

# *City of Dover*

New Hampshire

## *Proposed Budget*

Fiscal Year 2019

As submitted to the City Council  
By City Manager J. Michael Joyal, Jr.

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# City of Dover, NH

## Proposed Budget - Fiscal Year 2019

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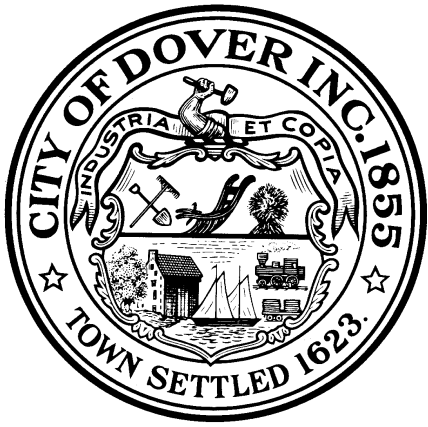
(Appropriation Detail table of contents on reverse side)

# City of Dover, NH

## Proposed Budget - Fiscal Year 2019

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# ***City of Dover***

New Hampshire

## **Budget Information**

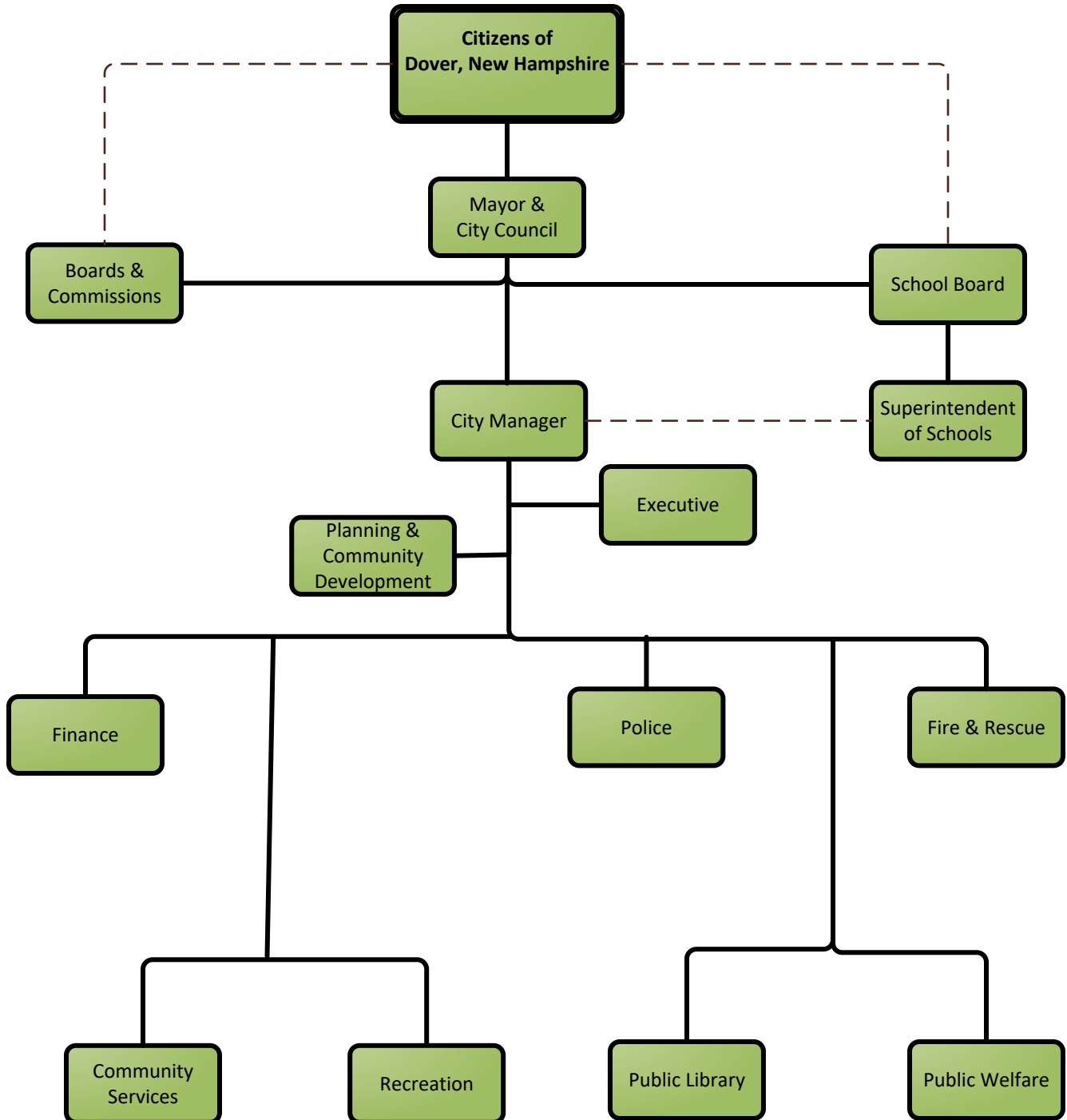
Fiscal Year 2019  
(July 1, 2018 to June 30, 2019)

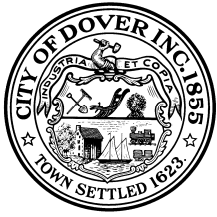
Contained in this section:

Organizational Chart  
City Officials  
Profile of Government  
Community Profile  
Budget Process



# City of Dover, NH Organizational Chart





# ***City of Dover***

## **New Hampshire**

FISCAL YEAR 2019

### **City Council Members**

Mayor: Karen Weston

Ward 1: Michelle Muffett-Lipinski

Ward 2: Dennis Ciotti

Ward 3: Deborah Thibodeaux

Ward 4: Marcia Gasses

Ward 5: Dennis Shanahan

Ward 6: Matthew Keane

At Large: Robert Carrier

At Large: Lindsey Williams

### **City Manager**

J. Michael Joyal, Jr.

### **Departments**

Finance

Planning

Police

Fire and Rescue

Community Services

Public Library

Recreation

Public Welfare

Daniel R. Lynch

Christopher G. Parker

Anthony F. Colarusso, Jr.

Eric Hagman

John Storer

Cathy Beaudoin

Gary Bannon

Lena C. Nichols

### **School Board**

At Large: Keith Holt

At Large: Matthew Lahr

At Large: Amanda Russell

At Large: Zachary Koehler

At Large: Carolyn Mebert

At Large: Kathleen Morrison

At Large: Andrew Wallace

Student Liaison: Noah Schwartz

### **Superintendent of Schools**

Dr. William R. Harbron

## **City of Dover - Profile of Government**

**Geography** Dover, New Hampshire is located ten miles from the Atlantic Ocean in southern New Hampshire and is 48 miles south of Portland, Maine and 68 miles north of Boston, Massachusetts. Situated at the confluence of the Cochecho, Salmon Falls and Bellamy Rivers, Dover is a major New Hampshire industrial, employment, and distribution center for the seacoast. Dover provides a gateway to both the Maine coast and the White Mountains of New Hampshire. The City of Dover occupies an area of 29 square miles. According to the U.S. Census Bureau, the City has an estimated population of 31,233, a 4.1% increase over the last official census of April 2010 number of 29,987.

The City of Dover, settled in 1623, is the oldest continuous settlement in New Hampshire and the seventh oldest in the United States. It was incorporated on June 29, 1855. The City Charter adopted on March 9, 1977, remained in effect until a new charter was passed on November 8, 2005 and effective January 1, 2006. Only minor changes were made versus the old charter. On November 6, 2007, the charter was amended establishing a limitation on annual budget increases. On November 10, 2010 the New Hampshire Supreme Court ruled that the November 6, 2007 charter amendment is invalid since it is contrary to state law. In the 2011 session of the State legislature, authorization for municipalities to adopt charter amendments for budget or tax levy limitations was enacted. On November 8, 2011 the charter was amended to the change the language establishing the limitation on annual budget increases to a limitation on annual property tax levy increases. Dover operates under the council-manager form of government. Dover is the seat of Strafford County.

**Services** The City of Dover provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, sanitation services such as solid waste disposal and recycling, water distribution, wastewater collection and treatment, recreational and cultural events and education from kindergarten through grade 12 with a regional vocational center and alternative high school opportunities.

**Governing Boards** The City Council, consisting of nine members, is the legislative body elected in non-partisan elections every two years, with one representative from each of six wards, two elected at-large and a Mayor. The City Council is responsible, among other things, for passing ordinances, adopting the annual budget, adopting a six year capital improvements program, adopting bond authorizations, appointing committees and boards, and hiring of the City Manager. The City of Dover is empowered by state statute to levy property taxes on real property located within its boundaries to fund operations.

The Dover School Department is a dependent school district. The City Council has bottom line appropriation authority for the School Department budget. The seven member Dover School Board is elected in non-partisan elections every two years and has authority to allocate and move appropriations within its budget.



## City of Dover - Profile of Government

**Administration** Administrative functions are carried out by the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City Council, compliance with State and Federal laws, for overseeing the day-to-day operations of the government, for appointing the heads of the various departments, for negotiating with the various bargaining units of the City and making recommendations to the City Council on various issues.

Administrative functions of the dependent School district are carried out by the School Board. The Board is responsible for carrying out policies and procedures, compliance with State and Federal laws, overseeing the day to day operations of the dependent School district, negotiating with the various bargaining units, making appointments of school personnel, establishing curriculum and addressing various issues.

**Fiscal Year and Budget** The City's fiscal year begins on July 1st of each year and ends the following June 30th. The City's budget process commences in the fall of each year with the Capital Improvements Program budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in this budget. Based on City Council financing policy, items are identified for bonding, appropriation in the annual operating budget or other type of financing.

Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his proposed budget. The City Manager's proposed annual budget for the next fiscal year, which includes the School Board request, is due to the City Council by April 15th of each year.

The City Council may add to, or cut from, the Manager's proposed annual budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's proposed budget takes effect July 1.

After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

# City of Dover - Community Profile

Town Settled	1623
Date of Incorporation	June 29, 1855
Date Charter Adopted	March 9, 1977
Form of Government	Council – Manager
Area of City in Square Miles	29
Persons per Square Mile (land only)	1,034
Median Family Income (1)	\$61,680
Median Age (1)	36.7

Land Use (3)	18,587 Acres	%
Residential		28.76
Commercial		2.09
Industrial		5.34
Institutional		1.7
Miscellaneous		2.22
Waterway		8.1
Undeveloped		51.8

Public Education (4) FY2017	
Number of Schools	5
Elementary Gr K – 4	3
Middle Gr 5 – 8	1
Senior High Gr 9 – 12	1
Teachers (FTE)	274.5
Enrollment	4,119

Family Income (2)	%
Less than \$10,000	3.3
\$10,000 - \$24,999	9.4
\$25,000 - \$34,999	13.0
\$35,000 - \$49,999	16.1
\$50,000 - \$74,999	26.8
\$75,000 - \$99,999	16.7
\$100,000 - \$149,999	10.4
\$150,000+	4.3

Age Composition (1)	%
Under 5 Years	6.0
5 – 14 years	11.0
15 – 19 Years	5.2
20 - 24 Years	9.1
25 - 34 Years	16.4
35 - 44 Years	14.1
45 - 64 Years	25.0
65+ years	13.2

Population	
2010 US Census	29,987
2000 US Census	26,884
1990 US Census	25,042
1980 US Census	22,387

Housing Units (2)	11,924
1 Unit (incl detached)	5,871
2 - 4 Units	2,559
5+ Units	3,087
Mobile Home/Trailer	407

Educational Attainment (2) (for persons 25 years +)	%
Graduate or professional degree	10.4
Bachelors degree	22.0
Associates degree	9.1
High School grad (incl GE)	46.5
Less than HS diploma	11.9

Racial Composition (1)	%
White	90.6
Black	1.7
Asian	4.5
Other	3.2

Employment by Industry (2)	15,261
Educational, health & social	3,164
Manufacturing	2,349
Retail	2,251
Finance, Insur, Real Est	1,492
Professional, Science, Mgnt	1,290
Arts, Entertainment, Recr	1,208
Other	3,507

Occupied Housing Units (1)	%
Owner Occupied – 6,790	52.9
Renter Occupied – 6,037	47.1

- (1) = 2010 Census
- (2) = 2000 Census
- (3) = Planning Department
- (4) = School District

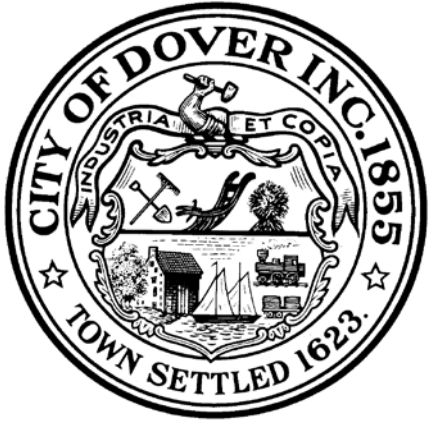
# The Budget Process

Fiscal Year - July 1 through June 30

Date	Ref*	Action:
<b>Capital Improvements Program (CIP) Budget</b>		
July through August	AR 1-2	Departments submit proposed changes to the six year CIP to the City Manager. Requests are reviewed and final recommendations prepared in a Proposed CIP document. Year one of CIP is for the next fiscal year.
In September	AR 1-2	Proposed CIP is submitted to the Planning Board for review and recommendations to the City Manager.
November and December	AR 1-2	The Proposed CIP, along with Planning Board recommendations is submitted by the City Manager to the City Council for their review.
By end of December	AR 1-2	The City Council approves the six year CIP and the bond authorization for year one projects requiring debt financing.
<b>Annual Operating Budget</b>		
During December & January		City departments develop and submit budget requests to the City Manager for the next fiscal year based on the needs of their respective departments. Requests include the year one operating budget portion of the CIP.
From Feb 1 to March 15	Ord 9-1	The City Manager reviews departmental budgets requests with the departments. On or before March 15, the School Board must submit their recommended budget to the City Manager.
By April 15	C6-3 & Ord 9-1	City Manager submits his proposed budget recommendations, with the original department requests and the School Board's recommended budget to the City Council.
From April 15 to June 15		The City Council reviews the proposed budget with City Manager, departments and the School Board.
By June 8	C6-4 & RSA 44:10	Public hearings are held at least seven days in advance of adoption by City Council. Separate hearings held for City and School portions at least 24 hours apart.
By June 15	C6-5 & Ord 9-2	The City Council adopts a budget resolution for the next fiscal year with final spending authority for each department. The City Council has bottom line authority on the School Board recommendation. Passage of the final budget requires a majority vote.
By Mid-Oct	RSA 21-J:35	The property tax rate is set by the N.H. Department of Revenue Administration based on the final adopted budget and the revised total assessed property value. (Assessment date 4/1.)
During Fiscal Year	C6-8	Adjustments to the budget can be made in one of three manners:  A non-school department may transfer appropriations between accounts within his divisions with City Manager approval.  The City Manager may request transfers of appropriations between non-school departments with majority approval of the City Council.  The City Council may amend the budget by appropriating additional revenue sources or raising taxes (if before the rate has been set). This requires a two-thirds vote.

\* The Reference column refers to: AR for Administrative Regulation, C for City Charter section, Ord for city ordinance, or RSA for State statute.

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# ***City of Dover***

New Hampshire

## **Budget Message by City Manager J. Michael Joyal, Jr.**

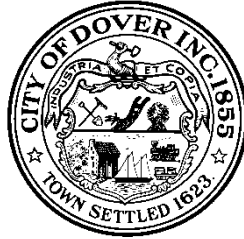
Fiscal Year 2019  
(July 1, 2018 to June 30, 2019)

Contained in this section:

- Fiscal Year 2019 Budget Analysis
- Estimated Revenues & Appropriations – All Budgeted Funds
- Net Assets – All Budgeted Funds
- General Fund – Summary of City Manager Proposed
- General Fund – Major Budget Changes & Tax Rate Impact
- General Fund – Budget History Sheet
- Water & Sewer Funds – Cost & Rate Summaries
- Enterprise Funds – Budget History Sheet
- Budgeted Personnel Positions by Department
- Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

J. Michael Joyal, Jr.  
City Manager

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## *City of Dover, New Hampshire*

OFFICE OF THE CITY MANAGER

March 28, 2018

To the Honorable Mayor and Members of the City Council:

In accordance with the City Charter, I respectfully submit to you the City of Dover's Proposed Budget for Fiscal Year 2019. The sources and uses of funds proposed within this budget include the School Board's approved recommendation for the School Department's operations and estimates that have been assembled for all other local government functions. I have also included our community's debt service obligations and my recommendations for various capital reserve allocations supporting the needs reflected in our most recent 6-year Capital Improvements Program. All combined, this budget proposal prioritizes and supports an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities. It does so by not only identifying the resources needed for the coming fiscal year but also responsibly anticipating and ensuring the sustainability of resources needed to meet our community needs well into the future.

### ***Budget Considerations***

The development of the Proposed Fiscal Year 2019 Budget involved a thorough review of all municipal functions and service priorities by the elected Dover School Board and our administrative staff in consultation with the citizen members of various advisory boards and commissions. This review was accomplished over the last several months and was directly influenced by identifying and responding to the varied needs and interests of our customers – our community's residents, businesses and visitors.

The service priorities and funding needs incorporated into this budget proposal have been shaped by several different factors. These factors include the strategies and specific goals established by the current City Council and those contained in our community's Master Plan, contractual obligations, state and federal mandates, economic conditions, operational needs and our established financial policies. Each of these factors required different considerations and imposed various constraints in seeking to appropriately balance the allocation of scarce fiscal and other resources in fulfilling our community's overall service requirements.

In striving to meet the needs and expectations of our customers and respond to the various other factors that influence the budgeting process, this budget proposal reflects a total \$145,265,342 for spending from all funds. This is a 4.0% increase over the prior year and 2.5% more than the 3-year average change in the Consumer Price Index-Urban for the Boston-Brockton-Nashua, MA-NH-ME-CT region.

Although the proposed budget as assembled for all non-school departments conforms to the tax cap requirements of our City Charter, the school department local property tax levy does not as it exceeds the tax cap calculation by \$1,541,418 for operational related expenditures and an additional \$1,206,222, which is the net impact required for the third year debt service obligation of the High School/CTC renovation. As a result, the adoption of this budget as proposed will require a 2/3rd's affirmative vote by the City Council as opposed to a simple majority.

## ***Budget Prioritization***

Our community's overall strategic priorities and requirements for municipal services are addressed throughout the proposed budget. These priorities have been derived and continue to be refined by listening to the "voice of our customers". This is accomplished through a number of means including the engagement of residents and business owners in collaborative planning and community problem solving activities, citizen input provided during public hearings and citizen forums, formal and informal customer surveys, actual demand for services and the mandates imposed by state and federal agencies as directed by those legislative bodies. Ultimately, this feedback drives the strategic planning incorporated into our community's Master Plan and reaffirms the following strategic focus areas for the prioritization and allocation of available funds:

- **Public Safety** – Proactively protect citizens and mitigate losses from medical emergencies, crime, fire and natural/manmade disasters.
- **Public Education** – Support and provide access for all students to experience opportunities for a quality education.
- **Public Infrastructure** – Maintain safe and reliable public roads, storm water, drinking water and sewer systems, and municipal facilities.
- **Economic Development** – Support and encourage a quality of life that sustains a robust economy and availability of quality employment.
- **Fiscal Stewardship** – Responsibly manage and ensure the sustainability of financial practices necessary for the ongoing provision of all essential municipal services.

## ***Core Service Deliverables***

The development of the Proposed Fiscal Year 2019 Budget has once again necessitated an extensive review and prioritization of core services across all facets of our municipal organization. These core services include the functions of general government, public safety, public works, culture and recreation, human services and education. Also included was our community's required share of funding for intergovernmental services provided by Strafford County.

In evaluating the funding requested and deemed necessary to include in the proposed budget for the core services and various activities and programs delivered by our municipal government, prime consideration was given specifically to those services that were mandated or otherwise legally required to be provided. Additional consideration was given for those services that substantially covered their costs via grants and/or user fees, those services with increasing demand for services and those services that were not otherwise readily available via the private sector.

Throughout the proposed budget, contracting of numerous services to private sector providers remains recommended and continued. This includes continued contracting in the areas of grounds care maintenance, road and utility construction, solid waste and recycling, specialized administrative, technical and consulting activities, facility repairs, and more. Where deemed necessary and proven to be the most effective and efficient means for delivering services, dedicated and competent staff have been employed and are proposed to continue delivering services locally.

As identified in the following sections of this document, this proposed budget does reflect certain adjustments to ensure that core service deliverables are not only maintained but are improved and remain sustainable for the long-term. In proposing the priorities and adjustments reflected throughout this proposed budget, additional consideration was given to ensure that our limited resources are being invested into the service areas that support leading practices. Some of the more significant adjustments and additions in this year's proposed budget include the following:

- **Public Education** – Reflects the full funding increase recommended by the Dover School Board to support public education related services. Includes the anticipated addition of the third year of debt service required for the construction of the new High School and Career Technical Center and funding allocations for school related capital reserves.
- **Economic Development** – Increases funding in support of economic development related services and activities of the Dover Business and Industrial Development Authority.

- **Water Quality Improvements** – Increases funding in various areas for continued public drinking water facility improvements, stormwater and wastewater related permitting matters and other related maintenance obligations.
- **Critical Infrastructure Technology Deployment** – Establishes a SCADA (Supervisory Control and Data Acquisition) systems administrator and electrician position to coordinate and ensure reliability of technology that monitors and operates all critical infrastructure such as drinking water facilities, wastewater treatment, traffic signals, street lighting, energy controls and security systems.
- **Community Policing** – Includes 3<sup>rd</sup> year match for the COPS grant funding of existing Police Officer to focus on targeted community policing needs.
- **Fire and Rescue Department Accreditation and Staffing** – Replaces existing part-time with full-time position to offset weekday overtime staffing requirements while continuing accreditation effort ensuring continuous evaluation and compliance with internationally recognized accreditation standards deemed essential in delivering the highest levels of fire and ems public safety services.
- **Succession Planning** – Provides for a part-time legal assistant position and a new arena maintenance specialist to support existing services and prepare for anticipated retirements in the coming year.
- **Public Transit** – Significantly, increases funding to provide the full amount requested as a grant contribution supporting COAST inter-city routes while discontinuing funding for intra-city FasTrans route.
- **Human Resources Administration** – Establishes a dedicated cost center and combines expenditures for a centralized human resources function in support of all non-school department operations.
- **Pavement Management** – continues to increase funding for ongoing street pavement maintenance and repairs in order to reach within 2 years the target level recommended by the most recent road surface analysis.

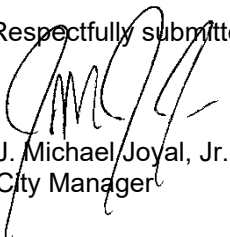
## **Conclusion**

Over the course of the next several weeks, the department heads and I look forward to presenting more detailed information regarding the various revenue and expenditure items included in this proposed budget. With continuing citizen involvement and your thoughtful discussions, we will once again be able to assure Dover's citizens of a thoroughly reviewed and well-reasoned budget as having been adopted.

In the meantime, special mention is necessary for all of our municipal employees given their exceptional professionalism and commitment in serving the public. Our employees make significant and extraordinary efforts day in and day out in delivering the many varied services and programs that contribute to the overall quality of life in our community. Please join me in acknowledging and thanking them for their dedication and the positive difference they make in our lives and those around us each and every day.

Lastly, I wish to thank the School Board, the School Superintendent, our department heads and all of their staff for the considerable effort expended in assembling this budget proposal. I also specifically would like to acknowledge Dan Lynch, our Finance Director, for the considerable time and effort he has invested throughout this year's budget development process resulting in the production of this budget book. And, of course, thank you to all of the elected officials, committee members, businesses, civic organizations and individual volunteers who have contributed in the past and strive going forward to improve upon the exceptional and highly regarded community our City of Dover has become and remains.

Respectfully submitted,



J. Michael Joyal, Jr.  
City Manager



**City of Dover**  
Fiscal Year 2019 Budget Analysis

**All Budgeted Funds**

***Budget Development***

The budget continues to be developed with direction from the adopted City Financial Policies. These include maintenance of reserves, capital outlay financing and debt policies (the policies are included in the Table of Contents and Budget Information section of the budget).

The City's budget process commences in the fall of each year with the Capital Improvements Program (CIP) budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in the CIP. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing. Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his proposed budget. The City Manager's proposed annual budget (which includes the School Board request) for the next fiscal year, is due to the City Council by April 15th of each year. The City Council may add to, or cut from, the Manager's proposed budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's proposed budget takes effect July 1. After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

***Appropriations***

The General Fund accounts for 79.8% of the operational spending of the City. The General Fund incorporates the spending in such areas as Police, Fire, Community Services and the School Department.

The Proprietary Funds are the next largest group, making up nearly 11.4% of the City's spending. This group is self-supporting and includes the Water and Sewer Utility Funds, and the Internal Service Funds. The Internal Service Funds are grouped in this section as they have the same basis of accounting, with City departments as their primary customer. Special Revenue Funds are funds whose revenues are restricted to specific areas of spending, representing 8.8% of spending of the City. Many are Federal grants, such as the Community Development Block Grant and the School Federal Education Funds. Other Special Revenue Funds were established by the City Council, such as the Parking Activity Fund, Residential Solid Waste Fund, and OPEB Liability Fund. The budget presents the Downtown Dover TIF Fund and the Waterfront TIF Fund as Special Revenue Funds. Both these funds are utilized to account for the costs of financing public improvements in each of the respective TIF districts.

Appropriations	Amount	% Total
General Fund	115,985,176	79.8%
Special Revenue	12,722,636	8.8%
Proprietary Funds	16,557,530	11.4%
<b>Total</b>	<b>145,265,342</b>	<b>100.0%</b>

**General Fund**

***General Fund Appropriations***

The proposed General Fund Budget for the City is \$46,039,988. This is an increase of \$1,433,360 or 3.2%. The School Board's request is \$60,984,843. This is an increase of \$2,892,841 or a 5.0% increase. Also included in this budget, is intergovernmental expenditures of \$8,960,345 representing the County Tax levy. This is an increase of \$246,598, or a 2.8% increase.

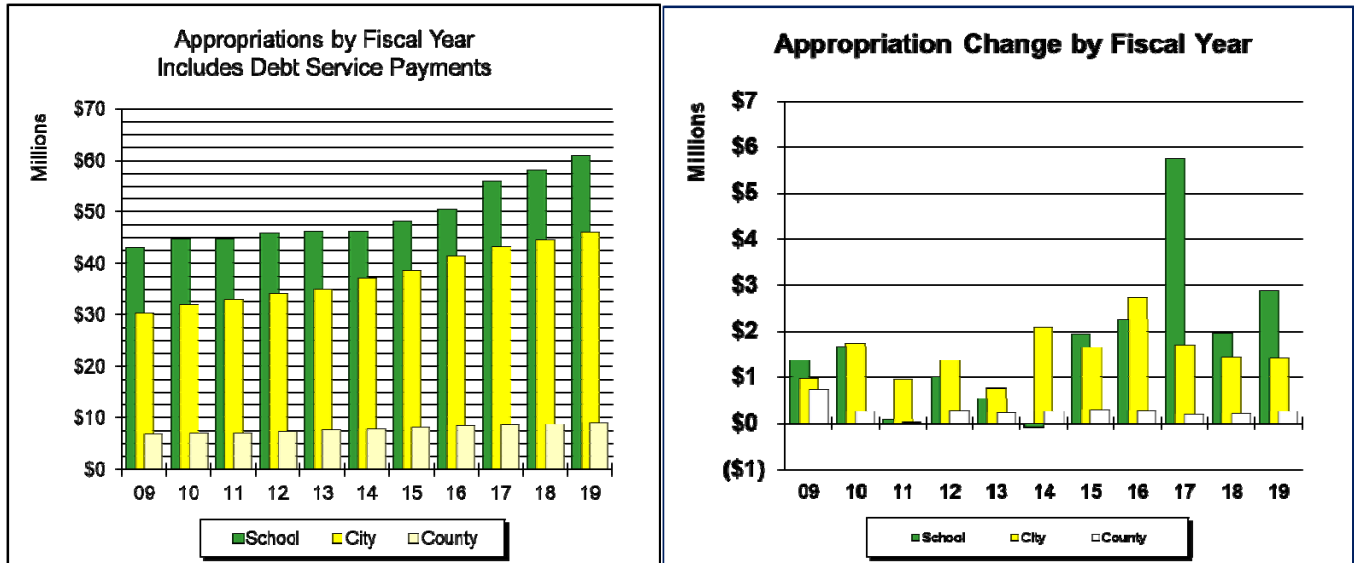
Appropriations	FY18	FY19	Change	% Chng
City*	44,606,628	46,039,988	1,433,360	3.2%
School*	58,092,002	60,984,843	2,892,841	5.0%
County	8,713,747	8,960,345	246,598	2.8%
<b>Total</b>	<b>111,412,377</b>	<b>115,985,176</b>	<b>4,572,799</b>	<b>4.1%</b>

\* Includes share of Debt Service

The bottom line of the General Fund budget is an increase in spending of 4.1% or \$4,572,799.

# City of Dover

## Fiscal Year 2019 Budget Analysis



### City Appropriation Summary

The table reflects the components of the City appropriations. The single largest component is the Personal Services section of the budget. The total increase of the Personal Services section of the General Fund budget represents \$1,064,907 or 4.4%. Other operational costs make up a decrease of \$393,325 or 3.6%. These two components make up departmental operations and maintenance with a net increase of \$671,582 or 1.9%. The next single largest component is Debt Service at an increase of \$299,959 or 5.0%. Capital Outlay has an increase of \$461,819 or 13.8%. The components of the increase are discussed below. (Also reference the Major Budget Changes & Tax Rate Impact in this section for a concise breakdown of changes to the General Fund.)

Appropriations	FY18	FY19	Change	% Chng
Personal Services	24,236,140	25,301,047	1,064,907	4.4%
Other Operation Costs	10,999,203	10,605,878	(393,325)	-3.6%
Total Dept Operations	35,235,343	35,906,925	671,582	1.9%
Capital Outlay & Reserve	3,335,409	3,797,228	461,819	13.8%
Debt Service	6,035,876	6,335,835	299,959	5.0%
Total	44,606,628	46,039,988	1,433,360	3.2%

### Components of City Appropriation Increase

**Salaries and wages** – This portion of the budget represents an increase of \$778,643 or a 5.4% increase. There is an overall increase to staffing of 2.24 FTEs in all budgeted funds. These position changes include the addition of a full-time SCADA Administrator in the Office of Information Technology, a part-time Maintenance Specialist is added in the Recreation Department, there is a decrease in part-time seasonal hours within the Recreation Department, the addition of a part-time Administrative Assistant in the Legal Division, the addition of a full-time Assistant Fire Chief in the Fire & Rescue Department and elimination of a part-time Administrative Assistant, the addition of a part-time custodian for the Library, the addition of a full-time Maintenance Specialist in Community Services Facilities & Grounds.

# City of Dover

## Fiscal Year 2019 Budget Analysis

**Medical and dental insurance** – This fiscal year Dental insurance is included at no increase in premium rates and overall dental insurance is budgeted at an increase of \$1,445 or 1.25%. Health insurance is budgeted at a net decrease of \$31,036 or -0.9%. The City continues to work with employees and insurance providers to achieve plan offerings to reduce the overall cost for health insurance. Since FY96, employees have contributed toward the cost of health care. The table reflects the budgetary savings for active employees from FY13 through FY19 resulting from these initiatives. The \$16.7 million in savings to the City is the result of employee withholdings and the insurance buyout program.

Health & Dental	City Savings*	Net City Cost*	Savings % Cost
2019	2,600,999	6,225,558	29.5%
2018	2,642,969	6,394,990	29.2%
2017	2,507,079	5,991,360	29.5%
2016	2,253,138	5,676,916	28.4%
2015	2,381,752	5,918,759	28.7%
2014	2,307,960	6,053,982	27.6%
2013	2,044,111	5,699,970	26.4%
<b>Total</b>	<b>16,738,008</b>	<b>41,961,535</b>	<b>28.5%</b>

\*Note: Includes all funds

**Retirement** – The City Retirement costs represent an increase of \$79,503 or 2.4%. The rates set by the New Hampshire Retirement System (NHRS) used to fund the NHRS are set every two years. NHRS increased rates effective July 1, 2017 for FY18 and FY19. The rates are applied against wages. In FY10 the State down-shifted a percentage of their contribution to the City, and an additional down-shift in cost from the State took place in FY11. The State down-shifting was scheduled to end in FY12 and return to the 35% State contribution towards Police and Fire (Group II) positions. However, the entire 35% State contribution towards Group II positions is a cost that continues to be down-shifted to the City during FY19. A component of the contribution rate increase is to address the unfunded liability of the NHRS. A portion of the employer contribution rates is an attempt to decrease the NHRS unfunded liability by FY2039.

Retirement Rates				
Group	FY18%	FY19%	Change	% Chng
City	11.38	11.38	0.00	0.0%
Police	29.43	29.43	0.00	0.0%
Fire	31.89	31.89	0.00	0.0%

**Worker's Compensation** – The City moved from being fully self-insured for worker's compensation coverage to an insured plan. The City will remain self-funded for claims existing prior to July 1, 2014. Starting in 2015 and continuing in FY2019, the City is remaining under an insured plan for worker's compensation. The FY19 budget reflects a level-funding for annual premium allocations for the City General Fund departments, as well as all other departments. The actuarial report for 2017 projected a 36% decrease for self-funded claim costs for FY2019, this is based upon existing claims incurred for years 2014 and prior. The level-funding of premium allocations is being maintained in order to fund an existing deficit in the Worker's Compensation Fund.

**Purchased Services** – This represents a net decrease of \$15,163 or -0.4%. The largest increase represents \$58,591 for consulting services, offset by a decrease of \$77,684 in maintenance of buildings, vehicles, and equipment.

**Supplies** - This represents a net increase of \$62,747 or 2.5%. There is a decrease in utility costs, which represent a cumulative estimated savings of \$11,889 for Natural Gas, Electricity, Propane and Heating Oil. An estimated savings of \$96,250 in electricity is proposed based on LED lighting upgrades made to Street lights throughout the city. The largest increase represents \$31,500 in maintenance supplies for vehicles.

**Capital Outlay** – This represents a net increase of \$329,319 as compared to FY18. Although the increase is \$329,319, the direct impacts to project funding identified within the approved Capital Improvements Program for inclusion in the annual budget is substantial. The FY19 adopted CIP identified \$3,671,294 in Capital Outlay to be financed in the FY19 General Fund operating budget. The amount included in the General Fund budget for Capital Outlay, including the reserve transfer of \$1,203,750, is \$3,797,228 or 103% of the amount adopted in the CIP. The FY19 proposed General Fund budget for City departments reflects an 8.2% level for capital outlay, including the reserve transfer of \$1,203,750. Credit rating agencies believe that a minimum of 5% of the budget should be earmarked for capital outlay to avoid debt burden and to keep flexibility. The FY19 budget promotes the utilization of capital reserve funding to procure such capital

# City of Dover

## Fiscal Year 2019 Budget Analysis

equipment as police vehicles, public works heavy equipment, and fire/rescue equipment. There is a \$132,500 increase budgeted for transfer to City capital reserves in FY19, as presented in the adopted CIP.

**Other Expenses** - This represents a net decrease of \$209,781 or -20.4%. The major changes relate to decreases of \$167,107 in estimate for Abatements and a decrease of \$45,771 in Grants/Subsidies. Contingency is budgeted at a level of 0.63% of the total General Fund budget. The financial policy target was to fund Contingency at a level of 0.50% in FY2019.

**Transfers** - This represents a net decrease of \$98,628 or -2.2%. A transfer in the amount of \$2,471,131 to the OPEB Liability Fund for the General Fund portion of retirees' insurance obligations represents the seventh year of pre-funding of the OPEB Actuarial Determined Contribution (ADC), to achieve a policy level of 30% funding of the ADC in addition to Pay-As-You-Go contribution. The \$966,250 proposed to be added to the General Fund Capital Reserve is an amount required to be contributed to the reserve account to adequately fund planned CIP approved expenditures for Police Vehicles, Fire/Rescue Equipment, and Public Works Heavy Equipment. The proposed transfer amount to the General Fund Capital Reserve is consistent with the FY19 financial policy target. In FY19 \$125,000 is proposed to be added to the Cemetery Capital Reserve and \$112,500 is proposed to be added to the Parks Improvements Capital Reserve, both reserves to fund future projects identified in the CIP. In FY19 the amount of \$150,000 is budgeted for transfer to the Waterfront TIF Fund to cover anticipated debt service as anticipated by the TIF Plan.

**Debt Service** – The City Debt Service is a net increase of \$299,959 or 4.9%. The increase is attributable to the City planning to issue debt early in FY2019 for City capital improvement projects.

### General Fund Revenue

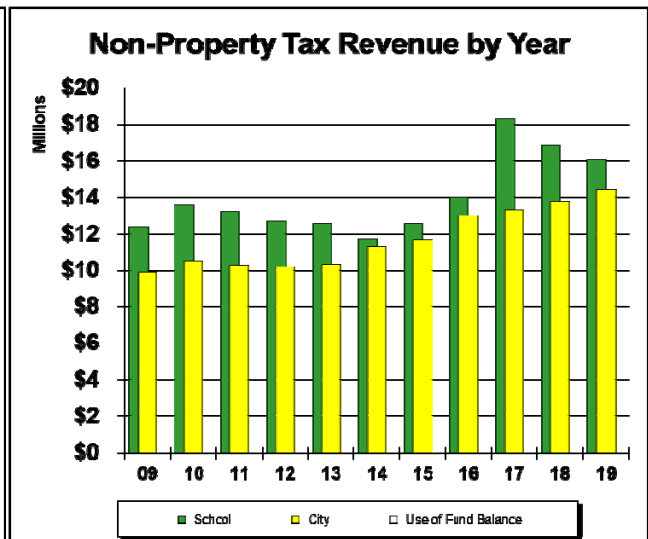
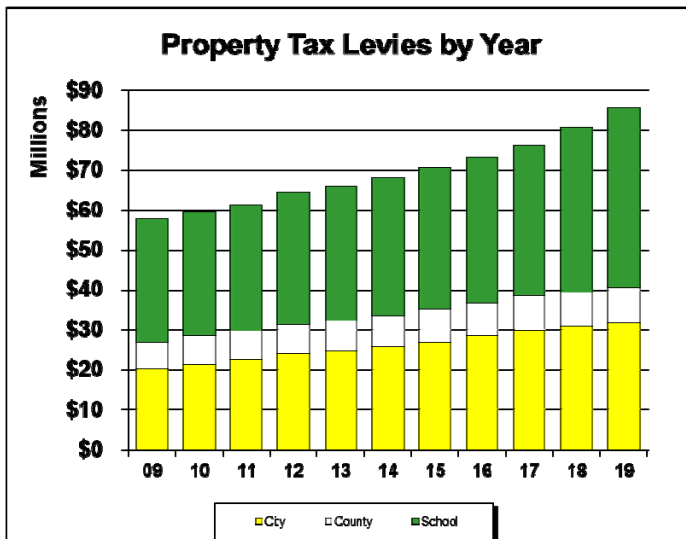
General Fund revenues are estimated at \$115,985,176 or 4.1% higher than the amounts for the prior year. Property Taxes represent 58.9% of all budgeted funds revenue and 73.7% of the General Fund's funding.

General Fund City revenue increased 4.5% and School revenue decreased 4.8%. The Property Tax levy is proposed to increase 5.9%. The net increase in City revenue is due to

Estimated Revenue	FY18	FY19	Change	% Chng
City	13,811,221	14,436,102	624,881	4.5%
School	16,843,130	16,029,882	(813,248)	-4.8%
Property Taxes	80,758,026	85,519,192	4,761,166	5.9%
Budgetary Use of Fund Bal	0	0	0	NA
<b>Total</b>	<b>111,412,377</b>	<b>115,985,176</b>	<b>4,572,799</b>	<b>4.1%</b>

increases in motor vehicle registration permit fees, ambulance fees, and street degradation and excavation permit fees. The decrease in the School revenue is attributable to a decrease in state catastrophic aid and building aid, and a decrease in transfers from school facilities capital reserve to fund a portion of the new high school debt service. There is an increase in the NH State Adequate Education grant.

In order to not deplete reserves, no Budgetary Use of Fund Balance is recommended in this budget. This action may result in the building of some additional reserves by year end.



**City of Dover**  
**Fiscal Year 2019 Budget Analysis**

**Property Tax Information**

**Property Tax Rate**

The Property Tax Rate applies to each \$1,000 of assessed value of property in the City. The rate is arrived by dividing the net appropriations (appropriations less other revenue) by the net assessed value (total value less exemptions).

The table reflects the change in the estimated property tax rate that results from this budget's proposed appropriations and revenue estimates. Net local assessed value is estimated to be \$3,185,231,460. An estimated increase of \$35,000,000 for the value of new construction represents the increase in net local assessed value.

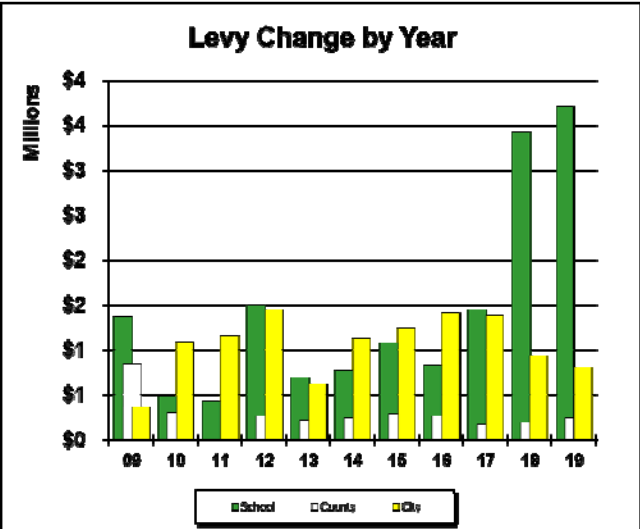
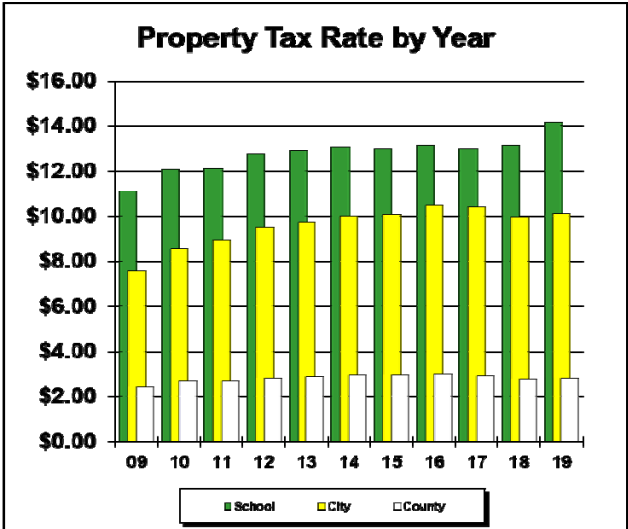
<b>Tax Rate</b>	<b>FY18</b>	<b>FY19</b>	<b>Change</b>	<b>% Chng</b>
City	9.96	10.11	0.15	1.5%
Use of Fund Balance	0.00	0.00	0.00	NA
<b>Net City</b>	<b>9.96</b>	<b>10.11</b>	<b>0.15</b>	<b>1.5%</b>
School - Local	10.91	11.93	1.02	9.3%
School - State	2.23	2.22	(0.01)	-0.4%
<b>Net School</b>	<b>13.14</b>	<b>14.15</b>	<b>1.01</b>	<b>7.7%</b>
County Taxes	2.77	2.81	0.04	1.4%
<b>Total</b>	<b>25.87</b>	<b>27.07</b>	<b>1.20</b>	<b>4.6%</b>

The assessed value used for estimating the tax rate is last year's assessed value plus true growth taken from building permits, adjusted for market conditions. The final rates will vary due to the finalized assessment values reported to the state in the fall.

<b>Summary of City Tax Rate Change</b>	
	<u>Rate</u>
Personal Services	0.33
Other Operation Costs	(0.11)
City Revenue Change	(0.20)
<b>Total Operations &amp; Maintenance</b>	<b>0.02</b>
Capital Outlay & Reserve Transfer	0.14
Debt Service	0.10
<b>City Budgetary Change</b>	<b>0.26</b>
Change in Veterans Credit	-
Impact to City Rate of Valuation Change	(0.11)
<b>Net City Tax Rate Change</b>	<b>0.15</b>

The Table to the left reflects the major components of the City portion of the Property Tax Rate increase.

Refer to the Major Budget Changes and Tax Rate Impact page in this section for more detail.



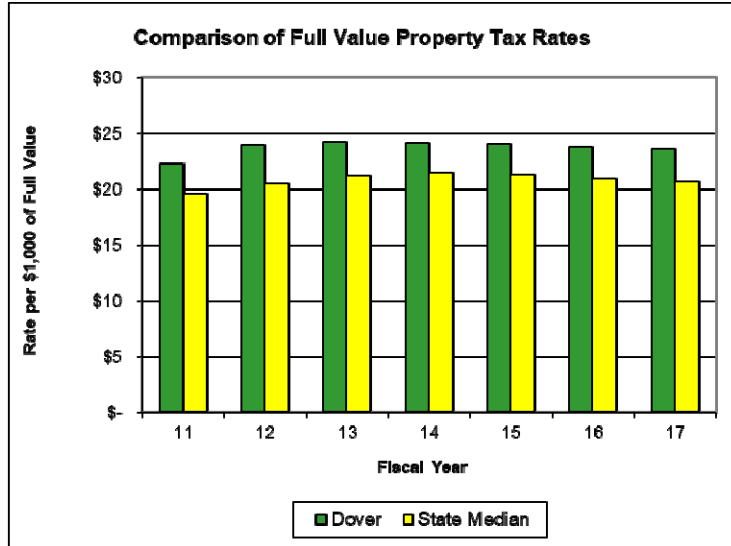
# City of Dover

## Fiscal Year 2019 Budget Analysis

### Property Tax Rate Comparison

Each year, the Department of Revenue Administration (DRA) takes the local tax rate of each community and adjusts it as if the local assessments were at full market value. Using equalized property tax rates, a comparison can be made between various communities as to whether the rates are higher or lower. Comparing to the median equalized property tax rate for all municipalities can determine whether a city has a higher or lower overall rate.

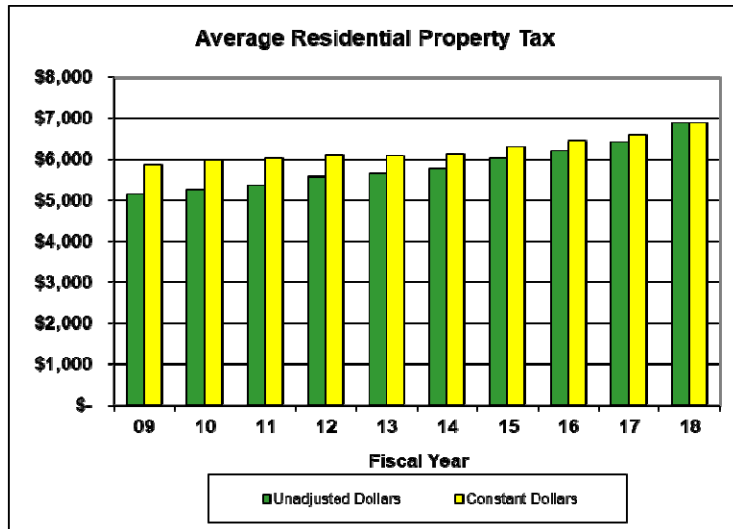
From a historical aspect, Dover's property tax rate has hovered at the median of all municipalities. The table shows 7 years of equalized tax rates for Dover and the median for all municipalities. This means that Dover's property tax rate is not in the higher or lower tax brackets, but is in the middle of the road and has been so over time. Maintaining this level of rate is good, considering the amount and quality of the services provided by the City. FY18 equalization numbers will not be available until later in the year.



### Residential Property Taxes

Average residential property taxes have increased 1.4% annually in constant dollars over a 10 year period (3.1% annually in nominal or unadjusted dollars). Over a 5 year period the annual increases are 2.5% and 4.1% for constant and nominal dollars, respectively.

These were calculated by taking the average assessed value of all the residential properties in the City that have buildings on them and applying the property tax rate for each year.



### Property Tax Fairness

Fairness in assessment of taxes is, and should be, of utmost importance to taxpayers. The State of New Hampshire relies on the assessment of values of properties at market value to attain this fairness or equity. The reason for changing assessments is a tax equity issue; i.e., that the tax burden is proportionally spread across all types of property. If assessed values are only changed every several years, in between the adjustments of value, should one class of property's market value grow faster than another, over time the class with faster growing market values will not be paying their fair share of property taxes. Conversely, a class of property whose market value grows slower than others will, over time, be paying more than their fair share. The logic that the City should, "leave the assessments alone" as taxpayers will pay too much if the City keeps changing them is the exact opposite of what is needed to achieve tax equity.

# City of Dover

## Fiscal Year 2019 Budget Analysis

An important fact to remember is that an increase in total assessed value **does not** increase the total amount of property tax revenue the City receives. Increases or decreases to total assessed value only increases or decreases the property tax rate. The amount of taxes to be raised is determined by the budget process, including final revisions by the NH Department of Revenue Administration. There are statistical measures available to determine what extent tax equity has been achieved. The following discussions review these statistical measures as they relate to the City assessed value.

### Assessment to Market Ratio

The results of the ratios over the last few tax years are represented in the table below. The percentage is the assessed value divided by the market price. Table is in Tax Years (Tax Year 2017 = Fiscal Year 2018).

Property Class	2010	2011	2012	2013	2014	2015	2016	2017
All Properties	97%	98%	99%	96%	95%	92%	93%	93%
Vacant Land	99%	94%	97%	99%	93%	98%	84%	103%
Single Family	97%	98%	98%	94%	95%	92%	93%	93%
Condominiums	97%	98%	99%	97%	96%	93%	93%	94%
Mobile Homes	96%	103%	101%	96%	97%	98%	96%	94%
Multi-Family Housing (2-4 units)	99%	101%	100%	97%	95%	90%	93%	90%
Apartments (more than 4 units)	91%	86%	101%	102%	97%	92%	89%	96%
Waterfront Improved Only	NA	95%	99%	96%	97%	89%	95%	96%
Waterfront Land Only	NA	NA	NA	NA	NA	NA	NA	NA
Commercial/Industrial	95%	95%	100%	98%	97%	97%	93%	95%

The 2017 ratios are preliminary and are expected to be certified by the DRA in April 2018. Classes reflecting 'NA' had insufficient sale information. The International Association of Assessing Officers (IAAO) considers the ratios of each class of property reasonable if they are within +/- 10% of the overall ratio. The City strives to be within +/- 5%. Since Tax Year 2000 the City annually evaluates ratios to maintain equity in the various classes of property. In Tax Year 2017 (current), an analysis was completed to continue to maintain the assessments closer to market while retaining the equity across the various classes of property.

### Equity in Tax Base

The best measurement of equity throughout the tax base is the Coefficient of Dispersion (COD). The table below reflects the City's COD by year. According to the International Association of Assessing Officers (IAAO), the measure of equity falls into the following ranges listed in the table.

Percent	Equity Measure
10% or less	Excellent assessment equity
11% - 14%	Good assessment equity
15% - 20%	Fair assessment equity
over 20%	Poor assessment equity

Another measure reviewed to assist in determining fair assessment is the Price-Related Differential (PRD). This statistic measures the relationship between higher valued properties and lower valued properties, and their respective assessments. This statistic answers the question: "Is there a bias for, or against, lower or higher valued properties?" For example, a PRD over 1.00 indicates a regressive assessment base, or, that higher value properties are assessed at a lower ratio, conversely, a PRD under 1.00 indicates a progressive tendency, or, shows that lower value properties are assessed at a lower ratio than higher value properties. Ideally, this statistic should be 1.00, but IAAO recommends that the PRD fall between .98 and 1.03.

The table reflects both the COD and PRD for the City of Dover. Since 2004, the City has continued to keep a COD in the excellent assessment equity level as reflected in the table. The PRD is within the acceptable range set by the IAAO. TY 2017 ratios are preliminary and are expected to be certified by the DRA in April 2018.

Tax Year	COD	PRD
2004	7.20	1.00
2005	7.30	1.00
2006	6.20	1.01
2007	7.20	1.01
2008	7.30	1.02
2009	7.50	1.00
2010	7.90	1.02
2011	7.10	1.02
2012	8.99	1.02
2013	8.80	1.02
2014	7.40	1.01
2015	8.60	1.02
2016	7.94	1.01
2017 *	8.30	1.01

**City of Dover**  
Fiscal Year 2019 Budget Analysis

**Other Major Funds**

**Appropriations**

The two other major groups of budgets are the Enterprise Funds (including Internal Service Funds) and Special Revenue Funds. The Enterprise Funds consists of the Water and Sewer Utility Funds. These funds are supported by user fees and are accounted for on the full accrual basis.

The Water Fund is proposed at an increase of \$335,281 or 6.3%.

The major components of the change are an increase of \$97,988 in personal services, an increase of \$97,240 in

purchased services, an increase of \$137,362 for other expenses. There is an estimated increase of \$84,676 in interest expense related to debt obligations. There is an estimated decrease of \$76,120 in depreciation expense on capital assets.

Enterprise Funds	FY18	FY19	Change	% Chng
Water	5,303,833	5,639,114	335,281	6.3%
Sewer	7,764,561	7,841,452	76,891	1.0%
Internal Service	2,980,944	3,076,964	96,020	3.2%
<b>Total</b>	<b>16,049,338</b>	<b>16,557,530</b>	<b>508,192</b>	<b>3.2%</b>

The Sewer Fund is proposed at an increase of \$76,891 or 1.0%. The increase mainly relates to an increase of \$84,700 in personal services, an increase of \$101,477 in purchased services, an increase of \$108,312 in other expenses, and a decrease of \$5,265 in supplies. There is an estimated increase of \$9,432 in interest expense related to debt obligations for capital improvements. There is a decrease of \$222,365 estimated for depreciation expense related to capital assets.

The operations and maintenance portion of the Enterprise funds is reflected in the table to the right. This excludes depreciation, debt interest and transfers to capital reserves.

Operations & Maintenance				
Enterprise Funds	FY18	FY19	Change	% Chng
Water	2,856,748	3,183,473	326,725	11.4%
Sewer	4,086,700	4,376,524	289,824	7.1%
<b>Total</b>	<b>6,943,448</b>	<b>7,559,997</b>	<b>616,549</b>	<b>8.9%</b>

The Internal Service Funds (Workers Compensation, Fleet Maintenance, DoverNet and Central Stores) are also included for presentation purposes with the Enterprise section. The Special Revenue Funds make up the smallest share of the budgeted funds. Federal grant funds, including any related local match, make up the majority of the budgeted Special Revenue Funds. The major grant funds are the School Cafeteria, Education Federal Grant Funds and the Community Development Block Grant Fund. The remaining funds were created by the City Council such as the Parking Activity Fund and the Residential Solid Waste Fund.

The Other Post Employment Benefit (OPEB) Liability Fund has been budgeted to centrally account for the City's OPEB obligations for retirees. As of June 30, 2017, the City has an estimated \$45.5 million OPEB liability and the Actuarial Determined Contribution (ADC) is estimated at \$3,367,021. The proposed FY19 budget for the OPEB Liability Fund is \$1,475,096 for pay-as-you-go OPEB obligations for 129 retirees, a decrease of \$119,215 or 7.48% over FY18 pay-as-you-go amount. To continue to pre-fund the City's OPEB liability the budget proposes to transfer \$1,253,660 into the OPEB Trust.

**Utility Rates**

The proposed budget reflects an increase to both the Water and Sewer rates. The utility rates are based on the cash needs of the Water and Sewer Funds. Depreciation expense and interest expense are deducted, along with other revenue

sources and actual principal and interest payments on debt are added back. This amount is then divided by the estimated billable volume in hundred cubic feet (HCF) to arrive at the rates.

Rates	FY18	FY19	Change	% Chng
Water/HCF	4.98	5.17	0.19	3.8%
Sewer/HCF	8.52	8.64	0.12	1.4%
<b>Combined W/S</b>	<b>13.50</b>	<b>13.81</b>	<b>0.31</b>	<b>2.3%</b>



## **Financial Conditions and Local Economy**

**Local Economy** The local economic environment continues to demonstrate improvement over past fiscal year through growth in many sectors. Advanced manufacturing clusters, computer and staffing services, mixed use/multi-unit residential construction and healthcare related businesses have expanded and continue to be attracted to Dover. Retail businesses experienced mixed, but mostly positive results. Dover continues to attract new restaurants and brewpubs with some traditional restaurants experiencing the challenges of increased competition.

Economic development activity continues to support local business retention and expansion. Financing for small businesses and startups, though challenged with increased banking regulations and slightly higher interest rates has improved moderately in the last fiscal year.

Through consistent outreach efforts, supported by pro-business attitudes within city government, convenient services for businesses and developers, and Dover's enhanced quality of life, over 90 new or expanded businesses have been attracted to Dover with 770 employees during the past seven years.

Dover has benefited by geographic factors which create a positive location for Dover to prosper economically. Dover is halfway between Portland, ME and Boston, MA, thirty minutes from the ocean and an hour from the mountains. From a transportation perspective, Dover is close to the I-95 corridor and serviced by the AMTRAK Downeaster transit system. The regional proximity to UNH, Pease Tradeport, and the Portsmouth Shipyard add stability and diversity to the region's economic mix and enhance Dover as a viable business location and tourism destination.

Between 2000 and 2016, Dover was the fastest growing city in New Hampshire and continues to be an attractive community for a younger median age of population, and with families. Dover continues to show a 10.4% growth rate in households with children under the age of eighteen. The labor force of Dover has continued to grow about 1% per year with slight variations above and below that trend line.

Dover's local current unemployment rate is 2.2% which is 0.4% lower than this time last year. The City's unemployment rate has consistently been lower than that of the United States as a whole, (4.5%) and the State of New Hampshire (2.7%).

In combination with the current economic environment and unemployment levels the median per capita income in Dover was \$32,865, median household income was \$61,864, and median family income was \$81,321

Mixed use, manufacturing, and residential, development has increased sharply during the fiscal year. This includes new mixed use buildings with commercial on the first floor and residential above, as well as medical buildings on Pointe Place, Silver Street and in the urban core. The 2015/2016 opening of the Police Station combined with a public parking garage on part of the city's Orchard Street parking lot is already contributing to the vibrancy of the downtown area. The Cochecho Waterfront Development Advisory

## **Financial Conditions and Local Economy**

Committee (CWDAC) has released a request for proposals for developers to implement the vision for the waterfront, as laid out by Dover's consultant, Union Studio. CWDAC crafted a layout with infrastructure plans which create a clean and developable parcel to market to the private sector for redevelopment. Smaller rehabilitation projects along Central Avenue have continued.

Phase 1 of the First Street development, a \$10,100,000 mixed use development, is completed with full residential occupancy. At full build out, the project is expected to provide a minimum of \$275,000 annual property tax revenue guaranteed for at least 24 years. The City sold the Third Street parking lot to a developer, who received Planning Board and City Council approval to create two (2) mixed use buildings with commercial on the first floor. This redevelopment will include residential and commercial uses on the site, as well as maintain approximately 26 parking spaces for use by the public.

Additionally, the Planning Board approved a mixed use redevelopment at the corner of Chapel and Mechanic Streets and Third and Grove Streets. These projects have a combined 45 residential units and first floor commercial, with the intention of attracting retail and restaurant users. Finally, the Planning Board approved a conversion of 40,000 square feet of vacant industrial space within a former mill to 54 residential units. These downtown infill projects will continue to keep the City core vibrant.

To assist with private redevelopment of properties in downtown, the City Council passed a resolution to enable the City Council to review applications under the State's Community Revitalization Tax Credit program. This program allows private property owners to take advantage of a tax relief period in the immediate years following a redevelopment.

The City Council approved a Land Development Agreement with prospective developers of property bounded by Washington, Chestnut and Locust Streets. This mixed use project will construct a new intersection at Washington and Chestnut Streets as well as create a building with a post redevelopment assessed value of over eleven (11) million dollars. The Council reviewed and approved an application for use in the Community Revitalization Tax Credit district for this project. The pre-redevelopment value of the property is approximately \$1,300,000. Post development value is guaranteed to reach a minimum of \$11,000,000, five years after the issuance of the Certificate of Occupancy. The Planning Board will review and consider this site plan in November/December 2017.

The Dover Business and Industrial Development Authority continues to search for appropriate sites for a second business park development. The funding for this business park has been approved in the FY2015 CIP. A new park would add depth to Dover's non-residential market, and would allow for more diversity in footprints, so that Dover would continue to be an attractive location for businesses looking for development sites ranging from 25,000 square feet buildings to over 100,000 square feet. Currently, Dover has not fully taken advantage of this potential but is making progress in acquiring two sites for this purpose.

## **Financial Conditions and Local Economy**

The Exit 9 corridor off the Spaulding Turnpike, in addition to the 100,000 square feet medical practice building in full occupancy, now has a large dental facility and a dialysis center in operation, both with significant business success and full employment. This corridor, anchored by Liberty Mutual, continues to attract larger commercial and industrial users to the City and continues to be a benchmark for economic development activities. Two small strip malls and a large storage facility are currently under construction.

In 2015, the City Council approved a Land Development Agreement with a property owner on Mast Road, leading to approximately 400,000 square feet of Planning Board approved industrial space. The Mast Road development was completed on time and a phased Stonewall Kitchens complex that may cover 279,000 SF when complete as well as a corrugated conversion building site for Rand-Whitney covering 129,000 SF. In addition, Stonewall Drive has been completed.

The City Council also approved a Land Development Agreement for a former McIntosh College property at 181 Silver Street. This public/private partnership allowed for the development of roadway infrastructure in association with a \$30 Million development incorporating a high-end assisted Living facility, rehabilitation of a hotel, a medical practice building, a branch bank and a restaurant/ coffee shop on the site. A site plan was approved by the Planning Board in 2016, and the hotel and restaurant have opened. Construction continues on the assisted living facility. The public roadway improvements were completed and are improving traffic flow on Silver Street.

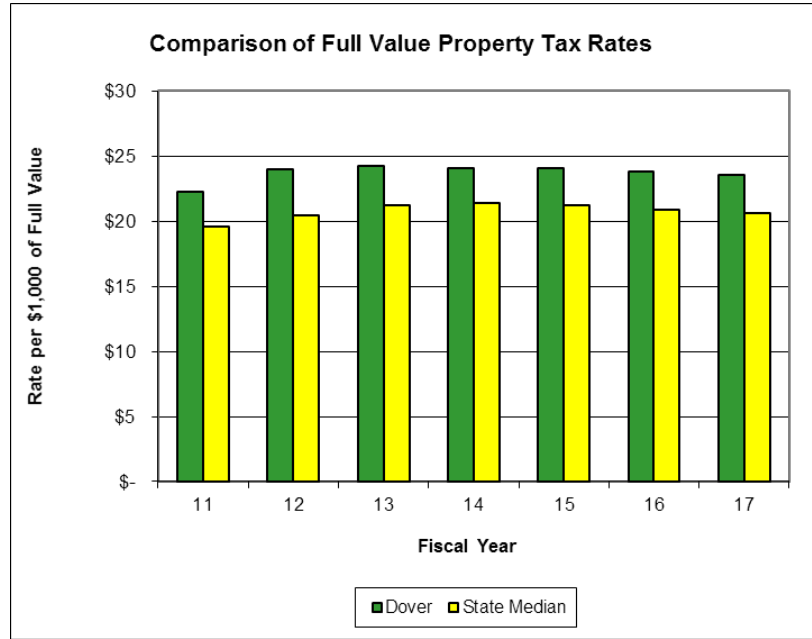
The City Council also approved a land development agreement for a mixed use development on Pointe Place, located off Dover Point Road. This project includes single family homes, as well as 4 mixed use buildings, with 60,000 square feet of commercial space on the first floor, and apartments above. The public private partnership also include the construction of two multi-use ball fields, the donation of park land to the City and public access to conservation land located off Dover Point Road. The multi-use fields have been completed, and donated to the City the roadway base course is complete and the first of two of the mixed use buildings is complete. The second should be completed in late 2017. The tax guaranteed value of the project is \$7,000,000 in tax year 2019, and \$17,000,000 in a tax year to begin 5 years after the mixed use building is completed.

Over the past 18 months the Planning Board and the City Council have rezoned over 150 acres of land from residentially zoned uses (primarily single family) to commercial/industrial uses. These changes were vetted with the public and while not easy decisions to make, ones the City's policy makers understood were necessary for the long term economic viability of the Community.

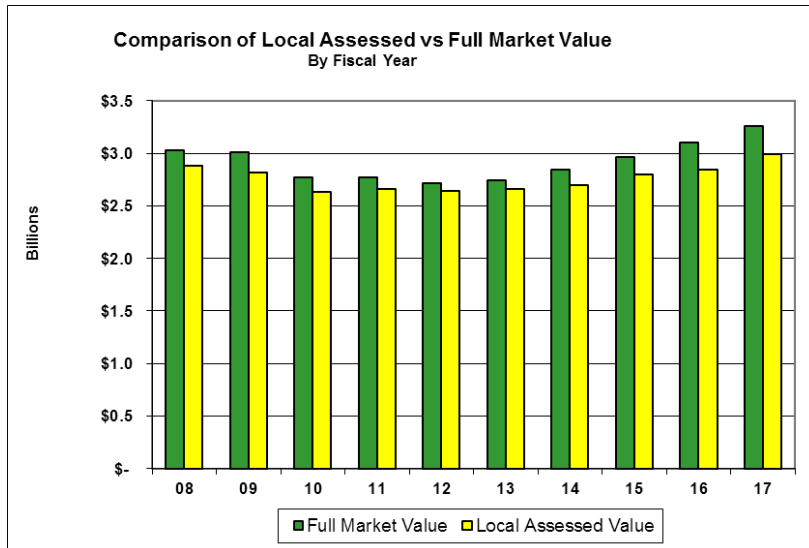
The number of motor vehicle registrations saw an increase with 32,625 in FY17 as compared to 31,254 in FY16. The number of building permits increased from 461 in FY16 to 537 in FY17 and the average permit value increased from \$127,036 to \$223,178.

## Financial Conditions and Local Economy

The City's full value property tax rate remained stable in comparison to the NH State median. The median reflects the mid-point of all rates in the State. Because Dover remains approximately at the median, this means that about half of the tax rates in the State are higher than Dover's and about half are lower. This is a good measure of tax burden as all municipal assessed values are brought to full market value and tax rates equalized.

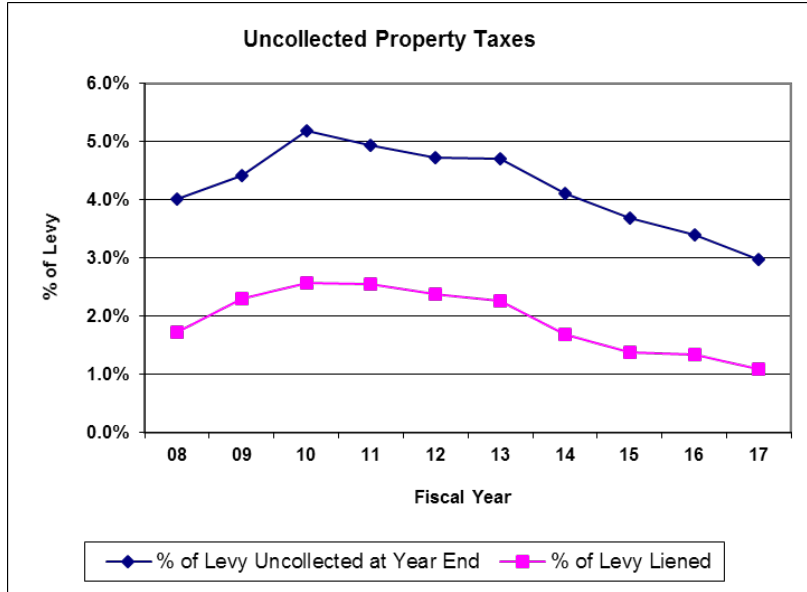


The real estate sales activity in Dover for FY2017 was 1,023 transactions versus 1,009 for FY2016. This level of activity represents transfers of 10.1% of taxable parcels during FY17, slightly higher than the level of 10.0% in FY16. In conjunction with this activity, the number of taxable parcels increased from 10,092 in FY16 to 10,139 in FY17, less than a 1% increase. The volume of taxable parcels in combination with an increase of property values has resulted in the estimated equalized property value per capita changing from \$99,979 for FY16 to \$104,267 in FY17, an increase of 4.3% for the fiscal year.



Full market value as determined by the NH Department of Revenue Administration increased 4.88% during the fiscal year. Assessed value as a ratio of full market value was 92.0%. In fiscal year 2017 the City's assessed property values appeared to have increased based on sales data. As of April 1, 2017 the City's overall assessed values demonstrated a 7.4% increase in value over the prior year.

## Financial Conditions and Local Economy



The percentage of uncollected taxes for the current tax levy at the end of fiscal year 2017 was 2.9% (the actual amount changed from \$2.5 million to \$2.3 million). There were 221 parcels from the current tax levy with outstanding taxes that had a lien placed, a decrease from 250 last year. The number of delinquent parcels decreased by 29, or 2.9 percent and the actual amount of the lien changed from \$1,023,574 to \$884,104.

Unrestricted Net Assets		
Fund	FY17	FY16
General	19,236,386	16,529,005
Water	(7,590,576)	(624,742)
Sewer	(439,243)	(1,990,449)
Total	11,206,567	13,913,814

**Financial Position** The City's General Fund ended Fiscal Year 2017 with an increase to its Unassigned Fund Balance of \$2,707,381 to \$19.2 million. The General Fund unassigned fund balance at June 30, 2017 was 17.2% of the FY18 budget (15% is the minimum requirement of the City Financial Policies). The Water Fund saw a

decrease in unrestricted net assets of \$6,965,834, from a deficit of \$624,742 to a deficit of \$7,590,576. The Water Fund decrease is primarily the result of the additional restriction of net position for capital outlay based on the capital plan and certain capital asset additions that were not funded by debt during FY2017. The City's water infrastructure is undergoing a system wide upgrade. The Sewer Fund saw an increase in unrestricted net assets of \$1,551,206, from a deficit of \$1,990,449 to a deficit of \$439,243. A significant portion of the change in unrestricted net assets of the Sewer Fund is the result of operations, investments in capital assets financed through the use of a state revolving loan program, and contributed infrastructure assets during the current fiscal year.

The liquidity of the General, Water and Sewer Funds is good and continues to show a favorable trend. This is based on the quick ratio which is a measure of current assets (excluding inventories) divided by current liabilities. The General Fund had a quick ratio of 1.38 with Water and Sewer Funds of 0.95 and 5.36, respectively. A ratio of 1 is considered satisfactory.

The amount of debt incurred by the City remains below the State statutory limits as set forth in RSA 33:4-a for the City and School District, and RSA 33:5-a for the Water Fund. There is no statutory debt limit for the Sewer Fund. The State statutory limit for the City is 3% of Base valuation as determined by the New Hampshire Department of Revenue Administration (NH DRA), the statutory limit for the School District is 7% of Base valuation

## **Financial Conditions and Local Economy**

as determined by NH DRA, and the statutory limit for the Water Fund is 10% of base valuation as determined by NH DRA. As of June 30, 2017 the City had utilized 53.5% of its statutory debt limit, the School District utilized 41.9% of its statutory debt limit, and the Water Fund had utilized 12.7% of its statutory debt limit.

The City Council established self-imposed policy limits that are significantly lower than those set by State statute. As of June 30, 2017 the percent of the City's more conservative debt policy used was 57.6%, the School District is at 136.1% of the City Council self-imposed policy limit as a result of debt financing a new high school. General Fund net debt per capita is at \$4,018. The General Fund's net debt to equalized value is 3.84%. The General Fund's net debt service as a percent of budget is 9.96%. This measure is close to the 10% limit recommended by policy, it is partially as a result of a higher rate of debt pay down resulting in a favorable reduction in the cost for debt.

The Water fund is at 112.2% of the City Council self-imposed policy limit. The Sewer fund remained within the City Council self-imposed policy limits with 42.3% being utilized. Net debt service to budget in the Water Fund is 30.69% and 27.97% within the Sewer Fund, within the 40% set by policy.

In November 2017 Standard & Poor's reaffirmed the City's April 2015 AA+ rating.

## **Policy Monitoring, Long Term Financial Planning, and Responding to Economic Impacts**

On April 27, 2011 the City Council adopted a resolution to implement a set of 32 financial policies. These adopted policies include maintaining all of the existing policy statements adopted in 1996 with updates to several of the benchmark indices. In addition, several new policy statements were also included reflecting the most current best practices identified by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. On an annual basis the City Council is provided with a Financial Policy Scorecard documenting the City's compliance with benchmarks established in the policies.

The City Council routinely adopts fiscal initiatives to respond to the changes in the economy that have resulted in impacts such as declines to non-property tax revenues and the community's tolerance for tax increases. The City Council continues to limit the adoption of bonding authorizations to be consistent with the annual amount of debt being retired by the City's tax supported General Fund. The objective of this initiative is to move the City away from recurring debt financing and funding capital reserves at an appropriate level to move from debt financing certain capital outlay. These actions are consistent with the City's Debt Issuance and Management financial policies.

## **Financial Conditions and Local Economy**

In Fiscal Year 2016, the City Council amended the City's financial policy relative to maintaining a minimum 8% unassigned fund balance in the General Fund to a level of 15%. A copy of the financial policies adopted by the City Council is available on the City's website.

The City Manager and City Department Directors conduct an on-going evaluation of fiscal operations to insure that expenditures are managed in concert with revenues to ensure General Fund Balance is maintained consistent with City policy limit of 15%. In FY2017 the City complied with the General Fund Balance policy by achieving an Unassigned Fund Balance of 17.2%. In response to past U.S. economic declines and the national rating agencies placing importance on municipalities increasing operating reserves, the City managed fiscal operations to increase General Fund operating reserves in FY2017.

In FY2017 the City was successful in contributing 30% of the actuarially calculated OPEB Annual Required Contribution to an established OPEB irrevocable trust. This action is consistent with the City's financial policy objective for managing and prefunding the City's OPEB obligations. FY2017 represents the sixth year in a row that the City has funded a percentage of the OPEB Annual Required Contribution. As of June 30, 2017, \$5.4 million was in the OPEB Trust. In Fiscal Year 2018 the City anticipates contributing \$1.2 million into the OPEB Trust.

In FY2017 the City, consistent with financial policies, maintained sufficient annual contributions into the General Fund Capital Reserve, Water Fund Capital Reserve and Sewer Fund Capital Reserve.

The City recognizes the importance of a formal process for long term financial planning and forecasting. The City continues to utilize a formal forecasting software application to aid in financial planning. The City utilizes this tool to provide insight to evaluating policy recommendations. The software is utilized to provide formal fiscal forecasting reports complete with national, regional, and local economic overviews and a 5-year projection of both General Fund operations and tax levy impacts as part of the budget process.

## NET POSITION - ALL BUDGETED FUNDS

Fund Name	Budget Type	Dept.	11	12	13	14	15	16	17	Estimated 18
(1)										
<b>NET POSITION:</b>										
1000 General Fund	Annual	Various	5,941,993	7,285,806	8,791,826	13,332,024	15,368,593	16,529,005	19,236,386	20,102,023
Special Revenue Funds:										
2100 Community Development Fund(2)	Grant	Planning	(280,904)	(260,957)	(252,821)	(262,265)	(496,942)	(410,300)	(382,715)	(438,697)
2210 Drug Investigation/Community Policing Fund	Grant	Police	(79,904)	76,771	94,448	155,325	158,026	153,689	128,817	153,872
2220 Dover Housing Authority Policing	Grant	Police	12,637	(2,276)	(26,791)	(13,969)	(5,452)	204	1,983	3,762
2245 DHHS - Assistance Programs	Grant	Police	(39,573)	(52,563)	(71,914)	(17,493)	(23,709)	(12,098)	11,653	10,819
2250 Youth Tobacco & Alcohol Awareness	Grant	Police	30,319	6,787	2,716	2,716	139,041	151,839	162,980	86,485
3207 Public Safety Special Details	Annual	Police/Fire	82,036	(18,606)	(36,471)	10,889	91,014	58,924	61,180	64,180
3213 Parking Activity Fund	Annual	Police	123,795	138,956	11,799	20,053	24,346	95,578	96,358	97,438
3320 Residential Solid Waste Fund	Annual	Comm Serv	164,009	230,516	264,383	375,446	425,883	435,803	541,230	606,149
3381 McConnell Center Fund	Annual	Comm Serv	(595,307)	(497,700)	(396,437)	(445,389)	(477,870)	(519,311)	(531,043)	(447,214)
3410 Recreation Programs Fund	Annual	Comm Serv	354,748	337,748	381,505	377,742	291,986	240,709	168,862	87,928
3413 Skateboard Park Fund	Annual	Recreation	NA	NA	NA	-	2,582	2,582	0	0
3455 Library Fines Fund	Annual	Library	33,966	25,212	27,567	16,954	13,452	10,974	12,261	10,716
2800 Cafeteria Fund	Grant	School	235,633	297,868	338,026	453,803	329,167	278,466	351,026	340,373
2820 Federal Education Grants Fund	Grant	School	(12,981)	3,190	3,142	97,217	(77,298)	(177,284)	46,679	21,221
2900 Special Programs & Grants Fund	Grant	School	(3,483)	4,361	4,709	4,900	56,668	24,754	24,579	24,579
3710 Downtown Dover TIF Fund	Annual	Planning	NA	NA	NA	1,485	2,121	924	987	31,383
3715 Waterfront TIF Fund	Annual	Planning	NA	NA	NA	NA	-	34,985	72,203	144,892
3810 Tuition Programs Fund	Annual	School	4,128	(6,228)	(6,229)	(5,538)	(6,873)	(6,873)	(6,873)	(13,675)
3825 Alternative Education Fund	Annual	School	39,494	20,556	7,221	51,792	29,356	(82,179)	(1,153)	(1,153)
3830 School Facilities Fund	Annual	School	166,200	241,401	289,655	293,800	306,359	292,457	209,563	218,572
Total Special Revenue Funds			234,813	545,036	634,508	1,117,468	781,856	573,843	968,577	1,001,630
<b>NET POSITION:</b>										
Enterprise Funds										
5300 Water Fund	Annual	Comm Serv	3,205,197	2,733,914	1,274,824	2,000,569	959,344	(624,742)	(7,590,576)	(6,097,070)
5320 Sewer Fund	Annual	Comm Serv	3,327,964	4,298,694	1,826,942	(4,259,083)	(6,739,530)	(1,990,449)	(439,243)	(339,243)
Total Enterprise			6,533,161	7,032,608	3,101,766	(2,258,514)	(5,780,186)	(2,615,191)	(8,029,819)	(6,436,313)
Internal Service Funds										
3500 OPEB Liability Fund	Annual	Various	-	285,548	690,505	72,916	111,043	6,931	24,172	25,703
6100 DoverNet Fund	Annual	City Mgr	324,930	275,289	149,870	391,974	467,473	658,965	664,898	674,661
6110 Central Stores Fund	Annual	Finance	51,154	46,125	51,186	46,320	44,751	42,796	51,107	51,974
6310 Fleet Maintenance Fund	Annual	Comm Serv	(12,533)	52,944	117,286	159,690	141,322	208,324	169,136	156,853
6800 Workers Compensation Fund	Annual	City Mgr	635,447	242,985	(233,763)	(539,025)	(734,720)	(138,371)	(125,677)	(134,408)
Total Internal Service			998,998	902,891	775,084	131,875	29,869	778,644	783,636	774,783
Total All Budgeted Funds			13,708,965	15,766,341	13,303,184	12,322,853	10,400,132	15,266,301	12,958,780	15,442,123
Notes:										
(1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.										
(2) Represents various block grant years. Deficits are covered by future drawdowns from the US Dept. of HUD.										
(3) Net Position excludes amounts that are considered Nonspendable.										



## ESTIMATED REVENUES & APPROPRIATIONS - ALL BUDGETED FUNDS

Fund Name	Budget Type	Dept.	Fund Bal @ 6/30/18 Est.	Budget		Incr (Decr) to Fund Bal	Fund Bal @ 6/30/19 Est.	
				Est. Revenue	Appropriations			
			(1)			(2)	(3)	
<b>Governmental Funds:</b>								
1000	General Fund	Annual	Various	20,102,023	115,985,176	115,985,176	-	20,102,023
Special Revenue Funds:								
2100	Community Development Fund	Grant	Planning	(438,697)	383,534	383,534	-	(438,697)
2210	Drug Investigation/Community Policing Fund	Grant	Police	153,872	132,427	132,427	-	153,872
2220	Dover Housing Authority Policing	Grant	Police	3,762	115,330	115,330	-	3,762
2245	DHHS Assistance Programs	Grant	Police	10,819	79,038	79,038	-	10,819
2250	Youth Tobacco & Alcohol Awareness	Grant	Police	86,485	177,805	177,805	-	86,485
3207	Public Safety Special Details	Annual	Police & Fire	64,180	414,825	414,825	-	64,180
3213	Parking Activity Fund	Annual	Police	97,438	989,489	989,489	-	97,438
3320	Residential Solid Waste Fund	Annual	Comm Serv	606,149	1,184,768	1,184,768	-	606,149
3381	McConnell Center Fund	Annual	Comm Serv	(447,214)	966,883	966,883	-	(447,214)
3410	Recreation Programs Fund	Annual	Comm Serv	87,928	579,337	579,337	-	87,928
3413	Skateboard Park Fund	Annual	Recreation	0	-	-	-	0
3455	Library Fines Fund	Annual	Library	10,716	43,405	43,405	-	10,716
2800	Cafeteria Fund	Grant	School	340,373	1,730,000	1,730,000	-	340,373
2820	Federal Education Grants Fund	Grant	School	21,221	3,101,013	3,101,013	-	21,221
2900	Special Programs & Grants Fund	Grant	School	24,579	129,000	129,000	-	24,579
3710	Downtown Dover TIF	Annual	Planning	31,383	655,551	655,551	-	31,383
3715	Waterfront TIF Fund	Annual	Planning	144,892	241,008	241,008	-	144,892
3810	Tuition Programs Fund	Annual	School	(13,675)	125,000	125,000	-	(13,675)
3825	Alternative Education Fund	Annual	School	(1,153)	-	-	-	(1,153)
3830	School Facilities Fund	Annual	School	218,572	199,127	199,127	-	218,572
Total Special Revenue Funds				1,001,630	11,247,540	11,247,540	-	1,001,630
<b>Proprietary Funds:</b>								
Enterprise Funds								
5300	Water Fund	Annual	Comm Serv	(6,097,070)	5,639,114	5,639,114	-	(6,097,070)
5320	Sewer Fund	Annual	Comm Serv	(339,243)	7,841,452	7,841,452	-	(339,243)
Total Enterprise				(6,436,313)	13,480,566	13,480,566	-	(6,436,313)
Internal Service Funds								
3500	OPEB Liability Fund	Annual	Various	25,703	1,475,096	1,475,096	-	25,703
6100	DoverNet Fund	Annual	City Mgr	674,661	1,443,824	1,443,824	-	674,661
6110	Central Stores Fund	Annual	Finance	51,974	103,286	103,286	-	51,974
6310	Fleet Maintenance Fund	Annual	Comm Serv	156,853	1,018,732	1,018,732	-	156,853
6800	Workers Compensation Fund	Annual	City Mgr	(134,408)	511,122	511,122	-	(134,408)
Total Internal Service				774,783	4,552,060	4,552,060	-	774,783
Total All Budgeted Funds				15,442,123	145,265,342	145,265,342	-	15,442,123

**Notes:**

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
- (2) This column reflects Estimated Revenue less Appropriations. These amounts represent the budgeted change to the amount of Fund Balance.
- (3) Estimated Fund Balance reflects the change to Fund Balance per the budget added to the Fund Balance for the end of the fiscal year. These amounts do not reflect other non-budget basis adjustments that may occur according to generally accepted accounting principles.

# GENERAL FUND

Proposed (City Only Tax Cap)

## Summary of City Manager Proposed By Department

Function	Description	FY 18 City Council Adopted	FY 19 Department Requests	City Mgr Changes	FY 19 City Mgr Proposed	FY19-18 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS</b>							
<b>CITY COUNCIL</b>							
41110	City Council	542,058	591,519	(29,336)	562,183	20,125	3.7%
<b>EXECUTIVE</b>							
41320	City Manager's Office	588,868	417,098	0	417,098	(171,770)	-29.2%
41330	Human Resources Office	0	264,150	(5,000)	259,150	259,150	100.0%
41530	City Attorney's Office	271,897	317,221	0	317,221	45,324	16.7%
46510	Economic Development Office	179,110	205,101	0	205,101	25,991	14.5%
	Total Executive Dept.	1,039,875	1,203,570	(5,000)	1,198,570	158,695	15.3%
<b>FINANCE</b>							
41511	Finance & Accounting	816,345	839,461	0	839,461	23,116	2.8%
41513	Tax Assessment Division	458,516	482,979	0	482,979	24,463	5.3%
41520	City Clerk & Tax Collection Division	473,762	499,380	0	499,380	25,618	5.4%
41525	Elections	36,411	36,785	0	36,785	374	1.0%
	Total Finance Dept.	1,785,034	1,858,605	0	1,858,605	73,571	4.1%
<b>PLANNING</b>							
41910	Planning Department	696,427	717,409	(2,000)	715,409	18,982	2.7%
	Total Planning Dept.	696,427	717,409	(2,000)	715,409	18,982	2.7%
<b>POLICE</b>							
42110	Police Department - Administration	265,757	267,809	0	267,809	2,052	0.8%
42120	Police Field Operations	4,110,016	4,057,498	(5,000)	4,052,498	(57,518)	-1.4%
42150	Police Support	3,442,506	3,652,396	(3,000)	3,649,396	206,890	6.0%
42170	Police Buildings	158,486	173,275	0	173,275	14,789	9.3%
42180	Public Safety Dispatch	975,867	1,035,390	(2,500)	1,032,890	57,023	5.8%
	Total Police Dept.	8,952,632	9,186,368	(10,500)	9,175,868	223,236	2.5%
<b>FIRE &amp; RESCUE</b>							
42210	Fire & Rescue Administration	878,297	1,009,825	0	1,009,825	131,528	15.0%
42220	Fire & Rescue Suppression	7,295,724	7,672,576	(60,756)	7,611,820	316,096	4.3%
42250	Inspection Services	682,694	714,047	0	714,047	31,353	4.6%
42280	Fire & Rescue Buildings	125,264	125,270	0	125,270	6	0.0%
	Total Fire & Rescue	8,981,979	9,521,718	(60,756)	9,460,962	478,983	5.3%
<b>COMM SERV - PUBLIC WORKS</b>							
43111	CSD - Administration	186,579	197,604	0	197,604	11,025	5.9%
43112	CSD - Engineering	489,172	496,526	0	496,526	7,354	1.5%
43121	CSD - Streets	2,649,335	3,204,228	(266,293)	2,937,935	288,600	10.9%
43125	CSD - Snow Removal	491,573	545,999	0	545,999	54,426	11.1%
43155	CSD - Storm Water	908,798	930,360	(1,000)	929,360	20,562	2.3%
43160	CSD - Street Lighting	236,470	236,470	0	236,470	0	0.0%
43180	CSD - Facilities & Grounds	1,199,757	1,289,496	(25,000)	1,264,496	64,739	5.4%
41941	CSD - General Gov't Buildings	249,654	225,090	0	225,090	(24,564)	-9.8%
41951	CSD - Cemetery	195,516	210,067	0	210,067	14,551	7.4%
43240	CSD - Recycling & Waste Mgmt	541,798	560,086	0	560,086	18,288	3.4%
	Total Public Works	7,148,652	7,895,926	(292,293)	7,603,633	454,981	6.4%
<b>RECREATION</b>							
45110	Recreation Administration	318,103	556,105	0	556,105	238,002	74.8%
45120	Recreation Programs	65,294	76,602	(2,000)	74,602	9,308	14.3%
45121	McConnell Center	219,079	0	0	0	(219,079)	-100.0%
45124	Indoor Pool	498,639	522,180	(10,000)	512,180	13,541	2.7%
45125	Thompson Pool	129,412	143,662	(10,000)	133,662	4,250	3.3%
45149	Arena	991,394	1,020,585	(38,302)	982,283	(9,111)	-0.9%
	Total Recreation	2,221,921	2,319,134	(60,302)	2,258,832	36,911	1.7%
<b>PUBLIC LIBRARY</b>							
45500	Public Library	1,377,030	1,427,811	(18,756)	1,409,055	32,025	2.3%

# GENERAL FUND

Proposed (City Only Tax Cap)

## Summary of City Manager Proposed By Department

Function Description	FY 18 City Council Adopted	FY 19 Department Requests	City Mgr Changes	FY 19 City Mgr Proposed	FY19-18 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS (CONT.)</b>						
<b>PUBLIC WELFARE</b>						
44410 Public Welfare - Administration	305,808	311,920	0	311,920	6,112	2.0%
44430 Public Welfare - General Assistance	550,800	550,800	(66,500)	484,300	(66,500)	-12.1%
Total Human Services	856,608	862,720	(66,500)	796,220	(60,388)	-7.0%
<b>TOTAL DEPARTMENT APPROP</b>	<b>33,602,216</b>	<b>35,584,780</b>	<b>(545,443)</b>	<b>35,039,337</b>	<b>1,437,121</b>	<b>4.3%</b>
<b>OTHER CHARGES</b>						
41991 Misc General Government	1,158,599	839,935	0	839,935	(318,664)	-27.5%
47100 Debt Service - City	6,035,876	6,335,835	0	6,335,835	299,959	5.0%
49000 Transfers	3,809,937	3,824,881	0	3,824,881	14,944	0.4%
Total Other Charges	11,004,412	11,000,651	0	11,000,651	(3,761)	0.0%
<b>TOTAL CITY GENERAL FUND APPROPRIATIONS</b>	<b>44,606,628</b>	<b>46,585,431</b>	<b>(545,443)</b>	<b>46,039,988</b>	<b>1,433,360</b>	<b>3.2%</b>

## ESTIMATED REVENUE, TAXES AND ASSESSED VALUE

<b>ESTIMATED REVENUE</b>						
City Revenues	13,811,221	14,436,102	0	14,436,102	624,881	4.5%
Use of Fund Balance	0	0	0	0	0	NA
<b>TOTAL OTHER REVENUE</b>	<b>13,811,221</b>	<b>14,436,102</b>	<b>0</b>	<b>14,436,102</b>	<b>624,881</b>	<b>4.5%</b>
<b>TOTAL CITY ESTIMATED REVENUES</b>	<b>13,811,221</b>	<b>14,436,102</b>	<b>0</b>	<b>14,436,102</b>	<b>624,881</b>	<b>4.5%</b>
<b>PROPERTY TAXES</b>						
City Property Taxes	31,391,978	32,745,900	(545,443)	32,200,457	808,479	2.6%
Use of Fund Balance Impact	0	0	0	0	0	0.0%
Less Veteran Credit	(596,571)	(596,571)	0	(596,571)	0	0.0%
<b>Total City Property Tax</b>	<b>30,795,407</b>	<b>32,149,329</b>	<b>(545,443)</b>	<b>31,603,886</b>	<b>808,479</b>	<b>2.6%</b>
<b>NET CITY PROPERTY TAX LEVY</b>	<b>30,795,407</b>	<b>32,149,329</b>	<b>(545,443)</b>	<b>31,603,886</b>	<b>808,479</b>	<b>2.6%</b>
<b>ASSESSED VALUE</b>						
Gross Assesed Value (1)	3,194,993.260	3,229,993.260	0.000	3,229,993.260	35,000.000	1.1%
Less Exemptions to Value (1)	(44,761.800)	(44,761.800)	0.000	(44,761.800)	0.000	0.0%
<b>NET ASSESSED VALUE (000s)</b>	<b>3,150,231.460</b>	<b>3,185,231.460</b>	<b>0.000</b>	<b>3,185,231.460</b>	<b>35,000.000</b>	<b>1.1%</b>

## ESTIMATED TAX RATE INFORMATION

<b>CITY MANAGER PROPOSED</b>						
City	9.96	10.28	(0.17)	10.11	0.15	1.4%
Use of Fund Balance Credit	0.00	0.00	0.00	0.00	0.00	0.0%
Net City	9.96	10.28	(0.17)	10.11	0.15	1.4%
<b>ESTIMATED CITY TAX RATE</b>	<b>9.96</b>	<b>10.28</b>	<b>(0.17)</b>	<b>10.11</b>	<b>0.15</b>	<b>1.4%</b>

# GENERAL FUND

## Proposed (School Only Tax Impact)

Summary of City Manager Proposed By Department							
Function	Description	FY18 City Council Adopted	FY19 Department Requests	City Mgr Changes	FY19 City Mgr Proposed	FY19-18 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS</b>							
<b>EDUCATION</b>							
46900	School Department Appropriation	52,113,315	55,048,984	(40,000)	55,008,984	2,895,669	5.6%
47190	Debt Service - School	5,978,687	5,975,859	0	5,975,859	(2,828)	0.0%
<b>TOTAL SCHOOL GENERAL FUND APPROPRIATIONS</b>		<b>58,092,002</b>	<b>61,024,843</b>	<b>(40,000)</b>	<b>60,984,843</b>	<b>2,892,841</b>	<b>5.0%</b>
<b>ESTIMATED REVENUE, TAXES AND ASSESSED VALUE</b>							
School Local Revenues		16,843,130	16,069,882	(40,000)	16,029,882	(813,248)	-4.8%
Use of Fund Balance		0	0	0	0	0	NA
<b>TOTAL OTHER REVENUE</b>		<b>16,843,130</b>	<b>16,069,882</b>	<b>(40,000)</b>	<b>16,029,882</b>	<b>(813,248)</b>	<b>-4.8%</b>
<b>PROPERTY TAXES</b>							
Local School Property Tax		34,354,636	38,009,752	0	38,009,752	3,655,116	10.6%
State School Property Tax		6,894,236	6,945,209	0	6,945,209	50,973	0.7%
<b>Total Education Property Tax</b>		<b>41,248,872</b>	<b>44,954,961</b>	<b>0</b>	<b>44,954,961</b>	<b>3,706,089</b>	<b>9.0%</b>
<b>NET EDUCATION PROPERTY TAX LEVY</b>		<b>41,248,872</b>	<b>44,954,961</b>	<b>0</b>	<b>44,954,961</b>	<b>3,706,089</b>	<b>9.0%</b>
<b>ASSESSED VALUE</b>							
Gross Assesed Value (1)		3,194,993.260	3,229,993.260	0.000	3,229,993.260	35,000.000	1.1%
Less Exemptions to Value (1)		(44,761.800)	(44,761.800)	0.000	(44,761.800)	0.000	0.0%
<b>NET ASSESSED VALUE (000s)</b>		<b>3,150,231.460</b>	<b>3,185,231.460</b>	<b>0.000</b>	<b>3,185,231.460</b>	<b>35,000.000</b>	<b>1.1%</b>
<b>ESTIMATED TAX RATE INFORMATION</b>							
<b>SCHOOL BOARD PROPOSED BUDGET</b>							
School - Local		10.91	11.93	0.00	11.93	1.02	9.3%
School - State (2)		2.23	2.22	0.00	2.22	(0.01)	-0.3%
Net School		13.14	14.15	0.00	14.15	1.01	7.7%
<b>ESTIMATED SCHOOL TAX RATE</b>		<b>13.14</b>	<b>14.15</b>	<b>0.00</b>	<b>14.15</b>	<b>1.01</b>	<b>7.7%</b>

(2) Applies to non-utility properties

# GENERAL FUND

## Proposed (County Only Tax Impact)

Summary of City Manager Proposed By Department							
Function	Description	FY18 City Council Adopted	FY19 Department Requests	City Mgr Changes	FY19 City Mgr Proposed	FY19-18 Increase (Decrease)	% Incr (Decr)
<b>APPROPRIATIONS</b>							
48000	<b>COUNTY TAX</b>	8,713,747	8,960,345	0	8,960,345	246,598	2.8%
<b>TOTAL COUNTY GENERAL FUND APPROPRIATIONS</b>		<b>8,713,747</b>	<b>8,960,345</b>	<b>0</b>	<b>8,960,345</b>	<b>246,598</b>	<b>2.8%</b>
<b>ESTIMATED REVENUE, TAXES AND ASSESSED VALUE</b>							
ESTIMATED REVENUE		0	0	0	0	0	0.0%
<b>TOTAL OTHER REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>PROPERTY TAXES</b>							
County Tax Levy		8,713,747	8,960,345	0	8,960,345	246,598	2.8%
<b>NET COUNTY PROPERTY TAX LEVY</b>		<b>8,713,747</b>	<b>8,960,345</b>	<b>0</b>	<b>8,960,345</b>	<b>246,598</b>	<b>2.8%</b>
<b>ASSESSED VALUE</b>							
Gross Assesed Value (1)		3,194,993.260	3,229,993.260	0.000	3,229,993.260	35,000.000	1.1%
Less Exemptions to Value (1)		(44,761.800)	(44,761.800)	0.000	(44,761.800)	0.000	0.0%
<b>NET ASSESSED VALUE (000s)</b>		<b>3,150,231.460</b>	<b>3,185,231.460</b>	<b>0.000</b>	<b>3,185,231.460</b>	<b>35,000.000</b>	<b>1.1%</b>
<b>ESTIMATED TAX RATE INFORMATION</b>							
<b>COUNTY</b>							
COUNTY		2.77	2.81	0.00	2.81	0.04	1.7%
<b>ESTIMATED COUNTY TAX RATE</b>		<b>2.77</b>	<b>2.81</b>	<b>0.00</b>	<b>2.81</b>	<b>0.04</b>	<b>1.7%</b>

# GENERAL FUND

Proposed (City Only Tax Cap)

## Summary of City Manager Proposed

Function Description	FY 18 City Council Adopted	FY 19 Department Requests	City Mgr Changes	FY 19 City Mgr Proposed	FY19-18 Increase (Decrease)	% Incr (Decr)
<b>By Budget Category</b>						
<b>Estimated Revenue:</b>						
Taxes - Property	80,758,026	86,064,635	(545,443)	85,519,192	4,761,166	5.9%
Taxes - Other	585,200	580,700	0	580,700	(4,500)	-0.8%
Licenses & Permits	6,156,724	6,374,774	0	6,374,774	218,050	3.5%
Intergovernmental	2,329,263	2,359,928	0	2,359,928	30,665	1.3%
Charges for Services	3,552,922	3,783,842	0	3,783,842	230,920	6.5%
Misc. Revenue	793,537	923,179	0	923,179	129,642	16.3%
Operating Transfers In	393,575	413,679	0	413,679	20,104	5.1%
<b>Total City</b>	<b>94,569,247</b>	<b>100,500,737</b>	<b>(545,443)</b>	<b>99,955,294</b>	<b>5,386,047</b>	<b>5.7%</b>
Education	16,843,130	16,069,882	(40,000)	16,029,882	(813,248)	-4.8%
Budgetary Use of Fund Balance	0	0	0	0	0	0.0%
<b>TOTAL EST REVENUE</b>	<b>111,412,377</b>	<b>116,570,619</b>	<b>(585,443)</b>	<b>115,985,176</b>	<b>4,572,799</b>	<b>4.1%</b>
<b>Appropriations:</b>						
10 Personal Services	24,236,140	25,418,105	(117,058)	25,301,047	1,064,907	4.4%
30 Purchased Services	4,079,018	4,153,705	(89,850)	4,063,855	(15,163)	-0.4%
60 Supplies	2,541,900	2,632,326	(27,679)	2,604,647	62,747	2.5%
70 Capital Outlay	2,264,159	2,877,848	(284,370)	2,593,478	329,319	14.5%
80 Other Expenses	1,026,506	843,211	(26,486)	816,725	(209,781)	-20.4%
91 Operating Transfers Out	4,423,029	4,324,401	0	4,324,401	(98,628)	-2.2%
92 Debt Service - City	6,035,876	6,335,835	0	6,335,835	299,959	5.0%
<b>Total City Appropriations</b>	<b>44,606,628</b>	<b>46,585,431</b>	<b>(545,443)</b>	<b>46,039,988</b>	<b>1,433,360</b>	<b>3.2%</b>
95 Education	52,113,315	55,048,984	(40,000)	55,008,984	2,895,669	5.6%
92 Debt Service - School	5,978,687	5,975,859	0	5,975,859	(2,828)	0.0%
<b>Total Education</b>	<b>58,092,002</b>	<b>61,024,843</b>	<b>(40,000)</b>	<b>60,984,843</b>	<b>2,892,841</b>	<b>5.0%</b>
99 Intergovernmental	8,713,747	8,960,345	0	8,960,345	246,598	2.8%
<b>TOTAL APPROPRIATIONS</b>	<b>111,412,377</b>	<b>116,570,619</b>	<b>(585,443)</b>	<b>115,985,176</b>	<b>4,572,799</b>	<b>4.1%</b>

# GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget	Tax Rate
Acct	Description:	Change	Impact
		Incr(Decr)	In Dollars
<b><u>General Fund Appropriations - City Portion</u></b>			
<b>41-4200 Personal Services</b>		<b>1,064,907</b>	<b>0.33</b>
	Salaries & Wages	778,643	0.24
4130	Overtime Pay	74,259	0.02
4211	Health Insurance	(31,036)	(0.01)
4214	Long Term Disability Insurance	53,695	0.02
4215	Short Term Disability Insurance	74,463	0.02
4220	Fica	26,877	0.01
4230	Retirement	79,503	0.03
4240	Staff Development	11,871	0.00
4250	Unemployment	(10,000)	(0.00)
4295	Compensated Absences	-	-
	All Other 4100 & 4200 series accounts with changes less than \$10,000	6,632	0.00
<b>43-4500 Purchased Services</b>		<b>(15,163)</b>	<b>-</b>
4312	Management Services	3,820	0.00
4339	Consulting Services	58,591	0.02
4420	Waste Collection Services	-	-
4421	Waste Disposal Services	17,863	0.01
4422	Contract Snowplowing	-	-
4431	Maint Chrgs - Buildings	1,425	-
4432	Maint Chrgs - Impr o/t Buildings	10,090	0.00
4433	Maint Chrgs - Equipment	8,223	0.00
4434	Maint Chrgs - Vehicles	4,536	0.00
4435	Maint Chrgs - Office Equipment	(101,958)	(0.03)
	Various Depts		
4441	Rental of Land & Buildings	(41,141)	(0.01)
4521	Property Insurance	(4,304)	(0.00)
4522	Vehicle & Equipment Insurance	(3,340)	(0.00)
4523	Police Liability Insurance	(3,124)	(0.00)
4524	Public Liability Insurance	(3,535)	(0.00)
	All Other 4300 - 4500 series accounts with changes less than \$10,000	37,691	0.01
<b>4600 Supplies and Materials</b>		<b>62,747</b>	<b>0.02</b>
4621	Natural Gas	2,106	0.00
4622	Electricity	4,298	0.00
4623	Propane	590	-
4624	Heating Oil	(18,883)	(0.01)
4626	Vehicle Fuels	(1,566)	-
4635	Medicinal Supplies	(6,970)	(0.00)
4640	Publications	1,885	0.00
4654	Maintenance Supplies - Vehicles	31,500	0.01
4661	Fleet Maintenance Charge	-	-
4681	Minor Equip, Furniture & Fxtrs	13,175	0.01
	All Other 4600 series accounts with changes less than \$10,000	36,612	0.01
<b>4700 Capital Outlay</b>		<b>329,319</b>	<b>0.10</b>
4715	Land Improvements	203,256	0.06
4725	Building Improvements	7,000	0.00
4727	Building Systems	-	-
4730	Improvements O/T Bldgs	15,000	0.01
4741	Machinery & Equipment	44,334	0.01
4742	Light Vehicles	40,000	0.01
4744	Furniture & Fixtures	(7,000)	(0.00)
4745	Computers & Communications Equip	19,332	0.01
4748	Books & Collections	3,237	0.00
4752	Bridges	-	-
4753	Sidewalks	4,160	0.00
<b>4800 Other Expenses</b>		<b>(209,781)</b>	<b>(0.06)</b>
4810	Membership Dues	3,487	0.00
4835	Grants/Subsidy	(45,771)	(0.01)
4840	Contingency	(500)	-
4891	Abatements	(167,107)	(0.05)
	All Other 4800 series accounts with changes less than \$10,000	110	-
<b>4910 Operating Transfers</b>		<b>(98,628)</b>	<b>(0.04)</b>
4912	Transfer to Special Revenue	(52,018)	(0.02)
4915	Transfer to Enterprise	(179,110)	(0.06)
4918	Transfer to Trust	132,500	0.04
	Transfer to Capital Reserve		CIP

# GENERAL FUND

<b>Major Budget Changes &amp; Tax Rate Impact</b>		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
<b>4920</b>	<b>Debt Service - City</b>	<b>299,959</b>	<b>0.10</b>
4920	Bond Principal Payments	(37,018)	(0.01)
4921	Interest - Bonds Payments	336,977	0.11
<b>Summary of City Appropriations Change</b>			
<b>Operating Appropriations</b>		671,582	
<b>Capital Outlay and Capital Transfers</b>		461,819	
<b>Debt Service</b>		299,959	
<b>Total City Appropriation Change from Previous Year</b>		<b>1,433,360</b>	<b>0.45</b>

<b>General Fund Estimated Revenue - City Portion</b>		Est Rev (Incr)Decr	Tax Rate Incr(Decr)
3100	Taxes - Non-property	4,500	0.00
3200	Licenses & Permits	(218,050)	(0.07)
3300	Intergovernmental	(30,665)	(0.01)
3400	Charges for Services	(230,920)	(0.07)
3500	Misc Revenue	(109,642)	(0.03)
3800	Operating Transfers	(20,104)	(0.01)
3900	Other Financing Sources	(20,000)	(0.01)
<b>Total City Estimated Revenue Change from Previous Year</b>		<b>(624,881)</b>	<b>(0.20)</b>
<b>City Sub-Totals</b>			
Total Tax Levy Changes & Tax Rate Impact - City Portion		<b>808,479</b>	<b>0.25</b>

<b>Summary of Changes in Property Taxes and Tax Rate:</b>		Tax Levy Incr(Decr)	Tax Rate Incr(Decr)
<b>City Portion - Net of Operating Appropriations &amp; Revenue</b>		<b>46,701</b>	<b>0.02</b>
<b>Capital Outlay and Capital Transfers</b>		<b>461,819</b>	<b>0.14</b>
<b>Debt Service</b>		<b>299,959</b>	<b>0.10</b>
<b>Change in Use of Fund Balance</b>		-	-
<b>Change in Veterans Tax Credit</b>		-	-
<b>Impact of Property Valuation Change</b>		-	<b>(0.11)</b>
<b>Total City</b>		<b>808,479</b>	<b>0.15</b>
<b>Local School Portion - Net of Appropriations and Revenue</b>		<b>3,657,944</b>	<b>1.15</b>
<b>Debt Service</b>		<b>(2,828)</b>	-
<b>School Portion - State Levy</b>		<b>50,973</b>	<b>0.02</b>
<b>Impact of Property Valuation Change</b>		-	<b>(0.16)</b>
<b>Total School</b>		<b>3,706,089</b>	<b>1.01</b>
<b>County Portion</b>		<b>246,598</b>	<b>0.07</b>
<b>Impact of Property Valuation Change</b>		-	<b>(0.03)</b>
<b>Total County</b>		<b>246,598</b>	<b>0.04</b>
<b>Total Impact on Property Taxes and Tax Rate</b>		<b>4,761,166</b>	<b>1.20</b>
<b>Assessed Value Change and Impact on Tax Rate included above</b>		<b>Assessed Value Change</b>	<b>Tax Rate Incr(Decr)</b>
<b>Total Impact of Property Valuation Change</b>		<b>35,000,000</b>	<b>(0.30)</b>

# GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2010	2011	2012	2013	2014	2015	2016	2017	2018	Proposed 2019		
<b>APPROPRIATIONS:</b>												
City	25,881,933	26,909,579	28,429,262	29,299,377	31,211,493	32,505,615	34,854,892	36,883,486	38,570,752	39,704,153	5 Yr Ann %	10 Yr Ann %
City Debt	6,045,608	5,973,187	5,828,662	5,701,702	5,871,476	6,226,490	6,607,660	6,275,861	6,035,876	6,335,835	4.93%	4.80%
Total City	31,927,541	32,882,766	34,257,924	35,001,079	37,082,969	38,732,105	41,462,552	43,159,347	44,606,628	46,039,988	1.53%	1.71%
School	40,699,081	40,468,900	41,638,606	42,264,590	42,263,590	44,236,755	46,687,263	49,542,420	52,113,315	55,008,984	4.42%	4.31%
School Debt	3,934,140	4,245,221	4,075,515	3,988,329	3,914,453	3,892,349	3,692,421	6,589,819	5,978,687	5,975,859	5.41%	3.44%
Total School	44,633,221	44,714,121	45,714,121	46,252,919	46,178,043	48,129,104	50,379,684	56,132,239	58,092,002	60,984,843	8.83%	4.74%
County	7,030,640	7,033,271	7,303,817	7,521,254	7,771,799	8,057,565	8,331,912	8,513,779	8,713,747	8,960,345	5.72%	3.56%
Total	83,591,402	84,630,158	87,275,862	88,775,252	91,032,811	94,918,774	100,174,148	107,805,365	111,412,377	115,985,176	2.89%	2.84%
											4.96%	3.79%
<b>Dollar Change</b>											<b>5 Yr Cum \$</b>	<b>10 Yr Cum \$</b>
City	1,730,138	955,225	1,375,158	743,155	2,081,890	1,649,136	2,730,447	1,696,795	1,447,281	1,433,360	11,038,909	16,806,813
School	1,654,886	80,900	1,000,000	538,798	(74,876)	1,951,061	2,250,580	5,752,555	1,959,763	2,892,841	14,731,924	19,382,283
County	258,317	2,631	270,546	217,437	250,545	285,766	274,347	181,867	199,968	246,598	1,439,091	2,925,273
Total	3,643,341	1,038,756	2,645,704	1,499,390	2,257,559	3,885,963	5,255,374	7,631,217	3,607,012	4,572,799	27,209,924	39,114,369
<b>Percent Change</b>												
City	5.73%	2.99%	4.18%	2.17%	5.95%	4.45%	7.05%	4.09%	3.35%	3.21%		
School	3.85%	0.18%	2.24%	1.18%	-0.16%	4.23%	4.68%	11.42%	3.49%	4.98%		
County	3.81%	0.04%	3.85%	2.98%	3.33%	3.68%	3.40%	2.18%	2.35%	2.83%		
Total	4.56%	1.24%	3.13%	1.72%	2.54%	4.27%	5.54%	7.62%	3.35%	4.10%		
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		
<b>REVENUES:</b>												
Property Tax - City	21,429,921	22,592,315	24,047,953	24,674,390	25,798,503	27,046,138	28,461,123	29,853,757	30,795,407	31,603,886	5 Yr Ann %	10 Yr Ann %
Property Tax - Local School	24,640,583	24,944,661	26,608,346	27,124,864	27,934,161	28,833,811	29,582,715	30,985,059	34,354,636	38,009,752	4.14%	4.50%
Property Tax - State School	6,431,633	6,558,455	6,389,999	6,568,079	6,533,850	6,710,193	6,789,922	6,844,285	6,894,236	6,945,209	6.35%	4.58%
Property Tax - Total School	31,072,216	31,503,116	32,998,345	33,692,943	34,468,011	35,544,004	36,372,637	37,829,344	41,248,872	44,954,961	1.23%	0.99%
Property Tax - County	7,030,640	7,033,271	7,303,817	7,521,254	7,771,799	8,057,565	8,331,912	8,513,779	8,713,747	8,960,345	5.46%	3.93%
Total Property Tax	59,532,777	61,128,702	64,350,115	65,888,587	68,038,313	70,647,707	73,165,672	76,196,880	80,758,026	85,519,192	2.89%	2.92%
Other Sources:											4.68%	4.02%
City	10,497,620	10,290,451	10,209,971	10,326,689	11,284,466	11,685,967	13,001,429	13,305,590	13,811,221	14,436,102	5.05%	3.84%
School	13,561,005	13,211,005	12,715,776	12,559,976	11,710,032	12,585,100	14,007,047	18,302,895	16,843,130	16,029,882	6.48%	2.61%
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	0.00%	0.00%
Total	24,058,625	23,501,456	22,925,747	22,886,665	22,994,498	24,271,067	27,008,476	31,608,485	30,654,351	30,465,984	5.79%	3.17%
<b>Dollar Change</b>											<b>5 Yr Cum \$</b>	<b>10 Yr Cum \$</b>
Property Tax - City	1,086,647	1,162,394	1,455,638	626,437	1,124,113	1,247,635	1,414,985	1,392,634	941,650	808,479	6,929,496	11,629,010
Property Tax - School	483,769	430,900	1,495,229	694,598	775,068	1,075,993	828,633	1,456,707	3,419,528	3,706,089	11,262,018	15,742,289
Property Tax - County	308,369	2,631	270,546	217,437	250,545	285,766	274,347	181,867	199,968	246,598	1,439,091	3,088,176
Total Property Tax	1,878,785	1,595,925	3,221,413	1,538,472	2,149,726	2,609,394	2,517,965	3,031,208	4,561,146	4,761,166	19,630,605	30,459,475
Other Sources:												
City	593,439	(207,169)	(80,480)	116,718	957,777	401,501	1,315,462	304,161	505,631	624,881	4,109,413	5,014,900
School	1,171,117	(350,000)	(495,229)	(155,800)	(849,944)	875,068	1,421,947	4,295,848	(1,459,765)	(813,248)	3,469,906	3,639,994
Use of Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,764,556	(557,169)	(575,709)	(39,082)	107,833	1,276,569	2,737,409	4,600,009	(954,134)	(188,367)	7,579,319	8,654,894
<b>Percent Change</b>												
Property Tax - City	5.34%	5.42%	6.44%	2.60%	4.56%	4.84%	5.23%	4.89%	3.15%	2.63%		
Property Tax - School	1.58%	1.39%	4.75%	2.10%	2.30%	3.12%	2.33%	4.00%	9.04%	8.98%		
Property Tax - County	4.59%	0.04%	3.85%	2.98%	3.33%	3.68%	3.40%	2.18%	2.35%	2.83%		
Total Property Tax	3.26%	2.68%	5.27%	2.39%	3.26%	3.84%	3.56%	4.14%	5.99%	5.90%		
Other Revenue - City	5.99%	-1.97%	-0.78%	1.14%	9.27%	3.56%	11.26%	2.34%	3.80%	4.52%		
Other Revenue - School	9.45%	-2.58%	-3.75%	-1.23%	-6.77%	7.47%	11.30%	30.67%	-7.98%	-4.83%		
Use of Fund Balance	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Total	7.91%	-2.32%	-2.45%	-0.17%	0.47%	5.55%	11.28%	17.03%	-3.02%	-0.61%		



# GENERAL FUND - Budget History Sheet

Amounts reflect budget at time of tax rate setting.

	2010	2011	2012	2013	2014	2015	2016	2017	2018	Proposed 2019		
<b>TAX RATES:</b>												
City	8.55	8.93	9.54	9.71	9.99	10.09	10.47	10.40	9.96	10.11	5 Yr Ann %	10 Yr Ann %
Budgetary Use of FB	-	-	-	-	-	-	-	-	-	-	0.24%	2.94%
Net City	8.55	8.93	9.54	9.71	9.99	10.09	10.47	10.40	9.96	10.11	0.00%	0.00%
School - Local	9.54	9.57	10.26	10.38	10.54	10.50	10.65	10.59	10.91	11.93	0.24%	2.94%
School - State	2.52	2.55	2.50	2.55	2.51	2.49	2.49	2.39	2.23	2.22	2.51%	3.10%
Total School	12.06	12.12	12.76	12.93	13.05	12.99	13.14	12.98	13.14	14.15	-2.43%	-0.40%
County	2.72	2.70	2.82	2.88	2.93	2.93	3.00	2.91	2.77	2.81	1.63%	2.46%
Total	23.33	23.75	25.12	25.52	25.97	26.01	26.61	26.29	25.87	27.07	-0.83%	1.46%
											0.83%	2.52%
<b>Dollar Change</b>											5 Yr Cum \$	10 Yr Cum \$
City	0.98	0.38	0.61	0.17	0.28	0.10	0.38	(0.07)	(0.44)	0.15	0.40	2.88
Budgetary Use of FB	-	-	-	-	-	-	-	-	-	-	-	-
Net City	0.98	0.38	0.61	0.17	0.28	0.10	0.38	(0.07)	(0.44)	0.15	0.40	2.88
School - Local	0.75	0.03	0.69	0.12	0.16	(0.04)	0.15	(0.06)	0.32	1.02	1.55	3.91
School - State	0.21	0.03	(0.05)	0.05	(0.04)	(0.02)	-	(0.10)	(0.16)	(0.01)	(0.33)	(0.09)
Total School	0.96	0.06	0.64	0.17	0.12	(0.06)	0.15	(0.16)	0.16	1.01	1.22	3.82
County	0.29	(0.02)	0.12	0.06	0.05	-	0.07	(0.09)	(0.14)	0.04	(0.07)	0.74
Total	2.23	0.42	1.37	0.40	0.45	0.04	0.60	(0.32)	(0.42)	1.20	1.55	7.44
<b>Percent Change</b>												
City	12.95%	4.44%	6.83%	1.78%	2.88%	1.00%	3.77%	-0.67%	-4.23%	1.51%		
Budgetary Use of FB	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA		
Net City	12.95%	4.44%	6.83%	1.78%	2.88%	1.00%	3.77%	-0.67%	-4.23%	1.51%		
School - Local	8.53%	0.31%	7.21%	1.17%	1.54%	-0.38%	1.43%	-0.56%	3.02%	9.35%		
School - State	9.09%	1.19%	-1.96%	2.00%	-1.57%	-0.80%	0.00%	-4.02%	-6.69%	-0.45%		
Total School	8.65%	0.50%	5.28%	1.33%	0.93%	-0.46%	1.15%	-1.22%	1.23%	7.69%		
County	11.93%	-0.74%	4.44%	2.13%	1.74%	0.00%	2.39%	-3.00%	-4.81%	1.44%		
Total	10.57%	1.80%	5.77%	1.59%	1.76%	0.15%	2.31%	-1.20%	-1.60%	4.64%		
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		
<b>VALUATION:</b>												
Total Value	2,636,088,200	2,657,575,300	2,641,809,500	2,660,984,300	2,696,745,950	2,794,717,920	2,826,822,580	2,973,838,860	3,194,993,260	3,229,993,260	5 Yr Ann %	10 Yr Ann %
Less Exemptions	(53,208,250)	(51,040,250)	(49,202,900)	(48,980,100)	(47,445,500)	(48,686,100)	(48,144,800)	(46,734,800)	(44,761,800)	(44,761,800)	3.67%	1.39%
Net Value	2,582,879,950	2,606,535,050	2,592,606,600	2,612,004,200	2,649,300,450	2,746,031,820	2,778,677,780	2,927,104,060	3,150,231,460	3,185,231,460	-1.16%	-1.34%
											3.75%	1.43%
<b>Dollar Change</b>											5 Yr Cum \$	10 Yr Cum \$
Total Value	(178,731,100)	21,487,100	(15,765,800)	19,174,800	35,761,650	97,971,970	32,104,660	147,016,280	221,154,400	35,000,000	569,008,960	344,404,760
Exemptions	(1,970,500)	2,168,000	1,837,350	222,800	1,534,600	(1,240,600)	541,300	1,410,000	1,973,000	-	4,218,300	5,757,700
Net Value	(180,701,600)	23,655,100	(13,928,450)	19,397,600	37,296,250	96,731,370	32,645,960	148,426,280	223,127,400	35,000,000	573,227,260	350,162,460
<b>Percent Change</b>												
Total Value	-6.35%	0.82%	-0.59%	0.73%	1.34%	3.63%	1.15%	5.20%	7.44%	1.10%		
Exemptions	3.85%	-4.07%	-3.60%	-0.45%	-3.13%	2.61%	-1.11%	-2.93%	-4.22%	0.00%		
Net Value	-6.54%	0.92%	-0.53%	0.75%	1.43%	3.65%	1.19%	5.34%	7.62%	1.11%		
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		
<b>VET EXEMPTION:</b>												
Exempt Amount	636,602	686,197	679,656	671,323	657,656	655,823	635,238	614,821	596,571	596,571	5 Yr Ann Chg	10 Yr Ann Chg
Dollar Change	60,575	49,595	(6,541)	(8,333)	(13,667)	(1,833)	(20,585)	(20,417)	(18,250)	-	-1.93%	0.35%
Percent Change	10.52%	7.79%	-0.95%	-1.23%	-2.04%	-0.28%	-3.14%	-3.21%	-2.97%	0.00%	(74,752)	86,071

# WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)

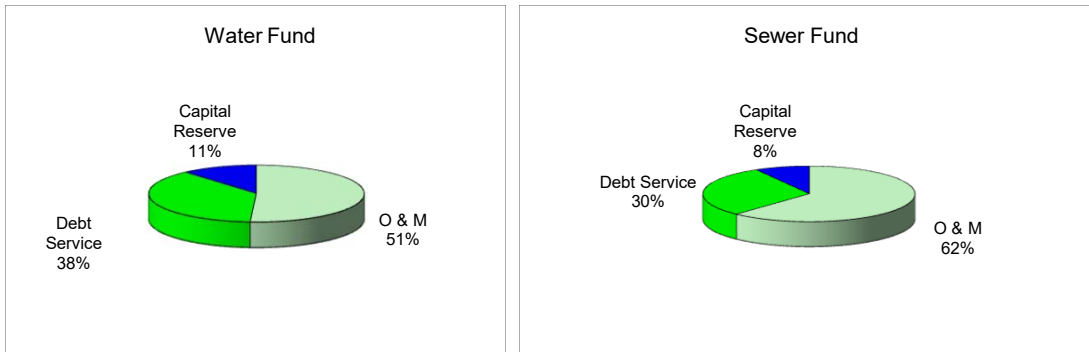
COST SUMMARY	WATER			
	FY18	FY19	Change	% Chng
Operations & Maintenance	2,831,748	3,133,473	301,725	10.7%
Debt Service	1,947,085	1,955,641	8,556	0.4%
Capital Reserve	500,000	500,000	0	0.0%
Total Costs	5,278,833	5,589,114	310,281	5.9%
Working Capital/Rounding	25,000	50,000	25,000	100.0%
Less Other Revenue	(486,794)	(482,973)	3,821	-0.8%
<b>Net to be Raised by Rate</b>	<b>4,817,039</b>	<b>5,156,141</b>	<b>339,102</b>	<b>7.0%</b>

SEWER			
FY18	FY19	Change	% Chng
3,986,700	4,276,524	289,824	7.3%
2,483,394	2,410,170	(73,224)	-2.9%
500,000	500,000	0	0.0%
6,970,094	7,186,694	216,600	3.1%
100,000	100,000	0	100.0%
(102,750)	(102,750)	0	0.0%
<b>6,967,344</b>	<b>7,183,944</b>	<b>216,600</b>	<b>3.1%</b>

RATE SUMMARY	WATER			
	FY18	FY19	Change	% Chng
Billable Volume - HCF*	967,769	997,791	30,022	3.1%
<b>Total Rate per HCF</b>	<b>4.98</b>	<b>5.17</b>	<b>0.19</b>	<b>3.8%</b>
*Hundred Cubic Feet = 748 gal.				
<b>Rate Breakdown - Dollars:</b>				
Total O & M	2.45	2.71	0.26	10.6%
Debt Service	2.01	1.96	(0.05)	-2.5%
Capital Reserve	0.52	0.50	(0.02)	-3.8%
<b>Rate Breakdown - Percentage:</b>				
Total O & M	49.2%	52.4%	3.2%	
Debt Service	40.4%	37.9%	-2.5%	
Capital Reserve	10.4%	9.7%	-0.8%	

SEWER			
FY18	FY19	Change	% Chng
817,608	831,249	13,641	1.7%
8.52	8.64	0.12	1.4%
% Both 2.30%			
4.75	5.02	0.27	5.7%
3.04	2.90	(0.14)	-4.6%
0.61	0.60	(0.01)	-1.6%
55.8%	58.1%	2.4%	
35.7%	33.6%	-2.1%	
7.2%	6.9%	-0.2%	

Utility Rate Breakdown



# WATER & SEWER FUNDS

FY 2019

<b>Division: Water &amp; Sewer Funds (Community Services Divisions)</b>
<b>Detail to Cost Summary</b>

<b>Budget</b>	<b>WATER</b>			
	FY18	FY19	Change	% Chng
<b>Operations &amp; Maintenance Costs:</b>				
Personal Services	1,189,405	1,287,393	97,988	8.2%
Purchased Services	363,534	460,774	97,240	26.7%
Supplies	634,804	628,339	(6,465)	-1.0%
Minor Capital Outlay	269,697	270,297	600	0.2%
Other Expenses	399,308	536,670	137,362	34.4%
<b>Total Operations &amp; Maintenance</b>	<b>2,856,748</b>	<b>3,183,473</b>	<b>326,725</b>	<b>11.4%</b>
<b>Reconciliation to Budget:</b>				
Depreciation	1,398,946	1,322,826	(76,120)	-5.4%
Capital Reserve	500,000	500,000	0	0.0%
Interest on Debt	548,139	632,815	84,676	15.4%
Major Capital Outlay	0	0	0	NA
<b>Total Budget</b>	<b>5,303,833</b>	<b>5,639,114</b>	<b>335,281</b>	<b>6.3%</b>

<b>SEWER</b>			
FY18	FY19	Change	% Chng
1,762,121	1,846,821	84,700	4.8%
833,352	934,829	101,477	12.2%
873,353	868,088	(5,265)	-0.6%
94,697	95,297	600	0.6%
523,177	631,489	108,312	20.7%
<b>4,086,700</b>	<b>4,376,524</b>	<b>289,824</b>	<b>7.1%</b>
2,439,858	2,217,493	(222,365)	-9.1%
500,000	500,000	0	0.0%
738,003	747,435	9,432	1.3%
0	0	0	NA
<b>7,764,561</b>	<b>7,841,452</b>	<b>76,891</b>	<b>1.0%</b>

<b>Debt Service Cash Requirements</b>	FY18	FY19	Change	% Chng
Principal Payments	1,037,696	949,501	(88,195)	-8.5%
Principal Payments - New Issue	361,250	373,325	12,075	3.3%
Interest Payments	316,939	299,232	(17,707)	-5.6%
Interest Payments - New Issue	231,200	333,583	102,383	44.3%
Interest Payments - Notes	0	0	0	NA
Less Amortization	0	0	0	NA
Less State Aid	0	0	0	NA
<b>Net Principal &amp; Interest</b>	<b>1,947,085</b>	<b>1,955,641</b>	<b>8,556</b>	<b>0.4%</b>

FY18	FY19	Change	% Chng
1,150,759	1,473,186	322,427	28.0%
612,458	279,175	(333,283)	-54.4%
344,750	555,285	210,535	61.1%
393,253	192,150	(201,103)	-51.1%
0	0	0	NA
0	0	0	NA
(17,826)	(89,626)	(71,800)	402.8%
<b>2,483,394</b>	<b>2,410,170</b>	<b>(73,224)</b>	<b>-2.9%</b>

<b>Capital Reserve Transfer</b>	FY18	FY19	Change	% Chng
Ten Year Goal	5,000,000	5,000,000	0	0.0%
Effective Interest Rate	1.00%	1.00%	0.00%	0.0%
Annual Capital Reserve for Goal	477,910	477,910	0	0.0%
<b>Budgeted Transfer</b>	<b>500,000</b>	<b>500,000</b>	<b>0</b>	<b>0.0%</b>

FY18	FY19	Change	% Chng
5,000,000	5,000,000	0	0.0%
1.00%	1.00%	0.00%	0.0%
477,910	477,910	0	0.0%
500,000	500,000	0	0.0%

## ENTERPRISE FUNDS - Budget History Sheet

	2010	2011	2012	2013	2014	2015	2016	2017	2018	Proposed 2019	5 Yr Ann %	10 Yr Ann %
<b>APPROPRIATIONS:</b>												
Water - Oper & Maint	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	2,735,128	2,712,867	2,856,748	3,183,473	4.06%	3.59%
Water - Depreciation	984,298	1,010,000	946,000	1,171,666	1,189,276	1,179,480	1,186,738	1,263,896	1,398,946	1,322,826	2.15%	3.11%
Water - Debt Interest	492,198	476,272	404,395	462,672	554,588	516,457	444,535	541,928	548,139	632,815	2.67%	2.43%
Water - Capital Reserve	450,000	470,000	475,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	1.06%
<b>Total Water</b>	<b>4,162,633</b>	<b>4,241,115</b>	<b>4,336,199</b>	<b>4,709,762</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>4,866,401</b>	<b>5,018,691</b>	<b>5,303,833</b>	<b>5,639,114</b>	<b>3.05%</b>	<b>3.09%</b>
Sewer - Oper & Maint	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,583,609	3,940,330	3,956,554	4,086,700	4,376,524	4.30%	4.95%
Sewer - Depreciation	1,897,220	2,053,451	2,053,451	2,152,449	2,209,486	2,420,114	2,322,280	2,420,114	2,439,858	2,217,493	0.07%	1.57%
Sewer - Debt Interest	533,519	464,918	479,723	451,771	492,762	654,853	569,102	629,732	738,003	747,435	8.69%	2.58%
Sewer - Capital Reserve	400,000	425,000	420,000	440,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	2.26%
<b>Total Sewer</b>	<b>5,750,387</b>	<b>5,959,529</b>	<b>6,040,410</b>	<b>6,404,327</b>	<b>6,747,525</b>	<b>7,158,576</b>	<b>7,331,712</b>	<b>7,506,400</b>	<b>7,764,561</b>	<b>7,841,452</b>	<b>3.05%</b>	<b>3.47%</b>
<b>Total Enterprise Funds</b>	<b>9,913,020</b>	<b>10,200,644</b>	<b>10,376,609</b>	<b>11,114,089</b>	<b>11,601,039</b>	<b>12,011,533</b>	<b>12,198,113</b>	<b>12,525,091</b>	<b>13,068,394</b>	<b>13,480,566</b>	<b>3.05%</b>	<b>3.31%</b>
<b>Dollar Change</b>											<b>5 Yr Cum \$</b>	<b>10 Yr Cum \$</b>
Water	3,963	78,482	95,084	373,563	143,752	(557)	13,444	152,290	285,142	335,281	929,352	1,700,595
Sewer	175,315	209,142	80,881	363,917	343,198	411,051	173,136	174,688	258,161	76,891	1,437,125	2,323,266
<b>Total Enterprise Funds</b>	<b>179,278</b>	<b>287,624</b>	<b>175,965</b>	<b>737,480</b>	<b>486,950</b>	<b>410,494</b>	<b>186,580</b>	<b>326,978</b>	<b>543,303</b>	<b>412,172</b>	<b>2,366,477</b>	<b>4,023,861</b>
<b>Percent Change</b>												
Water	0.10%	1.89%	2.24%	8.61%	3.05%	-0.01%	0.28%	3.13%	5.68%	6.32%		
Sewer	3.14%	3.64%	1.36%	6.02%	5.36%	6.09%	2.42%	2.38%	3.44%	0.99%		
<b>Total Enterprise Funds</b>	<b>1.84%</b>	<b>2.90%</b>	<b>1.73%</b>	<b>7.11%</b>	<b>4.38%</b>	<b>3.54%</b>	<b>1.55%</b>	<b>2.68%</b>	<b>4.34%</b>	<b>3.15%</b>		
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	5 Yr Ann %	10 Yr Ann %
<b>REVENUE:</b>												
Water												
Charges for Services	4,141,633	4,220,115	4,315,199	4,688,762	4,828,014	4,782,457	4,795,901	4,948,191	5,233,333	5,568,614	2.90%	3.01%
Other Financing Sources	21,000	21,000	21,000	21,000	25,500	70,500	70,500	70,500	70,500	70,500	22.55%	12.87%
<b>Total Water</b>	<b>4,162,633</b>	<b>4,241,115</b>	<b>4,336,199</b>	<b>4,709,762</b>	<b>4,853,514</b>	<b>4,852,957</b>	<b>4,866,401</b>	<b>5,018,691</b>	<b>5,303,833</b>	<b>5,639,114</b>	<b>3.05%</b>	<b>3.09%</b>
Sewer												
Intergovernmental	154,097	160,285	46,742	6,840	6,240	5,688	5,078	4,458	3,910	33,766	40.17%	-16.72%
Charges for Services	4,579,371	4,782,325	5,048,527	5,354,011	5,697,809	6,153,201	6,326,947	6,505,810	7,013,094	7,183,944	4.74%	5.36%
Misc Revenue	32,000	32,000	31,000	31,000	31,000	57,000	57,000	57,000	57,000	57,000	12.95%	5.94%
Other Financing Sources	984,919	984,919	1,013,139	1,012,476	1,012,476	942,687	942,687	939,132	690,557	566,742		
<b>Total Sewer</b>	<b>5,750,387</b>	<b>5,959,529</b>	<b>6,139,408</b>	<b>6,404,327</b>	<b>6,747,525</b>	<b>7,158,576</b>	<b>7,331,712</b>	<b>7,506,400</b>	<b>7,764,561</b>	<b>7,841,452</b>	<b>3.05%</b>	<b>3.47%</b>
<b>Total Enterprise Funds</b>	<b>9,913,020</b>	<b>10,200,644</b>	<b>10,475,607</b>	<b>11,114,089</b>	<b>11,601,039</b>	<b>12,011,533</b>	<b>12,198,113</b>	<b>12,525,091</b>	<b>13,068,394</b>	<b>13,480,566</b>	<b>3.05%</b>	<b>3.31%</b>

## ENTERPRISE FUNDS - Budget History Sheet

	2010	2011	2012	2013	2014	2015	2016	2017	2018	Proposed 2019	5 Yr Ann %	10 Yr Ann %
<b>UTILITY COST SUMMARY:</b>												
Water - Oper & Maint	2,236,137	2,284,843	2,510,804	2,575,424	2,609,650	2,657,020	2,735,128	2,712,867	2,831,748	3,133,473	3.73%	3.43%
Water - Debt Service	1,487,198	1,486,272	1,350,395	1,634,338	1,743,864	1,695,937	1,631,273	1,805,824	1,947,085	1,955,641	2.32%	2.81%
Water - Capital Reserve	450,000	470,000	475,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	1.06%
Total Water Cash Needs	4,173,335	4,241,115	4,336,199	4,709,762	4,853,514	4,852,957	4,866,401	5,018,691	5,278,833	5,589,114	2.86%	2.97%
Working Capital/Adjustment	(10,702)	-	-	-	-	-	-	-	25,000	50,000	100.00%	100.00%
Less Other Revenue	(314,984)	(314,984)	(355,871)	(348,706)	(353,206)	(408,080)	(414,748)	(399,048)	(486,794)	(482,973)	6.46%	3.54%
Net to be Raised by Rate	3,847,649	3,926,131	3,980,328	4,361,056	4,500,308	4,444,877	4,451,653	4,619,643	4,817,039	5,156,141	2.76%	3.05%
Sewer - Oper & Maint	2,919,648	3,016,160	3,087,236	3,360,107	3,545,277	3,583,609	3,940,330	3,956,554	3,986,700	4,276,524	3.82%	4.71%
Sewer - Net Debt Service	1,288,589	1,373,165	1,597,819	1,584,904	1,679,432	2,122,492	1,943,617	2,106,256	2,483,394	2,410,170	7.49%	7.29%
Sewer - Capital Reserve	400,000	425,000	420,000	440,000	500,000	500,000	500,000	500,000	500,000	500,000	0.00%	2.26%
Total Sewer Cash Needs	4,608,237	4,814,325	5,105,055	5,385,011	5,724,709	6,206,101	6,383,947	6,562,810	6,970,094	7,186,694	4.65%	5.29%
Working Capital/Adjustment	3,134	75,000	-	-	4,100	4,100	-	-	100,000	100,000	100.00%	41.38%
Less Other Revenue	(110,150)	(183,150)	(68,200)	(68,000)	(72,300)	(100,050)	(100,050)	(100,600)	(102,750)	(102,750)	7.28%	-0.88%
Net to be Raised by Rate	4,501,221	4,706,175	5,036,855	5,317,011	5,656,509	6,110,151	6,283,897	6,462,210	6,967,344	7,183,944	4.90%	5.56%
Total Utility Funds	8,348,870	8,632,306	9,017,183	9,678,067	10,156,817	10,555,028	10,735,550	11,081,853	11,784,383	12,340,085	3.97%	4.43%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	30,094	78,482	54,197	380,728	139,252	(55,431)	6,776	167,990	197,396	339,102	795,085	1,558,737
Sewer	318,767	204,954	330,680	280,156	339,498	453,642	173,746	178,313	505,134	216,600	1,866,933	3,113,998
Total Utility Funds	348,861	283,436	384,877	660,884	478,750	398,211	180,522	346,303	702,530	555,702	2,662,018	4,672,735
Percent Change												
Water	0.79%	2.04%	1.38%	9.57%	3.19%	-1.23%	0.15%	3.77%	4.27%	7.04%		
Sewer	7.62%	4.55%	7.03%	5.56%	6.39%	8.02%	2.84%	2.84%	7.82%	3.11%		
Total Utility Funds	4.36%	3.39%	4.46%	7.33%	4.95%	3.92%	1.71%	3.23%	6.34%	4.72%		
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		
<b>UTILITY RATES PER HCF:</b>											5 Yr Ann %	10 Yr Ann %
Water	3.78	3.93	3.97	4.36	4.69	4.69	4.77	4.84	4.98	5.17	1.97%	3.26%
Sewer	4.74	5.04	5.43	5.78	6.53	7.24	7.52	8.02	8.52	8.64	5.76%	6.72%
Total Utility Funds	8.52	8.97	9.40	10.14	11.22	11.93	12.29	12.86	13.50	13.81	4.24%	5.27%
Dollar Change											5 Yr Cum \$	10 Yr Cum \$
Water	0.03	0.15	0.04	0.39	0.33	-	0.08	0.07	0.14	0.19	0.81	1.64
Sewer	0.23	0.30	0.39	0.35	0.75	0.71	0.28	0.50	0.50	0.12	2.86	4.25
Total Utility Funds	0.26	0.45	0.43	0.74	1.08	0.71	0.36	0.57	0.64	0.31	3.67	5.89
Percent Change												
Water	0.80%	3.97%	1.02%	9.82%	7.57%	0.00%	1.71%	1.47%	2.89%	3.82%		
Sewer	5.10%	6.33%	7.74%	6.45%	12.98%	10.87%	3.87%	6.65%	6.23%	1.41%		
Total Utility Funds	3.15%	5.28%	4.79%	7.87%	10.65%	6.33%	3.02%	4.64%	4.98%	2.30%		
<b>BILLABLE VOLUME - HCF*</b>											5 Yr Ann %	10 Yr Ann %
Water	1,019,000	999,253	999,253	999,253	958,837	947,574	934,160	954,722	967,769	997,791	0.80%	-0.21%
Sewer	933,000	933,000	919,714	919,714	860,185	844,781	835,870	805,544	817,608	831,249	-0.68%	-1.08%
HCF Change											5 Yr Cum	10 Yr Cum
Water	-	(19,747)	-	-	(40,416)	(11,263)	(13,414)	20,562	13,047	30,022	(1,462)	(21,209)
Sewer	6,000	-	(13,286)	-	(59,529)	(15,404)	(8,911)	(30,326)	12,064	13,641	(88,465)	(95,751)
Percent Change												
Water	0.00%	-1.94%	0.00%	0.00%	-4.04%	-1.17%	-1.42%	2.20%	1.37%	3.10%		
Sewer	0.65%	0.00%	-1.42%	0.00%	-6.47%	-1.79%	-1.05%	-3.63%	1.50%	1.67%		

