRate reimbursements for technology expenditures.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Budget Estimates	\$ 3,989	\$ 48,000	\$ 75,000

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations

2900 School Special Pgms & Grants

School

46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	3,989	48,000	75,000	75,000	27,000	56.3
	Education - Special Programs			75,000			
	Total Education	3,989	48,000	75,000	75,000	27,000	56.3
Total	46900 Education	3,989	48,000	75,000	75,000	27,000	56.3

EDUCATION

Division: Tuition Programs Fund

Function 3810-46900

Mission Statement:

Dover Adult Learning Center provides educational opportunities for students and adults through special grants and tuition.

Goals and Priorities:

Dover Adult Learning Center helps adults:

- Develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy.
- Complete high school with a high school equivalency certificate or adult high school diploma.
- Meet college or job requirements for high school level prerequisite courses.
- Transition to college and career training through skill building classes and individual counseling.
- Enrich their lives with community education and computer classes.
- Become more effective parents, workers and community members.

Dover High School Summer Program helps students in:

- Algebra I, Biology, English, American History, World Cultures, Physical Science, Earth Science, Government, Economics and Geometry.

Budget Highlights:

- Funds are from sources other than local taxes.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Dover Adult Learning Center (DALC)	\$99,157	\$147,044	\$125,000
Dover High School Summer Program	\$0	\$0	\$0

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations

3810 School Tuition Programs

School

46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	99,157	147,044	125,000	125,000	(22,044)	(15.0)
	Dover Adult Learning Center			125,000			
	Total Education	99,157	147,044	125,000	125,000	(22,044)	(15.0)
Total	46900 Education	99,157	147,044	125,000	125,000	(22,044)	(15.0)

EDUCATION

Division: Dover High School Alternative Program

Function 3825-46900

Mission Statement:

The Dover High School Alternative Program supports students who are most successful in non-traditional school settings. The ultimate goal of the program is to develop within each student the skills necessary to enable him/her to make safe, proactive choices, communicate effectively, earn a High School diploma, and make a successful transition to post-secondary education and/or the workforce.

Goals and Priorities:

- Improve student literacy in all subject areas.
- Improve the quality of district and school decision making by systematically using data to guide our programming decisions.
- Increase the access to technology and its use as a tool for learning.
- Increase student resiliency by creating a school environment characterized by trust, respect and open communication.
- Provide academic and mental health supports to students.

Budget Highlights:

- This program provides in-district placement options that support student needs and save costs for out of district placements and associated transportation.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Budgeted Amounts	\$ 540,686	\$ 663,682	\$ 659,368

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations

3825 School Alternative Education Fund

School

46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	540,849	663,682	659,368	659,368	(4,314)	(0.7)
	Alternative Education Expense			659,368			
	Total Education	540,849	663,682	659,368	659,368	(4,314)	(0.7)
Total	46900 Education	540,849	663,682	659,368	659,368	(4,314)	(0.7)

EDUCATION

Division: School Facilities Fund

Function 3830-46900

Mission Statement:

To provide for the upkeep of school and athletic facilities through special rental, gate receipt, user and permit fee revenues.

Goals and Priorities:

- Improve security systems and facility areas used by the general public.
- Improve parking infrastructure and safety.
- Improve district fields and grounds.

Budget Highlights:

- No local taxes are appropriated in this fund.
- Rental rates will be revised in FY 2016.

Performance Measures:

Description	FY14 Act	FY15 Est	FY16 Est
Budgeted Amounts	\$ 165,772	\$ 172,555	\$ 220,053

City of Dover
Fiscal Year 2016 Budget
 July 1, 2015 - June 30, 2016

Appropriations

3830 School Facilities Fund
School
46900 Education

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Board Request	FY16 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	165,771	172,131	220,053	220,053	47,922	27.8
	Appropriation Total - School Facilities			220,053			
	Total Education	165,771	172,131	220,053	220,053	47,922	27.8
Total	46900 Education	165,771	172,131	220,053	220,053	47,922	27.8

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INTERGOVERNMENTAL

TAB 17

INTERGOVERNMENTAL

TAB 17

INTERGOVERNMENTAL

Division: County Tax

Function 48000

Mission Statement:

To accurately budget and timely disburse the County Tax Assessment.

Major Services/Responsibilities:

- Include the most accurate assessment amount prior to final adoption of the City's budget by the City Council
- Process and disburse the money to the County Treasurer on the due date of the tax per County Tax Warrant

Key Fiscal Year Objectives:

Performance Measures:

Description	FY14 Act	FY15 Act	FY16 Est
Timely disbursement of the County check	Dec 2013	Dec 2014	Dec 2015
County Tax Levy Apportioned to Dover	7,771,799	8,057,565	8,266,760

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.800.48000.4990.00000.00.000	County Tax-County Tax	\$7,771,799.00	\$8,057,565.00	\$8,266,760.00	\$8,266,760.00	\$209,195.00	2.60
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: County Tax Apportionment	\$8,266,760.00					
	\$29,682,628 x 27.85%						
	Column Total:	\$8,266,760.00					
Budg_Cat:	Intergovernmental - 990	\$7,771,799.00	\$8,057,565.00	\$8,266,760.00	\$8,266,760.00	\$209,195.00	2.60
Func:	County Tax - 48000	\$7,771,799.00	\$8,057,565.00	\$8,266,760.00	\$8,266,760.00	\$209,195.00	2.60

DEBT INFORMATION & CAPITAL IMPROVEMENTS

TAB 18

**DEBT INFORMATION &
CAPITAL IMPROVEMENTS**

TAB 18

CAPITAL IMPROVEMENT & DEBT

Division: Debt Service

Function 47100

Mission Statement:

The Finance Department shall administer the debt of the City, insuring timely issuance of securities and payment of the City's debt obligations

Major Services/Responsibilities:

- Issuance of long term bonds to meet the cash needs of the adopted Capital Improvements Program budget for the fiscal year
- Issuance of short term Tax Anticipation Notes to meet the cash needs of the City until tax collections occur
- Payment of both principal and interest on bonds and short term notes in a timely fashion
- Forecasting the impact of security issuances on the Property Tax and Water/Sewer User Fees
- Forecasting the cash flow needs of the City

Key Fiscal Year Objectives:

- Monitor cash flow to determine future cash need during the fiscal year and determine appropriate time to go to market for bond issue.
- Monitor market rates and based on advice of Financial Advisor determine if any outstanding bond obligations can be refinanced to save on interest expense.
- Structure issuance of long term bonds consistent with City Council adopted financial policies for Debt Management.

