

City of Dover

New Hampshire

Proposed Budget Fiscal Year 2013

As submitted to the City Council
By City Manager J. Michael Joyal, Jr.

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TAB 1

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TAB 1

City of Dover, NH

Proposed Budget - Fiscal Year 2013

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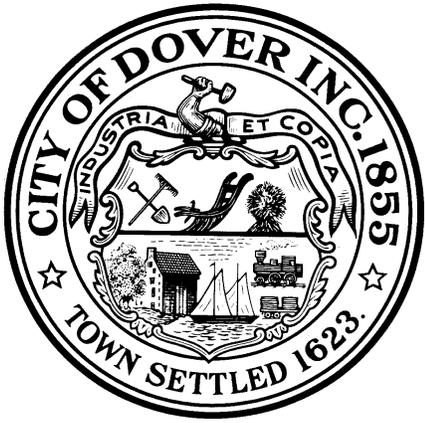
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City of Dover, NH

Proposed Budget - Fiscal Year 2013

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City of Dover

New Hampshire

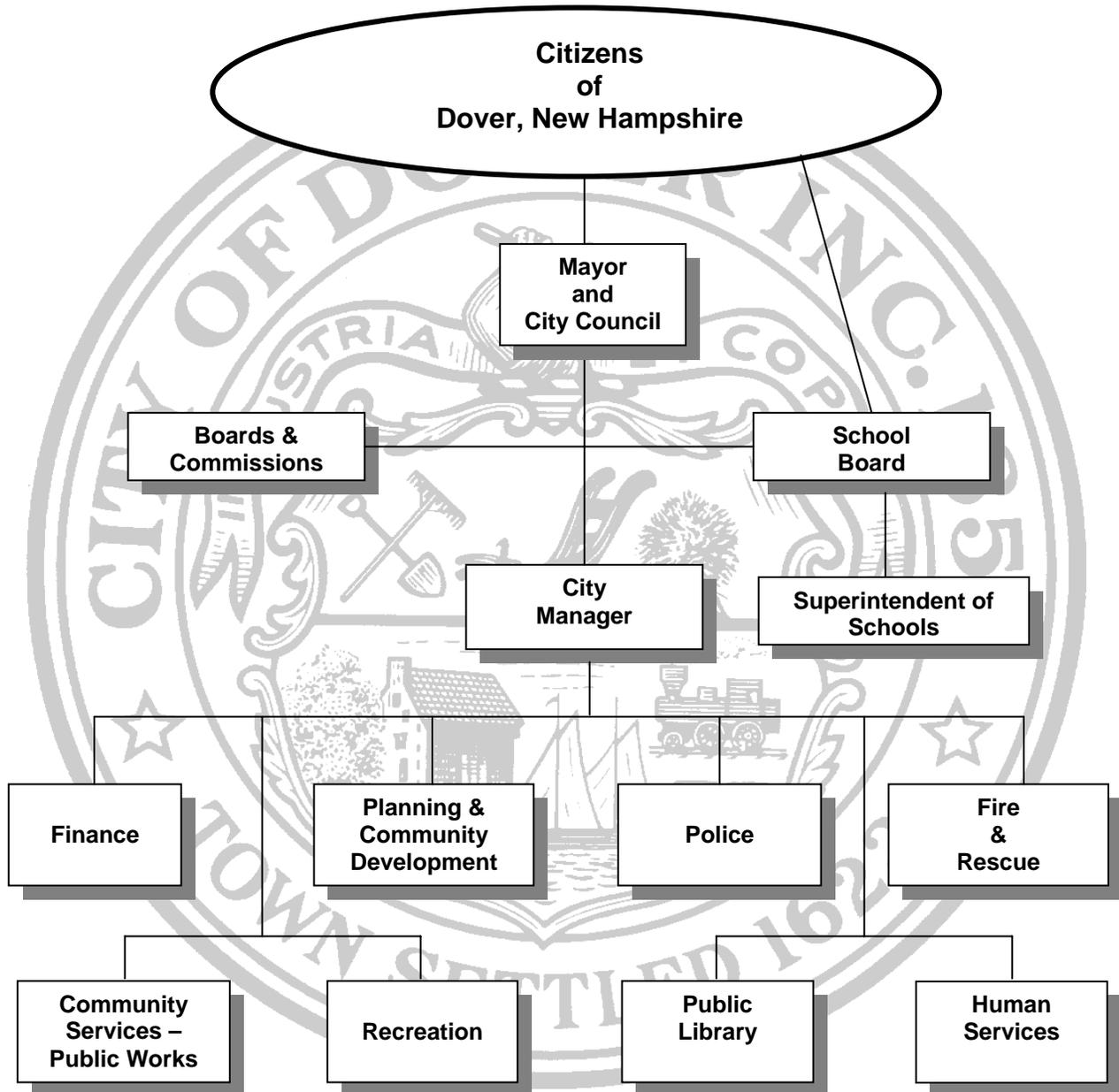
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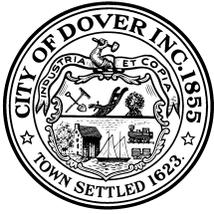
Fiscal Year 2013
(July 1, 2012 to June 30, 2013)

Contained in this section:

Organizational Chart
City Officials
Profile of Government
Community Profile
Budget Process

City of Dover Organizational Chart





City of Dover

New Hampshire

FISCAL YEAR 2013

City Council Members

Mayor: Dean Trefethen

Ward 1: Edward Spuler
Ward 2: William Garrison
Ward 3: Michael Crago
Ward 4: Dorothea Hooper

Ward 5: Catherine Cheney
Ward 6: Michael Weeden
At Large: Robert Carrier
At Large: Karen Weston

City Manager

J. Michael Joyal, Jr.

Departments

Finance	Daniel R. Lynch
Planning	Christopher G. Parker
Police	Anthony F. Colarusso, Jr.
Fire and Rescue	Richard Driscoll
Community Services	Douglas W. Steele, II
Public Library	Cathy Beaudoin
Recreation	Gary Bannon
Human Services	Lena C. Nichols

School Board

At Large: Rocky D'Andrea	At Large: Kathy Baker
At Large: Kenneth Appel	At Large: Paul Butler
At Large: Amanda Russell	At Large: Doris Grady
At Large: Betsey Andrews Parker	Student Rep: April Theth

Superintendent of Schools

Jean Briggs Badger

City of Dover, NH - Profile of Government

Geography: Dover, New Hampshire is located ten miles from the Atlantic Ocean in southern New Hampshire and is 48 miles south of Portland, Maine and 68 miles north of Boston, Massachusetts. Situated at the confluence of the Cochecho, Salmon Falls and Bellamy Rivers, Dover is a major New Hampshire industrial, employment, and distribution center for the seacoast. Dover provides a gateway to both the Maine coast and the White Mountains of New Hampshire. The City of Dover occupies an area of 29 square miles and serves a population of 29,987, based on the 2010 Census.

The City of Dover, settled in 1623, is the oldest continuous settlement in New Hampshire and the seventh oldest in the United States. It was incorporated on June 29, 1855. The City Charter adopted on March 9, 1977, remained in effect until a new charter was passed on November 8, 2005 and effective January 1, 2006. Only minor changes were made versus the old charter. On November 6, 2007, the charter was amended establishing a limitation on annual budget increases. On November 10, 2010 the New Hampshire Supreme Court ruled that the November 6, 2007 charter amendment is invalid since it is contrary to state law. In the 2011 session of the State legislature, authorization for municipalities to adopt charter amendments for budget or tax levy limitations was enacted. On November 8, 2011 the charter was amended to the change the language establishing the limitation on annual budget increases to a limitation on annual property tax levy increases. Dover operates under the council-manager form of government. Dover is the seat of Strafford County.

Services: The City of Dover provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, sanitation services such as solid waste disposal and recycling, water distribution, wastewater collection and treatment, recreational and cultural events and education from kindergarten through grade 12 with a regional vocational center and alternative high school opportunities.

Governing Boards: The City Council, consisting of nine members, is the legislative body elected in non-partisan elections every two years, with one representative from each of six wards, two elected at-large and a Mayor. The City Council is responsible, among other things, for passing ordinances, adopting the annual budget, adopting a six year capital improvements program, adopting bond authorizations, appointing committees and boards, and hiring of the City Manager. The City of Dover is empowered by state statute to levy property taxes on real property located within its boundaries to fund operations.

The Dover School Department is a dependent school district. The City Council has bottom line appropriation authority for the School Department budget. The seven member Dover School Board is elected in non-partisan elections every two years and has authority to allocate and move appropriations within its budget.

Administration: Administrative functions are carried out by the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City Council, compliance with State and Federal laws, for overseeing the day-to-day operations of the government, for appointing the heads of the various departments, for negotiating with the various bargaining units of the City and making recommendations to the City Council on various issues.

Administrative functions of the dependent School district are carried out by the School Board. The Board is responsible for carrying out policies and procedures, compliance with State and Federal laws, overseeing the day to day operations of the dependent School district, negotiating with the various bargaining units, making appointments of school personnel, establishing curriculum and addressing various issues.

Fiscal Year and Budget: The City's fiscal year begins on July 1st of each year and ends the following June 30th. The City's budget process commences in the fall of each year with the Capital Improvements Program budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in this budget. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing.

Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget for the next fiscal year, which includes the School Board request, is due to the City Council by April 15th of each year.

The City Council may add to, or cut from, the Manager's recommended annual budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1.

After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

City of Dover - Community Profile

Town Settled	1623
Date of Incorporation	June 29, 1855
Date Charter Adopted	March 9, 1977
Form of Government	Council – Manager
Area of City in Square Miles	29
Persons per Square Mile (land only)	1,034
Median Family Income (1)	\$61,680
Median Age (1)	36.7

Land Use (3)	18,587 Acres	%
Residential		28.76
Commercial		2.09
Industrial		5.34
Institutional		1.7
Miscellaneous		2.22
Waterway		8.1
Undeveloped		51.8

Public Education (4) FY2010	
Number of Schools	5
Elementary Gr K – 4	3
Middle Gr 5 – 8	1
Senior High Gr 9 – 12	1
Teachers (FTE)	269
Enrollment	4,169

Family Income (2)	%
Less than \$10,000	3.3
\$10,000 - \$24,999	9.4
\$25,000 - \$34,999	13.0
\$35,000 - \$49,999	16.1
\$50,000 - \$74,999	26.8
\$75,000 - \$99,999	16.7
\$100,000 - \$149,999	10.4
\$150,000+	4.3

Age Composition (1)	%
Under 5 Years	6.0
5 – 14 years	11.0
15 – 19 Years	5.2
20 - 24 Years	9.1
25 - 34 Years	16.4
35 - 44 Years	14.1
45 - 64 Years	25.0
65+ years	13.2

Population	
2010 US Census	29,987
2000 US Census	26,884
1990 US Census	25,042
1980 US Census	22,387

Housing Units (2)	11,924
1 Unit (incl detached)	5,871
2 - 4 Units	2,559
5+ Units	3,087
Mobile Home/Trailer	407

Educational Attainment (2) (for persons 25 years +)	%
Graduate or professional degree	10.4
Bachelors degree	22.0
Associates degree	9.1
High School grad (incl GE)	46.5
Less than HS diploma	11.9

Racial Composition (1)	%
White	90.6
Black	1.7
Asian	4.5
Other	3.2

Employment by Industry (2)	15,261
Educational, health & social	3,164
Manufacturing	2,349
Retail	2,251
Finance, Insur, Real Est	1,492
Professional, Science, Mgnt	1,290
Arts, Entertainment, Recr	1,208
Other	3,507

Occupied Housing Units (1)	%
Owner Occupied – 6,790	52.9
Renter Occupied – 6,037	47.1

- (1) = 2010 Census
- (2) = 2000 Census
- (3) = Planning Department
- (4) = School District

The Budget Process

Fiscal Year - July 1 through June 30

Date	Ref*	Action:
Capital Improvements Program (CIP) Budget		
July through August	AR 1-2	Departments submit proposed changes to the six year CIP to the City Manager. Requests are reviewed and final recommendations prepared in a Proposed CIP document. Year one of CIP is for the next fiscal year.
In September	AR 1-2	Proposed CIP is submitted to the Planning Board for review and recommendations to the City Manager.
November and December	AR 1-2	The Proposed CIP, along with Planning Board recommendations is submitted by the City Manager to the City Council for their review.
By end of December	AR 1-2	The City Council approves the six year CIP and the bond authorization for year one projects requiring debt financing.
Annual Operating Budget		
During December & January		City departments develop and submit budget requests to the City Manager for the next fiscal year based on the needs of their respective departments. Requests include the year one operating budget portion of the CIP.
From Feb 1 to March 15	Ord 9-1	The City Manager reviews departmental budgets requests with the departments. On or before March 15, the School Board must submit their recommended budget to the City Manager.
By April 15	C6-3 & Ord 9-1	City Manager submits his proposed budget recommendations, with the original department requests and the School Board's recommended budget to the City Council.
From April 15 to June 15		The City Council reviews the proposed budget with City Manager, departments and the School Board.
By June 8	C6-4 & RSA 44:10	Public hearings are held at least seven days in advance of adoption by City Council. Separate hearings held for City and School portions at least 24 hours apart.
By June 15	C6-5 & Ord 9-2	The City Council adopts a budget resolution for the next fiscal year with final spending authority for each department. The City Council has bottom line authority on the School Board recommendation. Passage of the final budget requires a majority vote.
By Mid-Oct	RSA 21-J:35	The property tax rate is set by the N.H. Department of Revenue Administration based on the final adopted budget and the revised total assessed property value. (Assessment date 4/1.)
During Fiscal Year	C6-8	Adjustments to the budget can be made in one of three manners: A non-school department may transfer appropriations between accounts within his divisions with City Manager approval. The City Manager may request transfers of appropriations between non-school departments with majority approval of the City Council. The City Council may amend the budget by appropriating additional revenue sources or raising taxes (if before the rate has been set). This requires a two-thirds vote.

* The Reference column refers to: AR for Administrative Regulation, C for City Charter section, Ord for city ordinance, or RSA for State statute.

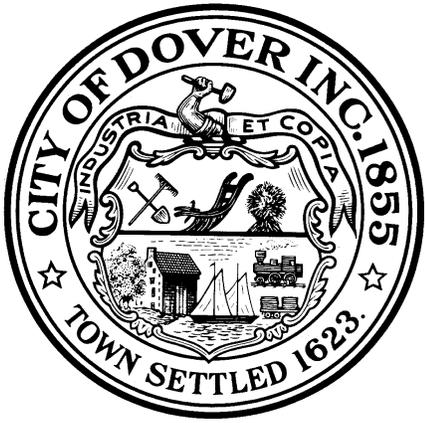
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**LETTER OF TRANSMITTAL
& EXECUTIVE SUMMARIES**

TAB 2

**LETTER OF TRANSMITTAL
& EXECUTIVE SUMMARIES**

TAB 2



City of Dover

New Hampshire

Budget Message by City Manager J. Michael Joyal, Jr.

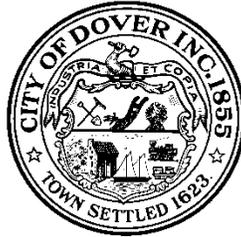
Fiscal Year 2013
(July 1, 2012 to June 30, 2013)

Contained in this section:

Fiscal Year 2013 Budget Analysis
Estimated Revenues & Appropriations – All Budgeted Funds
Unreserved/Unrestricted Fund Equity – All Budgeted Funds
General Fund – Summary of City Manager Proposed
General Fund – Major Budget Changes & Tax Rate Impact
General Fund – Budget History Sheet
Water & Sewer Funds – Cost & Rate Summaries
Enterprise Funds – Budget History Sheet
Budgeted Personnel Positions by Department
Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

J. Michael Joyal, Jr.
City Manager

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City of Dover, New Hampshire

OFFICE OF THE CITY MANAGER

April 11, 2012

To the Honorable Mayor and Members of the City Council:

In accordance with the City Charter, I respectfully submit to you the City of Dover's Proposed Budget for Fiscal Year 2013. The sources and uses of funds proposed within this budget include the School Board's approved recommendation for the School Department along with estimates that have been calculated and scrutinized for all other local government functions. This budget proposal, consistent with those submitted in prior years, prioritizes and supports an efficient delivery of core municipal services in the areas of public safety, education and infrastructure maintenance along with other basic yet essential local government activities.

Budget Considerations

The development of the Proposed Fiscal Year 2013 Budget required a thorough review of all municipal functions and core service deliverables by the elected Dover School Board and our administrative staff in consultation with the citizen members of various advisory boards and commissions. This review was accomplished over the course of several months and was directly influenced by identifying and responding to the varied needs and interests of our customers – our community's residents, businesses and visitors.

The service priorities and funding needs incorporated into this budget proposal have been shaped by several different factors. These factors include the strategies and specific goals contained in our community's Master Plan, contractual obligations, state and federal mandates, economic conditions, operational needs and our established financial policies. Each of these factors required different considerations and imposed various constraints in seeking to appropriately balance the allocation of scarce fiscal and other resources in fulfilling our community's overall service requirements.

In seeking to best accommodate the collective desires of our customers and respond to the various other factors that influence the budgeting process, the budget proposal contained herein reflects \$113,059,663 in total spending from all funds. This is a modest 2.3% increase over the prior year and is lower than the 2.6% change in the year-end average of the Consumer Price Index-Urban for the Boston-Brockton-Nashua, MA-NH-ME-CT region.

The proposed budget as assembled does conform to the requirements of our City Charter, local ordinances, state statutes and professional standards promulgated by the Governmental Accounting Standards Board governing its development.

Strategic Priorities

Our community's overall strategic priorities and requirements for municipal services are addressed throughout the proposed budget. These priorities have been derived and continue to be refined by listening to the "voice of our customers" through a number of means including the engagement of residents and business owners in collaborative planning and community problem solving activities, citizen

input provided during public hearings and citizen forums, formal and informal customer surveys, actual demand for services and mandates imposed by our representative legislative bodies. Ultimately, this feedback drives the strategic planning incorporated into our community's Master Plan and yields the following focus areas for the prioritization and allocation of available funds as proposed in this budget:

- **Public Safety** – Proactively protect citizens and mitigate losses from medical emergencies, crime, fire and natural/manmade disasters.
- **Public Education** – Support and provide access for students to experience opportunities for a quality education.
- **Public Infrastructure** – Maintain safe and reliable public roads, storm water, drinking water and sewer systems, and municipal facilities.
- **Economic Development** – Support and encourage a quality of life that sustains a robust economy and availability of quality employment.
- **Fiscal Stewardship** – Responsibly manage and ensure the sustainability of financial practices necessary for the ongoing provision of all essential municipal services.

Core Service Deliverables

As noted above, the development of this proposed budget involved an extensive review of core services across all facets of our municipal organization. These facets included the functions of general government, public safety, public works, culture and recreation, human services and education. Also included was our community's required share of funding for intergovernmental services provided by Strafford County.

In evaluating the funding requested and deemed necessary to include in the proposed budget for the various functions and core services of our municipal government, prime consideration was given specifically to those services that were mandated or otherwise legally required to be provided. Additional consideration was given for those services that recovered substantially their costs via grants and/or user fees, those services with increasing demand for services and those services that were not otherwise readily available via the private sector.

Throughout the proposed budget, contracting of services to private sector providers is recommended and continued. This includes contracting in the areas of grounds care maintenance, road and utility construction, solid waste and recycling, specialized administrative, technical and consulting activities, facility repairs, and more. Additional areas for both service contracting and sharing of services between agencies and regionally are also anticipated to be developed over the course of the coming fiscal year. Where deemed necessary and proven to be the most effective and efficient means for delivering services, dedicated and competent staff have been employed and are proposed to continue delivering services locally.

As identified in the following section, this proposed budget does reflect certain adjustments in core service deliverables that are resulting due to necessity. Those continuing services are those which are not only deemed essential but also sustainable for the long-term. In proposing service adjustments, this proposed budget also allows for focusing the availability of limited resources into the service areas where required to support leading practices.

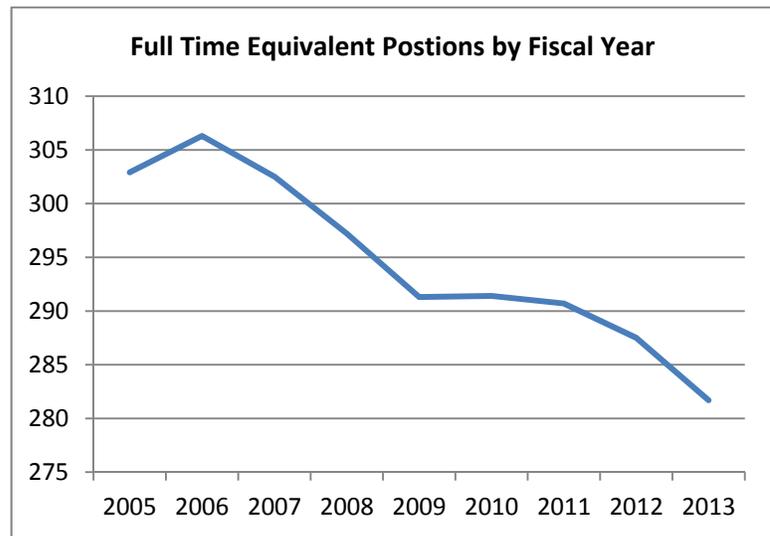
Staff and Service Adjustments

In past fiscal year budgets, employees have volunteered wage sacrifices and benefit changes that continue to accrue substantial budgetary savings. Since wage freezes and pay reductions were first volunteered three years ago, more than \$1 million in budgeted costs have been avoided allowing for many municipal services to be maintained despite ongoing budgetary constraints. It must be noted that included in this budget proposal are allowances for employees to receive wage rate adjustments which are more than offset by the cumulative savings achieved since the wage freezes and pay reductions were first volunteered.

A committed and capable staff is ultimately responsible for delivering the services required and expected by our citizens. While every effort has been put forth to maintain all previously existing services and the staff that provide those services, financial constraints are requiring that only essential core services be

maintained and, as a result, the loss of funds is necessitating a continuing reduction in staffing levels. Specifically, the proposed budget includes a loss of 5.6 FTE positions between all non-school departments. Additional positions reductions have also been identified by the School Board and are incorporated into the funding proposed for the education function.

The chart to the right illustrates the continuing decline in non-school department employment levels. FTE positions reached their highest level in 2006, when 4 additional firefighters were added utilizing grant funds for the opening of the North end Fire Station. Since that time, continuing losses of grant funds and other revenue constraints have led to a reduction of 22.7 FTE positions up to and including this proposed budget. Recognizing that staff are directly responsible for delivering services, this has equated to notable changes and discontinuance of services provided throughout the municipal organization for our citizens.



A summary of the staff and service adjustments for the non-school operations included in this proposed budget are as follows:

- Eliminate operation of McConnell Center Recreation Fitness Facility (loss of 3.7 FTE positions)
- Eliminate operation of Teen Center (loss of 1 FTE position)
- Reduce Youth Drug and Alcohol Prevention programming (loss of 0.7 FTE position)
- Eliminate Firefighter/EMT shift floater position (loss of 1 FTE position)
- Limit overtime required for shift vacancy coverage as anticipated for Police and Fire Departments
- Maintain reduction in downtown community policing availability in order to provide additional shift vacancy coverage
- Maintain reduction in on-duty fire and EMS staffing levels to offset loss of overtime for shift vacancy coverage
- Increase property tax supported allocation of funding for sworn police officer previously funded by DHA grant and redeploy in order to provide additional shift vacancy coverage
- Eliminate subsidy for Coheco Arts Festival
- Decrease property tax supported allocation of funding for positions supported by user fees in areas of solid waste and recreation
- Increase property tax supported allocation of funding for positions previously funded by grants in areas of Youth to Youth and CDBG
- Increase property tax supported allocation of funding required for McConnell Center for reduced lease income and increased building security/maintenance expense
- Various increases and decreases to achieve target levels established by adopted financial policies
- Reduce previously planned operating budget capital improvements expenditures including road, bridge and drainage projects
- Increases in Public Welfare General Assistance to accommodate increased housing costs and downshifted State/Federal needy assistance program expenses

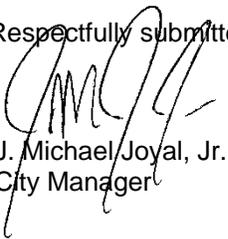
Conclusion

Over the course of the next several weeks, the department heads and I look forward to presenting more detailed information regarding the various revenue and expenditure items included in this proposed budget. With thoughtful discussion, citizen involvement and difficult decisions ahead, I trust we will be able to assure Dover's citizens of a thoroughly reviewed and well reasoned budget having been adopted.

In closing, I wish to extend my sincere appreciation to the School Board, the School Superintendent, our department heads and all of their staff for the considerable effort expended in refining and assembling this budget proposal. I also wish to thank Dan Lynch, our Finance Director, for the extraordinary effort he has made throughout the budget development process.

Lastly, please join me in once again acknowledging the cooperation and understanding by all our employees for the significant and extraordinary efforts they make day in and day out to deliver the many services and programs that contribute to the overall quality of life in our community. As always, I extend my continuing admiration and appreciation to all.

Respectfully submitted,



J. Michael Joyal, Jr.
City Manager

City of Dover
Fiscal Year 2013 Budget Analysis

All Budgeted Funds

Budget Development

The budget continues to be developed with direction from the adopted City Financial Policies. These include maintenance of reserves, capital outlay financing and debt policies (the policies are included in the Table of Contents and Budget Information section of the budget).

The City's budget process commences in the fall of each year with the Capital Improvements Program (CIP) budget. All capital spending of \$25,000 or more for items with useful lives of 3 years or longer are included in the CIP. Based on City Council financing policy, items are identified for bonding, annual operating budget or other type of financing. Items identified for the annual operating budget are included in the next City Manager's recommended annual budget. Departments are responsible for submitting their annual budget request to the City Manager. After reviews with the departments, the City Manager makes any final adjustments to his recommended budget. The City Manager's recommended annual budget (which includes the School Board request) for the next fiscal year, is due to the City Council by April 15th of each year. The City Council may add to, or cut from, the Manager's recommended budget by majority vote; however, the City Council must pass the budget by June 15th after separate public hearings for the City and School budgets and the budget becomes effective July 1. If the City Council does not adopt the budget by June 15th, the City Manager's recommended budget takes effect July 1. After the original budget is adopted, the City Manager may make appropriation transfers within a non-school department or transfer between non-school departments with City Council approval. After initial adoption, the City Council may amend the budget by two-thirds vote.

Appropriations

The General Fund accounts for 79% of the operational spending of the City. The General Fund incorporates the spending in such areas as Police, Fire, Community Services and the School Department. The Proprietary Funds are the next largest group, making up nearly

Appropriations	Amount	% Total
General Fund	89,274,173	79.0%
Special Revenue	10,720,551	9.5%
Proprietary Funds	13,064,939	11.6%
Total	113,059,663	100.0%

11.6% of the City's spending. This group is self-supporting and includes the Water and Sewer Utility Funds, and the Internal Service Funds. The Internal Service Funds are grouped in this section as they have the same basis of accounting, with City departments as their primary customer. Special Revenue Funds are funds whose revenues are restricted to specific areas of spending, representing 9.5% of spending. Many are Federal grants, such as the Community Development Block Grant and the School Federal Education Funds. Other Special Revenue Funds were established by the City Council, such as the Parking Activity Fund and the Residential Solid Waste Fund. The FY13 budget continues to present the newly established OPEB Liability Fund which is utilized for accounting for the costs of retiree health insurance in a central location within the City budget.

General Fund

General Fund Appropriations

The proposed General Fund Budget for the City is \$34,868,579. This is an increase of \$610,655 or 1.8%. The School Board's request is \$46,923,286. This is an increase of \$1,209,165, or a 2.6% increase. Also included in this budget, are

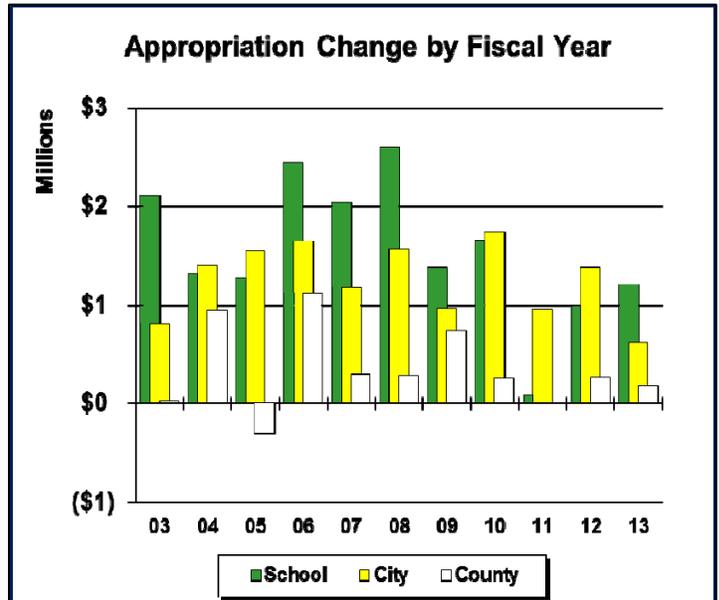
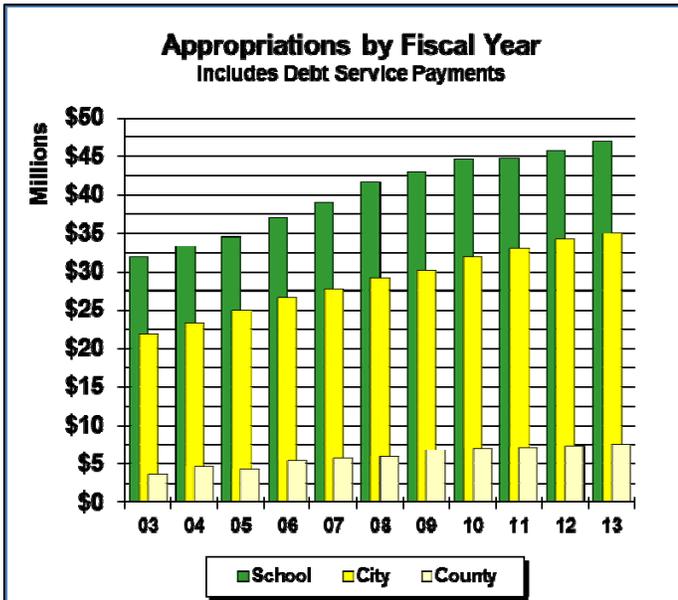
Appropriations	FY12	FY13	Change	% Chng
City*	34,257,924	34,868,579	610,655	1.8%
School*	45,714,121	46,923,286	1,209,165	2.6%
County	7,303,817	7,482,308	178,491	2.4%
Total	87,275,862	89,274,173	1,998,311	2.3%

intergovernmental expenditures of \$7,482,308 representing the County Tax levy. This is an increase of \$178,491, or a 2.4% increase. The bottom line of the General Fund budget is an increase in spending of 2.3% or \$1,998,311.

