

# PLANNING BOARD

## APPLICATION CHECKLIST & FEE SCHEDULE

- A.** If you are submitting an application for Site Review or a Major Subdivision the applicant shall meet with the Technical Review Committee (TRC). Eight (8) copies of the application and eight (8) **folded** copies of the preliminary plan must be submitted. \_\_\_\_\_
- B.** Prior to the submission deadline for Planning Board, fifteen (15) copies of the application together with fifteen (15) sets of **folded** plans must be submitted. One (1) 22" x 34" and fourteen (14) 11" x 17" (signed by owner). \_\_\_\_\_
- C. TOTAL FEE** paid by cash or check made payable to "City of Dover"
1. Application fee for the following:
- SUBDIVISION \$150.00 x # \_\_\_\_\_ new lots created = \$ \_\_\_\_\_
  - LOT LINE ADJUSTMENT \$200.00 (if more than two lots involved, add \$100.00 per lot) = \$ \_\_\_\_\_
  - SITE REVIEW - RESIDENTIAL \$100.00 x # \_\_\_\_\_ per dwelling unit = \$ \_\_\_\_\_
  - SITE REVIEW – NON-RESIDENTIAL (not to exceed \$10,000)  
 New construction \$.15 sq. ft. x # \_\_\_\_\_ sq. ft. = \$ \_\_\_\_\_  
 Additions (new floor space) \$.10 per sq. ft. x # \_\_\_\_\_ sq. ft. = \$ \_\_\_\_\_
  - IMPERVIOUS PAVED AREA (for new development) OR IMPERVIOUS PARKING LOT ADDITIONS (not to exceed \$10,000) \$.07 sq. ft. x # \_\_\_\_\_ = \$ \_\_\_\_\_
  - MOTEL/HOTEL \$35.00 x # \_\_\_\_\_ per lodging unit = \$ \_\_\_\_\_
  - CHANGE OF USE (not to exceed \$5,000)  
 Existing floor space \$.10 per sq. ft. x # \_\_\_\_\_ sq. ft. = \$ \_\_\_\_\_
  - CONDITIONAL USE PERMIT \$150.00 x # \_\_\_\_\_ per application = \$ \_\_\_\_\_
  - GRAVEL PIT/ EXCAVATIONS - Application fee \$50.00 & Permit fee \$75.00 = \$ \_\_\_\_\_
  - EXTENSIONS OF/AMENDMENTS TO/WAIVERS FOR AN APPROVED PLAN (\$150.00 minimum) \$50.00 x # \_\_\_\_\_ per hour of review = \$ \_\_\_\_\_
  - REQUEST FOR REZONING \$150.00 = \$ \_\_\_\_\_
  - DRIVEWAY WAIVER – \$100.00 application fee =  
 Letter of rejection from Engineering Department, diagram & letter from owner \$ \_\_\_\_\_
- D. Mailing Labels (Avery 5160)** in triplicate for each abutter, including owner, engineer, architect, land surveyor, or soil scientist whose professional seal appears on the plan with names and addresses for notices.
1. Certified letters fee: # of abutters \_\_\_\_\_ X \$8.00 = \$ \_\_\_\_\_
  2. Applicant & Owner, engineer, architect, land surveyor or soil scientist  
 Certified letters fee # \_\_\_\_\_ of x \$8.00 = \$ \_\_\_\_\_
  3. First Class Mail fee (for individual owner of units within a condominium or other collective form of ownership): # of abutters \_\_\_\_\_ X \$1.00 = \$ \_\_\_\_\_
  4. Creating/Printing Abutter Labels fee per sheet \_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_
- E. Foster's newspaper public notice fee** \$ **80.00**
- F. Digital Version of the Plan** or Archive Fee \$1.00 x # \_\_\_\_\_ per sheet of plan set = \$ \_\_\_\_\_
- TOTAL FEE** \$ \_\_\_\_\_