

**New Hampshire Community Planning Grant Program  
2013 Supplemental Grant Round Application Form**

**Application Deadline:** Applications must be received by  
**5:00 p.m. on Tuesday, October 15, 2013**

Instructions and scoring criteria are available at [www.nhcitizenplanner.org](http://www.nhcitizenplanner.org)

Direct inquiries to: Benjamin D. Frost, Esq., AICP New Hampshire Housing 32 Constitution Drive Bedford, NH 03110	<a href="mailto:bfrost@nhhfa.org">bfrost@nhhfa.org</a> (603) 310-9361
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Applicant

**City of Dover, NH**

Contact Person

Christopher G. Parker, AICP

Address

Department of Planning and Community Development  
288 Central Avenue  
Dover, NH 03820

Telephone

603-516-6008

Email Address

[c.parker@dover.nh.gov](mailto:c.parker@dover.nh.gov)

Amount of CPG Funding Requested (maximum of \$10,000)

\$ 10000.00

Value of Committed Match

\$ 2500.00

Total Project Budget

\$ 12500

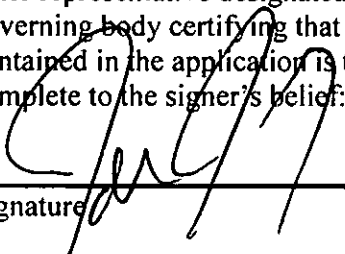
Provide a brief description of your project (no more than 3 sentences) that could be used for publicity purposes if your project is selected for funding.

Dover intends to build on its CPG Round 1 funded "Gateway Rezoning Study" by expanding the City's form based code, first adopted in 2010, along Knox Marsh Road (Route 155). This will ensure that the zoning along Route 155, which is one of the few remaining areas in the City with an abundance of raw land for development, is designed to contribute to robust growth for the City over the next 25 years and to meet the need of current and future residents of this area.

Please include the following with your application:

1. Project narrative (2 pages maximum; see details in the Grant Application Instructions)
2. Project budget (see details in the Grant Application Instructions)
3. Letter(s) of commitment for match
4. Signed copy of the governing body's official act or resolution authorizing the filing of this application
5. Other supporting documentation as appropriate, including letters of support from local boards, residents, or other entities in the community such as businesses or non-profit organizations, and any other material supporting or verifying information in the application. Do not include full paper copies of lengthy reports or planning publications; submission of abstracts of such matter and full documents on electronic media (flash drive or compact disc) or provision of Internet addresses that link *directly* to such documents are preferred.

Note: All project information and final products and materials relating to the project shall be made available to New Hampshire Housing. These materials may be used for public education and outreach, as examples for future applicants, or for training purposes by New Hampshire Housing, along with other federal, state, regional, and local organizations.

<p>Signature of Chief Executive Officer of municipality holding fiduciary responsibility or other representative designated by the governing body certifying that the information contained in the application is true and complete to the signer's belief:</p> <p></p> <hr/> <p>Signature</p> <hr/> <p>Printed name</p> <p>9/30/13</p> <hr/> <p>Date</p>	<p>Mail or hand-deliver one paper copy and one digital copy of the completed application, narrative, budget, and supplemental materials to:</p> <p>CPG Application Attn: Benjamin D. Frost New Hampshire Housing 32 Constitution Drive Bedford, NH 03110</p> <p><b>Applications must be <u>received</u> at this address by 5:00 p.m. on Tuesday, October 15, 2013.</b></p>
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## Introduction

In 2012, as part of the Community Planning Grant (CPG) Program – Round 1, the City of Dover was awarded a \$50,000 grant to study the zoning districts which directly feed into the downtown core. The Round 1 project (which is ongoing) builds on the City's effort in 2010 to revise the zoning in its downtown which had been in place for over 25 years. The City now desires to build on these projects by examining the zoning along the remaining major roadways in Dover in order to ensure that they too are properly zoned and help contribute to a vibrant and diverse downtown core.

