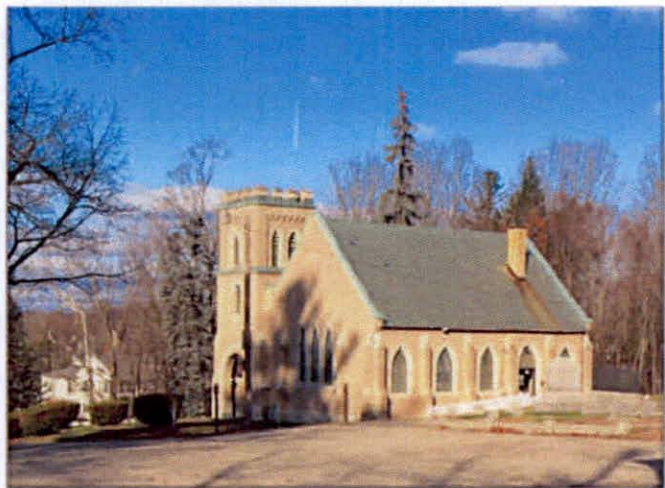


# CITY OF DOVER FACILITIES, GROUNDS & CEMETERIES MASTER PLAN

CITY OF DOVER, NEW HAMPSHIRE

FEBRUARY 2018



Prepared by:





February 27, 2018

Mr. Grover Tasker, Chairman, Cemetery Board Members and Sharon Sirois  
C/O Department of Facilities, Grounds and Cemeteries  
City of Dover  
288 Central Ave, **2<sup>nd</sup> Floor**  
Dover, NH 03820

**Re: City of Dover Facilities, Grounds & Cemeteries Master Plan**

Dear Grover and Board Members:

It is with great pleasure that we submit the 2018 Master Plan for the City of Dover Facilities, Grounds & Cemeteries. The master plan establishes the framework that identifies current conditions and identifies current and future needs and improvements for the cemeteries as well as the needs of the Community Services Department.

The City's only active burial grounds maintained by the City, Pine Hill Cemetery, serves as the operation facilities for the Community Services Department that maintains City buildings, parks, playgrounds, public spaces, street lighting and traffic signals and cemeteries. The City also maintains three early historic settler cemeteries; Austin-Tuttle, Pinkham and Roberts (First Settlers) cemeteries.

The Master Plan has identified existing conditions, assessment of existing structures at Pine Hill and needs assessment based upon staff and Board input. The plan includes recommendations for future improvements, conceptual design plans for specific recommendations and descriptions of priority items for implementing improvement projects to be included in the City Capital Improvement project budget.

Mr. Grover Tasker, Chairman and Board Members

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Throughout the duration of this study we have experienced invaluable cooperation, guidance and support from the Cemetery Board and Sharon Sirois; Superintendent of Facilities, Grounds and Cemeteries Department. We are honored to have this opportunity to contribute toward the development of a Master Plan that establishes a framework for guiding the long term sustainable maintenance and needs of the City Facilities, Grounds and Cemeteries Department to maintain and facilitate Capital Improvement funding

Sincerely,  
Mitchell & Associates

A handwritten signature in black ink, appearing to read "R. B. Metcalf", is written over a light-colored rectangular background.

Robert B. Metcalf, Principal  
Maine Licensed Landscape Architect

Enclosure