\* = 748 Gallons

# Budgeted Personnel Positions by Department

Full Time Equivalents		Work Week	Adopted FY17	Adopted FY18	Proposed FY19	Percent of Total	Change	Description of Change
Function	Description							
<b>EXECUTIVE</b>								
41320	City Manager's Office	40	2.88	3.88	1.88	0.6%	-2.00	Moved 2 FTE Human Resource Positions
41330	Human Resources Office	40	0.00	0.00	2.00	0.6%	2.00	New Budget Function - 2 FTEs from City Manager's Office
46510	Economic Development Office	40	0.00	1.81	1.81	0.6%	0.00	
41530	City Attorney's Office	40	1.73	1.73	2.35	0.7%	0.63	Added RPT 25hr/wk Administrative Assistant
49200	Info Tech Office (DoverNet)	40	6.70	6.70	7.70	2.4%	1.00	Add 1 Full Time SCADA Administrator Position
Total Executive			11.30	14.11	15.74	5.0%	1.63	
<b>FINANCE</b>								
41511	Finance & Accounting	40	7.93	6.93	6.93	2.2%	0.00	
41513	Tax Assessment Division	40	3.00	3.00	3.00	0.9%	0.00	
41520	City Clerk/Tax Collection Division	40	10.40	10.40	10.40	3.3%	0.00	
41525	Elections		0.90	0.90	0.90	0.3%	0.00	
Total Finance			22.23	21.23	21.23	6.7%	0.00	
<b>PLANNING</b>								
41910	Planning Department	40	5.85	5.85	5.85	1.8%	0.00	
46311	Planning - Comm Devlmt Block Grant	40	0.88	0.88	0.88	0.3%	0.00	
Total Planning			6.73	6.73	6.73	2.1%	0.00	
<b>POLICE</b>								
42110	Police Admin - Sworn	40	1.00	1.00	1.00	0.3%	0.00	
42110	Police Admin - Non sworn	40	0.88	0.88	0.88	0.3%	0.00	
42120	Police Field Ops - Sworn	41.25	31.97	31.97	31.97	10.1%	0.00	
42120	Police Field Ops - Non sworn	40	1.20	1.20	1.20	0.4%	0.00	
42120	Police Spec Rev Grants - Sworn	41.25	2.06	2.06	2.06	0.7%	0.00	
42120	Police Spec Rev Grants - Non Sworn	40	2.65	2.65	2.65	0.8%	0.00	
42130	Parking Activity - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42130	Parking Activity - Non sworn	35	5.05	5.05	5.18	1.6%	0.13	Added 5 hrs/week to Parking Control Officer position
42150	Police Support - Sworn	41.25	16.50	16.50	16.50	5.2%	0.00	
42150	Police Support - Non sworn	30	10.98	10.98	10.98	3.5%	0.00	
42170	Police Buildings - Non sworn	40	1.40	1.40	1.40	0.4%	0.00	
42180	Police PS Dispatch - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42180	Police PS Dispatch - Non sworn	35	10.00	11.00	11.00	3.5%	0.00	
Total Sworn			51.53	51.53	51.53	16.3%	0.00	
Total Non Sworn			32.16	33.16	33.28	10.5%	0.13	
Total Police			83.69	84.69	84.81	26.8%	0.13	
<b>FIRE &amp; RESCUE</b>								
42210	Fire and Rescue - Admin	40	5.50	6.00	6.50	2.1%	0.50	Added 1 Full Time Assistant Fire Chief Eliminated RPT 20hr/wk Administrative Assistant
42220	Fire and Rescue - Suppression	40/42	56.31	56.31	56.31	17.8%	0.00	
42250	Inspection Services	40	6.50	6.50	6.50	2.1%	0.00	
Total Fire & Rescue			68.31	68.81	69.31	21.9%	0.50	
<b>PUBLIC WORKS</b>								
43111	CSD - Administration	40	2.50	1.50	1.50	0.5%	0.00	
43112	CSD - Engineering Division	40	3.50	3.50	3.50	1.1%	0.00	
43121	CSD - Streets & Drains	40	5.00	5.00	5.00	1.6%	0.00	
43155	CSD - Storm Water	40	6.00	6.00	6.00	1.9%	0.00	
43180	CSD - Facilities & Grounds	40	11.31	11.31	12.31	3.9%	1.00	Added 1 Full Time Maintenance Specialist III (Electrician)
41941	CSD - General Gov't Bldgs	40	2.08	2.08	2.08	0.7%	0.00	
41951	CSD - Cemetery	40	3.31	3.31	3.31	1.0%	0.00	
43230	CSD - Recyc & Waste Mgmt Div.	40	3.00	3.00	3.00	0.9%	0.00	
43250	CSD - Sewer	40	8.00	8.00	8.00	2.5%	0.00	
43256	CSD - Sewer - WWTP	40	7.00	7.00	7.00	2.2%	0.00	
43320	CSD - Water	40	8.50	8.50	8.50	2.7%	0.00	
49200	CSD - Fleet Maintenance	40	5.00	6.00	6.00	1.9%	0.00	
Total Comm Serv - Public Works			65.20	65.20	66.20	20.9%	1.00	
<b>RECREATION</b>								
45110	Recreation Admin	40	3.60	3.60	3.87	1.2%	0.27	Added PT Seasonal Maintenance Worker
45121	Recreation McConnell Center	25	0.00	0.00	0.00	0.0%	0.00	
45124	Indoor Pool	40	7.56	8.61	8.56	2.7%	-0.04	Added RPT Program Associate, Reduced Seasonal hours
45125	Thompson Pool	40	2.09	2.09	2.09	0.7%	0.00	
Various Recreation Pgm Fund			7.94	7.08	6.25	2.0%	-0.82	Reduced Seasonal position hours
41941	McConnell Center	40	3.25	3.25	3.25	1.0%	0.00	
45149	Arena Facility	40	10.93	10.86	10.20	3.2%	-0.66	Added RPT Maintenance Specialist, Reduced Seasonal hrs
Total Recreation			35.37	35.49	34.23	10.8%	-1.26	
<b>PUBLIC LIBRARY</b>								
45500	Public Library	35	14.92	15.04	15.29	4.8%	0.25	Added Weekend PT Custodian
Total Culture & Recreation			50.29	50.52	49.51	15.7%	-1.01	
<b>PUBLIC WELFARE</b>								
44410	Welfare	37	2.75	2.75	2.75	0.9%	0.00	
Total Public Welfare			2.75	2.75	2.75	0.9%	0.00	
<b>TOTAL FULL TIME EQUIVALENTS - CITY</b>			<b>310.48</b>	<b>314.03</b>	<b>316.27</b>	<b>100.00%</b>	<b>2.24</b>	
FTE = Forty Hours per Week								

# City of Dover

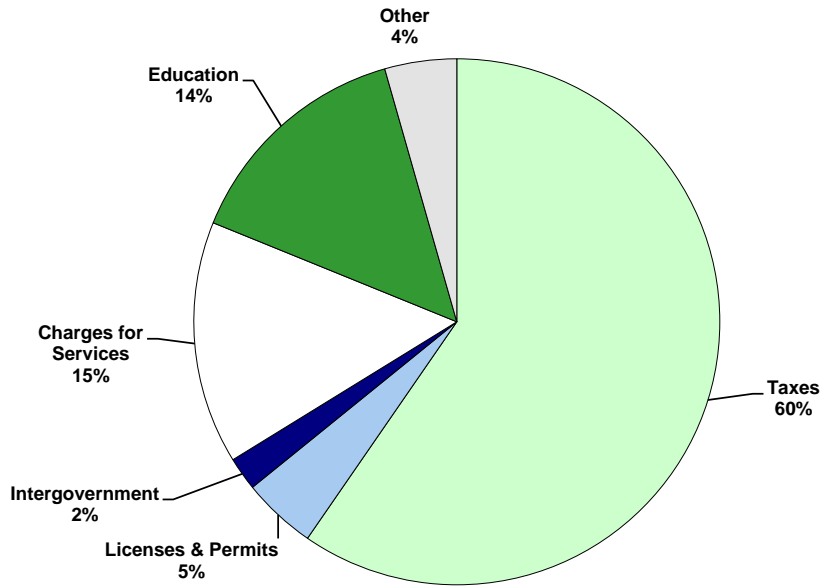
## Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

	Change		2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
	2010-2019	% Change											
<b>Population</b> (Census, NHOSP, Trended)	1,246	4.16%	31,233	30,947	30,419	30,384	30,349	30,241	30,149	30,095	30,041	29,987	29,417
<b>FTEs per Department &amp; Fund</b>													
Executive (incl DoverNet Fund)	7.73	96.47%	15.74	14.11	11.30	9.20	8.20	8.29	8.09	7.96	8.13	8.01	12.74
Finance (incl Utility Billing)	1.25	6.23%	21.23	21.23	22.23	22.08	21.08	20.91	20.36	19.98	19.91	19.98	16.08
Planning	2.45	71.91%	5.85	5.85	5.85	5.63	4.45	4.45	4.43	4.18	4.00	3.40	4.50
<b>Total General Government</b>	<b>11.42</b>	<b>36.37%</b>	<b>42.81</b>	<b>41.18</b>	<b>39.37</b>	<b>36.91</b>	<b>33.73</b>	<b>33.65</b>	<b>32.88</b>	<b>32.12</b>	<b>32.04</b>	<b>31.39</b>	<b>33.31</b>
Police	11.17	17.51%	74.93	74.93	73.93	70.95	70.33	68.06	67.62	64.80	64.80	63.76	64.78
Fire & Rescue	7.58	12.27%	69.31	68.81	68.31	66.68	61.47	61.21	60.45	61.50	61.73	61.73	61.06
<b>Total Public Safety</b>	<b>18.74</b>	<b>14.93%</b>	<b>144.23</b>	<b>143.73</b>	<b>142.23</b>	<b>137.63</b>	<b>131.80</b>	<b>129.27</b>	<b>128.07</b>	<b>126.30</b>	<b>126.53</b>	<b>125.49</b>	<b>125.84</b>
Public Works (incl Fleet Maint Fund)	0.37	0.87%	42.70	41.70	41.70	40.83	39.40	39.40	39.50	39.60	40.60	42.33	41.60
Recreation	-3.32	-11.85%	24.73	25.16	24.18	24.05	24.05	24.05	24.05	27.25	27.25	28.05	28.70
Public Library	1.81	13.39%	15.29	15.04	14.92	14.80	14.12	13.91	13.91	13.38	13.38	13.48	13.78
<b>Total Culture &amp; Recreation</b>	<b>-1.52</b>	<b>-3.66%</b>	<b>40.01</b>	<b>40.20</b>	<b>39.10</b>	<b>38.85</b>	<b>38.18</b>	<b>37.96</b>	<b>37.96</b>	<b>40.63</b>	<b>40.63</b>	<b>41.53</b>	<b>42.48</b>
Public Welfare	0.00	0.00%	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75
<b>Total General Fund</b>	<b>29.01</b>	<b>11.91%</b>	<b>272.50</b>	<b>269.56</b>	<b>265.15</b>	<b>256.97</b>	<b>245.85</b>	<b>243.03</b>	<b>241.16</b>	<b>241.40</b>	<b>242.55</b>	<b>243.49</b>	<b>245.98</b>
Planning - CDBG Fund	-0.52	-37.14%	0.88	0.88	0.88	0.87	1.05	1.05	1.07	1.33	1.50	1.40	1.00
Police Grant Funds	-1.78	-27.39%	4.71	4.71	4.71	3.68	3.91	3.91	4.09	7.31	7.31	6.49	4.98
Parking Activity Fund	1.23	31.01%	5.18	5.05	5.05	4.90	4.53	4.40	4.40	4.75	4.75	3.95	4.28
McConnell Fund	2.25	225.00%	3.25	3.25	3.25	1.75	1.75	1.75	1.75	1.00	1.00	1.00	1.00
Recreation Fund	-0.87	-12.16%	6.25	7.08	7.94	7.94	6.94	6.94	6.94	6.16	6.16	7.12	3.19
<b>Total Special Revenue Funds</b>	<b>0.31</b>	<b>1.56%</b>	<b>20.27</b>	<b>20.97</b>	<b>21.83</b>	<b>19.14</b>	<b>18.18</b>	<b>18.05</b>	<b>18.25</b>	<b>20.55</b>	<b>20.72</b>	<b>19.96</b>	<b>14.45</b>
Water Fund	-2.50	-22.73%	8.50	8.50	8.50	9.33	10.50	10.50	10.50	10.50	10.50	11.00	13.00
Sewer Fund	-2.00	-11.76%	15.00	15.00	15.00	15.83	16.00	16.00	15.00	15.00	17.00	17.00	16.00
<b>Total Enterprise Funds</b>	<b>-4.50</b>	<b>-16.07%</b>	<b>23.50</b>	<b>23.50</b>	<b>23.50</b>	<b>25.16</b>	<b>26.50</b>	<b>26.50</b>	<b>25.50</b>	<b>25.50</b>	<b>27.50</b>	<b>28.00</b>	<b>29.00</b>
<b>Total All Departments &amp; Funds</b>	<b>24.83</b>	<b>8.52%</b>	<b>316.27</b>	<b>314.03</b>	<b>310.48</b>	<b>301.27</b>	<b>290.53</b>	<b>287.57</b>	<b>284.91</b>	<b>287.45</b>	<b>290.76</b>	<b>291.44</b>	<b>289.41</b>
<b>FTEs per 1,000 Population</b>													
Executive (incl DoverNet Fund)	0.24	88.64%	0.50	0.46	0.37	0.30	0.27	0.27	0.27	0.26	0.27	0.27	0.43
Finance (incl Utility Billing)	0.01	1.99%	0.68	0.69	0.73	0.73	0.69	0.69	0.68	0.66	0.66	0.67	0.55
Planning	0.07	65.05%	0.19	0.19	0.19	0.19	0.15	0.15	0.15	0.14	0.13	0.11	0.15
<b>Total General Government</b>	<b>0.32</b>	<b>30.93%</b>	<b>1.37</b>	<b>1.33</b>	<b>1.29</b>	<b>1.21</b>	<b>1.11</b>	<b>1.11</b>	<b>1.09</b>	<b>1.07</b>	<b>1.07</b>	<b>1.05</b>	<b>1.13</b>
Police	0.27	12.82%	2.40	2.42	2.43	2.34	2.32	2.25	2.24	2.15	2.16	2.13	2.20
Fire & Rescue	0.16	7.79%	2.22	2.22	2.25	2.19	2.03	2.02	2.01	2.04	2.05	2.06	2.08
<b>Total Public Safety</b>	<b>0.43</b>	<b>10.35%</b>	<b>4.62</b>	<b>4.64</b>	<b>4.68</b>	<b>4.53</b>	<b>4.34</b>	<b>4.27</b>	<b>4.25</b>	<b>4.20</b>	<b>4.21</b>	<b>4.18</b>	<b>4.28</b>
Public Works (incl Fleet Maint Fund)	-0.04	-3.15%	1.37	1.35	1.37	1.34	1.30	1.30	1.31	1.32	1.35	1.41	1.41
Recreation	-0.14	-15.37%	0.79	0.81	0.79	0.79	0.79	0.80	0.80	0.91	0.91	0.94	0.98
Public Library	0.04	8.87%	0.49	0.49	0.49	0.49	0.47	0.46	0.46	0.44	0.45	0.45	0.47
<b>Total Culture &amp; Recreation</b>	<b>-0.10</b>	<b>-7.50%</b>	<b>1.28</b>	<b>1.30</b>	<b>1.29</b>	<b>1.28</b>	<b>1.26</b>	<b>1.26</b>	<b>1.26</b>	<b>1.35</b>	<b>1.35</b>	<b>1.38</b>	<b>1.44</b>
Public Welfare	0.00	-3.99%	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09
<b>Total General Fund</b>	<b>0.60</b>	<b>7.45%</b>	<b>8.72</b>	<b>8.71</b>	<b>8.72</b>	<b>8.46</b>	<b>8.10</b>	<b>8.04</b>	<b>8.00</b>	<b>8.02</b>	<b>8.07</b>	<b>8.12</b>	<b>8.36</b>
Planning - CDBG Fund	-0.02	-39.65%	0.03	0.03	0.03	0.03	0.03	0.03	0.04	0.04	0.05	0.05	0.03
Police Grant Funds	-0.07	-30.29%	0.15	0.15	0.15	0.12	0.13	0.13	0.14	0.24	0.24	0.22	0.17
Parking Activity Fund	0.03	25.79%	0.17	0.16	0.17	0.16	0.15	0.15	0.15	0.16	0.16	0.13	0.15
Recreation Fund	-0.04	-15.66%	0.20	0.23	0.26	0.26	0.23	0.23	0.23	0.20	0.21	0.24	0.11
<b>Total Special Revenue Funds</b>	<b>-0.09</b>	<b>-13.80%</b>	<b>0.54</b>	<b>0.57</b>	<b>0.61</b>	<b>0.57</b>	<b>0.54</b>	<b>0.54</b>	<b>0.55</b>	<b>0.65</b>	<b>0.66</b>	<b>0.63</b>	<b>0.46</b>
Water Fund	-0.09	-25.81%	0.27	0.27	0.28	0.31	0.35	0.35	0.35	0.35	0.35	0.37	0.44
Sewer Fund	-0.09	-15.28%	0.48	0.48	0.49	0.52	0.53	0.53	0.50	0.50	0.57	0.57	0.54
<b>Total Enterprise Funds</b>	<b>-0.18</b>	<b>-19.42%</b>	<b>0.75</b>	<b>0.76</b>	<b>0.77</b>	<b>0.83</b>	<b>0.87</b>	<b>0.88</b>	<b>0.85</b>	<b>0.85</b>	<b>0.92</b>	<b>0.93</b>	<b>0.99</b>
<b>Total FTEs per 1,000 Population</b>	<b>0.34</b>	<b>3.47%</b>	<b>10.02</b>	<b>10.04</b>	<b>10.10</b>	<b>9.86</b>	<b>9.52</b>	<b>9.45</b>	<b>9.39</b>	<b>9.52</b>	<b>9.65</b>	<b>9.69</b>	<b>9.81</b>

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# REVENUES ALL BUDGETED FUNDS



Type	FY17 Actual Realized	FY18 Council Adopted	FY19 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
Taxes	77,681,038	81,741,635	86,592,009	4,850,374	5.9%
Licenses & Permits	6,766,158	6,349,564	6,616,774	267,210	4.2%
Intergovernmental	3,533,659	2,912,757	2,977,136	64,379	2.2%
Charges for Services	19,582,427	20,805,500	21,688,904	883,404	4.2%
Education	20,965,123	20,600,836	20,971,026	370,190	1.8%
Other	8,596,961	7,291,200	6,419,493	(871,707)	-12.0%
<b>Totals</b>	<b>137,125,366</b>	<b>139,701,492</b>	<b>145,265,342</b>	<b>5,563,850</b>	<b>4.0%</b>

**Taxes** Revenues derived from the levying of taxes such as Property Taxes. Also includes Tax Interest and Penalties.

**Licenses & Permits** Revenues from fees collected for the issuance of licenses or permits to individuals and businesses, for example Motor Vehicle Permits.

**Intergovernmental** Revenue from other governments, such as the State, for example the distribution of Rooms and Meals Revenue. (Excludes Education Intergovernmental revenues).

**Charges for Services** Revenue from user fees for services rendered, for example Ambulance Services.

**Education** Revenue received from the School Department, for example tuition from other communities and intergovernmental revenue.

**Other** Includes Misc. Revenue, Operating Transfers In and Other Financing Sources such as Budgetary Use of Fund Balance and Transfers from Trust Accounts.

**City of Dover**  
**Fiscal Year 2018 Budget**  
**July 1, 2018 - June 30, 2019**

Description	Estimated Revenue Summary by Fund			Dollar Change	Percent Change
	FY17 Prior Year Actual	FY18 Council Adopted	FY19 City Mgr. Proposed		
<b>1000 General Fund</b>					
Taxes	77,229,820	81,343,226	86,099,892	4,756,666	5.8
Licenses & Permits	6,568,265	6,156,724	6,374,774	218,050	3.5
Intergovernmental	2,198,323	2,329,263	2,359,928	30,665	1.3
Charges for Services	3,533,529	3,552,922	3,783,842	230,920	6.5
Misc. Revenue	872,610	698,537	808,179	109,642	15.7
Education	16,180,321	15,375,333	15,686,886	311,553	2.0
Operating Transfers In	2,894,796	1,861,372	756,675	(1,104,697)	(59.3)
Other Financing Sources	110,616	95,000	115,000	20,000	21.1
<b>Total 1000 General Fund</b>	<b>109,588,280</b>	<b>111,412,377</b>	<b>115,985,176</b>	<b>4,572,799</b>	<b>4.1</b>
<b>2100 CDBG - Entitlement Fund</b>					
Intergovernmental	310,308	275,964	272,734	(3,230)	(1.2)
Charges for Services	4,800	4,260	4,260	0	0.0
Misc. Revenue	2,282	30,864	106,540	75,676	245.2
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0.0
<b>Total 2100 CDBG - Entitlement</b>	<b>317,390</b>	<b>311,088</b>	<b>383,534</b>	<b>72,446</b>	<b>23.3</b>
<b>2210 DOJ - Drug Ed &amp; Enforce</b>					
Intergovernmental	44,330	39,374	36,314	(3,060)	(7.8)
Operating Transfers In	65,721	86,445	96,113	9,668	11.2
<b>Total 2210 DOJ - Drug Ed &amp; Enforce</b>	<b>110,051</b>	<b>125,819</b>	<b>132,427</b>	<b>6,608</b>	<b>5.3</b>
<b>2220 DHA - Policing Fund</b>					
Intergovernmental	60,000	60,000	60,000	0	0.0
Operating Transfers In	44,543	48,766	55,330	6,564	13.5
<b>Total 2220 DHA - Policing</b>	<b>104,543</b>	<b>108,766</b>	<b>115,330</b>	<b>6,564</b>	<b>6.0</b>
<b>2245 DHHS - Assistance Programs</b>					
Intergovernmental	80,517	69,246	79,038	9,792	14.1
Operating Transfers In	0	0	0	0	0.0
<b>Total 2245 DHHS - Assistance Programs</b>	<b>80,517</b>	<b>69,246</b>	<b>79,038</b>	<b>9,792</b>	<b>14.1</b>
<b>2250 Youth Tobacco &amp; Alcohol Awareness</b>					
Intergovernmental	125,150	125,000	125,000	0	0.0
Misc. Revenue	27,769	0	0	0	0.0
Operating Transfers In	46,206	51,580	52,805	1,225	2.4
<b>Total 2250 Youth Tobacco &amp; Alcohol Awareness</b>	<b>199,125</b>	<b>176,580</b>	<b>177,805</b>	<b>1,225</b>	<b>0.7</b>
<b>2800 School Cafeteria Fund</b>					
Education	1,572,436	1,730,000	1,730,000	0	0.0
<b>Total 2800 School Cafeteria Fund</b>	<b>1,572,436</b>	<b>1,730,000</b>	<b>1,730,000</b>	<b>0</b>	<b>0.0</b>
<b>2820 School DOE Federal Grants Fund</b>					
Education	2,730,614	3,051,108	3,101,013	49,905	1.6
<b>Total 2820 School DOE Federal Grants</b>	<b>2,730,614</b>	<b>3,051,108</b>	<b>3,101,013</b>	<b>49,905</b>	<b>1.6</b>
<b>2900 School Special Pgms &amp; Grants Fund</b>					
Education	52,995	129,000	129,000	0	0.0
<b>Total 2900 School Special Pgms &amp; Grants</b>	<b>52,995</b>	<b>129,000</b>	<b>129,000</b>	<b>0</b>	<b>0.0</b>
<b>3207 Public Safety Special Details</b>					
Charges for Services	454,680	440,315	407,918	(32,397)	(7.4)
Other Financing Sources	542	6,907	6,907	0	0.0
<b>Total 2900 Public Safety Special Details</b>	<b>455,222</b>	<b>447,222</b>	<b>414,825</b>	<b>(32,397)</b>	<b>(7.2)</b>
<b>3213 Parking Activity Fund</b>					
Charges for Services	512,237	508,876	600,000	91,124	17.9
Misc. Revenue	165,322	155,000	147,489	(7,511)	(4.8)
Licenses & Permits	197,893	192,840	242,000	49,160	25.5
<b>Total 3213 Parking Activity Fund</b>	<b>875,452</b>	<b>856,716</b>	<b>989,489</b>	<b>132,773</b>	<b>15.5</b>
<b>3320 Residential Solid Waste Fund</b>					
Charges for Services	963,091	930,000	945,000	15,000	1.6
Intergovernmental	41,589	10,000	10,356	356	3.6
Misc. Revenue	258	0	0	0	0.0
Other Financing Sources	0	68,582	229,412	160,830	234.5
<b>Total 3320 Residential Solid Waste</b>	<b>1,004,938</b>	<b>1,008,582</b>	<b>1,184,768</b>	<b>176,186</b>	<b>17.5</b>

*City of Dover*  
**Fiscal Year 2018 Budget**  
**July 1, 2018 - June 30, 2019**

Description	Estimated Revenue Summary by Fund				
	FY17 Prior Year Actual	FY18 Council Adopted	FY19 City Mgr. Proposed	Dollar Change	Percent Change
<b>3381 McConnell Center Fund</b>					
Misc. Revenue	708,067	709,772	749,468	39,696	5.6
Operating Transfers In	133,901	228,135	217,415	(10,720)	(4.7)
<b>Total 3381 McConnell Center Fund</b>	<b>841,968</b>	<b>937,907</b>	<b>966,883</b>	<b>28,976</b>	<b>3.1</b>
<b>3410 Recreation Programs Fund</b>					
Charges for Services	383,001	437,015	446,315	9,300	2.1
Operating Transfers In	15,500	15,500	20,000	4,500	29.0
Misc. Revenue	6,536	15,500	15,500	0	0.0
Other Financing Sources	0	80,935	97,522	16,587	20.5
<b>Total 3410 Recreation Programs</b>	<b>405,037</b>	<b>548,950</b>	<b>579,337</b>	<b>30,387</b>	<b>5.5</b>
<b>3455 Library Fines Fund</b>					
Misc. Revenue	37,260	32,978	39,705	6,727	20.4
Other Financing Sources	0	3,700	3,700	0	0.0
<b>Total 3455 Library Fines</b>	<b>37,260</b>	<b>36,678</b>	<b>43,405</b>	<b>6,727</b>	<b>18.3</b>
<b>3500 OPEB Liability Fund</b>					
Intergovernmental	76,666	0	0	0	0.0
Misc. Revenue	0	0	0	0	0.0
Operating Transfers In	1,495,489	1,594,311	1,475,096	(119,215)	(7.5)
<b>Total 3381 McConnell Center Fund</b>	<b>1,572,155</b>	<b>1,594,311</b>	<b>1,475,096</b>	<b>(119,215)</b>	<b>(7.5)</b>
<b>3710 Downtown Dover TIF Fund</b>					
Property Taxes	378,529	398,409	401,109	2,700	0.7
Misc. Revenue	10,000	0	0	0	100.0
Operating Transfers In	262,400	244,000	254,442	10,442	4.3
<b>Total 3710 Downtown Dover TIF Fund</b>	<b>650,929</b>	<b>642,409</b>	<b>655,551</b>	<b>13,142</b>	<b>2.0</b>
<b>3715 Waterfront TIF Fund</b>					
Property Taxes	72,689	0	91,008	91,008	100.0
Operating Transfers In	150,000	150,000	150,000	0	0.0
<b>Total 3715 Waterfront TIF Fund</b>	<b>222,689</b>	<b>150,000</b>	<b>241,008</b>	<b>91,008</b>	<b>60.7</b>
<b>3810 School Tuition Programs Fund</b>					
Education	104,286	125,000	125,000	0	0.0
<b>Total 3810 School Tuition Programs</b>	<b>104,286</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.0</b>
<b>3825 Alternative Education Fund</b>					
Education	182,289	0	0	0	100.0
<b>Total 3825 Alternative Education Fund</b>	<b>182,289</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0</b>
<b>3830 School Facilities Fund</b>					
Education	142,182	190,395	199,127	8,732	4.6
<b>Total 3830 School Facilities Fund</b>	<b>142,182</b>	<b>190,395</b>	<b>199,127</b>	<b>8,732</b>	<b>4.6</b>
<b>5300 Water Fund</b>					
Intergovernmental	592,318	0	0	0	0.0
Charges for Services	4,659,867	5,233,333	5,568,614	335,281	6.3
Misc. Revenue	107,992	70,500	70,500	0	0.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	31,579	0	0	0	0.0
<b>Total 5300 Water Fund</b>	<b>5,391,756</b>	<b>5,303,833</b>	<b>5,639,114</b>	<b>335,281</b>	<b>6.3</b>
<b>5320 Sewer Fund</b>					
Intergovernmental	4,458	3,910	33,766	29,856	763.6
Charges for Services	6,694,544	7,013,094	7,229,694	216,600	3.1
Misc. Revenue	1,298,203	57,000	57,000	0	0.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	690,557	520,992	(169,565)	(24.6)
<b>Total 5320 Sewer Fund</b>	<b>7,997,205</b>	<b>7,764,561</b>	<b>7,841,452</b>	<b>76,891</b>	<b>1.0</b>
<b>6100 DoverNet Fund</b>					
Charges for Services	916,166	1,061,910	1,141,022	79,112	7.4
Misc. Revenue	1,719	25,000	25,000	0	0.0
Operating Transfers In	0	0	0	0	100.0
Other Financing Sources	0	179,314	277,802	98,488	54.9
<b>Total 6100 DoverNet Fund</b>	<b>917,885</b>	<b>1,266,224</b>	<b>1,443,824</b>	<b>177,600</b>	<b>14.0</b>

*City of Dover*  
**Fiscal Year 2018 Budget**  
**July 1, 2018 - June 30, 2019**

Description	Estimated Revenue Summary by Fund			Dollar Change	Percent Change
	FY17 Prior Year Actual	FY18 Council Adopted	FY19 City Mgr. Proposed		
<b>6110 Central Stores Fund</b>					
Charges for Services	93,881	101,586	103,286	1,700	1.7
<b>Total 6110 Central Stores Fund</b>	<b>93,881</b>	<b>101,586</b>	<b>103,286</b>	<b>1,700</b>	<b>1.7</b>
<b>6310 Fleet Maintenance Fund</b>					
Charges for Services	846,208	867,831	947,831	80,000	9.2
Misc. Revenue	28,603	27,725	27,725	0	0.0
Other Financing Sources	0	63,220	43,176	(20,044)	(31.7)
<b>Total 6310 Fleet Maintenance Fund</b>	<b>874,811</b>	<b>958,776</b>	<b>1,018,732</b>	<b>59,956</b>	<b>6.3</b>
<b>6800 Workers Compensation Fund</b>					
Charges for Services	520,423	654,358	511,122	(143,236)	(21.9)
Misc. Revenue	79,047	0	0	0	0.0
<b>Total 6800 Workers Compensation Fund</b>	<b>599,470</b>	<b>654,358</b>	<b>511,122</b>	<b>(143,236)</b>	<b>(21.9)</b>
<b>Total for All Budgeted Funds</b>	<b>137,125,366</b>	<b>139,701,492</b>	<b>145,265,342</b>	<b>5,563,850</b>	<b>4.0</b>

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.3918.00000.00.000.	Transfer From Trust Fund	(\$167,654.00)	(\$180,540.00)	(\$180,540.00)	(\$180,540.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COAST - TIP Reserve Transfer	(\$180,540.00)		TIP Capital Res			
	Column Total:	(\$180,540.00)					
Budg_Cat:	Operating Transfers In - R80	(\$167,654.00)	(\$180,540.00)	(\$180,540.00)	(\$180,540.00)	\$0.00	0.00
Func:	City Council - 41110	(\$167,654.00)	(\$180,540.00)	(\$180,540.00)	(\$180,540.00)	\$0.00	0.00

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.3599.00000.00.000.	Legal - Misc Revenue	(\$28,015.50)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$1,000.00)					
	Column Total:	(\$1,000.00)					
Budg_Cat:	Misc. Revenue - R50	(\$28,015.50)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00
Func:	City Attorney - 41530	(\$28,015.50)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.3595.00000.00.000.	Finance - Variances	(\$1,088.30)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.3599.00000.00.000.	Finance-Misc Revenue	(\$20,852.45)	(\$5,000.00)	(\$10,000.00)	(\$10,000.00)	(\$5,000.00)	100.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Bid Plans, Specs & Listings	(\$10,000.00)					
	Column Total:	(\$10,000.00)					
1000.1.150.41511.3610.00000.00.000.	Finance-Investment Income	(\$490,532.83)	(\$350,000.00)	(\$350,000.00)	(\$350,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest earned on investments	(\$350,000.00)					
	Column Total:	(\$350,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$512,473.58)	(\$355,000.00)	(\$360,000.00)	(\$360,000.00)	(\$5,000.00)	1.41
Func: Finance - 41511		(\$512,473.58)	(\$355,000.00)	(\$360,000.00)	(\$360,000.00)	(\$5,000.00)	1.41

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.3599.00000.00.000.	Tax Assessment - Misc Rever	(\$357.50)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Tax Cards and Lists	(\$500.00)					
	Column Total:	(\$500.00)					
Budg_Cat:	Misc. Revenue - R50	(\$357.50)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
Func:	Tax Assessment - 41513	(\$357.50)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00



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1000.1.150.41520.3110.00000.00.000	City Clerk/Tax Collection-Prop	(\$76,470,202.27)	(\$80,758,026.00)	(\$86,064,635.00)	(\$85,519,192.00)	(\$4,761,166.00)	5.90
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Column: [FY19CityManagerProposed]                      Budget    FTE    Position Desc.

Description: Local City Property Tax Levy                      (\$31,603,886.00)

Description: Local School - Debt Services DHS & CTC                      (\$1,206,222.00)

Description: Local School Property Tax Levy                      (\$36,803,530.00)

Description: State Ed Property Tax Levy                      (\$6,945,209.00)

Description: Strafford County Property Tax Levy                      (\$8,960,345.00)

Description: z County Tax Levy \$31,732,974 x 28.24%                      \$0.00

Column Total:                      (\$85,519,192.00)

1000.1.150.41520.3119.00000.00.000	City Clerk/Tax Collection-Prop	(\$281,576.51)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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1000.1.150.41520.3184.00000.00.000	City Clerk/Tax Collection-Boat	(\$20,371.54)	(\$25,000.00)	(\$20,500.00)	(\$20,500.00)	\$4,500.00	(18.00)
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Column: [FY19CityManagerProposed]                      Budget    FTE    Position Desc.

Description: Boat Registration Taxes                      (\$20,500.00)

Column Total:                      (\$20,500.00)

1000.1.150.41520.3185.00000.00.000	City Clerk/Tax Collection-Yield	(\$4,941.02)	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]                      Budget    FTE    Position Desc.

Description: Taxes on timber cuts                      (\$2,500.00)

Column Total:                      (\$2,500.00)

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1000.1.150.41520.3186.00000.00.000	City Clerk/Tax Collection-Payr	(\$101,808.50)	(\$152,700.00)	(\$152,700.00)	(\$152,700.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Housing Authority	(\$90,000.00)		Per Agreement			
	Description: Granite State Independent Living	(\$2,100.00)		Per Agreement			
	Description: Hinec Dover LLC	(\$55,800.00)		Per Agreement			
	Description: Venture Dr Parcel D 11 5	(\$4,800.00)		Enterprise Park			
	Column Total:	(\$152,700.00)					
1000.1.150.41520.3187.00000.00.000	City Clerk/Tax Collection-Exce	(\$3,816.74)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Excavation Tax	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3190.00000.00.000	City Clerk/Tax Collection-Tax	(\$347,103.41)	(\$400,000.00)	(\$400,000.00)	(\$400,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest paid on late payment of taxes	(\$400,000.00)					
	Column Total:	(\$400,000.00)					
Budg_Cat: Taxes - R10		(\$77,229,819.99)	(\$81,343,226.00)	(\$86,645,335.00)	(\$86,099,892.00)	(\$4,756,666.00)	5.85
1000.1.150.41520.3212.00000.00.000	City Clerk/Tax Collector-Taxi I	(\$780.00)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drivers License 10 @ \$15	(\$150.00)					
	Description: Operators License 2 @ \$100	(\$200.00)					
	Description: Taxi Cab License 5 @ \$30	(\$150.00)					
	Column Total:	(\$500.00)					

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1000.1.150.41520.3214.00000.00.000	City Clerk/Tax Collector-Pedd	(\$630.00)	(\$900.00)	(\$900.00)	(\$900.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekly Licenses 10 @ \$10	(\$100.00)					
	Description: Yearly Licenses 4 @ \$200	(\$800.00)					
	Column Total:	(\$900.00)					
1000.1.150.41520.3220.00000.00.000	City Clerk/Tax Collection-Mot	(\$5,290,189.76)	(\$5,200,000.00)	(\$5,300,000.00)	(\$5,300,000.00)	(\$100,000.00)	1.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Registration Fees related to vehicles	(\$5,300,000.00)					
	Column Total:	(\$5,300,000.00)					
1000.1.150.41520.3291.00000.00.000	City Clerk/Tax Collector-Dog L	(\$18,667.67)	(\$17,403.00)	(\$17,403.00)	(\$17,403.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog License Late Fees	(\$1,200.00)					
	Description: Group Licenses	(\$1,200.00)					
	Description: License Fee Altered M/F 2,554 @ \$5	(\$12,770.00)					
	Description: License Fee Unaltered M/F 223 @ \$7.5	(\$1,673.00)					
	Description: Serior Citizens Dog License Fee 224 @ \$2.5	(\$560.00)					
	Column Total:	(\$17,403.00)					
1000.1.150.41520.3293.00000.00.000	City Clerk/Tax Collector-Marri	(\$1,582.00)	(\$2,450.00)	(\$2,450.00)	(\$2,450.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Application Fees 350 @ \$7	(\$2,450.00)					
	Column Total:	(\$2,450.00)					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3295.00000.00.000	City Clerk/Tax Collector-Birth	(\$39,755.00)	(\$34,136.00)	(\$34,136.00)	(\$34,136.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1st Copy of Certificate 3,308 @ \$7	(\$23,156.00)					
	Description: 2nd Copy of Certificate 2,196 @ \$5	(\$10,980.00)					
	Column Total:	(\$34,136.00)					
1000.1.150.41520.3299.00000.00.000	City Clerk/Tax Collector-Misc	(\$240.00)	(\$300.00)	(\$300.00)	(\$300.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pole Licenses 60 @ \$10	(\$60.00)					
	Description: Wetland Applications 24 @ \$10	(\$240.00)					
	Column Total:	(\$300.00)					
Budg_Cat: Licenses & Permits - R20		(\$5,351,844.43)	(\$5,255,689.00)	(\$5,355,689.00)	(\$5,355,689.00)	(\$100,000.00)	1.90
1000.1.150.41520.3352.00000.00.000	City Clerk/Tax Collection-Room	(\$1,578,380.59)	(\$1,581,625.00)	(\$1,600,000.00)	(\$1,600,000.00)	(\$18,375.00)	1.16
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State allocation of Rooms & Meals income	(\$1,600,000.00)					
	Column Total:	(\$1,600,000.00)					
1000.1.150.41520.3359.00000.00.000	City Clerk/Tax Collection-Railr	(\$2,837.65)	(\$688.00)	(\$688.00)	(\$688.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Railroad Tax	(\$688.00)					
	Column Total:	(\$688.00)					
Budg_Cat: Intergovernmental - R30		(\$1,581,218.24)	(\$1,582,313.00)	(\$1,600,688.00)	(\$1,600,688.00)	(\$18,375.00)	1.16

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3410.00000.00.000	City Clerk/Tax Collector-Sales	(\$2,234.00)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boca Books 10 @ \$50 ea	(\$500.00)					
	Description: Ward, Street Maps, Zoning Maps 50 @ \$10 ea	(\$500.00)					
	Column Total:	(\$1,000.00)					
1000.1.150.41520.3490.00000.00.000	City Clerk/Tax Collector-Misc	(\$15,887.73)	(\$11,000.00)	(\$11,000.00)	(\$11,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Articles of Agreement 5 EA \$5	(\$25.00)					
	Description: Lamination Fees 1,200 EA \$1	(\$1,200.00)					
	Description: Misc. Service Charges	(\$1,500.00)					
	Description: Notary Fees 1,173 EA \$5	(\$5,865.00)					
	Description: Photocopy Fees 500 EA \$0.5	(\$250.00)					
	Description: State Tax Liens - Auto Deposit 4 EA \$15	(\$60.00)					
	Description: Voter Cards & City Seal 280 EA \$5	(\$1,400.00)					
	Description: VSX, VSCR, Delayed Birth 70 EA \$10	(\$700.00)					
	Column Total:	(\$11,000.00)					
Budg_Cat: Charges for Services - R40		(\$18,121.73)	(\$12,000.00)	(\$12,000.00)	(\$12,000.00)	\$0.00	0.00
1000.1.150.41520.3521.00000.00.000	City Clerk/Tax Collection-Distr	\$0.00	(\$25,000.00)	\$0.00	\$0.00	\$25,000.00	(100.00)
1000.1.150.41520.3529.00000.00.000	City Clerk/Tax Collector-Misc	(\$6,202.00)	(\$7,000.00)	(\$7,000.00)	(\$7,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Fines 280 @ \$25 ea	(\$7,000.00)					
	Column Total:	(\$7,000.00)					
1000.1.150.41520.3595.00000.00.000	City Clerk/Tax Collector-Varia	\$117.24	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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1000.1.150.41520.3599.00000.00.000	City Clerk/Tax Collection-Misc	\$0.00	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Revenue not otherwise anticipated	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.150.41520.3621.00000.00.000	City Clerk/Tax Collector-Sale	(\$4,400.08)	(\$7,375.00)	(\$8,000.00)	(\$8,000.00)	(\$625.00)	8.47
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bulkey Items Tags 500 @ \$5	(\$2,500.00)					
	Description: Freon Tags 150 @ \$20 ea	(\$3,000.00)					
	Description: Sale of City Property - City Auction	(\$2,500.00)					
	Column Total:	(\$8,000.00)					
1000.1.150.41520.3631.00000.00.000	City Clerk/Tax Collector-Facili	(\$72,463.08)	(\$66,002.00)	(\$100,969.00)	(\$100,969.00)	(\$34,967.00)	52.98
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lease of Cocheco Falls Dam - 1st Half	(\$12,500.00)		So. NH Hydro			
	Description: Lease of Cocheco Falls Dam - 2nd Half	(\$12,500.00)		So. NH Hydro			
	Description: Lease of Garrison Hill land for towers	(\$25,000.00)		Vertical Realty			
	Description: Lease of Mast Rd Monopole #1	(\$19,968.00)		T-Mobile			
	Description: Lease of Mast Rd Monopole #2	(\$15,000.00)		Verizon			
	Description: Lease to Butterfield Building	(\$1.00)		Children Museum			
	Description: Rental of City Hall Auditorium	(\$16,000.00)					
	Column Total:	(\$100,969.00)					
Budg_Cat: Misc. Revenue - R50		(\$82,947.92)	(\$110,377.00)	(\$120,969.00)	(\$120,969.00)	(\$10,592.00)	9.60
Func: Finance - City Clerk & Tax Collection - 41520		(\$84,263,952.31)	(\$88,303,605.00)	(\$93,734,681.00)	(\$93,189,238.00)	(\$4,885,633.00)	5.53

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1000.1.180.41910.3410.00000.00.000.	Planning-Sales & Service Cha	(\$86,307.82)	(\$110,000.00)	(\$110,000.00)	(\$110,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning Board Fees	(\$105,000.00)					
	Description: Zoning Board Fees	(\$5,000.00)					
	Column Total:	(\$110,000.00)					
1000.1.180.41910.3411.00000.00.000.	Planning-Copy Sales	(\$73.50)	(\$150.00)	(\$150.00)	(\$150.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopy Sales	(\$150.00)					
	Column Total:	(\$150.00)					
Budg_Cat: Charges for Services - R40		(\$86,381.32)	(\$110,150.00)	(\$110,150.00)	(\$110,150.00)	\$0.00	0.00
1000.1.180.41910.3912.00000.00.000.	Transfer From Special Rev	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conservation Fund to pay for Planner	(\$75,000.00)	0.2000	City Planner			
	Column Total:	(\$75,000.00)					
Budg_Cat: Other Financing Sources - R90		(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	\$0.00	0.00
Func: Planning - 41910		(\$161,381.32)	(\$185,150.00)	(\$185,150.00)	(\$185,150.00)	\$0.00	0.00

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1000.1.190.41991.3390.00000.00.000	Misc Gen Gov't - Misc Intergo	(\$2,929.31)	(\$28,540.00)	(\$28,540.00)	(\$28,540.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Gen Gov't - Misc Intergovernmental	(\$28,540.00)					
	Column Total:	(\$28,540.00)					
Budg_Cat: Intergovernmental - R30		(\$2,929.31)	(\$28,540.00)	(\$28,540.00)	(\$28,540.00)	\$0.00	0.00
1000.1.190.41991.3480.00000.00.000	Misc Gen Gov't - Dept Overhe	(\$512,998.08)	(\$531,350.00)	(\$710,717.00)	(\$710,717.00)	(\$179,367.00)	33.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer Fund Admin Allocation	(\$364,665.00)					
	Description: Sewer Fund Public Works Facility Charge	(\$34,317.00)					
	Description: Water Fund Admin Allocation	(\$277,418.00)					
	Description: Water Fund Public Works Facility Charge	(\$34,317.00)					
	Column Total:	(\$710,717.00)					
Budg_Cat: Charges for Services - R40		(\$512,998.08)	(\$531,350.00)	(\$710,717.00)	(\$710,717.00)	(\$179,367.00)	33.76
Func: Misc Gen Gov't - 41991		(\$515,927.39)	(\$559,890.00)	(\$739,257.00)	(\$739,257.00)	(\$179,367.00)	32.04



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Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3299.00000.00.000. Police Admin-Misc Licenses F		(\$8,413.01)	(\$7,860.00)	(\$8,060.00)	(\$8,060.00)	(\$200.00)	2.54
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
	Description: Alarms (original)	(\$1,000.00)					
	Description: Alarms (renewals)	(\$6,400.00)					
	Description: Dance Licenses	(\$650.00)					
	Description: Pistol Permit (to sell)	(\$10.00)					
	Column Total:	(\$8,060.00)					
Budg_Cat: Licenses & Permits - R20		(\$8,413.01)	(\$7,860.00)	(\$8,060.00)	(\$8,060.00)	(\$200.00)	2.54
1000.1.210.42110.3341.00000.00.000. Police Admin-State Reimburs		(\$5,704.24)	(\$5,000.00)	(\$6,000.00)	(\$6,000.00)	(\$1,000.00)	20.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
	Description: Witness Fees	(\$6,000.00)					
	Column Total:	(\$6,000.00)					
Budg_Cat: Intergovernmental - R30		(\$5,704.24)	(\$5,000.00)	(\$6,000.00)	(\$6,000.00)	(\$1,000.00)	20.00
1000.1.210.42110.3490.00000.00.000. Police Admin-Misc Service Cf		(\$21,267.00)	(\$23,835.00)	(\$24,495.00)	(\$24,495.00)	(\$660.00)	2.77
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
	Description: Fingerprints	(\$4,100.00)					
	Description: Photos	(\$270.00)					
	Description: Police Reports	(\$18,000.00)					
	Description: Police VIN Checks	(\$2,100.00)					
	Description: Record Check Fees	(\$25.00)					
	Column Total:	(\$24,495.00)					
Budg_Cat: Charges for Services - R40		(\$21,267.00)	(\$23,835.00)	(\$24,495.00)	(\$24,495.00)	(\$660.00)	2.77

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3529.00000.00.000	Police Admin-Misc Fines & Fo	(\$5,198.90)	(\$10,200.00)	(\$11,900.00)	(\$11,900.00)	(\$1,700.00)	16.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Ordinance Fines	(\$5,600.00)					
	Description: Dog Officer Fines	(\$1,300.00)					
	Description: False Alarm Fees	(\$5,000.00)					
	Column Total:	(\$11,900.00)					
1000.1.210.42110.3599.00000.00.000	Police Admin-Misc Revenue	(\$1,788.00)	(\$1,800.00)	(\$1,800.00)	(\$1,800.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Other Misc. Revenue	(\$1,800.00)					
	Column Total:	(\$1,800.00)					
1000.1.210.42110.3611.00000.00.000	Police Admin - Interest on Arr	(\$53.44)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$7,040.34)	(\$12,000.00)	(\$13,700.00)	(\$13,700.00)	(\$1,700.00)	14.17
1000.1.210.42110.3912.00000.00.000	Police Admin - Transfer From	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Fund - Allocation for Custodial Services	(\$20,000.00)					
	Column Total:	(\$20,000.00)					
Budg_Cat: Other Financing Sources - R90		(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	\$0.00	0.00
Func: Police Admin - 42110		(\$62,424.59)	(\$68,695.00)	(\$72,255.00)	(\$72,255.00)	(\$3,560.00)	5.18

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.3410.00000.00.000	Police Operations-Sales & Se	\$0.00	(\$120.00)	(\$120.00)	(\$120.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sales & Services Charges	(\$120.00)					
	Column Total:	(\$120.00)					
Budg_Cat:	Charges for Services - R40	\$0.00	(\$120.00)	(\$120.00)	(\$120.00)	\$0.00	0.00
Func:	Police Operations - 42120	\$0.00	(\$120.00)	(\$120.00)	(\$120.00)	\$0.00	0.00

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General Fund Revenue Detail Report

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.3390.00000.00.000	Police Support-Misc Intergove	\$0.00	(\$93,280.00)	(\$108,280.00)	(\$108,280.00)	(\$15,000.00)	16.08
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Police Charities Outreach Bureau Van Match	(\$15,000.00)					
	Description: SAU Transfer - High School Resc Officer	(\$46,640.00)					
	Description: SAU Transfer - Middle School Resc Officer	(\$46,640.00)					
	Column Total:	(\$108,280.00)					
Budg_Cat:	Intergovernmental - R30	\$0.00	(\$93,280.00)	(\$108,280.00)	(\$108,280.00)	(\$15,000.00)	16.08
Func:	Police Support - 42150	\$0.00	(\$93,280.00)	(\$108,280.00)	(\$108,280.00)	(\$15,000.00)	16.08

City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.3410.00000.00.000	Police Dispatch -Sales & Serv	(\$5,742.00)	(\$6,086.00)	(\$10,903.00)	(\$10,903.00)	(\$4,817.00)	79.15
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatch Service- Rollinsford 6% Increase	(\$6,451.00)					
	Description: Rollinsford Analog Equipment Payment	(\$4,452.00)	Year 1 of 3				
	Column Total:	(\$10,903.00)					
Budg_Cat: Charges for Services - R40		(\$5,742.00)	(\$6,086.00)	(\$10,903.00)	(\$10,903.00)	(\$4,817.00)	79.15
1000.1.210.42180.3918.00000.00.000	Transfer From Trust Fund	(\$15,616.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Financing Sources - R90		(\$15,616.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: PS Dispatch - 42180		(\$21,358.00)	(\$6,086.00)	(\$10,903.00)	(\$10,903.00)	(\$4,817.00)	79.15

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.3425.00000.00.000	F&R Admin-Ambulance Serv	(\$1,260,411.42)	(\$1,250,000.00)	(\$1,350,000.00)	(\$1,350,000.00)	(\$100,000.00)	8.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Billing for Ambulance Services	(\$1,350,000.00)					
	Column Total:	(\$1,350,000.00)					
1000.1.220.42210.3490.00000.00.000	F&R Admin-Misc Service Cha	(\$664.21)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Reports	(\$1,500.00)					
	Column Total:	(\$1,500.00)					
Budg_Cat: Charges for Services - R40		(\$1,261,075.63)	(\$1,251,500.00)	(\$1,351,500.00)	(\$1,351,500.00)	(\$100,000.00)	7.99
Func: F&R Admin - 42210		(\$1,261,075.63)	(\$1,251,500.00)	(\$1,351,500.00)	(\$1,351,500.00)	(\$100,000.00)	7.99

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3211.00000.00.000.	Inspection-Health Licenses &	(\$58,819.58)	(\$53,000.00)	(\$57,250.00)	(\$57,250.00)	(\$4,250.00)	8.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Yearly Licenses and Permits	(\$57,250.00)					
	Column Total:	(\$57,250.00)					
1000.1.220.42250.3231.00000.00.000.	Inspection-Building Permits	(\$779,390.05)	(\$575,000.00)	(\$575,000.00)	(\$575,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Permits	(\$575,000.00)					
	Column Total:	(\$575,000.00)					
1000.1.220.42250.3232.00000.00.000.	Inspection-Electrical Permits	(\$153,736.80)	(\$125,000.00)	(\$125,000.00)	(\$125,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical Permits	(\$125,000.00)					
	Column Total:	(\$125,000.00)					
1000.1.220.42250.3234.00000.00.000.	Inspection-Plumbing Permits	(\$189,050.22)	(\$120,000.00)	(\$120,000.00)	(\$120,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plumbing Permits	(\$120,000.00)					
	Column Total:	(\$120,000.00)					
1000.1.220.42250.3235.00000.00.000.	Inspection-Trailer Park Permit	(\$149.83)	(\$175.00)	(\$175.00)	(\$175.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Permits for Trailer Parks	(\$175.00)					
	Column Total:	(\$175.00)					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3236.00000.00.000.	Inspection-Fire Permit & Plan	(\$25,960.84)	(\$20,000.00)	(\$22,000.00)	(\$22,000.00)	(\$2,000.00)	10.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Blasting Permits	(\$4,000.00)					
	Description: Fireworks Permit Fees	(\$500.00)					
	Description: Inspection Services-Fire Permit & Plan Review Fees	(\$17,500.00)					
	Column Total:	(\$22,000.00)					
1000.1.220.42250.3299.00000.00.000.	Inspection-Misc Licenses Perr	(\$900.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Licenses & Permits - R20		(\$1,208,007.32)	(\$893,175.00)	(\$899,425.00)	(\$899,425.00)	(\$6,250.00)	0.70
1000.1.220.42250.3410.00000.00.000.	Inspection-Sales & Service Ct	(\$19,438.86)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Inspection Fees	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
1000.1.220.42250.3411.00000.00.000.	Inspection-Copy Sales	(\$88.00)	(\$50.00)	(\$50.00)	(\$50.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Inspection-Copy Sales	(\$50.00)					
	Column Total:	(\$50.00)					
Budg_Cat: Charges for Services - R40		(\$19,526.86)	(\$5,050.00)	(\$5,050.00)	(\$5,050.00)	\$0.00	0.00
1000.1.220.42250.3611.00000.00.000.	Inspection-Interest on Arrears	(\$264.19)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$264.19)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Inspection Services - 42250		(\$1,227,798.37)	(\$898,225.00)	(\$904,475.00)	(\$904,475.00)	(\$6,250.00)	0.70



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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.3918.00000.00.000	Gen Gov't Buildings - Transfer	(\$30,037.53)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from TIP Reserve for Train Station Costs	(\$30,725.00)					
	Column Total:	(\$30,725.00)					
Budg_Cat: Operating Transfers In - R80		(\$30,037.53)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00
Func: Gen Gov't Buildings - 41941		(\$30,037.53)	(\$30,725.00)	(\$30,725.00)	(\$30,725.00)	\$0.00	0.00

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3432.00000.00.000	CS - Cemetery-Interment Cha	(\$52,595.00)	(\$50,800.00)	(\$51,650.00)	(\$51,650.00)	(\$850.00)	1.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cremations - Summer 35 @ \$350	(\$12,250.00)					
	Description: Cremations - Winter 3 @ \$500	(\$1,500.00)					
	Description: Summer - Regular 27 @ \$700	(\$18,900.00)					
	Description: Winter - Regular 19 @ \$1,000	(\$19,000.00)					
	Column Total:	(\$51,650.00)					
1000.1.300.41951.3434.00000.00.000	CS - Cemetery-Headstone Fo	(\$6,421.75)	(\$9,000.00)	(\$7,500.00)	(\$7,500.00)	\$1,500.00	(16.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headstone Foundation Construction	(\$7,500.00)					
	Column Total:	(\$7,500.00)					
Budg_Cat: Charges for Services - R40		(\$59,016.75)	(\$59,800.00)	(\$59,150.00)	(\$59,150.00)	\$650.00	(1.09)
1000.1.300.41951.3918.00000.00.000	CS - Cemetery-Transfer From	(\$24,714.00)	(\$40,000.00)	(\$40,000.00)	(\$40,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Perpetual Care Trust Funds	(\$40,000.00)					
	Column Total:	(\$40,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$24,714.00)	(\$40,000.00)	(\$40,000.00)	(\$40,000.00)	\$0.00	0.00
Func: CS - Cemetery - 41951		(\$83,730.75)	(\$99,800.00)	(\$99,150.00)	(\$99,150.00)	\$650.00	(0.65)

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.3353.00000.00.000	CS - Admin-Highway Block Gi	(\$584,673.03)	(\$603,659.00)	(\$604,000.00)	(\$604,000.00)	(\$341.00)	0.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Share Block Grant for Highway	(\$604,000.00)					
	Column Total:	(\$604,000.00)					
Budg_Cat: Intergovernmental - R30		(\$584,673.03)	(\$603,659.00)	(\$604,000.00)	(\$604,000.00)	(\$341.00)	0.06
Func: CS - Admin - 43111		(\$584,673.03)	(\$603,659.00)	(\$604,000.00)	(\$604,000.00)	(\$341.00)	0.06

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1000.1.300.43112.3299.00000.00.000	CS - Engineering - Misc Licen	\$0.00	\$0.00	(\$36,600.00)	(\$36,600.00)	(\$36,600.00)	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Driveway Permits 156 @ \$75 each    (\$11,700.00)

Description: Operate outdoor seating area on sidewalk 4 @ \$50    (\$200.00)

Description: Paving Contractor Licenses 25 @ \$20    (\$500.00)

Description: ROW Excavation Permits    (\$22,000.00)

Description: ROW Obstruction Permit 12 @ \$100    (\$1,200.00)

Description: Utility Contractor Licenses 50 @ \$20    (\$1,000.00)

Column Total:    (\$36,600.00)

Budg_Cat: Licenses & Permits - R20		\$0.00	\$0.00	(\$36,600.00)	(\$36,600.00)	(\$36,600.00)	0.00
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1000.1.300.43112.3410.00000.00.000	CS - Engineering-Sales & Ser	(\$120,367.55)	(\$82,300.00)	(\$46,300.00)	(\$46,300.00)	\$36,000.00	(43.74)
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Blueprints and Misc. Copies    (\$100.00)

Description: Construction Inspections 600 hrs @ \$75    (\$45,000.00)

Description: GIS Maps    (\$200.00)

Description: Septic Design Reviews 20 @ \$50    (\$1,000.00)

Column Total:    (\$46,300.00)

Budg_Cat: Charges for Services - R40		(\$120,367.55)	(\$82,300.00)	(\$46,300.00)	(\$46,300.00)	\$36,000.00	(43.74)
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1000.1.300.43112.3611.00000.00.000	CS - Engineering - Interest on	(\$421.70)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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Budg_Cat: Misc. Revenue - R50		(\$421.70)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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Func: CS - Engineering - 43112		(\$120,789.25)	(\$82,300.00)	(\$82,900.00)	(\$82,900.00)	(\$600.00)	0.73
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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.3299.00000.00.000	CS - Streets - Misc Licenses,	\$0.00	\$0.00	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sidewalk degradation fee 1,428 sq ft @ \$3.50	(\$5,000.00)					
	Description: Street degradation fee 2,857 sq ft @ \$7.00	(\$20,000.00)					
	Description: Water/Sewer Excavation Permits	(\$50,000.00)					
	Column Total:	(\$75,000.00)					
Budg_Cat: Licenses & Permits - R20		\$0.00	\$0.00	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	0.00
1000.1.300.43121.3599.00000.00.000	CS - Streets - Misc Revenue	(\$1,620.00)	\$0.00	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sidewalk degradation fee 1,428 sq ft @ \$3.50	(\$5,000.00)					
	Description: Street degradation fee 2,857 sq ft @ \$7.00	(\$20,000.00)					
	Description: Water/Sewer Excavation Permits	(\$50,000.00)					
	Column Total:	(\$75,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$1,620.00)	\$0.00	(\$75,000.00)	(\$75,000.00)	(\$75,000.00)	0.00
Func: CS - Streets - 43121		(\$1,620.00)	\$0.00	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.3912.00000.00.000	CS Snow Removal - Transfer	\$0.00	(\$55,000.00)	(\$70,000.00)	(\$70,000.00)	(\$15,000.00)	27.27
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Parking Snow Removal	(\$40,000.00)					
	Description: Transportation Center Snow Removal	(\$30,000.00)					
	Column Total:	(\$70,000.00)					
Budg_Cat:	Operating Transfers In - R80	\$0.00	(\$55,000.00)	(\$70,000.00)	(\$70,000.00)	(\$15,000.00)	27.27
Func:	CS - Snow Rmvl - 43125	\$0.00	(\$55,000.00)	(\$70,000.00)	(\$70,000.00)	(\$15,000.00)	27.27

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.3599.00000.00.000	CS - Fac & Gr - Misc Revenue	(\$4.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Misc. Revenue - R50	(\$4.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43180.3912.00000.00.000	CS - Fac & Gr - Transfer From	\$0.00	(\$87,310.00)	(\$92,414.00)	(\$92,414.00)	(\$5,104.00)	5.85
Column:	[FY19CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Transfer in - Facilities Project Manager	(\$92,414.00)	Capital Project				
Column Total:		(\$92,414.00)					
Budg_Cat:	Operating Transfers In - R80	\$0.00	(\$87,310.00)	(\$92,414.00)	(\$92,414.00)	(\$5,104.00)	5.85
Func:	CS - Fac & Gr - 43180	(\$4.00)	(\$87,310.00)	(\$92,414.00)	(\$92,414.00)	(\$5,104.00)	5.85

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Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3390.00000.00.000	CS - Recycling Mgmt - Misc Ir	\$0.00	(\$6,471.00)	(\$2,420.00)	(\$2,420.00)	\$4,051.00	(62.60)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Town of Madbury Recycling Center Use	(\$2,420.00)					
	Column Total:	(\$2,420.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	(\$6,471.00)	(\$2,420.00)	(\$2,420.00)	\$4,051.00	(62.60)
1000.1.300.43240.3410.00000.00.000	CS - Recycling Mgmt-Sales &	(\$144,027.27)	(\$154,000.00)	(\$198,147.00)	(\$198,147.00)	(\$44,147.00)	28.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,706,465 lbs @ .10 lb Construction Debris	(\$170,647.00)					
	Description: 50,000 lbs @ .15 lb Construction Debris	(\$7,500.00)					
	Description: Freon revenue (extraction) 1,000 @ \$20	(\$20,000.00)					
	Column Total:	(\$198,147.00)					
Budg_Cat: Charges for Services - R40		(\$144,027.27)	(\$154,000.00)	(\$198,147.00)	(\$198,147.00)	(\$44,147.00)	28.67
1000.1.300.43240.3621.00000.00.000	CS - Recycling Mgmt-Sale of	(\$21,768.12)	(\$11,250.00)	(\$23,400.00)	(\$23,400.00)	(\$12,150.00)	108.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 260 tons @ \$90 ton scrap metal	(\$23,400.00)					
	Column Total:	(\$23,400.00)					
Budg_Cat: Misc. Revenue - R50		(\$21,768.12)	(\$11,250.00)	(\$23,400.00)	(\$23,400.00)	(\$12,150.00)	108.00
Func: CS - Recycling Mgmt - 43240		(\$165,795.39)	(\$171,721.00)	(\$223,967.00)	(\$223,967.00)	(\$52,246.00)	30.42



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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45124.3410.00000.00.000	Indoor Pool-Sales & Service C	(\$570.28)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Caps    (\$250.00)

Description: Misc. Items    (\$250.00)

Column Total:    (\$500.00)

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45124.3442.00000.00.000.	Indoor Pool-Recreation Chrg	(\$36,129.00)	(\$32,985.00)	(\$32,985.00)	(\$32,985.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget FTE Position Desc.

Description: Daily Admission Resident Adult 800 @ \$5.00	(\$4,000.00)		
Description: Daily Admission Resident Senior 170 @ \$3.00	(\$510.00)		
Description: Daily Admission Resident Youth 900 @ \$3.00	(\$2,700.00)		
Description: Membership Masters Resident 30 @ \$100.00	(\$3,000.00)		
Description: Membership Resident Adult 55 @ \$160	(\$8,800.00)		
Description: Membership Resident Adult-3 mo. 15 @ \$50	(\$750.00)		
Description: Membership Resident Adult-6 mo. 21 @ \$95	(\$2,000.00)		
Description: Membership Resident Senior 30 @ \$75.00	(\$2,250.00)		
Description: Membership Resident Senior-3 mo. 10 @ \$25	(\$250.00)		
Description: Membership Resident Senior-6 mo. 45 @ \$40	(\$1,800.00)		
Description: Membership Resident Youth 10 @ \$75.00	(\$750.00)		
Description: Membership Resident Youth-3 mo. 15 @ \$25	(\$325.00)		
Description: Membership Resident Youth-6 mo. 5 @ \$40	(\$200.00)		
Description: Punch Pass Resident Adult 64 @ \$50.00	(\$3,200.00)		
Description: Punch Pass Resident Senior 66 @ \$30.00	(\$2,000.00)		
Description: Punch Pass Resident Youth 15 @ \$30.00	(\$450.00)		

Column Total: (\$32,985.00)

City of Dover, New Hampshire

General Fund Revenue Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$26,986.60)	(\$34,536.00)	(\$31,214.00)	(\$31,214.00)	\$3,322.00	(9.62)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	Daily Admission Non-Resident Adult 390 @ \$7	(\$2,730.00)					
Description:	Daily Admission Non-Resident Senior 200 @ \$4	(\$800.00)					
Description:	Daily Admission Non-Resident Youth 375 @ \$4	(\$1,500.00)					
Description:	Membership Masters Non-Resident 18 @ \$160	(\$2,880.00)					
Description:	Membership Non-Resident Adult 20 @ \$320	(\$6,400.00)					
Description:	Membership Non-Resident Adult-3 mo. 5 @ \$100	(\$500.00)					
Description:	Membership Non-Resident Adult-6 mo. 14 @ \$186	(\$2,604.00)					
Description:	Membership Non-Resident Senior 35 @ \$150	(\$5,250.00)					
Description:	Membership Non-Resident Senior-3 mo. 10 @ \$50	(\$500.00)					
Description:	Membership Non-Resident Senior-6 mo. 12 @ \$84	(\$1,000.00)					
Description:	Membership Non-Resident Youth-3 mo. 5 @ \$50	(\$250.00)					
Description:	Membership Non-Resident Youth-6 mo. 2 @ \$84	(\$200.00)					
Description:	Punch Pass Non-Resident Adult 60 @ \$70	(\$4,200.00)					
Description:	Punch Pass Non-Resident Senior 50 @ \$40	(\$2,000.00)					
Description:	Punch Pass Non-Resident Youth 10 @ \$40	(\$400.00)					
Column Total:		(\$31,214.00)					
Budg_Cat: Charges for Services - R40		(\$63,685.88)	(\$68,021.00)	(\$64,699.00)	(\$64,699.00)	\$3,322.00	(4.88)

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3611.00000.00.000.	Indoor Pool - Interest on Arre	(\$41.58)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45124.3631.00000.00.000.	Indoor Pool-Facilities Rental	(\$90,181.56)	(\$95,500.00)	(\$92,200.00)	(\$92,200.00)	\$3,300.00	(3.46)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Advertising	(\$2,000.00)					
	Description: Dive Well 10 @ \$40.00	(\$400.00)					
	Description: Lane Rentals 20 @ \$40.00	(\$800.00)					
	Description: Misc. Rentals 50 @ \$140.00	(\$7,000.00)					
	Description: Swim Teams In Season 40 @ \$125.00	(\$5,000.00)					
	Description: Swim Teams Off Season 700 @ \$110.00	(\$77,000.00)					
	Column Total:	(\$92,200.00)					
1000.1.350.45124.3632.00000.00.000.	Indoor Pool-Equipment Renta	(\$1,873.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Large Locker 8 @ \$125.00	(\$1,000.00)					
	Description: Small Locker 13 @ \$75.00	(\$1,000.00)					
	Column Total:	(\$2,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$92,096.14)	(\$97,500.00)	(\$94,200.00)	(\$94,200.00)	\$3,300.00	(3.38)
Func: Indoor Pool - 45124		(\$155,782.02)	(\$165,521.00)	(\$158,899.00)	(\$158,899.00)	\$6,622.00	(4.00)

City of Dover, New Hampshire

General Fund Revenue Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45125.3410.00000.00.000. Thompson Pool-Sales & Servi		(\$12.00)	(\$150.00)	(\$150.00)	(\$150.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Description	Budget
Description: Caps	(\$25.00)
Description: Goggles	(\$100.00)
Description: Misc. Items	(\$25.00)
Column Total:	(\$150.00)

1000.1.350.45125.3442.00000.00.000. Thompson Pool-Recreation C		(\$15,343.00)	(\$14,040.00)	(\$14,040.00)	(\$14,040.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Description	Budget
Description: Daily Admission Resident Adult 1000 @ \$5	(\$5,000.00)
Description: Daily Admission Resident Senior 40 @ \$3	(\$120.00)
Description: Daily Admission Resident Youth 1,300 @ \$3	(\$3,900.00)
Description: Membership Masters Resident 15 @ \$100	(\$1,500.00)
Description: Membership Resident Adult 15 @ \$70	(\$1,050.00)
Description: Membership Resident Senior 10 @ \$40	(\$400.00)
Description: Membership Resident Youth 30 @ \$40	(\$1,200.00)
Description: Punch Pass Resident Adult 12 @ \$50	(\$600.00)
Description: Punch Pass Resident Senior 4 @ \$30	(\$120.00)
Description: Punch Pass Resident Youth 5 @ \$30	(\$150.00)
Column Total:	(\$14,040.00)

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3443.00000.00.000.	Thompson Pool - Non-Reside	(\$9,791.00)	(\$9,840.00)	(\$9,840.00)	(\$9,840.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 350 @ \$7	(\$2,450.00)					
	Description: Daily Admission Non-Resident Senior 50 @ \$4	(\$200.00)					
	Description: Daily Admission Non-Resident Youth 1,000 @ \$4	(\$4,000.00)					
	Description: Membership Masters Non-Resident 5 @ \$140.00	(\$700.00)					
	Description: Membership Non-Resident Adult 5 @ \$140.00	(\$700.00)					
	Description: Membership Non-Resident Senior 2 @ \$80	(\$160.00)					
	Description: Membership Non-Resident Youth 2 @ \$80	(\$160.00)					
	Description: Punch Pass Non-Resident Adult 17 @ \$70	(\$1,150.00)					
	Description: Punch Pass Non-Resident Senior 6 @ \$40	(\$240.00)					
	Description: Punch Pass Non-Resident Youth 2 @ \$40	(\$80.00)					
	Column Total:	(\$9,840.00)					
Budg_Cat: Charges for Services - R40		(\$25,146.00)	(\$24,030.00)	(\$24,030.00)	(\$24,030.00)	\$0.00	0.00
1000.1.350.45125.3631.00000.00.000.	Thompson Pool-Facilities Ren	(\$49,430.00)	(\$56,660.00)	(\$56,660.00)	(\$56,660.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$4,500.00)					
	Description: Seacoast Swim Assoc. 315 @ \$115.00	(\$36,200.00)					
	Description: Swim Meet 12 @ \$1,330.00	(\$15,960.00)					
	Column Total:	(\$56,660.00)					
Budg_Cat: Misc. Revenue - R50		(\$49,430.00)	(\$56,660.00)	(\$56,660.00)	(\$56,660.00)	\$0.00	0.00

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Func: Thompson Pool - 45125		(\$74,576.00)	(\$80,690.00)	(\$80,690.00)	(\$80,690.00)	\$0.00	0.00

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45149.3410.00000.00.000	Arena -Sales & Service Chrg	(\$794,772.41)	(\$830,690.00)	(\$772,500.00)	(\$772,500.00)	\$58,190.00	(7.01)
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Column: [FY19CityManagerProposed]

Budget

FTE    Position Desc.

Description: Contract Group Rental - Non-Prime  
74 @ \$175.00    (\$12,950.00)

Description: Contract Group Rental - Prime 1,620  
@ \$274.00    (\$443,880.00)

Description: Misc Ice Rental    (\$61,670.00)

Description: Regular Ice Rental - Non-Prime I 50  
@ \$195.00    (\$9,750.00)

Description: Regular Ice Rental - Non-Prime II  
200 @ \$240.00    (\$48,000.00)

Description: Regular Ice Rental - Prime 470 @  
\$305.00    (\$143,350.00)

Description: Summer Ice Day Rate 230 @  
\$230.00    (\$52,900.00)

Column Total: (\$772,500.00)

1000.1.350.45149.3412.00000.00.000	Arena -Vending Machine Sale	(\$2,667.40)	(\$3,500.00)	(\$3,500.00)	(\$3,500.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget

FTE    Position Desc.

Description: City Hall    (\$1,000.00)

Description: McConnell Gym    (\$1,700.00)

Description: Public Works    (\$800.00)

Column Total: (\$3,500.00)

1000.1.350.45149.3413.00000.00.000	Arena -Commissions	(\$4,659.67)	(\$3,000.00)	(\$4,000.00)	(\$4,000.00)	(\$1,000.00)	33.33
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Column: [FY19CityManagerProposed]

Budget

FTE    Position Desc.

Description: Vending    (\$4,000.00)

Column Total: (\$4,000.00)



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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45149.3441.00000.00.000	Arena -Pro Shop	(\$9,139.00)	(\$13,000.00)	(\$11,000.00)	(\$11,000.00)	\$2,000.00	(15.38)
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Column: [FY19CityManagerProposed]

Budget

FTE

Position Desc.

Description: Pro Shop Sales,Sharpening, Skate Rentals

(\$11,000.00)

Column Total:

(\$11,000.00)

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45149.3442.00000.00.000	Arena -Recreation Charge	(\$272,973.25)	(\$309,810.00)	(\$321,446.00)	(\$321,446.00)	(\$11,636.00)	3.76
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Column: [FY19CityManagerProposed]

Budget FTE Position Desc.

Description: 3 on 3 Spring 150 @ \$150.00	(\$22,500.00)		
Description: Adult Coed Pickup 1000 @ \$10.00	(\$10,000.00)		
Description: Adult Intro to Hockey #1 20 @ \$175.00	(\$3,500.00)		
Description: Adult Intro to Hockey #2 20 @ \$200.00	(\$4,000.00)		
Description: Adult Womens #1 16 @ \$175.00	(\$2,800.00)		
Description: Adult Womens #2 16 @ \$200.00	(\$3,200.00)		
Description: Adult Womens #3 16 @ \$200.00	(\$3,200.00)		
Description: Coed League Season #1 104 @ \$290.00	(\$30,160.00)		
Description: Coed League Season #2 104 @ \$250.00	(\$26,000.00)		
Description: Coed League Season #3 104 @ \$315.00	(\$32,760.00)		
Description: Intro to Hockey-Fall 20 @ \$150.00	(\$3,000.00)		
Description: Intro to Hockey-Spring 20 @ \$150.00	(\$3,000.00)		
Description: Intro to Hockey-Summer 20 @ \$150.00	(\$3,000.00)		
Description: Learn to Skate 60 @ \$90.00	(\$5,400.00)		
Description: Over 45 League #1 44 @ \$235.00	(\$10,340.00)		
Description: Over 45 League #2 44 @ \$235.00	(\$10,340.00)		
Description: Over 45 League #3 44 @ \$200.00	(\$8,800.00)		
Description: Public Skating (adult) 4,285 @ \$7.00	(\$30,000.00)		
Description: Public Skating (youth) 2,600 @ \$5.00	(\$13,000.00)		
Description: Public Stick Practice (adult) 2,335 @ \$10.00	(\$23,350.00)		
Description: Public Stick Practice (high school) 412 @ \$8.00	(\$3,296.00)		

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Public Stick Practice (youth) 800 @ \$6.00	(\$4,800.00)					
	Description: Rock Night 3,500 @ \$10.00	(\$35,000.00)					
	Description: Tournaments	(\$30,000.00)					
	Column Total:	(\$321,446.00)					
1000.1.350.45149.3444.00000.00.000	Arena -Food Sales	(\$36,815.68)	(\$44,000.00)	(\$40,000.00)	(\$40,000.00)	\$4,000.00	(9.09)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food Sales	(\$40,000.00)					
	Column Total:	(\$40,000.00)					
1000.1.350.45149.3445.00000.00.000	Arena -Vending Sales	(\$7,129.45)	(\$10,000.00)	(\$8,500.00)	(\$8,500.00)	\$1,500.00	(15.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vending Sales	(\$8,500.00)					
	Column Total:	(\$8,500.00)					
Budg_Cat: Charges for Services - R40		(\$1,128,156.86)	(\$1,214,000.00)	(\$1,160,946.00)	(\$1,160,946.00)	\$53,054.00	(4.37)
1000.1.350.45149.3599.00000.00.000	Arena -Misc Revenue	\$0.00	(\$600.00)	(\$600.00)	(\$600.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement for Damages	(\$600.00)					
	Column Total:	(\$600.00)					
1000.1.350.45149.3611.00000.00.000	Arena -Interest on Arrears	(\$11,495.04)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45149.3631.00000.00.000	Arena -Facilities Rental	(\$58,576.14)	(\$50,650.00)	(\$55,650.00)	(\$55,650.00)	(\$5,000.00)	9.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$28,000.00)					
	Description: Building Rental	(\$24,000.00)					
	Description: Parties	(\$3,650.00)					
	Column Total:	(\$55,650.00)					
Budg_Cat: Misc. Revenue - R50		(\$70,071.18)	(\$51,250.00)	(\$56,250.00)	(\$56,250.00)	(\$5,000.00)	9.76

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City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Func: Arena - 45149		(\$1,198,228.04)	(\$1,265,250.00)	(\$1,217,196.00)	(\$1,217,196.00)	\$48,054.00	(3.80)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45220.3611.00000.00.000.	Parks - Interest on Arrears	(\$0.40)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45220.3631.00000.00.000.	Parks - Facilities Rental	(\$4,934.56)	(\$1,500.00)	(\$5,000.00)	(\$5,000.00)	(\$3,500.00)	233.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facilities Rental	(\$5,000.00)					
	Column Total:	(\$5,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$4,934.96)	(\$1,500.00)	(\$5,000.00)	(\$5,000.00)	(\$3,500.00)	233.33
1000.1.350.45220.3912.00000.00.000.	Transfer From Special Rev	\$0.00	\$0.00	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Henry Law Park meter revenue transfer from Parking	(\$20,000.00)					
	Column Total:	(\$20,000.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	\$0.00	(\$20,000.00)	(\$20,000.00)	(\$20,000.00)	0.00
Func: Parks - 45220		(\$4,934.96)	(\$1,500.00)	(\$25,000.00)	(\$25,000.00)	(\$23,500.00)	1,566.67

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.3443.00000.00.000.	Public Library-Non-Resident C	(\$5,080.00)	(\$5,160.00)	(\$4,785.00)	(\$4,785.00)	\$375.00	(7.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Non-Resident 12 mo. Family Membership	(\$1,800.00)	9 @	\$200			
	Description: Non-Resident 12 mo. Senior Membership	(\$900.00)	6 @	\$150			
	Description: Non-Resident 6 mo. Family Membership	(\$600.00)	5 @	\$120			
	Description: Non-Resident 6 mo. Senior Membership	(\$360.00)	4 @	\$90			
	Description: Non-Resident Senior Veteran 12 mo.	(\$675.00)	6 @	\$112.50			
	Description: Non-Resident Veteran 12 mo.	(\$450.00)	3 @	\$150			
	Column Total:	(\$4,785.00)					
1000.1.390.45500.3490.00000.00.000.	Public Library-Misc Service Cl	(\$880.73)	(\$5,520.00)	(\$850.00)	(\$850.00)	\$4,670.00	(84.60)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Exam Proctoring Fees	(\$250.00)	10 @	\$25			
	Description: Genealogy research fee (non-local)	(\$150.00)	3 @	\$50			
	Description: Lecture Hall rental by for-profits	(\$360.00)	6 @	\$60			
	Description: Trustees Room rental by for-profits	(\$90.00)	3 @	\$30			
	Column Total:	(\$850.00)					
Budg_Cat: Charges for Services - R40		(\$5,960.73)	(\$10,680.00)	(\$5,635.00)	(\$5,635.00)	\$5,045.00	(47.24)
Func: Public Library - 45500		(\$5,960.73)	(\$10,680.00)	(\$5,635.00)	(\$5,635.00)	\$5,045.00	(47.24)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.3311.00000.00.000.	Federal Grant Reimbrsmt	(\$21,998.12)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Social Security Interim Assistance	(\$10,000.00)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Intergovernmental - R30		(\$21,998.12)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
1000.1.400.44410.3599.00000.00.000.	Misc Revenue	(\$1,165.08)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Client Repayment, Other towns, Liens	(\$1,500.00)					
	Column Total:	(\$1,500.00)					
Budg_Cat: Misc. Revenue - R50		(\$1,165.08)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)	\$0.00	0.00
Func: Public Welfare - Admin - 44410		(\$23,163.20)	(\$11,500.00)	(\$11,500.00)	(\$11,500.00)	\$0.00	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.600.46900.3700.00000.00.000	Education Revenue	\$0.00	(\$15,375,333.00)	(\$15,686,886.00)	(\$15,686,886.00)	(\$311,553.00)	2.03
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Column: [FY19CityManagerProposed]      Budget      FTE      Position Desc.

- Description: Adult Basic Ed Reimbursement (\$39,011.00)
- Description: Advertising and Other Revenues (\$25,000.00)
- Description: Athletic Transportation Fees (\$65,000.00)
- Description: Career Tech Transportation Aid (\$2,500.00)
- Description: Career Technical Center - State Aid (\$180,000.00)
- Description: Impact Aid (\$6,000.00)
- Description: Indirect Costs (\$85,000.00)
- Description: Medicaid (\$600,000.00)
- Description: School Building Aid - State Aid (\$581,114.00)
- Description: Special Education Aid (formerly Catastrophic Aid) (\$300,000.00)
- Description: State Adequate Education Grant (\$9,272,072.00)
- Description: State Kindergarten Program SB191 Additional Grant (\$296,626.00)
- Description: Tuition Revenue from Other Districts (\$4,234,563.00)

Column Total: (\$15,686,886.00)

Budg_Cat: Education - R70		\$0.00	(\$15,375,333.00)	(\$15,686,886.00)	(\$15,686,886.00)	(\$311,553.00)	2.03
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1000.1.600.46900.3916.00000.00.000	Transfer From Intrnl Serv	\$0.00	(\$120,000.00)	(\$120,000.00)	\$0.00	\$120,000.00	(100.00)
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Column: [FY19CityManagerProposed]      Budget      FTE      Position Desc.

- Description: Transfer From DoverNet - portion Cable Franchise F (\$120,000.00)
- Description: z CM Change - Funds Directly into Tech Reserve \$120,000.00

Column Total: \$0.00



City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3918.00000.00.000	Transfer From Trust Fund	\$0.00	(\$1,347,797.00)	(\$262,996.00)	(\$342,996.00)	\$1,004,801.00	(74.55)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Use of School Facilities Capital Reserv	(\$262,996.00)		Capital Reserve			
	Description: z CM Change - Use of Technology Reserve	(\$80,000.00)		Capital Reserve			
	Column Total:	(\$342,996.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	(\$1,467,797.00)	(\$382,996.00)	(\$342,996.00)	\$1,124,801.00	(76.63)
Func: Education - 46900		\$0.00	(\$16,843,130.00)	(\$16,069,882.00)	(\$16,029,882.00)	\$813,248.00	(4.83)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		(\$90,673,512.94)	(\$111,412,377.00)	(\$116,570,619.00)	(\$115,985,176.00)	(\$4,572,799.00)	4.10

**City of Dover, New Hampshire**

**Education General Fund Revenue Detail Report**

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted	FY19 Board Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$16,242,377)	(\$15,375,333)	(\$15,686,886)	(\$15,686,886)	(\$ 311,553)	2.03%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Adult Basic Ed Reimbursement	(\$39,011)					
	Description: Advertising and Other Revenues	(\$25,000)					
	Description: Athletic Transportation Fees	(\$65,000)					
	Description: Career Tech Transportation Aid	(\$ 2,500)					
	Description: Career Technical Center - State Aid	(\$180,000)					
	Description: Special Education Aid (formerly named Catast	(\$300,000)					
	Description: Impact Aid	(\$ 6,000)					
	Description: Indirect Costs	(\$ 85,000)					
	Description: Medicaid	(\$600,000)					
	Description: School Building Aid - State Aid	(\$581,114)					
	Description: State Adequate Education Grant	(\$9,272,072)					
	Description: Tuition Revenue from Other Districts	(\$4,234,563)					
	Description: State Kindergarten Program, SB191 Grant	(\$ 296,626)					
	<b>Detail Total:</b>	<b>(\$15,686,886.00)</b>					
Budg_Cat: Education - R70		(\$15,686,886)	(\$15,375,333)	(\$15,686,886)	(\$15,686,886)	\$ (311,553)	2.03%
1000.1.600.46900.3918.00000.00.000.000.R80	Transfer From Trust Funds		(\$1,467,797)	(\$382,996)	(\$342,996)	(\$ 1,124,801)	-76.63%
Budg_Cat: Operating Transfers In - R80		(\$2,672,391)	(\$1,467,797)	(\$382,996)	(\$342,996)	(\$ 1,124,801)	-76.63%
Func: Education - 46900		(\$18,914,768)	(\$16,843,130)	(\$16,069,882)	(\$16,029,882)	\$ 813,248	-4.83%

City of Dover, New Hampshire

HUD/CDBG Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.3311.06311.18.000	Federal Grant Reimbrsmt	\$0.00	(\$275,964.00)	(\$272,734.00)	(\$272,734.00)	\$3,230.00	(1.17)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Entitlement Grant	(\$272,734.00)					
	Column Total:	(\$272,734.00)					
2100.1.180.46311.3421.06311.18.000	Parking Income	\$0.00	(\$4,260.00)	(\$4,260.00)	(\$4,260.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Street Lot Lease Revenue	(\$4,260.00)					
	Column Total:	(\$4,260.00)					
Func: CDBG Admin - 46311		\$0.00	(\$280,224.00)	(\$276,994.00)	(\$276,994.00)	\$3,230.00	(1.15)
2100.1.180.46525.3599.06621.18.000	CDBG - Economic Developme	\$0.00	(\$30,864.00)	(\$106,540.00)	(\$106,540.00)	(\$75,676.00)	245.19
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 7th Settlement Brewery	(\$26,400.00)		Loan Pmts			
	Description: DELP Prior Year Program Income	(\$37,364.00)					
	Description: Housing Rehab Loan Payments	(\$1,000.00)					
	Description: Perry Goodwin	(\$2,000.00)		Loan Pmts			
	Description: Popzup	(\$5,800.00)		Loan Pmts			
	Description: Trinket Realty/ J&E	(\$33,976.00)		Loan Pmts			
	Column Total:	(\$106,540.00)					
Func: Economic Development Assistance - 46525		\$0.00	(\$30,864.00)	(\$106,540.00)	(\$106,540.00)	(\$75,676.00)	245.19
<b>Grand Total:</b>		<b>\$0.00</b>	<b>(\$311,088.00)</b>	<b>(\$383,534.00)</b>	<b>(\$383,534.00)</b>	<b>(\$72,446.00)</b>	<b>23.29</b>

End of Report

City of Dover, New Hampshire

Police COPS Grant Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.3311.02301.18.000	Federal Grant Reimbrsmt	\$0.00	(\$39,375.00)	(\$36,314.00)	(\$36,314.00)	\$3,061.00	(7.77)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COPS Grant Reimbursements	(\$36,314.00)	Year 3				
	Column Total:	(\$36,314.00)					
Budg_Cat: Intergovernmental - R30		\$0.00	(\$39,375.00)	(\$36,314.00)	(\$36,314.00)	\$3,061.00	(7.77)
2210.1.210.42150.3911.02301.18.000	Transfer From General Fund	\$0.00	(\$86,445.00)	(\$96,113.00)	(\$96,113.00)	(\$9,668.00)	11.18
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local Share - COPS Grant	(\$96,113.00)	Year 3				
	Column Total:	(\$96,113.00)					
Budg_Cat: Operating Transfers In - R80		\$0.00	(\$86,445.00)	(\$96,113.00)	(\$96,113.00)	(\$9,668.00)	11.18
Grand Total:		\$0.00	(\$125,820.00)	(\$132,427.00)	(\$132,427.00)	(\$6,607.00)	5.25

End of Report



City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Dover DHA Neighborhood Officer - 02305		\$0.00	(\$108,766.00)	(\$115,330.00)	(\$115,330.00)	(\$6,564.00)	6.03

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Revenue

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02393.18.000	Federal Grant Reimbrsmt	\$0.00	(\$30,000.00)	(\$54,038.00)	(\$54,038.00)	(\$24,038.00)	80.13
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Granite Youth Alliance Grant	(\$34,000.00)					
	Description: STOP Act Grant Funding	(\$20,038.00)					
	Column Total:	(\$54,038.00)					
2245.1.210.42150.3390.02393.18.000	Misc Intergovernmental	\$0.00	(\$21,124.00)	(\$25,000.00)	(\$25,000.00)	(\$3,876.00)	18.35
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Youth to Youth Program Income	(\$25,000.00)					
	Column Total:	(\$25,000.00)					
2245.1.210.42150.3911.02393.18.000	GYA - Transfer From General	\$0.00	(\$18,122.00)	\$0.00	\$0.00	\$18,122.00	(100.00)
Budg_Cat:	Intergovernmental - R30	\$0.00	(\$69,246.00)	(\$79,038.00)	(\$79,038.00)	(\$9,792.00)	14.14
Year:	FY18 - 18	\$0.00	(\$69,246.00)	(\$79,038.00)	(\$79,038.00)	(\$9,792.00)	14.14



City of Dover, New Hampshire

Police Granite Youth Alliance Grant Revenue

Fiscal Year: 2018-2019

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  Round to whole dollars   
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 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant:	Granite Youth Alliance - 02393	\$0.00	(\$69,246.00)	(\$79,038.00)	(\$79,038.00)	(\$9,792.00)	14.14

City of Dover, New Hampshire

Youth Tobacco & Alcohol Awareness Revenue

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.3390.02345.18.000	WDH - Misc Intergovernmental	\$0.00	(\$125,000.00)	(\$125,000.00)	(\$125,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: WDH Youth Empowerment Grant	(\$125,000.00)					
	Column Total:	(\$125,000.00)					
2250.1.210.42150.3911.02345.18.000	Transfer From General Fund	\$0.00	(\$51,580.00)	(\$52,805.00)	(\$52,805.00)	(\$1,225.00)	2.37
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local Share for Youth Empowerment Program	(\$52,805.00)					
	Column Total:	(\$52,805.00)					
<b>Grand Total:</b>		<b>\$0.00</b>	<b>(\$176,580.00)</b>	<b>(\$177,805.00)</b>	<b>(\$177,805.00)</b>	<b>(\$1,225.00)</b>	<b>0.69</b>

End of Report

City of Dover, New Hampshire

**Education - Estimated Revenues School Cafeteria Fund**

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted	FY19 Board Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2800.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$1,572,436)	(\$1,730,000)	(\$1,730,000)	(\$1,730,000)	\$ -	0.00%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: School Cafeterias Revenue	(\$1,730,000)					
	<b>Detail Total:</b>	<b>(\$1,730,000.00)</b>					
Budg_Cat: Education - R70		(\$1,572,436)	(\$1,730,000)	(\$1,730,000)	(\$1,730,000)	\$ -	0.00%
Func: Education - 46900		(\$1,572,436)	(\$1,730,000)	(\$1,730,000)	(\$1,730,000)	\$ -	0.00%
Fund: School Cafeteria Fund - 2800		(\$1,572,436)	(\$1,730,000)	(\$1,730,000)	(\$1,730,000)	\$ -	0.00%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School DOE Federal Grants

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted	FY19 Board Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2820.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$2,730,614)	(\$3,051,108)	(\$3,101,013)	(\$3,101,013)	(\$ 49,905)	1.64%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Federal DOE Grant Revenues	(\$3,101,013)					
	<b>Detail Total:</b>	<b>(\$3,101,013.00)</b>					
Budg_Cat: Education - R70		(\$2,730,614)	(\$3,051,108)	(\$3,101,013)	(\$3,101,013)	(\$ 49,905)	1.64%
Func: Education - 46900		(\$2,730,614)	(\$3,051,108)	(\$3,101,013)	(\$3,101,013)	(\$ 49,905)	1.64%
Fund: School - DOE Federal Grants - 2820		(\$2,730,614)	(\$3,051,108)	(\$3,101,013)	(\$3,101,013)	(\$ 49,905)	1.64%

rptGLGenBudgetRptUsingDefinition

**City of Dover, New Hampshire**

**Education - Estimated Revenues School Special Pgms & Grants Fund**

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

<b>Account</b>	<b>Description</b>	<b>FY17 Actual</b>	<b>FY18 Adopted</b>	<b>FY19 Board Request</b>	<b>FY19 City Manager Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
2900.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$ 52,995)	\$ (129,000)	(\$ 129,000)	(\$ 129,000)	\$ -	0.00%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Special Pgms & Grants Fund	(\$ 129,000)					
	<b>Detail Total:</b>	<b>(\$ 129,000.00)</b>					
Budg_Cat: Education - R70		(\$ 52,995)	\$ (129,000)	(\$ 129,000)	(\$ 129,000)	\$ -	0.00%
Func: Education - 46900		(\$ 52,995)	\$ (129,000)	(\$ 129,000)	(\$ 129,000)	\$ -	0.00%
Fund: School - Special Pgms & Grants - 2900		(\$ 52,995)	\$ (129,000)	(\$ 129,000)	(\$ 129,000)	\$ -	0.00%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Public Safety Special Details - Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 3/1/2018

To Date: 3/31/2018

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.3424.00000.00.000	Police Sp Details-Outside Ser	(\$439,342.84)	(\$440,315.00)	(\$407,918.00)	(\$407,918.00)	\$32,397.00	(7.36)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Overtime and Cruiser Surcharge	(\$407,918.00)					
	Column Total:	(\$407,918.00)					
Budg_Cat: Charges for Services - R40		(\$439,342.84)	(\$440,315.00)	(\$407,918.00)	(\$407,918.00)	\$32,397.00	(7.36)
3207.1.210.42160.3611.00000.00.000	Police Sp Details-Interest on /	(\$541.52)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$541.52)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Loc_Dept: Police - 210		(\$439,884.36)	(\$440,315.00)	(\$407,918.00)	(\$407,918.00)	\$32,397.00	(7.36)

City of Dover, New Hampshire

Public Safety Special Details - Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 3/1/2018

To Date: 3/31/2018

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.3424.00000.00.000. F&R Special Details-Outside :		(\$15,337.06)	(\$6,907.00)	(\$6,907.00)	(\$6,907.00)	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Reimbursements for services performed		(\$6,907.00)					
Column Total:		(\$6,907.00)					
Budg_Cat: Charges for Services - R40		(\$15,337.06)	(\$6,907.00)	(\$6,907.00)	(\$6,907.00)	\$0.00	0.00
Loc_Dept: Fire & Rescue - 220		(\$15,337.06)	(\$6,907.00)	(\$6,907.00)	(\$6,907.00)	\$0.00	0.00

City of Dover, New Hampshire

Parking Activity Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3299.00000.00.000.	Parking Permits	(\$197,892.50)	(\$192,840.00)	(\$242,000.00)	(\$242,000.00)	(\$49,160.00)	25.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Permit Fees	(\$242,000.00)					
	Column Total:	(\$242,000.00)					
Budg_Cat:	Licenses & Permits - R20	(\$197,892.50)	(\$192,840.00)	(\$242,000.00)	(\$242,000.00)	(\$49,160.00)	25.49
3213.1.210.42130.3421.00000.00.000.	Parking Income	(\$512,237.42)	(\$508,876.00)	(\$600,000.00)	(\$600,000.00)	(\$91,124.00)	17.91
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Meters-Credit Card, Coin and Tokens	(\$600,000.00)					
	Column Total:	(\$600,000.00)					
Budg_Cat:	Charges for Services - R40	(\$512,237.42)	(\$508,876.00)	(\$600,000.00)	(\$600,000.00)	(\$91,124.00)	17.91
3213.1.210.42130.3525.00000.00.000.	Parking Fines	(\$165,322.12)	(\$155,000.00)	(\$147,489.00)	(\$147,489.00)	\$7,511.00	(4.85)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Tickets & Violation Notices	(\$147,489.00)					
	Column Total:	(\$147,489.00)					
Budg_Cat:	Misc. Revenue - R50	(\$165,322.12)	(\$155,000.00)	(\$147,489.00)	(\$147,489.00)	\$7,511.00	(4.85)
Func:	Police Parking - 42130	(\$875,452.04)	(\$856,716.00)	(\$989,489.00)	(\$989,489.00)	(\$132,773.00)	15.50
Grand Total:		(\$875,452.04)	(\$856,716.00)	(\$989,489.00)	(\$989,489.00)	(\$132,773.00)	15.50

End of Report



City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.3341.00000.00.000	State Reimbursement	\$0.00	(\$6,000.00)	(\$6,356.00)	(\$6,356.00)	(\$356.00)	5.93
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State reimbursement HHW grant	(\$6,356.00)					
	Column Total:	(\$6,356.00)					
3320.1.300.43230.3390.00000.00.000	Misc Intergovernmental	(\$4,159.32)	(\$4,000.00)	(\$4,000.00)	(\$4,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW reimbursement-towns	(\$4,000.00)					
	Column Total:	(\$4,000.00)					
Budg_Cat: Intergovernmental - R30		(\$4,159.32)	(\$10,000.00)	(\$10,356.00)	(\$10,356.00)	(\$356.00)	3.56
3320.1.300.43230.3410.00000.00.000	CS - Waste Mgmt-Sales & Se	(\$963,090.96)	(\$930,000.00)	(\$945,000.00)	(\$945,000.00)	(\$15,000.00)	1.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Waste Bags, Tags	(\$945,000.00)					
	Column Total:	(\$945,000.00)					
Budg_Cat: Charges for Services - R40		(\$963,090.96)	(\$930,000.00)	(\$945,000.00)	(\$945,000.00)	(\$15,000.00)	1.61
3320.1.300.43230.3611.00000.00.000	CS - Waste Mgmt - Interest or	(\$258.14)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$258.14)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3320.1.300.43230.3999.00000.00.000	CS - Waste Mgmt - Budgetary	\$0.00	(\$68,582.00)	(\$229,412.00)	(\$229,412.00)	(\$160,830.00)	234.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$229,412.00)					
	Column Total:	(\$229,412.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$68,582.00)	(\$229,412.00)	(\$229,412.00)	(\$160,830.00)	234.51

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Func: CS - Waste Mgmt - 43230		(\$967,508.42)	(\$1,008,582.00)	(\$1,184,768.00)	(\$1,184,768.00)	(\$176,186.00)	17.47
Grand Total:		(\$967,508.42)	(\$1,008,582.00)	(\$1,184,768.00)	(\$1,184,768.00)	(\$176,186.00)	17.47

End of Report

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3381.1.350.41941.3631.00000.00.000. McConnell Ctr-Facilities Rent		(\$708,066.75)	(\$709,772.00)	(\$749,468.00)	(\$749,468.00)	(\$39,696.00)	5.59
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Column: [FY19CityManagerProposed]

Budget

FTE

Position Desc.

Description: Cafeteria room for non profit orgs 70 @ \$30	(\$2,100.00)		
Description: Cafeteria room for profit orgs 40 @ \$60	(\$2,400.00)		
Description: CASA (839 sf)	(\$12,039.00)		
Description: Community Partners (768 sf)	(\$10,001.00)		
Description: Conference room for profit orgs 175 @ \$20	(\$3,500.00)		
Description: Conference Room non-profit orgs 100 @ \$10	(\$1,000.00)		
Description: DALC-City Council Subsidy \$22,468	(\$22,468.00)		
Description: Dover Adult Learning (5,696 sf)	(\$56,991.00)		
Description: Dover Child Center (3,666 sf)	(\$52,607.00)		
Description: Dover Police Outreach (5,964 sf)	(\$85,583.00)		
Description: Dover Public Welfare (964 sf)	(\$12,915.00)		
Description: Dover Recreation (15,621 sf)	(\$224,161.00)		
Description: Educ/Govt Access (2,572 sf)	(\$36,908.00)		
Description: Food Service (849 sf)	(\$12,183.00)		
Description: NH Indonesian Community Support (285 sf)	(\$4,249.00)		
Description: Northeast Ballett Theater (1,108 sf)	(\$15,899.00)		
Description: Reach for the Top (3,850 sf)	(\$55,247.00)		
Description: SAU 11 (5,562 sf)	(\$41,436.00)		
Description: SAU 11-City Council Subsidy \$23,812	(\$23,812.00)		
Description: State of NH JPPO (1,676 sf.)	(\$23,832.00)		
Description: Strafford CAP (1,462 sf)	(\$20,979.00)		
Description: Unity of the Seacoast (692 sf)	(\$9,930.00)		
Description: Workforce Housing Coalition (345 sf)	(\$4,950.00)		

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rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Zebra Crossings (227 sf) + (768 sf)	(\$14,278.00)					
	Column Total:	(\$749,468.00)					
Budg_Cat:	Misc. Revenue - R50	(\$708,066.75)	(\$709,772.00)	(\$749,468.00)	(\$749,468.00)	(\$39,696.00)	5.59
3381.1.350.41941.3911.00000.00.000.	Transfer From General Fund	(\$133,901.04)	(\$228,135.00)	(\$217,415.00)	(\$217,415.00)	\$10,720.00	(4.70)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Bldg. Subsidy (unallocated space)	(\$9,535.00)		683 sq ft			
	Description: City Council Subsidy (general)	(\$193,314.00)		General subsidy			
	Description: School Portion - Building Debt	(\$14,566.00)					
	Column Total:	(\$217,415.00)					
Budg_Cat:	Operating Transfers In - R80	(\$133,901.04)	(\$228,135.00)	(\$217,415.00)	(\$217,415.00)	\$10,720.00	(4.70)
Func:	Gen Gov't Buildings - 41941	(\$841,967.79)	(\$937,907.00)	(\$966,883.00)	(\$966,883.00)	(\$28,976.00)	3.09
Fund:	McConnell Center - 3381	(\$841,967.79)	(\$937,907.00)	(\$966,883.00)	(\$966,883.00)	(\$28,976.00)	3.09
Grand Total:		(\$841,967.79)	(\$937,907.00)	(\$966,883.00)	(\$966,883.00)	(\$28,976.00)	3.09

End of Report

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45120.3410.00000.00.000. Recr Pgm - Sales & Service C		(\$63,137.50)	(\$87,000.00)	(\$89,100.00)	(\$89,100.00)	(\$2,100.00)	2.41
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

- Description: 5th & 6th Grade Basketball 80 @ \$90 (\$7,200.00)
- Description: Basketball Clinics 50 @ \$40 (\$2,000.00)
- Description: Fun On Stage 35 @ \$125 (\$4,375.00)
- Description: High School Basketball 60 @ \$90 (\$5,400.00)
- Description: Jr. High Basketball 50 @ \$90 (\$4,500.00)
- Description: Kinder Shots 40 @ \$70 (\$2,800.00)
- Description: Lil Shots Basketball - grades 1 & 2, 110 @ \$70 (\$7,700.00)
- Description: Midget Basketball - grades 3 & 4, 80 @ \$80 (\$6,400.00)
- Description: Music Theater 35 @ \$235 (\$8,225.00)
- Description: On Track 20 @ \$50 (\$1,000.00)
- Description: Playground Memberships - Youth 100 @ \$320 (\$32,000.00)
- Description: Summer Sports Camps 100 @ \$75 (\$7,500.00)

Column Total: (\$89,100.00)

3410.1.350.45120.3443.00000.00.000. Programs - Non-Resident Cha		(\$910.00)	(\$640.00)	(\$640.00)	(\$640.00)	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

- Description: Basketball HS, Non-Resident, 5 @ \$110 (\$550.00)
- Description: Lil Shots Basketball - Non Resident 1 @ \$90 (\$90.00)

Column Total: (\$640.00)

Budg_Cat: Charges for Services - R40		(\$64,047.50)	(\$87,640.00)	(\$89,740.00)	(\$89,740.00)	(\$2,100.00)	2.40
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City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3911.00000.00.000	Programs - Transfer From Ge	(\$6,600.00)	(\$15,500.00)	(\$20,000.00)	(\$20,000.00)	(\$4,500.00)	29.03
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Subsidy Program Scholarships	(\$20,000.00)					
	Column Total:	(\$20,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$6,600.00)	(\$15,500.00)	(\$20,000.00)	(\$20,000.00)	(\$4,500.00)	29.03
3410.1.350.45120.3999.00000.00.000	Programs - Budgetary Use of	\$0.00	(\$80,934.00)	(\$97,522.00)	(\$97,522.00)	(\$16,588.00)	20.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$97,522.00)					
	Column Total:	(\$97,522.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$80,934.00)	(\$97,522.00)	(\$97,522.00)	(\$16,588.00)	20.50
Func: Programs - 45120		(\$70,647.50)	(\$184,074.00)	(\$207,262.00)	(\$207,262.00)	(\$23,188.00)	12.60

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45121.3442.00000.00.000. Rec - McConnell Recreation-F		(\$52,212.40)	(\$53,405.00)	(\$55,505.00)	(\$55,505.00)	(\$2,100.00)	3.93
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Daily Admission Resident Adult 1,200 @ \$5	(\$6,000.00)		
Description: Daily Admission Resident Senior 20 @ \$3	(\$60.00)		
Description: Daily Admission Resident Youth 1200 @ \$3	(\$3,600.00)		
Description: Fitness Program 300 @ \$48	(\$14,400.00)		
Description: Membership Corporate 15 @ \$100	(\$1,500.00)		
Description: Membership Resident Adult 1 mo. 30 @ \$20	(\$600.00)		
Description: Membership Resident Adult 70 @ \$120	(\$8,400.00)		
Description: Membership Resident Adult-3 mo. 200 @ \$40	(\$8,000.00)		
Description: Membership Resident Adult-6 mo. 60 @ \$70	(\$4,200.00)		
Description: Membership Resident Senior 30 @ \$65	(\$1,950.00)		
Description: Membership Resident Senior-3 mo. 15 @ \$25	(\$375.00)		
Description: Membership Resident Senior-6 mo. 15 @ \$40	(\$600.00)		
Description: Membership Resident Youth 40 @ \$65	(\$2,600.00)		
Description: Membership Resident Youth-3 mo. 50 \$ 25	(\$1,250.00)		
Description: Membership Resident Youth-6 mo. 40 @ \$40	(\$1,600.00)		
Description: Punch Passes Resident Adult 5 @ \$50	(\$250.00)		
Description: Punch Passes Resident Senior 2 @ \$30	(\$60.00)		
Description: Punch Passes Resident Youth 2 @ \$30	(\$60.00)		

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Column Total:		(\$55,505.00)					



City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45121.3443.00000.00.000.	McConnell Recreation - Non-F	(\$6,443.00)	(\$8,060.00)	(\$8,160.00)	(\$8,160.00)	(\$100.00)	1.24
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Daily Admission Non-Resident Adult 150 @ \$7	(\$1,050.00)		
Description: Daily Admission Non-Resident Senior 10 @ \$4	(\$40.00)		
Description: Daily Admission Non-Resident Youth 25 @ \$4	(\$100.00)		
Description: Fitness - Non Resident 35 @ \$72	(\$2,520.00)		
Description: Membership Non-Resident Adult 1 mo. 4 @ \$25	(\$100.00)		
Description: Membership Non-Resident Adult 5 @ \$150	(\$750.00)		
Description: Membership Non-Resident Adult-3 mo. 25 @ \$50	(\$1,250.00)		
Description: Membership Non-Resident Adult-6 mo. 5 @ \$80	(\$400.00)		
Description: Membership Non-Resident Senior 5 @ \$80	(\$400.00)		
Description: Membership Non-Resident Senior-3 mo. 5 @ \$35	(\$175.00)		
Description: Membership Non-Resident Senior-6 mo.5 @ \$50	(\$250.00)		
Description: Membership Non-Resident Youth 5 @ \$80	(\$400.00)		
Description: Membership Non-Resident Youth-3 mo. 5 @ \$35	(\$175.00)		
Description: Membership Non-Resident Youth-6 mo. 5 @ \$50	(\$250.00)		
Description: Punch Passes Non-Resident Adult 2 @ \$70	(\$140.00)		
Description: Punch Passes Non-Resident Senior 2 @ \$40	(\$80.00)		
Description: Punch Passes Non-Resident Youth 2 @ \$40	(\$80.00)		

Column Total: (\$8,160.00)

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Charges for Services - R40		(\$58,655.40)	(\$61,465.00)	(\$63,665.00)	(\$63,665.00)	(\$2,200.00)	3.58
3410.1.350.45121.3631.00000.00.000. Rec - McConnell Recreation-F		(\$5,100.00)	(\$5,500.00)	(\$5,500.00)	(\$5,500.00)	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Gym Rental 100 @ \$55	(\$5,500.00)						
Column Total:	(\$5,500.00)						
3410.1.350.45121.3632.00000.00.000. Rec - McConnell Recreation-E		(\$105.90)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$5,205.90)	(\$5,500.00)	(\$5,500.00)	(\$5,500.00)	\$0.00	0.00
Func: McConnell Recreation - 45121		(\$63,861.30)	(\$66,965.00)	(\$69,165.00)	(\$69,165.00)	(\$2,200.00)	3.29

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.3442.00000.00.000	Indoor Pool - Recreation Char	(\$25,575.00)	(\$27,050.00)	(\$27,050.00)	(\$27,050.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 520 @ \$50	(\$26,000.00)					
	Description: Private Lessons 21 @ \$50	(\$1,050.00)					
	Column Total:	(\$27,050.00)					
3410.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$7,010.00)	(\$9,660.00)	(\$9,660.00)	(\$9,660.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Private Lessons - Non Resident 3 @ \$70	(\$210.00)					
	Description: Swimming Lessons - Non Resident 135 @ \$70	(\$9,450.00)					
	Column Total:	(\$9,660.00)					
Budg_Cat: Charges for Services - R40		(\$32,585.00)	(\$36,710.00)	(\$36,710.00)	(\$36,710.00)	\$0.00	0.00
Func: Indoor Pool - 45124		(\$32,585.00)	(\$36,710.00)	(\$36,710.00)	(\$36,710.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.3410.00000.00.000	Senior Prgms/Trvl-Sales & Se	(\$133,894.48)	(\$145,000.00)	(\$145,000.00)	(\$145,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Travel Program	(\$145,000.00)					
	Column Total:	(\$145,000.00)					
3410.1.350.45126.3442.00000.00.000	Senior Prgms/Trvl-Recreation	(\$25,566.80)	(\$27,000.00)	(\$31,000.00)	(\$31,000.00)	(\$4,000.00)	14.81
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships-Resident 800 @ \$20	(\$16,000.00)					
	Description: Sr. Center Misc. Program Revenue	(\$15,000.00)					
	Column Total:	(\$31,000.00)					
3410.1.350.45126.3443.00000.00.000	Senior Programs/Travel - Non	(\$5,675.00)	(\$5,000.00)	(\$6,000.00)	(\$6,000.00)	(\$1,000.00)	20.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships- Non Resident 200 @ \$30	(\$6,000.00)					
	Column Total:	(\$6,000.00)					
Budg_Cat: Charges for Services - R40		(\$165,136.28)	(\$177,000.00)	(\$182,000.00)	(\$182,000.00)	(\$5,000.00)	2.82
3410.1.350.45126.3599.00000.00.000	Senior Prgms/Trvl-Misc Rever	(\$1,330.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$10,000.00)					
	Column Total:	(\$10,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$1,330.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	\$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		(\$166,466.28)	(\$187,000.00)	(\$192,000.00)	(\$192,000.00)	(\$5,000.00)	2.67

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.3442.00000.00.000	Camp Kool -Recreation Charge	(\$62,576.83)	(\$74,200.00)	(\$74,200.00)	(\$74,200.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool 8wks (53 campers/wk) 424 @ \$175	(\$74,200.00)					
	Column Total:	(\$74,200.00)					
Budg_Cat: Charges for Services - R40		(\$62,576.83)	(\$74,200.00)	(\$74,200.00)	(\$74,200.00)	\$0.00	0.00
3410.1.350.45149.3911.00000.00.000	Transfer From General Fund	(\$8,900.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers In - R80		(\$8,900.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Arena - 45149		(\$71,476.83)	(\$74,200.00)	(\$74,200.00)	(\$74,200.00)	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Revenue Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$405,036.91)	(\$548,949.00)	(\$579,337.00)	(\$579,337.00)	(\$30,388.00)	5.54

End of Report

City of Dover, New Hampshire

Public Library Fines Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.3529.00000.00.000. Public Library-Misc Fines & F		(\$37,259.79)	(\$32,978.00)	(\$39,705.00)	(\$39,705.00)	(\$6,727.00)	20.40
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Earbud & flashdrive sales		(\$50.00)					
Description: Fines collected for overdue materials		(\$24,315.00)					
Description: Lost library card fees		(\$240.00)					
Description: Lost or damaged payments		(\$800.00)					
Description: Passport application execution fees		(\$7,700.00)					
Description: Public printing, faxing fees		(\$6,600.00)					
Column Total:		(\$39,705.00)					
Budg_Cat: Misc. Revenue - R50		(\$37,259.79)	(\$32,978.00)	(\$39,705.00)	(\$39,705.00)	(\$6,727.00)	20.40
3455.1.390.45500.3999.00000.00.000. Public Library - Budgetary Use		\$0.00	(\$3,700.00)	(\$3,700.00)	(\$3,700.00)	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Budgetary use of fund balance		(\$3,700.00)					
Column Total:		(\$3,700.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$3,700.00)	(\$3,700.00)	(\$3,700.00)	\$0.00	0.00
Func: Public Library - 45500		(\$37,259.79)	(\$36,678.00)	(\$43,405.00)	(\$43,405.00)	(\$6,727.00)	18.34
Grand Total:		(\$37,259.79)	(\$36,678.00)	(\$43,405.00)	(\$43,405.00)	(\$6,727.00)	18.34

End of Report

City of Dover, New Hampshire

Other Post Employment Benefits Fund - Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3311.00000.00.000	OPEB - Federal Grant Reimbr	(\$76,665.83)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		(\$76,665.83)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3500.1.190.41991.3911.00000.00.000	OPEB Transfer From General	(\$1,382,514.00)	(\$1,474,505.00)	(\$1,356,949.00)	(\$1,356,949.00)	\$117,556.00	(7.97)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 Retiree - Life Insurance Premiums	(\$3,800.00)						
Description: 11 Retirees - Dental Insurance Premiums	(\$15,216.00)						
Description: 115 Retirees - Health Insurance Premiums	(\$1,337,933.00)						
Column Total:	(\$1,356,949.00)						
3500.1.190.41991.3912.00000.00.000	Transfer From Special Rev	(\$13,818.00)	(\$15,142.00)	(\$24,023.00)	(\$24,023.00)	(\$8,881.00)	58.65
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 2 Retirees (Parking Fund) - Health Insurance	(\$24,023.00)						
Column Total:	(\$24,023.00)						
3500.1.190.41991.3915.00000.00.000	OPEB Transfer From Enterpri	(\$74,626.08)	(\$84,298.00)	(\$75,260.00)	(\$75,260.00)	\$9,038.00	(10.72)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 Retiree (Sewer Fund) - Health Insurance Premiums	(\$9,188.00)						
Description: 10 Retirees (Water Fund) - Health Insurance Premiu	(\$66,072.00)						
Column Total:	(\$75,260.00)						
3500.1.190.41991.3916.00000.00.000	OPEB - Transfer From Intrnl S	(\$24,531.00)	(\$20,366.00)	(\$18,864.00)	(\$18,864.00)	\$1,502.00	(7.38)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 Retiree (Fleet Mntc Fund) - Health Insurance Pre	(\$18,864.00)						
Column Total:	(\$18,864.00)						
Budg_Cat: Operating Transfers In - R80		(\$1,495,489.08)	(\$1,594,311.00)	(\$1,475,096.00)	(\$1,475,096.00)	\$119,215.00	(7.48)

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City of Dover, New Hampshire

Other Post Employment Benefits Fund - Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$1,572,154.91)	(\$1,594,311.00)	(\$1,475,096.00)	(\$1,475,096.00)	\$119,215.00	(7.48)

End of Report

City of Dover, New Hampshire

Downtown Dover TIF Fund - Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.3110.00000.00.000	DDTIF - Property Taxes	(\$378,529.00)	(\$398,409.00)	(\$401,109.00)	(\$401,109.00)	(\$2,700.00)	0.68
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Tax TIF Increment	(\$401,109.00)					
	Column Total:	(\$401,109.00)					
Budg_Cat: Taxes - R10		(\$378,529.00)	(\$398,409.00)	(\$401,109.00)	(\$401,109.00)	(\$2,700.00)	0.68
3710.1.190.41991.3621.00000.00.000	DDTIF - Sale of City Property	(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$10,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3710.1.190.41991.3912.00000.00.000	DDTIF - Transfer From Specie	(\$198,400.00)	(\$180,000.00)	(\$180,000.00)	(\$180,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer From Parking Activity Fund	(\$180,000.00)		Per TIF Plan			
	Column Total:	(\$180,000.00)					
3710.1.190.41991.3918.00000.00.000	DDTIF - Transfer From Trust F	(\$64,000.00)	(\$64,000.00)	(\$74,442.00)	(\$74,442.00)	(\$10,442.00)	16.32
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Parking Capital Reserve	(\$74,442.00)					
	Column Total:	(\$74,442.00)					
Budg_Cat: Operating Transfers In - R80		(\$262,400.00)	(\$244,000.00)	(\$254,442.00)	(\$254,442.00)	(\$10,442.00)	4.28
Grand Total:		(\$650,929.00)	(\$642,409.00)	(\$655,551.00)	(\$655,551.00)	(\$13,142.00)	2.05

End of Report

City of Dover, New Hampshire

Waterfront TIF Fund - Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.3110.00000.00.000.	Property Taxes	(\$72,689.22)	\$0.00	(\$91,008.00)	(\$91,008.00)	(\$91,008.00)	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Tax TIF Increment	(\$91,008.00)					
	Column Total:	(\$91,008.00)					
Budg_Cat: Taxes - R10		(\$72,689.22)	\$0.00	(\$91,008.00)	(\$91,008.00)	(\$91,008.00)	0.00
3715.1.190.41991.3911.00000.00.000.	Transfer From General Fund	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TIF Bond Interest Subsidy	(\$150,000.00)					
	Column Total:	(\$150,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	(\$150,000.00)	\$0.00	0.00
Grand Total:		(\$222,689.22)	(\$150,000.00)	(\$241,008.00)	(\$241,008.00)	(\$91,008.00)	60.67

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Tuition Programs

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted	FY19 Board Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3810.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$104,286)	(\$125,000)	(\$125,000)	(\$125,000)	\$ -	0.00%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Dover Adult Learning Center Tuition Revenue	(\$125,000)					
	<b>Detail Total:</b>	<b>(\$125,000.00)</b>					
Budg_Cat: Education - R70		(\$104,286)	(\$125,000)	(\$125,000)	(\$125,000)	\$ -	0.00%
Func: Education - 46900		(\$104,286)	(\$125,000)	(\$125,000)	(\$125,000)	\$ -	0.00%
Fund: School Tuition Programs - DALC - 3810		(\$104,286)	(\$125,000)	(\$125,000)	(\$125,000)	\$ -	0.00%

rptGLGenBudgetRptUsingDefinition

**City of Dover, New Hampshire**

**Education - Estimated Revenues School Alternative Education Fund**

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

<b>Account</b>	<b>Description</b>	<b>FY17 Actual</b>	<b>FY18 Adopted</b>	<b>FY19 Board Request</b>	<b>FY19 City Manager Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
3825.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$182,289)	(\$ )	(\$ )	(\$ )	(\$ )	0.00%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Alternative Education Program Revenue	(\$ )					
	<b>Detail Total:</b>	<b>(\$ 0.00)</b>					
Budg_Cat: Education - R70		(\$182,289)	(\$ )	(\$ )	(\$ )	0	0.00%
Func: Education - 46900		(\$182,289)	(\$ )	(\$ )	(\$ )	0	0.00%
Fund: School Alternative Education Fund - 3825		(\$182,289)	(\$ )	(\$ )	(\$ )	0	0.00%

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Facilities Fund

Fiscal Year: 2018-2019

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted	FY19 Board Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3830.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$142,182)	(\$190,395)	(\$199,127)	(\$199,127)	(\$ 8,732)	4.59%
	Detail: [FY19CityManagerProposed]	<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: School Facilities Rental Revenue	(\$199,127)					
	<b>Detail Total:</b>	<b>(\$199,127.00)</b>					
Budg_Cat: Education - R70		(\$142,182)	(\$190,395)	(\$199,127)	(\$199,127)	(\$ 8,732)	4.59%
Func: Education - 46900		(\$142,182)	(\$190,395)	(\$199,127)	(\$199,127)	(\$ 8,732)	4.59%
Fund: School Facilities Fund - 3830		(\$142,182)	(\$190,395)	(\$199,127)	(\$199,127)	(\$ 8,732)	4.59%

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.3410.00000.00.000	CS - Water-Sales & Service C	(\$4,360,134.31)	(\$4,817,039.00)	(\$5,156,141.00)	(\$5,156,141.00)	(\$339,102.00)	7.04
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Charges for water - billable volume  
997,791 HCF    (\$5,156,141.00)

Column Total: (\$5,156,141.00)

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.3451.00000.00.000	CS - Water-Meter Rent	(\$160,937.34)	(\$186,526.00)	(\$182,049.00)	(\$182,049.00)	\$4,477.00	(2.40)
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Column: [FY19CityManagerProposed]

Budget

FTE

Position Desc.

Description: 1 1/2" Galaxy Eseries 4 @ \$44.73	(\$179.00)		
Description: 1 1/2" Galaxy Non Eseries 30 @ \$50.18	(\$1,505.00)		
Description: 1 1/2" Orion Trace 10 @ \$43.10	(\$431.00)		
Description: 1" Galaxy Eseries 97 @ \$26.56	(\$2,576.00)		
Description: 1" Galaxy Non Eseries 134 @ \$28.58	(\$3,830.00)		
Description: 1" Orion Trace 546 @ \$21.60	(\$11,794.00)		
Description: 2" Compound Galaxy Non Eseries 2 @ 234.40	(\$469.00)		
Description: 2" Compound Orion Trace 4 @ \$179.60	(\$718.00)		
Description: 2" Galaxy Eseries 11 @ \$56.17	(\$618.00)		
Description: 2" Galaxy Non Eseries 64 @ \$67.88	(\$4,344.00)		
Description: 2" Orion Trace 125 @ \$56.90	(\$7,112.00)		
Description: 3" Compound Orion Trace 15 @ \$248.71	(\$3,730.00)		
Description: 3" Orion Trace 6 @ \$192.10	(\$1,153.00)		
Description: 3/4" Galaxy Eseries 77 @ \$22.53	(\$1,735.00)		
Description: 3/4" Galaxy Non Eseries 277 @ \$22.41	(\$6,208.00)		
Description: 3/4" Orion Trace 901 @ \$19.20	(\$17,299.00)		
Description: 4" Compound Orion Trace 4 @ \$381.55	(\$1,526.00)		
Description: 4" Orion Trace 8 @ \$415.80	(\$3,326.00)		
Description: 5/8" Galaxy Eseries 636 @ \$22.56	(\$14,348.00)		
Description: 5/8" Galaxy Non Eseries 1089 @ \$19.59	(\$21,334.00)		
Description: 5/8" Orion Trace 4763 @ \$15.80	(\$75,255.00)		
Description: 6" Galaxy Non Eseries 3 @ \$334.50	(\$1,003.00)		



City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: 6" Orion Trace 3 @ \$518.70	(\$1,556.00)					
	Column Total:	(\$182,049.00)					
5300.1.300.43320.3453.00000.00.000	CS - Water-Sprinkler Standby	(\$51,332.92)	(\$124,768.00)	(\$125,424.00)	(\$125,424.00)	(\$656.00)	0.53
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2" Line - 106 @ \$8 per quarter	(\$3,392.00)					
	Description: 2" Line - 54 @ \$8 per month	(\$5,184.00)					
	Description: 4" Line - 20 @ \$16 per month	(\$3,840.00)					
	Description: 4" Line - 7 @ \$16 per quarter	(\$448.00)					
	Description: 6" Line - 126 @ \$35 per month	(\$52,920.00)					
	Description: 6" Line - 54 @ \$35 per quarter	(\$7,560.00)					
	Description: 8" Line - 16 @ \$60 per quarter	(\$3,840.00)					
	Description: 8" Line - 67 @ \$60 per month	(\$48,240.00)					
	Column Total:	(\$125,424.00)					
5300.1.300.43320.3454.00000.00.000	CS - Water-Maintenance Charges	(\$87,462.31)	(\$105,000.00)	(\$105,000.00)	(\$105,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance charges	(\$105,000.00)					
	Column Total:	(\$105,000.00)					
Budg_Cat: Charges for Services - R40		(\$4,659,866.88)	(\$5,233,333.00)	(\$5,568,614.00)	(\$5,568,614.00)	(\$335,281.00)	6.41
5300.1.300.43320.3555.00000.00.000	CS - Water - Special Assessments	(\$413.89)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.3599.00000.00.000	CS - Water-Misc Revenue	(\$52,231.79)	(\$20,500.00)	(\$20,500.00)	(\$20,500.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Parts Sales to Outside Sources	(\$20,000.00)					
	Description: Miscellaneous Revenue	(\$500.00)					
	Column Total:	(\$20,500.00)					

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3611.00000.00.000	CS - Water-Interest on Arrear:	(\$55,346.20)	(\$50,000.00)	(\$50,000.00)	(\$50,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest charges for late payment (12%)	(\$50,000.00)					
	Column Total:	(\$50,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$107,991.88)	(\$70,500.00)	(\$70,500.00)	(\$70,500.00)	\$0.00	0.00
Func: CS - Water - 43320		(\$4,767,858.76)	(\$5,303,833.00)	(\$5,639,114.00)	(\$5,639,114.00)	(\$335,281.00)	6.32
Grand Total:		(\$4,767,858.76)	(\$5,303,833.00)	(\$5,639,114.00)	(\$5,639,114.00)	(\$335,281.00)	6.32

End of Report

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3341.00000.00.000	CS - Sewer-State Reimburser	(\$4,458.00)	(\$3,910.00)	(\$33,766.00)	(\$33,766.00)	(\$29,856.00)	763.58
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grant C-705 Inflow/Infiltration State Aid	(\$149.00)					
	Description: Grant C-772 Varney Brook FM State Aid	(\$3,209.00)					
	Description: Grant C-872 Sludge Dewatering Upgrades	(\$30,408.00)					
	Column Total:	(\$33,766.00)					
Budg_Cat: Intergovernmental - R30		(\$4,458.00)	(\$3,910.00)	(\$33,766.00)	(\$33,766.00)	(\$29,856.00)	763.58
5320.1.300.43250.3410.00000.00.000	CS - Sewer-Sales & Service C	(\$6,670,547.30)	(\$6,967,344.00)	(\$7,183,944.00)	(\$7,183,944.00)	(\$216,600.00)	3.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Charges for Sewer - billable volume 831,249 HCF	(\$7,183,944.00)					
	Column Total:	(\$7,183,944.00)					
5320.1.300.43250.3419.00000.00.000	Sales & Service Charges - Pri	\$104,385.48	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Charges for Services - R40		(\$6,566,161.82)	(\$6,967,344.00)	(\$7,183,944.00)	(\$7,183,944.00)	(\$216,600.00)	3.11
5320.1.300.43250.3599.00000.00.000	CS - Sewer-Misc Revenue	(\$1,237,716.08)	(\$5,000.00)	(\$5,000.00)	(\$5,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts Sales to Outside Sources	(\$5,000.00)					
	Column Total:	(\$5,000.00)					

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3611.00000.00.000	CS - Sewer-Interest on Arrear	(\$60,061.79)	(\$52,000.00)	(\$52,000.00)	(\$52,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest on late payments (12%)	(\$52,000.00)					
	Column Total:	(\$52,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$1,297,777.87)	(\$57,000.00)	(\$57,000.00)	(\$57,000.00)	\$0.00	0.00
5320.1.300.43250.3998.00000.00.000	CS - Sewer - Invested in Capital Assets	\$0.00	(\$690,557.00)	(\$520,992.00)	(\$520,992.00)	\$169,565.00	(24.55)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GASB 34 - Invested in Capital Assets	(\$520,992.00)					
	Column Total:	(\$520,992.00)					
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$690,557.00)	(\$520,992.00)	(\$520,992.00)	\$169,565.00	(24.55)
Func: CS - Sewer - 43250		(\$7,868,397.69)	(\$7,718,811.00)	(\$7,795,702.00)	(\$7,795,702.00)	(\$76,891.00)	1.00

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.3410.00000.00.000	CS - Sewer - WWTP - Sales &	(\$7,334.81)	(\$7,500.00)	(\$7,500.00)	(\$7,500.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab services	(\$7,500.00)					
	Column Total:	(\$7,500.00)					
5320.1.300.43256.3461.00000.00.000	CS - Sewer - WWTP - Septic	(\$11,044.01)	(\$17,000.00)	(\$17,000.00)	(\$17,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Septic Tank Discharges	(\$17,000.00)					
	Column Total:	(\$17,000.00)					
5320.1.300.43256.3490.00000.00.000	CS - Sewer - WWTP - Misc St	(\$5,618.15)	(\$21,250.00)	(\$21,250.00)	(\$21,250.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Class I Permit 6 YR @ \$1,500	(\$9,000.00)					
	Description: Class II Permit 67 YR @ \$100	(\$6,700.00)					
	Description: Dentist 16 YR @ \$100	(\$1,600.00)					
	Description: Restaurant 79 YR @ \$50	(\$3,950.00)					
	Column Total:	(\$21,250.00)					
Budg_Cat: Charges for Services - R40		(\$23,996.97)	(\$45,750.00)	(\$45,750.00)	(\$45,750.00)	\$0.00	0.00
5320.1.300.43256.3599.00000.00.000	CS - Sewer - WWTP - Misc R	(\$353.12)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.3611.00000.00.000	CS - Sewer - WWTP - Interest	(\$71.94)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Misc. Revenue - R50		(\$425.06)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Sewer - WWTP - 43256		(\$24,422.03)	(\$45,750.00)	(\$45,750.00)	(\$45,750.00)	\$0.00	0.00

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$7,892,819.72)	(\$7,764,561.00)	(\$7,841,452.00)	(\$7,841,452.00)	(\$76,891.00)	0.99

End of Report

City of Dover, New Hampshire

DoverNet Fund Revenues

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3633.01206.00.000	DoverNet - Franchise Fees	(\$325,012.92)	(\$470,000.00)	(\$460,000.00)	(\$460,000.00)	\$10,000.00	(2.13)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Franchise Licensing Fee 4.0%	(\$460,000.00)					
	Column Total:	(\$460,000.00)					
Budg_Cat:	Charges for Services - R40	(\$325,012.92)	(\$470,000.00)	(\$460,000.00)	(\$460,000.00)	\$10,000.00	(2.13)
Proj_Grant:	Dover Communications Studio - 01206	(\$325,012.92)	(\$470,000.00)	(\$460,000.00)	(\$460,000.00)	\$10,000.00	(2.13)

City of Dover, New Hampshire

Dovernet Fund Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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6100.1.550.49200.3410.09100.00.000	DoverNet Fund - Sales & Serv	(\$591,149.98)	(\$591,910.00)	(\$681,022.00)	(\$681,022.00)	(\$89,112.00)	15.05
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Column: [FY19CityManagerProposed]                      Budget                      FTE                      Position Desc.