With the CPG Supplemental, the City will be able to focus on one of these remaining roadways: Knox Marsh Road (Route 155). The significance of the proposed study area, which extends from the Spaulding Turnpike to the Madbury town line, is that it is one of the few remaining areas of the City with an abundance of raw land available for development. At the same time, Knox Marsh Road is a route on the UNH Wildcat bus line, and the portions of the road that have been developed consist primarily of multi-family, affordable housing. Updated zoning regulations will help to ensure that future development of Route 155 contributes to robust growth for the City over the next 25 years and that its citizens benefit from a diversity of opportunities made possible through the encouragement of mixed uses, affordable housing opportunities, and access to transportation.

## Project Goals

The City of Dover has a proven track record of developing and maintaining innovative zoning ordinances that further the cause of good planning in New Hampshire. The project the City would like to undertake with CPG Supplemental funding is to continue that record by further reviewing and revising zoning along Knox Marsh Road which directly feeds into downtown Dover via Silver Street (the latter of which is included in the CPG 1 project). The proposed project, together with the Round 1 CPG project, will take the core tenets of the City's original Form Based Code (affordable housing, flexibility in use and adherence to form over function) and expand them to create a seamless transition from the Madbury town line all the way to the urban core. The desired outcomes of the overall project include:

- Reinforcing the community's work on sustainability,
- Promoting development that respects Dover's character and provide needed goods and services, and
- Creating a positive environment for the development of affordable housing within walking distance of transit, employment and retail centers, etc.

## Scope of Work and Budget

The majority of the tasks associated with this project will be completed by the City's CPG 1 consultant, Jeffrey A. Taylor & Associates. The tasks below correspond to the accompanying budget breakdown. For staff time, a rate of \$50.00 is used to cover salary, benefits and other costs incurred by the City for the cost of an employee. Also, the City is prepared to contribute in kind costs (GIS map preparation and other visual components) as well as administer online tools to promote the project.

*Project Management* - This task will be performed by both Christopher Parker, AICP Director of Planning and Community Development, and Richard Jones Community Development Block Grant Coordinator. The task will focus on oversight of the budget and project schedule, as well as developing and reviewing the bid to select a consultant. The timeline for this project is from inception to completion, November 1, 2014 – June 30, 2014 and is expected to take 10 hours of City staff time and cost \$500.

*On the Ground Inventory and Analysis* - This component of the project involves staff and the consultant reviewing lots along Knox Marsh Road and measuring all dimensions of each parcel and any buildings

contained within. This is accomplished by walking the road and taking on the ground measurements of frontage, lot depth, height of buildings and documenting the information on calibration sheets. These sheets are used to determine the dimensional regulations that will be proposed for the new district. The timeline for this project is November 1, 2013 – December 15, 2013, and is expected to take 14 hours of City staff time and cost \$3,200.

*Design Session and Stakeholder Interviews* - This task involves the consultant, with support from staff, holding two design sessions where the public is invited to collaborate in the review of the zoning and assist with feedback on their long term goals and visions for these corridors. This input will be used to further define the proposed zoning regulations. The timeline for this project is November 1, 2013 – December 15, 2013, and is expected to take two hours of City staff time and cost \$1,900.

*Outreach to Marginalized Population* – Recognizing that the existing residential development along Knox Marsh Road is predominantly multi-family, we will make a substantial and coordinated effort to include all renters in the area through direct mailings to residents, as opposed to just property owners. The timeline for this project is November 1, 2013 – January 31, 2014, and is expected to cost \$500.

*Draft Regulations/Initial Review* - In this task, the consultant will take the public input and the inventory and draft regulations that reflect both existing conditions and the public's desires. The timeline for this project is February 1, 2014 – March 31, 2014. This task is expected to take 22 staff hours and cost \$5,000.

*Planning Board Review/Re-draft/Adoption* - The final set of tasks will complete the project by presenting a draft to the Planning Board for review and a series of public hearings. The consultant would review feedback and revise, as needed. When the Planning Board adopts the ordinance, it would be forwarded to the City Council. The consultant would present to the Council and be available to address concerns. The timeline for this project is April 1, 2014 – June 30, 2014, and is expected to take two City staff hours and cost \$1,400.

#### Consistency With the NH Livability Principles

*Promotion of Traditional Settlement Patterns & Development Design* - This project looks to encourage an efficient use of land, by promoting mixed use, multi modal development that is compact and context sensitive.

*Housing Choices* - By promoting mixed use buildings, the City believes that housing generated under the new zoning regulations will be affordable. In the existing Form Based Code in Dover, density requirements were removed, thus encouraging development of vital and vibrant housing options.