Performance Measures:

Description	FY14 Act	FY15 Budget	FY16 Proposed
Timely disbursement of payments-City General Fund	\$ 5,334,466	\$ 6,226,490	\$ 6,641,791
Timely disbursement of payments-School General Fund	\$ 3,914,453	\$ 3,892,349	\$ 5,809,078

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

 Print accounts with zero balance
 Round to whole dollars
 Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47100.4920.00000.00.000	Debt Service - City-Principal F	\$3,966,419.98	\$4,427,243.00	\$4,679,190.00	\$4,679,190.00	\$251,947.00	5.69
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payment Anticipated Bond Issue	\$170,000.00					
	Description: Principal payments on long term debt	\$4,509,190.00					
	Column Total:	\$4,679,190.00					
1000.1.500.47100.4921.00000.00.000	Debt Service - City-Interest - E	\$1,357,313.61	\$1,799,247.00	\$1,962,601.00	\$1,962,601.00	\$163,354.00	9.08
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on anticipated issue	\$120,794.00					
	Description: Interest payments on long term debt	\$1,841,807.00					
	Column Total:	\$1,962,601.00					
Budg_Cat: Debt Service - 920		\$5,323,733.59	\$6,226,490.00	\$6,641,791.00	\$6,641,791.00	\$415,301.00	6.67
Func: Debt Service - City - 47100		\$5,323,733.59	\$6,226,490.00	\$6,641,791.00	\$6,641,791.00	\$415,301.00	6.67

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2015-2016

Print accounts with zero balance Round to whole dollars Account on new page

From Date: 7/1/2015

To Date: 6/30/2016

Definition: FY16 City Manager Proposed

Account	Description	FY14 Actual	FY15 Adopted Budget	FY16 Department Request	FY16 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47190.4920.00000.00.000	School Dept - Principal Paym	\$2,400,690.51	\$2,387,001.00	\$2,245,586.00	\$3,315,586.00	\$928,585.00	38.90
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on long term debt	\$2,245,586.00					
	Description: z CM Addition - Debt Service CTC \$4.5M Bond	\$241,425.00		Principal Est.			
	Description: z CM Addition - Debt Service DHS \$16M Bond	\$828,575.00		Principal Est.			
	Column Total:	\$3,315,586.00					
1000.1.500.47190.4921.00000.00.000	School Dept - Bond Interest P	\$1,513,761.75	\$1,505,348.00	\$1,476,992.00	\$2,493,492.00	\$988,144.00	65.64
	Column: [FY16CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on long term debt	\$1,476,992.00					
	Description: z CM Addition - Debt Service for CTC \$4.5M Bond	\$229,354.00		Interest Est.			
	Description: z CM Addition - Debt Service for DHS \$16M Bond	\$787,146.00		Interest Est.			
	Column Total:	\$2,493,492.00					
Budg_Cat: Debt Service - 920		\$3,914,452.26	\$3,892,349.00	\$3,722,578.00	\$5,809,078.00	\$1,916,729.00	49.24
Func: Debt Service - School - 47190		\$3,914,452.26	\$3,892,349.00	\$3,722,578.00	\$5,809,078.00	\$1,916,729.00	49.24

City of Dover
Fiscal Year 2016 Budget

Debt Existing Principal Payments

Description	Issue #	Issue Amount	Issue Year	Rate	Due	Total							Downtown TIF	Grand Total
						City	School	General Func	Parking	McConnell	Water	Sewer		
Public Improvements	3043	4,137,500	99	4.190%	01/15/13	0		0				0	0	0
Public Improvements	3045	2,179,901	99	5.510%	01/15/15	0	0	0						0
New Middle School	3046	15,741,027	99	5.580%	01/15/20	0	549,632	549,632						549,632
Public Improvements	3047	22,991,400	01	4.451%	06/15/21	0								0
Public Improvements	3048	2,240,600	02	4.230%	06/15/22	105,000		105,000				30,000		135,000
Public Improvements	3049	14,280,000	03	3.167%	06/15/24	0	0	0			0	0		0
Public Improvements	3050	9,816,000	04	4.115%	06/15/25	0	0	0			0	0		0
Public Improvements	3051	10,740,000	05	3.840%	06/15/26	0	0	0			0	0		0
Public Improvements	3052	22,348,000	06	4.230%	06/15/27	339,000	257,000	596,000		280,000	195,000	89,000		1,160,000
Public Improvements	3053	20,646,000	07	4.500%	06/15/27	505,000	470,000	975,000			115,000	15,000		1,105,000
Public Improvements	3054	9,970,000	08	4.094%	12/15/28	440,000	40,000	480,000			10,000	85,000		575,000
Public Improvements	3055	12,799,000	10	3.442%	04/01/30	242,500	310,000	552,500	5,000		90,000	102,500		750,000
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	880,000	145,000	1,025,000			165,000	135,000		1,325,000
C DFA Energy Impr	3058	250,000	11	2.470%	12/31/20	24,636		24,636						24,636
Public Impr - Refunding O	3059	17,530,000	12	2.343%	06/15/32	686,350	335,300	1,021,650	50,000		322,200	456,150		1,850,000
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22			0				27,916		27,916
SRL - North End Pressure	3061	3,400,000	13	2.720%	11/01/32			0			159,797			159,797
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	979,037	30,321	1,009,358	9,300		62,740	183,602		1,265,000
Public Improvements	3063	11,495,000	14	3.267%	05/15/34			0					260,000	260,000
Public Impr - Refunding O	3064	4,425,000	15	1.746%	07/01/25	307,667	108,333	416,000			30,334	73,666		520,000
SRL - River St. Pump Stat	3065	1,207,935	15	3.168%	03/01/34			0				60,396		60,396
Totals						4,509,190	2,245,586	6,754,776	64,300	280,000	1,150,071	1,258,230	260,000	9,767,377

Debt Existing Interest Payments

Description	Issue #	Issue Amount	Issue Year	Rate	Due	Total							Downtown TIF	Grand Total
						City	School	General	Parking	McConnell	Water	Sewer		
Public Impr	3043	4,137,500	99	4.190%	01/15/13	0		0			0	0		0
Public Impr	3045	2,179,901	99	5.510%	01/15/15	0	0	0						0
New Middle School	3046	15,741,027	99	5.580%	01/15/20	0	781,806	781,806						781,806
Public Impr	3047	22,991,400	01	4.451%	06/15/21	0								0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	8,398		8,398				707		9,105
Public Impr	3049	14,280,000	03	3.167%	06/15/24	0	0	0			0	0		0
Public Impr	3050	9,816,000	04	4.115%	06/15/25	0	0	0			0	0		0
Public Impr	3051	10,740,000	05	3.840%	06/15/26	0	0	0			0	0		0
Public Impr	3052	22,348,000	06	4.230%	06/15/27	154,839	125,166	280,005		121,194	95,119	29,758		526,076
Public Impr	3053	20,646,000	07	4.500%	06/15/27	223,638	243,481	467,119			58,356	4,669		530,144
Public Impr	3054	9,970,000	08	4.094%	12/15/28	213,413	14,400	227,813			3,538	29,031		260,382
Public Impr	3055	12,799,000	10	3.442%	04/01/30	80,059	157,581	237,640	2,606		34,156	27,297		301,699
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	86,925	5,800	92,725			16,800	14,750		124,275
C DFA Energy Impr	3058	250,000	11	2.470%	12/31/20	3,884		3,884						3,884
Public Impr - Refunding O	3059	17,530,000	12	2.343%	06/15/32	201,294	61,005	262,299	10,350		60,747	137,846		471,242
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22			0				3,322		3,322
SRL - North End Pressure	3061	3,400,000	13	2.720%	11/01/32			0			99,238			99,238
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	739,855	22,976	762,831	4,150		38,915	123,904		929,800
Public Improvements	3063	11,495,000	14	3.267%	05/15/34			0					381,463	381,463
Public Impr - Refunding O	3064	4,425,000	15	1.746%	07/01/25	129,502	64,776	194,278			10,416	34,070		238,764
SRL - River St. Pump Stat	3065	1,207,935	15	3.168%	03/01/34			0				36,354		36,354
Totals						1,841,807	1,476,992	3,318,798	17,106	121,194	417,285	441,708	381,463	4,697,554
Total Existing Principal & Interest						6,350,997	3,722,578	10,073,574	81,406	401,194	1,567,356	1,699,938	641,463	14,464,931

