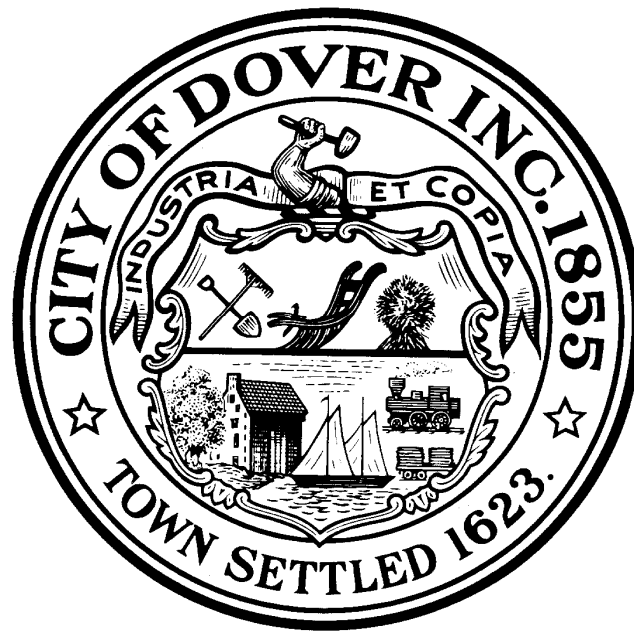


City of Dover, NH

Proposed Schedule of Fees – FY10



City of Dover, NH

Proposed Schedule of Fees – FY10
To be Effective: July 1, 2009 to June 30, 2010

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Finance Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
All FINANCE DIVISIONS						
Photocopy Charges	\$.50 per page		\$.50 per page	Budget Resolution	City Council	Charge per page - see "special" copy charges above for reports, etc.
Bill Copies	\$.50 per page		\$.50 per page	Budget Resolution	City Council	No charge to property owner for copy of current bills
ACCOUNTING DIVISION:						
Returned Check	\$30.00		\$30.00	RSA 80:56	State Legislature	Initial contact and letter, bank fees, postage, labor, etc.
Reports 1 - 10 pages	\$20.00		\$20.00	Budget Resolution	City Council	To cover staff time and associated expenses.
Additional pages after 10 pages	1.00 each page		1.00 each page	Budget Resolution	City Council	
Statistical Information	\$25.00 per staff hour		\$25.00 per staff hour	Budget Resolution	City Council	
Standard Electronic Media	\$25.00		\$25.00	Budget Resolution	City Council	Downloads to disk of databases, i.e. voter
Electronic Media - Special Request	\$25.00 Minimum		\$25.00 Minimum	Budget Resolution	City Council	Cost dependent upon development time to user specifications & to cover staff time and associated expenses.
PURCHASING:						
Bid Specification Documents	Minimum \$25.00		Minimum \$25.00	Purchasing Ordinance	City Council	Selling of bid specifications, when required, depending on size
TAX ASSESSMENT						
Current Use Recording	\$16.37		\$16.37	RSA 79-A	State Legislature	To record properties in current use at Registry. Payable to Strafford County Registry of Deeds
Excavation Permit	\$100.00		\$100.00	RSA 155-E:2	State Legislature	Sent to NH Department of Revenue Admin.
Property cards	\$.50 per parcel		\$.50 per parcel	Budget Resolution	City Council	Copies of Assessment cards No charge to property owner for their first card
Reports 1-10 Pages	\$20.00		\$20.00	Budget Resolution	City Council	10 pages or less; covers computer time, labor, printer and paper per report
Additional pages after 10 pages	1.00 each page		1.00 each page	Budget Resolution	City Council	To Cover Administrative Costs
Statistical Information	\$25.00 per staff hour		\$25.00 per staff hour	Budget Resolution	City Council	

Finance Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
GIS/MAPS						
Simple plot on 8.5x11 paper Black and White	\$3.00	\$2.00	\$5.00	Budget Resolution	City Council	To cover staff time and associated expenses.
Simple plot on 8.5x11 paper Color	\$5.00	\$5.00	\$10.00	Budget Resolution	City Council	
Large scale plot of tax map sheet	\$37.50		\$37.50	Budget Resolution	City Council	
PDF file of tax map sheet	\$10.00		\$10.00	Budget Resolution	City Council	
Published map (ward, street, zoning, etc. (from City Clerk)	\$10.00		\$10.00	Budget Resolution	City Council	
Large scale map - "canned theme"	\$37.50		\$37.50	Budget Resolution	City Council	
Large scale map - creation of a theme	\$50.00/hr		\$50.00/hr	Budget Resolution	City Council	
Digital Map	\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk		\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk	Budget Resolution	City Council	
Entire data layer digital	\$3,000 basemap		\$3,000 basemap	Budget Resolution	City Council	
Electronic copy of property list	\$25.00 minimum - adjusted +/- according to complexity		\$25.00 minimum - adjusted +/- according to complexity	Budget Resolution	City Council	
Electronic Media - Special Request	Minimum \$25.00		Minimum \$25.00	Budget Resolution	City Council	Cost dependent upon development time to user specifications & to cover staff time and associated expenses.
CITY CLERK/TAX COLLECTION						
Motor Vehicle Fees:						
Permit	Various		Various	RSA 261:153	State Legislature	Provide funding for municipal operations to include maintenance and upkeep of municipal roadways.
Clerk	\$1.00		\$1.00	RSA 261:52	State Legislature	
Agent	\$2.50		\$2.50	RSA 261:74	State Legislature	
Title	\$2.00		\$2.00	RSA 261:4	State Legislature	
Transfer	\$5.00		\$5.00	RSA 261:50	State Legislature	
Reclamation	\$1.00 \$2.00 \$4.00		\$1.00 \$2.00 \$4.00	RSA 261:153	State Legislature	\$1.00 - Special Use vehicles, agriculture, farm vehicles, motorcycles; \$2.00 - Automobiles, Light Trucks, Tractor Trailers; \$4.00 - Heavy vehicles/trucks, mobile homes and trailers. Fee is collected for purpose of funding collection, disposal and recycling costs of automotive waste.

Finance Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Reclamation Admin Fee	\$0.50		\$0.50	RSA 261:153	State Legislature	Administrative Processing Fee
Sticker Registration (State)	Various		Various	RSA 261:141	State Legislature	
Plate - initial or special (State)	\$25.00		\$25.00	RSA 261:89	State Legislature	
Plate - Moose (State)	\$30.00		\$30.00	RSA 261:97.A-F	State Legislature	
Veteran's Plate (not disabled)	\$30.00		\$30.00	RSA 261:97.A-F	State Legislature	One time fee only
Transportation	\$4.00	\$1.00	\$5.00	RSA 261:153	State Legislature	Fee provides moneys for Transportation Improvements Capital Reserve to fund transportation improvement projects.
Fee for online vehicle registration for e-check	\$1.50 per vehicle \$.50 mailing charge		\$1.50 per vehicle \$.50 mailing charge	RSA 261	State Legislature	Pass through from provider of online service.
Notary	\$5.00		\$5.00	RSA 455:11	State Legislature	To administer oath's, certify affidavits and testimony, warrants for arrests
Witness Fee (each Witness Signature)	\$1.50		\$1.50	RSA 455:11	State Legislature	
Standard Electronic Media	Minimum \$25.00		Minimum \$25.00	Budget Resolution	City Council	Downloads to disk of databases, i.e. tax list
Electronic Media - Special Request	Minimum \$25.00		Minimum \$25.00	Budget Resolution	City Council	Cost dependent upon development time to user specifications to cover administrative costs
Real Estate Fees:						
Impending Tax Lien Notice	\$17.25		\$17.25	RSA 80: (various)	State Legislature	To cover costs of preparing and executing tax lien
Impending Tax Lien Notice ea. addl' parcel	\$2.00		\$2.00	RSA 80: (various)	State Legislature	
Tax Lien Execution	\$18.50		\$18.50	RSA 80: (various)	State Legislature	
Tax Lien Execution ea. addl' parcel	\$8.00		\$8.00	RSA 80: (various)	State Legislature	To cover costs of preparing and executing tax lien notifications
Lien Holder Identification	Minimum \$10.00		Minimum \$10.00	RSA 80:67	State Legislature	
Mortgagee Tax Lien Notice	Minimum \$10.00		Minimum \$10.00	RSA 80: (various)	State Legislature	
Impending Tax Deed Notice	\$15.25		\$15.25	RSA 80: (various)	State Legislature	
WATER/SEWER BILLING FEES:						
See Community Services - Water and Sewer Charges						
DOG LICENSES:						
Altered	\$7.50		\$7.50	State of NH RSA 422	State Legislature	A State wide fee for the care and protection of Animals. Statewide neutering program.
Unaltered	\$10.00		\$10.00	State of NH RSA 422	State Legislature	
Senior Citizens	\$3.00		\$3.00	State of NH RSA 422	State Legislature	
Late Fee per month after 1 June	\$1.00		\$1.00	State of NH RSA 422	State Legislature	
Puppies - 4 to 7 months	\$7.50		\$7.50	State of NH RSA 422	State Legislature	
Group License (5 or more dogs)	\$20.00		\$20.00	State of NH RSA 422	State Legislature	
TAXI:						
Driver Transfer Company to Company	\$5.00		\$5.00	City Ordinance #161	City Council	For the purpose of regulating the operations of public taxi companies to ensure safety and fairness to our citizens
Driver	\$15.00		\$15.00	City Ordinance #161	City Council	
Owner/Operator	\$100.00		\$100.00	City Ordinance #161	City Council	
Vehicle	\$30.00		\$30.00	City Ordinance #161	City Council	