*Transportation Choices* – The roadways to be studied will have sidewalks and bus stops located along them, so they are multi-modal and safe for travelers to use.

*Natural Resource Functions & Quality* - Dover takes the view that by promoting infill development within the urban core and the feeder corridors where infrastructure exists, we can conserve and protect vital areas and habitats outside of that core area.

*Community and Economic Vitality* – Form based coding allows for more economic development opportunities by providing more flexibility in permitted uses, which leads to higher employment and arts and cultural opportunities for residents. By encouraging a mix of uses, the project will also promote walkable neighborhoods that help to foster a greater sense of community.

*Climate Change and Energy Efficiency* – By permitting and encouraging high density multi-family affordable housing along an existing bus route, form based zoning regulations will help to reduce reliance on automobiles and therefore help to promote a sustainable Dover for residents to enjoy in the years to come.

**Community Planning Grant Program  
Project Budget Worksheet**

Provide an itemized budget below. Itemized tasks should be reflected in the application narrative Scope of Work section, as described in the Application Instructions. Refer to the Application Instructions for information on Match requirements and examples.

NOTE: As described in the Application Instructions, a minimum of 5% of CPG grant funds must be used for outreach activities to engage traditionally marginalized or underserved populations in the community.

	<b>Task Name</b>	<b>CPG Funds</b>	<b>Cash Match</b>	<b>In-Kind Match</b>	<b>Task Total</b>
<b>Task 1</b>	Project Management			500	500
<b>Task 2</b>	On the Ground Inventory	2500		700	3200
<b>Task 3</b>	Outreach to Marginalized Population	500			500
<b>Task 4</b>	Hold public design session to gather input	1300		100	1400
<b>Task 5</b>	Interview Stakeholders	500			500
<b>Task 6</b>	Prepare Draft of Ordinance	3000		650	3650
<b>Task 7</b>	Review Draft of Ordinance			350	350
<b>Task 8</b>	Prepare Second Draft of Ordinance	900		100	1000
<b>Task 9</b>	Presentation to Planning Board	400			400
<b>Task 10</b>	Prepare Final Draft	500		100	600
<b>Task 11</b>	Presentation to City Council	400			400
<b>Task 12</b>					0
<b>Task 13</b>					0
<b>Task 14</b>					0
<b>Task 15</b>					0
<b>Task 16</b>					0
<b>Task 17</b>					0
<b>Task 18</b>					0
<b>Task 19</b>					0
<b>Task 20</b>					0
	If more than 20 tasks are planned, list them on a separate sheet.				
	<b>Totals</b>	10000	0	2500	12500

	Total expenditures on outreach to marginalized or disadvantaged populations				
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This **MUST** be at least 5% of the "Amount of CPG Funding Requested" shown on the cover page.



CHRISTOPHER G. PARKER, AICP  
Director

c.parker@dover.nh.gov



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Dover, New Hampshire 03820-4169  
(603) 516-6008  
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www.dover.nh.gov

## City of Dover, New Hampshire

### DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

September 25, 2013

Benjamin D. Frost, AICP  
New Hampshire Housing  
PO Box 5087  
Manchester, NH 03108

RE: NH Community Planning Grant 2013 Supplemental Round  
City of Dover, New Hampshire Requesting Supplement to Round 1 Grant

Dear Mr. Frost:

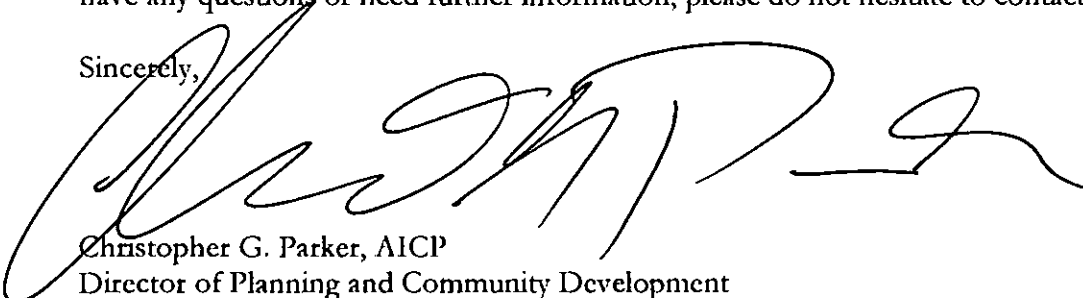
Please accept this letter of commitment from the City of Dover Department of Planning and Community Development for participation in the above referenced grant. As is permitted per the grant application instructions, the local match required for the Supplemental Grant is comprised of \$2,500.00 of in kind donations.