City of Dover

Long Term Debt Authorizations - Unissued as of April 1, 2015

PROJECT DESCRIPTION	FY11	FY12	FY13	FY14	FY15	FY16	Total
GENERAL GOVERNMENT							
City Hall Roof/Atrium/Tower Repairs					200,000		200,000
TOTAL GENERAL GOV'T	0	0	0	0	200,000	0	200,000
POLICE							
New Police Facility				2,479			2,479
TOTAL FIRE & RESCUE	0	0	0	2,479	0	0	2,479
COMMUNITY SERVICES - PUBLIC WORKS							
Bridge Replacement - Whittier Street		755,000					755,000
Street Impr & Sidewalk - Mast Rd/Spruce Lane				149,525			149,525
Street Reconstruction - Tolend Road				1,000,000			1,000,000
Street Reconstruction - Union Street				255,000			255,000
Street Reconstruction - Oak/Broadway Area					250,000		250,000
Street Reconstruction - Tanglewood Drive					385,000		385,000
Street Reconstruction - Broadway Railroad Culvert						2,000,000	2,000,000
Street Reconstruction - Keating/Birchwood						1,000,000	1,000,000
Street Reconstruction - Nelson Street						425,000	425,000
Street Reconstruction - Richardson Drive						550,000	550,000
TOTAL COMM SERV - PW	0	755,000	0	1,404,525	635,000	3,975,000	6,769,525
RECREATION							
Park Improvements - Guppey Park Field					350,000		350,000
Arena Locker Room & Foster Rink Improvements					365,000		365,000
TOTAL RECREATION	0	0	0	0	715,000	0	715,000
TOTAL CITY DEPARTMENTS	0	755,000	0	1,407,004	1,550,000	3,975,000	7,687,004
EDUCATION							
High School & Dunaway Field Improvement					571,500	16,000,000	16,571,500
Regional Career Tech Improvements					328,500	7,300,000	7,628,500
TOTAL EDUCATION	0	0	0	0	900,000	23,300,000	24,200,000
TOTAL GENERAL FUND	0	755,000	0	1,407,004	2,450,000	27,275,000	31,887,004
SPECIAL REVENUE							
Parking Lot Improvements	160,765						160,765
Parking Deck - School Street				300,000			300,000
	160,765	0	0	300,000	0	0	460,765
COMMUNITY SERVICES - WATER FUND							
Water Main Replacement - Keating/Birchwood						550,000	550,000
Water Systems Facilities Upgrade				1,416,367			1,416,367
Water Systems Facilities Upgrade					3,000,000		3,000,000
Water Systems Facilities Upgrade						2,083,633	2,083,633
TOTAL WATER FUND	0	0	0	1,416,367	3,000,000	2,633,633	7,050,000
COMMUNITY SERVICES - SEWER FUND							
SRF - WWTP Facility Upgrade Phase I & II				8,500,000			8,500,000
WWTP - Facility Upgrade			1,700,000	437,236			2,137,236
Pump Station Replacement - Leighton Way						350,000	350,000
Pump Station Upgrade - Varney Brook						1,100,000	1,100,000
Sewer Main - Richardson Drive						550,000	550,000
Sewer Main - Keating/Birchwood						1,050,000	1,050,000
TOTAL SEWER FUND	0	0	1,700,000	8,937,236	0	3,050,000	13,687,236
DOVER IND DEVELOPMENT FUND							
Economic Development Park					2,450,000		2,450,000
	0	0	0	0	2,450,000	0	2,450,000
TOTAL OTHER FUNDS	160,765	0	1,700,000	10,653,603	5,450,000	5,683,633	23,648,001
TOTAL AUTHORIZED UNISSUED	160,765	755,000	1,700,000	12,060,607	7,900,000	32,958,633	55,535,005

City of Dover, NH

Long Term Debt Issued or Authorized before April 1, 2015 Debt Outstanding & Analysis of Debt Limit at June 30, 2015

Description	Issuer	Issue #	Issue Amount	Issue Year	Rate	RF	Due	Outstanding Balance	Exempt from Debt Limits	Debt Outstanding Against Debt Limits					
										City	School	Water	DBIDA (IP)	DBIDA (IB)	
BONDED DEBT															
Energy Conservation	NHMBB	3039	875,055	96	5.4059%	(1)	01/15/12	0	-	0					
Public Impr	NHMBB	3040	1,002,327	97	4.8400%	(1)	08/15/12	0	-	0					
Public Impr	NHMBB	3043	4,137,500	99	4.1900%		01/15/13	0	0	0			0		
Public Impr	NHMBB	3045	2,179,901	99	5.5100%	(1)	01/15/15	0	-	0		0			
New Middle School	NHMBB	3046	15,741,027	99	5.5800%	(1)	01/15/20	2,417,834	-	-	2,417,834				
Public Impr	Citizens	3047	22,991,400	01	4.4506%	(2)	06/15/21	-	-	-					
Public Impr	NHMBB	3048	2,240,600	02	4.2300%		06/15/22	395,000	60,000	335,000					
Public Impr	City	3049	14,280,000	03	3.1668%	(1)	06/15/24	0	-	0		0		0	
Public Impr	City	3050	9,816,000	04	4.1148%	(1)	06/15/25	0	0	0		0		0	
Public Impr	City	3051	10,740,000	05	3.8405%		06/15/26	0	-	-					
Public Impr	City	3052	22,348,000	06	4.2313%		06/15/27	12,650,000	1,563,000	5,808,000	2,999,000	2,280,000		-	
Public Impr	City	3053	20,646,000	07	4.5000%		06/15/27	11,650,000	705,000	4,330,000	5,335,000	1,280,000			
Public Impr	City	3054	9,970,000	08	4.0935%		12/15/28	6,450,000	3,275,000	2,725,000	360,000	90,000			
Public Impr	City	3055	12,799,000	10	3.4417%		04/01/30	8,890,000	922,500	2,402,500	4,540,000	1,025,000			
Public Impr Refunding	City	3057	8,790,000	10	2.1535%	(2)	06/30/21	3,425,000	410,000	2,405,000	145,000	465,000			
Public Impr Refunding 03-04	City	3059	17,530,000	12	2.3433%	(2)	06/15/32	13,760,000	5,225,000	4,907,950	1,804,150	1,822,900			
Public Improvements	City	3062	22,385,000	14	2.8090%		05/15/34	21,460,000	3,922,061	16,103,357	530,127	904,455			
Public Improvements - TIF	City	3063	11,495,000	14	3.2670%		05/15/34	11,200,000	11,200,000						
Public Impr Refunding 05	City	3064	4,425,000	15	1.7460%		07/01/25	4,425,000	631,264	2,407,378	1,191,138	195,220			
TOTAL BONDED DEBT OUTSTANDING								96,722,834	27,913,825	41,424,185	19,322,248	8,062,575	0	0	
OTHER DEBT															
CDFA Energy Impr		3058	250,000	11	2.4700%		12/31/20	157,252		157,252					
SRL - WWTP Aeration		3060	279,157	13	1.7000%		02/01/22	195,410	195,410						
SRL - North End Pressure		3061	3,400,000	13	2.7200%		11/01/32	3,111,630				3,111,630			
SRL - River St Pump Station		3065	1,207,935	15	3.1660%		03/01/34	1,147,538	1,147,538						
TOTAL OTHER DEBT OUTSTANDING								4,611,830	1,342,948	157,252	0	3,111,630	0	0	
TOTAL LONG TERM DEBT OUTSTANDING								101,334,664	29,256,773	41,581,437	19,322,248	11,174,205	0	0	
DEBT AUTHORIZED - UNISSUED															
						Antic.Issue									
Parking Lot Improvements - FY11	NA		160,765		NA			160,765	160,765						
Public Improvements - FY12	NA		755,000		NA			755,000		755,000					
Public Improvements - FY13	NA		1,700,000		NA			1,700,000	1,700,000						
Public Improvements - FY14	NA		12,060,607		NA			12,060,607	9,237,236	1,407,004		1,416,367			
Public Improvements - FY15	NA		7,900,000		NA			7,900,000		1,550,000	900,000	3,000,000	2,450,000		
Public Improvements - FY16	NA		32,958,633		NA			32,958,633	3,050,000	3,975,000	23,300,000	2,633,633			
TOTAL DEBT AUTHORIZED UNISSUED								55,535,005	14,148,001	7,687,004	24,200,000	7,050,000	2,450,000	0	
TOTAL DEBT OUTSTANDING & UNISSUED								156,869,669	43,404,774	49,268,441	43,522,248	18,224,205	2,450,000	0	