Finance Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
VIDEO:						
Video/Non-Video	\$30.00		\$30.00	City Ordinance #60	City Council	To regulate the placement of Arcades and monitor Video Machines
Arcade (5+ machines)	\$100.00		\$100.00	City Ordinance #60	City Council	
PEDDLER/VENDOR:						
Weekly (maximum 12 weeks)	\$10.00		\$10.00	City Ordinance #133	City Council	To govern peddling door-to-door and vending on City property
Yearly	\$200.00		\$200.00	City Ordinance #133	City Council	
POLE LICENSE:	\$10.00		\$10.00	State of NH RSA 252	State Legislature	Recording fee set by the State for the licensing of Utility Installation
AQUA THERM PERMIT:	\$0.50		\$0.50	State of NH RSA 270:34	State Legislature	To maintain a permanent file of such permit registrations
DOG FINES:						
Unlicensed	\$25.00		\$25.00	State of NH RSA 466 and City Ordinance #89:3	State Legislature/City Council	Controlling of nuisance and unlicensed animals
At Large	\$25.00		\$25.00	State of NH RSA 466 and City Ordinance #89:3	State Legislature/City Council	
MARRIAGE LICENSE:	\$45.00		\$45.00	State of NH RSA 457:29	State Legislature	To obtain legal marriage license
BIRTH CERTIFICATE:	\$12.00		\$12.00	State of NH RSA 126:14	State Legislature	Self explanatory
Extra copy (purchased at same time)	\$8.00		\$8.00	State of NH RSA 126:14	State Legislature	
DEATH CERTIFICATE:	\$12.00		\$12.00	State of NH RSA 126:14	State Legislature	Self explanatory
Extra copy (purchased at same time)	\$8.00		\$8.00	State of NH RSA 126:14	State Legislature	
MARRIAGE CERTIFICATE:	\$12.00		\$12.00	State of NH RSA 126:14	State Legislature	Self explanatory
Extra copy (purchased at same time)	\$8.00		\$8.00	State of NH RSA 126:14	State Legislature	
Divorce Decree	\$12.00		\$12.00	State of NH RSA 126:14	State Legislature	
VOTER REGISTRATION CARD:	\$5.00		\$5.00	State of NH 654	Secretary of State	A card certifying an individual is on the voter checklist (used by immigration)
CITY SEAL:	\$5.00		\$5.00	State of NH RSA 31:93	State Legislature	Used to officially certify documents
VSCR: (Vital Statistic Change Record)	\$10.00		\$10.00	State of NH RSA 126:14	State Legislature	Official form necessary to make changes on any vital record after 6 months
DELAYED BIRTH:	\$25.00		\$25.00	State of NH RSA 126:14	State Legislature	Filing and administrative fee for the filing of a delayed birth certificate
LEGITIMIZATION/AFFIDAVIT OF PARENTAGE:	\$10.00		\$10.00	State of NH RSA 168-A2	State Legislature	Administrative fee for the processing and issuance of birth certificates that have been altered after the birth of a child (i.e. adding/changing a father's name or couple gets married).

Finance Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
CITY ORDINANCES:						
Complete Set	\$250.00		\$250.00	Budget Resolution	City Council	To cover the cost of printing and paper
Separate Chapters - fee based on # of	Varies		Varies	Budget Resolution	City Council	
UCC: Uniform Commercial Code Fil	\$15.00		\$15.00	RSA 382-A:9-525	State Legislature	Processing and recording of debtor collateral - Reimbursement by State
STATE TAX LIENS:						
Filing	\$15.00		\$15.00	State of NH RSA 21-J:28-C I,II,III, RSA 454-B:2	State Legislature	Fee Imposed for the purpose of recording or releasing a lien.
Release	\$15.00		\$15.00	State of NH RSA 21-J:28-C I,II,III, RSA 454-B:2	State Legislature	
HOSPITAL LIENS:						
Filing	\$15.00		\$15.00	State of NH RSA 448-A:1	State Legislature	Fee Imposed for the purpose of recording or releasing a lien.
Release	\$15.00		\$15.00	State of NH RSA 448-A:1	State Legislature	
ARTICLES OF AGREEMENT:	\$5.00		\$5.00	State of NH RSA 292:5	State Legislature	Fee imposed for the purpose of establishing a non profit organization
CANDIDACY FILING:	\$2.00		\$2.00	State of NH RSA 655:19	State Legislature	State representative filing fee
PHOTOCOPIES: (per page)	\$0.50		\$0.50	Budget Resolution	City Council	Standard fee for City copy machines to cover machine wear and tear, paper and time
NOTARY PUBLIC:						
Notarize Document	\$5.00		\$5.00	RSA Chapter 455:11	State Legislature/Secretary of State	To administer oaths, certify affidavits & testimony, warrants for arrest.
Witness Fee (Each Witness Signature)	\$1.50		\$1.50	RSA Chapter 455:11	State Legislature/Secretary of State	To complete notary signatures, as well as multiple witnesses on documents
WETLANDS PERMIT APPLICATION:						
Filing Fee	\$10.00		\$10.00	State of NH RSA 482-A:3	State Legislature	Administrative fee for the processing of application
LAMINATION:	\$1.00		\$1.00	Budget Resolution	City Council	A nicety for the public
WARD CHECKLIST:						
Per Ward (paper copy)	\$25.00		\$25.00	State of NH RSA 654.1	State Legislature	To cover cost of preparing/printing checklist
Per City (paper copy)	\$100.00		\$100.00	State of NH RSA 654.1	State Legislature	
Per City (paper copy) w/ history	\$150.00		\$150.00	State of NH RSA 654.1	State Legislature	
Per Ward (paper copy) w/ history	\$45.00		\$45.00	State of NH RSA 654.1	State Legislature	
Per Ward (computer disk)	\$20.00		\$20.00	State of NH RSA 654.1	State Legislature	
Per Ward Computer Disk with History	\$40.00		\$40.00	State of NH RSA 654.1	State Legislature	
Per City (computer disk)	\$50.00		\$50.00	State of NH RSA 654.1	State Legislature	
Per City Computer Disk with History	\$100.00		\$100.00	State of NH RSA 654.1	State Legislature	

Finance Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
SOUVENIRS: Dover First						
Cap/Hat	\$9.00		\$9.00	Budget Resolution	City Council	Revenue neutral fund authorized by City Manager to advertise and offer the public mementos from the City of Dover
T-shirt	\$10.00		\$10.00	Budget Resolution	City Council	
Sweatshirt	\$15.00		\$15.00	Budget Resolution	City Council	
Mug	\$5.00		\$5.00	Budget Resolution	City Council	
Sticker	\$1.50		\$1.50	Budget Resolution	City Council	
Denim Shirt	\$25.00		\$25.00	Budget Resolution	City Council	
Back Pack	\$8.00		\$8.00	Budget Resolution	City Council	
Cards - Large and Small	\$1.00		\$1.00	Budget Resolution	City Council	
Pins	\$1.00		\$1.00	Budget Resolution	City Council	
City Street Map	\$1.00		\$1.00	Budget Resolution	City Council	
Travel Mug	\$8.00		\$8.00	Budget Resolution	City Council	
CODE BOOKS:						
International Residential Code	Actual Cost		Actual Cost	Budget Resolution	City Council	Cost Per Book
IBC Commercial	Actual Cost		Actual Cost	Budget Resolution	City Council	
City of Dover Zoning Code Book	Actual Cost		Actual Cost	Budget Resolution	City Council	
RENTAL OF CITY PROPERTY:						
AUDITORIUM:						
Basic Charge (Resident)	\$50.00		\$50.00	Budget Resolution	City Council	Maintenance and janitorial fees
Basic Charge (Non Resident)	\$70.00		\$70.00	Budget Resolution	City Council	
Weekends/Holidays (Minimum Charge)	\$250.00		\$250.00	Budget Resolution	City Council	
Damage Deposit	\$100.00		\$100.00	Budget Resolution	City Council	
Janitor	4 hour min. @ \$35.00/hr		4 hour min. @ \$35.00/hr	Budget Resolution	City Council	
DVD COPIES						
Council Meetings, School Board Meetings other taped meetings	\$10.00 per meeting		\$10.00 per meeting	Budget Resolution	City Council	Fees associated with processing DVD's
RECYCLING BINS	\$7.00	\$1.00	\$8.00	Budget Resolution	City Council	Administrative Collection & Disposal Costs of City's Residential Solid Waste
TAGS FOR LARGE ITEMS	\$4.00		\$4.00	Budget Resolution	City Council	
FREON TAGS	\$10.00		\$10.00	Budget Resolution	City Council	
SOLID WASTE BAG & TAG: See Community Services						

Planning Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
SUBDIVISION	\$150.00 per lot, plus \$1.00 per sheet		\$150.00 per lot, plus \$1.00 per sheet	Section 155-53(A)	Planning Board	<p>The fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and City Council where applicable.</p>
LOT LINE ADJUSTMENT	\$100.00 per lot, plus \$1.00 per sheet		\$100.00 per lot, plus \$1.00 per sheet	Section 155-53(A)	Planning Board	
SITE REVIEW						
Residential	\$100.00 per lot, plus \$1.00 per sheet		\$100.00 per lot, plus \$1.00 per sheet	Chapter 149-16(A)	Planning Board	
Motel/Hotel	\$35.00 per lodging unit, plus \$1.00 per sheet		\$35.00 per lodging unit, plus \$1.00 per sheet	Section 149-16(B)	Planning Board	
Non-residential New Construction	\$.15 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.15 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet	Section 149-16(C)	Planning Board	
Non-residential Additions (new floor space)	\$.10 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.10 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet	Section 149-16(C)	Planning Board	
Change of Use	Existing floor space \$.10 per sq. ft not to exceed \$5,000, plus \$1.00 per sheet		Existing floor space \$.10 per sq. ft not to exceed \$5,000, plus \$1.00 per sheet	Section 149-16(D)	Planning Board	
CONDITIONAL USE	\$150.00 per lot, plus \$1.00 per sheet		\$150.00 per lot, plus \$1.00 per sheet	Section 149-16(D)	Planning Board	
PARKING LOT ADDITIONS	\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet	Section 149-16(C)	Planning Board	
Paved area	\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet		\$.07 per sq. ft. not to exceed \$10,000, plus \$1.00 per sheet	Section 149-16(C)	Planning Board	
DRIVEWAY WAIVER		Cover staff review time	\$100.00	Section 92-11(D)	Planning Board	

Planning Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
GRAVEL PIT						
Filing Fee	\$50.00		\$50.00	Section 170-30(A)(9)	Planning Board	The fees cover staff time for consultation, review and monitoring of plans and projects. The fees have gone through a public hearing process and have been voted on by the Planning Board and City Council where applicable.
Permit Fee	\$75.00		\$75.00	Section 170-30(A)(9)	Planning Board	
EXTENSIONS OF APPROVED PLANS	\$50.00/hr. of review	increase to remove 3 hour minimum	\$150.00	Section 155-53(C)	Planning Board	
Legal Notice	Actual Cost		Actual Cost			Foster's Daily Democrat Ad Fee
Certified Mail	Actual Cost		Actual Cost			Current US Postal Rate
Traffic Impact Analysis Review		Cover staff review time	\$500.00			The fee covers staff time for analysis review
GIS/MAPS						
Simple plot on 8.5x11 paper Black and White	\$3.00	\$2.00	\$5.00	Budget Resolution	City Council	To cover staff time and associated expenses.
Simple plot on 8.5x11 paper Color	\$5.00	\$5.00	\$10.00	Budget Resolution	City Council	
Large scale plot of tax map sheet	\$37.50		\$37.50	Budget Resolution	City Council	
PDF file of tax map sheet	\$10.00		\$10.00	Budget Resolution	City Council	
Published map (ward, street, zoning, etc. (from City Clerk)	\$10.00		\$10.00	Budget Resolution	City Council	
Large scale map - "canned theme"	\$37.50		\$37.50	Budget Resolution	City Council	
Large scale map - creation of a theme	\$50.00/hr		\$50.00/hr	Budget Resolution	City Council	
Digital Map	\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk		\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk	Budget Resolution	City Council	
Entire data layer digital	\$3,000 basemap		\$3,000 basemap	Budget Resolution	City Council	
Electronic copy of property list	\$25.00 minimum - adjusted +/- according to complexity		\$25.00 minimum - adjusted +/- according to complexity	Budget Resolution	City Council	
ZONING APPLICATIONS:						
Variance	\$100.00		\$100.00	RSA 673:16	Zoning Board of Adjustment	Cover staff time and the copying and distribution of the agenda items to the Board members.
Special Exception	\$100.00		\$100.00	RSA 673:16	Zoning Board of Adjustment	
Appeal from Administrative Decision	\$25.00	increase for parity	\$100.00	RSA 673:16	Zoning Board of Adjustment	
Equitable Waiver	Actual cost	increase for parity	\$100.00	RSA 673:16	Passed Through Charter	