Our department is ready to assist in the project by providing technical information to Jeffrey A. Taylor & Associates (or Round 1 consultant), coordinating data gathering from various City departments, promoting public meetings, and identifying important stakeholders that should be involved in the project. The City has an extensive array of techniques that can be used to communicate to the general public and to engage the participation of crucial community members, who might normally be underrepresented. Our department is very experienced in the field of public participation for projects such as this.

We anticipate completing our CPG Round 1 "Gateway Rezoning Study" as early as January, 2014, ahead of schedule. As a result, we are assured to have sufficient staff time available to work on this project and bring it to a conclusion within the required timeframe.

I look forward to continuing to work with you and the NHHFA on this very exciting project. If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,



Christopher G. Parker, AICP  
Director of Planning and Community Development



**CITY OF DOVER**

# CITY OF DOVER - RESOLUTION

Agenda Item#: 6.A.

Resolution Number: **R - 2013.06.05 - 33**  
Resolution Re: **REVISED Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program**

WHEREAS: The City Manager submitted his budget for next fiscal year to the City Council on April 10, 2013; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of the various funds for Fiscal Year 2014, (July 1, 2013 through June 30, 2014);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2014, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to raise the following estimated revenues (including any Budgetary Use of Fund Balance) and appropriate the following appropriations:

Fund	Fund Description	Est Revenue	Appropriations	Fund Type
1000	General Fund	90,682,933	90,682,933	General Fund
2100	Community Development Fund	373,900	373,900	Special Revenue
2210	Drug Investigation Fund	98,654	98,654	Special Revenue
2220	Dover Housing Auth Policing	111,330	111,330	Special Revenue
2245	DHHS Assistance Programs	185,505	185,505	Special Revenue
2800	School Cafeteria Fund	1,521,164	1,521,164	Special Revenue
2820	School Dept. of Education Grants	2,786,174	2,786,174	Special Revenue
2900	School Special Programs Fund	60,000	60,000	Special Revenue
3207	Public Safety Special Details	344,500	344,500	Special Revenue
3213	Parking Activity Fund	561,280	561,280	Special Revenue
3320	Residential Solid Waste Fund	950,663	950,663	Special Revenue
3381	McConnell Center Fund	793,738	793,738	Special Revenue
3410	Recreation Programs	580,723	580,723	Special Revenue
3455	Library Fines Fund	60,852	60,852	Special Revenue
3500	OPEB Liability Fund	1,385,130	1,385,130	Special Revenue
3810	School Tuition Program Fund	147,000	147,000	Special Revenue
3825	School Alternative Education Fund	546,700	546,700	Special Revenue
3830	School Facilities Fund	159,848	159,848	Special Revenue
5300	Water Fund	4,853,514	4,853,514	Enterprise
5320	Sewer Fund	6,747,525	6,747,525	Enterprise
6100	DoverNet Fund	637,770	637,770	Internal Service
6110	Central Stores Fund	105,154	105,154	Internal Service
6310	Fleet Maintenance Fund	787,102	787,102	Internal Service
6800	Workers Compensation Fund	670,772	670,772	Internal Service
	<b>Totals</b>	<b>115,151,931</b>	<b>115,151,931</b>	