LEGAL DEBT LIMITS					
TY13 Equalized Value for	Debt Limit	2,847,426,767.00			
Legal Rate		3.0%	7.0%	10.0%	Set by special legislation
Legal Debt Limit		85,422,803	199,319,874	284,742,677	RSA 162
Unused Capacity		36,154,362	155,797,625	266,518,472	4,000,000
Percent Used		57.7%	21.8%	6.4%	61.3%
					NA
CITY COUNCIL POLICY					
		City	School	Water	
Percent of Statutory Limit		65.0%	28.0%	5.0%	NA
Dollar Limit		55,524,822	55,809,565	14,237,134	NA
Under(Over) Policy Limit		6,256,381	12,287,316	(3,987,071)	NA
Sewer					
Percent of Equalized Value		1.5%			
Dollar Limit		42,711,402			
Under(Over) Policy Limit		20,064,500			

Notes to Analysis:

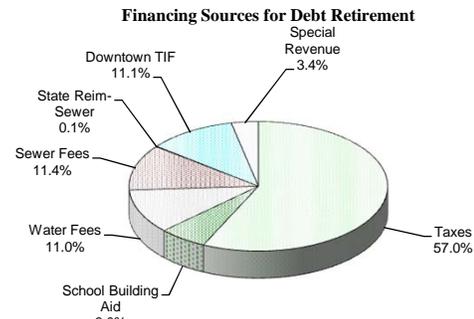
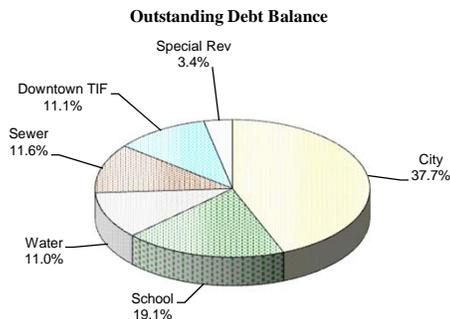
- Refinanced (RF) Notes:
 (1) Refinanced, original NIC reflected
 (2) Refunding Bonds Issued

Reason for Exempt Status:

- Sewer Portion of Public Impr - 3030, 3031, 3032, 3033, 3034, 3037, 3043, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3057, 3059, 3060, 3062, 3064, 3065
- Tolend Rd Landfill Mitigation Portion of Public Impr - 3049, 3050, 3051, 3052, 3053, 3054, 3059, 3062
- Parking Activity Fund Portion of Public Impr - 3055, 3059, 3062
- Downtown Dover TIF Fund Public Impr - 3063

Other:

Totals excludes Tax and Bond Anticipation Notes



**Capital Improvements Program
Existing Principal Retirement by Year and Fund**

Fiscal Yr	City Depts	School	Total				Water	Sewer	DBIDA	Downtown TIF	Total City Debt
			General Fund	Special Revenue							
2016	4,509,190.01	2,245,585.81	6,754,775.82	344,300.00		1,150,070.76	1,258,231.01	0.00	260,000.00	9,767,377.59	
2017	3,999,998.21	2,051,533.45	6,051,531.66	359,300.00		1,038,461.18	1,180,240.70	0.00	265,000.00	8,894,533.54	
2018	3,951,577.05	2,015,722.22	5,967,299.27	369,200.00		1,041,109.84	1,151,903.53	0.00	275,000.00	8,804,512.64	
2019	3,819,652.56	1,848,621.80	5,668,274.36	374,200.00		941,978.50	985,509.03	0.00	300,000.00	8,269,961.89	
2020	3,809,277.18	1,774,275.64	5,583,552.82	394,200.00		917,982.72	958,819.98	0.00	525,000.00	8,379,555.52	
2021	3,604,476.34	1,315,738.37	4,920,214.71	409,200.00		841,376.44	853,888.02	0.00	545,000.00	7,569,679.17	
2022	3,129,106.32	1,291,464.69	4,420,571.01	419,200.00		750,083.68	754,450.86	0.00	570,000.00	6,914,305.55	
2023	2,868,608.02	1,230,682.75	4,099,290.77	174,200.00		721,687.61	648,497.20	0.00	590,000.00	6,233,675.58	
2024	2,934,653.72	1,227,754.42	4,162,408.14	184,200.00		724,434.69	654,691.57	0.00	605,000.00	6,330,734.40	
2025	2,040,517.81	1,158,986.60	3,199,504.41	180,000.00		659,400.29	498,590.81	0.00	630,000.00	5,167,495.51	
2026	1,879,291.69	1,093,357.93	2,972,649.62	190,000.00		597,158.04	449,054.24	0.00	650,000.00	4,858,861.90	
2027	1,671,642.49	987,623.02	2,659,265.51	5,000.00		537,487.25	387,943.07	0.00	670,000.00	4,259,695.83	
2028	1,138,433.35	337,208.68	1,475,642.03	5,000.00		267,446.06	386,704.20	0.00	690,000.00	2,824,792.29	
2029	1,111,418.11	336,518.12	1,447,936.23	5,000.00		266,250.78	384,639.41	0.00	710,000.00	2,813,826.42	
2030	949,972.24	321,407.27	1,271,379.51	5,000.00		212,951.20	306,905.17	0.00	735,000.00	2,531,235.88	
2031	862,472.24	21,407.27	883,879.51	0.00		182,624.89	299,405.17	0.00	755,000.00	2,120,909.57	
2032	862,472.24	21,407.27	883,879.51	0.00		171,821.23	299,405.17	0.00	780,000.00	2,135,105.91	
2033	682,472.24	21,407.27	703,879.51	0.00		144,722.44	124,405.17	0.00	810,000.00	1,783,007.12	
2034	686,875.29	21,545.38	708,420.67	0.00		7,157.93	124,818.13	0.00	835,000.00	1,675,396.73	
Totals	44,512,107.11	19,322,247.96	63,834,355.07	3,418,000.00		11,174,205.53	11,708,102.44	0.00	11,200,000.00	101,334,663.04	

