



**City of Dover, New Hampshire**  
**APPLICATION FOR EXTENSIONS OF/ AMENDMENTS**  
**TO/ WAIVERS FOR AN APPROVED PLAN**

[Creation Date: April 23, 2013]

<i>Office Use Only</i>	Amount Paid: _____	Date/Time Received: _____	
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**APPLICANT INFORMATION**

Name of Applicant: \_\_\_\_\_ Telephone # \_\_\_\_\_  
 Address of Applicant: \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Project Name: \_\_\_\_\_ Project Location: \_\_\_\_\_  
 Planning File Number: \_\_\_\_\_ Date of Original Approval \_\_\_\_\_  
 File Type: Conditional Use \_\_\_\_\_ Site Plan Review \_\_\_\_\_ Subdivision \_\_\_\_\_

**EXTENSION INFORMATION (Note: notification of abutters required for first time extensions only)**

Current deadline date: \_\_\_\_\_ Number of Extensions Previously granted by Board \_\_\_\_\_  
 Reason(s) for extension/comments (*attach additional sheets as needed*): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**AMENDMENT INFORMATION**

Condition(s) or portion of plan to be amended: \_\_\_\_\_  
 Reason(s) for amendment/comments (*attach additional sheets as needed*): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**WAIVER INFORMATION**

Site Review/Subdivision Regulations section(s) to be waived: \_\_\_\_\_  
 Justification for waiver request(s) (*attach additional sheets as needed*): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SIGNATURES**

I/We hereby submit this application to the City of Dover Planning Board and attest that to the best of my knowledge all of the information on this application form and in the accompanying application materials and documentation is true and accurate. As applicant or as agent, I attest that I am duly authorized to act in this capacity.

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Applicant (*if different from owner*): \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Agent: \_\_\_\_\_ Date: \_\_\_\_\_



# PLANNING BOARD APPLICATION CHECKLIST

- A. If you are submitting an application for Site Review or a Major Subdivision the applicant shall meet with the Technical Review Committee (TRC). Eight (8) copies of the application and preliminary plan must be submitted. \_\_\_\_\_
- B. Prior to the submission deadline for Planning Board, fifteen (15) copies of the application and fifteen (15) sets of plans must be submitted. Four (4) 22" x 34" and eleven (11) 11" x 17" (signed by owner). \_\_\_\_\_
- C. **TOTAL FEE** paid by cash or check made payable to "City of Dover"
1. Application fee for the following:
- SUBDIVISION \$150.00 x # \_\_\_\_\_ new lots created = \$ \_\_\_\_\_
  - LOT LINE ADJUSTMENT \$200.00 (if more than two lots involved, add \$100.00 per lot) = \$ \_\_\_\_\_
  - SITE REVIEW - RESIDENTIAL \$100.00 x # \_\_\_\_\_ per dwelling unit = \$ \_\_\_\_\_
  - SITE REVIEW – NON-RESIDENTIAL (not to exceed \$10,000)  
 New construction \$.15 sq. ft. x # \_\_\_\_\_ sq. ft. = \$ \_\_\_\_\_  
 Additions (new floor space) \$.10 per sq. ft. x # \_\_\_\_\_ sq. ft. = \$ \_\_\_\_\_
  - IMPERVIOUS PAVED AREA (for new development) OR IMPERVIOUS PARKING LOT ADDITIONS (not to exceed \$10,000) \$.07 sq. ft. x # \_\_\_\_\_ = \$ \_\_\_\_\_
  - MOTEL/HOTEL \$35.00 x # \_\_\_\_\_ per lodging unit = \$ \_\_\_\_\_
  - CHANGE OF USE (not to exceed \$5,000)  
 Existing floor space \$.10 per sq. ft. x # \_\_\_\_\_ sq. ft. = \$ \_\_\_\_\_
  - CONDITIONAL USE PERMIT \$150.00 x # \_\_\_\_\_ per application = \$ \_\_\_\_\_
  - GRAVEL PIT/ EXTRACTION PERMIT  
 Application fee \$50.00 = \$ \_\_\_\_\_  
 Permit fee \$75.00 = \$ \_\_\_\_\_
  - EXTENSIONS OF /AMENDMENTS TO AN APPROVED PLAN (\$150.00 minimum) \$50.00 x # \_\_\_\_\_ per hour of review = \$ \_\_\_\_\_
  - DRIVEWAY WAIVER – \$100.00 application fee =  
 Letter of rejection from Engineering Department, diagram & letter from owner \$ \_\_\_\_\_
- D. **Mailing Labels (Avery 5160)** in triplicate including owner, engineer, architect, land surveyor, or soil scientist whose professional seal appears on the plat with names and addresses for notices.
1. Certified letters fee: # of abutters \_\_\_\_\_ X \$8.00 = \$ \_\_\_\_\_
  2. Applicant & Owner, engineer, architect, land surveyor or soil scientist  
 Certified letters fee # \_\_\_\_\_ x \$8.00 = \$ \_\_\_\_\_
  3. First Class Mail fee (for individual owner of units within a condominium or other collective form of ownership): # of abutters \_\_\_\_\_ X \$1.00 = \$ \_\_\_\_\_
- E. **Foster's newspaper public notice** \$ **80.00**
- F. **Digital Version of the Plan & Archive Fee** \$1.00 x # \_\_\_\_\_ per sheet of plan set = \$ \_\_\_\_\_
- TOTAL FEE** \$ \_\_\_\_\_