Description: AppGeo Subscriptions                      (\$250.00)                      5 @ \$50 each

Description: CS Public Works - IT Support                      (\$81,823.00)

Description: CS Public Works - PC Repl & Maint                      (\$6,696.00)

Description: Executive - IT Support                      (\$14,406.00)

Description: Executive - PC Repl & Maint                      (\$1,730.00)

Description: Finance - IT Support                      (\$47,334.00)

Description: Finance - PC Repl & Maint                      (\$6,114.00)

Description: Fire & Rescue - IT Support                      (\$55,566.00)

Description: Fire & Rescue - PC Repl & Maint                      (\$7,425.00)

Description: Fleet Fund - IT Support                      (\$4,116.00)

Description: Fleet Fund - PC Repl & Maint                      (\$480.00)

Description: Planning - IT Support                      (\$14,406.00)

Description: Planning - PC Repl & Maint                      (\$1,745.00)

Description: Police - IT Support                      (\$71,002.00)

Description: Police - PC Repl & Maint                      (\$11,423.00)

Description: Public Library - IT Support                      (\$29,327.00)

Description: Public Library - PC Repl & Maint                      (\$4,763.00)

Description: Public Welfare - IT Support                      (\$8,232.00)

Description: Public Welfare - PC Repl & Maint                      (\$853.00)

Description: Recreation - IT Support                      (\$37,044.00)

Description: Recreation - PC Repl & Maint                      (\$4,698.00)

Description: Sewer Fund - IT Support                      (\$145,547.00)

Description: Sewer Fund - PC Repl & Maint                      (\$1,745.00)

Description: Water Fund - IT Support                      (\$123,098.00)

Description: Water Fund - PC Repl & Maint                      (\$1,199.00)

Column Total:                      (\$681,022.00)



City of Dover, New Hampshire

DoverNet Fund Revenues

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Charges for Services - R40		(\$591,149.98)	(\$591,910.00)	(\$681,022.00)	(\$681,022.00)	(\$89,112.00)	15.05
6100.1.550.49200.3599.09100.00.000. DoverNet Fund - Misc Revenue		(\$1,719.05)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Comcast Technology Grant	(\$25,000.00)						
Column Total:	(\$25,000.00)						
Budg_Cat: Misc. Revenue - R50		(\$1,719.05)	(\$25,000.00)	(\$25,000.00)	(\$25,000.00)	\$0.00	0.00
6100.1.550.49200.3999.09100.00.000. DoverNet Fund - Budgetary U		\$0.00	(\$179,314.00)	(\$372,802.00)	(\$277,802.00)	(\$98,488.00)	54.92
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Use of Fund Balance	(\$372,802.00)						
Description: z CM General Reduction	\$95,000.00						
Column Total:	(\$277,802.00)						
Budg_Cat: Other Financing Sources - R90		\$0.00	(\$179,314.00)	(\$372,802.00)	(\$277,802.00)	(\$98,488.00)	54.92
Proj_Grant: Administration - 09100		(\$592,869.03)	(\$796,224.00)	(\$1,078,824.00)	(\$983,824.00)	(\$187,600.00)	23.56
Grand Total:		(\$917,881.95)	(\$1,266,224.00)	(\$1,538,824.00)	(\$1,443,824.00)	(\$177,600.00)	14.03

End of Report

City of Dover, New Hampshire

Central Stores Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.3410.00000.00.000	Central Stores - Sales & Servi	(\$93,881.09)	(\$101,586.00)	(\$103,286.00)	(\$103,286.00)	(\$1,700.00)	1.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bathroom paper products	(\$27,000.00)					
	Description: Copy sale Charges to departments	(\$25,886.00)					
	Description: Postage Charges to departments	(\$50,400.00)					
	Column Total:	(\$103,286.00)					
Budg_Cat:	Charges for Services - R40	(\$93,881.09)	(\$101,586.00)	(\$103,286.00)	(\$103,286.00)	(\$1,700.00)	1.67
Func:	Internal Service - 49200	(\$93,881.09)	(\$101,586.00)	(\$103,286.00)	(\$103,286.00)	(\$1,700.00)	1.67

City of Dover, New Hampshire

Central Stores Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$93,881.09)	(\$101,586.00)	(\$103,286.00)	(\$103,286.00)	(\$1,700.00)	1.67

End of Report

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3410.00000.00.000	Fleet Maint - Sales & Service	(\$30,580.31)	(\$37,000.00)	(\$37,000.00)	(\$37,000.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Outside Contracted Services	(\$37,000.00)					
	Column Total:	(\$37,000.00)					
6310.1.550.49200.3471.00000.00.000	Fleet Maint - Sale of Vehicle F	(\$315,090.79)	(\$330,297.00)	(\$380,297.00)	(\$380,297.00)	(\$50,000.00)	15.14
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund Dept Parts Costs	(\$201,670.00)					
	Description: Outside Services Parts Costs	(\$108,880.00)					
	Description: Parking Activity Fund Parts Costs	(\$883.00)					
	Description: Sewer Fund Parts Costs	(\$28,965.00)					
	Description: Water Fund Parts Costs	(\$39,899.00)					
	Column Total:	(\$380,297.00)					
6310.1.550.49200.3473.00000.00.000	Fleet Maint - Vehicle Labor Cf	(\$500,536.80)	(\$500,534.00)	(\$530,534.00)	(\$530,534.00)	(\$30,000.00)	5.99
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund	(\$366,538.00)					
	Description: Parking Activity Fund	(\$1,632.00)					
	Description: Sewer Fund	(\$76,572.00)					
	Description: Water Fund	(\$85,792.00)					
	Column Total:	(\$530,534.00)					
Budg_Cat: Charges for Services - R40		(\$846,207.90)	(\$867,831.00)	(\$947,831.00)	(\$947,831.00)	(\$80,000.00)	9.22

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3599.00000.00.000.	Fleet Maint - Misc Revenue	(\$28,509.62)	(\$27,725.00)	(\$27,725.00)	(\$27,725.00)	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet Maintenance Fund - Misc Revenue	(\$27,725.00)					
	Column Total:	(\$27,725.00)					
6310.1.550.49200.3611.00000.00.000.	Fleet Maint - Interest on Arrea	(\$93.86)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
	Budg_Cat: Misc. Revenue - R50	(\$28,603.48)	(\$27,725.00)	(\$27,725.00)	(\$27,725.00)	\$0.00	0.00
6310.1.550.49200.3999.00000.00.000.	Fleet Maint - Budgetary Use o	\$0.00	(\$63,220.00)	(\$43,176.00)	(\$43,176.00)	\$20,044.00	(31.71)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary Use of Fund Balance	(\$43,176.00)					
	Column Total:	(\$43,176.00)					
	Budg_Cat: Other Financing Sources - R90	\$0.00	(\$63,220.00)	(\$43,176.00)	(\$43,176.00)	\$20,044.00	(31.71)
	Func: Internal Service - 49200	(\$874,811.38)	(\$958,776.00)	(\$1,018,732.00)	(\$1,018,732.00)	(\$59,956.00)	6.25

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$874,811.38)	(\$958,776.00)	(\$1,018,732.00)	(\$1,018,732.00)	(\$59,956.00)	6.25

End of Report

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3341.09100.00.000	State Reimbursement	(\$79,046.76)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		(\$79,046.76)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6800.1.550.49200.3410.09100.00.000	Workers Compensation Fund	(\$520,422.80)	(\$654,358.00)	(\$511,122.00)	(\$511,122.00)	\$143,236.00	(21.89)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: CS-PW		(\$100,343.00)					
Description: DoverNet		(\$916.00)					
Description: Executive		(\$4,589.00)					
Description: Finance		(\$1,742.00)					
Description: Fire		(\$185,418.00)					
Description: Fleet		(\$10,904.00)					
Description: Library		(\$2,471.00)					
Description: McConnell Center		(\$1,611.00)					
Description: Parking		(\$2,861.00)					
Description: Planning		(\$667.00)					
Description: Planning CDBG Grant		(\$126.00)					
Description: Police		(\$100,338.00)					
Description: Police Grants		(\$5,236.00)					
Description: Public Welfare		(\$314.00)					
Description: Rec Special Revenue Programs		(\$6,186.00)					
Description: Recreation		(\$20,823.00)					
Description: Sewer		(\$38,406.00)					
Description: Solid Waste		(\$287.00)					
Description: Water		(\$27,884.00)					
Column Total:		(\$511,122.00)					
Budg_Cat: Charges for Services - R40		(\$520,422.80)	(\$654,358.00)	(\$511,122.00)	(\$511,122.00)	\$143,236.00	(21.89)

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City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

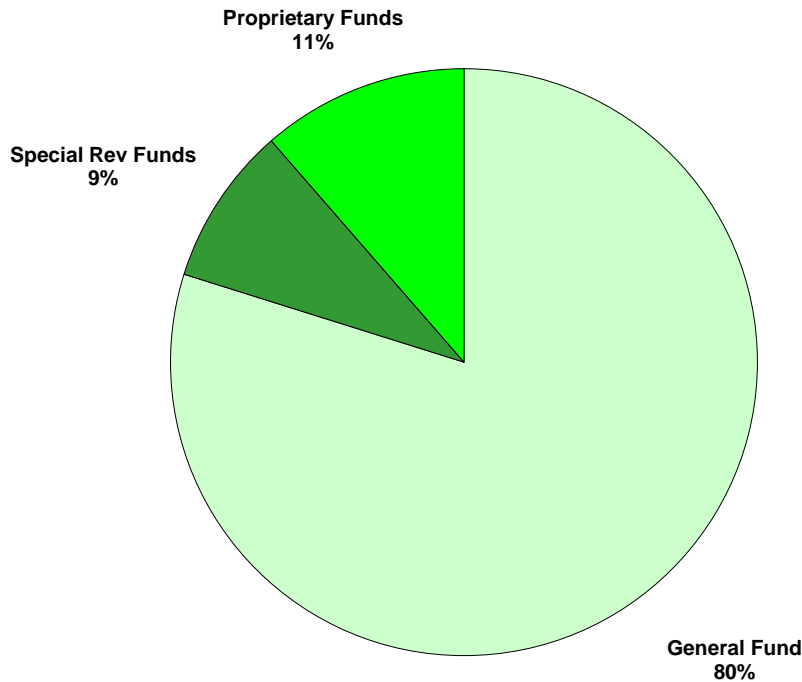
Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Workers Compensation Fund - 6800		(\$599,469.56)	(\$654,358.00)	(\$511,122.00)	(\$511,122.00)	\$143,236.00	(21.89)
Grand Total:		(\$599,469.56)	(\$654,358.00)	(\$511,122.00)	(\$511,122.00)	\$143,236.00	(21.89)

End of Report



# APPROPRIATIONS ALL BUDGETED FUNDS



Fund Type	FY17 Actual Realized	FY18 Council Adopted	FY19 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
General Fund	106,711,552	111,412,377	115,985,176	4,572,799	4.1%
Special Rev Funds	12,178,536	12,239,777	12,722,636	482,859	3.9%
Proprietary Funds	13,538,878	16,049,338	16,557,530	508,192	3.2%
<b>Totals</b>	<b>132,428,966</b>	<b>139,701,492</b>	<b>145,265,342</b>	<b>5,563,850</b>	<b>4.0%</b>

**General Fund:** Activities accounted for in the General Fund include Public Safety (Police and Fire & Rescue), Public Works functions such as upkeep of streets and drains, Recreation functions such as the Indoor Pool, Thompson Pool and Ice Arena, the Public Library and Public Welfare. These are mainly Property Tax supported.

**Special Revenue:** Activities accounted for where revenues have been restricted to the activity. These include Federal and State grants as well as locally restricted money such as parking receipts for the Parking Activity Fund, the receipts for sale of waste bags restricted to the Residential Waste Fund and the OPEB Liability Fund. The Downtown Dover TIF and the Waterfront TIF are budgeted as special revenue funds.

**Proprietary:** Activities that are usually self supporting and accounted for in the same nature as private enterprise. These include Enterprise funds like the Water and Sewer Utility Funds. This Fund type also includes the Internal Service Funds which service departments.

**City of Dover**  
**Fiscal Year 2019 Budget**  
July 1, 2018 - June 30, 2019

		<b>Appropriations Summary by Fund</b>				
<b>Fund Description</b>	<b>FY17 Prior Year Actual</b>	<b>FY18 Council Adopted</b>	<b>FY19 City Mgr. Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>	
<b>1000 General Fund</b>						
City Council	385,694	542,058	562,183	20,125	3.7	
Executive	879,891	1,039,875	1,198,570	158,695	15.3	
Finance	1,776,779	1,785,034	1,858,605	73,571	4.1	
Planning	661,964	696,427	715,409	18,982	2.7	
Misc. Gen Gov't	923,632	1,158,599	839,935	(318,664)	(27.5)	
Police	8,201,744	8,952,632	9,175,868	223,236	2.5	
Fire & Rescue	8,482,372	8,981,979	9,460,962	478,983	5.3	
Comm Serv PW	7,277,940	7,148,652	7,603,633	454,981	6.4	
Recreation	2,070,248	2,221,921	2,258,832	36,911	1.7	
Public Library	1,315,830	1,377,030	1,409,055	32,025	2.3	
Public Welfare	710,019	856,608	796,220	(60,388)	(7.0)	
Debt Service	12,199,949	12,014,563	12,311,694	297,131	2.5	
Other Financing Sources/Uses	3,521,696	3,809,937	3,824,881	14,944	0.4	
School	49,790,015	52,113,315	55,008,984	2,895,669	5.6	
Intergovernmental	8,513,779	8,713,747	8,960,345	246,598	2.8	
<b>Total 1000 General Fund</b>	<b>106,711,552</b>	<b>111,412,377</b>	<b>115,985,176</b>	<b>4,572,799</b>	<b>4.1</b>	
<b>2100 CDBG - Entitlement</b>						
Planning	290,306	311,088	383,534	72,446	23.3	
<b>Total 2100 CDBG - Entitlement</b>	<b>290,306</b>	<b>311,088</b>	<b>383,534</b>	<b>72,446</b>	<b>23.3</b>	
<b>2210 DOJ - Drug Ed &amp; Enforce</b>						
Police	134,922	125,820	132,427	6,607	5.3	
<b>Total 2210 DOJ - Drug Ed &amp; Enforce</b>	<b>134,922</b>	<b>125,820</b>	<b>132,427</b>	<b>6,607</b>	<b>5.3</b>	
<b>2220 DHA - Policing</b>						
Police	102,763	108,766	115,330	6,564	6.0	
<b>Total 2220 DHA - Policing</b>	<b>102,763</b>	<b>108,766</b>	<b>115,330</b>	<b>6,564</b>	<b>6.0</b>	
<b>2245 DHHS - Assistance Programs</b>						
Police	56,765	69,246	79,038	9,792	14.1	
<b>Total 2245 DHHS - Assistance Programs</b>	<b>56,765</b>	<b>69,246</b>	<b>79,038</b>	<b>9,792</b>	<b>14.1</b>	
<b>2250 Youth Tobacco &amp; Alcohol Awareness</b>						
Police	187,984	176,580	177,805	1,225	0.7	
<b>Total 2250 Youth Tobacco &amp; Alcohol</b>	<b>187,984</b>	<b>176,580</b>	<b>177,805</b>	<b>1,225</b>	<b>0.7</b>	
<b>2800 School Cafeteria Fund</b>						
Education	1,538,960	1,730,000	1,730,000	0	0.0	
<b>Total 2800 School Cafeteria Fund</b>	<b>1,538,960</b>	<b>1,730,000</b>	<b>1,730,000</b>	<b>0</b>	<b>0.0</b>	
<b>2820 School - DOE Federal Grants</b>						
Education	2,846,874	3,051,108	3,101,013	49,905	1.6	
<b>Total 2820 DOE Federal Grants</b>	<b>2,846,874</b>	<b>3,051,108</b>	<b>3,101,013</b>	<b>49,905</b>	<b>1.6</b>	
<b>2900 School Special Pgms &amp; Grants</b>						
Education	94,590	129,000	129,000	0	0.0	
<b>Total 2900 School Special Pgms &amp; Grants</b>	<b>94,590</b>	<b>129,000</b>	<b>129,000</b>	<b>0</b>	<b>0.0</b>	

**City of Dover**  
**Fiscal Year 2019 Budget**  
July 1, 2018 - June 30, 2019

		<b>Appropriations Summary by Fund</b>				
<b>Fund Description</b>	<b>FY17 Prior Year Actual</b>	<b>FY18 Council Adopted</b>	<b>FY19 City Mgr. Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>	
<b>3207 Public Safety Special Details</b>						
Police	445,355	440,315	407,918	(32,397)	(7.6)	
Fire & Rescue	7,611	6,907	6,907	0	0.0	
<b>Total 3207 Public Safety Special Details</b>	<b>452,966</b>	<b>447,222</b>	<b>414,825</b>	<b>(32,397)</b>	<b>(7.2)</b>	
<b>3213 Parking Activity Fund</b>						
Police	862,723	856,716	989,489	132,773	15.5	
<b>Total 3213 Parking Activity Fund</b>	<b>862,723</b>	<b>856,716</b>	<b>989,489</b>	<b>132,773</b>	<b>15.5</b>	
<b>3320 Residential Solid Waste</b>						
Comm Serv PW	902,590	1,008,582	1,184,768	176,186	17.5	
<b>Total 3320 Residential Solid Waste</b>	<b>902,590</b>	<b>1,008,582</b>	<b>1,184,768</b>	<b>176,186</b>	<b>17.5</b>	
<b>3381 McConnell Center</b>						
Recreation	849,722	937,907	966,883	28,976	3.1	
<b>Total 3381 McConnell Center</b>	<b>849,722</b>	<b>937,907</b>	<b>966,883</b>	<b>28,976</b>	<b>3.1</b>	
<b>3410 Recreation Programs Fund</b>						
Recreation	476,656	548,949	579,337	30,388	5.5	
<b>Total 3410 Recreation Programs</b>	<b>476,656</b>	<b>548,949</b>	<b>579,337</b>	<b>30,388</b>	<b>5.5</b>	
<b>3455 Library Fines</b>						
Public Library	35,973	36,678	43,405	6,727	18.3	
<b>Total 3455 Library Fines</b>	<b>35,973</b>	<b>36,678</b>	<b>43,405</b>	<b>6,727</b>	<b>18.3</b>	
<b>3500 OPEB Liability Fund</b>						
Misc Gen Gov't	1,554,914	1,594,311	1,475,096	(119,215)	(7.5)	
<b>Total 3500 OPEB Liability Fund</b>	<b>1,554,914</b>	<b>1,594,311</b>	<b>1,475,096</b>	<b>(119,215)</b>	<b>(7.5)</b>	
<b>3710 Downtown Dover TIF Fund</b>						
Misc Gen Gov't	650,867	642,409	655,551	13,142	2.0	
<b>Total 3710 Downtown Dover TIF Fund</b>	<b>650,867</b>	<b>642,409</b>	<b>655,551</b>	<b>13,142</b>	<b>2.0</b>	
<b>3715 Waterfront TIF Fund</b>						
Misc Gen Gov't	185,471	150,000	241,008	91,008	60.7	
<b>Total 3715 Waterfront TIF Fund</b>	<b>185,471</b>	<b>150,000</b>	<b>241,008</b>	<b>91,008</b>	<b>60.7</b>	
<b>3810 School Tuition Programs</b>						
Education	115,835	125,000	125,000	0	0.0	
<b>Total 3810 School Tuition Programs</b>	<b>115,835</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.0</b>	
<b>3825 Alternative Education Fund</b>						
Education	661,608	0	0	0	0.0	
<b>Total 3825 School Tuition Programs</b>	<b>661,608</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	
<b>3830 School Facilities Fund</b>						
Education	176,047	190,395	199,127	8,732	4.6	
<b>Total 3830 School Facilities Fund</b>	<b>176,047</b>	<b>190,395</b>	<b>199,127</b>	<b>8,732</b>	<b>4.6</b>	
<b>5300 Water Fund</b>						
Comm Serv PW	4,317,503	5,303,833	5,639,114	335,281	6.3	
<b>Total 5300 Water Fund</b>	<b>4,317,503</b>	<b>5,303,833</b>	<b>5,639,114</b>	<b>335,281</b>	<b>6.3</b>	

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

		<b>Appropriations Summary by Fund</b>				
<b>Fund Description</b>	<b>FY17 Prior Year Actual</b>	<b>FY18 Council Adopted</b>	<b>FY19 City Mgr. Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>	
<b>5320 Sewer Fund</b>						
Comm Serv PW	6,723,091	7,764,561	7,841,452	76,891	1.0	
<b>Total 5320 Sewer Fund</b>	<b>6,723,091</b>	<b>7,764,561</b>	<b>7,841,452</b>	<b>76,891</b>	<b>1.0</b>	
<b>6100 DoverNet Fund</b>						
Other Financing Sources/Uses	911,942	1,266,224	1,443,824	177,600	14.0	
<b>Total 6100 DoverNet Fund</b>	<b>911,942</b>	<b>1,266,224</b>	<b>1,443,824</b>	<b>177,600</b>	<b>14.0</b>	
<b>6110 Central Stores Fund</b>						
Other Financing Sources/Uses	85,569	101,586	103,286	1,700	1.7	
<b>Total 6110 Central Stores Fund</b>	<b>85,569</b>	<b>101,586</b>	<b>103,286</b>	<b>1,700</b>	<b>1.7</b>	
<b>6310 Fleet Maintenance Fund</b>						
Other Financing Sources/Uses	913,996	958,776	1,018,732	59,956	6.3	
<b>Total 6310 Fleet Maintenance Fund</b>	<b>913,996</b>	<b>958,776</b>	<b>1,018,732</b>	<b>59,956</b>	<b>6.3</b>	
<b>6800 Workers Compensation Fund</b>						
Other Financing Sources/Uses	586,777	654,358	511,122	(143,236)	(21.9)	
<b>Total 6800 Workers Compensation Fund</b>	<b>586,777</b>	<b>654,358</b>	<b>511,122</b>	<b>(143,236)</b>	<b>(21.9)</b>	
<b>Total All Funds</b>	<b>132,428,966</b>	<b>139,701,492</b>	<b>145,265,342</b>	<b>5,563,850</b>	<b>4.0%</b>	

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**  
**Summary by Department**

<b>Description</b>		<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>Dollar</b>	<b>%</b>
		<b>Prior Year</b>	<b>Adopted</b>	<b>City Mgr.</b>	<b>Change</b>	<b>Chng</b>
		<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>		
<b>City Council</b>						
1000	General Fund	344,986	542,058	562,183	20,125	3.7
<b>Total</b>	<b>City Council</b>	<b>344,986</b>	<b>542,058</b>	<b>562,183</b>	<b>20,125</b>	<b>3.7</b>
<b>Executive</b>						
1000	General Fund	879,369	1,039,875	1,198,570	158,695	15.3
<b>Total</b>	<b>Executive</b>	<b>879,369</b>	<b>1,039,875</b>	<b>1,198,570</b>	<b>158,695</b>	<b>15.3</b>
<b>Finance</b>						
1000	General Fund	1,774,755	1,785,034	1,858,605	73,571	4.1
<b>Total</b>	<b>Finance</b>	<b>1,774,755</b>	<b>1,785,034</b>	<b>1,858,605</b>	<b>73,571</b>	<b>4.1</b>
<b>Planning</b>						
1000	General Fund	646,187	696,427	715,409	18,982	2.7
2100	CDBG - Entitlement	290,306	311,088	383,534	72,446	23.3
<b>Total</b>	<b>Planning</b>	<b>936,493</b>	<b>1,007,515</b>	<b>1,098,943</b>	<b>91,428</b>	<b>9.1</b>
<b>Misc. Gen Gov't</b>						
1000	General Fund	915,767	1,158,599	839,935	(318,664)	(27.5)
3500	OPEB Liability Fund	1,554,914	1,594,311	1,475,096	(119,215)	(7.5)
3710	Downtown Dover TIF	650,867	642,409	655,551	13,142	2.0
3715	Waterfront TIF	185,471	150,000	241,008	91,008	60.7
<b>Total</b>	<b>Misc. Gen Gov't</b>	<b>3,307,019</b>	<b>3,545,319</b>	<b>3,211,590</b>	<b>(333,729)</b>	<b>(9.4)</b>
<b>Police</b>						
1000	General Fund	8,198,554	8,952,632	9,175,868	223,236	2.5
2210	DOJ - Drug Ed & Enforce	134,922	125,820	132,427	6,607	5.3
2220	DHA - Policing	102,763	108,766	115,330	6,564	6.0
2245	DHHS - Assistance Programs	56,765	69,246	79,038	9,792	14.1
2250	Youth Tobacco & Alcohol	187,984	176,580	177,805	1,225	0.7
3207	Public Safety Special Details	445,355	440,315	407,918	(32,397)	(7.4)
3213	Parking Activity Fund	862,723	856,716	989,489	132,773	15.5
<b>Total</b>	<b>Police</b>	<b>9,989,066</b>	<b>10,730,075</b>	<b>11,077,875</b>	<b>347,800</b>	<b>3.2</b>
<b>Fire &amp; Rescue</b>						
1000	General Fund	8,467,829	8,981,979	9,460,962	478,983	5.3
3207	Public Safety Special details	7,611	6,907	6,907	0	0.0
<b>Total</b>	<b>Fire &amp; Rescue</b>	<b>8,475,440</b>	<b>8,988,886</b>	<b>9,467,869</b>	<b>478,983</b>	<b>5.3</b>
<b>Comm Serv PW</b>						
1000	General Fund	5,768,700	7,148,652	7,603,633	454,981	6.4
3320	Residential Solid Waste	902,590	1,008,582	1,184,768	176,186	17.5
5300	Water Fund	4,317,503	5,303,833	5,639,114	335,281	6.3
5320	Sewer Fund	6,723,091	7,764,561	7,841,452	76,891	1.0
<b>Total</b>	<b>Comm Serv PW</b>	<b>17,711,884</b>	<b>21,225,628</b>	<b>22,268,967</b>	<b>1,043,339</b>	<b>4.9</b>

**City of Dover**  
**Fiscal Year 2019 Budget**  
July 1, 2018 - June 30, 2019

		<b>Appropriations</b>				
		<b>Summary by Department</b>				
<b>Description</b>		<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>Dollar</b>	<b>%</b>
		<b>Prior Year</b>	<b>Adopted</b>	<b>City Mgr.</b>	<b>Change</b>	<b>Chng</b>
		<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>		
<b>Recreation</b>						
1000	General Fund	2,047,525	2,221,921	2,258,832	36,911	1.7
3381	McConnell Center	849,722	937,907	966,883	28,976	3.1
3410	Recreation Programs Fund	476,656	548,949	579,337	30,388	5.5
<b>Total</b>	<b>Recreation</b>	<b>3,373,903</b>	<b>3,708,777</b>	<b>3,805,052</b>	<b>96,275</b>	<b>2.6</b>
<b>Public Library</b>						
1000	General Fund	1,241,854	1,377,030	1,409,055	32,025	2.3
3455	Library Fines	35,973	36,678	43,405	6,727	18.3
<b>Total</b>	<b>Public Library</b>	<b>1,277,827</b>	<b>1,413,708</b>	<b>1,452,460</b>	<b>38,752</b>	<b>2.7</b>
<b>Public Welfare</b>						
1000	General Fund	706,800	856,608	796,220	(60,388)	(7.0)
<b>Total</b>	<b>Public Welfare</b>	<b>706,800</b>	<b>856,608</b>	<b>796,220</b>	<b>(60,388)</b>	<b>(7.0)</b>
<b>Debt Service</b>						
1000	General Fund	12,199,949	12,014,563	12,311,694	297,131	2.5
<b>Total</b>	<b>Debt Service</b>	<b>12,199,949</b>	<b>12,014,563</b>	<b>12,311,694</b>	<b>297,131</b>	<b>2.5</b>
<b>Other Financing Uses</b>						
1000	General Fund	3,521,696	3,809,937	3,824,881	14,944	0.4
6100	DoverNet Fund	911,942	1,266,224	1,443,824	177,600	14.0
6110	Central Stores Fund	85,569	101,586	103,286	1,700	1.7
6310	Fleet Maintenance Fund	913,996	958,776	1,018,732	59,956	6.3
6800	Workers Compensation Fund	586,777	654,358	511,122	(143,236)	(21.9)
<b>Total</b>	<b>Other Financing Sources/Uses</b>	<b>6,019,980</b>	<b>6,790,881</b>	<b>6,901,845</b>	<b>110,964</b>	<b>1.6</b>
<b>Education</b>						
1000	General Fund	49,867,804	52,113,315	55,008,984	2,895,669	5.6
2800	School Cafeteria Fund	1,538,960	1,730,000	1,730,000	0	0.0
2820	DOE Federal Grants	2,846,874	3,051,108	3,101,013	49,905	1.6
2900	School Special Pgms & Grants	94,590	129,000	129,000	0	0.0
3810	School Tuition Programs	115,835	125,000	125,000	0	0.0
3825	Alternative Education Fund	661,608	0	0	0	#DIV/0!
3830	School Facilities Fund	176,047	190,395	199,127	8,732	4.6
<b>Total</b>	<b>Education</b>	<b>55,301,718</b>	<b>57,338,818</b>	<b>60,293,124</b>	<b>2,954,306</b>	<b>5.2</b>
<b>Intergovernmental</b>						
1000	General Fund	8,513,779	8,713,747	8,960,345	246,598	2.8
<b>Total</b>	<b>Intergovernmental</b>	<b>8,513,779</b>	<b>8,713,747</b>	<b>8,960,345</b>	<b>246,598</b>	<b>2.8</b>
<b>Total</b>	<b>All Funds</b>	<b>130,812,968</b>	<b>139,701,492</b>	<b>145,265,342</b>	<b>5,563,850</b>	<b>4.0</b>

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>1000 General Fund</b>							
1000.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$2,366,976.47	\$2,530,454.00	\$2,903,106.00	\$2,903,106.00	\$372,652.00	14.73
1000.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$10,770,850.74	\$11,283,971.00	\$11,700,206.00	\$11,667,304.00	\$383,333.00	3.40
1000.0.000.00000.4120.00000.00.000	Temporary Employees	\$381,800.29	\$450,854.00	\$413,161.00	\$410,161.00	(\$40,693.00)	(9.03)
1000.0.000.00000.4125.00000.00.000	Elected Officials	\$15,364.89	\$20,518.00	\$20,518.00	\$20,518.00	\$0.00	0.00
1000.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,383,574.12	\$1,262,147.00	\$1,407,662.00	\$1,336,406.00	\$74,259.00	5.88
1000.0.000.00000.4170.00000.00.000	Longevity Pay	\$176,466.54	\$190,353.00	\$253,704.00	\$253,704.00	\$63,351.00	33.28
1000.0.000.00000.4211.00000.00.000	Health Insurance	\$3,210,445.81	\$3,454,955.00	\$3,428,799.00	\$3,423,919.00	(\$31,036.00)	(0.90)
1000.0.000.00000.4212.00000.00.000	Dental Insurance	\$110,494.05	\$115,555.00	\$117,000.00	\$117,000.00	\$1,445.00	1.25
1000.0.000.00000.4213.00000.00.000	Life Insurance	\$28,150.97	\$30,288.00	\$31,954.00	\$31,954.00	\$1,666.00	5.50
1000.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$6,217.82	\$8,166.00	\$61,861.00	\$61,861.00	\$53,695.00	657.54
1000.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$74,463.00	\$74,463.00	\$74,463.00	0.00
1000.0.000.00000.4220.00000.00.000	FICA	\$465,041.30	\$486,228.00	\$514,742.00	\$513,105.00	\$26,877.00	5.53
1000.0.000.00000.4225.00000.00.000	Medicare	\$227,965.01	\$241,256.00	\$246,370.00	\$245,987.00	\$4,731.00	1.96
1000.0.000.00000.4230.00000.00.000	Retirement	\$2,836,267.02	\$3,312,360.00	\$3,394,863.00	\$3,391,863.00	\$79,503.00	2.40
1000.0.000.00000.4240.00000.00.000	Staff Development Reimbursam	\$87,649.59	\$97,437.00	\$109,308.00	\$109,308.00	\$11,871.00	12.18
1000.0.000.00000.4250.00000.00.000	Unemployment	\$6,240.00	\$20,000.00	\$10,000.00	\$10,000.00	(\$10,000.00)	(50.00)
1000.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$429,243.96	\$422,519.00	\$422,719.00	\$422,719.00	\$200.00	0.05
1000.0.000.00000.4290.00000.00.000	FSA Fees	\$1,979.75	\$5,035.00	\$3,525.00	\$3,525.00	(\$1,510.00)	(29.99)
1000.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$36,117.52	\$42,466.00	\$42,566.00	\$42,566.00	\$100.00	0.24
1000.0.000.00000.4295.00000.00.000	Compensated Absences	\$252,140.70	\$261,578.00	\$261,578.00	\$261,578.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$22,792,986.55	\$24,236,140.00	\$25,418,105.00	\$25,301,047.00	\$1,064,907.00	4.39

**City of Dover, New Hampshire**

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From Date: 7/1/2018

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Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4311.00000.00.000	Administrative Services	\$315.00	\$4,300.00	\$7,900.00	\$7,900.00	\$3,600.00	83.72
1000.0.000.00000.4312.00000.00.000	Management Services	\$156,058.00	\$221,500.00	\$225,320.00	\$225,320.00	\$3,820.00	1.72
1000.0.000.00000.4334.00000.00.000	Legal Services	\$67,948.19	\$93,000.00	\$94,000.00	\$94,000.00	\$1,000.00	1.08
1000.0.000.00000.4335.00000.00.000	Auditing Services	\$15,436.00	\$15,436.00	\$12,986.00	\$12,986.00	(\$2,450.00)	(15.87)
1000.0.000.00000.4336.00000.00.000	Medical Services	\$13,605.13	\$18,049.00	\$19,349.00	\$19,349.00	\$1,300.00	7.20
1000.0.000.00000.4337.00000.00.000	Dental Services	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
1000.0.000.00000.4339.00000.00.000	Consulting Services	\$47,722.82	\$66,443.00	\$132,034.00	\$125,034.00	\$58,591.00	88.18
1000.0.000.00000.4341.00000.00.000	Technical Services	\$21,926.24	\$234,358.00	\$236,318.00	\$236,318.00	\$1,960.00	0.84
1000.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$58,806.06	\$79,525.00	\$81,836.00	\$78,836.00	(\$689.00)	(0.87)
1000.0.000.00000.4420.00000.00.000	Waste Collection Services	\$430,071.96	\$375,000.00	\$375,000.00	\$375,000.00	\$0.00	0.00
1000.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$79,735.58	\$100,025.00	\$117,888.00	\$117,888.00	\$17,863.00	17.86
1000.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$66,584.24	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
1000.0.000.00000.4423.00000.00.000	Cleaning Services	\$1,705.27	\$3,599.00	\$3,599.00	\$3,599.00	\$0.00	0.00
1000.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$156,239.93	\$210,994.00	\$237,419.00	\$212,419.00	\$1,425.00	0.68
1000.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$106,367.08	\$237,107.00	\$247,197.00	\$247,197.00	\$10,090.00	4.26
1000.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$63,500.86	\$69,624.00	\$77,847.00	\$77,847.00	\$8,223.00	11.81
1000.0.000.00000.4434.00000.00.000	Maint Chrgs - Vehicles	\$95,697.93	\$67,360.00	\$71,896.00	\$71,896.00	\$4,536.00	6.73
1000.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmer	\$623,025.49	\$668,833.00	\$566,875.00	\$566,875.00	(\$101,958.00)	(15.24)
1000.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$670,087.11	\$769,205.00	\$778,064.00	\$728,064.00	(\$41,141.00)	(5.35)
1000.0.000.00000.4443.00000.00.000	Rental of Equipment	\$48,993.91	\$57,170.00	\$59,216.00	\$59,216.00	\$2,046.00	3.58
1000.0.000.00000.4521.00000.00.000	Property Insurance	\$58,068.10	\$65,343.00	\$61,039.00	\$61,039.00	(\$4,304.00)	(6.59)
1000.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$75,228.35	\$79,379.00	\$76,039.00	\$76,039.00	(\$3,340.00)	(4.21)
1000.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$50,894.00	\$50,910.00	\$47,786.00	\$47,786.00	(\$3,124.00)	(6.14)
1000.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$145,020.42	\$152,431.00	\$148,896.00	\$148,896.00	(\$3,535.00)	(2.32)



**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

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Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$18,845.43	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
1000.0.000.00000.4531.00000.00.000	Telecommunications	\$139,767.38	\$161,803.00	\$166,030.00	\$164,030.00	\$2,227.00	1.38
1000.0.000.00000.4534.00000.00.000	Postage	\$65,829.26	\$78,032.00	\$78,118.00	\$77,768.00	(\$264.00)	(0.34)
1000.0.000.00000.4540.00000.00.000	Advertising	\$22,333.36	\$32,741.00	\$38,341.00	\$35,841.00	\$3,100.00	9.47
1000.0.000.00000.4550.00000.00.000	Printing & Binding	\$2,961.58	\$14,125.00	\$19,825.00	\$19,825.00	\$5,700.00	40.35
1000.0.000.00000.4580.00000.00.000	Travel Expense	\$25,343.46	\$26,226.00	\$38,587.00	\$38,587.00	\$12,361.00	47.13
1000.0.000.00000.4591.00000.00.000	Special Programs	\$9,131.84	\$11,000.00	\$18,800.00	\$18,800.00	\$7,800.00	70.91
1000.0.000.00000.4592.00000.00.000	Emergency Shelter	\$52,166.00	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	0.00
<b>Budg_Cat: Purchased Services - 300</b>		<b>\$3,389,415.98</b>	<b>\$4,079,018.00</b>	<b>\$4,153,705.00</b>	<b>\$4,063,855.00</b>	<b>(\$15,163.00)</b>	<b>(0.37)</b>
1000.0.000.00000.4611.00000.00.000	Office Supplies	\$60,269.56	\$82,558.00	\$83,799.00	\$83,799.00	\$1,241.00	1.50
1000.0.000.00000.4612.00000.00.000	Operating Supplies	\$380,124.90	\$340,925.00	\$368,180.00	\$368,180.00	\$27,255.00	7.99
1000.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$67,209.37	\$79,606.00	\$82,041.00	\$82,041.00	\$2,435.00	3.06
1000.0.000.00000.4619.00000.00.000	Supplies for Resale	\$2,084.10	\$2,000.00	\$2,500.00	\$2,500.00	\$500.00	25.00
1000.0.000.00000.4621.00000.00.000	Natural Gas	\$170,525.99	\$168,744.00	\$177,850.00	\$170,850.00	\$2,106.00	1.25
1000.0.000.00000.4622.00000.00.000	Electricity	\$711,957.25	\$654,494.00	\$662,292.00	\$658,792.00	\$4,298.00	0.66
1000.0.000.00000.4623.00000.00.000	Propane	\$14,211.21	\$14,944.00	\$15,534.00	\$15,534.00	\$590.00	3.95
1000.0.000.00000.4624.00000.00.000	Heating Oil	\$26,433.23	\$55,159.00	\$41,276.00	\$36,276.00	(\$18,883.00)	(34.23)
1000.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$168,865.07	\$173,420.00	\$171,854.00	\$171,854.00	(\$1,566.00)	(0.90)
1000.0.000.00000.4631.00000.00.000	Food/Food Services	\$10,072.54	\$12,475.00	\$14,325.00	\$14,325.00	\$1,850.00	14.83
1000.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$43,615.80	\$60,374.00	\$63,404.00	\$53,404.00	(\$6,970.00)	(11.54)
1000.0.000.00000.4640.00000.00.000	Books/Publications	\$29,804.87	\$42,023.00	\$43,908.00	\$43,908.00	\$1,885.00	4.49
1000.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$63,244.62	\$68,122.00	\$70,453.00	\$70,453.00	\$2,331.00	3.42
1000.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$114,289.85	\$131,100.00	\$131,600.00	\$131,600.00	\$500.00	0.38

**City of Dover, New Hampshire**

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From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$24,323.71	\$33,250.00	\$33,750.00	\$33,750.00	\$500.00	1.50
1000.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$226,932.30	\$193,232.00	\$224,732.00	\$224,732.00	\$31,500.00	16.30
1000.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$347,212.34	\$338,174.00	\$338,174.00	\$338,174.00	\$0.00	0.00
1000.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$79,006.79	\$91,300.00	\$106,654.00	\$104,475.00	\$13,175.00	14.43
Budg_Cat: Supplies - 600		\$2,540,183.50	\$2,541,900.00	\$2,632,326.00	\$2,604,647.00	\$62,747.00	2.47
1000.0.000.00000.4715.00000.00.000	Land Improvements	\$459,323.62	\$1,681,933.00	\$2,151,482.00	\$1,885,189.00	\$203,256.00	12.08
1000.0.000.00000.4725.00000.00.000	Building Improvements	\$3,520.87	\$31,085.00	\$44,385.00	\$38,085.00	\$7,000.00	22.52
1000.0.000.00000.4727.00000.00.000	Building Systems	\$7,734.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$68,800.02	\$75,000.00	\$90,000.00	\$90,000.00	\$15,000.00	20.00
1000.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$41,603.53	\$85,166.00	\$137,500.00	\$129,500.00	\$44,334.00	52.06
1000.0.000.00000.4742.00000.00.000	Light Vehicles	\$0.00	\$5,000.00	\$45,000.00	\$45,000.00	\$40,000.00	800.00
1000.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$4,578.46	\$7,000.00	\$0.00	\$0.00	(\$7,000.00)	(100.00)
1000.0.000.00000.4745.00000.00.000	Computers & Communications	\$64,771.17	\$67,060.00	\$90,169.00	\$86,392.00	\$19,332.00	28.83
1000.0.000.00000.4748.00000.00.000	Books and Collections	\$103,210.99	\$107,915.00	\$111,152.00	\$111,152.00	\$3,237.00	3.00
1000.0.000.00000.4752.00000.00.000	Bridges	\$100,540.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
1000.0.000.00000.4753.00000.00.000	Sidewalks	\$0.00	\$104,000.00	\$108,160.00	\$108,160.00	\$4,160.00	4.00
Budg_Cat: Capital Outlay - 700		\$854,082.66	\$2,264,159.00	\$2,877,848.00	\$2,593,478.00	\$329,319.00	14.54
1000.0.000.00000.4810.00000.00.000	Membership Dues	\$78,525.66	\$88,163.00	\$91,650.00	\$91,650.00	\$3,487.00	3.96
1000.0.000.00000.4819.00000.00.000	Fees & Charges	\$10,087.93	\$15,793.00	\$15,903.00	\$15,903.00	\$110.00	0.70
1000.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$214,399.92	\$320,297.00	\$300,512.00	\$274,526.00	(\$45,771.00)	(14.29)
1000.0.000.00000.4840.00000.00.000	Contingency	\$70,429.00	\$348,646.00	\$348,646.00	\$348,146.00	(\$500.00)	(0.14)
1000.0.000.00000.4891.00000.00.000	Abatements	\$196,094.41	\$217,107.00	\$50,000.00	\$50,000.00	(\$167,107.00)	(76.97)

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From Date: 7/1/2018                      To Date: 6/30/2019

**FY18 Adopted FY19 Department**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4895.00000.00.000	Cost of Sales	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
1000.0.000.00000.4896.00000.00.000	Cost of Sales - Food	\$25,207.75	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
1000.0.000.00000.4897.00000.00.000	Cost of Sales - Misc	\$5,028.81	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$599,773.48	\$1,026,506.00	\$843,211.00	\$816,725.00	(\$209,781.00)	(20.44)
1000.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$2,941,337.04	\$3,172,669.00	\$3,120,651.00	\$3,120,651.00	(\$52,018.00)	(1.64)
1000.0.000.00000.4914.00000.00.000	Transfer To Capital Pjts	\$369,947.75	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.0.000.00000.4915.00000.00.000	Transfer to Enterprise	\$151,295.00	\$179,110.00	\$0.00	\$0.00	(\$179,110.00)	(100.00)
1000.0.000.00000.4918.00000.00.000	Transfer to Trust	\$875,000.00	\$1,226,250.00	\$1,358,750.00	\$1,318,750.00	\$92,500.00	7.54
Budg_Cat: Operating Transfers Out - 910		\$4,337,579.79	\$4,578,029.00	\$4,479,401.00	\$4,439,401.00	(\$138,628.00)	(3.03)
1000.0.000.00000.4920.00000.00.000	Principal Payments	\$6,074,134.50	\$6,326,973.00	\$6,173,389.00	\$6,173,389.00	(\$153,584.00)	(2.43)
1000.0.000.00000.4921.00000.00.000	Interest - Bonds	\$6,125,814.31	\$5,687,590.00	\$6,138,305.00	\$6,138,305.00	\$450,715.00	7.92
Budg_Cat: Debt Service - 920		\$12,199,948.81	\$12,014,563.00	\$12,311,694.00	\$12,311,694.00	\$297,131.00	2.47
1000.0.000.00000.4950.00000.00.000	Education	\$0.00	\$51,958,315.00	\$54,893,984.00	\$54,893,984.00	\$2,935,669.00	5.65
Budg_Cat: Education - 950		\$0.00	\$51,958,315.00	\$54,893,984.00	\$54,893,984.00	\$2,935,669.00	5.65
1000.0.000.00000.4990.00000.00.000	County Tax	\$8,513,779.00	\$8,713,747.00	\$8,960,345.00	\$8,960,345.00	\$246,598.00	2.83
Budg_Cat: Intergovernmental - 990		\$8,513,779.00	\$8,713,747.00	\$8,960,345.00	\$8,960,345.00	\$246,598.00	2.83
Func: UNDESIGNATED - 00000		\$55,227,749.77	\$111,412,377.00	\$116,570,619.00	\$115,985,176.00	\$4,572,799.00	4.10

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		\$55,227,749.77	\$111,412,377.00	\$116,570,619.00	\$115,985,176.00	\$4,572,799.00	4.10

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2100 HUD/CDBG - Entitlement</b>							
2100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$59,432.90	\$67,909.00	\$69,440.00	\$69,440.00	\$1,531.00	2.25
2100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	(\$93.62)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.0.000.00000.4211.00000.00.000	Health Insurance	\$10,005.50	\$9,438.00	\$10,006.00	\$10,006.00	\$568.00	6.02
2100.0.000.00000.4212.00000.00.000	Dental Insurance	\$612.30	\$612.00	\$648.00	\$648.00	\$36.00	5.88
2100.0.000.00000.4213.00000.00.000	Life Insurance	\$136.04	\$149.00	\$166.00	\$166.00	\$17.00	11.41
2100.0.000.00000.4214.00000.00.000	Long Term Disability Insurance	\$0.00	\$0.00	\$339.00	\$339.00	\$339.00	0.00
2100.0.000.00000.4215.00000.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$435.00	\$435.00	\$435.00	0.00
2100.0.000.00000.4220.00000.00.000	FICA	\$4,260.63	\$4,608.00	\$5,026.00	\$5,026.00	\$418.00	9.07
2100.0.000.00000.4225.00000.00.000	Medicare	\$996.39	\$1,046.00	\$1,176.00	\$1,176.00	\$130.00	12.43
2100.0.000.00000.4230.00000.00.000	Retirement	\$6,632.13	\$7,154.00	\$8,053.00	\$8,053.00	\$899.00	12.57
2100.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$650.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
2100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$126.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
2100.0.000.00000.4290.00000.00.000	FSA Fees	\$41.25	\$63.00	\$94.00	\$94.00	\$31.00	49.21
Budg_Cat: Personal Services - 100		\$82,799.52	\$91,405.00	\$95,809.00	\$95,809.00	\$4,404.00	4.82
2100.0.000.00000.4335.00000.00.000	Auditing Services	\$4,670.00	\$5,670.00	\$4,655.00	\$4,655.00	(\$1,015.00)	(17.90)
2100.0.000.00000.4339.00000.00.000	Consulting Services	\$6,127.94	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$2,310.93	\$3,508.00	\$3,498.00	\$3,498.00	(\$10.00)	(0.29)
2100.0.000.00000.4531.00000.00.000	Telecommunications	\$204.51	\$400.00	\$400.00	\$400.00	\$0.00	0.00
2100.0.000.00000.4534.00000.00.000	Postage	\$846.09	\$100.00	\$100.00	\$100.00	\$0.00	0.00
2100.0.000.00000.4540.00000.00.000	Advertising	\$1,534.69	\$166.00	\$166.00	\$166.00	\$0.00	0.00
2100.0.000.00000.4580.00000.00.000	Travel Expense	\$128.18	\$255.00	\$255.00	\$255.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$15,822.34	\$10,099.00	\$9,074.00	\$9,074.00	(\$1,025.00)	(10.15)

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

**FY18 Adopted FY19 Department**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.0.000.00000.4611.00000.00.000	Office Supplies	\$348.35	\$3,466.00	\$3,466.00	\$3,466.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$348.35	\$3,466.00	\$3,466.00	\$3,466.00	\$0.00	0.00
2100.0.000.00000.4727.00000.00.000	Building Systems	\$94,754.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$94,754.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2100.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$96,581.50	\$206,118.00	\$275,185.00	\$275,185.00	\$69,067.00	33.51
Budg_Cat: Other Expenses - 800		\$96,581.50	\$206,118.00	\$275,185.00	\$275,185.00	\$69,067.00	33.51
Func: UNDESIGNATED - 00000		\$290,305.71	\$311,088.00	\$383,534.00	\$383,534.00	\$72,446.00	23.29

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: HUD/CDBG - Entitlement - 2100		\$290,305.71	\$311,088.00	\$383,534.00	\$383,534.00	\$72,446.00	23.29

**City of Dover, New Hampshire**

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2210 DOJ – Drug Ed &amp; Enforcement</b>							
2210.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$68,402.55	\$74,382.00	\$77,106.00	\$77,106.00	\$2,724.00	3.66
2210.0.000.00000.4170.00000.00.000	Longevity Pay	\$400.00	\$400.00	\$1,300.00	\$1,300.00	\$900.00	225.00
2210.0.000.00000.4211.00000.00.000	Health Insurance	\$24,708.00	\$27,080.00	\$25,845.00	\$25,845.00	(\$1,235.00)	(4.56)
2210.0.000.00000.4212.00000.00.000	Dental Insurance	\$737.28	\$737.00	\$737.00	\$737.00	\$0.00	0.00
2210.0.000.00000.4213.00000.00.000	Life Insurance	\$142.56	\$166.00	\$172.00	\$172.00	\$6.00	3.61
2210.0.000.00000.4214.00000.00.000	Long Term Disability Insurance	\$0.00	\$0.00	\$308.00	\$308.00	\$308.00	0.00
2210.0.000.00000.4215.00000.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$394.00	\$394.00	\$394.00	0.00
2210.0.000.00000.4225.00000.00.000	Medicare	\$972.94	\$1,047.00	\$1,093.00	\$1,093.00	\$46.00	4.39
2210.0.000.00000.4230.00000.00.000	Retirement	\$17,675.31	\$22,008.00	\$22,928.00	\$22,928.00	\$920.00	4.18
2210.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$0.00	\$0.00	\$1,944.00	\$1,944.00	\$1,944.00	0.00
2210.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$600.00	\$0.00	\$600.00	\$600.00	\$600.00	0.00
Budg_Cat: Personal Services - 100		\$113,638.64	\$125,820.00	\$132,427.00	\$132,427.00	\$6,607.00	5.25
2210.0.000.00000.4612.00000.00.000	Operating Supplies	\$1,605.60	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2210.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$12,664.68	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2210.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$16,520.28	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2210.0.000.00000.4745.00000.00.000	Computers & Communications	\$4,763.06	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$4,763.06	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: UNDESIGNATED - 00000		\$134,921.98	\$125,820.00	\$132,427.00	\$132,427.00	\$6,607.00	5.25



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: DOJ - Drug Ed & Enforce - 2210		\$134,921.98	\$125,820.00	\$132,427.00	\$132,427.00	\$6,607.00	5.25

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2245 DHA Policing</b>							
2220.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$64,471.63	\$67,440.00	\$71,524.00	\$71,524.00	\$4,084.00	6.06
2220.0.000.00000.4170.00000.00.000	Longevity Pay	\$400.00	\$400.00	\$900.00	\$900.00	\$500.00	125.00
2220.0.000.00000.4211.00000.00.000	Health Insurance	\$15,350.00	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
2220.0.000.00000.4212.00000.00.000	Dental Insurance	\$737.28	\$737.00	\$737.00	\$737.00	\$0.00	0.00
2220.0.000.00000.4213.00000.00.000	Life Insurance	\$131.76	\$154.00	\$163.00	\$163.00	\$9.00	5.84
2220.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$293.00	\$293.00	\$293.00	0.00
2220.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$375.00	\$375.00	\$375.00	0.00
2220.0.000.00000.4225.00000.00.000	Medicare	\$1,152.03	\$1,191.00	\$1,286.00	\$1,286.00	\$95.00	7.98
2220.0.000.00000.4230.00000.00.000	Retirement	\$16,877.59	\$19,965.00	\$21,167.00	\$21,167.00	\$1,202.00	6.02
2220.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,944.00	\$1,944.00	\$1,944.00	\$1,944.00	\$0.00	0.00
2220.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$600.00	\$450.00	\$600.00	\$600.00	\$150.00	33.33
Budg_Cat: Personal Services - 100		\$101,664.29	\$107,631.00	\$114,339.00	\$114,339.00	\$6,708.00	6.23
2220.0.000.00000.4335.00000.00.000	Auditing Services	\$16.00	\$16.00	\$16.00	\$16.00	\$0.00	0.00
2220.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$1,083.00	\$1,119.00	\$975.00	\$975.00	(\$144.00)	(12.87)
Budg_Cat: Purchased Services - 300		\$1,099.00	\$1,135.00	\$991.00	\$991.00	(\$144.00)	(12.69)
Func: UNDESIGNATED - 00000		\$102,763.29	\$108,766.00	\$115,330.00	\$115,330.00	\$6,564.00	6.03

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: DHA - Policing - 2220		\$102,763.29	\$108,766.00	\$115,330.00	\$115,330.00	\$6,564.00	6.03

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2245 DHHS – Assistance Programs</b>							
2245.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$29,882.08	\$38,179.00	\$39,240.00	\$39,240.00	\$1,061.00	2.78
2245.0.000.00000.4170.00000.00.000	Longevity Pay	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
2245.0.000.00000.4211.00000.00.000	Health Insurance	\$20,075.25	\$27,080.00	\$25,845.00	\$25,845.00	(\$1,235.00)	(4.56)
2245.0.000.00000.4212.00000.00.000	Dental Insurance	\$599.04	\$737.00	\$737.00	\$737.00	\$0.00	0.00
2245.0.000.00000.4213.00000.00.000	Life Insurance	\$59.22	\$92.00	\$94.00	\$94.00	\$2.00	2.17
Budg_Cat: Personal Services - 100		\$50,615.59	\$66,488.00	\$66,316.00	\$66,316.00	(\$172.00)	(0.26)
2245.0.000.00000.4214.00000.00.000	Long Term Disability Insuran c	\$0.00	\$0.00	\$169.00	\$169.00	\$169.00	0.00
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$169.00	\$169.00	\$169.00	0.00
2245.0.000.00000.4215.00000.00.000	Short Term Disability Insuran c	\$0.00	\$0.00	\$216.00	\$216.00	\$216.00	0.00
2245.0.000.00000.4220.00000.00.000	FICA	\$1,732.87	\$2,235.00	\$2,305.00	\$2,305.00	\$70.00	3.13
2245.0.000.00000.4225.00000.00.000	Medicare	\$405.46	\$523.00	\$539.00	\$539.00	\$16.00	3.06
Budg_Cat: Personal Services - 100		\$2,138.33	\$2,758.00	\$3,060.00	\$3,060.00	\$302.00	10.95
2245.0.000.00000.4339.00000.00.000	Consulting Services	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2245.0.000.00000.4612.00000.00.000	Operating Supplies	\$1,581.51	\$0.00	\$9,493.00	\$9,493.00	\$9,493.00	0.00
2245.0.000.00000.4631.00000.00.000	Food/Food Services	\$429.66	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$2,011.17	\$0.00	\$9,493.00	\$9,493.00	\$9,493.00	0.00
Func: UNDESIGNATED - 00000		\$56,765.09	\$69,246.00	\$79,038.00	\$79,038.00	\$9,792.00	14.14

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: DHHS - Assistance Programs - 2245		\$56,765.09	\$69,246.00	\$79,038.00	\$79,038.00	\$9,792.00	14.14

**City of Dover, New Hampshire**

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Print accounts with zero balance   
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From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2250 Youth Tobacco &amp; Alcohol Awareness</b>							
2250.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$124,810.24	\$121,831.00	\$126,392.00	\$126,392.00	\$4,561.00	3.74
2250.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,440.00	\$1,440.00	\$1,760.00	\$1,760.00	\$320.00	22.22
2250.0.000.00000.4211.00000.00.000	Health Insurance	\$13,783.95	\$10,030.00	\$9,572.00	\$9,572.00	(\$458.00)	(4.57)
2250.0.000.00000.4212.00000.00.000	Dental Insurance	\$515.04	\$376.00	\$376.00	\$376.00	\$0.00	0.00
2250.0.000.00000.4213.00000.00.000	Life Insurance	\$158.94	\$290.00	\$300.00	\$300.00	\$10.00	3.45
2250.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$537.00	\$537.00	\$537.00	0.00
2250.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$688.00	\$688.00	\$688.00	0.00
2250.0.000.00000.4220.00000.00.000	FICA	\$7,760.79	\$7,733.00	\$8,037.00	\$8,037.00	\$304.00	3.93
2250.0.000.00000.4225.00000.00.000	Medicare	\$1,815.21	\$1,809.00	\$1,880.00	\$1,880.00	\$71.00	3.92
2250.0.000.00000.4230.00000.00.000	Retirement	\$7,248.23	\$8,071.00	\$8,397.00	\$8,397.00	\$326.00	4.04
2250.0.000.00000.4240.00000.00.000	Staff Development Reimburs a	\$1,974.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$159,506.40	\$151,580.00	\$157,939.00	\$157,939.00	\$6,359.00	4.20
2250.0.000.00000.4339.00000.00.000	Consulting Services	\$3,019.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.0.000.00000.4540.00000.00.000	Advertising	\$1,869.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.0.000.00000.4580.00000.00.000	Travel Expense	\$16,305.82	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$21,193.82	\$0.00	\$0.00	\$0.00	\$0.00	0.00
2250.0.000.00000.4612.00000.00.000	Operating Supplies	\$5,423.68	\$25,000.00	\$19,866.00	\$19,866.00	(\$5,134.00)	(20.54)
2250.0.000.00000.4631.00000.00.000	Food/Food Services	\$1,544.44	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$6,968.12	\$25,000.00	\$19,866.00	\$19,866.00	(\$5,134.00)	(20.54)

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2250.0.000.00000.4810.00000.00.000	Membership Dues	\$315.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Other Expenses - 800	\$315.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func:	UNDESIGNATED - 00000	\$187,983.59	\$176,580.00	\$177,805.00	\$177,805.00	\$1,225.00	0.69

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY18 Adopted		FY19 Department		FY19 City Manager Proposed	Dollar Change	Percent Change
		FY17 Actual	Budget	Request				
Fund: Youth Tobacco & Alcohol Awareness - 2250		\$187,983.59	\$176,580.00	\$177,805.00		\$177,805.00	\$1,225.00	0.69



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance    
  Round to whole dollars    
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2800 School Cafeteria Fund</b>							
2800.0.000.00000.4950.00000.00.000	Education	\$1,572,436.00	\$1,730,000.00	\$1,730,000.00	\$1,730,000.00	\$0.00	0.00
Budg_Cat:	Education - 950	\$1,572,436.00	\$1,730,000.00	\$1,730,000.00	\$1,730,000.00	\$0.00	0.00
Func:	UNDESIGNATED - 00000	\$1,572,436.00	\$1,730,000.00	\$1,730,000.00	\$1,730,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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- Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: School Cafeteria Fund - 2800		\$0.00	\$1,730,000.00	\$1,730,000.00	\$1,730,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2820 School – DOE Federal Grants</b>							
2820.0.000.00000.4950.00000.00.000	Education	\$2,730,614.00	\$3,051,108.00	\$3,101,013.00	\$3,101,013.00	\$49,905.00	1.64
Budg_Cat:	Education - 950	\$2,730,614.00	\$3,051,108.00	\$3,101,013.00	\$3,101,013.00	\$49,905.00	1.64
Func:	UNDESIGNATED - 00000	\$2,730,614.00	\$3,051,108.00	\$3,101,013.00	\$3,101,013.00	\$49,905.00	1.64

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: School - DOE Federal Grants - 2820		\$0.00	\$3,051,108.00	\$3,101,013.00	\$3,101,013.00	\$49,905.00	1.64

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>2900 School Special Pgms &amp; Grants</b>							
2900.0.000.00000.4950.00000.00.000	Education	\$52,995.00	\$129,000.00	\$129,000.00	\$129,000.00	\$0.00	0.00
Budg_Cat:	Education - 950	\$52,995.00	\$129,000.00	\$129,000.00	\$129,000.00	\$0.00	0.00
Func:	UNDESIGNATED - 00000	\$52,995.00	\$129,000.00	\$129,000.00	\$129,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: School Special Pgms & Grants - HUB - 2900		\$0.00	\$129,000.00	\$129,000.00	\$129,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3207 Public Safety Special Details</b>							
3207.0.000.00000.4130.00000.00.000	Overtime Pay	\$308,416.77	\$280,713.00	\$233,096.00	\$233,096.00	(\$47,617.00)	(16.96)
3207.0.000.00000.4211.00000.00.000	Health Insurance	\$1,282.91	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.0.000.00000.4212.00000.00.000	Dental Insurance	\$59.37	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.0.000.00000.4220.00000.00.000	FICA	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
3207.0.000.00000.4225.00000.00.000	Medicare	\$4,060.99	\$4,407.00	\$4,885.00	\$4,885.00	\$478.00	10.85
3207.0.000.00000.4230.00000.00.000	Retirement	\$60,898.51	\$83,961.00	\$98,770.00	\$98,770.00	\$14,809.00	17.64
Budg_Cat: Personal Services - 100		\$374,718.55	\$369,181.00	\$336,851.00	\$336,851.00	(\$32,330.00)	(8.76)
3207.0.000.00000.4335.00000.00.000	Auditing Services	\$44.00	\$44.00	\$44.00	\$44.00	\$0.00	0.00
3207.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$3,203.62	\$2,997.00	\$2,930.00	\$2,930.00	(\$67.00)	(2.24)
Budg_Cat: Purchased Services - 300		\$3,247.62	\$3,041.00	\$2,974.00	\$2,974.00	(\$67.00)	(2.20)
3207.0.000.00000.4918.00000.00.000	Transfer to Trust	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
Func: UNDESIGNATED - 00000		\$452,966.17	\$447,222.00	\$414,825.00	\$414,825.00	(\$32,397.00)	(7.24)

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Public Safety Special Details - 3207		\$452,966.17	\$447,222.00	\$414,825.00	\$414,825.00	(\$32,397.00)	(7.24)



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3213 Parking Activity Fund</b>							
3213.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$201,676.11	\$227,396.00	\$252,723.00	\$252,723.00	\$25,327.00	11.14
3213.0.000.00000.4130.00000.00.000	Overtime Pay	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
3213.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,350.00	\$1,600.00	\$2,000.00	\$2,000.00	\$400.00	25.00
3213.0.000.00000.4211.00000.00.000	Health Insurance	\$22,193.20	\$22,740.00	\$29,206.00	\$29,206.00	\$6,466.00	28.43
3213.0.000.00000.4212.00000.00.000	Dental Insurance	\$745.44	\$745.00	\$1,122.00	\$1,122.00	\$377.00	50.60
3213.0.000.00000.4213.00000.00.000	Life Insurance	\$160.56	\$331.00	\$432.00	\$432.00	\$101.00	30.51
3213.0.000.00000.4214.00000.00.000	Long Term Disability Insurance	\$0.00	\$0.00	\$1,082.00	\$1,082.00	\$1,082.00	0.00
3213.0.000.00000.4215.00000.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$1,386.00	\$1,386.00	\$1,386.00	0.00
3213.0.000.00000.4220.00000.00.000	FICA	\$14,544.54	\$16,036.00	\$16,451.00	\$16,451.00	\$415.00	2.59
3213.0.000.00000.4225.00000.00.000	Medicare	\$3,292.35	\$3,669.00	\$3,847.00	\$3,847.00	\$178.00	4.85
3213.0.000.00000.4230.00000.00.000	Retirement	\$8,254.37	\$9,471.00	\$10,849.00	\$10,849.00	\$1,378.00	14.55
3213.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$43.13	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$2,861.04	\$2,861.00	\$2,861.00	\$2,861.00	\$0.00	0.00
3213.0.000.00000.4290.00000.00.000	FSA Fees	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
3213.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$1,898.00	\$2,690.00	\$2,633.00	\$2,633.00	(\$57.00)	(2.12)
Budg_Cat: Personal Services - 100		\$257,018.74	\$288,114.00	\$325,167.00	\$325,167.00	\$37,053.00	12.86
3213.0.000.00000.4335.00000.00.000	Auditing Services	\$855.00	\$855.00	\$855.00	\$855.00	\$0.00	0.00
3213.0.000.00000.4336.00000.00.000	Medical Services	\$121.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.0.000.00000.4341.00000.00.000	Technical Services	\$5,921.97	\$900.00	\$25,900.00	\$25,900.00	\$25,000.00	2,777.78
3213.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$1,456.76	\$4,920.00	\$4,920.00	\$4,920.00	\$0.00	0.00
3213.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$100.00	\$4,240.00	\$4,240.00	\$4,240.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0.00	\$2,000.00	\$3,000.00	\$3,000.00	\$1,000.00	50.00
3213.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$45,275.40	\$44,640.00	\$45,920.00	\$45,920.00	\$1,280.00	2.87
3213.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$7,126.53	\$8,055.00	\$8,275.00	\$8,275.00	\$220.00	2.73
3213.0.000.00000.4521.00000.00.000	Property Insurance	\$0.00	\$327.00	\$6,919.00	\$6,919.00	\$6,592.00	2,015.90
3213.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$930.93	\$913.00	\$418.00	\$418.00	(\$495.00)	(54.22)
3213.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,792.34	\$2,079.00	\$1,929.00	\$1,929.00	(\$150.00)	(7.22)
3213.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
3213.0.000.00000.4531.00000.00.000	Telecommunications	\$2,202.00	\$2,600.00	\$3,000.00	\$3,000.00	\$400.00	15.38
3213.0.000.00000.4534.00000.00.000	Postage	\$1,582.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
3213.0.000.00000.4540.00000.00.000	Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
3213.0.000.00000.4550.00000.00.000	Printing & Binding	\$1,286.86	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
<b>Budg_Cat: Purchased Services - 300</b>		<b>\$68,650.79</b>	<b>\$78,229.00</b>	<b>\$112,076.00</b>	<b>\$112,076.00</b>	<b>\$33,847.00</b>	<b>43.27</b>
3213.0.000.00000.4611.00000.00.000	Office Supplies	\$1,509.44	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
3213.0.000.00000.4612.00000.00.000	Operating Supplies	\$7,211.28	\$22,600.00	\$25,860.00	\$25,860.00	\$3,260.00	14.42
3213.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$1,084.89	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
3213.0.000.00000.4622.00000.00.000	Electricity	\$31,564.49	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
3213.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,768.18	\$1,685.00	\$1,685.00	\$1,685.00	\$0.00	0.00
3213.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$2,673.25	\$500.00	\$500.00	\$500.00	\$0.00	0.00
3213.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$1,632.00	\$1,632.00	\$1,632.00	\$1,632.00	\$0.00	0.00
3213.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$119.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
<b>Budg_Cat: Supplies - 600</b>		<b>\$47,562.53</b>	<b>\$72,917.00</b>	<b>\$76,177.00</b>	<b>\$76,177.00</b>	<b>\$3,260.00</b>	<b>4.47</b>
3213.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$16,508.75	\$20,175.00	\$25,000.00	\$25,000.00	\$4,825.00	23.92

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

**FY18 Adopted FY19 Department**

**FY19 City  
Manager  
Proposed**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4745.00000.00.000	Computers & Communications	\$0.00	\$2,700.00	\$2,900.00	\$2,900.00	\$200.00	7.41
Budg_Cat: Capital Outlay - 700		\$16,508.75	\$22,875.00	\$27,900.00	\$27,900.00	\$5,025.00	21.97
3213.0.000.00000.4810.00000.00.000	Membership Dues	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
3213.0.000.00000.4819.00000.00.000	Fees & Charges	\$45,514.34	\$37,400.00	\$60,000.00	\$60,000.00	\$22,600.00	60.43
3213.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$4,275.00	\$4,275.00	\$4,275.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$45,514.34	\$41,725.00	\$64,325.00	\$64,325.00	\$22,600.00	54.16
3213.0.000.00000.4911.00000.00.000	Transfer To General Fund	\$20,000.00	\$75,000.00	\$110,000.00	\$110,000.00	\$35,000.00	46.67
3213.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$217,855.00	\$200,779.00	\$200,779.00	\$200,779.00	\$0.00	0.00
3213.0.000.00000.4918.00000.00.000	Transfer to Trust	\$110,322.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$348,177.00	\$275,779.00	\$310,779.00	\$310,779.00	\$35,000.00	12.69
3213.0.000.00000.4920.00000.00.000	Principal Payments	\$64,300.00	\$64,200.00	\$60,200.00	\$60,200.00	(\$4,000.00)	(6.23)
3213.0.000.00000.4921.00000.00.000	Interest - Bonds	\$14,991.25	\$12,877.00	\$12,865.00	\$12,865.00	(\$12.00)	(0.09)
Budg_Cat: Debt Service - 920		\$79,291.25	\$77,077.00	\$73,065.00	\$73,065.00	(\$4,012.00)	(5.21)
Func: UNDESIGNATED - 00000		\$862,723.40	\$856,716.00	\$989,489.00	\$989,489.00	\$132,773.00	15.50

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Parking Activity Fund - 3213		\$862,723.40	\$856,716.00	\$989,489.00	\$989,489.00	\$132,773.00	15.50

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3320 Residential Solid Waste</b>							
3320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$6,433.18	\$6,350.00	\$5,842.00	\$5,842.00	(\$508.00)	(8.00)
3320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$91,892.35	\$138,978.00	\$143,946.00	\$143,946.00	\$4,968.00	3.57
3320.0.000.00000.4130.00000.00.000	Overtime Pay	\$6,074.37	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
3320.0.000.00000.4170.00000.00.000	Longevity Pay	\$2,060.00	\$3,160.00	\$3,200.00	\$3,200.00	\$40.00	1.27
3320.0.000.00000.4211.00000.00.000	Health Insurance	\$9,084.27	\$31,016.00	\$30,336.00	\$30,336.00	(\$680.00)	(2.19)
3320.0.000.00000.4212.00000.00.000	Dental Insurance	\$902.89	\$1,316.00	\$1,316.00	\$1,316.00	\$0.00	0.00
3320.0.000.00000.4213.00000.00.000	Life Insurance	\$224.82	\$349.00	\$359.00	\$359.00	\$10.00	2.87
3320.0.000.00000.4214.00000.00.000	Long Term Disability Insurance	\$36.72	\$48.00	\$668.00	\$668.00	\$620.00	1,291.67
3320.0.000.00000.4215.00000.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$1,868.00	\$1,868.00	\$1,868.00	0.00
3320.0.000.00000.4220.00000.00.000	FICA	\$6,541.38	\$9,966.00	\$9,442.00	\$9,442.00	(\$524.00)	(5.26)
3320.0.000.00000.4225.00000.00.000	Medicare	\$1,503.86	\$2,332.00	\$2,209.00	\$2,209.00	(\$123.00)	(5.27)
3320.0.000.00000.4230.00000.00.000	Retirement	\$11,902.65	\$16,898.00	\$17,410.00	\$17,410.00	\$512.00	3.03
3320.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$0.00	\$925.00	\$925.00	\$925.00	\$0.00	0.00
3320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$287.04	\$389.00	\$389.00	\$389.00	\$0.00	0.00
3320.0.000.00000.4290.00000.00.000	FSA Fees	\$0.00	\$94.00	\$75.00	\$75.00	(\$19.00)	(20.21)
Budg_Cat: Personal Services - 100		\$136,943.53	\$214,821.00	\$220,985.00	\$220,985.00	\$6,164.00	2.87
3320.0.000.00000.4335.00000.00.000	Auditing Services	\$884.00	\$884.00	\$884.00	\$884.00	\$0.00	0.00
3320.0.000.00000.4420.00000.00.000	Waste Collection Services	\$367,472.04	\$363,000.00	\$363,000.00	\$363,000.00	\$0.00	0.00
3320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$303,070.13	\$317,887.00	\$317,489.00	\$317,489.00	(\$398.00)	(0.13)
3320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0.00	\$72.00	\$72.00	\$72.00	\$0.00	0.00
3320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$414.42	\$500.00	\$500.00	\$500.00	\$0.00	0.00

## City of Dover, New Hampshire

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

**FY18 Adopted FY19 Department**

**FY19 City  
Manager  
Proposed**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$984.23	\$1,024.00	\$1,011.00	\$1,011.00	(\$13.00)	(1.27)
3320.0.000.00000.4531.00000.00.000	Telecommunications	\$1,035.20	\$1,237.00	\$1,440.00	\$1,440.00	\$203.00	16.41
3320.0.000.00000.4534.00000.00.000	Postage	\$0.94	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$673,860.96	\$685,104.00	\$684,896.00	\$684,896.00	(\$208.00)	(0.03)
3320.0.000.00000.4540.00000.00.000	Advertising	\$969.36	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$969.36	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
3320.0.000.00000.4580.00000.00.000	Travel Expense	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
3320.0.000.00000.4611.00000.00.000	Office Supplies	\$494.20	\$800.00	\$800.00	\$800.00	\$0.00	0.00
3320.0.000.00000.4612.00000.00.000	Operating Supplies	\$89,766.80	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
3320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$555.34	\$823.00	\$1,048.00	\$1,048.00	\$225.00	27.34
3320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$0.00	\$864.00	\$869.00	\$869.00	\$5.00	0.58
3320.0.000.00000.4631.00000.00.000	Food/Food Services	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$90,816.34	\$102,537.00	\$102,767.00	\$102,767.00	\$230.00	0.22
3320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0.00	\$0.00	\$170,000.00	\$170,000.00	\$170,000.00	0.00
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$170,000.00	\$170,000.00	\$170,000.00	0.00
3320.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$5,020.00	\$5,020.00	\$5,020.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$0.00	\$5,020.00	\$5,020.00	\$5,020.00	\$0.00	0.00
Func: UNDESIGNATED - 00000		\$902,590.19	\$1,008,582.00	\$1,184,768.00	\$1,184,768.00	\$176,186.00	17.47

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Residential Solid Waste - 3320		\$902,590.19	\$1,008,582.00	\$1,184,768.00	\$1,184,768.00	\$176,186.00	17.47

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3381 McConnell Center</b>							
3381.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$19,944.90	\$20,971.00	\$21,531.00	\$21,531.00	\$560.00	2.67
3381.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$73,269.67	\$79,728.00	\$85,044.00	\$85,044.00	\$5,316.00	6.67
3381.0.000.00000.4120.00000.00.000	Temporary Employees	\$27,089.28	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
3381.0.000.00000.4130.00000.00.000	Overtime Pay	\$706.57	\$750.00	\$2,500.00	\$2,500.00	\$1,750.00	233.33
3381.0.000.00000.4170.00000.00.000	Longevity Pay	\$800.00	\$500.00	\$800.00	\$800.00	\$300.00	60.00
3381.0.000.00000.4211.00000.00.000	Health Insurance	\$21,641.48	\$33,751.00	\$32,211.00	\$32,211.00	(\$1,540.00)	(4.56)
3381.0.000.00000.4212.00000.00.000	Dental Insurance	\$711.32	\$921.00	\$921.00	\$921.00	\$0.00	0.00
3381.0.000.00000.4213.00000.00.000	Life Insurance	\$237.36	\$241.00	\$255.00	\$255.00	\$14.00	5.81
3381.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$132.84	\$155.00	\$527.00	\$527.00	\$372.00	240.00
3381.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$587.00	\$587.00	\$587.00	0.00
3381.0.000.00000.4220.00000.00.000	FICA	\$7,371.47	\$8,058.00	\$8,119.00	\$8,119.00	\$61.00	0.76
3381.0.000.00000.4225.00000.00.000	Medicare	\$1,694.43	\$1,895.00	\$1,899.00	\$1,899.00	\$4.00	0.21
3381.0.000.00000.4230.00000.00.000	Retirement	\$6,514.22	\$6,710.00	\$7,036.00	\$7,036.00	\$326.00	4.86
3381.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,611.00	\$1,611.00	\$1,611.00	\$1,611.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$161,724.54	\$180,291.00	\$188,041.00	\$188,041.00	\$7,750.00	4.30
3381.0.000.00000.4335.00000.00.000	Auditing Services	\$126.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
3381.0.000.00000.4339.00000.00.000	Consulting Services	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
3381.0.000.00000.4341.00000.00.000	Technical Services	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
3381.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$11,733.07	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
3381.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$28,751.01	\$25,000.00	\$27,000.00	\$27,000.00	\$2,000.00	8.00
3381.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

**FY18 Adopted FY19 Department**

**FY19 City  
Manager  
Proposed**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$3,476.27	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
3381.0.000.00000.4521.00000.00.000	Property Insurance	\$14,106.37	\$13,839.00	\$12,362.00	\$12,362.00	(\$1,477.00)	(10.67)
3381.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$0.00	\$473.00	\$428.00	\$428.00	(\$45.00)	(9.51)
3381.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$769.09	\$824.00	\$1,157.00	\$1,157.00	\$333.00	40.41
3381.0.000.00000.4531.00000.00.000	Telecommunications	\$2,253.89	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$61,215.70	\$64,462.00	\$65,273.00	\$65,273.00	\$811.00	1.26
3381.0.000.00000.4612.00000.00.000	Operating Supplies	\$13,546.99	\$10,000.00	\$11,000.00	\$11,000.00	\$1,000.00	10.00
3381.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$417.59	\$600.00	\$600.00	\$600.00	\$0.00	0.00
3381.0.000.00000.4621.00000.00.000	Natural Gas	\$49,902.26	\$45,000.00	\$45,000.00	\$45,000.00	\$0.00	0.00
3381.0.000.00000.4622.00000.00.000	Electricity	\$108,327.90	\$94,000.00	\$105,000.00	\$105,000.00	\$11,000.00	11.70
3381.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$18,302.10	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
3381.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$2,362.55	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
3381.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0.00	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$192,859.39	\$169,800.00	\$181,800.00	\$181,800.00	\$12,000.00	7.07
3381.0.000.00000.4725.00000.00.000	Building Improvements	\$34,577.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$34,577.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
3381.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$99,752.00	\$111,456.00	\$111,456.00	\$11,704.00	11.73
Budg_Cat: Other Expenses - 800		\$0.00	\$99,752.00	\$111,456.00	\$111,456.00	\$11,704.00	11.73
3381.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$902.00	\$902.00	\$902.00	\$902.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$902.00	\$902.00	\$902.00	\$902.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY18 Adopted FY19 Department			FY19 City Manager Proposed	Dollar Change	Percent Change
		FY17 Actual	Budget	Request			
3381.0.000.00000.4920.00000.00.000	Principal Payments	\$304,976.08	\$318,252.00	\$324,378.00	\$324,378.00	\$6,126.00	1.92
3381.0.000.00000.4921.00000.00.000	Interest - Bonds	\$93,467.24	\$84,448.00	\$75,033.00	\$75,033.00	(\$9,415.00)	(11.15)
Budg_Cat: Debt Service - 920		\$398,443.32	\$402,700.00	\$399,411.00	\$399,411.00	(\$3,289.00)	(0.82)
Func: UNDESIGNATED - 00000		\$849,721.95	\$937,907.00	\$966,883.00	\$966,883.00	\$28,976.00	3.09

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: McConnell Center - 3381		\$849,721.95	\$937,907.00	\$966,883.00	\$966,883.00	\$28,976.00	3.09

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3410 Recreation Programs Fund</b>							
3410.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$114,584.35	\$130,227.00	\$135,920.00	\$135,920.00	\$5,693.00	4.37
3410.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$637.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4120.00000.00.000	Temporary Employees	\$123,331.64	\$150,541.00	\$134,786.00	\$134,786.00	(\$15,755.00)	(10.47)
3410.0.000.00000.4130.00000.00.000	Overtime Pay	\$778.20	\$300.00	\$300.00	\$300.00	\$0.00	0.00
3410.0.000.00000.4170.00000.00.000	Longevity Pay	\$0.00	\$1,100.00	\$1,300.00	\$1,300.00	\$200.00	18.18
3410.0.000.00000.4211.00000.00.000	Health Insurance	\$18,575.51	\$37,092.00	\$35,256.00	\$35,256.00	(\$1,836.00)	(4.95)
3410.0.000.00000.4212.00000.00.000	Dental Insurance	\$765.60	\$1,209.00	\$1,297.00	\$1,297.00	\$88.00	7.28
3410.0.000.00000.4213.00000.00.000	Life Insurance	\$355.62	\$375.00	\$352.00	\$352.00	(\$23.00)	(6.13)
3410.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$586.00	\$586.00	\$586.00	0.00
3410.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$750.00	\$750.00	\$750.00	0.00
3410.0.000.00000.4220.00000.00.000	FICA	\$15,611.95	\$19,210.00	\$18,779.00	\$18,779.00	(\$431.00)	(2.24)
3410.0.000.00000.4225.00000.00.000	Medicare	\$3,413.51	\$4,298.00	\$4,224.00	\$4,224.00	(\$74.00)	(1.72)
3410.0.000.00000.4230.00000.00.000	Retirement	\$12,825.34	\$16,224.00	\$16,962.00	\$16,962.00	\$738.00	4.55
3410.0.000.00000.4240.00000.00.000	Staff Development Reimbursam	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$5,596.92	\$6,249.00	\$6,249.00	\$6,249.00	\$0.00	0.00
3410.0.000.00000.4290.00000.00.000	FSA Fees	\$41.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$296,542.39	\$366,900.00	\$356,836.00	\$356,836.00	(\$10,064.00)	(2.74)
3410.0.000.00000.4335.00000.00.000	Auditing Services	\$69.00	\$69.00	\$69.00	\$69.00	\$0.00	0.00
3410.0.000.00000.4336.00000.00.000	Medical Services	\$574.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$499.50	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
3410.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$965.00	\$3,100.00	\$3,100.00	\$3,100.00	\$0.00	0.00

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$13,888.65	\$14,126.00	\$13,812.00	\$13,812.00	(\$314.00)	(2.22)
3410.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$4,122.07	\$4,600.00	\$4,600.00	\$4,600.00	\$0.00	0.00
3410.0.000.00000.4443.00000.00.000	Rental of Equipment	\$131,222.40	\$116,408.00	\$155,385.00	\$155,385.00	\$38,977.00	33.48
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,141.83	\$2,485.00	\$2,274.00	\$2,274.00	(\$211.00)	(8.49)
3410.0.000.00000.4531.00000.00.000	Telecommunications	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
3410.0.000.00000.4534.00000.00.000	Postage	\$26.20	\$50.00	\$50.00	\$50.00	\$0.00	0.00
3410.0.000.00000.4540.00000.00.000	Advertising	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4550.00000.00.000	Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
3410.0.000.00000.4580.00000.00.000	Travel Expense	\$67.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4591.00000.00.000	Special Programs	\$12,345.09	\$11,500.00	\$13,000.00	\$13,000.00	\$1,500.00	13.04
Budg_Cat: Purchased Services - 300		\$165,975.74	\$155,638.00	\$195,590.00	\$195,590.00	\$39,952.00	25.67
3410.0.000.00000.4611.00000.00.000	Office Supplies	\$394.28	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4612.00000.00.000	Operating Supplies	\$8,271.41	\$12,481.00	\$12,981.00	\$12,981.00	\$500.00	4.01
3410.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$3,747.98	\$5,630.00	\$5,630.00	\$5,630.00	\$0.00	0.00
3410.0.000.00000.4631.00000.00.000	Food/Food Services	\$541.39	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$259.08	\$300.00	\$300.00	\$300.00	\$0.00	0.00
3410.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$43.32	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$473.72	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
3410.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$341.83	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$14,073.01	\$19,411.00	\$19,911.00	\$19,911.00	\$500.00	2.58
3410.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY18 Adopted FY19 Department		Request	FY19 City Manager Proposed	Dollar Change	Percent Change
		FY17 Actual	Budget				
3410.0.000.00000.4810.00000.00.000	Membership Dues	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$65.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Func: UNDESIGNATED - 00000		\$476,656.14	\$548,949.00	\$579,337.00	\$579,337.00	\$30,388.00	5.54

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Recreation Pgms - 3410		\$476,656.14	\$548,949.00	\$579,337.00	\$579,337.00	\$30,388.00	5.54

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3455 Library Fines</b>							
3455.0.000.00000.4335.00000.00.000	Auditing Services	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
3455.0.000.00000.4443.00000.00.000	Rental of Equipment	\$3,816.00	\$3,816.00	\$3,816.00	\$3,816.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$4,116.00	\$4,116.00	\$4,116.00	\$4,116.00	\$0.00	0.00
3455.0.000.00000.4611.00000.00.000	Office Supplies	\$4,330.34	\$2,562.00	\$4,650.00	\$4,650.00	\$2,088.00	81.50
3455.0.000.00000.4640.00000.00.000	Books/Publications	\$25,524.79	\$25,241.00	\$27,799.00	\$27,799.00	\$2,558.00	10.13
Budg_Cat: Supplies - 600		\$29,855.13	\$27,803.00	\$32,449.00	\$32,449.00	\$4,646.00	16.71
3455.0.000.00000.4748.00000.00.000	Books and Collections	\$2,001.55	\$2,909.00	\$3,652.00	\$3,652.00	\$743.00	25.54
Budg_Cat: Capital Outlay - 700		\$2,001.55	\$2,909.00	\$3,652.00	\$3,652.00	\$743.00	25.54
3455.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$1,850.00	\$3,188.00	\$3,188.00	\$1,338.00	72.32
Budg_Cat: Other Expenses - 800		\$0.00	\$1,850.00	\$3,188.00	\$3,188.00	\$1,338.00	72.32
Func: UNDESIGNATED - 00000		\$35,972.68	\$36,678.00	\$43,405.00	\$43,405.00	\$6,727.00	18.34



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Library Fines - 3455		\$35,972.68	\$36,678.00	\$43,405.00	\$43,405.00	\$6,727.00	18.34

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3500 OPEB Liability Fund</b>							
3500.0.000.00000.4211.00000.00.000	Health Insurance	\$1,511,684.85	\$1,576,614.00	\$1,455,480.00	\$1,455,480.00	(\$121,134.00)	(7.68)
3500.0.000.00000.4212.00000.00.000	Dental Insurance	\$11,417.39	\$13,297.00	\$15,216.00	\$15,216.00	\$1,919.00	14.43
3500.0.000.00000.4213.00000.00.000	Life Insurance	\$31,211.53	\$3,800.00	\$3,800.00	\$3,800.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$1,554,313.77	\$1,593,711.00	\$1,474,496.00	\$1,474,496.00	(\$119,215.00)	(7.48)
3500.0.000.00000.4335.00000.00.000	Auditing Services	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
Func: UNDESIGNATED - 00000		\$1,554,913.77	\$1,594,311.00	\$1,475,096.00	\$1,475,096.00	(\$119,215.00)	(7.48)

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: OPEB Liability Fund - 3500		\$1,554,913.77	\$1,594,311.00	\$1,475,096.00	\$1,475,096.00	(\$119,215.00)	(7.48)

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3710 Downtown Dover TIF District</b>							
3710.0.000.00000.4335.00000.00.000	Auditing Services	\$1,696.00	\$1,696.00	\$838.00	\$838.00	(\$858.00)	(50.59)
Budg_Cat:	Purchased Services - 300	\$1,696.00	\$1,696.00	\$838.00	\$838.00	(\$858.00)	(50.59)
3710.0.000.00000.4891.00000.00.000	Abatements	\$10,508.12	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Other Expenses - 800	\$10,508.12	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3710.0.000.00000.4920.00000.00.000	Principal Payments	\$265,000.00	\$275,000.00	\$300,000.00	\$300,000.00	\$25,000.00	9.09
3710.0.000.00000.4921.00000.00.000	Interest - Bonds	\$373,662.50	\$365,713.00	\$354,713.00	\$354,713.00	(\$11,000.00)	(3.01)
Budg_Cat:	Debt Service - 920	\$638,662.50	\$640,713.00	\$654,713.00	\$654,713.00	\$14,000.00	2.19
Func:	UNDESIGNATED - 00000	\$650,866.62	\$642,409.00	\$655,551.00	\$655,551.00	\$13,142.00	2.05

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Downtown Dover TIF - 3710		\$650,866.62	\$642,409.00	\$655,551.00	\$655,551.00	\$13,142.00	2.05

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3715 Waterfront TIF District</b>							
3715.0.000.00000.4339.00000.00.000	Consulting Services	\$185,470.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Purchased Services - 300	\$185,470.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3715.0.000.00000.4921.00000.00.000	Interest - Bonds	\$0.00	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67
Budg_Cat:	Debt Service - 920	\$0.00	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67
Func:	UNDESIGNATED - 00000	\$185,470.80	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Waterfront Tax Increment Finance District - 3715		\$185,470.80	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>3810 School Tuition Programs</b>							
3810.0.000.00000.4950.00000.00.000	Education	\$104,286.00	\$125,000.00	\$125,000.00	\$125,000.00	\$0.00	0.00
Budg_Cat:	Education - 950	\$104,286.00	\$125,000.00	\$125,000.00	\$125,000.00	\$0.00	0.00
Func:	UNDESIGNATED - 00000	\$104,286.00	\$125,000.00	\$125,000.00	\$125,000.00	\$0.00	0.00



**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: School Tuition Programs - DALC - 3810		\$104,286.00	\$125,000.00	\$125,000.00	\$125,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

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From Date: 7/1/2018                      To Date: 6/30/2019

**FY18 Adopted FY19 Department**

**FY19 City  
Manager  
Proposed**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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**3830 School Facilities Fund**

3830.0.000.00000.4950.00000.00.000	Education	\$142,182.00	\$190,395.00	\$199,127.00	\$199,127.00	\$8,732.00	4.59
Budg_Cat: Education - 950		\$142,182.00	\$190,395.00	\$199,127.00	\$199,127.00	\$8,732.00	4.59
Func: UNDESIGNATED - 00000		\$142,182.00	\$190,395.00	\$199,127.00	\$199,127.00	\$8,732.00	4.59

**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: School Facilities Fund - 3830		\$142,382.00	\$190,395.00	\$199,127.00	\$199,127.00	\$8,732.00	4.59

**City of Dover, New Hampshire**

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From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>5300 Water Fund</b>							
5300.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$108,938.86	\$109,688.00	\$110,794.00	\$110,794.00	\$1,106.00	1.01
5300.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$548,457.61	\$584,699.00	\$632,321.00	\$632,321.00	\$47,622.00	8.14
5300.0.000.00000.4120.00000.00.000	Temporary Employees	\$5,548.54	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
5300.0.000.00000.4130.00000.00.000	Overtime Pay	\$55,231.33	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
5300.0.000.00000.4160.00000.00.000	Severance Pay	(\$13,862.88)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4170.00000.00.000	Longevity Pay	\$10,319.88	\$11,100.00	\$10,580.00	\$10,580.00	(\$520.00)	(4.68)
5300.0.000.00000.4211.00000.00.000	Health Insurance	\$144,493.13	\$225,632.00	\$250,771.00	\$250,771.00	\$25,139.00	11.14
5300.0.000.00000.4212.00000.00.000	Dental Insurance	\$6,532.08	\$6,959.00	\$8,055.00	\$8,055.00	\$1,096.00	15.75
5300.0.000.00000.4213.00000.00.000	Life Insurance	\$1,480.50	\$1,583.00	\$1,877.00	\$1,877.00	\$294.00	18.57
5300.0.000.00000.4214.00000.00.000	Long Term Disability Insurance	\$257.04	\$339.00	\$3,484.00	\$3,484.00	\$3,145.00	927.73
5300.0.000.00000.4215.00000.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$4,327.00	\$4,327.00	\$4,327.00	0.00
5300.0.000.00000.4220.00000.00.000	FICA	\$48,198.88	\$47,047.00	\$52,326.00	\$52,326.00	\$5,279.00	11.22
5300.0.000.00000.4225.00000.00.000	Medicare	\$11,072.72	\$11,008.00	\$12,245.00	\$12,245.00	\$1,237.00	11.24
5300.0.000.00000.4230.00000.00.000	Retirement	\$101,158.04	\$82,377.00	\$93,549.00	\$93,549.00	\$11,172.00	13.56
5300.0.000.00000.4240.00000.00.000	Staff Development Reimbursements	\$4,257.50	\$6,805.00	\$6,805.00	\$6,805.00	\$0.00	0.00
5300.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$27,884.04	\$27,884.00	\$27,884.00	\$27,884.00	\$0.00	0.00
5300.0.000.00000.4290.00000.00.000	FSA Fees	\$183.00	\$284.00	\$375.00	\$375.00	\$91.00	32.04
5300.0.000.00000.4295.00000.00.000	Compensated Absences	\$12,704.41	\$17,000.00	\$15,000.00	\$15,000.00	(\$2,000.00)	(11.76)
Budg_Cat: Personal Services - 100		\$1,072,854.68	\$1,189,405.00	\$1,287,393.00	\$1,287,393.00	\$97,988.00	8.24
5300.0.000.00000.4334.00000.00.000	Legal Services	\$250.08	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4335.00000.00.000	Auditing Services	\$6,107.00	\$4,607.00	\$4,607.00	\$4,607.00	\$0.00	0.00

**City of Dover, New Hampshire**

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Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4336.00000.00.000	Medical Services	\$337.50	\$650.00	\$650.00	\$650.00	\$0.00	0.00
5300.0.000.00000.4339.00000.00.000	Consulting Services	\$113,408.17	\$42,243.00	\$43,208.00	\$43,208.00	\$965.00	2.28
5300.0.000.00000.4341.00000.00.000	Technical Services	\$24,879.51	\$25,440.00	\$36,426.00	\$36,426.00	\$10,986.00	43.18
5300.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$32,365.74	\$36,500.00	\$36,500.00	\$36,500.00	\$0.00	0.00
5300.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$3,832.94	\$16,000.00	\$5,000.00	\$5,000.00	(\$11,000.00)	(68.75)
5300.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$52,409.47	\$82,000.00	\$82,000.00	\$82,000.00	\$0.00	0.00
5300.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$32,575.99	\$31,250.00	\$39,678.00	\$39,678.00	\$8,428.00	26.97
5300.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$41,703.10	\$42,792.00	\$139,693.00	\$139,693.00	\$96,901.00	226.45
5300.0.000.00000.4443.00000.00.000	Rental of Equipment	\$13,603.74	\$7,200.00	\$7,200.00	\$7,200.00	\$0.00	0.00
5300.0.000.00000.4460.00000.00.000	Taxes	\$14,272.43	\$14,460.00	\$14,206.00	\$14,206.00	(\$254.00)	(1.76)
5300.0.000.00000.4521.00000.00.000	Property Insurance	\$13,154.33	\$12,974.00	\$11,575.00	\$11,575.00	(\$1,399.00)	(10.78)
5300.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$8,204.20	\$8,967.00	\$7,711.00	\$7,711.00	(\$1,256.00)	(14.01)
5300.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$7,160.13	\$7,479.00	\$6,870.00	\$6,870.00	(\$609.00)	(8.14)
5300.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4531.00000.00.000	Telecommunications	\$11,883.40	\$12,072.00	\$10,100.00	\$10,100.00	(\$1,972.00)	(16.34)
5300.0.000.00000.4534.00000.00.000	Postage	\$11,063.23	\$14,200.00	\$11,000.00	\$11,000.00	(\$3,200.00)	(22.54)
5300.0.000.00000.4540.00000.00.000	Advertising	\$118.27	\$350.00	\$0.00	\$0.00	(\$350.00)	(100.00)
5300.0.000.00000.4550.00000.00.000	Printing & Binding	\$2,924.22	\$3,350.00	\$3,350.00	\$3,350.00	\$0.00	0.00
5300.0.000.00000.4580.00000.00.000	Travel Expense	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$391,253.45	\$363,534.00	\$460,774.00	\$460,774.00	\$97,240.00	26.75
5300.0.000.00000.4611.00000.00.000	Office Supplies	\$2,253.68	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
5300.0.000.00000.4612.00000.00.000	Operating Supplies	\$87,422.22	\$99,900.00	\$94,700.00	\$94,700.00	(\$5,200.00)	(5.21)
5300.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$5,950.40	\$6,300.00	\$6,300.00	\$6,300.00	\$0.00	0.00

**City of Dover, New Hampshire**

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Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4619.00000.00.000	Supplies for Resale	\$6,668.14	\$4,000.00	\$0.00	\$0.00	(\$4,000.00)	(100.00)
5300.0.000.00000.4621.00000.00.000	Natural Gas	\$1,761.29	\$5,671.00	\$5,000.00	\$5,000.00	(\$671.00)	(11.83)
5300.0.000.00000.4622.00000.00.000	Electricity	\$192,037.41	\$249,169.00	\$249,169.00	\$249,169.00	\$0.00	0.00
5300.0.000.00000.4623.00000.00.000	Propane	\$18,753.47	\$20,351.00	\$22,657.00	\$22,657.00	\$2,306.00	11.33
5300.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$20,376.68	\$28,446.00	\$25,546.00	\$25,546.00	(\$2,900.00)	(10.19)
5300.0.000.00000.4631.00000.00.000	Food/Food Services	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
5300.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$78.70	\$360.00	\$360.00	\$360.00	\$0.00	0.00
5300.0.000.00000.4640.00000.00.000	Books/Publications	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
5300.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$116,413.39	\$75,050.00	\$79,050.00	\$79,050.00	\$4,000.00	5.33
5300.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$58,191.51	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
5300.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$39,606.50	\$37,265.00	\$37,265.00	\$37,265.00	\$0.00	0.00
5300.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$85,791.96	\$85,792.00	\$85,792.00	\$85,792.00	\$0.00	0.00
5300.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$3,553.82	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
<b>Budg_Cat: Supplies - 600</b>		<b>\$638,859.17</b>	<b>\$634,804.00</b>	<b>\$628,339.00</b>	<b>\$628,339.00</b>	<b>(\$6,465.00)</b>	<b>(1.02)</b>
5300.0.000.00000.4725.00000.00.000	Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$76,618.95	\$253,000.00	\$253,600.00	\$253,600.00	\$600.00	0.24
5300.0.000.00000.4742.00000.00.000	Light Vehicles	\$39,489.50	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
5300.0.000.00000.4743.00000.00.000	Heavy Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$1,239.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4745.00000.00.000	Computers & Communications	\$1,696.99	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
5300.0.000.00000.4754.00000.00.000	Waterways	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4757.00000.00.000	Utility Systems	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.0.000.00000.4760.00000.00.000	Depreciation Expense	\$926,383.04	\$1,398,946.00	\$1,322,826.00	\$1,322,826.00	(\$76,120.00)	(5.44)
<b>Budg_Cat: Capital Outlay - 700</b>		<b>\$1,045,427.48</b>	<b>\$1,668,643.00</b>	<b>\$1,593,123.00</b>	<b>\$1,593,123.00</b>	<b>(\$75,520.00)</b>	<b>(4.53)</b>

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4810.00000.00.000	Membership Dues	\$3,813.00	\$4,745.00	\$4,745.00	\$4,745.00	\$0.00	0.00
5300.0.000.00000.4819.00000.00.000	Fees & Charges	\$1,221.92	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	0.00
5300.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$209,299.08	\$216,025.00	\$311,735.00	\$311,735.00	\$95,710.00	44.31
5300.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$49,900.00	\$74,900.00	\$74,900.00	\$25,000.00	50.10
5300.0.000.00000.4891.00000.00.000	Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$214,334.00	\$280,670.00	\$426,380.00	\$426,380.00	\$145,710.00	51.92
5300.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$110,289.04	\$118,638.00	\$110,290.00	\$110,290.00	(\$8,348.00)	(7.04)
5300.0.000.00000.4918.00000.00.000	Transfer to Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$610,289.04	\$618,638.00	\$610,290.00	\$610,290.00	(\$8,348.00)	(1.35)
5300.0.000.00000.4921.00000.00.000	Interest - Bonds	\$321,639.10	\$548,139.00	\$632,815.00	\$632,815.00	\$84,676.00	15.45
Budg_Cat: Debt Service - 920		\$321,639.10	\$548,139.00	\$632,815.00	\$632,815.00	\$84,676.00	15.45
Func: UNDESIGNATED - 00000		\$4,216,584.34	\$5,303,833.00	\$5,639,114.00	\$5,639,114.00	\$335,281.00	6.32

**City of Dover, New Hampshire**

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Water Fund - 5300		\$4,216,584.34	\$5,303,833.00	\$5,639,114.00	\$5,639,114.00	\$335,281.00	6.32



**City of Dover, New Hampshire**

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>5320 Sewer Fund</b>							
5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$253,718.41	\$257,703.00	\$262,722.00	\$262,722.00	\$5,019.00	1.95
5320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$739,020.75	\$803,960.00	\$843,296.00	\$843,296.00	\$39,336.00	4.89
5320.0.000.00000.4130.00000.00.000	Overtime Pay	\$36,129.55	\$46,000.00	\$46,000.00	\$46,000.00	\$0.00	0.00
5320.0.000.00000.4160.00000.00.000	Severance Pay	(\$12,271.12)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.0.000.00000.4170.00000.00.000	Longevity Pay	\$13,319.88	\$15,100.00	\$13,760.00	\$13,760.00	(\$1,340.00)	(8.87)
5320.0.000.00000.4211.00000.00.000	Health Insurance	\$318,629.34	\$343,400.00	\$357,831.00	\$357,831.00	\$14,431.00	4.20
5320.0.000.00000.4212.00000.00.000	Dental Insurance	\$9,881.08	\$11,022.00	\$11,883.00	\$11,883.00	\$861.00	7.81
5320.0.000.00000.4213.00000.00.000	Life Insurance	\$2,186.12	\$2,519.00	\$2,681.00	\$2,681.00	\$162.00	6.43
5320.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$257.04	\$339.00	\$5,051.00	\$5,051.00	\$4,712.00	1,389.97
5320.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$6,336.00	\$6,336.00	\$6,336.00	0.00
5320.0.000.00000.4220.00000.00.000	FICA	\$69,548.74	\$71,817.00	\$73,192.00	\$73,192.00	\$1,375.00	1.91
5320.0.000.00000.4225.00000.00.000	Medicare	\$15,900.89	\$16,754.00	\$17,117.00	\$17,117.00	\$363.00	2.17
5320.0.000.00000.4230.00000.00.000	Retirement	\$110,211.23	\$122,921.00	\$131,366.00	\$131,366.00	\$8,445.00	6.87
5320.0.000.00000.4240.00000.00.000	Staff Development Reimbursam	\$6,902.50	\$11,805.00	\$11,805.00	\$11,805.00	\$0.00	0.00
5320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$38,406.00	\$38,406.00	\$38,406.00	\$38,406.00	\$0.00	0.00
5320.0.000.00000.4290.00000.00.000	FSA Fees	\$220.50	\$375.00	\$375.00	\$375.00	\$0.00	0.00
5320.0.000.00000.4295.00000.00.000	Compensated Absences	\$21,496.50	\$20,000.00	\$25,000.00	\$25,000.00	\$5,000.00	25.00
Budg_Cat: Personal Services - 100		\$1,623,557.41	\$1,762,121.00	\$1,846,821.00	\$1,846,821.00	\$84,700.00	4.81
5320.0.000.00000.4334.00000.00.000	Legal Services	\$155,505.13	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	0.00
5320.0.000.00000.4335.00000.00.000	Auditing Services	\$6,124.00	\$6,124.00	\$6,124.00	\$6,124.00	\$0.00	0.00
5320.0.000.00000.4336.00000.00.000	Medical Services	\$760.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4339.00000.00.000	Consulting Services	\$129,711.19	\$153,738.00	\$55,479.00	\$55,479.00	(\$98,259.00)	(63.91)
5320.0.000.00000.4341.00000.00.000	Technical Services	\$45,421.02	\$212,800.00	\$213,476.00	\$213,476.00	\$676.00	0.32
5320.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$14,936.17	\$21,000.00	\$19,600.00	\$19,600.00	(\$1,400.00)	(6.67)
5320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$216,786.94	\$223,000.00	\$224,500.00	\$224,500.00	\$1,500.00	0.67
5320.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$1,778.76	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$8,888.40	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00	0.00
5320.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$37,839.82	\$31,200.00	\$31,200.00	\$31,200.00	\$0.00	0.00
5320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$56,833.86	\$56,352.00	\$159,264.00	\$159,264.00	\$102,912.00	182.62
5320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$5,874.05	\$27,200.00	\$27,242.00	\$27,242.00	\$42.00	0.15
5320.0.000.00000.4521.00000.00.000	Property Insurance	\$30,585.91	\$30,175.00	\$27,398.00	\$27,398.00	(\$2,777.00)	(9.20)
5320.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$9,526.05	\$9,885.00	\$9,446.00	\$9,446.00	(\$439.00)	(4.44)
5320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$10,164.98	\$11,143.00	\$9,784.00	\$9,784.00	(\$1,359.00)	(12.20)
5320.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$20,895.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.0.000.00000.4531.00000.00.000	Telecommunications	\$17,881.42	\$18,235.00	\$18,816.00	\$18,816.00	\$581.00	3.19
5320.0.000.00000.4534.00000.00.000	Postage	\$9,477.37	\$8,500.00	\$8,500.00	\$8,500.00	\$0.00	0.00
5320.0.000.00000.4540.00000.00.000	Advertising	\$1,611.22	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
5320.0.000.00000.4550.00000.00.000	Printing & Binding	\$363.22	\$900.00	\$900.00	\$900.00	\$0.00	0.00
5320.0.000.00000.4580.00000.00.000	Travel Expense	\$1,055.58	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
<b>Budg_Cat: Purchased Services - 300</b>		<b>\$782,020.59</b>	<b>\$833,352.00</b>	<b>\$934,829.00</b>	<b>\$934,829.00</b>	<b>\$101,477.00</b>	<b>12.18</b>
5320.0.000.00000.4611.00000.00.000	Office Supplies	\$3,234.34	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
5320.0.000.00000.4612.00000.00.000	Operating Supplies	\$78,628.15	\$103,000.00	\$103,000.00	\$103,000.00	\$0.00	0.00
5320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$8,987.78	\$12,028.00	\$12,028.00	\$12,028.00	\$0.00	0.00
5320.0.000.00000.4619.00000.00.000	Supplies for Resale	\$0.00	\$4,000.00	\$0.00	\$0.00	(\$4,000.00)	(100.00)

**City of Dover, New Hampshire**

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Print accounts with zero balance   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4621.00000.00.000	Natural Gas	\$4,878.08	\$3,091.00	\$3,343.00	\$3,343.00	\$252.00	8.15
5320.0.000.00000.4622.00000.00.000	Electricity	\$381,507.13	\$401,183.00	\$397,634.00	\$397,634.00	(\$3,549.00)	(0.88)
5320.0.000.00000.4623.00000.00.000	Propane	\$4,159.05	\$2,775.00	\$3,054.00	\$3,054.00	\$279.00	10.05
5320.0.000.00000.4624.00000.00.000	Heating Oil	\$22,418.52	\$31,733.00	\$30,226.00	\$30,226.00	(\$1,507.00)	(4.75)
5320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$23,279.13	\$26,794.00	\$26,054.00	\$26,054.00	(\$740.00)	(2.76)
5320.0.000.00000.4631.00000.00.000	Food/Food Services	\$49.57	\$100.00	\$100.00	\$100.00	\$0.00	0.00
5320.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$31.42	\$500.00	\$500.00	\$500.00	\$0.00	0.00
5320.0.000.00000.4640.00000.00.000	Books/Publications	\$215.50	\$400.00	\$400.00	\$400.00	\$0.00	0.00
5320.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$483.75	\$2,916.00	\$2,916.00	\$2,916.00	\$0.00	0.00
5320.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$130,778.79	\$140,000.00	\$144,000.00	\$144,000.00	\$4,000.00	2.86
5320.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$29,903.80	\$30,200.00	\$30,200.00	\$30,200.00	\$0.00	0.00
5320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$23,481.40	\$27,061.00	\$27,061.00	\$27,061.00	\$0.00	0.00
5320.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$76,572.00	\$76,572.00	\$76,572.00	\$76,572.00	\$0.00	0.00
5320.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$6,460.12	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$795,068.53	\$873,353.00	\$868,088.00	\$868,088.00	(\$5,265.00)	(0.60)
5320.0.000.00000.4725.00000.00.000	Building Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$0.00	\$78,000.00	\$78,600.00	\$78,600.00	\$600.00	0.77
5320.0.000.00000.4742.00000.00.000	Light Vehicles	\$13,800.50	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
5320.0.000.00000.4745.00000.00.000	Computers & Communications	\$1,697.00	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
5320.0.000.00000.4757.00000.00.000	Utility Systems	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.0.000.00000.4760.00000.00.000	Depreciation Expense	\$2,022,348.04	\$2,439,858.00	\$2,217,493.00	\$2,217,493.00	(\$222,365.00)	(9.11)
Budg_Cat: Capital Outlay - 700		\$2,040,191.93	\$2,534,555.00	\$2,312,790.00	\$2,312,790.00	(\$221,765.00)	(8.75)

**City of Dover, New Hampshire**

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From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4810.00000.00.000	Membership Dues	\$2,501.00	\$2,774.00	\$3,119.00	\$3,119.00	\$345.00	12.44
5320.0.000.00000.4819.00000.00.000	Fees & Charges	\$2,438.30	\$1,600.00	\$26,600.00	\$26,600.00	\$25,000.00	1,562.50
5320.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$303,699.00	\$315,325.00	\$398,982.00	\$398,982.00	\$83,657.00	26.53
5320.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$137,200.00	\$137,200.00	\$137,200.00	\$0.00	0.00
5320.0.000.00000.4891.00000.00.000	Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$308,638.30	\$466,899.00	\$575,901.00	\$575,901.00	\$109,002.00	23.35
5320.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$54,955.04	\$56,278.00	\$55,588.00	\$55,588.00	(\$690.00)	(1.23)
5320.0.000.00000.4914.00000.00.000	Transfer To Capital Pjts	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.0.000.00000.4918.00000.00.000	Transfer to Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$754,955.04	\$556,278.00	\$555,588.00	\$555,588.00	(\$690.00)	(0.12)
5320.0.000.00000.4921.00000.00.000	Interest - Bonds	\$520,355.92	\$738,003.00	\$747,435.00	\$747,435.00	\$9,432.00	1.28
Budg_Cat: Debt Service - 920		\$520,355.92	\$738,003.00	\$747,435.00	\$747,435.00	\$9,432.00	1.28
Func: UNDESIGNATED - 00000		\$5,228,618.96	\$7,764,561.00	\$7,841,452.00	\$7,841,452.00	\$76,891.00	0.99

**City of Dover, New Hampshire**

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Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Sewer Fund - 5320		\$6,699,065.29	\$7,764,561.00	\$7,841,452.00	\$7,841,452.00	\$76,891.00	0.99

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Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>6100 DoverNet Fund</b>							
6100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$336,206.09	\$222,890.00	\$414,354.00	\$414,354.00	\$191,464.00	85.90
6100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$89,924.95	\$228,961.00	\$118,373.00	\$118,373.00	(\$110,588.00)	(48.30)
6100.0.000.00000.4160.00000.00.000	Severance Pay	\$7,983.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.0.000.00000.4170.00000.00.000	Longevity Pay	\$2,760.00	\$3,480.00	\$4,640.00	\$4,640.00	\$1,160.00	33.33
6100.0.000.00000.4211.00000.00.000	Health Insurance	\$93,141.06	\$100,646.00	\$123,021.00	\$123,021.00	\$22,375.00	22.23
6100.0.000.00000.4212.00000.00.000	Dental Insurance	\$2,918.40	\$2,949.00	\$3,686.00	\$3,686.00	\$737.00	24.99
6100.0.000.00000.4213.00000.00.000	Life Insurance	\$619.92	\$727.00	\$978.00	\$978.00	\$251.00	34.53
6100.0.000.00000.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$2,075.00	\$2,075.00	\$2,075.00	0.00
6100.0.000.00000.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,659.00	\$2,659.00	\$2,659.00	0.00
6100.0.000.00000.4220.00000.00.000	FICA	\$27,902.13	\$29,757.00	\$34,628.00	\$34,628.00	\$4,871.00	16.37
6100.0.000.00000.4225.00000.00.000	Medicare	\$6,404.24	\$6,864.00	\$8,099.00	\$8,099.00	\$1,235.00	17.99
6100.0.000.00000.4230.00000.00.000	Retirement	\$33,556.71	\$35,106.00	\$43,463.00	\$43,463.00	\$8,357.00	23.81
6100.0.000.00000.4240.00000.00.000	Staff Development Reimburs	\$6,271.70	\$8,000.00	\$16,000.00	\$16,000.00	\$8,000.00	100.00
6100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$915.96	\$1,645.00	\$1,645.00	\$1,645.00	\$0.00	0.00
6100.0.000.00000.4290.00000.00.000	FSA Fees	\$63.75	\$75.00	\$150.00	\$150.00	\$75.00	100.00
Budg_Cat: Personal Services - 100		\$608,668.68	\$641,100.00	\$773,771.00	\$773,771.00	\$132,671.00	20.69
6100.0.000.00000.4335.00000.00.000	Auditing Services	\$390.00	\$390.00	\$390.00	\$390.00	\$0.00	0.00
6100.0.000.00000.4336.00000.00.000	Medical Services	\$231.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.0.000.00000.4341.00000.00.000	Technical Services	\$35,797.95	\$66,650.00	\$112,200.00	\$92,200.00	\$25,550.00	38.33
6100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$42,637.31	\$97,108.00	\$154,899.00	\$134,899.00	\$37,791.00	38.92
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$35,416.44	\$35,905.00	\$36,908.00	\$36,908.00	\$1,003.00	2.79

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4521.00000.00.000	Property Insurance	\$0.00	\$84.00	\$0.00	\$0.00	(\$84.00)	(100.00)
6100.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,245.28	\$2,560.00	\$4,150.00	\$4,150.00	\$1,590.00	62.11
6100.0.000.00000.4531.00000.00.000	Telecommunications	\$30,909.80	\$35,680.00	\$35,760.00	\$35,760.00	\$80.00	0.22
6100.0.000.00000.4534.00000.00.000	Postage	\$38.45	\$75.00	\$75.00	\$75.00	\$0.00	0.00
6100.0.000.00000.4540.00000.00.000	Advertising	\$150.79	\$500.00	\$500.00	\$500.00	\$0.00	0.00
6100.0.000.00000.4580.00000.00.000	Travel Expense	\$1,004.97	\$3,200.00	\$3,500.00	\$3,500.00	\$300.00	9.38
Budg_Cat: Purchased Services - 300		\$148,821.99	\$242,152.00	\$348,382.00	\$308,382.00	\$66,230.00	27.35
6100.0.000.00000.4611.00000.00.000	Office Supplies	\$503.22	\$800.00	\$800.00	\$800.00	\$0.00	0.00
6100.0.000.00000.4612.00000.00.000	Operating Supplies	\$4,106.50	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
6100.0.000.00000.4631.00000.00.000	Food/Food Services	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	0.00
6100.0.000.00000.4640.00000.00.000	Books/Publications	\$3,348.40	\$3,750.00	\$3,975.00	\$3,975.00	\$225.00	6.00
Budg_Cat: Supplies - 600		\$7,958.12	\$10,550.00	\$11,375.00	\$11,375.00	\$825.00	7.82
6100.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
6100.0.000.00000.4725.00000.00.000	Building Improvements	\$11,262.00	\$42,500.00	\$107,500.00	\$72,500.00	\$30,000.00	70.59
6100.0.000.00000.4742.00000.00.000	Light Vehicles	\$0.00	\$25,000.00	\$0.00	\$0.00	(\$25,000.00)	(100.00)
6100.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$11,577.62	\$12,000.00	\$4,000.00	\$4,000.00	(\$8,000.00)	(66.67)
6100.0.000.00000.4745.00000.00.000	Computers & Communications	\$106,099.32	\$165,632.00	\$164,421.00	\$144,421.00	(\$21,211.00)	(12.81)
Budg_Cat: Capital Outlay - 700		\$128,938.94	\$245,132.00	\$275,921.00	\$220,921.00	(\$24,211.00)	(9.88)
6100.0.000.00000.4810.00000.00.000	Membership Dues	\$864.95	\$885.00	\$1,100.00	\$1,100.00	\$215.00	24.29

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

**FY18 Adopted FY19 Department**

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$5,716.00	\$6,586.00	\$6,586.00	\$870.00	15.22
Budg_Cat: Other Expenses - 800		\$864.95	\$6,601.00	\$7,686.00	\$7,686.00	\$1,085.00	16.44
6100.0.000.00000.4911.00000.00.000	Transfer To General Fund	\$0.00	\$120,000.00	\$0.00	\$0.00	(\$120,000.00)	(100.00)
6100.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$16,689.00	\$689.00	\$689.00	\$689.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$16,689.00	\$120,689.00	\$689.00	\$689.00	(\$120,000.00)	(99.43)
6100.0.000.00000.4918.00000.00.000	Transfer to Trust	\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$120,000.00	0.00
Budg_Cat: Other Expenses - 800		\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$120,000.00	0.00
Func: UNDESIGNATED - 00000		\$911,941.68	\$1,266,224.00	\$1,538,824.00	\$1,443,824.00	\$177,600.00	14.03



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: DoverNet Fund - 6100		\$911,941.68	\$1,266,224.00	\$1,538,824.00	\$1,443,824.00	\$177,600.00	14.03

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>6110 Central Stores Fund</b>							
6110.0.000.00000.4335.00000.00.000	Auditing Services	\$160.00	\$160.00	\$160.00	\$160.00	\$0.00	0.00
6110.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
6110.0.000.00000.4443.00000.00.000	Rental of Equipment	\$14,566.07	\$13,976.00	\$14,676.00	\$14,676.00	\$700.00	5.01
6110.0.000.00000.4534.00000.00.000	Postage	\$42,940.13	\$50,400.00	\$50,400.00	\$50,400.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$57,666.20	\$64,636.00	\$65,336.00	\$65,336.00	\$700.00	1.08
6110.0.000.00000.4611.00000.00.000	Office Supplies	\$3,628.42	\$4,000.00	\$5,000.00	\$5,000.00	\$1,000.00	25.00
6110.0.000.00000.4612.00000.00.000	Operating Supplies	\$24,274.30	\$32,950.00	\$32,950.00	\$32,950.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$27,902.72	\$36,950.00	\$37,950.00	\$37,950.00	\$1,000.00	2.71
Func: UNDESIGNATED - 00000		\$85,568.92	\$101,586.00	\$103,286.00	\$103,286.00	\$1,700.00	1.67

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Central Stores Fund - 6110		\$85,568.92	\$101,586.00	\$103,286.00	\$103,286.00	\$1,700.00	1.67

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>6310 Fleet Maintenance Fund</b>							
6310.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$282,469.71	\$310,937.00	\$321,608.00	\$321,608.00	\$10,671.00	3.43
6310.0.000.00000.4120.00000.00.000	Temporary Employees	\$1,895.20	\$2,142.00	\$2,142.00	\$2,142.00	\$0.00	0.00
6310.0.000.00000.4130.00000.00.000	Overtime Pay	\$2,311.80	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
6310.0.000.00000.4160.00000.00.000	Severance Pay	\$257.74	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.0.000.00000.4170.00000.00.000	Longevity Pay	\$6,800.00	\$8,400.00	\$8,400.00	\$8,400.00	\$0.00	0.00
6310.0.000.00000.4211.00000.00.000	Health Insurance	\$102,628.64	\$117,974.00	\$112,592.00	\$112,592.00	(\$5,382.00)	(4.56)
6310.0.000.00000.4212.00000.00.000	Dental Insurance	\$3,673.31	\$3,875.00	\$3,875.00	\$3,875.00	\$0.00	0.00
6310.0.000.00000.4213.00000.00.000	Life Insurance	\$613.08	\$745.00	\$769.00	\$769.00	\$24.00	3.22
6310.0.000.00000.4214.00000.00.000	Long Term Disability Insurance	\$0.00	\$0.00	\$1,376.00	\$1,376.00	\$1,376.00	0.00
6310.0.000.00000.4215.00000.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$1,762.00	\$1,762.00	\$1,762.00	0.00
6310.0.000.00000.4220.00000.00.000	FICA	\$17,072.12	\$18,369.00	\$19,398.00	\$19,398.00	\$1,029.00	5.60
6310.0.000.00000.4225.00000.00.000	Medicare	\$3,878.97	\$4,296.00	\$4,537.00	\$4,537.00	\$241.00	5.61
6310.0.000.00000.4230.00000.00.000	Retirement	\$32,589.58	\$36,652.00	\$38,422.00	\$38,422.00	\$1,770.00	4.83
6310.0.000.00000.4240.00000.00.000	Staff Development Reimbursement	\$0.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
6310.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$10,904.04	\$11,714.00	\$11,714.00	\$11,714.00	\$0.00	0.00
6310.0.000.00000.4290.00000.00.000	FSA Fees	\$41.25	\$0.00	\$75.00	\$75.00	\$75.00	0.00
Budg_Cat: Personal Services - 100		\$465,135.44	\$521,504.00	\$533,070.00	\$533,070.00	\$11,566.00	2.22
6310.0.000.00000.4335.00000.00.000	Auditing Services	\$258.00	\$258.00	\$258.00	\$258.00	\$0.00	0.00
6310.0.000.00000.4336.00000.00.000	Medical Services	\$57.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
6310.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
6310.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipment	\$8,216.86	\$8,602.00	\$8,491.00	\$8,491.00	(\$111.00)	(1.29)

## City of Dover, New Hampshire

### Appropriations Summary by Object Code

Fiscal Year: 2018-2019

Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.0.000.00000.4443.00000.00.000	Rental of Equipment	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$916.78	\$899.00	\$849.00	\$849.00	(\$50.00)	(5.56)
6310.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,832.06	\$2,893.00	\$2,790.00	\$2,790.00	(\$103.00)	(3.56)
6310.0.000.00000.4531.00000.00.000	Telecommunications	\$5,177.64	\$5,265.00	\$5,265.00	\$5,265.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$17,938.34	\$21,967.00	\$21,703.00	\$21,703.00	(\$264.00)	(1.20)
6310.0.000.00000.4611.00000.00.000	Office Supplies	\$524.69	\$800.00	\$800.00	\$800.00	\$0.00	0.00
6310.0.000.00000.4612.00000.00.000	Operating Supplies	\$3,049.45	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
6310.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$2,478.03	\$3,228.00	\$3,228.00	\$3,228.00	\$0.00	0.00
6310.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,660.81	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
6310.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$1,170.11	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
6310.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$233.78	\$300.00	\$300.00	\$300.00	\$0.00	0.00
6310.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$3,158.59	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$12,275.46	\$17,978.00	\$17,978.00	\$17,978.00	\$0.00	0.00
6310.0.000.00000.4742.00000.00.000	Light Vehicles	\$62,584.00	\$57,725.00	\$57,725.00	\$57,725.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$62,584.00	\$57,725.00	\$57,725.00	\$57,725.00	\$0.00	0.00
6310.0.000.00000.4840.00000.00.000	Contingency	\$1,105.75	\$4,770.00	\$4,926.00	\$4,926.00	\$156.00	3.27
6310.0.000.00000.4895.00000.00.000	Cost of Sales	\$288,553.80	\$272,594.00	\$322,594.00	\$322,594.00	\$50,000.00	18.34
Budg_Cat: Other Expenses - 800		\$289,659.55	\$277,364.00	\$327,520.00	\$327,520.00	\$50,156.00	18.08
6310.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$66,403.00	\$62,238.00	\$60,736.00	\$60,736.00	(\$1,502.00)	(2.41)
Budg_Cat: Operating Transfers Out - 910		\$66,403.00	\$62,238.00	\$60,736.00	\$60,736.00	(\$1,502.00)	(2.41)
Func: UNDESIGNATED - 00000		\$913,995.79	\$958,776.00	\$1,018,732.00	\$1,018,732.00	\$59,956.00	6.25

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Fleet Maintenance Fund - 6310		\$913,995.79	\$958,776.00	\$1,018,732.00	\$1,018,732.00	\$59,956.00	6.25

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>6800 Workers Compensation Fund</b>							
6800.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$473,320.00	\$573,320.00	\$430,084.00	\$430,084.00	(\$143,236.00)	(24.98)
6800.0.000.00000.4261.00000.00.000	Worker's Comp Claims	(\$8,549.44)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$464,770.56	\$573,320.00	\$430,084.00	\$430,084.00	(\$143,236.00)	(24.98)
6800.0.000.00000.4312.00000.00.000	Management Services	\$5,415.83	\$11,700.00	\$11,700.00	\$11,700.00	\$0.00	0.00
6800.0.000.00000.4335.00000.00.000	Auditing Services	\$838.00	\$838.00	\$838.00	\$838.00	\$0.00	0.00
6800.0.000.00000.4336.00000.00.000	Medical Services	\$102,422.57	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$108,676.40	\$12,538.00	\$12,538.00	\$12,538.00	\$0.00	0.00
6800.0.000.00000.4810.00000.00.000	Membership Dues	\$0.00	\$900.00	\$900.00	\$900.00	\$0.00	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$13,329.62	\$65,600.00	\$65,600.00	\$65,600.00	\$0.00	0.00
6800.0.000.00000.4840.00000.00.000	Contingency	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$13,329.62	\$68,500.00	\$68,500.00	\$68,500.00	\$0.00	0.00
Func: UNDESIGNATED - 00000		\$586,776.58	\$654,358.00	\$511,122.00	\$511,122.00	(\$143,236.00)	(21.89)

**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Fund: Workers Compensation Fund - 6800		\$586,776.58	\$654,358.00	\$511,122.00	\$511,122.00	(\$143,236.00)	(21.89)



**City of Dover, New Hampshire**

**Appropriations Summary by Object Code**

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
<b>Grand Total:</b>		\$86,333,525.78	\$139,701,492.00	\$145,945,785.00	\$145,265,342.00	\$5,563,850.00	3.98

End of Report

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# EXECUTIVE

**Division: City Council**

**Function: 41110**

***Mission Statement:***

To provide leadership and vision for the City of Dover. To ensure affordable, high quality services, and to provide opportunities through responsive and accessible government.

***Major Services/Responsibilities:***

- Establish policies and to set forth the long term direction of municipal services.
- Authorize a careful plan of expenditures and appropriations deemed necessary for municipal services. To work together in keeping communication open with other City Councilors, the City Manager, and citizens of Dover.
- Enact codes, ordinances and resolutions to preserve the general well-being of residents and businesses in the community

***Key Fiscal Year Objectives:***

- A financially stable and fiscally sound municipal operation
- Efficient and effective services
- A safe and secure community
- A diversity of cultural and recreational opportunities
- An enhanced physical and natural environment
- Support quality education

***Performance Measures:***

Description	FY16 Actual	FY17 Estimate	FY18 Estimate
Conduct Regular, Special & Non-Public Council Meetings	101	131	125
Ordinances & Resolutions considered by Council	82	55	65
Conduct Public hearings	45	43	40

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4125.00000.00.000	City Council-Elected Officials	\$9,166.39	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carrier, Robert	\$1,050.00		Deputy Mayor			
	Description: Ciotti, Dennis	\$1,000.00		Ward 2 Councilo			
	Description: Gasses, Marcia	\$1,000.00		Ward 4 Councilo			
	Description: Keane, Matthew	\$1,000.00		Ward 6 Councilo			
	Description: Muffett-Lipinski, Michelle	\$1,000.00		Ward 1 Councilo			
	Description: Shanahan, Dennis	\$1,000.00		Ward 5 Councilo			
	Description: Thibodeaux, Deborah	\$1,000.00		Ward 3 Councilo			
	Description: Weston, Karen	\$1,200.00		Mayor			
	Description: Williams, Lindsey	\$1,000.00		At Large Counci			
	Column Total:	\$9,250.00					
1000.1.100.41110.4213.00000.00.000	City Council-Life Insurance	\$92.70	\$104.00	\$104.00	\$104.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$104.00					
	Column Total:	\$104.00					
1000.1.100.41110.4220.00000.00.000	City Council-FICA	\$568.66	\$574.00	\$574.00	\$574.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of Wages	\$574.00					
	Column Total:	\$574.00					
1000.1.100.41110.4225.00000.00.000	City Council-Medicare	\$133.07	\$134.00	\$134.00	\$134.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$134.00					
	Column Total:	\$134.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4240.00000.00.000	City Council - Staff Developm	\$670.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conferences, Seminars-Boards & Commissions	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$10,630.82	\$10,562.00	\$10,562.00	\$10,562.00	\$0.00	0.00
1000.1.100.41110.4335.00000.00.000	City Council-Auditing Services	\$15,436.00	\$15,436.00	\$12,986.00	\$12,986.00	(\$2,450.00)	(15.87)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Independent Audit as required by law	\$12,986.00					
	Column Total:	\$12,986.00					
1000.1.100.41110.4339.00000.00.000	City Council-Consulting Servic	\$0.00	\$2,000.00	\$2,000.00	\$0.00	(\$2,000.00)	(100.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting Services	\$2,000.00					
	Description: z CM General Reduction	(\$2,000.00)					
	Column Total:	\$0.00					
1000.1.100.41110.4524.00000.00.000	City Council-Public Liab Insur:	\$94.34	\$94.00	\$87.00	\$87.00	(\$7.00)	(7.45)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$87.00					
	Column Total:	\$87.00					
1000.1.100.41110.4534.00000.00.000	City Council-Postage	\$21.43	\$400.00	\$400.00	\$50.00	(\$350.00)	(87.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$400.00					
	Description: z CM General Reduction	(\$350.00)					
	Column Total:	\$50.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4540.00000.00.000	City Council-Advertising	\$0.00	\$500.00	\$500.00	\$0.00	(\$500.00)	(100.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law	\$500.00					
	Description: CM General Reduction	(\$500.00)					
	Column Total:	\$0.00					
1000.1.100.41110.4550.00000.00.000	City Council-Printing And Binc	\$0.00	\$1,500.00	\$6,500.00	\$6,500.00	\$5,000.00	333.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Brochures	\$1,000.00					
	Description: City Council-Business Cards	\$500.00					
	Description: Community First Donation Envelopes	\$5,000.00					
	Column Total:	\$6,500.00					
1000.1.100.41110.4580.00000.00.000	City Council-Travel Expense	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mileage Reimbursement	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$15,551.77	\$20,130.00	\$22,673.00	\$19,823.00	(\$307.00)	(1.53)
1000.1.100.41110.4611.00000.00.000	City Council-Office Supplies	\$1,585.37	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council-Office Supplies	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.100.41110.4631.00000.00.000	City Council-Food	\$1,146.59	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Workshops	\$500.00					
	Description: Public Events	\$1,500.00					
	Column Total:	\$2,000.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4640.00000.00.000	City Council - Publications	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Educational Materials	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$2,731.96	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
1000.1.100.41110.4835.00000.00.000	City Council-Grants/Subsidy	\$193,399.92	\$293,797.00	\$279,012.00	\$253,026.00	(\$40,771.00)	(13.88)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Big Brothers Big Sisters	\$0.00		FY19 \$12,000			
	Description: CASA	\$0.00		FY19 \$500.00			
	Description: CM Reduction - COAST request	(\$25,986.00)					
	Description: COAST Bus	\$239,026.00		FY18 \$198,540			
	Description: DAV Bellamy Chptr	\$1,000.00		FY18 \$1,000			
	Description: Dover Main Street	\$20,000.00		FY18 \$20,000			
	Description: Dover Main Street-Final Credit for prior advance	(\$10,000.00)					
	Description: FastTrans - Dover Public Transit	\$25,986.00		FY18 \$24,977			
	Description: Woodman Institute Museum Municipal Archive	\$3,000.00		FY18 \$3,000			
	Column Total:	\$253,026.00					
1000.1.100.41110.4840.00000.00.000	City Council-Contingency	\$0.00	\$500.00	\$500.00	\$0.00	(\$500.00)	(100.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CM Reduction	(\$500.00)					
	Description: Contingency for unforeseen expenses	\$500.00					
	Column Total:	\$0.00					
Budg_Cat: Other Expenses - 800		\$193,399.92	\$294,297.00	\$279,512.00	\$253,026.00	(\$41,271.00)	(14.02)

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4912.00000.00.000	City Council-Transfer to Speci	\$122,671.04	\$213,569.00	\$275,272.00	\$275,272.00	\$61,703.00	28.89
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CC McConnell Subsidy (General Fund)	\$219,457.00		FY18 \$193,314			
	Description: McConnell DALC Tenant Subsidy	\$22,468.00		FY18 \$22,468			
	Description: McConnell SAU11 Tenant Subsidy	\$23,812.00		FY18 \$23,812			
	Description: McConnell Unrented Space Subsidy	\$9,535.00		FY18 \$20,255			
	Column Total:	\$275,272.00					
Budg_Cat:	Operating Transfers Out - 910	\$122,671.04	\$213,569.00	\$275,272.00	\$275,272.00	\$61,703.00	28.89
Func:	City Council - 41110	\$344,985.51	\$542,058.00	\$591,519.00	\$562,183.00	\$20,125.00	3.71



# EXECUTIVE

**Division: City Manager's Office**

**Function 41320**

***Mission Statement:***

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council as well as to supervise and guide the efficient operation of all city departments.

***Major Services/Responsibilities:***

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council.
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City.
- Directly lead the executive level staff relating to the City of Dover's Strategic Management Goals.
- Direct the technical, operational and administrative activities between departments based on the City of Dover's Core Values.

***Key Fiscal Year Objectives:***

- Assure the continued economical, efficient and effective management of city government.
- Advise the Mayor and City Council on policy making matters related to the overall administration of the city government.
- Recommend proposals and programs, which address the long term needs of the community.
- Coordinate with City Departments in reaching goals of departmental strategic management plans.
- Identify and support opportunities for enhancing the City of Dover's core values.

***Performance Measures:***

Description	2015 Actual	2017 Estimate	2019 Estimate
Overall favorable quality of services delivered (NCS Survey)	80%	83%	84%
Policy and program reports/updates to City Council (Electronic communication)	167	106	109
Citizen communication for programs/services (web visits)	616,944	960,942	980,000
Overall favorable quality of life (NCS Survey)	86%	88%	89%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4110.00000.00.000	City Manager-Regular Salarie	\$213,643.17	\$219,688.00	\$154,911.00	\$154,911.00	(\$64,777.00)	(29.49)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Joyal, J Michael	\$154,911.00	1.0000	City Manager			
	Column Total:	\$154,911.00					
1000.1.130.41320.4115.00000.00.000	City Manager-Regular Hourly	\$61,473.03	\$109,043.00	\$62,394.00	\$62,394.00	(\$46,649.00)	(42.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bessette, Colleen E	\$62,394.00	1.0000	Executive Assis			
	Column Total:	\$62,394.00					
1000.1.130.41320.4170.00000.00.000	City Manager-Longevity Pay	\$23,889.63	\$24,300.00	\$27,120.00	\$27,120.00	\$2,820.00	11.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Description: ICMA-RC	\$25,520.00					
	Column Total:	\$27,120.00					
1000.1.130.41320.4211.00000.00.000	City Manager-Health Insuranc	\$60,951.36	\$80,633.00	\$45,567.00	\$45,567.00	(\$35,066.00)	(43.49)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$45,567.00					
	Column Total:	\$45,567.00					
1000.1.130.41320.4212.00000.00.000	City Manager-Dental Insuranc	\$3,312.48	\$3,681.00	\$2,656.00	\$2,656.00	(\$1,025.00)	(27.85)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,656.00					
	Column Total:	\$2,656.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4213.00000.00.000	City Manager-Life Insurance	\$1,034.64	\$1,147.00	\$893.00	\$893.00	(\$254.00)	(22.14)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$893.00					
	Column Total:	\$893.00					
1000.1.130.41320.4214.00000.00.000	City Manager-Disability Insura	\$1,205.00	\$1,640.00	\$1,431.00	\$1,431.00	(\$209.00)	(12.74)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,431.00					
	Column Total:	\$1,431.00					
1000.1.130.41320.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$942.00	\$942.00	\$942.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$942.00					
	Column Total:	\$942.00					
1000.1.130.41320.4220.00000.00.000	City Manager-FICA	\$14,597.12	\$19,482.00	\$11,770.00	\$11,770.00	(\$7,712.00)	(39.59)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$11,770.00					
	Column Total:	\$11,770.00					
1000.1.130.41320.4225.00000.00.000	City Manager-Medicare	\$4,178.38	\$5,072.00	\$3,439.00	\$3,439.00	(\$1,633.00)	(32.20)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,439.00					
	Column Total:	\$3,439.00					
1000.1.130.41320.4230.00000.00.000	City Manager-Retirement	\$33,305.97	\$39,879.00	\$27,969.00	\$27,969.00	(\$11,910.00)	(29.87)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$27,969.00					
	Column Total:	\$27,969.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4240.00000.00.000	City Manager-Staff Developm	\$10,205.00	\$10,000.00	\$7,000.00	\$7,000.00	(\$3,000.00)	(30.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Staff Development	\$2,000.00					
	Description: Employee Recognition	\$3,000.00					
	Description: Volunteer Acknowledgment	\$2,000.00					
	Column Total:	\$7,000.00					
1000.1.130.41320.4260.00000.00.000	City Manager-Worker's Comp	\$4,255.92	\$4,256.00	\$2,681.00	\$2,681.00	(\$1,575.00)	(37.01)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,681.00					
	Column Total:	\$2,681.00					
1000.1.130.41320.4290.00000.00.000	City Manager-FSA Fees	\$82.50	\$225.00	\$150.00	\$150.00	(\$75.00)	(33.33)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$150.00					
	Column Total:	\$150.00					
Budg_Cat: Personal Services - 100		\$432,134.20	\$519,046.00	\$348,923.00	\$348,923.00	(\$170,123.00)	(32.78)
1000.1.130.41320.4339.00000.00.000	City Manager - Consulting Ser	\$0.00	\$1,000.00	\$15,000.00	\$15,000.00	\$14,000.00	1,400.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NCS/NES Data Reports	\$15,000.00					
	Column Total:	\$15,000.00					
1000.1.130.41320.4341.00000.00.000	City Manager - Technical Ser	\$859.92	\$2,700.00	\$2,700.00	\$2,700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: MMANH Student Fellowship Match	\$2,700.00					
	Column Total:	\$2,700.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4435.00000.00.000	City Manager-Maint Chrgs - O	\$11,772.36	\$11,702.00	\$5,737.00	\$5,737.00	(\$5,965.00)	(50.97)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$5,145.00					
	Description: Division Share of PC Maintenance	\$592.00					
	Column Total:	\$5,737.00					
1000.1.130.41320.4524.00000.00.000	City Manager-Public Liab Insu	\$4,030.86	\$3,890.00	\$2,043.00	\$2,043.00	(\$1,847.00)	(47.48)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,043.00					
	Column Total:	\$2,043.00					
1000.1.130.41320.4531.00000.00.000	Telecommunications	\$2,848.84	\$3,000.00	\$2,000.00	\$2,000.00	(\$1,000.00)	(33.33)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.130.41320.4534.00000.00.000	City Manager-Postage	\$139.71	\$800.00	\$400.00	\$400.00	(\$400.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence - Express & Parcel Post	\$400.00					
	Column Total:	\$400.00					
1000.1.130.41320.4540.00000.00.000	City Manager-Advertising	\$1,405.60	\$3,500.00	\$500.00	\$500.00	(\$3,000.00)	(85.71)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Communications with Public	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41320.4550.00000.00.000	City Manager-Printing And Bir	\$72.10	\$300.00	\$100.00	\$100.00	(\$200.00)	(66.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Documents/reports	\$100.00					
	Column Total:	\$100.00					

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1000.1.130.41320.4580.00000.00.000	City Manager-Travel Expense	\$5,020.61	\$4,000.00	\$3,000.00	\$3,000.00	(\$1,000.00)	(25.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for Conferences & Seminars	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$26,150.00	\$30,892.00	\$31,480.00	\$31,480.00	\$588.00	1.90
1000.1.130.41320.4611.00000.00.000	City Manager-Office Supplies	\$1,687.75	\$3,000.00	\$1,500.00	\$1,500.00	(\$1,500.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies & Black/White Copies - City Manager's	\$1,000.00					
	Description: Various Supplies - City Manager's Office	\$500.00					
	Column Total:	\$1,500.00					
1000.1.130.41320.4612.00000.00.000	City Manager-Operating Supp	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software	\$400.00					
	Description: Printer Cartridges/Refills	\$600.00					
	Column Total:	\$1,000.00					
1000.1.130.41320.4631.00000.00.000	City Manager-Food	\$891.13	\$1,000.00	\$500.00	\$500.00	(\$500.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$500.00					
	Column Total:	\$500.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4640.00000.00.000	City Manager-Books & Publica	\$1,656.64	\$2,960.00	\$2,375.00	\$2,375.00	(\$585.00)	(19.76)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fosters Daily Democrat	\$375.00					
	Description: NH Register	\$100.00					
	Description: NH Revised/Updated Statutes	\$1,000.00					
	Description: Training Books	\$600.00					
	Description: Union Leader	\$300.00					
	Column Total:	\$2,375.00					
Budg_Cat: Supplies - 600		\$4,235.52	\$7,960.00	\$5,375.00	\$5,375.00	(\$2,585.00)	(32.47)
1000.1.130.41320.4745.00000.00.000	City Manager-Computers & C	\$256.71	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Computers & Comm Equip	\$300.00					
	Column Total:	\$300.00					
Budg_Cat: Capital Outlay - 700		\$256.71	\$300.00	\$300.00	\$300.00	\$0.00	0.00
1000.1.130.41320.4810.00000.00.000	City Manager-Membership Du	\$29,908.88	\$30,170.00	\$30,620.00	\$30,620.00	\$450.00	1.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ASQ	\$70.00					
	Description: Chamber of Commerce	\$300.00					
	Description: Intl City Management Assoc.	\$2,000.00					
	Description: Municipal Management Assoc.	\$250.00					
	Description: NHMA	\$28,000.00					
	Column Total:	\$30,620.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4819.00000.00.000	City Manager - Fees & Charge	\$40.00	\$500.00	\$400.00	\$400.00	(\$100.00)	(20.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Miscellaneous Fees	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Other Expenses - 800		\$29,948.88	\$30,670.00	\$31,020.00	\$31,020.00	\$350.00	1.14
Func: City Manager - 41320		\$492,725.31	\$588,868.00	\$417,098.00	\$417,098.00	(\$171,770.00)	(29.17)



# EXECUTIVE

**Division: Human Resources Office**

**Function 41330**

***Mission Statement:***

Support the goals and challenges of the City of Dover, NH, by providing services that promote a work environment characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. Human Resources will seek and provide solutions to workplace issues that support and optimize the operating principles of the organization.

