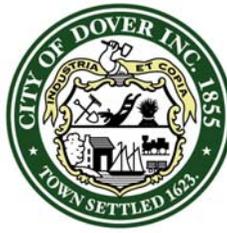


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## City of Dover, New Hampshire

### WATER AND SEWER BILLING

Here in Dover you may purchase a memo meter that is installed by a NH Licensed Master plumber after the domestic meter. By installing a memo meter for outside watering you avoid being charged for the sewer portion of the water used that does not enter the sewer collection system. *You must have city sewer to use a memo meter.*

#### **MEMO METER PROCESS**

1. A NH Licensed Master plumber must get a plumbing permit from the Inspection Office located at 262 Sixth Street, the new Liberty North Fire Station between the hours of 8:00 AM to 4:00 PM, Monday through Friday. Phone number 516-6038.
2. The memo meter must be purchased from the Community Services Department at 271 Mast Road, the phone number 516-6450. The plumbing permit must be in hand when purchasing the memo meter. The hours to purchase a memo meter are from 8:00 AM to 3:00 PM, Monday through Friday. *\*Checks only\**
3. A NH Licensed Master plumber must install the meter.
4. The backflow device on all memo meters must be tested after they are installed per Dover Plumbing Code 312.10 and State requirement the backflow for all irrigation systems must be tested once a year. **You will need to have a certified backflow prevention inspector/tester (please find a short list and a link to an extensive list on page 2) test the backflow device and the results of those tests will need to be forwarded to the Water & Sewer Billing Office at the address listed above. Initial backflow and renewal permits are issued and billed by the Water & Sewer Billing Office. The cost of an initial permit is \$10.00, a renewal is \$30.00 and they are good for 5 years.**
5. **A final inspection of the meter must be completed by the City's Plumbing Inspector in order to receive credit on your sewer. Please call 516-6038 to schedule the appointment.**

The City of Dover reads the memo meters either quarterly or monthly depending on the billing schedule for the account. We bill in units and there are 748 gallons in one unit of water.

If you have any questions on this process, please contact the Water & Sewer Billing Office at 516-6028.

While not recommending any individual companies, we are familiar with the following who are licensed in inspection/certification of backflow prevention devices.

An extensive listing of currently certified New Hampshire inspectors can be obtained from the NEWWA website at [www.newwa.org](http://www.newwa.org).

<p>A-D Archambault Plumbing &amp; Heating 61 Allen Street Rochester, NH 03867 (603) 335-1800 (A-D Archambault does not do backflow tests on fire systems, but they do domestic fire flows)</p> <p>DSG Plumbing Services 295 Huse Road Manchester NH, 03103 (603) 235-9645</p> <p>Eastern Fire Services Incorporated P.O. Box 1582 Auburn, ME 04211 (207) 795-6314</p> <p>Meter &amp; Backflow Services 210 Sheep Davis Road Concord, NH 03301 (603) 224-8425</p> <p>Angelo Sassi &amp; Son Plumbing &amp; Heating Inc PO Box 591 Farmington, NH 03835-0591 (603) 755-3985</p> <p>Bill's Backflow Testing 224 Old Rochester Road Somersworth, NH 03878 (603)-534-3113</p>	<p>New England Backflow P.O. Box 528 Auburn, NH 03032 (603) 669-4004</p> <p>Paquette's Plumbing 18 Lamy Drive, Suite 6 Goffstown, NH 03045 (603) 913-5192</p> <p>Sloan &amp; Nolan, LLC Greg Nolan 5 Pakesso Circle Litchfield, NH 03052 (603) 440-3192</p> <p>Thursty Water Systems 76 Pine Hill Road Wolfeboro, NH 03894 (603) 569-1569</p> <p>P.J. Labrie &amp; Sons, Inc. Nick Labrie Bill Vance 350 Route 108, Suite 103 Somersworth, NH 03878 (603) 742-4451</p> <p>CML Irrigation LLC 474 Stockdale Circle Rollinsford, NH 03869 (603) 834-9690</p> <p style="text-align: right;">Page 2 of 2 Updated 3/4/2020</p>
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