* Includes share of Debt Service

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City Appropriation Summary

The table reflects the components of the City appropriations. The single largest component is the Personal Services section of the budget. The total increase of the Personal Services section of the budget represents \$622,223 or 3.37%. Other operational costs make up a decrease of \$10,717 or -0.1%. These two components make up departmental operations and maintenance with a net increase of \$611,506 or 2.3%. The next single largest component is Debt Service at a decrease of \$86,101 or -1.5%. Capital Outlay has an increase of \$85,250 or 4.8%. The components of the increase are discussed below. (Also reference the Major Budget Changes & Tax Rate Impact in this section for a concise breakdown of changes to the General Fund.)

Appropriations	FY12	FY13	Change	% Chng
Personal Services	18,451,399	19,073,622	622,223	3.4%
Other Operation Costs	8,213,944	8,203,227	(10,717)	-0.1%
Total Dept Operations	26,665,343	27,276,849	611,506	2.3%
Capital Outlay & Reserve	1,763,919	1,849,169	85,250	4.8%
Debt Service	5,828,662	5,742,561	(86,101)	-1.5%
Total	34,257,924	34,868,579	610,655	1.8%

Components of City Appropriation Decrease

Salaries and wages – This portion of the budget represents an increase of \$622,223 or a 3.37% increase. There is an overall decrease to staffing of 5.52 FTEs in all budgeted funds. These include the net reduction of 2 positions in the Police Department: a Prevention Coordinator position and Teen Center Director position. The elimination of the full-time Firefighter Floater position is proposed in the budget. There is a reduction of hours for Recreation seasonal temporary positions. The Youth to Youth Program Coordinator, formerly grant funded, is reflected as a budgeted position within the Police Department's General Fund portion of the budget.

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Medical and dental insurance - The health insurance increase is included at a 5.4% rate increase as confirmed by the City's insurance provider. Dental insurance is included at an average 12.4% rate decrease. Health and Dental insurance represent a \$151,383 increase or 5.1% in the General Fund. Prior to FY96, the City used to pay 100% of the cost of health and dental insurance. Since FY96, employees have contributed toward the cost of health care. The table reflects the budgetary savings for active employees from FY07 through FY13 resulting from these initiatives. The \$10.3 million in savings to the City is the result of employee withholdings and the insurance buyout program.

Health & Dental	City Savings*	Net City Cost*	Savings % Cost
2013	2,040,814	5,685,483	26.4%
2012	1,754,676	5,146,758	25.4%
2011	1,659,302	4,533,297	26.8%
2010	1,400,733	4,225,804	24.9%
2009	1,314,193	4,011,531	24.7%
2008	1,093,874	3,533,873	23.6%
2007	1,087,560	3,696,526	22.7%
Total	10,351,152	30,833,272	25.1%

*Note: Includes all funds

Retirement – The City Retirement costs represent an increase of \$89,056 or 6.46%. The rates set by the New Hampshire Retirement System (NHRS) used to fund the NHRS are set every two years. NHRS increased rates effective July 1, 2011. The rates are applied against wages. In FY10 the State down-shifted a percentage of their contribution to the City, and an additional down-shift in cost from the State took place in FY11. The State down-shifting was scheduled to end in FY12 and return to the 35% State contribution towards Police and Fire (Group II) positions. However, in the FY12 -13 proposed biennial State budget the entire 35% State contribution towards Group II positions is a cost that has been down-shifted to the City.

Retirement Rates				
Group	FY12%	FY13%	Change	% Chng
City	8.80	8.80	0.00	0.0%
Police	19.95	19.95	0.00	0.0%
Fire	22.89	22.89	0.00	0.0%

Purchased Services – This represents a net decrease of \$33,795 or 1.04%. The largest increase is \$11,000 for Legal Services. The largest decreases represent \$11,000 for Waste Disposal Services, \$39,140 for Consulting Services, \$21,814 for Maintenance Charges for Buildings and \$14,739 for Printing/Binding costs. There is also an estimated \$11,961 decrease for Water and Sewer Expense based on implementing energy efficiency improvements.

Supplies - This represents a net decrease of \$8,618 or 0.36%. The largest decrease consists of utility costs, which represent a cumulative decrease of \$210,283 for Natural Gas, Electricity, Propane and Heating Oil. This projected savings is based upon implementing energy efficiency improvements. The largest increase is in the area of vehicle maintenance for \$16,835.

Capital Outlay – This represents a net increase of \$55,250 as compared to FY12. Although the increase is \$55,250, the direct impacts to project funding identified within the approved Capital Improvements Program for inclusion in the annual budget is substantial. The FY13 adopted CIP identified \$3,283,707 in Capital Outlay to be financed in the FY13 General Fund operating budget. The amount included in the General Fund budget for Capital Outlay, including the reserve transfer of \$575,000, is \$1,849,169 or 56.3% of the amount adopted in the CIP. The FY13 proposed General Fund budget for City departments reflects a 5.3% level for capital outlay, including the reserve transfer of \$575,000. Credit rating agencies believe that a minimum of 5% of the budget should be earmarked for capital outlay to avoid debt burden and to keep flexibility. The FY13 budget promotes the utilization of capital reserve funding to procure such capital equipment as police vehicles, public works heavy equipment, and fire/rescue equipment.

Other Expenses - This represents a net decrease of \$15,341 or 1.89%. The major changes relate to decreases of \$25,179 in Grants/Subsidies and a decrease of \$22,500 in Arena food concession costs. These decreases are offset by an increase of \$56,643 in Contingency to meet FY13 financial policy target of 0.25% of General Fund budget .

Transfers - This represents a net increase of \$180,859 or 8.26%. A transfer in the amount of \$1,547,757 to the OPEB Liability Fund for the General Fund portion of retirees' insurance obligations represents an increase of \$117,264. There is an increase of \$30,000 in transfers to Capital Reserve Accounts, which

City of Dover

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results in \$575,000 proposed to be added to the General Fund Capital Reserve, an amount required to be contributed to the reserve account to adequately fund planned CIP approved expenditures for Police Vehicles, Fire/Rescue Equipment, and Public Works Heavy Equipment.

Debt Service – The City Debt Service is a net decrease of \$86,101 or 1.5%. A portion of the decrease relates to the savings realized as a result of the City's June 2010 advanced refunding on March 2001 general obligation bonds. A portion of the decrease is attributable to the net impact of issuing debt equal to or less than the level of debt being retired on an annual basis and targeting bond issues to be sensitive to the budgetary impact in the year of the bond sale.

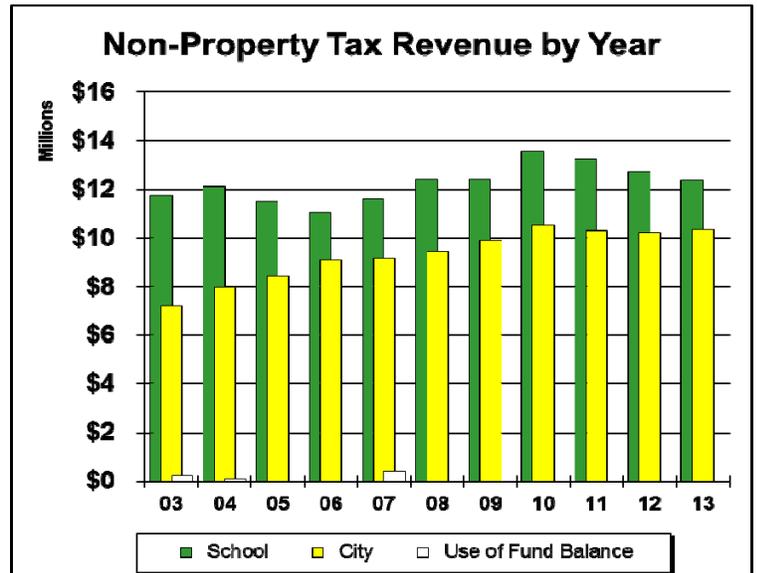
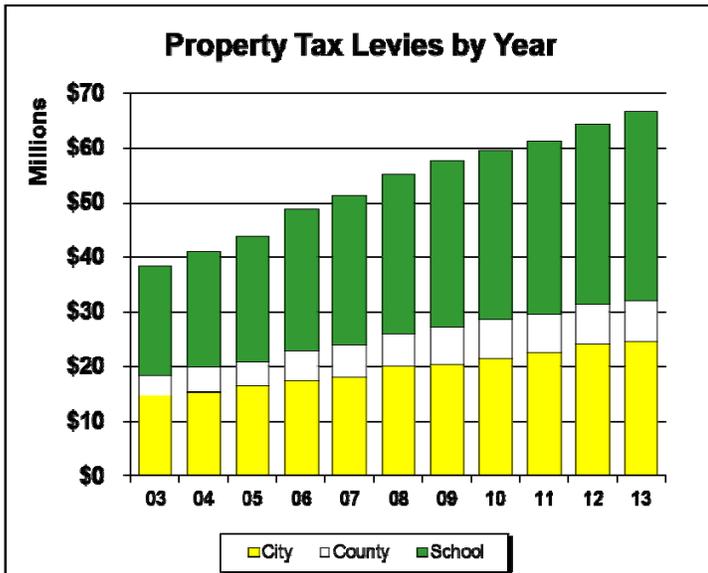
General Fund Revenue

General Fund revenues are estimated at \$89,274,173 or 2.3% higher than the amounts for the prior year. Property Taxes represent 58.9% of all budgeted funds revenue and 74.6% of the General Fund's funding.

General Fund City revenue increased 1.4% and School revenue decreased 2.8%. The Property Tax levy is proposed to increase 3.4%. The net increase in City revenue is due to minor increases licenses and permit fees and charges for services. The decrease in the School revenue is attributable to a decrease in tuition revenue from neighboring school districts and reductions in State education aid.

Estimated Revenue	FY12	FY13	Change	% Chng
City	10,209,971	10,348,465	138,494	1.4%
School	12,715,776	12,359,976	(355,800)	-2.8%
Property Taxes	64,350,115	66,565,732	2,215,617	3.4%
Budgetary Use of Fund Bal	0	0	0	NA
Total	87,275,862	89,274,173	1,998,311	2.3%

In order to not deplete reserves, no Budgetary Use of Fund Balance is recommended in this budget. This action may result in the building of some additional reserves by year end.



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Property Tax Information

Property Tax Rate

The Property Tax Rate applies to each \$1,000 of assessed value of property in the City. The rate is arrived by dividing the net appropriations (appropriations less other revenue) by the net assessed value (total value less exemptions).

The table reflects the change in the estimated property tax rate that results from this budget's proposed appropriations and revenue estimates. Net local assessed value is estimated to be \$2,612,606,600. An estimated increase of \$20,000,000 for the value of new construction represents the increased in net local assessed value.

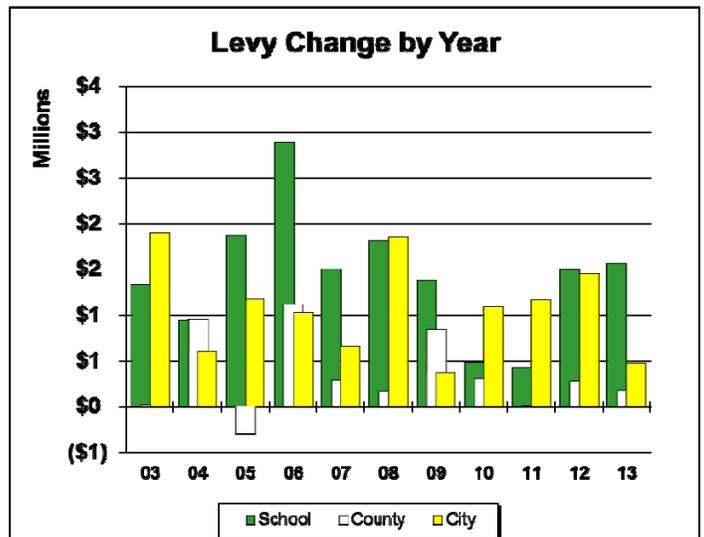
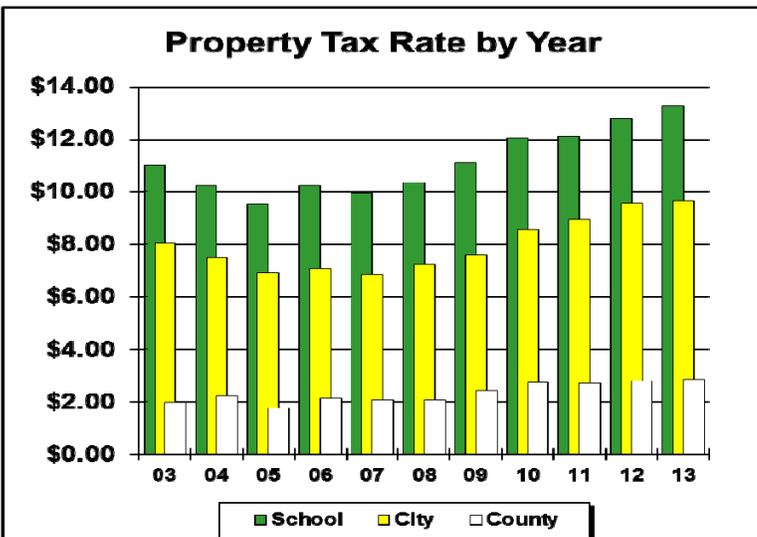
Tax Rate	FY12	FY13	Change	% Chng
City	9.54	9.65	0.11	1.2%
Use of Fund Balance	0.00	0.00	0.00	NA
Net City	9.54	9.65	0.11	1.2%
School - Local	10.26	10.71	0.45	4.4%
School - State	2.50	2.55	0.05	2.0%
Net School	12.76	13.26	0.50	3.9%
County Taxes	2.82	2.86	0.04	1.4%
Total	25.12	25.77	0.65	2.6%

The assessed value used for estimating the tax rate is last year's assessed value plus true growth taken from building permits, adjusted for market conditions. The final rates will vary due to the finalized assessment values reported to the state in the fall.

Summary of City Tax Rate Change	
	Rate
Personal Services	0.24
Other Operation Costs	-
City Revenue Change	(0.05)
Total Operations & Maintenance	0.19
Capital Outlay & Reserve Transfer	0.03
Debt Service	(0.03)
City Budgetary Change	0.19
Change in Veterans Credit	-
Impact to City Rate of Valuation Change	(0.08)
Net City Tax Rate Change	0.11

The Table to the left reflects the major components of the City portion of the Property Tax Rate increase.

Refer to the Major Budget Changes and Tax Rate Impact page in this section for more detail.



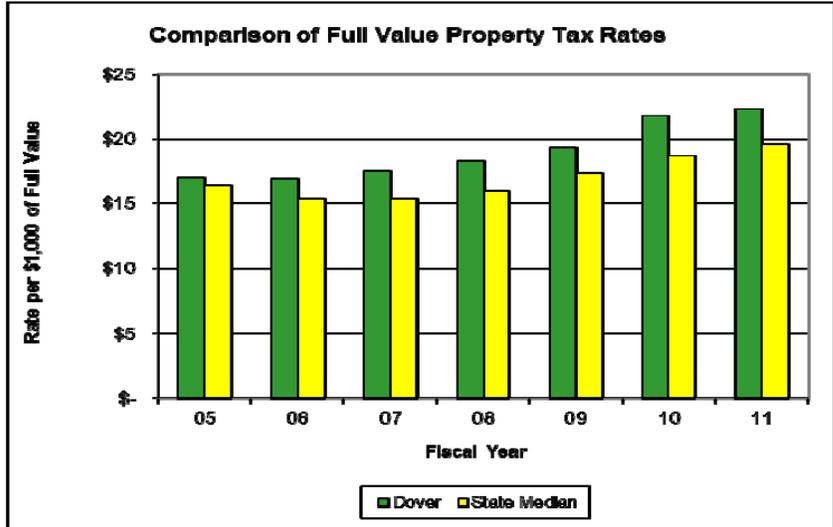
City of Dover

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Property Tax Rate Comparison

Each year, the Department of Revenue Administration (DRA) takes the local tax rate of each community and adjusts it as if the local assessments were at full market value. Using equalized property tax rates, a comparison can be made between various communities as to whether the rates are higher or lower. Comparing to the median equalized property tax rate for all municipalities can determine whether a city has a higher or lower overall rate.

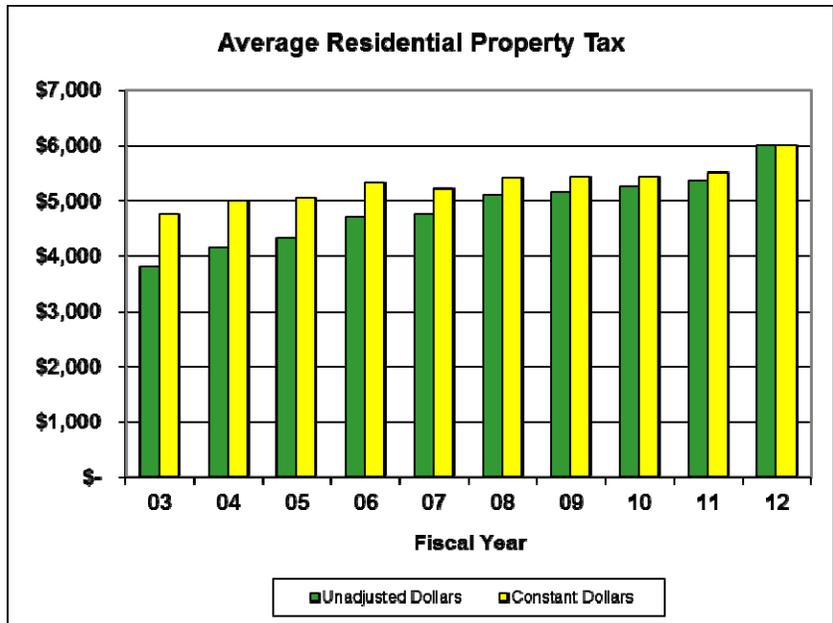
From a historical aspect, Dover's property tax rate has hovered at the median of all municipalities. The table shows 7 years of equalized tax rates for Dover and the median for all municipalities. This means that Dover's property tax rate is not in the higher or lower tax brackets, but is in the middle of the road and has been so over time. Maintaining this level of rate is good, considering the amount and quality of the services provided by the City. FY12 equalization numbers will not be available until later in the year.



Residential Property Taxes

Average residential property taxes have increased 2.9% annually in constant dollars over a 10 year period (5.4% annually in nominal or unadjusted dollars). Over a 5 year period the annual increases are 2.9% and 4.8% for constant and nominal dollars, respectively.

These were calculated by taking the average assessed value of all the residential properties in the City that have buildings on them and applying the property tax rate for each year.



Property Tax Fairness

Fairness in assessment of taxes is, and should be, of utmost importance to taxpayers. The State of New Hampshire relies on the assessment of values of properties at market value to attain this fairness or equity. The reason for changing assessments is a tax equity issue; i.e., that the tax burden is proportionally spread across all types of property. If assessed values are only changed every several years, in between the adjustments of value, should one class of property's market value grow faster than another, over time the class with faster growing market values will not be paying their fair share of property taxes. Conversely, a class of property whose market value grows slower than others will, over time, be paying more than their fair share. The logic that the City should, "leave the assessments alone" as taxpayers will pay too much if the City keeps changing them is the exact opposite of what is needed to achieve tax equity.

An important fact to remember is that an increase in total assessed value **does not** increase the total amount of property tax revenue the City receives. Increases or decreases to total assessed value only increases or decreases the property tax rate. The amount of taxes to be raised is determined by the budget process, including final revisions by the NH Department of Revenue Administration. There are statistical

City of Dover

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measures available to determine what extent tax equity has been achieved. The following discussions review these statistical measures as they relate to the City assessed value.

Assessment to Market Ratio

The results of the ratios over the last few tax years are represented in the table below. The percentage is the assessed value divided by the market price. Table is in Tax Years (Tax Year 2011 = Fiscal Year 2012).

Property Class	2004	2005	2006	2007	2008	2009	2010	2011
All Properties	95%	89%	95%	96%	95%	95%	97%	98%
Vacant Land	91%	76%	94%	82%	93%	96%	99%	94%
Single Family	93%	88%	94%	97%	95%	96%	97%	98%
Condominiums	96%	90%	95%	97%	95%	93%	97%	98%
Mobile Homes	94%	91%	94%	93%	90%	94%	96%	103%
Multi-Family Housing (2-3 units)	96%	86%	95%	90%	93%	89%	99%	101%
Apartments (more than 3 units)	93%	86%	98%	102%	91%	95%	91%	86%
Waterfront Improved	93%	92%	NA	81%	93%	92%	NA	95%
Waterfront Land Only	NA	93%	NA	NA	NA	NA	NA	NA
Commercial/Industrial	99%	89%	93%	86%	93%	94%	95%	96%

The 2011 ratios are preliminary and are expected to be certified by the DRA in late April 2012. Classes reflecting 'NA' had insufficient sale information. The International Association of Assessing Officers (IAAO) considers the ratios of each class of property reasonable if they are within +/- 10% of the overall ratio. The City strives to be within +/- 5%. The Tax Year 2000 ratios brought equity to the various classes of property. Even though there was a general increase in assessments, the overall ratio decreased as market values continued to increase dramatically. In Tax Year 2011 (current), an analysis was completed to maintain the assessments closer to market while retaining the equity across the various classes of property.

Equity in Tax Base

The best measurement of equity throughout the tax base is the Coefficient of Dispersion (COD). The table below reflects the City's COD by year. According to the International Association of Assessing Officers (IAAO), the measure of equity falls into the following ranges listed in the table.

Percent	Equity Measure
10% or less	Excellent assessment equity
11% - 14%	Good assessment equity
15% - 20%	Fair assessment equity
over 20%	Poor assessment equity

Another measure reviewed to assist in determining fair assessment is the Price-Related Differential (PRD). This statistic measures the relationship between higher valued properties and lower valued properties, and their respective assessments. This statistic answers the question: "Is there a bias for, or against, lower or higher valued properties?" For example, a PRD over 1.00 indicates a regressive assessment base, or, that higher value properties are assessed at a lower ratio, conversely, a PRD under 1.00 indicates a progressive tendency, or, shows that lower value properties are assessed at a lower ratio than higher value properties. Ideally, this statistic should be 1.00, but IAAO recommends that the PRD fall between .98 and 1.03.

Tax Year	COD	PRD
2002	9.7	1.010
2003	8.4	1.000
2004	7.2	1.000
2005	7.3	1.000
2006	6.2	1.010
2007	7.2	1.010
2008	7.3	1.020
2009	7.5	1.000
2010	8.5	1.020
2011*	8.0	1.020

The table reflects both the COD and PRD for the City of Dover. Since 2001, the City has continued to keep a COD in the excellent assessment equity level as reflected in the table. If the City had made no adjustments to values for changing market conditions in TY2011, it is estimated the COD would have increased to 9.9%. Also the PRD is within the acceptable range set by the IAAO. TY 2011 ratios are preliminary and are expected to be certified by the DRA in late April 2012.

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Other Major Funds

Appropriations

The two other major groups of budgets are the Enterprise Funds (including Internal Service Funds) and Special Revenue Funds. The Enterprise Funds consists of the Water and Sewer Utility Funds. These funds are supported by user fees and are accounted for on the full accrual basis.

The Water Fund is proposed at an increase of \$373,563 or 8.6%. The major components of the change are an increase of \$15,010 in purchased services, \$44,499 in operating

supplies, and \$75,000 in minor capital outlay and \$25,000 in transfer into capital reserve fund. There is an estimated increase of \$58,277 in interest expense. There is an estimated increase of \$225,666 in depreciation expense related to newly acquired capital assets, such as the infrastructure improvements for the North End Pressure Zone project.

Enterprise Funds	FY12	FY13	Change	% Chng
Water	4,336,199	4,709,762	373,563	8.6%
Sewer	6,040,410	6,404,327	363,917	6.0%
Internal Service	1,864,506	1,950,850	86,344	4.6%
Total	12,241,115	13,064,939	823,824	6.7%

The Sewer Fund is proposed at an increase of \$363,917 or 6.0%. The increase mainly relates to an increase of \$172,526 in personal services, an increase of \$131,041 in purchased services, a decrease of \$31,427 in operating supplies and \$12,500 in minor capital outlay.

The operations and maintenance portion of the Enterprise funds is reflected in the table to the right. This excludes depreciation, debt interest and transfers to capital reserves.

Operations & Maintenance				
Enterprise Funds	FY12	FY13	Change	% Chng
Water	2,510,804	2,575,424	64,620	2.6%
Sewer	3,087,236	3,360,107	272,871	8.8%
Total	5,598,040	5,935,531	337,491	6.0%

The Internal Service Funds (Workers Compensation, Fleet Maintenance, DoverNet and Central Stores) are also included for presentation purposes with the Enterprise section. The Special Revenue Funds make up the smallest share of the budgeted funds. Federal grant funds, including any related local match, make up the majority of the budgeted Special Revenue Funds. The major grant funds are the School Cafeteria, Education Federal Grant Funds and the Community Development Block Grant Fund. The remaining funds were created by the City Council such as the Parking Activity Fund and the Residential Solid Waste Fund.

In the proposed FY13 budget the Other Post Employment Benefit (OPEB) Liability Fund has been budgeted to centrally account for the City's OPEB obligations for retirees. As of June 30, 2011, the City has an estimated \$42.2 million OPEB liability and the Actuarial Determined Annual Required Contribution (ARC) is estimated at \$3,765,850. The proposed FY13 budget for the OPEB Liability Fund is \$1,313,112 for pay-as-you-go OPEB obligations for 97 retirees, an decrease of \$56,772 or 4.1% over FY12 pay-as-you-go amount.

Utility Rates

The proposed budget reflects an increase to both the Water and Sewer rates. The utility rates are based on the cash needs of the Water and Sewer Funds. Depreciation expense and interest expense are deducted, along with other revenue

sources and actual principal and interest payments on debt are added back. This amount is then divided by the estimated billable volume in hundred cubic feet (HCF) to arrive at the rates.

Rates	FY12	FY13	Change	% Chng
Water/HCF	3.97	4.36	0.39	9.8%
Sewer/HCF	5.43	5.78	0.35	6.4%
Combined W/S	9.40	10.14	0.74	7.9%

Financial Condition and Local Economy

Local Economy: The local economic environment over the past fiscal year has declined slightly in specific sectors including heavy manufacturing and commercial construction. A variety of services in architectural, cleaning, fitness, and general retail areas have experienced negative growth. Economic Development activity continues to support existing business retention with some success despite the continued loss of critically important credit and financing availability for local small businesses.

Through vigorous business relocation outreach coupled with stringent municipal spending restraint and wage freezes in the City's operations coupled with the approval of five Economic Revitalization Zone Districts have successfully brought thirty-five new/expanded businesses and 425 new jobs to Dover.

The expanding healthcare industry in the City, its proximity to UNH, Pease Tradeport, and the Portsmouth Shipyard have continued to add stability and diversity to the economic mix and has kept unemployment in Dover well below that of New Hampshire, New England, and the surrounding communities as well as the Nation. Becoming the fastest growing city in New Hampshire has helped Dover statistics as well.

New Hampshire's GDP and labor force in moderate decline since 2008 has now stabilized to some degree. At the conclusion of the 2011 fiscal year, the labor force of Dover has continued to grow about 1% per year with minor variations below and above the trend line.

Dover's local unemployment rate is currently 4.8% which is 0.4% lower than this time last year. The seasonally adjusted unemployment rate, consistently lower than that of the U.S. (9.1%) and the State of New Hampshire (5.2%), was unchanged at the end of fiscal year 2011. The national unemployment rate decreased by 0.2% in the same period.

In combination with the current economic environment and unemployment levels, the median household income in Dover decreased by an estimated 2% from \$63,033 in FY10 to \$61,680 in FY11.

The number of motor vehicle permits increased to 29,280 in FY11 as compared to 28,334 in FY10. The number of building permits decreased from 396 in FY10 to 358 in FY11 and the average permit value decreased from \$73,795 to \$55,440. Despite a slowing in residential development in Dover and across the country, commercial property development has continued at a slow pace throughout the year.

Although the residential development has slowed somewhat, the City saw moderate commercial growth during fiscal year 2011. Planning efforts have continued in anticipation of future residential and multi-use development projects being undertaken. Changes to land use regulations have been put in place to encourage both community

character as well as streamline the regulations and remove obstacles to context sensitive development.

Residential sales continue to decline but are stabilizing as low mortgage rates and declining prices (now up slightly) are somewhat offset by more stringent down payment and credit quality requirements from lenders. Foreclosed properties continue to add to the unsold housing inventory on the market. The decline in sales has affected the number of residential projects coming before the Planning Board. Projects now tend to be smaller and more market specific than in recent years.

Some commercial development has begun, heavily weighted in the rehabilitation sector. Some new construction projects have begun as financing options permit.

Hospitality industry development exists in proximity to the Liberty Mutual and Measured Progress campuses at the northern edge of the City. Current occupancy rates are marginal.

The Exit 9 location on the Spaulding Turnpike has continued to enjoy development activity. The 100,000 sq. ft. medical practices building has reached full occupancy and a new dental group building will initiate construction shortly.

In the downtown city core, the Children's Museum of New Hampshire continues to attract approximately 130,000 visitors annually to Dover bringing added vibrancy, customer traffic, and new dollars to downtown businesses and restaurants. Recently, there has been development of retail space within the Cochecho Falls Mill across the street from the Museum. This development shows the potential growth in retail uses along the Washington Street Corridor.