Police Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
ALARM USER:							
Original	\$25.00		\$25.00	City Ordinance #58	City Council	To cover staff time and associated expenses.	
Renewal	\$10.00		\$10.00	City Ordinance #58	City Council		
FALSE ALARM FEE	1st 3 free, after 3=\$75 ea		1st 3 free, after 3=\$75 ea	City Ordinance #58	City Council		
Failure to respond to alarm callback	\$30.00		\$30.00	City Ordinance #58	City Council		
Registration							
Bicycle	\$0.00		\$0.00	City Ordinance #66-1	City Council	N/A	
DANCE LICENSE:							
Single time	\$10.00		\$10.00	City Ordinance #86-3	City Council	To cover staff time and associated expenses.	
Restaurant (annual)	\$50.00		\$50.00	City Ordinance #86-3	City Council		
Other (annual)	\$100.00		\$100.00	City Ordinance #86-3	City Council		
PISTOL LICENSE:							
To carry (4 years)	\$10.00		\$10.00	State of NH RSA 159:6	State Legislature	Per RSA to cover cost of processing application	
To sell (3 years)	\$10.00		\$10.00	State of NH RSA 159:8	State Legislature		
MISCELLANEOUS:							
NRA Course Confirmation	\$3.00		\$3.00	Budget Resolution	City Council	To cover staff time and associated expenses.	
Criminal History Summary	\$5.00		\$5.00	Gen. Order 82-C.1.7	City Council		
Dog Transport Fee	\$25.00		\$25.00	City Ordinance #89-9	City Council		
Fingerprints Non Resident	\$20.00	\$5.00	\$25.00	Budget Resolution	City Council		
Fingerprints for Residents	\$10.00		\$10.00	Budget Resolution	City Council		
PHOTOGRAPHS:							
Contact Sheets (B&W)	\$10.00		\$10.00	Budget Resolution	City Council		
8 1/2 x 10	\$15.00		\$15.00	Budget Resolution	City Council		
5 x 7	\$10.00		\$10.00	Budget Resolution	City Council		
Under 5 x 7	\$5.00		\$5.00	Budget Resolution	City Council		
Tapes and Videos	\$30.00		\$30.00	Budget Resolution	City Council		
REPORTS:							
(Hard Copy and Microfilm)							
1 - 10 pages	\$20.00		\$20.00	Budget Resolution	City Council		
Additional pages after 10 pages	1.00 each page		1.00 each page	Budget Resolution	City Council		
Discovery Materials	NO FEE		NO FEE	Court Rule 210	State Administrative Rule		
Statistical Information	\$25.00 per staff hour		\$25.00 per staff hour	Budget Resolution	City Council		

Police Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
PARKING METER RATES:						
Meters are located in Orchard Street and Belknap Parking Lots				Budget Resolution	City Council	To fund operational costs of Parking Activity Fund
6 minutes	\$0.05		\$0.05	Budget Resolution	City Council	
12 minutes	\$0.10		\$0.10	Budget Resolution	City Council	
30 minutes	\$0.25		\$0.25	Budget Resolution	City Council	
Metered Parking (Contractor)	\$5.00/Per day per space		\$5.00/Per day per space	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
Timed Parking (Contractor)	\$5.00/Per day per vehicle		\$5.00/Per day per vehicle	City Code Chapter 166-40 City Code Chapter 166-19	City Council	
PARKING PERMIT MONTHLY FEES:						
Orchard Lot	\$45.00/Business \$15.00/Resident		\$45.00/Business \$15.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	To fund operational costs of Parking Activity Fund
First Street Lot	\$35.00/Business \$10.00/Resident		\$35.00/Business \$10.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
Locust Street Lot	\$45.00/Business		\$45.00/Business	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
Library Lot	\$20.00/Business \$10.00/Resident		\$20.00/Business \$10.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
Water Street Lot	\$25.00/Business No Resident Permits		\$25.00/Business No Resident Permits	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
River Street Lot	\$15.00/Business \$5.00/Resident		\$15.00/Business \$5.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
Second Street	No Business Permits \$10.00/Resident		No Business Permits \$10.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	To fund operational costs of Parking Activity Fund
Portland (Grimes) Lot	\$20.00/Business \$10.00/Resident		\$20.00/Business \$10.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
School Street Lot	\$45.00/Business \$15.00/Resident		\$45.00/Business \$15.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	
Henry Law Ave	\$10.00/Resident		\$10.00/Resident	City Code Chapter 166-40 City Code Chapter 166-18	City Council	

Police Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
PARKING TICKET FINES/PENALTIES						
Code 01 - Restricted Place	\$15.00		\$15.00	City Code Chapter 166-30	City Council NOTE: Additional penalties are added to fines if not paid timely	To fund operational costs of Parking Activity Fund
Code 02 - Winter Parking	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 03 - Winter Parking Multiple Violator 5+	\$100.00		\$100.00	City Code Chapter 166-30	City Council	
Code 04 - Against Traffic Flow	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 05 - Overtime Parking - 2 hours	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 06 - Crosswalk	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 07 - Sidewalk	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 08 - Intersection	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 10 - Driveway Blocking	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 11 - Fire Hydrant Blocking	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 13 - Traffic Control Device	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 15 - Yellow Line or Curb	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 16 - Greater than 12" from Curb	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 18 - Fire Lane	\$50.00		\$50.00	City Code Chapter 166-30	City Council	
Code 19 - Loading Zone	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 20 - Handicap	\$250.00		\$250.00	City Code Chapter 166-30	City Council	
Code 21 - Handicap Access Aisle	\$50.00		\$50.00	City Code Chapter 166-30	City Council	
Code 22 - Permit Parking	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 23 - Other	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 26 - Not parked within marked lines	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 27 - Meter - Expired	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 28 - Overtime Parking - 30 minutes	\$15.00		\$15.00	City Code Chapter 166-30	City Council	
Code 30 - Henry Law Park	\$50.00		\$50.00	City Code Chapter 166-30	City Council	
Code 31 - Misuse/Display of Handicap Placard	\$250.00		\$250.00	City Code Chapter 166-30	City Council	
DETAIL POLICE OFFICER:						
Per hour with minimum 4 hours	\$48.00 per hour	\$10.00	\$58.00	Budget Resolution	City Council	Recover all costs associated with officer
Police Vehicle	\$25.00 per hour		\$25.00 per hour	Budget Resolution	City Council	

Fire Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
AMBULANCE SERVICE:						Operating Costs related to various levels of emergency services
Intubation	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	Cover Operating Costs
Basic Life Support (BLS)	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
BLS Mileage	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
Oxygen	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
Advanced Life Support (ALS1)	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
ALS Mileage	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
I.V. Drug	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
Cardiac Monitor	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
Defibrillation	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
Advanced Life Support (ALS2)	Actual Medicare Rates		Actual Medicare Rates	Budget Resolution	City Council	
OTHER CHARGES:						
Emergency Response Reimbursement	Actual Cost	Add 10% Admin Cost	Actual Cost + 10% Admin	RSA 151-B.19	State Legislature	Charges billed to various entities based upon man hours, equipment and materials involved
Hazardous Material Response	Actual Cost	Add 10% Admin Cost	Actual Cost + 10% Admin	SARA Title III	State of New Hampshire	
REPORTS:						
(Hard Copy and Microfilm)						
1 - 10 pages	\$20.00		\$20.00	Budget Resolution	City Council	To cover staff time and associated expenses.
Additional pages after 10 pages	1.00 each page		1.00 each page	Budget Resolution	City Council	
Discovery Materials	NO FEE		NO FEE	Court Rule 210	State Administrative Rule	
Statistical Information	\$25.00 per staff hour		\$25.00 per staff hour	Budget Resolution	City Council	

Fire Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
OTHER CHARGES:							
Fire Alarm Affidavit Neglect	\$75.00		\$75.00	City Ordinance #58	City Council		
Fire Code Violation Fines	minimum \$100 maximum \$500		minimum \$100 maximum \$500	City Ordinance #109	City Council	Depends on court ruling	
EMS/CPR/Fire Training classes	Actual Cost		Actual Cost	Budget Resolution	City Council	Fee based on level of certification	
Personnel Services (Details)	Actual Cost		Actual Cost	Budget Resolution	City Council	Hourly wage	
Fire Safety Trailer Education (Outside of City - 5 hours minimum)	\$500.00 - 5 hour minimum \$60.00/hour each additional hour		\$500.00 - 5 hour minimum \$60.00/hour each additional hour	Budget Resolution	City Council	To cover staff time and associated expenses.	
SYSTEM PLAN REVIEW FEES:							
Application Fee in addition to below	\$0.00	\$25.00	\$25.00				
Fire Suppression Systems:							
NFPA 13D system (per riser):	\$55.00	\$5.00	\$60.00	City Ordinance 109-23	City Council	To cover staff time and associated expenses.	
NFPA 13R system (per riser):	\$110.00	\$10.00	\$120.00	City Ordinance 109-23	City Council		
NFPA 13 systems (per riser):							
Up to 10,000 square feet of protected area	\$220.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
10,001, square feet to 25,000 square feet	\$385.00	\$5.00	\$390.00	City Ordinance 109-23	City Council		
25,001 square feet to 52,000 square feet	\$550.00	\$5.00	\$555.00	City Ordinance 109-23	City Council		
Partial sprinkler system (not complete building protection):							
Up to 6 sprinkler heads	\$30.00	\$5.00	\$35.00	City Ordinance 109-23	City Council		
7 to 20 sprinkler heads	\$110.00	\$5.00	\$115.00	City Ordinance 109-23	City Council		
Standpipe systems (not part of combined sprinkler/standpipe systems):							
Up to 3 floors (per riser)	\$110.00	\$5.00	\$115.00	City Ordinance 109-23	City Council		
Add per floor beyond 3 add	\$55.00	\$5.00	\$60.00	City Ordinance 109-23	City Council		
Carbon dioxide systems:							
Pre-engineered systems, each	\$110.00	\$40.00	\$150.00	City Ordinance 109-23	City Council		
Engineered systems, each	\$220.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
Clean agent extinguishing systems:							
Pre-engineered, each	\$150.00	\$25.00	\$175.00	City Ordinance 109-23	City Council		
Engineered, each	\$220.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
Dry chemical systems:							
Commercial cooking	\$75.00	\$5.00	\$80.00	City Ordinance 109-23	City Council		
Service station pump protection	\$55.00	\$20.00	\$75.00	City Ordinance 109-23	City Council		
Other systems	\$110.00	\$10.00	\$120.00	City Ordinance 109-23	City Council		
Engineered, each	\$220.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
Wet chemical systems, each	\$75.00	\$5.00	\$80.00	City Ordinance 109-23	City Council		

