

Account # _____	Date Received _____
Amount Pd. _____	Time Received _____

***CITY OF DOVER, NEW HAMPSHIRE  
SITE REVIEW APPLICATION***

This application is hereby made for site review pursuant to the procedures set forth in the City of Dover's Site Review Ordinance. If this application is approved, you must apply for a Building Permit within **four years** of the issuance of this approval.

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**1. GENERAL INFORMATION**

Date: \_\_\_\_\_ Project Number: \_\_\_\_\_ Telephone # \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address of Property Owner: \_\_\_\_\_

Address of Property Being Developed: \_\_\_\_\_

Assessor's Map # \_\_\_\_\_ Lot # \_\_\_\_\_

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**2. APPLICANT'S PROPOSED ACTIONS (check where applicable)**

New Site                       Commercial/Industrial Use                       Addition

Change of Use                       Multi-Family Residential Use                       Demolition

Describe Present Use: \_\_\_\_\_

Describe Proposed Use: \_\_\_\_\_

Number of Employees in Maximum Shift: \_\_\_\_\_

If Residential, Specify Number of Units and Buildings Proposed: \_\_\_\_\_

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**3. TYPE OF OPERATION PROPOSED AND MIX (check where applicable)**

___ Office Use _____ sq. ft.	___ Wholesale/Distribution _____ sq. ft.
___ Professional Use _____ sq. ft.	___ Fast Food _____ sq. ft.
___ Retail Sales _____ sq. ft.	___ Restaurant _____ sq. ft.
___ Customary Home Occupation _____	___ Manufacturer _____ sq. ft.
___ Motel/Hotel _____ sq. ft.	___ Other (explain) _____ sq. ft.

Access (check where applicable): \_\_\_ City Highway \_\_\_ County \_\_\_ State  
 Number of Parking Space: Existing \_\_\_\_\_ Proposed \_\_\_\_\_  
 City Water \_\_\_ Yes \_\_\_ No City Sewer \_\_\_ Yes \_\_\_ No

**4. SITE DEVELOPMENT DATA**

Zoning District \_\_\_\_\_ Special Districts \_\_\_\_\_

Area of Parcel to be Developed \_\_\_\_\_

Disposition of Parcel:

Building Setbacks:

Building Area \_\_\_\_\_ sq. ft.

Front Yard \_\_\_\_\_ ft.

Green Area \_\_\_\_\_ sq. ft.

Rear Yard \_\_\_\_\_ ft.

Paved Area \_\_\_\_\_ sq. ft.

Side Yard: Right \_\_\_\_\_ ft.  
 Left \_\_\_\_\_ ft.

**5. BUILDING DATA**

Type of Building to be Built: \_\_\_\_\_

Height of Building: \_\_\_\_\_ Finished Floor Elevation: \_\_\_\_\_

Number of Seats (where applicable) \_\_\_\_\_

Name of Professional (Licensed in N.H.) \_\_\_\_\_

Check One \_\_\_ Engineer \_\_\_ Land Surveyor \_\_\_ Architect

Address \_\_\_\_\_

License Number \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_



## NOTICE TO ALL APPLICANTS

When submitting an application to the Dover Planning Board, the following shall be included:

1. Application signed by the owner
2. Advertisement fee (Foster's) \$60.00
3. Postage fee for certified mail \$5.54 each and labels in triplicate for abutters notices including applicant and owner, engineer, architect, land surveyor, or soil scientist whose professional seal appears on the plat.
4. PLANNING BOARD (15) fifteen sets of plans (signed by owner)
5. TRC (6) six sets of plans (signed by owner)
6. Plans are subject to \$1.00 per sheet of plan set
7. Digital Version of plan
8. Application fee as follows:

<b>DRIVEWAY WAIVER</b>	No application necessary	- Letter of rejection from Engineering Dept. - Diagram & letter from owner - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>SUBDIVISION</b>	\$150.00 per lot created	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>LOT LINE ADJUSTMENT</b>	\$100.00 per lot involved	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>SITE REVIEW</b>		- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>RESIDENTIAL</b>	\$100.00 per unit	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>MOTEL/HOTEL</b>	\$35.00 per lodging unit	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>NON-RESIDENTIAL</b>	New construction \$.15 per sq. ft. not to exceed \$10,000  Additions (New floor space) \$.10 per sq. ft. not to exceed \$10,000	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>CHANGE OF USE</b>	(Existing floor space) \$.10 per sq. ft. not to exceed \$5,000	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>PARKING LOT ADDITIONS</b>	\$.07 per sq. ft. not to exceed \$10,000	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>CONDITIONAL USE PERMIT</b>	\$150.00 per lot	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>GRAVEL PIT</b>	\$50.00 application fee \$75.00 permit fee	- Application - Legal Ad \$60.00 - List of abutters @ \$5.54 each
<b>EXTENSIONS OF APPROVED PLANS</b>	\$50.00/ hr of review	- \$150.00 minimum