To further expand the downtown, the City has taken advantage of rezoning efforts in 2009 to create a more flexible and innovative development environment through the addition of the Form Based Code style of zoning. This zoning encourages mixed uses, and places a higher emphasis on height, massing and placement of a building than on the uses contained within the building. To date the Planning Board has reviewed one project, a forty-eight (48) unit residential project consisting of two buildings along School Street. These units will have dramatic views of the waterfront and will be sold to individual owners.

The integration of the Dover waterfront redevelopment into the downtown continues with the opening of the Washington Street Bridge and upgrade of the River Street Pump station. These additions coupled with the continued work of Dickenson Development to engineer and ultimately permit the portion of privately financed project includes commitments to construct high end residential condominium units, more than 30,000 square feet of new retail and office space, boating facilities and a restaurant along the riverfront.

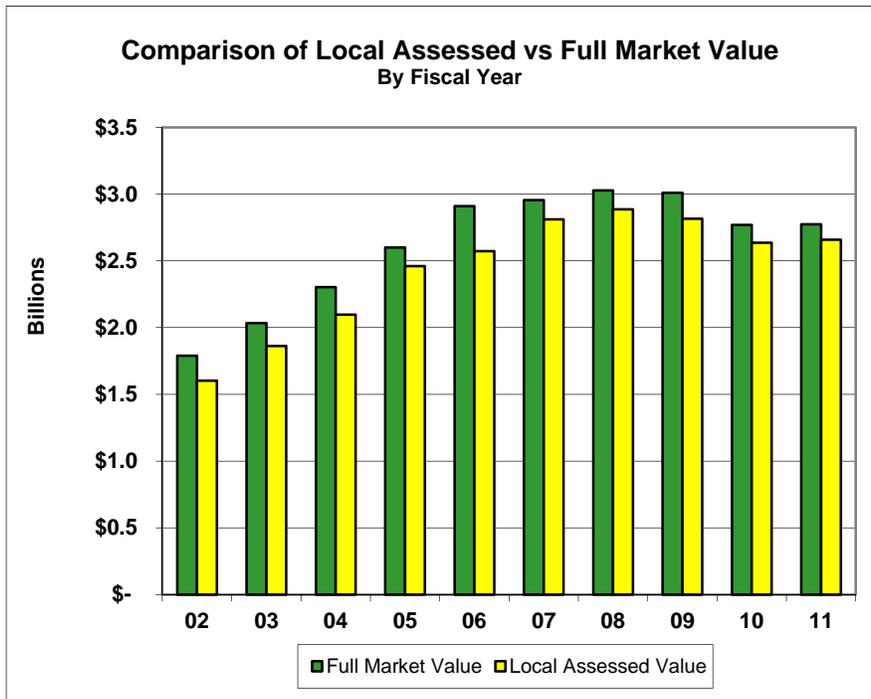
In the Enterprise Park, one new relocation candidate company is considering available parcels owned by DBIDA and another is purchasing a DBIDA owned building it currently leases. The purchase of the Cochecho Falls Mill by a mill developer is pending and expected to bring 60 apartments to the downtown core. Efforts are also underway to develop City core infill projects to four City-owned parking lots along with a public parking garage.

The City's full value property tax rate remained stable in comparison to the NH State median. The median reflects the mid-point of all rates in the State. Because Dover remains approximately at the median, this means that about half of the tax rates in the State are higher than Dover's and about half are lower. This is a good measure of tax burden as all municipal assessed values are brought to full market value and tax rates equalized.



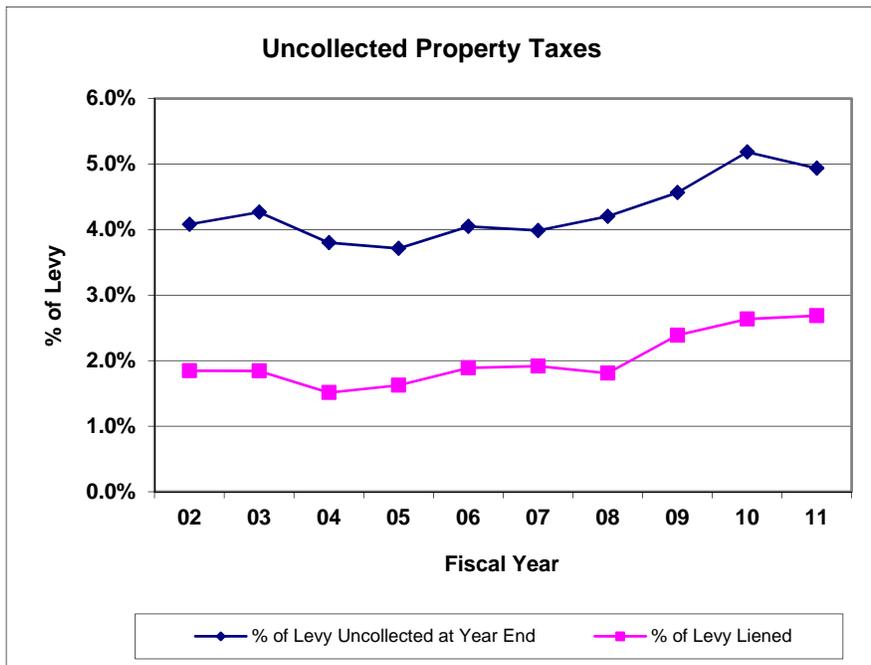
The recent trends in the national credit market continue to impact real estate activity throughout New England. While New Hampshire and Dover, in particular, are not immune, the level of increase in real estate transactions during the past year has been relatively small. The real estate sales activity in Dover for FY11 was 740 transactions versus 689 for FY10. This level of activity represents transfers of 7.5% of taxable parcels during FY11 up slightly from 7.0% in FY10. In conjunction with this activity, the number of taxable parcels increased from 9,825 in FY10 to 9,899 in FY11, a less than 1.0% increase. This increase in taxable parcels in combination with a stabilization of property values has resulted in the equalized property value per capita changing from \$92,554 for FY10 to \$92,051 in FY11, a decrease of less than 1% for the fiscal year.

Full market value as determined by the NH Department of Revenue Administration increased 0.1% during the fiscal year.



Assessed value as a ratio of full market value was 95.5%. In the second half of fiscal year 2011 the City's assessed property values appeared to be demonstrating stabilization in values based on sales data. As of April 1, 2011 the City's overall assessed values demonstrated a .67% decrease in value over the prior year.

The percentage of uncollected taxes for the current tax levy at the end of fiscal year 2011 decreased slightly to 4.9% as compared to 5.2% in FY10 (actual amount



decreasing from \$3.1 million to \$3.0 million). There were 366 parcels from the current tax levy with outstanding taxes that had a lien placed, down from 417 last year. The number of delinquent parcels decreased by 49 or 1.2%, however, the dollar amount of the liens increased slightly to 2.7% of the tax levy as compared to 2.6% for last year. The actual amount of the executed lien increased 4.7% from \$ 1,568,381 to \$1,641,606.

Financial Position: The City's General Fund ended Fiscal Year 2011 with an increase to its Unassigned Fund Balance of \$464,733 to \$5.94 million. The General Fund unassigned fund balance at June 30, 2011 was 6.84% of the FY12 budget (8% is the minimum requirement of the City Financial Policies). The Water Fund saw an increase in unrestricted net assets of \$2.13 million, from \$1,070,952 to \$3,205,197. The Water Fund increase is primarily due to operating income of \$1.7 million. The Sewer Fund saw an increase in unrestricted net assets of \$1.27 million, from \$2,060,818 to \$3,327,964. A significant portion of the increase in unrestricted net assets of the Sewer Fund is the result of \$1.1 million in reimbursements being received from the State Revolving Loan Program for the River Street Pump Station and Wastewater Treatment Facility Aeration Blower projects which are collectively \$2.1 million in Construction in Progress at year end.

Unreserved Net Assets		
Fund	FY11	FY10
General	5,941,993	5,477,269
Water	3,205,197	1,070,952
Sewer	3,327,964	2,060,818
Total	12,475,154	8,609,039

In FY2009 the Arena Fund was dissolved into the City's General Fund. The City continues efforts to balance the fiscal operations of the Arena, including scheduled fee increases and expenditure control.

The liquidity of the General, Water and Sewer Funds is good and continues to show a favorable trend. This is based on the quick ratio which is a measure of current assets (excluding inventories) divided by current liabilities. The General Fund had a quick ratio of 1.42 with Water and Sewer Funds of 4.71 and 2.20, respectively. A ratio of 1 is considered satisfactory.

The amount of debt incurred by the City remains below the State statutory limits as set forth in RSA 33:4-a for the City and School District, and RSA 33:5-a for the Water Fund. There is no statutory debt limit for the Sewer Fund. The State statutory limit for the City is 3% of Base valuation as determined by the New Hampshire Department of Revenue Administration (NH DRA), the statutory limit for the School District is 7% of Base valuation as determined by NH DRA, and the statutory limit for the Water Fund is 10% of base valuation as determined by NH DRA. As of June 30, 2011 the City had utilized 54.5% of its statutory debt limit, the School District utilized 14.7% of its statutory debt limit, and the Water Fund had utilized 5.2% of its statutory debt limit.

The City Council established self-imposed policy limits that are significantly lower than those set by State statute. As of June 30, 2011 the percent of the City's more conservative debt policy used was 83.9%, the School was 52.7%. General Fund net debt per capita is at \$2,277, an amount considered reasonable for a municipality the size of Dover. The General Fund's net debt to equalized value is 2.45%. The General Fund's net debt service as a percent of budget is 10.5%. Although this measure is higher than the 10% recommended by policy, it is partially as a result of a higher rate of debt pay down resulting in a favorable reduction in the cost for debt.

The Water fund is at 100% of the City Council self-imposed policy limit. The Sewer fund remained within the City Council self-imposed policy limits with 28.9 being utilized. Net debt service to budget in the Water Fund is 31.1% and 20.2% within the Sewer Fund, within the 40% set by policy.

In 2010 Moody's reaffirmed the City's A1 rating and in May 2010 Moody's recalibrated the City's rating from the Municipal Rating Scale to the Global Rating Scale which resulted in the City's current rating of Aa2. Standard & Poor's reaffirmed their AA rating of the City in 2010. In fiscal year 2011 there were no changes to the City's credit ratings.

Policy Monitoring, Long Term Financial Planning, and Responding to the Impact of the U.S. Economy:

In 1996 the City Council, through the recommendation of an Ad Hoc Financial Planning Committee, adopted a comprehensive set of 12 City Financial Policies. These 12 policies addressed 6 major financial goals: Maintenance of Fund Reserves, Capital Improvements Program, Debt Management, Cash Management, Management of Enterprise Funds, and Budget Management. The City Council identified that various operational, financial and economic conditions had changed over the course of 14 years, and the recent decline of the national and state economy, necessitated the need to review and update the financial policies to ensure continuing improvement and sustaining of the City's financial health over the long term. On January 13, 2010 the City Council initiated the review and update process by establishing an Ad-hoc committee. The committee reported back to the City Council on March 16, 2011 recommending the adoption of 32 financial policies. On April 27, 2011 the City Council adopted a resolution to implement the 32 recommended financial policies. These adopted policies include maintaining all of the existing policy statements of 1996 with updates to several of the benchmark indices. In addition, several new policy statements are also included in the recommendations reflecting the most current best practices identified by the Government Finance Officers Association and the National Advisory Council on State and Local Budgeting. These financial policies address areas such as Stabilization Funds, Fees and Charges, Debt Issuance and Management, Use of One-Time and Unpredictable Revenues, Balanced Budgeting Practices, Revenue Diversification, and Contingency Planning. A copy of the financial policies adopted by the City Council is available on the City's website and in Appendix A of this Budget document.

The City Council routinely adopts fiscal initiatives to respond to the changes in the economy that have resulted in impacts such as declines to non-property tax revenues and the community's tolerance for tax increases. The City Council has limited adoption of bonding authorizations to be consistent with the annual amount of debt being retired by the City's tax supported General Fund. The objective of this initiative is to move the City away from recurring debt financing and funding capital reserves at an appropriate level to move from debt financing certain capital outlay.

The City Manager, with the concurrence of the City Council, directed departments to reduce expenditures in FY2011 to counter-balance both expected revenue shortfalls and increases in certain costs, while ensuring that operations resulted in a General Fund balance that is consistent with increasing the unassigned balance to 8% as prescribed by policy.

The City Administration conducts an on-going evaluation of fiscal operations to insure that expenditures are managed in concert with revenues to insure General Fund Balance is maintained consistent with City policy limit.

The City recognizes the importance of a formal process for long term financial planning and forecasting. The City has procured a formal forecasting software application to aid in financial planning. The City has populated the software with the necessary data and has utilized this tool to provide insight to evaluating policy recommendations. The software is utilized to provide formal fiscal forecasting reports complete with national, regional, and local economic overviews and a 5-year projection of both General Fund operations and tax levy impacts as part of the budget process.

ESTIMATED REVENUES & APPROPRIATIONS - ALL BUDGETED FUNDS

Fund Name	Budget		Fund Bal @ 6/30/12 Est.	Budget		Incr (Decr) to Fund Bal	Fund Bal @ 6/30/13 Est.	
	Type	Dept.		Est. Revenue	Appropriations			
(1)					(2)		(3)	
Governmental Funds:								
1000	General Fund	Annual	Various	5,103,995	89,274,173	89,274,173	-	5,103,995
Special Revenue Funds:								
2100	Community Development Fund	Grant	Planning	(100,000)	441,742	441,742	-	(100,000)
2210	Drug Investigation/Community Policing Fund	Grant	Police	24,000	190,105	190,105	-	24,000
2220	Dover Housing Authority Policing	Grant	Police	17,500	110,255	110,255	-	17,500
2245	DHHS Assistance Programs	Grant	Police	7,000	124,936	124,936	-	7,000
2250	Youth Tobacco & Alcohol	Grant	Police	7,500	0	0	-	7,500
3207	Public Safety Special Details	Annual	Police & Fire	55,000	287,361	287,361	-	55,000
3213	Parking Activity Fund	Annual	Police	178,000	614,320	614,320	-	178,000
3320	Residential Solid Waste Fund	Annual	Comm Serv	124,500	950,663	950,663	-	124,500
3381	McConnell Center Fund	Annual	Comm Serv	(295,000)	825,205	825,205	-	(295,000)
3410	Recreation Programs Fund	Annual	Comm Serv	355,000	535,248	535,248	-	355,000
3455	Library Fines Fund	Annual	Library	34,000	66,840	66,840	-	34,000
3500	OPEB Liability Fund	Annual	Various	-	1,313,112	1,313,112	-	-
2800	Cafeteria Fund	Grant	School	77,000	1,398,164	1,398,164	-	77,000
2820	Federal Education Grants Fund	Grant	School	(18,000)	2,715,962	2,715,962	-	(18,000)
2900	Special Programs & Grants Fund	Grant	School	(4,000)	0	0	-	(4,000)
3810	Tuition Programs Fund	Annual	School	(12,000)	141,500	141,500	-	(12,000)
3825	Alternative Education Fund	Annual	School	50,000	868,063	868,063	-	50,000
3830	School Facilities Fund	Annual	School	125,000	137,075	137,075	-	125,000
Total Special Revenue Funds				625,500	10,720,551	10,720,551	-	625,500
Proprietary Funds:								
Enterprise Funds								
5300	Water Fund	Annual	Comm Serv	2,500,000	4,709,762	4,709,762	-	2,500,000
5320	Sewer Fund	Annual	Comm Serv	3,400,000	6,404,327	6,404,327	-	3,400,000
Total Enterprise				5,900,000	11,114,089	11,114,089	-	5,900,000
Internal Service Funds								
6100	DoverNet Fund	Annual	City Mgr	350,000	696,349	696,349	-	350,000
6110	Central Stores Fund	Annual	Finance	47,000	105,154	105,154	-	47,000
6310	Fleet Maintenance Fund	Annual	Comm Serv	7,500	762,282	762,282	-	7,500
6800	Workers Compensation Fund	Annual	City Mgr	425,000	387,065	387,065	-	425,000
Total Internal Service				829,500	1,950,850	1,950,850	-	829,500
Total All Budgeted Funds				12,458,995	113,059,663	113,059,663	0	12,458,995

Notes:

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
- (2) This column reflects Estimated Revenue less Appropriations. These amounts represent the budgeted change to the amount of Fund Balance.
- (3) Estimated Fund Balance reflects the change to Fund Balance per the budget added to the Fund Balance for the end of the fiscal year. These amounts do not reflect other non-budget basis adjustments that may occur according to generally accepted accounting principles.

UNRESERVED/UNRESTRICTED NET ASSETS - ALL BUDGETED FUNDS

Fund Name	Budget Type	Dept.	Fiscal Year End								Estimated
			05	06	07	08	09	10	11	12	
(1)											
UNRESERVED NET ASSETS:											
1000 General Fund	Annual	Various	3,867,587	4,796,633	5,068,952	5,517,018	5,114,311	5,477,269	5,941,993	5,103,995	
Special Revenue Funds:											
2100 Community Development Fund(2)	Grant	Planning	(132,388)	(115,124)	(66,365)	(87,597)	(72,225)	(137,090)	(280,904)	(100,000)	
2130 DOE - Energy Efficiency	Grant	Planning	NA	NA	NA	NA	NA	NA	(143,080)	(130,000)	
2210 Drug Investigation/Community Policing Fund	Grant	Police	24,477	(45,266)	(19,344)	20,491	4,500	(82,430)	(79,904)	24,000	
2245 DHHS - Assistance Programs	Grant	Police	NA	NA	NA	NA	40,786	(7,141)	(39,573)	7,000	
3207 Public Safety Special Details	Annual	Police/Fire	NA	NA	27,533	83,818	65,481	90,828	82,036	54,000	
3213 Parking Activity Fund	Annual	Police	129,417	144,879	97,761	62,740	70,145	117,605	123,795	178,000	
3320 Residential Solid Waste Fund	Annual	Comm Serv	64,824	(64,649)	43,252	67,173	70,030	53,247	164,009	124,500	
3381 McConnell Center Fund	Annual	Comm Serv	(120)	11,276	(75,796)	(429,702)	(487,258)	(691,882)	(595,307)	(295,000)	
3410 Recreation Programs Fund	Annual	Comm Serv	105,313	144,735	194,630	273,942	291,085	337,498	354,748	355,000	
3455 Library Fines Fund	Annual	Library	40,268	51,573	57,059	59,192	64,492	39,492	33,966	34,000	
3500 OPEB Liability Fund	Annual	Various	NA	NA	NA	NA	NA	0	0	0	
2800 Cafeteria Fund	Grant	School	57,123	102,753	99,079	7,941	51,714	123,619	235,633	77,000	
2820 Federal Education Grants Fund	Grant	School	(906,023)	69,626	77,709	143,409	138,000	97,397	(12,981)	(18,000)	
2900 Special Programs & Grants Fund	Grant	School	3,119	5,855	5,855	3,119	5,039	(15,744)	(3,483)	(4,000)	
3810 Tuition Programs Fund	Annual	School	2,700	17,014	5,841	42,243	59,649	(1,776)	4,128	(12,000)	
3825 Alternative Education Fund	Annual	School	13,002	11,240	100,043	120,946	65,087	98,267	39,494	50,000	
3830 Education Facilities Fund	Annual	School	30,188	62,571	93,574	100,139	140,894	180,912	166,200	125,000	
Total Special Revenue Funds			(568,100)	396,483	640,831	467,854	507,419	202,802	48,777	469,500	
UNRESTRICTED NET ASSETS:											
Enterprise Funds											
5300 Water Fund	Annual	Comm Serv	1,590,974	1,838,089	852,301	173,163	187,702	1,070,952	3,205,197	2,500,000	
5320 Sewer Fund	Annual	Comm Serv	3,732,473	3,931,850	2,927,444	846,491	704,340	2,060,818	3,327,964	3,400,000	
Total Enterprise			5,323,447	5,769,939	3,779,745	1,019,654	892,042	3,131,770	6,533,161	5,900,000	
Internal Service Funds											
6100 DoverNet Fund	Annual	City Mgr	184,771	230,978	271,145	113,013	192,555	177,701	324,930	350,000	
6110 Central Stores Fund	Annual	Finance	28,803	33,918	42,121	49,629	70,957	56,774	51,154	47,000	
6310 Fleet Maintenance Fund	Annual	Comm Serv	162,099	135,205	118,459	91,305	155,424	41,803	(12,533)	7,500	
6800 Workers Compensation Fund	Annual	City Mgr	100,076	35,618	(20,123)	111,428	146,109	607,098	635,447	425,000	
Total Internal Service			475,749	435,719	411,602	365,375	565,045	883,376	998,998	829,500	
Total All Budgeted Funds			9,098,683	11,398,774	9,901,130	7,369,901	7,078,818	9,695,217	13,522,929	12,302,995	

Notes:

- (1) "Grant" reflects funds whose revenues are restricted to specific purposes. "Annual" reflects funds which the city sets the purpose of spending.
 (2) Represents various block grant years. Deficits are covered by future drawdowns from the US Dept. of HUD.

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department

Function	Description	FY 12 City Council Adopted	FY 13 Department Requests	City Mgr Changes	FY 13 City Mgr Proposed	FY13-12 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
CITY COUNCIL							
41110	City Council	357,044	441,065	20,000	461,065	104,021	29.1%
EXECUTIVE							
41320	City Manager's Office	409,243	419,479	(14,943)	404,536	(4,707)	-1.2%
41530	City Attorney's Office	232,590	281,788	(37,345)	244,443	11,853	5.1%
46510	Business Assistance	130,000	130,000	0	130,000	0	0.0%
	Total Executive Dept.	771,833	831,267	(52,288)	778,979	7,146	0.9%
FINANCE							
41511	Finance & Accounting	738,694	754,796	(3,184)	751,612	12,918	1.7%
41513	Tax Assessment Division	404,753	407,253	(3,155)	404,098	(655)	-0.2%
41520	City Clerk & Tax Collection Division	411,255	413,177	(961)	412,216	961	0.2%
41525	Elections	39,861	39,869	0	39,869	8	0.0%
	Total Finance Dept.	1,594,563	1,615,095	(7,300)	1,607,795	13,232	0.8%
PLANNING							
41910	Planning Department	451,089	469,907	(6,380)	463,527	12,438	2.8%
	Total Planning Dept.	451,089	469,907	(6,380)	463,527	12,438	2.8%
POLICE							
42110	Police Department - Admin	232,843	242,166	(899)	241,267	8,424	3.6%
42120	Police Field Operations	3,444,354	3,582,530	(66,568)	3,515,962	71,608	2.1%
42150	Police Support	2,201,396	2,372,030	(154,752)	2,217,278	15,882	0.7%
42180	Public Safety Dispatch	682,225	821,158	(8,162)	812,996	130,771	19.2%
	Total Police Dept.	6,560,818	7,017,884	(230,381)	6,787,503	226,685	3.5%
FIRE & RESCUE							
42210	Fire & Rescue Administration	319,967	305,857	(1,108)	304,749	(15,218)	-4.8%
42220	Fire & Rescue Suppression	5,509,950	6,230,829	(294,153)	5,936,676	426,726	7.7%
42250	Inspection Services	434,844	455,489	(2,694)	452,795	17,951	4.1%
42280	Fire & Rescue Buildings	93,385	96,675	(2,268)	94,407	1,022	1.1%
	Total Fire & Rescue	6,358,146	7,088,850	(300,223)	6,788,627	430,481	6.8%
COMM SERV - PUBLIC WORKS							
43111	CSD - Administration	89,299	97,048	(3,701)	93,347	4,048	4.5%
43112	CSD - Engineering	238,912	246,887	(6,037)	240,850	1,938	0.8%
43121	CSD - Streets	1,546,712	2,675,412	(1,131,271)	1,544,141	(2,571)	-0.2%
43125	CSD - Snow Removal	470,273	486,648	(41,576)	445,072	(25,201)	-5.4%
43155	CSD - Storm Water	909,281	995,042	(127,099)	867,943	(41,338)	-4.5%
43160	CSD - Street Lighting	280,048	296,442	(10,000)	286,442	6,394	2.3%
43180	CSD - Facilities & Grounds	897,595	859,452	(12,049)	847,403	(50,192)	-5.6%
41941	CSD - General Gov't Buildings	263,828	353,376	(63,000)	290,376	26,548	10.1%
41951	CSD - Cemetery	177,691	185,182	(1,660)	183,522	5,831	3.3%
43240	CSD - Recycling & Waste Mgmt	645,169	634,878	(35,483)	599,395	(45,774)	-7.1%
	Total Public Works	5,518,808	6,830,367	(1,431,876)	5,398,491	(120,317)	-2.2%
RECREATION							
45110	Recreation Admin	301,664	300,133	(23,558)	276,575	(25,089)	-8.3%
45120	Recreation Programs	49,788	54,960	(9,750)	45,210	(4,578)	-9.2%
45121	McConnell Center	322,011	319,483	(131,585)	187,898	(134,113)	-41.6%
45124	Indoor Pool	409,256	438,533	(12,119)	426,414	17,158	4.2%
45125	Thompson Pool	123,553	125,916	(400)	125,516	1,963	1.6%
45149	Arena	984,790	1,004,516	(63,889)	940,627	(44,163)	-4.5%
	Total Recreation	2,191,062	2,243,541	(241,301)	2,002,240	(188,822)	-8.6%
PUBLIC LIBRARY							
45500	Public Library	1,056,980	1,067,852	(11,579)	1,056,273	(707)	-0.1%

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed By Department							
Function	Description	FY 12 City Council Adopted	FY 13 Department Requests	City Mgr Changes	FY 13 City Mgr Proposed	FY13-12 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS (CONT.)							
HUMAN SERVICES							
44410	Human Services - Admin	248,873	256,317	(1,749)	254,568	5,695	2.3%
44430	Human Services - General Asst	461,000	607,285	(32,000)	575,285	114,285	24.8%
	Total Human Services	709,873	863,602	(33,749)	829,853	119,980	16.9%
	TOTAL DEPARTMENT APPROP	25,570,216	28,469,430	(2,295,077)	26,174,353	604,137	2.4%
OTHER CHARGES							
41991	Misc General Government	883,553	863,173	(34,265)	828,908	(54,645)	-6.2%
47100	Debt Service - City	5,828,662	5,742,561	0	5,742,561	(86,101)	-1.5%
49000	Transfers	1,975,493	2,163,183	(40,426)	2,122,757	147,264	7.5%
	Total Other Charges	8,687,708	8,768,917	(74,691)	8,694,226	6,518	0.1%
	TOTAL CITY GENERAL FUND APPROPRIATIONS	34,257,924	37,238,347	(2,369,768)	34,868,579	610,655	1.8%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
ESTIMATED REVENUE							
	City Revenues	10,209,971	10,386,845	(38,380)	10,348,465	138,494	1.4%
	Less County Portion of BPT		0		0	0	100.0%
	Use of Fund Balance	0	0	0	0	0	NA
	TOTAL OTHER REVENUE	10,209,971	10,386,845	(38,380)	10,348,465	138,494	1.4%
	TOTAL CITY ESTIMATED REVENUES	10,209,971	10,386,845	(38,380)	10,348,465	138,494	
PROPERTY TAXES							
	City Property Taxes	24,727,609	27,531,158	(2,331,388)	25,199,770	472,161	1.9%
	Use of Fund Balance Impact	0	0	0	0	0	NA
	Less Veteran Credit	(679,656)	(679,656)	0	(679,656)	0	0.0%
	Total City Property Tax	24,047,953	26,851,502	(2,331,388)	24,520,114	472,161	3.7%
	NET CITY PROPERTY TAX LEVY	24,047,953	26,851,502	(2,331,388)	24,520,114	472,161	0
ASSESSED VALUE							
	Gross Assesed Value (1)	2,641,809.500	2,661,809.500	0.000	2,661,809.500	20,000.000	0.8%
	Less Exemptions to Value (1)	(49,202.900)	(49,202.900)	0.000	(49,202.900)	0.000	0.0%
	NET ASSESSED VALUE (000s)	2,592,606.600	2,612,606.600	0.000	2,612,606.600	20,000.000	0.8%
ESTIMATED TAX RATE INFORMATION							
CITY MANAGER PROPOSED							
	City	9.54	10.54	(0.89)	9.65	0.11	1.2%
	Use of Fund Balance Credit	0.00	0.00	0.00	0.00	0.00	NA
	Net City	9.54	10.54	(0.89)	9.65	0.11	1.2%
	ESTIMATED CITY TAX RATE	9.54	10.54	(0.89)	9.65	0.11	1.2%

GENERAL FUND

Proposed (School Only Tax Impact)

Summary of City Manager Proposed By Department							
Function	Description	FY 12 City Council Adopted	FY 13 Department Requests	City Mgr Changes	FY 13 City Mgr Proposed	FY13-12 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
EDUCATION							
46900	School Department Appropriation	41,638,606	42,926,277	0	42,926,277	1,287,671	3.1%
47190	Debt Service - School	4,075,515	3,997,009	0	3,997,009	(78,506)	-1.9%
TOTAL SCHOOL GENERAL FUND APPROPRIATIONS		45,714,121	46,923,286	0	46,923,286	1,209,165	2.6%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
School Local Revenues		12,715,776	12,359,976	0	12,359,976	(355,800)	-2.8%
Use of Fund Balance		0	0	0	0	0	NA
TOTAL OTHER REVENUE		12,715,776	12,359,976	0	12,359,976	(355,800)	-2.8%
PROPERTY TAXES							
Local School Property Tax		26,608,346	27,995,231	0	27,995,231	1,386,885	5.2%
State School Property Tax		6,389,999	6,568,079	0	6,568,079	178,080	2.8%
Total Education Property Tax		32,998,345	34,563,310	0	34,563,310	1,564,965	4.7%
NET EDUCATION PROPERTY TAX LEVY		32,998,345	34,563,310	0	34,563,310	1,564,965	4.7%
ASSESSED VALUE							
Gross Assesed Value (1)		2,641,809,500	2,661,809,500	0.000	2,661,809,500	20,000,000	0.8%
Less Exemptions to Value (1)		(49,202,900)	(49,202,900)	0.000	(49,202,900)	0,000	0.0%
NET ASSESSED VALUE (000s)		2,592,606,600	2,612,606,600	0.000	2,612,606,600	20,000,000	0.8%
ESTIMATED TAX RATE INFORMATION							
SCHOOL BOARD PROPOSED BUDGET							
School - Local		10.26	10.71	0.00	10.71	0.45	4.4%
School - State (2)		2.50	2.55	0.00	2.55	0.05	2.0%
Net School		12.76	13.26	0.00	13.26	0.50	3.9%
ESTIMATED SCHOOL TAX RATE		12.76	13.26	0.00	13.26	0.50	3.9%