Fire Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
MODIFICATION TO EXISTING SUPPRESSION SYSTEMS (each system):							
Water and/or foam systems (all types):							
1-6 heads (addition of heads)	\$27.50	\$7.50	\$35.00	City Ordinance 109-23	City Council	To cover staff time and associated expenses.	
7-20 heads (addition of heads)	\$110.00	\$5.00	\$115.00	City Ordinance 109-23	City Council		
21-100 heads (addition of heads)	\$220.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
Add for each head beyond 100	\$1.00		\$1.00	City Ordinance 109-23	City Council		
Change in head location only/per floor	\$27.50	\$7.50	\$35.00	City Ordinance 109-23	City Council		
Standpipe systems up to 3 floors	\$55.00	\$5.00	\$60.00	City Ordinance 109-23	City Council		
Add for each floor beyond 3	\$55.00	\$5.00	\$60.00	City Ordinance 109-23	City Council		
Carbon dioxide systems	\$75.00	\$10.00	\$85.00	City Ordinance 109-23	City Council		
Clean agent extinguishing systems	\$75.00	\$10.00	\$85.00	City Ordinance 109-23	City Council		
Dry chemical systems	\$75.00	\$10.00	\$85.00	City Ordinance 109-23	City Council		
Wet chemical systems	\$75.00	\$10.00	\$85.00	City Ordinance 109-23	City Council		
Automatic fire detection systems:							
Up to 49 devices	\$110.00	\$25.00	\$135.00	City Ordinance 109-23	City Council		
50-99 devices	\$220.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
Add for each device beyond 99	\$1.00		\$1.00	City Ordinance 109-23	City Council		
Automatic fire detection systems:							
1-10 devices	\$55.00	\$5.00	\$60.00	City Ordinance 109-23	City Council		
11-100 devices	\$110.00	\$15.00	\$125.00	City Ordinance 109-23	City Council		
Add for each device beyond 100	\$1.00		\$1.00	City Ordinance 109-23	City Council		
Commercial cooking ventilation systems:							
Including suppression system	\$200.00	\$5.00	\$225.00	City Ordinance 109-23	City Council		
Not including suppression system	\$150.00	\$25.00	\$175.00	City Ordinance 109-23	City Council		
Fire pump installation	\$275.00	\$75.00	\$350.00	City Ordinance 109-23	City Council		
Fire water tanks/cisterns:							
Aboveground	\$110.00	\$65.00	\$175.00	City Ordinance 109-23	City Council		
Underground	\$165.00	\$35.00	\$200.00	City Ordinance 109-23	City Council		
PERMIT FEES:							
Explosive/blasting (per site):							
Up to 5 days	\$110.00	\$90.00	\$200.00	City Ordinance 109-23	City Council		
Add for each additional day beyond 5	\$11.00	\$14.00	\$25.00	City Ordinance 109-23	City Council		
Oil burner installation:							
Residential	\$30.00		\$30.00	City Ordinance 109-23	City Council		
Commercial	\$110.00		\$110.00	City Ordinance 109-23	City Council		
Underground storage tanks (other than water):							
Removal only	\$55.00	\$5.00	\$60.00	City Ordinance 109-23	City Council		
Installation only	\$165.00	\$10.00	\$175.00	City Ordinance 109-23	City Council		
Removal and reinstallation	\$165.00	\$10.00	\$175.00	City Ordinance 109-23	City Council		
Class C Fireworks Display Permit		\$250.00	\$250.00	City Ordinance 109-23	City Council		
Permit of Assembly							
Capacity of 100 or more (Valid for 1 year)		\$100.00	\$100.00	City Ordinance 109-23	City Council		
Capacity of 100 or more (Valid for 2 years)		\$175.00	\$175.00	City Ordinance 109-23	City Council		

Fire Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
INSPECTION FEES:							
Family day care homes (up to 6 children)	\$27.50	\$2.50	\$30.00	City Ordinance 109-23	City Council	To cover staff time and associated expenses.	
Group day care homes (7 to 12 children)	\$38.50	\$1.50	\$40.00	City Ordinance 109-23	City Council		
Day care centers and/or nurseries (more than 12 children or more than 4 children under the age of 2 years old)	\$55.00		\$55.00	City Ordinance 109-23	City Council		
Foster care (up to 3 children)	\$27.50	\$2.50	\$30.00	City Ordinance 109-23	City Council		
Residential board and care:							
4 to 16 persons	\$82.50	\$17.50	\$100.00	City Ordinance 109-23	City Council		
More than 16 persons	\$137.50	\$12.50	\$150.00	City Ordinance 109-23	City Council		
Residential placement (up to 3 adults)	\$27.50	\$2.50	\$30.00	City Ordinance 109-23	City Council		
Rooming/lodging home inspections:							
Up to 16 beds	\$82.50	\$17.50	\$100.00	City Ordinance 109-23	City Council		
More than 16 beds	\$137.50	\$12.50	\$150.00	City Ordinance 109-23	City Council		
BUILDING INSPECTION SERVICES							
HEALTH:							
Food service establishments having seating capacity of 100 or more, supermarkets and grocery stores with 3 or more food preparation areas	\$250.00	\$50.00	\$300.00	City Ordinance 99-3	City Council		
Food service establishments having a seating capacity of more than 25 but less than 100, grocery stores with fewer than 3 food preparation areas, bakeries, warehouses, distributors, caterers, mobile food operators, canteen commissaries, institutions, club	\$200.00		\$200.00	City Ordinance 99-3	City Council		
Food service establishments selling only prepackaged products, vending machine operators, food service establishments with seating capacity of 25 or less, food service establishments with take-out service and no seating and drive-in movie theaters	\$75.00		\$75.00	City Ordinance 99-3	City Council		
Temporary food service establishments (2 days up to 6 months) and vending machine operators (with non-perishable foods only)	\$45.00		\$45.00	City Ordinance 99-3	City Council		
Temporary Food service establishments (1 day only) and movie theaters selling only soda, candy and popcorn	\$30.00		\$30.00	City Ordinance 99-3	City Council		
Nonprofit charitable organizations, public schools and public institutions	No fee		No fee	City Ordinance 99-3	City Council		
Late Fee All applications for food service establishment licenses shall be filed by June 20th of each year. In addition to the fees provided in this section, there shall be a \$10.00 late fee for any renewal application received after June 20th of any year.		\$10.00	\$10.00	City Ordinance 99-3	City Council		

Fire Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
BUILDING PERMITS:						
Building Permit*	\$10.00 per \$1,000 of construction value and an application fee of \$25.00		\$10.00 per \$1,000 of construction value and an application fee of \$25.00	City Ordinance 170-50	City Council	Cover staff time for review of plans, on-site inspections of construction in progress and file maintenance, includes new Archive Fee
Inspection Fee	\$50.00		\$50.00	City Ordinance 170-50	City Council	Inspection for certificate of occupancy existing buildings
Re-inspection Fee	\$75.00		\$75.00	City Ordinance 170-50	City Council	Inspection of work/construction disapproved for the second
Plumbing Permit*	\$6.00 per fixture and an application fee of \$25.00		\$6.00 per fixture and an application fee of \$25.00	Section 135-19(B)	City Council	Cover staff time for review of plans, on-site inspections of construction in progress and file maintenance.
HVAC*	\$7.00/\$1,000 of Construction value plus \$25 application fee		\$7.00/\$1,000 of Construction value plus \$25 application fee	City Ordinance 170-50	City Council	Inspection of HVAC
*Permit Fees Doubled if work is started before permit is issued.						
Gas Meter Installation	\$6.00 per fixture and an application fee of \$25.00		\$6.00 per fixture and an application fee of \$25.00	City Ordinance 170-50	City Council	Inspection of gas meter installation
Trailer Park Licenses:						
Initial Fee	\$100.00		\$100.00	Chapter 126	City Council	For review of park's compliance with ordinance.
Renewal Fee	\$25.00		\$25.00	Chapter 126	City Council	
Signs*	\$50.00 per sign		\$50.00 per sign	Chap 170, Section 170-50	City Council	
Electrical Permits*:	\$25.00 Application fee with a \$10.00 minimum on fixtures and devices		\$25.00 Application fee with a \$10.00 minimum on fixtures and devices	Chapter 102, Sect 102-30	City Council	Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance.
Services	\$5.00 per 100 amp		\$5.00 per 100 amp	Chapter 102, Sect 102-30	City Council	
	AMP 1phase		AMP 1phase			
	60 \$5.00		60 \$5.00			
	100 \$5.00		100 \$5.00			
	200 \$10.00		200 \$10.00			
	400 \$20.00		400 \$20.00			
	600 \$30.00		600 \$30.00			
	800 \$40.00		800 \$40.00			
	1,000 \$50.00		1,000 \$50.00			
	1,200 \$60.00		1,200 \$60.00			
	1,600 \$80.00		1,600 \$80.00			
	1,800 \$90.00		1,800 \$90.00			
	2,000 \$100.00		2,000 \$100.00			
	2,500 \$125.00		2,500 \$125.00			
*Permit Fees Doubled if work is started before permit is issued.						