***Major Services/Responsibilities:***

- Human Resources Management
  - Employment Law Compliance and Reporting
  - Personnel Policy Administration
  - Payroll
  - Labor Relations

***Key Fiscal Year Objectives:***

- Continue revision and implementation of City personnel policies.
- Revise and implement onboarding program.
- Conduct a comprehensive wage and classification study.

***Performance Measures:***

Description	FY18 Actual	FY19 Estimate	FY20 Estimate
Full Time Equivalent – City	290.75	293.87	293.87
Employees Paid – including School	1,509	1,550	1,550
Payroll Disbursements – including School	\$59M	\$61M	\$62M

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4110.00000.00.000	Human Rsrc - Regular Salarie	\$0.00	\$0.00	\$72,966.00	\$72,966.00	\$72,966.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,500.00		457 Incentive			
	Description: Daudelin, Susan	\$71,466.00	1.0000	HR Director			
	Column Total:	\$72,966.00					
1000.1.130.41330.4115.00000.00.000	Human Rsrc - Regular Hourly	\$0.00	\$0.00	\$53,486.00	\$53,486.00	\$53,486.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,500.00		457 Incentive			
	Description: Tsouramanis, Jean	\$51,986.00	1.0000	HR Assistant			
	Column Total:	\$53,486.00					
1000.1.130.41330.4170.00000.00.000	Human Rsrc - Longevity Pay	\$0.00	\$0.00	\$2,800.00	\$2,800.00	\$2,800.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 Years	\$1,200.00		\$1,200 each			
	Description: 1 @ 20-24 Years	\$1,600.00		\$1,600 each			
	Column Total:	\$2,800.00					
1000.1.130.41330.4211.00000.00.000	Human Rsrc - Health Insuranc	\$0.00	\$0.00	\$34,494.00	\$34,494.00	\$34,494.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$34,494.00					
	Column Total:	\$34,494.00					
1000.1.130.41330.4212.00000.00.000	Human Rsrc - Dental Insuranc	\$0.00	\$0.00	\$1,106.00	\$1,106.00	\$1,106.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$1,106.00					
	Column Total:	\$1,106.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4213.00000.00.000	Human Rsrc - Life Insurance	\$0.00	\$0.00	\$297.00	\$297.00	\$297.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$297.00					
	Column Total:	\$297.00					
1000.1.130.41330.4214.00000.00.000	Human Rsrc - Long Term Dis	\$0.00	\$0.00	\$760.00	\$760.00	\$760.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$760.00					
	Column Total:	\$760.00					
1000.1.130.41330.4215.00000.00.000	Human Rsrc - Short Term Dis	\$0.00	\$0.00	\$681.00	\$681.00	\$681.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$681.00					
	Column Total:	\$681.00					
1000.1.130.41330.4220.00000.00.000	Human Rsrc - FICA	\$0.00	\$0.00	\$8,592.00	\$8,592.00	\$8,592.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,592.00					
	Column Total:	\$8,592.00					
1000.1.130.41330.4225.00000.00.000	Human Rsrc - Medicare	\$0.00	\$0.00	\$2,009.00	\$2,009.00	\$2,009.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$2,009.00					
	Column Total:	\$2,009.00					
1000.1.130.41330.4230.00000.00.000	Human Rsrc - Retirement	\$0.00	\$0.00	\$14,709.00	\$14,709.00	\$14,709.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$14,709.00					
	Column Total:	\$14,709.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4240.00000.00.000	Human Rsrc - Staff Developm	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Skills Training Programs	\$3,000.00					
	Description: Labor Relations	\$1,000.00					
	Column Total:	\$4,000.00					
1000.1.130.41330.4260.00000.00.000	Human Rsrc - Workers Comp	\$0.00	\$0.00	\$1,575.00	\$1,575.00	\$1,575.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,575.00					
	Column Total:	\$1,575.00					
1000.1.130.41330.4290.00000.00.000	Human Rsrc - FSA Fees	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$0.00	\$0.00	\$197,550.00	\$197,550.00	\$197,550.00	0.00
1000.1.130.41330.4339.00000.00.000	Human Rsrc - Consulting Sen	\$0.00	\$0.00	\$45,000.00	\$40,000.00	\$40,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Wage Classification Study per CBA Contracts	\$45,000.00					
	Description: z CM General Reduction	(\$5,000.00)					
	Column Total:	\$40,000.00					
1000.1.130.41330.4435.00000.00.000	Human Rsrc - Maint Chrgs - C	\$0.00	\$0.00	\$5,737.00	\$5,737.00	\$5,737.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$5,145.00					
	Description: Division Share of PC Maintenance	\$592.00					
	Column Total:	\$5,737.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4443.00000.00.000	Human Rsrc - Rental of Equip	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier/scanner lease	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.130.41330.4524.00000.00.000	Human Rsrc - Public Liab Insr	\$0.00	\$0.00	\$2,043.00	\$2,043.00	\$2,043.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$2,043.00					
	Column Total:	\$2,043.00					
1000.1.130.41330.4531.00000.00.000	Human Rsrc - Telecommunica	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.130.41330.4534.00000.00.000	Human Rsrc - Postage	\$0.00	\$0.00	\$400.00	\$400.00	\$400.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence - Express & Parcel Post	\$400.00					
	Column Total:	\$400.00					
1000.1.130.41330.4540.00000.00.000	Human Rsrc - Advertising	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising Positions	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.130.41330.4550.00000.00.000	Human Rsrc - Printing & Bindi	\$0.00	\$0.00	\$200.00	\$200.00	\$200.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Documents/reports	\$200.00					
	Column Total:	\$200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4580.00000.00.000	Human Rsrc - Travel Expense	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expense for Conferences & Seminars	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$61,380.00	\$56,380.00	\$56,380.00	0.00
1000.1.130.41330.4611.00000.00.000	Human Rsrc - Office Supplies	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color copies & Black/White Copies	\$1,000.00					
	Description: Various office supplies	\$500.00					
	Column Total:	\$1,500.00					
1000.1.130.41330.4612.00000.00.000	Human Rsrc - Operating Supp	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Toner for printer/copier machine	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.130.41330.4631.00000.00.000	Human Rsrc - Food/Food Ser	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HR events & meetings	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41330.4640.00000.00.000	Human Rsrc - Books/Publicati	\$0.00	\$0.00	\$860.00	\$860.00	\$860.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HR Comply	\$160.00					
	Description: Labor & Employment Supplement	\$200.00					
	Description: Misc HR Publications	\$500.00					
	Column Total:	\$860.00					
Budg_Cat: Supplies - 600		\$0.00	\$0.00	\$3,860.00	\$3,860.00	\$3,860.00	0.00

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41330.4810.00000.00.000	Human Rsrc - Membership Dt	\$0.00	\$0.00	\$1,260.00	\$1,260.00	\$1,260.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IPMA - Agency	\$300.00					
	Description: SHRA - HR Director & Assistant	\$100.00					
	Description: SHRM - HR Director & Assistant	\$600.00					
	Description: World At Work	\$260.00					
	Column Total:	\$1,260.00					
1000.1.130.41330.4819.00000.00.000	Human Rsrc - Fees & Charge	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Hire Background & Motor Vehicle Reports	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$0.00	\$1,360.00	\$1,360.00	\$1,360.00	0.00
Func: Human Resources - 41330		\$0.00	\$0.00	\$264,150.00	\$259,150.00	\$259,150.00	0.00

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# EXECUTIVE

**Division: City Attorney's Office**

**Function 41530**

***Mission Statement:***

The mission of the General Legal Counsel is to provide proactive, high quality, efficient, timely and cost effective legal services, advocacy and advice to the City of Dover through its City Manager, City Council and all departments delivered with a focus on the client, integrity, innovation, accountability and stewardship.

***Major Services/Responsibilities:***

- Represent and advocate for the City in court and administrative proceedings
- Draft and review ordinances and resolutions to assure legal compliance
- Assist staff in the lawful completion of their duties and responsibilities
- Draft and review contracts, deeds, leases and other documents to minimize risk
- Conduct legal research and render legal opinions to support the decision-making of the City
- Attend City Council meetings
- Assist Boards, Commissions and Committees with procedures and laws

***Key Fiscal Year Objectives:***

- Provide timely and efficient legal services on a diverse array of legal issues
- Keep outside legal costs to a reasonable level

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Questions of Law	354	375	360
Resolutions & Ordinances	55	70	60
Document Review/Misc.	271	291	280
91-A Requests	73	102	80

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4110.00000.00.000.	Legal - Regular Salaried Empl	\$107,773.97	\$108,403.00	\$118,285.00	\$118,285.00	\$9,882.00	9.12
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Blenkinsop, Anthony	\$114,840.00	1.0000	General Legal C			
	Description: Merit Incentive	\$3,445.00					
	Column Total:	\$118,285.00					
1000.1.130.41530.4115.00000.00.000.	Legal-Regular Hourly Employe	\$39,565.14	\$43,185.00	\$72,905.00	\$72,905.00	\$29,720.00	68.82
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fournier, Amber	\$45,955.00	0.7250	Admin Assistant			
	Description: TBD - New Position	\$26,950.00	0.6250	Admin Assistant			
	Column Total:	\$72,905.00					
1000.1.130.41530.4170.00000.00.000.	Legal-Longevity Pay	\$290.00	\$290.00	\$690.00	\$690.00	\$400.00	137.93
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 Years (prorated)	\$290.00		\$400 each			
	Description: 1 @5-9 years	\$400.00		\$400 each			
	Column Total:	\$690.00					
1000.1.130.41530.4211.00000.00.000.	Legal-Health Insurance	\$24,346.56	\$26,077.00	\$25,467.00	\$25,467.00	(\$610.00)	(2.34)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$25,467.00					
	Column Total:	\$25,467.00					
1000.1.130.41530.4212.00000.00.000.	Legal-Dental Insurance	\$737.28	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737.00					
	Column Total:	\$737.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4213.00000.00.000.	Legal-Life Insurance	\$464.76	\$262.00	\$284.00	\$284.00	\$22.00	8.40
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$284.00					
	Column Total:	\$284.00					
1000.1.130.41530.4214.00000.00.000.	Legal - Disability Insurance	\$720.84	\$727.00	\$1,056.00	\$1,056.00	\$329.00	45.25
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,056.00					
	Column Total:	\$1,056.00					
1000.1.130.41530.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$946.00	\$946.00	\$946.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$946.00					
	Column Total:	\$946.00					
1000.1.130.41530.4220.00000.00.000.	Legal-FICA	\$8,658.48	\$8,642.00	\$11,041.00	\$11,041.00	\$2,399.00	27.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$11,041.00					
	Column Total:	\$11,041.00					
1000.1.130.41530.4225.00000.00.000.	Legal-Medicare	\$1,965.39	\$2,022.00	\$2,582.00	\$2,582.00	\$560.00	27.70
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,582.00					
	Column Total:	\$2,582.00					
1000.1.130.41530.4230.00000.00.000.	Legal-Retirement	\$12,045.68	\$12,336.00	\$13,506.00	\$13,506.00	\$1,170.00	9.48
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$13,506.00					
	Column Total:	\$13,506.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4240.00000.00.000.	Legal-Staff Development	\$593.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bar Association & Miscellaneous	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.130.41530.4260.00000.00.000.	Legal-Worker's Comp Insuran	\$333.00	\$333.00	\$533.00	\$533.00	\$200.00	60.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$533.00					
	Column Total:	\$533.00					
1000.1.130.41530.4290.00000.00.000.	FSA Fees	\$41.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees-Flexible Spending Acct	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$197,535.35	\$204,089.00	\$249,107.00	\$249,107.00	\$45,018.00	22.06
1000.1.130.41530.4334.00000.00.000.	Legal-Legal Services	\$24,939.41	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services and opinions	\$50,000.00					
	Column Total:	\$50,000.00					
1000.1.130.41530.4336.00000.00.000.	Legal - Medical Services	\$21.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.130.41530.4339.00000.00.000.	Legal - Consulting Services	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Consulting Services	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4341.00000.00.000.	Technical Services	\$374.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$200.00					
	Column Total:	\$200.00					
1000.1.130.41530.4435.00000.00.000.	Legal-Maint Chrgs - Office Eq	\$4,686.14	\$4,689.00	\$4,662.00	\$4,662.00	(\$27.00)	(0.58)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$4,116.00					
	Description: Division Share PC Maintenance	\$546.00					
	Column Total:	\$4,662.00					
1000.1.130.41530.4524.00000.00.000.	Legal-Public Liab Insurance	\$1,381.53	\$1,469.00	\$1,402.00	\$1,402.00	(\$67.00)	(4.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,402.00					
	Column Total:	\$1,402.00					
1000.1.130.41530.4531.00000.00.000.	Telecommunications	\$1,501.40	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,750.00					
	Column Total:	\$1,750.00					
1000.1.130.41530.4534.00000.00.000.	Legal-Postage	\$130.49	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500.00					
	Column Total:	\$500.00					
1000.1.130.41530.4550.00000.00.000.	Legal - Printing & Binding	\$620.83	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing Services	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4580.00000.00.000	Legal-Travel Expense	\$0.00	\$600.00	\$1,000.00	\$1,000.00	\$400.00	66.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$33,655.20	\$60,208.00	\$60,514.00	\$60,514.00	\$306.00	0.51
1000.1.130.41530.4611.00000.00.000	Legal-Office Supplies	\$194.08	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Supplies	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.130.41530.4612.00000.00.000	Legal - Operating Supplies	\$443.99	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printer & Scanner Supplies	\$300.00					
	Column Total:	\$300.00					
1000.1.130.41530.4640.00000.00.000	Legal-Books & Publications	\$1,427.43	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Law Books, Publications and Updates	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$2,065.50	\$4,300.00	\$4,300.00	\$4,300.00	\$0.00	0.00
1000.1.130.41530.4810.00000.00.000	Legal - Membership Dues	\$1,210.00	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Membership dues	\$1,300.00					
	Column Total:	\$1,300.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4819.00000.00.000	Legal - Fees & Charges	\$882.32	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Filing & Service Fees	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$2,092.32	\$3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00
Func: City Attorney - 41530		\$235,348.37	\$271,897.00	\$317,221.00	\$317,221.00	\$45,324.00	16.67

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# EXECUTIVE

<b>Division: Economic Development</b>		<b>Function 46510</b>		
<b>Mission Statement:</b>				
<ul style="list-style-type: none"> <li>To facilitate and encourage sustainable economic growth within the community of Dover by providing leadership and coordination necessary to foster business development that provides quality of place, life and fiscal health.</li> </ul>				
<b>Major Services/Responsibilities:</b>				
<ul style="list-style-type: none"> <li>Encourage local economic development and growth by interacting with local firms on issues pertinent to their continued success</li> <li>Recruitment of new businesses and industry</li> <li>Connect school and college training with local industry needs</li> <li>Quality job growth</li> <li>Work to enhance the ratio of commercial zoning vs. residential zoning to stabilize the City tax base</li> </ul>				
<b>Key Fiscal Year Objectives:</b>				
<ul style="list-style-type: none"> <li>Increase the commercial tax ratable base in Dover.</li> <li>Expand work on the healthcare related businesses to actively facilitate their relocation to Dover.</li> <li>Take an active role in business retention by assisting existing businesses to overcome challenges by education and awareness.</li> <li>Find and purchase a large enough parcel of property or multiple smaller properties, as available, to begin Enterprise Park II development.</li> <li>Identify developers who may be interested in other downtown infill properties and get projects started.</li> <li>Continue to communicate, explain, promote and reinforce Dover's reputation as an appealing place to be, live, work and play.</li> <li>Secure the financial flexibility to capture potential development opportunities as they arise.</li> </ul>				
<b>Performance Measures:</b>				
	<b>Description</b>	<b>FY17 Est</b>	<b>FY18 Est</b>	<b>FY19 Est</b>
	Internal Contacts – assisting Dover businesses regarding various topics	84	120	250
	External Contacts - businesses looking to relocate expand via mail, phone, email	175	180	200

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4110.00000.00.000	Econ Dev Office-Regular Sala	\$0.00	\$0.00	\$114,333.00	\$114,333.00	\$114,333.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Barufaldi, Daniel	\$114,333.00	1.0000	Econ Dev Dir			
	Column Total:	\$114,333.00					
1000.1.130.46510.4115.00000.00.000	Econ Dev Office-Regular Hou	\$0.00	\$0.00	\$34,703.00	\$34,703.00	\$34,703.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weston, Reid	\$34,703.00	0.8125	Secretary II			
	Column Total:	\$34,703.00					
1000.1.130.46510.4211.00000.00.000	Econ Dev Office-Health Insur	\$0.00	\$0.00	\$24,350.00	\$24,350.00	\$24,350.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$24,350.00					
	Column Total:	\$24,350.00					
1000.1.130.46510.4212.00000.00.000	Econ Dev Office-Dental Insur	\$0.00	\$0.00	\$1,106.00	\$1,106.00	\$1,106.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$1,106.00					
	Column Total:	\$1,106.00					
1000.1.130.46510.4213.00000.00.000	Econ Dev Office-Life Insuranc	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$150.00					
	Column Total:	\$150.00					
1000.1.130.46510.4220.00000.00.000	Econ Dev Office-FICA	\$0.00	\$0.00	\$10,773.00	\$10,773.00	\$10,773.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,773.00					
	Column Total:	\$10,773.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4225.00000.00.000	Econ Dev Office-Medicare	\$0.00	\$0.00	\$2,568.00	\$2,568.00	\$2,568.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$2,568.00					
	Column Total:	\$2,568.00					
1000.1.130.46510.4240.00000.00.000	Econ Dev Office-Staff Develop	\$0.00	\$0.00	\$110.00	\$110.00	\$110.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminar & Conference Registration fees	\$110.00					
	Column Total:	\$110.00					
Budg_Cat: Personal Services - 100		\$0.00	\$0.00	\$188,093.00	\$188,093.00	\$188,093.00	0.00
1000.1.130.46510.4339.00000.00.000	Econ Dev Office-Consulting S	\$0.00	\$0.00	\$5,878.00	\$5,878.00	\$5,878.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting Services	\$5,878.00					
	Column Total:	\$5,878.00					
1000.1.130.46510.4341.00000.00.000	Econ Dev Office-Technical Se	\$0.00	\$0.00	\$1,900.00	\$1,900.00	\$1,900.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contracted Lawn Care	\$1,900.00					
	Column Total:	\$1,900.00					
1000.1.130.46510.4435.00000.00.000	Econ Dev Office-Maint Chrgs	\$0.00	\$0.00	\$200.00	\$200.00	\$200.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Equipment maintenance	\$200.00					
	Column Total:	\$200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4531.00000.00.000	Econ Dev Office-Telecommun	\$0.00	\$0.00	\$1,300.00	\$1,300.00	\$1,300.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,300.00					
	Column Total:	\$1,300.00					
1000.1.130.46510.4534.00000.00.000	Econ Dev Office-Postage	\$0.00	\$0.00	\$60.00	\$60.00	\$60.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$60.00					
	Column Total:	\$60.00					
1000.1.130.46510.4540.00000.00.000	Econ Dev Office-Advertising	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising Services	\$3,500.00					
	Column Total:	\$3,500.00					
1000.1.130.46510.4550.00000.00.000	Econ Dev Office-Printing & Bii	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding Services	\$600.00					
	Column Total:	\$600.00					
1000.1.130.46510.4580.00000.00.000	Econ Dev Office-Travel Exper	\$0.00	\$0.00	\$300.00	\$300.00	\$300.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel for seminars & conferences	\$300.00					
	Column Total:	\$300.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$13,738.00	\$13,738.00	\$13,738.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4611.00000.00.000	Econ Dev Office-Office Suppli	\$0.00	\$0.00	\$1,100.00	\$1,100.00	\$1,100.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$1,100.00					
	Column Total:	\$1,100.00					
1000.1.130.46510.4631.00000.00.000	Econ Dev Office-Food/Food S	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.130.46510.4640.00000.00.000	Econ Dev Office-Books/Public	\$0.00	\$0.00	\$310.00	\$310.00	\$310.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Books & Publications	\$310.00					
	Column Total:	\$310.00					
Budg_Cat: Supplies - 600		\$0.00	\$0.00	\$2,910.00	\$2,910.00	\$2,910.00	0.00
1000.1.130.46510.4810.00000.00.000	Econ Dev Office-Membership	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional Organization fees	\$250.00					
	Column Total:	\$250.00					
1000.1.130.46510.4819.00000.00.000	Econ Dev Office-Fees & Char	\$0.00	\$0.00	\$110.00	\$110.00	\$110.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fees & Charges	\$110.00					
	Column Total:	\$110.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$0.00	\$360.00	\$360.00	\$360.00	0.00
1000.1.130.46510.4915.00000.00.000	Econ Dev Office-Transfer to E	\$151,295.00	\$179,110.00	\$0.00	\$0.00	(\$179,110.00)	(100.00)
Budg_Cat: Operating Transfers Out - 910		\$151,295.00	\$179,110.00	\$0.00	\$0.00	(\$179,110.00)	(100.00)

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Func: Economic Development Office - 46510		\$151,295.00	\$179,110.00	\$205,101.00	\$205,101.00	\$25,991.00	14.51

# FINANCE

**Division: Finance and Accounting**

**Function 41511**

***Mission Statement:***

Handle the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals, and to timely report the financial position and performance of the City to the City Council, management, debt underwriters and rating agencies.

***Major Services/Responsibilities:***

- Cash management
- Financial projections
- Electronic transfer of funds
- Debt financing
- Annual budget preparation and control
- Tax and utility rate setting
- Compliance to generally accepted accounting principles
- Preparation of financial statements
- Preparation of Federal, State and misc. reports and surveys
- Capital Improvements Program preparation
- Trust Fund Administration
- Preparation of bid solicitations, analysis and resolutions
- Contract Processing
- Audit and processing of accounts payable, payroll and cash receipts
- Accounting accruals
- Assist independent auditors
- Account and bank reconciliations
- Reconciliation of receivable subledgers accounts to general ledger
- Research and analysis
- Property-Liability Claims Management

***Key Fiscal Year Objectives:***

- Expand the use of electronic processing, imaging and record retention.
- Continue to work on developing future revenue sources.
- Continue to implement accounting, processing upgrades and training for same.
- Improve utilization of online and mail-in payment services.

***Performance Measures:***

Description	FY17 Actual	FY18 Estimate	FY19 Estimate
Average Daily Cash Balance (includes major bond issue)	\$172M	\$170M	\$165M
Purchase Requisitions handled over \$1,000	1,314	1,375	1,350
Competitive Bids solicited	76	80	85
Formal Quotes solicited	26	25	30
Purchase Orders issued (including Field POs)	7,958	8,000	8,000
Separate funds administered	418	425	430
General Ledger Accounts Administered (Including School)	28,652	28,700	28,750
General Ledger transactions processed	650,272	650,000	650,000
Batches processed	8,559	8,700	8,750
Electronic Funds Transfers initiated	\$85M	\$80M	\$80M
Accounts Payable Invoices processed	24,500	27,000	30,000
Accounts Payable disbursements	\$60M	\$65M	\$66M
Total checks reconciled (Including School)	14,768	15,000	15,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.150.41511.4110.00000.00.000. Finance-Regular Salaried Empl		\$338,244.07	\$342,973.00	\$355,258.00	\$355,258.00	\$12,285.00	3.58
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Plan	\$2,800.00		457 Incentive
Description: Labonte, Julie M	\$62,900.00	1.0000	Treasurer
Description: Legere, Ann M	\$84,161.00	1.0000	Purchasing Agen
Description: Lynch, Daniel R	\$112,654.00	1.0000	Director of Fin
Description: Madden, Kevin J	\$92,743.00	1.0000	Accountant II

Column Total: \$355,258.00

1000.1.150.41511.4115.00000.00.000. Finance-Regular Hourly Empl		\$186,742.41	\$145,557.00	\$150,273.00	\$150,273.00	\$4,716.00	3.24
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Plan	\$3,000.00		457 Incentive
Description: Blackden, Vickie	\$50,873.00	1.0000	Accountant I
Description: Nunan, Kimberly J	\$52,842.00	1.0000	Exec Secretary
Description: Treadwell, Cynthia L	\$43,558.00	0.9250	Bookkeeper

Column Total: \$150,273.00

1000.1.150.41511.4130.00000.00.000. Finance-Overtime Pay		\$192.87	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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1000.1.150.41511.4170.00000.00.000. Finance-Longevity Pay		\$5,600.00	\$4,800.00	\$5,200.00	\$5,200.00	\$400.00	8.33
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 1 @ 20 - 24 years	\$1,600.00		\$1,600 each
Description: 1 @ 5-9 Years	\$400.00		\$400 each
Description: 4 @ 10-14 Years	\$3,200.00		\$800 each

Column Total: \$5,200.00



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4211.00000.00.000.	Finance-Health Insurance	\$134,771.94	\$127,853.00	\$125,938.00	\$125,938.00	(\$1,915.00)	(1.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$125,938.00					
	Column Total:	\$125,938.00					
1000.1.150.41511.4212.00000.00.000.	Finance-Dental Insurance	\$4,488.82	\$3,694.00	\$4,432.00	\$4,432.00	\$738.00	19.98
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,432.00					
	Column Total:	\$4,432.00					
1000.1.150.41511.4213.00000.00.000.	Finance-Life Insurance	\$1,348.74	\$1,168.00	\$1,201.00	\$1,201.00	\$33.00	2.83
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,201.00					
	Column Total:	\$1,201.00					
1000.1.150.41511.4214.00000.00.000.	Finance-Disability Insurance	\$724.00	\$740.00	\$2,513.00	\$2,513.00	\$1,773.00	239.59
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$2,513.00					
	Column Total:	\$2,513.00					
1000.1.150.41511.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,743.00	\$2,743.00	\$2,743.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$2,743.00					
	Column Total:	\$2,743.00					
1000.1.150.41511.4220.00000.00.000.	Finance-FICA	\$35,795.68	\$33,440.00	\$32,680.00	\$32,680.00	(\$760.00)	(2.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$32,680.00					
	Column Total:	\$32,680.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4225.00000.00.000	Finance-Medicare	\$8,208.55	\$7,661.00	\$7,643.00	\$7,643.00	(\$18.00)	(0.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$7,643.00					
	Column Total:	\$7,643.00					
1000.1.150.41511.4230.00000.00.000	Finance-Retirement	\$58,774.20	\$56,311.00	\$58,211.00	\$58,211.00	\$1,900.00	3.37
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$58,211.00					
	Column Total:	\$58,211.00					
1000.1.150.41511.4240.00000.00.000	Finance-Staff Development	\$3,083.00	\$2,820.00	\$3,075.00	\$3,075.00	\$255.00	9.04
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual GAAP Update 2 @ \$35 each	\$70.00					
	Description: Contractual college courses	\$1,000.00					
	Description: NESGFOA Annual Conf 2 @ \$200 each	\$400.00					
	Description: NESGFOA Spring Seminar 2 @ \$150 each	\$300.00					
	Description: NGIP Annual Conference	\$975.00					
	Description: NHGFOA Annual Conf Regist Fee	\$200.00					
	Description: NHMA Annual Conf Registration Fee	\$130.00					
	Column Total:	\$3,075.00					
1000.1.150.41511.4260.00000.00.000	Finance-Worker's Comp Insur	\$797.04	\$797.00	\$797.00	\$797.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$797.00					
	Column Total:	\$797.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4290.00000.00.000.	Finance-FSA Fees	\$243.00	\$375.00	\$375.00	\$375.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$375.00					
	Column Total:	\$375.00					
Budg_Cat: Personal Services - 100		\$779,014.32	\$728,189.00	\$750,339.00	\$750,339.00	\$22,150.00	3.04
1000.1.150.41511.4435.00000.00.000.	Finance-Maint Chrgs - Office	\$54,521.45	\$54,047.00	\$55,332.00	\$55,332.00	\$1,285.00	2.38
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$16,464.00					
	Description: Division Share of PC Maintenance	\$1,870.00					
	Description: Finance legacy system maintenance	\$1,229.00					
	Description: Financial Management Software Support	\$35,649.00					
	Description: Typewriter Annual Maintenance	\$120.00					
	Column Total:	\$55,332.00					
1000.1.150.41511.4443.00000.00.000.	Finance - Rental of Equipmen	\$947.77	\$960.00	\$960.00	\$960.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier Scanner Printer 12 mo. @ \$80 each	\$960.00					
	Column Total:	\$960.00					
1000.1.150.41511.4524.00000.00.000.	Finance-Public Liab Insurance	\$4,912.03	\$5,396.00	\$5,042.00	\$5,042.00	(\$354.00)	(6.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$5,042.00					
	Column Total:	\$5,042.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4531.00000.00.000.	Telecommunications	\$2,775.85	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.150.41511.4534.00000.00.000.	Finance-Postage	\$3,616.64	\$4,079.00	\$4,079.00	\$4,079.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1099 Information returns 375 EA \$0.49	\$184.00					
	Description: Bad check notifications-Rest/Certifd 150 EA \$6.57	\$986.00					
	Description: Bid Invitations 700 EA \$0.90	\$630.00					
	Description: FedEx Stnd Overnight services 6 EA \$18	\$108.00					
	Description: General Correspondence 600 EA \$0.46	\$276.00					
	Description: Monthly statements 100 EA \$0.49	\$49.00					
	Description: Reg & Field POs 540 EA \$0.49	\$264.00					
	Description: Special mailings 100 EA \$0.63	\$63.00					
	Description: Vendor Payments 3,000 EA \$0.49	\$1,470.00					
	Description: W-9 verifications 100 EA \$0.49	\$49.00					
	Column Total:	\$4,079.00					
1000.1.150.41511.4540.00000.00.000.	Finance-Advertising	\$4,607.04	\$5,966.00	\$5,966.00	\$5,966.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auction Legal Notice 1 EA \$200	\$200.00					
	Description: Bid solicitations 93 EA \$62	\$5,766.00					
	Column Total:	\$5,966.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4550.00000.00.000	Finance-Printing And Binding	\$68.92	\$925.00	\$925.00	\$925.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Fiscal Year Budget 37 EA \$25	\$925.00					
	Column Total:	\$925.00					
1000.1.150.41511.4580.00000.00.000	Finance-Travel Expense	\$516.14	\$1,150.00	\$1,150.00	\$1,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences	\$1,150.00					
	Column Total:	\$1,150.00					
Budg_Cat: Purchased Services - 300		\$71,965.84	\$75,523.00	\$76,454.00	\$76,454.00	\$931.00	1.23

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.150.41511.4611.00000.00.000.	Finance-Office Supplies	\$4,568.90	\$4,984.00	\$4,984.00	\$4,984.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Binders for Council Budget Copies 15 EA \$8.75    \$131.00

Description: Binding materials for reports 270 EA \$.65    \$176.00

Description: Copies Comp Annl Fin Rpt (25 copies) 4,000 EA \$.06    \$240.00

Description: Copies for bids 44,000 EA \$.06    \$2,640.00

Description: Copies of Budget Sum (25 copies) 2,500 EA \$.06    \$150.00

Description: Copies of Cap Imp. Bgt. (30 copies) 3,900 EA \$.06    \$234.00

Description: Duplexer 1 EA \$250    \$250.00

Description: Fee Schedule (25 copies) 1,000 EA \$.06    \$60.00

Description: File Folders 10 BX \$14 ea    \$140.00

Description: Micro Toner 3 ea @ \$290    \$870.00

Description: Paper 3 CS \$31.10    \$93.00

Column Total:    \$4,984.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4612.00000.00.000.	Finance-Operating Supplies	\$2,529.10	\$5,774.00	\$5,774.00	\$5,774.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1099 Information Returns	\$200.00					
	Description: Binding Materials 92 EA \$.65	\$60.00					
	Description: Check Stock 24,000 @ \$.23 each	\$558.00					
	Description: Copies - Misc 16,000 EA \$.06	\$960.00					
	Description: Copies of financial reports 27,700 EA @ \$.06	\$1,662.00					
	Description: Copies of invoices to departments 4,700 EA @ \$.10	\$470.00					
	Description: Envelopes 6X9 (4 boxes) 4 EA @ \$20	\$80.00					
	Description: Envelopes 9 X12 (4 boxes) 4 EA @ \$23	\$92.00					
	Description: Laid Buff Paper for report 6 EA @ \$24.6	\$148.00					
	Description: Paper for laser printer 24 CS @ \$31.10	\$746.00					
	Description: Statements 100 EA @ \$.02	\$2.00					
	Description: W-2 Wage Statements	\$310.00					
	Description: Window envelopes for checks 4 CS @ \$50	\$200.00					
	Description: Window Envelopes for Statements 1,300 EA \$.22	\$286.00					
	Column Total:	\$5,774.00					
1000.1.150.41511.4631.00000.00.000.	Food/Food Services	\$24.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4640.00000.00.000	Finance-Books & Publications	\$31.90	\$565.00	\$565.00	\$565.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GASB annual subscription	\$230.00					
	Description: GFOA Treasury Management Newsletter	\$85.00					
	Description: Governmental GAAP Guide	\$250.00					
	Column Total:	\$565.00					
Budg_Cat: Supplies - 600		\$7,154.88	\$11,323.00	\$11,323.00	\$11,323.00	\$0.00	0.00
1000.1.150.41511.4745.00000.00.000	Finance - Computers & Comm	\$639.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$639.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41511.4810.00000.00.000	Finance-Membership Dues	\$1,115.00	\$1,310.00	\$1,345.00	\$1,345.00	\$35.00	2.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GFOA CAFR Filing Fee 1 @ \$680	\$680.00					
	Description: Government Fin Officers Association 1 @ \$230	\$230.00					
	Description: National Institute of Govt Purchasing 1 @ \$200	\$200.00					
	Description: NE GFOA 4 @ \$15 ea	\$60.00					
	Description: NH GFOA 5 @ \$35 ea	\$175.00					
	Column Total:	\$1,345.00					
Budg_Cat: Other Expenses - 800		\$1,115.00	\$1,310.00	\$1,345.00	\$1,345.00	\$35.00	2.67
Func: Finance - 41511		\$859,889.04	\$816,345.00	\$839,461.00	\$839,461.00	\$23,116.00	2.83



# FINANCE

**Division: Tax Assessment**

**Function 41513**

***Mission Statement:***

To increase the quantity and quality of professional appraisal and assessment services to the taxpayers and the public at large, through the application of advanced technology and modern management practices. To ensure equity and fairness in assessments each year, and to do this in a cost-effective manner.

***Major Services/Responsibilities:***

- Annual assessment of properties at market value
- Administration of tax exemptions and credits
- Field inspection of all properties -> property inspections on a cyclical basis
- Field appraisal reviews
- Valuation of new building construction and subdivisions/mergers
- Maintain CAMA database (property database)
- Process and resolve abatement applications
- Represent the City at the Board of Tax and Land Appeals and Superior Court
- Administer timber cutting and excavation permits and tax
- Administer current use assessments and land use change tax
- Preparation of reports to the State
- 5- Year re-certification process

***Key Fiscal Year Objectives:***

- Continue annual assessment changes to maintain consistency with market value

***Performance Measures:***

Description	FY17/TY16 Actual	FY18/TY17 Actual	FY19/TY18 Estimate
Assessment to Market Ratio	92.6%	93% (est.)	95%
Coefficient of Dispersion (measure of equity)	7.9%	8% (est.)	7.5%
Taxable parcels	10,139	10,190	10,240
# Parcels related to abatement applications filed	54	150 (est.)	150
% of abatement appl. parcels to taxable parcels	.53%	1.5% (est.)	1.5%
Elderly, disabled, deaf and blind exemptions	321	308	310
Tax credits - Veterans	1,094	1,064	1,300
Property transfers	1,020	1,095	1,100
Number of inspections of taxable parcels (per EQ year)	1,668	1,520	2,000
Percent of taxable parcels inspected	16.5%	15%	20%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4115.00000.00.000.	Tax Assessment-Regular Hou	\$148,141.72	\$151,820.00	\$159,487.00	\$159,487.00	\$7,667.00	5.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$3,000.00	1.0000	457 Incentive			
	Description: Blonigen, Rachel	\$38,845.00	1.0000	Account Clerk I			
	Description: Langley, Donna L	\$72,754.00	1.0000	Assistant Tax A			
	Description: Vermette, Claire I	\$44,888.00	1.0000	Account Clerk I			
	Column Total:	\$159,487.00					
1000.1.150.41513.4170.00000.00.000.	Tax Assessment - Longevity F	\$2,000.00	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 15-19 Years	\$2,400.00		\$1,200 each			
	Column Total:	\$2,400.00					
1000.1.150.41513.4211.00000.00.000.	Tax Assessment-Health Insur:	\$51,066.56	\$52,797.00	\$62,681.00	\$62,681.00	\$9,884.00	18.72
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$62,681.00					
	Column Total:	\$62,681.00					
1000.1.150.41513.4212.00000.00.000.	Tax Assessment-Dental Insur:	\$1,843.20	\$1,843.00	\$2,212.00	\$2,212.00	\$369.00	20.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,212.00					
	Column Total:	\$2,212.00					
1000.1.150.41513.4213.00000.00.000.	Tax Assessment-Life Insuranc	\$320.04	\$362.00	\$376.00	\$376.00	\$14.00	3.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$376.00					
	Column Total:	\$376.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4214.00000.00.000.	Tax Assessment-Long Term Disability Premiums to Health Trust	\$0.00	\$0.00	\$673.00	\$673.00	\$673.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$673.00					
	Column Total:	\$673.00					
1000.1.150.41513.4215.00000.00.000.	Tax Assessment-Short Term Disability Premiums to Health Trust	\$0.00	\$0.00	\$863.00	\$863.00	\$863.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$863.00					
	Column Total:	\$863.00					
1000.1.150.41513.4220.00000.00.000.	Tax Assessment-FICA	\$10,808.25	\$11,213.00	\$10,037.00	\$10,037.00	(\$1,176.00)	(10.49)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,037.00					
	Column Total:	\$10,037.00					
1000.1.150.41513.4225.00000.00.000.	Tax Assessment-Medicare	\$2,452.68	\$2,530.00	\$2,348.00	\$2,348.00	(\$182.00)	(7.19)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,348.00					
	Column Total:	\$2,348.00					
1000.1.150.41513.4230.00000.00.000.	Tax Assessment-Retirement	\$16,670.76	\$17,664.00	\$18,423.00	\$18,423.00	\$759.00	4.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$18,423.00					
	Column Total:	\$18,423.00					

City of Dover, New Hampshire

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4240.00000.00.000.	Tax Assessment-Staff Develo	\$805.00	\$2,018.00	\$2,018.00	\$2,018.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: AI or IAAO Courses 3 EA \$500	\$1,500.00					
	Description: IAAO Conference 1 EA \$500	\$500.00					
	Description: NHMA Conference 2 EA \$90	\$18.00					
	Column Total:	\$2,018.00					
1000.1.150.41513.4260.00000.00.000.	Tax Assessment-Worker's Co	\$350.04	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$350.00					
	Column Total:	\$350.00					
1000.1.150.41513.4290.00000.00.000.	Tax Assessment-FSA Fees	\$36.75	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$234,495.00	\$243,072.00	\$261,943.00	\$261,943.00	\$18,871.00	7.76
1000.1.150.41513.4312.00000.00.000.	Tax Assessment-Managemen	\$147,300.00	\$154,800.00	\$158,620.00	\$158,620.00	\$3,820.00	2.47
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Assessing Services 1 @ \$85,490	\$85,490.00		FY18 \$83,000			
	Description: Data Collection 1 @ \$73,130	\$73,130.00		FY18 \$71,000			
	Column Total:	\$158,620.00					
1000.1.150.41513.4334.00000.00.000.	Tax Assessment - Legal Servi	\$13,008.78	\$8,000.00	\$9,000.00	\$9,000.00	\$1,000.00	12.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Services	\$9,000.00					
	Column Total:	\$9,000.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4341.00000.00.000.	Tax Assessment - Technical S	\$673.73	\$1,928.00	\$1,928.00	\$1,928.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mailing Notifications Changed Assessments	\$928.00					
	Description: Map Geo digital services	\$1,000.00					
	Column Total:	\$1,928.00					
1000.1.150.41513.4435.00000.00.000.	Tax Assessment-Maint Chrgs	\$26,408.65	\$27,428.00	\$28,186.00	\$28,186.00	\$758.00	2.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAMA Software Maintenance	\$10,500.00					
	Description: Division Share of DoverNet support	\$14,406.00					
	Description: Division Share of PC Replacement Costs	\$1,920.00					
	Description: ESRI ArcView User Fee	\$1,200.00					
	Description: PC Software Upgrades	\$100.00					
	Description: Typewriter Annual Maintenance 1 @ \$60 ea	\$60.00					
	Column Total:	\$28,186.00					
1000.1.150.41513.4524.00000.00.000.	Tax Assessment-Public Liab I	\$1,535.16	\$1,412.00	\$1,426.00	\$1,426.00	\$14.00	0.99
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$1,426.00					
	Column Total:	\$1,426.00					
1000.1.150.41513.4531.00000.00.000.	Telecommunications	\$1,562.09	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,900.00					
	Column Total:	\$1,900.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4534.00000.00.000.	Tax Assessment-Postage	\$5,020.18	\$8,267.00	\$8,267.00	\$8,267.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Abatement Notifications 250 @ \$.47 ea	\$118.00					
	Description: Call Back Correspondence 1,000 @ \$.47 ea	\$470.00					
	Description: Charitable Exemptions Forms 100 @ \$.47 ea	\$47.00					
	Description: Cycle Inspection Notices 2,100 @ \$.47 ea	\$987.00					
	Description: General Correspondence 1,500 @ \$.47 ea	\$705.00					
	Description: Inc & Exp Forms to Commercials 940 @ \$.90 ea	\$846.00					
	Description: New Owner/Sales Verification 1,000 @ \$.47 ea	\$470.00					
	Description: Notifications for Changed Assessmnt 10,130 @ \$.42	\$4,255.00					
	Description: Re-mailing of returned Tax Bills 500 @ \$.47 ea	\$235.00					
	Description: Tax Exemption & Credit Applications 285 @ \$.47 ea	\$134.00					
	Column Total:	\$8,267.00					
1000.1.150.41513.4540.00000.00.000.	Tax Assessment-Advertising	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper ads and legal notices	\$75.00					
	Column Total:	\$75.00					
1000.1.150.41513.4580.00000.00.000.	Tax Assessment-Travel Experi	\$5.46	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$195,514.05	\$204,310.00	\$209,902.00	\$209,902.00	\$5,592.00	2.74

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.150.41513.4611.00000.00.000.	Tax Assessment-Office Suppl	\$1,349.40	\$5,100.00	\$5,100.00	\$5,100.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Assessment notice stuffers 10,130 @ \$0.04 ea    \$405.00

Description: Copies 33,000 @ \$.06 ea    \$1,980.00

Description: Envlpes for notification notices 10,130 @ \$.03 ea    \$304.00

Description: Envlpes I&E rspns (940 every oth yr) 940 @ \$.03 ea    \$28.00

Description: Envlpes I&E stuff (940 every oth yr) 940 @ \$.03 ea    \$28.00

Description: HP 1100 Laser Cartridges 4 @ \$45 ea    \$180.00

Description: HP 1320 Cartridges 4 @ \$75 ea    \$300.00

Description: HP 4000N Laser Cartridges 4 @ \$75 ea    \$300.00

Description: I&E stuffers (850 pcs every other year) 940 @ \$.04    \$38.00

Description: Paper, pencils, envelopes, folders    \$1,200.00

Description: Tax Bill Info Stuffer 3417 @ \$.04 ea    \$137.00

Description: Tax Map Supplies    \$200.00

Column Total:    \$5,100.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4640.00000.00.000.	Tax Assessment-Books & Put	\$3,374.10	\$4,610.00	\$4,610.00	\$4,610.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CoStar Commercial Property data	\$2,075.00					
	Description: Irving Levin Assoc - Medical industry survey data	\$1,250.00					
	Description: Marshall Swift Commercial data manuals	\$675.00					
	Description: Marshall Swift Residential data manuals	\$360.00					
	Description: Mathew Bender RSA Supplements	\$50.00					
	Description: Registry Review	\$200.00					
	Column Total:	\$4,610.00					
1000.1.150.41513.4681.00000.00.000.	Tax Assessment-Minor Equip	\$43.95	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camera Supplies	\$100.00					
	Description: Measuring Tapes & Refills 4 @ \$25 ea	\$100.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$4,767.45	\$9,910.00	\$9,910.00	\$9,910.00	\$0.00	0.00
1000.1.150.41513.4810.00000.00.000.	Tax Assessment-Membership	\$1,019.00	\$974.00	\$974.00	\$974.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Board of Realtors	\$200.00					
	Description: IAAO 1 @ \$175	\$190.00					
	Description: NHA AO 2 @ \$20 ea	\$40.00					
	Description: NNREN 2 @ \$272 ea	\$544.00					
	Column Total:	\$974.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4819.00000.00.000	Tax Assessment-Fees & Char	\$168.88	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current use, tax deeds, recording	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Other Expenses - 800		\$1,187.88	\$1,224.00	\$1,224.00	\$1,224.00	\$0.00	0.00
Func: Tax Assessment - 41513		\$435,964.38	\$458,516.00	\$482,979.00	\$482,979.00	\$24,463.00	5.34

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# FINANCE

**Division: City Clerk/Tax Collection Office**

**Function 41520**

***Mission Statement:***

To serve all our customers in a timely and professional manner; which includes the governing body, legislative body, residents and city staff. To dutifully record and preserve the Vital Records of this community for historical continuity as mandated by New Hampshire Statute and serve as an election official for all elections held in Dover. The safe and accurate collection and timely deposit of city moneys while serving customers in a profession and courteous manner. (City Clerk moved from Executive, Function 41410 , Tax Collection moved from Finance, Function 41514)

***Major Services/Responsibilities:***

- Provide quality service to the public
- Record, change and issue vital records
- Record and maintain city records
- Record financial statements (liens, releases, writs)
- Record Cemetery Deeds, Contracts, Road changes
- Utility bill payment processing
- Licensing Bureau for marriages, dogs, parades, raffles, peddlers, videos and taxi cabs
- Processing and issuance of motor vehicle permits and title applications
- Collection and deposit of property taxes, motor vehicle permits, utility payments and departmental deposits
- Daily deposit of and accounting of collections
- Preparation of reports to the State

***Key Fiscal Year Objectives:***

- To provide efficient quality service to the Public.
- Improve online Transaction processing functions for our motor vehicle, registrations and dog licensing customers.
- To preserve public records through utilization of the Treeno System for easier public accessibility.
- To continue to update the City's website with items of overall interest to our customers.
- Investigate expansion of online payment for other types of transactions.
- To continue to work with the Department of Motor Vehicles as Municipal agents for Motor vehicle registrations

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Increase the number of licensed dogs	3,929	3,900	3,900
Departmental Cash Balancing Reports Processed	4,600	4,700	4,700
Total deposit items to bank	85,000	85,000	85,000
Vital Records Document Requests	6,378	6,400	6,400
Notary Public & Justice of the Peace Service Request	502	500	500
Motor Vehicle Permits issued	31,750	33,000	32,635
Motor Vehicle Permits processed per full time employee	4,729	4,800	4,800
Portion of Motor Vehicles Permits Renewed by mail	3,120	3,350	3,345
Portion of Vehicle Permits renewed thru website	4,150	4,350	4,321
Percent of vehicles renewed by mail & website	23%	23%	23%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4110.00000.00.000	City Clerk & Tax Collection-Re	\$59,435.74	\$62,565.00	\$64,130.00	\$64,130.00	\$1,565.00	2.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lavertu, Karen S	\$64,130.00	1.0000	City Clerk Tax			
	Column Total:	\$64,130.00					
1000.1.150.41520.4115.00000.00.000	City Clerk & Tax Collection-Re	\$195,904.94	\$203,723.00	\$215,140.00	\$215,140.00	\$11,417.00	5.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$4,500.00		457 Incentive			
	Description: Bennett, Diane	\$49,404.00	1.0000	Deputy Tax Coll			
	Description: Fontaine, Lauren	\$26,658.00	0.7250	Account Clerk I			
	Description: Hassen, Caitlyn	\$24,594.00	0.7250	Account Clerk I			
	Description: McCassey, Holly	\$26,658.00	0.7250	Account Clerk I			
	Description: Mistretta, Susan M	\$49,404.00	1.0000	Deputy City Cle			
	Description: Murphy, Connie	\$33,922.00	1.0000	Account Clerk I			
	Column Total:	\$215,140.00					
1000.1.150.41520.4130.00000.00.000	City Clerk & Tax Collection-Ov	\$360.09	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Leave Coverage	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.150.41520.4170.00000.00.000	City Clerk & Tax Collection-Lo	\$2,800.00	\$3,600.00	\$4,000.00	\$4,000.00	\$400.00	11.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25+ Years	\$2,000.00		\$2,000 each			
	Description: 1 @ 5 - 9 Years	\$400.00		\$400 each			
	Description: 2 @ 10 - 14 Years	\$1,600.00		\$800 each			
	Column Total:	\$4,000.00					

City of Dover, New Hampshire

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4211.00000.00.000	City Clerk & Tax Collection-He	\$44,754.56	\$46,036.00	\$53,078.00	\$53,078.00	\$7,042.00	15.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$53,078.00					
	Column Total:	\$53,078.00					
1000.1.150.41520.4212.00000.00.000	City Clerk & Tax Collection-De	\$1,859.52	\$1,860.00	\$1,860.00	\$1,860.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,860.00					
	Column Total:	\$1,860.00					
1000.1.150.41520.4213.00000.00.000	City Clerk & Tax Collection-Lif	\$676.44	\$456.00	\$468.00	\$468.00	\$12.00	2.63
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$468.00					
	Column Total:	\$468.00					
1000.1.150.41520.4214.00000.00.000	City Clerk & Tax Collection-Di	\$386.40	\$415.00	\$1,373.00	\$1,373.00	\$958.00	230.84
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,373.00					
	Column Total:	\$1,373.00					
1000.1.150.41520.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$1,514.00	\$1,514.00	\$1,514.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,514.00					
	Column Total:	\$1,514.00					
1000.1.150.41520.4220.00000.00.000	City Clerk & Tax Collection-Fl	\$17,867.93	\$18,607.00	\$19,165.00	\$19,165.00	\$558.00	3.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$19,165.00					
	Column Total:	\$19,165.00					

City of Dover, New Hampshire

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4225.00000.00.000	City Clerk & Tax Collection-Mt	\$4,056.66	\$4,260.00	\$4,578.00	\$4,578.00	\$318.00	7.46
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,578.00					
	Column Total:	\$4,578.00					
1000.1.150.41520.4230.00000.00.000	City Clerk & Tax Collection-Ret	\$20,879.36	\$22,279.00	\$23,138.00	\$23,138.00	\$859.00	3.86
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$23,138.00					
	Column Total:	\$23,138.00					
1000.1.150.41520.4240.00000.00.000	City Clerk & Tax Collection-St	\$0.00	\$530.00	\$530.00	\$530.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Workshop	\$30.00					
	Description: Computer training, quality customer Continuing Ed	\$250.00					
	Description: Tax Convention (Mandated per RSA 31:8)	\$250.00					
	Column Total:	\$530.00					
1000.1.150.41520.4260.00000.00.000	City Clerk & Tax Collection-W	\$462.00	\$462.00	\$462.00	\$462.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$462.00					
	Column Total:	\$462.00					
Budg_Cat: Personal Services - 100		\$349,443.64	\$365,793.00	\$390,436.00	\$390,436.00	\$24,643.00	6.74
1000.1.150.41520.4336.00000.00.000	City Clerk & Tax Collection-Mt	\$0.00	\$180.00	\$180.00	\$180.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Services- New Hire pre employment	\$180.00	3 @ \$60.00 ea				
	Column Total:	\$180.00					

City of Dover, New Hampshire

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4341.00000.00.000	City Clerk & Tax Collection-Te	\$4,475.70	\$4,537.00	\$4,537.00	\$4,537.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mail Svc for Motor Vehicle Renewa 29,000 @ \$.05 ea	\$1,450.00					
	Description: MV Folding Fee	\$290.00					
	Description: Pickup of billings 15 @ \$15 ea	\$225.00					
	Description: Proc Tax Bill mailing (twice a year) 20,200 @ \$.10	\$2,020.00					
	Description: Process lien notices 1,200 @ \$.46 ea	\$552.00					
	Column Total:	\$4,537.00					
Budg_Cat: Purchased Services - 300		\$4,475.70	\$4,717.00	\$4,717.00	\$4,717.00	\$0.00	0.00
1000.1.150.41520.4341.01410.15.000	Moose Plate Grant - Technica	\$462.42	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Intergovernmental - R30		\$462.42	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41520.4435.00000.00.000	City Clerk & Tax Collection-M:	\$30,075.19	\$31,976.00	\$32,489.00	\$32,489.00	\$513.00	1.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computerized MV Registration Support and License	\$12,795.00					
	Description: Division Share of DoverNet support	\$16,464.00					
	Description: Division Share of PC Replacement Costs	\$2,324.00					
	Description: Misc Office Machine Repairs	\$200.00					
	Description: Sentry System rental/maintenance	\$480.00					
	Description: Time Stamp Machine	\$226.00					
	Column Total:	\$32,489.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4524.00000.00.000	City Clerk & Tax Collection-Pt	\$2,315.06	\$2,494.00	\$2,456.00	\$2,456.00	(\$38.00)	(1.52)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$2,456.00					
	Column Total:	\$2,456.00					
1000.1.150.41520.4531.00000.00.000	Telecommunications	\$4,237.19	\$5,140.00	\$5,140.00	\$5,140.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,140.00					
	Column Total:	\$5,140.00					



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1000.1.150.41520.4534.00000.00.000	City Clerk & Tax Collection-Pc	\$31,515.14	\$32,395.00	\$32,395.00	\$32,395.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Annual 1st class presort fee	\$185.00
Description: Cert Impending Deeding Notices 125 @ \$6.73 ea	\$842.00
Description: Cert Impending Deeding to Lienhldr 125 @ \$6.73 ea	\$842.00
Description: Certified Lien Notice to Mortgagee 200 @ \$6.73 ea	\$1,346.00
Description: Certified Tax Lien Notices 650 @ \$6.73 ea	\$4,375.00
Description: Lock Box Rental	\$410.00
Description: Misc postage for correspondence 1,560 @ \$.49 ea	\$764.00
Description: Prop Tax Bills (mailed twice a year) 20,200 @ \$.42	\$8,484.00
Description: Prop Tax Bills (other mailings) 888 @ \$.49 ea	\$435.00
Description: Quarterly Tax Statements 1,859 @ \$.42 ea	\$781.00
Description: Tax Delinquent Notices 700 @ \$.49 ea	\$343.00
Description: Vehicle Renewal by Mail - Other 2,000 @ \$.49 ea	\$980.00
Description: Vehicle Renewal by Mail 31,000 @ \$.32 ea	\$9,999.00
Description: Vehicle Renewal no post enclosed 570 @ \$.49 ea	\$279.00
Description: Vital Record Correspondence	\$2,330.00

Column Total: \$32,395.00

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4540.00000.00.000	City Clerk & Tax Collection-Ac	\$4,082.69	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Meetings 15 @ \$125 each	\$1,875.00					
	Description: Passage of Ordinances 15 @ \$125 each	\$1,875.00					
	Column Total:	\$3,750.00					
1000.1.150.41520.4550.00000.00.000	City Clerk & Tax Collection-Pr	\$48.92	\$1,550.00	\$1,550.00	\$1,550.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binding-Certs, Ordinances, Resolutions	\$1,000.00					
	Description: Printing of Ordinances for Resale	\$300.00					
	Description: Printing Various Flyers/Notices	\$250.00					
	Column Total:	\$1,550.00					
1000.1.150.41520.4580.00000.00.000	City Clerk & Tax Collection-Tr	\$45.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, confrences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$72,319.19	\$77,805.00	\$78,280.00	\$78,280.00	\$475.00	0.61
1000.1.150.41520.4611.00000.00.000	City Clerk & Tax Collection-Of	\$7,330.52	\$11,030.00	\$11,030.00	\$11,030.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Central Stores Copies 130,500 @ \$.06 ea	\$7,830.00					
	Description: Stationery, envelopes, forms, toner, pen	\$3,200.00					
	Column Total:	\$11,030.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4612.00000.00.000	City Clerk & Tax Collection-Of	\$3,507.97	\$5,904.00	\$5,904.00	\$5,904.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: #10 Billing envelopes (taxes) 19,200 @ \$.03	\$576.00					
	Description: #10 Window Envelopes (liens) 1,100 @ \$.04 ea	\$44.00					
	Description: #9 Return envelopes (white) 19,200 @ \$.04	\$768.00					
	Description: 10 Billing Envelopes-Vehicle Renew 31,000 @ \$.03 e	\$930.00					
	Description: 10 Plain Envelopes- Misc Corresp 1,000 @ \$.04 ea	\$40.00					
	Description: 2-part receipts 2,500 @ \$.10 ea	\$250.00					
	Description: 9 Retn Env Vhicle Renewal Yellow 31,000 @ \$.04 ea	\$1,240.00					
	Description: Automobile "Red" Books 6 @ \$75	\$450.00					
	Description: Dog Tags 3,400 @ \$.18 ea	\$626.00					
	Description: E Reg Check Stock 3,000 @ \$.18 ea	\$540.00					
	Description: Property Tax bill forms 22,000 @ \$.02 ea	\$440.00					
	Column Total:	\$5,904.00					
1000.1.150.41520.4619.00000.00.000	City Clerk & Tax Collection-St	\$2,013.60	\$1,500.00	\$2,000.00	\$2,000.00	\$500.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items for resale, Bulky Items & Freon Tags	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.150.41520.4640.00000.00.000	City Clerk & Tax Collection-Pt	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Publications	\$150.00					
	Column Total:	\$150.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4681.00000.00.000	City Clerk & Tax Collection-Mi	\$0.00	\$980.00	\$980.00	\$980.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 Lexmark Printers for customer service center	\$780.00					
	Description: Minor Equipment for customer service center	\$200.00					
	Column Total:	\$980.00					
Budg_Cat: Supplies - 600		\$12,852.09	\$19,564.00	\$20,064.00	\$20,064.00	\$500.00	2.56
1000.1.150.41520.4810.00000.00.000	City Clerk & Tax Collection-Mi	\$20.00	\$80.00	\$80.00	\$80.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Municipal Clerk Associates 2 @ \$20	\$40.00					
	Description: NH Town & City Clerks 1 @ \$20	\$20.00					
	Description: NHTCA 1 @ \$20	\$20.00					
	Column Total:	\$80.00					
1000.1.150.41520.4819.00000.00.000	City Clerk & Tax Collection-Fe	\$4,119.23	\$5,803.00	\$5,803.00	\$5,803.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current Use, Tax deeds, etc.	\$175.00					
	Description: Mortgagee search 245 @ \$11.50 ea	\$2,828.00					
	Description: Redemptions 700 @ \$2 ea	\$1,400.00					
	Description: Tax lien recording 700 @ \$2 ea	\$1,400.00					
	Column Total:	\$5,803.00					
Budg_Cat: Other Expenses - 800		\$4,139.23	\$5,883.00	\$5,883.00	\$5,883.00	\$0.00	0.00
Func: Finance - City Clerk & Tax Collection - 41520		\$443,692.27	\$473,762.00	\$499,380.00	\$499,380.00	\$25,618.00	5.41

# FINANCE

**Division: Election Division**

**Function 41525**

***Mission Statement:***

To act as an agent for the State of New Hampshire for the purpose of administering elections in an efficient and professional manner and to uphold the rules and laws of the City and State with the new Statewide Voter Registration System (SVRS).(Moved from Executive, Function 1000-41430)

***Major Services/Responsibilities:***

- Provide election services to the public so that each person’s vote will count.
- Record, change and update voter registration information in accordance with state law.
- Provide registration opportunities for new voters, including same day registration.
- Plan, organize and administer all local, state and federal elections.
- Provide training to election volunteers and/or workers so that election day is carried out in an organized and efficient manner.

***Key Fiscal Year Objectives:***

- To continue to recruit able volunteers to assist in managing the elections when vacancies exist.
- To provide better education for citizens on the local and state changes in the election law process.
- To ensure smooth procedures are in place to secure accurate and timely election results.
- Continue ongoing training of all election staff

***Performance Measures:***

Description	FY17 Actual	FY18 Est	FY19 Est
Total number of new registered voters	2,386	1,500	1,500
Manage Municipal, State, Federal elections	2	1	1
Recruit and train staff for election activities	60	60	60
Total number of voters that registered on election day	1,646	1,000	1,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4120.00000.00.000	Elections-Temporary Employee	\$10,470.59	\$6,696.00	\$6,696.00	\$6,696.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 12 Counters - 4 hrs per election 12 PD \$33.00	\$792.00		Two Elections			
	Description: 24 Inspectors 15 hours per election 24 PD \$123.00	\$5,904.00		Two Elections			
	Column Total:	\$6,696.00					
1000.1.150.41525.4125.00000.00.000	Elections-Elected Officials	\$6,198.50	\$11,268.00	\$11,268.00	\$11,268.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Supervr of ChrcklistChair 13 hr/elec 1 PD \$222	\$444.00		Two Elections			
	Description: 18 Selectmen - 15 hours per election 18 PD \$131	\$4,716.00		Two Elections			
	Description: 5 Supervr of Checklist 13 hrs/election 5 PD \$222	\$2,220.00		Two Elections			
	Description: 6 Clerks - 15 hrs ea per election 6 PD \$139	\$1,668.00		Two Elections			
	Description: 6 Moderators - 15 hrs ea per election 6 PD \$185	\$2,220.00		Two Elections			
	Column Total:	\$11,268.00					
1000.1.150.41525.4130.00000.00.000	Elections-Overtime Pay	\$3,604.41	\$1,760.00	\$1,760.00	\$1,760.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Set up / Dismantling of voting booths, chairs, tab	\$1,760.00		Two Elections			
	Column Total:	\$1,760.00					
1000.1.150.41525.4220.00000.00.000	Elections-FICA	\$1,256.88	\$1,223.00	\$1,223.00	\$1,223.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,223.00					
	Column Total:	\$1,223.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4225.00000.00.000	Elections-Medicare	\$294.11	\$286.00	\$286.00	\$286.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$286.00					
	Column Total:	\$286.00					
1000.1.150.41525.4230.00000.00.000	Elections-Retirement	\$402.60	\$0.00	\$357.00	\$357.00	\$357.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Retirement System payments for Overtime wages	\$357.00					
	Column Total:	\$357.00					
1000.1.150.41525.4260.00000.00.000	Elections-Workers Comp Insu	\$51.96	\$52.00	\$52.00	\$52.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$52.00					
	Column Total:	\$52.00					
Budg_Cat: Personal Services - 100		\$22,279.05	\$21,285.00	\$21,642.00	\$21,642.00	\$357.00	1.68
1000.1.150.41525.4341.00000.00.000	Elections-Technical Services	\$3,970.26	\$3,850.00	\$3,850.00	\$3,850.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accu Vote - Set-up charges-Coding, & Memory cards	\$2,500.00					
	Description: Programming- Ballot Coding 6 @ \$225 each	\$1,350.00					
	Column Total:	\$3,850.00					
1000.1.150.41525.4435.00000.00.000	Elections-Maint Chrgs - Office	\$1,350.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.150.41525.4524.00000.00.000	Elections-Public Liab Insuranc	\$148.51	\$176.00	\$193.00	\$193.00	\$17.00	9.66
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$193.00					
	Column Total:	\$193.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4534.00000.00.000	Elections-Postage	\$2,901.71	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.150.41525.4540.00000.00.000	Elections-Advertising	\$242.95	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law 2 @ \$500 ea	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.150.41525.4550.00000.00.000	Elections-Printing & Binding	\$367.90	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing ballots, check lists, letters for voters	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$8,981.33	\$10,026.00	\$10,043.00	\$10,043.00	\$17.00	0.17
1000.1.150.41525.4611.00000.00.000	Elections-Office Supplies	\$240.73	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies, Black/White Copies	\$1,000.00					
	Description: Supplies, forms, etc.	\$1,500.00					
	Column Total:	\$2,500.00					
1000.1.150.41525.4631.00000.00.000	Elections-Food	\$1,670.76	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meals for Elections 2 @ \$900 ea	\$1,800.00					
	Column Total:	\$1,800.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4681.00000.00.000	Elections-Minor Equip Furnitu	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Voting Booths, Signs, Tables, Cones Stanchions	\$800.00					
	Column Total:	\$800.00					
Budg_Cat: Supplies - 600		\$1,911.49	\$5,100.00	\$5,100.00	\$5,100.00	\$0.00	0.00
1000.1.150.41525.4741.00000.00.000	Elections-Machinery & Equipn	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Finance - Elections - 41525		\$35,671.87	\$36,411.00	\$36,785.00	\$36,785.00	\$374.00	1.03

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# PLANNING

**Division: Planning**

**Function 41910**

***Mission Statement:***

To be a trusted provider of innovative solutions and collaborate with the stakeholders to pursue residents' vision.

***Major Services/Responsibilities:***

- Maintain and implement the City's Master Plan.
- Foster context-sensitive development by working with residents to identify the community's character, and tailoring regulations that support that character.
- Maintain and administer the approval process for commercial and industrial development, subdivision of land, and extraction of gravel.
- Advise the Planning Board, Open Lands Committee, Zoning Board of Adjustment, City Council, Conservation and Energy Commissions and other land use boards for their respective land use and development issues.
- Participate in the review and improvement of Dover's parking and transportation network
- Serve as a resource on the City and the development process for stakeholders.
- Monitor and oversee conservation easements and land preservation efforts within Dover
- Facilitate communications between the development community, the City and the public
- Work with property/business owners to understand and operate within the land use ordinances in place.
- Represent the City on regional and state committees and projects.
- Conduct research and grant writing.
- Oversee and maintain an efficient and customer oriented zoning enforcement process.
- Conduct special projects as assigned by the City Manager.

***Key Fiscal Year Objectives:***

- To reflect the highest ethical and professional standards, demonstrating respect for our customers and the public.
- Complete the Community Facilities Master Plan chapter.
- Oversee and coordinate downtown infill projects and negotiate private public partnerships which further positive development in the community.
- Develop a customer service guidebook and a stakeholder engagement guidebook.
- Oversee and coordinate the Capital Improvements Program.
- Propose rezoning initiatives to meet the goals and objectives of the City's Master Plan
- Support economic development within the City including waterfront development.
- Assist other City departments with program development and long-range planning
- Assert Dover's priorities in regional and state projects such as the State Ten Year Transportation Improvement Plan, Little Bay Bridge/Toll Booth Projects, Regional Economic Development, COAST, climate change planning, and the Main Street Program.
- Continue to increase interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community.
- Continue to preserve conservation land by supporting the efforts of the Open Lands Committee and Conservation Commission.
- Advise the School District on design and implementation of Capital Improvements.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Interact and process public inquiries	69,538	70,500	70,850
Subdivision:	26 lots	35 lots	35 lots
Number of Lots/Housing units:	64 units	218 units	75 units
Site Review: Building Square Footage	403,886	98,185	150,000
Site Review: Parking Lot Square Footage	503,213	168,297	175,000

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.180.41910.4110.00000.00.000. Planning-Regular Salaried Emp		\$321,337.52	\$335,356.00	\$348,946.00	\$348,946.00	\$13,590.00	4.05
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

- Description: 457 Incentive Payment    \$3,000.00    457 Incentive
- Description: Benton, Donna    \$70,905.00    1.0000 City Planner
- Description: Bird, Steven L    \$88,334.00    1.0000 City Planner
- Description: Carpenter, David    (\$69,440.00)    -0.8800 CDBG Allocation
- Description: Carpenter, David    \$78,909.00    1.0000 City Planner
- Description: Parker, Christopher    \$112,604.00    1.0000 Asst City Mnr
- Description: Piekut, Elena    \$64,634.00    1.0000 Asst City Planr

Column Total: \$348,946.00

1000.1.180.41910.4115.00000.00.000. Planning-Regular Hourly Emp		\$74,841.53	\$74,394.00	\$75,095.00	\$75,095.00	\$701.00	0.94
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

- Description: 457 Incentive Payment    \$1,500.00    457 Incentive P
- Description: Glidden, Jean M    \$49,404.00    1.0000 Office Manager
- Description: Usbelger, Nancy    \$24,191.00    0.7250 Clerk Typist II

Column Total: \$75,095.00

1000.1.180.41910.4170.00000.00.000. Planning-Longevity Pay		\$3,200.00	\$3,600.00	\$4,400.00	\$4,400.00	\$800.00	22.22
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

- Description: 1 @ 15-19 Years    \$1,200.00    \$1,200 each
- Description: 2 @ 20-24 Years    \$3,200.00    \$1,600 each

Column Total: \$4,400.00

City of Dover, New Hampshire

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From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4211.00000.00.000.	Planning-Health Insurance	\$76,813.90	\$84,379.00	\$79,925.00	\$79,925.00	(\$4,454.00)	(5.28)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$79,925.00					
	Column Total:	\$79,925.00					
1000.1.180.41910.4212.00000.00.000.	Planning-Dental Insurance	\$2,713.62	\$2,714.00	\$2,677.00	\$2,677.00	(\$37.00)	(1.36)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,677.00					
	Column Total:	\$2,677.00					
1000.1.180.41910.4213.00000.00.000.	Planning-Life Insurance	\$1,058.80	\$911.00	\$949.00	\$949.00	\$38.00	4.17
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$949.00					
	Column Total:	\$949.00					
1000.1.180.41910.4214.00000.00.000.	Planning-Disability Insurance	\$695.44	\$807.00	\$2,166.00	\$2,166.00	\$1,359.00	168.40
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$2,166.00					
	Column Total:	\$2,166.00					
1000.1.180.41910.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,297.00	\$2,297.00	\$2,297.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$2,297.00					
	Column Total:	\$2,297.00					
1000.1.180.41910.4220.00000.00.000.	Planning-FICA	\$26,303.94	\$27,301.00	\$28,242.00	\$28,242.00	\$941.00	3.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of wages	\$28,242.00					
	Column Total:	\$28,242.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4225.00000.00.000.	Planning-Medicare	\$6,006.12	\$6,285.00	\$6,605.00	\$6,605.00	\$320.00	5.09
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,605.00					
	Column Total:	\$6,605.00					
1000.1.180.41910.4230.00000.00.000.	Planning-Retirement	\$41,491.58	\$43,876.00	\$45,853.00	\$45,853.00	\$1,977.00	4.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$45,853.00					
	Column Total:	\$45,853.00					
1000.1.180.41910.4240.00000.00.000.	Planning-Staff Development	\$4,400.00	\$5,200.00	\$5,600.00	\$5,600.00	\$400.00	7.69
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & conf. for staff/board members	\$5,600.00					
	Column Total:	\$5,600.00					
1000.1.180.41910.4260.00000.00.000.	Planning-Worker's Comp Insu	\$666.96	\$667.00	\$667.00	\$667.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$667.00					
	Column Total:	\$667.00					
1000.1.180.41910.4290.00000.00.000.	Planning-FSA Fees	\$156.00	\$385.00	\$300.00	\$300.00	(\$85.00)	(22.08)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$300.00					
	Column Total:	\$300.00					
Budg_Cat: Personal Services - 100		\$559,685.41	\$585,875.00	\$603,722.00	\$603,722.00	\$17,847.00	3.05

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4311.00000.00.000.	Planning-Administrative Servi	\$0.00	\$0.00	\$3,600.00	\$3,600.00	\$3,600.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meeting Minutes	\$3,600.00					
	Column Total:	\$3,600.00					
1000.1.180.41910.4339.00000.00.000.	Planning - Consulting Service:	\$3,829.70	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Master Plan - Community Facilities	\$25,000.00					
	Column Total:	\$25,000.00					
1000.1.180.41910.4341.00000.00.000.	Technical Services	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peer Review	\$300.00		Traffic Studies			
	Column Total:	\$300.00					
1000.1.180.41910.4435.00000.00.000.	Planning-Maint Chrgs - Office	\$14,529.97	\$15,373.00	\$15,053.00	\$15,053.00	(\$320.00)	(2.08)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$12,348.00					
	Description: Division Share of PC Maintenance	\$1,505.00					
	Description: ESRI Arc View User Fee	\$1,200.00					
	Column Total:	\$15,053.00					
1000.1.180.41910.4524.00000.00.000.	Planning-Public Liab Insuranc	\$3,597.84	\$4,201.00	\$4,349.00	\$4,349.00	\$148.00	3.52
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,349.00					
	Column Total:	\$4,349.00					
1000.1.180.41910.4531.00000.00.000.	Telecommunications	\$2,115.19	\$3,095.00	\$3,095.00	\$3,095.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, data,	\$3,095.00					
	Column Total:	\$3,095.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4534.00000.00.000.	Planning-Postage	\$8,740.62	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,000.00					
	Description: Planning Postage	\$8,500.00					
	Column Total:	\$12,500.00					
1000.1.180.41910.4540.00000.00.000.	Planning-Advertising	\$9,795.27	\$15,000.00	\$16,000.00	\$14,000.00	(\$1,000.00)	(6.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal ads for posting public hearings	\$12,000.00					
	Description: ZBA Advertising (partially reimbursed)	\$4,000.00					
	Description: zz CM General Reduction	(\$2,000.00)					
	Column Total:	\$14,000.00					
1000.1.180.41910.4550.00000.00.000.	Planning-Printing And Binding	\$520.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pamphlets for rezoning information, legal records	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.180.41910.4580.00000.00.000.	Planning-Travel Expense	\$5,193.84	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses for seminars, conferences, mileage	\$2,500.00					
	Column Total:	\$2,500.00					
Budg_Cat: Purchased Services - 300		\$48,322.43	\$79,969.00	\$84,397.00	\$82,397.00	\$2,428.00	3.04



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4611.00000.00.000.	Planning-Office Supplies	\$2,190.99	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning-Office Supplies	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.180.41910.4612.00000.00.000.	Planning - Operating Supplies	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Operating Supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.180.41910.4631.00000.00.000.	Planning - Food	\$1,427.12	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Land Use Joint Meeting	\$500.00					
	Description: Public events and meetings	\$500.00					
	Column Total:	\$1,000.00					
1000.1.180.41910.4640.00000.00.000.	Planning-Books & Publication:	\$253.02	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical planning books/publications	\$400.00					
	Column Total:	\$400.00					
1000.1.180.41910.4681.00000.00.000.	Planning - Minor Equip Furnit	\$330.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$4,201.13	\$4,900.00	\$4,900.00	\$4,900.00	\$0.00	0.00
1000.1.180.41910.4745.00000.00.000.	Planning - Computers & Comr	\$11,130.28	\$2,400.00	\$400.00	\$400.00	(\$2,000.00)	(83.33)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Computers & Communications Equip	\$400.00					
	Column Total:	\$400.00					
Budg_Cat: Capital Outlay - 700		\$11,130.28	\$2,400.00	\$400.00	\$400.00	(\$2,000.00)	(83.33)

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4810.00000.00.000.	Planning - Membership Dues	\$22,819.61	\$23,183.00	\$23,890.00	\$23,890.00	\$707.00	3.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Planning Association	\$1,090.00					
	Description: ICMA Membership	\$840.00					
	Description: NH Association of Conservation Commissions	\$1,053.00					
	Description: NH Planning Association	\$275.00					
	Description: PlanNH	\$250.00					
	Description: Strafford Regional Planning	\$20,382.00	FY18 \$19,675				
	Column Total:	\$23,890.00					
1000.1.180.41910.4819.00000.00.000.	Planning - Fees & Charges	\$28.50	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deed recording costs	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$22,848.11	\$23,283.00	\$23,990.00	\$23,990.00	\$707.00	3.04
Func: Planning - 41910		\$646,187.36	\$696,427.00	\$717,409.00	\$715,409.00	\$18,982.00	2.73

# PLANNING

**Division: Community Development Fund      Function: 2100-46311**

***Mission Statement:***

Create a viable urban environment through the improvement of facilities, essential services and employment opportunities for low and moderate income people and through improving and/or expanding public facilities and services.

***Major Services/Responsibilities:***

- Review loan applications to the Economic Loan Program.
- Preparation of all closing documents and payment administration of all approved loans.
- Prepare scope of work, solicit bids, prepare bid analysis/results, contracts and change orders and inspection reports of projects.
- Develop annual CDBG grant application to HUD.
- Solicit CDBG grant proposals.
- Verify compliance with Federal laws (Davis-Bacon Wage Rates) for all CDBG-funded projects.
- Develop the annual Grantee Performance Report.
- Create annual consolidated Plan Performance Report for HUD.
- Monitor 25 to 35 outstanding loans, projects and sub recipients.

***Key Fiscal Year Objectives:***

- To provide increased employment opportunities to low/moderate income persons through loans to local businesses.
- To provide weatherization for the City's low income homeowners.
- Close out all public facility projects and human service contracts by year's end.
- To provide increased education, health and human services to Dover's low and moderate income residents.
- To report on Performance Measures integrated into the CDBG process.
- Set-up and draw down of Federal funds owed to the City as required for the program.
- Monitor the FY2015 – 2019 Consolidated Plan
- Complete Impediments to Housing review as precursor to 2020 – 2024 Consolidated Plan
- Complete FY2019 Action Plan
- Complete quarterly Cash reports.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Public Facilities Grants	\$228,077	\$372,785	\$233,390
Public Service Expenditures	\$57,465	\$45,625	\$52,485

City of Dover, New Hampshire

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4110.06311.18.000	Regular Salaried Employees	\$344.34	\$47,086.00	\$49,713.00	\$49,713.00	\$2,627.00	5.58
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpenter, David	(\$19,727.00)	-0.2500	DELP Allocation			
	Description: Carpenter, David	(\$9,469.00)	-0.1200	Planning Alloca			
	Description: Carpenter, David	\$78,909.00	1.0000	Program Coordin			
	Column Total:	\$49,713.00					
2100.1.180.46311.4211.06311.18.000	Health Insurance	\$0.00	\$6,595.00	\$7,163.00	\$7,163.00	\$568.00	8.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$7,163.00					
	Column Total:	\$7,163.00					
2100.1.180.46311.4212.06311.18.000	Dental Insurance	\$0.00	\$428.00	\$464.00	\$464.00	\$36.00	8.41
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$464.00					
	Column Total:	\$464.00					
2100.1.180.46311.4213.06311.18.000	Life Insurance	\$0.00	\$104.00	\$119.00	\$119.00	\$15.00	14.42
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$119.00					
	Column Total:	\$119.00					
2100.1.180.46311.4214.06311.18.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$339.00	\$339.00	\$339.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$339.00					
	Column Total:	\$339.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4215.06311.18.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$435.00	\$435.00	\$435.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$435.00					
	Column Total:	\$435.00					
2100.1.180.46311.4220.06311.18.000	FICA	\$29.72	\$3,215.00	\$3,598.00	\$3,598.00	\$383.00	11.91
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of wages	\$3,598.00					
	Column Total:	\$3,598.00					
2100.1.180.46311.4225.06311.18.000	Medicare	\$6.96	\$730.00	\$842.00	\$842.00	\$112.00	15.34
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$842.00					
	Column Total:	\$842.00					
2100.1.180.46311.4230.06311.18.000	Retirement	\$39.19	\$4,999.00	\$5,765.00	\$5,765.00	\$766.00	15.32
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,765.00					
	Column Total:	\$5,765.00					
2100.1.180.46311.4240.06311.18.000	Staff Development Reimburse	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & Conference for Staff	\$300.00					
	Column Total:	\$300.00					
2100.1.180.46311.4260.06311.18.000	Workers Comp Insurance	\$0.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$126.00					
	Column Total:	\$126.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4290.06311.18.000	FSA Fees	\$0.00	\$44.00	\$75.00	\$75.00	\$31.00	70.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Acct	\$75.00					
	Column Total:	\$75.00					
2100.1.180.46311.4335.06311.18.000	Auditing Services	\$0.00	\$5,670.00	\$4,655.00	\$4,655.00	(\$1,015.00)	(17.90)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Admin - Auditing Services allocation	\$4,655.00					
	Column Total:	\$4,655.00					
2100.1.180.46311.4435.06311.18.000	Maint Chrgs - Office Equipme	\$0.00	\$3,508.00	\$3,498.00	\$3,498.00	(\$10.00)	(0.29)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$2,058.00					
	Description: Division share of PC replacement and repair costs	\$240.00					
	Description: Minor Office Equipment Repairs	\$1,200.00					
	Column Total:	\$3,498.00					
2100.1.180.46311.4531.06311.18.000	Telecommunications	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$400.00					
	Column Total:	\$400.00					
2100.1.180.46311.4534.06311.18.000	Postage	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express, and parcel delivery	\$100.00					
	Column Total:	\$100.00					

City of Dover, New Hampshire

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2100.1.180.46311.4540.06311.18.000.	Advertising	\$0.00	\$166.00	\$166.00	\$166.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Ads	\$166.00					
	Column Total:	\$166.00					
2100.1.180.46311.4580.06311.18.000.	Travel Expense	\$0.00	\$145.00	\$145.00	\$145.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to seminars/conferences	\$145.00					
	Column Total:	\$145.00					
2100.1.180.46311.4611.06311.18.000.	Office Supplies	\$0.00	\$3,466.00	\$3,466.00	\$3,466.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Administration - Office Supplies	\$3,466.00					
	Column Total:	\$3,466.00					
Func: CDBG Admin - 46311		\$420.21	\$77,082.00	\$81,369.00	\$81,369.00	\$4,287.00	5.56
2100.1.180.46323.4835.06335.18.000.	Grants/Subsidy - Strafford Cty	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAP Weatherization	\$25,000.00		FY19 Recommend			
	Column Total:	\$25,000.00					
Func: Housing Rehab - 46323		\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00

City of Dover, New Hampshire

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2100.1.180.46341.4835.06388.18.000	Grants/Subsidy	\$0.00	\$115,662.00	\$197,700.00	\$197,700.00	\$82,038.00	70.93
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annie E. Woodman Institute	\$30,000.00		FY19 Recommend			
	Description: Maglaras Park - Skateboard Park	\$100,000.00		FY19 Recommend			
	Description: My Friends Place Improvements	\$67,700.00		FY19 Recommend			
	Column Total:	\$197,700.00					
Func: Public Facilities - 46341		\$0.00	\$115,662.00	\$197,700.00	\$197,700.00	\$82,038.00	70.93
2100.1.180.46348.4835.06333.18.000	Grants/Subsidy-Community P	\$0.00	\$5,800.00	\$6,482.00	\$6,482.00	\$682.00	11.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Partners	\$6,482.00		FY19 Recommend			
	Column Total:	\$6,482.00					
2100.1.180.46348.4835.06342.18.000	Grants/Subsidy-My Friends Pl	\$0.00	\$10,400.00	\$11,082.00	\$11,082.00	\$682.00	6.56
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place	\$11,082.00		FY19 Recommend			
	Column Total:	\$11,082.00					
2100.1.180.46348.4835.06360.18.000	Welfare Security Deposits	\$0.00	\$6,600.00	\$7,277.00	\$7,277.00	\$677.00	10.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Welfare Security Deposits	\$7,277.00		FY19 Recommend			
	Column Total:	\$7,277.00					



City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06361.18.000	Grants/Subsidy-A Safe Place	\$0.00	\$3,000.00	\$3,980.00	\$3,980.00	\$980.00	32.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HAVEN (A Safe Place)	\$3,980.00		FY19 Recommend			
	Column Total:	\$3,980.00					
2100.1.180.46348.4835.06367.18.000	Grants/Subsidy-Aids Respons	\$0.00	\$6,800.00	\$7,482.00	\$7,482.00	\$682.00	10.03
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: AIDS Response	\$7,482.00		FY19 Recommend			
	Column Total:	\$7,482.00					
2100.1.180.46348.4835.06377.18.000	Grants/Subsidy-Cross Roads	\$0.00	\$8,317.00	\$9,000.00	\$9,000.00	\$683.00	8.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cross Roads House	\$9,000.00		FY19 Recommend			
	Column Total:	\$9,000.00					
2100.1.180.46348.4835.06380.18.000	Grants/Subsidy-Strafford Cty I	\$0.00	\$6,500.00	\$7,182.00	\$7,182.00	\$682.00	10.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Homeless Center for Strafford County	\$7,182.00		FY19 Recommend			
	Column Total:	\$7,182.00					
Func: Public Services - 46348		\$0.00	\$47,417.00	\$52,485.00	\$52,485.00	\$5,068.00	10.69
2100.1.180.46525.4110.06621.18.000	Regular Salaried Employees	\$964.14	\$20,823.00	\$19,727.00	\$19,727.00	(\$1,096.00)	(5.26)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpenter, David	(\$49,713.00)	-0.6300	CDBG Admin			
	Description: Carpenter, David	(\$9,469.00)	-0.1200	Planning Alloc			
	Description: Carpenter, David	\$78,909.00	1.0000	Program Coordin			
	Column Total:	\$19,727.00					

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4211.06621.18.000.	Health Insurance	\$0.00	\$2,843.00	\$2,843.00	\$2,843.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$2,843.00					
	Column Total:	\$2,843.00					
2100.1.180.46525.4212.06621.18.000.	Dental Insurance	\$0.00	\$184.00	\$184.00	\$184.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$184.00					
	Column Total:	\$184.00					
2100.1.180.46525.4213.06621.18.000.	Life Insurance	\$0.00	\$45.00	\$47.00	\$47.00	\$2.00	4.44
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums to Health Trust	\$47.00					
	Column Total:	\$47.00					
2100.1.180.46525.4220.06621.18.000.	FICA	\$62.82	\$1,393.00	\$1,428.00	\$1,428.00	\$35.00	2.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,428.00					
	Column Total:	\$1,428.00					
2100.1.180.46525.4225.06621.18.000.	Medicare	\$14.69	\$316.00	\$334.00	\$334.00	\$18.00	5.70
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$334.00					
	Column Total:	\$334.00					
2100.1.180.46525.4230.06621.18.000.	Retirement	\$109.72	\$2,155.00	\$2,288.00	\$2,288.00	\$133.00	6.17
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$2,288.00					
	Column Total:	\$2,288.00					

City of Dover, New Hampshire

HUD/CDBG Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4290.06621.18.000.	FSA Fees	\$0.00	\$19.00	\$19.00	\$19.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Acct	\$19.00					
	Column Total:	\$19.00					
2100.1.180.46525.4580.06621.18.000.	Travel Expense	\$0.00	\$110.00	\$110.00	\$110.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel for seminars/conferences	\$110.00					
	Column Total:	\$110.00					
2100.1.180.46525.4835.06621.18.000.	Grants/Subsidy	\$0.00	\$18,039.00	\$0.00	\$0.00	(\$18,039.00)	(100.00)
Func: Economic Development Assistance - 46525		\$1,151.37	\$45,927.00	\$26,980.00	\$26,980.00	(\$18,947.00)	(41.25)
Grand Total:		\$1,571.58	\$311,088.00	\$383,534.00	\$383,534.00	\$72,446.00	23.29

End of Report

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# POLICE

**Division: Administration**

**Function 42110**

***Mission Statement:***

To plan, manage and direct the overall delivery of services provided to the community by field and supporting services in a manner that is appropriate, cost effective, coordinated with other City Services and responsive to the needs and concerns of the citizens of Dover.

***Major Services/Responsibilities:***

- Budget preparation and management
- Planning
- Purchasing
- Oversight of grants
- Administration of collective bargaining agreements
- Oversight of agency discipline and morale of employees
- Overall direction, management and administration of the agency
- Long Term Strategic Planning

***Key Fiscal Year Objectives:***

Continue to ensure that the department provides high quality and efficient police services to the community within the resources provided, while making full use of alternative funding sources and superior management practices.

***Performance Measures:***

Description	FY17 Act	FY18 Act	FY19 Est
Continuously review all written directives	Ongoing	Ongoing	Ongoing
Complete staff inspections of all major units & functions	Complete	Ongoing	Ongoing
Re-Accreditation of Police Department	Ongoing	Ongoing	Ongoing
Complete FY19 Budget per City Schedule	Completed	Completed	In Progress

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4110.00000.00.000	Police Admin-Regular Salaries	\$117,928.14	\$117,930.00	\$120,879.00	\$120,879.00	\$2,949.00	2.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Colarusso, Anthony F	\$120,879.00	1.0000	Police Chief			
	Column Total:	\$120,879.00					
1000.1.210.42110.4115.00000.00.000	Police Admin-Regular Hourly	\$49,019.57	\$50,291.00	\$51,825.00	\$51,825.00	\$1,534.00	3.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Education Incentive	\$1,400.00					
	Description: Sick Buy Out	\$393.00					
	Description: Young, Melissa A	\$50,032.00	0.8750	Executive Secre			
	Column Total:	\$51,825.00					
1000.1.210.42110.4170.00000.00.000	Police Admin-Longevity Pay	\$3,000.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,400.00		\$1,600 prorated			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 each			
	Column Total:	\$3,400.00					
1000.1.210.42110.4211.00000.00.000	Police Admin-Health Insurance	\$30,700.00	\$30,700.00	\$26,720.00	\$26,720.00	(\$3,980.00)	(12.96)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$26,720.00					
	Column Total:	\$26,720.00					
1000.1.210.42110.4212.00000.00.000	Police Admin-Dental Insurance	\$737.28	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$737.00					
	Column Total:	\$737.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4213.00000.00.000.	Police Admin-Life Insurance	\$587.53	\$404.00	\$410.00	\$410.00	\$6.00	1.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$410.00					
	Column Total:	\$410.00					
1000.1.210.42110.4214.00000.00.000.	Police Admin-Disability Insura	\$734.40	\$900.00	\$1,123.00	\$1,123.00	\$223.00	24.78
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,123.00					
	Column Total:	\$1,123.00					
1000.1.210.42110.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$881.00	\$881.00	\$881.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$881.00					
	Column Total:	\$881.00					
1000.1.210.42110.4220.00000.00.000.	Police Admin-FICA	\$4,244.98	\$4,355.00	\$4,251.00	\$4,251.00	(\$104.00)	(2.39)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,251.00					
	Column Total:	\$4,251.00					
1000.1.210.42110.4225.00000.00.000.	Police Admin-Medicare	\$962.49	\$967.00	\$1,164.00	\$1,164.00	\$197.00	20.37
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,164.00					
	Column Total:	\$1,164.00					
1000.1.210.42110.4230.00000.00.000.	Police Admin-Retirement	\$37,085.41	\$41,725.00	\$42,175.00	\$42,175.00	\$450.00	1.08
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$42,175.00					
	Column Total:	\$42,175.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4240.00000.00.000. Police Admin-Staff Developme		\$910.00	\$700.00	\$700.00	\$700.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: IACP Conference and NH Chiefs of Police Conf		\$700.00					
Column Total:		\$700.00					
1000.1.210.42110.4260.00000.00.000. Police Admin-Worker's Comp		\$3,897.96	\$3,898.00	\$3,898.00	\$3,898.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Workers Comp allocation		\$3,898.00					
Column Total:		\$3,898.00					
1000.1.210.42110.4291.00000.00.000. Police Admin-Uniform & Clear		\$315.00	\$315.00	\$315.00	\$315.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Young, Melissa A		\$315.00		Clothing Allow			
Column Total:		\$315.00					
Budg_Cat: Personal Services - 100		\$250,122.76	\$256,322.00	\$258,478.00	\$258,478.00	\$2,156.00	0.84
1000.1.210.42110.4435.00000.00.000. Police Admin - Maint Chrgs - C		\$1,272.33	\$509.00	\$510.00	\$510.00	\$1.00	0.20
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of PC Maintenance 2@250.36ea		\$501.00					
Description: UPS Maintenance		\$9.00					
Column Total:		\$510.00					
1000.1.210.42110.4522.00000.00.000. Police Admin-Vehicle & Equip		\$459.82	\$452.00	\$409.00	\$409.00	(\$43.00)	(9.51)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Vehicle Insur		\$409.00					
Column Total:		\$409.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4523.00000.00.000.	Police Admin-Police Liab Insu	\$1,083.00	\$1,119.00	\$975.00	\$975.00	(\$144.00)	(12.87)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$975.00					
	Column Total:	\$975.00					
1000.1.210.42110.4524.00000.00.000.	Police Admin-Public Liab Insu	\$1,649.00	\$1,708.00	\$1,615.00	\$1,615.00	(\$93.00)	(5.44)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,615.00					
	Column Total:	\$1,615.00					
1000.1.210.42110.4531.00000.00.000.	Telecommunications	\$1,509.16	\$1,265.00	\$1,450.00	\$1,450.00	\$185.00	14.62
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,450.00					
	Column Total:	\$1,450.00					
1000.1.210.42110.4534.00000.00.000.	Police Admin-Postage	\$0.00	\$65.00	\$65.00	\$65.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$65.00					
	Column Total:	\$65.00					
1000.1.210.42110.4580.00000.00.000.	Police Admin - Travel Expens	\$0.00	\$1,575.00	\$1,575.00	\$1,575.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP and NHCOP Conferences	\$1,575.00					
	Column Total:	\$1,575.00					
Budg_Cat: Purchased Services - 300		\$5,973.31	\$6,693.00	\$6,599.00	\$6,599.00	(\$94.00)	(1.40)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4626.00000.00.000.	Police Admin-Vehicle Fuels	\$369.52	\$382.00	\$372.00	\$372.00	(\$10.00)	(2.62)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 177 gal @ \$2.10/gallon	\$372.00					
	Column Total:	\$372.00					
1000.1.210.42110.4640.00000.00.000.	Police Admin-Books & Publications	\$208.14	\$225.00	\$225.00	\$225.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Admin-Books & Publications	\$225.00					
	Column Total:	\$225.00					
1000.1.210.42110.4654.00000.00.000.	Police Admin-Maint Supplies -	\$31.98	\$222.00	\$222.00	\$222.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, maintenance	\$222.00					
	Column Total:	\$222.00					
1000.1.210.42110.4661.00000.00.000.	Police Admin-Fleet Maintenance	\$1,632.96	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,633.00					
	Column Total:	\$1,633.00					
Budg_Cat: Supplies - 600		\$2,242.60	\$2,462.00	\$2,452.00	\$2,452.00	(\$10.00)	(0.41)
1000.1.210.42110.4810.00000.00.000.	Police Admin - Membership D	\$300.00	\$280.00	\$280.00	\$280.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP and NHCOP Dues	\$280.00					
	Column Total:	\$280.00					
Budg_Cat: Other Expenses - 800		\$300.00	\$280.00	\$280.00	\$280.00	\$0.00	0.00
Func: Police Admin - 42110		\$258,638.67	\$265,757.00	\$267,809.00	\$267,809.00	\$2,052.00	0.77

# POLICE

**Division: Field Operations**

**Function 42120**

***Mission Statement:***

To provide high quality, exceptional police services to the community in a manner that is helpful, caring and responsive to the actual needs of our citizens and consistent with the overall goal of improving the quality of life in the City of Dover.

***Major Services/Responsibilities:***

- Respond to emergency and routine service requests
- Accident investigation
- Traffic management and direction
- Criminal investigation
- Crime prevention
- Animal Control Services
- Traffic/Pedestrian safety and enforcement

***Key Fiscal Year Objectives:***

- Secure grant funding for a minimum of 500 man hours of overtime enforcement patrols to target pedestrian, speed, traffic signal and DWI related violations
- Reduce the propensity for traffic collisions on municipally controlled roadways in the city through traffic enforcement programs, high visibility patrols, and effective prosecution of offenders.
- Promote traffic safety by enforcement of traffic laws, education, and safety inspection programs.
- Enforce City of Dover Dog Ordinances and educate the public of animal related health issues.
- Respond to Priority One calls for service, which are those calls requiring an immediate response-such as crimes in progress, accidents, involving injury, and alarms- in less than six (6) minutes.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Total calls for service responded to	35,275	35,500	35,500
Directed Patrol Man Hours	781	800	800
Motor Vehicle Collisions Investigated	827	850	875
Animal Calls Responded To By The Animal Control Officer	141	200	200
Child Restraint Inspection / Education	94	100	100
Percentage of Priority 1 calls responded to in under 6 minutes.	84%	85%	85%
Total motor vehicle stops	13,672	14,000	14,300

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42120.4110.00000.00.000. Police Operations - Regular S		\$105,876.68	\$108,776.00	\$112,178.00	\$112,178.00	\$3,402.00	3.13
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Breault, William M    \$105,359.00    1.0000    Police Captain

Description: Educational Incentive    \$2,400.00

Description: Holiday Pay    \$4,419.00

Column Total:    \$112,178.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42120.4115.00000.00.000. Police Operations-Regular Ho		\$1,978,472.14	\$2,124,069.00	\$2,106,486.00	\$2,106,486.00	(\$17,583.00)	(0.83)
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$17,925.00		457 Incentive
Description: Anderson, David	\$47,534.00	1.0000	Police Officer
Description: Anderson, Linda	\$78,741.00	1.0000	Police Sergeant
Description: Beaulieu, Carey R	\$91,079.00	1.0000	Police Lieutena
Description: Brown, Matthew	\$58,898.00	1.0000	Police Officer
Description: Collis, David	\$57,336.00	1.0000	Police Officer
Description: Cooper, Juel K	\$68,829.00	1.0000	Police Officer
Description: Couch, Alison	\$48,818.00	1.0000	Police Officer
Description: Crowley, Timothy	\$47,534.00	1.0000	Police Officer
Description: Donais, Jenna	\$47,534.00	1.0000	Police Officer
Description: Doty, Justin	\$50,145.00	1.0000	Police Officer
Description: Gaudreault, Adam	\$55,838.00	1.0000	Police Officer
Description: Gebers, Daniel W	\$66,076.00	1.0000	Police Officer
Description: Glowacki, Nicholas	\$58,898.00	1.0000	Police Officer
Description: Goard, Nathan	\$58,898.00	1.0000	Police Officer
Description: Gould, Brad J	\$91,079.00	1.0000	Police Lieutena
Description: Harnish, Matthew	\$55,838.00	1.0000	Police Officer
Description: Harrington, Janine	\$78,741.00	1.0000	Police Sergeant
Description: Ladisheff, Kathy M	\$50,016.00	1.0000	Animal Control
Description: Letendre, Ronald A	\$66,076.00	1.0000	Police Officer
Description: Levin, Paul R	\$69,329.00	1.0000	Police Ofc II
Description: Lynch, Bryon	\$52,927.00	1.0000	Police Officer
Description: Martinelli, David W	\$91,079.00	1.0000	Police Lieutena
Description: Martuscello, Molly	\$47,534.00	1.0000	Police Officer
Description: Mitrushi, Alexander	\$68,829.00	1.0000	Police Ofc II

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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	Description: Petrin, Scott M	\$69,329.00	1.0000	Police Officer			
	Description: Police Education Incentive	\$46,240.00					
	Description: Police Holiday pay	\$64,943.00					
	Description: Sick Buy Out	\$5,610.00					
	Description: Speidel, Marn E	\$78,741.00	1.0000	Police Sergeant			
	Description: Sullivan, Brendan	\$52,927.00	1.0000	Police Officer			
	Description: Tarmey, John	\$78,741.00	1.0000	Police Sergeant			
	Description: Turner, Gregory	\$69,329.00	1.0000	Police Officer			
	Description: Volpe, Michael	\$49,019.00	1.0000	Police Officer			
	Description: Yerardi, James M	\$66,076.00	1.0000	Police Officer			
	Column Total:	\$2,106,486.00					
1000.1.210.42120.4130.00000.00.000.	Police Operations-Overtime P	\$134,550.57	\$210,600.00	\$216,175.00	\$211,175.00	\$575.00	0.27

Column: [FY19CityManagerProposed]      Budget      FTE      Position Desc.

Description: At 1.5 times - includes Extended workday	\$14,800.00		
Description: Call Back Assignment	\$12,775.00		
Description: Leave coverage	\$98,650.00		
Description: Sick Leave Coverage	\$6,250.00		
Description: Special Assignments	\$13,200.00		
Description: Special Events	\$8,300.00		
Description: Training	\$30,500.00		
Description: Training Coverage	\$18,150.00		
Description: Witness Fees (Court)	\$13,550.00		
Description: z CM General Reduction	(\$5,000.00)		
Column Total:	\$211,175.00		

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4170.00000.00.000.	Police Operations-Longevity F	\$18,400.00	\$22,000.00	\$37,500.00	\$37,500.00	\$15,500.00	70.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 each			
	Description: 2 @ 10-14 years	\$1,600.00		\$800 each			
	Description: 3 @ 20-24 years	\$4,800.00		\$1,600 each			
	Description: 31 Retention bonuses	\$15,500.00		\$500 each			
	Description: 7 @ 5-9 years	\$2,800.00		\$400 each			
	Description: 9 @ 15-19 years	\$10,800.00		\$1,200 each			
	Column Total:	\$37,500.00					
1000.1.210.42120.4211.00000.00.000.	Police Operations-Health Insu	\$414,470.96	\$455,313.00	\$411,725.00	\$411,725.00	(\$43,588.00)	(9.57)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$411,725.00					
	Column Total:	\$411,725.00					
1000.1.210.42120.4212.00000.00.000.	Police Operations-Dental Insu	\$15,011.20	\$16,133.00	\$15,592.00	\$15,592.00	(\$541.00)	(3.35)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$15,592.00					
	Column Total:	\$15,592.00					
1000.1.210.42120.4213.00000.00.000.	Police Operations-Life Insurar	\$4,203.28	\$4,973.00	\$4,915.00	\$4,915.00	(\$58.00)	(1.17)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$4,915.00					
	Column Total:	\$4,915.00					
1000.1.210.42120.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$8,771.00	\$8,771.00	\$8,771.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$8,771.00					
	Column Total:	\$8,771.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$11,243.00	\$11,243.00	\$11,243.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$11,243.00					
	Column Total:	\$11,243.00					
1000.1.210.42120.4220.00000.00.000	Police Operations-FICA	\$3,189.71	\$4,870.00	\$3,993.00	\$3,993.00	(\$877.00)	(18.01)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,993.00					
	Column Total:	\$3,993.00					
1000.1.210.42120.4225.00000.00.000	Police Operations-Medicare	\$32,665.13	\$42,706.00	\$35,495.00	\$35,495.00	(\$7,211.00)	(16.89)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$35,495.00					
	Column Total:	\$35,495.00					
1000.1.210.42120.4230.00000.00.000	Police Operations-Retirement	\$569,497.44	\$724,486.00	\$694,207.00	\$694,207.00	(\$30,279.00)	(4.18)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$694,207.00					
	Column Total:	\$694,207.00					



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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4240.00000.00.000. Police Operations-Staff Devel		\$4,886.61	\$3,918.00	\$9,368.00	\$9,368.00	\$5,450.00	139.10
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Aerial Photography Training	\$500.00					
Description:	Close Quarter Hand Gun Sig Sauer 2@ \$250 ea	\$500.00					
Description:	Close Quarter Rifle Training 2@\$250ea	\$500.00					
Description:	Counter Ambush Training 2@\$250 ea	\$500.00					
Description:	FBI LEEDA Tactical Team Commander Training	\$1,350.00					
Description:	Hostage Negotiation Conference 4@\$250 ea	\$1,000.00					
Description:	Mechanical & Shotgun Entry Training 2@\$660 ea	\$1,320.00					
Description:	Motorcycle Rider Training Course	\$1,600.00					
Description:	NTOA Conference 2@\$299 ea	\$598.00					
Description:	NTOA Legal Defense Symposium	\$300.00					
Description:	Tactical Carbine 2@ \$600 ea	\$1,200.00					
Column Total:		\$9,368.00					
1000.1.210.42120.4260.00000.00.000. Police Operations-Worker's C		\$57,387.00	\$57,387.00	\$57,387.00	\$57,387.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Workers Comp allocation	\$57,387.00					
Column Total:		\$57,387.00					
1000.1.210.42120.4290.00000.00.000. Police Operations-FSA Fees		\$265.50	\$825.00	\$450.00	\$450.00	(\$375.00)	(45.45)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Admin fees - Flexible Spending Accts	\$450.00					
Column Total:		\$450.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4291.00000.00.000.	Police Operations-Uniform & C	\$19,950.00	\$21,550.00	\$21,550.00	\$21,550.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowance	\$21,550.00		Per Contract			
	Column Total:	\$21,550.00					
Budg_Cat: Personal Services - 100		\$3,358,826.22	\$3,797,606.00	\$3,747,035.00	\$3,742,035.00	(\$55,571.00)	(1.46)
1000.1.210.42120.4336.00000.00.000.	Police Operations-Medical Se	\$2,167.00	\$4,225.00	\$5,125.00	\$5,125.00	\$900.00	21.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Critical Incident Debriefings 2 @ \$200 each	\$400.00					
	Description: Entry Level Medical Exam (sworn) 3@\$500	\$1,500.00					
	Description: Entry Level Psych Exam 3@\$425	\$1,275.00					
	Description: In Service Medical Exam 6@\$325	\$1,950.00					
	Column Total:	\$5,125.00					
1000.1.210.42120.4339.00000.00.000.	Police Operations - Consulting	\$5,584.29	\$11,250.00	\$11,250.00	\$11,250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual fee, services @ K9 Kaos	\$6,200.00					
	Description: Miscellaneous Veterinary Services	\$4,500.00					
	Description: Polygraph Services 2@275	\$550.00					
	Column Total:	\$11,250.00					
1000.1.210.42120.4435.00000.00.000.	Police Operations - Maint Chr	\$2,233.63	\$3,218.00	\$3,214.00	\$3,214.00	(\$4.00)	(0.12)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer Maint (DoverNet) 6@\$239.72ea	\$1,439.00					
	Description: Radar Maintenance	\$1,650.00					
	Description: UPS 15@ \$8.33ea	\$125.00					
	Column Total:	\$3,214.00					

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4522.00000.00.000.	Police Operations-Vehicle & E	\$12,325.28	\$12,175.00	\$11,568.00	\$11,568.00	(\$607.00)	(4.99)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$11,568.00					
	Column Total:	\$11,568.00					
1000.1.210.42120.4523.00000.00.000.	Police Operations-Police Liab	\$36,817.00	\$36,364.00	\$30,232.00	\$30,232.00	(\$6,132.00)	(16.86)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insur	\$30,232.00					
	Column Total:	\$30,232.00					
1000.1.210.42120.4524.00000.00.000.	Police Operations-Public Liab	\$24,844.87	\$26,876.00	\$22,737.00	\$22,737.00	(\$4,139.00)	(15.40)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$22,737.00					
	Column Total:	\$22,737.00					
1000.1.210.42120.4531.00000.00.000.	Telecommunications	\$6,028.24	\$8,200.00	\$7,100.00	\$7,100.00	(\$1,100.00)	(13.41)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$7,100.00					
	Column Total:	\$7,100.00					
1000.1.210.42120.4580.00000.00.000.	Police Operations - Travel Exp	\$344.15	\$1,541.00	\$6,140.00	\$6,140.00	\$4,599.00	298.44
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hostage Negotiator Conference Lodging/Meals	\$900.00					
	Description: NTOA Conference Lodging/Meals	\$2,040.00					
	Description: NTOA Legal Defense Symposium	\$1,000.00					
	Description: Penn State Police Accident Reconstruction Training	\$2,200.00					
	Column Total:	\$6,140.00					
Budg_Cat: Purchased Services - 300		\$90,344.46	\$103,849.00	\$97,366.00	\$97,366.00	(\$6,483.00)	(6.24)

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4611.00000.00.000.	Police Operations-Office Supp	\$274.33	\$950.00	\$950.00	\$950.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer, copier supplies	\$950.00					
	Column Total:	\$950.00					
1000.1.210.42120.4612.00000.00.000.	Police Operations-Operating S	\$20,454.10	\$23,300.00	\$22,700.00	\$22,700.00	(\$600.00)	(2.58)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ammunition/TASER Supplies	\$18,600.00					
	Description: Traffic Signs/Misc Supplies	\$4,100.00					
	Column Total:	\$22,700.00					
1000.1.210.42120.4615.00000.00.000.	Police Operations-Clothing & I	\$7,887.40	\$15,690.00	\$18,650.00	\$18,650.00	\$2,960.00	18.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform, accessories & clothing	\$18,650.00					
	Column Total:	\$18,650.00					
1000.1.210.42120.4626.00000.00.000.	Police Operations-Vehicle Fue	\$43,905.59	\$42,841.00	\$41,650.00	\$41,650.00	(\$1,191.00)	(2.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 19,834 gallons @ \$2.10/gallon	\$41,650.00					
	Column Total:	\$41,650.00					
1000.1.210.42120.4631.00000.00.000.	Police Operations-Food	\$0.00	\$650.00	\$650.00	\$650.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$650.00					
	Column Total:	\$650.00					
1000.1.210.42120.4635.00000.00.000.	Police Operations - Medicinal	\$279.33	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies & pharmaceuticals	\$200.00					
	Column Total:	\$200.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4654.00000.00.000.	Police Operations-Maint Supp	\$10,814.20	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Oil, lube, filters, tires, replacement	\$20,000.00					
	Column Total:	\$20,000.00					
1000.1.210.42120.4661.00000.00.000.	Police Operations-Fleet Maint	\$63,943.46	\$53,272.00	\$53,272.00	\$53,272.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet maintenance budget allocation	\$53,272.00					
	Column Total:	\$53,272.00					
1000.1.210.42120.4681.00000.00.000.	Police Operations - Minor Equ	\$13,564.62	\$34,210.00	\$41,010.00	\$41,010.00	\$6,800.00	19.88
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LED Flashlight with Laser for Handgun 9@\$325 ea	\$2,925.00					
	Description: M-4 Rifle with Sights 2 @ \$1,600 ea	\$3,200.00					
	Description: Multi Charger for Portable Radio	\$960.00					
	Description: Paratech Halligan Entry Tool	\$275.00					
	Description: Portable Radio Speaker Mics 8@\$90 ea	\$720.00					
	Description: Portable Radios 4 @ \$3,200 ea	\$12,800.00					
	Description: Radar Unit	\$2,200.00					
	Description: Replacement Batteries for Portables 8 @ \$110 ea	\$880.00					
	Description: Streamlight Flashlight-Glock Pistols (w/holster)	\$8,100.00					
	Description: Tactical Vests 2 @ \$2,275 ea	\$4,550.00					
	Description: TASER(including holsters) 4 @ \$1100ea	\$4,400.00					
	Column Total:	\$41,010.00					
Budg_Cat: Supplies - 600		\$161,123.03	\$191,113.00	\$199,082.00	\$199,082.00	\$7,969.00	4.17

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4745.00000.00.000. Police Operations-Computers		\$28,680.81	\$17,233.00	\$13,800.00	\$13,800.00	(\$3,433.00)	(19.92)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Repair of Out-of-Warranty Cameras/Wiring		\$2,500.00					
Description: Tablets for Cruisers (3)		\$9,900.00					
Description: Yubikey Two Factor Authentication Key 35@\$40 ea		\$1,400.00					
Column Total:		\$13,800.00					
Budg_Cat: Capital Outlay - 700		\$28,680.81	\$17,233.00	\$13,800.00	\$13,800.00	(\$3,433.00)	(19.92)
1000.1.210.42120.4810.00000.00.000. Police Operations - Memberst		\$650.00	\$215.00	\$215.00	\$215.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: National Tactical Officers Assoc		\$40.00					
Description: New England State Police Info Network		\$100.00					
Description: State of NH-Justice of Peace Renewal		\$75.00					
Column Total:		\$215.00					
Budg_Cat: Other Expenses - 800		\$650.00	\$215.00	\$215.00	\$215.00	\$0.00	0.00
Func: Police Operations - 42120		\$3,639,624.52	\$4,110,016.00	\$4,057,498.00	\$4,052,498.00	(\$57,518.00)	(1.40)

# POLICE

**Division: Support Services**

**Function 42150**

***Mission Statement:***

To provide the various auxiliary and advanced services necessary to support, or ensure the success of field units and operations.

***Major Services/Responsibilities:***

- Maintain records of investigations, criminal records, wanted persons, and other activities of the department
- Provide personnel services, to include: recruitment, selection, equipment procurement and management, training, testing, and related responsibilities
- Maintain CALEA Accreditation
- Provide Information Technology support and computer system administration services

***Key Fiscal Year Objectives:***

- Aggressively recruit certified officers and quality entry level candidates through participation in regional testing, recruitment mailings, and job fairs.
- Actively participate in and attend CALEA and NNEPAC related meeting and conferences.
- Research best practices and equipment annually to enhance technology.
- Maintain the department's computer systems by replacing aging systems with new systems

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Recruitment Activities	7	7	7
Computer Systems Purchased	14	16	14
CALEA/NNEPAC meetings/conferences attended	11	12	12
Electronically process and store all police case reports	312,050	317,050	320,000

# POLICE

**Division: Support Services Division** **Function 1000-42150**  
**– Special Investigations Bureau and Legal Bureau**

***Mission Statement:***

To provide technical investigative support to the agency by assisting officers with the more complicated investigations.  
 To investigate major crimes as thoroughly as possible in order to increase the chances of a successful resolution.  
 To participate in crime prevention activities including providing training to local business and groups on specific prevention topics like scams, robbery and burglary.

***Major Services/Responsibilities:***

- Conduct preliminary and follow-up investigations of complex and specialized cases.
- To conduct all major crimes investigations.
- To provide technical assistance in the form of crime scene investigation or sharing of specialized equipment or investigative personnel working with other members of the agency.
- To conduct crime prevention education and training.
- To thoroughly investigate complicated white collar and financial crimes investigations.
- To monitor and investigate high risk or recurring domestic violence cases.

***Key Fiscal Year Objectives:***

- To participate with crime scene support, equipment, and/or investigative support with at least 75% of all Burglary investigations.
- To participate with crime scene support, equipment, and/or investigative support in at least 80% of all Robbery investigations.
- To participate in at least 25% of all forgery and fraud investigations.
- To conduct at least 8 community crime prevention education training covering robbery, burglary, scam and workplace violence prevention for Dover organizations and groups.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Percentage of Burglaries participated in	68%	75%	75%
Percentage of Robberies participated in	100%	90%	95%
Percentage of Forgery/Fraud Cases participated in	33%	30%	30%
Community Crime Prevention/Education	33	30	32
Prosecution Cases	2,378	2,400	2,500



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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42150.4110.00000.00.000. Police Support - Regular Sala		\$107,601.62	\$109,176.00	\$112,316.00	\$112,316.00	\$3,140.00	2.88
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Terlemezian, David A    \$105,359.00    1.0000    Police Captain

Description: z Educational Incentive    \$2,400.00

Description: z Holiday Pay    \$4,557.00

Column Total:    \$112,316.00

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1000.1.210.42150.4115.00000.00.000	Police Support-Regular Hourly	\$1,727,074.04	\$1,728,641.00	\$1,810,458.00	\$1,810,458.00	\$81,817.00	4.73
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$7,035.00		457 Incentive
Description: Bortz, Brian D	\$69,329.00	1.0000	Information Tec
Description: Boston, Kerry Anne	\$40,649.00	0.8625	Secretary II
Description: Burt, Timothy J	\$71,480.00	1.0000	Police Ofc II
Description: Caproni, Joseph A	\$71,480.00	1.0000	Police Ofc II
Description: Carlson, Oake	\$71,480.00	1.0000	Police Officer
Description: Carmichael, John R	\$37,740.00	0.8625	Secretary I
Description: Clark, Ann M	\$49,404.00	1.0000	Personnel Assis
Description: Collopy, Mark	\$78,741.00	1.0000	Police Sergeant
Description: Courter, Andrew	\$57,336.00	1.0000	Police Officer
Description: Crowley, Lisa	\$29,922.00	0.7750	Secretary I
Description: Dalton, Lisa	\$38,321.00	0.8125	Secretary II
Description: Dolleman, Brant M	\$91,079.00	1.0000	Police Lieutena
Description: Dunne, Brynn	\$65,815.00	1.0000	Police Officer
Description: Estee, Brian	\$61,196.00	0.8000	Police Prosecut
Description: Fenton, D Michael	\$55,563.00	0.8000	Information Tec
Description: Keefe, Timothy	\$71,480.00	1.0000	Police Ofc II
Description: Kilbreth, Patrick	\$71,480.00	1.0000	Police Ofc II
Description: Lawson, Lisa M	\$36,576.00	0.7750	Secretary II
Description: Mask, Sean	\$67,625.00	1.0000	Police Officer
Description: Murch, Michelle L	\$71,480.00	1.0000	Police Ofc II
Description: Nadeau, Mark	\$74,180.00	1.0000	Police Sergeant
Description: Pappajohn, Stephen	\$69,329.00	1.0000	Teen Center Cou
Description: Pettingill, Scott	\$78,741.00	1.0000	Police Sergeant
Description: Pike, Edward F Jr	\$71,480.00	1.0000	Police Ofc II

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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	Description: Police Education Incentives	\$40,467.00					
	Description: Police Holiday Pay	\$67,697.00					
	Description: Powers, Patti I	\$51,207.00	0.8125	Police Victim W			
	Description: Sick Buy Out	\$4,590.00					
	Description: Travaglini, Matthew	\$71,480.00	1.0000	Police Officer			
	Description: Wingren, Diana L	\$66,076.00	1.0000	Police Records			
	Column Total:	\$1,810,458.00					
1000.1.210.42150.4130.00000.00.000	Police Support-Overtime Pay	\$31,100.34	\$39,150.00	\$42,700.00	\$39,700.00	\$550.00	1.40

Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.
Description: At 1.5 times - includes Extended workday	\$8,150.00		
Description: Call back assignment & special invest.	\$9,250.00		
Description: In-service Training	\$3,200.00		
Description: Leave Coverage	\$2,700.00		
Description: Special Assignments / Major Crimes/Incidents	\$17,800.00		
Description: Special Events	\$1,600.00		
Description: z CM General Reduction	(\$3,000.00)		
Column Total:	\$39,700.00		

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4170.00000.00.000.	Police Support-Longevity Pay	\$26,675.00	\$25,840.00	\$34,565.00	\$34,565.00	\$8,725.00	33.77
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Description: 15 Retention Bonuses	\$7,500.00		\$500 each			
	Description: 2 @ 10-14 years prorated	\$1,280.00		\$800 each			
	Description: 2 @ 25 plus years	\$4,000.00		\$2,000 each			
	Description: 2 @ 25 plus years prorated	\$3,350.00		\$2,000 each			
	Description: 3 @ 15-19 years prorated	\$2,835.00		\$1,200 each			
	Description: 3 @ 5-9 years	\$1,200.00		\$400 each			
	Description: 4 @ 10-14 years	\$3,200.00		\$800 each			
	Description: 8 @ 15-19 years	\$9,600.00		\$1,200 each			
	Column Total:	\$34,565.00					
1000.1.210.42150.4211.00000.00.000.	Police Support-Health Insuran	\$422,405.47	\$415,553.00	\$408,034.00	\$408,034.00	(\$7,519.00)	(1.81)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$408,034.00					
	Column Total:	\$408,034.00					
1000.1.210.42150.4212.00000.00.000.	Police Support-Dental Insuran	\$14,776.26	\$15,137.00	\$14,778.00	\$14,778.00	(\$359.00)	(2.37)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$14,778.00					
	Column Total:	\$14,778.00					
1000.1.210.42150.4213.00000.00.000.	Police Support-Life Insurance	\$3,313.16	\$4,178.00	\$4,428.00	\$4,428.00	\$250.00	5.98
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$4,428.00					
	Column Total:	\$4,428.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$7,933.00	\$7,933.00	\$7,933.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$7,933.00					
	Column Total:	\$7,933.00					
1000.1.210.42150.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$10,170.00	\$10,170.00	\$10,170.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$10,170.00					
	Column Total:	\$10,170.00					
1000.1.210.42150.4220.00000.00.000.	Police Support-FICA	\$40,073.48	\$42,429.00	\$42,980.00	\$42,980.00	\$551.00	1.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$42,980.00					
	Column Total:	\$42,980.00					
1000.1.210.42150.4225.00000.00.000.	Police Support-Medicare	\$29,977.09	\$29,435.00	\$29,868.00	\$29,868.00	\$433.00	1.47
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$29,868.00					
	Column Total:	\$29,868.00					
1000.1.210.42150.4230.00000.00.000.	Police Support-Retirement	\$360,216.52	\$407,515.00	\$436,969.00	\$436,969.00	\$29,454.00	7.23
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$436,969.00					
	Column Total:	\$436,969.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4240.00000.00.000.	Police Support-Staff Developm	\$10,283.67	\$5,090.00	\$6,530.00	\$6,530.00	\$1,440.00	28.29
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference 2@\$700	\$1,400.00					
	Description: DLG Use of Force Summit	\$700.00					
	Description: Forensic Photography 2 @\$545	\$1,090.00					
	Description: IAI Conference 2@\$495 ea	\$990.00					
	Description: Medicolegal Death Invest Training 2@\$850 ea	\$1,700.00					
	Description: NEDIAI Conference 4@\$150	\$600.00					
	Description: NH Atty Gen's Domestic Violence/Child Abuse Confer	\$50.00					
	Column Total:	\$6,530.00					
1000.1.210.42150.4260.00000.00.000.	Police Support-Worker's Com	\$31,152.00	\$31,152.00	\$31,152.00	\$31,152.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,152.00					
	Column Total:	\$31,152.00					
1000.1.210.42150.4290.00000.00.000.	Police Support-FSA Fees	\$294.75	\$825.00	\$450.00	\$450.00	(\$375.00)	(45.45)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$450.00					
	Column Total:	\$450.00					
1000.1.210.42150.4291.00000.00.000.	Police Support-Uniform & Cle	\$11,040.52	\$7,378.00	\$7,378.00	\$7,378.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Cleaning Allowances	\$7,378.00					
	Column Total:	\$7,378.00					
Budg_Cat: Personal Services - 100		\$2,815,983.92	\$2,861,499.00	\$3,000,709.00	\$2,997,709.00	\$136,210.00	4.76

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4336.00000.00.000.	Police Support-Medical Servic	\$35.53	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Entry Level Non-sworn 2@\$200	\$400.00					
	Column Total:	\$400.00					
1000.1.210.42150.4433.00000.00.000.	Maint Chrgs - Equipment	\$250.00	\$720.00	\$1,000.00	\$1,000.00	\$280.00	38.89
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance on Gym equipment	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.210.42150.4435.00000.00.000.	Police Support-Maint Chrgs - i	\$105,086.76	\$117,643.00	\$119,727.00	\$119,727.00	\$2,084.00	1.77
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: C-Cure Access Control	\$2,334.00
Description: Crime Scene Unit Diagram Workstation License	\$329.00
Description: Dept Share of DoverNet support	\$61,741.00
Description: Device Seizure Upgrade	\$500.00
Description: DIMS Maintenance	\$4,986.00
Description: Division Share of PC Maintenance 31@231.72ea	\$7,432.00
Description: Easy US Todo PCTrans Unlimited	\$450.00
Description: ESRI ARC GIS Maintenance	\$600.00
Description: ESRI Public Safety Maintenance Cost	\$600.00
Description: Footwear Database Subscription	\$3,400.00
Description: Lexis/Nexis Software	\$3,000.00
Description: Printer Maintenance 1@\$66.67	\$67.00
Description: QED Police Records Management Software/Fire Suppor	\$24,732.00
Description: Quest Rapid Recovery	\$3,700.00
Description: Repair charges (Shredder)	\$500.00
Description: Server Maintenance	\$4,912.00
Description: Typewriters 3 @ \$70	\$210.00
Description: UPS Maintenance 28@8.33ea	\$234.00

Column Total: \$119,727.00



City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4441.00000.00.000.	Police Support-Rental of Land	\$83,124.28	\$84,257.00	\$86,583.00	\$86,583.00	\$2,326.00	2.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rent McConnell Center Police Outreach 1 Yr	\$85,583.00					
	Description: Rochester Indoor/Outdoor Range Use	\$1,000.00					
	Column Total:	\$86,583.00					
1000.1.210.42150.4522.00000.00.000.	Police Support-Vehicle & Equi	\$5,543.25	\$5,439.00	\$4,937.00	\$4,937.00	(\$502.00)	(9.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$4,937.00					
	Column Total:	\$4,937.00					
1000.1.210.42150.4523.00000.00.000.	Police Support-Police Liab Ins	\$12,994.00	\$13,427.00	\$16,579.00	\$16,579.00	\$3,152.00	23.48
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$16,579.00					
	Column Total:	\$16,579.00					
1000.1.210.42150.4524.00000.00.000.	Police Support-Public Liab Ins	\$16,175.71	\$17,863.00	\$20,115.00	\$20,115.00	\$2,252.00	12.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$20,115.00					
	Column Total:	\$20,115.00					
1000.1.210.42150.4531.00000.00.000.	Telecommunications	\$17,247.88	\$15,060.00	\$17,150.00	\$17,150.00	\$2,090.00	13.88
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Direct Fiber Link-VOIP \$325/month	\$3,900.00					
	Description: Services/equipment for voice, fax, data, wireless	\$13,250.00					
	Column Total:	\$17,150.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4534.00000.00.000.	Police Support-Postage	\$6,989.25	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,800.00					
	Column Total:	\$4,800.00					
1000.1.210.42150.4540.00000.00.000.	Police Support - Advertising	\$401.28	\$450.00	\$450.00	\$450.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Personnel recruitment and legal ads	\$450.00					
	Column Total:	\$450.00					
1000.1.210.42150.4580.00000.00.000.	Police Support - Travel Expen	\$9,188.13	\$5,135.00	\$11,197.00	\$11,197.00	\$6,062.00	118.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference 2 @ \$1,730	\$3,460.00					
	Description: DLG Use of Force Summit	\$465.00					
	Description: IAI Conference 2@\$1305 ea	\$2,610.00					
	Description: Medicolegal Death Invest 2 @ \$1,520	\$3,040.00					
	Description: NEDIAI Conference 4@\$368 ea	\$1,472.00					
	Description: NH Attorney General's Conference	\$150.00					
	Column Total:	\$11,197.00					
Budg_Cat: Purchased Services - 300		\$257,036.07	\$265,194.00	\$282,938.00	\$282,938.00	\$17,744.00	6.69
1000.1.210.42150.4611.00000.00.000.	Police Support-Office Supplies	\$12,723.34	\$16,800.00	\$15,843.00	\$15,843.00	(\$957.00)	(5.70)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adobe Photoshop Lightroom Photo Enhancement System	\$143.00					
	Description: Back-Up Tapes	\$300.00					
	Description: Computer, copier & office supplies	\$15,400.00					
	Column Total:	\$15,843.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4612.00000.00.000.	Police Support-Operating Sup	\$6,208.45	\$7,625.00	\$7,500.00	\$7,500.00	(\$125.00)	(1.64)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Forms and other operation supplies	\$4,500.00					
	Description: Lab and Photography Supplies	\$2,300.00					
	Description: Miscellaneous Supplies	\$700.00					
	Column Total:	\$7,500.00					
1000.1.210.42150.4615.00000.00.000.	Police Support-Clothing & Uni	\$2,174.18	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms, accessories	\$1,700.00					
	Column Total:	\$1,700.00					
1000.1.210.42150.4626.00000.00.000.	Police Support-Vehicle Fuels	\$10,456.94	\$7,452.00	\$7,245.00	\$7,245.00	(\$207.00)	(2.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 3,450 gallons @ \$2.10/gallon	\$7,245.00					
	Column Total:	\$7,245.00					
1000.1.210.42150.4631.00000.00.000.	Police Support - Food	\$1,139.10	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.210.42150.4640.00000.00.000.	Police Support-Books & Public	\$2,121.06	\$515.00	\$515.00	\$515.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Criminal/Motor Vehicle and other Legal Publication	\$515.00					
	Column Total:	\$515.00					
1000.1.210.42150.4651.00000.00.000.	Police Support-Maint Supplies	\$90.09	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42150.4653.00000.00.000.	Police Support - Maint Supplie	\$1,346.41	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4654.00000.00.000.	Police Support-Maint Supplies	\$5,168.11	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, lube, oil & maintenance	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.210.42150.4661.00000.00.000.	Police Support-Fleet Maintena	\$37,218.00	\$37,218.00	\$37,218.00	\$37,218.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of fleet maint. budget	\$37,218.00					
	Column Total:	\$37,218.00					
1000.1.210.42150.4681.00000.00.000.	Police Support - Minor Equip F	\$2,648.40	\$975.00	\$900.00	\$900.00	(\$75.00)	(7.69)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Crime Scene Unit Camera	\$900.00					
	Column Total:	\$900.00					
Budg_Cat: Supplies - 600		\$81,294.08	\$78,285.00	\$76,921.00	\$76,921.00	(\$1,364.00)	(1.74)
1000.1.210.42150.4742.00000.00.000.	Police Support - Light Vehicle:	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$30,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Outreach Bureau Van- 1/2 match Dover PD Charities	\$30,000.00					
	Column Total:	\$30,000.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4745.00000.00.000	Police Support - Computers &	\$3,606.74	\$25,480.00	\$50,245.00	\$50,245.00	\$24,765.00	97.19
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4K Monitor for Photoshop Lightroom	\$425.00					
	Description: CISCO Catalyst 9300 48 Port Switch	\$8,600.00					
	Description: Color Copier/Printer for Records	\$11,700.00					
	Description: Computer Systems -Teen Center 2@\$800 ea	\$1,600.00					
	Description: Evidence Tracking Software	\$16,000.00					
	Description: HP Multi-function Printer	\$475.00					
	Description: Kodak I2800 Scanner for Standards	\$1,645.00					
	Description: Quest Rapid Recovery Server	\$9,300.00					
	Description: Wireless Keyboard/Mouse Sets	\$500.00					
	Column Total:	\$50,245.00					
Budg_Cat: Capital Outlay - 700		\$3,606.74	\$25,480.00	\$80,245.00	\$80,245.00	\$54,765.00	214.93
1000.1.210.42150.4810.00000.00.000	Membership Dues	\$890.00	\$7,135.00	\$7,335.00	\$7,335.00	\$200.00	2.80
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Membership Fees	\$4,595.00					
	Description: IAI Testing/Certification 5@\$200 ea	\$1,000.00					
	Description: IAI/NEDIAI Dues	\$840.00					
	Description: NNEPAC Fees	\$50.00					
	Description: Proficiency Testing	\$850.00					
	Column Total:	\$7,335.00					
Budg_Cat: Other Expenses - 800		\$890.00	\$7,135.00	\$7,335.00	\$7,335.00	\$200.00	2.80

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4912.00000.00.000.	Police Support-Transfer To St	\$156,470.00	\$204,913.00	\$204,248.00	\$204,248.00	(\$665.00)	(0.32)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2301 - COPS Grant Local Share	\$96,113.00					
	Description: 2305 - DHA Local Share	\$55,330.00					
	Description: 2345 - WDH Youth Empowerment Local Share	\$52,805.00					
	Column Total:	\$204,248.00					
Budg_Cat:	Operating Transfers Out - 910	\$156,470.00	\$204,913.00	\$204,248.00	\$204,248.00	(\$665.00)	(0.32)
Func:	Police Support - 42150	\$3,315,280.81	\$3,442,506.00	\$3,652,396.00	\$3,649,396.00	\$206,890.00	6.01

# POLICE

**Division: Police Buildings**

**Function 42170**

***Mission Statement:***

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

***Major Services/Responsibilities:***

- Maintain police department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of police department facilities.
- Perform all custodial duties with current police department staff.
- Ensure longevity of all police department facilities.
- Assess all facilities per current City Council goals

***Key Fiscal Year Objectives:***

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Buildings Maintained	2	2	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4115.00000.00.000	Police Buildings-Regular Hour	\$49,664.67	\$51,248.00	\$53,950.00	\$53,950.00	\$2,702.00	5.27
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tweedy, Samuel M	\$15,105.00	0.4000	Custodian			
	Description: Vansylvong, Thavone	\$38,845.00	1.0000	Building Mntc M			
	Column Total:	\$53,950.00					
1000.1.210.42170.4170.00000.00.000	Police Buildings-Longevity Pa	\$640.00	\$1,040.00	\$1,040.00	\$1,040.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years prorated	\$640.00		\$1,600 each			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Column Total:	\$1,040.00					
1000.1.210.42170.4211.00000.00.000	Police Buildings-Health Insura	\$15,350.00	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$15,350.00					
	Column Total:	\$15,350.00					
1000.1.210.42170.4212.00000.00.000	Police Buildings-Dental Insura	\$368.64	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$369.00					
	Column Total:	\$369.00					
1000.1.210.42170.4213.00000.00.000	Police Buildings-Life Insuranc	\$77.40	\$88.00	\$93.00	\$93.00	\$5.00	5.68
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$93.00					
	Column Total:	\$93.00					



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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$167.00	\$167.00	\$167.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$167.00					
	Column Total:	\$167.00					
1000.1.210.42170.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$215.00	\$215.00	\$215.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$215.00					
	Column Total:	\$215.00					
1000.1.210.42170.4220.00000.00.000.	Police Buildings-FICA	\$4,191.93	\$4,335.00	\$4,443.00	\$4,443.00	\$108.00	2.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$4,443.00					
	Column Total:	\$4,443.00					
1000.1.210.42170.4225.00000.00.000.	Police Buildings-Medicare	\$951.78	\$961.00	\$1,006.00	\$1,006.00	\$45.00	4.68
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,006.00					
	Column Total:	\$1,006.00					
1000.1.210.42170.4230.00000.00.000.	Police Buildings-Retirement	\$3,956.70	\$4,202.00	\$4,442.00	\$4,442.00	\$240.00	5.71
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,442.00					
	Column Total:	\$4,442.00					
1000.1.210.42170.4291.00000.00.000.	Police Buildings - Uniform & C	\$78.00	\$0.00	\$100.00	\$100.00	\$100.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform & Cleaning Allowance	\$100.00					
	Column Total:	\$100.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		\$75,279.12	\$77,593.00	\$81,175.00	\$81,175.00	\$3,582.00	4.62
1000.1.210.42170.4411.00000.00.000.	Police Buildings - Water & Sewer	\$1,862.26	\$3,000.00	\$2,600.00	\$2,600.00	(\$400.00)	(13.33)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water and Sewer charges - Police Station	\$2,600.00					
	Column Total:	\$2,600.00					
1000.1.210.42170.4431.00000.00.000.	Police Buildings - Maint Chrgs	\$4,960.00	\$4,258.00	\$2,624.00	\$2,624.00	(\$1,634.00)	(38.37)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Alarm and Sprinkler System Inspection	\$968.00					
	Description: Fire Extinguishers Inspections	\$206.00					
	Description: Generator Inspections	\$1,450.00					
	Column Total:	\$2,624.00					
1000.1.210.42170.4433.00000.00.000.	Police Buildings - Maint Chrgs	\$4,129.50	\$4,240.00	\$12,990.00	\$12,990.00	\$8,750.00	206.37
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Elevator Inspection/Maintenance	\$4,240.00					
	Description: HVAC System Maintenance/Repairs	\$6,500.00					
	Description: Overhead Doors Maintenance/Repairs	\$2,250.00					
	Column Total:	\$12,990.00					
1000.1.210.42170.4521.00000.00.000.	Police Buildings - Property Ins	\$4,094.48	\$7,757.00	\$7,793.00	\$7,793.00	\$36.00	0.46
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$7,793.00					
	Column Total:	\$7,793.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42170.4524.00000.00.000.	Police Buildings - Public Liab	\$0.00	\$8.00	\$478.00	\$478.00	\$470.00	5,875.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$478.00					
	Column Total:	\$478.00					
Budg_Cat: Purchased Services - 300		\$15,046.24	\$19,263.00	\$26,485.00	\$26,485.00	\$7,222.00	37.49
1000.1.210.42170.4612.00000.00.000.	Police Buildings - Operating S	\$0.00	\$720.00	\$720.00	\$720.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diesel for generator 400 gal @ \$1.80/gallon	\$720.00					
	Column Total:	\$720.00					
1000.1.210.42170.4621.00000.00.000.	Police Buildings - Natural Gas	\$4,845.26	\$6,210.00	\$5,000.00	\$5,000.00	(\$1,210.00)	(19.48)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 4000 Therms @ \$1.25 per therm	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.210.42170.4622.00000.00.000.	Police Buildings - Electricity	\$52,650.86	\$47,500.00	\$51,720.00	\$51,720.00	\$4,220.00	8.88
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Station 480,650 KWH	\$51,720.00					
	Column Total:	\$51,720.00					
1000.1.210.42170.4651.00000.00.000.	Police Buildings - Maint Suppl	\$5,109.95	\$7,200.00	\$8,175.00	\$8,175.00	\$975.00	13.54
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: EOC/Briefing Wall Protection Installation	\$3,387.00					
	Description: Janitorial and Minor Repairs Supplies	\$3,600.00					
	Description: Replacement Stairway Grit Strip w/ Installation	\$1,188.00					
	Column Total:	\$8,175.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$62,606.07	\$61,630.00	\$65,615.00	\$65,615.00	\$3,985.00	6.47
Func: Police Buildings - 42170		\$152,931.43	\$158,486.00	\$173,275.00	\$173,275.00	\$14,789.00	9.33

# POLICE

**Division: Public Safety Dispatch**

**Function 42180**

***Mission Statement:***

To provide the means for 24 hour emergency and routine communications between the community and police/fire and ambulance services. Provide a pathway for the expeditious flow of information to and from police and fire units in the field, other outside agencies, and those requesting assistance.