(2) Applies to non-utility properties

GENERAL FUND

Proposed (County Only Tax Impact)

Summary of City Manager Proposed By Department							
Function	Description	FY 12 City Council Adopted	FY 13 Department Requests	City Mgr Changes	FY 13 City Mgr Proposed	FY13-12 Increase (Decrease)	% Incr (Decr)
APPROPRIATIONS							
48000	COUNTY TAX	7,303,817	7,482,308	0	7,482,308	178,491	2.4%
TOTAL COUNTY GENERAL FUND APPROPRIATIONS		7,303,817	7,482,308	0	7,482,308	178,491	2.4%
ESTIMATED REVENUE, TAXES AND ASSESSED VALUE							
ESTIMATED REVENUE		0	0	0	0	0	100.0%
TOTAL OTHER REVENUE		0	0	0	0	0	100.0%
PROPERTY TAXES							
County Tax Levy		7,303,817	7,482,308	0	7,482,308	178,491	2.4%
NET COUNTY PROPERTY TAX LEVY		7,303,817	7,482,308	0	7,482,308	178,491	2.4%
ASSESSED VALUE							
Gross Assesed Value (1)		2,641,809,500	2,661,809,500	0.000	2,661,809,500	20,000,000	0.8%
Less Exemptions to Value (1)		(49,202,900)	(49,202,900)	0.000	(49,202,900)	0,000	0.0%
NET ASSESSED VALUE (000s)		2,592,606,600	2,612,606,600	0.000	2,612,606,600	20,000,000	0.8%
ESTIMATED TAX RATE INFORMATION							
COUNTY							
COUNTY		2.82	2.86	0.00	2.86	0.05	1.7%
ESTIMATED COUNTY TAX RATE		2.82	2.86	0.00	2.86	0.05	1.7%

GENERAL FUND

Proposed (City Only Tax Cap)

Summary of City Manager Proposed						
By Department						
Function Description	FY 12 City Council Adopted	FY 13 Department Requests	City Mgr Changes	FY 13 City Mgr Proposed	FY13-12 Increase (Decrease)	% Incr (Decr)
By Budget Category						
Estimated Revenue:						
Taxes - Property	63,364,437	68,897,120	(2,331,388)	66,565,732	3,201,295	5.1%
Taxes - Other	318,500	416,500	0	416,500	98,000	30.8%
Licenses & Permits	4,149,130	4,220,905	0	4,220,905	71,775	1.7%
Intergovernmental	2,588,824	2,035,912	0	2,035,912	(552,912)	-21.4%
Charges for Services	3,026,600	3,095,366	(38,380)	3,056,986	30,386	1.0%
Misc. Revenue	502,297	440,437	0	440,437	(61,860)	-12.3%
Operating Transfers In	168,725	177,725	0	177,725	9,000	5.3%
Total City	74,118,513	79,283,965	(2,369,768)	76,914,197	2,795,684	3.8%
Education	12,800,610	12,359,976	0	12,359,976	(440,634)	-3.4%
Budgetary Use of Fund Balance	0	0	0	0	0	100.0%
TOTAL EST REVENUE	86,919,123	91,643,941	(2,369,768)	89,274,173	2,355,050	2.7%
Appropriations:						
10 Personal Services	18,451,399	19,784,152	(710,530)	19,073,622	622,223	3.4%
30 Purchased Services	3,254,846	3,388,002	(166,951)	3,221,051	(33,795)	-1.0%
60 Supplies	2,399,578	2,504,014	(113,054)	2,390,960	(8,618)	-0.4%
70 Capital Outlay	1,218,919	2,581,391	(1,307,042)	1,274,349	55,430	4.5%
80 Other Expenses	810,992	827,416	(31,765)	795,651	(15,341)	-1.9%
91 Operating Transfers Out	2,189,526	2,410,811	(40,426)	2,370,385	180,859	8.3%
92 Debt Service - City	5,828,662	5,742,561	0	5,742,561	(86,101)	-1.5%
Total City Appropriations	34,153,922	37,238,347	(2,369,768)	34,868,579	714,657	2.1%
95 Education	41,638,606	42,926,277	0	42,926,277	1,287,671	3.1%
92 Debt Service - School	4,075,515	3,997,009	0	3,997,009	(78,506)	-1.9%
Total Education	45,714,121	46,923,286	0	46,923,286	1,209,165	2.6%
99 Intergovernmental	7,051,080	7,482,308	0	7,482,308	431,228	6.1%
TOTAL APPROPRIATIONS	86,919,123	91,643,941	(2,369,768)	89,274,173	2,355,050	2.7%

GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
<u>General Fund Appropriations - City Portion</u>			
41-4200 Personal Services		622,223	0.24
	Salaries & Wages	293,750	0.11
4130	Overtime Pay	60,221	0.02
4211	Health Insurance	181,277	0.07
	Net maximum increase of 5.4% to rates		
4220	Fica	22,828	0.01
4225	Medicare	16,456	0.01
4230	Retirement	89,056	0.03
4260	Workers Comp Insurance	(9,540)	(0.00)
	All Other 4100 & 4200 series accounts with changes less than \$10,000	(31,825)	(0.01)
43-4500 Purchased Services		(33,615)	(0.01)
4334	Legal Services	11,000	0.00
4339	Consulting Services	(39,140)	(0.01)
4420	Waste Collection Services	(5,000)	(0.00)
4421	Waste Disposal Services	(11,000)	(0.00)
4422	Contract Snowplowing	(15,000)	(0.01)
4431	Maint Chrgs - Buildings	(21,814)	(0.01)
4435	Maint Chrgs - Office Equipment	10,196	0.00
4441	Rental of Land & Buildings	83,108	0.03
	Various Depts		
4531	Telecommunications	(6,546)	(0.00)
4550	Printing & Binding	(14,739)	0.00
	All Other 4300 - 4500 series accounts with changes less than \$10,000	(24,680)	(0.01)
4600 Supplies and Materials		(8,618)	-
4611	Office Supplies	(11,440)	(0.01)
4612	Operating Supplies	(4,806)	(0.00)
4615	Clothing & Uniforms	(3,461)	(0.00)
4621	Natural Gas	(7,781)	(0.00)
4622	Electricity	(3,768)	(0.00)
	Various Dept		
4626	Vehicle Fuels	7,442	0.00
4635	Medicinal Supplies	9,300	0.00
4661	Fleet Maint Charge	16,835	0.01
	Various Dept		
	All Other 4600 series accounts with changes less than \$10,000	(10,939)	(0.00)
4700 Capital Outlay		55,250	0.02
	Land Improvements	(40,000)	(0.02)
	Building Improvements	20,000	0.01
	Machinery & Equipment	(6,500)	(0.00)
	Light Vehicles	-	-
	Computers & Communications Equip	106,750	0.04
	Books & Collections	-	-
	Bridges	(25,000)	(0.01)
4800 Other Expenses		(119,343)	(0.05)
4835	Grants/Subsidy	(25,179)	(0.01)
4840	Contingency	56,643	0.02
4891	Abatements	(129,002)	(0.05)
	All Other 4800 series accounts with changes less than \$10,000	(21,805)	(0.01)
4910 Operating Transfers		180,859	0.07
4912	Transfer to Special Revenue	20,859	0.01
4915	Transfer to Enterprise	130,000	0.05
4918	Transfer to Trust	30,000	0.01
	Transfer to Capital Reserve		
	CIP		

GENERAL FUND

Major Budget Changes & Tax Rate Impact		Budget Change Incr(Decr)	Tax Rate Impact In Dollars
Acct	Description:		
4920	Debt Service - City	(86,101)	(0.03)
4920	Bond Principal Payments	(53,505)	(0.02)
4921	Interest - Bonds Payments	(32,596)	(0.01)
Summary of City Appropriations Change			
Operating Appropriations		611,506	
Capital Outlay and Capital Transfers		85,250	
Debt Service		(86,101)	
Total City Appropriation Change from Previous Year		610,655	0.24

General Fund Estimated Revenue - City Portion		Est Rev (Incr)Decr	Tax Rate Incr(Decr)
3100	Taxes - Non-property	(98,000)	(0.04)
3200	Licenses & Permits	(71,775)	(0.03)
3300	Intergovernmental	8,807	0.00
3400	Charges for Services	(30,386)	(0.01)
3500	Misc Revenue	61,860	0.02
3800	Operating Transfers	(9,000)	(0.00)
3900	Other Financing Sources	-	-
Total City Estimated Revenue Change from Previous Year		(138,494)	(0.05)
City Sub-Totals			
Total Tax Levy Changes & Tax Rate Impact - City Portion		472,161	0.19

Summary of Changes in Property Taxes and Tax Rate:		Tax Levy Incr(Decr)	Tax Rate Incr(Decr)
<i>City Portion - Net of Operating Appropriations & Revenue</i>		473,012	0.19
<i>Capital Outlay and Capital Transfers</i>		85,250	0.03
<i>Debt Service</i>		(86,101)	(0.03)
Change in Use of Fund Balance		-	-
Change in Veterans Tax Credit		-	-
Impact of Property Valuation Change		-	(0.08)
Total City		472,161	0.11
<i>Local School Portion - Net of Appropriations and Revenue</i>		1,465,391	0.56
<i>Debt Service</i>		(78,506)	(0.03)
<i>School Portion - State Levy</i>		178,080	0.05
Impact of Property Valuation Change		-	(0.08)
Total School		1,564,965	0.50
<i>County Portion</i>		178,491	0.07
Impact of Property Valuation Change		-	(0.02)
Total County		178,491	0.05
Total Impact on Property Taxes and Tax Rate		2,215,617	0.66
		Assessed Value Change	Tax Rate Incr(Decr)
Assessed Value Change and Impact on Tax Rate included above		20,000,000	(0.18)
Total Impact of Property Valuation Change		20,000,000	(0.18)

GENERAL FUND - Budget History Sheet

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Proposed 2013		
<i>Amounts reflect budget at time of tax rate setting.</i>													
APPROPRIATIONS:												5 Yr Ann %	10 Yr Ann %
City	18,389,433	19,759,074	21,276,834	22,516,057	23,328,139	24,100,845	24,849,889	25,881,933	26,909,579	28,429,262	29,126,018	3.86%	4.71%
City Debt	3,514,034	3,542,179	3,571,716	3,981,736	4,343,010	5,132,330	5,347,514	6,045,608	5,973,187	5,828,662	5,742,561	2.27%	5.03%
Total City	21,903,467	23,301,253	24,848,550	26,497,793	27,671,149	29,233,175	30,197,403	31,927,541	32,882,766	34,257,924	34,868,579	3.59%	4.76%
School	29,751,613	30,922,459	32,065,504	34,363,074	36,203,218	37,912,706	39,216,997	40,699,081	40,468,900	41,638,606	42,926,277	2.52%	3.73%
School Debt	2,178,843	2,316,331	2,448,119	2,598,888	2,799,270	3,689,854	3,761,338	3,934,140	4,245,221	4,075,515	3,997,009	1.61%	6.26%
Total School	31,930,456	33,238,790	34,513,623	36,961,962	39,002,488	41,602,560	42,978,335	44,633,221	44,714,121	45,714,121	46,923,286	2.44%	3.92%
County	3,695,245	4,639,183	4,336,892	5,454,815	5,750,204	6,035,072	6,772,323	7,030,640	7,033,271	7,303,817	7,482,308	4.39%	7.31%
Total	57,529,168	61,179,226	63,699,065	68,914,570	72,423,841	76,870,807	79,948,061	83,591,402	84,630,158	87,275,862	89,274,173	3.04%	4.49%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$
City	808,999	1,397,786	1,547,297	1,649,243	1,173,356	1,562,026	964,228	1,730,138	955,225	1,375,158	610,655	5,635,404	12,965,112
School	2,111,706	1,308,334	1,274,833	2,448,339	2,040,526	2,600,072	1,375,775	1,654,886	80,900	1,000,000	1,209,165	5,320,726	14,992,830
County	28,626	943,938	(302,291)	1,117,923	295,389	284,868	737,251	258,317	2,631	270,546	178,491	1,447,236	3,787,063
Total	2,949,331	3,650,058	2,519,839	5,215,505	3,509,271	4,446,966	3,077,254	3,643,341	1,038,756	2,645,704	1,998,311	12,403,366	31,745,005
Percent Change													
City	3.84%	6.38%	6.64%	6.64%	4.43%	5.64%	3.30%	5.73%	2.99%	4.18%	1.78%		
School	7.08%	4.10%	3.84%	7.09%	5.52%	6.67%	3.31%	3.85%	0.18%	2.24%	2.65%		
County	0.78%	25.54%	-6.52%	25.78%	5.42%	4.95%	12.22%	3.81%	0.04%	3.85%	2.44%		
Total	5.40%	6.34%	4.12%	8.19%	5.09%	6.14%	4.00%	4.56%	1.24%	3.13%	2.29%		
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013		
REVENUES:												5 Yr Ann %	10 Yr Ann %
Property Tax - City	14,665,998	15,270,024	16,444,337	17,472,361	18,123,568	19,974,876	20,343,274	21,429,921	22,592,315	24,047,953	24,520,114	4.19%	5.27%
Property Tax - Local School	11,262,544	12,421,536	16,302,137	19,413,741	20,901,778	22,735,976	24,296,444	24,640,583	24,944,661	26,608,346	27,995,231	4.25%	9.53%
Property Tax - State School	8,936,790	8,716,438	6,701,724	6,477,735	6,494,080	6,476,696	6,292,003	6,431,633	6,558,455	6,389,999	6,568,079	0.28%	-3.03%
Property Tax - Total School	20,199,334	21,137,974	23,003,861	25,891,476	27,395,858	29,212,672	30,588,447	31,072,216	31,503,116	32,998,345	34,563,310	3.42%	5.52%
Property Tax - County	3,645,193	4,589,131	4,286,840	5,404,763	5,700,152	5,872,169	6,722,271	7,030,640	7,033,271	7,303,817	7,482,308	4.97%	7.46%
Total Property Tax	38,510,525	40,997,129	43,735,038	48,768,600	51,219,578	55,059,717	57,653,992	59,532,777	61,128,702	64,350,115	66,565,732	3.87%	5.63%
Other Sources:													
City	7,237,521	7,981,281	8,454,265	9,075,484	9,172,633	9,421,202	9,904,181	10,497,620	10,290,451	10,209,971	10,348,465	1.90%	3.64%
School	11,731,122	12,100,816	11,509,762	11,070,486	11,606,630	12,389,888	12,389,888	13,561,005	13,211,005	12,715,776	12,359,976	-0.05%	0.52%
Use of Fund Balance	250,000	100,000	-	-	425,000	-	-	-	-	-	-	0.00%	-100.00%
Total	19,218,643	20,182,097	19,964,027	20,145,970	21,204,263	21,811,090	22,294,069	24,058,625	23,501,456	22,925,747	22,708,441	0.81%	1.68%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$
Property Tax - City	1,891,620	604,026	1,174,313	1,028,024	651,207	1,851,308	368,398	1,086,647	1,162,394	1,455,638	472,161	4,545,238	9,854,116
Property Tax - School	1,332,678	938,640	1,865,887	2,887,615	1,504,382	1,816,814	1,375,775	483,769	430,900	1,495,229	1,564,965	5,350,638	14,363,976
Property Tax - County	28,626	943,938	(302,291)	1,117,923	295,389	172,017	850,102	308,369	2,631	270,546	178,491	1,610,139	3,837,115
Total Property Tax	3,252,924	2,486,604	2,737,909	5,033,562	2,450,978	3,840,139	2,594,275	1,878,785	1,595,925	3,221,413	2,215,617	11,506,015	28,055,207
Other Sources:													
City	(57,621)	743,760	472,984	621,219	97,149	248,569	482,979	593,439	(207,169)	(80,480)	138,494	927,263	3,110,944
School	779,028	369,694	(591,054)	(439,276)	536,144	783,258	-	1,171,117	(350,000)	(495,229)	(355,800)	(29,912)	628,854
Use of Fund Balance	(825,000)	(150,000)	(100,000)	-	425,000	(425,000)	-	-	-	-	-	-	(250,000)
Total	(103,593)	963,454	(218,070)	181,943	1,058,293	606,827	482,979	1,764,556	(557,169)	(575,709)	(217,306)	897,351	3,489,798
Percent Change													
Property Tax - City	14.81%	4.12%	7.69%	6.25%	3.73%	10.21%	1.84%	5.34%	5.42%	6.44%	1.96%		
Property Tax - School	7.06%	4.65%	8.83%	12.55%	5.81%	6.63%	4.71%	1.58%	1.39%	4.75%	4.74%		
Property Tax - County	0.79%	25.90%	-6.59%	26.08%	5.47%	3.02%	14.48%	4.59%	0.04%	3.85%	2.44%		
Total Property Tax	9.23%	6.46%	6.68%	11.51%	5.03%	7.50%	4.71%	3.26%	2.68%	5.27%	3.44%		
Other Revenue - City	-0.79%	10.28%	5.93%	7.35%	1.07%	2.71%	5.13%	5.99%	-1.97%	-0.78%	1.36%		
Other Revenue - School	7.11%	3.15%	-4.88%	-3.82%	4.84%	6.75%	0.00%	9.45%	-2.58%	-3.75%	-2.80%		
Use of Fund Balance	-76.74%	-60.00%	-100.00%	NA									
Total	-0.54%	5.01%	-1.08%	0.91%	5.25%	2.86%	2.21%	7.91%	-2.32%	-2.45%	-0.95%		

GENERAL FUND - Budget History Sheet

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Proposed 2013			
TAX RATES:												5 Yr Ann %	10 Yr Ann %	
City	8.03	7.48	6.91	7.05	6.87	7.23	7.57	8.55	8.93	9.54	9.65		5.94%	1.85%
Budgetary Use of FB	(0.13)	(0.05)	-	-	(0.15)	-	-	-	-	-	-		-100.00%	-100.00%
Net City	7.90	7.43	6.91	7.05	6.72	7.23	7.57	8.55	8.93	9.54	9.65		5.94%	2.02%
School - Local	6.08	5.98	6.71	7.65	7.56	8.02	8.79	9.54	9.57	10.26	10.71		5.96%	5.83%
School - State	4.91	4.26	2.80	2.59	2.38	2.31	2.31	2.52	2.55	2.50	2.55		2.00%	-6.34%
Total School	10.99	10.24	9.51	10.24	9.94	10.33	11.10	12.06	12.12	12.76	13.26		5.12%	1.90%
County	1.97	2.21	1.76	2.13	2.06	2.07	2.43	2.72	2.70	2.82	2.86		6.68%	3.80%
Total	20.86	19.88	18.18	19.42	18.72	19.63	21.10	23.33	23.75	25.12	25.77		5.59%	2.14%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$	
City	(0.77)	(0.55)	(0.57)	0.14	(0.18)	0.36	0.34	0.98	0.38	0.61	0.11		2.42	1.62
Budgetary Use of FB	0.54	0.08	0.05	-	(0.15)	0.15	-	-	-	-	-		-	0.13
Net City	(0.23)	(0.47)	(0.52)	0.14	(0.33)	0.51	0.34	0.98	0.38	0.61	0.11		2.42	1.75
School - Local	(0.23)	(0.10)	0.73	0.94	(0.09)	0.46	0.77	0.75	0.03	0.69	0.45		2.69	4.63
School - State	(0.74)	(0.65)	(1.46)	(0.21)	(0.21)	(0.07)	-	0.21	0.03	(0.05)	0.05		0.24	(2.36)
Total School	(0.97)	(0.75)	(0.73)	0.73	(0.30)	0.39	0.77	0.96	0.06	0.64	0.50		2.93	2.27
County	(0.30)	0.24	(0.45)	0.37	(0.07)	0.01	0.36	0.29	(0.02)	0.12	0.04		0.79	0.89
Total	(1.50)	(0.98)	(1.70)	1.24	(0.70)	0.91	1.47	2.23	0.42	1.37	0.65		6.14	4.91
Percent Change														
City	-8.75%	-6.85%	-7.62%	2.03%	-2.55%	5.24%	4.70%	12.95%	4.44%	6.83%	1.15%			
Budgetary Use of FB	80.60%	61.54%	100.00%	NA										
Net City	-2.83%	-5.95%	-7.00%	2.03%	-4.68%	7.59%	4.70%	12.95%	4.44%	6.83%	1.15%			
School - Local	-3.65%	-1.64%	12.21%	14.01%	-1.18%	6.08%	9.60%	8.53%	0.31%	7.21%	4.39%			
School - State	-13.10%	-13.24%	-34.27%	-7.50%	-8.11%	-2.94%	0.00%	9.09%	1.19%	-1.96%	2.00%			
Total School	-8.11%	-6.82%	-7.13%	7.68%	-2.93%	3.92%	7.45%	8.65%	0.50%	5.28%	3.92%			
County	-13.22%	12.18%	-20.36%	21.02%	-3.29%	0.49%	17.39%	11.93%	-0.74%	4.44%	1.42%			
Total	-6.71%	-4.70%	-8.55%	6.82%	-3.60%	4.86%	7.49%	10.57%	1.80%	5.77%	2.59%			
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013			
VALUATION:												5 Yr Ann %	10 Yr Ann %	
Total Value	1,862,594,242	2,097,001,592	2,460,035,820	2,572,209,470	2,810,621,000	2,885,588,500	2,814,819,300	2,636,088,200	2,657,575,300	2,641,809,500	2,661,809,500		-1.60%	3.63%
Less Exemptions	(10,271,000)	(19,013,400)	(30,528,200)	(36,144,400)	(45,808,500)	(50,519,500)	(51,237,750)	(53,208,250)	(51,040,250)	(49,202,900)	(49,202,900)		-0.53%	16.96%
Net Value	1,852,323,242	2,077,988,192	2,429,507,620	2,536,065,070	2,764,812,500	2,835,069,000	2,763,581,550	2,582,879,950	2,606,535,050	2,592,606,600	2,612,606,600		-1.62%	3.50%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$	
Total Value	259,956,382	234,407,350	363,034,228	112,173,650	238,411,530	74,967,500	(70,769,200)	(178,731,100)	21,487,100	(15,765,800)	20,000,000		(223,779,000)	799,215,258
Exemptions	(301,500)	(8,742,400)	(11,514,800)	(5,616,200)	(9,664,100)	(4,711,000)	(718,250)	(1,970,500)	2,168,000	1,837,350	-		1,316,600	(38,931,900)
Net Value	259,654,882	225,664,950	351,519,428	106,557,450	228,747,430	70,256,500	(71,487,450)	(180,701,600)	23,655,100	(13,928,450)	20,000,000		(222,462,400)	760,283,358
Percent Change														
Total Value	16.22%	12.58%	17.31%	4.56%	9.27%	2.67%	-2.45%	-6.35%	0.82%	-0.59%	0.76%			
Exemptions	3.02%	85.12%	60.56%	18.40%	26.74%	10.28%	1.42%	3.85%	-4.07%	-3.60%	0.00%			
Net Value	16.30%	12.18%	16.92%	4.39%	9.02%	2.54%	-2.52%	-6.54%	0.92%	-0.53%	0.77%			
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013			
VET EXEMPTION:												5 Yr Ann Chg	10 Yr Ann Chg	
Exempt Amount	175,500	180,150	341,000	395,875	454,950	510,500	576,027	636,602	686,197	679,656	679,656		5.89%	14.50%
Dollar Change	(2,400)	4,650	160,850	54,875	59,075	55,550	65,527	60,575	49,595	(6,541)	-		169,156	504,156
Percent Change	-1.35%	2.65%	89.29%	16.09%	14.92%	12.21%	12.84%	10.52%	7.79%	-0.95%	0.00%			

WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)

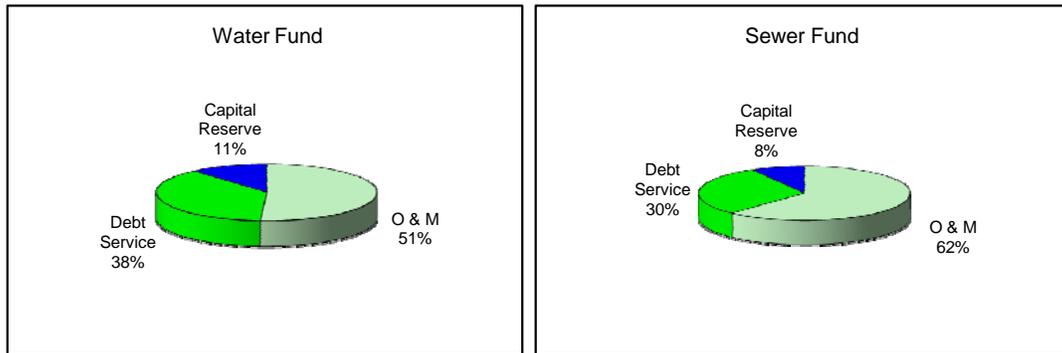
COST SUMMARY	WATER			
	FY12	FY13	Change	% Chng
Operations & Maintenance	2,510,804	2,575,424	64,620	2.6%
Debt Service	1,350,395	1,634,338	283,943	21.0%
Capital Reserve	475,000	500,000	25,000	5.3%
Total Costs	4,336,199	4,709,762	373,563	8.6%
Working Capital/Rounding	0	0	0	0.0%
Less Other Revenue	(355,871)	(348,706)	7,165	-2.0%
Net to be Raised by Rate	3,980,328	4,361,056	380,728	9.6%

COST SUMMARY	SEWER			
	FY12	FY13	Change	% Chng
Operations & Maintenance	3,087,236	3,360,107	272,871	8.8%
Debt Service	1,597,819	1,584,904	(12,915)	-0.8%
Capital Reserve	420,000	440,000	20,000	4.8%
Total Costs	5,105,055	5,385,011	279,956	5.5%
Working Capital/Rounding	0	0	0	-100.0%
Less Other Revenue	(68,200)	(68,000)	200	-0.3%
Net to be Raised by Rate	5,036,855	5,317,011	280,156	5.6%

RATE SUMMARY	WATER			
	FY12	FY13	Change	% Chng
Billable Volume - HCF*	999,253	999,253	0	0.0%
Total Rate per HCF	3.97	4.36	0.39	9.8%
*Hundred Cubic Feet = 748 gal.				
Rate Breakdown - Dollars:				
Total O & M	2.14	2.22	0.08	3.7%
Debt Service	1.35	1.64	0.29	21.5%
Capital Reserve	0.48	0.50	0.02	4.2%
Rate Breakdown - Percentage:				
Total O & M	53.9%	50.9%	-3.0%	
Debt Service	34.0%	37.6%	3.6%	
Capital Reserve	12.1%	11.5%	-0.6%	

RATE SUMMARY	SEWER			
	FY12	FY13	Change	% Chng
Billable Volume - HCF*	919,714	919,714	0	0.0%
Total Rate per HCF	5.43	5.78	0.35	6.4%
% Both				7.87%
Rate Breakdown - Dollars:				
Total O & M	3.23	3.58	0.35	10.8%
Debt Service	1.74	1.72	(0.02)	-1.1%
Capital Reserve	0.46	0.48	0.02	4.3%
Rate Breakdown - Percentage:				
Total O & M	59.5%	61.9%	2.5%	
Debt Service	32.0%	29.8%	-2.3%	
Capital Reserve	8.5%	8.3%	-0.2%	

Utility Rate Breakdown



WATER & SEWER FUNDS

Division: Water & Sewer Funds (Community Services Divisions)
Detail to Cost Summary

Budget	WATER			
	FY12	FY13	Change	% Chng
Operations & Maintenance Costs:				
Personal Services	1,210,827	1,132,160	(78,667)	-6.5%
Purchased Services	301,718	316,728	15,010	5.0%
Supplies	661,547	706,046	44,499	6.7%
Minor Capital Outlay	87,500	162,500	75,000	85.7%
Other Expenses	249,212	257,990	8,778	3.5%
Total Operations & Maintenance	2,510,804	2,575,424	64,620	2.6%
Reconciliation to Budget:				
Depreciation	946,000	1,171,666	225,666	23.9%
Capital Reserve	475,000	500,000	25,000	5.3%
Interest on Debt	404,395	462,672	58,277	14.4%
Major Capital Outlay	0	0	0	NA
Total Budget	4,336,199	4,709,762	373,563	8.6%

SEWER			
FY12	FY13	Change	% Chng
1,320,754	1,493,280	172,526	13.1%
424,725	555,766	131,041	30.9%
982,711	951,284	(31,427)	-3.2%
100,000	87,500	(12,500)	100.0%
259,046	272,277	13,231	5.1%
3,087,236	3,360,107	272,871	8.8%
2,053,451	2,152,449	98,998	4.8%
420,000	440,000	20,000	4.8%
479,723	451,771	(27,952)	-5.8%
0	0	0	NA
6,040,410	6,404,327	363,917	6.0%

Debt Service Cash Requirements	FY12	FY13	Change	% Chng
Principal Payments	946,000	925,000	(21,000)	-2.2%
Principal Payments - New Issue	0	246,666	246,666	NA
Interest Payments	404,395	371,172	(33,223)	-8.2%
Interest Payments - New Issue	0	91,500	91,500	100.0%
Interest Payments - Notes	0	0	0	NA
Less Amortization	0	0	0	NA
Less State Aid	0	0	0	NA
Net Principal & Interest	1,350,395	1,634,338	283,943	21.0%

FY12	FY13	Change	% Chng
1,789,500	872,500	(917,000)	-51.2%
187,916	282,916	95,000	NA
401,468	264,046	(137,422)	-34.2%
103,783	187,725	83,942	80.9%
0	0	0	NA
0	0	0	NA
(884,848)	(22,283)	862,565	-97.5%
1,597,819	1,584,904	(12,915)	-0.8%

Capital Reserve Transfer	FY12	FY13	Change	% Chng
Ten Year Goal	5,000,000	5,000,000	0	0.0%
Effective Interest Rate	1.00%	1.00%	0.00%	0.0%
Annual Capital Reserve for Goal	477,910	477,910	0	0.0%
Budgeted Transfer	475,000	500,000	25,000	5.3%