Fire Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Meters	\$5.00 ea.		\$5.00 ea.	Chapter 102,Sect 102-30	City Council	Covers staff time for review of plans, on-site inspection of construction in progress and file maintenance.
Devices	\$1.00 per outlets		\$1.00 per outlets	Chapter 102,Sect 102-30	City Council	
	\$1.00 per switch		\$1.00 per switch	Chapter 102,Sect 102-30	City Council	
Fixtures	\$2.00 ea. (includes smoke detectors)		\$2.00 ea. (includes smoke detectors)	Chapter 102,Sect 102-30	City Council	
Equipment	\$5.00 ea.		\$5.00 ea.	Chapter 102,Sect 102-30	City Council	
Motors	\$5.00 ea.		\$5.00 ea.	Chapter 102,Sect 102-30	City Council	
Transformers	Up to 25 KVA.- \$25.00		Up to 25 KVA.- \$25.00	Chapter 102,Sect 102-30	City Council	
	25 KVA to 75 KVA - \$50.00		25 KVA to 75 KVA - \$50.00	Chapter 102,Sect 102-30	City Council	
				Chapter 102,Sect 102-30	City Council	
Generators & Transfer switches	Up to 10 KVA.- \$25.00		Up to 10 KVA.- \$25.00	Chapter 102,Sect 102-30	City Council	
	10 KVA to 75 KVA - \$50.00		10 KVA to 75 KVA - \$50.00	Chapter 102,Sect 102-30	City Council	
	Over 75 KVA - \$100.00 ea		Over 75 KVA - \$100.00 ea	Chapter 102,Sect 102-30	City Council	
Air Compressors	\$15.00		\$15.00	Chapter 102,Sect 102-30	City Council	
Trailers/Manufactured Homes	25.00		25.00	Chapter 102,Sect 102-30	City Council	
Modular Homes	\$75.00		\$75.00	Chapter 102,Sect 102-30	City Council	
Temporary Mobile Homes	\$25.00		\$25.00	Chapter 102,Sect 102-30	City Council	
Heat Pump	\$10.00		\$10.00	Chapter 102,Sect 102-30	City Council	
Electric Heat	\$5.00 ea. section (regardless of size or wattage)		\$5.00 ea. section (regardless of size or wattage)	Chapter 102,Sect 102-30	City Council	
Fire Pumps	\$100.00		\$100.00	Chapter 102,Sect 102-30	City Council	
Illuminated Signs	\$15.00 ea.	\$10.00	\$25.00	Chapter 102,Sect 102-30	City Council	
In ground pool	\$50.00		\$50.00	Chapter 102,Sect 102-30	City Council	
Above ground pool/hot tub/spa	\$25.00		\$25.00	Chapter 102,Sect 102-30	City Council	
Temp Service	\$15.00	\$10.00	\$25.00	Chapter 102,Sect 102-30	City Council	
Commercial Projects and items not on the list	\$7.00/\$1,000 of contractors value	\$3.00/\$1,000 of contractors value	\$10.00/\$1,000 of contractors value	Chapter 102,Sect 102-30	City Council	
Photocopies	\$.50 per page		\$.50 per page	Budget Resolution	City Council	Cover cost of copier machine and staff time.

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
CEMETERY							
						The fees cover staff time and operational costs associated with the City Cemeteries. Fees have gone through Public Hearings and have been adopted by the City Council	
SUMMER PRICING - INTERMENTS							
Monday Through Friday							
Adult	\$500.00	\$100.00	\$600.00	Budget Resolution	City Council	Administrative and Operational Costs	
Infant	\$110.00	\$40.00	\$150.00	Budget Resolution	City Council		
Children	\$220.00	\$80.00	\$300.00	Budget Resolution	City Council		
Cremains	\$250.00	\$50.00	\$300.00	Budget Resolution	City Council		
Welfare	\$110.00	\$10.00	\$120.00	Budget Resolution	City Council		
Saturday							
Adult	\$685.00	\$115.00	\$800.00	Budget Resolution	City Council		
Infant	\$235.00	\$15.00	\$250.00	Budget Resolution	City Council		
Children	\$465.00	\$35.00	\$500.00	Budget Resolution	City Council		
Cremains	\$345.00	\$155.00	\$500.00	Budget Resolution	City Council		
Welfare	Not allowed		Not allowed	Budget Resolution	City Council		
Sunday / Holiday							
Adult	\$930.00	\$170.00	\$1,100.00	Budget Resolution	City Council		
Infant	\$360.00	\$40.00	\$400.00	Budget Resolution	City Council		
Children	\$710.00	\$90.00	\$800.00	Budget Resolution	City Council		
Cremains	\$470.00	\$330.00	\$800.00	Budget Resolution	City Council		
Welfare	Not allowed		Not allowed	Budget Resolution	City Council		
WINTER PRICING - INTERMENTS							
Monday Through Friday							
Adult	\$750.00	\$100.00	\$850.00	Budget Resolution	City Council		
Infant	\$165.00	\$35.00	\$200.00	Budget Resolution	City Council		
Children	\$330.00	\$70.00	\$400.00	Budget Resolution	City Council		
Cremains	\$375.00	\$25.00	\$400.00	Budget Resolution	City Council		
Welfare	Not allowed		Not allowed	Budget Resolution	City Council		
Saturday							
Adult	\$905.00	\$145.00	\$1,050.00	Budget Resolution	City Council		
Infant	\$290.00	\$10.00	\$300.00	Budget Resolution	City Council		
Children	\$575.00	\$25.00	\$600.00	Budget Resolution	City Council		
Cremains	\$455.00	\$145.00	\$600.00	Budget Resolution	City Council		
Welfare	Not allowed		Not allowed	Budget Resolution	City Council		
Sunday / Holiday							
Adult	\$1,150.00	\$200.00	\$1,350.00	Budget Resolution	City Council		
Infant	\$415.00	\$35.00	\$450.00	Budget Resolution	City Council		
Children	\$820.00	\$80.00	\$900.00	Budget Resolution	City Council		
Cremains	\$580.00	\$320.00	\$900.00	Budget Resolution	City Council		
Welfare	Not allowed		Not allowed	Budget Resolution	City Council		

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
DISINTERMENTS							
Monday Through Friday Only						Administrative and Operational Costs	
Summer Pricing							
Reburial in Pine Hill Cemetery	\$880.00	\$20.00	\$900.00	Budget Resolution	City Council		
Going out of Pine Hill Cemetery	\$440.00	\$160.00	\$600.00	Budget Resolution	City Council		
Winter Pricing							
Reburial in Pine Hill Cemetery	\$1,320.00	\$80.00	\$1,400.00	Budget Resolution	City Council		
Going out of Pine Hill Cemetery	\$660.00	\$190.00	\$850.00	Budget Resolution	City Council		
ANNUAL CARE CHARGE (PER GRAVE)	\$11.00		\$11.00	Budget Resolution	City Council		
SALE OF GRAVES							
Standard (includes perpetual care)	\$495.00	\$155.00	\$650.00	Budget Resolution	City Council		
Cremation space (includes perpetual care)	\$140.00	\$60.00	\$200.00	Budget Resolution	City Council		
FOUNDATIONS							
Per cubic foot	\$13.00	\$2.00	\$15.00	Budget Resolution	City Council		
Vet marker	\$55.00		\$55.00	Budget Resolution	City Council		
Set of 2 cement pads	\$70.00	\$30.00	\$100.00	Budget Resolution	City Council		
Marker (2 ft. long or less)	\$55.00		\$55.00	Budget Resolution	City Council		
Double Marker	Per cubic ft.		Per cubic ft.	Budget Resolution	City Council		
Pre-need Markers	\$30.00		\$30.00	Budget Resolution	City Council		
Corner Post (each)	\$20.00	\$5.00	\$25.00	Budget Resolution	City Council		
MISCELLANEOUS CHARGES							
Scattering ashes	\$30.00		\$30.00	Budget Resolution	City Council		
LATE CHARGE (FOR FUNERALS AFTER 3 PM)	\$55.00/hour extra		\$55.00/hour extra	Budget Resolution	City Council		
ENGINEERING							
Septic System Review	\$50.00 each		\$50.00 each	Chapter 147-3.A.1	City Council	Fees are to offset cost of materials and labor expense associated with this function	
Paving License	\$20.00 each		\$20.00 each	Chapter 92-7.b	City Council		
Private Construction Inspection	\$50.00 each		\$50.00 each	Chapter 149-12	City Council		
Digging Bond (non-refundable)	\$100.00 per trench		\$100.00 per trench	Chapter 149-12	City Council	Ensures projects are constructed in accordance with approved plans	
Driveway Permits	\$75.00		\$75.00	Chapter 92-5	City Council		
Digging Bond (refundable)	\$5.00 per sq. ft.; Minimum: \$200.00		\$5.00 per sq. ft.; Minimum: \$200.00	Chapter 155-14 & 25	City Council		
Letter of Credit (refundable)	Varies with projects		Varies with projects	Chapter 155-26	City Council		
Maintenance Guarantee (refundable - 2 yrs.)	2% of project estimate		2% of project estimate	Chapter 155-26	City Council		

