Finance Department

ACTUAL FY2014

Director of Finance

- Bookkeeper (2 FT)
- Clerk Typist I (1 PT)
- Secretary II (1 FT)

- City Assessor (Contracted Service)
- Purchasing Agent (1 FT)
- City Clerk / Tax Collector (1 FT)
- Accountant II (1 FT)
- City Treasurer (1 FT)

- Assistant Tax Assessor (1 FT)
- Deputy Tax Collector (1 FT)
- Deputy City Clerk (1 FT)
- Accountant I (1 FT)

- Account Clerk II (2 FT)
- Account Clerk II (5 PT)
- Account Clerk II (1 FT)
- Bookkeeper (1 FT)

- Data Collector (Contracted Service)
- Payroll & Benefits Admin. (1 FT)

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only

2013
ORGANIZATIONAL STAFFING CHART
CITY OF DOVER, NEW HAMPSHIRE

Planning & Community Development Dept.

ACTUAL FY2014

Director of Planning/Community Development

Office Manager (1 FT)

City Planner (1 FT)

Assistant Planner (1 FT)

Clerk / Typist II (1 PT)

CDBG Program Coordinator (1 FT)

Finance Source:
- Green: General Fund Only
- Blue: General Fund & Other Funds
- Red: Other Funds Only
ORGANIZATIONAL STAFFING CHART
CITY OF DOVER, NEW HAMPSHIRE

Police Department
ACTUAL FY2014

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only

Police Chief

Executive Secretary
(1 FT)

Captain - Field Operations

Lieutenant & Sergeant - Day Shift
(2 FT)

Sergeant - Traffic Bureau
(1 FT)

Lieutenant & Sergeant - 2nd Shift
(2 FT)

Crossing Guard
(1 PT)

Police Officer - Patrol
(7 FT)

Communications Bureau Spvsr
(1 FT)

Dispatcher
(7 FT)

(Downtown Liaison)
Police Officers
(2 FT)

Captain - Support

Teen Center Director
(1 FT)

Outreach Bureau Prevention Coord
(1 FT)

Coalition Coordinator
(1 FT)

IT Administrator
(2 FT)

Police Records Spvsr
(1 FT)

Secretary I
(2 FT, 2 PT)

Personnel Assistant
(1 FT)

Outreach Bureau Prevention Coord
(1 FT)

DHA Police Officer
(1 FT)

Secretary I
(1 FT)

Custodian
(2 PT)

Outreach Bureau Officer
(1 FT)

School Resource Officer
(1 FT)

Prosecutor
(1 PT)

Victim Witness Advoc.
(1 FT)

Secretary I
(1 FT, 1 PT)

Police Officer
(4 FT)

Police Officer
(2 FT)

School Resource Officer
(1 FT)

Personnel Assistant
(1 FT)

Custodian
(2 PT)

Outreach Bureau Officer
(1 FT)

Victim Witness Advoc.
(1 FT)

Secretary I
(1 FT, 1 PT)

Police Officer
(4 FT)

Police Officer
(2 FT)

School Resource Officer
(1 FT)

Victim Witness Advoc.
(1 FT)

Secretary I
(1 FT, 1 PT)

Police Officer
(4 FT)

Police Officer
(2 FT)

School Resource Officer
(1 FT)

Victim Witness Advoc.
(1 FT)

Secretary I
(1 FT, 1 PT)

Police Officer
(4 FT)

Police Officer
(2 FT)
### Fire & Rescue Department

**ACTUAL FY2014**

**Finance Source:**
- Green: General Fund Only
- Blue: General Fund & Other Funds
- Red: Other Funds Only

#### Fire & Rescue Chief
- Office Manager (1 FT)
- Clerk / Typist I (1 FT)
- Building Official (1 FT)
- Secretary I (1 FT)

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### Fire Mechanic (FT)
- Fire Assistant Chief (1 FT)
- Deputy Fire Chief Safety/Trng (1 FT)

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### Captain - A Shift
- Lieutenant - A Shift
  - Firefighter - Paramedic (1 FT)
  - Firefighter - EMT (1 FT)
- Firefighter - Paramedic (2 FT)
- Firefighter - Paramedic (3 FT)