**Capital Improvements Program
Existing Debt Payments - Interest**

Fiscal Yr	City Depts	School	Total				Water	Sewer	DBIDA	Downtown TIF	Total City Debt
			General Fund	Special Revenue							
2016	1,841,806.16	1,476,992.05	3,318,798.21	138,300.02		417,285.30	441,706.97	0.00	381,462.50	4,697,553.00	
2017	1,641,992.59	1,444,132.44	3,086,125.03	124,285.02		373,514.50	391,631.47	0.00	373,662.50	4,349,218.52	
2018	1,481,757.19	1,419,131.74	2,900,888.93	110,370.02		336,795.51	350,193.99	0.00	365,712.50	4,063,960.95	
2019	1,319,932.30	1,385,500.95	2,705,433.25	96,060.02		299,742.03	308,265.27	0.00	354,712.50	3,764,213.07	
2020	1,159,595.71	1,361,732.41	2,521,328.12	81,500.02		265,205.72	270,997.64	0.00	342,712.50	3,481,744.00	
2021	997,676.33	398,046.29	1,395,722.62	66,133.76		230,682.31	234,154.75	0.00	321,712.50	2,248,405.94	
2022	844,483.63	344,552.03	1,189,035.66	49,723.76		198,926.05	201,422.28	0.00	294,462.50	1,933,570.25	
2023	701,453.77	289,174.91	990,628.68	31,995.02		168,850.55	169,840.85	0.00	277,362.50	1,638,677.60	
2024	566,172.11	235,133.26	801,305.37	24,560.02		139,099.48	140,192.47	0.00	259,662.50	1,364,819.84	
2025	429,325.67	181,228.03	610,553.70	16,700.02		109,467.99	111,914.36	0.00	235,462.50	1,084,098.57	
2026	347,049.32	130,400.63	477,449.95	9,075.02		83,761.91	91,980.05	0.00	216,562.50	878,829.43	
2027	275,397.92	85,008.48	360,406.40	793.76		60,570.69	76,414.79	0.00	197,062.50	695,248.14	
2028	210,036.75	41,994.76	252,031.51	600.00		39,965.63	62,859.40	0.00	176,962.50	532,419.04	
2029	168,660.00	28,133.50	196,793.50	400.00		31,349.62	49,331.81	0.00	155,400.00	433,274.93	
2030	136,056.32	16,067.32	152,123.64	200.00		22,694.47	37,438.98	0.00	132,325.00	344,782.09	
2031	104,750.94	2,921.58	107,672.52	0.00		15,685.56	27,676.57	0.00	108,437.50	259,472.15	
2032	76,810.60	2,225.84	79,036.44	0.00		9,821.52	18,082.92	0.00	83,900.00	190,840.88	
2033	47,927.16	1,503.34	49,430.50	0.00		4,242.44	8,321.78	0.00	57,575.00	119,569.72	
2034	24,040.64	754.08	24,794.72	0.00		250.52	4,168.10	0.00	29,225.00	58,438.34	
Totals	12,374,925.11	8,844,633.64	21,219,558.75	750,696.46		2,807,911.80	2,996,594.45	0.00	4,364,375.00	32,139,136.46	

**Capital Improvements Program
State Aid to Existing Debt Retirement
Sewer Aid**

Fiscal Yr	Principal	Interest	Total
2016	15,304.00	5,078.00	20,382.00
2017	13,915.00	4,458.00	18,373.00
2018	13,916.00	3,910.00	17,826.00
2019	10,860.00	3,358.00	14,218.00
2020	10,687.00	2,916.00	13,603.00
2021	10,687.00	2,479.00	13,166.00
2022	9,732.00	2,036.00	11,768.00
2023	9,732.00	1,636.00	11,368.00
2024	9,732.00	1,231.00	10,963.00
2025	9,732.00	827.00	10,559.00
2026	9,732.00	416.00	10,148.00
2027	0.00	0.00	0.00
2028	0.00	0.00	0.00
2029	0.00	0.00	0.00
2030	0.00	0.00	0.00
2031	0.00	0.00	0.00
Totals	124,029.00	28,345.00	152,374.00

School Building Aid

Fiscal Yr	Principal	Interest	Total
2016	674,818.81	0.00	674,818.81
2017	662,124.84	0.00	662,124.84
2018	635,424.75	0.00	635,424.75
2019	592,015.89	0.00	592,015.89
2020	539,989.72	0.00	539,989.72
2021	402,613.75	0.00	402,613.75
2022	402,013.75	0.00	402,013.75
2023	402,013.75	0.00	402,013.75
2024	365,035.88	0.00	365,035.88
2025	365,035.97	0.00	365,035.97
2026	344,469.04	0.00	344,469.04
2027	291,369.04	0.00	291,369.04
2028	212,925.00	0.00	212,925.00
2029	103,500.00	0.00	103,500.00
2030	103,500.00	0.00	103,500.00
2031	0.00	0.00	0.00
Totals	6,096,850.19	0.00	6,096,850.19