FY12	FY13	Change	% Chng
5,000,000	5,000,000	0	0.0%
1.00%	1.00%	0.00%	0.0%
477,910	477,910	0	0.0%
420,000	440,000	20,000	4.8%

ENTERPRISE FUNDS - Budget History Sheet

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Proposed 2013	5 Yr Ann %	10 Yr Ann %
APPROPRIATIONS:													
Water - Oper & Maint	1,604,494	1,678,013	1,931,809	1,947,739	2,005,666	2,058,713	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	4.58%	4.85%
Water - Depreciation	360,000	414,000	521,000	521,000	706,000	879,297	974,298	984,298	1,010,000	946,000	1,171,666	5.91%	12.53%
Water - Debt Interest	258,693	299,997	287,981	370,351	467,132	550,509	497,731	492,198	476,272	404,395	462,672	-3.42%	5.99%
Water - Capital Reserve	100,000	150,000	200,000	250,000	300,000	450,000	450,000	450,000	470,000	475,000	500,000	2.13%	17.46%
Total Water	2,323,187	2,542,010	2,940,790	3,089,090	3,478,798	3,938,519	4,158,670	4,162,633	4,241,115	4,336,199	4,709,762	3.64%	7.32%
Sewer - Oper & Maint	2,106,855	2,227,366	2,335,486	2,442,945	2,507,198	2,590,760	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	5.34%	4.78%
Sewer - Major Capital													
Sewer - Depreciation	360,000	415,000	1,614,000	1,614,000	1,869,000	1,897,220	1,897,220	1,897,220	2,053,451	2,053,451	2,152,449	2.56%	19.58%
Sewer - Debt Interest	890,964	758,058	719,592	649,251	714,920	630,206	579,345	533,519	464,918	479,723	451,771	-6.44%	-6.57%
Sewer - Capital Reserve	300,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	425,000	420,000	440,000	1.92%	3.90%
Total Sewer	3,657,819	3,750,424	5,069,078	5,106,196	5,491,118	5,518,186	5,575,072	5,750,387	5,959,529	6,040,410	6,404,327	3.02%	5.76%
Total Enterprise Funds	5,981,006	6,292,434	8,009,868	8,195,286	8,969,916	9,456,705	9,733,742	9,913,020	10,200,644	10,376,609	11,114,089	6.66%	13.08%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$
Water	32,291	218,823	398,780	148,300	389,708	459,721	220,151	3,963	78,482	95,084	373,563	771,243	2,386,575
Sewer	71,453	92,605	1,318,654	37,118	384,922	27,068	56,886	175,315	209,142	80,881	363,917	886,141	2,746,508
Total Enterprise Funds	103,744	311,428	1,717,434	185,418	774,630	486,789	277,037	179,278	287,624	175,965	737,480	1,657,384	5,133,083
Percent Change													
Water	1.41%	9.42%	15.69%	5.04%	12.62%	13.21%	5.59%	0.10%	1.89%	2.24%	8.61%		
Sewer	1.99%	2.53%	35.16%	0.73%	7.54%	0.49%	1.03%	3.14%	3.64%	1.36%	6.02%		
Total Enterprise Funds	1.77%	5.21%	27.29%	2.31%	9.45%	5.43%	2.93%	1.84%	2.90%	1.73%	7.11%		
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	5 Yr Ann %	10 Yr Ann %
REVENUE:													
Water													
Charges for Services	2,302,187	2,516,010	2,914,790	3,068,090	3,457,798	3,917,519	4,137,670	4,141,633	4,220,115	4,315,199	4,688,762	3.66%	7.37%
Other Financing Sources	21,000	26,000	26,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	0.00%	0.00%
Total Water	2,323,187	2,542,010	2,940,790	3,089,090	3,478,798	3,938,519	4,158,670	4,162,633	4,241,115	4,336,199	4,709,762	3.64%	7.32%
Sewer													
Licenses & Permits													
Intergovernmental	512,554	459,062	404,674	349,837	303,238	272,971	210,499	154,097	160,285	46,742	6,840	-52.16%	-35.06%
Charges for Services	3,114,265	3,260,362	3,775,185	3,908,710	4,103,380	4,150,146	4,262,654	4,579,371	4,782,325	5,048,527	5,354,011	5.23%	5.57%
Misc Revenue	31,000	31,000	36,000	32,000	32,000	32,000	32,000	32,000	32,000	31,000	31,000	-0.63%	0.00%
Operating Transfers In													
Other Financing Sources			853,219	815,649	1,052,500	1,063,069	1,069,919	984,919	984,919	1,013,139	1,012,476		
Total Sewer	3,657,819	3,750,424	5,069,078	5,106,196	5,491,118	5,518,186	5,575,072	5,750,387	5,959,529	6,139,408	6,404,327	3.02%	5.76%
Total Enterprise Funds	5,981,006	6,292,434	8,009,868	8,195,286	8,969,916	9,456,705	9,733,742	9,913,020	10,200,644	10,475,607	11,114,089	6.66%	13.08%

ENTERPRISE FUNDS - Budget History Sheet

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	Proposed 2013	5 Yr Ann %	10 Yr Ann %
UTILITY COST SUMMARY:													
Water - Oper & Maint	1,604,494	1,678,013	1,931,809	1,947,739	2,005,666	2,058,713	2,236,641	2,236,137	2,284,843	2,510,804	2,575,424	4.58%	4.85%
Water - Debt Service	814,926	954,567	921,121	1,160,689	1,215,191	1,440,509	1,482,732	1,487,198	1,486,272	1,350,395	1,634,338	2.56%	7.21%
Water - Capital Reserve	100,000	150,000	200,000	250,000	300,000	450,000	450,000	450,000	470,000	475,000	500,000	2.13%	17.46%
Total Water Cash Needs	2,519,420	2,782,580	3,052,930	3,358,428	3,520,857	3,949,222	4,169,373	4,173,335	4,241,115	4,336,199	4,709,762	3.59%	6.46%
Working Capital/Adjustment	(2,638)	2,256	2,195	(3,268)	(462)	(10,703)	(10,703)	(10,702)	-	-	-	-	-
Less Other Revenue	(314,232)	(361,996)	(324,205)	(338,920)	(341,115)	(341,115)	(341,115)	(314,984)	(314,984)	(355,871)	(348,706)	0.44%	1.05%
Net to be Raised by Rate	2,202,550	2,422,840	2,730,920	3,016,240	3,179,280	3,597,404	3,817,555	3,847,649	3,926,131	3,980,328	4,361,056	3.93%	7.07%
Sewer - Oper & Maint	2,106,855	2,227,366	2,335,486	2,442,945	2,507,198	2,590,760	2,698,507	2,919,648	3,016,160	3,087,236	3,360,107	5.34%	4.78%
Sewer - Net Debt Service	1,043,607	1,133,929	1,092,370	1,095,322	1,225,048	1,188,252	1,193,013	1,288,589	1,373,165	1,597,819	1,584,904	5.93%	4.27%
Sewer - Capital Reserve	300,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	425,000	420,000	440,000	1.92%	3.90%
Total Sewer Cash Needs	3,450,462	3,711,295	3,827,856	3,938,267	4,132,246	4,179,012	4,291,520	4,608,237	4,814,325	5,105,055	5,385,011	5.20%	4.55%
Working Capital/Adjustment	(2,962)	(4,215)	(4,386)	2,443	3,134	3,134	3,134	3,134	75,000	-	-	-	-
Less Other Revenue	(90,500)	(101,200)	(106,200)	(112,200)	(112,200)	(112,200)	(112,200)	(110,150)	(183,150)	(68,200)	(68,000)	-9.53%	-2.82%
Net to be Raised by Rate	3,357,000	3,605,880	3,717,270	3,828,510	4,023,180	4,069,946	4,182,454	4,501,221	4,706,175	5,036,855	5,317,011	5.49%	4.71%
Total Utility Funds	5,559,550	6,028,720	6,448,190	6,844,750	7,202,460	7,667,350	8,000,009	8,348,870	8,632,306	9,017,183	9,678,067	4.77%	5.70%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$
Water	(84,350)	220,290	308,080	285,320	163,040	418,124	220,151	30,094	78,482	54,197	380,728	763,652	2,158,506
Sewer	194,210	248,880	111,390	111,240	194,670	46,766	112,508	318,767	204,954	330,680	280,156	1,247,065	1,960,011
Total Utility Funds	109,860	469,170	419,470	396,560	357,710	464,890	332,659	348,861	283,436	384,877	660,884	2,010,717	4,118,517
Percent Change													
Water	-3.69%	10.00%	12.72%	10.45%	5.41%	13.15%	6.12%	0.79%	2.04%	1.38%	9.57%		
Sewer	6.14%	7.41%	3.09%	2.99%	5.08%	1.16%	2.76%	7.62%	4.55%	7.03%	5.56%		
Total Utility Funds	2.02%	8.44%	6.96%	6.15%	5.23%	6.45%	4.34%	4.36%	3.39%	4.46%	7.33%		
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	5 Yr Ann %	10 Yr Ann %
UTILITY RATES PER HCF:													
Water	2.17	2.38	2.68	2.96	3.12	3.53	3.75	3.78	3.93	3.97	4.36	4.31%	7.23%
Sewer	3.73	3.98	4.01	4.13	4.34	4.39	4.51	4.74	5.04	5.43	5.78	5.66%	4.48%
Total Utility Funds	5.90	6.36	6.69	7.09	7.46	7.92	8.26	8.52	8.97	9.40	10.14	5.07%	5.56%
Dollar Change												5 Yr Cum \$	10 Yr Cum \$
Water	(0.14)	0.21	0.30	0.28	0.16	0.41	0.22	0.03	0.15	0.04	0.39	0.83	2.19
Sewer	0.14	0.25	0.03	0.12	0.21	0.05	0.12	0.23	0.30	0.39	0.35	1.39	2.05
Total Utility Funds	-	0.46	0.33	0.40	0.37	0.46	0.34	0.26	0.45	0.43	0.74	2.22	4.24
Percent Change													
Water	-6.06%	9.68%	12.61%	10.45%	5.41%	13.14%	6.23%	0.80%	3.97%	1.02%	9.82%		
Sewer	3.90%	6.70%	0.75%	2.99%	5.08%	1.15%	2.73%	5.10%	6.33%	7.74%	6.45%		
Total Utility Funds	0.00%	7.80%	5.19%	5.98%	5.22%	6.17%	4.29%	3.15%	5.28%	4.79%	7.87%		
BILLABLE VOLUME - HCF*													
Water	1,015,000	1,018,000	1,019,000	1,019,000	1,019,000	1,019,000	1,019,000	1,019,000	999,253	999,253	999,253	-0.39%	-0.16%
Sewer	900,000	906,000	927,000	927,000	927,000	927,000	927,000	933,000	933,000	919,714	919,714	-0.16%	0.22%
HCF Change												5 Yr Cum	10 Yr Cum
Water	25,000	3,000	1,000	-	-	-	-	-	(19,747)	-	-	(19,747)	(15,747)
Sewer	19,000	6,000	21,000	-	-	-	-	6,000	-	(13,286)	-	(7,286)	19,714
Percent Change													
Water	2.53%	0.30%	0.10%	0.00%	0.00%	0.00%	0.00%	0.00%	-1.94%	0.00%	0.00%		
Sewer	2.16%	0.67%	2.32%	0.00%	0.00%	0.00%	0.00%	0.65%	0.00%	-1.42%	0.00%		
t = 748 Gallons													

Budgeted Personnel Positions by Department

Full Time Equivalents		Work Week	Adopted FY11	Adopted FY12	Proposed FY13	Percent of Total	Change	Description of Change
Function	Description							
EXECUTIVE								
41320	City Manager's Office	40	2.88	2.88	2.88	1.0%	0.00	
41530	City Attorney's Office	40	1.75	1.73	1.73	0.6%	0.00	
49200	DoverNet	40	3.50	3.20	3.33	1.1%	0.13	Increase RPT Information Tech. 5 hrs/week
Total Executive			8.13	7.80	7.93	2.7%	0.13	
FINANCE								
41511	Finance & Accounting	40	6.78	7.78	7.78	2.7%	0.00	
41513	Tax Assessment Division	40	3.00	3.00	3.00	1.0%	0.00	
41520	City Clerk/Tax Collection Division	40	9.24	8.31	9.31	2.9%	1.00	Eliminate RFT 40 hr/wk Account Clerk II Replace with 2 RPT 25 hr/wk Account Clerk II Increase RPT Account Clerk II by 10 hrs/week Add RPT 20 hr/wk Utility Billing Account Clerk II
41525	Elections		0.90	0.90	0.90	0.3%	0.00	
Total Finance			19.91	19.99	20.99	0.07	1.00	
PLANNING								
41910	Planning Department	40	4.00	4.18	4.43	1.5%	0.25	Adjust Hours Allocated to CDBG
46311	Planning - Comm Devlmt	40	1.50	1.33	1.08	0.5%	-0.25	Adjust Hours Allocated to CDBG
Total Planning			5.50	5.50	5.50	1.9%	0.00	
POLICE								
42110	Police Admin - Sworn	40	1.00	1.00	1.00	0.3%	0.00	
42110	Police Admin - Non sworn	40	0.88	0.88	0.88	0.3%	0.00	
42120	Police Field Ops - Sworn	41.25	31.45	31.45	31.97	11.0%	0.52	Adjust Hours Allocated to DHA Grant
42120	Police Field Ops - Non sworn	40	1.50	1.50	1.50	0.5%	0.00	
42120	Police Spec Rev Grants - Sworn	41.25	3.61	3.61	3.09	1.3%	-0.52	Adjust Hours Allocated to DHA Grant
42120	Police Spec Rev Grants - Non Sworn	40	3.70	3.70	1.00	1.3%	-2.70	Eliminate Teen Center Director Eliminate RFT 34 hr/wk Youth Prevention Coord. Youth to Youth Director Allocated to Police Support
42130	Parking Activity - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42130	Parking Activity - Non sworn	35	4.75	4.75	4.75	1.7%	0.00	
42150	Police Support - Sworn	41.25	11.34	11.34	11.34	3.9%	0.00	
42150	Police Support - Non sworn	30	10.38	10.38	11.18	3.6%	0.80	Youth to Youth Director Allocated to Police Support
42180	Police PS Dispatch - Sworn	41.25	0.00	0.00	0.00	0.0%	0.00	
42180	Police PS Dispatch - Non sworn	35	8.25	8.25	8.25	2.9%	0.00	
Total Sworn			47.41	47.41	47.41	16.5%	0.00	
Total Non Sworn			29.46	29.46	27.56	10.3%	-1.90	
Total Police			76.86	76.86	74.96	26.8%	-1.90	
FIRE & RESCUE								
42210	Fire and Rescue - Admin	40	2.63	2.50	2.50	0.9%	0.00	
42220	Fire and Rescue - Suppression	40/42	53.78	53.78	52.73	18.7%	-1.05	Eliminate Firefighter Floater Position
42250	Inspection Services	40	5.33	5.15	5.15	1.8%	0.00	
Total Fire & Rescue			61.73	61.43	60.38	21.4%	-1.05	
PUBLIC WORKS								
43111	CSD - Admin	40	2.00	2.00	2.00	0.7%	0.00	
43112	CSD - Engineering Div.	40	4.50	3.50	3.50	1.2%	0.00	
43121	CSD - Streets & Drains	40	10.00	5.00	5.00	1.7%	0.00	
43155	CSD - Storm Water	40	0.00	6.00	6.00	2.1%	0.00	
43180	CSD - Facilities & Grounds	40	10.81	9.81	9.81	3.4%	0.00	
41941	CSD - General Gov't Bldgs	40	1.98	1.98	1.98	0.7%	0.00	
41951	CSD - Cemetery	40	3.31	3.31	3.31	1.2%	0.00	
43230	CSD - Recyc & Waste Mgmt Div.	40	3.00	3.00	3.00	1.0%	0.00	
43250	CSD - Sewer	40	9.00	8.00	8.00	2.8%	0.00	
43256	CSD - Sewer - WWTP	40	8.00	7.00	7.00	2.4%	0.00	
43320	CSD - Water	40	10.50	10.50	10.50	3.7%	0.00	
49200	CSD - Fleet Maintenance	40	5.00	5.00	5.00	1.7%	0.00	
Total Comm Serv - Public Works			68.10	65.10	65.10	22.7%	0.00	
RECREATION								
45110	Recreation Admin	40	3.60	3.60	3.60	1.3%	0.00	
45121	Recreation McConnell Center	25	3.72	3.72	0.00	1.3%	-3.72	Close McConnell Recreation Programs
45124	Indoor Pool	40	6.91	6.91	7.43	2.4%	0.52	Increase Hours - Seasonal Temporary Positions
45125	Thompson Pool	40	2.09	2.09	2.09	0.7%	0.00	
Various Recreation Pgm Fund			6.16	6.16	4.93	2.1%	-1.23	Decrease Hours - Seasonal Temporary Positions
41941	McConnell Center	40	1.00	1.00	1.75	0.3%	0.75	Add RPT 30 hr/week Maintenance Worker II
45149	Arena Facility	40	10.93	10.93	10.93	3.8%	0.00	
Total Recreation			34.41	34.41	30.74	12.0%	-3.67	
PUBLIC LIBRARY								
45500	Public Library	35	13.38	13.38	13.36	4.7%	-0.02	
Total Culture & Recreation			47.79	47.79	44.10	16.6%	-3.70	
HUMAN SERVICES								
44410	Welfare	37	2.75	2.75	2.75	1.0%	0.00	
Total Human Services			2.75	2.75	2.75	1.0%	0.00	
TOTAL FULL TIME EQUIVALENTS - CITY			290.77	287.22	281.70	100.0%	-5.52	
FTE = Forty Hours per Week								

City of Dover

Analysis of Budgeted Full Time Equivalent Positions by Fiscal Year

	Change		2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999
	1999-2013	% Change															
Population (Census, NHOSP, Trended)	3,451	13.02%	30,149	30,095	30,041	29,987	29,417	29,236	29,093	29,056	28,872	28,688	28,329	27,878	27,437	26,884	26,698
FTEs per Department & Fund																	
Executive (incl DoverNet)	-2.17	-22.22%	7.94	7.81	8.13	8.01	12.74	12.74	11.87	11.57	12.48	10.40	11.66	10.81	11.23	10.93	10.11
Finance (incl Utility Billing)	7.67	60.43%	20.98	19.98	19.91	19.98	16.08	16.08	15.98	15.98	15.98	15.98	15.68	15.68	15.48	14.48	13.31
Planning	-3.07	-43.09%	4.43	4.18	4.00	3.40	4.50	8.63	9.63	9.63	9.00	9.00	8.50	7.93	7.93	7.70	7.50
Total General Government	2.43	8.22%	33.35	31.97	32.04	31.39	33.31	37.44	37.47	37.17	37.45	35.38	35.83	34.41	34.63	33.11	30.92
Police	11.16	19.99%	66.12	64.80	64.80	63.76	64.78	67.82	68.40	70.48	65.88	63.60	62.56	58.44	56.61	54.96	54.96
Fire & Rescue	12.87	27.38%	60.37	61.42	61.73	61.73	61.06	54.70	54.58	54.58	50.33	50.28	48.91	48.91	48.63	47.50	47.50
Total Public Safety	24.03	23.37%	126.49	126.22	126.53	125.49	125.84	122.52	122.98	125.06	116.21	113.88	111.47	107.34	105.23	102.46	102.46
Public Works (incl Fleet Maint)	-6.59	-15.38%	39.60	39.60	40.60	42.33	41.60	42.50	45.17	49.81	49.41	49.41	50.53	50.86	49.66	46.10	46.19
Recreation	-7.71	-37.43%	13.12	16.32	16.32	17.12	18.61	19.72	18.79	19.98	22.24	23.64	26.03	26.23	25.53	22.59	20.83
Public Library	-0.49	-3.56%	13.36	13.38	13.38	13.48	13.78	14.79	15.79	15.78	15.51	15.59	15.66	15.40	15.12	14.89	13.85
Total Culture & Recreation	-8.20	-23.87%	26.48	29.70	29.70	30.60	32.39	34.51	34.58	35.76	37.75	39.23	41.69	41.63	40.65	37.47	34.68
Human Services	-1.63	-37.14%	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.80	5.30	5.35	5.35	5.35	4.53	4.53	4.38
Total General Fund	10.05	4.70%	228.67	230.24	231.62	232.56	235.89	239.71	242.95	250.59	246.12	243.24	244.87	239.59	234.70	223.66	218.62
Dover Main Street Fund	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00
Planning - CDBG Fund	0.21	23.43%	1.08	1.33	1.50	1.40	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.93	0.88
Police Grant Funds	-1.07	-25.85%	4.09	7.31	7.31	6.49	4.98	6.01	7.01	7.01	8.94	10.75	11.78	14.38	13.38	10.31	5.16
Parking Activity Fund	-0.18	-3.58%	4.75	4.75	4.75	3.95	4.28	4.28	4.28	3.78	4.31	4.31	4.31	4.31	4.31	4.93	4.93
McConnell Fund	1.75	100.00%	1.75	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreation Fund	4.93	100.00%	4.93	6.16	6.16	7.12	3.19	3.19	3.40	2.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Revenue Funds	5.64	56.06%	16.60	20.55	20.72	19.96	14.45	16.48	19.69	15.40	15.25	17.06	18.09	20.68	19.68	16.17	10.96
Water Fund	-1.00	-8.78%	10.50	10.50	10.50	11.00	13.00	13.00	13.00	13.50	13.50	13.50	13.50	13.50	12.50	13.50	11.50
Sewer Fund	6.50	77.52%	15.00	15.00	17.00	17.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	17.00	17.00	8.50
Arena Fund	3.40	47.76%	10.93	10.93	10.93	10.93	12.01	12.01	10.87	10.87	12.10	10.11	10.44	10.44	10.30	7.10	7.53
Total Enterprise Funds	8.90	33.10%	36.43	36.43	38.43	38.93	41.01	41.01	39.87	40.37	41.60	39.61	39.94	39.94	39.80	37.60	27.53
Total All Departments & Funds	24.59	9.80%	281.70	287.22	290.76	291.44	291.33	297.20	302.51	306.36	302.97	299.91	302.90	300.21	294.18	277.43	257.11
FTEs per 1,000 Population																	
Executive (incl DoverNet)	-0.12	-31.32%	0.26	0.26	0.27	0.27	0.43	0.44	0.41	0.40	0.43	0.36	0.41	0.39	0.41	0.41	0.38
Finance (incl Utility Billing)	0.20	41.22%	0.70	0.66	0.66	0.67	0.55	0.55	0.55	0.55	0.55	0.56	0.55	0.56	0.56	0.54	0.50
Planning	-0.13	-49.86%	0.15	0.14	0.13	0.11	0.15	0.30	0.33	0.33	0.31	0.31	0.30	0.28	0.29	0.29	0.28
Total General Government	-0.05	-4.66%	1.11	1.06	1.07	1.05	1.13	1.28	1.29	1.28	1.30	1.23	1.26	1.23	1.26	1.23	1.16
Police	0.13	6.39%	2.19	2.15	2.16	2.13	2.20	2.32	2.35	2.43	2.28	2.22	2.21	2.10	2.06	2.04	2.06
Fire & Rescue	0.22	12.59%	2.00	2.04	2.05	2.06	2.08	1.87	1.88	1.88	1.74	1.75	1.73	1.75	1.77	1.77	1.78
Total Public Safety	0.36	9.22%	4.20	4.19	4.21	4.18	4.28	4.19	4.23	4.30	4.03	3.97	3.93	3.85	3.84	3.81	3.84
Public Works (incl Fleet Maint)	-0.42	-25.77%	1.31	1.32	1.35	1.41	1.41	1.45	1.55	1.71	1.71	1.72	1.78	1.82	1.81	1.71	1.73
Recreation	-0.34	-44.42%	0.44	0.54	0.54	0.57	0.63	0.67	0.65	0.69	0.77	0.82	0.92	0.94	0.93	0.84	0.78
Public Library	-0.08	-14.58%	0.44	0.44	0.45	0.45	0.47	0.51	0.54	0.54	0.54	0.54	0.55	0.55	0.55	0.55	0.52
Total Culture & Recreation	-0.42	-32.47%	0.88	0.99	0.99	1.02	1.10	1.18	1.19	1.23	1.31	1.37	1.47	1.49	1.48	1.39	1.30
Human Services	-0.07	-44.03%	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.10	0.18	0.19	0.19	0.19	0.16	0.17	0.16
Total General Fund	-0.60	-7.48%	7.58	7.65	7.71	7.76	8.02	8.20	8.35	8.62	8.52	8.48	8.64	8.59	8.55	8.32	8.19
Dover Main Street Fund	0.00	-100.00%	0.00	0.00	0.00	0.00	0.00	0.03	0.03	0.03	0.03	0.03	0.04	0.04	0.04	0.00	0.00
Planning - CDBG Fund	0.00	9.24%	0.04	0.04	0.05	0.05	0.03	0.03	0.03	0.03	0.03	0.03	0.04	0.04	0.04	0.03	0.03
Police Grant Funds	-0.06	-36.94%	0.14	0.24	0.24	0.22	0.17	0.21	0.24	0.24	0.31	0.37	0.42	0.52	0.49	0.38	0.19
Parking Activity Fund	-0.03	-14.24%	0.16	0.16	0.16	0.13	0.15	0.15	0.15	0.13	0.15	0.15	0.15	0.15	0.16	0.18	0.18
Recreation Fund	0.16	100.00%	0.16	0.20	0.21	0.24	0.11	0.11	0.12	0.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Revenue Funds	0.08	21.60%	0.49	0.65	0.66	0.63	0.46	0.53	0.68	0.53	0.53	0.59	0.64	0.74	0.72	0.60	0.41
Water Fund	-0.08	-19.21%	0.35	0.35	0.35	0.37	0.44	0.44	0.45	0.46	0.47	0.47	0.48	0.48	0.46	0.50	0.43
Sewer Fund	0.18	56.65%	0.50	0.50	0.57	0.57	0.54	0.55	0.55	0.55	0.55	0.56	0.56	0.57	0.62	0.63	0.32
Arena Fund	0.08	29.99%	0.36	0.36	0.36	0.36	0.41	0.41	0.37	0.37	0.42	0.35	0.37	0.37	0.38	0.26	0.28
Total Enterprise Funds	0.18	17.47%	1.21	1.21	1.28	1.30	1.39	1.40	1.37	1.39	1.44	1.38	1.41	1.43	1.45	1.40	1.03
Total FTEs per 1,000 Population	-0.34	-3.64%	9.29	9.51	9.65	9.69	9.87	10.13	10.40	10.54	10.49	10.45	10.69	10.77	10.72	10.32	9.63

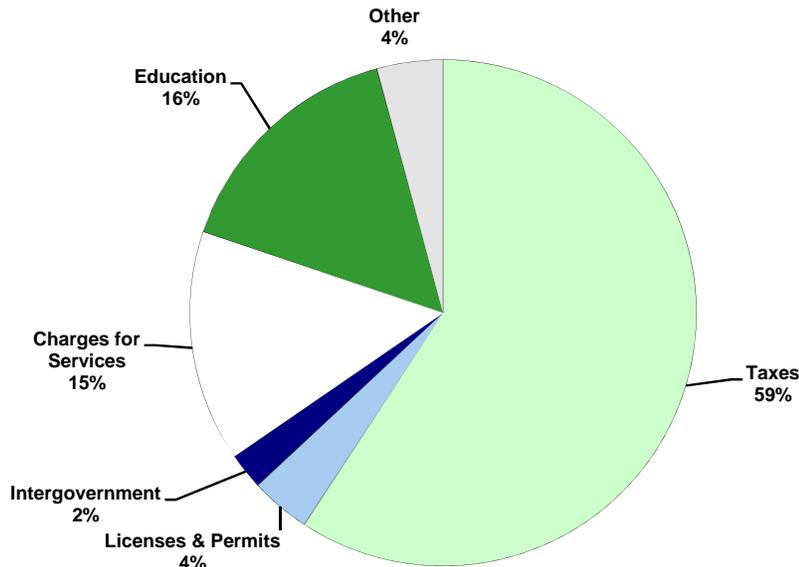
ESTIMATED REVENUES

TAB 3

ESTIMATED REVENUES

TAB 3

REVENUES ALL BUDGETED FUNDS



Type	FY11 Actual Realized	FY12 Council Adopted	FY13 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
Taxes	61,423,334	63,682,937	66,982,232	3,299,295	5.2%
Licenses & Permits	4,380,495	4,149,130	4,342,225	193,095	4.7%
Intergovernmental	3,133,862	3,479,869	2,612,477	(867,392)	-24.9%
Charges for Services	14,520,167	16,067,687	16,740,169	672,482	4.2%
Education	18,943,344	18,469,651	17,620,740	(848,911)	-4.6%
Other	3,202,662	4,723,783	4,761,820	38,037	0.8%
Totals	105,603,864	110,573,056	113,059,663	2,486,607	2.2%

Taxes

Revenues derived from the levying of taxes such as Property Taxes. Also includes Tax Interest and Penalties.

Licenses & Permits

Revenues from fees collected for the issuance of licenses or permits to individuals and businesses, for example Motor Vehicle Permits.

Intergovernmental

Revenue from other governments, such as the State, for example the distribution of Rooms and Meals Revenue. (Excludes Education Intergovernmental revenues).

Charges for Services

Revenue from user fees for services rendered, for example Ambulance Services.

Education

Revenue received from the School Department, for example tuition from other communities and intergovernmental revenue.

Other

Includes Misc. Revenue, Operating Transfers In and Other Financing Sources such as Budgetary Use of Fund Balance.

