



EasyPark Instructions

GETTING STARTED

You will need internet access to use the EasyPark system.

- Purchase an EasyPark at the Dover Parking Bureau situated at 46 Locust Street (Monday through Friday 8:30 am to 4:00 pm) or on-line at www.easyparkusa.com.
- Call the 1-800 phone number on the device and EasyPark will send you an e-mail to set up your account. There is a \$1/month or \$10/year account fee which gets you a free battery replacement as well as on-line access to account activity reports.
- Each EasyPark cost \$29.95 and includes \$10 in parking.
- \$2.95 fee for reloads up to \$50; \$3.45 for \$75; and \$3.95 for \$100.

USING YOUR EASYPARK

1. Press the “ON” button. It will show your current balance.
2. Press the “ON” button again. It will display “Dover”. When other towns join the system, they will be options.
3. Press the “ON” button a third time. It will show either “A – On Street” or “B – Parking Lots”. Use the “▲” or “▼” buttons to select the zone you are in. Press the “ON” button to confirm your zone. It will then tell you the time limit, hourly rate and expiration time on each subsequent push of the “ON” button.
4. **IT IS THE USER’S RESPONSIBILITY TO DISPLAY THEIR EASYPARK ON THE DASHBOARD, OR ON THE DRIVER’S WINDOW USING THE CLIP PROVIDED, SO THAT IT IS CLEARLY VISIBLE FROM THE OUTSIDE OF THE CAR.**

If you have any questions, call (603) 516-2277