***Major Services/Responsibilities:***

- Provide 24 hour monitoring of emergency and non-emergency calls for service for Police, Fire and Rescue
- Continuous monitoring of police/fire radio systems
- Management of over 900 police/fire alarms
- Handling of walk-up lobby business and routine telephone calls
- Process information received and sent over state and local computer systems
- Monitor prisoners confined in the holding facility
- Track the status of police/fire field units and dispatch appropriate resources to requests for services

***Key Fiscal Year Objectives:***

- Continue to provide a full range of emergency and routine communications services to the public and to emergency field units
- Maintain continual communications with police and fire units via radio, telephone and mobile data terminals
- Field/Handle 10,000+ telephone calls per month
- Field/Handle 350+ 911 calls per month
- Process/Handle 35,000+ calls for service per year
- Process/Handle warrant entries, missing person entries
- Provide 24 hour Communications Center staffing coverage with a minimum of two dispatchers

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Telecommunications System	234,985	235,485	235,985
Security alarms handled	1,117	1,137	1,157
Total 911 calls received	4,530	4,555	4,585
Total calls for service dispatched	35,348	35,448	35,573
Total DPD Calls dispatched	29,447	29,522	29,702
Total DFD Calls dispatched	4,676	4,701	4,731
Total Rollinsford Fire calls for service dispatched	210	215	220

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1000.1.210.42180.4115.00000.00.000. PS Dispatch-Regular Hourly E		\$472,427.50	\$565,184.00	\$599,365.00	\$599,365.00	\$34,181.00	6.05
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Cleary, Emily A	\$57,108.00	1.0000	PD Dispatch II
Description: Dwyer, Stephen R	\$57,108.00	1.0000	PD Dispatch II
Description: Jacques, Jayne	\$39,101.00	1.0000	Police Dispatch
Description: Kintz, Laura	\$40,172.00	1.0000	Police Dispatch
Description: Moore, Nicole	\$45,950.00	1.0000	Police Dispatch
Description: Nelson, John R	\$57,108.00	1.0000	PD Dispatch II
Description: Police Education Incentive	\$14,381.00		
Description: Police Holiday Pay	\$26,086.00		
Description: Salantri, Lyndsay	\$59,433.00	1.0000	Deputy Supervis
Description: Shepherd, Richard W	\$57,108.00	1.0000	PD Dispatch II
Description: Sick Buy Out	\$1,530.00		
Description: TBD - Vacancy	\$39,102.00	1.0000	Police Dispatch
Description: TBD- Vacant Position	\$39,102.00	1.0000	Police Dispatch
Description: Wentworth, Barbara A	\$66,076.00	1.0000	Comm Supervisor
Column Total:	\$599,365.00		

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4130.00000.00.000.	PS Dispatch-Overtime Pay	\$49,807.70	\$43,750.00	\$46,425.00	\$43,925.00	\$175.00	0.40
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes extended workday	\$3,450.00					
	Description: Call Back	\$2,700.00					
	Description: In-service Training	\$800.00					
	Description: Leave coverage	\$32,600.00					
	Description: Sick leave coverage	\$6,475.00					
	Description: Special Assignment	\$400.00					
	Description: z CM General Reduction	(\$2,500.00)					
	Column Total:	\$43,925.00					
1000.1.210.42180.4170.00000.00.000.	PS Dispatch-Longevity Pay	\$6,400.00	\$7,600.00	\$13,000.00	\$13,000.00	\$5,400.00	71.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 years	\$1,200.00		\$1,200 each			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 each			
	Description: 10 Retention Bonus	\$5,000.00		\$500 each			
	Description: 2 @ 10-14 years	\$1,600.00		\$800 each			
	Description: 2 @ 20-24 years	\$3,200.00		\$1,600 each			
	Column Total:	\$13,000.00					
1000.1.210.42180.4211.00000.00.000.	PS Dispatch-Health Insurance	\$131,854.30	\$159,258.00	\$164,149.00	\$164,149.00	\$4,891.00	3.07
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$164,149.00					
	Column Total:	\$164,149.00					
1000.1.210.42180.4212.00000.00.000.	PS Dispatch-Dental Insurance	\$5,371.12	\$6,667.00	\$6,306.00	\$6,306.00	(\$361.00)	(5.41)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$6,306.00					
	Column Total:	\$6,306.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4213.00000.00.000.	PS Dispatch-Life Insurance	\$916.01	\$1,260.00	\$1,312.00	\$1,312.00	\$52.00	4.13
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,312.00					
	Column Total:	\$1,312.00					
1000.1.210.42180.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$2,397.00	\$2,397.00	\$2,397.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$2,397.00					
	Column Total:	\$2,397.00					
1000.1.210.42180.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$3,072.00	\$3,072.00	\$3,072.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$3,072.00					
	Column Total:	\$3,072.00					
1000.1.210.42180.4220.00000.00.000.	PS Dispatch-FICA	\$34,931.92	\$39,806.00	\$41,390.00	\$41,390.00	\$1,584.00	3.98
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$41,390.00					
	Column Total:	\$41,390.00					
1000.1.210.42180.4225.00000.00.000.	PS Dispatch-Medicare	\$8,050.04	\$9,165.00	\$9,682.00	\$9,682.00	\$517.00	5.64
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$9,682.00					
	Column Total:	\$9,682.00					
1000.1.210.42180.4230.00000.00.000.	PS Dispatch-Retirement	\$58,690.31	\$68,702.00	\$72,670.00	\$72,670.00	\$3,968.00	5.78
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$72,670.00					
	Column Total:	\$72,670.00					



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1000.1.210.42180.4240.00000.00.000.	PS Dispatch-Staff Developme	\$144.80	\$2,061.00	\$4,017.00	\$4,017.00	\$1,956.00	94.91
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatch training webinars	\$1,200.00					
	Description: Powerphone for Dispatch 9@\$220 ea	\$1,980.00					
	Description: Tactical Dispatcher Training 3@\$279 ea	\$837.00					
	Column Total:	\$4,017.00					
1000.1.210.42180.4260.00000.00.000.	PS Dispatch-Worker's Comp I	\$11,028.00	\$11,028.00	\$11,028.00	\$11,028.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,028.00					
	Column Total:	\$11,028.00					
1000.1.210.42180.4290.00000.00.000.	PS Dispatch - FSA Fees	\$41.25	\$0.00	\$75.00	\$75.00	\$75.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
1000.1.210.42180.4291.00000.00.000.	PS Dispatch-Uniform & Clean	\$3,260.00	\$4,560.00	\$4,560.00	\$4,560.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Allowances	\$4,560.00					
	Column Total:	\$4,560.00					
Budg_Cat: Personal Services - 100		\$782,922.95	\$919,041.00	\$979,448.00	\$976,948.00	\$57,907.00	6.30
1000.1.210.42180.4336.00000.00.000.	PS Dispatch - Medical Service	\$452.00	\$0.00	\$400.00	\$400.00	\$400.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Entry Level Medical Exam 2@\$200 ea	\$400.00					
	Column Total:	\$400.00					

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1000.1.210.42180.4435.00000.00.000.	PS Dispatch-Maint Chrgs - Of	\$23,577.54	\$25,003.00	\$25,323.00	\$25,323.00	\$320.00	1.28
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$6,174.00					
	Description: Division Share of PC Maintenance 6@239.72 ea	\$1,438.00					
	Description: Packet Cluster Computer-Aided Disp Sys	\$9,083.00					
	Description: Two-Way Communications \$719/month	\$8,628.00					
	Column Total:	\$25,323.00					
1000.1.210.42180.4524.00000.00.000.	PS Dispatch-Public Liab Insur	\$4,537.24	\$4,941.00	\$5,022.00	\$5,022.00	\$81.00	1.64
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$5,022.00					
	Column Total:	\$5,022.00					
1000.1.210.42180.4531.00000.00.000.	PS Dispatch - Telecommunica	\$17,616.16	\$24,875.00	\$24,516.00	\$24,516.00	(\$359.00)	(1.44)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fairpoint Backup	\$7,327.00					
	Description: First Light Land Lines	\$6,570.00					
	Description: SPOTS Access	\$4,500.00					
	Description: Verizon Wireless Data Aircards	\$6,119.00					
	Column Total:	\$24,516.00					
1000.1.210.42180.4540.00000.00.000.	PS Dispatch - Advertising	\$473.11	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42180.4580.00000.00.000.	PS Dispatch - Travel Expense	\$0.00	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$350.00					
	Column Total:	\$350.00					
Budg_Cat: Purchased Services - 300		\$46,656.05	\$55,169.00	\$55,611.00	\$55,611.00	\$442.00	0.80

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1000.1.210.42180.4681.00000.00.000.	PS Dispatch - Minor Equip Fu	\$0.00	\$1,657.00	\$0.00	\$0.00	(\$1,657.00)	(100.00)
Budg_Cat:	Supplies - 600	\$0.00	\$1,657.00	\$0.00	\$0.00	(\$1,657.00)	(100.00)
1000.1.210.42180.4745.00000.00.000.	PS Dispatch - Computers & C	\$2,500.03	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Capital Outlay - 700	\$2,500.03	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.210.42180.4810.00000.00.000.	PS Dispatch - Membership Du	\$0.00	\$0.00	\$331.00	\$331.00	\$331.00	0.00
Column:	[FY19CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	APCO Membership Fee	\$331.00					
Column Total:		\$331.00					
Budg_Cat:	Other Expenses - 800	\$0.00	\$0.00	\$331.00	\$331.00	\$331.00	0.00
Func:	PS Dispatch - 42180	\$832,079.03	\$975,867.00	\$1,035,390.00	\$1,032,890.00	\$57,023.00	5.84

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# POLICE

**Division: Drug Enforcement**

**Function 2210-42150**

***Mission Statement:***

To reduce the availability of dangerous and illegal drugs through rigorous enforcement of the laws and arrest of violators.

***Major Services/Responsibilities:***

- To coordinate information and drug investigations with the Strafford County Drug Task Force and to participate in the SCDTF.
- Conduct long-term investigations resulting in arrests and seizure of drugs.
- To support local police agencies by conducting drug investigations in many seacoast communities.

***Key Fiscal Year Objectives:***

- To continue the Community Policing Program, which include patrol, investigation, DARE, crime watch, crime prevention programs, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- To continue implementation of the DHS Resource Officer and continue a substance abuse prevention program at that school.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Drug Task Force - Strafford County Cases	129	120	140
Drug Task Force - DOVER Cases	55	50	60
Drug Task Force - Strafford County Arrests	59	50	60
Drug Task Force - DOVER Arrests	26	20	25

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4115.02301.18.000	Regular Hourly Employees	\$0.00	\$74,382.00	\$77,106.00	\$77,106.00	\$2,724.00	3.66
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Khalsa, Dev Atma	\$71,480.00	1.0000	Police Officer			
	Description: Police Education Incentive	\$2,000.00					
	Description: Police Holiday Pay	\$3,626.00					
	Column Total:	\$77,106.00					
2210.1.210.42150.4170.02301.18.000	Longevity Pay	\$0.00	\$400.00	\$1,300.00	\$1,300.00	\$900.00	225.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 1 Retention Bonus	\$500.00		\$500 each			
	Column Total:	\$1,300.00					
2210.1.210.42150.4211.02301.18.000	Health Insurance	\$0.00	\$27,080.00	\$25,845.00	\$25,845.00	(\$1,235.00)	(4.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$25,845.00					
	Column Total:	\$25,845.00					
2210.1.210.42150.4212.02301.18.000	Dental Insurance	\$0.00	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$737.00					
	Column Total:	\$737.00					
2210.1.210.42150.4213.02301.18.000	Life Insurance	\$0.00	\$166.00	\$172.00	\$172.00	\$6.00	3.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$172.00					
	Column Total:	\$172.00					

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4214.02301.18.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$308.00	\$308.00	\$308.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$308.00					
	Column Total:	\$308.00					
2210.1.210.42150.4215.02301.18.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$394.00	\$394.00	\$394.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$394.00					
	Column Total:	\$394.00					
2210.1.210.42150.4225.02301.18.000	Medicare	\$0.00	\$1,047.00	\$1,093.00	\$1,093.00	\$46.00	4.39
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,093.00					
	Column Total:	\$1,093.00					
2210.1.210.42150.4230.02301.18.000	Retirement	\$0.00	\$22,008.00	\$22,928.00	\$22,928.00	\$920.00	4.18
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$22,928.00					
	Column Total:	\$22,928.00					
2210.1.210.42150.4260.02301.18.000	Workers Comp Insurance	\$0.00	\$0.00	\$1,944.00	\$1,944.00	\$1,944.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,944.00					
	Column Total:	\$1,944.00					
2210.1.210.42150.4291.02301.18.000	Uniform & Cleaning Allowance	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Uniform and Cleaning Allowance	\$600.00					
	Column Total:	\$600.00					

City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		\$0.00	\$125,820.00	\$132,427.00	\$132,427.00	\$6,607.00	5.25



City of Dover, New Hampshire

Police COPS Grant Expenditure Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0.00	\$125,820.00	\$132,427.00	\$132,427.00	\$6,607.00	5.25

End of Report

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# POLICE

**Division: Community Response & Enforcement**      **Functions 42120/42150**

**Mission Statement:** To respond to the law enforcement needs of the city through the application of community policing principles.

**Major Services/Responsibilities:**

- Patrol the Dover Housing Authority properties including several senior housing locations
- Assist in the development and implementation of specialized programs for the DHA residents including youth and the elderly
- Crime deterrence and police presence in downtown business district
- Target quality of life issues citywide in Problem Oriented Policing model
- Provide policing services to the Dover Middle and High Schools
- Provide DARE instruction to 5<sup>th</sup> grade classes at Dover Middle School
- Provide Drug and alcohol awareness programming to 5<sup>th</sup> grade parents (PACT)
- Offer citizens police academy to adults and high school students each year.

**Key Fiscal Year Objectives:**

- Continue to provide targeted services enhancing the quality of life in the Dover Housing Authority.
- Provide youth activities with safety related resources, like bike helmets, as well as crime and drug and alcohol abuse prevention.
- Enhance the safety and atmosphere in the Downtown Business District and Community Trail through use of the Mounted Patrol and involvement with various downtown businesses
- To emphasize Community Policing through DARE, crime watch, crime prevention programs, problem oriented policing, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- Increase Problem Oriented Policing partnerships

**Performance Measures:**

Description	FY17 Act	FY18 Act	FY19 Est
Safety programs and talks for parents or elderly	7/year	8/year	8/year
Crime watch/Crime prevention activities	8/year	9/year	9/year
Provide safety related equipment and resources	8/year	10/year	10/year
Mounted Unit Maintain Proactive patrol in downtown and community trails	Ongoing	Ongoing	Ongoing
Provide DARE in Dover Schools 5 <sup>th</sup> grade students	297	280	290
PACT Program (PACT) Attendees	94	105	110
Citizen Police Academy Attendees	40	45	50
Number of POP Partnerships established	6	8	10

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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2220.1.210.42120.4115.02305.18.000. Regular Hourly Employees		\$0.00	\$67,440.00	\$71,524.00	\$71,524.00	\$4,084.00	6.06
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Plummer, Christopher    \$68,125.00    1.0000    Police Officer

Description: Police Education Incentives    \$893.00

Description: Police Holiday Pay    \$2,506.00

Column Total:    \$71,524.00

2220.1.210.42120.4170.02305.18.000. Longevity Pay		\$0.00	\$400.00	\$900.00	\$900.00	\$500.00	125.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 1 @ 5-9 years    \$400.00    \$400 each

Description: 1 Retention Bonus    \$500.00    \$500 each

Column Total:    \$900.00

2220.1.210.42120.4211.02305.18.000. Health Insurance		\$0.00	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Medical Premiums to Health Trust    \$15,350.00

Column Total:    \$15,350.00

2220.1.210.42120.4212.02305.18.000. Dental Insurance		\$0.00	\$737.00	\$737.00	\$737.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Dental Premiums to Health Trust    \$737.00

Column Total:    \$737.00

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4213.02305.18.000	Life Insurance	\$0.00	\$154.00	\$163.00	\$163.00	\$9.00	5.84
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$163.00					
	Column Total:	\$163.00					
2220.1.210.42120.4214.02305.18.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$293.00	\$293.00	\$293.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$293.00					
	Column Total:	\$293.00					
2220.1.210.42120.4215.02305.18.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$375.00	\$375.00	\$375.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$375.00					
	Column Total:	\$375.00					
2220.1.210.42120.4225.02305.18.000	Medicare	\$0.00	\$1,191.00	\$1,286.00	\$1,286.00	\$95.00	7.98
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,286.00					
	Column Total:	\$1,286.00					
2220.1.210.42120.4230.02305.18.000	Retirement	\$0.00	\$19,965.00	\$21,167.00	\$21,167.00	\$1,202.00	6.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$21,167.00					
	Column Total:	\$21,167.00					
2220.1.210.42120.4260.02305.18.000	Workers Comp Insurance	\$0.00	\$1,944.00	\$1,944.00	\$1,944.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,944.00					
	Column Total:	\$1,944.00					

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4291.02305.18.000	Uniform & Cleaning Allowance	\$0.00	\$450.00	\$600.00	\$600.00	\$150.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform and Cleaning Allowance	\$600.00					
	Column Total:	\$600.00					
Budg_Cat: Personal Services - 100		\$0.00	\$107,631.00	\$114,339.00	\$114,339.00	\$6,708.00	6.23
2220.1.210.42120.4335.02305.18.000	Auditing Services	\$0.00	\$16.00	\$16.00	\$16.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services - Allocation	\$16.00					
	Column Total:	\$16.00					
2220.1.210.42120.4523.02305.18.000	Police Liab Insurance	\$0.00	\$1,119.00	\$975.00	\$975.00	(\$144.00)	(12.87)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$975.00					
	Column Total:	\$975.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$1,135.00	\$991.00	\$991.00	(\$144.00)	(12.69)
Year: FY18 - 18		\$0.00	\$108,766.00	\$115,330.00	\$115,330.00	\$6,564.00	6.03

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Dover DHA Neighborhood Officer - 02305		\$0.00	\$108,766.00	\$115,330.00	\$115,330.00	\$6,564.00	6.03

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02393.18.000	Regular Hourly Employees	\$0.00	\$38,179.00	\$39,240.00	\$39,240.00	\$1,061.00	2.78
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Retrosi, Stephanie	\$39,240.00	0.8500	Prevention Coor			
	Column Total:	\$39,240.00					
2245.1.210.42150.4170.02393.18.000	Longevity Pay	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 Years	\$400.00		\$400 each			
	Column Total:	\$400.00					
2245.1.210.42150.4211.02393.18.000	Health Insurance	\$0.00	\$27,080.00	\$25,845.00	\$25,845.00	(\$1,235.00)	(4.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$25,845.00					
	Column Total:	\$25,845.00					
2245.1.210.42150.4212.02393.18.000	Dental Insurance	\$0.00	\$737.00	\$737.00	\$737.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$737.00					
	Column Total:	\$737.00					
2245.1.210.42150.4213.02393.18.000	Life Insurance	\$0.00	\$92.00	\$94.00	\$94.00	\$2.00	2.17
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$94.00					
	Column Total:	\$94.00					
Budg_Cat: Personal Services - 100		\$0.00	\$66,488.00	\$66,316.00	\$66,316.00	(\$172.00)	(0.26)



City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4214.02393.18.000	GYA - Disability Insurance	\$0.00	\$0.00	\$169.00	\$169.00	\$169.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$169.00					
	Column Total:	\$169.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$0.00	\$169.00	\$169.00	\$169.00	0.00
2245.1.210.42150.4215.02393.18.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$216.00	\$216.00	\$216.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$216.00					
	Column Total:	\$216.00					
2245.1.210.42150.4220.02393.18.000	FICA	\$0.00	\$2,235.00	\$2,305.00	\$2,305.00	\$70.00	3.13
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$2,305.00					
	Column Total:	\$2,305.00					
2245.1.210.42150.4225.02393.18.000	Medicare	\$0.00	\$523.00	\$539.00	\$539.00	\$16.00	3.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$539.00					
	Column Total:	\$539.00					
Budg_Cat: Personal Services - 100		\$0.00	\$2,758.00	\$3,060.00	\$3,060.00	\$302.00	10.95
2245.1.210.42150.4612.02393.18.000	GYA - Operating Supplies	\$0.00	\$0.00	\$9,493.00	\$9,493.00	\$9,493.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Materials & Operating Supplies	\$9,493.00					
	Column Total:	\$9,493.00					

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$0.00	\$0.00	\$9,493.00	\$9,493.00	\$9,493.00	0.00
Year: FY18 - 18		\$0.00	\$69,246.00	\$79,038.00	\$79,038.00	\$9,792.00	14.14

City of Dover, New Hampshire

Police Granite Youth Alliance Grant Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant:	Granite Youth Alliance - 02393	\$0.00	\$69,246.00	\$79,038.00	\$79,038.00	\$9,792.00	14.14

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# POLICE

**Division: Youth Drug & Alcohol Abuse Prevention Programming**

**Function 2250-42150**

**Mission Statement:**

To reduce substance abuse by youth in our community through prevention programming support and coordination.

**Major Services/Responsibilities:**

- Provide youth empowerment programming in grades 6-12
- Work with community partners as a coalition
- Operate a teen center providing teens in grades 6-12 a safe afterschool alternative.

**Key Fiscal Year Objectives:**

- Sustain current Dover Youth to Youth activities and programs
- Work with Youth to Youth groups in surrounding communities and assist them with establishing their own Youth to Youth programs.
- Coordinate Youth Risk Behavior Survey.
- Create Dover specific prevention materials and media (PSA, Webinars, Social Media posts)
- Increase daily average attendance at the Dover Teen Center
- Provide drug and alcohol awareness training to parents of fifth grade students.
- Provide drug and alcohol awareness training to children at all levels in the Dover school system.

**Performance Measures:**

Description	FY17 Act	FY18 Est	FY19 Est
Number of students active in Dover Youth to Youth	70	70	70
Number of active Youth to Youth teams in region	14	15	16
Prevention Program attendees	1,865	1,900	1,900
Prevention Materials and Media produced	13	15	15
Daily attendees At-Risk Teen Center during the school year	31	32	33
Number of new teen center signups	93	95	100

City of Dover, New Hampshire

Youth Tobacco & Alcohol Awareness Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4115.02345.18.000	Regular Hourly Employees	\$0.00	\$121,831.00	\$126,392.00	\$126,392.00	\$4,561.00	3.74
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,500.00		457 Incentive			
	Description: Hebert, Victoria	\$69,329.00	1.0000	Prevention Coor			
	Description: Mitchell, Dana	\$55,563.00	0.8000	Police Preventi			
	Column Total:	\$126,392.00					
2250.1.210.42150.4170.02345.18.000	Longevity Pay	\$0.00	\$1,440.00	\$1,760.00	\$1,760.00	\$320.00	22.22
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 1 @ 15-19 years (prorated)	\$960.00		\$1,200 each			
	Column Total:	\$1,760.00					
2250.1.210.42150.4211.02345.18.000	Health Insurance	\$0.00	\$10,030.00	\$9,572.00	\$9,572.00	(\$458.00)	(4.57)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$9,572.00					
	Column Total:	\$9,572.00					
2250.1.210.42150.4212.02345.18.000	Dental Insurance	\$0.00	\$376.00	\$376.00	\$376.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$376.00					
	Column Total:	\$376.00					
2250.1.210.42150.4213.02345.18.000	Life Insurance	\$0.00	\$290.00	\$300.00	\$300.00	\$10.00	3.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$300.00					
	Column Total:	\$300.00					

City of Dover, New Hampshire

Youth Tobacco & Alcohol Awareness Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4214.02345.18.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$537.00	\$537.00	\$537.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$537.00					
	Column Total:	\$537.00					
2250.1.210.42150.4215.02345.18.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$688.00	\$688.00	\$688.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$688.00					
	Column Total:	\$688.00					
2250.1.210.42150.4220.02345.18.000	FICA	\$0.00	\$7,733.00	\$8,037.00	\$8,037.00	\$304.00	3.93
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$8,037.00					
	Column Total:	\$8,037.00					
2250.1.210.42150.4225.02345.18.000	Medicare	\$0.00	\$1,809.00	\$1,880.00	\$1,880.00	\$71.00	3.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,880.00					
	Column Total:	\$1,880.00					
2250.1.210.42150.4230.02345.18.000	Retirement	\$0.00	\$8,071.00	\$8,397.00	\$8,397.00	\$326.00	4.04
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$8,397.00					
	Column Total:	\$8,397.00					
2250.1.210.42150.4612.02345.18.000	Consummable Instructional St	\$0.00	\$25,000.00	\$19,866.00	\$19,866.00	(\$5,134.00)	(20.54)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Materials and Operating Supplies	\$19,866.00					
	Column Total:	\$19,866.00					

City of Dover, New Hampshire

Youth Tobacco & Alcohol Awareness Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0.00	\$176,580.00	\$177,805.00	\$177,805.00	\$1,225.00	0.69

End of Report



# POLICE

**Division: Special Details**

**Function 42160**

***Mission Statement:***

Provide the mechanism for outside entities to contract for police services through the City.

***Major Services/Responsibilities:***

Receipt of funds from outside entities for payment of contracted police services

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Not applicable			

City of Dover, New Hampshire

Public Safety Special Details - Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4130.00000.00.000.	Police Sp Details-Overtime Pe	\$302,528.00	\$275,713.00	\$228,096.00	\$228,096.00	(\$47,617.00)	(17.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of work performed for contractors	\$228,096.00					
	Column Total:	\$228,096.00					
3207.1.210.42160.4211.00000.00.000.	Police Sp Details-Health Insur	\$1,195.17	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4212.00000.00.000.	Dental Insurance	\$55.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.210.42160.4225.00000.00.000.	Police Sp Details-Medicare	\$3,988.94	\$4,307.00	\$4,785.00	\$4,785.00	\$478.00	11.10
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,785.00					
	Column Total:	\$4,785.00					
3207.1.210.42160.4230.00000.00.000.	Police Sp Details-Retirement	\$59,588.80	\$82,503.00	\$97,119.00	\$97,119.00	\$14,616.00	17.72
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$97,119.00					
	Column Total:	\$97,119.00					
Budg_Cat: Personal Services - 100		\$367,356.68	\$362,523.00	\$330,000.00	\$330,000.00	(\$32,523.00)	(8.97)
3207.1.210.42160.4335.00000.00.000.	Police Sp Details - Auditing Se	\$44.00	\$44.00	\$44.00	\$44.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$44.00					
	Column Total:	\$44.00					

City of Dover, New Hampshire

Public Safety Special Details - Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4524.00000.00.000.	Police Sp Details-Public Liab l	\$2,954.44	\$2,748.00	\$2,874.00	\$2,874.00	\$126.00	4.59
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,874.00					
	Column Total:	\$2,874.00					
Budg_Cat: Purchased Services - 300		\$2,998.44	\$2,792.00	\$2,918.00	\$2,918.00	\$126.00	4.51
3207.1.210.42160.4918.00000.00.000.	Police Sp Details-Transfer to	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding for 2 1/2 Police Vehicles	\$75,000.00					
	Column Total:	\$75,000.00					
Budg_Cat: Operating Transfers Out - 910		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
Loc_Dept: Police - 210		\$445,355.12	\$440,315.00	\$407,918.00	\$407,918.00	(\$32,397.00)	(7.36)

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# POLICE

**Division: Parking Activity Fund**

**Function 3213-42130**

***Mission Statement:***

Maximize the proper use of the downtown parking system to increase customers and visitors, as well as facilitate new development, through effective supervision of all City owned and controlled downtown parking areas and programs.

***Major Services/Responsibilities:***

- Enforce timed and metered parking regulations in 2,000 parking spaces, as well as an additional 197 unregulated on-street spaces in the downtown.
- Collect and account for all parking revenue
- Work closely with the Parking Commission to ensure smooth operation of the downtown parking function
- Collect and issue parking permits for downtown parking areas
- Maintain parking meter systems
- Process and collect overdue fine revenue
- Enforcing all appropriate state and local parking laws and ordinances

***Key Fiscal Year Objectives:***

- Maintain a high level of enforcement in the downtown to encourage frequent turnover of on-street parking supply while also meeting the needs of employees for long term parking in surface lots and in the parking garage.
- Continue to locate and evaluate potential increased parking capacity throughout the downtown
- Actively pursue scofflaws and identify new methods to entice scofflaws to pay unpaid fines
- Explore and evaluate potential parking structures for the downtown
- Work with downtown businesses to create a welcoming and well structured parking program
- Coordinate parking garage maintenance and explore new technologies to extend the life of the facility and reduce costs.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Parking Meter Transactions	421,689	440,000	460,000
Total parking revenue generated	\$875,452	\$856,246	\$900,000

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3213.1.210.42130.4115.00000.00.000. Regular Hourly Employees		\$201,676.11	\$227,396.00	\$252,723.00	\$252,723.00	\$25,327.00	11.14
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$3,000.00		457 Incentive
Description: Cicchese, Michael	\$47,192.00	1.0000	Deputy Park Mgr
Description: Guyer, Scott	\$8,042.00	0.2500	Parking Control
Description: Hawthorne, Beth	\$30,435.00	0.8500	Parking Control
Description: Hunter, Karen	\$13,788.00	0.3750	Parking Control
Description: Hunter, Philip	\$22,694.00	0.5000	Parking Control
Description: Jerard, Jason E	\$43,168.00	1.0000	Parking Control
Description: Police Education Incentives	\$3,438.00		
Description: Sick Buy Out	\$200.00		
Description: Simons, William C	\$61,196.00	0.8000	Parking Manager
Description: TBD Vacancy	\$19,570.00	0.6250	Parking Control

Column Total: \$252,723.00

3213.1.210.42130.4130.00000.00.000. Overtime Pay		\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Overtime Pay	\$500.00		
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Column Total: \$500.00

3213.1.210.42130.4170.00000.00.000. Longevity Pay		\$1,350.00	\$1,600.00	\$2,000.00	\$2,000.00	\$400.00	25.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 5 @ 5-9 years	\$2,000.00		\$400 each
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Column Total: \$2,000.00

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4211.00000.00.000.	Health Insurance	\$22,193.20	\$22,740.00	\$29,206.00	\$29,206.00	\$6,466.00	28.43
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$29,206.00					
	Column Total:	\$29,206.00					
3213.1.210.42130.4212.00000.00.000.	Dental Insurance	\$745.44	\$745.00	\$1,122.00	\$1,122.00	\$377.00	50.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Pemiums HealthTrust	\$1,122.00					
	Column Total:	\$1,122.00					
3213.1.210.42130.4213.00000.00.000.	Life Insurance	\$160.56	\$331.00	\$432.00	\$432.00	\$101.00	30.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$432.00					
	Column Total:	\$432.00					
3213.1.210.42130.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$1,082.00	\$1,082.00	\$1,082.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,082.00					
	Column Total:	\$1,082.00					
3213.1.210.42130.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$1,386.00	\$1,386.00	\$1,386.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,386.00					
	Column Total:	\$1,386.00					
3213.1.210.42130.4220.00000.00.000.	FICA	\$14,544.54	\$16,036.00	\$16,451.00	\$16,451.00	\$415.00	2.59
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$16,451.00					
	Column Total:	\$16,451.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4225.00000.00.000	Medicare	\$3,292.35	\$3,669.00	\$3,847.00	\$3,847.00	\$178.00	4.85
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,847.00					
	Column Total:	\$3,847.00					
3213.1.210.42130.4230.00000.00.000	Retirement	\$8,254.37	\$9,471.00	\$10,849.00	\$10,849.00	\$1,378.00	14.55
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$10,849.00					
	Column Total:	\$10,849.00					
3213.1.210.42130.4240.00000.00.000	Staff Development Reimbursa	\$43.13	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.1.210.42130.4260.00000.00.000	Workers Comp Insurance	\$2,861.04	\$2,861.00	\$2,861.00	\$2,861.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,861.00					
	Column Total:	\$2,861.00					
3213.1.210.42130.4290.00000.00.000	FSA Fees	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$75.00					
	Column Total:	\$75.00					



City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4291.00000.00.000.	Uniform & Cleaning Allowance	\$1,898.00	\$2,690.00	\$2,633.00	\$2,633.00	(\$57.00)	(2.12)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cicchese, Michael	\$260.00	1.0000	Police Clothing			
	Description: Guyer, Scott	\$150.00	0.2500	Police Clothing			
	Description: Hawthorne, Beth	\$510.00	0.6250	Police Clothing			
	Description: Hunter, Karen	\$225.00	0.3750	Police Clothing			
	Description: Hunter, Philip	\$300.00	0.5000	Police Clothing			
	Description: Jerard, Jason E	\$525.00	0.8750	Police Clothing			
	Description: Simons, William C	\$288.00	0.8000	Police Clothing			
	Description: TBD - Vacancy	\$375.00	0.6250	Police Clothing			
	Column Total:	\$2,633.00					
3213.1.210.42130.4335.00000.00.000.	Auditing Services	\$855.00	\$855.00	\$855.00	\$855.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$855.00					
	Column Total:	\$855.00					
3213.1.210.42130.4336.00000.00.000.	Medical Services	\$121.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.1.210.42130.4341.00000.00.000.	Technical Services	\$5,921.97	\$900.00	\$25,900.00	\$25,900.00	\$25,000.00	2,777.78
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: City Clerk scofflaw file	\$600.00					
	Description: DMV registration look ups	\$300.00					
	Description: Downtown Parking Master Plan	\$25,000.00					
	Column Total:	\$25,900.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4422.00000.00.000	Contract Snow Plowing	\$1,456.76	\$4,920.00	\$4,920.00	\$4,920.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Services, Shovel Access Lanes	\$1,920.00					
	Description: Snow Removal in Parking Lots	\$3,000.00					
	Column Total:	\$4,920.00					
3213.1.210.42130.4431.00000.00.000	Maint Chrgs - Buildings	\$100.00	\$4,240.00	\$4,240.00	\$4,240.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Elevator Inspections/Maintenance	\$4,240.00					
	Column Total:	\$4,240.00					
3213.1.210.42130.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$0.00	\$2,000.00	\$3,000.00	\$3,000.00	\$1,000.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sealcoating/Striping of Transportation Center Lot	\$3,000.00					
	Column Total:	\$3,000.00					
3213.1.210.42130.4433.00000.00.000	Maint Chrgs - Equipment	\$45,275.40	\$44,640.00	\$45,920.00	\$45,920.00	\$1,280.00	2.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint of Pay Stations	\$45,920.00					
	Column Total:	\$45,920.00					
3213.1.210.42130.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$7,126.53	\$8,055.00	\$8,275.00	\$8,275.00	\$220.00	2.73
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share DoverNet PC Maintenance 2@\$238.37	\$479.00					
	Description: Division share of DoverNet support allocation	\$3,087.00					
	Description: Ticket System - Cardinal	\$4,700.00					
	Description: UPS Maintenance	\$9.00					
	Column Total:	\$8,275.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4521.00000.00.000.	Property Insurance	\$0.00	\$327.00	\$6,919.00	\$6,919.00	\$6,592.00	2,015.90
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Insurance	\$6,919.00					
	Column Total:	\$6,919.00					
3213.1.210.42130.4522.00000.00.000.	Vehicle & Equip Insurance	\$930.93	\$913.00	\$418.00	\$418.00	(\$495.00)	(54.22)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Equip Insurance	\$418.00					
	Column Total:	\$418.00					
3213.1.210.42130.4524.00000.00.000.	Public Liab Insurance	\$1,792.34	\$2,079.00	\$1,929.00	\$1,929.00	(\$150.00)	(7.22)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,929.00					
	Column Total:	\$1,929.00					
3213.1.210.42130.4529.00000.00.000.	Insurance Deductible Paymen	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Insurance Deductible	\$500.00					
	Column Total:	\$500.00					
3213.1.210.42130.4531.00000.00.000.	Telecommunications	\$2,202.00	\$2,600.00	\$3,000.00	\$3,000.00	\$400.00	15.38
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					
3213.1.210.42130.4534.00000.00.000.	Postage	\$1,582.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery servic	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4540.00000.00.000.	Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	\$200.00					
	Column Total:	\$200.00					
3213.1.210.42130.4550.00000.00.000.	Printing & Binding	\$1,286.86	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ticket Envelopes, Tickets, Permits, other printing	\$3,000.00					
	Column Total:	\$3,000.00					
3213.1.210.42130.4611.00000.00.000.	Office Supplies	\$1,509.44	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ticket Trak Ticket Rolls, other supplies	\$3,000.00					
	Column Total:	\$3,000.00					
3213.1.210.42130.4612.00000.00.000.	Operating Supplies	\$7,211.28	\$22,600.00	\$25,860.00	\$25,860.00	\$3,260.00	14.42
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Batteries, Carriers, Misc. Parts	\$500.00					
	Description: Cones, Parking Signs	\$500.00					
	Description: Non Salt mixture for Ice removal	\$1,500.00		Parking Garage			
	Description: Pay & Display Parts Not Under Warranty	\$20,000.00					
	Description: Pay and Display Paper Rolls	\$3,360.00					
	Column Total:	\$25,860.00					
3213.1.210.42130.4615.00000.00.000.	Clothing & Uniforms	\$1,084.89	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$2,000.00					
	Column Total:	\$2,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4622.00000.00.000	Electricity	\$31,564.49	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lighting City Parking Lots 87,452 KWH	\$10,000.00					
	Description: Parking Garage	\$30,000.00					
	Column Total:	\$40,000.00					
3213.1.210.42130.4626.00000.00.000	Vehicle Fuels	\$1,768.18	\$1,685.00	\$1,685.00	\$1,685.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 802 Gallons @\$2.10/gallon	\$1,685.00					
	Column Total:	\$1,685.00					
3213.1.210.42130.4654.00000.00.000	Maint Supplies - Vehicles	\$2,673.25	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts & maint. of vehicles	\$500.00					
	Column Total:	\$500.00					
3213.1.210.42130.4661.00000.00.000	Fleet Maint Charge	\$1,632.00	\$1,632.00	\$1,632.00	\$1,632.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,632.00					
	Column Total:	\$1,632.00					
3213.1.210.42130.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$119.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Storage Cabinets, Shelving	\$1,500.00					
	Column Total:	\$1,500.00					
3213.1.210.42130.4741.00000.00.000	Machinery & Equipment	\$16,508.75	\$20,175.00	\$25,000.00	\$25,000.00	\$4,825.00	23.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TPAL Upgrade	\$25,000.00					
	Column Total:	\$25,000.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4745.00000.00.000	Computers & Communication:	\$0.00	\$2,700.00	\$2,900.00	\$2,900.00	\$200.00	7.41
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Handheld/Computer	\$2,900.00					
	Column Total:	\$2,900.00					
3213.1.210.42130.4810.00000.00.000	Membership Dues	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$50.00					
	Column Total:	\$50.00					
3213.1.210.42130.4819.00000.00.000	Fees & Charges	\$45,514.34	\$37,400.00	\$60,000.00	\$60,000.00	\$22,600.00	60.43
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Credit Processing Fees & Charges	\$60,000.00					
	Column Total:	\$60,000.00					
3213.1.210.42130.4840.00000.00.000	Contingency	\$0.00	\$4,275.00	\$4,275.00	\$4,275.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,275.00		0.5% Policy Lev			
	Column Total:	\$4,275.00					
3213.1.210.42130.4911.00000.00.000	Transfer To General Fund	\$20,000.00	\$75,000.00	\$110,000.00	\$110,000.00	\$35,000.00	46.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Snow Removal	\$40,000.00					
	Description: Henry Law Park income transfer	\$20,000.00					
	Description: Maintenance Mechanic Position Allocation	\$20,000.00		30% Parking			
	Description: Transportation Center Snow Removal	\$30,000.00					
	Column Total:	\$110,000.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4912.00000.00.000.	Transfer to Special Rev	\$217,855.00	\$200,779.00	\$200,779.00	\$200,779.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of Parking Share of OPEB ADC	\$5,637.00		Policy 30% FY18			
	Description: Insurance Premium Cost for 1 retiree OPEB	\$15,142.00					
	Description: Transfer to Downtown TIF for Debt Service	\$180,000.00		Per TIF Plan			
	Column Total:	\$200,779.00					
3213.1.210.42130.4918.00000.00.000.	Transfer to Trust/CRF	\$110,322.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3213.1.210.42130.4920.00000.00.000.	Principal Payments	\$64,300.00	\$64,200.00	\$60,200.00	\$60,200.00	(\$4,000.00)	(6.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments	\$60,200.00					
	Column Total:	\$60,200.00					
3213.1.210.42130.4921.00000.00.000.	Interest - Bonds	\$14,991.25	\$12,877.00	\$12,865.00	\$12,865.00	(\$12.00)	(0.09)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments	\$12,865.00					
	Column Total:	\$12,865.00					
Func: Police Parking - 42130		\$862,723.40	\$856,716.00	\$989,489.00	\$989,489.00	\$132,773.00	15.50
Fund: Parking Activity Fund - 3213		\$862,723.40	\$856,716.00	\$989,489.00	\$989,489.00	\$132,773.00	15.50

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$874,673.71	\$856,716.00	\$989,489.00	\$989,489.00	\$132,773.00	15.50

End of Report



# FIRE AND RESCUE

**Division: Administration**

**Function 42210**

***Mission Statement:***

To provide the community with information, education, services and representation to improve the quality of life and to enhance their ability to survive from the devastation of fire, environmental, natural and manmade emergencies.

***Major Services/Responsibilities:***

- Needs assessment/Long range planning
- Develop CIP recommendations
- Fire prevention
- Managing annual budget
- Emergency Management
- Increase revenue generation
- Fire suppression
- Strategic Plan maintenance
- Public education
- Emergency medical care (Paramedic level service)
- Rescue
- Disaster preparedness/relief
- Hazardous material mitigation
- Public assistance
- Fire/arson investigation
- operationalize current City Council Goals

***Key Fiscal Year Objectives:***

- Provide sufficient emergency response services in a fiscally responsible manner.
- Maintain 24-hour Paramedic Coverage
- Maintain apparatus at a state of readiness
- Maximize citizen satisfaction
- Operate Emergency Services in the most efficient and cost effective manner by utilizing national standards and proven best practices
- 24-Hour Chief Officer Coverage to meet National Standards

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Provide efficient Fire department services at a cost not to exceed \$235 per capita.	\$204	\$230	\$230
Provide efficient Fire department services at a cost not to exceed \$2.35 per \$1,000 of protected Value	\$1.97	\$2.34	\$2.34
Maintain personnel certification levels	Maintain	Maintain	Maintain
Increase ambulance billing collection rate	75%	75%	75%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.220.42210.4110.00000.00.000. F&R Admin-Regular Salaried		\$291,977.64	\$326,406.00	\$517,080.00	\$517,080.00	\$190,674.00	58.42
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$1,500.00		457 Incentive
Description: Credential Fire Officer Incentive	\$4,200.00		
Description: Drouin, Michael	\$92,226.00	1.0000	Division Chief
Description: Educational Incentives	\$15,032.00		
Description: Haas, Paul	\$106,765.00	1.0000	Deputy Chief
Description: Hagman, Eric	\$118,795.00	1.0000	Fire Chief
Description: Holiday Pay	\$16,964.00		
Description: McShane, Michael	\$89,799.00	1.0000	Division Chief
Description: TBD-Professional Standards Coordinator	\$71,799.00	1.0000	Assistant Chief

Column Total: \$517,080.00

1000.1.220.42210.4115.00000.00.000. F&R Admin-Regular Hourly E		\$158,218.49	\$167,771.00	\$56,373.00	\$56,373.00	(\$111,398.00)	(66.40)
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Plan	\$300.00		457 Incentive
Description: Conway, Lynn M	\$23,320.00	0.6250	Clerk Typist I
Description: Sukduang, Nicole	\$32,753.00	0.8750	Office Manager
Description: TBD-Professional Standards Coordinator	\$23,657.00	0.5000	Admin Assistant
Description: TBD-PSC replaced with Salaried Position	(\$23,657.00)	-0.5000	

Column Total: \$56,373.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4130.00000.00.000	F&R Admin-Overtime Pay	\$561.16	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Projects	\$750.00					
	Column Total:	\$750.00					
1000.1.220.42210.4170.00000.00.000	F&R Admin-Longevity Pay	\$5,300.00	\$5,700.00	\$6,500.00	\$6,500.00	\$800.00	14.04
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00	\$800 each				
	Description: 1 @ 15-19 years	\$0.00	\$1,200 each				
	Description: 1 at 25+ years	\$2,000.00	\$2,000 each				
	Description: 1 prorated @10-14 years	\$500.00	\$500				
	Description: 2 @ 20-24 years	\$3,200.00	\$1,600 each				
	Column Total:	\$6,500.00					
1000.1.220.42210.4211.00000.00.000	F&R Admin-Health Insurance	\$90,416.00	\$105,702.00	\$107,972.00	\$107,972.00	\$2,270.00	2.15
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$107,972.00					
	Column Total:	\$107,972.00					
1000.1.220.42210.4212.00000.00.000	F&R Admin-Dental Insurance	\$2,426.78	\$2,949.00	\$3,686.00	\$3,686.00	\$737.00	24.99
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,686.00					
	Column Total:	\$3,686.00					
1000.1.220.42210.4213.00000.00.000	F&R Admin-Life Insurance	\$1,149.84	\$998.00	\$1,259.00	\$1,259.00	\$261.00	26.15
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,259.00					
	Column Total:	\$1,259.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4214.00000.00.000	F&R Admin-Disability Insuranc	\$0.00	\$847.00	\$2,760.00	\$2,760.00	\$1,913.00	225.86
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$2,760.00					
	Column Total:	\$2,760.00					
1000.1.220.42210.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$3,001.00	\$3,001.00	\$3,001.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$3,001.00					
	Column Total:	\$3,001.00					
1000.1.220.42210.4220.00000.00.000	F&R Admin-FICA	\$3,284.25	\$4,764.00	\$5,320.00	\$5,320.00	\$556.00	11.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,320.00					
	Column Total:	\$5,320.00					
1000.1.220.42210.4225.00000.00.000	F&R Admin-Medicare	\$7,073.07	\$5,848.00	\$9,129.00	\$9,129.00	\$3,281.00	56.10
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$9,129.00					
	Column Total:	\$9,129.00					
1000.1.220.42210.4230.00000.00.000	F&R Admin-Retirement	\$118,302.47	\$137,555.00	\$170,892.00	\$170,892.00	\$33,337.00	24.24
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$170,892.00					
	Column Total:	\$170,892.00					
1000.1.220.42210.4240.00000.00.000	F&R Admin - Staff Developme	\$390.00	\$900.00	\$900.00	\$900.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars, Conference Reg., Tuition	\$900.00					
	Column Total:	\$900.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4260.00000.00.000	F&R Admin-Worker's Comp Ir	\$6,579.96	\$6,580.00	\$6,580.00	\$6,580.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,580.00					
	Column Total:	\$6,580.00					
1000.1.220.42210.4291.00000.00.000	F&R Admin - Uniform & Clean	\$187.20	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Officers 4 @ \$87.50 allowance	\$350.00					
	Column Total:	\$350.00					
Budg_Cat: Personal Services - 100		\$685,866.86	\$767,120.00	\$892,552.00	\$892,552.00	\$125,432.00	16.35
1000.1.220.42210.4435.00000.00.000	F&R Admin-Maint Chrgs - Offi	\$41,166.03	\$53,994.00	\$57,190.00	\$57,190.00	\$3,196.00	5.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$41,160.00					
	Description: Division Share of PC Replacement	\$5,680.00					
	Description: ESRI Arc GIS Maintenance	\$1,200.00					
	Description: Mobile CAD Maintenance	\$3,400.00					
	Description: Zco/Public Eye Annual Subscription	\$5,750.00					
	Column Total:	\$57,190.00					
1000.1.220.42210.4443.00000.00.000	F&R Admin - Rental of Equipm	\$704.42	\$1,260.00	\$1,260.00	\$1,260.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy machine lease	\$1,260.00					
	Column Total:	\$1,260.00					
1000.1.220.42210.4524.00000.00.000	F&R Admin-Public Liab Insura	\$1,821.19	\$1,833.00	\$4,333.00	\$4,333.00	\$2,500.00	136.39
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,333.00					
	Column Total:	\$4,333.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4531.00000.00.000	F&R Admin - Telecommunicat	\$34,798.44	\$38,700.00	\$39,100.00	\$39,100.00	\$400.00	1.03
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$39,100.00					
	Column Total:	\$39,100.00					
1000.1.220.42210.4534.00000.00.000	F&R Admin-Postage	\$1,278.17	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.220.42210.4540.00000.00.000	F&R Admin-Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for vacant positions	\$200.00					
	Column Total:	\$200.00					
1000.1.220.42210.4580.00000.00.000	F&R Admin-Travel Expense	\$1,377.55	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for conferences	\$1,500.00					
	Column Total:	\$1,500.00					
Budg_Cat: Purchased Services - 300		\$81,145.80	\$99,487.00	\$105,583.00	\$105,583.00	\$6,096.00	6.13

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4611.00000.00.000	F&R Admin-Office Supplies	\$4,647.39	\$4,435.00	\$4,435.00	\$4,435.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders, reports	\$340.00					
	Description: Misc. office supplies	\$1,350.00					
	Description: Paper	\$720.00					
	Description: Print cartridges for 3 stations	\$1,400.00					
	Description: Stationery, envelopes	\$625.00					
	Column Total:	\$4,435.00					
1000.1.220.42210.4612.00000.00.000	F&R Admin-Operating Supplie	\$159.12	\$900.00	\$900.00	\$900.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ambulance bill return envelopes	\$900.00					
	Column Total:	\$900.00					
1000.1.220.42210.4654.00000.00.000	F&R Admin - Maint Supplies -	\$0.00	\$222.00	\$222.00	\$222.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, maintenance	\$222.00					
	Column Total:	\$222.00					
1000.1.220.42210.4661.00000.00.000	F&R Admin-Fleet Maintenan	\$0.00	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,633.00					
	Column Total:	\$1,633.00					
Budg_Cat: Supplies - 600		\$4,806.51	\$7,190.00	\$7,190.00	\$7,190.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4745.00000.00.000	F&R Admin - Computers & Cc	\$3,122.49	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Additional PC Replacement- 2 pcs	\$4,500.00					
	Column Total:	\$4,500.00					
Budg_Cat: Capital Outlay - 700		\$3,122.49	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
Func: F&R Admin - 42210		\$774,941.66	\$878,297.00	\$1,009,825.00	\$1,009,825.00	\$131,528.00	14.98



# FIRE AND RESCUE

**Division: Suppression**

**Function 42220**

***Mission Statement:***

To provide the finest quality response to and mitigation of all fire and emergency incidents with professionalism and efficiency while maintaining effective results.

***Major Services/Responsibilities:***

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Customer Service</li> <li>• Search and Rescue</li> <li>• Firefighting</li> <li>• Public Service</li> <li>• Station, Vehicle, Equipment Maintenance</li> <li>• Completion of Incident Reports</li> <li>• Preplanning/Response Readiness</li> </ul> | <ul style="list-style-type: none"> <li>• Life Safety</li> <li>• Fire Prevention Activities</li> <li>• Emergency Medical Care</li> <li>• Public Education</li> <li>• Specialized Incident Responses</li> <li>• Completion of Required Training</li> <li>• Hazardous Materials Response</li> <li>• Integrate Technology to improve response services</li> </ul> |
|--|---|

***Key Fiscal Year Objectives:***

- Enhance response capabilities through building preplanning
- Increase readiness through progressive training incorporating accepted best practices
- Improve technical response through advanced training of personnel
- Reduce ambulance response times
- Ensure Firefighter safety at the highest level possible
- Contribute to the safety and well being of our citizens and their guests
- Provide Immediate & Regional Hazardous Materials Response Teams
- Review, update and computerize preplans of all target hazards

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Fires, building, auto, brush, etc.	138	130	134
Emergency Medical Responses	3,264	3,250	3,257
Hazardous Conditions	257	300	279
Good Intent/False Alarms	803	865	834
Service Calls	1,012	1,070	1,041
Total Calls	5,426	5615	5,545

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4115.00000.00.000. F&R Suppression-Regular Ho		\$3,325,128.63	\$3,487,909.00	\$3,629,506.00	\$3,629,506.00	\$141,597.00	4.06
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	457 Incentive Pay	\$31,280.00		457 Incentive			
Description:	Adams, Matthew	\$54,338.00	1.0000	Firefighter PAR			
Description:	Ambrose, Joshua R	\$62,135.00	1.0000	Firefighter PAR			
Description:	Anagnos, James M	\$59,939.00	1.0000	Firefighter AEM			
Description:	Anderson, J. Eric	\$73,888.00	1.0000	Fire Lieutenant			
Description:	Babel, Patrick	\$59,939.00	1.0000	Firefighter AEM			
Description:	Boucher, Jared	\$41,057.00	1.0000	Firefighter AEM			
Description:	Brown, Maxwell	\$44,270.00	1.0000	Firefighter AEM			
Description:	Brown, Troy T	\$84,141.00	1.0000	Fire Captain			
Description:	Calderone, James	\$44,270.00	1.0000	Firefighter/AEM			
Description:	Camire, David R	\$59,939.00	1.0000	Firefighter AEM			
Description:	Carney, Matthew S	\$59,939.00	1.0000	Firefighter AEM			
Description:	Chabot, Craig S	\$83,641.00	1.0000	Fire Captain			
Description:	Chase, Ryan	\$48,809.00	1.0000	Firefighter PAR			
Description:	Colarusso, Anthony A	\$50,135.00	1.0000	Firefighter AEM			
Description:	Comeau, Craig T	\$76,366.00	1.0000	Fire Lieutenant			
Description:	Corcoran, David	\$44,270.00	1.0000	Firefighter AEM			
Description:	Croteau, Shawn A	\$66,029.00	1.0000	Firefighter PAR			
Description:	Donnelly, Christopher	\$58,899.00	1.0000	Firefighter PAR			
Description:	Downs, Robert	\$58,899.00	1.0000	Firefighter PAR			
Description:	Driscoll, Brendan C	\$62,135.00	1.0000	Firefighter PAR			
Description:	Duffy, Quinn	\$43,101.00	1.0000	Firefighter AEM			
Description:	Duquette, David	\$54,690.00	0.7500	Fire Mechanic			
Description:	Ferullo, Michael	\$59,939.00	1.0000	Firefighter AEM			
Description:	Golding, David	\$76,366.00	1.0000	Fire Lieutenant			

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Hanna, E. David	\$84,141.00	1.0000	Fire Captain			
	Description: Hoffman, Joshua	\$66,029.00	1.0000	Firefighter PAR			
	Description: Holt, Hunter	\$50,135.00	1.0000	Firefighter PAR			
	Description: Hoyt, Edward J	\$76,366.00	1.0000	Fire Lieutenant			
	Description: Hudick, Jeffrey	\$57,130.00	1.0000	Firefighter BAS			
	Description: Irwin, Keith D	\$75,866.00	1.0000	Fire Lieutenant			
	Description: Jacques, Brian D	\$66,029.00	1.0000	Firefighter PAR			
	Description: Jacques, Christopher J	\$84,141.00	1.0000	Fire Captain			
	Description: Kilday, Micheal	\$52,899.00	1.0000	Firefighter PAR			
	Description: Mason, Elizabeth N	\$59,939.00	1.0000	Firefighter AEM			
	Description: McLean, Matthew	\$58,899.00	1.0000	Firefighter PAR			
	Description: Michaud, Matthew L	\$62,135.00	1.0000	Firefighter PAR			
	Description: Moynihan, Patrick R	\$58,899.00	1.0000	Firefighter PAR			
	Description: Myers, Jennifer	\$66,029.00	1.0000	Firefighter PAR			
	Description: Nason, Cody	\$45,484.00	1.0000	Firefighter PAR			
	Description: Nelson, Jeffrey T	\$45,484.00	1.0000	Firefighter AEM			
	Description: Nicholson, Brian	\$76,366.00	1.0000	Fire Lieutenant			
	Description: Nicoll, Jason R	\$50,135.00	1.0000	Firefighter PAR			
	Description: Orringer, Scott L	\$59,939.00	1.0000	Firefighter AEM			
	Description: Plante, Marc A	\$76,366.00	1.0000	Fire Lieutenant			
	Description: Reynolds, Alexander	\$58,899.00	1.0000	Firefighter PAR			
	Description: Roesch, Benjamin E	\$52,899.00	1.0000	Firefighter PAR			
	Description: Ryan, Michael E.	\$45,484.00	1.0000	Firefighter AEM			
	Description: Schrempf, Derick W.	\$53,416.00	1.0000	Firefighter AEM			
	Description: Simmons, Patrick	\$55,821.00	1.0000	Firefighter PAR			
	Description: Spainhower, Dale S	\$75,866.00	1.0000	Fire Lieutenant			
	Description: Staiti, Thomas M Jr	\$47,978.00	1.0000	Firefighter AEM			
	Description: TBD - PT Fire Mechanic	\$27,500.00	0.6250	Fire Mechanic			

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Thunstrom, Stephen	\$52,899.00	1.0000	Firefighter PAR			
	Description: Wachowiak, Benjamin	\$44,270.00	1.0000	Firefighter AEM			
	Description: z Contractual Educational Incentives	\$208,737.00		Department			
	Description: z Holiday Pay	\$174,912.00		Department			
	Column Total:	\$3,629,506.00					
1000.1.220.42220.4130.00000.00.000	F&R Suppression-Overtime P	\$863,381.17	\$759,757.00	\$860,756.00	\$800,000.00	\$40,243.00	5.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ALS Refresher for all medics (per cont.)	\$7,588.00					
	Description: Details, Special Projects	\$6,951.00					
	Description: Engineer Training (contractual)	\$2,834.00					
	Description: Mandatory state fire training	\$2,617.00					
	Description: Off-duty training	\$3,365.00					
	Description: Off-duty training and callouts	\$9,075.00					
	Description: Professional Time (contractual)	\$8,994.00					
	Description: Unscheduled OT, vacations, sick leave	\$819,332.00					
	Description: z Savings Offset with new Admin Position	(\$60,756.00)					
	Column Total:	\$800,000.00					
1000.1.220.42220.4170.00000.00.000	F&R Suppression - Longevity	\$32,566.67	\$34,000.00	\$56,800.00	\$56,800.00	\$22,800.00	67.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 14 @ 10-15 years	\$11,200.00		\$800 each			
	Description: 40 Retention Bonuses	\$20,000.00		\$500 each			
	Description: 7 @ 20 -24 years	\$11,200.00		\$1,600 each			
	Description: 9 @ 15-19 years	\$10,800.00		\$1,200 each			
	Description: 9 @ 5-9 years	\$3,600.00		\$400 each			
	Column Total:	\$56,800.00					

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4211.00000.00.000	F&R Suppression-Health Insu	\$901,464.79	\$952,982.00	\$970,970.00	\$970,970.00	\$17,988.00	1.89
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$970,970.00					
	Column Total:	\$970,970.00					
1000.1.220.42220.4212.00000.00.000	F&R Suppression-Dental Insu	\$28,856.68	\$29,255.00	\$29,255.00	\$29,255.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$29,255.00					
	Column Total:	\$29,255.00					
1000.1.220.42220.4213.00000.00.000	F&R Suppression-Life Insurar	\$6,248.88	\$7,340.00	\$7,649.00	\$7,649.00	\$309.00	4.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$7,649.00					
	Column Total:	\$7,649.00					
1000.1.220.42220.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$13,940.00	\$13,940.00	\$13,940.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$13,940.00					
	Column Total:	\$13,940.00					
1000.1.220.42220.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$17,868.00	\$17,868.00	\$17,868.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$17,868.00					
	Column Total:	\$17,868.00					
1000.1.220.42220.4220.00000.00.000	F&R Suppression - FICA	\$3,327.53	\$3,994.00	\$5,799.00	\$5,799.00	\$1,805.00	45.19
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,799.00					
	Column Total:	\$5,799.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4225.00000.00.000	F&R Suppression-Medicare	\$61,143.36	\$61,929.00	\$63,331.00	\$63,331.00	\$1,402.00	2.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$63,331.00					
	Column Total:	\$63,331.00					
1000.1.220.42220.4230.00000.00.000	F&R Suppression-Retirement	\$1,146,572.50	\$1,351,163.00	\$1,363,715.00	\$1,363,715.00	\$12,552.00	0.93
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement system payments	\$1,363,715.00					
	Column Total:	\$1,363,715.00					
1000.1.220.42220.4240.00000.00.000	F&R Suppression-Staff Devel	\$43,633.57	\$34,700.00	\$34,700.00	\$34,700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ACLS Instructor - PALS	\$700.00					
	Description: Contractural college courses	\$6,400.00					
	Description: F&R Suppression-Staff Development	\$0.00					
	Description: Fire Investigation Team education Anselms Arson S	\$1,000.00					
	Description: Mandatory Testing fees for EMS	\$1,200.00					
	Description: Misc. training supplies	\$900.00					
	Description: NH Safety Council	\$100.00					
	Description: Outside Instructors pay	\$900.00					
	Description: Paramedic school (2 @\$10,100)	\$20,200.00					
	Description: RTP Manuals	\$300.00					
	Description: State Certification fees	\$2,500.00					
	Description: Weekend courses and special courses	\$500.00					
	Column Total:	\$34,700.00					

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From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4260.00000.00.000	F&R Suppression-Worker's Ci	\$175,943.04	\$175,943.00	\$175,943.00	\$175,943.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$175,943.00					
	Column Total:	\$175,943.00					
1000.1.220.42220.4290.00000.00.000	F&R Suppression-FSA Fees	\$543.50	\$1,425.00	\$1,050.00	\$1,050.00	(\$375.00)	(26.32)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$1,050.00					
	Column Total:	\$1,050.00					
1000.1.220.42220.4291.00000.00.000	F&R Suppression-Uniform & C	\$1,286.80	\$8,313.00	\$8,313.00	\$8,313.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Officers 13 EA \$87.50	\$1,138.00					
	Description: Firefighters 40 EA \$175	\$7,175.00					
	Column Total:	\$8,313.00					
Budg_Cat: Personal Services - 100		\$6,588,824.27	\$6,908,710.00	\$7,239,595.00	\$7,178,839.00	\$270,129.00	3.91
1000.1.220.42220.4336.00000.00.000	F&R Suppression-Medical Sei	\$3,925.40	\$5,600.00	\$5,600.00	\$5,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment exams {4}	\$4,400.00					
	Description: Stress debriefs	\$1,200.00					
	Column Total:	\$5,600.00					
1000.1.220.42220.4423.00000.00.000	F&R Suppression-Cleaning S	\$1,705.27	\$2,099.00	\$2,099.00	\$2,099.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning of Medical equipment and supplies	\$999.00					
	Description: Uniform cleaning	\$1,100.00					
	Column Total:	\$2,099.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4433.00000.00.000. F&R Suppression-Maint Chrgs		\$46,100.68	\$38,300.00	\$38,300.00	\$38,300.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Air Monitoring Equipment repairs	\$3,975.00					
Description:	Amkus service agreement	\$2,700.00					
Description:	Cardiac monitor service agreements	\$9,100.00					
Description:	EMS equipment preventative maint.	\$1,250.00					
Description:	Extinguishers	\$800.00					
Description:	Hose replacement	\$5,000.00					
Description:	Maint. of airpacks/flow checks	\$6,850.00					
Description:	Radio Batteries and Chargers	\$3,500.00					
Description:	Radio Maintenance Agreement	\$2,125.00					
Description:	Small equipment & Power tools	\$3,000.00					
Column Total:		\$38,300.00					
1000.1.220.42220.4434.00000.00.000. F&R Suppression-Maint Chrgs		\$95,697.93	\$67,360.00	\$71,896.00	\$71,896.00	\$4,536.00	6.73
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description:	Annual certification & testing of apparatus	\$5,100.00					
Description:	Major repairs--pump overhaul, brakes	\$31,005.00					
Description:	Mobile radio repair	\$2,400.00					
Description:	Regular maintenance of apparatus	\$17,325.00					
Description:	Scan tools	\$1,300.00					
Description:	Tubes, tires, chains, batteries	\$14,766.00					
Column Total:		\$71,896.00					
1000.1.220.42220.4521.00000.00.000. F&R Suppression-Property In:		\$8.76	\$0.00	\$0.00	\$0.00	\$0.00	0.00



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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4522.00000.00.000	F&R Suppression-Vehicle & E	\$22,985.10	\$23,352.00	\$23,060.00	\$23,060.00	(\$292.00)	(1.25)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$23,060.00					
	Column Total:	\$23,060.00					
1000.1.220.42220.4524.00000.00.000	F&R Suppression-Public Liab	\$40,770.74	\$43,311.00	\$40,163.00	\$40,163.00	(\$3,148.00)	(7.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$40,163.00					
	Column Total:	\$40,163.00					
1000.1.220.42220.4550.00000.00.000	F&R Suppression - Printing &	\$351.50	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Education publications	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.220.42220.4580.00000.00.000	F&R Suppression-Travel Expe	\$1,777.77	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: EMS/Paramedic School Mileage	\$1,300.00					
	Column Total:	\$1,300.00					
Budg_Cat: Purchased Services - 300		\$213,323.15	\$182,322.00	\$183,418.00	\$183,418.00	\$1,096.00	0.60
1000.1.220.42220.4612.00000.00.000	F&R Suppression-Operating S	\$4,519.82	\$6,350.00	\$6,350.00	\$6,350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Foam (90 gals)	\$2,800.00					
	Description: Junior Fire Hats	\$2,000.00					
	Description: Misc. Public Education Supplies	\$1,200.00					
	Description: Photography supplies	\$350.00					
	Column Total:	\$6,350.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4615.00000.00.000. F&R Suppression-Clothing & I		\$36,412.06	\$32,320.00	\$32,320.00	\$32,320.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Badges, collar brass, insignias	\$5,100.00					
	Description: Boots and sneakers	\$2,400.00					
	Description: Class "A" Uniforms	\$2,000.00					
	Description: Forestry Gear replacement	\$720.00					
	Description: Gloves, mittens and hoods	\$1,300.00					
	Description: Honor Guard supplies/equipment	\$200.00					
	Description: Jackets replacement	\$800.00					
	Description: Job Shirt replacement	\$1,600.00					
	Description: PT Gear	\$1,400.00					
	Description: Uniform replacement	\$16,800.00					
	Column Total:	\$32,320.00					
1000.1.220.42220.4626.00000.00.000. F&R Suppression-Vehicle Fue		\$36,669.15	\$40,825.00	\$40,166.00	\$40,166.00	(\$659.00)	(1.61)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 13,690 Diesel \$2.19/g	\$29,981.00					
	Description: Vehicle Fuels 4,850 Gasoline \$2.10/g	\$10,185.00					
	Column Total:	\$40,166.00					
1000.1.220.42220.4631.00000.00.000. F&R Suppression - Food		\$1,005.20	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Fire ground Rehab and Events	\$1,200.00					
	Column Total:	\$1,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4635.00000.00.000.	F&R Suppression-Medicinal S	\$36,999.38	\$38,674.00	\$41,704.00	\$41,704.00	\$3,030.00	7.83
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical supplies for stocking ambulances and truck	\$34,280.00					
	Description: Nitrous Oxide	\$1,324.00					
	Description: Oxygen	\$6,100.00					
	Column Total:	\$41,704.00					
1000.1.220.42220.4640.00000.00.000.	F&R Suppression-Books & Pu	\$748.03	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Codes, replacement training manuals	\$1,600.00					
	Column Total:	\$1,600.00					
1000.1.220.42220.4651.00000.00.000.	F&R Suppression - Maint Sup	\$440.70	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42220.4654.00000.00.000.	F&R Suppression - Maint Sup	\$1,921.86	\$1,938.00	\$1,938.00	\$1,938.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaners, soap, waxes, rags	\$1,938.00					
	Column Total:	\$1,938.00					
1000.1.220.42220.4681.00000.00.000.	F&R Suppression - Minor Equ	\$19,598.83	\$18,985.00	\$18,985.00	\$18,985.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Prevention Trailer	\$1,900.00					
	Description: Power equipment replacement & parts	\$8,400.00					
	Description: Small tool replacement & parts	\$7,900.00					
	Description: Toxi-Rae 3 Carbon Monoxide meters	\$785.00					
	Column Total:	\$18,985.00					
Budg_Cat: Supplies - 600		\$138,315.03	\$141,892.00	\$144,263.00	\$144,263.00	\$2,371.00	1.67

City of Dover, New Hampshire

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4741.00000.00.000	F&R Suppression-Machinery	\$14,015.37	\$47,000.00	\$89,500.00	\$89,500.00	\$42,500.00	90.43
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lucas 3 CPR Devices for 2 Ambulances	\$35,000.00					
	Description: Replace 15 year old lifting airbags at end of life	\$16,500.00					
	Description: Replace water supply hydrant valves	\$16,000.00					
	Description: Video Lryngoscope Systems 2 Ambulances	\$22,000.00					
	Column Total:	\$89,500.00					
Budg_Cat: Capital Outlay - 700		\$14,015.37	\$47,000.00	\$89,500.00	\$89,500.00	\$42,500.00	90.43
1000.1.220.42220.4810.00000.00.000	F&R Suppression-Membership	\$14,462.47	\$15,800.00	\$15,800.00	\$15,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Mutual Aid cascade dues	\$1,000.00					
	Description: EAP	\$1,800.00					
	Description: NHAA, ISFSI, IEU, NEFMA, NEFCA	\$1,040.00					
	Description: S.T.A.R.T Hazmat membership	\$11,200.00					
	Description: Seacoast Chief's Air Trailer Dues	\$760.00					
	Column Total:	\$15,800.00					
Budg_Cat: Other Expenses - 800		\$14,462.47	\$15,800.00	\$15,800.00	\$15,800.00	\$0.00	0.00
Func: F&R Suppression - 42220		\$6,968,940.29	\$7,295,724.00	\$7,672,576.00	\$7,611,820.00	\$316,096.00	4.33

# FIRE AND RESCUE

**Division: Building Inspection Services**

**Function: 42250**

***Mission Statement:***

Administer the City's Codes, Ordinances, and Regulations in a fair, efficient, and professional manner to ensure the quality of the building stock and to preserve the tax base of Dover. Provide assistance in a timely manner to the applicants seeking approvals and permits. Additionally, to enhance the quality of our community through the enforcement of life safety fire codes and the delivery of progressive fire safety education to its members, ensuring compliance through cooperation.

***Major Services/Responsibilities:***

- Provide customer service beyond expectations through cooperation
- Serve as the single point of contact for applicants for construction and life safety permits
- Assist contractors and citizens with the permit process
- Coordinate interdepartmental comments during the permit process
- Building, electrical, plumbing, mechanical and fire/life safety plan review and permit issuance
- On-site inspections of construction in progress and conduct fire & life safety inspections of businesses, schools and places of assembly
- Administer and interpret Building Codes, Health Regulations and Fire and Life Safety Codes
- Initiate and enforce state and local ordinance for compliance
- Provide technical assistance for all areas of responsibility
- Ensure NFPA Code compliance
- Investigate consumer complaints, and assist police and state Fire Marshal's office regarding fire and criminal activities

***Key Fiscal Year Objectives:***

- Increase data collection and use to in decision making to support City Council Goal of assessing facilities and services currently delivered
- Improve efficiencies within the department to continue to decrease length of time for permit approval process. Integrate technology wherever possible in cost effective manner
- Maintain the user-friendly permit process
- Continue professional development of staff
- Review NCS results to identify future areas for improvement

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Building Permits	580	460	520
Electrical Permits	646	525	585
Plumbing/Mechanical Permits	857	825	841
Health Licenses/Permits	315	275	295
Building Inspections	1,192	1,350	1,271
Electrical Inspections	1,396	1,475	1,435
Plumbing/Mechanical Inspections	1,678	1,700	1,689
Health Inspections	538	500	519
Fire & Life Safety Inspections	1,003	1,100	1,051

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General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4110.00000.00.000.	Inspection-Regular Salaried E	\$72,858.71	\$77,528.00	\$80,664.00	\$80,664.00	\$3,136.00	4.04
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maxfield, James	\$80,664.00	1.0000	Building Offici			
	Column Total:	\$80,664.00					
1000.1.220.42250.4115.00000.00.000.	Inspection-Regular Hourly Em	\$291,425.94	\$323,226.00	\$336,990.00	\$336,990.00	\$13,764.00	4.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$3,650.00		457 Incentive			
	Description: Abbott, Thomas	\$57,079.00	1.0000	Building Insp			
	Description: Donovan, Jaimie S	\$38,644.00	0.6250	Fire Health Ins			
	Description: Dube, Michelle	\$45,351.00	1.0000	Secretary			
	Description: Jalbert, Rebecca F	\$60,725.00	0.8750	Fire Life Safet			
	Description: Miles, Dean	\$69,329.00	1.0000	Plumbing/Inspc			
	Description: Worden, Clarence W Jr	\$62,212.00	1.0000	Electrical Insp			
	Column Total:	\$336,990.00					
1000.1.220.42250.4130.00000.00.000.	Inspection-Overtime Pay	\$7,071.27	\$3,000.00	\$8,000.00	\$8,000.00	\$5,000.00	166.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime, Night/After Hours Inspections	\$8,000.00					
	Column Total:	\$8,000.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4170.00000.00.000.	Inspection-Longevity Pay	\$3,750.00	\$3,900.00	\$4,300.00	\$4,300.00	\$400.00	10.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 5- 9 years	\$800.00		\$400 each			
	Description: 1 @ 10 - 14 years (prorated)	\$700.00		\$800 each prora			
	Description: 1 @ 15 - 19 years	\$1,200.00		\$1,200 each			
	Description: 1 @ 20 - 24 years	\$1,600.00		\$1,600 each			
	Column Total:	\$4,300.00					
1000.1.220.42250.4211.00000.00.000.	Inspection-Health Insurance	\$103,894.01	\$113,554.00	\$114,768.00	\$114,768.00	\$1,214.00	1.07
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$114,768.00					
	Column Total:	\$114,768.00					
1000.1.220.42250.4212.00000.00.000.	Inspection-Dental Insurance	\$2,800.27	\$2,949.00	\$2,949.00	\$2,949.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$2,949.00					
	Column Total:	\$2,949.00					
1000.1.220.42250.4213.00000.00.000.	Inspection-Life Insurance	\$759.96	\$868.00	\$908.00	\$908.00	\$40.00	4.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$908.00					
	Column Total:	\$908.00					
1000.1.220.42250.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$1,793.00	\$1,793.00	\$1,793.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,793.00					
	Column Total:	\$1,793.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,299.00	\$2,299.00	\$2,299.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$2,299.00					
	Column Total:	\$2,299.00					
1000.1.220.42250.4220.00000.00.000	Inspection-FICA	\$26,358.19	\$25,243.00	\$27,153.00	\$27,153.00	\$1,910.00	7.57
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$27,153.00					
	Column Total:	\$27,153.00					
1000.1.220.42250.4225.00000.00.000	Inspection-Medicare	\$6,000.11	\$6,648.00	\$6,235.00	\$6,235.00	(\$413.00)	(6.21)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,235.00					
	Column Total:	\$6,235.00					
1000.1.220.42250.4230.00000.00.000	Inspection-Retirement	\$37,575.83	\$42,543.00	\$45,420.00	\$45,420.00	\$2,877.00	6.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$45,420.00					
	Column Total:	\$45,420.00					



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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4240.00000.00.000	Inspection-Staff Development	\$330.00	\$6,410.00	\$6,410.00	\$6,410.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified Fire Inspection	\$1,000.00					
	Description: Certified Inspector classes NHTI	\$2,400.00					
	Description: Electrical Code Update	\$150.00					
	Description: Misc. Code Classes	\$800.00					
	Description: N.E. Food & Drug Officers Association	\$20.00					
	Description: N.H. Building Official	\$25.00					
	Description: N.H. Health Officer Association Mtg	\$15.00					
	Description: NFPA Code Classes	\$1,200.00					
	Description: Seminars and Workshops for staff	\$800.00					
	Column Total:	\$6,410.00					
1000.1.220.42250.4260.00000.00.000	Inspection-Workers Comp Ins	\$8,672.04	\$8,672.00	\$8,672.00	\$8,672.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$8,672.00					
	Column Total:	\$8,672.00					
1000.1.220.42250.4290.00000.00.000	Inspection-FSA Fees	\$78.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$150.00					
	Column Total:	\$150.00					
Budg_Cat: Personal Services - 100		\$561,574.33	\$614,691.00	\$646,711.00	\$646,711.00	\$32,020.00	5.21
1000.1.220.42250.4336.00000.00.000	Inspection-Medical Services	\$121.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4341.00000.00.000.	Inspection-Technical Services	\$300.00	\$4,627.00	\$4,627.00	\$4,627.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NFPA on line Codes & Handbooks	\$4,527.00		2 subscriptions			
	Description: State Lab Lead & Asbestos Testing	\$100.00					
	Column Total:	\$4,627.00					
1000.1.220.42250.4435.00000.00.000.	Inspection-Maint Chrgs - Offic	\$16,305.19	\$16,231.00	\$16,151.00	\$16,151.00	(\$80.00)	(0.49)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet Support	\$14,406.00					
	Description: Division Share of PC Replacement	\$1,745.00					
	Column Total:	\$16,151.00					
1000.1.220.42250.4522.00000.00.000.	Inspection-Vehicle & Equip Ins	\$2,287.14	\$2,658.00	\$2,413.00	\$2,413.00	(\$245.00)	(9.22)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$2,413.00					
	Column Total:	\$2,413.00					
1000.1.220.42250.4524.00000.00.000.	Inspection-Public Liab Insuranc	\$3,334.84	\$3,847.00	\$3,564.00	\$3,564.00	(\$283.00)	(7.36)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$3,564.00					
	Column Total:	\$3,564.00					
1000.1.220.42250.4531.00000.00.000.	Telecommunications	\$5,445.00	\$8,580.00	\$8,580.00	\$8,580.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$8,580.00					
	Column Total:	\$8,580.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4534.00000.00.000	Inspection-Postage	\$618.59	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,600.00					
	Column Total:	\$1,600.00					
1000.1.220.42250.4540.00000.00.000	Inspection-Advertising	\$473.10	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.220.42250.4550.00000.00.000	Inspection-Printing & Binding	\$604.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Dept Envelopes	\$100.00					
	Description: Building Dept Stationery	\$150.00					
	Description: Building Permit Applications	\$140.00					
	Description: Building Permit Cards	\$120.00					
	Description: Business Cards for Inspectors	\$100.00					
	Description: Electrical Permit Applications	\$140.00					
	Description: Health Department Inspection Reports	\$110.00					
	Description: Plumbing Permit Applications	\$140.00					
	Column Total:	\$1,000.00					
1000.1.220.42250.4580.00000.00.000	Inspection-Travel Expense	\$10.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$29,498.86	\$38,743.00	\$38,135.00	\$38,135.00	(\$608.00)	(1.57)

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4611.00000.00.000.	Inspection-Office Supplies	\$2,582.15	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer and misc. supplies	\$2,200.00					
	Column Total:	\$2,200.00					
1000.1.220.42250.4612.00000.00.000.	Inspection-Operating Supplies	\$697.97	\$395.00	\$395.00	\$395.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire & Life Safety printing	\$300.00					
	Description: Toner for printer	\$95.00					
	Column Total:	\$395.00					
1000.1.220.42250.4615.00000.00.000.	Inspection-Clothing & Uniform	\$1,700.25	\$3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms/ jackets/outerware	\$3,300.00					
	Column Total:	\$3,300.00					
1000.1.220.42250.4626.00000.00.000.	Inspection-Vehicle Fuels	\$1,915.48	\$3,125.00	\$3,066.00	\$3,066.00	(\$59.00)	(1.89)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 7 Vehicles Fuel 1,460 gallons gasoline \$2.10/g	\$3,066.00					
	Column Total:	\$3,066.00					
1000.1.220.42250.4640.00000.00.000.	Inspection-Publications	\$252.95	\$873.00	\$873.00	\$873.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ICC 3 ea @ 86	\$258.00					
	Description: ICC 3 EA 62	\$186.00					
	Description: IRC 3 EA 43	\$129.00					
	Description: Misc. (Elect. Plumb. & Mech.)	\$150.00					
	Description: NEC 1 EA	\$150.00					
	Column Total:	\$873.00					

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4654.00000.00.000.	Inspection-Maint Supplies - Ve	\$634.98	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, lubricants & repair 6 veh.	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.220.42250.4661.00000.00.000.	Inspection-Fleet Maint Charge	\$8,165.04	\$8,165.00	\$8,165.00	\$8,165.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Div share of vehicle maint. charges	\$8,165.00					
	Column Total:	\$8,165.00					
Budg_Cat: Supplies - 600		\$15,948.82	\$19,858.00	\$19,799.00	\$19,799.00	(\$59.00)	(0.30)
1000.1.220.42250.4745.00000.00.000.	Inspection-Computers & Com	\$1,040.83	\$8,150.00	\$8,150.00	\$8,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAD and Mobile Inspection Report devices	\$8,150.00					
	Column Total:	\$8,150.00					
Budg_Cat: Capital Outlay - 700		\$1,040.83	\$8,150.00	\$8,150.00	\$8,150.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4810.00000.00.000.	Inspection-Membership Dues	\$830.00	\$1,252.00	\$1,252.00	\$1,252.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: BOCA Cert. Renewal	\$80.00					
	Description: Electrical License (2)	\$420.00					
	Description: IAEI (Electrical) (2)	\$180.00					
	Description: ICC (2)	\$200.00					
	Description: NH Fire Prevention	\$12.00					
	Description: NH Health Officers Association	\$10.00					
	Description: NHBOA	\$100.00					
	Description: NHSCOA	\$25.00					
	Description: Plumbing License	\$225.00					
	Column Total:	\$1,252.00					
Budg_Cat:	Other Expenses - 800	\$830.00	\$1,252.00	\$1,252.00	\$1,252.00	\$0.00	0.00
Func:	Inspection Services - 42250	\$608,892.84	\$682,694.00	\$714,047.00	\$714,047.00	\$31,353.00	4.59

# FIRE AND RESCUE

**Division: Buildings**

**Function 4280**

***Mission Statement:***

To provide and maintain safe and cost effective buildings and facilities for the citizens and department employees.

***Major Services/Responsibilities:***

- Maintain fire department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of fire department facilities.
- Perform all custodial duties with current fire department staff.
- Ensure longevity of all fire department facilities.
- Assess all Facilities per current City Council Goals

***Key Fiscal Year Objectives:***

- Continue to maintain buildings in a cost effective manner
- Improve appearance and efficiency of department facilities

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Buildings Maintained	3	3	3

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4411.00000.00.000	F&R Buildings - Water & Sewer	\$5,832.05	\$6,700.00	\$6,700.00	\$6,700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer usage 574 hcf	\$6,700.00					
	Column Total:	\$6,700.00					
1000.1.220.42280.4431.00000.00.000	F&R Buildings - Maint Chrgs -	\$15,286.00	\$15,540.00	\$15,540.00	\$15,540.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract expenses to maintain buildings	\$8,140.00					
	Description: Oil/Grease Sep. Cleaning	\$1,500.00					
	Description: Paint apparatus bay and stairway I	\$1,500.00					
	Description: Sprinkler System Tests at stations	\$1,150.00					
	Description: Station Generators maintenance	\$3,250.00					
	Column Total:	\$15,540.00					
1000.1.220.42280.4521.00000.00.000	F&R Buildings - Property Insu	\$5,325.16	\$5,240.00	\$4,673.00	\$4,673.00	(\$567.00)	(10.82)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$4,673.00					
	Column Total:	\$4,673.00					
Budg_Cat: Purchased Services - 300		\$26,443.21	\$27,480.00	\$26,913.00	\$26,913.00	(\$567.00)	(2.06)
1000.1.220.42280.4621.00000.00.000	F&R Buildings - Natural Gas	\$16,616.61	\$17,400.00	\$17,437.00	\$17,437.00	\$37.00	0.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas service 13,950 Therms	\$17,437.00					
	Column Total:	\$17,437.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4622.00000.00.000	F&R Buildings - Electricity	\$33,068.28	\$41,739.00	\$41,685.00	\$41,685.00	(\$54.00)	(0.13)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 239,990 KWH	\$41,685.00					
	Column Total:	\$41,685.00					
1000.1.220.42280.4623.00000.00.000	F&R Buildings - Propane	\$7,759.96	\$6,360.00	\$6,950.00	\$6,950.00	\$590.00	9.28
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: F&R Buildings - Propane 4,484 @ \$1.59 gallons	\$6,950.00					
	Column Total:	\$6,950.00					
1000.1.220.42280.4651.00000.00.000	F&R Buildings - Maint Supplie	\$21,665.37	\$14,200.00	\$14,200.00	\$14,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodial supplies, paint, repairs	\$14,200.00					
	Column Total:	\$14,200.00					
1000.1.220.42280.4681.00000.00.000	F&R Buildings - Minor Equip F	\$8,980.05	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replace worn furniture items	\$2,500.00					
	Column Total:	\$2,500.00					
Budg_Cat: Supplies - 600		\$88,090.27	\$82,199.00	\$82,772.00	\$82,772.00	\$573.00	0.70
1000.1.220.42280.4725.00000.00.000	F&R Buildings - Building Impr	\$520.87	\$15,585.00	\$15,585.00	\$15,585.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Central Station space reallocation	\$3,500.00					
	Description: SE Data Cleanup Project	\$9,985.00					
	Description: SE Station - Upstairs Closet Conversion	\$2,100.00					
	Column Total:	\$15,585.00					
Budg_Cat: Capital Outlay - 700		\$520.87	\$15,585.00	\$15,585.00	\$15,585.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Func: F&R Buildings - 42280		\$115,054.35	\$125,264.00	\$125,270.00	\$125,270.00	\$6.00	0.00

# FIRE AND RESCUE

Division: Special Details

Function 42290

**Mission Statement:**

To provide a mechanism for entities to contract for fire and rescue services through the City.

**Major Services/Responsibilities:**

- Maintain specialized training for Seabrook Station as a host community
- Continue training for Emergency Management
- Provide a fire watch for outside agencies

**Key Fiscal Year Objectives:**

- Continue training for Emergency Management
- Provide a fire watch for outside agencies

**Performance Measures:**

Description	FY17 Act	FY18 Est	FY19 Est
Provide fire watch for outside agencies	2	4	4
Host community training drills	3	4	4

City of Dover, New Hampshire

Public Safety Special Details - Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4130.00000.00.000	F&R Special Details-Overtime	\$5,888.77	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unschedule reimburseable overtime	\$5,000.00					
	Column Total:	\$5,000.00					
3207.1.220.42290.4211.00000.00.000	Health Insurance	\$87.74	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.220.42290.4212.00000.00.000	Dental Insurance	\$3.60	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3207.1.220.42290.4220.00000.00.000	F&R Special Details-FICA	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2%	\$100.00					
	Column Total:	\$100.00					
3207.1.220.42290.4225.00000.00.000	F&R Special Details-Medicare	\$72.05	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$100.00					
	Column Total:	\$100.00					
3207.1.220.42290.4230.00000.00.000	F&R Special Details-Retireme	\$1,309.71	\$1,458.00	\$1,651.00	\$1,651.00	\$193.00	13.24
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,651.00					
	Column Total:	\$1,651.00					
Budg_Cat: Personal Services - 100		\$7,361.87	\$6,658.00	\$6,851.00	\$6,851.00	\$193.00	2.90

City of Dover, New Hampshire

Public Safety Special Details - Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4524.00000.00.000. F&R Special Details-Public Li		\$249.18	\$249.00	\$56.00	\$56.00	(\$193.00)	(77.51)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$56.00					
Column Total:		\$56.00					
Budg_Cat: Purchased Services - 300		\$249.18	\$249.00	\$56.00	\$56.00	(\$193.00)	(77.51)
Loc_Dept: Fire & Rescue - 220		\$7,611.05	\$6,907.00	\$6,907.00	\$6,907.00	\$0.00	0.00

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# COMMUNITY SERVICES

**Division: General Government Buildings**

**Function 41941**

***Mission Statement:***

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

***Major Services/Responsibilities:***

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills
- Perform landscape maintenance at City facilities
- Perform custodial duties at City facilities
- Coordinate maintenance schedules with other divisions

***Key Fiscal Year Objectives:***

- Provide support and resources to employees in the space that was renovated to become the one stop customer service center at City Hall
- Develop master plan for the maintenance and improvements to municipal buildings
- Continue to share resources with other departments and agencies
- Enhance additional energy cost savings measures in various buildings
- Continue developing the computerized maintenance inventory schedule
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings
- Improve aesthetic appearance of facilities
- Replant bedded areas in front of City Hall

***Performance Measures:***

Description	FY17 Act	FY18 Act	FY19 Est
Buildings maintained	19	20	20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4115.00000.00.000	Gen Gov't Buildings - Regular	\$73,030.66	\$74,049.00	\$77,093.00	\$77,093.00	\$3,044.00	4.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, Lois E	\$26,971.00	0.7250	Custodian			
	Description: Trudell, David	\$23,151.00	0.7250	Custodian			
	Description: Wolcott, Kenneth A	\$26,971.00	0.7250	Custodian			
	Column Total:	\$77,093.00					
1000.1.300.41941.4130.00000.00.000	Gen Gov't Buildings - Overtim	\$69.16	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency calls & City Hall Rentals	\$750.00					
	Column Total:	\$750.00					
1000.1.300.41941.4170.00000.00.000	Gen Gov't Buildings - Longevi	\$1,450.00	\$1,740.00	\$1,740.00	\$1,740.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years Prorated	\$580.00		\$800 ea prorated			
	Description: 1 @ 15-19 years Prorated	\$870.00		\$1,200 ea prora			
	Description: 1 @ 5-9 years Prorated	\$290.00		\$400 ea prorated			
	Column Total:	\$1,740.00					
1000.1.300.41941.4213.00000.00.000	Gen Gov't Buildings - Life Insu	\$128.16	\$0.00	\$175.00	\$175.00	\$175.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$175.00					
	Column Total:	\$175.00					
1000.1.300.41941.4214.00000.00.000	Gen Gov't Buildings Long Ter	\$0.00	\$0.00	\$332.00	\$332.00	\$332.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$332.00					
	Column Total:	\$332.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4215.00000.00.000	Gen Gov't Buildings Short Ter	\$0.00	\$0.00	\$425.00	\$425.00	\$425.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$425.00					
	Column Total:	\$425.00					
1000.1.300.41941.4220.00000.00.000	Gen Gov't Buildings - FICA	\$4,739.57	\$4,745.00	\$4,944.00	\$4,944.00	\$199.00	4.19
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,944.00					
	Column Total:	\$4,944.00					
1000.1.300.41941.4225.00000.00.000	Gen Gov't Buildings - Medicare	\$1,081.11	\$1,110.00	\$1,164.00	\$1,164.00	\$54.00	4.86
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,164.00					
	Column Total:	\$1,164.00					
1000.1.300.41941.4260.00000.00.000	Gen Gov't Buildings - Workers	\$2,637.00	\$2,637.00	\$2,637.00	\$2,637.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,637.00					
	Column Total:	\$2,637.00					
Budg_Cat: Personal Services - 100		\$83,135.66	\$85,031.00	\$89,260.00	\$89,260.00	\$4,229.00	4.97
1000.1.300.41941.4411.00000.00.000	Gen Gov't Buildings - Water &	\$1,916.67	\$5,668.00	\$3,070.00	\$3,070.00	(\$2,598.00)	(45.84)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall	\$2,961.00					
	Description: Train Station	\$0.00					
	Description: Veterans Bldg	\$109.00					
	Column Total:	\$3,070.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4431.00000.00.000	Gen Gov't Buildings - Maint C	\$14,123.58	\$13,500.00	\$13,500.00	\$13,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Maintenance Work- HVAC and Plumbing	\$13,500.00					
	Column Total:	\$13,500.00					
1000.1.300.41941.4433.00000.00.000	Gen Gov't Buildings - Maint C	\$1,177.00	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Tower clock preventative maintenance	\$250.00					
	Description: Generator Maintenance	\$2,500.00					
	Column Total:	\$2,750.00					
1000.1.300.41941.4441.00000.00.000	Gen Gov't Buildings - Rental c	\$4,314.64	\$4,315.00	\$4,405.00	\$4,405.00	\$90.00	2.09
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Train Station Platform Lease	\$4,405.00					
	Column Total:	\$4,405.00					
1000.1.300.41941.4521.00000.00.000	Gen Gov't Buildings - Property	\$24,477.05	\$28,596.00	\$27,677.00	\$27,677.00	(\$919.00)	(3.21)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$12,857.00					
	Description: Platform Liability Ins (Train Station)	\$14,820.00					
	Column Total:	\$27,677.00					
1000.1.300.41941.4524.00000.00.000	Gen Gov't Buildings - Public L	\$598.08	\$630.00	\$708.00	\$708.00	\$78.00	12.38
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$708.00					
	Column Total:	\$708.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4531.00000.00.000	Gen Gov't Buildings Telecomr	\$1,817.33	\$1,514.00	\$1,770.00	\$1,770.00	\$256.00	16.91
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,770.00					
	Column Total:	\$1,770.00					
Budg_Cat: Purchased Services - 300		\$48,424.35	\$56,973.00	\$53,880.00	\$53,880.00	(\$3,093.00)	(5.43)
1000.1.300.41941.4612.00000.00.000	Gen Gov't Buildings - Operatir	\$4,640.60	\$5,958.00	\$5,310.00	\$5,310.00	(\$648.00)	(10.88)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall and other bldgs supplies	\$4,500.00					
	Description: City Hall Generator diesel	\$810.00	450 gls @ \$1.80				
	Column Total:	\$5,310.00					
1000.1.300.41941.4615.00000.00.000	Gen Gov't Buildings - Clothing	\$184.40	\$530.00	\$530.00	\$530.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$230.00					
	Description: Workboots per union contract 3 PR \$100	\$300.00					
	Column Total:	\$530.00					
1000.1.300.41941.4621.00000.00.000	Gen Gov't Buildings - Natural	\$3,120.51	\$2,713.00	\$2,713.00	\$2,713.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 193 Therms	\$404.00					
	Description: Train Station 846 Therms	\$1,167.00					
	Description: Veterans Bldg 828 Therms	\$1,142.00					
	Column Total:	\$2,713.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4622.00000.00.000	Gen Gov't Buildings - Electrici	\$40,481.84	\$56,033.00	\$42,316.00	\$42,316.00	(\$13,717.00)	(24.48)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 216,480 KWH	\$33,845.00					
	Description: Train Station 49.877 KWH	\$8,471.00					
	Column Total:	\$42,316.00					
1000.1.300.41941.4624.00000.00.000	Gen Gov't Buildings - Heating	\$20,921.39	\$34,091.00	\$21,300.00	\$21,300.00	(\$12,791.00)	(37.52)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall 12,386 gal @ \$2.50	\$21,300.00					
	Column Total:	\$21,300.00					
1000.1.300.41941.4651.00000.00.000	Gen Gov't Buildings - Maint St	\$4,895.86	\$8,325.00	\$9,781.00	\$9,781.00	\$1,456.00	17.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall mats	\$2,581.00					
	Description: City Hall, Vet Bldg, Train Station	\$7,200.00					
	Column Total:	\$9,781.00					
Budg_Cat: Supplies - 600		\$74,244.60	\$107,650.00	\$81,950.00	\$81,950.00	(\$25,700.00)	(23.87)
Func: Gen Gov't Buildings - 41941		\$205,804.61	\$249,654.00	\$225,090.00	\$225,090.00	(\$24,564.00)	(9.84)

# COMMUNITY SERVICES

**Division: Cemetery**

**Function 41951**

***Mission Statement:***

To provide for the comprehensive and continuous operation and maintenance of the City Cemetery in an efficient, safe, accurate and professional manner.

***Major Services/Responsibilities:***

- Perform interments
- Perform landscape work (including mowing, trimming, leaf removal, tree work)
- Maintain equipment, buildings and roads
- Perform cement foundation work for memorialization
- Record and computerize burial information

***Key Fiscal Year Objectives:***

- Finalize the development and presentation of the master plan prepared for Pine Hill Cemetery by Mitchell & Associates
- Continue the efficient care and maintenance of the cemetery
- Continue computerization of burial information
- Restore and reset fallen/damaged headstones
- Implement layout for new burial area
- Assist the Cemetery Board with evaluating policies and other issues that come before the Board
- Develop marketing plan to increase lot sales
- Continue Cemetery tree maintenance program
- Work with volunteers on historic preservation project
- Monitor revenues for present and future years budget
- Provide public with related information
- Install related landscaping for Columbarium
- Implement turf treatments in areas requiring attention
- Install additional drainage in group 24
- Continue to install trees to replace old trees and those decimated by storms
- Pave remainder of Ave M and area around tomb and chapel

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Acres maintained	85	85	85
Interments	84	82	82

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.300.41951.4115.00000.00.000	CS - Cemetery-Regular Hourl	\$45,473.58	\$46,597.00	\$48,549.00	\$48,549.00	\$1,952.00	4.19
------------------------------------	-----------------------------	-------------	-------------	-------------	-------------	------------	------

Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Plan Incentive Payment

\$1,500.00       457 Incentive

Description: Heaphy Moisan, Meghan

\$47,049.00    1.0000 Secretary II

Column Total:

\$48,549.00

1000.1.300.41951.4120.00000.00.000	CS - Cemetery-Temporary En	\$41,557.02	\$47,811.00	\$47,811.00	\$47,811.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Seasonal Maint. Worker III 4,810 hr

\$47,811.00

Column Total:

\$47,811.00

1000.1.300.41951.4130.00000.00.000	CS - Cemetery-Overtime Pay	\$13,624.29	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: OT, weekends, funerals, Memorial Day

\$7,000.00

Column Total:

\$7,000.00

1000.1.300.41951.4170.00000.00.000	CS - Cemetery-Longevity Pay	\$800.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 1 @ 10-14 years

\$800.00

Column Total:

\$800.00

1000.1.300.41951.4211.00000.00.000	CS - Cemetery-Health Insurar	\$16,000.43	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
------------------------------------	------------------------------	-------------	-------------	-------------	-------------	--------	------

Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Medical Premiums to HealthTrust

\$15,350.00

Column Total:

\$15,350.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4212.00000.00.000	CS - Cemetery-Dental Insuranc	\$401.17	\$369.00	\$369.00	\$369.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Dental Insurance	\$369.00					
	Column Total:	\$369.00					
1000.1.300.41951.4213.00000.00.000	CS - Cemetery-Life Insurance	\$96.84	\$109.00	\$113.00	\$113.00	\$4.00	3.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$113.00					
	Column Total:	\$113.00					
1000.1.300.41951.4214.00000.00.000	CS - Cemetery - Long Term D	\$0.00	\$0.00	\$203.00	\$203.00	\$203.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$203.00					
	Column Total:	\$203.00					
1000.1.300.41951.4215.00000.00.000	CS - Cemetery - Short Term D	\$0.00	\$0.00	\$259.00	\$259.00	\$259.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$259.00					
	Column Total:	\$259.00					
1000.1.300.41951.4220.00000.00.000	CS - Cemetery-FICA	\$7,566.61	\$6,337.00	\$7,433.00	\$7,433.00	\$1,096.00	17.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,433.00					
	Column Total:	\$7,433.00					
1000.1.300.41951.4225.00000.00.000	CS - Cemetery-Medicare	\$1,689.37	\$1,482.00	\$1,738.00	\$1,738.00	\$256.00	17.27
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,738.00					
	Column Total:	\$1,738.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4230.00000.00.000	CS - Cemetery-Retirement	\$6,498.51	\$6,190.00	\$6,413.00	\$6,413.00	\$223.00	3.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,413.00					
	Column Total:	\$6,413.00					
1000.1.300.41951.4240.00000.00.000	CS - Cemetery - Staff Develop	\$60.00	\$240.00	\$240.00	\$240.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE & NH Cemetery Assoc. Meetings	\$240.00					
	Column Total:	\$240.00					
1000.1.300.41951.4260.00000.00.000	CS - Cemetery-Worker's Com	\$7,652.04	\$7,652.00	\$7,652.00	\$7,652.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$7,652.00					
	Column Total:	\$7,652.00					
Budg_Cat: Personal Services - 100		\$141,419.86	\$139,937.00	\$143,930.00	\$143,930.00	\$3,993.00	2.85
1000.1.300.41951.4336.00000.00.000	CS - Cemetery-Medical Servic	\$0.00	\$550.00	\$550.00	\$550.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment Medical Exams	\$550.00					
	Column Total:	\$550.00					
1000.1.300.41951.4411.00000.00.000	CS - Cemetery-Water And Se	\$552.04	\$840.00	\$840.00	\$840.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Charges	\$840.00					
	Column Total:	\$840.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4431.00000.00.000	CS - Cemetery-Maint Chrgs -	\$1,858.45	\$2,440.00	\$2,440.00	\$2,440.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm system fee 2 EA \$150	\$300.00					
	Description: Fire alarm maintenance	\$140.00					
	Description: Maintenance for Chapel & Maint. Barn	\$2,000.00					
	Column Total:	\$2,440.00					
1000.1.300.41951.4432.00000.00.000	CS - Cemetery - Maint Chrgs -	\$9,070.00	\$10,000.00	\$12,500.00	\$12,500.00	\$2,500.00	25.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grub Control	\$7,000.00					
	Description: Pot hole repair	\$2,500.00					
	Description: Repair of stone markers,	\$1,000.00					
	Description: Tree Maintenance	\$2,000.00					
	Column Total:	\$12,500.00					
1000.1.300.41951.4435.00000.00.000	CS - Cemetery-Maint Chrgs -	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Equipment Maintenance	\$250.00					
	Column Total:	\$250.00					
1000.1.300.41951.4443.00000.00.000	CS - Cemetery-Rental of Equi	\$0.00	\$240.00	\$240.00	\$240.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental (split with CS F&G)	\$240.00					
	Column Total:	\$240.00					
1000.1.300.41951.4521.00000.00.000	CS - Cemetery-Property Insur	\$1,241.68	\$1,219.00	\$1,089.00	\$1,089.00	(\$130.00)	(10.66)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insurance	\$1,089.00					
	Column Total:	\$1,089.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4522.00000.00.000	CS - Cemetery-Vehicle & Equ	\$476.28	\$468.00	\$425.00	\$425.00	(\$43.00)	(9.19)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$425.00					
	Column Total:	\$425.00					
1000.1.300.41951.4524.00000.00.000	CS - Cemetery-Public Liab Ins	\$1,105.83	\$803.00	\$964.00	\$964.00	\$161.00	20.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$964.00					
	Column Total:	\$964.00					
1000.1.300.41951.4531.00000.00.000	Telecommunications	\$246.00	\$249.00	\$249.00	\$249.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$249.00					
	Column Total:	\$249.00					
1000.1.300.41951.4534.00000.00.000	CS - Cemetery-Postage	\$17.26	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$14,567.54	\$17,059.00	\$19,547.00	\$19,547.00	\$2,488.00	14.58
1000.1.300.41951.4611.00000.00.000	CS - Cemetery-Office Supplie	\$0.31	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer and office supplies; paper	\$500.00					
	Column Total:	\$500.00					
1000.1.300.41951.4612.00000.00.000	CS - Cemetery-Operating Sup	\$710.66	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plow markers, grass, stakes, supplies	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4615.00000.00.000	CS - Cemetery-Clothing & Uni	\$235.99	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear, gloves and safety goggles	\$200.00					
	Description: Safety shoes seasonal emp. 6 @ \$100	\$600.00					
	Column Total:	\$800.00					
1000.1.300.41951.4622.00000.00.000	CS - Cemetery-Electricity	\$2,919.86	\$3,077.00	\$3,077.00	\$3,077.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cemetery Chapel 6,659 KWH	\$1,678.00					
	Description: Maintenance Barn 4,802 KWH	\$1,399.00					
	Column Total:	\$3,077.00					
1000.1.300.41951.4623.00000.00.000	CS - Cemetery - Propane	\$12.20	\$209.00	\$209.00	\$209.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Frost removal (winter burials) 135 gal @ \$1.55	\$209.00					
	Column Total:	\$209.00					
1000.1.300.41951.4624.00000.00.000	CS - Cemetery-Heating Oil	\$4,275.58	\$7,068.00	\$5,976.00	\$5,976.00	(\$1,092.00)	(15.45)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel 1,612 gals @ \$2.25	\$3,629.00					
	Description: Maintenance Barn 1,043 gals @ \$2.25	\$2,347.00					
	Column Total:	\$5,976.00					
1000.1.300.41951.4626.00000.00.000	CS - Cemetery-Vehicle Fuels	\$1,793.06	\$4,003.00	\$3,665.00	\$3,665.00	(\$338.00)	(8.44)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1020 gallons unleaded Fuel	\$2,142.00		@ \$2.10 per gal			
	Description: 725 gal. mowers, blowers & Equipment	\$1,523.00		@ \$2.10 per gal			
	Column Total:	\$3,665.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4651.00000.00.000	CS - Cemetery-Maint Supplies	\$1,035.74	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel, Maintenance Bldg. & Tomb	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.41951.4652.00000.00.000	CS - Cemetery-Maint Supplies	\$1,512.65	\$1,000.00	\$1,500.00	\$1,500.00	\$500.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grade stakes, cement for markers	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.41951.4653.00000.00.000	CS - Cemetery-Maint Supplies	\$1,384.46	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to maintain equipment	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.41951.4654.00000.00.000	CS - Cemetery-Maint Supplies	\$3,562.93	\$1,500.00	\$3,000.00	\$3,000.00	\$1,500.00	100.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts to maintain vehicles	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.300.41951.4661.00000.00.000	CS - Cemetery-Fleet Mainten:	\$12,788.04	\$12,788.00	\$12,788.00	\$12,788.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. charges	\$12,788.00					
	Column Total:	\$12,788.00					
Budg_Cat: Supplies - 600		\$30,231.48	\$33,945.00	\$34,515.00	\$34,515.00	\$570.00	1.68

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4741.00000.00.000	CS - Cemetery-Machinery & E	\$2,671.97	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of new mower	\$4,500.00		Split w/ F&G			
	Column Total:	\$4,500.00					
1000.1.300.41951.4742.00000.00.000	CS - Cemetery-Light Vehicles	\$0.00	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of 1/2 new truck every other year	\$7,500.00					
	Column Total:	\$7,500.00					
Budg_Cat: Capital Outlay - 700		\$2,671.97	\$4,500.00	\$12,000.00	\$12,000.00	\$7,500.00	166.67
1000.1.300.41951.4810.00000.00.000	CS - Cemetery-Membership E	\$40.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE and NH Cemetery Associations	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Other Expenses - 800		\$40.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
Func: CS - Cemetery - 41951		\$188,930.85	\$195,516.00	\$210,067.00	\$210,067.00	\$14,551.00	7.44

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# COMMUNITY SERVICES

**Division: Administration**

**Function 43111**

***Mission Statement:***

To provide administrative support and direction required to develop and implement the services, programs and projects that are the responsibility of the Community Services Department.

***Major Services/Responsibilities:***

- Budget preparation and management.  
To continue to improve operational efficiency between program activities and to foster positive relations within the department and other departments in the City, with Dover citizens, construction and home building industry and other public agencies.
- To continue to improve community credibility and awareness through successful and timely implementation of assigned programs, capital improvement projects and other publication relations efforts.
- To support and assist the various boards and commissions involved in departmental activities including the Cemetery Board of Trustees, Dover Utilities Commission, Solid Waste Advisory Commission, Planning Board, Zoning Board and Conservation Commission and Traffic Advisory Committee

***Key Fiscal Year Objectives:***

- Continue the development and implementation of training, safety programs, and certifications for employees within the department.
- Continue to ensure the department provides quality services to the City within the resources provided.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Maintain Personnel Certification Levels	Increased	Maintain	Increase
Department Performance Evaluations Completed	Maintained	Increase	Increase
Complete budget per city schedule	Maintained	Maintain	Maintain

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.300.43111.4110.00000.00.000	CS - Admin-Regular Salaried	\$32,166.41	\$31,751.00	\$29,212.00	\$29,212.00	(\$2,539.00)	(8.00)
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Storer, John	\$116,844.00	1.0000	CS Director
Description: Storer, John	(\$40,895.00)	-0.3500	Prorate Sewer
Description: Storer, John	(\$5,842.00)	-0.0500	Prorate Solid W
Description: Storer, John	(\$40,895.00)	-0.3500	Prorate Water

Column Total: \$29,212.00

1000.1.300.43111.4115.00000.00.000	CS - Admin-Regular Hourly Et	\$36,196.14	\$26,397.00	\$29,089.00	\$29,089.00	\$2,692.00	10.20
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$1,040.00		457 Incentive P
Description: Hager, Stacey A	\$56,330.00	1.0000	Admin Assistant
Description: Hager, Stacey A	(\$14,082.00)	-0.2500	Prorate Sewer
Description: Hager, Stacey A	(\$14,082.00)	-0.2500	Prorate Water
Description: Hager, Stacey A	(\$14,082.00)	-0.2500	Solid Waste %
Description: Miranda, Louis	\$13,965.00	0.5000	Custodian

Column Total: \$29,089.00

1000.1.300.43111.4130.00000.00.000	CS - Admin-Overtime Pay	\$131.44	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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1000.1.300.43111.4170.00000.00.000	CS - Admin-Longevity Pay	\$733.36	\$600.00	\$800.00	\$800.00	\$200.00	33.33
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 1 @ 20-24 Years (allocated)	\$400.00		\$1,600 each
Description: 1 @ 5-9 Years	\$400.00		\$400 each

Column Total: \$800.00



City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4211.00000.00.000	CS - Admin-Health Insurance	\$19,367.97	\$8,738.00	\$8,624.00	\$8,624.00	(\$114.00)	(1.30)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$8,624.00					
	Column Total:	\$8,624.00					
1000.1.300.43111.4212.00000.00.000	CS - Admin-Dental Insurance	\$665.95	\$276.00	\$276.00	\$276.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$276.00					
	Column Total:	\$276.00					
1000.1.300.43111.4213.00000.00.000	CS - Admin-Life Insurance	\$212.20	\$107.00	\$104.00	\$104.00	(\$3.00)	(2.80)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$104.00					
	Column Total:	\$104.00					
1000.1.300.43111.4214.00000.00.000	CS - Admin-Disability Insuran	\$183.60	\$242.00	\$316.00	\$316.00	\$74.00	30.58
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$316.00					
	Column Total:	\$316.00					
1000.1.300.43111.4215.00000.00.000	Short Term Disability Insuran	\$0.00	\$0.00	\$509.00	\$509.00	\$509.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$509.00					
	Column Total:	\$509.00					
1000.1.300.43111.4220.00000.00.000	CS - Admin-FICA	\$4,675.27	\$3,816.00	\$3,578.00	\$3,578.00	(\$238.00)	(6.24)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,578.00					
	Column Total:	\$3,578.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4225.00000.00.000	CS - Admin-Medicare	\$1,169.80	\$896.00	\$837.00	\$837.00	(\$59.00)	(6.58)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$837.00					
	Column Total:	\$837.00					
1000.1.300.43111.4230.00000.00.000	CS - Admin-Retirement	\$6,390.70	\$5,160.00	\$4,972.00	\$4,972.00	(\$188.00)	(3.64)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,972.00					
	Column Total:	\$4,972.00					
1000.1.300.43111.4240.00000.00.000	CS - Admin-Staff Developer	\$382.91	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA Natl. Conf., NEWEA & Conference for certific	\$1,200.00					
	Description: Employee Recognition	\$1,000.00					
	Column Total:	\$2,200.00					
1000.1.300.43111.4260.00000.00.000	CS - Admin-Worker's Comp Ir	\$1,356.00	\$1,356.00	\$1,356.00	\$1,356.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$1,356.00					
	Column Total:	\$1,356.00					
1000.1.300.43111.4290.00000.00.000	CS - Admin-FSA Fees	\$0.00	\$75.00	\$0.00	\$0.00	(\$75.00)	(100.00)
Budg_Cat: Personal Services - 100		\$103,631.75	\$81,614.00	\$81,873.00	\$81,873.00	\$259.00	0.32
1000.1.300.43111.4336.00000.00.000	CS - Admin-Medical Services	\$211.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4411.00000.00.000	CS - Admin - Water & Sewer I	\$1,650.85	\$2,000.00	\$2,500.00	\$2,500.00	\$500.00	25.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works facility water and sewer usage charge	\$2,500.00					
	Column Total:	\$2,500.00					
1000.1.300.43111.4431.00000.00.000	CS - Admin - Maint Chrgs - Bu	\$12,412.18	\$11,328.00	\$11,450.00	\$11,450.00	\$122.00	1.08
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Generator maintenance agreement	\$1,450.00					
	Description: Upkeep of Public Works Facility	\$10,000.00					
	Column Total:	\$11,450.00					
1000.1.300.43111.4433.00000.00.000	CS - Admin-Maint Chrgs - Eq	\$769.21	\$277.00	\$300.00	\$300.00	\$23.00	8.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of copier/scanner	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43111.4435.00000.00.000	CS - Admin-Maint Chrgs - Offi	\$9,615.69	\$10,134.00	\$9,864.00	\$9,864.00	(\$270.00)	(2.66)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,282.00					
	Description: Division share of DoverNet support	\$8,232.00					
	Description: Division share of software upgrades	\$350.00					
	Column Total:	\$9,864.00					
1000.1.300.43111.4522.00000.00.000	CS - Admin - Vehicle & Equip	\$0.00	\$451.00	\$409.00	\$409.00	(\$42.00)	(9.31)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$409.00					
	Column Total:	\$409.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4524.00000.00.000	CS - Admin-Public Liab Insura	\$552.34	\$678.00	\$658.00	\$658.00	(\$20.00)	(2.95)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$658.00					
	Column Total:	\$658.00					
1000.1.300.43111.4531.00000.00.000	CS - Admin - Telecommunicat	\$286.11	\$985.00	\$300.00	\$300.00	(\$685.00)	(69.54)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43111.4534.00000.00.000	CS - Admin-Postage	\$2,255.69	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.300.43111.4540.00000.00.000	CS - Admin-Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for public notices	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43111.4580.00000.00.000	CS - Admin-Travel Expense	\$621.99	\$675.00	\$675.00	\$675.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$675.00					
	Column Total:	\$675.00					
Budg_Cat: Purchased Services - 300		\$28,375.06	\$29,728.00	\$29,356.00	\$29,356.00	(\$372.00)	(1.25)

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4611.00000.00.000	CS - Admin-Office Supplies	\$554.99	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$1,100.00					
	Column Total:	\$1,100.00					
1000.1.300.43111.4612.00000.00.000	CS - Admin-Operating Supplie	\$5,485.92	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Weeks/Public outreach	\$500.00					
	Description: PWF janitorial supplies	\$2,650.00					
	Column Total:	\$3,150.00					
1000.1.300.43111.4621.00000.00.000	CS - Admin - Natural Gas	\$22,186.28	\$20,760.00	\$23,000.00	\$23,000.00	\$2,240.00	10.79
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PW Facility 18,390Therms @ \$1.25	\$23,000.00					
	Column Total:	\$23,000.00					
1000.1.300.43111.4622.00000.00.000	Electricity	\$31,016.65	\$30,682.00	\$39,459.00	\$39,459.00	\$8,777.00	28.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Facility 238,000 KWH	\$39,459.00					
	Column Total:	\$39,459.00					
1000.1.300.43111.4626.00000.00.000	CS - Admin-Vehicle Fuels	\$12.87	\$771.00	\$892.00	\$892.00	\$121.00	15.69
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 425 gals @ \$2.10 gasoline	\$892.00					
	Column Total:	\$892.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4631.00000.00.000	CS - Admin - Food	\$319.69	\$700.00	\$700.00	\$700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee appreciation	\$200.00					
	Description: Public events and meetings	\$500.00					
	Column Total:	\$700.00					
1000.1.300.43111.4640.00000.00.000	CS - Admin-Books & Publicati	\$383.40	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Publications and subscriptions	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43111.4651.00000.00.000	Maint Supplies - Buildings	\$3,785.82	\$5,944.00	\$5,944.00	\$5,944.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mats for Public Works Facility	\$1,944.00					
	Description: Public Works facility maintenance supplies	\$4,000.00					
	Column Total:	\$5,944.00					
1000.1.300.43111.4654.00000.00.000	CS - Admin-Maint Supplies - \	\$358.77	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle parts maintenance/repairs	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43111.4661.00000.00.000	CS - Admin - Fleet Maint Char	\$1,632.96	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,633.00					
	Column Total:	\$1,633.00					

City of Dover, New Hampshire

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4681.00000.00.000	CS - Admin - Minor Equip Fun	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Equipment	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$65,737.35	\$66,040.00	\$77,178.00	\$77,178.00	\$11,138.00	16.87
1000.1.300.43111.4725.00000.00.000	Building Improvements	\$0.00	\$0.00	\$7,000.00	\$7,000.00	\$7,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garage doors for warm storage area	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.43111.4744.00000.00.000	CS Admin - Furniture and Fixt	\$4,578.46	\$7,000.00	\$0.00	\$0.00	(\$7,000.00)	(100.00)
1000.1.300.43111.4745.00000.00.000	CS - Admin-Computers & Con	\$2,264.33	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS 1 Computer Replacement	\$1,697.00					
	Column Total:	\$1,697.00					
Budg_Cat: Capital Outlay - 700		\$6,842.79	\$8,697.00	\$8,697.00	\$8,697.00	\$0.00	0.00
1000.1.300.43111.4810.00000.00.000	CS - Admin-Membership Due:	\$380.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA, NHPWA, Mutual Aid	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$380.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Func: CS - Admin - 43111		\$204,966.95	\$186,579.00	\$197,604.00	\$197,604.00	\$11,025.00	5.91

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# COMMUNITY SERVICES

**Division: Engineering**

**Function 43112**

***Mission Statement:***

The mission of the Engineering Division is to provide the City of Dover with professional engineering services that ensure long-range comprehensive planning, sound project design, and quality construction management, and to provide technical engineering assistance to other Departments of the City.

***Major Services/Responsibilities:***

- Maintain Public Works plans and records
- Identify needed capital projects
- Design and oversee projects in the Capital Improvements program
- Review projects for the Planning Board and City Departments
- Inspect projects for compliance with ordinances and regulations
- Issue obstruction, excavation and driveway permits
- Oversee pavement markings
- Conduct septic system review
- Provide cost estimates for City projects
- Oversee environmental activities in the community

***Key Fiscal Year Objectives:***

- Participate in traffic and/or specialization studies.
- Provide responsive project management initiatives.
- Provide oversight of design and value engineering support for Capital Improvement Projects.
- Oversee Whittier Street Bridge reconstruction.
- Oversee repairs to the Central Ave Bridge Deck.
- Oversee in relocation of Dover utilities with NH DOT Spaulding Turnpike expansion
- Oversee Richardson Drive construction.
- Finalize Design and Bid Keating Birchwood project.
- Continue to adopt regulations for stormwater compliance

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Review septic sewer design plans	17	24	20
Administer excavation permits	102	136	130
Driveway Permits	156	150	150

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.300.43112.4110.00000.00.000	CS - Engineering-Regular Sal	\$27,719.72	\$28,365.00	\$29,210.00	\$29,210.00	\$845.00	2.98
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: White, Dave W	\$97,366.00	1.0000	City Engineer
Description: White, Dave W	(\$34,078.00)	-0.3500	Prorate Sewer
Description: White, Dave W	(\$34,078.00)	-0.3500	Prorate Water

Column Total: \$29,210.00

1000.1.300.43112.4115.00000.00.000	CS - Engineering-Regular Hou	\$102,665.39	\$106,857.00	\$111,263.00	\$111,263.00	\$4,406.00	4.12
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$3,000.00		457 incentive P
Description: Bretz, Jennifer	(\$22,444.00)	-0.5000	Prorate Water
Description: Bretz, Jennifer	\$44,888.00	1.0000	Secretary I
Description: Dews, P. Alan	\$62,909.00	1.0000	Engineering Tec
Description: Young, Gretchen	\$76,370.00	1.0000	Asst City Engin
Description: Young, Gretchen	(\$26,730.00)	-0.3500	Prorate Sewer
Description: Young, Gretchen	(\$26,730.00)	-0.3500	Prorate Water

Column Total: \$111,263.00

1000.1.300.43112.4130.00000.00.000	CS - Engineering-Overtime Pa	\$2,677.36	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: After hours meetings/inspections	\$1,000.00		
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Column Total: \$1,000.00

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4170.00000.00.000	CS - Engineering-Longevity P	\$2,333.44	\$2,800.00	\$3,000.00	\$3,000.00	\$200.00	7.14
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 years prorated	\$400.00		\$800 Allocated			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 each			
	Description: 1 @ 25 plus years prorated	\$600.00		\$2,000 Allocate			
	Column Total:	\$3,000.00					
1000.1.300.43112.4211.00000.00.000	CS - Engineering-Health Insur	\$44,072.97	\$46,180.00	\$45,387.00	\$45,387.00	(\$793.00)	(1.72)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$45,387.00					
	Column Total:	\$45,387.00					
1000.1.300.43112.4212.00000.00.000	CS - Engineering-Dental Insur	\$1,257.88	\$1,253.00	\$1,253.00	\$1,253.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,253.00					
	Column Total:	\$1,253.00					
1000.1.300.43112.4213.00000.00.000	CS - Engineering-Life Insuran	\$281.12	\$320.00	\$330.00	\$330.00	\$10.00	3.12
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$330.00					
	Column Total:	\$330.00					
1000.1.300.43112.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$593.00	\$593.00	\$593.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$593.00					
	Column Total:	\$593.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$759.00	\$759.00	\$759.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$759.00					
	Column Total:	\$759.00					
1000.1.300.43112.4220.00000.00.000	CS - Engineering-FICA	\$8,704.34	\$8,860.00	\$9,284.00	\$9,284.00	\$424.00	4.79
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,284.00					
	Column Total:	\$9,284.00					
1000.1.300.43112.4225.00000.00.000	CS - Engineering-Medicare	\$1,977.96	\$2,029.00	\$2,232.00	\$2,232.00	\$203.00	10.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,232.00					
	Column Total:	\$2,232.00					
1000.1.300.43112.4230.00000.00.000	CS - Engineering-Retirement	\$15,076.35	\$15,684.00	\$16,236.00	\$16,236.00	\$552.00	3.52
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$16,236.00					
	Column Total:	\$16,236.00					
1000.1.300.43112.4240.00000.00.000	CS - Engineering-Staff Develc	\$1,249.00	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses: GIS, water, wastewater design, APWA	\$2,400.00	3 @ \$800 each				
	Column Total:	\$2,400.00					
1000.1.300.43112.4260.00000.00.000	CS - Engineering-Worker's Cc	\$6,330.96	\$6,331.00	\$6,331.00	\$6,331.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$6,331.00					
	Column Total:	\$6,331.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4290.00000.00.000	CS - Engineering-FSA Fees	\$0.00	\$150.00	\$0.00	\$0.00	(\$150.00)	(100.00)
Budg_Cat: Personal Services - 100		\$214,346.49	\$222,229.00	\$229,278.00	\$229,278.00	\$7,049.00	3.17
1000.1.300.43112.4336.00000.00.000	CS - Engineering-Medical Ser	\$167.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Medical Services	\$100.00						
Column Total:	\$100.00						
1000.1.300.43112.4339.00000.00.000	CS - Engineering - Consulting	\$20,599.01	\$21,493.00	\$22,206.00	\$22,206.00	\$713.00	3.32
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 30% Allocated to Water Fund	(\$33,308.00)						
Description: 50% Allocated to Sewer Fund	(\$55,514.00)						
Description: CS-Environmental Consultant	\$111,028.00		Per Contract				
Column Total:	\$22,206.00						
1000.1.300.43112.4341.00000.00.000	CS - Engineering-Technical S	\$0.00	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Tolend Landfill Technical Services	\$200,000.00						
Column Total:	\$200,000.00						

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4435.00000.00.000	CS - Engineering-Maint Chrgs	\$24,200.39	\$26,711.00	\$26,309.00	\$26,309.00	(\$402.00)	(1.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auto CAD License	\$360.00					
	Description: Computer mapping maintenance agreement	\$4,500.00		Esri, Arc, Bent			
	Description: Division share of DoverNet PC replacment	\$1,447.00					
	Description: Division share of DoverNet support	\$18,522.00					
	Description: GPS maintenance shared w/ Water/Sewer	\$500.00					
	Description: HP Plotter maintenance agreement	\$980.00					
	Column Total:	\$26,309.00					
1000.1.300.43112.4443.00000.00.000	CS - Engineering-Rental of Ec	\$207.21	\$277.00	\$300.00	\$300.00	\$23.00	8.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of copier/scanner	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43112.4522.00000.00.000	CS - Engineering-Vehicle & E	\$1,301.21	\$1,336.00	\$1,212.00	\$1,212.00	(\$124.00)	(9.28)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,212.00					
	Column Total:	\$1,212.00					
1000.1.300.43112.4524.00000.00.000	CS - Engineering-Public Liab	\$1,222.70	\$1,345.00	\$1,286.00	\$1,286.00	(\$59.00)	(4.39)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,286.00					
	Column Total:	\$1,286.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4531.00000.00.000.	Telecommunications	\$3,305.81	\$3,220.00	\$3,220.00	\$3,220.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,220.00					
	Column Total:	\$3,220.00					
1000.1.300.43112.4550.00000.00.000.	CS - Engineering-Printing And	\$307.41	\$0.00	\$0.00	\$0.00	\$0.00	0.00
	Budg_Cat: Purchased Services - 300	\$51,310.74	\$254,482.00	\$254,633.00	\$254,633.00	\$151.00	0.06
1000.1.300.43112.4611.00000.00.000.	CS - Engineering-Office Supp	\$941.15	\$1,400.00	\$1,400.00	\$1,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$1,200.00					
	Description: Plotter ink/paper	\$200.00					
	Column Total:	\$1,400.00					
1000.1.300.43112.4612.00000.00.000.	CS - Engineering-Operating S	\$195.98	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marking paint and other misc. supplies	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43112.4615.00000.00.000.	CS - Engineering-Clothing & L	\$343.88	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms	\$400.00					
	Description: Work Boots - Per DPEA contract 3 @ \$300	\$900.00					
	Column Total:	\$1,300.00					

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4626.00000.00.000	CS - Engineering-Vehicle Fuel	\$1,498.06	\$1,408.00	\$1,421.00	\$1,421.00	\$13.00	0.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 677 gal @ \$2.10 gasoline	\$1,421.00					
	Column Total:	\$1,421.00					
1000.1.300.43112.4640.00000.00.000	CS - Engineering-Books & Publications	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reference manuals & journals- Daily newspaper	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43112.4654.00000.00.000	CS - Engineering-Maint Suppl	\$878.77	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.300.43112.4661.00000.00.000	CS - Engineering-Fleet Maintenance	\$4,899.00	\$4,899.00	\$4,899.00	\$4,899.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of garage expenses	\$4,899.00					
	Column Total:	\$4,899.00					
1000.1.300.43112.4681.00000.00.000	CS - Engineering-Minor Equip	\$15.19	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. survey equipment & field tools	\$200.00					
	Column Total:	\$200.00					
Budg_Cat: Supplies - 600		\$8,772.03	\$11,607.00	\$11,620.00	\$11,620.00	\$13.00	0.11



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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4810.00000.00.000	CS - Engineering-Membership	\$662.50	\$854.00	\$995.00	\$995.00	\$141.00	16.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA	\$234.00					
	Description: CPESC	\$141.00					
	Description: LEED	\$50.00					
	Description: PE license renewal x 2 employees	\$300.00					
	Description: Pro Erosion & Sediment Control	\$125.00					
	Description: Septic designers permits	\$80.00					
	Description: US Green Building Counsel	\$65.00					
	Column Total:	\$995.00					
Budg_Cat: Other Expenses - 800		\$662.50	\$854.00	\$995.00	\$995.00	\$141.00	16.51
1000.1.300.43112.4914.00000.00.000	Transfer To Capital Pjts	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: CS - Engineering - 43112		\$475,091.76	\$489,172.00	\$496,526.00	\$496,526.00	\$7,354.00	1.50

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# COMMUNITY SERVICES

**Division: Streets**

**Function 43121**

***Mission Statement:***

To efficiently and effectively maintain all of Dover's roadways, sidewalks, and other infrastructure.

***Major Services/Responsibilities:***

- Repair of all roads, sidewalks
- Oversee Cut and Patch program
- Monitor trouble spot areas of roads, sidewalks
- Maintain guard rails and bridges
- Sweep and clean roads and sidewalks
- Support other divisions as needed during emergencies or heavy work loads, such as water and sewer line breaks, storm-water maintenance, grounds maintenance and building repairs
- Oversee Capital Improvement Projects
- Maintain all City traffic lights, including warning and school zone lights, and replace as necessary.