City of Dover
Fiscal Year 2013 Budget
July 1, 2012 - June 30, 2013

Estimated Revenue
Summary by Fund

Description	Prior Year Actual	Current Year Budget	City Mgr Proposed	Dollar Change	% Chng
1000 General Fund					
Taxes	61,423,334	63,682,937	66,982,232	3,299,295	5.2
Licenses & Permits	4,369,315	4,149,130	4,220,905	71,775	1.7
Intergovernmental	1,987,115	2,588,824	2,035,912	(552,912)	(21.4)
Charges for Services	2,754,510	3,026,600	3,056,986	30,386	1.0
Misc. Revenue	385,760	502,297	440,437	(61,860)	(12.3)
Education	12,368,891	12,800,610	12,359,976	(440,634)	(3.4)
Operating Transfers In	250,217	93,725	102,725	9,000	9.6
Other Financing Sources	328,432	75,000	75,000	0	0.0
Total 1000 General Fund	83,867,574	86,919,123	89,274,173	2,355,050	2.7
2100 CDBG - Entitlement Fund					
Intergovernmental	102,577	381,742	246,557	(135,185)	(35.4)
Charges for Services	12,247	3,500	6,000	2,500	71.4
Misc. Revenue	1,010	0	0	0	100.0
Operating Transfers In	0	23,679	189,185	165,506	699.0
Other Financing Sources	10,000	10,000	0	(10,000)	(100.0)
Total 2100 CDBG - Entitlement	125,834	418,921	441,742	22,821	5.4
2210 DOJ - Drug Ed & Enforce					
Intergovernmental	348,116	123,976	87,977	(35,999)	(29.0)
Operating Transfers In	101,291	157,403	102,128	(55,275)	(35.1)
Total 2210 DOJ - Drug Ed & Enforce	449,407	281,379	190,105	(91,274)	(32.4)
2220 DHA - Policing Fund					
Intergovernmental	130,000	138,585	110,255	(28,330)	(20.4)
Operating Transfers In	0	0	0	0	100.0
Total 2220 DHA - Policing	130,000	138,585	110,255	(28,330)	(20.4)
2245 DHHS - Assistance Programs					
Intergovernmental	126,599	125,000	124,936	(64)	(0.1)
Operating Transfers In	0	0	0	0	0.0
Total 2245 DHHS - Assistance Programs	126,599	125,000	124,936	(64)	(0.1)
2250 Youth Tobacco & Alcohol					
Intergovernmental	0	75,000	0	(75,000)	(100.0)
Misc. Revenue	0	0	0	0	0.0
Operating Transfers In	0	0	0	0	0.0
Total 2250 Youth Tobacco & Alcohol	0	75,000	0	(75,000)	(100.0)
2800 School Cafeteria Fund					
Education	1,412,380	1,398,164	1,398,164	0	0.0
Total 2800 School Cafeteria Fund	1,412,380	1,398,164	1,398,164	0	0.0
2820 School DOE Federal Grants Fund					
Education	2,950,207	2,907,041	2,715,962	(191,079)	(6.6)
Total 2820 School DOE Federal Grants	2,950,207	2,907,041	2,715,962	(191,079)	(6.6)
2900 School Special Pgms & Grants Fund					
Education	1,011,492	0	0	0	100.0
Total 2900 School Special Pgms & Grants	1,011,492	0	0	0	100.0
3207 Public Safety Special Details					
Charges for Services	213,878	255,055	224,361	(30,694)	(12.0)
Other Financing Sources	0	67,500	63,000	(4,500)	(6.7)
Total 2900 Public Safety Special Details	213,878	322,555	287,361	(35,194)	(10.9)
3213 Parking Activity Fund					
Charges for Services	241,909	450,725	325,000	(125,725)	(27.9)
Misc. Revenue	132,891	125,000	168,000	43,000	34.4
Licenses & Permits	11,180	0	121,320	121,320	0.0
Total 3213 Parking Activity Fund	385,980	575,725	614,320	38,595	6.7
3320 Residential Solid Waste Fund					
Charges for Services	915,889	950,663	950,663	0	0.0
Misc. Revenue	129	0	0	0	0.0
Other Financing Sources	0	0	0	0	100.0
Total 3320 Residential Solid Waste	916,018	950,663	950,663	0	0.0
3381 McConnell Center Fund					
Misc. Revenue	723,929	679,301	603,726	(75,575)	(11.1)
Operating Transfers In	84,238	91,859	221,479	129,620	141.1
Total 3381 McConnell Center Fund	808,167	771,160	825,205	54,045	7.0

City of Dover
Fiscal Year 2013 Budget
July 1, 2012 - June 30, 2013

Estimated Revenue
Summary by Fund

Description	Prior Year Actual	Current Year Budget	City Mgr Proposed	Dollar Change	% Chng
3410 Recreation Programs Fund					
Charges for Services	295,542	383,317	390,648	7,331	1.9
Operating Transfers In	15,500	15,500	15,500	0	0.0
Misc. Revenue	10,784	10,000	10,000	0	0.0
Other Financing Sources	0	130,459	119,100	(11,359)	(8.7)
Total 3410 Recreation Programs	321,826	539,276	535,248	(4,028)	(0.7)
3455 Library Fines Fund					
Misc. Revenue	37,124	37,140	33,240	(3,900)	(10.5)
Other Financing Sources	0	39,492	33,600	(5,892)	(14.9)
Total 3455 Library Fines	37,124	76,632	66,840	(9,792)	(12.8)
3500 OPEB Liability Fund					
Operating Transfers In	955,452	1,369,884	1,313,112	(56,772)	(4.1)
Total 3381 McConnell Center Fund	955,452	1,369,884	1,313,112	(56,772)	(4.1)
3810 School Tuition Programs Fund					
Intergovernmental	0	0	0	0	100.0
Education	324,044	348,761	141,500	(207,261)	(59.4)
Total 3810 School Tuition Programs	324,044	348,761	141,500	(207,261)	(59.4)
3825 Alternative Education Fund					
Education	725,936	878,000	868,063	(9,937)	(1.1)
Other Financing Sources	0	0	0	0	100.0
Total 3825 Alternative Education Fund	725,936	878,000	868,063	(9,937)	(1.1)
3830 School Facilities Fund					
Charges for Services	0	0	0	0	100.0
Education	150,394	137,075	137,075	0	0.0
Total 3830 School Facilities Fund	150,394	137,075	137,075	0	0.0
5300 Water Fund					
Intergovernmental	0	0	0	0	0.0
Charges for Services	4,231,234	4,315,199	4,688,762	373,563	8.7
Misc. Revenue	49,190	21,000	21,000	0	0.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0.0
Total 5300 Water Fund	4,280,424	4,336,199	4,709,762	373,563	8.6
5320 Sewer Fund					
Intergovernmental	77,679	46,742	6,840	(39,902)	(85.4)
Charges for Services	4,327,614	5,048,527	5,354,011	305,484	6.1
Misc. Revenue	57,531	31,000	31,000	0	0.0
Operating Transfers In	0	0	0	0	0.0
Other Financing Sources	0	1,013,139	1,012,476	(663)	(0.1)
Total 5320 Sewer Fund	4,462,824	6,139,408	6,404,327	264,919	4.3
6100 DoverNet Fund					
Charges for Services	480,413	492,178	516,962	24,784	5.0
Misc. Revenue	25,000	25,000	25,000	0	0.0
Operating Transfers In	0	24,000	24,000	0	0.0
Other Financing Sources	0	176,232	130,387	(45,845)	(26.0)
Total 6100 DoverNet Fund	505,413	717,410	696,349	(21,061)	(2.9)
6110 Central Stores Fund					
Charges for Services	85,104	105,154	105,154	0	0.0
Total 6110 Central Stores Fund	85,104	105,154	105,154	0	0.0
6310 Fleet Maintenance Fund					
Charges for Services	572,430	649,704	734,557	84,853	13.1
Misc. Revenue	34,184	0	27,725	27,725	0.0
Other Financing Sources	0	5,173	0	(5,173)	(100.0)
Total 6310 Fleet Maintenance Fund	606,614	654,877	762,282	107,405	16.4
6800 Workers Compensation Fund					
Charges for Services	389,397	387,065	387,065	0	0.0
Misc. Revenue	0	0	0	0	0.0
Total 6800 Workers Compensation Fund	389,397	387,065	387,065	0	0.0
Total for All Budgeted Funds	105,242,088	110,573,057	113,059,663	2,486,606	2.2

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.3595.00000.00.000	Finance - Variances	(\$1,330)	\$0	\$0	\$0	\$0	0.00
1000.1.150.41511.3599.00000.00.000	Finance-Misc Revenue	(\$21,381)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Bid Plans, Specs & Listings	(\$5,000)					
	Detail Total:	(\$5,000.00)					
1000.1.150.41511.3610.00000.00.000	Finance-Investment Income	\$9,782	(\$155,000)	(\$100,000)	(\$100,000)	\$55,000	(35.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest earned on investments	(\$100,000)					
	Detail Total:	(\$100,000.00)					
1000.1.150.41511.3611.00000.00.000	Finance - Interest on Arrears	(\$2,057)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$14,985)	(\$160,000)	(\$105,000)	(\$105,000)	\$55,000	(34.38)
Func: Finance - 41511		(\$14,985)	(\$160,000)	(\$105,000)	(\$105,000)	\$55,000	(34.38)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.3599.00000.00.000	Tax Assessment - Misc Rever	(\$2,713)	(\$1,400)	(\$1,400)	(\$1,400)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Tax Cards and Lists	(\$1,400)					
	Detail Total:	(\$1,400.00)					
Budg_Cat:	Misc. Revenue - R50	(\$2,713)	(\$1,400)	(\$1,400)	(\$1,400)	\$0	0.00
Func:	Tax Assessment - 41513	(\$2,713)	(\$1,400)	(\$1,400)	(\$1,400)	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3110.00000.00.000	City Clerk/Tax Collection-Prop	(\$61,329,073)	(\$63,364,437)	(\$68,897,120)	(\$66,565,732)	(\$3,201,295)	5.05
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local City Property Tax Levy	(\$26,851,502)					
	Description: Local City - CM Reduction	\$2,331,388					
	Description: Local School Property Tax Levy	(\$27,995,231)					
	Description: State Ed Property Tax Levy	(\$6,568,079)					
	Description: Strafford County Property Tax Levy	(\$7,482,308)					
	Description: zCounty Tax Levy \$27,447,936 x 27.26%	\$0					
	Detail Total:	(\$66,565,732.00)					
1000.1.150.41520.3119.00000.00.000	City Clerk/Tax Collection-Prop	\$357,886	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Clerk/Tax Collection-Property Taxes - Prior Y	\$0					
	Detail Total:	\$0.00					
1000.1.150.41520.3184.00000.00.000	City Clerk/Tax Collection-Boat	(\$16,903)	(\$15,000)	(\$15,000)	(\$15,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boat Registration Taxes	(\$15,000)					
	Detail Total:	(\$15,000.00)					
1000.1.150.41520.3185.00000.00.000	City Clerk/Tax Collection-Yield	(\$4,651)	(\$1,500)	(\$1,500)	(\$1,500)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Taxes on timber cuts	(\$1,500)					
	Detail Total:	(\$1,500.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3186.00000.00.000	City Clerk/Tax Collection-Payr	(\$75,847)	(\$57,000)	(\$70,000)	(\$70,000)	(\$13,000)	22.81
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Housing Authority	(\$70,000)					
	Detail Total:	(\$70,000.00)					
1000.1.150.41520.3187.00000.00.000	City Clerk/Tax Collection-Exc	(\$2,083)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Excavation Tax	(\$5,000)					
	Detail Total:	(\$5,000.00)					
1000.1.150.41520.3190.00000.00.000	City Clerk/Tax Collection-Tax	(\$352,662)	(\$240,000)	(\$325,000)	(\$325,000)	(\$85,000)	35.42
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest paid on late payment of taxes	(\$325,000)					
	Detail Total:	(\$325,000.00)					
Budg_Cat: Taxes - R10		(\$61,423,334)	(\$63,682,937)	(\$69,313,620)	(\$66,982,232)	(\$3,299,295)	5.18
1000.1.150.41520.3212.00000.00.000	City Clerk/Tax Collector-Taxi	(\$1,165)	(\$500)	(\$500)	(\$500)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drivers License 10 @ \$15	(\$150)					
	Description: Operators License 2 @ \$100	(\$200)					
	Description: Taxi Cab License 5 @ \$30	(\$150)					
	Detail Total:	(\$500.00)					
1000.1.150.41520.3213.00000.00.000	City Clerk/Tax Collector-Videc	(\$750)	(\$1,200)	(\$1,200)	(\$1,200)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arcade License 3 @ \$100	(\$300)					
	Description: Video 30 @ \$30	(\$900)					
	Detail Total:	(\$1,200.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3214.00000.00.000	City Clerk/Tax Collector-Pedd	(\$925)	(\$900)	(\$900)	(\$900)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekly Licenses 10 @ \$10	(\$100)					
	Description: Yearly Licenses 4 @ \$200	(\$800)					
	Detail Total:	(\$900.00)					
1000.1.150.41520.3220.00000.00.000	City Clerk/Tax Collection-Motc	(\$3,533,202)	(\$3,650,000)	(\$3,700,000)	(\$3,700,000)	(\$50,000)	1.37
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Registration Fees related to vehicles	(\$3,700,000)					
	Detail Total:	(\$3,700,000.00)					
1000.1.150.41520.3291.00000.00.000	City Clerk/Tax Collector-Dog L	(\$18,701)	(\$17,403)	(\$17,403)	(\$17,403)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog License Late Fees	(\$1,200)					
	Description: Group Licenses	(\$1,200)					
	Description: License Fee Altered M/F 2554 @ \$5	(\$12,770)					
	Description: License Fee Unaltered M/F 223 @ \$7.5	(\$1,673)					
	Description: Serior Citizens Dog License Fee 224 @ \$2.5	(\$560)					
	Detail Total:	(\$17,403.00)					
1000.1.150.41520.3293.00000.00.000	City Clerk/Tax Collector-Marri	(\$1,757)	(\$2,450)	(\$2,450)	(\$2,450)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Application Fees 350 @ \$7	(\$2,450)					
	Detail Total:	(\$2,450.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3295.00000.00.000	City Clerk/Tax Collector-Birth	(\$19,531)	(\$22,002)	(\$22,002)	(\$22,002)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1st Copy of Certificate 3438 @ \$4	(\$13,752)					
	Description: 2nd Copy of Certificate 2750 @ \$3	(\$8,250)					
	Detail Total:	(\$22,002.00)					
1000.1.150.41520.3299.00000.00.000	City Clerk/Tax Collector-Misc	(\$160)	(\$300)	(\$300)	(\$300)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pole Licenses 60 @ \$10	(\$60)					
	Description: Wetland Applications 24 @ \$10	(\$240)					
	Detail Total:	(\$300.00)					
Budg_Cat: Licenses & Permits - R20		(\$3,576,191)	(\$3,694,755)	(\$3,744,755)	(\$3,744,755)	(\$50,000)	1.35
1000.1.150.41520.3351.00000.00.000	City Clerk/Tax Collection-Shar	\$0	(\$600,243)	\$0	\$0	\$600,243	(100.00)
1000.1.150.41520.3352.00000.00.000	City Clerk/Tax Collection-Roo	(\$1,281,927)	(\$1,283,372)	(\$1,400,000)	(\$1,400,000)	(\$116,628)	9.09
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State allocation of Rooms & Meals income	(\$1,400,000)					
	Detail Total:	(\$1,400,000.00)					
1000.1.150.41520.3359.00000.00.000	City Clerk/Tax Collection-Railr	(\$2,732)	(\$910)	(\$910)	(\$910)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Railroad Tax	(\$910)					
	Detail Total:	(\$910.00)					
Budg_Cat: Intergovernmental - R30		(\$1,284,659)	(\$1,884,525)	(\$1,400,910)	(\$1,400,910)	\$483,615	(25.66)
1000.1.150.41520.3410.00000.00.000	Sales & Service Charges	(\$10)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Licenses & Permits - R20		(\$10)	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3410.00000.00.000	City Clerk/Tax Collector-Sales	(\$225)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boca Books 10 @ \$50 ea	(\$500)					
	Description: Ward, Street Maps, Zoning Maps 50 @ \$10 ea	(\$500)					
	Detail Total:	(\$1,000.00)					
Budg_Cat: Charges for Services - R40		(\$225)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
1000.1.150.41520.3490.00000.00.000	Misc Service Charges	(\$3,219)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Licenses & Permits - R20		(\$3,219)	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.3490.00000.00.000	City Clerk/Tax Collector-Misc	(\$10,516)	(\$9,000)	(\$9,000)	(\$9,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Articles of Agreement 5 EA \$5	(\$25)					
	Description: Lamination Fees 1,200 EA \$1	(\$1,200)					
	Description: Misc. Service Charges	(\$500)					
	Description: Notary Fees 973 EA \$5	(\$4,865)					
	Description: Photocopy Fees 500 EA \$0.5	(\$250)					
	Description: State Tax Liens - Auto Deposit 4 EA \$15	(\$60)					
	Description: Voter Cards & City Seal 280 EA \$5	(\$1,400)					
	Description: VSX, VSCR, Delayed Birth 70 EA \$10	(\$700)					
	Detail Total:	(\$9,000.00)					
Budg_Cat: Charges for Services - R40		(\$10,516)	(\$9,000)	(\$9,000)	(\$9,000)	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3521.00000.00.000	City Clerk/Tax Collection-Distr	(\$12,804)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Receipts from District Court	(\$25,000)					
	Detail Total:	(\$25,000.00)					
1000.1.150.41520.3529.00000.00.000	City Clerk/Tax Collector-Misc	(\$8,450)	(\$4,500)	(\$4,500)	(\$4,500)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Fines 180 @ \$25 ea	(\$4,500)					
	Detail Total:	(\$4,500.00)					
1000.1.150.41520.3595.00000.00.000	City Clerk/Tax Collector-Varia	\$628	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.3599.00000.00.000	City Clerk/Tax Collection-Misc	(\$739)	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Revenue not otherwise anticipated	(\$5,000)					
	Detail Total:	(\$5,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$21,365)	(\$34,500)	(\$34,500)	(\$34,500)	\$0	0.00
1000.1.150.41520.3621.00000.00.000	Sale of City Property	(\$590)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Licenses & Permits - R20		(\$590)	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3621.00000.00.000	City Clerk/Tax Collector-Sale	(\$4,362)	(\$7,375)	(\$7,375)	(\$7,375)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Back Packs 10 @ \$8 ea	(\$80)					
	Description: Bricks 1 @ \$75 ea	(\$75)					
	Description: Cards, Magnets, Bulkey Items Tags 700 @ \$3	(\$2,100)					
	Description: City Maps, City Pins 25 @ \$1 ea	(\$25)					
	Description: Denim Shirts 10 @ \$25 ea	(\$250)					
	Description: Freon Tags 150 @ \$10 ea	(\$1,500)					
	Description: Hats 30 @ \$9 ea	(\$270)					
	Description: Mugs 20 @ \$6 ea	(\$120)					
	Description: Sale of City Property	(\$2,500)					
	Description: Sweatshirts 9 @ \$15	(\$135)					
	Description: T- Shirts / Bags 20 @ \$10 ea	(\$200)					
	Description: Travel Mugs 15 @ \$8 ea	(\$120)					
	Detail Total:	(\$7,375.00)					
1000.1.150.41520.3631.00000.00.000	City Clerk/Tax Collector-Facili	(\$37,766)	(\$31,002)	(\$31,002)	(\$31,002)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lease of Cocheco Falls Dam - 1st Half	(\$12,500)					
	Description: Lease of Cocheco Falls Dam - 2nd Half	(\$12,500)					
	Description: Lease to Children's Museum	(\$1)					
	Description: Mast Road Monopole Lease	(\$1)					
	Description: Rental of City Hall Auditorium	(\$6,000)					
	Detail Total:	(\$31,002.00)					
Budg_Cat: Misc. Revenue - R50		(\$42,128)	(\$38,377)	(\$38,377)	(\$38,377)	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.3914.00000.00.000	City Clerk & Tax Collection-Tr	(\$100,000)	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Clerk & Tax Collection-Transfer Frm Cap Proj	\$0					
	Detail Total:	\$0.00					
Budg_Cat:	Operating Transfers In - R80	(\$100,000)	\$0	\$0	\$0	\$0	0.00
Func:	Finance - City Clerk & Tax Collection - 41520	(\$66,462,236)	(\$69,345,094)	(\$74,542,162)	(\$72,210,774)	(\$2,865,680)	4.13

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.3410.00000.00.000	Planning-Sales & Service Cha	(\$43,475)	(\$50,000)	(\$50,000)	(\$50,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning Board Fees	(\$45,000)					
	Description: Zoning Board Fees	(\$5,000)					
	Detail Total:	(\$50,000.00)					
1000.1.180.41910.3411.00000.00.000	Planning-Copy Sales	(\$247)	(\$300)	(\$300)	(\$300)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopy Sales	(\$300)					
	Detail Total:	(\$300.00)					
Budg_Cat: Charges for Services - R40		(\$43,721)	(\$50,300)	(\$50,300)	(\$50,300)	\$0	0.00
1000.1.180.41910.3912.00000.00.000	Transfer From Special Rev	(\$22,658)	(\$75,000)	(\$75,000)	(\$75,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conservation Fund to pay for Planner	(\$75,000)	0.2000	City Planner			
	Detail Total:	(\$75,000.00)					
Budg_Cat: Other Financing Sources - R90		(\$22,658)	(\$75,000)	(\$75,000)	(\$75,000)	\$0	0.00
Func: Planning - 41910		(\$66,379)	(\$125,300)	(\$125,300)	(\$125,300)	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.3390.00000.00.000	Misc Gen Gov't - Misc Intergo	(\$58,416)	\$0	(\$50,000)	(\$50,000)	(\$50,000)	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Gen Gov't - Misc Intergovernmental	(\$50,000)					
	Detail Total:	(\$50,000.00)					
Budg_Cat: Intergovernmental - R30		(\$58,416)	\$0	(\$50,000)	(\$50,000)	(\$50,000)	0.00
1000.1.190.41991.3480.00000.00.000	Misc Gen Gov't - Dept Overhe	(\$350,600)	(\$370,300)	(\$375,100)	(\$375,100)	(\$4,800)	1.30
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer Fund Admin Allocation	(\$219,600)					
	Description: Water Fund Admin Allocation	(\$155,500)					
	Detail Total:	(\$375,100.00)					
Budg_Cat: Charges for Services - R40		(\$350,600)	(\$370,300)	(\$375,100)	(\$375,100)	(\$4,800)	1.30
1000.1.190.41991.3566.00000.00.000	Misc Gen Gov't - Insurance Pr	(\$8)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$8)	\$0	\$0	\$0	\$0	0.00
1000.1.190.41991.3918.00000.00.000	Transfer From Trust Fund	(\$305,774)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Financing Sources - R90		(\$305,774)	\$0	\$0	\$0	\$0	0.00
Func: Misc Gen Gov't - 41991		(\$714,798)	(\$370,300)	(\$425,100)	(\$425,100)	(\$54,800)	14.80

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3299.00000.00.000	Police Admin-Misc Licenses F	(\$7,350)	(\$11,300)	(\$8,075)	(\$8,075)	\$3,225	(28.54)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm and Dance Licenses	(\$8,075)					
	Detail Total:	(\$8,075.00)					
Budg_Cat: Licenses & Permits - R20		(\$7,350)	(\$11,300)	(\$8,075)	(\$8,075)	\$3,225	(28.54)
1000.1.210.42110.3341.00000.00.000	Police Admin-State Reimburs	(\$9,024)	(\$10,300)	(\$8,000)	(\$8,000)	\$2,300	(22.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Witness Fees	(\$8,000)					
	Detail Total:	(\$8,000.00)					
Budg_Cat: Intergovernmental - R30		(\$9,024)	(\$10,300)	(\$8,000)	(\$8,000)	\$2,300	(22.33)
1000.1.210.42110.3490.00000.00.000	Police Admin-Misc Service Ch	(\$22,015)	(\$20,790)	(\$20,125)	(\$20,125)	\$665	(3.20)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fingerprints	(\$3,700)					
	Description: Photos	(\$120)					
	Description: Police Reports	(\$15,000)					
	Description: Police VIN Checks	(\$1,275)					
	Description: Record Check Fees	(\$30)					
	Detail Total:	(\$20,125.00)					
Budg_Cat: Charges for Services - R40		(\$22,015)	(\$20,790)	(\$20,125)	(\$20,125)	\$665	(3.20)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.3529.00000.00.000	Police Admin-Misc Fines & Fo	(\$13,810)	(\$16,400)	(\$11,400)	(\$11,400)	\$5,000	(30.49)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dog Officer Fines	(\$1,000)					
	Description: False Alarm Fees	(\$10,400)					
	Detail Total:	(\$11,400.00)					
1000.1.210.42110.3599.00000.00.000	Police Admin-Misc Revenue	(\$2,436)	(\$400)	(\$2,000)	(\$2,000)	(\$1,600)	400.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Other Misc. Revenue	(\$2,000)					
	Detail Total:	(\$2,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$16,246)	(\$16,800)	(\$13,400)	(\$13,400)	\$3,400	(20.24)
Func: Police Admin - 42110		(\$54,635)	(\$59,190)	(\$49,600)	(\$49,600)	\$9,590	(16.20)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.3410.00000.00.000	Police Operations-Sales & Se	(\$215)	\$0	(\$60)	(\$60)	(\$60)	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Operations-Sales & Services Charges	(\$60)					
	Detail Total:	(\$60.00)					
Budg_Cat:	Charges for Services - R40	(\$215)	\$0	(\$60)	(\$60)	(\$60)	0.00
1000.1.210.42120.3918.00000.00.000	Police Operations - Transfer F	(\$87,953)	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Operations - Transfer From Trust Fund	\$0					
	Detail Total:	\$0.00					
Budg_Cat:	Operating Transfers In - R80	(\$87,953)	\$0	\$0	\$0	\$0	0.00
Func:	Police Operations - 42120	(\$88,168)	\$0	(\$60)	(\$60)	(\$60)	0.00

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.3390.00000.00.000	Police Support-Misc Intergove	(\$42,797)	(\$41,933)	(\$45,907)	(\$45,907)	(\$3,974)	9.48
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Transfer - High School Resc Offic	(\$45,907)					
	Detail Total:	(\$45,907.00)					
Budg_Cat:	Intergovernmental - R30	(\$42,797)	(\$41,933)	(\$45,907)	(\$45,907)	(\$3,974)	9.48
Func:	Police Support - 42150	(\$42,797)	(\$41,933)	(\$45,907)	(\$45,907)	(\$3,974)	9.48

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.3410.00000.00.000	Police Dispatch -Sales & Serv	(\$8,705)	(\$4,705)	(\$4,841)	(\$4,841)	(\$136)	2.89
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dispatch Service- Rollinsford 4.5% Increase	(\$4,841)					
	Detail Total:	(\$4,841.00)					
Budg_Cat:	Charges for Services - R40	(\$8,705)	(\$4,705)	(\$4,841)	(\$4,841)	(\$136)	2.89
Func:	PS Dispatch - 42180	(\$8,705)	(\$4,705)	(\$4,841)	(\$4,841)	(\$136)	2.89

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.3425.00000.00.000	F&R Admin-Ambulance Serv	(\$742,260)	(\$889,400)	(\$920,000)	(\$920,000)	(\$30,600)	3.44
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Billing for Ambulance Services	(\$920,000)					
	Detail Total:	(\$920,000.00)					
1000.1.220.42210.3490.00000.00.000	F&R Admin-Misc Service Cha	(\$1,105)	(\$600)	(\$600)	(\$600)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Reports	(\$600)					
	Detail Total:	(\$600.00)					
Budg_Cat: Charges for Services - R40		(\$743,365)	(\$890,000)	(\$920,600)	(\$920,600)	(\$30,600)	3.44
Func: F&R Admin - 42210		(\$743,365)	(\$890,000)	(\$920,600)	(\$920,600)	(\$30,600)	3.44

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.3236.00000.00.000	F&R Suppression - Fire & Res	(\$17,150)	(\$2,900)	\$0	\$0	\$2,900	(100.00)
Budg_Cat:	Licenses & Permits - R20	(\$17,150)	(\$2,900)	\$0	\$0	\$2,900	(100.00)
1000.1.220.42220.3311.00000.00.000	F&R Suppression - Federal G	\$0	(\$50,660)	\$0	\$0	\$50,660	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: SAFER Federal Grant Year 5 - 0% Fed/100% City	\$0					
	Detail Total:	\$0.00					
Budg_Cat:	Intergovernmental - R30	\$0	(\$50,660)	\$0	\$0	\$50,660	(100.00)
1000.1.220.42220.3410.00000.00.000	F&R Suppression - Sales & S	(\$10,659)	(\$26,000)	\$0	\$0	\$26,000	(100.00)
Budg_Cat:	Charges for Services - R40	(\$10,659)	(\$26,000)	\$0	\$0	\$26,000	(100.00)
Func:	F&R Suppression - 42220	(\$27,809)	(\$79,560)	\$0	\$0	\$79,560	(100.00)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3211.00000.00.000	Inspection-Health Licenses &	(\$33,310)	(\$30,000)	(\$30,000)	(\$30,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Yearly Licenses and Permits	(\$30,000)					
	Detail Total:	(\$30,000.00)					
1000.1.220.42250.3231.00000.00.000	Inspection-Building Permits	(\$476,848)	(\$275,000)	(\$300,000)	(\$300,000)	(\$25,000)	9.09
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Permits	(\$300,000)					
	Detail Total:	(\$300,000.00)					
1000.1.220.42250.3232.00000.00.000	Inspection-Electrical Permits	(\$106,834)	(\$70,000)	(\$70,000)	(\$70,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical Permits	(\$70,000)					
	Detail Total:	(\$70,000.00)					
1000.1.220.42250.3234.00000.00.000	Inspection-Plumbing Permits	(\$145,128)	(\$65,000)	(\$65,000)	(\$65,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Plumbing Permits	(\$65,000)					
	Detail Total:	(\$65,000.00)					
1000.1.220.42250.3235.00000.00.000	Inspection-Trailer Park Permit	(\$150)	(\$175)	(\$175)	(\$175)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Permits for Trailer Parks	(\$175)					
	Detail Total:	(\$175.00)					

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.3236.00000.00.000	Inspection Services - Fire Blas	(\$2,535)	\$0	(\$2,900)	(\$2,900)	(\$2,900)	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Blasting Permits	(\$2,400)					
	Description: Fireworks Permit Fees	(\$500)					
	Detail Total:	(\$2,900.00)					
Budg_Cat: Licenses & Permits - R20		(\$764,805)	(\$440,175)	(\$468,075)	(\$468,075)	(\$27,900)	6.34
1000.1.220.42250.3410.00000.00.000	Inspection-Sales & Service Cf	\$0	\$0	(\$26,000)	(\$26,000)	(\$26,000)	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Inspection Fees	(\$26,000)					
	Detail Total:	(\$26,000.00)					
1000.1.220.42250.3411.00000.00.000	Inspection-Copy Sales	(\$72)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Charges for Services - R40		(\$72)	\$0	(\$26,000)	(\$26,000)	(\$26,000)	0.00
1000.1.220.42250.3611.00000.00.000	Inspection-Interest on Arrears	(\$8)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$8)	\$0	\$0	\$0	\$0	0.00
Func: Inspection Services - 42250		(\$764,884)	(\$440,175)	(\$494,075)	(\$494,075)	(\$53,900)	12.25