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
GIS /MAPS / BLUE PRINTS						
Simple plot on 8.5x11 paper Black and White	\$3.00	\$2.00	\$5.00	Budget Resolution	City Council	To cover staff time and associated expenses.
Simple plot on 8.5x11 paper Color	\$5.00	\$5.00	\$10.00	Budget Resolution	City Council	
Large scale plot of tax map sheet	\$37.50		\$37.50	Budget Resolution	City Council	
PDF file of tax map sheet	\$10.00		\$10.00	Budget Resolution	City Council	
Published map (ward, street, zoning, etc. (from City Clerk)	\$10.00		\$10.00	Budget Resolution	City Council	
Large scale map - "canned theme"	\$37.50		\$37.50	Budget Resolution	City Council	
Large scale map - creation of a theme	\$50.00/hr		\$50.00/hr	Budget Resolution	City Council	
Digital Map	\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk		\$50.00/hr., 1 hour min. Floppy, CD or ZipDisk	Budget Resolution	City Council	
Entire data layer digital	\$3,000 basemap		\$3,000 basemap	Budget Resolution	City Council	
Electronic copy of property list	\$25.00 minimum - adjusted +/- according to complexity		\$25.00 minimum - adjusted +/- according to complexity	Budget Resolution	City Council	
ENVIRONMENTAL						
Bag and Tag:	\$2.11 per large bag \$1.41 per small bag		\$2.11 per large bag \$1.41 per small bag	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	Administrative, collection & disposal costs of the City's residential solid waste. Local vendors can add \$.04 fee for handling of bag & tag sales. Local stores sell large bags for \$2.00 and small bags for \$1.35
Bag and Tag:	\$4.96 Bulky Tags		\$4.96 Bulky Tags	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	Administrative, collection & disposal costs of the City's residential solid waste. Local Vendors can add \$.04 fee for handling.
Computer Monitor Disposal	\$10.00 each		\$10.00 each	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	Administrative, collection & disposal costs of the City's residential solid waste.
Printers, Scanners and Laptops	\$5.00 each		\$5.00 each	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	
Items containing Freon (refrigerator, freezer, air conditioner, humidifier, de-humidifier, etc.)	\$10.00 per Freon Tag		\$10.00 per Freon Tag	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Recycle bins	\$7.00		\$7.00	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	Administrative, collection & disposal costs of the City's residential solid waste.
Television Consoles over 36" Diagonal	\$20.00		\$20.00	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	
Television Consoles under 36" Diagonal	\$10.00		\$10.00	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	
Propane Tanks Over 30 pounds	\$20.00		\$20.00	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	Administrative, collection & disposal costs of the City's residential solid waste.
Propane Tanks 30 pounds	\$10.00		\$10.00	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	
Propane Tanks 20 pounds	\$5.00		\$5.00	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	
Construction & Debris Bin	\$.07 /pound	\$.03 -Non Residential/Commercial	\$.10 /pound-Non Residential/Commercial \$.07/pound-Residential	Administrative Code Chapter 97	City Council Solid Waste Advisory Committee	
WATER & SEWER				Resolution adopting Rules and Regulations	City Council Dover Utilities Commission	Staff time and operation costs associated with City Water and Sewer divisions. Fees have gone through Public Hearings and have been adopted by City Council
Water/Sewer Billing Fees:						
Water Parts Used in Work Performed	Cost Plus 50%		Cost Plus 50%	Budget Resolution	City Council	To Cover Administrative and Actual Costs
Water Rate (per hundred cubic feet)	\$3.75	\$.03/hcf	\$3.78	Budget Resolution	City Council Effective 7/1/08	Per hundred cubic feet of water consumption
Sewer Rate (per hundred cubic feet)	\$4.51	\$.23/hcf	\$4.74	Budget Resolution	City Council Effective 7/1/08	Per hundred cubic feet of water consumption
Labor Rate - Supervisor	\$45.00		\$45.00	DUC Appendix A	City Council	To cover staff time costs associated with City Water and Sewer divisions.
Labor Rate - Foreman	\$35.00		\$35.00	DUC Appendix A	City Council	
Labor Rate - Laborer	Actual Cost	add 10% admin cost	Actual Cost plus 10% admin cost	DUC Appendix A	City Council	
Hydrant Usage Fee	\$25.00		\$25.00	DUC Appendix A	City Council	
Hydrant Painting	\$25.00 per hydrant		\$25.00 per hydrant	DUC Appendix A	City Council	
Winterizing Hydrants	\$40.00		\$40.00	DUC Appendix A	City Council	Fee to drain hydrant for winter
Meter Test	\$50.00		\$50.00	DUC Sec 1-9	City Council	To determine meter's working condition - charge is for good working meter only
Back flow Test	\$30.00		\$30.00	DUC Appendix A	City Council	Annual and biannual testing of back flow operation devices
Initial Back flow Permit	\$10.00		\$10.00	DUC Appendix A	City Council	Initial permits for back flow prevention device

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Renewal Back flow Permit		\$25.00	\$25.00	DUC Appendix A	City Council	5 year renewal of permits for backflow prevention device (\$5.00 per year)
Final Reading Fee	\$30.00		\$30.00	DUC Appendix A	City Council	Reading of inside meter for change of property ownership
Water Turn Off/Turn On Fee	\$25.00		\$25.00	DUC Appendix A	City Council	Fee to turn off and on water due to nonpayment of utility bill
Water Investment	\$1,600.00	\$100.00	\$1,700.00	DUC Sec 1-5	City Council -effective 7-1-08	Application for service
Sewer Investment	\$4,600.00		\$4,600.00	DUC Sec 1-5	City Council -effective 7-1-08	Application for service
Tapping Deposit	\$100.00		\$100.00	DUC Sec 1-5	City Council	Application for service - minimum deposit of tapping into city water main, new service.
Meter Rentals: (Per Month)				Budget Resolution	City Council	Fees are based on size of meter, spread out over a 10 year period
5/8" Meter	\$15.00/yr		\$15.00/yr	Budget Resolution	City Council	Cost: \$150.00
3/4" Meter	\$16.20/yr		\$16.20/yr	Budget Resolution	City Council	Cost: \$162.00
1" Meter	\$19.20/yr		\$19.20/yr	Budget Resolution	City Council	Cost: \$192.00
1 1/2" Meter	\$35.40/yr		\$35.40/yr	Budget Resolution	City Council	Cost: \$354.00
2" Meter	\$47.40/yr		\$47.40/yr	Budget Resolution	City Council	Cost: \$474.00
3" Compound Meter	\$174.60/yr		\$174.60/yr	Budget Resolution	City Council	Cost: \$1,746.00
4" Compound Meter	\$378.00/yr		\$378.00/yr	Budget Resolution	City Council	Cost: \$3,780.00
6" Compound Meter	\$410.40/yr		\$410.40/yr	Budget Resolution	City Council	Cost: \$4,104.00
Fire Protection Charges:						
2" Line	\$8.00 per quarter		\$8.00 per quarter	Budget Resolution	City Council	Standby charge for system usage
4" Line	\$16.00 per quarter		\$16.00 per quarter	Budget Resolution	City Council	
6" Line	\$35.00 per quarter		\$35.00 per quarter	Budget Resolution	City Council	
8" Line	\$60.00 per quarter		\$60.00 per quarter	Budget Resolution	City Council	
10" Line	\$85.00 per quarter		\$85.00 per quarter	Budget Resolution	City Council	
Equipment Rental:						
Mini excavator	\$45.00/hr		\$45.00/hr	DUC Appendix A	City Council	To cover actual costs associated with City Water and Sewer divisions.
Loaders (w/operator)	\$80.00/hr		\$80.00/hr	DUC Appendix A	City Council	
Backhoe - 590 (w/operator)	\$70.00/hr		\$70.00/hr	DUC Appendix A	City Council	
Backhoe - 580L (w/operator)	\$70.00		\$70.00	DUC Appendix A	City Council	
Backhoe - 410G (w/operator)	\$70.00		\$70.00	DUC Appendix A	City Council	
Rubber Tire Excavator	\$70.00/hr		\$70.00/hr	DUC Appendix A	City Council	
Mustang 2070	\$30.00/hr		\$30.00/hr	DUC Appendix A	City Council	
Utility Truck	\$35.00/hr		\$35.00/hr	DUC Appendix A	City Council	

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
6 Dump Truck (w/operator)	\$50.00		\$50.00	DUC Appendix A	City Council	To cover actual costs associated with City Water and Sewer divisions.
10 Wheel Dump Truck (w/operator)	\$60.00		\$60.00	DUC Appendix A	City Council	
Wheel Cutter	\$7.50/hr		\$7.50/hr	DUC Appendix A	City Council	
Compressor	\$25.00/hr		\$25.00/hr	DUC Appendix A	City Council	
Road Hog	\$200.00/hr		\$200.00/hr	DUC Appendix A	City Council	
Trench Plates	\$100.00 per plate 10x10 per day		\$100.00 per plate 10x10 per day	DUC Appendix A	City Council	To cover actual costs associated with City Water and Sewer divisions.
Trench Plates	\$50.00 per plate 4x6 per day		\$50.00 per plate 4x6 per day	DUC Appendix A	City Council	
Small Trench Box	\$75.00/day		\$75.00/day	DUC Appendix A	City Council	
Large Trench Box	\$100.00/day		\$100.00/day	DUC Appendix A	City Council	
Fusion Machine	\$50.00		\$50.00	DUC Appendix A	City Council	
Hottop	Per vendor cost		Per vendor cost	DUC Appendix A	City Council	
Street Construction Signs	\$150.00 per day		\$150.00 per day	DUC Appendix A	City Council	
Fire Flow Test	\$350.00		\$350.00	DUC Appendix A	City Council	
Pump hose	\$30.00		\$30.00	DUC Appendix A	City Council	

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
GRANULAR MATERIALS						To cover actual costs associated with City Water and Sewer divisions.
Sand	\$4.50/yd	Per vendor cost	Per vendor cost	DUC Appendix A	City Council	
Loam	per vendor cost		per vendor cost	DUC Appendix A	City Council	
3/4 Stone	per vendor cost		per vendor cost	DUC Appendix A	City Council	
Gravel	\$4.50/yd	Per vendor cost	Per vendor cost	DUC Appendix A	City Council	
Crushed Gravel	per vendor cost		per vendor cost	DUC Appendix A	City Council	
SERVICE TAPPING FEES						To cover actual costs associated with City Water and Sewer divisions.
3/4"	\$100.00		\$100.00	DUC Appendix A	City Council	
1"	\$100.00		\$100.00	DUC Appendix A	City Council	
1 1/2"	\$150.00		\$150.00	DUC Appendix A	City Council	
2"	\$150.00		\$150.00	DUC Appendix A	City Council	
Labor charges are additional (2 hr. min)	\$30.00/hour		\$30.00/hour	DUC Appendix A	City Council	
Out of Town	\$200.00 + mileage/labor		\$200.00 + mileage/labor	DUC Appendix A	City Council	
MAIN TAPPING FEES (In town/Out Town)				DUC Appendix A	City Council	
6"	\$300.00/\$350.00		\$300.00/\$350.00	DUC Appendix A	City Council	
8"	\$350.00/\$400.00		\$350.00/\$400.00	DUC Appendix A	City Council	
12"	\$450.00/\$500.00		\$450.00/\$500.00	DUC Appendix A	City Council	

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
SEWER RELATED SERVICES							
Sewer Parts Used In Work Performed	Cost plus 50%		Cost plus 50%	DUC Appendix A	City Council	To cover actual costs associated with City Water and Sewer divisions.	
Sewer Jet	\$150.00/hr (2 hr min)		\$150.00/hr (2 hr min)	DUC Appendix A	City Council		
Mandrell Sewer Tool Rental	25.00 per day		25.00 per day	DUC Appendix A	City Council		
TV Inspection	\$100.00/hr (1 hr min)		\$100.00/hr (1 hr min)	DUC Appendix A	City Council		
Dye Testing	\$50.00/hr (1 hr min)		\$50.00/hr (1 hr min)	DUC Appendix A	City Council		
**Based on two employees. Additional employees (if needed) will be charged at labor rate previously stated							
Line Location	\$50.00/hr (1 hr min)		\$50.00/hr (1 hr min)	DUC Appendix A	City Council	To cover staff time costs associated with City Water and Sewer divisions.	
**Based on two employees. Additional employees (if needed) will be charged at labor rate previously stated.							
Smoke Testing	\$70.00/hr (1 hr min)		\$70.00/hr (1 hr min)	DUC Appendix A	City Council	To cover staff time costs associated with City Water and Sewer divisions.	
**Based on two employees. Additional employees (if needed) will be charged at labor rate previously stated							
Pipe Plug	\$20.00/day		\$20.00/day	DUC Appendix A	City Council	To cover staff time costs associated with City Water and Sewer divisions.	
Coring manholes	\$300.00/hole		\$300.00/hole	DUC Appendix A	City Council		
SOIL TESTING**							
Soil Tests are sent out with a service fee added to the prices of the different tests requested.							
Sieve Analysis	\$50.00/each		\$50.00/each	DUC Appendix A	City Council		
Proctor	\$100.00/each		\$100.00/each	DUC Appendix A	City Council		
Compaction Tests (per hole)	\$100.00		\$100.00	DUC Appendix A	City Council		
1/2 day	\$125.00		\$125.00	DUC Appendix A	City Council		
Full day	\$200.00		\$200.00	DUC Appendix A	City Council		
** Need one day's notice							