Capital Improvements Program - FY2016-2021

ADOPTED Version Wed Nov 12, 2014

All Projects

PROJECT DESCRIPTION	Fiscal Year						Total	Finance Method
	2016	2017	2018	2019	2020	2021		
GENERAL GOVERNMENT								
Transfer to Capital Reserve - Infrastructure & Equip	575,000	575,000	575,000	575,000	575,000	575,000	3,450,000	OB
Citywide Building Transformer Replacement	50,000	50,000	50,000				150,000	OB
Cemetery Improvements		550,000					550,000	DF
Chapel Restoration		200,000					200,000	OB
City Hall Structural/Safety Improvements		250,000		250,000		250,000	750,000	DF
City Hall Boiler Replacement						120,000	120,000	RF
TOTAL GENERAL GOVT.	625,000	1,625,000	625,000	825,000	575,000	945,000	5,220,000	
POLICE								
Police Cruiser Replacement Program	126,000	126,000	126,000	126,000	126,000	126,000	756,000	RF
TOTAL POLICE	126,000	126,000	126,000	126,000	126,000	126,000	756,000	
FIRE & RESCUE								
Cardiac Monitor & Defibrillators Replacement	120,000						120,000	RF
Staff Vehicle Replacement	47,500						47,500	RF
<i>Ambulance Replacement</i>		185,000				185,000	370,000	RF
Command Vehicle Replacement		50,000					50,000	RF
<i>Replacement of South End Paving</i>		56,232					56,232	RF
<i>Central Station Improvements</i>			110,000				110,000	RF
Fire Quint/Pumper Replacement				600,000			600,000	RF
North End Station Traffic Light Improvements				85,000			85,000	RF
Air Compressor for Filling SCBA bottles					65,000		65,000	RF
Heating Plant South End Station					45,000		45,000	RF
TOTAL FIRE & RESCUE	167,500	291,232	110,000	685,000	110,000	185,000	1,548,732	
COMMUNITY SERVICES - PUBLIC WORKS								
PW Heavy Equipment	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000	RF
General Streets Improvements	1,800,000	1,864,800	1,931,933	2,001,482	2,073,536	2,148,183	11,819,934	OB
General Sidewalk Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Bridge Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
TIP - Traffic Calming Improvements	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Traffic Signal Upgrades	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
<u>Intersection Reconstruction - Sixth/Venture</u>		50,000		200,000			250,000	DF
Street Reconstruction - Bellamy Road		50,000		200,000			250,000	DF
Street Reconstruction - Broadway RR Culvert	2,000,000						2,000,000	DF
Street Reconstruction - Floral Avenue & Brick Street*		50,000		200,000			250,000	DF
<u>Street Reconstruction - Keating/Birchwood</u>	100,000		900,000				1,000,000	DF
Street Reconstruction - Nelson Street*	425,000						425,000	DF
<u>Street Reconstruction - Richardson Drive*</u>	50,000	500,000					550,000	DF
TIP - Replace Oak Street Railroad Bridge	351,000	2,433,000					2,784,000	RF/GR
EMS Computer Software Upgrade		25,000					25,000	OB
Street Reconstruction - Atlantic Avenue					1,500,000		1,500,000	DF
Street Reconstruction - Piscataqua/Rabbit Road*		200,000		1,500,000			1,700,000	DF
Downtown Traffic Efficiency Improvements			750,000				750,000	DF
Sidewalk - Upper Whittier Street			25,000		250,000		275,000	DF
Street Reconstruction - Oak/Ham/Ela/Broadway*		1,500,000	1,000,000				2,500,000	DF
Street Reconstruction - Roberts Road*			555,000				555,000	DF
<u>Bridge Replacement - County Farm</u>					250,000		250,000	DF
Bridge Replacement - Route 108					250,000		250,000	DF
Street Reconstruction - Elm/Summer/Belknap				200,000		2,000,000	2,200,000	DF
Street Reconstruction - Silver Street*					500,000	500,000	1,000,000	DF
Street Reconstruction - Spur Road*				500,000			500,000	DF
Tuttle Square Traffic Improvements					150,000		150,000	DF
Central Avenue Drainage Work*						75,000	75,000	DF
TOTAL COMM SERV - PW	5,426,000	7,372,800	5,861,933	5,501,482	5,673,536	5,423,183	35,258,934	
CULTURE & RECREATION								
Transfer to Capital Reserve - Park/Playground Imprv.	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
<u>Park Infrastructure Replace/Maintenance</u>	100,000		100,000		100,000		300,000	RF
Park Improvements - Amanda Howard		130,000					130,000	RF
Park Improvements - Garrison Hill Park			190,000				190,000	RF
Henry Law Park Riverwalk Improvements				112,500			112,500	RF
<u>Indoor Pool Lighting</u>						210,000	210,000	RF
TOTAL CULTURE & RECREATION	212,500	242,500	402,500	225,000	212,500	322,500	1,617,500	
PUBLIC LIBRARY								
Library Books and Collections	125,689	127,724	129,799	131,916	134,075	136,277	785,480	OB
Air Conditioning System		124,000					124,000	OB
TOTAL PUBLIC LIBRARY	125,689	251,724	129,799	131,916	134,075	136,277	909,480	
TOTAL CITY DEPARTMENTS	6,682,689	9,909,256	7,255,232	7,494,398	6,831,111	7,137,960	45,310,646	

Capital Improvements Program - FY2016-2021

ADOPTED Version Wed Nov 12, 2014

All Projects

BOLD = New Project * = Multi Category Project
 UNDERLINED = Change in Schedule ITALIC = \$ Change

PROJECT DESCRIPTION	Fiscal Year					Total	Finance Method	
	2016	2017	2018	2019	2020			2021
EDUCATION								
Transfer to Capital Reserve - Curriculum	25,000	35,000	35,000	35,000	35,000	35,000	200,000	OB
Transfer to Capital Reserve - Facilities	25,000	35,000	35,000	35,000	35,000	35,000	200,000	OB
Transfer to Capital Reserve - Info. Technology	25,000	35,000	35,000	35,000	35,000	35,000	200,000	OB
Curriculum Replacement and Upgrade	50,000	50,000	50,000	50,000	50,000	50,000	300,000	RF/OB
<i>Facilities/School Maintenance and Repairs</i>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Information Technology Replacement & Upgrade	50,000	50,000	50,000	50,000	50,000	50,000	300,000	RF
<i>High School & Dunaway Field Improvements</i>	16,000,000	16,000,000	18,000,000				50,000,000	DF
<i>Regional Career Tech Improvements</i>	10,700,000	7,300,000					18,000,000	DF/GR
Garrison Elementary School Improvements		3,300,000	3,600,000				6,900,000	DF
Middle School - Roof Replacement				520,500			520,500	DF
TOTAL EDUCATION	26,950,000	26,880,000	21,880,000	800,500	280,000	280,000	77,070,500	
TOTAL GENERAL FUND								
	33,632,689	36,789,256	29,135,232	8,294,898	7,111,111	7,417,960	122,381,146	
SPECIAL REVENUE FUNDS								
SAU Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
Downtown Snow Removal - Parking Bureau	30,000						30,000	OB
SAU Light Vehicle Replacement	50,000	30,000		25,000		25,000	130,000	OB
Parking Deck - Third Street		3,300,000					3,300,000	DF
Cochecho Riverfront Bank Stabilization			1,500,000				1,500,000	DF
Cochecho Riverfront Park Development				500,000	1,600,000		2,100,000	DF
McConnell Center Trim Repairs/Painting					120,000		120,000	OB
<u>Street Extension - Washington Street</u>					150,000	1,000,000	1,150,000	DF
<u>Park Improvements - Maglaras Park</u>						1,000,000	1,000,000	DF
TOTAL SPECIAL REVENUE FUNDS	120,000	3,370,000	1,540,000	565,000	1,910,000	2,065,000	9,570,000	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Water Light Vehicle Replacement*	12,500	12,500	12,500	12,500	12,500	12,500	75,000	OB
Water Main Replacement - City Wide	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
Water Meter Replacement	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Water Treatment Plant & Well Equipment	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<u>Water Main Replacement - Keating/Birchwood*</u>	50,000	500,000					550,000	DF
Water Main Replacement - Nelson Street*	200,000						200,000	RF
Water Main Replacement - Union Street	150,000						150,000	RF
Water Main Replacement - Main St/Washington St		100,000			1,000,000		1,100,000	DF
Water Main Replacement - Piscataqua/Drew Rds*		300,000	1,000,000	900,000			2,200,000	DF
Water Main Replacement - Richardson Drive		40,000					40,000	RF
Water Main Replacement - Tanglewood Drive*		50,000					50,000	RF
Water Main Replacement - Elm Street Area*				100,000		725,000	825,000	DF
Water Main Replacement - Oak/Broadway Area*			1,250,000				1,250,000	DF
Water Main Replacement - Spur Road*				100,000			100,000	RF
Water Main Replacement - Central Avenue - Lower*						100,000	100,000	DF
Water Main Replacement - Central Avenue - Upper*						75,000	75,000	DF
Water Main Replacement - Littleworth Road						100,000	100,000	DF
TOTAL WATER FUND	1,402,500	1,992,500	3,252,500	2,102,500	2,002,500	2,002,500	12,755,000	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maint.	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Sewer Heavy Equipment Replacement	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
Sewer Light Vehicle Replacement*	12,500	12,500	12,500	12,500	12,500	12,500	75,000	OB
Sewer Main Replacements - City Wide	150,000	150,000	150,000	150,000	150,000	150,000	900,000	RF
Pump Station Replacement - Leighton Way	350,000						350,000	DF
Pump Station Upgrade - Varney Brook	100,000		1,000,000				1,100,000	DF
Sewer Main - Nelson Street*	150,000						150,000	RF
Sewer Main - Richardson Drive*	50,000	500,000					550,000	DF
Sewer Main Replacement - Floral Avenue/High Ridge*		75,000		750,000			825,000	DF
<u>Sewer Main Replacement - Keating/Birchwood*</u>	50,000		1,000,000				1,050,000	DF
Sewer Main Replacement - Oak/Broadway Area*			750,000				750,000	DF
Pump Station Upgrade - Piscataqua				150,000			150,000	RF
Sewer Inspection Camera						50,000	50,000	OB
TOTAL SEWER FUND	1,777,500	1,652,500	3,827,500	1,977,500	1,077,500	1,127,500	11,440,000	
TOTAL OTHER FUNDS								
	3,180,000	3,645,000	7,080,000	4,080,000	3,080,000	3,130,000	24,195,000	
TOTAL ALL PROJECTS	36,932,689	43,804,256	37,755,232	12,939,898	12,101,111	12,612,960	156,146,146	