### Captain - B Shift
- Lieutenant - B Shift
  - Firefighter - Paramedic (1 FT)
  - Firefighter - EMT (1 FT)
- Firefighter - Paramedic (2 FT)

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### Captain - C Shift
- Lieutenant - C Shift
  - Firefighter - Paramedic (1 FT)
  - Firefighter - EMT (1 FT)
- Firefighter - Paramedic (2 FT)

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### Captain - D Shift
- Lieutenant - D Shift
  - Firefighter - Paramedic (1 FT)
  - Firefighter - EMT (1 FT)
- Firefighter - Paramedic (2 FT)

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### Electrical Inspector (1 FT)
- Plumbing Inspector (1 FT)
- Fire/Life Safety Inspector (1 FT)
- Fire/Health Inspector (1 PT)
Community Services Department

ACTUAL FY2014

Fleet Services

Director of Community Services

Fleet Supervisor (1 FT)

Heavy Equipment Mechanic (4 FT)

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only
Community Services Department
ACTUAL FY2014

Solid Waste / Recycling Division

Director of Community Services

Solid Waste Coordinator (1 FT)

Solid Waste Assistant (1 FT)

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only
Community Services Department

ACTUAL FY2014

Facilities, Grounds & Cemetery

Director of Community Services

Sup't of Facilities, Grounds, & Cemetery (1 FT)

Office Manager (1 FT)

Maintenance Specialist III
(1 FT)

Maintenance Specialist I (3 FT)

Truck Driver (2 FT)

Custodian (4 PT)

Seasonal Maintenance Spec. (FT & PT)

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only
ORGANIZATIONAL STAFFING CHART
CITY OF DOVER, NEW HAMPSHIRE

Community Services Department

ACTUAL FY2014

Public Works, Utilities & Storm Water

Director of Community Services

Sup't of Public Works & Utilities (1 FT)

Maintenance Mechanic III (1 FT)
- Heavy Equipment Operator (2 FT)
- Maintenance Mechanic II (2 FT)
- Truck Driver (4 FT)

Pump Station Operator III (1 FT)
- Pump Station Operator III (1 FT)
- Pump Station Operator II (3 FT)

Maintenance Mechanic II (2 FT)

Inventory Coordinator (1 FT)

Public Works Supervisor (1 FT)

Maintenance Mechanic III (1 FT)
- Heavy Equipment Operator (2 FT)
- Maintenance Mechanic II (1 FT)
- Truck Driver (5 FT)
- Maintenance Specialist I (1 FT)

WWTP Supervisor (1 FT)

WWTP Lab/Ind Pretreat Coord (1 FT)

Pump Station Operator III (1 FT)

WWTP Lab Technician (1 FT)

Maintenance Mechanic II (1 FT)

Pump Station Operator II (2 FT)
Recreation Department

Director of Recreation

Office Manager
(1 FT)

Clerk / Typist I
(1 PT)

Assistant Director of Recreation
(1 FT)

Aquatic Facility Manager
(1 FT)

Custodian
(1 FT)

Assistant Director of Recreation
(1 FT)

Clerk / Typist I
(1 PT)

Custodian
(1 FT, 1 PT)

Custodian
(1 FT)

Area Maintenance Specialist
(1 FT)

Secretary I
(1 FT)

Program & Marketing Spvsr
(1 FT)

Seasonal Program Associates / Specialists (PT)

Seasonal Program Associates / Specialists (FT, PT)

Seasonal Program Associates / Specialists (PT)

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only
Public Library
ACTUAL FY2014

Director of Public Library

Account Clerk II (1 PT)
Librarian II - IT (1 FT)
Librarian I (1 PT)
Library Assistant II (1 PT)
Library Assistant I (1 PT)

Custodian (1 FT)
Librarian II - Reference (2 FT)
Librarian II – Adult Services Librarian (1 FT)
Librarian I – Children’s (1 FT)
Library Assistant I (3 PT)
Library Page (3 PT)

Library Assistant I (4 PT)
Public Welfare Department

ORGANIZATIONAL STAFFING CHART
CITY OF DOVER, NEW HAMPSHIRE

Director of Public Welfare

Office Manager (1 FT)

Public Welfare Technician III (1 FT)

Finance Source:
- General Fund Only
- General Fund & Other Funds
- Other Funds Only