Meter Instructions

Mon-Fri, 9 am to 7 pm, excluding holidays

HOURLY (25 cents/hr)
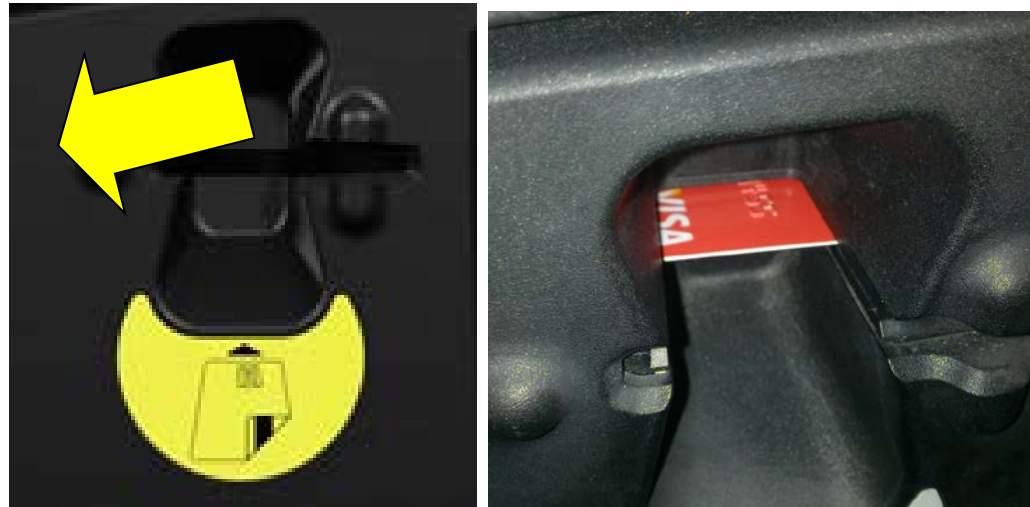
COINS:

1) Insert coins. Meter displays expiration time up to a maximum of 7 pm.

2) Press green "PRINT" button.   Receipt is behind the window on the bottom right.
   →**Place receipt on dashboard**←

CREDIT CARD: (no "debit only" cards, "credit/debit" are OK)

1) Insert credit card **completely** (there will be only 1 inch of the card remaining in your fingers) with magnetic strip facing down and to your right. Wait for the meter to tell you to remove it.

2) Press "ADD TIME" until meter displays the expiration time you desire.

3) Pressing "MAX TIME" brings you to 7 pm for that day.

4) Press green "PRINT" button.   Receipt is behind the window on the bottom right. → **Place receipt on dashboard** ←

DAILY ($2.50)

This will allow you to buy a receipt for each 24-hour period you desire (skips over the time the meters are not on, such as weekends and holidays). After six days the meter will automatically convert to a 30-day permit.

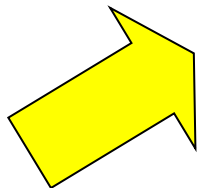1) Press the yellow "USER" button once and it will display "DAILY."
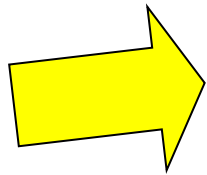
2) Insert your credit card following the steps for CREDIT CARD above.

30-DAY PASS ($15)

This will allow you to buy a permit that will expire 30 days from the date of purchase.

1) Press the yellow "USER" button TWICE and it will display "MONTHLY." There is a 6 second delay as the meter calculates.

2) Insert your credit card and follow steps for CREDIT CARD above.

**You may also buy a monthly permit at the Parking Bureau
Located at City Hall (the old Police Department location)
M-F 8:30 am to 4:00 pm.**