Community Services Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
PRETREATMENT PERMIT - SEWER						To Cover the Costs involved in processing their portions of treated waste water
Significant Industrial Users	\$1,500.00		\$1,500.00	Administrative Code Chapter 147-7	City Council	
Minor Industrial Users	\$100.00		\$100.00	Administrative Code Chapter 147-7	City Council	
Restaurants	\$50.00		\$50.00	Administrative Code Chapter 147-7	City Council	
SEPTIC TANK DISCHARGE				Administrative Code Chapter 147-7	City Council	
Dover Resident	\$50.00/1000 gal		\$50.00/1000 gal	Administrative Code Chapter 147-7	City Council	
Non-Resident	\$120.00/1000 gal		\$120.00/1000 gal	Administrative Code Chapter 147-7	City Council	
Non-Resident Campers	\$10.00/load		\$10.00/load	Administrative Code Chapter 147-7	City Council	
LAB TESTING						
Prices based on type of test performed	Actual Cost		Actual Cost	Budget Resolution	City Council	Water sample testing for citizens and businesses upon request

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
RECREATION							
FACILITIES RENTALS							
Indoor Pool (Seacoast Swim Assoc.)	\$90.00 per hour	\$10.00	\$100.00 per hour	Budget Resolution	City Council Recreation Board	To cover staff time and associated expenses.	
Indoor Pool (Swim Teams)	\$90.00 per hour	\$10.00	\$100.00 per hour	Budget Resolution	City Council Recreation Board		
Indoor Pool (General Public)	\$100.00 per hour	\$20.00	\$120.00 per hour	Budget Resolution	City Council Recreation Board		
Thompson Pool (Seacoast Swim Assoc.)	\$76.00/hr	\$4.00/hr	80.00/hr	Budget Resolution	City Council Recreation Board		
Thompson Pool (General Public)	\$100.00/hour	\$50.00	150.00/hr	Budget Resolution	City Council Recreation Board		
Swim Meet	\$1,000.00 per day	\$100.00	\$1,100.00 per day	Budget Resolution	City Council		
Lane Rental	\$35.00 per hour		\$35.00 per hour	Budget Resolution	City Council		
Pavilion	\$35.00 per hour		\$35.00 per hour	Budget Resolution	City Council		
McConnell Center:							
Rooms							
Non-Tenant; Non-Profit	\$10.00 per hour		\$10.00 per hour	Budget Resolution	City Council		
For Profit	\$20.00 per hour		\$20.00 per hour	Budget Resolution	City Council		
Cafeteria:							
Non-Tenant; Non-Profit	\$30.00 per hour		\$30.00 per hour	Budget Resolution	City Council		
For Profit	\$60.00 per hour		\$60.00 per hour	Budget Resolution	City Council		
Gym	\$55.00 per hour		\$55.00 per hour	Budget Resolution	City Council		
EQUIPMENT RENTAL							
Indoor Pool							
Annual Locker Rental (small locker)	\$60.00 per year	\$15.00	\$75.00 per year	Budget Resolution	City Council		
Annual Locker Rental (large locker)	\$100.00 per year	\$25.00	\$125.00 per year	Budget Resolution	City Council		

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
SALES & SERVICE						
Playground Membership Fees:						
Youth *	\$280.00 (8 weeks)	\$320.00 (7 weeks)	\$320.00 (7 weeks)	Budget Resolution	City Council	
Theater Camp:						
Fun on Stage	\$80.00		\$80.00	Budget Resolution	City Council	
Youth Music Theater	\$150.00		\$150.00	Budget Resolution	City Council	
Golf Camp	\$30/SNAG \$75/PAR		\$30/SNAG \$75/PAR	Budget Resolution	City Council	
Tennis *	\$16-\$90/Week depending on age; Individual lessons available		\$16-\$90/Week depending on age; Individual lessons available	Budget Resolution	City Council	
Midget Basketball *	\$50.00		\$50.00	Budget Resolution	City Council	
Lil Shots Basketball *	\$45.00		\$45.00	Budget Resolution	City Council	
Fall High School Basketball *	\$60.00		\$60.00	Budget Resolution	City Council	
Northeast League Basketball *	\$75.00		\$75.00	Budget Resolution	City Council	
High School Girls Basketball *	\$60.00		\$60.00	Budget Resolution	City Council	
Junior High Boys Basketball *	\$60.00		\$60.00	Budget Resolution	City Council	
Junior High Girls Basketball *	\$60.00		\$60.00	Budget Resolution	City Council	
5th and 6th Grade House League *	\$60.00		\$60.00	Budget Resolution	City Council	
Fishing Derby *	\$2.00 per child		\$2.00 per child	Budget Resolution	City Council	
Indoor Soccer *	\$45.00		\$45.00	Budget Resolution	City Council	
Lil' Kickers *	\$25.00		\$25.00	Budget Resolution	City Council	
On-Track *	\$50.00		\$50.00	Budget Resolution	City Council	
Copies (Duplication)	\$0.50 per page		\$0.50 per page	Budget Resolution	City Council	
McConnell Ctr:						
Easter *	\$3.00/child		\$3.00/child	Budget Resolution	City Council	
Halloween *	\$3.00/child		\$3.00/child	Budget Resolution	City Council	
Vacation Camp (Winter/Spring) *	\$130.00/week \$125.00/week (2nd child in family)	\$5.00/ week \$5.00/week	\$135.00/week \$130.00/week (2nd child in family)	Budget Resolution	City Council	
Vacation Camp Child Care *	\$15/AM or PM \$30/both	\$5.00/ a.m. or p.m. \$10.00 both	\$20/AM or PM \$40/both	Budget Resolution	City Council	
* Non Resident Fee's		Resident fee times 2	Resident fee times 2	Budget Resolution	City Council	

To cover staff time and associated expenses.

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
VENDING MACHINE SALES							
Indoor Pool	1.25/ Per Drink		1.25/ Per Drink	Budget Resolution	City Council	To cover staff time and associated expenses.	
Jenny Thompson Pool	1.25/ Per Drink		1.25/ Per Drink	Budget Resolution	City Council		
McConnell Center Gym:							
Corporate	\$75.00 per year		\$75.00 per year	Budget Resolution	City Council		
Resident Adult	\$5.00/day; \$60.00/6-month; \$100/year		\$5.00/day; \$60.00/6-month; \$100/year	Budget Resolution	City Council		
Resident Youth	\$3.00/day; \$21.00/6-month; \$35.00/year	\$14.00/ 6-month \$30.00/year	\$3.00/day; \$35.00/6-month; \$65.00/year	Budget Resolution	City Council		
Resident Senior	\$3.00/day \$36.00/6-month \$60.00/year	(\$1.00)/6-month \$5.00/year	\$3.00/day \$35.00/6-month \$65.00/year	Budget Resolution	City Council		
Non-Resident Adult	\$10.00/day \$150.00/6-month \$250.00/year	\$50.00/6-month \$50.00/year	\$10.00/day \$200.00/6-month \$300.00/year	Budget Resolution	City Council		
Non-Resident Youth	\$6.00/day \$60/6-month \$100.00/year	\$40.00/6-month \$50.00/year	\$6.00/day \$100.00/6-month \$150.00/year	Budget Resolution	City Council		
Non-Resident Senior	\$6.00/day \$60/6-month \$100.00/year	\$40.00/6-month \$50.00/year	\$6.00/day \$100.00/6-month \$150.00/year	Budget Resolution	City Council		
McConnell Gym Lessons/Programs:							
Pilates (per session)	\$3/Residents per class \$4/Non-Residents per class (6 or 12 class sessions available)	\$2.00/ non-resident	\$3.00/Residents per class \$6.00/Non-Residents per class (6 or 12 class sessions available)	Budget Resolution	City Council		
Aerobics (punch pass)	\$3/Residents per class \$4/Non-Residents per class (6 or 12 class sessions available)	\$2.00/ non-resident	\$3.00/Residents per class \$6.00/Non-Residents per class (6 or 12 class sessions available)	Budget Resolution	City Council		
Dance *	\$25/Single \$45/Couple		\$25/Single \$45/Couple	Budget Resolution	City Council		
Punch Pass		daily rate times 10 for 12 days	daily rate times 10 for 12 days	Budget Resolution	City Council		
* Non Resident Fee's		Resident fee times 2	Resident fee times 2	Budget Resolution	City Council		

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Indoor Pool Admissions:						To cover staff time and associated expenses.
Corporate Rate	\$75.00/person/year	\$25.00	\$100.00/person/year	Budget Resolution	City Council	
Resident Adult	\$5.00/day	\$1.00/day	\$6.00/day	Budget Resolution	City Council	
	\$90.00/6-month	\$5.00/6-month	\$95.00/6-month			
	\$150.00/year	\$5.00/year	\$155.00/year			
Resident Youth	\$3.00/day	\$1.00/day	\$4.00/day	Budget Resolution	City Council	
	\$36/6-month	\$4.00/6-month	\$40.00/6-month			
	\$60.00/year	\$10.00/year	\$70.00/year			
Resident Senior	\$3.00/day	\$1.00/day	\$4.00/day	Budget Resolution	City Council	
	\$36/6-month	\$4.00/6-month	\$40.00/6-month			
	\$75.00/year	(\$5.00)/year	\$70.00/year			
Non-Resident Adult	\$10.00/day	\$5.00/day	\$15.00/day	Budget Resolution	City Council	
	\$180.00/6-month	\$60.00/6-month	\$240.00/6-month			
	\$300.00/year	\$100.00/year	\$400.00/year			
Non-Resident Youth	\$6.00/day	\$2.00/day	\$8.00/day	Budget Resolution	City Council	
	\$72.00/6-month	\$33.00/6-month	\$105.00/6-month			
	\$120.00/year	\$55.00/year	\$175.00/year			
Non-Resident Senior	\$6.00/day	\$2.00/day	\$8.00/day	Budget Resolution	City Council	
	\$72.00/6-month	\$33.00/6-month	\$105.00/6-month			
	\$120.00/year	\$55.00/year	\$175.00/year			
Indoor Pool Lessons/Programs:						To cover staff time and associated expenses.
Private Lessons	\$37.50/session		\$37.50/session	Budget Resolution	City Council	
Infant/Toddler Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Infant/Toddler Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Beginner Preschool Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Beginner Preschool Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Advanced Preschool Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Advanced Preschool Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Level 1 Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Level 1 Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Level 2 Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Level 2 Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Level 3 Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Level 3 Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Level 4 Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Level 4 Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Level 5 Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Level 5 Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Level 6/7 Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Level 6/7 Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Adult Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Adult Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Diving Lessons - Resident	\$45.00/session		\$45.00/session	Budget Resolution	City Council	
Diving Lessons - Nonresident	\$60.00/session		\$60.00/session	Budget Resolution	City Council	
Punch Pass		daily rate times 10 for 12 days	daily rate times 10 for 12 days	Budget Resolution	City Council	