***Key Fiscal Year Objectives:***

- Continue use of Paver pavement management program to select sections of Dover roads for pavement overlay
- Utilize sidewalk management data to determine repair priorities
- Participate in community-wide events, promoting services offered through Public Works Week, equipment demonstrations at Schools and Career Day events

***Performance Measures:***

Description	FY17 Act	FY18 Act	FY19 Est
Street paving funding	\$1,150,000	\$1,350,000	\$1,931,933
Miles of roadway maintained	134	134	134
Crosswalks painted	217	217	165
Lane miles of streets swept	265	267	275
Traffic Light Systems	32	32	32

City of Dover, New Hampshire

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4110.00000.00.000	CS - Streets-Regular Salaried	\$31,784.04	\$31,203.00	\$33,719.00	\$33,719.00	\$2,516.00	8.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boulanger, William L	\$102,177.00	1.0000	Deputy CS Direc			
	Description: Boulanger, William L	(\$33,718.00)	-0.3300	Prorate Sewer			
	Description: Boulanger, William L	(\$34,740.00)	-0.3400	Prorate Water			
	Column Total:	\$33,719.00					
1000.1.300.43121.4115.00000.00.000	CS - Streets-Regular Hourly E	\$224,941.07	\$237,033.00	\$247,134.00	\$247,134.00	\$10,101.00	4.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$3,000.00		457 Incentive			
	Description: Boucher, Joseph M	\$72,753.00	1.0000	Public Works Su			
	Description: Hilton, Warren	\$47,049.00	1.0000	Truck Driver			
	Description: Poitras, Eric K	\$47,049.00	1.0000	Truck Driver			
	Description: Reardon, Brent	\$42,590.00	1.0000	Heavy Equipment			
	Description: Sullivan, Kevin	\$34,693.00	1.0000	Truck Driver			
	Column Total:	\$247,134.00					
1000.1.300.43121.4120.00000.00.000	CS - Streets - Temporary Emp	\$14.71	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43121.4130.00000.00.000	CS - Streets-Overtime Pay	\$9,778.88	\$7,500.00	\$10,000.00	\$10,000.00	\$2,500.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Striping Overtime Pay	\$1,500.00					
	Description: Unscheduled Overtime Pay	\$8,500.00					
	Column Total:	\$10,000.00					

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4170.00000.00.000	CS - Streets-Longevity Pay	\$3,733.44	\$5,060.00	\$5,060.00	\$5,060.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Description: 1 @ 25 plus years Prorated	\$660.00		\$2,000 each			
	Description: 1 @ 5-9 years	\$400.00		\$400 each			
	Description: 2 @15-19 years	\$2,400.00		\$1,200 each			
	Column Total:	\$5,060.00					
1000.1.300.43121.4211.00000.00.000	CS - Streets-Health Insurance	\$74,347.36	\$78,488.00	\$77,794.00	\$77,794.00	(\$694.00)	(0.88)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$77,794.00					
	Column Total:	\$77,794.00					
1000.1.300.43121.4212.00000.00.000	CS - Streets-Dental Insurance	\$3,180.51	\$3,208.00	\$3,208.00	\$3,208.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,208.00					
	Column Total:	\$3,208.00					
1000.1.300.43121.4213.00000.00.000	CS - Streets-Life Insurance	\$548.85	\$639.00	\$667.00	\$667.00	\$28.00	4.38
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$667.00					
	Column Total:	\$667.00					
1000.1.300.43121.4214.00000.00.000	CS - Streets - Disability Insura	\$0.00	\$0.00	\$1,195.00	\$1,195.00	\$1,195.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,195.00					
	Column Total:	\$1,195.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$1,532.00	\$1,532.00	\$1,532.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,532.00					
	Column Total:	\$1,532.00					
1000.1.300.43121.4220.00000.00.000	CS - Streets-FICA	\$18,048.24	\$18,452.00	\$19,455.00	\$19,455.00	\$1,003.00	5.44
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$19,455.00					
	Column Total:	\$19,455.00					
1000.1.300.43121.4225.00000.00.000	CS - Streets-Medicare	\$4,091.98	\$4,225.00	\$4,548.00	\$4,548.00	\$323.00	7.64
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,548.00					
	Column Total:	\$4,548.00					
1000.1.300.43121.4230.00000.00.000	CS - Streets-Retirement	\$29,881.80	\$31,954.00	\$33,390.00	\$33,390.00	\$1,436.00	4.49
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$33,390.00					
	Column Total:	\$33,390.00					
1000.1.300.43121.4240.00000.00.000	CS - Streets-Staff Developme	\$1,775.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ \$800 4 @ \$650	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
1000.1.300.43121.4260.00000.00.000	CS - Streets-Worker's Comp I	\$26,049.00	\$26,049.00	\$26,049.00	\$26,049.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$26,049.00					
	Column Total:	\$26,049.00					
1000.1.300.43121.4290.00000.00.000	CS - Streets - FSA Fees	\$0.00	\$75.00	\$0.00	\$0.00	(\$75.00)	(100.00)

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Personal Services - 100		\$428,174.88	\$447,286.00	\$467,151.00	\$467,151.00	\$19,865.00	4.44
1000.1.300.43121.4336.00000.00.000	CS - Streets-Medical Services	\$376.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctor certificates	\$100.00					
	Description: Physicals for new employees/drug testing	\$500.00					
	Column Total:	\$600.00					
1000.1.300.43121.4339.00000.00.000	CS - Streets - Consulting Serv	\$1,605.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43121.4411.00000.00.000	CS - Streets-Water And Sewe	\$36.48	\$400.00	\$200.00	\$200.00	(\$200.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 water usage hydrant for sweeper	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43121.4432.00000.00.000	CS - Streets-Maint Chrgs - Im	\$48,039.11	\$138,107.00	\$145,697.00	\$145,697.00	\$7,590.00	5.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center line roadway markings	\$40,000.00					
	Description: Detail/handwork roadway markings	\$63,297.00					
	Description: Guardrail repair	\$5,000.00					
	Description: Roadside & curb IPM	\$8,400.00					
	Description: Traffic Control	\$4,000.00					
	Description: Traffic Light Maintenance	\$25,000.00					
	Column Total:	\$145,697.00					
1000.1.300.43121.4433.00000.00.000	CS - Streets-Maint Chrgs - Eq	\$40.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. & repair of radios and equipment	\$500.00					
	Column Total:	\$500.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4435.00000.00.000	CS - Streets - Maint Chrgs - C	\$7,566.00	\$7,766.00	\$26,417.00	\$26,417.00	\$18,651.00	240.16
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,745.00					
	Description: Division share of DoverNet support	\$24,582.00					
	Description: Division share of TCP license	\$90.00					
	Column Total:	\$26,417.00					
1000.1.300.43121.4443.00000.00.000	CS - Streets-Rental of Equipm	\$1,487.21	\$3,277.00	\$3,300.00	\$3,300.00	\$23.00	0.70
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison Share of Ikon copier	\$300.00					
	Description: Equip. rental from private companies	\$3,000.00					
	Column Total:	\$3,300.00					
1000.1.300.43121.4521.00000.00.000	CS - Streets-Property Insuran	\$457.98	\$449.00	\$272.00	\$272.00	(\$177.00)	(39.42)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$272.00					
	Column Total:	\$272.00					
1000.1.300.43121.4522.00000.00.000	CS - Streets-Vehicle & Equip I	\$12,126.27	\$14,712.00	\$14,571.00	\$14,571.00	(\$141.00)	(0.96)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$14,571.00					
	Column Total:	\$14,571.00					
1000.1.300.43121.4524.00000.00.000	CS - Streets-Public Liab Insur	\$2,662.19	\$2,731.00	\$2,567.00	\$2,567.00	(\$164.00)	(6.01)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,567.00					
	Column Total:	\$2,567.00					



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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4531.00000.00.000.	Telecommunications	\$5,500.43	\$4,907.00	\$4,907.00	\$4,907.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,907.00					
	Column Total:	\$4,907.00					
1000.1.300.43121.4540.00000.00.000.	CS - Streets - Advertising	\$236.56	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$80,133.23	\$173,449.00	\$199,031.00	\$199,031.00	\$25,582.00	14.75
1000.1.300.43121.4611.00000.00.000.	CS - Streets-Office Supplies	\$278.69	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43121.4612.00000.00.000.	CS - Streets-Operating Suppli	\$1,538.01	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Spray paint, gloves, safety glasses, misc supplies	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.43121.4615.00000.00.000.	CS - Streets-Clothing & Unifor	\$3,406.19	\$4,033.00	\$4,033.00	\$4,033.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$2,283.00					
	Description: Raingear and gloves	\$250.00					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety Shoes DPEA 1 @ \$300	\$300.00					
	Column Total:	\$4,033.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4626.00000.00.000	CS - Streets-Vehicle Fuels	\$31,115.32	\$26,296.00	\$31,699.00	\$31,699.00	\$5,403.00	20.55
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2025 gals gasoline @ \$2.10	\$4,252.00					
	Description: 4,671 gals off road diesel @ \$1.80	\$8,408.00					
	Description: 8694 gals diesel @ \$2.19	\$19,039.00					
	Column Total:	\$31,699.00					
1000.1.300.43121.4631.00000.00.000	CS - Streets - Food	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.300.43121.4635.00000.00.000	CS Streets - Medicinal Supplie	\$15.76	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Streets - Medicinal Supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.300.43121.4652.00000.00.000	CS - Streets-Maint Supplies -	\$54,504.97	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pot hole patch, gravel, grass seed, curb, mortar	\$40,000.00					
	Column Total:	\$40,000.00					
1000.1.300.43121.4653.00000.00.000	CS - Streets - Maint Supplies	\$1,217.60	\$1,000.00	\$1,500.00	\$1,500.00	\$500.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saw, compactors	\$1,500.00					
	Column Total:	\$1,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4654.00000.00.000	CS - Streets-Maint Supplies -	\$83,682.79	\$65,000.00	\$80,000.00	\$80,000.00	\$15,000.00	23.08
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for division vehicles	\$80,000.00					
	Column Total:	\$80,000.00					
1000.1.300.43121.4661.00000.00.000	CS - Streets-Fleet Maintenance	\$69,372.00	\$69,372.00	\$69,372.00	\$69,372.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$69,372.00					
	Column Total:	\$69,372.00					
1000.1.300.43121.4681.00000.00.000	CS - Streets-Minor Equipment	\$2,102.00	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pipe saw	\$650.00					
	Description: Shovels, carbide saw blades, brooms	\$750.00					
	Description: Small tools & hardware under \$500	\$750.00					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$247,233.33	\$210,301.00	\$231,204.00	\$231,204.00	\$20,903.00	9.94
1000.1.300.43121.4715.00000.00.000	CS - Streets - Land Improvement	\$439,460.12	\$1,531,933.00	\$2,001,482.00	\$1,735,189.00	\$203,256.00	13.27
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Street Improvements	\$2,001,482.00		Adopted CIP			
	Description: z CM General Reduction	(\$266,293.00)					
	Column Total:	\$1,735,189.00					
1000.1.300.43121.4730.00000.00.000	CS - Streets-Improv other than	\$68,800.02	\$75,000.00	\$90,000.00	\$90,000.00	\$15,000.00	20.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Traffic Signals/Controls	\$90,000.00		Adopted CIP			
	Column Total:	\$90,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4741.00000.00.000	CS - Streets-Machinery & Equ	\$4,073.00	\$7,166.00	\$7,000.00	\$7,000.00	(\$166.00)	(2.32)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plow for pickup/hammer for backhoe	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.43121.4752.00000.00.000	CS - Streets - Bridges	\$100,540.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Bridge Improvements	\$100,000.00	Adopted CIP				
	Column Total:	\$100,000.00					
1000.1.300.43121.4753.00000.00.000	CS - Sidewalks	\$0.00	\$104,000.00	\$108,160.00	\$108,160.00	\$4,160.00	4.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Sidewalk Improvements	\$108,160.00	Adopted CIP				
	Column Total:	\$108,160.00					
Budg_Cat: Capital Outlay - 700		\$612,873.14	\$1,818,099.00	\$2,306,642.00	\$2,040,349.00	\$222,250.00	12.22
1000.1.300.43121.4810.00000.00.000	CS - Streets-Membership Due	\$50.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHPWA Membership	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43121.4819.00000.00.000	CS - Streets-Fees & Charges	\$80.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Criminal background checks	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$130.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Func: CS - Streets - 43121		\$1,368,544.58	\$2,649,335.00	\$3,204,228.00	\$2,937,935.00	\$288,600.00	10.89

# COMMUNITY SERVICES

**Division: Snow Removal**

**Function 43125**

***Mission Statement:***

To provide timely and effective snow and ice removal program which prevents undue hardship on the community.

***Major Services/Responsibilities:***

- Plow, salt and sand roadways and designated sidewalks during snow and ice conditions.
- Remove snow in city parking lots.
- Haul and remove snow from downtown area as needed.
- Work with Dover Police on emergency response issues, such as road conditions and parking bans.

***Key Fiscal Year Objectives:***

- Operate with bare pavement policy on all priority streets, within 24 hours after snowstorm.
- Maintain use of salt brine as an anti-icing method, to reduce costs and protect the environment.
- Review Department snow and ice control plan to determine if changes are needed.
- Assist Police Department with snow removal at parking meter locations.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Inches of snow per year	93	60±	60±
Tons of salt and sand used	7,477	5,000	5,000
Storm events	34	30	30
Number of parking lots plowed	24	24	24
Miles of sidewalks plowed	35	35	35

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4130.00000.00.000	CS - Snow Rmvl-Overtime Pa	\$208,305.25	\$140,000.00	\$159,666.00	\$159,666.00	\$19,666.00	14.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minimum 5 Year average 2013-2017	\$159,666.00					
	Column Total:	\$159,666.00					
1000.1.300.43125.4211.00000.00.000	Health Insurance	\$157.66	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43125.4212.00000.00.000	Dental Insurance	\$10.87	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43125.4220.00000.00.000	CS - Snow Rmvl-FICA	\$12,453.64	\$8,669.00	\$8,990.00	\$8,990.00	\$321.00	3.70
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$8,990.00					
	Column Total:	\$8,990.00					
1000.1.300.43125.4225.00000.00.000	CS - Snow Rmvl-Medicare	\$2,912.59	\$2,027.00	\$2,103.00	\$2,103.00	\$76.00	3.75
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,103.00					
	Column Total:	\$2,103.00					
1000.1.300.43125.4230.00000.00.000	CS - Snow Rmvl-Retirement	\$23,251.03	\$15,716.00	\$16,501.00	\$16,501.00	\$785.00	4.99
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$16,501.00					
	Column Total:	\$16,501.00					
Budg_Cat: Personal Services - 100		\$247,091.04	\$166,412.00	\$187,260.00	\$187,260.00	\$20,848.00	12.53

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4422.00000.00.000	CS - Snow Rmvl-Contract Snc	\$66,584.24	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contracted snow plowing & weather services	\$75,000.00					
	Column Total:	\$75,000.00					
1000.1.300.43125.4521.00000.00.000	CS - Snow Rmvl - Property In:	\$291.39	\$286.00	\$255.00	\$255.00	(\$31.00)	(10.84)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$255.00					
	Column Total:	\$255.00					
1000.1.300.43125.4524.00000.00.000	CS - Snow Rmvl-Public Liab li	\$1,930.74	\$970.00	\$1,979.00	\$1,979.00	\$1,009.00	104.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,979.00					
	Column Total:	\$1,979.00					
Budg_Cat: Purchased Services - 300		\$68,806.37	\$76,256.00	\$77,234.00	\$77,234.00	\$978.00	1.28
1000.1.300.43125.4612.00000.00.000	CS - Snow Rmvl-Operating St	\$279,519.53	\$225,205.00	\$250,205.00	\$250,205.00	\$25,000.00	11.10
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road salt, minimum 5 year average 2013-2017	\$225,205.00					
	Description: Sand 1590 CY @ 15.75	\$25,000.00					
	Column Total:	\$250,205.00					
1000.1.300.43125.4631.00000.00.000	CS- Snow Rmvl - Food	\$1,790.18	\$1,200.00	\$1,300.00	\$1,300.00	\$100.00	8.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual snow meeting	\$300.00					
	Description: Overnight snow storm food allowance	\$1,000.00					
	Column Total:	\$1,300.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4654.00000.00.000	CS - Snow Rmvl-Maint Suppli	\$13,415.67	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies to repair div. vehicles	\$10,000.00					
	Column Total:	\$10,000.00					
1000.1.300.43125.4681.00000.00.000	CS - Snow Rmvl-Minor Equip	\$21,519.94	\$12,500.00	\$20,000.00	\$20,000.00	\$7,500.00	60.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cutting Edges	\$20,000.00					
	Column Total:	\$20,000.00					
Budg_Cat: Supplies - 600		\$316,245.32	\$248,905.00	\$281,505.00	\$281,505.00	\$32,600.00	13.10
Func: CS - Snow Rmvl - 43125		\$632,142.73	\$491,573.00	\$545,999.00	\$545,999.00	\$54,426.00	11.07



# COMMUNITY SERVICES

**Division: Storm water** **Function 43155**

***Mission Statement:***

To efficiently and effectively maintain all of Dover's, storm drain system. To continue implementing the Stormwater Management Program.

***Major Services/Responsibilities:***

- Satisfy requirements of the Federal EPA MS4 (Municipal Separate Storm Sewer System) Permit
- Repair drainage system
- Monitor trouble spot areas of drainage system
- Catchbasin Cleaning
- BMP (Best Management Practices) maintenance
- Monitor ground water sampling
- Support other divisions as needed during emergencies or heavy workloads, such as water and sewer line breaks, grounds maintenance or building repairs
- Complete and update drainage system mapping
- Review designs, inspect installation, and track ongoing operations and maintenance of all private stormwater systems

***Key Fiscal Year Objectives:***

- Continue Implementing Public Outreach Campaign
- Participate in community-wide events
- Prepare for compliance with new Federal EPA MS4 Permit, effective July 1, 2018
- Update GIS mapping of stormwater assets and incorporate

***Performance Measures:***

Description	FY17 Act	FY18 Act	FY19 Est
Compliance with MS4 permit	Yes	Yes	Yes
Catchbasin cleaning 50% of total	1,400	1,312	1,400
Review private O&M annual reports	29	35	35

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.300.43155.4115.00000.00.000	CS Storm Water - Regular Ho	\$261,747.68	\$270,150.00	\$280,649.00	\$280,649.00	\$10,499.00	3.89
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$1,500.00	1.0000	457 Incentive
Description: Coakley, Kevin	\$51,865.00	1.0000	Maintenance Mec
Description: Muirhead, Kevin	\$33,794.00	1.0000	Truck Driver
Description: Neenan, Ryan	\$34,693.00	1.0000	Truck Driver
Description: Seawards, Robert	\$51,865.00	1.0000	Heavy Equipment
Description: Steves, John	\$37,603.00	1.0000	Truck Driver
Description: Truax, Dean	\$69,329.00	1.0000	Maintenance Mec

Column Total: \$280,649.00

1000.1.300.43155.4120.00000.00.000	CS Storm Water - Temporary	\$1,840.38	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 20 hrs @ \$15 hr intern MS4 permit requirements	\$12,000.00		
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Column Total: \$12,000.00

1000.1.300.43155.4130.00000.00.000	CS Storm Water - Overtime P	\$5,029.53	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Unscheduled Overtime pay	\$5,000.00		
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Column Total: \$5,000.00

1000.1.300.43155.4170.00000.00.000	CS Storm Water - Longevity F	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 1 @ 10-14 years	\$800.00		\$800 each
Description: 2 @ 10-15 years	\$2,400.00		\$1200 each

Column Total: \$3,200.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4211.00000.00.000	CS Storm Water - Health Insu	\$86,056.09	\$90,504.00	\$87,572.00	\$87,572.00	(\$2,932.00)	(3.24)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical premiums to Health Trust	\$87,572.00					
	Column Total:	\$87,572.00					
1000.1.300.43155.4212.00000.00.000	CS Storm Water - Dental Insu	\$3,613.43	\$3,326.00	\$3,333.00	\$3,333.00	\$7.00	0.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental premiums to Health Trust	\$3,333.00					
	Column Total:	\$3,333.00					
1000.1.300.43155.4213.00000.00.000	CS Storm Water - Life Insurar	\$549.88	\$646.00	\$670.00	\$670.00	\$24.00	3.72
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life premiums to Health Trust	\$670.00					
	Column Total:	\$670.00					
1000.1.300.43155.4214.00000.00.000	CS Storm Water - Disability In	\$0.00	\$0.00	\$1,201.00	\$1,201.00	\$1,201.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,201.00					
	Column Total:	\$1,201.00					
1000.1.300.43155.4215.00000.00.000	CS Storm Water - Short Term	\$0.00	\$0.00	\$1,539.00	\$1,539.00	\$1,539.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,539.00					
	Column Total:	\$1,539.00					
1000.1.300.43155.4220.00000.00.000	CS Storm Water - FICA	\$19,444.52	\$19,962.00	\$19,815.00	\$19,815.00	(\$147.00)	(0.74)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$19,815.00					
	Column Total:	\$19,815.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4225.00000.00.000	CS Storm Water - Medicare	\$4,412.06	\$4,669.00	\$4,634.00	\$4,634.00	(\$35.00)	(0.75)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$4,634.00					
	Column Total:	\$4,634.00					
1000.1.300.43155.4230.00000.00.000	CS Storm Water - Retirement	\$30,044.83	\$31,676.00	\$32,871.00	\$32,871.00	\$1,195.00	3.77
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$32,871.00					
	Column Total:	\$32,871.00					
1000.1.300.43155.4240.00000.00.000	CS Storm Water - Staff Devel	\$1,015.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ \$800 4 @ \$650	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
1000.1.300.43155.4260.00000.00.000	CS Storm Water - Workers Cc	\$31,778.04	\$31,778.00	\$31,778.00	\$31,778.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$31,778.00					
	Column Total:	\$31,778.00					
Budg_Cat: Personal Services - 100		\$448,731.44	\$476,311.00	\$487,662.00	\$487,662.00	\$11,351.00	2.38
1000.1.300.43155.4334.00000.00.000	CS Storm Water - Legal Servi	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43155.4339.00000.00.000	CS Storm Water - Consulting	\$16,104.82	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd.)	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.300.43155.4432.00000.00.000	CS Storm Water - Maint Chrgs	\$966.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4433.00000.00.000	CS Storm Water - Maint Chrgs	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to radio & Equipment	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43155.4435.00000.00.000	CS Storm Water - Maint Chrgs	\$7,566.00	\$7,041.00	\$7,041.00	\$7,041.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet support	\$6,174.00					
	Description: Division Share of PC Replacement	\$759.00					
	Description: Division Share of TCP License	\$108.00					
	Column Total:	\$7,041.00					
1000.1.300.43155.4443.00000.00.000	CS Storm Water - Rental of E	\$40,817.14	\$43,277.00	\$43,277.00	\$43,277.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Catch Basin Cleaning	\$40,000.00					
	Description: Division share copier/scanner	\$277.00					
	Description: Eq. Rental Private Contractors	\$3,000.00					
	Column Total:	\$43,277.00					
1000.1.300.43155.4521.00000.00.000	CS Storm Water - Property Ins	\$100.20	\$97.00	\$0.00	\$0.00	(\$97.00)	(100.00)
1000.1.300.43155.4522.00000.00.000	CS Storm Water - Vehicle & E	\$9,391.42	\$8,754.00	\$7,975.00	\$7,975.00	(\$779.00)	(8.90)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$7,975.00					
	Column Total:	\$7,975.00					
1000.1.300.43155.4524.00000.00.000	CS Storm Water - Public Liab	\$2,116.58	\$2,657.00	\$2,582.00	\$2,582.00	(\$75.00)	(2.82)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,582.00					
	Column Total:	\$2,582.00					

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4531.00000.00.000	CS Storm Water - Telecommu	\$3,529.56	\$3,947.00	\$4,947.00	\$3,947.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,947.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$3,947.00					
Budg_Cat: Purchased Services - 300		\$110,591.72	\$71,273.00	\$71,322.00	\$70,322.00	(\$951.00)	(1.33)
1000.1.300.43155.4611.00000.00.000	CS Storm Water - Office Supp	\$328.04	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. office supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43155.4612.00000.00.000	CS Storm Water - Operating S	\$1,079.10	\$900.00	\$1,000.00	\$1,000.00	\$100.00	11.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gloves, batteries, saftey gear, cleaning supplies	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43155.4615.00000.00.000	CS Storm Water - Clothing & U	\$4,125.82	\$4,247.00	\$4,247.00	\$4,247.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear & gloves	\$250.00					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety Shoes DPEA 1 @ \$300	\$300.00					
	Description: Uniforms	\$2,497.00					
	Column Total:	\$4,247.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4626.00000.00.000	CS Storm Water - Vehicle Fue	\$27,446.92	\$26,295.00	\$21,357.00	\$21,357.00	(\$4,938.00)	(18.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2025 gals @ \$2.10 unleaded	\$4,252.00					
	Description: 4,671 gals off road diesel @ 1.80	\$8,407.00					
	Description: 8,694 gals @ \$2.19 diesel	\$8,698.00					
	Column Total:	\$21,357.00					
1000.1.300.43155.4631.00000.00.000	CS Storm Water - Food/Food	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250.00					
	Column Total:	\$250.00					
1000.1.300.43155.4652.00000.00.000	CS Storm Water-Maint Suppli	\$37,744.58	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement for drainage & catch basins	\$10,000.00					
	Description: Pipe, structures, gravel, stone, mortar	\$30,000.00					
	Column Total:	\$40,000.00					
1000.1.300.43155.4653.00000.00.000	CS Storm Water - Maint Supp	\$613.35	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint supplies pumps, chain/pipe saws, compactors	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43155.4654.00000.00.000	CS Storm Water - Maint Supp	\$79,874.80	\$65,000.00	\$80,000.00	\$80,000.00	\$15,000.00	23.08
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & Supplies Division vehicles	\$80,000.00					
	Column Total:	\$80,000.00					

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4661.00000.00.000	CS Storm Water - Fleet Maint	\$69,372.00	\$69,372.00	\$69,372.00	\$69,372.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$69,372.00					
	Column Total:	\$69,372.00					
1000.1.300.43155.4681.00000.00.000	CS Storm Water - Minor Equip	\$2,144.53	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pipe saw	\$650.00					
	Description: Shovels carbide saw blades	\$750.00					
	Description: Small tools & hardware under \$500	\$750.00					
	Column Total:	\$2,150.00					
Budg_Cat: Supplies - 600		\$222,729.14	\$209,714.00	\$219,876.00	\$219,876.00	\$10,162.00	4.85
1000.1.300.43155.4715.00000.00.000	CS Storm Water - Land Impro	\$19,863.50	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Drainage Improvements	\$150,000.00	Adopted CIP				
	Column Total:	\$150,000.00					
Budg_Cat: Capital Outlay - 700		\$19,863.50	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
1000.1.300.43155.4810.00000.00.000	CS Storm Water - Membershij	\$25.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Southeast Watershed Alliance	\$250.00					
	Column Total:	\$250.00					



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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4819.00000.00.000	CS Storm Water - Fees & Cha	\$1,190.00	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Dam Registration	\$1,150.00					
	Description: Criminal Background & Motor vehicle checks	\$100.00					
	Column Total:	\$1,250.00					
Budg_Cat: Other Expenses - 800		\$1,215.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
Func: CS - Storm Water - 43155		\$803,130.80	\$908,798.00	\$930,360.00	\$929,360.00	\$20,562.00	2.26

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# COMMUNITY SERVICES

**Division: Street Lighting**

**Function 43160**

***Mission Statement:***

To provide street lighting on City streets in order to keep the public safe.

***Major Services/Responsibilities:***

- Maintain all City street lights and replace as necessary.

***Key Fiscal Year Objectives:***

- Continue to look for ways to reduce the electrical costs of lighting, while keeping safety in mind.
- Install LED lighting in several public areas
- Continued reducing street lights as opportunities arise.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Street lights maintained	1,783	1,783	1,783

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43160.4622.00000.00.000	CS - Street Lighting - Electricii	\$295,141.20	\$225,220.00	\$225,220.00	\$225,220.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 821813 KWH Eversource	\$321,470.00		1,783 Lights			
	Description: LED Conversion Savings	(\$96,250.00)		Year 2 of 4			
	Column Total:	\$225,220.00					
1000.1.300.43160.4653.00000.00.000	CS - Street Lighting - Maint St	\$8,812.88	\$11,250.00	\$11,250.00	\$11,250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 PSNH street light repairs @ \$350 each	\$5,250.00					
	Description: Bulbs and supplies	\$1,000.00					
	Description: Downtown decorative lights	\$5,000.00					
	Column Total:	\$11,250.00					
Budg_Cat: Supplies - 600		\$303,954.08	\$236,470.00	\$236,470.00	\$236,470.00	\$0.00	0.00
Func: CS - Street Lighting - 43160		\$303,954.08	\$236,470.00	\$236,470.00	\$236,470.00	\$0.00	0.00

# COMMUNITY SERVICES

**Division: Facilities and Grounds**

**Function 43180**

***Mission Statement:***

Provide and maintain safe and clean city buildings, parks, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community. Maintain municipal traffic light system, all city trees and traffic signs.

***Major Services/Responsibilities:***

- Design, construct, install and repair equipment and facilities.
- Construct, repair and maintain facilities using carpentry, mechanical, plumbing, electrical, sheet metal, and welding skills.
- Maintain the equipment necessary to perform landscaping, field maintenance, construction, and tree maintenance.
- Perform landscaping, brush and tree removal at all City facilities.
- Groom, mow and line ball fields, maintain public turf areas and flower beds.
- Perform custodial duties at all City facilities.
- Coordinate maintenance schedules with other divisions.
- Maintains and installs all City signage.
- Maintain the Community Trail and other park areas with the assistance of volunteers.
- Maintain décor lighting throughout the urban area

***Key Fiscal Year Objectives:***

- Upgrade vehicles and equipment.
- Restore power safely to the outlets used to decorate the downtown area during festivals and the holiday season.
- Develop a well for athletic field irrigation at Shaw's Lane
- Continue staff development and safety awareness.
- Continue to share resources with other departments and agencies.
- Develop a computerized maintenance inventory schedule.
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings.
- Continue City wide tree maintenance program
- Successful coordination of field/facility availability with Recreation programs.
- Continue turf treatment program to improve quality of playing fields and public turf areas, looking for alternatives to synthetic treatments.
- Continue to assist in the revamping of the signage for the downtown and municipal parking areas.
- Continue to assist in the revamping of the signage for the downtown construction areas.

***Performance Measures:***

Description	FY17 Act	FY18 Act	FY19 Est
Acres of grounds maintained	325	325	325
Buildings maintained	24	20	20

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4110.00000.00.000	CS - Fac & Gr-Regular Salarie	\$89,683.57	\$150,591.00	\$158,087.00	\$158,087.00	\$7,496.00	4.98
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,040.00		457 Incentive P			
	Description: Brooks, Michael	\$64,304.00	1.0000	Fac Project Mgr			
	Description: Sirois, Sharon	\$92,743.00	1.0000	Fac -Ground-Cem			
	Column Total:	\$158,087.00					
1000.1.300.43180.4115.00000.00.000	CS - Fac & Gr-Regular Hourly	\$314,955.84	\$325,700.00	\$349,291.00	\$349,291.00	\$23,591.00	7.24
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,000.00		457 Incentive			
	Description: Colona, Mark	\$47,879.00	1.0000	Maintenance Spe			
	Description: Flanagan, David	\$69,329.00	1.0000	Maintenance Spe			
	Description: Hultgren, Michael	\$49,404.00	1.0000	Maintenance Spe			
	Description: Kinevich, Aidan	\$32,296.00	1.0000	Laborer I			
	Description: Lang, Paul	\$39,466.00	1.0000	Maintenance Spe			
	Description: Rabideau, Matthew	\$49,404.00	1.0000	Maintenance Spe			
	Description: TBD Electrician Position	\$55,541.00	1.0000	Maint Special I			
	Description: TBD Electrician Position	(\$22,216.00)	-0.4000	Prorate Sewer			
	Description: TBD Electrician Position	(\$22,216.00)	-0.4000	Prorate Water			
	Description: Wilson, Michael T	\$49,404.00	1.0000	Maintenance Spe			
	Column Total:	\$349,291.00					
1000.1.300.43180.4120.00000.00.000	CS - Fac & Gr - Temporary Er	\$8,108.93	\$47,811.00	\$47,811.00	\$47,811.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Snl Maint Worker III SFT 4,810 hrs/yr	\$47,811.00					
	Column Total:	\$47,811.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4130.00000.00.000	CS - Fac & Gr-Overtime Pay	\$19,163.69	\$11,000.00	\$15,000.00	\$15,000.00	\$4,000.00	36.36
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Events and emergency calls	\$15,000.00					
	Column Total:	\$15,000.00					
1000.1.300.43180.4170.00000.00.000	CS - Fac & Gr-Longevity Pay	\$7,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years	\$800.00	\$800 each				
	Description: 2 @ 15-19 years	\$2,400.00	\$1,200 each				
	Description: 3 @ 25 plus years	\$6,000.00	\$2,000 each				
	Column Total:	\$9,200.00					
1000.1.300.43180.4211.00000.00.000	CS - Fac & Gr-Health Insuran	\$135,256.96	\$153,892.00	\$156,860.00	\$156,860.00	\$2,968.00	1.93
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$156,860.00					
	Column Total:	\$156,860.00					
1000.1.300.43180.4212.00000.00.000	CS - Fac & Gr-Dental Insuran	\$4,932.43	\$5,349.00	\$5,496.00	\$5,496.00	\$147.00	2.75
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$5,496.00					
	Column Total:	\$5,496.00					
1000.1.300.43180.4213.00000.00.000	CS - Fac & Gr-Life Insurance	\$869.12	\$1,139.00	\$1,315.00	\$1,315.00	\$176.00	15.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,315.00					
	Column Total:	\$1,315.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4214.00000.00.000	CS - Fac & Gr-Disability Insur	\$0.00	\$0.00	\$2,211.00	\$2,211.00	\$2,211.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$2,211.00					
	Column Total:	\$2,211.00					
1000.1.300.43180.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,835.00	\$2,835.00	\$2,835.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$2,835.00					
	Column Total:	\$2,835.00					
1000.1.300.43180.4220.00000.00.000	CS - Fac & Gr-FICA	\$29,972.31	\$35,072.00	\$37,983.00	\$37,983.00	\$2,911.00	8.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$37,983.00					
	Column Total:	\$37,983.00					
1000.1.300.43180.4225.00000.00.000	CS - Fac & Gr-Medicare	\$6,802.71	\$8,202.00	\$8,884.00	\$8,884.00	\$682.00	8.32
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$8,884.00					
	Column Total:	\$8,884.00					
1000.1.300.43180.4230.00000.00.000	CS - Fac & Gr-Retirement	\$46,431.18	\$56,441.00	\$60,606.00	\$60,606.00	\$4,165.00	7.38
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$60,606.00					
	Column Total:	\$60,606.00					
1000.1.300.43180.4240.00000.00.000	CS - Fac & Gr-Staff Developpr	\$899.00	\$4,850.00	\$4,850.00	\$4,850.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ \$800 5 @ \$650	\$4,850.00		Per Contract			
	Column Total:	\$4,850.00					



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1000.1.300.43180.4260.00000.00.000	CS - Fac & Gr-Worker's Comp	\$18,066.00	\$18,066.00	\$18,066.00	\$18,066.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$18,066.00					
	Column Total:	\$18,066.00					
Budg_Cat: Personal Services - 100		\$682,341.74	\$827,313.00	\$878,495.00	\$878,495.00	\$51,182.00	6.19
1000.1.300.43180.4336.00000.00.000	CS - Fac & Gr-Medical Service	\$1,442.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Physical exams for new employees	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43180.4411.00000.00.000	CS - Fac & Gr-Water And Sew	\$810.22	\$5,036.00	\$3,865.00	\$3,865.00	(\$1,171.00)	(23.25)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guppy Park - Service ID 19105	\$50.00					
	Description: Hancock Park - Service ID 19291	\$140.00					
	Description: Henry Law Rotary Park - Service ID12489	\$1,000.00					
	Description: Long Hill Road Park - Service ID 18521	\$2,000.00					
	Description: Orchard Street - Service ID 19378	\$75.00					
	Description: Silver Street-Service ID 20048	\$600.00					
	Column Total:	\$3,865.00					
1000.1.300.43180.4431.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$61,776.60	\$112,778.00	\$138,590.00	\$113,590.00	\$812.00	0.72
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HVAC Maintenance	\$108,590.00		Per Bid			
	Description: Various building maintenance	\$30,000.00					
	Description: z CM General Reduction	(\$25,000.00)					
	Column Total:	\$113,590.00					

City of Dover, New Hampshire

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4432.00000.00.000	CS - Fac & Gr-Maint Chrgs - I	\$48,291.97	\$87,000.00	\$87,000.00	\$87,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract field maint./mowing	\$25,000.00					
	Description: Contract tree removal	\$35,000.00					
	Description: Field and lawn treatments	\$23,500.00					
	Description: Misc maintenance	\$1,500.00					
	Description: Stump grinding	\$2,000.00					
	Column Total:	\$87,000.00					
1000.1.300.43180.4433.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$588.41	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to small tools & equipment	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.300.43180.4435.00000.00.000	CS - Fac & Gr-Maint Chrgs - C	\$13,888.77	\$14,627.00	\$26,528.00	\$26,528.00	\$11,901.00	81.36
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC replacement	\$1,463.00					
	Description: Division share of DoverNet support	\$24,313.00					
	Description: Division share of software upgrade	\$350.00					
	Description: Division share of TCP license	\$252.00					
	Description: Imron IS 2000 Maint agreement	\$150.00					
	Column Total:	\$26,528.00					
1000.1.300.43180.4443.00000.00.000	CS - Fac & Gr - Rental of Equ	\$0.00	\$740.00	\$740.00	\$740.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental (shared with Cemetery)	\$240.00					
	Description: Tools & Equipment	\$500.00					
	Column Total:	\$740.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4521.00000.00.000	CS - Fac & Gr-Property Insur	\$2,351.84	\$2,314.00	\$2,048.00	\$2,048.00	(\$266.00)	(11.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$2,048.00					
	Column Total:	\$2,048.00					
1000.1.300.43180.4522.00000.00.000	CS - Fac & Gr-Vehicle & Equi	\$4,273.27	\$5,100.00	\$4,987.00	\$4,987.00	(\$113.00)	(2.22)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$4,987.00					
	Column Total:	\$4,987.00					
1000.1.300.43180.4524.00000.00.000	CS - Fac & Gr-Public Liab Insr	\$4,321.51	\$4,417.00	\$4,172.00	\$4,172.00	(\$245.00)	(5.55)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$4,172.00					
	Column Total:	\$4,172.00					
1000.1.300.43180.4531.00000.00.000	Telecommunications	\$3,691.00	\$3,220.00	\$3,844.00	\$3,844.00	\$624.00	19.38
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,844.00					
	Column Total:	\$3,844.00					
Budg_Cat: Purchased Services - 300		\$141,435.59	\$236,732.00	\$273,274.00	\$248,274.00	\$11,542.00	4.88
1000.1.300.43180.4611.00000.00.000	CS - Fac & Gr-Office Supplies	\$526.98	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$800.00					
	Column Total:	\$800.00					

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4612.00000.00.000	CS - Fac & Gr-Operating Supp	\$1,268.49	\$1,072.00	\$600.00	\$600.00	(\$472.00)	(44.03)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gauze, bandages, tape, cold packs, etc.	\$100.00					
	Description: Safety supplies, marking paint, gloves, shop suppl	\$500.00					
	Column Total:	\$600.00					
1000.1.300.43180.4615.00000.00.000	CS - Fac & Gr-Clothing & Unif	\$3,932.82	\$5,797.00	\$5,884.00	\$5,884.00	\$87.00	1.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety boots - seasonal staff 5 @ \$100 ea	\$500.00					
	Description: Safety boots- per union contract DPEA 2 @ \$300 ea	\$600.00					
	Description: Safety boots-per union contract AFSCME 6 @ \$300 ea	\$1,800.00					
	Description: Uniforms	\$2,984.00					
	Column Total:	\$5,884.00					
1000.1.300.43180.4622.00000.00.000	CS - Fac & Gr-Electricity	\$184.80	\$3,250.00	\$4,650.00	\$4,650.00	\$1,400.00	43.08
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,980 KWH Central Ave Upper Square	\$500.00		Irrigation syst			
	Description: 2,225 KWH Holiday Lighting	\$563.00					
	Description: 2,335 KWH Hancock Park	\$642.00		Irrigation syst			
	Description: 20 KWH Long Hill Park	\$200.00		Irrigation syst			
	Description: 4370 KWH Shaw's Lane	\$1,434.00		Irrigation syst			
	Description: 5,869 KWH Henry Law Park	\$1,311.00		Irrigation syst			
	Column Total:	\$4,650.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4626.00000.00.000	CS - Fac & Gr-Vehicle Fuels	\$8,164.85	\$10,134.00	\$9,634.00	\$9,634.00	(\$500.00)	(4.93)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3,270 gls gas @ \$2.10	\$6,867.00					
	Description: 568 gls diesel @ 2.19	\$1,244.00					
	Description: 725 gals gas for mowers @ \$2.10	\$1,523.00					
	Column Total:	\$9,634.00					
1000.1.300.43180.4631.00000.00.000	CS - Fac & Gr - Food	\$43.50	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$100.00					
	Column Total:	\$100.00					
1000.1.300.43180.4651.00000.00.000	CS - Fac & Gr-Maint Supplies	\$2,150.85	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Facilities	\$2,500.00					
	Column Total:	\$2,500.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4652.00000.00.000	CS - Fac & Gr-Maint Supplies	\$19,935.66	\$44,750.00	\$44,750.00	\$44,750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 new trees	\$2,250.00					
	Description: Bark mulch - landscape all facilities	\$8,000.00					
	Description: Bark mulch - playground grade	\$2,500.00					
	Description: Holiday lighting supplies	\$200.00					
	Description: Materials & supplies for landscaping	\$4,000.00					
	Description: Outdoor pool maintenance	\$800.00					
	Description: Park, playground, ball field, community trail main	\$10,000.00					
	Description: Signs and posts	\$12,000.00					
	Description: Supplies & equipment for park maintenance	\$5,000.00					
	Column Total:	\$44,750.00					
1000.1.300.43180.4653.00000.00.000	CS - Fac & Gr-Maint Supplies	\$8,627.81	\$5,600.00	\$5,600.00	\$5,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mower maintenance supplies	\$5,600.00					
	Column Total:	\$5,600.00					
1000.1.300.43180.4654.00000.00.000	CS - Fac & Gr-Maint Supplies	\$12,393.28	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain vehicles	\$7,000.00					
	Column Total:	\$7,000.00					
1000.1.300.43180.4661.00000.00.000	CS - Fac & Gr-Fleet Maintena	\$39,243.96	\$39,244.00	\$39,244.00	\$39,244.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$39,244.00					
	Column Total:	\$39,244.00					

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From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4681.00000.00.000	CS - Fac & Gr-Minor Equipme	\$1,102.68	\$4,000.00	\$3,000.00	\$3,000.00	(\$1,000.00)	(25.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Landscaping and grooming tools	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$97,575.68	\$124,247.00	\$123,762.00	\$123,762.00	(\$485.00)	(0.39)
1000.1.300.43180.4741.00000.00.000	CS - Fac & Gr-Machinery & E	\$2,780.18	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of mower replacement	\$4,500.00		split with Ceme			
	Column Total:	\$4,500.00					
1000.1.300.43180.4742.00000.00.000	CS - Fac & Gr - Light Vehicles	\$0.00	\$5,000.00	\$7,500.00	\$7,500.00	\$2,500.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 division cost of truck every other year	\$7,500.00					
	Column Total:	\$7,500.00					
1000.1.300.43180.4745.00000.00.000	CS - Fac & Gr - Computers &	\$3,225.95	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$6,006.13	\$9,500.00	\$12,000.00	\$12,000.00	\$2,500.00	26.32
1000.1.300.43180.4810.00000.00.000	CS - Fac & Gr-Membership D	\$15.00	\$15.00	\$15.00	\$15.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arbor Day Foundation	\$15.00					
	Column Total:	\$15.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4819.00000.00.000	CS - Fac & Gr-Fees & Charge	\$310.00	\$1,950.00	\$1,950.00	\$1,950.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boiler & Elevator Permits 35 @ \$50	\$1,750.00					
	Description: New employee records	\$200.00					
	Column Total:	\$1,950.00					
Budg_Cat:	Other Expenses - 800	\$325.00	\$1,965.00	\$1,965.00	\$1,965.00	\$0.00	0.00
Func:	CS - Fac & Gr - 43180	\$927,684.14	\$1,199,757.00	\$1,289,496.00	\$1,264,496.00	\$64,739.00	5.40



# COMMUNITY SERVICES

**Division: Recycling & Waste Management** **Function 43240**

***Mission Statement:***

To efficiently and effectively handle the recycling and waste management needs of the City to meet all areas of responsibilities including compliance with Federal, State and local laws, collection of household hazardous and yard wastes, provide the most cost effective markets for recyclable goods and to assist the community through education to be as environmentally conscious as possible.

***Major Services/Responsibilities:***

- Coordination/oversee curbside recycling and management of recycling center.
- Conduct recycling education and provide support for recycling operations.
- Provide household hazardous waste collection and coordinate trash disposal.
- Collection/composting of yard waste.
- Tracking of waste stream and budget.
- Coordinate with State and Federal agencies to insure compliance with all applicable laws.
- Track recycling markets to insure cost effective disposal of recyclable goods.
- Apply for and administer available grant money to aid in programs.

***Key Fiscal Year Objectives:***

- Continue cost effective approach to handling household hazardous waste.
- Continue to research and implement innovative recycling technologies.
- Update and continue web page link for Solid Waste/Recycling.
- Continued public education through Recycling brochures and web page updates.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Recycling Cost per ton	\$67.90	\$68.08	\$68.50
Paper ton recycled from curb - tons	1,376	1,385	1,390
Co-mingled recycled from curb - tons	1,160	1,162	1,168
Construction Debris - tons	881	900	906
Light Iron - tons	243	251	256
Yard Waste - tons	1,207	1,216	1,224

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4115.00000.00.000	CS - Recycling Mgmt-Regular	\$43,712.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4130.00000.00.000	CS - Recycling Mgmt-Overtim	\$24,808.69	\$18,550.00	\$20,100.00	\$20,100.00	\$1,550.00	8.36
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Center Coverage (6 Sundays)	\$1,800.00					
	Description: Center Coverage (Saturday's)	\$16,300.00					
	Description: Fall Leaf Collection	\$2,000.00					
	Column Total:	\$20,100.00					
1000.1.300.43240.4170.00000.00.000	CS - Recycling Mgmt-Longevi	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4211.00000.00.000	CS - Recycling Mgmt-Health I	\$21,636.41	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4212.00000.00.000	CS - Recycling Mgmt-Dental I	\$463.28	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4213.00000.00.000	CS - Recycling Mgmt-Life Insu	\$100.03	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4220.00000.00.000	CS - Recycling Mgmt-FICA	\$5,225.24	\$1,150.00	\$1,247.00	\$1,247.00	\$97.00	8.43
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of FICA -6.2% of Wages	\$1,247.00					
	Column Total:	\$1,247.00					
1000.1.300.43240.4225.00000.00.000	CS - Recycling Mgmt-Medicar	\$1,184.03	\$269.00	\$292.00	\$292.00	\$23.00	8.55
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$292.00					
	Column Total:	\$292.00					
1000.1.300.43240.4230.00000.00.000	CS - Recycling Mgmt-Retirem	\$7,779.51	\$2,111.00	\$2,288.00	\$2,288.00	\$177.00	8.38
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$2,288.00					
	Column Total:	\$2,288.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4260.00000.00.000	CS - Recycling Mgmt-Worker's	\$9,600.96	\$2,788.00	\$2,788.00	\$2,788.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,788.00					
	Column Total:	\$2,788.00					
1000.1.300.43240.4290.00000.00.000	CS - Recycling Mgmt-FSA Fe	\$36.75	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$115,647.10	\$24,868.00	\$26,715.00	\$26,715.00	\$1,847.00	7.43
1000.1.300.43240.4336.00000.00.000	CS - Recycling Mgmt-Medical	\$57.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4411.00000.00.000	CS - Recycling Mgmt-Water &	\$218.15	\$700.00	\$300.00	\$300.00	(\$400.00)	(57.14)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Expense Service ID 18706	\$300.00					
	Column Total:	\$300.00					
1000.1.300.43240.4420.00000.00.000	CS - Recycling Mgmt-Waste C	\$430,071.96	\$375,000.00	\$375,000.00	\$375,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside recycling contract	\$430,000.00					
	Description: Less charge to vehicle reclamation	(\$60,000.00)		Trust Reimburse			
	Description: Special waste	\$5,000.00					
	Column Total:	\$375,000.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4421.00000.00.000	CS - Recycling Mgmt - Waste	\$79,735.58	\$100,025.00	\$117,888.00	\$117,888.00	\$17,863.00	17.86
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Anti-freeze recycling	\$800.00					
	Description: Brush grinding	\$21,400.00					
	Description: Construction debris 1029 tons x \$72	\$74,088.00					
	Description: Freon recycling	\$20,000.00					
	Description: Yard Waste recycling	\$1,600.00					
	Column Total:	\$117,888.00					
1000.1.300.43240.4433.00000.00.000	CS - Recycling Mgmt - Maint	\$150.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Scale maintenance & calibration	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.300.43240.4521.00000.00.000	CS - Recycling Mgmt-Property	\$190.65	\$188.00	\$168.00	\$168.00	(\$20.00)	(10.64)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$168.00					
	Column Total:	\$168.00					
1000.1.300.43240.4522.00000.00.000	CS - Recycling Mgmt-Vehicle	\$1,681.19	\$2,177.00	\$1,980.00	\$1,980.00	(\$197.00)	(9.05)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,980.00					
	Column Total:	\$1,980.00					
1000.1.300.43240.4524.00000.00.000	CS - Recycling Mgmt-Public L	\$646.79	\$687.00	\$661.00	\$661.00	(\$26.00)	(3.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$661.00					
	Column Total:	\$661.00					

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4531.00000.00.000	CS - Recycling Mgmt - Teleco	\$1,446.90	\$1,678.00	\$1,678.00	\$1,678.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,678.00					
	Column Total:	\$1,678.00					
1000.1.300.43240.4534.00000.00.000	CS - Recycling Mgmt-Postage	\$36.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$514,234.62	\$481,955.00	\$499,175.00	\$499,175.00	\$17,220.00	3.57
1000.1.300.43240.4611.00000.00.000	CS - Recycling Mgmt-Office S	\$1,241.50	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$500.00					
	Description: Scale tickets	\$1,100.00					
	Column Total:	\$1,600.00					
1000.1.300.43240.4612.00000.00.000	CS - Recycling Mgmt-Operatir	\$1,192.35	\$1,572.00	\$1,572.00	\$1,572.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid kit	\$572.00					
	Description: Misc. Supplies to maintain center	\$1,000.00					
	Column Total:	\$1,572.00					
1000.1.300.43240.4615.00000.00.000	CS - Recycling Mgmt-Clothing	\$507.22	\$979.00	\$200.00	\$200.00	(\$779.00)	(79.57)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear	\$200.00					
	Column Total:	\$200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4626.00000.00.000	CS - Recycling Mgmt-Vehicle	\$4,237.44	\$5,788.00	\$5,788.00	\$5,788.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,545 gals diesel @ \$2.19	\$4,319.00					
	Description: 680 gals gas @ \$2.16	\$1,469.00					
	Column Total:	\$5,788.00					
1000.1.300.43240.4631.00000.00.000	CS - Recycling Mgmt - Food	\$0.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$75.00					
	Column Total:	\$75.00					
1000.1.300.43240.4651.00000.00.000	CS - Recycling Mgmt - Maint	\$172.90	\$773.00	\$773.00	\$773.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building maintenance	\$500.00					
	Description: Mats for recycling center building	\$273.00					
	Column Total:	\$773.00					
1000.1.300.43240.4652.00000.00.000	CS - Recycling Mgmt - Maint	\$591.99	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.300.43240.4653.00000.00.000	CS - Recycling Mgmt - Maint	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance repairs to tools/equipment	\$500.00					
	Column Total:	\$500.00					
1000.1.300.43240.4654.00000.00.000	CS - Recycling Mgmt-Maint S	\$3,245.10	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicles	\$3,000.00					
	Column Total:	\$3,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4661.00000.00.000	CS - Recycling Mgmt-Fleet Ma	\$13,227.96	\$13,228.00	\$13,228.00	\$13,228.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$13,228.00					
	Column Total:	\$13,228.00					
Budg_Cat: Supplies - 600		\$24,416.46	\$27,515.00	\$26,736.00	\$26,736.00	(\$779.00)	(2.83)
1000.1.300.43240.4741.00000.00.000	CS - Recycling Mgmt-Machine	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rolloff container replacement - 1/2 the cost of 1	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
1000.1.300.43240.4810.00000.00.000	CS - Recycling Mgmt-Member	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRRA	\$1,800.00					
	Column Total:	\$1,800.00					
1000.1.300.43240.4819.00000.00.000	CS - Recycling Mgmt-Fees &	\$2,351.00	\$2,660.00	\$2,660.00	\$2,660.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Scale Inspection/License	\$700.00					
	Description: NH Solid Waste oper/weighmaster license	\$1,460.00					
	Description: State permit requirements	\$500.00					
	Column Total:	\$2,660.00					
Budg_Cat: Other Expenses - 800		\$4,151.00	\$4,460.00	\$4,460.00	\$4,460.00	\$0.00	0.00
Func: CS - Recycling Mgmt - 43240		\$658,449.18	\$541,798.00	\$560,086.00	\$560,086.00	\$18,288.00	3.38

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# COMMUNITY SERVICES

**Division: Residential Solid Waste Fund**

**Function 3320-43230**

***Mission Statement:***

To efficiently and effectively manage the city's Bag & Tag program to meet all areas of responsibility, including the price and supply of the bags and tags and the management of the disposal contract with the waste hauler.

***Major Services/Responsibilities:***

- Track revenues and expenses of the Bag & Tag program
- Monitor the reductions in the waste stream
- Supply stores with bags for sale to the public
- Make recommendations to the Solid Waste Advisory Commission and City Council on the bag prices necessary to maintain the program
- Provide public information about the program
- Insure compliance with the City ordinance governing waste disposal
- Manage contract with waste hauler

***Key Fiscal Year Objectives:***

- Seek new technologies and ideas to further reduce the city's waste stream
- Promote the Bag & Tag program on a regional, State and Federal level
- Continue building a computerized database with all information pertinent to the waste stream
- Implement modifications to contractor with waste and recycling hauler
- Continue monitoring revenues and expenses of program; ensure revenues cover expenses

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Cost per ton for solid waste handled with Bag & Tag	\$67.50	\$67.50	\$67.50
Total trash collected – tons	4,206	4,300	4,259
15 gallon bag sales	156,000	167,500	167,000
30 gallon bag sales	329,250	329,000	333,000
Bulky item tag sales	6,450	6,500	6,500

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3320.1.300.43230.4110.00000.00.000	CS - Waste Mgmt - Regular S	\$6,433.18	\$6,350.00	\$5,842.00	\$5,842.00	(\$508.00)	(8.00)
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Storer, John	(\$29,212.00)	-0.2500	25% CS Admin
Description: Storer, John	(\$40,895.00)	-0.3500	35% Sewer
Description: Storer, John	(\$40,895.00)	-0.3500	35% Water
Description: Storer, John	\$116,844.00	1.0000	CS Director

Column Total: \$5,842.00

3320.1.300.43230.4115.00000.00.000	CS - Waste Mgmt-Regular Ho	\$91,892.35	\$138,978.00	\$143,946.00	\$143,946.00	\$4,968.00	3.57
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Cormier, Todd A	\$57,109.00	1.0000	Solid Waste Ast
Description: Hager, Stacey A	\$56,330.00	1.0000	Admin Assistant
Description: Hager, Stacey A	(\$14,082.00)	-0.2500	CS Admin
Description: Hager, Stacey A	(\$14,082.00)	-0.2500	Sewer Fund
Description: Hager, Stacey A	(\$14,082.00)	-0.2500	Water Fund
Description: Moore, Michael T	\$72,753.00	1.0000	Solid Waste Coo

Column Total: \$143,946.00

3320.1.300.43230.4130.00000.00.000	CS - Waste Mgmt-Overtime P	\$6,074.37	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: HHWD	\$2,000.00		
Description: Illegal dumping	\$1,000.00		

Column Total: \$3,000.00

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4170.00000.00.000	CS - Waste Mgmt-Longevity F	\$2,060.00	\$3,160.00	\$3,200.00	\$3,200.00	\$40.00	1.27
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200.00		\$1,200 each			
	Description: 1 @ 20-24 years	\$1,600.00		\$1,600 each			
	Description: 1 @ 20-24 years @ 25%	\$400.00		\$1,600 prorated			
	Column Total:	\$3,200.00					
3320.1.300.43230.4211.00000.00.000	CS - Waste Mgmt-Health Insu	\$9,084.27	\$31,016.00	\$30,336.00	\$30,336.00	(\$680.00)	(2.19)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$30,336.00					
	Column Total:	\$30,336.00					
3320.1.300.43230.4212.00000.00.000	CS - Waste Mgmt-Dental Insu	\$902.89	\$1,316.00	\$1,316.00	\$1,316.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HeathTrust	\$1,316.00					
	Column Total:	\$1,316.00					
3320.1.300.43230.4213.00000.00.000	CS - Waste Mgmt-Life Insurar	\$224.82	\$349.00	\$359.00	\$359.00	\$10.00	2.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$359.00					
	Column Total:	\$359.00					
3320.1.300.43230.4214.00000.00.000	CS - Waste Mgmt - Disability I	\$36.72	\$48.00	\$668.00	\$668.00	\$620.00	1,291.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$668.00					
	Column Total:	\$668.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$1,868.00	\$1,868.00	\$1,868.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,868.00					
	Column Total:	\$1,868.00					
3320.1.300.43230.4220.00000.00.000	CS - Waste Mgmt-FICA	\$6,541.38	\$9,966.00	\$9,442.00	\$9,442.00	(\$524.00)	(5.26)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,442.00					
	Column Total:	\$9,442.00					
3320.1.300.43230.4225.00000.00.000	CS - Waste Mgmt-Medicare	\$1,503.86	\$2,332.00	\$2,209.00	\$2,209.00	(\$123.00)	(5.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,209.00					
	Column Total:	\$2,209.00					
3320.1.300.43230.4230.00000.00.000	CS - Waste Mgmt-Retirement	\$11,902.65	\$16,898.00	\$17,410.00	\$17,410.00	\$512.00	3.03
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,410.00					
	Column Total:	\$17,410.00					
3320.1.300.43230.4240.00000.00.000	CS - Waste Mgmt-Staff Devel	\$0.00	\$925.00	\$925.00	\$925.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hazmat Conferences & Training	\$925.00					
	Column Total:	\$925.00					
3320.1.300.43230.4260.00000.00.000	CS-Waste Mgmt - Workers Co	\$287.04	\$389.00	\$389.00	\$389.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$389.00					
	Column Total:	\$389.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4290.00000.00.000	CS - Waste Mgmt - FSA Fees	\$0.00	\$94.00	\$75.00	\$75.00	(\$19.00)	(20.21)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accounts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$136,943.53	\$214,821.00	\$220,985.00	\$220,985.00	\$6,164.00	2.87
3320.1.300.43230.4335.00000.00.000	CS - Waste Mgmt - Auditing S	\$884.00	\$884.00	\$884.00	\$884.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing fees	\$884.00					
	Column Total:	\$884.00					
3320.1.300.43230.4420.00000.00.000	CS - Waste Mgmt-Waste Coll	\$367,472.04	\$363,000.00	\$363,000.00	\$363,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside collection and refuse	\$363,000.00					
	Column Total:	\$363,000.00					
3320.1.300.43230.4421.00000.00.000	CS - Waste Mgmt-Waste Disp	\$303,070.13	\$317,887.00	\$317,489.00	\$317,489.00	(\$398.00)	(0.13)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Household Hazardous Waste	\$27,000.00					
	Description: Illegal Dumping Fees	\$3,000.00					
	Description: Waste Disposal 4,259 ton @ \$67.50	\$287,489.00					
	Column Total:	\$317,489.00					
3320.1.300.43230.4435.00000.00.000	CS - Waste Mgmt - Maint Chr	\$0.00	\$72.00	\$72.00	\$72.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of TCP license	\$72.00					
	Column Total:	\$72.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4443.00000.00.000	CS - Waste Mgmt-Rental of E	\$414.42	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divison share of copier/scanner	\$500.00					
	Column Total:	\$500.00					
3320.1.300.43230.4524.00000.00.000	CS - Waste Mgmt-Public Liab	\$984.23	\$1,024.00	\$1,011.00	\$1,011.00	(\$13.00)	(1.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,011.00					
	Column Total:	\$1,011.00					
3320.1.300.43230.4531.00000.00.000	Telecommunications	\$1,035.20	\$1,237.00	\$1,440.00	\$1,440.00	\$203.00	16.41
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,440.00					
	Column Total:	\$1,440.00					
3320.1.300.43230.4534.00000.00.000	CS - Waste Mgmt-Postage	\$0.94	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel, delivery servi	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$673,860.96	\$685,104.00	\$684,896.00	\$684,896.00	(\$208.00)	(0.03)
3320.1.300.43230.4540.00000.00.000	Advertising	\$969.36	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW day advertisement	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$969.36	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4580.00000.00.000	CS - Waste Mgmt-Travel Expe	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$100.00					
	Column Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
3320.1.300.43230.4611.00000.00.000	CS - Waste Mgmt-Office Supp	\$494.20	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$800.00					
	Column Total:	\$800.00					
3320.1.300.43230.4612.00000.00.000	CS - Waste Mgmt-Operating S	\$89,766.80	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trash bags & Bulky item stickers	\$100,000.00					
	Column Total:	\$100,000.00					
3320.1.300.43230.4615.00000.00.000	CS - Waste Mgmt-Clothing & I	\$555.34	\$823.00	\$1,048.00	\$1,048.00	\$225.00	27.34
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boot allowance 2 @ \$300	\$600.00					
	Description: Clothing & Uniforms	\$448.00					
	Column Total:	\$1,048.00					
3320.1.300.43230.4626.00000.00.000	CS - Waste Mgmt - Vehicle Fu	\$0.00	\$864.00	\$869.00	\$869.00	\$5.00	0.58
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 414 gals gas @ \$2.10	\$869.00					
	Column Total:	\$869.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4631.00000.00.000	CS - Waste Mgmt - Food	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: HHW Day	\$50.00					
	Column Total:	\$50.00					
Budg_Cat: Supplies - 600		\$90,816.34	\$102,537.00	\$102,767.00	\$102,767.00	\$230.00	0.22
3320.1.300.43230.4741.00000.00.000	CS - Waste Mgmt-Machinery	\$0.00	\$0.00	\$170,000.00	\$170,000.00	\$170,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall, Library, McConnell dumpster facility	\$30,000.00					
	Description: Downtown Trash Receptacles	\$80,000.00					
	Description: Orchard Street dumpster facility	\$60,000.00					
	Column Total:	\$170,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$0.00	\$170,000.00	\$170,000.00	\$170,000.00	0.00
3320.1.300.43230.4840.00000.00.000	CS - Waste Mgmt - Contingen	\$0.00	\$5,020.00	\$5,020.00	\$5,020.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$5,020.00		FY19 0.5% Polic			
	Column Total:	\$5,020.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$5,020.00	\$5,020.00	\$5,020.00	\$0.00	0.00
Func: CS - Waste Mgmt - 43230		\$902,590.19	\$1,008,582.00	\$1,184,768.00	\$1,184,768.00	\$176,186.00	17.47
Grand Total:		\$902,590.19	\$1,008,582.00	\$1,184,768.00	\$1,184,768.00	\$176,186.00	17.47

End of Report



# COMMUNITY SERVICES

**Division: Water Fund**

**Function 5300-43320**

***Mission Statement:***

To deliver quality water that meets or exceeds standards on quality and safety, set by state and federal regulatory agencies.

***Major Services/Responsibilities:***

- Operate and maintain well sites, pumps, treatment equipment, water lines, valves and other related facilities and equipment.
- Test and chemically treat water supply to ensure compliance with State and Federal water quality standards.
- Inspect and certify back-flow protection devices.
- Perform billing for industrial and residential water users.
- Assist the Water and Sewer billing office with abatement review analysis.
- Maintain state-of-the-art water meters to improve efficiency of the Department.

***Key Fiscal Year Objectives:***

- Continue with construction water facilities , Lowell, Calderwood, Campbell
- Design of phase 2 of water facilities plans Smith and Cummings, Ireland Willand Pond
- Continue system efficiencies through the Capital Improvement Program.
- Continue annual well cleaning and repairs.
- Continue with implementation of VUEWorks work order system.
- Connection of DPH 1 Well to the system
- Complying with conservation plan issue for 2017

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Total gallons of water produced per year (in millions)	818	850	850
Inspect and certify backflow preventers	313	350	350
Changed out water meters to direct read	778	200	200
Fire hydrants maintained	1,207	1,186	1,186

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.4110.00000.00.000	CS - Water - Regular Salaried	\$108,938.86	\$109,688.00	\$110,794.00	\$110,794.00	\$1,106.00	1.01
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Boulanger, William L	(\$33,178.00)	-0.3300	33% Sewer
Description: Boulanger, William L	(\$33,178.00)	-0.3300	33% Streets
Description: Boulanger, William L	\$102,177.00	1.0000	Deputy CS Direc
Description: Storer, John	(\$29,212.00)	-0.2500	25% CS Admin
Description: Storer, John	(\$40,895.00)	-0.3500	35% Sewer
Description: Storer, John	(\$5,842.00)	-0.0500	5% Solid Waste
Description: Storer, John	\$116,844.00	1.0000	CS Director
Description: White, Dave W	(\$29,210.00)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$34,078.00)	-0.3500	35% Sewer
Description: White, Dave W	\$97,366.00	1.0000	City Engineer

Column Total: \$110,794.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4115.00000.00.000	CS - Water-Regular Hourly Er	\$548,457.61	\$584,699.00	\$632,321.00	\$632,321.00	\$47,622.00	8.14
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$5,326.00		457 Incentive			
	Description: Bretz, Jennifer	(\$22,444.00)	-0.5000	50% CS Engineer			
	Description: Bretz, Jennifer	\$44,888.00	1.0000	Secretary 1			
	Description: Chapman, Thomas	(\$34,664.00)	-0.5000	50% Sewer Fund			
	Description: Chapman, Thomas	\$69,329.00	1.0000	Pump Station Op			
	Description: Cochran, Matthew	(\$17,816.00)	-0.5000	50% Sewer Fund			
	Description: Cochran, Matthew	\$35,634.00	1.0000	Truck Driver			
	Description: Couch, Gordon	(\$20,738.00)	-0.5000	50% Sewer Fund			
	Description: Couch, Gordon	\$41,477.00	1.0000	Maintenance Mec			
	Description: Dwyer, Cheryl	(\$11,337.00)	-0.2500	25% Sewer Fund			
	Description: Dwyer, Cheryl	(\$22,677.00)	-0.5000	50% CS Admin			
	Description: Dwyer, Cheryl	\$45,351.00	1.0000	Secretary II			
	Description: Fowler, Richard L	(\$36,376.00)	-0.5000	50% Sewer Fund			
	Description: Fowler, Richard L	\$72,753.00	1.0000	Maintenance Mec			
	Description: Frank, William R	(\$25,932.00)	-0.5000	50% Sewer Fund			
	Description: Frank, William R	\$51,865.00	1.0000	Maintenance Mec			
	Description: Glidden, Keegan	(\$18,641.00)	-0.5000	50% Sewer Fund			
	Description: Glidden, Keegan	\$37,282.00	1.0000	Maintenance Mec			
	Description: Grass, Ryan	(\$20,374.00)	-0.5000	50% Sewer Fund			
	Description: Grass, Ryan	\$40,749.00	1.0000	Truck Driver			
	Description: Gray, Janet	(\$12,297.00)	-0.3625	50% Sewer Fund			
	Description: Gray, Janet	\$24,594.00	0.7250	Account Clerk I			
	Description: Hager, Stacey A	(\$14,082.00)	-0.2500	25% CS Admin			
	Description: Hager, Stacey A	(\$14,082.00)	-0.2500	25% Sewer			
	Description: Hager, Stacey A	(\$14,082.00)	-0.2500	25% Solid Waste			

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Hager, Stacey A	\$56,330.00	1.0000	Admin Assistant			
	Description: Holton, Brian	(\$18,801.00)	-0.5000	50% Sewer Fund			
	Description: Holton, Brian	\$37,603.00	1.0000	Truck Driver			
	Description: Landry, Brian	(\$21,295.00)	-0.5000	50% Sewer Fund			
	Description: Landry, Brian	\$42,590.00	1.0000	Maintenance Mec			
	Description: Lavoie, Jason	(\$28,539.00)	-0.5000	50% Sewer Fund			
	Description: Lavoie, Jason	\$57,079.00	1.0000	Maintenance Mec			
	Description: Mandigo, Alan R	(\$25,932.00)	-0.5000	50% Sewer Fund			
	Description: Mandigo, Alan R	\$51,865.00	1.0000	Heavy Equip Ope			
	Description: McCulloch, Jamie	(\$24,702.00)	-0.5000	50% Sewer Fund			
	Description: McCulloch, Jamie	\$49,404.00	1.0000	Office Manager			
	Description: Mountain, Fulton T	(\$25,932.00)	-0.5000	50% Sewer Fund			
	Description: Mountain, Fulton T	\$51,865.00	1.0000	Heavy Equipment			
	Description: Nadeau, Michael P	(\$28,554.00)	-0.5000	50% Sewer Fund			
	Description: Nadeau, Michael P	\$57,108.00	1.0000	Pump Station Op			
	Description: Pilewski, Patrick	(\$28,554.00)	-0.5000	50% Sewer Fund			
	Description: Pilewski, Patrick	\$57,108.00	1.0000	Pump Station Op			
	Description: Purpura, William J	(\$27,216.00)	-0.5000	50% Sewer Fund			
	Description: Purpura, William J	\$54,433.00	1.0000	Inventory Coord			
	Description: SCADA Pay 3,460 hrs @ \$3	\$10,380.00					
	Description: Steneri, Denise	(\$22,444.00)	-0.5000	50% Sewer Fund			
	Description: Steneri, Denise	\$44,888.00	1.0000	Account Clerk I			
	Description: Stevens, Jamie	(\$28,554.00)	-0.5000	50% Sewer Fund			
	Description: Stevens, Jamie	\$57,108.00	1.0000	Pump Station Op			
	Description: TBD Electrician Position	(\$11,109.00)	-0.2000	20% CS F&G			
	Description: TBD Electrician Position	(\$22,216.00)	-0.4000	40% Sewer			
	Description: TBD Electrician Position	\$55,541.00	1.0000	Maint Spec III			
	Description: TBD Vacancy	(\$9,601.00)	-0.3438	50% Sewer Fund			

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: TBD Vacancy	\$19,202.00	0.6875	Account Clerk I			
	Description: Vanslylvong, Jerrica	(\$19,304.00)	-0.5000	50% Sewer Fund			
	Description: Vanslylvong, Jerrica	\$38,609.00	1.0000	Bookkeeper			
	Description: Young, Edward W Jr	(\$23,524.00)	-0.5000	50% Sewer Fund			
	Description: Young, Edward W Jr	\$47,049.00	1.0000	Truck Driver			
	Description: Young, Gretchen	(\$22,910.00)	-0.3000	30% CS Engineer			
	Description: Young, Gretchen	(\$26,730.00)	-0.3500	35% Sewer			
	Description: Young, Gretchen	\$76,370.00	1.0000	Asst City Engrn			
	Column Total:	\$632,321.00					
5300.1.300.43320.4120.00000.00.000	CS - Water - Temporary Empl	\$5,548.54	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maintenance Laborer	\$7,000.00					
	Column Total:	\$7,000.00					
5300.1.300.43320.4130.00000.00.000	CS - Water-Overtime Pay	\$55,231.33	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergencies and weekend standby	\$50,000.00					
	Column Total:	\$50,000.00					
5300.1.300.43320.4160.00000.00.000	CS - Water-Severance Pay	(\$13,862.88)	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4170.00000.00.000	CS - Water-Longevity Pay	\$10,319.88	\$11,100.00	\$10,580.00	\$10,580.00	(\$520.00)	(4.68)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years allocated	\$200.00		\$800 allocated			
	Description: 1 @ 20-24 years allocated	\$400.00		\$1,600 allocate			
	Description: 1 @ 25 plus yrs allocate	\$680.00		\$2,000 allocate			
	Description: 1 @ 25 plus yrs allocated	\$700.00		\$2,000 allocate			
	Description: 2 @ 15-19 prorated	\$1,200.00		\$1,200ea prorated			
	Description: 2 @ 20-24 years prorated	\$1,600.00		\$1,600ea prorated			
	Description: 2 @ 5-9 Years prorated	\$400.00		\$400ea prorated			
	Description: 3 @ 25 plus years prorated	\$3,000.00		\$2,000ea prorated			
	Description: 6 @ 10-14 Years prorated	\$2,400.00		\$800ea prorated			
	Column Total:	\$10,580.00					
5300.1.300.43320.4211.00000.00.000	CS - Water-Health Insurance	\$144,493.13	\$225,632.00	\$250,771.00	\$250,771.00	\$25,139.00	11.14
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Pemiums to HealthTrust	\$250,771.00					
	Column Total:	\$250,771.00					
5300.1.300.43320.4212.00000.00.000	CS - Water-Dental Insurance	\$6,532.08	\$6,959.00	\$8,055.00	\$8,055.00	\$1,096.00	15.75
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium HealthTrust	\$8,055.00					
	Column Total:	\$8,055.00					
5300.1.300.43320.4213.00000.00.000	CS - Water-Life Insurance	\$1,480.50	\$1,583.00	\$1,877.00	\$1,877.00	\$294.00	18.57
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,877.00					
	Column Total:	\$1,877.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4214.00000.00.000	CS - Water - Long Term Disat	\$257.04	\$339.00	\$3,484.00	\$3,484.00	\$3,145.00	927.73
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$3,484.00					
	Column Total:	\$3,484.00					
5300.1.300.43320.4215.00000.00.000	CS - Water - Short Term Disal	\$0.00	\$0.00	\$4,327.00	\$4,327.00	\$4,327.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$4,327.00					
	Column Total:	\$4,327.00					
5300.1.300.43320.4220.00000.00.000	CS - Water-FICA	\$48,198.88	\$47,047.00	\$52,326.00	\$52,326.00	\$5,279.00	11.22
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$52,326.00					
	Column Total:	\$52,326.00					
5300.1.300.43320.4225.00000.00.000	CS - Water-Medicare	\$11,072.72	\$11,008.00	\$12,245.00	\$12,245.00	\$1,237.00	11.24
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$12,245.00					
	Column Total:	\$12,245.00					
5300.1.300.43320.4230.00000.00.000	CS - Water-Retirement	\$101,158.04	\$82,377.00	\$93,549.00	\$93,549.00	\$11,172.00	13.56
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$93,549.00					
	Column Total:	\$93,549.00					
5300.1.300.43320.4240.00000.00.000	CS - Water-Staff Developmen	\$4,257.50	\$6,805.00	\$6,805.00	\$6,805.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$6,805.00					
	Column Total:	\$6,805.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4260.00000.00.000	CS - Water-Worker's Comp In	\$27,884.04	\$27,884.00	\$27,884.00	\$27,884.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$27,884.00					
	Column Total:	\$27,884.00					
5300.1.300.43320.4290.00000.00.000	CS - Water-FSA Fees	\$183.00	\$284.00	\$375.00	\$375.00	\$91.00	32.04
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$375.00					
	Column Total:	\$375.00					
5300.1.300.43320.4295.00000.00.000	CS - Water - Compensated At	\$12,704.41	\$17,000.00	\$15,000.00	\$15,000.00	(\$2,000.00)	(11.76)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused annual leave	\$15,000.00					
	Column Total:	\$15,000.00					
Budg_Cat: Personal Services - 100		\$1,072,854.68	\$1,189,405.00	\$1,287,393.00	\$1,287,393.00	\$97,988.00	8.24
5300.1.300.43320.4335.00000.00.000	CS - Water-Auditing Services	\$6,107.00	\$4,607.00	\$4,607.00	\$4,607.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing costs	\$4,607.00					
	Column Total:	\$4,607.00					
5300.1.300.43320.4336.00000.00.000	CS - Water-Medical Services	\$337.50	\$650.00	\$650.00	\$650.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctors Certificates/ Drug & Alchohol Testing	\$650.00					
	Column Total:	\$650.00					



City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4339.00000.00.000	CS - Water - Consulting Servi	\$35,585.67	\$42,243.00	\$43,208.00	\$43,208.00	\$965.00	2.28
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 20 % Allocated to Engineering	(\$22,341.00)					
	Description: 50% Allocated to Sewer Fund	(\$55,479.00)					
	Description: Environmental Consultant	\$111,028.00					
	Description: Other Consulting Services	\$10,000.00					
	Column Total:	\$43,208.00					
5300.1.300.43320.4341.00000.00.000	CS - Water-Technical Service	\$24,879.51	\$25,440.00	\$36,426.00	\$36,426.00	\$10,986.00	43.18
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Bacteria Testing	\$3,600.00					
	Description: Compaction Testing	\$500.00					
	Description: Dig Safe Charges	\$3,626.00					
	Description: Flouride Testing	\$200.00					
	Description: General system testing	\$1,664.00					
	Description: Lead and Copper testing	\$3,600.00					
	Description: Mail services utility invoices	\$1,250.00					
	Description: Nitrites/Nitrates Testing	\$156.00					
	Description: Other contracted technical services	\$4,500.00					
	Description: Radiological Chemical	\$550.00					
	Description: SOC Testing	\$3,900.00					
	Description: TTHM/HAA5 Testing	\$2,800.00					
	Description: UCMR testing	\$9,000.00					
	Description: VOC Testing	\$1,080.00					
	Column Total:	\$36,426.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4411.00000.00.000	CS - Water-Water And Sewer	\$32,365.74	\$36,500.00	\$36,500.00	\$36,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lowell Ave. Treatment Plant	\$35,000.00					
	Description: Pre-treatment Permit Fee	\$1,500.00					
	Column Total:	\$36,500.00					
5300.1.300.43320.4431.00000.00.000	CS - Water-Maint Chrgs - Buil	\$3,832.94	\$16,000.00	\$5,000.00	\$5,000.00	(\$11,000.00)	(68.75)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. and building repairs for 3 water treatment	\$5,000.00					
	Column Total:	\$5,000.00					
5300.1.300.43320.4432.00000.00.000	CS - Water-Maint Chrgs - Imp	\$52,409.47	\$82,000.00	\$82,000.00	\$82,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clean/repair two wells	\$60,000.00					
	Description: Traffic Control	\$2,000.00					
	Description: Trench patch	\$20,000.00					
	Column Total:	\$82,000.00					
5300.1.300.43320.4433.00000.00.000	CS - Water-Maint Chrgs - Equ	\$32,575.99	\$31,250.00	\$39,678.00	\$39,678.00	\$8,428.00	26.97
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flouride calibration maintenance agreement	\$8,428.00					
	Description: Radio Calibration	\$1,250.00					
	Description: Repairs to motors/alarms, elec. system & chem. fee	\$20,000.00					
	Description: SCADA Service	\$10,000.00					
	Column Total:	\$39,678.00					

City of Dover, New Hampshire

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.4435.00000.00.000	CS - Water-Maint Chrgs - Offi	\$41,703.10	\$42,792.00	\$139,693.00	\$139,693.00	\$96,901.00	226.45
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Badger Meter Service Contract Meter Software    \$3,264.00

Description: Division share of DoverNet PC replacement    \$1,199.00

Description: Division share of DoverNet support    \$123,098.00

Description: Division share of SCADA radio mainteneance agreeme    \$1,400.00

Description: Division share UB Billing Software    \$7,915.00

Description: ESRI Arc View (split w/ Sewer/Eng)    \$233.00

Description: GPS equipment maint. shared w/ Eng & Sewer    \$500.00

Description: Innovyze N End Water Tank maint. agreement    \$1,000.00

Description: SCADA Division share of DoverNet PC replacement    \$959.00

Description: SCADA XLR Support Renewal    \$125.00

Column Total: \$139,693.00

5300.1.300.43320.4443.00000.00.000	CS - Water-Rental of Equipme	\$13,603.74	\$7,200.00	\$7,200.00	\$7,200.00	\$0.00	0.00
------------------------------------	------------------------------	-------------	------------	------------	------------	--------	------

Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Contractor rentals; excavators    \$6,000.00

Description: Div. Share Ikon Copier    \$570.00

Description: Multi Function Printer (Utility Billing office)    \$630.00

Column Total: \$7,200.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4460.00000.00.000	CS - Water-Taxes	\$14,272.43	\$14,460.00	\$14,206.00	\$14,206.00	(\$254.00)	(1.76)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: B & M Railroad Lease	\$766.00					
	Description: Madbury land/building taxes	\$11,224.00					
	Description: Rochester land/building taxes	\$777.00					
	Description: Somersworth land taxes	\$1,439.00					
	Column Total:	\$14,206.00					
5300.1.300.43320.4521.00000.00.000	CS - Water-Property Insuranc	\$13,154.33	\$12,974.00	\$11,575.00	\$11,575.00	(\$1,399.00)	(10.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$11,575.00					
	Column Total:	\$11,575.00					
5300.1.300.43320.4522.00000.00.000	CS - Water-Vehicle & Equip Ir	\$8,204.20	\$8,967.00	\$7,711.00	\$7,711.00	(\$1,256.00)	(14.01)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$7,711.00					
	Column Total:	\$7,711.00					
5300.1.300.43320.4524.00000.00.000	CS - Water-Public Liab Insura	\$7,160.13	\$7,479.00	\$6,870.00	\$6,870.00	(\$609.00)	(8.14)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$6,870.00					
	Column Total:	\$6,870.00					
5300.1.300.43320.4529.00000.00.000	CS - Water - Insurance Deduc	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4531.00000.00.000	CS - Water - Telecommunicat	\$11,883.40	\$12,072.00	\$10,100.00	\$10,100.00	(\$1,972.00)	(16.34)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$10,100.00					
	Column Total:	\$10,100.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4534.00000.00.000	CS - Water-Postage	\$11,063.23	\$14,200.00	\$11,000.00	\$11,000.00	(\$3,200.00)	(22.54)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence,permits, express & parcels	\$3,500.00					
	Description: Utility bills	\$7,500.00					
	Column Total:	\$11,000.00					
5300.1.300.43320.4540.00000.00.000	CS - Water-Advertising	\$118.27	\$350.00	\$0.00	\$0.00	(\$350.00)	(100.00)
5300.1.300.43320.4550.00000.00.000	CS - Water-Printing And Bind	\$2,924.22	\$3,350.00	\$3,350.00	\$3,350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer Confidence Report	\$1,650.00					
	Description: Various forms & permits	\$1,700.00					
	Column Total:	\$3,350.00					
5300.1.300.43320.4580.00000.00.000	CS - Water-Travel Expense	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$313,180.87	\$363,534.00	\$460,774.00	\$460,774.00	\$97,240.00	26.75
5300.1.300.43320.4611.00000.00.000	CS - Water-Office Supplies	\$2,253.68	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, copy and computer supplies	\$2,500.00					
	Column Total:	\$2,500.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4612.00000.00.000	CS - Water-Operating Supplie	\$87,422.22	\$99,900.00	\$94,700.00	\$94,700.00	(\$5,200.00)	(5.21)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Caustic to control PH of water	\$39,100.00					
	Description: Chlorine	\$7,800.00					
	Description: Declorination Pucks	\$1,500.00					
	Description: Fluoride	\$10,500.00					
	Description: Industrial supplies for cleaning/service	\$1,200.00					
	Description: Phosphates	\$3,200.00					
	Description: Safety glasses, gloves, cleaning supplies	\$2,000.00					
	Description: Sodium F	\$3,100.00					
	Description: Zinc Ortho	\$26,300.00					
	Column Total:	\$94,700.00					
5300.1.300.43320.4615.00000.00.000	CS - Water-Clothing & Uniform	\$5,950.40	\$6,300.00	\$6,300.00	\$6,300.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Rain gear	\$300.00					
	Description: Safety shoes 1/2 13 employees @ \$300 per union con	\$1,950.00					
	Description: Safety shoes 1/2 3 employees 1/3 1 employee @ \$300	\$550.00					
	Description: Uniforms	\$3,500.00					
	Column Total:	\$6,300.00					
5300.1.300.43320.4619.00000.00.000	CS - Water-Supplies for Resa	\$6,668.14	\$4,000.00	\$0.00	\$0.00	(\$4,000.00)	(100.00)
5300.1.300.43320.4621.00000.00.000	CS-Water - Natural Gas	\$1,761.29	\$5,671.00	\$5,000.00	\$5,000.00	(\$671.00)	(11.83)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: Natural Gas - Lowell Ave 687 Therms @ \$1.25	\$5,000.00					
	Column Total:	\$5,000.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4622.00000.00.000	CS - Water-Electricity	\$192,037.41	\$249,169.00	\$249,169.00	\$249,169.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Power for wells & Treatment Plants, Booster St.	\$249,169.00	1,674,317	KWH			
	Column Total:	\$249,169.00					
5300.1.300.43320.4623.00000.00.000	CS - Water - Propane	\$18,753.47	\$20,351.00	\$22,657.00	\$22,657.00	\$2,306.00	11.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 14,618 Gals @ \$1.55	\$22,657.00					
	Column Total:	\$22,657.00					
5300.1.300.43320.4626.00000.00.000	CS - Water-Vehicle Fuels	\$20,376.68	\$28,446.00	\$25,546.00	\$25,546.00	(\$2,900.00)	(10.19)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4,671 gals off road diesel @ \$1.80	\$8,408.00					
	Description: 7,165 gals unleaded fuel @ \$2.10	\$15,047.00					
	Description: 955 gals diesel @ \$2.19	\$2,091.00					
	Column Total:	\$25,546.00					
5300.1.300.43320.4631.00000.00.000	CS - Water - Food	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee appreciation	\$100.00					
	Description: Public events and meetings	\$100.00					
	Column Total:	\$200.00					
5300.1.300.43320.4635.00000.00.000	CS - Water- Medicinal Supplie	\$78.70	\$360.00	\$360.00	\$360.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS water- Medicinal Supplies	\$360.00					
	Column Total:	\$360.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4640.00000.00.000	CS - Water-Books & Publicati	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications/trade journals	\$300.00					
	Column Total:	\$300.00					
5300.1.300.43320.4652.00000.00.000	CS - Water-Maint Supplies - Ir	\$116,413.39	\$75,050.00	\$79,050.00	\$79,050.00	\$4,000.00	5.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 150 tons asphalt water breaks/repairs @ \$67 ton	\$10,050.00					
	Description: Water system maint. supplies	\$69,000.00					
	Column Total:	\$79,050.00					
5300.1.300.43320.4653.00000.00.000	CS - Water-Maint Supplies - E	\$58,191.51	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Well seals, repairs to chemical pumps	\$15,000.00					
	Column Total:	\$15,000.00					
5300.1.300.43320.4654.00000.00.000	CS - Water-Maint Supplies - V	\$39,606.50	\$37,265.00	\$37,265.00	\$37,265.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs/Parts for dept. vehicles	\$37,265.00					
	Column Total:	\$37,265.00					
5300.1.300.43320.4661.00000.00.000	CS - Water-Fleet Maintenance	\$85,791.96	\$85,792.00	\$85,792.00	\$85,792.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$85,792.00					
	Column Total:	\$85,792.00					



City of Dover, New Hampshire

Water Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4681.00000.00.000	CS - Water-Minor Equipment	\$3,553.82	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diamond cutting blades, comp. bits	\$250.00					
	Description: Shovels, brooms, hoses for pumps, small tools	\$4,250.00					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$638,859.17	\$634,804.00	\$628,339.00	\$628,339.00	(\$6,465.00)	(1.02)
5300.1.300.43320.4741.00000.00.000	CS - Water-Machinery & Equip	\$76,618.95	\$253,000.00	\$253,600.00	\$253,600.00	\$600.00	0.24
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Divisions share of 1/2 tilt deck equipment traile	\$2,400.00					
	Description: Pipe Saw	\$1,200.00					
	Description: Water Meters	\$175,000.00		Adopted CIP			
	Description: Well and Treatment Plant Equipment	\$75,000.00		Adopted CIP			
	Column Total:	\$253,600.00					
5300.1.300.43320.4742.00000.00.000	CS - Water-Light Vehicles	\$39,489.50	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$15,000.00		Adopted CIP			
	Column Total:	\$15,000.00					
5300.1.300.43320.4744.00000.00.000	CS - Water - Furniture & Fixtu	\$1,239.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5300.1.300.43320.4745.00000.00.000	CS - Water - Computers & Co	\$1,696.99	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC replacement	\$1,697.00					
	Column Total:	\$1,697.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4760.00000.00.000	CS - Water-Depreciation Expe	\$926,383.04	\$1,398,946.00	\$1,322,826.00	\$1,322,826.00	(\$76,120.00)	(5.44)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$113,750.00					
	Description: Existing capital assets depreciation	\$925,743.00					
	Description: Full yr deprec on current year additions	\$283,333.00					
	Column Total:	\$1,322,826.00					
Budg_Cat: Capital Outlay - 700		\$1,045,427.48	\$1,668,643.00	\$1,593,123.00	\$1,593,123.00	(\$75,520.00)	(4.53)
5300.1.300.43320.4810.00000.00.000	CS - Water-Membership Dues	\$3,813.00	\$4,745.00	\$4,745.00	\$4,745.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Water Works	\$1,978.00					
	Description: NE Rural Water Assoc.	\$50.00					
	Description: NE Water Works Member/Cert.	\$820.00					
	Description: NH Water Polution Control	\$35.00					
	Description: NH Water Works & Council	\$1,062.00					
	Description: State Certification	\$800.00					
	Column Total:	\$4,745.00					
5300.1.300.43320.4819.00000.00.000	CS - Water-Fees & Charges	\$1,221.92	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement Degradation Charges	\$25,000.00					
	Column Total:	\$25,000.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4820.00000.00.000	CS - Water-Dept Overhead Cl	\$209,299.08	\$216,025.00	\$311,735.00	\$311,735.00	\$95,710.00	44.31
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost Allocation - Public Works Facility Charge	\$34,317.00					
	Description: Indirect Costs Allocation - Admin. Charge	\$277,418.00					
	Column Total:	\$311,735.00					
5300.1.300.43320.4840.00000.00.000	CS - Water - Contingency	\$0.00	\$49,900.00	\$74,900.00	\$74,900.00	\$25,000.00	50.10
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs 0.50% Policy Target	\$24,900.00					
	Description: Working Capital	\$50,000.00					
	Column Total:	\$74,900.00					
5300.1.300.43320.4891.00000.00.000	CS - Water-Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectibles	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$214,334.00	\$280,670.00	\$426,380.00	\$426,380.00	\$145,710.00	51.92
5300.1.300.43320.4912.00000.00.000	CS - Water - Transfer to Spec	\$110,289.04	\$118,638.00	\$110,290.00	\$110,290.00	(\$8,348.00)	(7.04)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of Water Fund Share of OPEB ADC	\$44,218.00		Target 30% FY19			
	Description: Insurance Premium Costs for 10 Retirees to OPEB Li	\$66,072.00					
	Column Total:	\$110,290.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4918.00000.00.000	CS - Water-Transfer To Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000.00		Adopted CIP			
	Column Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$610,289.04	\$618,638.00	\$610,290.00	\$610,290.00	(\$8,348.00)	(1.35)
5300.1.300.43320.4921.00000.00.000	CS - Water-Interest - Bonds	\$321,639.10	\$548,139.00	\$632,815.00	\$632,815.00	\$84,676.00	15.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (current)	\$299,232.00					
	Description: Anticipated new debt Interest	\$333,583.00					
	Column Total:	\$632,815.00					
Budg_Cat: Debt Service - 920		\$321,639.10	\$548,139.00	\$632,815.00	\$632,815.00	\$84,676.00	15.45
Func: CS - Water - 43320		\$4,216,584.34	\$5,303,833.00	\$5,639,114.00	\$5,639,114.00	\$335,281.00	6.32
Grand Total:		\$4,216,584.34	\$5,303,833.00	\$5,639,114.00	\$5,639,114.00	\$335,281.00	6.32

End of Report

# COMMUNITY SERVICES

**Division: Sewer Fund**

**Function 5320-43250**

***Mission Statement:***

To efficiently maintain the City's sewer collection system.

***Major Services/Responsibilities:***

- Continue implementing the findings of the Inflow and Infiltration Study.
- Operate and maintain the City's lift stations, sewer mains and other related facilities and equipment.
- Continue the operation of the SCADA system, which will allow efficient monitoring of the sewer facilities.

***Key Fiscal Year Objectives:***

- Continue inspections and televising of sewer lines to identify and prevent inflow and infiltration problems, thereby preserving system capacity for future development.
- Review and update the Sewer Collection System Preventative Maintenance program
- Continue favorable expansion of sewer collection system to increase revenues while holding down costs, as well as eliminate sewer discharges into the storm sewer system.
- Begin design work on Varney Brook Pump Station.
- Continue working on new I & I program
- Hanson Street sewer replacement
- Design Cocheco Street Pump Station
- Begin GPS work on collection system to obtain elevations.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Cleaned miles of collection system	4	6	6
Preventative maintenance tasks	552	750	750
Televised miles of sewer main	.50	2	2

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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5320.1.300.43250.4110.00000.00.000	CS - Sewer - Regular Salariec	\$108,271.09	\$108,744.00	\$109,232.00	\$109,232.00	\$488.00	0.45
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Boulanger, William L	(\$33,178.00)	-0.3300	33% CS Streets
Description: Boulanger, William L	(\$34,740.00)	-0.3400	34% Water Fund
Description: Boulanger, William L	\$102,177.00	1.0000	Deputy CS Direc
Description: Storer, John	(\$29,212.00)	-0.2500	25% CS Admin
Description: Storer, John	(\$40,895.00)	-0.3500	35% Water
Description: Storer, John	(\$5,842.00)	-0.0500	5% Solid Waste
Description: Storer, John	\$116,844.00	1.0000	CS Director
Description: White, Dave W	(\$29,210.00)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$34,078.00)	-0.3500	35% Water Fund
Description: White, Dave W	\$97,366.00	1.0000	City Engineer

Column Total: \$109,232.00

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4115.00000.00.000	CS - Sewer-Regular Hourly Ei	\$530,765.19	\$562,847.00	\$609,877.00	\$609,877.00	\$47,030.00	8.36
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$5,326.00		457 Incentive			
	Description: Chapman, Thomas	(\$34,664.00)	-0.5000	50% Water Fund			
	Description: Chapman, Thomas	\$69,329.00	1.0000	Pump Station Op			
	Description: Cochran, Matthew	(\$17,816.00)	-0.5000	50% Water Fund			
	Description: Cochran, Matthew	\$35,634.00	1.0000	Truck Driver			
	Description: Couch, Gordon	(\$20,738.00)	-0.5000	50% Water Fund			
	Description: Couch, Gordon	\$41,477.00	1.0000	Maintenance Mec			
	Description: Dwyer, Cheryl	(\$11,337.00)	-0.2500	25% Water Fund			
	Description: Dwyer, Cheryl	(\$22,677.00)	-0.5000	50% Fleet Maint			
	Description: Dwyer, Cheryl	\$45,351.00	1.0000	Secretary II			
	Description: Fowler, Richard L	(\$36,376.00)	-0.5000	50% Water Fund			
	Description: Fowler, Richard L	\$72,753.00	1.0000	Maintenance Mec			
	Description: Frank, William R	(\$25,932.00)	-0.5000	50% Water Fund			
	Description: Frank, William R	\$51,865.00	1.0000	Maintenance Mec			
	Description: Glidden, Keegan	(\$18,641.00)	-0.5000	50% Water Fund			
	Description: Glidden, Keegan	\$37,282.00	1.0000	Maintenance Mec			
	Description: Grass, Ryan	(\$20,374.00)	-0.5000	50% Water Fund			
	Description: Grass, Ryan	\$40,749.00	1.0000	Truck Driver			
	Description: Gray, Janet	(\$12,297.00)	-0.3625	50% Water Fund			
	Description: Gray, Janet	\$24,594.00	0.7250	Account Clerk I			
	Description: Hager, Stacey A	(\$14,082.00)	-0.2500	25% CS Admin			
	Description: Hager, Stacey A	(\$14,082.00)	-0.2500	25% Solid Waste			
	Description: Hager, Stacey A	(\$14,082.00)	-0.2500	25% Water Fund			
	Description: Hager, Stacey A	\$56,330.00	1.0000	Admin Assistant			
	Description: Holton, Brian	(\$18,801.00)	-0.5000	50% Water Fund			

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Description:	Holton, Brian	\$37,603.00	1.0000	Truck Driver			
Description:	Landry, Brian	(\$21,295.00)	-0.5000	50% Water Fund			
Description:	Landry, Brian	\$42,590.00	1.0000	Maintenance Mec			
Description:	Lavoie, Jason	(\$28,539.00)	-0.5000	50% Water Fund			
Description:	Lavoie, Jason	\$57,079.00	1.0000	Maintenance Mec			
Description:	Mandigo, Alan R	(\$25,932.00)	-0.5000	50% Water Fund			
Description:	Mandigo, Alan R	\$51,865.00	1.0000	Heavy Equip Ope			
Description:	McCulloch, Jamie	(\$24,702.00)	-0.5000	50% Water Fund			
Description:	McCulloch, Jamie	\$49,404.00	1.0000	Office Manager			
Description:	Mountain, Fulton T	(\$25,932.00)	-0.5000	50% Water Fund			
Description:	Mountain, Fulton T	\$51,865.00	1.0000	Heavy Equipment			
Description:	Nadeau, Michael P	(\$28,554.00)	-0.5000	50% Water Fund			
Description:	Nadeau, Michael P	\$57,108.00	1.0000	Pump Station Op			
Description:	Pilewski, Patrick	(\$28,554.00)	-0.5000	50% Water Fund			
Description:	Pilewski, Patrick	\$57,108.00	1.0000	Pump Station Op			
Description:	Purpura, William J	(\$27,216.00)	-0.5000	50% Water Fund			
Description:	Purpura, William J	\$54,433.00	1.0000	Inventory Coord			
Description:	SCADA Pay 3,460 hrs @ \$3	\$10,380.00					
Description:	Steneri, Denise	(\$22,444.00)	-0.5000	50% Water Fund			
Description:	Steneri, Denise	\$44,888.00	1.0000	Account Clerk I			
Description:	Stevens, Jamie	(\$28,554.00)	-0.5000	50% Water Fund			
Description:	Stevens, Jamie	\$57,108.00	1.0000	Pump Station Op			
Description:	TBD Electrician Position	(\$11,109.00)	-0.2000	20% General Fun			
Description:	TBD Electrician Position	(\$22,216.00)	-0.4000	40% Water Fund			
Description:	TBD Electrician Position	\$55,541.00	1.0000	Maint Spec III			
Description:	TBD Vacancy	(\$9,601.00)	-0.3438	50% Water Fund			
Description:	TBD Vacancy	\$19,202.00	0.6875	Account Clerk I			
Description:	Vansylvong, Jerrica	(\$19,304.00)	-0.5000	50% Water Fund			



City of Dover, New Hampshire

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Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Vansylyvong, Jerrica	\$38,609.00	1.0000	Bookkeeper			
	Description: Young, Edward W Jr	(\$23,524.00)	-0.5000	50% Water Fund			
	Description: Young, Edward W Jr	\$47,049.00	1.0000	Truck Driver			
	Description: Young, Gretchen	(\$22,910.00)	-0.3000	30% CS Engineer			
	Description: Young, Gretchen	(\$26,730.00)	-0.3500	35% Water Fund			
	Description: Young, Gretchen	\$76,370.00	1.0000	Asst City Engin			
	Column Total:	\$609,877.00					
5320.1.300.43250.4130.00000.00.000	CS - Sewer-Overtime Pay	\$31,672.15	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$40,000.00					
	Column Total:	\$40,000.00					
5320.1.300.43250.4160.00000.00.000	CS - Sewer-Severance Pay	(\$12,271.12)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4170.00000.00.000	CS - Sewer-Longevity Pay	\$8,119.88	\$11,100.00	\$10,160.00	\$10,160.00	(\$940.00)	(8.47)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 yrs allocated	\$200.00		\$800 allocated			
	Description: 1 @ 20-24 yrs allocated	\$400.00		\$1,600 allocate			
	Description: 1 @ 25 plus yrs allocated	\$700.00		\$2,000 allocate			
	Description: 1 @ 25+ yrs allocated	\$660.00		\$2,000 allocate			
	Description: 2 @ 15-19 years prorated	\$1,200.00		\$1,200ea prorated			
	Description: 2 @ 20-24 years prorated	\$1,600.00		\$1,600ea prorated			
	Description: 2 @ 5-9 years prorated	\$400.00		\$400ea prorated			
	Description: 3 @ 25 plus years prorated	\$3,000.00		\$2,000ea prorated			
	Description: 5 @ 10-14 years prorated	\$2,000.00		\$800ea prorated			
	Column Total:	\$10,160.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4211.00000.00.000	CS - Sewer-Health Insurance	\$208,291.75	\$216,293.00	\$234,947.00	\$234,947.00	\$18,654.00	8.62
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$234,947.00					
	Column Total:	\$234,947.00					
5320.1.300.43250.4212.00000.00.000	CS - Sewer-Dental Insurance	\$6,304.92	\$6,959.00	\$7,812.00	\$7,812.00	\$853.00	12.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$7,812.00					
	Column Total:	\$7,812.00					
5320.1.300.43250.4213.00000.00.000	CS - Sewer-Life Insurance	\$1,442.00	\$1,583.00	\$1,752.00	\$1,752.00	\$169.00	10.68
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,752.00					
	Column Total:	\$1,752.00					
5320.1.300.43250.4214.00000.00.000	CS - Sewer - Long Term Disal	\$257.04	\$339.00	\$3,387.00	\$3,387.00	\$3,048.00	899.12
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$3,387.00					
	Column Total:	\$3,387.00					
5320.1.300.43250.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$4,203.00	\$4,203.00	\$4,203.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$4,203.00					
	Column Total:	\$4,203.00					
5320.1.300.43250.4220.00000.00.000	CS - Sewer-FICA	\$44,200.82	\$45,993.00	\$48,345.00	\$48,345.00	\$2,352.00	5.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$48,345.00					
	Column Total:	\$48,345.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4225.00000.00.000	CS - Sewer-Medicare	\$10,152.66	\$10,761.00	\$11,306.00	\$11,306.00	\$545.00	5.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$11,306.00					
	Column Total:	\$11,306.00					
5320.1.300.43250.4230.00000.00.000	CS - Sewer-Retirement	\$74,132.21	\$77,393.00	\$86,243.00	\$86,243.00	\$8,850.00	11.44
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$86,243.00					
	Column Total:	\$86,243.00					
5320.1.300.43250.4240.00000.00.000	CS - Sewer-Staff Developer	\$4,162.50	\$6,805.00	\$6,805.00	\$6,805.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$6,805.00					
	Column Total:	\$6,805.00					
5320.1.300.43250.4260.00000.00.000	CS - Sewer-Worker's Comp Ir	\$23,079.00	\$23,079.00	\$23,079.00	\$23,079.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$23,079.00					
	Column Total:	\$23,079.00					
5320.1.300.43250.4290.00000.00.000	CS - Sewer-FSA Fees	\$179.25	\$225.00	\$300.00	\$300.00	\$75.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$300.00					
	Column Total:	\$300.00					
5320.1.300.43250.4295.00000.00.000	CS - Sewer - Compensated A	\$5,705.57	\$13,000.00	\$10,000.00	\$10,000.00	(\$3,000.00)	(23.08)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused annual leave	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Personal Services - 100		\$1,044,464.91	\$1,125,121.00	\$1,207,448.00	\$1,207,448.00	\$82,327.00	7.32

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4335.00000.00.000	CS - Sewer-Auditing Services	\$6,124.00	\$6,124.00	\$6,124.00	\$6,124.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing services	\$6,124.00					
	Column Total:	\$6,124.00					
5320.1.300.43250.4336.00000.00.000	CS - Sewer-Medical Services	\$57.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physicals/Drug Testing	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4339.00000.00.000	CS - Sewer - Consulting Servi	\$52,384.86	\$53,738.00	\$55,479.00	\$55,479.00	\$1,741.00	3.24
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% Allocated to Engineering	(\$22,241.00)					
	Description: 30% Allocated to Water Fund	(\$33,308.00)					
	Description: Environmental Consultant	\$111,028.00					
	Column Total:	\$55,479.00					
5320.1.300.43250.4341.00000.00.000	CS - Sewer-Technical Service	\$8,166.92	\$204,800.00	\$205,476.00	\$205,476.00	\$676.00	0.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Compaction Testing	\$500.00					
	Description: Dig Safe Charges	\$3,626.00					
	Description: Mailing services utility invoices	\$1,350.00					
	Description: Technical Services Tolend Pump Station	\$200,000.00					
	Column Total:	\$205,476.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4411.00000.00.000	CS - Sewer-Water And Sewer	\$5,830.50	\$6,000.00	\$7,600.00	\$7,600.00	\$1,600.00	26.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of water usage at Pump Stations	\$7,600.00					
	Column Total:	\$7,600.00					
5320.1.300.43250.4421.00000.00.000	CS - Sewer - Waste Disposal	\$3,286.89	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grit Disposal/Screenings disposal	\$4,000.00					
	Column Total:	\$4,000.00					
5320.1.300.43250.4431.00000.00.000	CS - Sewer-Maint Chrgs - Bui	\$1,778.76	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4432.00000.00.000	CS - Sewer-Maint Chrgs - Imp	\$8,888.40	\$18,500.00	\$18,500.00	\$18,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mowing ROW	\$6,500.00					
	Description: Pave after sewer line repairs	\$7,000.00					
	Description: Problem Services	\$5,000.00					
	Column Total:	\$18,500.00					
5320.1.300.43250.4433.00000.00.000	CS - Sewer-Maint Chrgs - Eq	\$37,025.82	\$31,200.00	\$31,200.00	\$31,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract repair services	\$20,000.00					
	Description: Radio Calibrations	\$1,200.00					
	Description: SCADA Maintenance	\$10,000.00					
	Column Total:	\$31,200.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4435.00000.00.000	CS - Sewer-Maint Chrgs - Offi	\$33,468.82	\$32,863.00	\$120,327.00	\$120,327.00	\$87,464.00	266.15
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$719.00					
	Description: Division share of DoverNet support	\$107,636.00					
	Description: Division share of UB Billing Software	\$7,915.00					
	Description: Division share SCADA DoverNet PC Replacement	\$720.00					
	Description: Division share of SCADA radio maintenance agreeme	\$719.00					
	Description: ESRI Arc View (Split w/ Water/Eng)	\$233.00					
	Description: GPS Eq. maint shared w/ Eng & Water	\$500.00					
	Description: Pipe Tech softwear upgrade	\$1,760.00					
	Description: SCADA XLR Support Renewal	\$125.00					
	Column Total:	\$120,327.00					
5320.1.300.43250.4443.00000.00.000	CS - Sewer-Rental of Equipm	\$5,874.05	\$26,200.00	\$26,242.00	\$26,242.00	\$42.00	0.16
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contractor Rentals & Excavation Eq.	\$10,000.00					
	Description: Div. Share Ikon Copier	\$612.00					
	Description: Multi Function Printer (Utility Billing Office)	\$630.00					
	Description: Root Control	\$15,000.00					
	Column Total:	\$26,242.00					
5320.1.300.43250.4521.00000.00.000	CS - Sewer-Property Insuranc	\$10,575.04	\$10,465.00	\$9,790.00	\$9,790.00	(\$675.00)	(6.45)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$9,790.00					
	Column Total:	\$9,790.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4522.00000.00.000	CS - Sewer-Vehicle & Equip I	\$7,313.98	\$7,218.00	\$7,022.00	\$7,022.00	(\$196.00)	(2.72)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$7,022.00					
	Column Total:	\$7,022.00					
5320.1.300.43250.4524.00000.00.000	CS - Sewer-Public Liab Insura	\$6,087.00	\$7,133.00	\$6,332.00	\$6,332.00	(\$801.00)	(11.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$6,332.00					
	Column Total:	\$6,332.00					
5320.1.300.43250.4529.00000.00.000	CS - Sewer - Insurance Deduct	\$20,895.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43250.4531.00000.00.000	CS - Sewer - Telecommunicat	\$9,275.01	\$9,585.00	\$10,166.00	\$10,166.00	\$581.00	6.06
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$10,166.00					
	Column Total:	\$10,166.00					
5320.1.300.43250.4534.00000.00.000	CS - Sewer-Postage	\$9,378.65	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel	\$1,250.00					
	Description: Utility Bills	\$6,750.00					
	Column Total:	\$8,000.00					
5320.1.300.43250.4540.00000.00.000	CS - Sewer-Advertising	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal advertising and notices	\$500.00					
	Column Total:	\$500.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4550.00000.00.000	CS - Sewer-Printing And Bind	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. printing/notifications	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4580.00000.00.000	CS - Sewer-Travel Expense	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$226,410.70	\$427,826.00	\$518,258.00	\$518,258.00	\$90,432.00	21.14
5320.1.300.43250.4611.00000.00.000	CS - Sewer-Office Supplies	\$1,458.80	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$2,000.00					
	Column Total:	\$2,000.00					
5320.1.300.43250.4612.00000.00.000	CS - Sewer-Operating Supplie	\$19,794.89	\$33,000.00	\$33,000.00	\$33,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals for River St. Pump Station	\$30,000.00					
	Description: Custodial supplies and operating supplies	\$3,000.00					
	Column Total:	\$33,000.00					



City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4615.00000.00.000	CS - Sewer-Clothing & Uniform	\$5,819.27	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rain gear/special protective gear	\$1,500.00					
	Description: Safety shoes 1/2 13 employees @ \$300 per Union Con	\$1,950.00					
	Description: Safety shoes 1/2 of 3 emp. 1/3 of 1 emp. @ \$300 pe	\$550.00					
	Description: Uniforms	\$3,500.00					
	Column Total:	\$7,500.00					
5320.1.300.43250.4619.00000.00.000	CS - Sewer-Supplies for Resa	\$0.00	\$4,000.00	\$0.00	\$0.00	(\$4,000.00)	(100.00)
5320.1.300.43250.4621.00000.00.000	CS -Sewer - Natural Gas	\$4,878.08	\$3,091.00	\$3,343.00	\$3,343.00	\$252.00	8.15
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 2,674 Therms @ \$1.25	\$3,343.00					
	Column Total:	\$3,343.00					
5320.1.300.43250.4622.00000.00.000	CS - Sewer-Electricity	\$150,072.96	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 24 pump stations 1,036,584 KWH	\$150,000.00					
	Column Total:	\$150,000.00					
5320.1.300.43250.4623.00000.00.000	CS - Sewer - Propane	\$4,159.05	\$2,775.00	\$3,054.00	\$3,054.00	\$279.00	10.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lift Stations 1,970 gls @ \$1.55	\$3,054.00					
	Column Total:	\$3,054.00					
5320.1.300.43250.4624.00000.00.000	CS - Sewer-Heating Oil	\$9,094.54	\$10,133.00	\$8,700.00	\$8,700.00	(\$1,433.00)	(14.14)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: diesel for lift stations 4,691 gls @ \$1.80	\$8,700.00					
	Column Total:	\$8,700.00					

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5320.1.300.43250.4626.00000.00.000	CS - Sewer-Vehicle Fuels	\$19,968.81	\$23,124.00	\$22,368.00	\$22,368.00	(\$756.00)	(3.27)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,513 gals unleaded fuel @ \$2.10	\$5,277.00					
	Description: 3,903 gals diesel @ \$2.19	\$8,683.00					
	Description: 4,671 gals off road diesel @ \$1.80	\$8,408.00					
	Column Total:	\$22,368.00					
5320.1.300.43250.4635.00000.00.000	CS - Sewer - Medicinal Suppli	\$31.42	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical/First Aid Supplies	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43250.4640.00000.00.000	CS - Sewer-Books & Publicati	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Register, EPA manuals	\$200.00					
	Column Total:	\$200.00					
5320.1.300.43250.4651.00000.00.000	CS - Sewer-Maint Supplies - E	\$51.75	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paint & general upkeep of PS	\$2,500.00					
	Column Total:	\$2,500.00					
5320.1.300.43250.4652.00000.00.000	CS - Sewer-Maint Supplies - I	\$27,705.50	\$20,000.00	\$24,000.00	\$24,000.00	\$4,000.00	20.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance materials to repair and maintain sewer	\$24,000.00					
	Column Total:	\$24,000.00					

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5320.1.300.43250.4653.00000.00.000	CS - Sewer-Maint Supplies - E	\$13,668.94	\$30,200.00	\$30,200.00	\$30,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain 24 pump stations	\$30,200.00					
	Column Total:	\$30,200.00					
5320.1.300.43250.4654.00000.00.000	CS - Sewer-Maint Supplies - V	\$22,771.99	\$23,061.00	\$23,061.00	\$23,061.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs & parts for sewer dept. vehicles	\$23,061.00					
	Column Total:	\$23,061.00					
5320.1.300.43250.4661.00000.00.000	CS - Sewer-Fleet Maintenance	\$53,898.00	\$53,898.00	\$53,898.00	\$53,898.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$53,898.00					
	Column Total:	\$53,898.00					
5320.1.300.43250.4681.00000.00.000	CS - Sewer-Minor Equipment	\$3,583.05	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$4,000.00					
	Column Total:	\$4,000.00					
Budg_Cat: Supplies - 600		\$336,957.05	\$369,982.00	\$368,324.00	\$368,324.00	(\$1,658.00)	(0.45)
5320.1.300.43250.4741.00000.00.000	CS - Sewer-Machinery & Equip	\$2,346.39	\$78,000.00	\$78,600.00	\$78,600.00	\$600.00	0.77
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of 1/2 tilt deck equipment trailer	\$2,400.00					
	Description: Pipe saw	\$1,200.00					
	Description: Pump Station Equipment Replacment/Maint.	\$75,000.00	Adopted CIP				
	Column Total:	\$78,600.00					

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5320.1.300.43250.4742.00000.00.000	CS - Sewer-Light Vehicles	\$13,800.50	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$15,000.00		Adopted CIP			
	Column Total:	\$15,000.00					
5320.1.300.43250.4745.00000.00.000	CS - Sewer - Computers & Cc	\$1,697.00	\$1,697.00	\$1,697.00	\$1,697.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC replacement	\$1,697.00					
	Column Total:	\$1,697.00					
5320.1.300.43250.4760.00000.00.000	CS - Sewer-Depreciation Expt	\$2,022,348.04	\$2,439,858.00	\$2,217,493.00	\$2,217,493.00	(\$222,365.00)	(9.11)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$60,000.00					
	Description: Existing capital assets depreciation	\$1,961,993.00					
	Description: Full yr deprec on current year additions	\$195,500.00					
	Column Total:	\$2,217,493.00					
Budg_Cat: Capital Outlay - 700		\$2,040,191.93	\$2,534,555.00	\$2,312,790.00	\$2,312,790.00	(\$221,765.00)	(8.75)
5320.1.300.43250.4810.00000.00.000	CS - Sewer-Membership Due:	\$730.00	\$1,174.00	\$1,174.00	\$1,174.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certification renewals	\$1,000.00					
	Description: Water Environment Federation	\$174.00					
	Column Total:	\$1,174.00					
5320.1.300.43250.4819.00000.00.000	CS - Sewer-Fees & Charges	\$854.41	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement Degradation Charges	\$25,000.00					
	Column Total:	\$25,000.00					

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5320.1.300.43250.4820.00000.00.000	CS - Sewer-Dept Overhead C	\$303,699.00	\$315,325.00	\$398,982.00	\$398,982.00	\$83,657.00	26.53
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost Allocation - Public Works Facility Charge	\$34,317.00					
	Description: Indirect Cost Allocation - Admin. Charge	\$364,665.00					
	Column Total:	\$398,982.00					
5320.1.300.43250.4840.00000.00.000	CS - Sewer-Contingency	\$0.00	\$137,200.00	\$137,200.00	\$137,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs Policy Target 0.50%	\$37,200.00					
	Description: Working Capital	\$100,000.00					
	Column Total:	\$137,200.00					
5320.1.300.43250.4891.00000.00.000	CS - Sewer-Abatements	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectible acct	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$305,283.41	\$463,699.00	\$572,356.00	\$572,356.00	\$108,657.00	23.43
5320.1.300.43250.4912.00000.00.000	CS - Sewer - Transfer to Spec	\$54,955.04	\$56,278.00	\$55,588.00	\$55,588.00	(\$690.00)	(1.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of Sewer Fund Share of OPEB ADC	\$46,400.00		Target 30% FY19			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$9,188.00					
	Column Total:	\$55,588.00					
5320.1.300.43250.4914.00000.00.000	CS - Sewer - Transfer To Cap	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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5320.1.300.43250.4918.00000.00.000	CS - Sewer-Transfer To Trust	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000.00		Adopted CIP			
	Column Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$754,955.04	\$556,278.00	\$555,588.00	\$555,588.00	(\$690.00)	(0.12)
5320.1.300.43250.4921.00000.00.000	CS - Sewer-Interest - Bonds	\$520,355.92	\$738,003.00	\$747,435.00	\$747,435.00	\$9,432.00	1.28
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (existing)	\$555,285.00					
	Description: Anticipated new debt Interest	\$192,150.00					
	Column Total:	\$747,435.00					
Budg_Cat: Debt Service - 920		\$520,355.92	\$738,003.00	\$747,435.00	\$747,435.00	\$9,432.00	1.28
Func: CS - Sewer - 43250		\$5,228,618.96	\$6,215,464.00	\$6,282,199.00	\$6,282,199.00	\$66,735.00	1.07

# COMMUNITY SERVICES

**Division: Wastewater Treatment Facility**      **Function: 5320-43256**

***Mission Statement:***

To efficiently treat wastewater and dispose of biosolids generated from Dover's residents and businesses.

***Major Services/Responsibilities:***

- Operate and maintain the Wastewater Treatment Facility
- Receive domestic septage from residents and surrounding communities
- Perform inspections on industrial sewer users and restaurants.
- Comply with Federal and State discharge permit

***Key Fiscal Year Objectives:***

- Continue operating and maintaining the facility in the most cost-effective way possible.
- Operate the facility to achieve a Total Nitrogen Seasonal Average of 8 Mg/L.
- Continue to negotiate an acceptable NPDES Permit with USEPA for Nutrient removal.
- Always be looking for technologies and or ways to operate more efficiently.
- Replace Aeration Turbo Blower with an alternative technology.
- Complete the Local Limits Evaluation.
- Complete the design of the Catch Basin/Wet well Cleaning Facility.

***Performance Measures:***

Description	FY18 Act	FY19 Est	FY20 Est
Compliance of discharge permit	Yes	Yes	Yes
Average Daily Treatment In Millions of Gallons	2.7 MGD	2.7 MGD	2.5 MGD

- Effectively treat approximately 990 million gallons of wastewater.
- Inspect and oversee
  - 6 Significant Industrial User Permits
  - 67 Class II Industrial Permits
  - 78 Restaurants
- Process and dispose of approximately 3000 Wet Tons of Boisolids.
- Receive and process over 250,000 gallons of residential Septage.

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5320.1.300.43256.4110.00000.00.000	CS - Sewer - WWTP-Regular	\$145,447.32	\$148,959.00	\$153,490.00	\$153,490.00	\$4,531.00	3.04
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Powers, Arnold S	\$69,329.00	1.0000	WWTP Lab Indust			
	Description: Vermette, Raymond A Jr	\$84,161.00	1.0000	WWTP Supervisor			
	Column Total:	\$153,490.00					
5320.1.300.43256.4115.00000.00.000	CS - Sewer - WWTP-Regular	\$208,255.56	\$241,113.00	\$233,419.00	\$233,419.00	(\$7,694.00)	(3.19)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Johnstone, Allan	\$57,109.00	1.0000	Pump Station Op			
	Description: McNeil, Michael	\$49,931.00	1.0000	Pump Station Op			
	Description: Mitchell, Casey	\$42,162.00	1.0000	Pump Station Op			
	Description: Rosselli, Robert	\$38,267.00	1.0000	Maintenance Mec			
	Description: Rowe, Amanda	\$45,950.00	1.0000	WWTP Lab Techni			
	Column Total:	\$233,419.00					
5320.1.300.43256.4130.00000.00.000	CS - Sewer - WWTP-Overtime	\$4,457.40	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$6,000.00					
	Column Total:	\$6,000.00					
5320.1.300.43256.4170.00000.00.000	CS - Sewer - WWTP-Longevit	\$5,200.00	\$4,000.00	\$3,600.00	\$3,600.00	(\$400.00)	(10.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 @ 15-19 years	\$3,600.00		\$1,200 each			
	Column Total:	\$3,600.00					



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5320.1.300.43256.4211.00000.00.000	CS - Sewer - WWTP-Health Ir	\$110,337.59	\$127,107.00	\$122,884.00	\$122,884.00	(\$4,223.00)	(3.32)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$122,884.00					
	Column Total:	\$122,884.00					
5320.1.300.43256.4212.00000.00.000	CS - Sewer - WWTP-Dental Ir	\$3,576.16	\$4,063.00	\$4,071.00	\$4,071.00	\$8.00	0.20
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$4,071.00					
	Column Total:	\$4,071.00					
5320.1.300.43256.4213.00000.00.000	CS - Sewer - WWTP-Life Insu	\$744.12	\$936.00	\$929.00	\$929.00	(\$7.00)	(0.75)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$929.00					
	Column Total:	\$929.00					
5320.1.300.43256.4214.00000.00.000	CS - Sewer Long Term Disabi	\$0.00	\$0.00	\$1,664.00	\$1,664.00	\$1,664.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,664.00					
	Column Total:	\$1,664.00					
5320.1.300.43256.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,133.00	\$2,133.00	\$2,133.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$2,133.00					
	Column Total:	\$2,133.00					
5320.1.300.43256.4220.00000.00.000	CS - Sewer - WWTP-FICA	\$25,347.92	\$25,824.00	\$24,847.00	\$24,847.00	(\$977.00)	(3.78)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$24,847.00					
	Column Total:	\$24,847.00					

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5320.1.300.43256.4225.00000.00.000	CS - Sewer - WWTP-Medicare	\$5,748.23	\$5,993.00	\$5,811.00	\$5,811.00	(\$182.00)	(3.04)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,811.00					
	Column Total:	\$5,811.00					
5320.1.300.43256.4230.00000.00.000	CS - Sewer - WWTP-Retireme	\$36,079.02	\$45,528.00	\$45,123.00	\$45,123.00	(\$405.00)	(0.89)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$45,123.00					
	Column Total:	\$45,123.00					
5320.1.300.43256.4240.00000.00.000	CS - Sewer - WWTP-Staff De	\$2,740.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local, state and national seminars	\$5,000.00					
	Column Total:	\$5,000.00					
5320.1.300.43256.4260.00000.00.000	CS - Sewer - WWTP-Workers	\$15,327.00	\$15,327.00	\$15,327.00	\$15,327.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$15,327.00					
	Column Total:	\$15,327.00					
5320.1.300.43256.4290.00000.00.000	CS - Sewer - WWTP-FSA Fee	\$41.25	\$150.00	\$75.00	\$75.00	(\$75.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative cost Flexible Spending Acct.	\$75.00					
	Column Total:	\$75.00					
5320.1.300.43256.4295.00000.00.000	CS - Sewer - WWTP - Compe	\$15,790.93	\$7,000.00	\$15,000.00	\$15,000.00	\$8,000.00	114.29
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer - WWTP - Compensated Absences	\$15,000.00					
	Column Total:	\$15,000.00					

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Budg_Cat: Personal Services - 100		\$579,092.50	\$637,000.00	\$639,373.00	\$639,373.00	\$2,373.00	0.37
5320.1.300.43256.4334.00000.00.000	Legal Services	\$29,782.70	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nutrient Permit	\$100,000.00					
	Column Total:	\$100,000.00					
5320.1.300.43256.4336.00000.00.000	CS - Sewer - WWTP-Medical	\$703.50	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals, random screening	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43256.4339.00000.00.000	CS - Sewer - WWTP-Consulti	\$77,326.33	\$100,000.00	\$0.00	\$0.00	(\$100,000.00)	(100.00)
5320.1.300.43256.4341.00000.00.000	CS - Sewer - WWTP-Technic	\$37,254.10	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge SQC Testing	\$4,500.00					
	Description: Toxicity Testing	\$2,000.00					
	Description: WP and WS studies	\$1,500.00					
	Column Total:	\$8,000.00					
5320.1.300.43256.4411.00000.00.000	CS - Sewer - WWTP-Water &	\$9,105.67	\$15,000.00	\$12,000.00	\$12,000.00	(\$3,000.00)	(20.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Use	\$12,000.00					
	Column Total:	\$12,000.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4421.00000.00.000	CS - Sewer - WWTP - Waste	\$213,500.05	\$219,000.00	\$220,500.00	\$220,500.00	\$1,500.00	0.68
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge Disposal	\$220,000.00					
	Description: UV Bulb Disposal	\$500.00					
	Column Total:	\$220,500.00					
5320.1.300.43256.4433.00000.00.000	CS - Sewer - WWTP-Maint Cf	\$814.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
5320.1.300.43256.4435.00000.00.000	CS - Sewer - WWTP-Maint Cf	\$23,365.04	\$23,489.00	\$38,937.00	\$38,937.00	\$15,448.00	65.77
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet PC Replacement	\$1,026.00					
	Description: Division share of DoverNet support	\$37,911.00					
	Column Total:	\$38,937.00					
5320.1.300.43256.4443.00000.00.000	CS - Sewer - WWTP-Rental o	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Odor Control - crane/boom rental	\$1,000.00					
	Column Total:	\$1,000.00					
5320.1.300.43256.4521.00000.00.000	CS - Sewer - WWTP-Property	\$20,010.87	\$19,710.00	\$17,608.00	\$17,608.00	(\$2,102.00)	(10.66)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$17,608.00					
	Column Total:	\$17,608.00					
5320.1.300.43256.4522.00000.00.000	CS - Sewer - WWTP-Vehicle i	\$2,212.07	\$2,667.00	\$2,424.00	\$2,424.00	(\$243.00)	(9.11)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$2,424.00					
	Column Total:	\$2,424.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4524.00000.00.000	CS - Sewer - WWTP-Public Li	\$4,077.98	\$4,010.00	\$3,452.00	\$3,452.00	(\$558.00)	(13.92)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,452.00					
	Column Total:	\$3,452.00					
5320.1.300.43256.4531.00000.00.000	CS - Sewer - WWTP-Telecom	\$8,606.41	\$8,650.00	\$8,650.00	\$8,650.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services, Eq. for voice, fax, data, wireless	\$8,650.00					
	Column Total:	\$8,650.00					
5320.1.300.43256.4534.00000.00.000	CS - Sewer - WWTP-Postage	\$98.72	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500.00					
	Column Total:	\$500.00					
5320.1.300.43256.4540.00000.00.000	CS - Sewer - WWTP-Advertisi	\$1,611.22	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Notice Advertising	\$600.00					
	Column Total:	\$600.00					
5320.1.300.43256.4550.00000.00.000	CS - Sewer - WWTP-Printing	\$363.22	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$400.00					
	Column Total:	\$400.00					
5320.1.300.43256.4580.00000.00.000	CS - Sewer - WWTP-Travel E	\$1,055.58	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/conferences	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$429,887.46	\$405,526.00	\$416,571.00	\$416,571.00	\$11,045.00	2.72

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City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4611.00000.00.000	CS - Sewer - WWTP-Office S	\$1,775.54	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$2,000.00					
	Column Total:	\$2,000.00					
5320.1.300.43256.4612.00000.00.000	CS - Sewer - WWTP-Operatin	\$58,833.26	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab supplies, chemicals	\$70,000.00					
	Column Total:	\$70,000.00					
5320.1.300.43256.4615.00000.00.000	CS - Sewer - WWTP-Clothing	\$3,168.51	\$4,528.00	\$4,528.00	\$4,528.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety gear	\$200.00					
	Description: Safety shoes 7 @ \$300	\$2,100.00					
	Description: Uniforms	\$2,228.00					
	Column Total:	\$4,528.00					
5320.1.300.43256.4622.00000.00.000	CS - Sewer - WWTP-Electricit	\$231,434.17	\$251,183.00	\$247,634.00	\$247,634.00	(\$3,549.00)	(1.41)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,037,091KWH	\$247,634.00					
	Column Total:	\$247,634.00					
5320.1.300.43256.4624.00000.00.000	CS - Sewer - WWTP-Heating	\$13,323.98	\$21,600.00	\$21,526.00	\$21,526.00	(\$74.00)	(0.34)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Generator off road diesel 2,277 gals @ \$1.80	\$4,098.00					
	Description: Heating oil 7746 gals @ \$2.25gal	\$17,428.00					
	Column Total:	\$21,526.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4626.00000.00.000	CS - Sewer - WWTP-Vehicle I	\$3,310.32	\$3,670.00	\$3,686.00	\$3,686.00	\$16.00	0.44
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 1,683 gals unleaded @ \$2.10	\$3,686.00					
	Column Total:	\$3,686.00					
5320.1.300.43256.4631.00000.00.000	CS - Sewer - WWTP - Food	\$49.57	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100.00					
	Column Total:	\$100.00					
5320.1.300.43256.4640.00000.00.000	CS - Sewer - WWTP-Books &	\$215.50	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications & trade journals	\$200.00					
	Column Total:	\$200.00					
5320.1.300.43256.4651.00000.00.000	CS - Sewer - WWTP-Maint Su	\$432.00	\$416.00	\$416.00	\$416.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shop towels 400 towels @ .04 for 26 weeks	\$416.00					
	Column Total:	\$416.00					
5320.1.300.43256.4652.00000.00.000	CS - Sewer - WWTP-Maint Su	\$103,073.29	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair parts as need to support plant	\$70,000.00					
	Description: UV Bulbs and sleeves	\$50,000.00					
	Column Total:	\$120,000.00					
5320.1.300.43256.4653.00000.00.000	CS - Sewer - WWTP-Maint Su	\$16,234.86	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4654.00000.00.000	CS - Sewer - WWTP-Maint Su	\$709.41	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$4,000.00					
	Column Total:	\$4,000.00					
5320.1.300.43256.4661.00000.00.000	CS - Sewer - WWTP-Fleet Ma	\$22,674.00	\$22,674.00	\$22,674.00	\$22,674.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$22,674.00					
	Column Total:	\$22,674.00					
5320.1.300.43256.4681.00000.00.000	CS - Sewer - WWTP-Minor Ec	\$2,877.07	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$458,111.48	\$503,371.00	\$499,764.00	\$499,764.00	(\$3,607.00)	(0.72)
5320.1.300.43256.4810.00000.00.000	CS - Sewer - WWTP-Member	\$1,771.00	\$1,600.00	\$1,945.00	\$1,945.00	\$345.00	21.56
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab Accreditation	\$416.00					
	Description: NEBRA	\$975.00					
	Description: NHWPCA	\$245.00					
	Description: Operator Certifications	\$200.00					
	Description: Water Environment Federation	\$109.00					
	Column Total:	\$1,945.00					



City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

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Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4819.00000.00.000	CS - Sewer - WWTP-Fees & C	\$1,583.89	\$1,600.00	\$1,600.00	\$1,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual SQC sludge/compost permit fee	\$500.00					
	Description: NHDES Annual Lab Audit/Certification	\$1,100.00					
	Column Total:	\$1,600.00					
Budg_Cat:	Other Expenses - 800	\$3,354.89	\$3,200.00	\$3,545.00	\$3,545.00	\$345.00	10.78
Func:	CS - Sewer - WWTP - 43256	\$1,470,446.33	\$1,549,097.00	\$1,559,253.00	\$1,559,253.00	\$10,156.00	0.66

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2018-2019

- Print accounts with zero balance   
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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$6,699,065.29	\$7,764,561.00	\$7,841,452.00	\$7,841,452.00	\$76,891.00	0.99

End of Report

# RECREATION

**Division: Recreation Administration**

**Function 1000-45110**

***Mission Statement:***

To provide the highest quality recreation services at reasonable costs for the Citizens of Dover. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations.

***Major Services/Responsibilities:***

- Provide administrative support for all recreation divisions
- Coordinate all program development and promotion
- Hire and train all recreation personnel
- Handle all recreation personnel records and processing
- Account for all recreation revenue and expenditures by all divisions
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and cooperation
- Follow through on Recreation Master Plan

***Key Fiscal Year Objectives:***

- Continue development of new athletic fields and facilities
- Work on protection of Willand Pond Park users from hunting impacts
- Work on plans to develop active recreation facilities on the Waterfront
- Implement Master Plan recommendations to improve neighborhood parks
- Complete the Henry Law Park Improvements
- Work with other McConnell Center tenants to develop new programs
- Work closely with the School Department to design spaces in the new High School and athletic fields and facilities for the community to use

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Solicitation of Sponsors for 4 <sup>th</sup> of July program	3	4	4
Growth of donor base for facility improvements	2	3	3
Trail systems integrated into parks	0	1	2
Special Events program growth	2	2	3
Growth of recreation programs in the McConnell Center	2	3	4

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45110.4110.00000.00.000. Rec Admin - Regular Salaried		\$98,565.46	\$98,342.00	\$101,295.00	\$101,295.00	\$2,953.00	3.00
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$325.00		457 Incentive
Description: Bannon, Gary S	(\$21,531.00)	-0.2500	25% McConnell
Description: Bannon, Gary S	\$86,124.00	1.0000	Director of Rec
Description: Trefethen, Krista S	(\$36,376.00)	-0.5000	50% Rec Fund
Description: Trefethen, Krista S	\$72,753.00	1.0000	Asst Rec Direct

Column Total: \$101,295.00

1000.1.350.45110.4115.00000.00.000. Rec Admin - Regular Hourly E		\$66,681.84	\$70,067.00	\$70,662.00	\$70,662.00	\$595.00	0.85
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Gingras, Brenda L	\$27,371.00	0.7250	Secretary I
Description: Rowe, Laura L	\$43,291.00	0.8750	Office Manager

Column Total: \$70,662.00

1000.1.350.45110.4120.00000.00.000. Rec Admin - Temporary Empl		\$0.00	\$0.00	\$6,266.00	\$6,266.00	\$6,266.00	0.00
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Seasonal Mntc Worker III 560 HR	\$6,266.00		
\$11.19			

Column Total: \$6,266.00

1000.1.350.45110.4130.00000.00.000. Rec Admin - Overtime Pay		\$67.53	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4170.00000.00.000.	Rec Admin - Longevity Pay	\$4,580.00	\$4,680.00	\$4,970.00	\$4,970.00	\$290.00	6.20
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 years 50%	\$600.00		\$1,200 Allocate			
	Description: 1 @ 15 - 19 years Prorated	\$870.00		\$1,200 Prorated			
	Description: 1 @ 25 plus years	\$2,000.00		\$2,000 Each			
	Description: 1 @ 25 plus years 75%	\$1,500.00		\$2,000 Allocate			
	Column Total:	\$4,970.00					
1000.1.350.45110.4211.00000.00.000.	Rec Admin - Health Insurance	\$47,459.77	\$60,121.00	\$58,714.00	\$58,714.00	(\$1,407.00)	(2.34)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$58,714.00					
	Column Total:	\$58,714.00					
1000.1.350.45110.4212.00000.00.000.	Rec Admin - Dental Insurance	\$1,492.60	\$1,855.00	\$1,855.00	\$1,855.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,855.00					
	Column Total:	\$1,855.00					
1000.1.350.45110.4213.00000.00.000.	Rec Admin - Life Insurance	\$479.28	\$437.00	\$447.00	\$447.00	\$10.00	2.29
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$447.00					
	Column Total:	\$447.00					
1000.1.350.45110.4214.00000.00.000.	Rec Admin - Disability Insuranc	\$398.40	\$472.00	\$945.00	\$945.00	\$473.00	100.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$945.00					
	Column Total:	\$945.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4215.00000.00.000	Rec Admin - Short Term Disal	\$0.00	\$0.00	\$947.00	\$947.00	\$947.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$947.00					
	Column Total:	\$947.00					
1000.1.350.45110.4220.00000.00.000	Rec Admin - FICA	\$9,864.58	\$12,238.00	\$12,904.00	\$12,904.00	\$666.00	5.44
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$12,904.00					
	Column Total:	\$12,904.00					
1000.1.350.45110.4225.00000.00.000	Rec Admin - Medicare	\$2,243.26	\$2,862.00	\$3,018.00	\$3,018.00	\$156.00	5.45
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,018.00					
	Column Total:	\$3,018.00					
1000.1.350.45110.4230.00000.00.000	Rec Admin - Retirement	\$16,003.76	\$21,199.00	\$21,667.00	\$21,667.00	\$468.00	2.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$21,667.00					
	Column Total:	\$21,667.00					
1000.1.350.45110.4240.00000.00.000	Rec Admin - Staff Developme	\$270.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRPA Conf.,computer trng. mgmt. seminars	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45110.4260.00000.00.000	Rec Admin - Workers Comp Ir	\$2,730.96	\$2,731.00	\$2,731.00	\$2,731.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,731.00					
	Column Total:	\$2,731.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4290.00000.00.000.	Rec Admin - FSA Fees	\$41.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$250,878.69	\$276,279.00	\$287,696.00	\$287,696.00	\$11,417.00	4.13
1000.1.350.45110.4336.00000.00.000.	Rec Admin - Medical Services	\$268.70	\$228.00	\$228.00	\$228.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment physicals 2 @ \$114	\$228.00					
	Column Total:	\$228.00					
1000.1.350.45110.4433.00000.00.000.	Rec Admin - Maint Chrgs - Eq	\$810.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Equipment repairs	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45110.4435.00000.00.000.	Rec Admin - Maint Chrgs - Off	\$8,305.78	\$9,520.00	\$9,485.00	\$9,485.00	(\$35.00)	(0.37)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$6,174.00					
	Description: Division Share of PC Replacement	\$811.00					
	Description: Regular maint. for office equip.	\$1,200.00					
	Description: Service Contract-Rec Software	\$1,300.00					
	Column Total:	\$9,485.00					
1000.1.350.45110.4441.00000.00.000.	Rec Admin - Rental of Land &	\$0.00	\$0.00	\$224,161.00	\$224,161.00	\$224,161.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center (15,621 sq ft)	\$224,161.00					
	Column Total:	\$224,161.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4443.00000.00.000.	Rec Admin - Rental of Equipm	\$1,204.21	\$1,439.00	\$1,439.00	\$1,439.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy Machine Rental	\$1,439.00					
	Column Total:	\$1,439.00					
1000.1.350.45110.4524.00000.00.000.	Rec Admin - Public Liab Insur	\$1,638.16	\$1,704.00	\$1,614.00	\$1,614.00	(\$90.00)	(5.28)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,614.00					
	Column Total:	\$1,614.00					
1000.1.350.45110.4531.00000.00.000.	Rec Admin - Telecommunicati	\$4,212.68	\$5,000.00	\$6,500.00	\$6,500.00	\$1,500.00	30.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$6,500.00					
	Column Total:	\$6,500.00					
1000.1.350.45110.4534.00000.00.000.	Rec Admin - Postage	\$984.33	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45110.4540.00000.00.000.	Rec Admin - Advertising	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Publicity	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45110.4550.00000.00.000.	Rec Admin - Printing & Bindin	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4580.00000.00.000	Rec Admin - Travel Expense	\$42.12	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$17,465.98	\$22,291.00	\$247,827.00	\$247,827.00	\$225,536.00	1,011.78
1000.1.350.45110.4611.00000.00.000	Rec Admin - Office Supplies	\$1,730.83	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,500.00					
	Column Total:	\$2,500.00					
1000.1.350.45110.4612.00000.00.000	Rec Admin - Operating Suppli	\$930.55	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Support Materials	\$750.00					
	Column Total:	\$750.00					
1000.1.350.45110.4615.00000.00.000	Rec Admin - Clothing & Unifor	\$0.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Footwear (per contract)	\$400.00					
	Column Total:	\$400.00					
1000.1.350.45110.4626.00000.00.000	Rec Admin - Vehicle Fuels	\$110.51	\$1,000.00	\$1,799.00	\$1,799.00	\$799.00	79.90
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gas for staff car 520 gallons @ \$3.46	\$1,799.00					
	Column Total:	\$1,799.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4631.00000.00.000.	Rec Admin - Food	\$569.48	\$250.00	\$500.00	\$500.00	\$250.00	100.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45110.4640.00000.00.000.	Rec Admin - Books & Publicat	\$208.20	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional journals & subscriptions	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45110.4654.00000.00.000.	Rec Admin - Maint Supplies -	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Repair Parts	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45110.4661.00000.00.000.	Rec Admin - Fleet Maint Char	\$1,632.96	\$1,633.00	\$1,633.00	\$1,633.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,633.00					
	Column Total:	\$1,633.00					
Budg_Cat: Supplies - 600		\$5,182.53	\$7,283.00	\$8,332.00	\$8,332.00	\$1,049.00	14.40
1000.1.350.45110.4741.00000.00.000.	Rec Admin - Machinery & Equ	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement	\$8,000.00					
	Column Total:	\$8,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4745.00000.00.000	Rec Admin - Computers & Co	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec Admin - Computers & Communications Equip	\$2,500.00					
	Column Total:	\$2,500.00					
Budg_Cat: Capital Outlay - 700		\$2,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00	0.00
1000.1.350.45110.4810.00000.00.000	Rec Admin - Membership Due	\$455.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dues and Memberships	\$750.00					
	Column Total:	\$750.00					
1000.1.350.45110.4819.00000.00.000	Rec Admin - Fees & Charges	\$898.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee background checks	\$1,000.00					
	Column Total:	\$1,000.00					
Budg_Cat: Other Expenses - 800		\$1,353.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	0.00
Func: Administration - 45110		\$277,380.20	\$318,103.00	\$556,105.00	\$556,105.00	\$238,002.00	74.82

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# RECREATION

**Division: Recreation Programs**

**Function 1000-45120**

***Mission Statement:***

Provide administrative support and direction to our paid staff and volunteers in an effort to better serve the general public and provide a variety of affordable recreation opportunities to the entire community, and to enhance the quality of life in Dover.