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APPENDIX A

TAB 19

APPENDIX A

TAB 19

City of Dover
City Council Adopted
City Financial Policies

Stabilization Funds:

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
 - a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 8% of the General Fund’s annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund fund balance below the designated percentage. For purposes of this section the following shall apply:
 - i. Emergency purpose does not include the offsetting of property taxes.
 - ii. Unassigned fund balance will be defined by generally accepted accounting principles.
 - iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.
 - b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
 - c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
 - d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
 - i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.
2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
 - a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
 - i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing

City of Dover
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increments will be stopped once the accumulated net OPEB related liability is decreased.

3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City's major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
 - a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
 - a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
 - b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
 - c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.
5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.
6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

Fees and Charges:

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.

City of Dover
City Council Adopted
City Financial Policies

8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
 - a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
 - b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.
9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
 - a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.
10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

Debt Issuance and Management:

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
 - a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
 - b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
 - c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.
12. The City shall maintain formal criteria for inclusion of a project in the CIP:
 - a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater.
 - b. Projects must satisfy at least one of the following:
 - i. Protect the health and safety of employees and/or the community at large.

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City Council Adopted
City Financial Policies

- ii. Significantly improve the efficiency of existing services.
- iii. Preserve a previous capital investment made by the City.
- iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:

- a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
- b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
- c. Grant Financed – Purchase of assets over \$25,000 partially or wholly funded by grants from the State or Federal government.
- d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
 - i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
- e. Operating Budget Financed – Purchase of assets of less than \$250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City's designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

Debt Level and Capacity:

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:

- a. The City portion shall not exceed 65% of the State of NH legal limit.
 - i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.

City of Dover
City Council Adopted
City Financial Policies

- b. The School portion shall not exceed 28% of the State of NH legal limit.
 - c. The Water portion shall not exceed 5% of the State of NH legal limit.

 - d. The Sewer portion shall not exceed 1.5% of the City's equalized assessed value for debt limits.
17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
- a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
 - i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
 - b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.
18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.
19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
- a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
 - b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
 - c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

Use of One-Time Revenues:

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.

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- a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.

21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

Use of Unpredictable Revenues:

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.

- a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.

24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

Balancing the Operating Budget:

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).

26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31st. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.

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City Council Adopted
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27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

Revenue Diversification:

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
- a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.
29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
- a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

Contingency Planning:

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.
31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.
32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

Accounting Structure and Basis

The governmental environment differs from that of business enterprises, however, the underlying accounting discipline shares many characteristics with commercial accounting. The principles for financial accounting and reporting for state and local governments are delineated by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses of financial resources is accomplished with the use of various types of funds. Each fund is a self balancing accounting entity reporting the assets, liabilities, net assets and performance of the fund. The types and sub types of funds and their purposes are presented below.

Fund Structure:

Governmental Funds - Uses the modified accrual basis of accounting and budgeting.

General Fund - To account for basic governmental services supported mainly by property taxes. For example; Police and Fire & Rescue. Accounts for all sources and uses of funds not required to be accounted for in another fund. Basis of budgeting same as accounting except for property tax revenue, budget reflects the full levy for the current year only and is not adjusted for deferral.

Special Revenue - To account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. An example would be a Federal Grant, other than for a capital project. For example, this includes the Community Development Block Grant, School Cafeteria, School Categorical Aid grants, the Residential Solid Waste Fund and the Parking Activity Fund.

Capital Projects - To account for acquisition or construction of major capital facilities. For example, this includes the General Fund Projects of each year's Capital Improvement Program. Also includes the Tolend Road Landfill Closure Fund. This excludes capital projects pertaining to Proprietary Funds which are accounted for within those funds.

Proprietary Funds - Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

Enterprise Funds - To account for operations financed (primarily by user fees) and operated in a manner similar to private business. This includes the Water, Sewer, Arena and Dover Industrial Development Authority funds.

Internal Service - To account for services provided to various departments of the City on a cost reimbursement basis. This includes the Workers Compensation Funds, Garage Fund, Central Stores and the 457 Deferred Compensation Fund.

Fiduciary Funds - Uses the accrual basis of accounting, except for Expendable Trusts which use modified accrual basis. These funds are not generally budgeted as they are restricted to specific uses.

Trust Funds - To account for moneys held by the City Trustees to meet the intended purpose of the trust instrument. Types include Expendable and Non-Expendable. Expendable trusts can spend the principal for the intent of the trust, such as the Motor Vehicle Waste Reclamation Fund. Non-Expendable can spend only accumulated income. These make up the majority of Trust Funds and include the Cemetery Perpetual Care and Maintenance Funds.

Agency Funds - To account for moneys held by the City acting as agent to individuals, private organizations, or other governmental units. An example is Performance Bonds held for specific purposes or the Cocheco Riverwalk Fund.

An important concept to remember is that only the minimum number of funds should be established to be consistent with legal and operating requirements of the City. Excess number of funds can result in inflexibility, undue complexity, and inefficient financial administration. For efficient cash administration the City operates with a centralized cash account, reflected within the General Fund, for all funds except trust.

Accounting Structure and Basis

Basis of Accounting and Budgeting of Funds:

Modified Accrual - Revenues are recognized when measurable and available (cash received during fiscal year or within 60 days of year end).

Expenditures are recognized in the period when the liability is incurred, if measurable regardless of when cash is disbursed. An exception is made for unmatured interest on general long term debt which is recognized when due.

Accrual - Revenues are recognized when earned and become measurable regardless of when cash is received.

Expenses are recognized in the period when the liability is incurred, if measurable, regardless of when cash is disbursed.

Budgetary Accounts:

A budgetary account for revenues and expenditures is identified using six sets of numbers. The first series of numbers relates to the fund, the second the function. A function represents a cost center within a fund. Function usually denotes a division of a department. These numbers are found in the upper left hand corner of the detail pages within a department's section of the budget. The third set relates to the object of the transaction. The next 2 series of numbers relate to Project & Fiscal Year, used mainly with grants and Capital Projects. The final set relates to the Department. The budget is primarily organized by department, then function. Functions are categorized according to the following major categories:

41000 General Government - Functions which support general operations to both the public and other departments of the city, including the legislative body. For example, the Planning Department.