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.3529.00000.00.000	Gen Gov't Buildings - Misc Fir	\$348	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		\$348	\$0	\$0	\$0	\$0	0.00
1000.1.300.41941.3918.00000.00.000	Gen Gov't Buildings - Transfer	(\$30,265)	(\$30,725)	(\$30,725)	(\$30,725)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from TIP Reserve for Train Station Expens	(\$30,725)					
	Detail Total:	(\$30,725.00)					
Budg_Cat: Operating Transfers In - R80		(\$30,265)	(\$30,725)	(\$30,725)	(\$30,725)	\$0	0.00
Func: Gen Gov't Buildings - 41941		(\$29,917)	(\$30,725)	(\$30,725)	(\$30,725)	\$0	0.00

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.3432.00000.00.000	CS - Cemetery-Interment Cha	(\$30,175)	(\$49,800)	(\$49,800)	(\$49,800)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cremations - Summer 16 @ \$300	(\$4,800)					
	Description: Cremations - Winter 1 @ \$400	(\$400)					
	Description: Summer - Regular 29 @ \$600	(\$17,400)					
	Description: Winter - Regular 32 @ \$850	(\$27,200)					
	Detail Total:	(\$49,800.00)					
1000.1.300.41951.3434.00000.00.000	CS - Cemetery-Headstone Fo	(\$512)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headstone Foundation Construction	(\$1,000)					
	Detail Total:	(\$1,000.00)					
Budg_Cat: Charges for Services - R40		(\$30,687)	(\$50,800)	(\$50,800)	(\$50,800)	\$0	0.00
1000.1.300.41951.3918.00000.00.000	CS - Cemetery-Transfer From	(\$32,000)	(\$32,000)	(\$42,000)	(\$42,000)	(\$10,000)	31.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from Perpetual Care Trust Funds	(\$42,000)					
	Detail Total:	(\$42,000.00)					
Budg_Cat: Operating Transfers In - R80		(\$32,000)	(\$32,000)	(\$42,000)	(\$42,000)	(\$10,000)	31.25
Func: CS - Cemetery - 41951		(\$62,687)	(\$82,800)	(\$92,800)	(\$92,800)	(\$10,000)	12.08

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.3353.00000.00.000	CS - Admin-Highway Block Gr	(\$564,700)	(\$578,479)	(\$501,952)	(\$501,952)	\$76,527	(13.23)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Citys Share Block Grant for Highway	(\$501,952)					
	Detail Total:	(\$501,952.00)					
Budg_Cat:	Intergovernmental - R30	(\$564,700)	(\$578,479)	(\$501,952)	(\$501,952)	\$76,527	(13.23)
Func:	CS - Admin - 43111	(\$564,700)	(\$578,479)	(\$501,952)	(\$501,952)	\$76,527	(13.23)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.3410.00000.00.000	CS - Engineering-Sales & Ser	(\$51,560)	(\$45,000)	(\$60,425)	(\$60,425)	(\$15,425)	34.28
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administer excavation permits/inspection 80 @ \$100	(\$8,000)					
	Description: Blueprints and Misc. Copies	(\$100)					
	Description: Construction Inspections 600hrs @ \$75	(\$45,000)					
	Description: Driveway Permits 75 @ \$75	(\$5,625)					
	Description: GIS Maps	(\$200)					
	Description: Paving Licenses 25 @ \$20	(\$500)					
	Description: Septic Design Reviews 20 @ \$50	(\$1,000)					
	Detail Total:	(\$60,425.00)					
Budg_Cat:	Charges for Services - R40	(\$51,560)	(\$45,000)	(\$60,425)	(\$60,425)	(\$15,425)	34.28
1000.1.300.43112.3611.00000.00.000	CS - Engineering - Interest on	(\$775)	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Misc. Revenue - R50	(\$775)	\$0	\$0	\$0	\$0	0.00
Func:	CS - Engineering - 43112	(\$52,334)	(\$45,000)	(\$60,425)	(\$60,425)	(\$15,425)	34.28

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.3912.00000.00.000	CS Snow Removal - Transfer	\$0	(\$31,000)	(\$30,000)	(\$30,000)	\$1,000	(3.23)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Downtown Parking Snow Removal	(\$30,000)					
	Detail Total:	(\$30,000.00)					
Budg_Cat:	Operating Transfers In - R80	\$0	(\$31,000)	(\$30,000)	(\$30,000)	\$1,000	(3.23)
Func:	CS - Snow Rmvl - 43125	\$0	(\$31,000)	(\$30,000)	(\$30,000)	\$1,000	(3.23)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3341.00000.00.000	CS - Recycling Mgmt-State R	\$0	(\$5,900)	(\$5,900)	(\$5,900)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State reimbursement HHW grant	(\$5,900)					
	Detail Total:	(\$5,900.00)					
1000.1.300.43240.3390.00000.00.000	CS - Recycling Mgmt - Misc Ir	(\$9,846)	(\$11,027)	(\$12,243)	(\$12,243)	(\$1,216)	11.03
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hazardous Waste Reimbursement (Towns)	(\$4,400)					
	Description: Town of Madbury Recycling Center Use	(\$7,843)					
	Detail Total:	(\$12,243.00)					
Budg_Cat: Intergovernmental - R30		(\$9,846)	(\$16,927)	(\$18,143)	(\$18,143)	(\$1,216)	7.18
1000.1.300.43240.3410.00000.00.000	CS - Recycling Mgmt-Sales &	(\$158,077)	(\$147,000)	(\$167,000)	(\$167,000)	(\$20,000)	13.61
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,900,000 lbs @ .08 lb Construction Debr	(\$152,000)					
	Description: 100,000 lbs @ .11 lb Construction Debris	(\$11,000)					
	Description: Freon revenue (extraction) 400 @ \$10	(\$4,000)					
	Detail Total:	(\$167,000.00)					
1000.1.300.43240.3490.00000.00.000	CS - Recycling Mgmt - Misc S	\$34	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Charges for Services - R40		(\$158,042)	(\$147,000)	(\$167,000)	(\$167,000)	(\$20,000)	13.61

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.3621.00000.00.000	CS - Recycling Mgmt-Sale of	(\$38,783)	(\$32,000)	(\$45,000)	(\$45,000)	(\$13,000)	40.62
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 300 tons @ \$150 ton scrap metal	(\$45,000)					
	Detail Total:	(\$45,000.00)					
Budg_Cat:	Misc. Revenue - R50	(\$38,783)	(\$32,000)	(\$45,000)	(\$45,000)	(\$13,000)	40.62
Func:	CS - Recycling Mgmt - 43240	(\$206,671)	(\$195,927)	(\$230,143)	(\$230,143)	(\$34,216)	17.46

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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1000.1.350.45121.3442.00000.00.000	REC - McConnell Recreation-	(\$29,924)	(\$28,245)	(\$29,120)	\$0	\$28,245	(100.00)
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
Description: 3 mo. Resident Adult 25 @ \$35.00		(\$875)					
Description: 6 mo. Resident Adult 80 @ \$60.00		(\$4,800)					
Description: 6 mo. Resident Senior 15 @ \$33.00		(\$495)					
Description: 6 mo. Resident Youth 40 @ \$33.00		(\$1,320)					
Description: Corporate Memberships 20 @ \$75		(\$1,500)					
Description: Daily Admission Resident Adult 1,200 @ \$5.00		(\$6,000)					
Description: Daily Admission Resident Senior 20 @ \$3.00		(\$60)					
Description: Daily Admission Resident Youth 950 @ \$3.00		(\$2,850)					
Description: Membership Resident Adult 70 @ \$100.00		(\$7,000)					
Description: Membership Resident Senior 30 @ \$55.00		(\$1,650)					
Description: Membership Resident Youth 40 @ \$55.00		(\$2,200)					
Description: Punch Passes Resident Adult 5 @ \$50.00		(\$250)					
Description: Punch Passes Resident Senior 2 @ \$30.00		(\$60)					
Description: Punch Passes Resident Youth 2 @ \$30.00		(\$60)					
Description: zCM Reduction - Close McConnell Recreation		\$29,120					
Detail Total:		\$0.00					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.3443.00000.00.000	McConnell Recreation - Non-F	(\$2,931)	(\$8,560)	(\$9,260)	\$0	\$8,560	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 mo. Non-Resident Adult 10 @ \$70.00	(\$700)					
	Description: 6 mo. Non-Resident Adult 15 @ \$120.00	(\$1,800)					
	Description: 6 mo. Non-Resident Senior 5 @ \$66.00	(\$330)					
	Description: 6 mo. Non-Resident Youth 5 @ \$66.00	(\$330)					
	Description: Daily Admission Non-Resident Adult 100 @ \$10.00	(\$1,000)					
	Description: Daily Admission Non-Resident Senior 20 @ \$6.00	(\$120)					
	Description: Daily Admission Non-Resident Youth 20 @ \$6.00	(\$120)					
	Description: Membership Non-Resident Adult 10 @ \$200.00	(\$2,000)					
	Description: Membership Non-Resident Senior 10 @ \$110.00	(\$1,100)					
	Description: Membership Non-Resident Youth 12 @ \$110.00	(\$1,320)					
	Description: Punch Passes Non-Resident Adult 2 @ \$100.00	(\$200)					
	Description: Punch Passes Non-Resident Senior 2 @ \$60.00	(\$120)					
	Description: Punch Passes Non-Resident Youth 2 @ \$60.00	(\$120)					
	Description: zCM Reduction - Close McConnell Recreation	\$9,260					
	Detail Total:	\$0.00					
Budg_Cat:	Charges for Services - R40	(\$32,855)	(\$36,805)	(\$38,380)	\$0	\$36,805	(100.00)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.3631.00000.00.000	REC - McConnell Recreation-	(\$6,715)	(\$8,000)	(\$8,000)	(\$8,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gym Rental 100 @ \$55.00	(\$5,500)					
	Description: Room Rental 20 @ \$20.00	(\$400)					
	Description: Special Rental 70 @ \$30.00	(\$2,100)					
	Detail Total:	(\$8,000.00)					
1000.1.350.45121.3632.00000.00.000	REC - McConnell Recreation-	(\$9)	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Misc. Revenue - R50	(\$6,724)	(\$8,000)	(\$8,000)	(\$8,000)	\$0	0.00
Func:	McConnell Recreation - 45121	(\$39,579)	(\$44,805)	(\$46,380)	(\$8,000)	\$36,805	(82.14)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3410.00000.00.000	Indoor Pool-Sales & Service C	(\$229)	(\$500)	(\$500)	(\$500)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Caps	(\$250)					
	Description: Misc. Items	(\$250)					
	Detail Total:	(\$500.00)					
1000.1.350.45124.3442.00000.00.000	Indoor Pool-Recreation Chrg	(\$28,269)	(\$27,370)	(\$27,570)	(\$27,570)	(\$200)	0.73
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Daily Admission Resident Adult 800 @ \$5.00	(\$4,000)					
	Description: Daily Admission Resident Senior 90 @ \$3.00	(\$270)					
	Description: Daily Admission Resident Youth 900 @ \$3.00	(\$2,700)					
	Description: Masters Memberships Resident 30 @ \$100.00	(\$3,000)					
	Description: Membership Resident Adult 60 @ \$160.00	(\$9,600)					
	Description: Membership Resident Senior 30 @ \$75.00	(\$2,250)					
	Description: Membership Resident Youth 10 @ \$75.00	(\$750)					
	Description: Punch Passes Resident Adult 64 @ \$50.00	(\$3,200)					
	Description: Punch Passes Resident Senior 40 @ \$30.00	(\$1,200)					
	Description: Punch Passes Resident Youth 20 @ \$30.00	(\$600)					
	Detail Total:	(\$27,570.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$31,596)	(\$31,000)	(\$34,400)	(\$34,400)	(\$3,400)	10.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 275 @ 10.00	(\$2,750)					
	Description: Daily Admission Non-Resident Senior 50 @ \$6.00	(\$300)					
	Description: Daily Admission Non-Resident Youth 400 @ \$6.00	(\$2,400)					
	Description: Masters Memberships Non-Resident 25 @ \$160.00	(\$4,000)					
	Description: Membership Non-Resident Adult 40 @ \$320.00	(\$12,800)					
	Description: Membership Non-Resident Senior 40 @ \$150.00	(\$6,000)					
	Description: Membership Non-Resident Youth 5 @ \$150.00	(\$750)					
	Description: Punch Pass Non-Resident Adult 30 @ \$100.00	(\$3,000)					
	Description: Punch Pass Non-Resident Senior 20 @ \$60.00	(\$1,200)					
	Description: Punch Pass Non-Resident Youth 20 @ \$60.00	(\$1,200)					
	Detail Total:	(\$34,400.00)					
Budg_Cat:	Charges for Services - R40	(\$60,094)	(\$58,870)	(\$62,470)	(\$62,470)	(\$3,600)	6.12
1000.1.350.45124.3593.00000.00.000	Indoor Pool - Fund Raising	(\$18,388)	(\$25,000)	(\$10,000)	(\$10,000)	\$15,000	(60.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fundraising-additional revenue	(\$10,000)					
	Detail Total:	(\$10,000.00)					
1000.1.350.45124.3611.00000.00.000	Indoor Pool - Interest on Arres	(\$68)	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.3631.00000.00.000	Indoor Pool-Facilities Rental	(\$90,951)	(\$82,255)	(\$88,550)	(\$88,550)	(\$6,295)	7.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dive Well 10 @ \$40.00	(\$400)					
	Description: Lane Rentals 20 @ \$40.00	(\$800)					
	Description: Misc. Rentals 50 @ \$140.00	(\$7,000)					
	Description: Swim Teams In Season 40 @ \$125.00	(\$5,000)					
	Description: Swim Teams Off Season 685 @ \$110.00	(\$75,350)					
	Detail Total:	(\$88,550.00)					
1000.1.350.45124.3632.00000.00.000	Indoor Pool-Equipment Renta	(\$2,630)	(\$2,000)	(\$2,000)	(\$2,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Large Locker 8 @ \$125.00	(\$1,000)					
	Description: Small Locker 13 @ \$75.00	(\$1,000)					
	Detail Total:	(\$2,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$112,038)	(\$109,255)	(\$100,550)	(\$100,550)	\$8,705	(7.97)
Func: Indoor Pool - 45124		(\$172,132)	(\$168,125)	(\$163,020)	(\$163,020)	\$5,105	(3.04)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3410.00000.00.000	Thompson Pool-Sales & Servi	(\$6)	(\$150)	(\$150)	(\$150)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Caps	(\$25)					
	Description: Goggles	(\$100)					
	Description: Misc. Items	(\$25)					
	Detail Total:	(\$150.00)					
1000.1.350.45125.3442.00000.00.000	Thompson Pool-Recreation C	(\$13,648)	(\$10,470)	(\$11,200)	(\$11,200)	(\$730)	6.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Daily Admissions Resident Adult 600 @ \$5.00	(\$3,000)					
	Description: Daily Admissions Resident Senior 40 @ \$3.00	(\$120)					
	Description: Daily Admissions Resident Youth 1500 @ \$3.00	(\$4,500)					
	Description: Masters Membership Resident 15 @ \$100.00	(\$1,500)					
	Description: Membership Resident Adult 20 @ \$70.00	(\$1,400)					
	Description: Membership Resident Senior 2 @ \$40.00	(\$80)					
	Description: Membership Resident Youth 15 @ \$40.00	(\$600)					
	Detail Total:	(\$11,200.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.3443.00000.00.000	Thompson Pool - Non-Reside	(\$12,971)	(\$12,170)	(\$12,930)	(\$12,930)	(\$760)	6.24
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Daily Admission Non-Resident Adult 175 @ \$10.00	(\$1,750)					
	Description: Daily Admission Non-Resident Senior 20 @ \$6.00	(\$120)					
	Description: Daily Admission Non-Resident Youth 1400 @ \$6.00	(\$8,400)					
	Description: Masters Membership Non-Resident 10 @ \$140.00	(\$1,400)					
	Description: Membership Non-Resident Adult 5 @ \$140.00	(\$700)					
	Description: Membership Non-Resident Senior 2 @ \$80.00	(\$160)					
	Description: Membership Non-Resident Youth 5 @ \$80.00	(\$400)					
	Detail Total:	(\$12,930.00)					
Budg_Cat:	Charges for Services - R40	(\$26,624)	(\$22,790)	(\$24,280)	(\$24,280)	(\$1,490)	6.54
1000.1.350.45125.3593.00000.00.000	Fund Raising	(\$6,823)	(\$25,000)	(\$10,000)	(\$10,000)	\$15,000	(60.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fundraising-Additional Revenue	(\$10,000)					
	Detail Total:	(\$10,000.00)					
1000.1.350.45125.3631.00000.00.000	Thompson Pool-Facilities Ren	(\$48,165)	(\$37,040)	(\$48,160)	(\$48,160)	(\$11,120)	30.02
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seacoast Swim Assoc. 280 @ \$115.00	(\$32,200)					
	Description: Swim Meet 12 @ \$1330.00	(\$15,960)					
	Detail Total:	(\$48,160.00)					
Budg_Cat:	Misc. Revenue - R50	(\$54,988)	(\$62,040)	(\$58,160)	(\$58,160)	\$3,880	(6.25)
Func:	Thompson Pool - 45125	(\$81,612)	(\$84,830)	(\$82,440)	(\$82,440)	\$2,390	(2.82)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3410.00000.00.000	Arena -Sales & Service Charg	(\$878,846)	(\$899,135)	(\$898,780)	(\$898,780)	\$355	(0.04)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Group Rental - Non-Prime 130 @ \$175.00	(\$22,750)					
	Description: Contract Group Rental - Prime 2150 @ \$274.00	(\$589,100)					
	Description: Regular Ice Rental - Non-Prime I 26 @ \$195.00	(\$5,070)					
	Description: Regular Ice Rental - Non-Prime II 275 @ \$240.00	(\$65,760)					
	Description: Regular Ice Rental - Prime 450 @ \$305.00	(\$158,600)					
	Description: Summer Ice Day Rate 250 @ \$230.00	(\$57,500)					
	Detail Total:	(\$898,780.00)					
1000.1.350.45149.3412.00000.00.000	Arena -Vending Machine Sale	(\$4,175)	(\$7,200)	(\$5,000)	(\$5,000)	\$2,200	(30.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall	(\$1,000)					
	Description: Indoor Pool	(\$800)					
	Description: Jenny Thompson Pool	(\$200)					
	Description: McConnell Gym	(\$2,000)					
	Description: Public Works	(\$1,000)					
	Detail Total:	(\$5,000.00)					
1000.1.350.45149.3413.00000.00.000	Arena -Commissions	(\$5,408)	(\$5,050)	(\$5,050)	(\$5,050)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Commissions from Payphones & Video Games	(\$1,250)					
	Description: Vending	(\$3,800)					
	Detail Total:	(\$5,050.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3441.00000.00.000	Arena -Pro Shop	(\$14,182)	(\$15,000)	(\$15,000)	(\$15,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pro Shop Sales,Sharpening, Skate Rentals	(\$15,000)					
	Detail Total:	(\$15,000.00)					

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3442.00000.00.000	Arena -Recreation Charge	(\$231,028)	(\$284,405)	(\$289,005)	(\$289,005)	(\$4,600)	1.62
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 on 3 Spring 150 @ \$150.00	(\$22,500)					
	Description: Adult Coed Pickup 60 @ \$100.00	(\$6,000)					
	Description: Adult Intro to Hockey 1 18 @ \$165.00	(\$2,970)					
	Description: Adult Intro to Hockey 2 18 @ \$165.00	(\$2,970)					
	Description: Chix with Stix 60 @ \$160.00	(\$9,600)					
	Description: Coed League Season 1 78 @ \$265.00	(\$20,670)					
	Description: Coed League Season 2 78 @ \$250.00	(\$19,500)					
	Description: Coed League Season 3 78 @ \$235.00	(\$18,330)					
	Description: Fall Intro to Hockey 20 @ \$135.00	(\$2,700)					
	Description: Flex Figure 560 @ \$15.00	(\$8,400)					
	Description: Over 30 League 64 @ \$250.00	(\$16,000)					
	Description: Over 45 League 120 @ \$220.00	(\$24,000)					
	Description: Public Skating (adult) 5715 @ \$7.00	(\$40,005)					
	Description: Public Skating (youth) 2600 @ \$5.00	(\$13,000)					
	Description: Public Stick Practice (adult) 2335 @ \$10.00	(\$23,350)					
	Description: Public Stick Practice (high school) 412 @ \$8.00	(\$3,296)					
	Description: Public Stick Practice (youth) 859 @ \$6.00	(\$5,154)					
	Description: Rock Night 2400 @ \$10.00	(\$24,000)					
	Description: Senior League 44 @ \$350.00	(\$15,400)					
	Description: Spring Intro to Hockey 20 @ \$135.00	(\$2,700)					
	Description: Summer Intro to Hockey 20 @ \$135.00	(\$2,700)					
	Description: Wed Preschool 52 @ \$90.00	(\$5,760)					
	Detail Total:	(\$289,005.00)					

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City of Dover, New Hampshire

General Fund Revenue Detail Report

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From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.3444.00000.00.000	Arena -Food Sales	(\$45,211)	(\$53,000)	(\$48,000)	(\$48,000)	\$5,000	(9.43)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food Sales	(\$48,000)					
	Detail Total:	(\$48,000.00)					
1000.1.350.45149.3445.00000.00.000	Arena -Vending Sales	(\$9,142)	(\$15,000)	(\$12,000)	(\$12,000)	\$3,000	(20.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vending Sales	(\$12,000)					
	Detail Total:	(\$12,000.00)					
Budg_Cat: Charges for Services - R40		(\$1,187,991)	(\$1,278,790)	(\$1,272,835)	(\$1,272,835)	\$5,955	(0.47)
1000.1.350.45149.3599.00000.00.000	Arena -Misc Revenue	(\$638)	(\$600)	(\$600)	(\$600)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement for Damages	(\$600)					
	Detail Total:	(\$600.00)					
1000.1.350.45149.3611.00000.00.000	Arena -Interest on Arrears	(\$3,000)	\$0	\$0	\$0	\$0	0.00
1000.1.350.45149.3631.00000.00.000	Arena -Facilities Rental	(\$60,048)	(\$38,325)	(\$34,450)	(\$34,450)	\$3,875	(10.11)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising	(\$15,000)					
	Description: Building Rental	(\$15,800)					
	Description: Parties	(\$3,650)					
	Detail Total:	(\$34,450.00)					
Budg_Cat: Misc. Revenue - R50		(\$63,687)	(\$38,925)	(\$35,050)	(\$35,050)	\$3,875	(9.96)
Func: Arena - 45149		(\$1,251,678)	(\$1,317,715)	(\$1,307,885)	(\$1,307,885)	\$9,830	(0.75)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.3443.00000.00.000	Public Library-Non-Resident C	(\$13,320)	(\$13,390)	(\$11,540)	(\$11,540)	\$1,850	(13.82)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Non-Resident Family Membership	(\$8,000)	40 @ \$200				
	Description: Non-Resident Senior Membership	(\$3,300)	22 @ \$150				
	Description: Non-Resident Student Membership	(\$240)	3 @ \$80				
	Detail Total:	(\$11,540.00)					
1000.1.390.45500.3490.00000.00.000	Public Library-Misc Service Cl	(\$635)	(\$1,060)	(\$610)	(\$610)	\$450	(42.45)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Exam Proctoring Fees	(\$150)	10 @ \$15				
	Description: Genealogy research fee (non-local)	(\$100)	2 @ \$50				
	Description: Lecture Hall rental by for-profits	(\$240)	4 @ \$60				
	Description: Trustees Room rental by for-profits	(\$120)	4 @ \$30				
	Detail Total:	(\$610.00)					
Budg_Cat: Charges for Services - R40		(\$13,955)	(\$14,450)	(\$12,150)	(\$12,150)	\$2,300	(15.92)
Func: Public Library - 45500		(\$13,955)	(\$14,450)	(\$12,150)	(\$12,150)	\$2,300	(15.92)

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.3311.00000.00.000	Human Serv - Admin-Federal	(\$12,543)	(\$5,000)	(\$10,000)	(\$10,000)	(\$5,000)	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Social Security Interim Assistance	(\$10,000)					
	Detail Total:	(\$10,000.00)					
1000.1.400.44410.3341.00000.00.000	Human Serv - Admin-State Re	(\$5,129)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursement from State Medicaid/APT	(\$1,000)					
	Detail Total:	(\$1,000.00)					
Budg_Cat: Intergovernmental - R30		(\$17,672)	(\$6,000)	(\$11,000)	(\$11,000)	(\$5,000)	83.33
1000.1.400.44410.3599.00000.00.000	Human Serv - Admin-Misc Re	(\$7,668)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Client Repayment, Other towns, Liens	(\$1,000)					
	Detail Total:	(\$1,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$7,668)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
Func: Human Serv - Admin - 44410		(\$25,340)	(\$7,000)	(\$12,000)	(\$12,000)	(\$5,000)	71.43

City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$12,368,891)	(\$12,800,610)	(\$11,793,393)	(\$11,793,393)	\$1,007,217	(7.87)
	Detail: [FY13CityManagerProposed]	Budget	FTE ion Desc.				
	Description: Athletic Transportation Fees	(\$40,000)					
	Description: Career Tech Transportation Aid	(\$21,780)					
	Description: Career Technical Center - State Aid	(\$151,512)					
	Description: Catastrophic Aid	(\$185,000)					
	Description: Indirect Costs	(\$90,000)					
	Description: Medicaid	(\$250,000)					
	Description: PL874	(\$2,500)					
	Description: School Building Aid - State Aid	(\$718,951)					
	Description: State Adequate Education Grant	(\$6,051,542)					
	Description: Tuition Revenue	(\$4,282,108)					
	Detail Total:	(\$11,793,393.00)					
Budg_Cat: Education - R70		(\$12,368,891)	(\$12,800,610)	(\$11,793,393)	(\$11,793,393)	\$1,007,217	(7.87)
1000.1.600.46900.3918.00000.00.000.000.R80	Transfer From Trust Fund	\$0	\$0	(\$566,583)	(\$566,583)	(\$566,583)	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE ion Desc.				
	Description: Use of School Facilities Impact Fees	(\$566,583)					
	Detail Total:	(\$566,583.00)					
Budg_Cat: Operating Transfers In - R80		\$0	\$0	(\$566,583)	(\$566,583)	(\$566,583)	100.00
Func: Education - 46900		(\$12,368,891)	(\$12,800,610)	(\$12,359,976)	(\$12,359,976)	\$440,634	(3.44)

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City of Dover, New Hampshire

General Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		(\$83,867,573)	(\$86,919,123)	(\$91,643,941)	(\$89,274,173)	(\$ 2,355,050)	2.71

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$83,867,573)	(\$86,919,123)	(\$91,643,941)	(\$89,274,173)	(\$ 2,355,050)	2.71

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rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

CDBG Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.3311.06311.12.000	CDBG - Administration-Feder	\$0	(\$381,742)	(\$246,557)	(\$246,557)	\$135,185	(35.41)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Entitlement Grant	(\$246,557)					
	Detail Total:	(\$246,557.00)					
2100.1.180.46311.3421.06311.12.000	CDBG - Administration-Parkin	\$0	(\$3,500)	(\$6,000)	(\$6,000)	(\$2,500)	71.43
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Street Lot Lease	(\$6,000)					
	Detail Total:	(\$6,000.00)					
2100.1.180.46311.3912.00000.12.000	Transfer From Special Rev	\$0	(\$23,679)	(\$189,185)	(\$189,185)	(\$165,506)	698.96
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unprogrammed Prior Yr Funds	(\$189,185)					
	Detail Total:	(\$189,185.00)					
2100.1.180.46311.3933.06623.12.000	CDBG - Downtown Parking E	\$0	(\$10,000)	\$0	\$0	\$10,000	(100.00)
Func: CDBG Admin - 46311		\$0	(\$418,921)	(\$441,742)	(\$441,742)	(\$22,821)	5.45
Grand Total:		\$0	(\$418,921)	(\$441,742)	(\$441,742)	(\$22,821)	5.45

End of Report

City of Dover, New Hampshire

Police Youth Services Grant Revenue Details

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42125.3311.02343.12.000	Police - Teen Center - Federa	\$0	(\$35,999)	\$0	\$0	\$35,999	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Teen Center - Federal Grant Reimbursement	\$0					
	Detail Total:	\$0.00					
2210.1.210.42125.3911.02343.12.000	Transfer From General Fund	\$0	(\$48,700)	\$0	\$0	\$48,700	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer From General Fund	\$0					
	Detail Total:	\$0.00					
Year: FY12 - 12		\$0	(\$84,699)	\$0	\$0	\$84,699	(100.00)
Proj_Grant: Police - Dover Drug & Anti-Gang Initiative - 02343		\$0	(\$84,699)	\$0	\$0	\$84,699	(100.00)

City of Dover, New Hampshire

Police Youth Services Grant Revenue Details

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	(\$84,699)	\$0	\$0	\$84,699	(100.00)

End of Report

City of Dover, New Hampshire

Police Drug Task Force Grant Revenue Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.3311.02302.12.000	Police - Dover Drug Task Force	\$0	(\$87,977)	(\$87,977)	(\$87,977)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Drug Task Force Federal Grant Reimbursement	(\$87,977)					
	Detail Total:	(\$87,977.00)					
2210.1.210.42150.3911.02302.12.000	Police - Dover Drug Task Force	\$0	(\$108,703)	(\$102,128)	(\$102,128)	\$6,575	(6.05)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Drug Task Force Local Match	(\$102,128)					
	Detail Total:	(\$102,128.00)					
Year: FY12 - 12		\$0	(\$196,680)	(\$190,105)	(\$190,105)	\$6,575	(3.34)
Proj_Grant: Police - Dover Drug Task Force - 02302		\$0	(\$196,680)	(\$190,105)	(\$190,105)	\$6,575	(3.34)

