



EasyPark Instructions

GETTING STARTED

You will need internet access and a credit/debit card to use EasyPark.

There is a \$1/month or \$11/year membership fee per device.

- You can purchase one at the Dover Parking Bureau, 46 Locust Street (Monday through Friday 8:30 am to 4:00 pm) or on-line at www.easyparkusa.com
- Each EasyPark cost \$29.95 and comes loaded with \$10 in parking.
- \$3.25 reload fee for up to \$50; \$3.70 for \$60-\$70; and \$4.25 for \$80- \$100.

USING YOUR EASYPARK

1. Press the “ON” button. It will say “Hello” and show your current balance.
2. Press the “ON” button again. It will display one of the towns in the system (Dover, Portsmouth, Manchester or Durham). Use the up or down arrows to change towns. When you are in the correct town, press “ON”.
3. The display will show your zone options. Use the “▲” or “▼” buttons to select the zone you are in. Press the “ON” button to confirm your zone. It will then tell you the time limit, hourly rate and expiration time on each subsequent push of the “ON” button. Press “ON” until you hear a longer tone and the screen starts to scroll.
4. **IT IS THE USER’S RESPONSIBILITY TO DISPLAY THEIR EASYPARK ON THE DASHBOARD, OR ON THE DRIVER’S WINDOW USING THE CLIP PROVIDED, SO THAT IT IS CLEARLY VISIBLE FROM THE OUTSIDE OF THE CAR.**

EasyPark devices and parking fees are non-refundable. Devices can be transferred between vehicles.

Meter hours: Monday through Saturday, 9:00 am to 8:00pm

Questions??? Call (603) 516-6132