42000 Public Safety - Functions which provide protection of the citizenry and its property. For example, the Police Department and Fire and Rescue.

43000 Public Works - Functions which provide the construction and maintenance of the infrastructure of the city, such as buildings, roads, drains and utilities. For example, Community Services Department's Streets and Drains Division.

44000 Human Services - Functions which provide social services to the economically disadvantaged. For example, the Human Services' Welfare Division.

45000 Culture and Recreation - Functions which provide cultural, including informational services, and recreational activities for the citizens. For example, the Public Library and the Community Services Department's Indoor Pool Division.

47000 Debt Service - Functions which accounts for the payment of principal and interest on both long and short term debt, such as bonds or Tax Anticipation Notes. Found in the General Fund only under the Other Charges tab.

49000 Transfers - Functions which accounts for the transfer of funds from the General Fund to other funds of the city.

48000 Intergovernmental - Functions which accounts for payments to other governmental unit, such as the County Tax apportionment.

46900 Education - Functions which provide educational services to all ages of citizens, mainly grades one through twelve.

Accounting Structure and Basis

The third series of numbers relates to a revenue or expenditure object. A series of standard revenue and expenditure objects is used for all budgeted funds. Revenue are categorized by source of the funds. Expenditures are categorized by the primary object of expenditure. The following explains the major budget categories for both revenue and expenditures accounts:

Revenue - 3000 Account Series

- 3100 Taxes** - Revenue derived from the levying of taxes, such as 3110 Property Taxes. Also includes Tax Interest and Penalties 3190.
- 3200 Licenses & Permits** - Revenue from fees collected for issuance of licenses or permits to individuals and businesses. For example, Motor Vehicle Permits, 3220.
- 3300 Intergovernmental** - Revenue from other governments, such as the state. For example, the Shared Revenue Block Grant received from the State, 3351.
- 3400 Charges for Services** - Revenue from user fees for services rendered. For example Ambulance Services, 3425.
- 3500 - 3600 Misc. Revenue** – Revenue derived from various sources mainly relating to the use of property and money. For example from penalties assessed or late charges, revenue derived from use or sale of city assets and Investment Income 3610.
- 3700 Education** - Revenue received from the School Department. For example, tuition from other communities and State aid to education.
- 3910 - 3920 Operating Transfers In** – Revenue received from other funds of the City. For example, Transfer from Trust Fund 3918.
- 3930 - 3999 Other Financing Sources** - Revenue not otherwise categorized. For example, Budgetary Use of Fund Balance 3999.

Expenditures - 4000 Account Series

- 4100 & 4200 Personal Services** - Expenditures related to salaries, wages and fringe benefits for regular and temporary full time, part time and seasonal employees. For example, 4130 Overtime.
- 4300 - 4500 Purchased Services** - Expenditures for goods and services obtained from vendors for operations. For example, 4334 Legal Fees.
- 4600 Supplies** - Expenditures for supplies and materials needed for operations. For example, 4610 Office Supplies.
- 4700 Capital Outlay** - Expenditures for the acquisition of assets with a useful life of three years or more and a cost of \$10,000 or more. For example, 4741 Machinery & Equipment.
- 4800 Other** - Expenditure for goods and service not previously classified. For example, 4810 Membership Dues.
- 4910 Operating Transfers Out** - Amounts transferred to other funds that are not considered operational expenditures of departments.
- 4920 Debt Service** – The payment of principal & interest due on outstanding debt.
- 4950 Education** – Expenditures related to school operations.
- 4990 Intergovernmental** – County Tax.

Accounting and Budgetary Definitions

ACCRUAL BASIS. Accounting basis which records the effect of transactions and other events in the period in which they occur, rather than the period the cash is received or paid or other asset transfer occurs.

ABATEMENT. A cancellation of all or part of a levy or service charge. A property tax abatement is usually a result of a decrease in the assessed value of a property. Abatements also apply to Water and Sewer billings.

ANNUAL BUDGET. A budget that applies to a single fiscal year. Dover's fiscal year runs from July 1 of one year until June 30 of the following year.

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to *when* revenues, expenditures, expenses and transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long term debt. The CIP budget process precedes the annual budget process.

CAPITAL ASSETS. Long-lived tangible assets obtained or controlled as a result of a past capital outlay or other event such as donation. Includes: land, buildings, improvements to buildings and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$10,000 with a service life of greater than three years.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the city resulting from borrowing money. These can be short term in nature (1-3 years) in the form of notes (Tax Anticipation Notes) or long term (5-20 years) in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted. Also see Capital Improvements and Debt section.

DEBT SERVICE. The payment of principal and accrued interest due on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition have not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

DEFICIT. Relating to financial position (1) the excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenue during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance. Continued deficit spending can place the fund's net assets into a negative position requiring additional borrowing. Also see Use of Fund Balance.

Accounting and Budgetary Definitions

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated service life. Budgeted funds that show depreciation are Enterprise Funds, i.e. Water, Sewer and Arena Funds.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures ultimately to result if unperformed contracts are completed.

ENTERPRISE FUNDS. A fund established to account for the operations financed and operated in a manner similar to private business, primarily supported by user fees. Includes Water, Sewer, Arena and the Dover Industrial Development Authority. Also included in the Enterprise Fund Totals are the Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received from various sources.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

EXPENSES. The measurement of outflows or other decreases in assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the ongoing central operation.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the city determines its financial position and the results of operations.

FIDUCIARY FUND TYPES. To account for assets held by the government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and /or other funds.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operation and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities (also see Net Assets).

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL FUND TYPES. Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities, except those accounted for in proprietary or fiduciary funds.

INTERNAL SERVICE FUND. A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis. See Other Charges Section for information relating to the city's Internal Service Funds.

INVESTED IN CAPITAL ASSETS. A component of net assets that consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt that is attributed to the assets.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

Accounting and Budgetary Definitions

MEASUREMENT FOCUS. The accounting convention that determines (1) which assets and liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long term debt interest, which is recognized when due.

NET ASSETS. Total assets less total liabilities, i.e., the equity or net worth of a fund. Components include Invested in Capital Assets, Restricted and Unrestricted Net Assets.

NET INCOME. Proprietary fund excess of operating revenues, nonoperating revenues and operating transfers in over operating expenses, nonoperating expenses and operating transfers out.

NOMINAL DOLLARS. Dollars unadjusted for inflation. (Also see Constant Dollars.)

PRESENT VALUE. The discounted value of a future amount of cash, assuming a given interest rate.

OPERATING BUDGET. See Annual Budget.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing organizations and activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities and therefore includes equity in fixed assets.

REVENUES. (1) For governmental funds - Increases in net current assets from other than expenditure refunds. Debt proceeds and transfers classified separately. (2) For proprietary funds - Increases in net total assets from other than expense refunds and capital contributions. Residual and operating transfers classified separately.

SERIAL BONDS. Bonds whose principal is repaid in periodic installments over the life of the issue. This is the only type of general obligation bond allowed for public improvements by municipalities in NH.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY. An annual amount of taxes imposed by the city on property owners in support of its fiscal year budget.

TAX RATE. The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

TAX ANTICIPATION NOTES. Notes issued in anticipation of future tax collections, the proceeds of which provides cash for operations. These notes are payable within one year of issue.

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount that budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund's fund balance available from previous fiscal years. For accounting purposes this is not considered revenue. Also see Deficit Spending.