**CITY OF DOVER**

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2. The total amounts set forth in said budgets are hereby appropriated effective July 1, 2013 as provided by law for the departments, transfers to and from reserves and between other funds, and public purposes not foreign to or incompatible with the mission of the City. General Fund Appropriations include \$31,078,228 for City operations, \$42,112,302 for School Department operations, \$9,785,929 for Debt Service and \$7,706,474 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. In accordance with RSA 76:6, the City Tax Assessor shall revise and report to the Department of Revenue Administration the amount required for Tax Overlay to provide for the issuance of property tax abatements for tax year 2013 (Fiscal Year 2014).
5. In accordance with RSA 21-J:34, the City Manager shall revise and report to the Department of Revenue Administration the estimated amount of all non-property tax revenues for Fiscal Year 2014 .
6. For water consumption per hundred cubic feet (HCF) effective July 1, 2013, the Water and Sewer User Fees will be \$4.69 and \$6.53, respectively.
7. Effective July 1, 2013, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
8. Effective July 1, 2013, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
9. Effective July 1, 2013, any new funds represented in the budget are established for the purposes enumerated within the budget.
10. Effective July 1, 2013, the Finance Director is authorized to make transfers between funds for the purposes prescribed, including special, capital and other reserve funds, including transfers to or from the City and School Employee Benefits Reserves.
11. Effective July 1, 2013, all fees and charges represented within the budget and the associated schedule of fees is adopted.
12. Effective July 1, 2013, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose.
13. Effective July 1, 2013, revenues from the sale of city property are appropriated for their established and intended use.





**CITY OF DOVER**

## CITY OF DOVER - RESOLUTION

Agenda Item#: 6.A.

Resolution Number: R – 2013.06.05 – 33  
Resolution Re: REVISED Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

14. Effective July 1, 2013, revenues from the fees collected for Recreation Special Programs are appropriated for their established and intended use.
15. The City Financial Policies, as contained within the budget, are reaffirmed and adopted for the coming fiscal year.
16. In accordance with RSAs 674:8 and 674:21-V(b), the FY14-19 Capital Improvements Program, as amended, is hereby reaffirmed and adopted.
17. In accordance with City Charter provision C6-11, the designated depositories for city funds for fiscal year 2014 shall be Citizens Bank and the New Hampshire Public Deposit Investment Pool (NHPDIP). The City Treasurer is authorized to utilize, in addition to Citizens Bank and NHPDIP, other banks located within the City of Dover if deemed most advantageous to the City and in compliance with the City's adopted investment policy.
18. The sum of \$149,963 collected as Transportation Improvement Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Transportation Improvement Reserve is hereby appropriated for use by the City of Dover for payments to COAST for Fiscal Year 2014 COAST Bus grant subsidy.
19. The sum of \$200,000 collected for school impact fees by the Dover Planning Department currently held in custody by the City of Dover Board of Trustees of Trust Funds is hereby appropriated for use by the Dover School District for Fiscal Year 2014 Debt Service payments associated with Woodman Park School and Home Street School expansion projects.

**Note:** This Resolution requires a simple majority vote to adopt pursuant to Dover Charter C6-3.1, unless school General Fund revenues are increased or school General Fund appropriations are decreased to result in school property tax levy being in compliance with budget limitation tax cap. This Resolution requires an advertised public hearing for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than June 15<sup>th</sup> prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday May 8, 2013

City Budget hearing Wednesday May 22, 2013



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 6.A.

Resolution Number: R - 2013.06.05 - 33
Resolution Re: REVISED Fiscal Year 2014 Budget Appropriations, Fees and Capital Improvements Program

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch Finance Director
Sponsored by: Mayor Dean Trefethen By request

Approved for Legal Compliance: Allan B. Krans, Sr. General Legal Counsel

Recorded by: Karen Lavertu City Clerk

DOCUMENT HISTORY:

Table with 2 columns: Date and Description. Includes First Reading Date, Approved Date, Public Hearing Dates, and Effective Date.

DOCUMENT ACTIONS:

Deputy Mayor Carrier moved for its adoption; seconded by Councilor Weeden.
Deputy Mayor Carrier moved to substitute as a whole; seconded by Councilor Weeden.
Vote: 9/0; Passed.
Councilor Weeden moved to increase the capital reserve for the sewer fund by \$40,000 to \$500,000; seconded by Councilor Weston.
Vote: 8/1; Passed. Councilor Cheney was opposed.
Councilor Weeden moved to implement Item 8.A.: Reprioritize street capital maintenance funding (\$860,000 street paving, \$50,000 sidewalks, \$79,804 traffic signals); seconded by Councilor Cheney.
Vote: 9/0; Passed.
Councilor Weston referred to Item 2.a. and 2.b., the Dickinson revenue of \$50,000, and moved to add it to the City's side of the budget as revenue; seconded by Councilor Weeden.
Vote: 9/0; Passed.
Councilor Weston referred to \$28,000 in savings from the paraprofessional contract and moved that it be applied as a credit to the School's budget; seconded by Councilor Weeden.
Vote: 5/4; Passed. (Mayor Trefethen, Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.
Councilor Weston moved to add \$126,282 to streets and sidewalks, which would be earmarked for Chestnut Street; seconded by Weeden.
Vote: 0/9; Failed.
Councilor Weston moved to increase City's spending by \$75,641 for streets and roads, which would be earmarked for Chestnut Street; seconded by Councilor Weeden.
Vote: 4/5; Failed. Councilors Crago, Spuler, Weeden and Weston voted in favor.
Councilor Garrison moved to reduce the revenue \$650,000 from the sale of the Armory, reduce Item 8.a. by \$100,000, and use the \$151,282 in extra revenues...
City Manager Joyal suggested Councilor Garrison start with the reduction of the \$650,000.
Councilor Garrison withdrew his motion.