***Major Services/Responsibilities:***

- Perform fundraising and solicit donations
- Support and assist adult & youth sport leagues
- Support and assist senior citizens groups
- Provide programming for special needs population
- Organize and conduct special events
- Provide coaches training for youth sports
- Coordinate city-wide and neighborhood projects for recreation facility development

***Key Fiscal Year Objectives:***

- Continue recreation facility and field development with community involvement
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Expand publicity for programs, e newsletter, (Social media, website etc.)	600	750	850
Increase networking of various sports leagues	1	3	3
Develop new Athletic and Park Facilities	-	1	1
Address needs and potential to move Skate park	1	1	1
Expand walking trails and outdoor exercise systems	1	1	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4120.00000.00.000.	Recr Pgm - Temporary Emplo	\$1,248.16	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45120.4130.00000.00.000.	Recr Pgm-Overtime Pay	\$64.56	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45120.4220.00000.00.000.	Recr Pgm-FICA	\$81.38	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45120.4225.00000.00.000.	Recr Pgm-Medicare	\$19.03	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$1,413.13	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45120.4336.00000.00.000.	Recr Pgm - Medical Services	\$484.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Pre-employment physicals	\$500.00						
Column Total:	\$500.00						
1000.1.350.45120.4411.00000.00.000.	Recr Pgm - Water & Sewer E	\$154.81	\$250.00	\$250.00	\$250.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Water & Sewer Usage	\$250.00						
Column Total:	\$250.00						
1000.1.350.45120.4431.00000.00.000.	Maint Chrgs - Buildings	\$450.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Rec Program Maintenance Chrgs Buildings	\$1,000.00						
Column Total:	\$1,000.00						
1000.1.350.45120.4435.00000.00.000.	Recr Pgm-Maint Chrgs - Offic	\$1,200.00	\$1,300.00	\$1,300.00	\$1,300.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Service Contract-Rec Software	\$1,300.00						
Column Total:	\$1,300.00						
1000.1.350.45120.4443.00000.00.000.	Recr Pgm-Rental of Equipmer	\$276.89	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4521.00000.00.000.	Recr Pgm - Property Insuranc	\$390.30	\$384.00	\$343.00	\$343.00	(\$41.00)	(10.68)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$343.00					
	Column Total:	\$343.00					
1000.1.350.45120.4522.00000.00.000.	Recr Pgm-Vehicle & Equip Ins	\$1,830.98	\$1,766.00	\$1,603.00	\$1,603.00	(\$163.00)	(9.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$1,603.00					
	Column Total:	\$1,603.00					
1000.1.350.45120.4524.00000.00.000.	Recr Pgm-Public Liab Insuran	\$0.00	\$0.00	\$12.00	\$12.00	\$12.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm-Public Liab Insurance	\$12.00					
	Column Total:	\$12.00					
1000.1.350.45120.4531.00000.00.000.	Telecommunications	\$730.65	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45120.4550.00000.00.000.	Recr Pgm - Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm - Printing & Binding	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4591.00000.00.000.	Recr Pgm-Special Programs	\$5,164.24	\$7,500.00	\$14,500.00	\$14,500.00	\$7,000.00	93.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arts Commission Projects	\$2,000.00					
	Description: Dover 400th Anniversary	\$5,000.00					
	Description: Garrison Hill & Skate Park	\$2,500.00					
	Description: July 4th/Special Events	\$5,000.00					
	Column Total:	\$14,500.00					
Budg_Cat: Purchased Services - 300		\$10,681.87	\$14,700.00	\$21,508.00	\$21,508.00	\$6,808.00	46.31
1000.1.350.45120.4612.00000.00.000.	Recr Pgm-Operating Supplies	\$630.30	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Supplies	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45120.4622.00000.00.000.	Recr Pgm-Electricity	\$6,509.67	\$8,000.00	\$8,000.00	\$7,000.00	(\$1,000.00)	(12.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Henry Law,Shaws Lane,BellamyBldg 23,790 KWH	\$8,000.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$7,000.00					
1000.1.350.45120.4623.00000.00.000.	Propane	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane - storage facility -603 gallons	\$500.00					
	Column Total:	\$500.00					



City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4624.00000.00.000.	Recr Pgm - Heating Oil	\$681.46	\$2,000.00	\$2,000.00	\$1,000.00	(\$1,000.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating Oil - Bellamy Park Building	\$2,000.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$1,000.00					
1000.1.350.45120.4626.00000.00.000.	Recr Pgm-Vehicle Fuels	\$246.11	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 486.31 gallons gasoline	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45120.4651.00000.00.000.	Recr Pgm - Maint Supplies - E	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Supplies	\$250.00					
	Column Total:	\$250.00					
1000.1.350.45120.4654.00000.00.000.	Recr Pgm-Maint Supplies - Ve	\$789.67	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45120.4661.00000.00.000.	Recr Pgm-Fleet Maintenance	\$11,144.04	\$11,144.00	\$11,144.00	\$11,144.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$11,144.00					
	Column Total:	\$11,144.00					
Budg_Cat: Supplies - 600		\$20,001.25	\$25,094.00	\$25,094.00	\$23,094.00	(\$2,000.00)	(7.97)

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4835.00000.00.000	Recr Pgm-Grants/Subsidy	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cocheco Arts Festival	\$10,000.00		FY19 Request			
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
1000.1.350.45120.4912.00000.00.000	Programs - Transfer to Special	\$15,500.00	\$15,500.00	\$20,000.00	\$20,000.00	\$4,500.00	29.03
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Scholarships	\$20,000.00					
	Column Total:	\$20,000.00					
Budg_Cat: Operating Transfers Out - 910		\$15,500.00	\$15,500.00	\$20,000.00	\$20,000.00	\$4,500.00	29.03
Func: Programs - 45120		\$57,596.25	\$65,294.00	\$76,602.00	\$74,602.00	\$9,308.00	14.26

# RECREATION

**Division: McConnell Center**

**Function 1000-45121**

***Mission Statement:***

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

***Major Services/Responsibilities:***

- Provide space for recreation programs and community activities
- Provide supervision of the facility use
- Schedule room and court activities for user groups and our programs
- Provide management and oversight for the McConnell Tenants use of the building and act as the city's representative

***Key Fiscal Year Objectives:***

- Work with other tenants and community groups to carry out the vision for the McConnell Center
- Develop the Community Center concept for the facility and promote its utilization

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Recruit additional community non profits that serve families to locate in this facility	1	2	2
Add new programs that reach community members	2	4	4
Days of facility operation /year	350	355	355
Customers served	12,000	15,000	16,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4336.00000.00.000.	REC - McConnell Recreation-	\$553.10	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45121.4441.00000.00.000.	McConnell Recreation - Renta	\$215,101.20	\$218,069.00	\$0.00	\$0.00	(\$218,069.00)	(100.00)
1000.1.350.45121.4524.00000.00.000.	REC - McConnell Recreation-	\$0.00	\$10.00	\$0.00	\$0.00	(\$10.00)	(100.00)
1000.1.350.45121.4531.00000.00.000.	Telecommunications	\$1,302.75	\$1,000.00	\$0.00	\$0.00	(\$1,000.00)	(100.00)
Budg_Cat: Purchased Services - 300		\$216,957.05	\$219,079.00	\$0.00	\$0.00	(\$219,079.00)	(100.00)
Func: McConnell Recreation - 45121		\$216,957.05	\$219,079.00	\$0.00	\$0.00	(\$219,079.00)	(100.00)

# RECREATION

<b>Division: Indoor Pool</b>		<b>Function 1000-45124</b>	
<b>Mission Statement:</b>			
Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, learn-to-swim, recreation and competitive swimming.			
<b>Major Services/Responsibilities:</b>			
<ul style="list-style-type: none"> <li>• Ensure safety of the patrons</li> <li>• Plan, organize and instruct swimming programs</li> <li>• Support special programs for rehabilitation and therapy</li> <li>• Maintain a clean and sanitary facility</li> <li>• Coordinate pool rentals scheduling</li> <li>• Plan, organize and conduct fitness class and special events</li> </ul>			
<b>Key Fiscal Year Objectives:</b>			
<ul style="list-style-type: none"> <li>• Promote and market the programs and facility</li> <li>• Increase the number of users</li> <li>• Increase revenues</li> <li>• Begin the replacement process for the heating system</li> <li>• Continue to computerize schedules, memberships and registrations</li> <li>• Promote birthday party packages utilizing activity room</li> <li>• Continue work with the Pool Advisory Committee to further outreach and marketing</li> </ul>			
<b>Performance Measures:</b>			
	<b>FY17 Act</b>	<b>FY18 Est</b>	<b>FY19 Est</b>
<b>Description</b>			
Increase memberships and attendance	56,100	58,500	60,000
Develop more hydro fitness & therapeutic programs	5 hrs/wk	6 hrs/wk	8 hrs/wk
Add more lifeguard training and WSI classes	2/yr	2/yr	3/yr
Add more swimming classes	1 added	2 added	2 added

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salarie	\$49,235.59	\$82,230.00	\$85,529.00	\$85,529.00	\$3,299.00	4.01
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$17,332.00)	-0.2500	25% Rec Fund			
	Description: Arsenault, Michael A	\$69,329.00	1.0000	Aquatics Facili			
	Description: Boese, Kelsey M	(\$11,177.00)	-0.2500	25% Rec Fund			
	Description: Boese, Kelsey M	\$44,709.00	1.0000	Rec Prog Suprvs			
	Column Total:	\$85,529.00					
1000.1.350.45124.4115.00000.00.000	Indoor Pool-Regular Hourly Ei	\$57,735.84	\$67,074.00	\$96,232.00	\$96,232.00	\$29,158.00	43.47
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, Jr., Dennis M.	\$34,607.00	1.0000	Custodian			
	Description: Moore, Doris E	\$25,602.00	0.6875	Clerk Typist I			
	Description: Roberts, James F	\$14,605.00	0.4000	Custodian			
	Description: TBD - RPT Reclassification	\$21,418.00	0.7250	Rec Prog. Assoc			
	Column Total:	\$96,232.00					
1000.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$111,315.47	\$112,568.00	\$90,600.00	\$90,600.00	(\$21,968.00)	(19.52)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 Rec Program Associate III 6,000 HR \$11.04	\$66,240.00					
	Description: 10 Rec Program Specialist II 400 HR \$12.78	\$5,112.00					
	Description: 2 Rec Program Specialist II 200 HR \$13.86	\$2,772.00					
	Description: 3 Rec Program Specialist III 1,200 HR \$13.73	\$16,476.00					
	Column Total:	\$90,600.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4130.00000.00.000	Indoor Pool-Overtime Pay	\$2,975.15	\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$2,750.00					
	Column Total:	\$2,750.00					
1000.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$1,350.00	\$1,750.00	\$2,300.00	\$2,300.00	\$550.00	31.43
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20 - 24 years allocated	\$1,200.00	\$1,600	Allocate			
	Description: 1 @ 20 - 24 years prorated	\$1,100.00	\$1,600	prorated			
	Column Total:	\$2,300.00					
1000.1.350.45124.4211.00000.00.000	Indoor Pool-Health Insurance	\$24,767.70	\$34,352.00	\$29,299.00	\$29,299.00	(\$5,053.00)	(14.71)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$29,299.00					
	Column Total:	\$29,299.00					
1000.1.350.45124.4212.00000.00.000	Indoor Pool-Dental Insurance	\$798.01	\$1,022.00	\$557.00	\$557.00	(\$465.00)	(45.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$557.00					
	Column Total:	\$557.00					
1000.1.350.45124.4213.00000.00.000	Indoor Pool-Life Insurance	\$91.26	\$245.00	\$261.00	\$261.00	\$16.00	6.53
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$261.00					
	Column Total:	\$261.00					
1000.1.350.45124.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$628.00	\$628.00	\$628.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$628.00					
	Column Total:	\$628.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$805.00	\$805.00	\$805.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$805.00					
	Column Total:	\$805.00					
1000.1.350.45124.4220.00000.00.000	Indoor Pool-FICA	\$15,121.57	\$18,384.00	\$17,932.00	\$17,932.00	(\$452.00)	(2.46)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$17,932.00					
	Column Total:	\$17,932.00					
1000.1.350.45124.4225.00000.00.000	Indoor Pool-Medicare	\$3,449.98	\$3,888.00	\$4,195.00	\$4,195.00	\$307.00	7.90
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,195.00					
	Column Total:	\$4,195.00					
1000.1.350.45124.4230.00000.00.000	Indoor Pool-Retirement	\$9,083.13	\$11,697.00	\$12,536.00	\$12,536.00	\$839.00	7.17
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$12,536.00					
	Column Total:	\$12,536.00					
1000.1.350.45124.4240.00000.00.000	Indoor Pool-Staff Developmer	\$447.08	\$300.00	\$500.00	\$500.00	\$200.00	66.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development Programs/Seminars	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45124.4260.00000.00.000	Indoor Pool-Worker's Comp Ir	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$4,500.00					
	Column Total:	\$4,500.00					



City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4290.00000.00.000.	Indoor Pool - FSA Fees	\$0.00	\$150.00	\$0.00	\$0.00	(\$150.00)	(100.00)
Budg_Cat: Personal Services - 100		\$280,870.78	\$340,910.00	\$348,624.00	\$348,624.00	\$7,714.00	2.26
1000.1.350.45124.4311.00000.00.000.	Indoor Pool-Administrative Se	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Work Study	\$300.00						
Column Total:	\$300.00						
1000.1.350.45124.4336.00000.00.000.	Indoor Pool-Medical Services	\$1,320.00	\$1,368.00	\$1,368.00	\$1,368.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: New employee physicals & drug test 12 @ \$114 ea	\$1,368.00						
Column Total:	\$1,368.00						
1000.1.350.45124.4411.00000.00.000.	Indoor Pool-Water And Sewer	\$13,567.81	\$18,154.00	\$24,284.00	\$23,284.00	\$5,130.00	28.26
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Sewer usage 1,447 hcf	\$12,332.00						
Description: Water consumption 2,400 hcf	\$11,952.00						
Description: z CM General Reduction	(\$1,000.00)						
Column Total:	\$23,284.00						
1000.1.350.45124.4431.00000.00.000.	Indoor Pool - Maint Chrgs - Bu	\$3,424.26	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Building Facility Maintenance	\$4,000.00						
Column Total:	\$4,000.00						

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4433.00000.00.000.	Indoor Pool-Maint Chrgs - Eq	\$1,132.00	\$3,520.00	\$3,520.00	\$3,520.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter Service	\$720.00					
	Description: Motor & heating system repair	\$2,200.00					
	Description: Pool vacuum repair	\$600.00					
	Column Total:	\$3,520.00					
1000.1.350.45124.4435.00000.00.000.	Indoor Pool - Maint Chrgs - Of	\$7,640.48	\$7,633.00	\$7,842.00	\$7,842.00	\$209.00	2.74
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$968.00					
	Description: Division share of DoverNet support	\$6,174.00					
	Description: Service Contract-Rec Software	\$700.00					
	Column Total:	\$7,842.00					
1000.1.350.45124.4443.00000.00.000.	Indoor Pool - Rental of Equipm	\$1,068.00	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photo Copier	\$1,100.00					
	Column Total:	\$1,100.00					
1000.1.350.45124.4521.00000.00.000.	Indoor Pool-Property Insuranc	\$3,506.57	\$3,433.00	\$3,067.00	\$3,067.00	(\$366.00)	(10.66)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$3,067.00					
	Column Total:	\$3,067.00					
1000.1.350.45124.4524.00000.00.000.	Indoor Pool-Public Liab Insura	\$2,311.15	\$2,261.00	\$2,115.00	\$2,115.00	(\$146.00)	(6.46)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$2,115.00					
	Column Total:	\$2,115.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4531.00000.00.000	Indoor Pool - Telecommunicat	\$2,386.23	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.350.45124.4540.00000.00.000	Indoor Pool-Advertising	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper Ads	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4550.00000.00.000	Indoor Pool - Printing & Bindir	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$36,356.50	\$45,569.00	\$51,396.00	\$50,396.00	\$4,827.00	10.59
1000.1.350.45124.4611.00000.00.000	Indoor Pool-Office Supplies	\$264.01	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45124.4612.00000.00.000	Indoor Pool-Operating Supplie	\$10,687.93	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$9,000.00					
	Description: Paper products, soap, cleaning, etc	\$3,000.00					
	Column Total:	\$12,000.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4615.00000.00.000	Indoor Pool-Clothing & Uniform	\$1,322.92	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard clothing	\$1,450.00					
	Description: Rubber gloves, eye protection	\$100.00					
	Description: Supervisor clothing	\$250.00					
	Column Total:	\$1,800.00					
1000.1.350.45124.4619.00000.00.000	Indoor Pool-Supplies for Resale	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies purchased for resale	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45124.4621.00000.00.000	Indoor Pool - Natural Gas	\$46,871.90	\$40,000.00	\$45,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas charges 84,558 therms	\$45,000.00					
	Description: z CM General Reduction	(\$5,000.00)					
	Column Total:	\$40,000.00					
1000.1.350.45124.4622.00000.00.000	Indoor Pool-Electricity	\$42,546.80	\$42,800.00	\$42,800.00	\$42,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 352,455 KWH	\$42,800.00					
	Column Total:	\$42,800.00					
1000.1.350.45124.4635.00000.00.000	Indoor Pool - Medicinal Supplies	\$156.81	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First Aid Supplies	\$750.00					
	Column Total:	\$750.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4640.00000.00.000.	Indoor Pool-Books & Publicati	\$0.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training manuals & prof. publications	\$300.00					
	Column Total:	\$300.00					
1000.1.350.45124.4651.00000.00.000.	Indoor Pool - Maint Supplies -	\$6,699.45	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$4,800.00					
	Column Total:	\$4,800.00					
1000.1.350.45124.4652.00000.00.000.	Indoor Pool-Maint Supplies - I	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deck Equipment	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45124.4653.00000.00.000.	Indoor Pool-Maint Supplies - E	\$335.38	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$250.00					
	Description: Dehumidifier filters	\$500.00					
	Description: Exercise equipment repairs	\$250.00					
	Description: Pool vacuum repairs	\$800.00					
	Description: Sauna repairs	\$450.00					
	Description: Shower repairs	\$250.00					
	Column Total:	\$2,500.00					
1000.1.350.45124.4681.00000.00.000.	Indoor Pool - Minor Equip Furn	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for Indoor Pool repair	\$600.00					
	Description: Pool Vacuum	\$1,200.00					
	Column Total:	\$1,800.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$108,885.20	\$108,950.00	\$113,950.00	\$108,950.00	\$0.00	0.00
1000.1.350.45124.4741.00000.00.000	Indoor Pool-Machinery & Equi	\$2,563.01	\$3,000.00	\$8,000.00	\$4,000.00	\$1,000.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deck Equipment, HVAC Improvements	\$8,000.00					
	Description: z CM General Reduction	(\$4,000.00)					
	Column Total:	\$4,000.00					
1000.1.350.45124.4745.00000.00.000	Indoor Pool - Computers & Cc	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$4,313.01	\$3,000.00	\$8,000.00	\$4,000.00	\$1,000.00	33.33
1000.1.350.45124.4810.00000.00.000	Indoor Pool-Membership Due:	\$175.50	\$210.00	\$210.00	\$210.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Parks and Rec.	\$120.00					
	Description: NRPA Dues	\$90.00					
	Column Total:	\$210.00					
Budg_Cat: Other Expenses - 800		\$175.50	\$210.00	\$210.00	\$210.00	\$0.00	0.00
Func: Indoor Pool - 45124		\$430,600.99	\$498,639.00	\$522,180.00	\$512,180.00	\$13,541.00	2.72

# RECREATION

**Division: Jenny Thompson Pool**

**Function 1000-45125**

***Mission Statement:***

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

***Major Services/Responsibilities:***

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Landscape and groom the grounds
- Plan, organize and conduct special events
- Coordinate programs with other divisions
- Work to improve parking in conjunction with Arena programs

***Key Fiscal Year Objectives:***

- Respond to the customer’s needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase special events
- Develop creative programs and fundraising events
- Tie in special events/ road races with community publicity opportunities
- Continue work with Pool Committee to enhance revenues
- Coordinate large event parking with Arena, abutters, Police Dept.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Increase attendance	24,500	27,000	27,500
Coordinate swim meets with other events	4	5	5

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4120.00000.00.000.	Thompson Pool - Temporary I	\$43,691.09	\$44,715.00	\$49,715.00	\$46,715.00	\$2,000.00	4.47
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Seasonal Maint Worker, SPT 480 HR @ \$11.30	\$5,424.00					
	Description: 12 Rec Program Assoc III, SPT 2,159 HR @ \$11.04	\$23,836.00					
	Description: 2 Rec Program Associate I, SPT 700 HR @ \$9.75	\$6,825.00					
	Description: 2 Rec Program Specialist III, SPT 760 HR @ \$13.73	\$10,435.00					
	Description: 4 Rec Program Specialist II, SPT 250 HR @ \$12.78	\$3,195.00					
	Description: z CM General Reduction	(\$3,000.00)					
	Column Total:	\$46,715.00					
1000.1.350.45125.4130.00000.00.000.	Thompson Pool-Overtime Pay	\$249.55	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime pay as necessary	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45125.4220.00000.00.000.	Thompson Pool-FICA	\$3,055.02	\$3,803.00	\$3,803.00	\$3,803.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$3,803.00					
	Column Total:	\$3,803.00					
1000.1.350.45125.4225.00000.00.000.	Thompson Pool-Medicare	\$637.11	\$720.00	\$720.00	\$720.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$720.00					
	Column Total:	\$720.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4260.00000.00.000.	Thompson Pool-Worker's Con	\$2,217.00	\$2,217.00	\$2,217.00	\$2,217.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,217.00					
	Column Total:	\$2,217.00					
Budg_Cat: Personal Services - 100		\$49,849.77	\$51,655.00	\$56,655.00	\$53,655.00	\$2,000.00	3.87
1000.1.350.45125.4336.00000.00.000.	Thompson Pool - Medical Ser	\$0.00	\$114.00	\$114.00	\$114.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Exams 1 @ \$114 ea	\$114.00					
	Column Total:	\$114.00					
1000.1.350.45125.4411.00000.00.000.	Thompson Pool-Water And St	\$16,823.16	\$15,570.00	\$16,020.00	\$16,020.00	\$450.00	2.89
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer usage 1,000 hcf	\$8,520.00					
	Description: Water consumption 1,506 hcf	\$7,500.00					
	Column Total:	\$16,020.00					
1000.1.350.45125.4431.00000.00.000.	Thompson Pool - Maint Chrgs	\$865.88	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Thompson Pool - Maint Chrgs - Buildings	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45125.4433.00000.00.000.	Thompson Pool-Maint Chrgs -	\$1,471.00	\$3,420.00	\$3,420.00	\$3,420.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm, motor & pool rep.	\$1,700.00					
	Description: Filter Service	\$720.00					
	Description: Pool cleaning supplies and parts	\$1,000.00					
	Column Total:	\$3,420.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4435.00000.00.000.	Thompson Pool - Maint Chrgs	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$400.00					
	Column Total:	\$400.00					
1000.1.350.45125.4443.00000.00.000.	Thompson Pool - Rental of Ec	\$106.06	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Toilets	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45125.4521.00000.00.000.	Thompson Pool-Property Insu	\$1,695.68	\$1,664.00	\$1,486.00	\$1,486.00	(\$178.00)	(10.70)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$1,486.00					
	Column Total:	\$1,486.00					
1000.1.350.45125.4524.00000.00.000.	Thompson Pool-Public Liab In	\$435.72	\$439.00	\$417.00	\$417.00	(\$22.00)	(5.01)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$417.00					
	Column Total:	\$417.00					
1000.1.350.45125.4531.00000.00.000.	Thompson Pool - Telecommu	\$540.00	\$2,000.00	\$2,000.00	\$1,000.00	(\$1,000.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,000.00					
	Description: z CM General Reduction	(\$1,000.00)					
	Column Total:	\$1,000.00					
1000.1.350.45125.4550.00000.00.000.	Thompson Pool-Printing & Bir	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$100.00					
	Column Total:	\$100.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$22,337.50	\$25,207.00	\$25,457.00	\$24,457.00	(\$750.00)	(2.98)
1000.1.350.45125.4611.00000.00.000. Thompson Pool-Office Supplie		\$1.84	\$200.00	\$200.00	\$200.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Copier, computer and office supplies	\$200.00						
Column Total:	\$200.00						
1000.1.350.45125.4612.00000.00.000. Thompson Pool-Operating Su		\$15,830.97	\$19,000.00	\$19,000.00	\$19,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Chemicals	\$13,725.00						
Description: Cleaning supplies	\$500.00						
Description: First aid supplies	\$130.00						
Description: Paper products	\$750.00						
Description: Paper products, soap, cleaning supplies	\$2,500.00						
Description: Program supplies	\$1,395.00						
Column Total:	\$19,000.00						
1000.1.350.45125.4615.00000.00.000. Thompson Pool-Clothing & Ur		\$897.67	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Lifeguard uniforms & maint. safety	\$1,000.00						
Column Total:	\$1,000.00						
1000.1.350.45125.4621.00000.00.000. Thompson Pool - Natural Gas		\$13,117.76	\$10,000.00	\$14,000.00	\$12,000.00	\$2,000.00	20.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Pool and Domestic Water Heating 24,853 Therms	\$14,000.00						
Description: z CM General Reduction	(\$2,000.00)						
Column Total:	\$12,000.00						

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4622.00000.00.000.	Thompson Pool-Electricity	\$8,688.53	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 73,940 KWH	\$10,500.00					
	Column Total:	\$10,500.00					
1000.1.350.45125.4635.00000.00.000.	Thompson Pool - Medicinal St	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies	\$200.00					
	Column Total:	\$200.00					
1000.1.350.45125.4651.00000.00.000.	Thompson Pool - Maint Suppl	\$18.65	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45125.4652.00000.00.000.	Thompson Pool-Maint Supplie	\$0.00	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter supplies	\$3,000.00					
	Description: Gardening supplies	\$150.00					
	Column Total:	\$3,150.00					
1000.1.350.45125.4653.00000.00.000.	Thompson Pool-Maint Supplie	\$246.19	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$150.00					
	Description: Diving stand, board repairs	\$1,450.00					
	Description: Pool vacuum replacement parts	\$800.00					
	Column Total:	\$2,400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4681.00000.00.000.	Thompson Pool-Minor Equiprn	\$341.83	\$1,100.00	\$1,100.00	\$1,100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for pool repairs	\$300.00					
	Description: Pool cleaning, landscaping, shop tools	\$800.00					
	Column Total:	\$1,100.00					
Budg_Cat: Supplies - 600		\$39,143.44	\$49,550.00	\$53,550.00	\$51,550.00	\$2,000.00	4.04
1000.1.350.45125.4741.00000.00.000.	Thompson Pool-Machinery & ...	\$8,000.00	\$3,000.00	\$8,000.00	\$4,000.00	\$1,000.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating Equipment, Deck Equipment, Storage Shed	\$8,000.00					
	Description: z CM General Reduction	(\$4,000.00)					
	Column Total:	\$4,000.00					
Budg_Cat: Capital Outlay - 700		\$8,000.00	\$3,000.00	\$8,000.00	\$4,000.00	\$1,000.00	33.33
Func: Thompson Pool - 45125		\$119,330.71	\$129,412.00	\$143,662.00	\$133,662.00	\$4,250.00	3.28

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# RECREATION

**Division: Ice Arena**

**Function 1000-45149**

***Mission Statement:***

To properly maintain and operate the City's Ice Arena facility efficiently, in a self-supporting manner while providing a variety of ice skating opportunities to the entire community. Maximum facility use during both the skating and non-skating seasons, maintain sufficient revenues to cover the operating expenses while still providing affordable activities for all our patrons.

***Major Services/Responsibilities:***

- Scheduling of ice rental times for Arena groups and programs
- Provide ice skating lesson programs
- Provide public skating and stick practice
- Administer recreational hockey league
- Operate/maintain refrigeration system and facility
- Departmental budget preparation and control

***Key Fiscal Year Objectives:***

- Market facility and advertise non-ice programs
- Improve and expand the Summer Skating Program
- Monitor expenses/revenues and continue to evaluate the energy upgrades and its cost/benefits.
- Work on air conditioning plans for the Foster Rink to expand off ice activities
- Develop more interior space for locker rooms and fitness areas

***Performance Measures:***

Description	FY17	FY18	FY19
Continue growth in public skating	12,000	13,150	14,500
Expand Arena program attendance (skating lessons)	4,200	4,454	4,750
Develop new ice and off-ice programs	4	6	6

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4110.00000.00.000	Arena -Regular Salaried Empl	\$116,169.17	\$117,063.00	\$107,492.00	\$107,492.00	(\$9,571.00)	(8.18)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hitchcock, Christopher	\$52,927.00	1.0000	Arena Program-M			
	Description: McNulty, Patrick K	(\$18,188.00)	-0.2500	25% Rec Fund			
	Description: McNulty, Patrick K	\$72,753.00	1.0000	Arena Facility			
	Column Total:	\$107,492.00					
1000.1.350.45149.4115.00000.00.000	Arena - Regular Hourly Empl	\$89,343.70	\$91,362.00	\$137,096.00	\$110,694.00	\$19,332.00	21.16
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Berry, Lisa M	\$44,888.00	1.0000	Secretary I			
	Description: Riordan, Barry	\$49,404.00	1.0000	Maintenance Spe			
	Description: TBD - New Position	\$42,804.00	1.0000	Maintenance Spe			
	Description: z CM Reduction - TBD New Position	(\$26,402.00)	-0.5000				
	Column Total:	\$110,694.00					



City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4120.00000.00.000	Arena - Temporary Employee:	\$163,553.94	\$179,253.00	\$152,262.00	\$152,262.00	(\$26,991.00)	(15.06)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist IV 200 HR @ \$16.11	\$3,222.00					
	Description: 2 Rec Program Specialist IV 180 HR @ \$40	\$7,200.00		Referee			
	Description: 2 Rec Program Specialist IV 260 HR @ \$35.00	\$9,100.00		Referee			
	Description: 3 Rec Program Associate I 3,016 HR @ \$10.30	\$31,065.00					
	Description: 3 Rec Program Specialist IV 490 HR @ \$30.00	\$14,700.00		Instructor			
	Description: 5 Rec Program Associate I 2,716 HR @ \$10.30	\$27,975.00					
	Description: 6 Seasonal Maint Worker II 5,000 HR @ \$11.60	\$59,000.00					
	Column Total:	\$152,262.00					
1000.1.350.45149.4130.00000.00.000	Arena-Overtime Pay	\$3,780.16	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT for callbacks, emergencies, shift coverage	\$6,000.00					
	Column Total:	\$6,000.00					
1000.1.350.45149.4170.00000.00.000	Arena-Longevity Pay	\$3,600.00	\$4,000.00	\$3,900.00	\$3,900.00	(\$100.00)	(2.50)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 years	\$800.00		\$1,200 allocate			
	Description: 1 @ 20 - 24 years prorated	\$1,100.00		\$1,600 prorated			
	Description: 1 @ 25+ years	\$2,000.00		\$2,000 each			
	Column Total:	\$3,900.00					

City of Dover, New Hampshire

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From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4211.00000.00.000	Arena-Health Insurance	\$67,629.60	\$72,436.00	\$80,313.00	\$75,433.00	\$2,997.00	4.14
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$80,313.00					
	Description: z CM General Reduction	(\$4,880.00)					
	Column Total:	\$75,433.00					
1000.1.350.45149.4212.00000.00.000	Arena-Dental Insurance	\$2,764.80	\$2,768.00	\$3,144.00	\$3,144.00	\$376.00	13.58
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$3,144.00					
	Column Total:	\$3,144.00					
1000.1.350.45149.4213.00000.00.000	Arena-Life Insurance	\$435.15	\$500.00	\$515.00	\$515.00	\$15.00	3.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$515.00					
	Column Total:	\$515.00					
1000.1.350.45149.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$923.00	\$923.00	\$923.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$923.00					
	Column Total:	\$923.00					
1000.1.350.45149.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$1,182.00	\$1,182.00	\$1,182.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,182.00					
	Column Total:	\$1,182.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4220.00000.00.000	Arena-FICA	\$22,833.19	\$23,398.00	\$24,087.00	\$22,450.00	(\$948.00)	(4.05)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$24,087.00					
	Description: z CM General Reduction	(\$1,637.00)					
	Column Total:	\$22,450.00					
1000.1.350.45149.4225.00000.00.000	Arena-Medicare	\$5,202.50	\$5,480.00	\$5,634.00	\$5,251.00	(\$229.00)	(4.18)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,634.00					
	Description: z CM General Reduction	(\$383.00)					
	Column Total:	\$5,251.00					
1000.1.350.45149.4230.00000.00.000	Arena-Retirement	\$23,558.28	\$24,788.00	\$28,937.00	\$25,937.00	\$1,149.00	4.64
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$28,937.00					
	Description: z CM General Reduction	(\$3,000.00)					
	Column Total:	\$25,937.00					
1000.1.350.45149.4240.00000.00.000	Arena -Staff Development	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Management Conferences	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4260.00000.00.000	Arena -Workers Comp Insuranc	\$11,964.00	\$11,964.00	\$11,964.00	\$11,964.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,964.00					
	Column Total:	\$11,964.00					
Budg_Cat: Personal Services - 100		\$510,834.49	\$540,012.00	\$564,449.00	\$528,147.00	(\$11,865.00)	(2.20)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4336.00000.00.000	Arena -Medical Services	\$1,773.00	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals 20 @ \$114 ea	\$1,200.00					
	Column Total:	\$1,200.00					
1000.1.350.45149.4341.00000.00.000	Arena -Technical Services	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services-HVAC System	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45149.4411.00000.00.000	Arena -Water & Sewer Expen:	\$13,563.55	\$18,500.00	\$18,500.00	\$16,500.00	(\$2,000.00)	(10.81)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City water & sewer charges	\$18,500.00	1,342 Units				
	Description: z CM General Reduction	(\$2,000.00)					
	Column Total:	\$16,500.00					
1000.1.350.45149.4431.00000.00.000	Arena -Maint Chrgs - Building:	\$38,866.56	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burglar Alarm	\$1,000.00					
	Description: Fire Alarm Services	\$2,000.00					
	Description: HVAC	\$24,250.00					
	Description: Refrigeration Services	\$7,750.00					
	Description: Sprinklers	\$5,000.00					
	Column Total:	\$40,000.00					
1000.1.350.45149.4432.00000.00.000	Arena -Maint Chrgs - Impr o/t	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grounds Maintenance	\$2,000.00					
	Column Total:	\$2,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4433.00000.00.000	Arena -Maint Chrgs - Equipme	\$5,505.50	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cooling tower service	\$3,500.00					
	Description: Zamboni blade inserts/sharpening	\$2,200.00					
	Description: Zamboni Service	\$2,300.00					
	Column Total:	\$8,000.00					
1000.1.350.45149.4435.00000.00.000	Arena -Maint Chrgs - Office E	\$14,637.67	\$16,795.00	\$16,731.00	\$16,731.00	(\$64.00)	(0.38)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Music Subscription 12 @ \$79.00	\$948.00					
	Description: Copier Maintenance 12 @ \$105.00	\$1,260.00					
	Description: Division Share of DoverNet PC Replacement	\$1,455.00					
	Description: Division share of DoverNet support	\$12,348.00					
	Description: Dot Matrix Printer	\$20.00					
	Description: Service Contract-Rec Software	\$700.00					
	Column Total:	\$16,731.00					
1000.1.350.45149.4443.00000.00.000	Arena -Rental of Equipment	\$1,730.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental of Bobcat-snow removal	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4521.00000.00.000	Arena -Property Insurance	\$8,077.95	\$7,924.00	\$6,994.00	\$6,994.00	(\$930.00)	(11.74)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$6,994.00					
	Column Total:	\$6,994.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4522.00000.00.000	Arena -Vehicle & Equip Insura	\$547.14	\$539.00	\$490.00	\$490.00	(\$49.00)	(9.09)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$490.00					
	Column Total:	\$490.00					
1000.1.350.45149.4524.00000.00.000	Arena -Public Liab Insurance	\$3,700.68	\$3,779.00	\$3,576.00	\$3,576.00	(\$203.00)	(5.37)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$3,576.00					
	Column Total:	\$3,576.00					
1000.1.350.45149.4531.00000.00.000	Telecommunications	\$7,911.56	\$9,330.00	\$9,330.00	\$9,330.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$9,330.00					
	Column Total:	\$9,330.00					
1000.1.350.45149.4534.00000.00.000	Arena -Postage	\$123.96	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4540.00000.00.000	Arena -Advertising	\$615.76	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Promotional and new employee recruitment	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.350.45149.4550.00000.00.000	Arena -Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marketing Materials	\$500.00					
	Column Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4580.00000.00.000	Arena -Travel Expense	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
1000.1.350.45149.4591.00000.00.000	Arena -Special Programs	\$2,867.60	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$99,920.93	\$116,567.00	\$115,321.00	\$113,321.00	(\$3,246.00)	(2.78)
1000.1.350.45149.4611.00000.00.000	Arena -Office Supplies	\$1,535.48	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4612.00000.00.000	Arena -Operating Supplies	\$16,431.47	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Supplies	\$750.00					
	Description: Various operating supplies, including:	\$12,250.00					
	Column Total:	\$13,000.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4615.00000.00.000	Arena -Clothing & Uniforms	\$3,576.95	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guard jackets, foul weather clothing	\$600.00					
	Description: Program uniforms and jerseys	\$2,500.00					
	Description: Safety shoes for employees	\$800.00					
	Description: Sweatshirts	\$100.00					
	Description: Work Uniforms per emp. contracts	\$1,000.00					
	Column Total:	\$5,000.00					
1000.1.350.45149.4619.00000.00.000	Arena -Supplies for Resale	\$70.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45149.4621.00000.00.000	Arena -Natural Gas	\$52,270.59	\$59,000.00	\$59,000.00	\$59,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating 99,412 Therm	\$59,000.00					
	Column Total:	\$59,000.00					
1000.1.350.45149.4622.00000.00.000	Arena -Electricity	\$177,299.77	\$154,000.00	\$160,000.00	\$160,000.00	\$6,000.00	3.90
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 1,518,600 KWH	\$160,000.00					
	Column Total:	\$160,000.00					
1000.1.350.45149.4623.00000.00.000	Arena - Propane	\$6,439.05	\$6,875.00	\$6,875.00	\$6,875.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane for Zamboni's 2750 gallons	\$6,875.00					
	Column Total:	\$6,875.00					
1000.1.350.45149.4626.00000.00.000	Arena -Vehicle Fuels	\$923.25	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 634 gallons @ \$3.00 gal.	\$1,900.00					
	Column Total:	\$1,900.00					



City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4631.00000.00.000.	Arena -Food	\$44.81	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.350.45149.4635.00000.00.000.	Arena -Medicinal Supplies	\$156.81	\$350.00	\$350.00	\$350.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and first aid supplies	\$350.00					
	Column Total:	\$350.00					
1000.1.350.45149.4640.00000.00.000.	Arena -Publications	\$0.00	\$150.00	\$150.00	\$150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trade journals and subscriptions	\$150.00					
	Column Total:	\$150.00					
1000.1.350.45149.4651.00000.00.000.	Arena -Maint Supplies - Buildi	\$10,730.26	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical supplies	\$1,000.00					
	Description: Lumber and bldg. materials	\$1,000.00					
	Description: Misc. hardware supplies	\$9,500.00					
	Description: Paint supplies	\$2,500.00					
	Description: Plumbing supplies	\$1,000.00					
	Column Total:	\$15,000.00					
1000.1.350.45149.4652.00000.00.000.	Arena -Maint Supplies - Impr c	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road/lot patch, signs and posts	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.350.45149.4653.00000.00.000.	Arena -Maint Supplies - Equip	\$1,739.63	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for equipment	\$7,500.00					
	Column Total:	\$7,500.00					

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4654.00000.00.000	Arena -Maint Supplies - Vehic	\$10,159.39	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicle	\$8,000.00					
	Column Total:	\$8,000.00					
1000.1.350.45149.4661.00000.00.000	Arena -Fleet Maint Charge	\$12,939.96	\$12,940.00	\$12,940.00	\$12,940.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$12,940.00					
	Column Total:	\$12,940.00					
1000.1.350.45149.4681.00000.00.000	Arena -Minor Equip Furniture	\$843.33	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hand tools, small electrical/mech. tools	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$295,161.25	\$289,715.00	\$295,715.00	\$295,715.00	\$6,000.00	2.07
1000.1.350.45149.4725.00000.00.000	Arena -Building Improvements	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena -Building Improvements	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.350.45149.4741.00000.00.000	Arena -Machinery & Equipme	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Equipment Replacement	\$5,000.00					
	Column Total:	\$5,000.00					
1000.1.350.45149.4745.00000.00.000	Arena -Computers & Commur	\$904.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$8,904.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4810.00000.00.000	Arena -Membership Dues	\$602.70	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NEISMA membership	\$600.00					
	Column Total:	\$600.00					
1000.1.350.45149.4895.00000.00.000	Arena -Cost of Sales	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Pro Shop	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.350.45149.4896.00000.00.000	Arena -Cost of Sales - Food	\$25,207.75	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Snack Bar	\$25,000.00					
	Column Total:	\$25,000.00					
1000.1.350.45149.4897.00000.00.000	Arena -Cost of Sales - Misc	\$5,028.81	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Sales vending	\$10,000.00					
	Column Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$30,839.26	\$37,100.00	\$37,100.00	\$37,100.00	\$0.00	0.00
Func: Arena - 45149		\$945,659.93	\$991,394.00	\$1,020,585.00	\$982,283.00	(\$9,111.00)	(0.92)

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# RECREATION

**Division: McConnell Center – Rec**

**Function 3381-41941**

***Mission Statement:***

Manage and maintain safe and clean building and to provide space and opportunities for community involvement and tenant growth.

***Major Services/Responsibilities:***

- Keep the facility in top condition
- Maintain building for public and tenant use
- Oversee grounds and parking area maintenance
- Coordinate custodial duties
- Coordinate maintenance schedules with tenants
- Schedule use of Common Meeting Rooms with Tenants and other groups

***Key Fiscal Year Objectives:***

- Complete installation of donated bricks at the Veterans Park
- Continue landscaping to improve aesthetic appearance of facilities
- Complete Emergency Shelter capabilities in relation to the generator presence
- Develop web presence of the facility to help promote the mission

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Non-profit tenants	15	18	19

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3381.1.350.41941.4110.00000.00.000. McConnell Center -Regular S:		\$19,944.90	\$20,971.00	\$21,531.00	\$21,531.00	\$560.00	2.67
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Bannon, Gary S    (\$64,593.00)    -0.7500    75% Rec Admin

Description: Bannon, Gary S    \$86,124.00    1.0000    Director of Rec

Column Total:    \$21,531.00

3381.1.350.41941.4115.00000.00.000. McConnell Center -Regular H:		\$73,269.67	\$79,728.00	\$85,044.00	\$85,044.00	\$5,316.00	6.67
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay    \$195.00    457 Incentive

Description: Hunt, Ian    \$22,697.00    0.7500    Custodian

Description: Lepage, Marcel    \$38,845.00    1.0000    Building Mainte

Description: Losee, Heather    \$23,307.00    0.7500    Custodian

Column Total:    \$85,044.00

3381.1.350.41941.4120.00000.00.000. McConnell Center -Temporary:		\$27,089.28	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Rec Program Assoc I    \$22,000.00

Description: Seasonal Maint Worker II    \$3,000.00

Column Total:    \$25,000.00

3381.1.350.41941.4130.00000.00.000. McConnell Center -Overtime F:		\$706.57	\$750.00	\$2,500.00	\$2,500.00	\$1,750.00	233.33
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Call back hours    \$2,500.00

Column Total:    \$2,500.00

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4170.00000.00.000	McConnell Center -Longevity	\$800.00	\$500.00	\$800.00	\$800.00	\$300.00	60.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 25 plus years 25%	\$800.00		\$2,000 each			
	Column Total:	\$800.00					
3381.1.350.41941.4211.00000.00.000	McConnell Center -Health Ins	\$21,641.48	\$33,751.00	\$32,211.00	\$32,211.00	(\$1,540.00)	(4.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$32,211.00					
	Column Total:	\$32,211.00					
3381.1.350.41941.4212.00000.00.000	McConnell Center -Dental Ins	\$711.32	\$921.00	\$921.00	\$921.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$921.00					
	Column Total:	\$921.00					
3381.1.350.41941.4213.00000.00.000	McConnell Center -Life Insura	\$237.36	\$241.00	\$255.00	\$255.00	\$14.00	5.81
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$255.00					
	Column Total:	\$255.00					
3381.1.350.41941.4214.00000.00.000	McConnell Center -Disability I	\$132.84	\$155.00	\$527.00	\$527.00	\$372.00	240.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$527.00					
	Column Total:	\$527.00					
3381.1.350.41941.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$587.00	\$587.00	\$587.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$587.00					
	Column Total:	\$587.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4220.00000.00.000.	McConnell Center -FICA	\$7,371.47	\$8,058.00	\$8,119.00	\$8,119.00	\$61.00	0.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,119.00					
	Column Total:	\$8,119.00					
3381.1.350.41941.4225.00000.00.000.	McConnell Center -Medicare	\$1,694.43	\$1,895.00	\$1,899.00	\$1,899.00	\$4.00	0.21
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,899.00					
	Column Total:	\$1,899.00					
3381.1.350.41941.4230.00000.00.000.	McConnell Center -Retiremen	\$6,514.22	\$6,710.00	\$7,036.00	\$7,036.00	\$326.00	4.86
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$7,036.00					
	Column Total:	\$7,036.00					
3381.1.350.41941.4260.00000.00.000.	McConnell Center -Workers C	\$1,611.00	\$1,611.00	\$1,611.00	\$1,611.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,611.00					
	Column Total:	\$1,611.00					
Budg_Cat: Personal Services - 100		\$161,724.54	\$180,291.00	\$188,041.00	\$188,041.00	\$7,750.00	4.30
3381.1.350.41941.4335.00000.00.000.	McConnell Center -Auditing S	\$126.00	\$126.00	\$126.00	\$126.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Share of Annual Audit Fee	\$126.00					
	Column Total:	\$126.00					



City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4339.00000.00.000.	McConnell Center -- Consultir	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Real Estate rental services	\$2,500.00					
	Column Total:	\$2,500.00					
3381.1.350.41941.4341.00000.00.000.	McConnell Center -Technical	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services-HVAC System	\$1,500.00					
	Column Total:	\$1,500.00					
3381.1.350.41941.4411.00000.00.000.	McConnell Center -Water & S	\$11,733.07	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage 937 hcf	\$12,000.00					
	Column Total:	\$12,000.00					
3381.1.350.41941.4431.00000.00.000.	McConnell Center -Maint Chrg	\$28,751.01	\$25,000.00	\$27,000.00	\$27,000.00	\$2,000.00	8.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Cleaning	\$4,000.00					
	Description: Cooling Tower/Heating System Maint.	\$12,000.00					
	Description: Dumpster/Recycling	\$5,500.00					
	Description: Services for Elevators, Fire Protection Systems	\$5,500.00					
	Column Total:	\$27,000.00					
3381.1.350.41941.4432.00000.00.000.	McConnell Center -Maint Chrg	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint Chrgs - Impr o/t Buildings	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4433.00000.00.000.	McConnell Center -Maint Chrg	\$3,476.27	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Charges & Equipment	\$5,000.00					
	Column Total:	\$5,000.00					
3381.1.350.41941.4521.00000.00.000.	McConnell Center -Property Ir	\$14,106.37	\$13,839.00	\$12,362.00	\$12,362.00	(\$1,477.00)	(10.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$12,362.00					
	Column Total:	\$12,362.00					
3381.1.350.41941.4522.00000.00.000.	McConnell Center -Vehicle & I	\$0.00	\$473.00	\$428.00	\$428.00	(\$45.00)	(9.51)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insurance	\$428.00					
	Column Total:	\$428.00					
3381.1.350.41941.4524.00000.00.000.	McConnell Center -Public Liat	\$769.09	\$824.00	\$1,157.00	\$1,157.00	\$333.00	40.41
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,157.00					
	Column Total:	\$1,157.00					
3381.1.350.41941.4531.00000.00.000.	McConnell Center -Telecomm	\$2,253.89	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,200.00					
	Column Total:	\$2,200.00					
Budg_Cat: Purchased Services - 300		\$61,215.70	\$64,462.00	\$65,273.00	\$65,273.00	\$811.00	1.26

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4612.00000.00.000.	McConnell Center -Operating	\$13,546.99	\$10,000.00	\$11,000.00	\$11,000.00	\$1,000.00	10.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies	\$11,000.00					
	Column Total:	\$11,000.00					
3381.1.350.41941.4615.00000.00.000.	McConnell Center -Clothing & Uniforms	\$417.59	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$600.00					
	Column Total:	\$600.00					
3381.1.350.41941.4621.00000.00.000.	McConnell Center -Natural Gas	\$49,902.26	\$45,000.00	\$45,000.00	\$45,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 35,625 Therms	\$45,000.00					
	Column Total:	\$45,000.00					
3381.1.350.41941.4622.00000.00.000.	McConnell Center -Electricity	\$108,327.90	\$94,000.00	\$105,000.00	\$105,000.00	\$11,000.00	11.70
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 619,800 KWH	\$105,000.00					
	Column Total:	\$105,000.00					
3381.1.350.41941.4651.00000.00.000.	McConnell Center -Maint Supplies	\$18,302.10	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Maintenance Supplies	\$15,000.00					
	Column Total:	\$15,000.00					
3381.1.350.41941.4652.00000.00.000.	Maint Supplies - Impr o/t Build	\$2,362.55	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Supplies	\$2,000.00					
	Column Total:	\$2,000.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$0.00	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minor Equip. Furniture & Fixtures	\$3,200.00					
	Column Total:	\$3,200.00					
Budg_Cat: Supplies - 600		\$192,859.39	\$169,800.00	\$181,800.00	\$181,800.00	\$12,000.00	7.07
3381.1.350.41941.4725.00000.00.000	McConnell Center -Building In	\$30,252.72	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flooring Upgrades	\$10,000.00					
	Description: Infrastructure	\$10,000.00					
	Column Total:	\$20,000.00					
Budg_Cat: Capital Outlay - 700		\$30,252.72	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	0.00
3381.1.350.41941.4840.00000.00.000	McConnell Center -Contingen	\$0.00	\$99,752.00	\$111,456.00	\$111,456.00	\$11,704.00	11.73
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,839.00		.5% Policy Targ			
	Description: McConnell Center Deficit Reduction	\$106,617.00					
	Column Total:	\$111,456.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$99,752.00	\$111,456.00	\$111,456.00	\$11,704.00	11.73
3381.1.350.41941.4912.00000.00.000	McConnell Center -Transfer to	\$902.00	\$902.00	\$902.00	\$902.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of McConnell Share OPEB ADC	\$902.00		Target 30% FY19			
	Column Total:	\$902.00					
Budg_Cat: Operating Transfers Out - 910		\$902.00	\$902.00	\$902.00	\$902.00	\$0.00	0.00

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4920.00000.00.000.	McConnell Center -Principal F	\$304,976.08	\$318,252.00	\$324,378.00	\$324,378.00	\$6,126.00	1.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments-Bonds	\$307,402.00					
	Description: Smart Start Loan Payments	\$16,976.00					
	Column Total:	\$324,378.00					
3381.1.350.41941.4921.00000.00.000.	McConnell Center -Interest - E	\$93,467.24	\$84,448.00	\$75,033.00	\$75,033.00	(\$9,415.00)	(11.15)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on bonds	\$73,471.00					
	Description: Smart Start Loan Interest	\$1,562.00					
	Column Total:	\$75,033.00					
Budg_Cat: Debt Service - 920		\$398,443.32	\$402,700.00	\$399,411.00	\$399,411.00	(\$3,289.00)	(0.82)
Func: Gen Gov't Buildings - 41941		\$845,397.67	\$937,907.00	\$966,883.00	\$966,883.00	\$28,976.00	3.09
Fund: McConnell Center - 3381		\$845,397.67	\$937,907.00	\$966,883.00	\$966,883.00	\$28,976.00	3.09
Grand Total:		\$845,397.67	\$937,907.00	\$966,883.00	\$966,883.00	\$28,976.00	3.09

End of Report

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# RECREATION

**Division: Recreation Programs**

**Function 3410-45120**

***Mission Statement:***

To administer and support staff and volunteers in an effort to better serve the general public and provide a variety of affordable self-supporting recreation opportunities to the entire community.

***Major Services/Responsibilities:***

To design and run a variety of self-funded sports and recreation programs.

***Key Fiscal Year Objectives:***

- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage
- Work on budget for capital expenses

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Create new vehicles for publicity for programs (E newsletter, Facebook, website etc.)	5,000	6,000	8,000
Increase networking of various sports leagues	1	5	6
Develop sponsorships for programs	2	4	5

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45120.4110.00000.00.000. Regular Salaried Employees		\$34,726.76	\$35,431.00	\$36,702.00	\$36,702.00	\$1,271.00	3.59
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Column: [FY19CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: 457 Incentive Pay	\$325.00		457 Incentive
Description: Trefethen, Krista S	(\$36,376.00)	-0.5000	50% Rec Admin
Description: Trefethen, Krista S	\$72,753.00	1.0000	Asst Rec Dir
Column Total:	\$36,702.00		



City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4120.00000.00.000	Temporary Employees	\$34,762.64	\$50,076.00	\$36,000.00	\$36,000.00	(\$14,076.00)	(28.11)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist I, SPT 160 HR \$11.30	\$1,808.00					
	Description: 1 Rec Program Specialist II SPT 280 HR @ \$10.89	\$3,049.00					
	Description: 1 Rec Program Specialist III SPT 75 HR @ \$13.73	\$1,030.00					
	Description: 1 Rec Program Specialist III, SPT 200 HR @ \$13.73	\$2,746.00					
	Description: 1 Rec Program Specialist III, SPT 25 HR @ \$13.73	\$343.00					
	Description: 1 Rec Program Specialist III, SPT 500 HR @ \$13.73	\$6,865.00					
	Description: 2 Rec Program Specialist IV, SPT 56 HR @ \$40	\$2,240.00					
	Description: 2 Rec Program Specialist IV, SPT 80 HR @ \$30	\$2,400.00					
	Description: 2 Rec Program Specialist, IV SPT 60 HR @ \$40	\$2,400.00					
	Description: 2 Rec Program Specialist, IV SPT 75 HR @ \$16.10	\$1,208.00					
	Description: 6 Rec Program Specialist I, SPT 120 HR @ \$20	\$2,400.00					
	Description: 8 Rec Program Assoc. II SPT 903 HR @ \$10.53	\$9,511.00					
	Column Total:	\$36,000.00					
3410.1.350.45120.4170.00000.00.000	Longevity Pay	\$0.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 Years prorated	\$600.00		\$1,200 Allocate			
	Column Total:	\$600.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4211.00000.00.000.	Health Insurance	\$4,915.67	\$4,942.00	\$4,716.00	\$4,716.00	(\$226.00)	(4.57)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$4,716.00					
	Column Total:	\$4,716.00					
3410.1.350.45120.4212.00000.00.000.	Dental Insurance	\$204.48	\$188.00	\$188.00	\$188.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$188.00					
	Column Total:	\$188.00					
3410.1.350.45120.4213.00000.00.000.	Life Insurance	\$75.00	\$85.00	\$87.00	\$87.00	\$2.00	2.35
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$87.00					
	Column Total:	\$87.00					
3410.1.350.45120.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$157.00	\$157.00	\$157.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$157.00					
	Column Total:	\$157.00					
3410.1.350.45120.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$201.00	\$201.00	\$201.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$201.00					
	Column Total:	\$201.00					
3410.1.350.45120.4220.00000.00.000.	FICA	\$4,677.20	\$5,825.00	\$5,036.00	\$5,036.00	(\$789.00)	(13.55)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,036.00					
	Column Total:	\$5,036.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4225.00000.00.000	Medicare	\$991.55	\$1,362.00	\$1,178.00	\$1,178.00	(\$184.00)	(13.51)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,178.00					
	Column Total:	\$1,178.00					
3410.1.350.45120.4230.00000.00.000	Retirement	\$3,881.28	\$4,100.00	\$4,245.00	\$4,245.00	\$145.00	3.54
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,245.00					
	Column Total:	\$4,245.00					
3410.1.350.45120.4260.00000.00.000	Workers Comp Insurance	\$2,157.00	\$2,157.00	\$2,157.00	\$2,157.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,157.00					
	Column Total:	\$2,157.00					
Budg_Cat: Personal Services - 100		\$86,391.58	\$104,766.00	\$91,267.00	\$91,267.00	(\$13,499.00)	(12.88)
3410.1.350.45120.4335.00000.00.000	Auditing Services	\$69.00	\$69.00	\$69.00	\$69.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit	\$69.00					
	Column Total:	\$69.00					
3410.1.350.45120.4441.00000.00.000	Rental of Land & Buildings	\$4,122.07	\$4,600.00	\$4,600.00	\$4,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison School Gym	\$1,800.00					
	Description: Woodman Park School Gym	\$2,800.00					
	Column Total:	\$4,600.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4443.00000.00.000.	Rental of Equipment	\$4,161.20	\$6,885.00	\$6,885.00	\$6,885.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trip Afternoon Trips (1 driver) 100 HR @ \$19.5	\$1,950.00					
	Description: Bus Trips - Playgrounds 1,500 MI @ \$2.25	\$3,375.00					
	Description: Bus Trips - Staff (3 drivers) 80 HR @ \$19.50	\$1,560.00					
	Column Total:	\$6,885.00					
3410.1.350.45120.4524.00000.00.000.	Public Liab Insurance	\$710.27	\$675.00	\$660.00	\$660.00	(\$15.00)	(2.22)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$660.00					
	Column Total:	\$660.00					
3410.1.350.45120.4531.00000.00.000.	Telecommunications	\$0.00	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/Equipment for voice, fax, data, wireless	\$800.00					
	Column Total:	\$800.00					
3410.1.350.45120.4534.00000.00.000.	Postage	\$0.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$50.00					
	Column Total:	\$50.00					
3410.1.350.45120.4550.00000.00.000.	Printing & Binding	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500.00					
	Column Total:	\$500.00					

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4591.00000.00.000	Special Programs	\$4,351.34	\$4,500.00	\$5,000.00	\$5,000.00	\$500.00	11.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Summer Trips	\$5,000.00					
	Column Total:	\$5,000.00					
Budg_Cat: Purchased Services - 300		\$13,413.88	\$18,079.00	\$18,564.00	\$18,564.00	\$485.00	2.68
3410.1.350.45120.4612.00000.00.000	Operating Supplies	\$2,016.86	\$3,081.00	\$3,081.00	\$3,081.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$3,081.00					
	Column Total:	\$3,081.00					
3410.1.350.45120.4615.00000.00.000	Clothing & Uniforms	\$3,123.72	\$4,130.00	\$4,130.00	\$4,130.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grade 1&2 Shots basketball shirts 95	\$550.00					
	Description: Grade 3&4 basketball shirts 95	\$550.00					
	Description: Grade 5&6 basketball shirts 120 @ \$9.50	\$1,140.00					
	Description: High School Boys shirts 60 @ \$12	\$720.00					
	Description: Jr. High basketball travel shirts 60 @ \$12	\$720.00					
	Description: Tournament shirts 30 @ \$15	\$450.00					
	Column Total:	\$4,130.00					
3410.1.350.45120.4631.00000.00.000	Food/Food Services	\$89.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$5,229.98	\$7,211.00	\$7,211.00	\$7,211.00	\$0.00	0.00

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4840.00000.00.000	Contingency	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Meets 0.5% Policy Target	\$3,000.00					
	Column Total:	\$3,000.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
Func: Programs - 45120		\$105,035.44	\$133,056.00	\$120,042.00	\$120,042.00	(\$13,014.00)	(9.78)

# RECREATION

**Division: McConnell Center Recreation**

**Function 3410-45121**

***Mission Statement:***

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

***Major Services/Responsibilities:***

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Schedule room and court activities for user groups and our programs
- Run self supporting Fitness Center, Sports, Dance and Cultural programs

***Key Fiscal Year Objectives:***

- To continue the progress in making the Fitness Center operation fully self supporting
- To add more classes and promote the programs more widely
- To investigate the expansion of the New Fitness Programs
- To add new programming and equipment for Seniors

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Increase attendance in fitness center	38,500	40,200	41,000
Expand number of senior fitness class sessions	4	6	8
Increase enrollment in fitness classes	85	250	375
Add new training programs	0	1	2

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4120.00000.00.000. Rec - McConnell Recreation -		\$32,260.02	\$46,335.00	\$36,664.00	\$36,664.00	(\$9,671.00)	(20.87)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: 1 Rec Program Specialist III 200 hrs @ \$13.73	\$2,746.00						
Description: 1 Rec Program Specialist III 280 hrs @ \$13.73	\$3,845.00						
Description: 1 Rec Program Specialist III 420 hrs @ \$13.73	\$5,767.00						
Description: 6 Rec Prog Spec SPT 2,232 hrs @ \$10.89	\$24,306.00						
Column Total:	\$36,664.00						
3410.1.350.45121.4130.00000.00.000. Rec - McConnell Recreation-C		\$191.16	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4220.00000.00.000. Rec - McConnell Recreation -		\$2,076.52	\$3,545.00	\$3,028.00	\$3,028.00	(\$517.00)	(14.58)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Cost of FICA - 6.2% of Wages	\$3,028.00						
Column Total:	\$3,028.00						
3410.1.350.45121.4225.00000.00.000. Rec - McConnell Recreation -		\$470.55	\$672.00	\$551.00	\$551.00	(\$121.00)	(18.01)
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Cost of Medicare - 1.45% of wages	\$551.00						
Column Total:	\$551.00						
3410.1.350.45121.4260.00000.00.000. Rec - McConnell Recreation-V		\$1,482.96	\$1,483.00	\$1,483.00	\$1,483.00	\$0.00	0.00
Column: [FY19CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Workers Comp Allocation	\$1,483.00						
Column Total:	\$1,483.00						
Budg_Cat: Personal Services - 100		\$36,481.21	\$52,035.00	\$41,726.00	\$41,726.00	(\$10,309.00)	(19.81)



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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4336.00000.00.000. Rec - McConnell Recreation-M		\$574.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4431.00000.00.000. Rec - McConnell Recreation-M		\$499.50	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center facility		\$2,000.00					
Column Total:		\$2,000.00					
3410.1.350.45121.4433.00000.00.000. Rec - McConnell Recreation-M		\$965.00	\$3,100.00	\$3,100.00	\$3,100.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center equipment		\$3,100.00					
Column Total:		\$3,100.00					
3410.1.350.45121.4435.00000.00.000. Rec - McConnell Recreation-M		\$9,266.79	\$9,259.00	\$9,216.00	\$9,216.00	(\$43.00)	(0.46)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Division Share of DoverNet Support allocation		\$8,232.00					
Description: Division Share of PC Replacement		\$984.00					
Column Total:		\$9,216.00					
3410.1.350.45121.4524.00000.00.000. Rec - McConnell Recreation-F		\$369.97	\$339.00	\$308.00	\$308.00	(\$31.00)	(9.14)
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Cost of Public Liability Insur		\$308.00					
Column Total:		\$308.00					
3410.1.350.45121.4540.00000.00.000. Advertising		\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Purchased Services - 300		\$11,730.26	\$14,698.00	\$14,624.00	\$14,624.00	(\$74.00)	(0.50)
3410.1.350.45121.4611.00000.00.000. Rec - McConnell Recreation-C		\$186.34	\$0.00	\$0.00	\$0.00	\$0.00	0.00

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4612.00000.00.000. Rec - McConnell Recreation -		\$761.89	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Program support materials		\$2,150.00					
Column Total:		\$2,150.00					
3410.1.350.45121.4635.00000.00.000. Rec - McConnell Recreation-M		\$259.08	\$300.00	\$300.00	\$300.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Medicinal Supplies		\$300.00					
Column Total:		\$300.00					
3410.1.350.45121.4651.00000.00.000. Rec - McConnell Recreation-M		\$43.32	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45121.4653.00000.00.000. Rec - McConnell Recreation-M		\$473.72	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center		\$1,000.00					
Column Total:		\$1,000.00					
Budg_Cat: Supplies - 600		\$1,724.35	\$3,450.00	\$3,450.00	\$3,450.00	\$0.00	0.00
3410.1.350.45121.4741.00000.00.000. Rec - McConnell Recreation-M		\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Fitness Center Equipment		\$4,000.00					
Column Total:		\$4,000.00					
Budg_Cat: Capital Outlay - 700		\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
Func: McConnell Recreation - 45121		\$49,935.82	\$74,183.00	\$63,800.00	\$63,800.00	(\$10,383.00)	(14.00)

# RECREATION

**Division: Indoor Pool**

**Function 3410-45124**

***Mission Statement:***

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, Learn-to-Swim, recreation and competitive swimming.

***Major Services/Responsibilities:***

- Ensure safety of the patrons.
- Plan, organize and instruct swimming programs.
- Manage a yearly offering of a variety of swimming lesson program at a reasonable and self sustaining cost

***Key Fiscal Year Objectives:***

- Respond to the customer's needs in the development of new lesson programs
- Promote and market the programs and facility
- Increase the number of swimming lesson participants
- Increase number of classes offered
- Increase revenues
- Work on Web site based registration process

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Increase memberships and attendance	49,600	51,500	54,500
Increase swimming lesson attendance	800	905	925
Add more lifeguard training and WSI classes	1/yr	2/yr	3/yr
Add more swimming classes	1 added	2 added	2 added

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salariec	\$16,411.86	\$27,411.00	\$28,509.00	\$28,509.00	\$1,098.00	4.01
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$51,997.00)	-0.7500	75% Rec Pool			
	Description: Arsenault, Michael A	\$69,329.00	1.0000	Aquatics Facili			
	Description: Boese, Kelsey M	(\$33,532.00)	-0.7500	75% Recreation			
	Description: Boese, Kelsey M	\$44,709.00	1.0000	Aquatics Superv			
	Column Total:	\$28,509.00					
3410.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$9,897.35	\$13,751.00	\$13,751.00	\$13,751.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Rec Program Specialist II, SPT 333 hrs @ \$12.45	\$4,146.00					
	Description: 8 Rec Program Specialist I, SPT 850 hrs @ \$11.30	\$9,605.00					
	Column Total:	\$13,751.00					
3410.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$0.00	\$300.00	\$400.00	\$400.00	\$100.00	33.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20 - 24 years	\$400.00		\$1,600 allocate			
	Column Total:	\$400.00					
3410.1.350.45124.4211.00000.00.000	Indoor Pool - Health Insurance	\$0.00	\$17,179.00	\$6,680.00	\$6,680.00	(\$10,499.00)	(61.12)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$6,680.00					
	Column Total:	\$6,680.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4212.00000.00.000	Indoor Pool - Dental Insurance	\$0.00	\$461.00	\$188.00	\$188.00	(\$273.00)	(59.22)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$188.00					
	Column Total:	\$188.00					
3410.1.350.45124.4213.00000.00.000	Indoor Pool - Life Insurance	\$142.20	\$129.00	\$95.00	\$95.00	(\$34.00)	(26.36)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to Health Trust	\$95.00					
	Column Total:	\$95.00					
3410.1.350.45124.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$124.00	\$124.00	\$124.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$124.00					
	Column Total:	\$124.00					
3410.1.350.45124.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$158.00	\$158.00	\$158.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$158.00					
	Column Total:	\$158.00					
3410.1.350.45124.4220.00000.00.000	Indoor Pool - FICA	\$1,721.23	\$3,209.00	\$3,338.00	\$3,338.00	\$129.00	4.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,338.00					
	Column Total:	\$3,338.00					
3410.1.350.45124.4225.00000.00.000	Indoor Pool - Medicare	\$381.33	\$703.00	\$781.00	\$781.00	\$78.00	11.10
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$781.00					
	Column Total:	\$781.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4230.00000.00.000	Indoor Pool - Retirement	\$1,834.54	\$4,359.00	\$4,562.00	\$4,562.00	\$203.00	4.66
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$4,562.00					
	Column Total:	\$4,562.00					
3410.1.350.45124.4260.00000.00.000	Indoor Pool - Workers Comp I	\$1,035.00	\$1,687.00	\$1,687.00	\$1,687.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$1,687.00					
	Column Total:	\$1,687.00					
Budg_Cat: Personal Services - 100		\$31,423.51	\$69,189.00	\$60,273.00	\$60,273.00	(\$8,916.00)	(12.89)
3410.1.350.45124.4524.00000.00.000	Indoor Pool - Public Liab Insur	\$286.72	\$310.00	\$250.00	\$250.00	(\$60.00)	(19.35)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$250.00					
	Column Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$286.72	\$310.00	\$250.00	\$250.00	(\$60.00)	(19.35)
3410.1.350.45124.4612.00000.00.000	Indoor Pool - Operating Suppl	\$0.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to support programs	\$750.00					
	Column Total:	\$750.00					
Budg_Cat: Supplies - 600		\$0.00	\$750.00	\$750.00	\$750.00	\$0.00	0.00
Func: Indoor Pool - 45124		\$31,710.23	\$70,249.00	\$61,273.00	\$61,273.00	(\$8,976.00)	(12.78)

# RECREATION

**Division: McConnell Center Senior  
Program /Travel**

**Function 3410-45126**

***Mission Statement:***

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of senior citizens in the community in a variety of activities locally and through opportunities to travel. To maximize the use of the Senior facilities at the McConnell Center and the related spaces in the building and other community facilities.

***Major Services/Responsibilities:***

- Provide space for senior recreation programs and community activities
- Run a variety of social, health, educational and cultural recreation activities
- Coordinate and promote a variety of regularly scheduled activities
- Maintain a budget that allows for maintenance and growth of programs

***Key Fiscal Year Objectives:***

- To expand fitness programs to include more strength training for seniors
- To add more long distance travel programs and trips and to market widely
- To investigate the additional local travel programs
- To begin new programming activities for people with mobility and health issues

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Add more fitness classes	1	4	4
Expand number of long distance trips	2	4	6
Increase enrollment in fitness classes	85	175	215
Increase membership	715	800	825

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4110.00000.00.000	Senior Prgms/Trvl-Regular Sa	\$46,215.39	\$49,735.00	\$52,521.00	\$52,521.00	\$2,786.00	5.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jarvis, Linda	\$52,521.00	1.0000	Rec. Program Su			
	Column Total:	\$52,521.00					
3410.1.350.45126.4115.00000.00.000	Senior Prgms/Trvl-Regular Hc	\$637.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4120.00000.00.000	Senior Prgms/Trvl-Temporary	\$26,072.38	\$18,228.00	\$26,220.00	\$26,220.00	\$7,992.00	43.84
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III-Fitness Program	\$7,000.00					
	Description: 3 Rec Program Associate I SPT 1,550 hrs @ \$12.40	\$19,220.00					
	Column Total:	\$26,220.00					
3410.1.350.45126.4211.00000.00.000	Senior Prgms/Trvl-Health Insu	\$9,151.20	\$10,030.00	\$19,144.00	\$19,144.00	\$9,114.00	90.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to Health Trust	\$19,144.00					
	Column Total:	\$19,144.00					
3410.1.350.45126.4212.00000.00.000	Senior Prgms/Trvl-Dental Insu	\$376.80	\$376.00	\$737.00	\$737.00	\$361.00	96.01
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to Health Trust	\$737.00					
	Column Total:	\$737.00					
3410.1.350.45126.4213.00000.00.000	Senior Prgms/Trvl-Life Insurar	\$100.80	\$119.00	\$126.00	\$126.00	\$7.00	5.88
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to Health Trust	\$126.00					
	Column Total:	\$126.00					



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Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$226.00	\$226.00	\$226.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$226.00					
	Column Total:	\$226.00					
3410.1.350.45126.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$290.00	\$290.00	\$290.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$290.00					
	Column Total:	\$290.00					
3410.1.350.45126.4220.00000.00.000	Senior Prgms/Trvl-FICA	\$4,545.46	\$4,030.00	\$4,776.00	\$4,776.00	\$746.00	18.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,776.00					
	Column Total:	\$4,776.00					
3410.1.350.45126.4225.00000.00.000	Senior Prgms/Trvl-Medicare	\$1,032.93	\$964.00	\$1,117.00	\$1,117.00	\$153.00	15.87
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,117.00					
	Column Total:	\$1,117.00					
3410.1.350.45126.4230.00000.00.000	Senior Prgms/Trvl-Retirement	\$5,183.74	\$5,734.00	\$6,051.00	\$6,051.00	\$317.00	5.53
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,051.00					
	Column Total:	\$6,051.00					
3410.1.350.45126.4240.00000.00.000	Senior Prgms/Trvl-Staff Devel	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4260.00000.00.000	Senior Prgms/Trvl-Workers Co	\$921.96	\$922.00	\$922.00	\$922.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation	\$922.00					
	Column Total:	\$922.00					
3410.1.350.45126.4290.00000.00.000	Senior Prgms/Trvl-FSA Fees	\$41.25	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees- Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$94,304.41	\$90,213.00	\$112,205.00	\$112,205.00	\$21,992.00	24.38
3410.1.350.45126.4435.00000.00.000	Senior Prgms/Trvl - Maint Chr	\$4,621.86	\$4,867.00	\$4,596.00	\$4,596.00	(\$271.00)	(5.57)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$4,116.00					
	Description: Division share of PC Replacement	\$480.00					
	Column Total:	\$4,596.00					
3410.1.350.45126.4443.00000.00.000	Senior Prgms/Trvl-Rental of E	\$123,912.45	\$106,023.00	\$145,000.00	\$145,000.00	\$38,977.00	36.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trips/Travel Program	\$145,000.00					
	Column Total:	\$145,000.00					
3410.1.350.45126.4524.00000.00.000	Senior Prgms/Trvl-Public Liab	\$379.54	\$771.00	\$693.00	\$693.00	(\$78.00)	(10.12)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$693.00					
	Column Total:	\$693.00					
3410.1.350.45126.4534.00000.00.000	Senior Prgms/Trvl-Postage	\$26.20	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4580.00000.00.000	Senior Prgms/Trvl-Travel Exp	\$67.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4591.00000.00.000	Senior Prgms/Trvl-Special Prc	\$5,614.75	\$5,000.00	\$6,000.00	\$6,000.00	\$1,000.00	20.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Senior Programs	\$6,000.00					
	Column Total:	\$6,000.00					
Budg_Cat: Purchased Services - 300		\$134,621.80	\$116,661.00	\$156,289.00	\$156,289.00	\$39,628.00	33.97
3410.1.350.45126.4611.00000.00.000	Senior Prgms/Trvl-Office Supp	\$207.94	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4612.00000.00.000	Senior Prgms/Travel - Operati	\$4,765.80	\$5,000.00	\$5,500.00	\$5,500.00	\$500.00	10.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$5,500.00					
	Column Total:	\$5,500.00					
3410.1.350.45126.4615.00000.00.000	Senior Prgms/Travel - Clothin	\$136.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$1,000.00					
	Column Total:	\$1,000.00					
3410.1.350.45126.4631.00000.00.000	Senior Prgms/Trvl-Food	\$392.04	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3410.1.350.45126.4681.00000.00.000	Senior Prgms/Trvl-Minor Equi	\$341.83	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Supplies - 600		\$5,843.61	\$6,000.00	\$6,500.00	\$6,500.00	\$500.00	8.33
3410.1.350.45126.4810.00000.00.000	Senior Prgms/Trvl-Membershi	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: McConnell Senior Programs/Travel - 45126		\$234,834.82	\$212,874.00	\$274,994.00	\$274,994.00	\$62,120.00	29.18

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# RECREATION

Division: Ice Arena – Camp Kool

Function 3410-45149

**Mission Statement:**

To properly provide and operate the Arena Camp Kool summer camp program.

**Major Services/Responsibilities:**

- Operate and Provide 8 week youth day camp program for ages 6 to 12
- Scheduling and marketing of 8 week camp program

**Key Fiscal Year Objectives:**

- Provide a high level of customer service.
- Provide a quality and safe program for campers.
- Staff orientation and training
- Focus operations and staff on a high level of customer service and increased amount of customer communications and feedback

**Performance Measures:**

Description	FY17 Act	FY18 Est	FY19 Est
Continue growth in average weekly attendance	52/wk	53/wk	54/wk
Expand camp trips/ summer	12	14	16
Develop new activities	4	5	6

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2018-2019

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4110.00000.00.000	Camp Kool -Regular Salaried	\$17,230.34	\$17,650.00	\$18,188.00	\$18,188.00	\$538.00	3.05
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$54,565.00)	-0.7500	75% Arena			
	Description: McNulty, Patrick K	\$72,753.00	1.0000	Arena Facility			
	Column Total:	\$18,188.00					
3410.1.350.45149.4120.00000.00.000	Camp Kool -Temporary Empl	\$20,355.25	\$22,151.00	\$22,151.00	\$22,151.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Director 420 hrs @ \$13.73	\$5,767.00					
	Description: Camp Kool Employees 1,600 hrs @ \$10.24	\$16,384.00					
	Column Total:	\$22,151.00					
3410.1.350.45149.4130.00000.00.000	Camp Kool -Overtime Pay	\$587.04	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Costs	\$300.00					
	Column Total:	\$300.00					
3410.1.350.45149.4170.00000.00.000	Camp Kool - Longevity Pay	\$0.00	\$200.00	\$300.00	\$300.00	\$100.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 Years allocated	\$300.00		\$1,200 allocate			
	Column Total:	\$300.00					
3410.1.350.45149.4211.00000.00.000	Camp Kool - Health Insurance	\$4,508.64	\$4,941.00	\$4,716.00	\$4,716.00	(\$225.00)	(4.55)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$4,716.00					
	Column Total:	\$4,716.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4212.00000.00.000	Camp Kool - Dental Insurance	\$184.32	\$184.00	\$184.00	\$184.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$184.00					
	Column Total:	\$184.00					
3410.1.350.45149.4213.00000.00.000	Camp Kool - Life Insurance	\$37.62	\$42.00	\$44.00	\$44.00	\$2.00	4.76
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums	\$44.00					
	Column Total:	\$44.00					
3410.1.350.45149.4214.00000.00.000	Long Term Disability Insuranc	\$0.00	\$0.00	\$79.00	\$79.00	\$79.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$79.00					
	Column Total:	\$79.00					
3410.1.350.45149.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$101.00	\$101.00	\$101.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$101.00					
	Column Total:	\$101.00					
3410.1.350.45149.4220.00000.00.000	Camp Kool -FICA	\$2,592.53	\$2,601.00	\$2,601.00	\$2,601.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,601.00					
	Column Total:	\$2,601.00					
3410.1.350.45149.4225.00000.00.000	Camp Kool -Medicare	\$537.39	\$597.00	\$597.00	\$597.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$597.00					
	Column Total:	\$597.00					

City of Dover, New Hampshire

Budgeted Special Revenue Expense Detail Report

Fiscal Year: 2018-2019

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From Date: 7/1/2018

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4230.00000.00.000	Camp Kool -Retirement	\$1,925.78	\$2,031.00	\$2,104.00	\$2,104.00	\$73.00	3.59
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$2,104.00					
	Column Total:	\$2,104.00					
Budg_Cat: Personal Services - 100		\$47,958.91	\$50,697.00	\$51,365.00	\$51,365.00	\$668.00	1.32
3410.1.350.45149.4443.00000.00.000	Camp Kool -Rental of Equipm	\$3,148.75	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Busing	\$3,500.00					
	Column Total:	\$3,500.00					
3410.1.350.45149.4524.00000.00.000	Camp Kool -Public Liab Insur	\$395.33	\$390.00	\$363.00	\$363.00	(\$27.00)	(6.92)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insurance	\$363.00					
	Column Total:	\$363.00					
3410.1.350.45149.4591.00000.00.000	Camp Kool -Special Programs	\$2,379.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$5,923.08	\$5,890.00	\$5,863.00	\$5,863.00	(\$27.00)	(0.46)
3410.1.350.45149.4612.00000.00.000	Camp Kool -Operating Supplie	\$726.86	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Operating Supplies	\$1,500.00					
	Column Total:	\$1,500.00					



City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4615.00000.00.000	Camp Kool -Clothing & Unifon	\$488.26	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Shirts	\$500.00					
	Column Total:	\$500.00					
3410.1.350.45149.4631.00000.00.000	Camp Kool -Food	\$59.95	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Supplies - 600	\$1,275.07	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
Func:	Arena - 45149	\$55,157.06	\$58,587.00	\$59,228.00	\$59,228.00	\$641.00	1.09

City of Dover, New Hampshire

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$476,656.14	\$548,949.00	\$579,337.00	\$579,337.00	\$30,388.00	5.54

End of Report

# PUBLIC LIBRARY

**Division: Public Library**

**Function 45500**

***Mission Statement:***

The Dover Public Library supports lifelong engagement in reading, discovering, learning, and creating, and delivers what we call “Solutions and Delight” to the community.

***Major Services/Responsibilities:***

- To serve as both a physical space and virtual portal for the curation and discovery of ideas, the convening of community, and the power of information.
- To promote reading, learning, and creative activities for youth and teens through story times, summer reading programs, homework help, and enriching and entertaining STEM and Makerspace experiences.
- To offer research assistance, readers' advisory services, technology classes, and individual appointments in the use of electronic, online, and e-reader resources.
- To provide access to digital, electronic, and streamed content via our website and through outreach on popular, customer-focused social software platforms.
- To fill, through inter- and intra-library loan, patron requests for books and materials from libraries both local and world-wide.
- To function as a community repository, preserving, and making accessible, an extensive collection of historical materials about Dover, the seacoast region, and NH.
- To support our client libraries in the five Dover public schools by providing system administration and collaborative services within our shared library automation system.

***Key Fiscal Year Objectives:***

- Implement several Strategic Plan Action Steps to repurpose existing spaces.
- Add additional custodial help for nights and weekends.
- Renovate public restrooms.
- Digitize collection of Dover High School yearbooks and make accessible to the public.
- Purchase convertible furnishings & equipment for multi-use Computer Lab, Makerspace, study area. Add electrical outlets and data drops in 1988 addition.
- Purchase new picture book shelving for Children’s Room Family Place.
- Continue building-wide repair of ceilings and painting of interior walls.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Total circulation	291,862	292,000	293,000
New patrons registered	1,915	2,000	2,000
Program attendance	17,694	19,609	20,000
Holds filled	16,068	16,363	16,500
Visitors	181,777	187,639	188,000
Social Media followers	7,656	9,550	10,000
Meetings & tutoring sessions hosted	1,632	1,646	1,700
Downloads (ebooks, audiobooks, music, movies, periodicals, etc.)	31,476	32,000	35,000
Public Internet uses	56,088	56,200	57,000
Museum passes borrowed	1,353	1,377	1,400

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.390.45500.4110.00000.00.000. Public Library-Regular Salarie		\$104,919.42	\$104,393.00	\$105,707.00	\$105,707.00	\$1,314.00	1.26
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Beaudoin, Cathleen C

\$105,707.00    0.8750    Director of Pub

Column Total:

\$105,707.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4115.00000.00.000.	Public Library-Regular Hourly	\$622,481.72	\$662,184.00	\$699,246.00	\$692,746.00	\$30,562.00	4.62
Column: [FY19CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	457 Incentive Pay	\$5,280.00		457 Incentive			
Description:	Anderson, Nancy T	\$32,200.00	0.7250	Library Asst II			
Description:	Byrd, Maxwell	\$1,233.00	0.0500	Library Page			
Description:	Diesel, Sandra	\$23,636.00	0.5750	Library Asst I			
Description:	Dunker, Susan	\$58,599.00	1.0000	Librarian II			
Description:	Dunker-Bendigo, Eli	\$9,455.00	0.3938	Library Page			
Description:	Falconer, Patricia	\$57,079.00	1.0000	Librarian II			
Description:	Fortin, Emily	\$23,868.00	0.7750	Library Asst I			
Description:	Gray, Marilyn	\$11,945.00	0.4125	Library Page			
Description:	Higgins, Joanne	\$11,068.00	0.3594	Library Asst I			
Description:	LaFrance, Denise A	\$69,329.00	1.0000	Librarian II			
Description:	Lockhardt, Aimee	\$40,172.00	1.0000	Librarian I			
Description:	Mayer-Gottlob, Karin	\$30,425.00	0.7438	Library Asst I			
Description:	Moran, Kelly	\$4,234.00	0.1375	Library Asst I			
Description:	Nelson, Anne N	\$27,156.00	0.6625	Library Asst I			
Description:	New Position - Custodian TBD	\$12,883.00	0.5000	Evening/weekend			
Description:	Openo, Mai	\$9,961.00	0.3938	Library Page			
Description:	Openo, Phuong	\$34,208.00	0.6250	Librarian I			
Description:	Rano, Joanne M	\$21,584.00	0.5000	Acct Clerk II			
Description:	Scarponi, Michael	\$39,893.00	1.0000	Building Mainte			
Description:	Sick Buy Out	\$600.00					
Description:	Steele, Abigail	\$4,014.00	0.1375	Library Asst I			
Description:	Thrasher, Margaret R	\$69,329.00	1.0000	Librarian II			
Description:	Tremblay, Carolyn	\$60,725.00	0.8750	Librarian II			
Description:	Vincent, Susan	\$18,606.00	0.4500	Library Asst I			

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
	Description: Weinberger, Christina	\$21,764.00	0.6344	Library Asst I			
	Description: z CM Reduction - New Custodian Position	(\$6,500.00)	-0.2500				
	Column Total:	\$692,746.00					
1000.1.390.45500.4130.00000.00.000	Public Library-Overtime Pay	\$2,219.30	\$2,630.00	\$2,630.00	\$2,630.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bldg Maint Mechanic overtime for snowstorms	\$500.00					
	Description: Sunday employee at time & 1/2	\$2,130.00					
	Column Total:	\$2,630.00					
1000.1.390.45500.4170.00000.00.000	Public Library-Longevity Pay	\$9,475.00	\$11,253.00	\$11,819.00	\$11,819.00	\$566.00	5.03
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 FT & 1PT @ 15-19 yrs prorated	\$1,950.00		\$1,200 each			
	Description: 1 PT @ 20-24 yrs prorated	\$720.00		\$1,600 prorated			
	Description: 2 FT & 2 PT @ 5-9 yrs prorated	\$1,219.00		\$400 ea prorate			
	Description: 3 FT & 1PT @ 25+ yrs prorated	\$6,400.00		\$2,000 ea prora			
	Description: 3 PT @ 10-14 yrs prorated	\$1,530.00		\$800 ea prorate			
	Column Total:	\$11,819.00					
1000.1.390.45500.4211.00000.00.000	Public Library-Health Insuranc	\$124,799.53	\$174,724.00	\$144,619.00	\$144,619.00	(\$30,105.00)	(17.23)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$144,619.00					
	Column Total:	\$144,619.00					
1000.1.390.45500.4212.00000.00.000	Public Library-Dental Insuranc	\$4,000.57	\$5,561.00	\$5,208.00	\$5,208.00	(\$353.00)	(6.35)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library-Dental Insurance	\$5,208.00					
	Column Total:	\$5,208.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4213.00000.00.000.	Public Library-Life Insurance	\$1,630.62	\$1,240.00	\$1,259.00	\$1,259.00	\$19.00	1.53
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$1,259.00					
	Column Total:	\$1,259.00					
1000.1.390.45500.4214.00000.00.000.	Public Library-Disability Insura	\$678.24	\$793.00	\$3,472.00	\$3,472.00	\$2,679.00	337.83
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$3,472.00					
	Column Total:	\$3,472.00					
1000.1.390.45500.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$4,016.00	\$4,016.00	\$4,016.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$4,016.00					
	Column Total:	\$4,016.00					
1000.1.390.45500.4220.00000.00.000.	Public Library-FICA	\$47,042.40	\$48,567.00	\$50,911.00	\$50,911.00	\$2,344.00	4.83
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$50,911.00					
	Column Total:	\$50,911.00					
1000.1.390.45500.4225.00000.00.000.	Public Library-Medicare	\$10,697.14	\$11,285.00	\$11,907.00	\$11,907.00	\$622.00	5.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45 % of wages	\$11,907.00					
	Column Total:	\$11,907.00					
1000.1.390.45500.4230.00000.00.000.	Public Library-Retirement	\$52,707.67	\$53,440.00	\$58,521.00	\$58,521.00	\$5,081.00	9.51
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$58,521.00					
	Column Total:	\$58,521.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4240.00000.00.000.	Public Library-Staff Developm	\$1,056.95	\$2,000.00	\$3,000.00	\$3,000.00	\$1,000.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses, workshops, conferences	\$3,000.00					
	Column Total:	\$3,000.00					
1000.1.390.45500.4260.00000.00.000.	Public Library-Worker's Comp	\$2,471.04	\$2,559.00	\$2,559.00	\$2,559.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$2,559.00					
	Column Total:	\$2,559.00					
1000.1.390.45500.4290.00000.00.000.	Public Library-FSA Fees	\$119.25	\$150.00	\$225.00	\$225.00	\$75.00	50.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$225.00					
	Column Total:	\$225.00					
Budg_Cat: Personal Services - 100		\$984,298.85	\$1,080,779.00	\$1,105,099.00	\$1,098,599.00	\$17,820.00	1.65
1000.1.390.45500.4336.00000.00.000.	Public Library-Medical Service	\$121.00	\$484.00	\$484.00	\$484.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physical Exams	\$484.00					
	Column Total:	\$484.00					
1000.1.390.45500.4341.00000.00.000.	Public Library - Technical Sen	\$2,822.63	\$2,816.00	\$2,876.00	\$2,876.00	\$60.00	2.13
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Digitization of Dover High School yearbooks	\$2,000.00					
	Description: Microfilm Fosters Daily Democrat	\$876.00					
	Column Total:	\$2,876.00					



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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4411.00000.00.000.	Public Library-Water And Sew	\$1,818.01	\$2,707.00	\$2,707.00	\$2,707.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meter rental	\$57.00					
	Description: Sewer Usage 153 Hcf	\$1,580.00					
	Description: Water firelines maintenance fee	\$280.00					
	Description: Water Usage 153 Hcf	\$790.00					
	Column Total:	\$2,707.00					
1000.1.390.45500.4423.00000.00.000.	Public Library - Cleaning Serv	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpet and upholstery cleaning	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.390.45500.4431.00000.00.000.	Public Library-Maint Chrgs - B	\$2,216.42	\$5,150.00	\$7,275.00	\$7,275.00	\$2,125.00	41.26
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air conditioning repairs/maintenance	\$600.00					
	Description: Boiler & radiators repairs/maintenance	\$2,500.00					
	Description: Electrical repairs	\$600.00					
	Description: Fire alarm systems repairs/maintenance	\$200.00					
	Description: IPM Services	\$800.00					
	Description: Other repairs (doors, windows)	\$1,200.00					
	Description: Plumbing repairs	\$400.00					
	Description: Sprinkler repairs	\$975.00					
	Column Total:	\$7,275.00					

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.390.45500.4433.00000.00.000. Public Library-Maint Chrgs - E		\$1,377.56	\$3,397.00	\$2,567.00	\$2,567.00	(\$830.00)	(24.43)
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Column: [FY19CityManagerProposed]      Budget      FTE      Position Desc.

Description: Annual CR lift inspection and PM visit	\$180.00		
Description: Annual fire alarm/smoke detector inspection	\$272.00		
Description: Annual smoke recall test on elevator	\$189.00		
Description: Annual sprinkler inspection	\$138.00		
Description: Elevator annual inspection	\$182.00		
Description: Elevator bi-monthly maintenance	\$720.00		
Description: Fire extinguishers inspection	\$36.00		
Description: Piano tuning (2)	\$250.00		
Description: Security camera repairs/maintenance	\$500.00		
Description: State elevator certificates (2)	\$100.00		

Column Total: \$2,567.00

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4435.00000.00.000.	Public Library-Maint Chrgs - C	\$44,990.15	\$55,059.00	\$56,112.00	\$56,112.00	\$1,053.00	1.91
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of DoverNet support	\$29,327.00					
	Description: Division share of PC Replacement	\$4,763.00					
	Description: Equipment repairs/replacement	\$1,000.00					
	Description: Event calendaring & museum reservation software	\$1,500.00					
	Description: Koha developments cost share	\$5,000.00					
	Description: Koha hosting/support (1/2 share)	\$5,500.00					
	Description: Laminator maintenance contract	\$379.00					
	Description: Libki support & maintenance	\$530.00					
	Description: Microfilm reader/printer maint. contracts (2)	\$1,913.00					
	Description: NovelList Linked Data subscription	\$5,500.00					
	Description: Software maint. & upgrades	\$700.00					
	Column Total:	\$56,112.00					
1000.1.390.45500.4521.00000.00.000.	Public Library-Property Insura	\$5,858.41	\$5,792.00	\$5,174.00	\$5,174.00	(\$618.00)	(10.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Property Insur	\$5,174.00					
	Column Total:	\$5,174.00					
1000.1.390.45500.4524.00000.00.000.	Public Library-Public Liab Insu	\$6,773.55	\$7,281.00	\$7,021.00	\$7,021.00	(\$260.00)	(3.57)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$7,021.00					
	Column Total:	\$7,021.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4531.00000.00.000.	Telecommunications	\$3,799.80	\$3,788.00	\$3,804.00	\$3,804.00	\$16.00	0.42
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,804.00					
	Column Total:	\$3,804.00					
1000.1.390.45500.4534.00000.00.000.	Public Library-Postage	\$1,049.79	\$2,826.00	\$2,852.00	\$2,852.00	\$26.00	0.92
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified letters	\$130.00	20 @ \$6.48				
	Description: Overdue notices & bills	\$147.00	300 @ \$.49				
	Description: Passport app. mailing costs @6.55/day	\$1,965.00					
	Description: Regular mail & 4th class packages	\$456.00					
	Description: Stamps.com account @ \$12.79/mo.	\$154.00					
	Column Total:	\$2,852.00					
1000.1.390.45500.4540.00000.00.000.	Public Library-Advertising	\$0.00	\$600.00	\$700.00	\$700.00	\$100.00	16.67
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job ads to fill possible vacancies	\$600.00					
	Description: Print & Facebook promotions	\$100.00					
	Column Total:	\$700.00					
1000.1.390.45500.4550.00000.00.000.	Public Library-Printing And Bir	\$0.00	\$250.00	\$350.00	\$350.00	\$100.00	40.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rebinding books	\$350.00					
	Column Total:	\$350.00					
1000.1.390.45500.4580.00000.00.000.	Public Library-Travel Expense	\$318.40	\$1,000.00	\$2,000.00	\$2,000.00	\$1,000.00	100.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for conferences, meetings, mileage	\$2,000.00					
	Column Total:	\$2,000.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4591.00000.00.000.	Public Library-Special Progran	\$1,100.00	\$1,500.00	\$2,300.00	\$2,300.00	\$800.00	53.33
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Speakers & performers fees	\$2,300.00					
	Column Total:	\$2,300.00					
Budg_Cat: Purchased Services - 300		\$72,245.72	\$94,150.00	\$97,722.00	\$97,722.00	\$3,572.00	3.79
1000.1.390.45500.4611.00000.00.000.	Public Library-Office Supplies	\$12,574.26	\$10,959.00	\$12,057.00	\$12,057.00	\$1,098.00	10.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Book covers, jackets, tape, glue, repair materials	\$2,000.00					
	Description: Bookbags, bookmarks, posters, display items	\$500.00					
	Description: Cases: DVDs, CDs, jewel, denial caps	\$3,000.00					
	Description: Ink cartridges & toner	\$2,135.00					
	Description: Labels, stickers	\$1,000.00					
	Description: Paper: copy, card stock, construction	\$1,100.00					
	Description: Receipt printer paper	\$225.00					
	Description: Standard office supplies	\$1,500.00					
	Description: Water Filters 12 MO @ \$49.75	\$597.00					
	Column Total:	\$12,057.00					
1000.1.390.45500.4612.00000.00.000.	Public Library-Operating Supp	\$1,255.22	\$1,250.00	\$4,250.00	\$4,250.00	\$3,000.00	240.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Barcodes (20,000)	\$450.00					
	Description: Borrowers' cards (10,000)	\$3,000.00					
	Description: Program prizes and readers supplies	\$800.00					
	Column Total:	\$4,250.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4615.00000.00.000.	Public Library-Clothing & Unif	\$501.62	\$510.00	\$677.00	\$677.00	\$167.00	32.75
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms for Bldg Maint Mech 52 X \$6.20/wk	\$357.00					
	Description: Workboots for Bldg Maint Mech	\$320.00					
	Column Total:	\$677.00					
1000.1.390.45500.4621.00000.00.000.	Public Library-Natural Gas	\$11,101.95	\$11,661.00	\$10,700.00	\$10,700.00	(\$961.00)	(8.24)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 8,500 therms X \$1.25/therm	\$10,700.00					
	Column Total:	\$10,700.00					
1000.1.390.45500.4622.00000.00.000.	Public Library-Electricity	\$14,895.49	\$16,693.00	\$17,865.00	\$17,865.00	\$1,172.00	7.02
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical usage 98,400 KWH	\$17,865.00					
	Column Total:	\$17,865.00					
1000.1.390.45500.4640.00000.00.000.	Public Library-Books & Public	\$19,100.00	\$26,200.00	\$27,500.00	\$27,500.00	\$1,300.00	4.96
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 162 Magazine subscriptions	\$6,500.00					
	Description: Hoopla Digital Media downloads	\$21,000.00					
	Column Total:	\$27,500.00					

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4651.00000.00.000.	Public Library-Maint Supplies	\$6,448.98	\$6,130.00	\$6,030.00	\$6,030.00	(\$100.00)	(1.63)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning and janitorial supplies	\$1,767.00					
	Description: Hardware items	\$920.00					
	Description: Lightbulbs, ballasts	\$800.00					
	Description: Mats and runners	\$443.00					
	Description: Toilet blocks, paper towels and TP	\$2,100.00					
	Column Total:	\$6,030.00					
1000.1.390.45500.4681.00000.00.000.	Public Library-Minor Equipme	\$5,771.44	\$4,393.00	\$8,179.00	\$6,000.00	\$1,607.00	36.58
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 7' wheeled fliptop tables (4 @579)	\$2,316.00					
	Description: Book truck	\$273.00					
	Description: Ceiling-mounted screen	\$162.00					
	Description: Folding platform truck	\$75.00					
	Description: IT staff desk	\$800.00					
	Description: Projector cart	\$65.00					
	Description: Rolling chairs with casters (12 @ \$149)	\$1,788.00					
	Description: STEM toys	\$900.00					
	Description: Venmill disc cleaning machine	\$1,800.00					
	Description: z CM General Reduction	(\$2,179.00)					
	Column Total:	\$6,000.00					
Budg_Cat: Supplies - 600		\$71,648.96	\$77,796.00	\$87,258.00	\$85,079.00	\$7,283.00	9.36

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4725.00000.00.000.	Public Library - Building Impro	\$0.00	\$12,500.00	\$18,800.00	\$12,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical outlets (12) and new panel	\$6,800.00					
	Description: Interior painting	\$2,000.00					
	Description: Restroom renovations	\$10,000.00					
	Description: z CM General Reduction	(\$6,300.00)					
	Column Total:	\$12,500.00					
1000.1.390.45500.4727.00000.00.000.	Public Library - Building Syste	\$7,734.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.390.45500.4745.00000.00.000.	Public Library - Computers & I	\$1,650.00	\$2,600.00	\$6,377.00	\$2,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ethernet switch and cables	\$570.00					
	Description: Voice/data Cat 6 drops (28)	\$4,929.00					
	Description: Zero clients (8) and boxes	\$878.00					
	Description: zz CM General Reduction	(\$3,777.00)					
	Column Total:	\$2,600.00					



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1000.1.390.45500.4748.00000.00.000. Public Library - Books and Co		\$103,210.99	\$107,915.00	\$111,152.00	\$111,152.00	\$3,237.00	3.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Adult Audiobooks on CD	\$6,902.00
Description: Adult DVDs	\$3,000.00
Description: Adult Fiction	\$23,000.00
Description: Adult Music CDs	\$2,100.00
Description: Adult Non-fiction	\$29,500.00
Description: Adult Paperbacks	\$1,200.00
Description: Adult Reference	\$2,000.00
Description: Adult Replacements	\$1,500.00
Description: Children's Audiobooks on CD	\$1,750.00
Description: Children's DVDs	\$2,000.00
Description: Children's Hardcover Books	\$9,700.00
Description: Children's Paperbacks	\$1,200.00
Description: Children's Picture books	\$5,900.00
Description: Children's Reference	\$2,000.00
Description: Children's Replacements	\$1,500.00
Description: Large Print Books	\$6,000.00
Description: Standing Orders	\$7,000.00
Description: Young Adult Books	\$4,900.00

Column Total: \$111,152.00

Budg_Cat: Capital Outlay - 700		\$112,594.99	\$123,015.00	\$136,329.00	\$126,252.00	\$3,237.00	2.63
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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4810.00000.00.000.	Public Library-Membership Du	\$1,045.00	\$1,110.00	\$1,223.00	\$1,223.00	\$113.00	10.18
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Library Association	\$140.00					
	Description: CHILIS	\$25.00					
	Description: New England Library Association	\$180.00					
	Description: NH Library Association	\$630.00					
	Description: NH Library Trustees Association	\$150.00					
	Description: Public Library Association.	\$73.00					
	Description: Urban Library Admin. Consortium	\$25.00					
	Column Total:	\$1,223.00					
1000.1.390.45500.4819.00000.00.000.	Public Library-Fees & Charge:	\$20.00	\$180.00	\$180.00	\$180.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Background checks for new employees/volunteers	\$180.00					
	Column Total:	\$180.00					
Budg_Cat: Other Expenses - 800		\$1,065.00	\$1,290.00	\$1,403.00	\$1,403.00	\$113.00	8.76
Func: Public Library - 45500		\$1,241,853.52	\$1,377,030.00	\$1,427,811.00	\$1,409,055.00	\$32,025.00	2.33

# PUBLIC LIBRARY

**Division: Library Fines Fund**

**Function 3455-45500**

***Mission Statement:***

To encourage the timely return of borrowed library materials, a fine is charged for items returned late and to pay the replacement cost of any items that are lost or damaged beyond repair. The funds collected are placed in a non-lapsing account, in accordance with state law, for the purchase of books and other library materials that are used by, and benefit, all library patrons.

***Major Services/Responsibilities:***

- Collection and timely deposit of fines
- Aggressive pursuit of long-term delinquent borrowers
- Purchase of appropriate replacement materials

***Key Fiscal Year Objectives:***

- To supplement General Fund appropriation (Accounts 4640 and 4748)
- To continue cooperative effort with Dover Police Department in retrieving long overdue materials and in resolving violations under state law.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Daily fines @ \$.25/day	\$25,962	\$26,930	\$27,000
Public printing and faxing fees	\$7,000	\$6,840	\$6,600
Replacement of lost or damaged items; lost cards	\$1,000	\$1,040	\$1,040
U.S. Passport execution fees	\$3,200	\$8,200	\$8,500

City of Dover, New Hampshire

Public Library Fines Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4335.00000.00.000.	Public Library - Auditing Servi	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing services	\$300.00					
	Column Total:	\$300.00					
3455.1.390.45500.4443.00000.00.000.	Rental of Equipment	\$3,816.00	\$3,816.00	\$3,816.00	\$3,816.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Print Release Station Lease (\$318 x 12)	\$3,816.00					
	Column Total:	\$3,816.00					
Budg_Cat: Purchased Services - 300		\$4,116.00	\$4,116.00	\$4,116.00	\$4,116.00	\$0.00	0.00
3455.1.390.45500.4611.00000.00.000.	Public Library - Office Supplie	\$4,330.34	\$2,562.00	\$4,650.00	\$4,650.00	\$2,088.00	81.50
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Earbuds, flashdrives	\$50.00					
	Description: Paper for Print Release Station	\$400.00					
	Description: Staff prints (color & b/w)	\$4,200.00					
	Column Total:	\$4,650.00					
3455.1.390.45500.4640.00000.00.000.	Public Library-Books & Public:	\$25,524.79	\$25,241.00	\$27,799.00	\$27,799.00	\$2,558.00	10.13
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Movie licenses (2)	\$479.00					
	Description: Newspaper subscriptions (8)	\$3,108.00					
	Description: Online database subscriptions (14)	\$22,142.00					
	Description: Serial Investment & consumer publications (7)	\$2,070.00					
	Column Total:	\$27,799.00					
Budg_Cat: Supplies - 600		\$29,855.13	\$27,803.00	\$32,449.00	\$32,449.00	\$4,646.00	16.71

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From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4748.00000.00.000.	Public Library - Books and Co	\$2,001.55	\$2,909.00	\$3,652.00	\$3,652.00	\$743.00	25.54
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downloaded Kindle & OA books	\$1,612.00					
	Description: Flipster downloadable magazines	\$2,040.00					
	Column Total:	\$3,652.00					
Budg_Cat: Capital Outlay - 700		\$2,001.55	\$2,909.00	\$3,652.00	\$3,652.00	\$743.00	25.54
3455.1.390.45500.4840.00000.00.000.	Public Library - Contingency	\$0.00	\$1,850.00	\$3,188.00	\$3,188.00	\$1,338.00	72.32
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unforeseen Expenses	\$3,188.00		FY18 Policy .5%			
	Column Total:	\$3,188.00					
Budg_Cat: Other Expenses - 800		\$0.00	\$1,850.00	\$3,188.00	\$3,188.00	\$1,338.00	72.32
Func: Public Library - 45500		\$35,972.68	\$36,678.00	\$43,405.00	\$43,405.00	\$6,727.00	18.34
Grand Total:		\$35,972.68	\$36,678.00	\$43,405.00	\$43,405.00	\$6,727.00	18.34

End of Report

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# PUBLIC WELFARE

**Division: Administration & General Assistance      Functions: 44410 & 44430**

***Mission Statement:***

To provide a general assistance program to meet the genuine needs of all eligible residents in compliance with NH State Law (NH RSA 165) and the City guidelines, in a respectful and fiscally responsible way which fosters dignity and self-sufficiency.

***Major Services/Responsibilities:***

- Provide General Assistance program
- Maintain accurate case plans/records
- Investigate/verify all applications for assistance
- Coordinate Workfare program (if needed)
- Comply with Federal, State and local laws
- Work with State and local agencies to improve the human service delivery system
- Administer human service grants/subsidies to area agencies
- Provide information and referral
- Pursue reimbursement for assistance whenever reasonable as defined by statute

***Key Fiscal Year Objectives:***

- Update Dover City guidelines to incorporate changes and addendums as needed
- Follow impact of budget reductions on both State and Federal level particularly as they may impact local budget
- Be particularly sensitive to any policy or funding changes with the area Human Services agencies which may cause add an shifting of costs to the General Assistance budget
- Continue support for the new SHARE office in Dover
- Continue support for the Homeless Center of Strafford County
- Provide intake support for Toys for Tots Christmas program and coordinate with the Dover Fire Dept.
- Monitor any new legislation which may have either a negative or positive impact on the department
- Actively participate in efforts to address “affordable housing and homelessness” particularly through the Continuum of Care
- Work with the Coordinated Access Team to establish a better means of finding shelter for Dover’s homeless
- Maintain active participation in the NH Local Welfare Administrators Association and Executive Board
- Pursue resources to offset rising fuel/gas/utility rates
- Review possibility of volunteer program
- Maintain relationship with Service Link through participation on the Advisory Board and Wrap Around Committee
- Maintain the CDBG grants for emergency cases
- Continue participation on the DHHS Commissioners Town Welfare Advisory Committee
- Work with NH Local Welfare Executive Committee on update of the MAPS computer program

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
General Assistance requests	2,350	2,290	2,600
General Assistance cases approved	310	350	450
Total number of contacts	3,354	3,500	5,000
McKinney Grant cases	0	0	0
CDBG Security Deposit Program	8	10	20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4110.00000.00.000	Regular Salaried Employees	\$81,328.68	\$77,715.00	\$80,909.00	\$80,909.00	\$3,194.00	4.11
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nichols, Lena C	\$80,909.00	1.0000	Director of Pub			
	Column Total:	\$80,909.00					
1000.1.400.44410.4115.00000.00.000	Regular Hourly Employees	\$73,785.33	\$80,440.00	\$85,466.00	\$85,466.00	\$5,026.00	6.25
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,500.00		457 Incentive			
	Description: Gaston, Susan	\$40,675.00	0.8750	Technician III			
	Description: OConnor, Catherine M	\$43,291.00	0.8750	Office Manager			
	Column Total:	\$85,466.00					
1000.1.400.44410.4170.00000.00.000	Longevity Pay	\$2,400.00	\$2,800.00	\$3,200.00	\$3,200.00	\$400.00	14.29
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 Years	\$1,200.00		\$1,200 each			
	Description: 1 @ 25+ years	\$2,000.00		\$2,000 each			
	Column Total:	\$3,200.00					
1000.1.400.44410.4211.00000.00.000	Health Insurance	\$45,632.95	\$53,983.00	\$53,079.00	\$53,079.00	(\$904.00)	(1.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$53,079.00					
	Column Total:	\$53,079.00					
1000.1.400.44410.4212.00000.00.000	Dental Insurance	\$1,609.40	\$1,843.00	\$1,843.00	\$1,843.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to HealthTrust	\$1,843.00					
	Column Total:	\$1,843.00					



City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4213.00000.00.000.	Life Insurance	\$476.28	\$387.00	\$402.00	\$402.00	\$15.00	3.88
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$402.00					
	Column Total:	\$402.00					
1000.1.400.44410.4214.00000.00.000.	Disability Insurance	\$491.50	\$583.00	\$986.00	\$986.00	\$403.00	69.13
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$986.00					
	Column Total:	\$986.00					
1000.1.400.44410.4215.00000.00.000.	Short Term Disability Insuranc	\$0.00	\$0.00	\$920.00	\$920.00	\$920.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$920.00					
	Column Total:	\$920.00					
1000.1.400.44410.4220.00000.00.000.	FICA	\$10,798.17	\$10,531.00	\$10,984.00	\$10,984.00	\$453.00	4.30
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,984.00					
	Column Total:	\$10,984.00					
1000.1.400.44410.4225.00000.00.000.	Medicare	\$2,456.13	\$2,410.00	\$2,569.00	\$2,569.00	\$159.00	6.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,569.00					
	Column Total:	\$2,569.00					
1000.1.400.44410.4230.00000.00.000.	Retirement	\$17,548.78	\$18,316.00	\$19,517.00	\$19,517.00	\$1,201.00	6.56
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$19,517.00					
	Column Total:	\$19,517.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4240.00000.00.000	Staff Development Reimbursa	\$160.00	\$600.00	\$660.00	\$660.00	\$60.00	10.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHLWA Spring Conferance 3 @ \$5	\$135.00					
	Description: NHMA Annual Conference 3 @ \$75	\$225.00					
	Description: Training Seminars 2 @ \$150 ea	\$300.00					
	Column Total:	\$660.00					
1000.1.400.44410.4260.00000.00.000	Workers Comp Insurance	\$314.04	\$314.00	\$314.00	\$314.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$314.00					
	Column Total:	\$314.00					
Budg_Cat: Personal Services - 100		\$237,001.26	\$249,922.00	\$260,849.00	\$260,849.00	\$10,927.00	4.37
1000.1.400.44410.4311.00000.00.000	Administrative Services	\$315.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative Services	\$4,000.00					
	Column Total:	\$4,000.00					
1000.1.400.44410.4336.00000.00.000	Medical Services	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
1000.1.400.44410.4339.00000.00.000	Consulting Services	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job assessment and placement services	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44410.4341.00000.00.000	Technical Services	\$0.00	\$1,900.00	\$1,900.00	\$1,900.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software Upgrade - GAP System	\$1,900.00					
	Column Total:	\$1,900.00					

City of Dover, New Hampshire

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4435.00000.00.000.	Maint Chrgs - Office Equipmei	\$9,372.28	\$9,127.00	\$9,085.00	\$9,085.00	(\$42.00)	(0.46)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Department Share of DoverNet PC Replacement	\$853.00					
	Description: Dept share of DoverNet support allocation	\$8,232.00					
	Column Total:	\$9,085.00					
1000.1.400.44410.4441.00000.00.000.	Rental of Land & Buildings	\$13,350.50	\$12,564.00	\$12,915.00	\$12,915.00	\$351.00	2.79
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center Rent (900 sq.ft)	\$12,915.00					
	Column Total:	\$12,915.00					
1000.1.400.44410.4443.00000.00.000.	Rental of Equipment	\$445.00	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopier and supplies 12 MO \$175 ea	\$2,100.00					
	Column Total:	\$2,100.00					
1000.1.400.44410.4524.00000.00.000.	Public Liab Insurance	\$1,521.02	\$1,620.00	\$1,496.00	\$1,496.00	(\$124.00)	(7.65)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Public Liability Insur	\$1,496.00					
	Column Total:	\$1,496.00					
1000.1.400.44410.4531.00000.00.000.	Telecommunications	\$1,375.13	\$1,800.00	\$1,800.00	\$1,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,800.00					
	Column Total:	\$1,800.00					

City of Dover, New Hampshire

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

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Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4534.00000.00.000.	Postage	\$389.90	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$600.00					
	Column Total:	\$600.00					
1000.1.400.44410.4580.00000.00.000.	Travel Expense	\$132.30	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$27,011.13	\$34,411.00	\$34,596.00	\$34,596.00	\$185.00	0.54
1000.1.400.44410.4611.00000.00.000.	Office Supplies	\$916.53	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper, ribbons, general supplies	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.400.44410.4640.00000.00.000.	Books/Publications	\$40.00	\$75.00	\$75.00	\$75.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Governing Magazine Subscription	\$20.00					
	Description: NH Welfare Statutes	\$55.00					
	Column Total:	\$75.00					
1000.1.400.44410.4681.00000.00.000.	Minor Equip, Furniture & Fxtrs	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Furnishings desks, chairs	\$500.00					
	Column Total:	\$500.00					
Budg_Cat: Supplies - 600		\$956.53	\$2,575.00	\$2,575.00	\$2,575.00	\$0.00	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4745.00000.00.000	Computers & Communication:	\$1,500.00	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PC Replacement	\$2,200.00					
	Column Total:	\$2,200.00					
Budg_Cat: Capital Outlay - 700		\$1,500.00	\$2,200.00	\$2,200.00	\$2,200.00	\$0.00	0.00
1000.1.400.44410.4810.00000.00.000	Membership Dues	\$50.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Local Welfare Administrators	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44410.4835.00000.00.000	Grants/Subsidy	\$11,000.00	\$16,500.00	\$11,500.00	\$11,500.00	(\$5,000.00)	(30.30)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Homemakers Health Services	\$0.00		FY19 \$10,500			
	Description: Meals on Wheels FY19 Request	\$0.00		FY19 \$11,000			
	Description: Strafford County CAP FY19 Request	\$11,500.00		FY18 \$16,500			
	Description: The Samaritans, Inc.	\$0.00		FY19 \$250			
	Column Total:	\$11,500.00					
Budg_Cat: Other Expenses - 800		\$11,050.00	\$16,700.00	\$11,700.00	\$11,700.00	(\$5,000.00)	(29.94)
Func: Public Welfare - Admin - 44410		\$277,518.92	\$305,808.00	\$311,920.00	\$311,920.00	\$6,112.00	2.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Exclude inactive accounts with zero balance

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Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4336.00000.00.000.	Medical Services	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COBRA ins. payments/disabled workers	\$2,000.00					
	Column Total:	\$2,000.00					
1000.1.400.44430.4337.00000.00.000.	Dental Services	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medically documented extractions	\$500.00					
	Column Total:	\$500.00					
1000.1.400.44430.4341.00000.00.000.	Technical Services	\$8,450.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burial /RSA 165:3	\$10,000.00					
	Column Total:	\$10,000.00					
1000.1.400.44430.4441.00000.00.000.	Rental of Land & Buildings	\$354,196.49	\$450,000.00	\$450,000.00	\$400,000.00	(\$50,000.00)	(11.11)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental Asst Prevent evictions & Maintain housing	\$450,000.00					
	Description: z CM General Reduction	(\$50,000.00)					
	Column Total:	\$400,000.00					
1000.1.400.44430.4531.00000.00.000.	Telecommunications	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service for Disabled Persons and Domestic Violence	\$100.00					
	Column Total:	\$100.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4580.00000.00.000	Travel Expense	\$750.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transportation per RSA 165:1-C	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.400.44430.4592.00000.00.000	Emergency Shelter	\$52,166.00	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency shelter costs	\$35,000.00					
	Column Total:	\$35,000.00					
Budg_Cat: Purchased Services - 300		\$415,562.49	\$499,100.00	\$499,100.00	\$449,100.00	(\$50,000.00)	(10.02)
1000.1.400.44430.4612.00000.00.000	Operating Supplies	\$207.30	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of maintenance items	\$1,500.00					
	Column Total:	\$1,500.00					
1000.1.400.44430.4615.00000.00.000	Clothing & Uniforms	\$0.00	\$200.00	\$200.00	\$200.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing and Uniforms for work	\$200.00					
	Column Total:	\$200.00					
1000.1.400.44430.4621.00000.00.000	Natural Gas	\$395.13	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4622.00000.00.000	Electricity	\$6,553.50	\$15,000.00	\$15,000.00	\$12,500.00	(\$2,500.00)	(16.67)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$15,000.00					
	Description: z CM General Reduction	(\$2,500.00)					
	Column Total:	\$12,500.00					
1000.1.400.44430.4623.00000.00.000	Propane	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.400.44430.4624.00000.00.000	Heating Oil	\$554.80	\$12,000.00	\$12,000.00	\$8,000.00	(\$4,000.00)	(33.33)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent service termination	\$12,000.00					
	Description: z CM General Reduction	(\$4,000.00)					
	Column Total:	\$8,000.00					
1000.1.400.44430.4631.00000.00.000	Food/Food Services	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food	\$1,000.00					
	Column Total:	\$1,000.00					
1000.1.400.44430.4635.00000.00.000	Medicinal Supplies	\$6,007.71	\$20,000.00	\$20,000.00	\$10,000.00	(\$10,000.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of prescriptions	\$20,000.00					
	Description: z CM General Reduction	(\$10,000.00)					
	Column Total:	\$10,000.00					
Budg_Cat: Supplies - 600		\$13,718.44	\$51,700.00	\$51,700.00	\$35,200.00	(\$16,500.00)	(31.91)
Func: Public Welfare - Gen Asst - 44430		\$429,280.93	\$550,800.00	\$550,800.00	\$484,300.00	(\$66,500.00)	(12.07)

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# OTHER CHARGES

**Division: Misc. General Government**

**Function 41991**

***Mission Statement:***

To manage funds not directly attributable to a department, including the budget for unforeseen emergencies, employees buy down of unused annual leave and changes to tax assessments resulting from the abatement process.

***Major Services/Responsibilities:***

- Absorb the amount of payments related to compensated absences above the amount of normal leave budgeted for within the departmental budgets of the General Fund
- Maintain a Contingency account to meet unforeseen emergencies during the fiscal year consistent with City Council adopted financial policies.
- Maintain an Abatement account to absorb abatement of taxes
- Maintain a Misc. Insurance account to handle the deductible related to the City's property & liability insurance policy threshold of \$1,000
- Account for the issuance costs of long and short term borrowings
- Account for the cost of unemployment insurance benefits paid by the City

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY17 Actual	FY18 Budget	FY19 Proposed
Contingency Budgeted	\$ 354,761	\$ 348,146	\$ 348,146
Contingency Used	\$ 70,429	\$ 222,158	N/A
Unemployment Benefits	\$ 6,240	\$ 20,000	\$ 10,000
Abatements Budgeted	\$ 196,094	\$ 217,107	\$ 50,000
Compensated Absences	\$ 252,141	\$ 261,578	\$ 261,578

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4220.00000.00.000	Misc Gen Gov-FICA	\$9,956.32	\$11,966.00	\$11,966.00	\$11,966.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of wages	\$11,966.00					
	Column Total:	\$11,966.00					
1000.1.190.41991.4225.00000.00.000	Misc Gen Gov-Medicare	\$3,820.22	\$3,793.00	\$3,793.00	\$3,793.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,793.00					
	Column Total:	\$3,793.00					
1000.1.190.41991.4230.00000.00.000	Misc Gen Gov-Retirement	\$36,544.16	\$47,752.00	\$47,752.00	\$47,752.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$47,752.00					
	Column Total:	\$47,752.00					
1000.1.190.41991.4250.00000.00.000	Misc Gen Gov-Unemployment	\$6,240.00	\$20,000.00	\$10,000.00	\$10,000.00	(\$10,000.00)	(50.00)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost for unemployment benefits	\$10,000.00					
	Column Total:	\$10,000.00					
1000.1.190.41991.4295.00000.00.000	Misc Gen Gov't - Compensate	\$252,140.70	\$261,578.00	\$261,578.00	\$261,578.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual accrual	\$261,578.00					
	Column Total:	\$261,578.00					
Budg_Cat: Personal Services - 100		\$308,701.40	\$345,089.00	\$335,089.00	\$335,089.00	(\$10,000.00)	(2.90)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
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  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4312.00000.00.000.	Misc Gen Gov't - Managemen	\$8,758.00	\$66,700.00	\$66,700.00	\$66,700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bond Credit Rating Fees	\$22,000.00					
	Description: Bond Paying Agent Fees	\$3,000.00					
	Description: Bond Printing & Mailing Services	\$3,000.00					
	Description: Financial Advisory services - Bond Issue	\$25,000.00					
	Description: FSA Administrator Fee	\$2,500.00					
	Description: GASB 75 Actuary Fee	\$9,700.00					
	Description: Part D Actuary Fee	\$1,500.00					
	Column Total:	\$66,700.00					
1000.1.190.41991.4334.00000.00.000.	Misc Gen Gov't - Legal Servic	\$0.00	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services related to Bond Issue	\$35,000.00					
	Column Total:	\$35,000.00					
1000.1.190.41991.4435.00000.00.000.	Misc Gen Gov-Maint Chrgs - (	\$140,657.04	\$140,657.00	\$0.00	\$0.00	(\$140,657.00)	(100.00)
1000.1.190.41991.4524.00000.00.000.	Misc Gen Gov-Public Liab Ins	\$2,334.46	\$900.00	\$0.00	\$0.00	(\$900.00)	(100.00)
1000.1.190.41991.4529.00000.00.000.	Misc Gen Gov-Insurance Ded	\$18,845.43	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of deductible for insurance claims	\$5,000.00					
	Column Total:	\$5,000.00					
Budg_Cat: Purchased Services - 300		\$170,594.93	\$248,257.00	\$106,700.00	\$106,700.00	(\$141,557.00)	(57.02)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4840.00000.00.000	Misc Gen Gov-Contingency	\$70,429.00	\$348,146.00	\$348,146.00	\$348,146.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Policy Target Level 0.50% for FY19	\$348,146.00	\$274,663	Policy			
	Column Total:	\$348,146.00					
1000.1.190.41991.4891.00000.00.000	Misc Gen Gov-Abatements	\$196,094.41	\$217,107.00	\$50,000.00	\$50,000.00	(\$167,107.00)	(76.97)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To cover the cost of abated taxes	\$50,000.00					
	Column Total:	\$50,000.00					
Budg_Cat: Other Expenses - 800		\$266,523.41	\$565,253.00	\$398,146.00	\$398,146.00	(\$167,107.00)	(29.56)
1000.1.190.41991.4914.00000.00.000	Transfer To Capital Pjts	\$169,947.75	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Operating Transfers Out - 910		\$169,947.75	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Func: Misc Gen Gov't - 41991		\$915,767.49	\$1,158,599.00	\$839,935.00	\$839,935.00	(\$318,664.00)	(27.50)

# OTHER CHARGES

**Division: Transfers**

**Function 49000**

***Mission Statement:***

To control the timely disbursement of General Fund assets appropriated by the City Council for transfer to City funds.

***Major Services/Responsibilities:***

- Transfer of monies to other funds of the City as designated by the City Council, not accounted for in departmental budgets.

***Key Fiscal Year Objectives:***

- Establish an annual transfer to Capital Reserve Funds to finance projects identified in the Capital Improvements Program, and consistent with City Council adopted financial policies for funding Capital Reserve Accounts.
- Establish necessary transfer to OPEB Fund for funding Retirees' medical insurance premiums.
- Per City Council adopted Financial Policies prefund 30% of the General Fund share of the OPEB Actuarial Determined Contribution (ADC).

***Performance Measures:***

Description	FY17 Actual	FY18 Budget	FY19 Proposed
Transfer to General Fund Capital Reserve	\$750,000	\$946,250	\$966,250
Transfer to Cemetery Capital Reserve	\$125,000	\$125,000	\$125,000
Transfer to OPEB Liability Fund	\$2,496,696	\$2,588,687	\$2,471,131
Transfer to Parks Improvement Capital Reserve	-	-	\$112,500

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.550.49000.4912.00000.00.000. Transfer to Special Rev	\$2,646,696.00	\$2,738,687.00	\$2,621,131.00	\$2,621,131.00	(\$117,556.00)	(4.29)
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Column: [FY19CityManagerProposed]

Budget FTE Position Desc.

Description: 30% of GF Share of ADC, Target 30% of ADC for FY19 \$1,114,182.00

Description: GF transfer to OPEB Fund - 115 Retirees Insurance \$1,356,949.00

Description: Waterfront TIF Bond Interest \$150,000.00 Anticipated GOB

Column Total: \$2,621,131.00

1000.1.550.49000.4918.00000.00.000. Transfer to Trust	\$875,000.00	\$1,071,250.00	\$1,203,750.00	\$1,203,750.00	\$132,500.00	12.37
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Column: [FY19CityManagerProposed]

Budget FTE Position Desc.

Description: Transfer to Cemetery Capital Reserve \$125,000.00 Per Adopted CIP

Description: Transfer to General Fund Capital Reserve \$870,000.00 Per Adopted CIP

Description: Transfer to General Fund Capital Reserve (Year 2) \$96,250.00 LED St Lighting

Description: Transfer to Parks Improvement Capital Reserve \$112,500.00 Per Adopted CIP

Column Total: \$1,203,750.00

Budg_Cat: Operating Transfers Out - 910	\$3,521,696.00	\$3,809,937.00	\$3,824,881.00	\$3,824,881.00	\$14,944.00	0.39
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Func: Transfers - 49000	\$3,521,696.00	\$3,809,937.00	\$3,824,881.00	\$3,824,881.00	\$14,944.00	0.39
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# OTHER CHARGES

**Division: OPEB Liability Fund**

**Function 3500-41991**

***Mission Statement:***

To manage funds directly attributable to paying the City's Other Post Employment Benefit (OPEB) Liabilities.

***Major Services/Responsibilities:***

- Account for OPEB payments for health, dental and life insurance premiums for current and future city retirees.
- Account for retiree insurance costs in a central account to manage budgetary impact to the City.
- Maintain an account to pre-fund the City's actuarial determined OPEB liability, which is currently estimated to be \$45.5 million. The City's Actuarial Determined Contribution is \$3.5 million per year.

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY17 Actual	FY18 Budget	FY19 Proposed
OPEB Health Insurance Premium Payments	\$ 1,511,685	\$ 1,576,614	\$ 1,455,480
OPEB Dental Insurance Premium Payments	\$ 11,417	\$13,297	\$15,216
OPEB Life Insurance Premium Payments	\$31,212	\$3,800	\$3,800
Retirees Receiving OPEB	122	129	129

City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.4211.00000.00.000	OPEB - Misc Gen Gov't - Hea	\$1,511,684.85	\$1,576,614.00	\$1,455,480.00	\$1,455,480.00	(\$121,134.00)	(7.68)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY19 Premium Costs for 129 Retirees	\$1,455,480.00					
	Column Total:	\$1,455,480.00					
3500.1.190.41991.4212.00000.00.000	OPEB - Misc Gen Gov't - Den	\$11,417.39	\$13,297.00	\$15,216.00	\$15,216.00	\$1,919.00	14.43
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY19 Premium Costs for 11 Retirees	\$15,216.00					
	Column Total:	\$15,216.00					
3500.1.190.41991.4213.00000.00.000	OPEB - Misc Gen Gov't - Life	\$31,211.53	\$3,800.00	\$3,800.00	\$3,800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY19 Premium Costs for 1 Retiree	\$3,800.00					
	Column Total:	\$3,800.00					
Budg_Cat: Personal Services - 100		\$1,554,313.77	\$1,593,711.00	\$1,474,496.00	\$1,474,496.00	(\$119,215.00)	(7.48)
3500.1.190.41991.4335.00000.00.000	Auditing Services	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services Allocation	\$600.00					
	Column Total:	\$600.00					
Budg_Cat: Purchased Services - 300		\$600.00	\$600.00	\$600.00	\$600.00	\$0.00	0.00
Func: Misc Gen Gov't - 41991		\$1,554,913.77	\$1,594,311.00	\$1,475,096.00	\$1,475,096.00	(\$119,215.00)	(7.48)



City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$1,554,913.77	\$1,594,311.00	\$1,475,096.00	\$1,475,096.00	(\$119,215.00)	(7.48)

End of Report

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# OTHER

**Division: Downtown Dover TIF Fund**

**Function 3710**

***Mission Statement:***

To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Central Business District. These investments will further the community goal of infill development that would not otherwise occur or would not occur in a timely fashion.

***Major Services/Responsibilities:***

- Maintain and implement the City's Downtown Dover Tax Increment Finance Plan
- Foster infill development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.
- Advise the City Council and the District Administrator on recommended policies and actions for the administration and operation of the Downtown Dover TIF District.
- Advise the City Council and the District Administrator regarding planning, construction and implementation of the Development Program and operation and maintenance of the District after the Development Program is completed.
- Provide quarterly reports to the City Council.

***Key Fiscal Year Objectives:***

- To reflect the highest ethical and professional standards.
- Comply with RSA 162-K.
- Establish quarterly meeting times and dates.
- Support economic development within the City's Central Business District.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Report to City Council	1	3	2

City of Dover, New Hampshire

Downtown Dover TIF Fund - Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3710.1.190.41991.4335.00000.00.000	DDTIF - Auditing Services	\$1,696.00	\$1,696.00	\$838.00	\$838.00	(\$858.00)	(50.59)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit Services Fee Allocation	\$838.00					
	Column Total:	\$838.00					
Budg_Cat: Purchased Services - 300		\$1,696.00	\$1,696.00	\$838.00	\$838.00	(\$858.00)	(50.59)
3710.1.190.41991.4891.00000.00.000	DDTIF - Abatements	\$10,508.12	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Other Expenses - 800		\$10,508.12	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3710.1.190.41991.4920.00000.00.000	DDTIF - Principal Payments	\$265,000.00	\$275,000.00	\$300,000.00	\$300,000.00	\$25,000.00	9.09
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on long term debt	\$300,000.00					
	Column Total:	\$300,000.00					
3710.1.190.41991.4921.00000.00.000	DDTIF - Interest - Bonds	\$373,662.50	\$365,713.00	\$354,713.00	\$354,713.00	(\$11,000.00)	(3.01)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on long term debt	\$354,713.00					
	Column Total:	\$354,713.00					
Budg_Cat: Debt Service - 920		\$638,662.50	\$640,713.00	\$654,713.00	\$654,713.00	\$14,000.00	2.19
Fund: Downtown Dover TIF - 3710		\$650,866.62	\$642,409.00	\$655,551.00	\$655,551.00	\$13,142.00	2.05
Grand Total:		\$650,866.62	\$642,409.00	\$655,551.00	\$655,551.00	\$13,142.00	2.05

End of Report

# OTHER

<b>Division: Waterfront TIF Fund</b>		<b>Function 3715</b>									
<b>Mission Statement:</b>											
<p>To provide a financial framework for public improvements, which will encourage private reinvestment of properties within Dover's Waterfront. These investments will further the Community goal of waterfront redevelopment that would not otherwise occur or would not occur in a timely fashion.</p>											
<b>Major Services/Responsibilities:</b>											
<ul style="list-style-type: none"> <li>• Maintain and implement the City's Waterfront Tax Increment Finance Plan</li> <li>• Foster waterfront development by working with staff and the Advisory Board to maintain and oversee the finances and administration of the District.</li> <li>• Advise the City Council and the District Administrator on recommended policies and actions for the administration and operation of the Waterfront TIF District</li> <li>• Advise the City Council and the District Administrator regarding planning, construction and implementation of the Development Program and the operation and maintenance of the District after the Development Program is completed.</li> <li>• Provide quarterly reports to the City Council.</li> </ul>											
<b>Key Fiscal Year Objectives:</b>											
<ul style="list-style-type: none"> <li>• To reflect the highest ethical and professional standards.</li> <li>• Comply with RSA 162-K.</li> <li>• Establish quarterly meeting times and dates.</li> <li>• Support economic development along the City's urban waterfront.</li> </ul>											
<b>Performance Measures:</b>											
<table border="1"> <thead> <tr> <th>Description</th> <th>FY17 Act</th> <th>FY18 Est</th> <th>FY19 Est</th> </tr> </thead> <tbody> <tr> <td>Report to City Council</td> <td>0</td> <td>1</td> <td>2</td> </tr> </tbody> </table>				Description	FY17 Act	FY18 Est	FY19 Est	Report to City Council	0	1	2
Description	FY17 Act	FY18 Est	FY19 Est								
Report to City Council	0	1	2								

City of Dover, New Hampshire

Waterfront TIF Fund - Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
3715.1.190.41991.4339.00000.00.000	Consulting Services	\$185,470.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat:	Purchased Services - 300	\$185,470.80	\$0.00	\$0.00	\$0.00	\$0.00	0.00
3715.1.190.41991.4921.00000.00.000	Interest - Bonds	\$0.00	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67
Column:	[FY19CityManagerProposed]	Budget	FTE	Position Desc.			
Description:	Interest on Anticipated Bond Issue	\$241,008.00					
Column Total:		\$241,008.00					
Budg_Cat:	Debt Service - 920	\$0.00	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67
Fund:	Waterfront Tax Increment Finance District - 3715	\$185,470.80	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67
Grand Total:		\$185,470.80	\$150,000.00	\$241,008.00	\$241,008.00	\$91,008.00	60.67

End of Report

# OTHER CHARGES

**Division: DoverNet Fund**

**Function: 6100-49200**

***Mission Statement:***

The Office of Information Technology (IT) is a trusted partner in creating solutions and by consistently providing accurate and responsive data to support decision-making. IT Office leadership deploys forward-thinking and accessible technology for use by both municipal staff and the Dover community. The IT Office safeguards resources, actively listens at all levels of the municipal operation, transparently communicates and prioritizes Office of Information Technology work.

***Major Services/Responsibilities:***

To promote the Dover community's connection to their local government services through the use of easily accessible and accurate information services. To support and assist municipal staff by providing access to responsive, easy-to-use, secure and reliable information technology systems and services.

- Provide accurate and meaningful information to the Dover community via various media outlets including online communications, cable TV, social media, print and radio.
- To collect, maintain and distribute GIS-based information on infrastructure, facilities and features within the municipality.
- Manage the information technology systems and services lifecycle through design, implementation, maintenance and replacement.