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE	
THOMPSON POOL:							
Corporate Rate	\$38.00/person/year	\$22.00/person/year	\$60.00/person/year	Budget Resolution	City Council	To cover staff time and associated expenses.	
Resident Adult	\$5.00/day \$60.00/year	\$3.00/day \$30.00 year	\$8.00/day \$90.00/year	Budget Resolution	City Council		
Resident Youth	\$3.00/day \$30.00/year	\$2.00/day \$20.00 year	\$5.00/day \$60.00/year	Budget Resolution	City Council		
Resident Senior	\$3.00 day \$30.00/year	\$2.00/day \$30.00 year	\$5.00/day \$60.00/year	Budget Resolution	City Council		
Non-Resident Adult	\$10.00/day \$90.00/year	\$5.00/day \$110.00 year	\$15.00/day \$200.00/year	Budget Resolution	City Council		
Non-Resident Youth	\$6.00/day \$45.00/year	\$4.00/day \$80.00 year	\$10.00/day \$125.00/year	Budget Resolution	City Council		
Non-Resident Senior	\$6.00/day \$45.00/year	\$4.00/day \$80.00 year	\$10.00/day \$125.00/year	Budget Resolution	City Council		
Thompson Pool Lessons/Programs	\$45/Residents \$60/Non-Residents		\$45/Residents \$60/Non-Residents	Budget Resolution	City Council		
CAMP SUN & FUN:							
Camper Fee	\$130.00 per week	\$10.00	\$140.00 per week	Budget Resolution	City Council		
2nd Child in Family Fee	\$125.00 per week		\$125.00 per week	Budget Resolution	City Council		
Child Care	\$10.00/AM or PM \$20.00/Both	\$10.00/a.m. or p.m \$20.00 both	\$20.00/a.m. or p.m. \$40.00/both	Budget Resolution	City Council		
SENIOR CENTER:							
Resident Memberships	\$15.00 per year		\$15.00 per year	Budget Resolution	City Council		
Non-resident Memberships	\$20.00 per year	\$10.00	\$30.00 per year	Budget Resolution	City Council		
Travel - Trips	Actual Cost		Actual Cost	Budget Resolution	City Council		
ICE ARENA RENTAL							
Regular Ice Rental	\$302.00 per hour	\$3.00	\$305.00 per hour	Budget Resolution	City Council		
Off-ice rental (daily rate)	\$1,200.00 per day		\$1,200.00 per day	Budget Resolution	City Council		
Off-ice rental (hourly rate)	\$75.00 per hour		\$75.00 per hour	Budget Resolution	City Council		
SKATING LESSONS							
Learn to Skate Lessons	\$80.00 per session		\$80.00 per session	Budget Resolution	City Council		
Introduction to Youth Hockey (Summer)	\$135.00 per session		\$135.00 per session	Budget Resolution	City Council		
League Registration	\$180-\$340/Per Player		\$180-\$340/Per Player	Budget Resolution	City Council		
Regular Ice-non prime I		\$195.00	\$195.00	Budget Ressionution	City Council		
Regular Ice-non prime II		\$240.00	\$240.00	Budget Ressionution	City Council		
Regular Ice Summer		\$230.00	\$230.00	Budget Ressionution	City Council		
Contract Group Ice Rental Prime		\$274.00	\$274.00	Budget Ressionution	City Council		
Contract Group Ice Rental Non-prime I		\$175.00	\$175.00	Budget Ressionution	City Council		

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
PUBLIC SKATING						
Daily Fees						
Adults	\$6.00 per day	\$1.00	\$7.00 per day	Budget Resolution	City Council	
Youth	\$5.00 per day		\$5.00 per day	Budget Resolution	City Council	
Youth 3 and under		Free	Free			
Seniors	\$5.00 per day		\$5.00 per day	Budget Resolution	City Council	
Punch Pass		daily rate times 10 for 12 days	daily rate times 10 for 12 days	Budget Resolution	City Council	
Season Tickets						
Resident Adult - Full Year	\$180.00 per year		\$180.00 per year	Budget Resolution	City Council	
Resident Adult - 8 months	\$130.00		\$130.00	Budget Resolution	City Council	
Resident Adult - 6 months	\$100.00		\$100.00	Budget Resolution	City Council	
Resident Youth - Full Year	\$140.00 per year		\$140.00 per year	Budget Resolution	City Council	
Resident Youth - 8 months	\$110.00		\$110.00	Budget Resolution	City Council	
Resident Youth - 6 months	\$75.00		\$75.00	Budget Resolution	City Council	
Resident Senior - Full Year	\$140.00 per year		\$140.00 per year	Budget Resolution	City Council	
Resident Senior - 8 months	\$110.00		\$110.00	Budget Resolution	City Council	
Resident Senior - 6 months	\$75.00		\$75.00	Budget Resolution	City Council	
Non-Resident Adult - Full Year	\$225.00 per year		\$225.00 per year	Budget Resolution	City Council	
Non-Resident Adult - 8 months	\$165.00		\$165.00	Budget Resolution	City Council	
Non-Resident Adult - 6 months	\$125.00		\$125.00	Budget Resolution	City Council	
Non-Resident Youth - Full Year	\$180.00 per year		\$180.00 per year	Budget Resolution	City Council	
Non-Resident Youth - 8 months	\$125.00		\$125.00	Budget Resolution	City Council	
Non-Resident Youth - 6 months	\$100.00		\$100.00	Budget Resolution	City Council	
Non-Resident Senior - Full Year	\$180.00 per year		\$180.00 per year	Budget Resolution	City Council	
Non-Resident Senior - 8 months	\$125.00		\$125.00	Budget Resolution	City Council	
Non-Resident Senior - 6 months	\$100.00		\$100.00	Budget Resolution	City Council	
Arena Advertising	Actual Cost		Actual Cost	Budget Resolution	City Council	
Skate Rental	\$4.00 per pair per day		\$4.00 per pair per day	Budget Resolution	City Council	
Skate Sharpening	\$5.00 per pair		\$5.00 per pair	Budget Resolution	City Council	
Zamboni Advertising	Package Price		Package Price	Budget Resolution	City Council	
Arena Sidewall Advertising	\$110/Linear Foot		\$110/Linear Foot	Budget Resolution	City Council	

To cover staff time and associated expenses.

Recreation Department Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
STICK PRACTICE: Public Hockey						
Adult Stick Practice (days)	\$10.00		\$10.00	Budget Resolution	City Council	To cover staff time and associated expenses.
Youth Stick Practice	\$6.00		\$6.00	Budget Resolution	City Council	
Parent/Child	\$6.00	\$4.00	\$10.00	Budget Resolution	City Council	
High School Stick Practice	\$8.00		\$8.00	Budget Resolution	City Council	
Rock Night	\$8.00/person	\$2.00/person	\$10.00/person	Budget Resolution	City Council	
Flex Figure		\$15.00	\$15.00	Budget Resolution	City Council	
Spring 3 on 3 youth		\$225.00	\$225.00	Budget Resolution	City Council	
Intro to Hockey- Youth		\$130.00	\$130.00	Budget Resolution	City Council	
Intro to Hockey - Adult		\$140.00	\$140.00	Budget Resolution	City Council	
Coed Hockey league		\$250.00	\$250.00	Budget Resolution	City Council	
Advanced Coed League		\$250.00	\$250.00	Budget Resolution	City Council	
Over 30		\$250.00	\$250.00	Budget Resolution	City Council	
Senior League		\$350.00	\$350.00	Budget Resolution	City Council	
Chix with Sticks		\$250.00	\$250.00	Budget Resolution	City Council	
Camp Kool	\$150.00/week 1st child; \$145.00/week each additional child	\$25.00/week \$5.00/week	\$175.00/week 1st child; \$150.00/week each additional child	Budget Resolution	City Council	
Concession Items	Varies Per Cost of Items Sold		Varies Per Cost of Items Sold	Budget Resolution	City Council	To Cover Costs of Operation and Items Purchased for Resale

Library Fee Schedule

SERVICES	CURRENT FEE	PROPOSED CHANGE	PROPOSED FEE	AUTHORIZATION	AUTHORIZING ENTITY	PURPOSE OF FEE
Non-Resident Borrowers	\$150.00 full year \$75.00 half year	\$50.00 full year \$45.00 half year	\$200 full year \$120 half year	Budget Resolution	City Council	Authorizes unlimited library use, except story times, which are limited to Dover residents due to heavy demand.
Non-Resident Students (attending Dover Schools)	\$40.00 full year	\$110.00 full year \$90.00 half year	\$150.00 full year \$90.00 half year	Budget Resolution	City Council	Authorizes unlimited library use, except story times, which are limited to Dover residents due to heavy demand.
Non-Resident Senior Citizens	\$100.00 full year \$50.00 half year	\$50.00 full year \$40.00 half year	\$150.00 full year \$90.00 half year	Budget Resolution	City Council	Authorizes unlimited library use, except story times, which are limited to Dover residents due to heavy demand.
Overdue fines	\$.25 per day \$10.00 maximum fine		\$.25 per day per item to maximum \$10 fine per item	Budget Resolution	City Council	Administrative cost
Overdue fines---DVDs	\$1.00 per day (up to cost of item)	\$1.00 per day up to \$10.00 maximum	\$1.00 per day up to \$10.00 maximum	Budget Resolution	City Council	Administrative cost
Processing Fee	\$1.00 per item		\$1.00 per item	Budget Resolution	City Council	Administrative cost
Lost Library Card	\$2.00		\$2.00	Budget Resolution	City Council	Replacement Costs
Printing from public PCs	\$.15 per page		\$.15 per page	Budget Resolution	City Council	Administrative cost
Genealogy Research (out-of-state)	\$50.00 (1 hr only)		\$50.00 (1 hr only)	Budget Resolution	City Council	Includes 10 copies + mailing
Exam Proctoring	\$15.00 per exam		\$15.00 per exam	Budget Resolution	City Council	
Meeting Rooms:						To cover staff time and associated expenses.
Trustees Room	\$10 non-profits		\$10 non-profits	Budget Resolution	City Council	
	\$20 for-profit orgs		\$20 for-profit orgs	Budget Resolution	City Council	
Lecture Hall	\$30 non-profits		\$30 non-profits	Budget Resolution	City Council	
	\$60 for-profit orgs		\$60 for-profit orgs	Budget Resolution	City Council	