**CITY OF DOVER**

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Councilor Garrison moved to reduce the proceeds from the sale of the Armory, \$650,000; seconded by Councilor Cheney.

Vote: 2/7; Failed. Councilor Cheney and Garrison voted in favor.

Councilor Weeden moved to reduce the School's side of the budget by \$95,468; seconded by Councilor Spuler.

Vote: 0/9; Failed.

Councilor Cheney moved to reconsider the motion to increase streets and sidewalks by \$75,641, to be earmarked for Chestnut Street; seconded by Councilor Weeden.

Councilor Cheney withdrew her motion.

Councilor Weeden moved to increase the City's side of the budget by \$75,641, to be split 3-ways equally between the Police Department, Fire Department, and Chestnut Street; seconded by Councilor Spuler.

Vote: 6/3; Passed. (Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.)

Councilor Weeden moved to reduce the School's budget by \$171,109; seconded by Councilor Weston.

Vote: 6/3; Passed. (Deputy Mayor Carrier, Councilors Garrison and Hooper were opposed.)

Councilor Weston moved to accept the resolution as amended; seconded by Councilor Weeden.

Roll Call Vote: 8/1; Passed. Councilor Garrison was opposed.

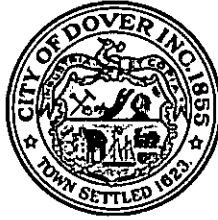
VOTING RECORD		
Date of Vote: 06/05/2013	YES	NO
Mayor Dean Trefethen	X	
Deputy Mayor Robert Carrier, At Large	X	
Councilor Edward Spuler, Ward 1	X	
Councilor William Garrison, Ward 2		X
Councilor Michael Crago, Ward 3	X	
Councilor Dorothea Hooper, Ward 4	X	
Councilor Catherine Cheney, Ward 5	X	
Councilor Michael Weeden, Ward 6	X	
Councilor Karen Weston, At Large	X	
Total Votes:	8	1
Resolution does pass.		

### RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six year Capital Improvements Program, as required by State Statute to support assessment of impact fees.

CHRISTOPHER G. PARKER, AICP  
Director

c.parker@dover.nh.gov



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## City of Dover, New Hampshire

### DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

September 25, 2013

Benjamin D. Frost, AICP  
New Hampshire Housing  
PO Box 5087  
Manchester, NH 03108

RE: NH Community Planning Grant 2013 Supplemental Round  
City of Dover, New Hampshire Requesting Supplement to Round 1 Grant

Dear Mr. Frost:

On behalf of the City of Dover Planning Board, I would like to express our strong support of the City's application for a supplemental CPG grant for the proposed "Knox Marsh Road Rezoning Study". I am pleased so far with the progress made on the CPG Round 1 and 2 projects, and wish to express my thanks for helping to make these projects happen. The project proposed for the supplemental round builds off of the CPG 1 project and is the logical next step. We expect that Knox Marsh Road will experience increasing pressure for development over the next decade or so and it is important that our zoning is updated to manage those pressures and to ensure continuity and a well planned community from the Madbury town line all the way to our downtown urban core.

I appreciate your consideration of the City's application and would be happy to answer any questions that you may have, if that would be helpful. Please don't hesitate to contact me by e-mail at [d.ciotti@dover.nh.gov](mailto:d.ciotti@dover.nh.gov).

Thank you again.

Sincerely,

Dennis Ciotti  
Chair, City of Dover Planning Board