***Key Fiscal Year Objectives:***

- Continue administration of self-insured maintenance program for client systems, printing and other network devices.
- Provide or coordinate staff training when and where required to improve user efficiency.
- Continue administrator-level training to retain the majority of administration in-house and to support the design of fiscally responsible solutions using current and accepted technologies.
- To augment the delivery of information and services provided to the community using a variety of Internet-based methods where possible.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Address support requests received from throughout the municipality.	1,306	1,060	1,100
Inventory, maintain and upgrade individual computer & peripheral equipment (Client systems used as metric.)	207	205	205
Inventory, maintain and upgrade shared servers, applications, network devices, telecommunication services. (Physical servers used as metric.)	18	19	19

**City of Dover, New Hampshire**

**DoverNet Fund Expenditures**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4110.01206.00.000	DoverNet - Regular Salaried	\$71,994.04	\$65,121.00	\$68,741.00	\$68,741.00	\$3,620.00	5.56
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Gillis, Michael	\$68,741.00	1.0000	Media Serv Mgr			
	<b>Column Total:</b>	<b>\$68,741.00</b>					
6100.1.550.49200.4115.01206.00.000	DoverNet - Regular Hourly E	\$21,995.39	\$39,333.00	\$42,817.00	\$42,817.00	\$3,484.00	8.86
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Camera Operators	\$20,880.00	0.2500	CATV operators			
	Description: Clement, Lynne	\$10,513.00	0.2500	IT Technician			
	Description: Lockhardt, Michael	\$11,424.00	0.2500	IT Technician			
	<b>Column Total:</b>	<b>\$42,817.00</b>					
6100.1.550.49200.4170.01206.00.000	DoverNet - Longevity Pay	\$800.00	\$400.00	\$400.00	\$400.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: 1 @ 5 - 9 Years	\$400.00		\$400 each			
	<b>Column Total:</b>	<b>\$400.00</b>					
6100.1.550.49200.4211.01206.00.000	DoverNet - Health Insurance	\$15,350.00	\$15,350.00	\$15,350.00	\$15,350.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Medical Premiums to Health Trust	\$15,350.00					
	<b>Column Total:</b>	<b>\$15,350.00</b>					



**City of Dover, New Hampshire**

**Dovernet Fund Expenditures**

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4212.01206.00.000	DoverNet - Dental Insurance	\$368.64	\$369.00	\$369.00	\$369.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Dental Premium Health Trust	\$369.00					
	<b>Column Total:</b>	<b>\$369.00</b>					
6100.1.550.49200.4213.01206.00.000	DoverNet - Life Insurance	\$133.92	\$158.00	\$165.00	\$165.00	\$7.00	4.43
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Life Premiums to Health Trust	\$165.00					
	<b>Column Total:</b>	<b>\$165.00</b>					
6100.1.550.49200.4214.01206.00.000	Long Term Disability Insurance	\$0.00	\$0.00	\$296.00	\$296.00	\$296.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Long Term Disability Premiums to Health Trust	\$296.00					
	<b>Column Total:</b>	<b>\$296.00</b>					
6100.1.550.49200.4215.01206.00.000	Short Term Disability Insurance	\$0.00	\$0.00	\$379.00	\$379.00	\$379.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Short Term Disability Premiums to Health Trust	\$379.00					
	<b>Column Total:</b>	<b>\$379.00</b>					
6100.1.550.49200.4220.01206.00.000	DoverNet - FICA	\$6,842.46	\$7,751.00	\$7,900.00	\$7,900.00	\$149.00	1.92
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cost of FICA - 6.2% of Wages	\$7,900.00					
	<b>Column Total:</b>	<b>\$7,900.00</b>					
6100.1.550.49200.4225.01206.00.000	DoverNet - Medicare	\$1,600.62	\$1,758.00	\$1,848.00	\$1,848.00	\$90.00	5.12
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cost of Medicare - 1.45% of wages	\$1,848.00					
	<b>Column Total:</b>	<b>\$1,848.00</b>					

## City of Dover, New Hampshire

### DoverNet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4230.01206.00.000	DoverNet - Retirement	\$8,135.43	\$7,544.00	\$7,868.00	\$7,868.00	\$324.00	4.29
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: Cost of NH Retirement System	\$7,868.00					
	<b>Column Total:</b>	<b>\$7,868.00</b>					
6100.1.550.49200.4240.01206.00.000	DoverNet - Staff Development	\$1,292.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: Staff Development	\$1,000.00					
	<b>Column Total:</b>	<b>\$1,000.00</b>					
6100.1.550.49200.4260.01206.00.000	DoverNet - Workers Comp Ins	\$330.00	\$515.00	\$515.00	\$515.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: Workers Comp allocation	\$515.00					
	<b>Column Total:</b>	<b>\$515.00</b>					
Budg_Cat: Personal Services - 100		\$128,842.50	\$139,299.00	\$147,648.00	\$147,648.00	\$8,349.00	5.99

**City of Dover, New Hampshire**

**DoverNet Fund Expenditures**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

	<b>FY18 Adopted</b>	<b>FY19 Department</b>	<b>FY19 City Manager Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>Account</b>	<b>Description</b>	<b>FY17 Actual</b>	<b>Budget</b>	<b>Request</b>	

6100.1.550.49200.4341.01206.00.000	DoverNet - Studio - Technical	\$25,266.95	\$23,850.00	\$24,800.00	\$24,800.00	\$950.00	3.98
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**Column:** [FY19CityManagerProposed]                      **Budget**

Description: Application Hosting - AppGeo                      \$4,500.00

Description: Domain Names Registration & Renewal                      \$500.00

Description: EMail Subscription - Citywide & Bid Notices                      \$1,600.00

Description: Online Streaming of Channel 22                      \$3,000.00

Description: Programming Services                      \$4,000.00

Description: Total Info, Data Delivery for Ch 22 and 95                      \$1,000.00

Description: Vendor Service & Equipment Repair                      \$3,000.00

Description: Viebit Video on Demand, one year                      \$4,500.00

Description: Webserver - Hosting                      \$1,200.00

Description: Webserver - Site Search                      \$1,500.00

**Column Total:**                      **\$24,800.00**

6100.1.550.49200.4435.01206.00.000	DoverNet - Studio - Maint Chr	\$6,676.98	\$10,400.00	\$13,600.00	\$13,600.00	\$3,200.00	30.77
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**Column:** [FY19CityManagerProposed]                      **Budget**

Description: Adobe Cloud Service License Renewal (2)                      \$2,000.00

Description: Maintenance Support                      \$1,500.00

Description: Percussion CM1 Maintenance                      \$6,900.00

Description: Transparency Site Maintenance                      \$2,850.00

Description: Visual Budget Site Maintenance                      \$350.00

**Column Total:**                      **\$13,600.00**

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4441.01206.00.000	Rental of Land & Buildings	\$35,416.44	\$35,905.00	\$36,908.00	\$36,908.00	\$1,003.00	2.79
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: McConnell Center Media Access Center	\$36,908.00		2,572 sq ft			
	<b>Column Total:</b>	<b>\$36,908.00</b>					
6100.1.550.49200.4524.01206.00.000	Public Liab Insurance	\$0.00	\$1,280.00	\$2,075.00	\$2,075.00	\$795.00	62.11
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: Cost of Public Liability insurance	\$2,075.00					
	<b>Column Total:</b>	<b>\$2,075.00</b>					



## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4580.01206.00.000	DoverNet - Travel Expense	\$0.00	\$1,200.00	\$1,000.00	\$1,000.00	(\$200.00)	(16.67)
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Travel expenses for seminars, conferences, mileage	\$1,000.00					
	<b>Column Total:</b>	<b>\$1,000.00</b>					
Budg_Cat: Purchased Services - 300		\$88,725.24	\$97,375.00	\$103,343.00	\$103,343.00	\$5,968.00	6.13
6100.1.550.49200.4612.01206.00.000	DoverNet - Studio - Operating	\$2,327.37	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Media supplies - cabling, discs, media, etc.	\$3,000.00					
	<b>Column Total:</b>	<b>\$3,000.00</b>					
6100.1.550.49200.4640.01206.00.000	DoverNet - Books/Publication:	\$1,465.75	\$1,500.00	\$1,625.00	\$1,625.00	\$125.00	8.33
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Artists License - ASCAP	\$375.00					
	Description: Artists License - BMI	\$375.00					
	Description: Artists License - SESAC	\$875.00					
	<b>Column Total:</b>	<b>\$1,625.00</b>					
Budg_Cat: Supplies - 600		\$3,793.12	\$4,500.00	\$4,625.00	\$4,625.00	\$125.00	2.78
6100.1.550.49200.4725.01206.00.000	Building Improvements	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Media Access Center / Council Chambers	\$2,500.00					
	<b>Column Total:</b>	<b>\$2,500.00</b>					

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4744.01206.00.000	DoverNet - Furniture & Fixture	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Media Access Center / Council Chambers	\$2,000.00					
<b>Column Total:</b>		<b>\$2,000.00</b>					
6100.1.550.49200.4745.01206.00.000	Studio - Computers & Commu	\$5,041.71	\$21,000.00	\$40,000.00	\$20,000.00	(\$1,000.00)	(4.76)
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Broadcast System Improvements - Digital HD-SDI	\$30,000.00					
	Description: Broadcast System Improvements - School	\$10,000.00					
	Description: z CM General Reduction	(\$20,000.00)					
<b>Column Total:</b>		<b>\$20,000.00</b>					
Budg_Cat: Capital Outlay - 700		\$5,041.71	\$25,500.00	\$44,500.00	\$24,500.00	(\$1,000.00)	(3.92)
6100.1.550.49200.4810.01206.00.000	DoverNet - Membership Dues	\$715.00	\$735.00	\$850.00	\$850.00	\$115.00	15.65
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cable Community	\$50.00					
	Description: NATOA Membership	\$800.00					
<b>Column Total:</b>		<b>\$850.00</b>					
Budg_Cat: Other Expenses - 800		\$715.00	\$735.00	\$850.00	\$850.00	\$115.00	15.65
Proj_Grant: Dover Communications Studio - 01206		\$227,117.57	\$267,409.00	\$300,966.00	\$280,966.00	\$13,557.00	5.07

**City of Dover, New Hampshire**

**Dovernet Fund Expenditures**

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4110.09100.00.000	DoverNet - Regular Salaried E	\$264,212.05	\$157,769.00	\$345,613.00	\$345,613.00	\$187,844.00	119.06
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: 457 Incentive Pay	\$4,300.00		457 Incentive			
	Description: Arbeau, Allen	\$52,649.00	1.0000	IT Administrato			
	Description: Dove, Annie L	\$84,769.00	0.7000	Director of Inf			
	Description: Meyers, Kathleen	\$69,022.00	1.0000	IT Administrato			
	Description: TBD SCADA Administrator	\$55,311.00	1.0000	IT Administrato			
	Description: Wentworth, Matthew	\$79,562.00	1.0000	Deputy Director			
	<b>Column Total:</b>	<b>\$345,613.00</b>					
6100.1.550.49200.4115.09100.00.000	DoverNet - Regular Hourly En	\$67,929.56	\$189,628.00	\$75,556.00	\$75,556.00	(\$114,072.00)	(60.16)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: 457 Incentive Pay	\$520.00		457 Incentive			
	Description: Peters, David	\$26,817.00	0.5000	IT Technician			
	Description: Pine, Timothy	\$48,219.00	1.0000	IT Technician			
	<b>Column Total:</b>	<b>\$75,556.00</b>					
6100.1.550.49200.4160.09100.00.000	DoverNet - Severance Pay	\$7,983.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4170.09100.00.000	DoverNet - Longevity Pay	\$1,960.00	\$3,080.00	\$4,240.00	\$4,240.00	\$1,160.00	37.66
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: 1 @ 15-19 years	\$840.00		\$1,200 prorated			
	Description: 1 @ 5-9 years	\$200.00		\$400 prorated			
	Description: 1@ 10-14 years	\$800.00		\$800 each			
	Description: 2 @ 15-19 years	\$2,400.00		\$1,200 each			
	<b>Column Total:</b>	<b>\$4,240.00</b>					



## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4211.09100.00.000	DoverNet - Health Insurance	\$77,791.06	\$85,296.00	\$107,671.00	\$107,671.00	\$22,375.00	26.23
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Medical Premiums to HealthTrust	\$107,671.00					
	<b>Column Total:</b>	<b>\$107,671.00</b>					
6100.1.550.49200.4212.09100.00.000	DoverNet - Dental Insurance	\$2,549.76	\$2,580.00	\$3,317.00	\$3,317.00	\$737.00	28.57
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Dental Premiums to HealthTrust	\$3,317.00					
	<b>Column Total:</b>	<b>\$3,317.00</b>					
6100.1.550.49200.4213.09100.00.000	DoverNet - Life Insurance	\$486.00	\$569.00	\$813.00	\$813.00	\$244.00	42.88
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Life Premiums to HealthTrust	\$813.00					
	<b>Column Total:</b>	<b>\$813.00</b>					
6100.1.550.49200.4214.09100.00.000	DoverNet - Disability Insuran c	\$0.00	\$0.00	\$1,779.00	\$1,779.00	\$1,779.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Long Term Disability Premiums to Health Trust	\$1,779.00					
	<b>Column Total:</b>	<b>\$1,779.00</b>					
6100.1.550.49200.4215.09100.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$2,280.00	\$2,280.00	\$2,280.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Short Term Disability Premiums to Health Trust	\$2,280.00					
	<b>Column Total:</b>	<b>\$2,280.00</b>					
6100.1.550.49200.4220.09100.00.000	DoverNet - FICA	\$21,059.67	\$22,006.00	\$26,728.00	\$26,728.00	\$4,722.00	21.46
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cost of FICA - 6.2% of Wages	\$26,728.00					
	<b>Column Total:</b>	<b>\$26,728.00</b>					

**City of Dover, New Hampshire**

**DoverNet Fund Expenditures**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4225.09100.00.000	DoverNet - Medicare	\$4,803.62	\$5,106.00	\$6,251.00	\$6,251.00	\$1,145.00	22.42
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cost of Medicare - 1.45% of wages	\$6,251.00					
	<b>Column Total:</b>	<b>\$6,251.00</b>					
6100.1.550.49200.4230.09100.00.000	DoverNet - Retirement	\$25,421.28	\$27,562.00	\$35,595.00	\$35,595.00	\$8,033.00	29.15
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cost of NH Retirement System payments	\$35,595.00					
	<b>Column Total:</b>	<b>\$35,595.00</b>					
6100.1.550.49200.4240.09100.00.000	DoverNet - Staff Development	\$4,979.70	\$7,000.00	\$15,000.00	\$15,000.00	\$8,000.00	114.29
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Online Training, 25 seats	\$8,000.00					
	Description: Staff Development	\$7,000.00					
	<b>Column Total:</b>	<b>\$15,000.00</b>					
6100.1.550.49200.4260.09100.00.000	DoverNet Fund - Workers C or	\$585.96	\$1,130.00	\$1,130.00	\$1,130.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Workers Comp Allocation	\$1,130.00					
	<b>Column Total:</b>	<b>\$1,130.00</b>					
6100.1.550.49200.4290.09100.00.000	DoverNet - FSA Fees	\$63.75	\$75.00	\$150.00	\$150.00	\$75.00	100.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: FSA Fees	\$150.00					
	<b>Column Total:</b>	<b>\$150.00</b>					
Budg_Cat: Personal Services - 100		\$479,826.18	\$501,801.00	\$626,123.00	\$626,123.00	\$124,322.00	24.78

**City of Dover, New Hampshire**

**Dovernet Fund Expenditures**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted FY19 Department		FY19 City Manager Proposed	Dollar Change	Percent Change
			Budget	Request			
6100.1.550.49200.4335.09100.00.000	DoverNet - Auditing Services	\$390.00	\$390.00	\$390.00	\$390.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Auditing Services	\$390.00					
	<b>Column Total:</b>	<b>\$390.00</b>					
6100.1.550.49200.4336.09100.00.000	DoverNet - Medical Services	\$231.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6100.1.550.49200.4341.09100.00.000	DoverNet - Technical Services	\$10,531.00	\$42,800.00	\$87,400.00	\$67,400.00	\$24,600.00	57.48
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Employee Mgmt App Services	\$12,800.00					
	Description: ESRI Enterprise JumpStart	\$13,600.00					
	Description: Network/Physical Services	\$8,000.00					
	Description: Permit-Inspections App Services	\$35,000.00					
	Description: Programming Services	\$10,000.00					
	Description: Security Services	\$8,000.00					
	Description: z CM General Reduction	(\$20,000.00)					
	<b>Column Total:</b>	<b>\$67,400.00</b>					

**City of Dover, New Hampshire**

**DoverNet Fund Expenditures**

Fiscal Year: 2018-2019

Print accounts with zero balance   
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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09100.00.000	DoverNet - Maint Chrgs - Offic	\$34,903.71	\$78,400.00	\$133,000.00	\$113,000.00	\$34,600.00	44.13
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Access Control Maintenance	\$2,000.00					
	Description: Backup SW Maintenance	\$2,000.00					
	Description: Cisco Smartnet Contracts - SNT	\$3,500.00					
	Description: Cisco Smartnet Contracts - SNTP	\$6,500.00					
	Description: ESRI ArcGIS Enterprise, GeoEvent, Client Maint	\$21,000.00					
	Description: GPS HW & SW Maintenance	\$3,500.00					
	Description: HR - Employee Mgmt App Maintenance	\$21,600.00					
	Description: HR - Time Clock Plus Annual Support	\$3,000.00					
	Description: HW Maintenance and Repair - CCTV	\$5,000.00					
	Description: HW Maintenance and Repair - Printer	\$1,800.00					
	Description: HW Maintenance and Repair - UPS	\$1,000.00					
	Description: HW Maintenance Extensions - Server	\$2,500.00					
	Description: MDM Maintenance	\$1,600.00					
	Description: Permit-Insp App Maintenance	\$40,000.00					
	Description: Sensource Maintenance	\$3,500.00					
	Description: Treeno Maintenance Contract	\$6,000.00					
	Description: VUEWorks Maintenance Contract	\$8,500.00					
	Description: z CM General Reduction	(\$20,000.00)					
	<b>Column Total:</b>	<b>\$113,000.00</b>					
6100.1.550.49200.4521.09100.00.000	DoverNet Fund - Property Insi	\$0.00	\$84.00	\$0.00	\$0.00	(\$84.00)	(100.00)

**City of Dover, New Hampshire**

**Dovernet Fund Expenditures**

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4524.09100.00.000	Public Liab Insurance	\$2,245.28	\$1,280.00	\$2,075.00	\$2,075.00	\$795.00	62.11
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Cost of Liability Insurance	\$2,075.00					
	<b>Column Total:</b>	<b>\$2,075.00</b>					
6100.1.550.49200.4531.09100.00.000	DoverNet - Telecommunicatio	\$9,695.72	\$11,440.00	\$11,300.00	\$11,300.00	(\$140.00)	(1.22)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: FirstLight - Fiber - Data - City Hall Backup	\$3,300.00					
	Description: FirstLight - Fiber - Voice- City Hall	\$3,900.00					
	Description: FirstLight - VoIP - IT Office	\$2,300.00					
	Description: Verizon Wireless - Voice/Data - IT Offices	\$1,800.00					
	<b>Column Total:</b>	<b>\$11,300.00</b>					
6100.1.550.49200.4534.09100.00.000	DoverNet Fund - Administratic	\$38.45	\$75.00	\$75.00	\$75.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: FedEx Postage	\$50.00					
	Description: USPS Postage	\$25.00					
	<b>Column Total:</b>	<b>\$75.00</b>					
6100.1.550.49200.4580.09100.00.000	DoverNet - Travel Expense	\$1,004.97	\$2,000.00	\$2,500.00	\$2,500.00	\$500.00	25.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Travel expenses for seminars, conferences, mileage	\$2,500.00					
	<b>Column Total:</b>	<b>\$2,500.00</b>					
6100.1.550.49200.4654.09100.00.000	Dovernet - Maint Supplies - V	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Vehicle Mntc Supplies, tires	\$1,000.00					
	<b>Column Total:</b>	<b>\$1,000.00</b>					
Budg_Cat: Purchased Services - 300		\$59,040.13	\$136,469.00	\$237,740.00	\$197,740.00	\$61,271.00	44.90

## City of Dover, New Hampshire

### DoverNet Fund Expenditures

Fiscal Year: 2018-2019

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 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4611.09100.00.000	DoverNet - Office Supplies	\$503.22	\$800.00	\$800.00	\$800.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: CD-ROMs, DVDs	\$200.00					
	Description: Paper, Pens, Bcards	\$300.00					
	Description: Toner	\$300.00					
	<b>Column Total:</b>	<b>\$800.00</b>					
6100.1.550.49200.4612.09100.00.000	DoverNet - Operating Supplie	\$1,779.13	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Backup Media	\$1,500.00					
	Description: Network Cabling	\$500.00					
	Description: Network Support Equipment	\$1,000.00					
	<b>Column Total:</b>	<b>\$3,000.00</b>					
6100.1.550.49200.4631.09100.00.000	Food/Food Services	\$0.00	\$0.00	\$600.00	\$600.00	\$600.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Employee Lunch and Learn (12)	\$600.00					
	<b>Column Total:</b>	<b>\$600.00</b>					
6100.1.550.49200.4640.09100.00.000	DoverNet Fund - Books & Pub	\$1,882.65	\$2,250.00	\$2,350.00	\$2,350.00	\$100.00	4.44
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: LexisLaw	\$2,350.00					
	<b>Column Total:</b>	<b>\$2,350.00</b>					
Budg_Cat: Supplies - 600		\$4,165.00	\$6,050.00	\$6,750.00	\$6,750.00	\$700.00	11.57

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4725.09100.00.000	City Hall Building Improvemen	\$0.00	\$40,000.00	\$105,000.00	\$70,000.00	\$30,000.00	75.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: City Hall - Access Control Door Hardware	\$65,000.00					
	Description: City Hall - CCTV Cameras	\$40,000.00					
	Description: z CM General Reduction	(\$35,000.00)					
	<b>Column Total:</b>	<b>\$70,000.00</b>					
6100.1.550.49200.4742.09100.00.000	DoverNet - Light Vehicle	\$0.00	\$25,000.00	\$0.00	\$0.00	(\$25,000.00)	(100.00)
6100.1.550.49200.4744.09100.00.000	DoverNet - Furniture & Fixture	\$0.00	\$10,000.00	\$2,000.00	\$2,000.00	(\$8,000.00)	(80.00)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: City Hall, IT Offices	\$2,000.00					
	<b>Column Total:</b>	<b>\$2,000.00</b>					
6100.1.550.49200.4745.09100.00.000	Administration - Computers &	\$0.00	\$92,000.00	\$73,000.00	\$73,000.00	(\$19,000.00)	(20.65)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>		<b>FTE</b>	<b>Position Desc.</b>		
	Description: Backup SW Licenses	\$3,000.00					
	Description: ESRI ArcGIS for Server Enterprise Standard	\$10,000.00					
	Description: ESRI Geo Event Server Enterprise Standard	\$18,000.00					
	Description: Host Server Upgrades	\$12,500.00					
	Description: Time Clock Plus On Premise Clients	\$4,500.00					
	Description: Vehicle Location Application	\$25,000.00					
	<b>Column Total:</b>	<b>\$73,000.00</b>					
Budg_Cat: Capital Outlay - 700		\$0.00	\$167,000.00	\$180,000.00	\$145,000.00	(\$22,000.00)	(13.17)

## City of Dover, New Hampshire

### DoverNet Fund Expenditures

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4810.09100.00.000	DoverNet - Membership Dues	\$149.95	\$150.00	\$250.00	\$250.00	\$100.00	66.67
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Experts Exchange	\$250.00					
	<b>Column Total:</b>	<b>\$250.00</b>					
6100.1.550.49200.4840.09100.00.000	DoverNet Fund - Contingency	\$0.00	\$5,716.00	\$6,586.00	\$6,586.00	\$870.00	15.22
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Contingency for Unforeseen Expenses	\$6,586.00		0.5% Policy Tar			
	<b>Column Total:</b>	<b>\$6,586.00</b>					
6100.1.550.49200.4918.09100.00.000	Transfer to Trust	\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$120,000.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Transfer to School Technology Capital Reserve	\$120,000.00					
	<b>Column Total:</b>	<b>\$120,000.00</b>					
Budg_Cat: Other Expenses - 800		\$149.95	\$5,866.00	\$126,836.00	\$126,836.00	\$120,970.00	2,062.22
6100.1.550.49200.4911.09100.00.000	DoverNet - Transfer To General Fund	\$0.00	\$120,000.00	\$0.00	\$0.00	(\$120,000.00)	(100.00)
6100.1.550.49200.4912.09100.00.000	DoverNet - Transfer to Special	\$16,689.00	\$689.00	\$689.00	\$689.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: 30% of DoverNet Share of OPEB ADC	\$689.00		Target 30% FY19			
	<b>Column Total:</b>	<b>\$689.00</b>					
Budg_Cat: Operating Transfers Out - 910		\$16,689.00	\$120,689.00	\$689.00	\$689.00	(\$120,000.00)	(99.43)
Proj_Grant: Administration - 09100		\$559,870.26	\$937,875.00	\$1,178,138.00	\$1,103,138.00	\$165,263.00	17.62



**City of Dover, New Hampshire**

**Dovernet Fund Expenditures**

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09111.00.000	Maint Chrgs - Office Equipme	\$31.35	\$275.00	\$275.00	\$275.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Executive - Maintenance	\$250.00					
	Description: Executive - UPS Maintenance	\$25.00					
	<b>Column Total:</b>	<b>\$275.00</b>					
Budg_Cat: Purchased Services - 300		\$31.35	\$275.00	\$275.00	\$275.00	\$0.00	0.00
6100.1.550.49200.4745.09111.00.000	Executive - Computers & Cor	\$3,425.81	\$3,865.00	\$3,756.00	\$3,756.00	(\$109.00)	(2.82)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Executive - PC Replacement	\$3,756.00					
	<b>Column Total:</b>	<b>\$3,756.00</b>					
Budg_Cat: Capital Outlay - 700		\$3,425.81	\$3,865.00	\$3,756.00	\$3,756.00	(\$109.00)	(2.82)
Proj_Grant: Executive - 09111		\$3,457.16	\$4,140.00	\$4,031.00	\$4,031.00	(\$109.00)	(2.63)
6100.1.550.49200.4435.09151.00.000	Maint Chrgs - Office Equipme	\$477.61	\$390.00	\$383.00	\$383.00	(\$7.00)	(1.79)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Finance - Maintenance	\$250.00					
	Description: Finance - UPS Maintenance	\$133.00					
	<b>Column Total:</b>	<b>\$383.00</b>					
Budg_Cat: Purchased Services - 300		\$477.61	\$390.00	\$383.00	\$383.00	(\$7.00)	(1.79)

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

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 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09151.00.000	Finance - Computers & Comm	\$1,956.03	\$5,618.00	\$5,980.00	\$5,980.00	\$362.00	6.44
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Finance - PC Replacement		\$5,980.00					
<b>Column Total:</b>		<b>\$5,980.00</b>					
Budg_Cat: Capital Outlay - 700		\$1,956.03	\$5,618.00	\$5,980.00	\$5,980.00	\$362.00	6.44
Proj_Grant: Finance - 09151		\$2,433.64	\$6,008.00	\$6,363.00	\$6,363.00	\$355.00	5.91
6100.1.550.49200.4435.09191.00.000	Maint Chrgs - Office Equipme	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Planning - Maintenance		\$250.00					
<b>Column Total:</b>		<b>\$250.00</b>					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09191.00.000	Planning - Computers & Comm	\$1,382.82	\$1,825.00	\$1,745.00	\$1,745.00	(\$80.00)	(4.38)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Planning - PC Replacement		\$1,745.00					
<b>Column Total:</b>		<b>\$1,745.00</b>					
Budg_Cat: Capital Outlay - 700		\$1,382.82	\$1,825.00	\$1,745.00	\$1,745.00	(\$80.00)	(4.38)
Proj_Grant: Planning - 09191		\$1,382.82	\$2,075.00	\$1,995.00	\$1,995.00	(\$80.00)	(3.86)

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09210.00.000	Maint Chrgs - Office Equipme	\$93.80	\$3,645.00	\$3,625.00	\$3,625.00	(\$20.00)	(0.55)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Police - Maintenance	\$250.00					
	Description: Police - SmartNet Maintenance	\$3,000.00					
	Description: Police - UPS Maintenance	\$375.00					
	<b>Column Total:</b>	<b>\$3,625.00</b>					
Budg_Cat: Purchased Services - 300		\$93.80	\$3,645.00	\$3,625.00	\$3,625.00	(\$20.00)	(0.55)
6100.1.550.49200.4745.09210.00.000	Police - Computers & Commu	\$12,707.90	\$12,662.00	\$11,333.00	\$11,333.00	(\$1,329.00)	(10.50)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Police - PC Replacement	\$11,333.00					
	<b>Column Total:</b>	<b>\$11,333.00</b>					
Budg_Cat: Capital Outlay - 700		\$12,707.90	\$12,662.00	\$11,333.00	\$11,333.00	(\$1,329.00)	(10.50)
Proj_Grant: Police - 09210		\$12,801.70	\$16,307.00	\$14,958.00	\$14,958.00	(\$1,349.00)	(8.27)
6100.1.550.49200.4435.09220.00.000	Maint Chrgs - Office Equipme	\$153.46	\$258.00	\$283.00	\$283.00	\$25.00	9.69
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Fire and Rescue - Maintenance	\$250.00					
	Description: Fire and Rescue - UPS Maintenance	\$33.00					
	<b>Column Total:</b>	<b>\$283.00</b>					
Budg_Cat: Purchased Services - 300		\$153.46	\$258.00	\$283.00	\$283.00	\$25.00	9.69

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09220.00.000	Fire & Rescue - Computers &	\$7,221.54	\$6,225.00	\$7,392.00	\$7,392.00	\$1,167.00	18.75
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Fire - PC Replacement		\$7,392.00					
<b>Column Total:</b>		<b>\$7,392.00</b>					
Budg_Cat:	Capital Outlay - 700	\$7,221.54	\$6,225.00	\$7,392.00	\$7,392.00	\$1,167.00	18.75
Proj_Grant:	Fire & Rescue - 09220	\$7,375.00	\$6,483.00	\$7,675.00	\$7,675.00	\$1,192.00	18.39
6100.1.550.49200.4435.09300.00.000	Maint Chrgs - Office Equipme	\$141.00	\$308.00	\$300.00	\$300.00	(\$8.00)	(2.60)
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: CS PW - Maintenance		\$250.00					
Description: CS PW - UPS Maintenance		\$50.00					
<b>Column Total:</b>		<b>\$300.00</b>					
Budg_Cat:	Purchased Services - 300	\$141.00	\$308.00	\$300.00	\$300.00	(\$8.00)	(2.60)
6100.1.550.49200.4745.09300.00.000	Comm Serv PW - Computers	\$4,396.45	\$7,404.00	\$7,392.00	\$7,392.00	(\$12.00)	(0.16)
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Community Services - PC Replacement		\$7,392.00					
<b>Column Total:</b>		<b>\$7,392.00</b>					
Budg_Cat:	Capital Outlay - 700	\$4,396.45	\$7,404.00	\$7,392.00	\$7,392.00	(\$12.00)	(0.16)
Proj_Grant:	Comm Serv PW - 09300	\$4,537.45	\$7,712.00	\$7,692.00	\$7,692.00	(\$20.00)	(0.26)

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09400.00.000	Maint Chrgs - Office Equipme	\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Public Welfare - Maintenance		\$250.00					
<b>Column Total:</b>		<b>\$250.00</b>					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$250.00	\$250.00	\$0.00	0.00
6100.1.550.49200.4745.09400.00.000	Human Services - Computers	\$0.00	\$895.00	\$852.00	\$852.00	(\$43.00)	(4.80)
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Public Welfare - PC Replacement		\$852.00					
<b>Column Total:</b>		<b>\$852.00</b>					
Budg_Cat: Capital Outlay - 700		\$0.00	\$895.00	\$852.00	\$852.00	(\$43.00)	(4.80)
Proj_Grant: Human Services - 09400		\$0.00	\$1,145.00	\$1,102.00	\$1,102.00	(\$43.00)	(3.76)
6100.1.550.49200.4435.09455.00.000	Maint Chrgs - Office Equipme	\$0.00	\$250.00	\$258.00	\$258.00	\$8.00	3.20
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Libraru - UPS Maintenance		\$8.00					
Description: Library - Maintenance		\$250.00					
<b>Column Total:</b>		<b>\$258.00</b>					
Budg_Cat: Purchased Services - 300		\$0.00	\$250.00	\$258.00	\$258.00	\$8.00	3.20
6100.1.550.49200.4745.09455.00.000	Public Library - Computers & C	\$844.00	\$4,723.00	\$4,755.00	\$4,755.00	\$32.00	0.68
<b>Column:</b> [FY19CityManagerProposed]		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Public Library - PC Replacement		\$4,755.00					
<b>Column Total:</b>		<b>\$4,755.00</b>					
Budg_Cat: Capital Outlay - 700		\$844.00	\$4,723.00	\$4,755.00	\$4,755.00	\$32.00	0.68

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Public Library - 09455		\$844.00	\$4,973.00	\$5,013.00	\$5,013.00	\$40.00	0.80
6100.1.550.49200.4435.09500.00.000	Maint Chrgs - Office Equipment	\$159.40	\$324.00	\$308.00	\$308.00	(\$16.00)	(4.94)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Rec - Maintenance		\$250.00					
Description: Rec - UPS Maintenance		\$58.00					
<b>Column Total:</b>		<b>\$308.00</b>					
Budg_Cat: Purchased Services - 300		\$159.40	\$324.00	\$308.00	\$308.00	(\$16.00)	(4.94)
6100.1.550.49200.4745.09500.00.000	Comm Serv Recreation - Comm	\$4,844.07	\$4,829.00	\$3,183.00	\$3,183.00	(\$1,646.00)	(34.09)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: CS Recreation - PC Replacement		\$3,183.00					
<b>Column Total:</b>		<b>\$3,183.00</b>					
Budg_Cat: Capital Outlay - 700		\$4,844.07	\$4,829.00	\$3,183.00	\$3,183.00	(\$1,646.00)	(34.09)
Proj_Grant: Recreation - 09500		\$5,003.47	\$5,153.00	\$3,491.00	\$3,491.00	(\$1,662.00)	(32.25)
6100.1.550.49200.4435.09810.00.000	Maint Chrgs - Office Equipment	\$0.00	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Water - Maintenance		\$250.00					
Description: Water - SmartNet Maintenance		\$800.00					
<b>Column Total:</b>		<b>\$1,050.00</b>					
Budg_Cat: Purchased Services - 300		\$0.00	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00

## City of Dover, New Hampshire

### Dovernet Fund Expenditures

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09810.00.000	Water - Computers & Commu	\$0.00	\$2,003.00	\$2,157.00	\$2,157.00	\$154.00	7.69
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Water - PC Replacement		\$2,157.00					
<b>Column Total:</b>		<b>\$2,157.00</b>					
Budg_Cat: Capital Outlay - 700		\$0.00	\$2,003.00	\$2,157.00	\$2,157.00	\$154.00	7.69
Proj_Grant: Water - 09810		\$0.00	\$3,053.00	\$3,207.00	\$3,207.00	\$154.00	5.04
6100.1.550.49200.4435.09820.00.000	Maint Chrgs - Office Equipme	\$0.00	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Sewer - Maintenance		\$250.00					
Description: Sewer - SmartNet Maintenance		\$800.00					
<b>Column Total:</b>		<b>\$1,050.00</b>					
Budg_Cat: Purchased Services - 300		\$0.00	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00	0.00
6100.1.550.49200.4745.09820.00.000	Computers & Communications	\$0.00	\$1,001.00	\$1,438.00	\$1,438.00	\$437.00	43.66
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
Description: Sewer - PC Replacment		\$1,438.00					
<b>Column Total:</b>		<b>\$1,438.00</b>					
Budg_Cat: Capital Outlay - 700		\$0.00	\$1,001.00	\$1,438.00	\$1,438.00	\$437.00	43.66
Proj_Grant: Sewer - 09820		\$0.00	\$2,051.00	\$2,488.00	\$2,488.00	\$437.00	21.31

**City of Dover, New Hampshire**

**Dovernet Fund Expenditures**

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018                      To Date: 6/30/2019

Account	Description	FY17 Actual	Budget	Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09830.00.000	Maint Chrgs - Office Equipme	\$0.00	\$258.00	\$267.00	\$267.00	\$9.00	3.49
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Arena - Maintenance	\$250.00					
	Description: Arena - UPS Maintenance	\$17.00					
	<b>Column Total:</b>	<b>\$267.00</b>					
Budg_Cat: Purchased Services - 300		\$0.00	\$258.00	\$267.00	\$267.00	\$9.00	3.49
6100.1.550.49200.4745.09830.00.000	Arena - Computers & Commu	\$0.00	\$1,582.00	\$1,438.00	\$1,438.00	(\$144.00)	(9.10)
<b>Column: [FY19CityManagerProposed]</b>		<b>Budget</b>	<b>FTE</b>	<b>Position Desc.</b>			
	Description: Arena - PC Replacement	\$1,438.00					
	<b>Column Total:</b>	<b>\$1,438.00</b>					
Budg_Cat: Capital Outlay - 700		\$0.00	\$1,582.00	\$1,438.00	\$1,438.00	(\$144.00)	(9.10)
Proj_Grant: Arena - 09830		\$0.00	\$1,840.00	\$1,705.00	\$1,705.00	(\$135.00)	(7.34)
<b>Grand Total:</b>		<b>\$824,823.07</b>	<b>\$1,266,224.00</b>	<b>\$1,538,824.00</b>	<b>\$1,443,824.00</b>	<b>\$177,600.00</b>	<b>14.03</b>

End of Report



# OTHER CHARGES

**Division: Central Stores Fund**

**Function 6110-49200**

***Mission Statement:***

To manage the purchase and the inventories for various office supplies and appropriate charge out items to departments on a cost reimbursement basis.

***Major Services/Responsibilities:***

- Supply departments with readily available and maintained leased copy equipment at City Hall
- Take readings and charge out copier use for two copiers
- Maintain adequate supplies of computer paper, binding materials, invoices and mass mailing envelopes
- Charge out all supplies to the user department as consumed on a cost reimbursement basis
- Charge out all postage metered through the City Clerk/Tax Collection Office to the various departments

***Key Fiscal Year Objectives:***

- To achieve bulk purchases of supplies to attain savings and maintain sufficient inventories to avoid breaks in processes or delays in office functions
- Continue to charge out supplies on a cost reimbursement basis and monitor fund balance

***Performance Measures:***

Description	FY17 Actual	FY18 Estimate	FY19 Proposed
Monthly charge out of supplies consumed	12	12	12
Monthly charge out of postage used	12	12	12

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4335.00000.00.000	Central Stores - Auditing Sen	\$160.00	\$160.00	\$160.00	\$160.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services allocation	\$160.00					
	Column Total:	\$160.00					
6110.1.550.49200.4435.00000.00.000	Central Stores - Maint Chrgs -	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper Folder - Annual Maintenance 1 @ EA \$100	\$100.00					
	Column Total:	\$100.00					
6110.1.550.49200.4443.00000.00.000	Central Stores - Rental of Equ	\$14,566.07	\$13,976.00	\$14,676.00	\$14,676.00	\$700.00	5.01
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall copier - Color 12 Mo @ \$329	\$3,948.00					
	Description: Clerks Office copier - Color 12 Mo @ \$439	\$5,268.00					
	Description: Extra copies charges	\$2,160.00					
	Description: Postage meter rental fee 12 Mo @ \$275	\$3,300.00					
	Column Total:	\$14,676.00					
6110.1.550.49200.4534.00000.00.000	Central Stores - Postage	\$42,940.13	\$50,400.00	\$50,400.00	\$50,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel delivery service	\$50,400.00					
	Column Total:	\$50,400.00					
Budg_Cat: Purchased Services - 300		\$57,666.20	\$64,636.00	\$65,336.00	\$65,336.00	\$700.00	1.08

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4611.00000.00.000	Central Stores - Office Supplie	\$3,628.42	\$4,000.00	\$5,000.00	\$5,000.00	\$1,000.00	25.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier paper and toner supplies	\$5,000.00					
	Column Total:	\$5,000.00					
6110.1.550.49200.4612.00000.00.000	Central Stores - Operating Su	\$24,274.30	\$32,950.00	\$32,950.00	\$32,950.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning chemicals and supplies	\$13,000.00					
	Description: Ice melt for buildings	\$3,000.00					
	Description: Paper products and trash liners	\$14,000.00					
	Description: Postage Meter supplies	\$1,000.00					
	Description: Pre-printed forms, etc.	\$1,950.00					
	Column Total:	\$32,950.00					
Budg_Cat: Supplies - 600		\$27,902.72	\$36,950.00	\$37,950.00	\$37,950.00	\$1,000.00	2.71
Func: Internal Service - 49200		\$85,568.92	\$101,586.00	\$103,286.00	\$103,286.00	\$1,700.00	1.67

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$85,568.92	\$101,586.00	\$103,286.00	\$103,286.00	\$1,700.00	1.67

End of Report

# OTHER CHARGES

**Division: Fleet Maintenance Fund**

**Function 6310-49200**

***Mission Statement:***

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Cemetery, Recreation, Facilities and Grounds, Assessing and Dover Police department, School Department and Strafford County Sheriff's Department, UNH Police Department, Riverside Rest Home and Dover Housing Authority, Lee Police Department, Madbury Police Department.

***Major Services/Responsibilities:***

- Responsible for the maintenance and repair of 275 City and Non City vehicles, trucks heavy and small equipment
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles
- Provide fuel efficient vehicles

***Key Fiscal Year Objectives:***

- Monitor parts inventory control program and work order tracking system
- Monitor results of shop productivity indicators to ensure efficiency goals are being met
- Maintain vehicle and equipment replacement plan
- Continue insourcing of vehicle repair program
- Monitor vehicle Fuel efficiencies

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Size of fleet repaired by Fleet Maintenance Fund	337	271	271
Number of Work orders processed per year	1,447	1,500	1,500
Total CS vehicles (includes Water and Sewer)	112	110	110
Total Planning/Inspection vehicles	7	7	7
Total Police vehicles	39	37	37
Total Assessing vehicles	0	0	0
Total Recreation	8	7	7
Total Other Vehicles (non-city)	171	110	110

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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6310.1.550.49200.4115.00000.00.000. Fleet Maint - Regular Hourly E	\$282,469.71	\$310,937.00	\$321,608.00	\$321,608.00	\$10,671.00	3.43
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: 457 Incentive Pay	\$1,040.00		457 Incentive
Description: Crowley, Leon E	\$80,159.00	1.0000	Fleet Superviso
Description: Demeritt, James R	\$54,433.00	1.0000	Heavy Equipment
Description: Dwyer, Cheryl	(\$11,337.00)	-0.2500	25% to Sewer
Description: Dwyer, Cheryl	(\$11,337.00)	-0.2500	25% to Water
Description: Dwyer, Cheryl	\$45,351.00	1.0000	Secretary II
Description: Green, George	\$54,433.00	1.0000	Heavy Equipment
Description: LaFlamme, Marc E	\$54,433.00	1.0000	Heavy Equipment
Description: O Brien, Michael J	\$54,433.00	1.0000	Heavy Equipment

Column Total: \$321,608.00

6310.1.550.49200.4120.00000.00.000. Fleet Maint - Temporary Empl	\$1,895.20	\$2,142.00	\$2,142.00	\$2,142.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Temporary Staff for coverage	\$2,142.00		
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Column Total: \$2,142.00

6310.1.550.49200.4130.00000.00.000. Fleet Maint - Overtime Pay	\$2,311.80	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00
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Column: [FY19CityManagerProposed]

Budget    FTE    Position Desc.

Description: Estimated overtime	\$3,000.00		
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Column Total: \$3,000.00

6310.1.550.49200.4160.00000.00.000. Fleet Maint - Severance Pay	\$257.74	\$0.00	\$0.00	\$0.00	\$0.00	0.00
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City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4170.00000.00.000.	Fleet Maint - Longevity Pay	\$6,800.00	\$8,400.00	\$8,400.00	\$8,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800.00		\$800 each			
	Description: 1 @ 10-14 yrs prorated	\$400.00		\$800 prorated			
	Description: 1 @ 15-19 years	\$1,200.00		\$1,200 each			
	Description: 3 @ 25 plus years	\$6,000.00		\$2,000 each			
	Column Total:	\$8,400.00					
6310.1.550.49200.4211.00000.00.000.	Fleet Maint - Health Insurance	\$102,628.64	\$117,974.00	\$112,592.00	\$112,592.00	(\$5,382.00)	(4.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to HealthTrust	\$112,592.00					
	Column Total:	\$112,592.00					
6310.1.550.49200.4212.00000.00.000.	Fleet Maint - Dental Insurance	\$3,673.31	\$3,875.00	\$3,875.00	\$3,875.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium to HealthTrust	\$3,875.00					
	Column Total:	\$3,875.00					
6310.1.550.49200.4213.00000.00.000.	Fleet Maint - Life Insurance	\$613.08	\$745.00	\$769.00	\$769.00	\$24.00	3.22
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to HealthTrust	\$769.00					
	Column Total:	\$769.00					
6310.1.550.49200.4214.00000.00.000.	Long Term Disability Insuranc	\$0.00	\$0.00	\$1,376.00	\$1,376.00	\$1,376.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Long Term Disability Premiums to Health Trust	\$1,376.00					
	Column Total:	\$1,376.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4215.00000.00.000	Short Term Disability Insuranc	\$0.00	\$0.00	\$1,762.00	\$1,762.00	\$1,762.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Short Term Disability Premiums to Health Trust	\$1,762.00					
	Column Total:	\$1,762.00					
6310.1.550.49200.4220.00000.00.000	Fleet Maint - FICA	\$17,072.12	\$18,369.00	\$19,398.00	\$19,398.00	\$1,029.00	5.60
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$19,398.00					
	Column Total:	\$19,398.00					
6310.1.550.49200.4225.00000.00.000	Fleet Maint - Medicare	\$3,878.97	\$4,296.00	\$4,537.00	\$4,537.00	\$241.00	5.61
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,537.00					
	Column Total:	\$4,537.00					
6310.1.550.49200.4230.00000.00.000	Fleet Maint - Retirement	\$32,589.58	\$36,652.00	\$38,422.00	\$38,422.00	\$1,770.00	4.83
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$38,422.00					
	Column Total:	\$38,422.00					
6310.1.550.49200.4240.00000.00.000	Fleet Maint - Staff Developme	\$0.00	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 @ \$650 1 @ \$800	\$3,400.00		Per Contract			
	Column Total:	\$3,400.00					
6310.1.550.49200.4260.00000.00.000	Fleet Maint - Workers Comp li	\$10,904.04	\$11,714.00	\$11,714.00	\$11,714.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation	\$11,714.00					
	Column Total:	\$11,714.00					



City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4290.00000.00.000	Fleet Maint - FSA Fees	\$41.25	\$0.00	\$75.00	\$75.00	\$75.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$75.00					
	Column Total:	\$75.00					
Budg_Cat: Personal Services - 100		\$465,135.44	\$521,504.00	\$533,070.00	\$533,070.00	\$11,566.00	2.22
6310.1.550.49200.4335.00000.00.000	Fleet Maint - Auditing Services	\$258.00	\$258.00	\$258.00	\$258.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Service - Auditing Services	\$258.00					
	Column Total:	\$258.00					
6310.1.550.49200.4336.00000.00.000	Fleet Maint - Medical Services	\$57.00	\$50.00	\$50.00	\$50.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Exams	\$50.00					
	Column Total:	\$50.00					
6310.1.550.49200.4433.00000.00.000	Fleet Maint - Maint Chrgs - Eq	\$0.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintain lifts, hoist, compressors, clean oil sepa	\$4,000.00					
	Column Total:	\$4,000.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4435.00000.00.000.	Fleet Maint - Maint Chrgs - Of	\$8,216.86	\$8,602.00	\$8,491.00	\$8,491.00	(\$111.00)	(1.29)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: All Data subscription	\$1,500.00					
	Description: CFA software maintenance agreement	\$2,095.00					
	Description: Disivion share software upgrades	\$300.00					
	Description: Division share DoverNet PC Replacement	\$480.00					
	Description: Division share DoverNet Support Allocation	\$4,116.00					
	Column Total:	\$8,491.00					
6310.1.550.49200.4443.00000.00.000.	Fleet Maint - Rental of Equipm	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
6310.1.550.49200.4522.00000.00.000.	Fleet Maint - Vehicle & Equip	\$916.78	\$899.00	\$849.00	\$849.00	(\$50.00)	(5.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Vehicle Insur	\$849.00					
	Column Total:	\$849.00					
6310.1.550.49200.4524.00000.00.000.	Fleet Maint - Public Liab Insur	\$2,832.06	\$2,893.00	\$2,790.00	\$2,790.00	(\$103.00)	(3.56)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Liability Insurance	\$2,790.00					
	Column Total:	\$2,790.00					
6310.1.550.49200.4531.00000.00.000.	Fleet Maint - Telecommunicat	\$5,177.64	\$5,265.00	\$5,265.00	\$5,265.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,265.00					
	Column Total:	\$5,265.00					
Budg_Cat: Purchased Services - 300		\$17,938.34	\$21,967.00	\$21,703.00	\$21,703.00	(\$264.00)	(1.20)

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4611.00000.00.000	Fleet Maint - Office Supplies	\$524.69	\$800.00	\$800.00	\$800.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$800.00					
	Column Total:	\$800.00					
6310.1.550.49200.4612.00000.00.000	Fleet Maint - Operating Suppli	\$3,049.45	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rags & Mats weekly rental	\$1,650.00					
	Description: Various operating supplies	\$1,500.00					
	Column Total:	\$3,150.00					
6310.1.550.49200.4615.00000.00.000	Fleet Maint - Clothing & Unifor	\$2,478.03	\$3,228.00	\$3,228.00	\$3,228.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety shoes per Union Contract AFSCME 4 @ \$300	\$1,200.00					
	Description: Safety shoes per Union Contract DPEA 1 @ \$300	\$300.00					
	Description: Uniforms	\$1,728.00					
	Column Total:	\$3,228.00					
6310.1.550.49200.4626.00000.00.000	Fleet Maint - Vehicle Fuels	\$1,660.81	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel gasoline	\$5,000.00					
	Column Total:	\$5,000.00					
6310.1.550.49200.4653.00000.00.000	Fleet Maint - Maint Supplies -	\$1,170.11	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance of equipment	\$1,000.00					
	Column Total:	\$1,000.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4654.00000.00.000.	Fleet Maint - Maint Supplies -	\$233.78	\$300.00	\$300.00	\$300.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for vehicle repairs	\$300.00					
	Column Total:	\$300.00					
6310.1.550.49200.4681.00000.00.000.	Fleet Maint - Minor Equip, Fur	\$3,158.59	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools/hardware less than \$500	\$4,500.00					
	Column Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$12,275.46	\$17,978.00	\$17,978.00	\$17,978.00	\$0.00	0.00
6310.1.550.49200.4742.00000.00.000.	Fleet Maint - Light Vehicles	\$31,292.00	\$57,725.00	\$57,725.00	\$57,725.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light Vehicles Replacement Program	\$57,725.00					
	Column Total:	\$57,725.00					
6310.1.550.49200.4742.00000.96.000.	Fleet Maint - Light Vehicles	\$31,292.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Capital Outlay - 700		\$62,584.00	\$57,725.00	\$57,725.00	\$57,725.00	\$0.00	0.00
6310.1.550.49200.4840.00000.00.000.	Fleet Maint - Contingency	\$1,105.75	\$4,770.00	\$4,926.00	\$4,926.00	\$156.00	3.27
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,926.00		FY19 Policy .5%			
	Column Total:	\$4,926.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4895.00000.00.000.	Fleet Maint - Cost of Sales	\$288,553.80	\$272,594.00	\$322,594.00	\$322,594.00	\$50,000.00	18.34
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Departments Parts	\$224,544.00					
	Description: Outside Services Parts	\$98,050.00					
	Column Total:	\$322,594.00					
Budg_Cat:	Other Expenses - 800	\$289,659.55	\$277,364.00	\$327,520.00	\$327,520.00	\$50,156.00	18.08
6310.1.550.49200.4912.00000.00.000.	Fleet Maint - Transfer to Spec	\$66,403.00	\$62,238.00	\$60,736.00	\$60,736.00	(\$1,502.00)	(2.41)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 30% of Fleet Share of OPEB ADC	\$41,872.00		Target 30% FY19			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$18,864.00					
	Column Total:	\$60,736.00					
Budg_Cat:	Operating Transfers Out - 910	\$66,403.00	\$62,238.00	\$60,736.00	\$60,736.00	(\$1,502.00)	(2.41)
Func:	Internal Service - 49200	\$913,995.79	\$958,776.00	\$1,018,732.00	\$1,018,732.00	\$59,956.00	6.25

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$913,995.79	\$958,776.00	\$1,018,732.00	\$1,018,732.00	\$59,956.00	6.25

End of Report

# OTHER CHARGES

**Division: Workers Compensation**

**Function 6800-49200**

***Mission Statement:***

Serve to work collaboratively with contracted workers' compensation carrier and act as a liaison to provide assistance and internal customer service to workers having had a workplace injury, as well as to ensure the City of Dover organization has little to no workforce disruption.

***Major Services/Responsibilities:***

- Collect and submit first reports of injury
- Monitor claims for significant trends of injury by cause, location, department, etc.
- Provide a variety of safety trainings and materials for staff
- Provide injured employee assistance
- Work collaboratively with workers' compensation carrier
- Contract for reinsurance for claims exceeding \$500,000
- Contract for required annual actuarial review

***Key Fiscal Year Objectives:***

- Conduct city-wide employee and supervisors safety training
- Reduce frequency and severity of employee injury
- Administer Workers' Compensation Education Program
- Support City Joint Loss Management Committee

***Performance Measures:***

Description	FY17 Actual	FY18 Estimated	FY19 Estimated
Administer workers' compensation claims - total	45	30	30
Administer workers' compensation claims – time lost	2	4	3
Administer workers' compensation claims – medical only	30	26	27

City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4260.09100.00.000	Workers Comp Insurance - Ac	\$473,320.00	\$573,320.00	\$430,084.00	\$430,084.00	(\$143,236.00)	(24.98)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Premium for Worker Comp Insurance	\$386,577.00					
	Description: Costs of Self Insured Run Off Claims	\$43,507.00					
	Column Total:	\$430,084.00					
6800.1.550.49200.4261.09100.00.000	Administration - Worker's Con	(\$32,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Budg_Cat: Personal Services - 100		\$441,320.00	\$573,320.00	\$430,084.00	\$430,084.00	(\$143,236.00)	(24.98)
6800.1.550.49200.4312.09100.00.000	Management Services	\$2,200.00	\$11,700.00	\$11,700.00	\$11,700.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Actuarial Study	\$5,000.00					
	Description: Contracted claims services	\$6,700.00					
	Column Total:	\$11,700.00					
6800.1.550.49200.4335.09100.00.000	Auditing Services - Administra	\$838.00	\$838.00	\$838.00	\$838.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of audit expenses	\$838.00					
	Column Total:	\$838.00					
Budg_Cat: Purchased Services - 300		\$3,038.00	\$12,538.00	\$12,538.00	\$12,538.00	\$0.00	0.00



City of Dover, New Hampshire

Workers Compensation Expenditure Detail Budget

Fiscal Year: 2018-2019

- Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4810.09100.00.000	Membership Dues - Administr	\$0.00	\$900.00	\$900.00	\$900.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety Council Membership 1 @ \$900 EA	\$900.00					
	Column Total:	\$900.00					
6800.1.550.49200.4819.09100.00.000	Fees & Charges	\$10,544.03	\$65,600.00	\$65,600.00	\$65,600.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment to State for Administrative Fund	\$20,700.00					
	Description: Payment to State for Second Injury Fund	\$44,900.00					
	Column Total:	\$65,600.00					
6800.1.550.49200.4840.09100.00.000	Contingency - Administration	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	0.00
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unforeseen Expenses	\$2,000.00					
	Column Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$10,544.03	\$68,500.00	\$68,500.00	\$68,500.00	\$0.00	0.00
Proj_Grant: Administration - 09100		\$454,902.03	\$654,358.00	\$511,122.00	\$511,122.00	(\$143,236.00)	(21.89)
Fund: Workers Compensation Fund - 6800		\$454,902.03	\$654,358.00	\$511,122.00	\$511,122.00	(\$143,236.00)	(21.89)
Grand Total:		\$454,902.03	\$654,358.00	\$511,122.00	\$511,122.00	(\$143,236.00)	(21.89)

End of Report

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**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations  
 Summary by Fund**

**Education**

<b>Fund</b>	<b>Description</b>			<b>Prior Year Actual</b>	<b>Current Year Budget</b>	<b>Board Request</b>	<b>City Mgr Proposed</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b>1000</b>	<b>General Fund*</b>	46900	Education	49,867,804	52,113,315	55,048,984	55,008,984	2,935,669	5.6
<b>2800</b>	<b>School Cafeteria Fund</b>	46900	Education	1,538,960	1,730,000	1,730,000	1,730,000	0	0.0
<b>2820</b>	<b>School Federal Grants</b>	46900	Education	2,846,874	3,051,108	3,101,013	3,101,013	49,905	1.6
<b>2900</b>	<b>School Special Pgms &amp; Grants</b>	46900	Education	53,171	129,000	129,000	129,000	0	0.0
<b>3810</b>	<b>School Tuition Programs</b>	46900	Education	104,286	125,000	125,000	125,000	0	0.0
<b>3830</b>	<b>School Facilities Fund</b>	46900	Education	225,018	190,395	199,127	190,395	8,732	4.6
<b>Total for Department</b>				<b><u>55,297,721</u></b>	<b><u>57,338,818</u></b>	<b><u>60,333,124</u></b>	<b><u>60,284,392</u></b>	<b><u>2,994,306</u></b>	<b><u>5.2</u></b>

\*Note: Excludes School Debt Service. See Debt Information & Capital Improvements section for details.

# EDUCATION

**Division: Student Support Services**

**Function 46900**

***Mission Statement:***

Support services provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as supports for fulfilling the objectives of instruction and community services rather than as programs in and of themselves.

***Goals and Priorities:***

- Provided all students with aligned, rigorous, and research-based instructional materials to prepare them for the 21<sup>st</sup> century learning and post-secondary opportunities.
- Support curriculum review, revision, and alignment as a systemic basis for all disciplines.
- Support staff training for the implementation of new programs in the district.
- Maintain student services to meet their growing social, emotional, and health needs, which impact their ability to learn.
- Continue our commitment to the integration of technology as a tool for learning in all subject areas.

***Budget Highlights:***

Support for curriculum development and technology adoption

***This section includes funds for the following activities:***

Attendance Services	Occupational Therapy	Guidance
Physical Therapy & Vision	Student Assessments	Health Services
Library Services	Psychological Services	Curriculum Development

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Student Support Services (2100-2299)	\$4,272,915	\$4,711,593	\$5,051,943

# EDUCATION

**Division: Instructional Programs**

**Function 46900**

***Mission Statement:***

The Dover School District will provide high quality instructional programs, ensuring that the diverse needs of all students are addressed.

***Goals and Priorities:***

- Engage in strategic planning that focuses on excellence in teaching and learning, including the implementation of a competency-based educational system that is built on Dover’s values and vision for the future.
- Partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.
- Ensure that all district schools meet all state minimum standards for school approval and that the high school meets accreditation standards set by the New England Association of Schools and Colleges.
- Endeavor to keep teacher assignment and class size reasonable and conducive to learning.
- Grow instructional program opportunities for students.

***Budget Highlights:***

- The Regular Education budget provides for regular classroom instruction for our K-12 students to prepare them to continue their education and to become productive citizens and family members.
- Special Education funds are for activities designed primarily for students who require special instructional services. Administrative positions are also budgeted under this function.
- Career Technical Education Center funds instructional activities which teach students the knowledge, skills, and attitudes needed for continued education in technological fields and for employment in career and technical areas upon graduation from high school.
- School Athletics are school-sponsored activities that provide opportunities for students to compete in inter-scholastic competition. Some of the sporting events generate gate receipt revenues recorded in the enterprise fund.
- Adult Education is funding for the Dover Adult Learning Center’s Director and Administrative Assistant.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Delivery of Instruction for Students (1100-1799)	\$32,391,376	\$35,370,778	\$37,126,299

# EDUCATION

**Division: Administrative Services**

**Function 46900**

***Mission, Slogan and Core Value Statements:***

**Mission:** Working collaboratively to empower all learners to become dynamic global citizens.

**Slogan:** Empowering all learners.

**Core Values:** Diversity, Opportunity, Voice, Engagement and Rigor

*Adopted as part of Strategic Plan: December 11, 2017*

***Goals and Priorities:***

- The School Board provides oversight of school operations and the development of policy, adopts an educationally sound and fiscally responsible budget, and supervises the Superintendent of Schools.
- The Superintendent establishes the vision and leads the School District's educational program, develops an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises administrative staff, and oversees School District operations.
- The School Administration implements the vision and leads individual schools and programs, participates in the development of an educationally sound and fiscally responsible budget, communicates with stakeholders, supervises staff, and oversees school and program operations.

***Budget Highlights:***

- This section includes wages and benefits for School Board members and Administration and office support staff.
- Other professional services such as legal counsel, liability insurance, the annual audit, office equipment maintenance and office supplies are also included in this section.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
School Board, Superintendent's Office and School Administration (2300-2499)	\$3,954,613	\$3,994,607	\$4,122,706

# EDUCATION

**Division: Facilities and Operations**

**Function 46900**

***Mission Statement:***

The Facilities and Operations Department is managed by a full-service, outside facilities management company, C&W Services (formerly DTZ). The company shares the same philosophy as the School District and School Board to remain committed to providing quality service to students, faculty, staff and community, while fostering a safe and healthy building environment.

***Goals and Priorities:***

- Maintain our facilities in accordance with local, state and federal fire, health, safety, and accessibility laws and regulations.
- Follow an ongoing plan for the optimal care and use of all facilities to ensure a proper learning environment for every student.
- Employ cost saving measures whenever possible.
- Continue to improve the efficiency of our physical plant.
- Examine collaboration with City departments in areas where savings can be affected by such collaboration.

***Budget Highlights:***

- A contract remains in effect through July 7, 2019.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Operation and Maintenance of Plant (2600-2699)	\$3,902,641	\$4,134,299	\$4,483,040

# EDUCATION

**Division: Transportation**

**Function 46900**

***Mission Statement:***

The transportation account includes the personnel and activities necessary for the conveyance of both public and private school students to and from Dover schools in accordance with state law and School Board policy.

***Goals and Priorities:***

- Student safety remains our first priority.
- Transportation plays an integral role in a student's access to curricular and extra-curricular opportunities.
- We will continue to explore methods of providing the most cost effective student transportation, and we will monitor our providers to assure both quality and accountability.
- We recognize the changing transportation needs of families and will try to accommodate those needs in ways that do not add to our transportation costs.

***Budget Highlights:***

- The Dover School District negotiated a three-year agreement with First Student, Inc. beginning July 1, 2017 and ending June 30, 2020 which includes eleven new buses in first year of the agreement and eleven new buses in year two of the agreement.
- The Dover School District negotiated a three-year agreement with Durham Student Services (formerly The Provider Enterprises, Inc). for the transportation of school children with disabilities. The agreement remains in effect through June 30, 2019.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Transportation Costs (2700-2799)	\$2,269,045	\$2,533,656	\$2,688,617



# EDUCATION

**Division: Other**

**Function 46900**

***Mission Statement:***

The division labeled “other” includes support services not directly related to previous accounts. Listed here are the costs of unemployment compensation, general liability coverage, workers’ compensation, severance pay, physical exams, immunizations, criminal records checks, and technology.

The largest item in this division is existing and new debt service (interest only for Garrison Elementary School) for a total budget estimated at \$5,975,859 for 2018-2019.

***Goals and Priorities:***

- Continue to examine and implement risk management strategies to reduce the District’s exposure.
- Continually seek to obtain the best insurance coverage at rates favorable to the school district.
- Work closely with the City to coordinate capital purchasing and sharing services to maximize cost savings.
- Continue to examine and improve technology infrastructure, devices, software, staffing and curriculum integration.

***Budget Highlights:***

- Debt service includes principal and interest payments associated with the Dover High School and Career Technical Education Center renovation project.
- Fund Transfers to School Capital Reserve Funds are estimated at \$155,000 in FY2019.
- Beginning in FY2018, there will be no fund transfer to the School Alternative Education Fund. The School’s General Fund operating budget will fully fund the program.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Other (2800-2999, 5200-5299)	\$7,465,733	\$7,177,496	\$7,382,665

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance   
  Round to whole dollars   
  Account on new page  
 Exclude inactive accounts with zero balance  
 Definition: FY19 City Manager Proposed

From Date: 7/1/2018

To Date: 6/30/2019

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
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1000.1.600.46900.4918.00000.00.000. Transfer to Trust		\$0.00	\$155,000.00	\$155,000.00	\$115,000.00	(\$40,000.00)	(25.81)
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Column: [FY19CityManagerProposed]

Budget FTE Position Desc.

Description: FY19 Transfer to Athletics Capital Reserve \$20,000.00

Description: FY19 Transfer to Curriculum Reserve \$45,000.00

Description: FY19 Transfer to School Facilities Reserve \$50,000.00

Description: FY19 Transfer to Technology Reserve \$40,000.00

Description: z CM Remove Transfer to Technology Reserve (\$40,000.00)

Column Total: \$115,000.00

Budg_Cat: Operating Transfers Out - 910		\$0.00	\$155,000.00	\$155,000.00	\$115,000.00	(\$40,000.00)	(25.81)
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1000.1.600.46900.4950.00000.00.000. Education		\$0.00	\$51,958,315.00	\$54,893,984.00	\$54,893,984.00	\$2,935,669.00	5.65
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Column: [FY19CityManagerProposed]

Budget FTE Position Desc.

Description: School Board FY19 Proposed (excludes Debt Service) \$54,893,984.00

Column Total: \$54,893,984.00

Budg_Cat: Education - 950		\$0.00	\$51,958,315.00	\$54,893,984.00	\$54,893,984.00	\$2,935,669.00	5.65
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Func: Education - 46900		\$0.00	\$52,113,315.00	\$55,048,984.00	\$55,008,984.00	\$2,895,669.00	5.56
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**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**1000 General Fund**  
**School**  
**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4918	Transfer to Athletics Reserve	0	20,000	20,000	20,000	0	100.0
	Transfer to Curriculum Reserve	10,000	45,000	45,000	45,000	0	0.0
	Transfer to School Facilities Reserve	50,000	50,000	50,000	50,000	0	0.0
	Transfer to Technology Reserve	20,000	40,000	40,000	0	-40,000	(100.0)
4950	Education	49,787,804	51,958,315	54,893,984	54,893,984	2,935,669	5.7
	School Appropriation (excl Debt Service)		52,113,315	55,048,984	55,008,984		
	<b>Total Education</b>	<b>49,867,804</b>	<b>52,113,315</b>	<b>55,048,984</b>	<b>55,008,984</b>	<b>2,895,669</b>	<b>5.6</b>
<b>Total</b>	<b>46900 Education</b>	<b>49,867,804</b>	<b>52,113,315</b>	<b>55,048,984</b>	<b>55,008,984</b>	<b>2,895,669</b>	<b>5.6</b>

# EDUCATION

**Division: School Cafeteria Fund**

**Function 2800-46900**

***Mission Statement:***

The Dover School District school lunch program provides high quality meals for Dover public school students in accordance with the National School Lunch Program/School Breakfast program and local Wellness policies. The program is designed to promote a nutritious and healthy lifestyle, providing nutrition education to both students and staff while working closely with USDA guidelines.

***Goals and Priorities:***

- Maintain a high level of training for all food service employees to keep current with USDA regulations, new cooking and food trends, and continual improvement of service and product.
- Increase and market fresh food choices for students.
- Develop interesting and healthy menus.
- Provide an annual surplus driven by increased participation, improved quality controls, and improved cost controls (contractually driven provision).

***Budget Highlights:***

- Included are the costs for contracted services, commodities, supplies, utilities, equipment and fixed costs.
- The entire account is funded from sources separate from local tax revenue.
- We partner with Café Services LLC's Fresh Picks Café. This Food Services Management Company is responsible for the staffing and full operation of the District's food services program.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Estimated Budget	\$1,538,960	\$1,730,000	\$1,730,000

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**2800 School Cafeteria Fund**  
**School**  
**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	1,538,960	1,730,000	1,730,000	1,730,000	0	0.0
	Total Appropriations - Cafeteria		1,730,000	1,730,000	1,730,000		
	<b>Total Education</b>	<b>1,538,960</b>	<b>1,730,000</b>	<b>1,730,000</b>	<b>1,730,000</b>	<b>0</b>	<b>0.0</b>
<b>Total</b>	<b>46900 Education</b>	<b>1,538,960</b>	<b>1,730,000</b>	<b>1,730,000</b>	<b>1,730,000</b>	<b>0</b>	<b>0.0</b>

# EDUCATION

**Division: Dept. of Education Federal Grants      Function 2820-46900**

***Mission Statement:***

Federal funds will be used to supplement District resources to provide an increased number of quality educational and related services to students in Dover's public, private and some charter schools. They may also be used to support professional development for staff in public and private schools.

***Goals and Priorities:***

- Provide supplemental instructional support in the areas of English Language Arts and math.
- Ensure that students acquire the high quality technical skills that will prepare them for post-secondary education and/or entry into an ever-changing workplace and society.
- Provide prevention and intervention services for students with social/emotional and behavioral challenges.
- Provide timely Child Find evaluations of special education eligibility.
- Supply supplemental staff development and training to teachers on topics specific to the provision of services, accommodations, modifications, and supports to students.
- Provide supplemental instruction to ensure that English Language Learners are able to participate in the general curriculum successfully.
- Provide Adult Basic Education services to adults to develop basic skills in reading, writing, math, ESOL; develop entry level job skills, including computer literacy; complete high school; transition to college and career training; and enrich lives with community education and connections.
- Actively pursue sources of funding beyond what is provided through local taxes.

***Budget Highlights:***

- Contains allocations for both public, public charter and private schools located in Dover.
- There are no local monies in this fund.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Federal Funding (Title I, Title II, Title III)	\$1,169,344	\$1,167,686	\$1,200,612
Perkins IV, Apprenticeship (DHS CTE)	\$240,971	\$301,723	\$301,722
IDEA/Preschool	\$806,299	\$874,518	\$891,502
Adult Basic Education	\$630,254	\$707,181	\$707,177

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**2820 School Federal Grants**  
**School**  
**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	2,846,874	3,051,108	3,101,013	3,101,013	49,905	1.6
	Total Education Grants appropriations		3,051,108	3,101,013	3,101,013		
	<b>Total Education</b>	<b>2,846,874</b>	<b>3,051,108</b>	<b>3,101,013</b>	<b>3,101,013</b>	<b>49,905</b>	<b>1.6</b>
<b>Total</b>	<b>46900 Education</b>	<b>2,846,874</b>	<b>3,051,108</b>	<b>3,101,013</b>	<b>3,101,013</b>	<b>49,905</b>	<b>1.6</b>

# EDUCATION

**Division: Special Programs and Grants Fund      Function 2900-46900**

***Mission Statement:***

The School District shall administer and manage effectively any miscellaneous special programs and/or grant awards.

***Goals and Priorities:***

- Continue to provide and improve programs and services in the Dover schools with funding from various sources, recorded as Special Revenue Funds.

***Budget Highlights:***

- This includes E-Rate reimbursements for technology expenditures, as well as revenue generating school programs including the CTC's school store, building trades, cosmetology, animal science, auto collision, auto tech and gourmets table.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Budget Estimates	\$53,171	\$129,000	\$129,000



**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**2900 School Special Pgms & Grants**

**School**

**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	53,171	129,000	129,000	129,000	0	0.0
	Education - Special Programs		129,000	129,000	129,000		
	<b>Total Education</b>	<b>53,171</b>	<b>129,000</b>	<b>129,000</b>	<b>129,000</b>	<b>0</b>	<b>0.0</b>
<b>Total</b>	<b>46900 Education</b>	<b>53,171</b>	<b>129,000</b>	<b>129,000</b>	<b>129,000</b>	<b>0</b>	<b>0.0</b>

# EDUCATION

**Division: Tuition Programs Fund**

**Function 3810-46900**

***Mission Statement:***

Dover Adult Learning Center provides educational opportunities for students and adults through special grants and tuition.

***Goals and Priorities:***

Dover Adult Learning Center helps adults:

- Develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy.
- Complete high school with a high school equivalency certificate or adult high school diploma.
- Meet college or job requirements for high school level prerequisite courses.
- Transition to college and career training through skill building classes and individual counseling.
- Enrich their lives with community education and computer classes.
- Become more effective parents, workers and community members.

***Budget Highlights:***

- Funds are from sources other than local taxes.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Dover Adult Learning Center (DALC)	\$104,286	\$125,000	\$125,000

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**3810 School Tuition Programs**

**School**

**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	104,286	125,000	125,000	125,000	0	0.0
	Dover Adult Learning Center		125,000	125,000	125,000		
	<b>Total Education</b>	<b>104,286</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.0</b>
<b>Total</b>	<b>46900 Education</b>	<b>104,286</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0</b>	<b>0.0</b>

# EDUCATION

**Division: Dover High School Alternative Program**

**Function 3825-46900**

***Mission Statement:***

The Dover High School Alternative Program supports students who are most successful in non-traditional school settings. The ultimate goal of the program is to develop within each student the skills necessary to enable him/her to make safe, proactive choices, communicate effectively, earn a High School diploma, and make a successful transition to post-secondary education and/or the workforce.

***Goals and Priorities:***

- Improve student literacy in all subject areas.
- Improve the quality of district and school decision making by systematically using data to guide our programming decisions.
- Increase the access to technology and its use as a tool for learning.
- Increase student resiliency by creating a school environment characterized by trust, respect and open communication.
- Provide academic and mental health supports to students.

***Budget Highlights:***

- This program provides in-district placement options that support student needs and save costs for out of district placements and associated transportation.

Note: Beginning in FY2018, the Alternative Program will be fully funded within the School's General Fund Operating Budget.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Budgeted Amounts	\$624,045	\$ 0	\$ 0

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**3825 School Alternative Education Fund**

**School**

**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	661,608	0	0	0	0	0.0
	Alternative Education Expense			0			
	<b>Total Education</b>	<b>661,608</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>
<b>Total</b>	<b>46900 Education</b>	<b>661,608</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>

# EDUCATION

**Division: School Facilities Fund**

**Function 3830-46900**

***Mission Statement:***

To provide for the upkeep of school and athletic facilities through special rental, gate receipt, user and permit fee revenues.

***Goals and Priorities:***

- Improve security systems and facility areas used by the general public.
- Improve parking infrastructure and safety.
- Improve district fields and grounds.

***Budget Highlights:***

- No local taxes are appropriated in this fund.
- Rental rates were last revised in FY2017 and will be updated in FY2019.

***Performance Measures:***

Description	FY17 Act	FY18 Est	FY19 Est
Budgeted Amounts	\$ 225,017	\$190,395	\$199,127

**City of Dover**  
**Fiscal Year 2019 Budget**  
 July 1, 2018 - June 30, 2019

**Appropriations**

**3830 School Facilities Fund**

**School**

**46900 Education**

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Board Request	FY19 City Mgr Proposed	\$ Change	% Change
<b>Education</b>							
4950	Education	225,018	190,395	199,127	199,127	8,732	4.6
	Appropriation Total - School Facilities		190,395	199,127	199,127		
	<b>Total Education</b>	<b>225,018</b>	<b>190,395</b>	<b>199,127</b>	<b>199,127</b>	<b>8,732</b>	<b>4.6</b>
<b>Total</b>	<b>46900 Education</b>	<b>225,018</b>	<b>190,395</b>	<b>199,127</b>	<b>199,127</b>	<b>8,732</b>	<b>4.6</b>

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# INTERGOVERNMENTAL

**Division: County Tax**

**Function 48000**

***Mission Statement:***

To accurately budget and timely disburse the County Tax Assessment.

***Major Services/Responsibilities:***

- Include the most accurate assessment amount prior to final adoption of the City's budget by the City Council
- Process and disburse the money to the County Treasurer on the due date of the tax per County Tax Warrant

***Key Fiscal Year Objectives:***

***Performance Measures:***

Description	FY17 Actual	FY18 Actual	FY19 Estimated
Timely disbursement of the County check	Dec 2016	Dec 2017	Dec 2018
County Tax Levy Apportioned to Dover	8,513,779	8,713,747	8,960,345

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.800.48000.4990.00000.00.000	County Tax-County Tax	\$8,513,779.00	\$8,713,747.00	\$8,960,345.00	\$8,960,345.00	\$246,598.00	2.83
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: County Tax Apportionment	\$8,960,345.00					
	\$31,732,974 x 28.24%						
	Column Total:	\$8,960,345.00					
Budg_Cat:	Intergovernmental - 990	\$8,513,779.00	\$8,713,747.00	\$8,960,345.00	\$8,960,345.00	\$246,598.00	2.83
Func:	County Tax - 48000	\$8,513,779.00	\$8,713,747.00	\$8,960,345.00	\$8,960,345.00	\$246,598.00	2.83

# CAPITAL IMPROVEMENT & DEBT

**Division: Debt Service**

**Function 47100**

***Mission Statement:***

The Finance Department shall administer the debt of the City, insuring timely issuance of securities and payment of the City's debt obligations

***Major Services/Responsibilities:***

- Issuance of long term bonds to meet the cash needs of the adopted Capital Improvements Program budget for the fiscal year
- Issuance of short term Tax Anticipation Notes to meet the cash needs of the City until tax collections occur
- Payment of both principal and interest on bonds and short term notes in a timely fashion
- Forecasting the impact of security issuances on the Property Tax and Water/Sewer User Fees
- Forecasting the cash flow needs of the City

***Key Fiscal Year Objectives:***

- Monitor cash flow to determine future cash need during the fiscal year and determine appropriate time to go to market for bond issue.
- Monitor market rates and based on advice of Financial Advisor determine if any outstanding bond obligations can be refinanced to save on interest expense.
- Structure issuance of long term bonds consistent with City Council adopted financial policies for Debt Management.

***Performance Measures:***

Description	FY17 Actual	FY18 Budget	FY19 Proposed
Timely disbursement of payments-City General Fund	\$ 5,610,130	\$ 6,035,876	\$ 6,335,835
Timely disbursement of payments-School General Fund	\$ 6,589,819	\$ 5,978,687	\$ 5,975,895

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018                      To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47100.4920.00000.00.000	Debt Service - City-Principal F	\$4,028,069.14	\$4,319,202.00	\$4,282,184.00	\$4,282,184.00	(\$37,018.00)	(0.86)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal payments on long term debt	\$4,282,184.00					
	Column Total:	\$4,282,184.00					
1000.1.500.47100.4921.00000.00.000	Debt Service - City-Interest - E	\$1,582,060.76	\$1,716,674.00	\$2,053,651.00	\$2,053,651.00	\$336,977.00	19.63
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on anticipated issue	\$434,000.00					
	Description: Interest payments on long term debt	\$1,619,651.00					
	Column Total:	\$2,053,651.00					
Budg_Cat: Debt Service - 920		\$5,610,129.90	\$6,035,876.00	\$6,335,835.00	\$6,335,835.00	\$299,959.00	4.97
Func: Debt Service - City - 47100		\$5,610,129.90	\$6,035,876.00	\$6,335,835.00	\$6,335,835.00	\$299,959.00	4.97

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2018-2019

Print accounts with zero balance     Round to whole dollars     Account on new page

Exclude inactive accounts with zero balance

From Date: 7/1/2018

To Date: 6/30/2019

Definition: FY19 City Manager Proposed

Account	Description	FY17 Actual	FY18 Adopted Budget	FY19 Department Request	FY19 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47190.4920.00000.00.000	School Dept - Principal Payme	\$2,046,065.36	\$2,007,771.00	\$1,891,205.00	\$1,891,205.00	(\$116,566.00)	(5.81)
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on long term debt	\$1,891,205.00					
	Column Total:	\$1,891,205.00					
1000.1.500.47190.4921.00000.00.000	School Dept - Bond Interest P	\$4,543,753.55	\$3,970,916.00	\$4,084,654.00	\$4,084,654.00	\$113,738.00	2.86
	Column: [FY19CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on anticipated issue	\$141,750.00					
	Description: Interest payments on long term debt	\$3,942,904.00					
	Column Total:	\$4,084,654.00					
Budg_Cat: Debt Service - 920		\$6,589,818.91	\$5,978,687.00	\$5,975,859.00	\$5,975,859.00	(\$2,828.00)	(0.05)
Func: Debt Service - School - 47190		\$6,589,818.91	\$5,978,687.00	\$5,975,859.00	\$5,975,859.00	(\$2,828.00)	(0.05)

**City of Dover**  
**Fiscal Year 2019 Budget**

**Debt Existing Principal Payments**

Description	Issue #	Issue Amount	Issue Year	Rate	Due	Total							Downtown TIF	Grand Total
						City	School	General Func	Parking	McConnell	Water	Sewer		
Public Improvements	3043	4,137,500	99	4.190%	01/15/13			0						0
Public Improvements	3045	2,179,901	99	5.510%	01/15/15			0						0
New Middle School	3046	15,741,027	99	5.580%	01/15/20		451,893	451,893						451,893
Public Improvements	3047	22,991,400	01	4.451%	06/15/21			0						0
Public Improvements	3048	2,240,600	02	4.230%	06/15/22	25,000		25,000						25,000
Public Improvements	3049	14,280,000	03	3.167%	06/15/24			0						0
Public Improvements	3050	9,816,000	04	4.115%	06/15/25			0						0
Public Improvements	3051	10,740,000	05	3.840%	06/15/26			0						0
Public Improvements	3052	22,348,000	06	4.230%	06/15/27			0						0
Public Improvements	3053	20,646,000	07	4.500%	06/15/27			0						0
Public Improvements	3054	9,970,000	08	4.094%	12/15/28	440,000	40,000	480,000			10,000	85,000		575,000
Public Improvements	3055	12,799,000	10	3.442%	04/01/30	242,500	305,000	547,500	5,000		90,000	102,500		745,000
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	305,000		305,000			60,000	55,000		420,000
CDDA Energy Impr	3058	250,000	11	2.470%	12/31/20	26,507		26,507						26,507
Public Impr - Refunding 03 & 04	3059	17,530,000	12	2.343%	06/15/32	498,200	177,200	675,400	45,000		208,200	276,400		1,205,000
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22			0				27,916		27,916
SRL - North End Pressure Zone	3061	3,400,000	13	2.720%	11/01/32			0			168,249			168,249
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	1,124,033	34,881	1,158,914	9,200		62,589	194,297		1,425,000
Public Improvements	3063	11,495,000	14	3.267%	05/15/34			0					300,000	300,000
Public Impr - Refunding 05	3064	4,425,000	15	1.746%	07/01/25	329,412	117,647	447,059			32,942	80,000		560,001
SRL - River St. Pump Station	3065	1,207,935	15	3.168%	03/01/34			0				60,397		60,397
LED Lighting Project - Arena	3066	110,058	15	2.120%	11/01/18	13,626		13,626						13,626
Public Impr Refunding 06 & 07	3067	19,589,999	15	2.002%	06/15/26	809,002	704,584	1,513,586			307,401	302,521	101,491	2,224,999
LED Lighting Project - McConne	3068	116,264	16	2.120%	12/01/22			0			16,976			16,976
LED Lighting Project - Indoor Pc	3069	29,995	16	2.120%	01/01/22	4,861		4,861						4,861
DHS & CTC Public Improv	3070	73,900,000	16	3.130%	06/15/41		60,000	60,000						60,000
WWTF Upgrade/MLE Conversic	3072	10,039,165	17	2.0000%	06/15/37			0				428,685		428,685
LED Lighting Project - DPW Ma	3073	47,333	18	4.1790%	11/01/20	14,042		14,042						14,042
Public Impr 2017 Series A	3074	8,290,000	18	1.7857%	12/15/29	0	0	0			0	0		0
Public Impr 2017 Series B	3075	10,456,000	18	2.5043%	12/15/37	450,000	0	450,000	1,000		15,000	61,500		527,500
Totals						4,282,183	1,891,205	6,173,388	60,200	324,377	949,501	1,473,186	300,000	9,280,652

**Debt Existing Interest Payments**

Description	Issue #	Issue Amount	Issue Year	Rate	Due	Total							Downtown TIF	Grand Total
						City	School	General	Parking	McConnell	Water	Sewer		
Public Impr	3043	4,137,500	99	4.190%	01/15/13			0						0
Public Impr	3045	2,179,901	99	5.510%	01/15/15			0						0
New Middle School	3046	15,741,027	99	5.580%	01/15/20		878,982	878,982						878,982
Public Impr	3047	22,991,400	01	4.451%	06/15/21			0						0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	2,375		2,375				0		2,375
Public Impr	3049	14,280,000	03	3.167%	06/15/24			0						0
Public Impr	3050	9,816,000	04	4.115%	06/15/25			0						0
Public Impr	3051	10,740,000	05	3.840%	06/15/26			0						0
Public Impr	3052	22,348,000	06	4.230%	06/15/27			0						0
Public Impr	3053	20,646,000	07	4.500%	06/15/27	0	0	0			0	0		0
Public Impr	3054	9,970,000	08	4.094%	12/15/28	10,450	950	11,400			238	2,019		13,657
Public Impr	3055	12,799,000	10	3.442%	04/01/30	14,769	18,945	33,714	306		5,500	6,111		45,631
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	34,675		34,675			6,900	6,325		47,900
CDDA Energy Impr	3058	250,000	11	2.470%	12/31/20	2,013		2,013						2,013
Public Impr - Refunding 03 & 04	3059	17,530,000	12	2.343%	06/15/32	139,861	32,143	172,004	5,850		32,406	97,181		307,441
SRL - WWTP Aeration	3060	279,157	13	1.700%	02/01/22			0				1,898		1,898
SRL - North End Pressure Zone	3061	3,400,000	13	2.720%	11/01/32			0			83,390			83,390
Public Improvements	3062	22,385,000	14	2.809%	05/15/34	585,989	18,207	604,196	2,760		29,598	95,996		732,550
Public Improvements	3063	11,495,000	14	3.267%	05/15/34			0					354,713	354,713
Public Impr - Refunding 05	3064	4,425,000	15	1.746%	07/01/25	63,861	39,535	103,396			4,155	17,949		125,500
SRL - River St. Pump Station	3065	1,207,935	15	3.168%	03/01/34			0				30,614		30,614
LED Lighting Project - Arena	3066	110,058	15	2.120%	11/01/18	132		132						132
Public Impr Refunding 06 & 07	3067	19,589,999	15	2.002%	06/15/26	223,953	229,889	453,842			73,471	98,558	17,279	643,150
LED Lighting Project - McConne	3068	116,264	16	2.120%	12/01/22			0			1,562			1,562
LED Lighting Project - Indoor Pc	3069	29,995	16	2.085%	01/01/22	327		327						327
DHS & CTC Public Improv	3070	73,900,000	16	3.130%	06/15/41		2,607,969	2,607,969						2,607,969
WWTF Upgrade/MLE Conversic	3072	10,039,165	17	2.0000%	06/15/37			0				183,583		183,583
LED Lighting Project - DPW Ma	3073	47,333	18	4.1790%	11/01/20	1,194		1,194						1,194
Public Impr 2017 Series A	3074	8,290,000	18	1.7857%	12/15/29	205,571	116,284	321,855	1,729		29,938	46,829		400,351
Public Impr 2017 Series B	3075	10,456,000	18	2.5043%	12/15/37	334,480		334,480	2,220		8,550	49,500		394,750
Totals						1,619,650	3,942,905	5,562,554	12,865	75,033	299,233	555,284	354,713	6,859,682

# City of Dover

## Long Term Debt Authorizations - Unissued as of April 1, 2018

PROJECT DESCRIPTION	FY11	FY14	FY15	FY16	FY17	FY18	FY19	Total
<b>GENERAL GOVERNMENT</b>								
TOTAL GENERAL GOV'T	0	0	0	0	0	0	0	0
<b>POLICE</b>								
New Police Facility		2,479						2,479
Public Safety Communications Upgrade						490		490
TOTAL POLICE	0	2,479	0	0	0	490	0	2,969
<b>FIRE &amp; RESCUE</b>								
TOTAL FIRE & RESCUE	0	0	0	0	0	0	0	0
<b>COMMUNITY SERVICES - PUBLIC WORKS</b>								
Street Impr & Sidewalk - Mast Rd/Spruce Lane		149,525						149,525
Street Reconstruction - Tolend Road		325,000						325,000
Street Reconstruction - Oak/Broadway Area			250,000					250,000
Street Reconstruction - Tanglewood Drive			385,000					385,000
Street Reconstruction - Broadway Railroad Culvert				2,000,000				2,000,000
Street Reconstruction - Keating/Birchwood				1,000,000				1,000,000
Street Reconstruction - Richardson Drive				550,000				550,000
Intersection Reconstruction - Sixth/Venture Drive					250,000			250,000
Street Reconstruction - Bellamy road					250,000			250,000
Street Reconstruction - Floral Ave & Brick St					250,000			250,000
Street Reconstruction - Piscataqua/Rabbit Road					1,700,000			1,700,000
Street Reconstruction - Oak/Ham/Ela/Broadway					2,027,000			2,027,000
Sidewalk - Upper Whittier Street						275,000		275,000
Street Reconstruction - Elm/Summer/Belknap							2,700,000	2,700,000
Street Reconstruction - Chestnut/Washington							300,000	300,000
Central Falls Dam Repairs							1,100,000	1,100,000
TOTAL COMM SERV - PW	0	474,525	635,000	3,550,000	4,477,000	275,000	4,100,000	13,511,525
<b>RECREATION</b>								
Park Improvements - Guppy Park Field			350,000					350,000
TOTAL RECREATION	0	0	350,000	0	0	0	0	350,000
TOTAL CITY DEPARTMENTS	0	477,004	985,000	3,550,000	4,477,000	275,490	4,100,000	13,864,494
<b>EDUCATION</b>								
Garrison Elementary School Improvements					6,900,000		1,200,000	8,100,000
TOTAL EDUCATION	0	0	0	0	6,900,000	0	1,200,000	8,100,000
TOTAL GENERAL FUND	0	477,004	985,000	3,550,000	11,377,000	275,490	5,300,000	21,964,494
<b>SPECIAL REVENUE</b>								
Parking Lot Improvements	85,765							85,765
Cochecho River Dredge Cell Closure					300,000			300,000
Cochecho Riverfront Bank Stabilization					600,000			600,000
Cochecho Riverfront Site Preparation					1,650,000	500,000		2,150,000
Cochecho Riverfront Park Development						1,412,500		1,412,500
	85,765	0	0	0	2,550,000	1,912,500	0	4,548,265
<b>COMMUNITY SERVICES - WATER FUND</b>								
Water Main Replacement - Keating/Birchwood				550,000				550,000
Water Systems Facilities Upgrade		1,416,367	3,000,000	2,083,633	12,400,000	8,000,000		26,900,000
Water Main Replacement - Main St/Washington St					1,100,000			1,100,000
Water Main Replacement - Piscataqua/Drew Roads					1,972,000			1,972,000
Water Main Replacement - Oak/Broadway Area						1,250,000		1,250,000
Water Main Replacement - Elm Street Area							1,100,000	1,100,000
TOTAL WATER FUND	0	1,416,367	3,000,000	2,633,633	15,472,000	9,250,000	1,100,000	32,872,000
<b>COMMUNITY SERVICES - SEWER FUND</b>								
WWTP - Facility Upgrade		598,071						598,071
Pump Station Upgrade - Varney Brook				1,100,000			2,000,000	3,100,000
Sewer Main - Richardson Drive				550,000				550,000
Sewer Main - Keating/Birchwood				1,050,000				1,050,000
Sewer Main Replacement - Oak/Broadway Area						750,000		750,000
Pump Station Upgrade - Cochecho							1,650,000	1,650,000
								0
TOTAL SEWER FUND	0	598,071	0	2,700,000	0	750,000	3,650,000	7,698,071
<b>DOVER IND DEVELOPMENT FUND</b>								
Economic Development Park			2,450,000					2,450,000
	0	0	2,450,000	0	0	0	0	2,450,000
TOTAL OTHER FUNDS	85,765	2,014,438	5,450,000	5,333,633	18,022,000	11,912,500	4,750,000	47,568,336
TOTAL AUTHORIZED UNISSUED	85,765	2,491,442	6,435,000	8,883,633	29,399,000	12,187,990	10,050,000	69,532,830





**Capital Improvements Program  
Existing Principal Retirement by Year and Fund**

Fiscal Yr	City Depts	School	Total				Water	Sewer	Downtown TIF	Total City Debt
			General Fund	Special Revenue						
2019	4,282,183.51	1,891,205.13	6,173,388.64	384,577.68		981,079.38	1,473,185.45	300,000.00	9,312,231.15	
2020	4,166,890.16	1,900,788.19	6,067,678.35	397,256.74		947,430.56	1,426,481.49	525,000.00	9,363,847.14	
2021	3,995,052.40	2,779,390.64	6,774,443.04	406,662.85		842,224.33	1,333,014.57	545,000.00	9,901,344.79	
2022	3,502,863.40	2,863,731.65	6,366,595.05	410,990.88		747,357.01	1,241,993.65	570,000.00	9,336,936.59	
2023	3,242,040.40	2,958,303.34	6,200,343.74	168,191.01		713,929.58	1,156,023.35	590,000.00	8,828,487.68	
2024	3,313,149.78	3,071,218.63	6,384,368.41	167,655.82		716,601.85	1,171,990.36	605,000.00	9,045,616.44	
2025	2,362,601.41	3,158,523.98	5,521,125.39	163,519.02		659,331.63	1,082,867.58	630,000.00	8,056,843.62	
2026	2,209,691.42	3,174,708.44	5,384,399.86	171,375.32		642,267.23	1,074,822.97	650,000.00	7,922,865.38	
2027	1,995,915.01	3,289,657.46	5,285,572.47	3,968.98		583,068.55	1,020,937.81	670,000.00	7,563,547.81	
2028	1,530,415.93	3,408,230.50	4,938,646.43	4,008.05		340,740.02	1,030,295.23	690,000.00	7,003,689.73	
2029	1,503,976.34	3,515,159.70	5,019,136.04	6,968.98		338,939.22	1,037,925.98	710,000.00	7,112,970.22	
2030	1,405,752.58	3,620,643.93	5,026,396.51	7,695.52		276,310.76	935,428.20	735,000.00	6,980,830.99	
2031	1,307,472.24	3,881,407.27	5,188,879.51	5,000.00		224,203.84	908,081.64	755,000.00	7,081,164.99	
2032	1,307,472.24	4,011,407.27	5,318,879.51	5,000.00		213,400.12	918,955.17	780,000.00	7,236,234.80	
2033	1,127,472.24	4,146,407.27	5,273,879.51	5,000.00		154,722.44	765,046.17	810,000.00	7,008,648.12	
2034	1,131,875.29	4,276,545.38	5,408,420.67	5,000.00		7,157.93	776,771.91	835,000.00	7,032,350.51	
2035	445,000.00	4,410,000.00	4,855,000.00	5,000.00	0.00		663,492.90	0.00	5,523,492.90	
2036	445,000.00	4,565,000.00	5,010,000.00	5,000.00	0.00		675,262.67	0.00	5,690,262.67	
2037	440,000.00	4,740,000.00	5,180,000.00	10,000.00	0.00		75,000.00	0.00	5,265,000.00	
2038	440,000.00	4,895,000.00	5,335,000.00	10,000.00	0.00		0.00	0.00	5,345,000.00	
2039	0.00	5,020,000.00	5,020,000.00	0.00	0.00		0.00	0.00	5,020,000.00	
2040	0.00	5,220,000.00	5,220,000.00	0.00	0.00		0.00	0.00	5,220,000.00	
2041	0.00	4,840,000.00	4,840,000.00	0.00	0.00		0.00	0.00	4,840,000.00	
2042	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
Totals	40,154,824.35	85,637,328.78	125,792,153.13	2,342,870.85		8,388,764.45	18,767,577.10	10,400,000.00	165,691,365.53	

**Capital Improvements Program  
Existing Debt Payments - Interest**

Fiscal Yr	City Depts	School	Total				Water	Sewer	Downtown TIF	Total City Debt
			General Fund	Special Revenue						
2019	1,619,650.33	3,942,903.51	5,562,553.84	87,896.86		299,231.72	555,284.40	354,712.50	6,859,679.32	
2020	1,456,409.34	3,932,453.36	5,388,862.70	79,365.31		270,794.23	509,190.70	342,712.50	6,590,925.44	
2021	1,280,550.86	2,965,304.31	4,245,855.17	67,272.63		238,228.89	461,141.25	321,712.50	5,334,210.44	
2022	1,112,932.70	2,889,038.87	4,001,971.57	54,925.43		210,017.28	417,134.96	294,462.50	4,978,511.74	
2023	942,096.70	2,746,910.74	3,689,007.44	35,375.28		178,359.88	372,427.87	277,362.50	4,552,532.97	
2024	785,446.55	2,598,936.05	3,384,382.60	27,378.98		147,620.53	330,452.57	259,662.50	4,149,497.18	
2025	629,108.06	2,445,650.44	3,074,758.50	19,008.69		116,888.62	288,535.31	235,462.50	3,734,653.62	
2026	525,125.14	2,290,087.37	2,815,212.51	10,864.98		90,439.46	253,418.41	216,562.50	3,386,497.86	
2027	431,372.48	2,134,215.19	2,565,587.67	2,296.21		64,802.97	221,087.48	197,062.50	3,050,836.83	
2028	349,286.11	1,975,759.19	2,325,045.30	2,096.78		44,149.11	190,727.39	176,962.50	2,738,981.08	
2029	292,049.88	1,838,644.55	2,130,694.43	1,877.20		33,618.03	161,319.68	155,400.00	2,482,909.34	
2030	247,696.93	1,698,870.81	1,946,567.74	1,628.91		23,655.08	135,150.98	132,325.00	2,239,327.71	
2031	204,575.94	1,574,665.34	1,779,241.28	1,425.00		16,435.56	112,393.11	108,437.50	2,017,932.45	
2032	163,285.60	1,458,169.60	1,621,455.20	1,275.00		10,271.52	89,975.93	83,900.00	1,806,877.65	
2033	121,052.16	1,337,747.10	1,458,799.26	1,125.00		4,392.44	67,173.79	57,575.00	1,589,065.49	
2034	83,815.64	1,213,247.84	1,297,063.48	975.00		250.52	49,607.29	29,225.00	1,377,121.29	
2035	46,425.00	1,084,843.76	1,131,268.76	825.00	0.00		31,650.11	0.00	1,163,743.87	
2036	33,075.00	952,543.76	985,618.76	675.00	0.00		17,630.25	0.00	1,003,924.01	
2037	19,800.00	809,887.50	829,687.50	450.00	0.00		3,375.00	0.00	833,512.50	
2038	6,600.00	661,762.50	668,362.50	150.00	0.00		1,125.00	0.00	669,637.50	
2039	0.00	502,675.00	502,675.00	0.00	0.00		0.00	0.00	502,675.00	
2040	0.00	339,525.00	339,525.00	0.00	0.00		0.00	0.00	339,525.00	
2041	0.00	163,350.00	163,350.00	0.00	0.00		0.00	0.00	163,350.00	
2042	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	
Totals	10,350,354.42	41,557,191.79	51,907,546.21	396,887.26		1,749,155.84	4,268,801.48	3,243,537.50	61,565,928.29	

**Capital Improvements Program  
Total Existing Debt Payments - Principal & Interest**

Fiscal Yr	City Depts	School	Total				Water	Sewer	Downtown TIF	Total City Debt
			General Fund	Special Revenue						
2019	5,901,833.84	5,834,108.64	11,735,942.48	472,474.54	1,280,311.10	2,028,469.85	654,712.50	16,171,910.47		
2020	5,623,299.50	5,833,241.55	11,456,541.05	476,622.05	1,218,224.79	1,935,672.19	867,712.50	15,954,772.58		
2021	5,275,603.26	5,744,694.95	11,020,298.21	473,935.48	1,080,453.22	1,794,155.82	866,712.50	15,235,555.23		
2022	4,615,796.10	5,752,770.52	10,368,566.62	465,916.31	957,374.29	1,659,128.61	864,462.50	14,315,448.33		
2023	4,184,137.10	5,705,214.08	9,889,351.18	203,566.29	892,289.46	1,528,451.22	867,362.50	13,381,020.65		
2024	4,098,596.33	5,670,154.68	9,768,751.01	195,034.80	864,222.38	1,502,442.93	864,662.50	13,195,113.62		
2025	2,991,709.47	5,604,174.42	8,595,883.89	182,527.71	776,220.25	1,371,402.89	865,462.50	11,791,497.24		
2026	2,734,816.56	5,464,795.81	8,199,612.37	182,240.30	732,706.69	1,328,241.38	866,562.50	11,309,363.24		
2027	2,427,287.49	5,423,872.65	7,851,160.14	6,265.19	647,871.52	1,242,025.29	867,062.50	10,614,384.64		
2028	1,879,702.04	5,383,989.69	7,263,691.73	6,104.83	384,889.13	1,221,022.62	866,962.50	9,742,670.81		
2029	1,796,026.22	5,353,804.25	7,149,830.47	8,846.18	372,557.25	1,199,245.66	865,400.00	9,595,879.56		
2030	1,653,449.51	5,319,514.74	6,972,964.25	9,324.43	299,965.84	1,070,579.18	867,325.00	9,220,158.70		
2031	1,512,048.18	5,456,072.61	6,968,120.79	6,425.00	240,639.40	1,020,474.75	863,437.50	9,099,097.44		
2032	1,470,757.84	5,469,576.87	6,940,334.71	6,275.00	223,671.64	1,008,931.10	863,900.00	9,043,112.45		
2033	1,248,524.40	5,484,154.37	6,732,678.77	6,125.00	159,114.88	832,219.96	867,575.00	8,597,713.61		
2034	1,215,690.93	5,489,793.22	6,705,484.15	5,975.00	7,408.45	826,379.20	864,225.00	8,409,471.80		
2035	491,425.00	5,494,843.76	5,986,268.76	5,825.00	0.00	695,143.01	0.00	6,687,236.77		
2036	478,075.00	5,517,543.76	5,995,618.76	5,675.00	0.00	692,892.92	0.00	6,694,186.68		
2037	459,800.00	5,549,887.50	6,009,687.50	10,450.00	0.00	78,375.00	0.00	6,098,512.50		
2038	446,600.00	5,556,762.50	6,003,362.50	10,150.00	0.00	1,125.00	0.00	6,014,637.50		
2039	0.00	5,522,675.00	5,522,675.00	0.00	0.00	0.00	0.00	5,522,675.00		
2040	0.00	5,559,525.00	5,559,525.00	0.00	0.00	0.00	0.00	5,559,525.00		
2041	0.00	5,003,350.00	5,003,350.00	0.00	0.00	0.00	0.00	5,003,350.00		
2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<b>Totals</b>	<b>50,505,178.77</b>	<b>127,194,520.57</b>	<b>177,699,699.34</b>	<b>2,739,758.11</b>	<b>10,137,920.29</b>	<b>23,036,378.58</b>	<b>13,643,537.50</b>	<b>227,257,293.82</b>		

**Capital Improvements Program  
Existing Debt Balance to Maturity**

End of FY	City Depts	School	Total				Water	Sewer	Downtown TIF	Total City Debt
			General Fund	Special Revenue						
2018	40,154,824.35	85,637,328.78	125,792,153.13	2,342,870.85	8,388,764.45	18,767,577.10	10,400,000.00	165,691,365.53		
2019	35,872,640.84	83,746,123.65	119,618,764.49	1,958,293.17	7,407,685.07	17,294,391.65	10,100,000.00	156,379,134.38		
2020	31,705,750.68	81,845,335.46	113,551,086.14	1,561,036.43	6,460,254.51	15,867,910.16	9,575,000.00	147,015,287.24		
2021	27,710,698.28	79,065,944.82	106,776,643.10	1,154,373.58	5,618,030.18	14,534,895.59	9,030,000.00	137,113,942.45		
2022	24,207,834.88	76,202,213.17	100,410,048.05	743,382.70	4,870,673.17	13,292,901.94	8,460,000.00	127,777,005.86		
2023	20,965,794.48	73,243,909.83	94,209,704.31	575,191.69	4,156,743.59	12,136,878.59	7,870,000.00	118,948,518.18		
2024	17,652,644.70	70,172,691.20	87,825,335.90	407,535.87	3,440,141.74	10,964,888.23	7,265,000.00	109,902,901.74		
2025	15,290,043.29	67,014,167.22	82,304,210.51	244,016.85	2,780,810.11	9,882,020.65	6,635,000.00	101,846,058.12		
2026	13,080,351.87	63,839,458.78	76,919,810.65	72,641.53	2,138,542.88	8,807,197.68	5,985,000.00	93,923,192.74		
2027	11,084,436.86	60,549,801.32	71,634,238.18	68,672.55	1,555,474.33	7,786,259.87	5,315,000.00	86,359,644.93		
2028	9,554,020.93	57,141,570.82	66,695,591.75	64,664.50	1,214,734.31	6,755,964.64	4,625,000.00	79,355,955.20		
2029	8,050,044.59	53,626,411.12	61,676,455.71	57,695.52	875,795.09	5,718,038.66	3,915,000.00	72,242,984.98		
2030	6,644,292.01	50,005,767.19	56,650,059.20	50,000.00	599,484.33	4,782,610.46	3,180,000.00	65,262,153.99		
2031	5,336,819.77	46,124,359.92	51,461,179.69	45,000.00	375,280.49	3,874,528.82	2,425,000.00	58,180,989.00		
2032	4,029,347.53	42,112,952.65	46,142,300.18	40,000.00	161,880.37	2,955,573.65	1,645,000.00	50,944,754.20		
2033	2,901,875.29	37,966,545.38	40,868,420.67	35,000.00	7,157.93	2,190,527.48	835,000.00	43,936,106.08		
2034	1,770,000.00	33,690,000.00	35,460,000.00	30,000.00	0.00	1,413,755.57	0.00	36,903,755.57		
2035	1,325,000.00	29,280,000.00	30,605,000.00	25,000.00	0.00	750,262.67	0.00	31,380,262.67		
2036	880,000.00	24,715,000.00	25,595,000.00	20,000.00	0.00	75,000.00	0.00	25,690,000.00		
2037	440,000.00	19,975,000.00	20,415,000.00	10,000.00	0.00	0.00	0.00	20,425,000.00		
2038	0.00	15,080,000.00	15,080,000.00	0.00	0.00	0.00	0.00	15,080,000.00		
2039	0.00	10,060,000.00	10,060,000.00	0.00	0.00	0.00	0.00	10,060,000.00		
2040	0.00	4,840,000.00	4,840,000.00	0.00	0.00	0.00	0.00	4,840,000.00		
2041	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2042	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

**Capital Improvements Program  
State Aid to Existing Debt Retirement  
Sewer Aid**

Fiscal Yr	Principal	Interest	Total
2018	87,326.00	37,521.00	124,847.00
2019	55,860.00	33,766.00	89,626.00
2020	55,687.00	31,974.00	87,661.00
2021	55,687.00	30,187.00	85,874.00
2022	54,732.00	28,394.00	83,126.00
2023	54,732.00	26,644.00	81,376.00
2024	54,732.00	24,889.00	79,621.00
2025	54,732.00	23,135.00	77,867.00
2026	54,732.00	21,374.00	76,106.00
2027	45,000.00	19,608.00	64,608.00
2028	45,000.00	17,808.00	62,808.00
2029	45,000.00	15,558.00	60,558.00
2030	45,000.00	13,308.00	58,308.00
2031	45,000.00	11,060.00	56,060.00
2032	45,000.00	9,260.00	54,260.00
2033	45,000.00	7,460.00	52,460.00
2034	45,000.00	5,660.00	50,660.00
2035	45,000.00	4,310.00	49,310.00
2036	45,000.00	2,904.00	47,904.00
2037	45,000.00	1,464.00	46,464.00
<b>Totals</b>	<b>1,023,220.00</b>	<b>366,284.00</b>	<b>1,389,504.00</b>

**School Building Aid**

Fiscal Yr	Principal	Interest	Total
2018	616,672.85	0.00	616,672.85
2019	581,114.00	0.00	581,114.00
2020	529,087.82	0.00	529,087.82
2021	390,062.00	0.00	390,062.00
2022	389,462.00	0.00	389,462.00
2023	389,462.00	0.00	389,462.00
2024	383,462.00	0.00	383,462.00
2025	383,462.00	0.00	383,462.00
2026	368,722.00	0.00	368,722.00
2027	305,847.00	0.00	305,847.00
2028	227,810.00	0.00	227,810.00
2029	99,000.00	0.00	99,000.00
2030	99,000.00	0.00	99,000.00
<b>Totals</b>	<b>4,763,163.67</b>	<b>0.00</b>	<b>4,763,163.67</b>

**Water Aid**

Fiscal Yr	Principal	Interest	Total
2018	31,578.95	0.00	31,578.95
2019	31,578.95	0.00	31,578.95
2020	31,578.95	0.00	31,578.95
2021	31,578.95	0.00	31,578.95
2022	31,578.95	0.00	31,578.95
2023	31,578.95	0.00	31,578.95
2024	31,578.95	0.00	31,578.95
2025	31,578.95	0.00	31,578.95
2026	31,578.95	0.00	31,578.95
2027	31,578.95	0.00	31,578.95
2028	31,578.95	0.00	31,578.95
2029	31,578.95	0.00	31,578.95
2030	31,578.95	0.00	31,578.95
2031	31,578.95	0.00	31,578.95
2032	31,578.89	0.00	31,578.89
<b>Totals</b>	<b>473,684.19</b>	<b>0.00</b>	<b>473,684.19</b>

Capital Improvements Program - FY2019-2024

Adopted December 13, 2017

All Projects

BOLD = New Project

\* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2019	2020	2021	2022	2023	2024	Total	Finance Method
<b>GENERAL GOVERNMENT</b>								
Transfer to Capital Reserve - Infrastructure & Equip	870,000	870,000	870,000	870,000	870,000	870,000	5,220,000	OB
Transfer to Capital Reserve - Cemetery	125,000	125,000	125,000	125,000	125,000	125,000	750,000	OB
<b>Public Transit Bus Shelters</b>	<b>25,000</b>						<b>25,000</b>	<b>GR</b>
Chapel Restoration			600,000				600,000	RF
City Hall Boiler Replacement			120,000				120,000	RF
Transportation Center Repairs				30,000			30,000	RF
<i>City Hall Structural/Safety Improvements</i>				250,000	250,000	250,000	750,000	RF
<u>Cemetery Improvements</u>						550,000	550,000	RF
TOTAL GENERAL GOVT.	1,020,000	995,000	1,715,000	1,275,000	1,245,000	1,795,000	8,045,000	
<b>POLICE</b>								
Police Cruiser Replacement Program	128,250	128,250	128,250	128,250	128,250	128,250	769,500	RF
Records Management/CAD Software Upgrade		273,281					273,281	RF
TOTAL POLICE	128,250	401,531	128,250	128,250	128,250	128,250	1,042,781	
<b>FIRE &amp; RESCUE</b>								
Ambulance Replacement	240,000		240,000		240,000		720,000	RF
Command/Staff Vehicle Replacement	55,000				45,000		100,000	RF
Front Line Vehicle Corosion Repair	47,500			90,000			137,500	RF
<b>Protective Gear</b>	<b>149,500</b>						<b>149,500</b>	<b>RF</b>
Central Station Improvements		90,000					90,000	RF
<b>Video Conferencing</b>		<b>29,000</b>					<b>29,000</b>	<b>RF</b>
Fire Quint/Pumper Replacement				590,000			590,000	RF
North End Station Traffic Light Improvements						85,000	85,000	RF
TOTAL FIRE & RESCUE	492,000	119,000	240,000	680,000	285,000	85,000	1,901,000	
<b>COMMUNITY SERVICES - PUBLIC WORKS</b>								
PW Heavy Equipment	200,000	300,000	300,000	300,000	300,000	300,000	1,700,000	RF
General Streets Improvements	2,001,482	2,081,541	2,164,803	2,251,395	2,341,451	2,435,109	13,275,781	OB
General Sidewalk Improvements	108,160	112,486	116,986	121,665	126,532	131,593	717,422	OB
Bridge Improvements	100,000	120,000	140,000	160,000	180,000	200,000	900,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	200,000	950,000	OB
Traffic Signal Upgrades/Traffic Calming	90,000	90,000	90,000	90,000	90,000	90,000	540,000	OB
Street Reconstruction - Elm/Summer/Belknap	200,000	500,000	2,000,000				2,700,000	DF
<b>Street Reconstruction - Chestnut/Washington</b>	<b>600,000</b>						<b>600,000</b>	<b>GR/DF</b>
<b>Central Falls Dam Repairs</b>	<b>100,000</b>	<b>1,000,000</b>					<b>1,100,000</b>	<b>DF</b>
<u>TIP - Community Trail</u>	400,000						400,000	GR/RF
Congestion Mitigation Route 108		250,000		1,000,000	250,000		1,500,000	DF
Street Reconstruction - Atlantic Avenue		1,500,000					1,500,000	DF
<u>Street Reconstruction - Court/Union/Middle</u>		150,000		1,600,000		2,900,000	4,650,000	DF
Central Ave Drainage Work*			75,000		750,000		825,000	DF
Downtown Traffic Efficiency Improvements			750,000		1,000,000		1,750,000	DF
Street Reconstruction Fifth/Grove Streets*			100,000		750,000		850,000	DF
<b>Street Reconstruction - Piscataqua Road*</b>			<b>500,000</b>	<b>500,000</b>			<b>1,000,000</b>	<b>DF</b>
<u>Bridge Replacement - County Farm</u>					200,000	50,000	250,000	DF
TOTAL COMM SERV - PW	3,949,642	6,254,027	6,386,789	6,373,060	5,987,983	6,256,702	35,208,203	
<b>CULTURE &amp; RECREATION</b>								
Transfer to Capital Reserve - Park/Playground Imprv.	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
<b>Bus Replacement</b>	<b>60,000</b>						<b>60,000</b>	<b>RF/OB</b>
<i>Indoor Pool Heating System Repairs</i>	40,000	200,000					240,000	RF
Park Infrastructure Replace/Maintenance		75,000	75,000	75,000	75,000	75,000	375,000	RF
<u>Indoor Pool Solarium</u>			75,000			250,000	325,000	RF
<b>Jenny Thompson Pool Water Heating System</b>			<b>50,000</b>				<b>50,000</b>	<b>RF/OB</b>
<i>Park Improvements - Garrison Hill Park</i>				250,000			250,000	RF
<i>Arena - Foster Rink Renovations</i>					95,000		95,000	RF
TOTAL CULTURE & RECREATION	212,500	387,500	312,500	437,500	282,500	437,500	2,070,000	
<b>PUBLIC LIBRARY</b>								
Library Books and Collections	114,152	117,487	120,922	124,460	128,104	131,857	736,982	OB
Replace Slate Roof					450,000		450,000	DF
<b>Furnishings</b>						<b>100,000</b>	<b>100,000</b>	<b>OB</b>
TOTAL PUBLIC LIBRARY	114,152	117,487	120,922	124,460	578,104	231,857	1,286,982	
<b>TOTAL CITY DEPARTMENTS</b>	<b>5,916,544</b>	<b>8,274,545</b>	<b>8,903,461</b>	<b>9,018,270</b>	<b>8,506,837</b>	<b>8,934,309</b>	<b>49,553,966</b>	

**Capital Improvements Program - FY2019-2024**

Adopted December 13, 2017

**All Projects**

BOLD = New Project

\* = Multi Category Project

UNDERLINED = Change in Schedule

ITALIC = \$ Change

PROJECT DESCRIPTION	2019	2020	2021	2022	2023	2024	Total	Finance Method
<b>EDUCATION</b>								
<i>Transfer to Capital Reserve - Curriculum</i>	50,000	80,000	80,000	80,000	80,000	80,000	450,000	OB
<i>Transfer to Capital Reserve - Facilities</i>	115,000	50,000	50,000	50,000	50,000	50,000	365,000	OB
<i>Transfer to Capital Reserve - Info. Technology</i>	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
<i>Transfer to Capital Reserve - Athletics</i>	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
<i>Curriculum Replacement and Upgrade</i>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB/RF
<i>Facilities/School Maintenance and Repairs</i>	125,000	125,000	125,000	125,000	125,000	125,000	750,000	OB/RF
<i>Furniture Replacement</i>	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
<i>Information Technology Replacement &amp; Upgrade</i>	140,000	146,000	152,000	158,000	164,000	171,000	931,000	OB
<b>Alternative School Roof Replacement</b>	<b>115,000</b>						<b>115,000</b>	<b>RF</b>
<b>Garrison Elementary School Improvements</b>	<b>1,200,000</b>					<b>5,500,000</b>	<b>6,700,000</b>	<b>DF</b>
<b>Comprehensive Facilities/Space Needs Study</b>	<b>50,000</b>						<b>50,000</b>	<b>OB</b>
<u>Middle School - Roof Replacement</u>		525,000			500,000		1,025,000	DF
<b>TOTAL EDUCATION</b>	<b>1,990,000</b>	<b>1,121,000</b>	<b>602,000</b>	<b>608,000</b>	<b>1,114,000</b>	<b>6,121,000</b>	<b>11,556,000</b>	
<b>TOTAL GENERAL FUND</b>	<b>7,906,544</b>	<b>9,395,545</b>	<b>9,505,461</b>	<b>9,626,270</b>	<b>9,620,837</b>	<b>15,055,309</b>	<b>61,109,966</b>	
<b>SPECIAL REVENUE FUNDS</b>								
<b>Building Access Control and CCTV Systems</b>	<b>105,000</b>	<b>50,000</b>	<b>75,000</b>	<b>105,000</b>	<b>50,000</b>	<b>100,000</b>	<b>485,000</b>	<b>SR</b>
<i>SAU Cafeteria Maintenance/Repair/Upgrade</i>	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
<i>SAU Light Vehicle Replacement</i>	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
<i>SAU Athletic Improvements</i>	30,000	30,000	30,000	30,000	30,000	30,000	180,000	OB
<i>McConnell Center Trim Repairs/Painting</i>		120,000					120,000	OB
<i>Parking Facility - Downtown</i>				8,100,000			8,100,000	DF
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>225,000</b>	<b>290,000</b>	<b>195,000</b>	<b>8,325,000</b>	<b>170,000</b>	<b>220,000</b>	<b>9,425,000</b>	
<b>TIF DISTRICT FUNDS</b>								
<i>Street/Utility Extension - Waterfront Parcel</i>			2,000,000				2,000,000	DF
<i>Park Improvements - Maglaras Park</i>				1,000,000			1,000,000	DF
<i>Street Reconstruction Henry Law Ave</i>					1,000,000		1,000,000	DF
<b>TOTAL TIF DISTRICT FUNDS</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>4,000,000</b>	
<b>COMMUNITY SERVICES - WATER FUND</b>								
<i>Transfer to Capital Reserve</i>	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
<i>Water Exploration</i>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Water Heavy Equipment Replacement</i>	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
<i>Water Light Vehicle Replacement*</i>	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
<i>Water Main Replacement - City Wide</i>	100,000	125,000	150,000	150,000	150,000	150,000	825,000	RF
<i>Water Meter Replacement</i>	1,000,000	175,000	175,000	175,000	175,000	175,000	1,875,000	OB/RF
<i>Water Treatment Plant &amp; Well Equipment</i>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
<i>Wellhead Protection</i>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Water Main Replacement - Elm Street Area*</i>	100,000		1,000,000				1,100,000	DF
<b>Water Main Replacement - Court St area*</b>		<b>75,000</b>		<b>750,000</b>			<b>825,000</b>	<b>DF</b>
<i>Water Main Replacement - Central Avenue - Lower*</i>			100,000		1,000,000		1,100,000	DF
<i>Water Main Replacement - Central Avenue - Upper*</i>			75,000		750,000		825,000	DF
<i>Water Main Replacement - Fifth/Grove Streets*</i>			125,000				125,000	RF
<i>Water Main Replacement - Littleworth Road</i>			100,000		1,000,000		1,100,000	DF
<i>Water Main Replacement - Piscataqua/Drew Rds*</i>				1,900,000			1,900,000	DF
<b>Water Main Replacement - Urban Core</b>						<b>250,000</b>	<b>250,000</b>	<b>DF</b>
<b>TOTAL WATER FUND</b>	<b>2,030,000</b>	<b>1,205,000</b>	<b>2,555,000</b>	<b>3,805,000</b>	<b>3,905,000</b>	<b>1,405,000</b>	<b>14,905,000</b>	
<b>COMMUNITY SERVICES - SEWER FUND</b>								
<i>Transfer to Capital Reserve</i>	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
<i>Inflow/Infiltration Study/Mitigation</i>	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
<i>Pump Station Equipment Replace-Maint.</i>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
<i>Sewer Heavy Equipment Replacement</i>	40,000	40,000	40,000	40,000	40,000	40,000	240,000	RF
<i>Sewer Light Vehicle Replacement*</i>	15,000	15,000	15,000	15,000	15,000	15,000	90,000	OB
<i>Sewer Main Replacements - City Wide</i>	150,000	150,000	150,000	150,000	150,000	150,000	900,000	RF
<b>Pump Station Upgrade - Varney Brook</b>	<b>2,000,000</b>						<b>2,000,000</b>	<b>DF</b>
<b>Pump Station Upgrade - Cochecho</b>	<b>150,000</b>			<b>1,500,000</b>			<b>1,650,000</b>	<b>DF</b>
<b>Pump Station Master Plan</b>		<b>50,000</b>					<b>50,000</b>	<b>RF</b>
<i>Pump Station Upgrade - River Street Force Main</i>		150,000					150,000	RF
<i>Sewer Jet Truck Replacement*</i>		281,250					281,250	RF
<i>Sewer Inspection Camera</i>			50,000	50,000	50,000		150,000	OB
<b>Sewer Main Replacements - South Central Ave</b>			<b>50,000</b>		<b>500,000</b>		<b>550,000</b>	<b>DF</b>
<b>Pump Station Upgrade - VFD Drive Upgrade</b>				<b>1,000,000</b>			<b>1,000,000</b>	<b>DF</b>
<b>Pump Station Upgrade - Piscataqua</b>						<b>150,000</b>	<b>150,000</b>	<b>OB</b>
<b>TOTAL SEWER FUND</b>	<b>3,230,000</b>	<b>1,561,250</b>	<b>1,180,000</b>	<b>3,630,000</b>	<b>1,630,000</b>	<b>1,230,000</b>	<b>12,461,250</b>	
<b>TOTAL OTHER FUNDS</b>	<b>5,260,000</b>	<b>2,766,250</b>	<b>3,735,000</b>	<b>7,435,000</b>	<b>5,535,000</b>	<b>2,635,000</b>	<b>27,366,250</b>	
<b>TOTAL ALL PROJECTS</b>	<b>13,391,544</b>	<b>12,451,795</b>	<b>15,435,461</b>	<b>26,386,270</b>	<b>16,325,837</b>	<b>17,910,309</b>	<b>101,901,216</b>	

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**Stabilization Funds:**

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
  - a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 15% of the General Fund’s annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund unassigned fund balance below the designated percentage. For purposes of this section the following shall apply:
    - i. Emergency purpose does not include the offsetting of property taxes.
    - ii. Unassigned fund balance will be defined by generally accepted accounting principles.
    - iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.
  - b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
  - c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
  - d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
    - i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.
2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
  - a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
    - i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing

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increments will be stopped once the accumulated net OPEB related liability is decreased.

3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City's major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
  - a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
  - b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
  - c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
  - a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
  - b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
  - c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.
5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.
6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

**Fees and Charges:**

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.



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8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
  - a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
  - b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.
9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
  - a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.
10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

**Debt Issuance and Management:**

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
  - a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
  - b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
  - c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.
12. The City shall maintain formal criteria for inclusion of a project in the CIP:
  - a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater.
  - b. Projects must satisfy at least one of the following:
    - i. Protect the health and safety of employees and/or the community at large.

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- ii. Significantly improve the efficiency of existing services.
- iii. Preserve a previous capital investment made by the City.
- iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:

- a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
- b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
- c. Grant Financed – Purchase of assets over \$25,000 partially or wholly funded by grants from the State or Federal government.
- d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
  - i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
- e. Operating Budget Financed – Purchase of assets of less than \$250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City’s designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

**Debt Level and Capacity:**

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:

- a. The City portion shall not exceed 65% of the State of NH legal limit.
  - i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.

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- b. The School portion shall not exceed 28% of the State of NH legal limit.
  - c. The Water portion shall not exceed 5% of the State of NH legal limit.
  
  - d. The Sewer portion shall not exceed 1.5% of the City's equalized assessed value for debt limits.
17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
- a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
    - i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
  - b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.
18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.
19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
- a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
  - b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
  - c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

**Use of One-Time Revenues:**

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.

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- a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.

21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

**Use of Unpredictable Revenues:**

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.

- a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.

24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

**Balancing the Operating Budget:**

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).

26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31<sup>st</sup>. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.

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27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

**Revenue Diversification:**

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
- a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.
29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
- a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

**Contingency Planning:**

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.
31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.
32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

# Accounting Structure and Basis

The governmental environment differs from that of business enterprises, however, the underlying accounting discipline shares many characteristics with commercial accounting. The principles for financial accounting and reporting for state and local governments are delineated by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses of financial resources is accomplished with the use of various types of funds. Each fund is a self balancing accounting entity reporting the assets, liabilities, net assets and performance of the fund. The types and sub types of funds and their purposes are presented below.

## **Fund Structure:**

**Governmental Funds** - Uses the modified accrual basis of accounting and budgeting.

**General Fund** - To account for basic governmental services supported mainly by property taxes. For example; Police and Fire & Rescue. Accounts for all sources and uses of funds not required to be accounted for in another fund. Basis of budgeting same as accounting except for property tax revenue, budget reflects the full levy for the current year only and is not adjusted for deferral.

**Special Revenue** - To account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. An example would be a Federal Grant, other than for a capital project. For example, this includes the Community Development Block Grant, School Cafeteria, School Categorical Aid grants, the Residential Solid Waste Fund and the Parking Activity Fund.

**Capital Projects** - To account for acquisition or construction of major capital facilities. For example, this includes the General Fund Projects of each year's Capital Improvement Program. Also includes the Tolend Road Landfill Closure Fund. This excludes capital projects pertaining to Proprietary Funds which are accounted for within those funds.

**Proprietary Funds** - Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

**Enterprise Funds** - To account for operations financed (primarily by user fees) and operated in a manner similar to private business. This includes the Water, Sewer, Arena and Dover Industrial Development Authority funds.

**Internal Service** - To account for services provided to various departments of the City on a cost reimbursement basis. This includes the Workers Compensation Funds, Garage Fund, Central Stores and the 457 Deferred Compensation Fund.

**Fiduciary Funds** - Uses the accrual basis of accounting, except for Expendable Trusts which use modified accrual basis. These funds are not generally budgeted as they are restricted to specific uses.

**Trust Funds** - To account for moneys held by the City Trustees to meet the intended purpose of the trust instrument. Types include Expendable and Non-Expendable. Expendable trusts can spend the principal for the intent of the trust, such as the Motor Vehicle Waste Reclamation Fund. Non-Expendable can spend only accumulated income. These make up the majority of Trust Funds and include the Cemetery Perpetual Care and Maintenance Funds.

**Agency Funds** - To account for moneys held by the City acting as agent to individuals, private organizations, or other governmental units. An example is Performance Bonds held for specific purposes or the Cocheco Riverwalk Fund.

An important concept to remember is that only the minimum number of funds should be established to be consistent with legal and operating requirements of the City. Excess number of funds can result in inflexibility, undue complexity, and inefficient financial administration. For efficient cash administration the City operates with a centralized cash account, reflected within the General Fund, for all funds except trust.

# Accounting Structure and Basis

## **Basis of Accounting and Budgeting of Funds:**

**Modified Accrual** - Revenues are recognized when measurable and available (cash received during fiscal year or within 60 days of year end).

Expenditures are recognized in the period when the liability is incurred, if measurable regardless of when cash is disbursed. An exception is made for unmatured interest on general long term debt which is recognized when due.

**Accrual** - Revenues are recognized when earned and become measurable regardless of when cash is received.

Expenses are recognized in the period when the liability is incurred, if measurable, regardless of when cash is disbursed.

## **Budgetary Accounts:**

A budgetary account for revenues and expenditures is identified using six sets of numbers. The first series of numbers relates to the fund, the second the function. A function represents a cost center within a fund. Function usually denotes a division of a department. These numbers are found in the upper left hand corner of the detail pages within a department's section of the budget. The third set relates to the object of the transaction. The next 2 series of numbers relate to Project & Fiscal Year, used mainly with grants and Capital Projects. The final set relates to the Department. The budget is primarily organized by department, then function. Functions are categorized according to the following major categories:

**41000 General Government** - Functions which support general operations to both the public and other departments of the city, including the legislative body. For example, the Planning Department.

**42000 Public Safety** - Functions which provide protection of the citizenry and its property. For example, the Police Department and Fire and Rescue.

**43000 Public Works** - Functions which provide the construction and maintenance of the infrastructure of the city, such as buildings, roads, drains and utilities. For example, Community Services Department's Streets and Drains Division.

**44000 Human Services** - Functions which provide social services to the economically disadvantaged. For example, the Human Services' Welfare Division.

**45000 Culture and Recreation** - Functions which provide cultural, including informational services, and recreational activities for the citizens. For example, the Public Library and the Community Services Department's Indoor Pool Division.

**47000 Debt Service** - Functions which accounts for the payment of principal and interest on both long and short term debt, such as bonds or Tax Anticipation Notes. Found in the General Fund only under the Other Charges tab.

**49000 Transfers** - Functions which accounts for the transfer of funds from the General Fund to other funds of the city.

**48000 Intergovernmental** - Functions which accounts for payments to other governmental unit, such as the County Tax apportionment.

**46900 Education** - Functions which provide educational services to all ages of citizens, mainly grades one through twelve.

# Accounting Structure and Basis

The third series of numbers relates to a revenue or expenditure object. A series of standard revenue and expenditure objects is used for all budgeted funds. Revenue are categorized by source of the funds. Expenditures are categorized by the primary object of expenditure. The following explains the major budget categories for both revenue and expenditures accounts:

## Revenue - 3000 Account Series

- 3100 Taxes** - Revenue derived from the levying of taxes, such as 3110 Property Taxes. Also includes Tax Interest and Penalties 3190.
- 3200 Licenses & Permits** - Revenue from fees collected for issuance of licenses or permits to individuals and businesses. For example, Motor Vehicle Permits, 3220.
- 3300 Intergovernmental** - Revenue from other governments, such as the state. For example, the Shared Revenue Block Grant received from the State, 3351.
- 3400 Charges for Services** - Revenue from user fees for services rendered. For example Ambulance Services, 3425.
- 3500 - 3600 Misc. Revenue** – Revenue derived from various sources mainly relating to the use of property and money. For example from penalties assessed or late charges, revenue derived from use or sale of city assets and Investment Income 3610.
- 3700 Education** - Revenue received from the School Department. For example, tuition from other communities and State aid to education.
- 3910 - 3920 Operating Transfers In** – Revenue received from other funds of the City. For example, Transfer from Trust Fund 3918.
- 3930 - 3999 Other Financing Sources** - Revenue not otherwise categorized. For example, Budgetary Use of Fund Balance 3999.

## Expenditures - 4000 Account Series

- 4100 & 4200 Personal Services** - Expenditures related to salaries, wages and fringe benefits for regular and temporary full time, part time and seasonal employees. For example, 4130 Overtime.
- 4300 - 4500 Purchased Services** - Expenditures for goods and services obtained from vendors for operations. For example, 4334 Legal Fees.
- 4600 Supplies** - Expenditures for supplies and materials needed for operations. For example, 4610 Office Supplies.
- 4700 Capital Outlay** - Expenditures for the acquisition of assets with a useful life of three years or more and a cost of \$10,000 or more. For example, 4741 Machinery & Equipment.
- 4800 Other** - Expenditure for goods and service not previously classified. For example, 4810 Membership Dues.
- 4910 Operating Transfers Out** - Amounts transferred to other funds that are not considered operational expenditures of departments.
- 4920 Debt Service** – The payment of principal & interest due on outstanding debt.
- 4950 Education** – Expenditures related to school operations.
- 4990 Intergovernmental** – County Tax.



# Accounting and Budgetary Definitions

**ACCRUAL BASIS.** Accounting basis which records the effect of transactions and other events in the period in which they occur, rather than the period the cash is received or paid or other asset transfer occurs.

**ABATEMENT.** A cancellation of all or part of a levy or service charge. A property tax abatement is usually a result of a decrease in the assessed value of a property. Abatements also apply to Water and Sewer billings.

**ANNUAL BUDGET.** A budget that applies to a single fiscal year. Dover's fiscal year runs from July 1 of one year until June 30 of the following year.

**APPROPRIATION.** A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

**ASSESSED VALUATION.** A valuation upon real estate as a basis for levying taxes.

**ASSET.** Anything having a commercial or exchange value.

**BASIS OF ACCOUNTING.** A term used to refer to *when* revenues, expenditures, expenses and transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

**CAPITAL IMPROVEMENTS PROGRAM.** Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long term debt. The CIP budget process precedes the annual budget process.

**CAPITAL ASSETS.** Long-lived tangible assets obtained or controlled as a result of a past capital outlay or other event such as donation. Includes: land, buildings, improvements to buildings and equipment.

**CAPITAL OUTLAY.** Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$10,000 with a service life of greater than three years.

**CONSTANT DOLLARS.** Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

**DEBT.** An obligation of the city resulting from borrowing money. These can be short term in nature (1-3 years) in the form of notes (Tax Anticipation Notes) or long term (5-20 years) in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

**DEBT LIMIT.** The maximum amount of debt legally permitted. Also see Capital Improvements and Debt section.

**DEBT SERVICE.** The payment of principal and accrued interest due on outstanding debt.

**DEFERRED REVENUE.** Amounts for which asset recognition has been met, but for which revenue recognition have not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

**DEFICIT.** Relating to financial position (1) the excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenue during a fiscal year.

**DEFICIT SPENDING.** Excess of expenditures over revenue. The net loss lowers fund balance. Continued deficit spending can place the fund's net assets into a negative position requiring additional borrowing. Also see Use of Fund Balance.

# Accounting and Budgetary Definitions

**DEPRECIATION.** The apportionment of the cost of a capital asset expensed over the number of years of its estimated service life. Budgeted funds that show depreciation are Enterprise Funds, i.e. Water, Sewer and Arena Funds.

**ENCUMBRANCES.** Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures ultimately to result if unperformed contracts are completed.

**ENTERPRISE FUNDS.** A fund established to account for the operations financed and operated in a manner similar to private business, primarily supported by user fees. Includes Water, Sewer, Arena and the Dover Industrial Development Authority. Also included in the Enterprise Fund Totals are the Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

**ESTIMATED REVENUES.** The budgetary estimates of revenue to be received from various sources.

**EXPENDITURES.** The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

**EXPENSES.** The measurement of outflows or other decreases in assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the ongoing central operation.

**FISCAL YEAR.** A 12 month period to which the annual operating budget applies and at the end of which the city determines its financial position and the results of operations.

**FIDUCIARY FUND TYPES.** To account for assets held by the government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and /or other funds.

**FUND.** A fiscal and accounting entity with a self balancing set of accounts for recording results of operation and reflecting related assets and liabilities.

**FUND BALANCE.** The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities (also see Net Assets).

**GENERAL FUND.** A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).** Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

**GOVERNMENTAL FUND TYPES.** Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities, except those accounted for in proprietary or fiduciary funds.

**INTERNAL SERVICE FUND.** A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis. See Other Charges Section for information relating to the city's Internal Service Funds.

**INVESTED IN CAPITAL ASSETS.** A component of net assets that consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt that is attributed to the assets.

**LIABILITIES.** Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

# Accounting and Budgetary Definitions

**MEASUREMENT FOCUS.** The accounting convention that determines (1) which assets and liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

**MODIFIED ACCRUAL BASIS.** Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long term debt interest, which is recognized when due.

**NET ASSETS.** Total assets less total liabilities, i.e., the equity or net worth of a fund. Components include Invested in Capital Assets, Restricted and Unrestricted Net Assets.

**NET INCOME.** Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over operating expenses, non-operating expenses and operating transfers out.

**NOMINAL DOLLARS.** Dollars unadjusted for inflation. (Also see Constant Dollars.)

**PRESENT VALUE.** The discounted value of a future amount of cash, assuming a given interest rate.

**OPERATING BUDGET.** See Annual Budget.

**PROPRIETARY FUND TYPE.** The classification used to account for a government's ongoing organizations and activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

**RETAINED EARNINGS.** The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities and therefore includes equity in fixed assets.

**REVENUES.** (1) For governmental funds - Increases in net current assets from other than expenditure refunds. Debt proceeds and transfers classified separately. (2) For proprietary funds - Increases in net total assets from other than expense refunds and capital contributions. Residual and operating transfers classified separately.

**SERIAL BONDS.** Bonds whose principal is repaid in periodic installments over the life of the issue. This is the only type of general obligation bond allowed for public improvements by municipalities in NH.

**SPECIAL REVENUE FUND.** A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

**TAX LEVY.** An annual amount of taxes imposed by the city on property owners in support of its fiscal year budget.

**TAX RATE.** The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

**TAX ANTICIPATION NOTES.** Notes issued in anticipation of future tax collections, the proceeds of which provides cash for operations. These notes are payable within one year of issue.

**USE OF FUND BALANCE.** Term used for budgetary purposes to reflect the amount that budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund's fund balance available from previous fiscal years. For accounting purposes this is not considered revenue. Also see Deficit Spending.

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