City of Dover, New Hampshire

Police Drug Task Force Grant Revenue Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	(\$196,680)	(\$190,105)	(\$190,105)	\$6,575	(3.34)

End of Report

City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.3390.02305.12.000	Police - Dover DHA Neighbort	\$0	(\$138,585)	(\$110,255)	(\$110,255)	\$28,330	(20.44)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DHA Policing Grant	(\$110,255)					
	Detail Total:	(\$110,255.00)					
Budg_Cat:	Intergovernmental - R30	\$0	(\$138,585)	(\$110,255)	(\$110,255)	\$28,330	(20.44)
Year:	FY12 - 12	\$0	(\$138,585)	(\$110,255)	(\$110,255)	\$28,330	(20.44)

City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: 02305	Police - Dover DHA Neighborhood Officer -	\$0	(\$138,585)	(\$110,255)	(\$110,255)	\$28,330	(20.44)

City of Dover, New Hampshire

Police DHA Grant Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Func: Police Operations - 42120		\$0	(\$138,585)	(\$110,255)	(\$110,255)	\$28,330	(20.44)
Grand Total:		\$0	(\$138,585)	(\$110,255)	(\$110,255)	\$28,330	(20.44)

End of Report

City of Dover, New Hampshire

Police DHHS Assistance Grant Revenue Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.3311.02327.12.000	Police - Drug Free Communiti	\$0	(\$125,000)	(\$124,936)	(\$124,936)	\$64	(0.05)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Drug Free Communities-Federal Grant Reimb	(\$124,936)					
	Detail Total:	(\$124,936.00)					
Year: FY12 - 12		\$0	(\$125,000)	(\$124,936)	(\$124,936)	\$64	(0.05)
Proj_Grant: Police - Drug Free Communities - 02327		\$0	(\$125,000)	(\$124,936)	(\$124,936)	\$64	(0.05)

City of Dover, New Hampshire

Police DHHS Assistance Grant Revenue Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	(\$125,000)	(\$124,936)	(\$124,936)	\$64	(0.05)

End of Report

City of Dover, New Hampshire

Police Youth Tobacco & Alcohol Grant Revenue

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.3390.02345.12.000	WDH - Youth Empowerment (\$0	(\$75,000)	\$0	\$0	\$75,000	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: WDH - Youth Empowerment Grant-Misc Intergovernment	\$0					
	Detail Total:	\$0.00					
Year: FY12 - 12		\$0	(\$75,000)	\$0	\$0	\$75,000	(100.00)
Proj_Grant: Police - WDH Youth Empowerment Grant - 02345		\$0	(\$75,000)	\$0	\$0	\$75,000	(100.00)

City of Dover, New Hampshire

Police Youth Tobacco & Alcohol Grant Revenue

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	(\$75,000)	\$0	\$0	\$75,000	(100.00)

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Cafeteria Fund

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted	FY13 Board Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2800.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$1,412,380)	(\$1,398,164)	(\$1,398,164)	(\$1,398,164)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Cafeterias Revenue	(\$1,398,164)					
	Detail Total:	(\$1,398,164.00)					
Budg_Cat: Education - R70		(\$1,412,380)	(\$1,398,164)	(\$1,398,164)	(\$1,398,164)	\$0	0.00
Func: Education - 46900		(\$1,412,380)	(\$1,398,164)	(\$1,398,164)	(\$1,398,164)	\$0	0.00
Fund: School Cafeteria Fund - 2800		(\$1,412,380)	(\$1,398,164)	(\$1,398,164)	(\$1,398,164)	\$0	0.00

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School DOE Federal Grants

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted	FY13 Board Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2820.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$2,950,207)	(\$2,907,041)	(\$2,715,962)	(\$2,715,962)	\$ 191,079	6.57
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal DOE Grant Revenues	(\$2,715,962)					
	Detail Total:	(\$2,715,962.00)					
Budg_Cat: Education - R70		(\$2,950,207)	(\$2,907,041)	(\$2,715,962)	(\$2,715,962)	\$ 191,079	6.57
Func: Education - 46900		(\$2,950,207)	(\$2,907,041)	(\$2,715,962)	(\$2,715,962)	\$ 191,079	6.57
Fund: School - DOE Federal Grants - 2820		(\$2,950,207)	(\$2,907,041)	(\$2,907,041)	(\$2,907,041)	\$ 191,079	6.57

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Police Special Details Fund Revenue Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.3424.00000.00.000	Police Sp Details-Outside Ser	(\$186,191)	(\$207,450)	(\$199,361)	(\$199,361)	\$8,089	(3.90)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Overtime and Cruiser Surcharge	(\$199,361)					
	Detail Total:	(\$199,361.00)					
3207.1.210.42160.3611.00000.00.000	Police Sp Details-Interest on /	(\$497)	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.3999.00000.00.000	Police Sp Details - Budgetary	\$0	(\$67,500)	(\$63,000)	(\$63,000)	\$4,500	(6.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer to Capital Reserve for Police Vehicles	(\$63,000)					
	Detail Total:	(\$63,000.00)					
Func: Police Sp Details - 42160		(\$186,688)	(\$274,950)	(\$262,361)	(\$262,361)	\$12,589	(4.58)
Grand Total:		(\$186,688)	(\$274,950)	(\$262,361)	(\$262,361)	\$12,589	(4.58)

End of Report

City of Dover, New Hampshire

Fire Special Details Fund Revenue Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.3424.00000.00.000	F&R Special Details-Outside	(\$27,190)	(\$47,605)	(\$25,000)	(\$25,000)	\$22,605	(47.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reimbursements for services performed	(\$25,000)					
	Detail Total:	(\$25,000.00)					
Func: F&R Special Details - 42290		(\$27,190)	(\$47,605)	(\$25,000)	(\$25,000)	\$22,605	(47.48)
Grand Total:		(\$27,190)	(\$47,605)	(\$25,000)	(\$25,000)	\$22,605	(47.48)

End of Report

City of Dover, New Hampshire

Parking Activity Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3299.00000.00.000	Parking Permits	(\$11,180)	\$0	(\$121,320)	(\$121,320)	(\$121,320)	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chestnut Lot	(\$2,400)					
	Description: First St Lot	(\$10,800)					
	Description: On-Street Zone 1	(\$5,400)					
	Description: On-Street Zone 2	(\$4,800)					
	Description: Orchard Lot	(\$54,000)					
	Description: Resident Permits	(\$13,500)					
	Description: River St	(\$18,000)					
	Description: School St Lot	(\$8,100)					
	Description: Third St Lot	(\$4,320)					
	Detail Total:	(\$121,320.00)					
Budg_Cat: Licenses & Permits - R20		(\$11,180)	\$0	(\$121,320)	(\$121,320)	(\$121,320)	0.00
3213.1.210.42130.3421.00000.00.000	Parking Income	(\$241,909)	(\$450,725)	(\$325,000)	(\$325,000)	\$125,725	(27.89)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Meters-Credit Card, Coin and Tokens	(\$325,000)					
	Detail Total:	(\$325,000.00)					
Budg_Cat: Charges for Services - R40		(\$241,909)	(\$450,725)	(\$325,000)	(\$325,000)	\$125,725	(27.89)
3213.1.210.42130.3525.00000.00.000	Parking Fines	(\$133,024)	(\$125,000)	(\$168,000)	(\$168,000)	(\$43,000)	34.40
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parking Tickets & Violation Notices	(\$168,000)					
	Detail Total:	(\$168,000.00)					

City of Dover, New Hampshire

Parking Activity Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.3595.00000.00.000	Variances	\$221	\$0	\$0	\$0	\$0	0.00
3213.1.210.42130.3599.00000.00.000	Misc Revenue	(\$3)	\$0	\$0	\$0	\$0	0.00
3213.1.210.42130.3611.00000.00.000	Interest on Arrears	(\$86)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$132,891)	(\$125,000)	(\$168,000)	(\$168,000)	(\$43,000)	34.40
Func: Police Parking - 42130		(\$385,980)	(\$575,725)	(\$614,320)	(\$614,320)	(\$38,595)	6.70
Grand Total:		(\$385,980)	(\$575,725)	(\$614,320)	(\$614,320)	(\$38,595)	6.70

End of Report

City of Dover, New Hampshire

Solid Waste Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.3410.00000.00.000	CS - Waste Mgmt-Sales & Se	(\$915,889)	(\$950,663)	(\$950,663)	(\$950,663)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of Waste Bags, Tags	(\$950,663)					
	Detail Total:	(\$950,663.00)					
Budg_Cat: Charges for Services - R40		(\$915,889)	(\$950,663)	(\$950,663)	(\$950,663)	\$0	0.00
3320.1.300.43230.3611.00000.00.000	CS - Waste Mgmt - Interest or	(\$129)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$129)	\$0	\$0	\$0	\$0	0.00
Func: CS - Waste Mgmt - 43230		(\$916,018)	(\$950,663)	(\$950,663)	(\$950,663)	\$0	0.00
Grand Total:		(\$916,018)	(\$950,663)	(\$950,663)	(\$950,663)	\$0	0.00

End of Report

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.3631.00000.00.000	McConnell Ctr-Facilities Rent	(\$723,929)	(\$679,301)	(\$603,726)	(\$603,726)	\$75,575	(11.13)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Becket Family of Services (692 sf)	(\$8,511)					
	Description: Cafeteria room for non profit orgs 70 @ \$30	(\$2,100)					
	Description: Cafeteria room for profit orgs 185 @ \$60	(\$11,100)					
	Description: CASA (839 sf)	(\$10,319)					
	Description: Conference room for profit orgs 175 @ \$20	(\$3,500)					
	Description: Conference Room non-profit orgs 100 @ \$10	(\$1,000)					
	Description: DALC-City Council Subsidy \$24,747	(\$24,747)					
	Description: DCC-City Council Subsidy \$18,952	(\$18,952)					
	Description: Dover Adult Learning (5,696 sf, 7/1/11)	(\$45,314)					
	Description: Dover Child Center (3,666 sf, 1/1/07)	(\$26,140)					
	Description: Dover Human Services (964 sf 1/1/07)	(\$11,857)					
	Description: Dover Police Outreach (5,964 sf 1/1/07)	(\$73,357)					
	Description: Dover Rec (14,561 sf 1/1/07)	(\$179,100)					
	Description: Educ/Govt Access (2,572 sf)	(\$31,635)					
	Description: NH Assoc for the Blind (768 sf)	(\$9,446)					
	Description: NH Easter Seals (3,483 sf)	(\$42,840)					
	Description: SAU 11 (5,562 sf, 7/1/07)	(\$30,034)					
	Description: SAU 11-City Council Subsidy \$23,812	(\$23,812)					
	Description: State of NH JPPO (1,676 sf, 1/1/07)	(\$20,615)					
	Description: Strafford CAP (1462 sf)	(\$17,982)					
	Description: UNH Social Work Dept (697 sf, 1/1/07)	(\$8,573)					
	Description: Zebra Crossings (227 sf)	(\$2,792)					

City of Dover, New Hampshire

McConnell Center Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Detail Total:		(\$603,726.00)					
Budg_Cat:	Misc. Revenue - R50	(\$723,929)	(\$679,301)	(\$603,726)	(\$603,726)	\$75,575	(11.13)
3381.1.350.41941.3911.00000.00.000.	Transfer From General Fund	(\$84,238)	(\$91,859)	(\$201,479)	(\$221,479)	(\$129,620)	141.11
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
Description:	City Council Bldg. Subsidy (unallocated space)	(\$72,152)		5,866 sq ft			
Description:	City Council Subsidy (general)	(\$134,761)		General subsidy			
Description:	School Portion - Building Debt	(\$14,566)					
Detail Total:		(\$221,479.00)					
Budg_Cat:	Operating Transfers In - R80	(\$84,238)	(\$91,859)	(\$201,479)	(\$221,479)	(\$129,620)	141.11
Func:	Gen Gov't Buildings - 41941	(\$808,167)	(\$771,160)	(\$805,205)	(\$825,205)	(\$54,045)	7.01
Grand Total:		(\$808,167)	(\$771,160)	(\$805,205)	(\$825,205)	(\$54,045)	7.01

End of Report

City of Dover, New Hampshire

Recreation Programs Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45120.3410.00000.00.000	Recr Pgm - Sales & Service C	(\$59,737)	(\$67,050)	(\$68,310)	(\$68,310)	(\$1,260)	1.88
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Detail: [FY13CityManagerProposed]

Budget FTE Position Desc.

Description: 5th & 6th Grade Basketball 80 @ \$80	(\$6,400)		
Description: 5th & 6th Grade League Sponsors 10 @ \$125	(\$1,250)		
Description: High School Basketball - girls 10 @ \$80	(\$800)		
Description: Indoor Soccer 48 @ \$45	(\$2,160)		
Description: Jr. High Basketball - boys 30 @ \$80	(\$2,400)		
Description: Jr. High Basketball - girls 20 @ \$80	(\$1,600)		
Description: Lil Kickers Soccer 72 @ \$30	(\$2,160)		
Description: Lil Shots Basketball - grades 1 & 2, 99 @ \$60	(\$5,940)		
Description: Midget Basketball - grades 3 & 4, 80 @ \$70	(\$5,600)		
Description: Northeast League Basketball 50 @ \$90	(\$4,500)		
Description: On Track 20 @ \$50	(\$1,000)		
Description: Playground Memberships - Youth 100 @ \$320	(\$32,000)		
Description: Playground Trip Fees	(\$2,500)		
Detail Total:	(\$68,310.00)		

City of Dover, New Hampshire

Recreation Programs Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.3443.00000.00.000	Programs - Non-Resident Cha	(\$990)	(\$420)	(\$420)	(\$420)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Indoor Soccer - Non Resident 2 @ \$90	(\$180)					
	Description: Lil Kickers Soccer- Non Resident 3 @ \$50	(\$150)					
	Description: Lil Shots Basketball - Non Resident 1 @ \$90	(\$90)					
	Detail Total:	(\$420.00)					
Budg_Cat:	Charges for Services - R40	(\$60,727)	(\$67,470)	(\$68,730)	(\$68,730)	(\$1,260)	1.87
3410.1.350.45120.3911.00000.00.000	Programs - Transfer From Ge	(\$12,735)	(\$15,500)	(\$15,500)	(\$15,500)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Subsidy Program Scholarships	(\$15,500)					
	Detail Total:	(\$15,500.00)					
Budg_Cat:	Operating Transfers In - R80	(\$12,735)	(\$15,500)	(\$15,500)	(\$15,500)	\$0	0.00
3410.1.350.45120.3999.00000.00.000	Programs - Budgetary Use of	\$0	(\$130,459)	(\$119,100)	(\$119,100)	\$11,359	(8.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Use of Fund Balance	(\$119,100)					
	Detail Total:	(\$119,100.00)					
Budg_Cat:	Other Financing Sources - R90	\$0	(\$130,459)	(\$119,100)	(\$119,100)	\$11,359	(8.71)
Func:	Programs - 45120	(\$73,462)	(\$213,429)	(\$203,330)	(\$203,330)	\$10,099	(4.73)

City of Dover, New Hampshire

Recreation Programs Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.3442.00000.00.000	Rec - McConnell Recreation-F	(\$18,269)	(\$9,216)	(\$14,400)	(\$14,400)	(\$5,184)	56.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Program 300 @ \$48	(\$14,400)					
	Detail Total:	(\$14,400.00)					
3410.1.350.45121.3443.00000.00.000	McConnell Recreation - Non-F	(\$4,412)	(\$2,016)	(\$3,360)	(\$3,360)	(\$1,344)	66.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness - Non Resident 35 @ \$96	(\$3,360)					
	Detail Total:	(\$3,360.00)					
Budg_Cat:	Charges for Services - R40	(\$22,681)	(\$11,232)	(\$17,760)	(\$17,760)	(\$6,528)	58.12
Func:	McConnell Recreation - 45121	(\$22,681)	(\$11,232)	(\$17,760)	(\$17,760)	(\$6,528)	58.12
3410.1.350.45124.3442.00000.00.000	Indoor Pool - Recreation Char	(\$22,742)	(\$31,800)	(\$31,800)	(\$31,800)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 615 @ \$50	(\$30,750)					
	Description: Private Lessons 21 @ \$50	(\$1,050)					
	Detail Total:	(\$31,800.00)					
3410.1.350.45124.3443.00000.00.000	Indoor Pool - Non-Resident Cl	(\$6,905)	(\$8,750)	(\$8,750)	(\$8,750)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Private Lessons - Non Resident 3 @ \$70	(\$210)					
	Description: Swimming Lessons - Non Resident 122 @ \$70	(\$8,540)					
	Detail Total:	(\$8,750.00)					
Budg_Cat:	Charges for Services - R40	(\$29,647)	(\$40,550)	(\$40,550)	(\$40,550)	\$0	0.00
Func:	Indoor Pool - 45124	(\$29,647)	(\$40,550)	(\$40,550)	(\$40,550)	\$0	0.00

City of Dover, New Hampshire

Recreation Programs Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.3442.00000.00.000	Thompson Pool - Recreation C	(\$645)	(\$2,800)	(\$2,800)	(\$2,800)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lessons and Programs 56 @ \$50	(\$2,800)					
	Detail Total:	(\$2,800.00)					
3410.1.350.45125.3443.00000.00.000	Thompson Pool - Non-Reside	(\$580)	(\$840)	(\$840)	(\$840)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Swimming Lessons - Non Resident 12 @ \$70	(\$840)					
	Detail Total:	(\$840.00)					
Budg_Cat: Charges for Services - R40		(\$1,225)	(\$3,640)	(\$3,640)	(\$3,640)	\$0	0.00
Func: Thompson Pool - 45125		(\$1,225)	(\$3,640)	(\$3,640)	(\$3,640)	\$0	0.00
3410.1.350.45126.3410.00000.00.000	McConnell Ctr Senior Prgms/T	(\$92,432)	(\$180,000)	(\$180,000)	(\$180,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Travel Program	(\$180,000)					
	Detail Total:	(\$180,000.00)					
3410.1.350.45126.3442.00000.00.000	McConnell Ctr Senior Prgms/T	(\$20,774)	(\$14,425)	(\$18,468)	(\$18,468)	(\$4,043)	28.03
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships-Resident 700 @ \$15	(\$10,500)					
	Description: Sr. Center Misc. Program Revenue 1275 @ \$6.25	(\$7,968)					
	Detail Total:	(\$18,468.00)					

City of Dover, New Hampshire

Recreation Programs Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.3443.00000.00.000	McConnell Senior Programs/T	(\$3,300)	(\$12,000)	(\$7,500)	(\$7,500)	\$4,500	(37.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sr. Center Memberships- Non Resident 300 @ \$25	(\$7,500)					
	Detail Total:	(\$7,500.00)					
Budg_Cat:	Charges for Services - R40	(\$116,506)	(\$206,425)	(\$205,968)	(\$205,968)	\$457	(0.22)
3410.1.350.45126.3599.00000.00.000	McConnell Ctr Senior Prgms/T	(\$9,745)	(\$10,000)	(\$10,000)	(\$10,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Revenue	(\$10,000)					
	Detail Total:	(\$10,000.00)					
Budg_Cat:	Misc. Revenue - R50	(\$9,745)	(\$10,000)	(\$10,000)	(\$10,000)	\$0	0.00
Func:	McConnell Senior Programs/Travel - 45126	(\$126,251)	(\$216,425)	(\$215,968)	(\$215,968)	\$457	(0.21)
3410.1.350.45149.3442.00000.00.000	Camp Kool -Recreation Charg	(\$54,298)	(\$54,000)	(\$54,000)	(\$54,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool 8wks (45 campers/wk) 360 @ \$150	(\$54,000)					
	Detail Total:	(\$54,000.00)					
Budg_Cat:	Charges for Services - R40	(\$54,298)	(\$54,000)	(\$54,000)	(\$54,000)	\$0	0.00
3410.1.350.45149.3911.00000.00.000	Transfer From General Fund	(\$2,765)	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Operating Transfers In - R80	(\$2,765)	\$0	\$0	\$0	\$0	0.00
Func:	Arena - 45149	(\$57,063)	(\$54,000)	(\$54,000)	(\$54,000)	\$0	0.00

City of Dover, New Hampshire

Recreation Programs Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$310,329)	(\$539,276)	(\$535,248)	(\$535,248)	\$4,028	(0.75)

End of Report

City of Dover, New Hampshire

Public Library Fines Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.3390.01203.00.000	Library - Gates Foundation Gr	(\$1,600)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Intergovernmental - R30		(\$1,600)	\$0	\$0	\$0	\$0	0.00
3455.1.390.45500.3529.00000.00.000	Public Library-Misc Fines & Fees	(\$37,124)	(\$37,140)	(\$33,240)	(\$33,240)	\$3,900	(10.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fines collected for overdue materials	(\$27,920)					
	Description: Headphone sales	(\$160)					
	Description: Lost library card fees	(\$240)					
	Description: Lost or damaged payments	(\$1,500)					
	Description: Printing fees (\$.15 per page)	(\$3,420)					
	Detail Total:	(\$33,240.00)					
Budg_Cat: Misc. Revenue - R50		(\$37,124)	(\$37,140)	(\$33,240)	(\$33,240)	\$3,900	(10.50)
3455.1.390.45500.3999.00000.00.000	Public Library - Budgetary Use	\$0	(\$39,492)	(\$33,600)	(\$33,600)	\$5,892	(14.92)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Budgetary use of fund balance	(\$33,600)					
	Detail Total:	(\$33,600.00)					
Budg_Cat: Other Financing Sources - R90		\$0	(\$39,492)	(\$33,600)	(\$33,600)	\$5,892	(14.92)
Func: Public Library - 45500		(\$38,724)	(\$76,632)	(\$66,840)	(\$66,840)	\$9,792	(12.78)
Grand Total:		(\$38,724)	(\$76,632)	(\$66,840)	(\$66,840)	\$9,792	(12.78)

End of Report

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.3911.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$886,442)	(\$1,262,721)	(\$1,252,639)	(\$1,212,213)	\$50,508	(4.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Retiree - Life Insurance Premiums	(\$3,800)					
	Description: 89 Retirees - Health Insurance Premiums	(\$1,236,735)					
	Notes: Actuarial Determined OPEB Annual Required Contribution	\$3,877,066					
	Description: 9 Retirees - Dental Insurance Premiums	(\$12,104)					
	Description: zCM Reduction - Health Savings Actual Rate vs GMR	\$40,426					
	Detail Total:	(\$1,212,213.00)					
3500.1.190.41991.3915.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$47,882)	(\$77,073)	(\$71,132)	(\$71,132)	\$5,941	(7.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Retiree (Sewer Fund) - Health Insurance Premiums	(\$8,799)					
	Description: 6 Retirees (Water Fund) - Health Insurance Premium	(\$62,333)					
	Detail Total:	(\$71,132.00)					
3500.1.190.41991.3916.00000.00.000	OPEB - Misc Gen Gov't - Trar	(\$21,129)	(\$30,090)	(\$29,767)	(\$29,767)	\$323	(1.07)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Retiree (Fleet Mntc Fund) - Health Insurance Pre	(\$29,767)					
	Detail Total:	(\$29,767.00)					
Budg_Cat: Operating Transfers In - R80		(\$955,452)	(\$1,369,884)	(\$1,353,538)	(\$1,313,112)	\$56,772	(4.14)
Func: Misc Gen Gov't - 41991		(\$955,452)	(\$1,369,884)	(\$1,353,538)	(\$1,313,112)	\$56,772	(4.14)

City of Dover, New Hampshire

OPEB Liability Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$955,452)	(\$1,369,884)	(\$1,353,538)	(\$1,313,112)	\$56,772	(4.14)

End of Report

City of Dover, New Hampshire

Education - Estimated Revenues School Tuition Programs

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted	FY13 Board Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3810.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$324,044)	(\$348,761)	(\$141,500)	(\$141,500)	\$ 207,261	59.42
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dover Adult Learning Center Tuition Revenue	(\$141,500)					
	Detail Total:	(\$141,500.00)					
Budg_Cat: Education - R70		(\$324,044)	(\$348,761)	(\$141,500)	(\$141,500)	\$ 207,261	59.42
Func: Education - 46900		(\$324,044)	(\$348,761)	(\$348,761)	(\$141,500)	\$ 207,261	59.42
Fund: School Tuition Programs - DALC - 3810		(\$324,044)	(\$348,761)	(\$348,761)	(\$141,500)	\$ 207,261	59.42

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Alternative Education Fund

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted	FY13 Board Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3825.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$725,936)	(\$878,000)	(\$868,063)	(\$868,063)	\$ 9,937	1.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alternative Education Program Revenue	(\$868,063)					
	Detail Total:	(\$868,063.00)					
Budg_Cat: Education - R70		(\$725,936)	(\$878,000)	(\$868,063)	(\$868,063)	\$ 9,937	1.13
Func: Education - 46900		(\$725,936)	(\$878,000)	(\$868,063)	(\$868,063)	\$ 9,937	1.13
Fund: School Alternative Education Fund - 3825		(\$725,936)	(\$878,000)	(\$868,063)	(\$868,063)	\$ 9,937	1.13

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Education - Estimated Revenues School Facilities Fund

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted	FY13 Board Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3830.1.600.46900.3700.00000.00.000.000.R70	Education Revenue	(\$150,394)	(\$137,075)	(\$137,075)	(\$137,075)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: School Facilities Rental Revenue	(\$137,075)					
	Detail Total:	(\$137,075.00)					
Budg_Cat: Education - R70		(\$150,394)	(\$137,075)	(\$137,075)	(\$137,075)	\$0	0.00
Func: Education - 46900		(\$150,394)	(\$137,075)	(\$137,075)	(\$137,075)	\$0	0.00
Fund: School Facilities Fund - 3830		(\$150,394)	(\$137,075)	(\$137,075)	(\$137,075)	\$0	0.00

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3311.00000.00.000	CS - Water Fund-Federal Gra	\$2,250	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Intergovernmental - R30		\$2,250	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.3410.00000.00.000	CS - Water-Sales & Service C	(\$3,934,670)	(\$3,980,328)	(\$4,361,056)	(\$4,361,056)	(\$380,728)	9.57
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Charges for water - billable volume 999,253 HCF	(\$4,361,056)					
	Detail Total:	(\$4,361,056.00)					
5300.1.300.43320.3451.00000.00.000	CS - Water-Meter Rent	(\$145,370)	(\$161,583)	(\$154,418)	(\$154,418)	\$7,165	(4.43)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 1/2" 81 @ \$41.50	(\$3,361)					
	Description: 1" 807 @ \$21.10	(\$17,028)					
	Description: 2" 185 @ \$54.30	(\$1,045)					
	Description: 2" Compound 12 @ \$155.10	(\$1,861)					
	Description: 3" 15 @ \$192.10	(\$2,882)					
	Description: 3" Compound 9 @ \$192.10	(\$1,729)					
	Description: 3/4" 1,302 @ \$17.80	(\$23,176)					
	Description: 4" 6 @ \$415.80	(\$2,495)					
	Description: 4" Compound 2 @ \$415.80	(\$832)					
	Description: 5/8" 5,897 @ \$16.50	(\$97,301)					
	Description: 6" Compound 6 @ \$451.40	(\$2,708)					
	Detail Total:	(\$154,418.00)					
5300.1.300.43320.3452.00000.00.000	CS - Water-Hydrant Rental	(\$250)	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Water-Hydrant Rental	\$0					
	Detail Total:	\$0.00					

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.3453.00000.00.000	CS - Water-Sprinkler Standby	(\$53,540)	(\$53,288)	(\$53,288)	(\$53,288)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2" Line - 160 @ \$8 per quarter	(\$5,120)					
	Description: 4" Line - 22 @ \$16 per quarter	(\$1,408)					
	Description: 6" Line - 190 @ \$35 per quarter	(\$26,600)					
	Description: 8" Line - 84 @ \$60 per quarter	(\$20,160)					
	Detail Total:	(\$53,288.00)					
5300.1.300.43320.3454.00000.00.000	CS - Water-Maintenance Cha	(\$87,315)	(\$120,000)	(\$120,000)	(\$120,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance charges	(\$120,000)					
	Detail Total:	(\$120,000.00)					
Budg_Cat: Charges for Services - R40		(\$4,221,146)	(\$4,315,199)	(\$4,688,762)	(\$4,688,762)	(\$373,563)	8.66
5300.1.300.43320.3599.00000.00.000	CS - Water-Misc Revenue	(\$549)	(\$1,000)	(\$1,000)	(\$1,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Miscellaneous Revenue	(\$1,000)					
	Detail Total:	(\$1,000.00)					
5300.1.300.43320.3611.00000.00.000	CS - Water-Interest on Arrear	(\$48,641)	(\$20,000)	(\$20,000)	(\$20,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest charges for late payment (12%)	(\$20,000)					
	Detail Total:	(\$20,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$49,190)	(\$21,000)	(\$21,000)	(\$21,000)	\$0	0.00
Func: CS - Water - 43320		(\$4,268,086)	(\$4,336,199)	(\$4,709,762)	(\$4,709,762)	(\$373,563)	8.61

City of Dover, New Hampshire

Water Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$4,268,086)	(\$4,336,199)	(\$4,709,762)	(\$4,709,762)	(\$373,563)	8.61

End of Report

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.3341.00000.00.000	CS - Sewer-State Reimburser	(\$77,679)	(\$46,742)	(\$6,840)	(\$6,840)	\$39,902	(85.37)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grant C-705 Inflow/Infiltration State Aid	(\$1,323)					
	Description: Grant C-772 Varney Brook FM State Aid	(\$5,517)					
	Detail Total:	(\$6,840.00)					
Budg_Cat: Intergovernmental - R30		(\$77,679)	(\$46,742)	(\$6,840)	(\$6,840)	\$39,902	(85.37)
5320.1.300.43250.3410.00000.00.000	CS - Sewer-Sales & Service C	(\$4,290,725)	(\$5,011,327)	(\$5,317,011)	(\$5,317,011)	(\$305,684)	6.10
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Charges for Sewer - billable volume 919,714 HCF	(\$5,317,011)					
	Detail Total:	(\$5,317,011.00)					
5320.1.300.43250.3454.00000.00.000	CS - Sewer-Maintenance Cha	(\$4,494)	\$0	\$0	\$0	\$0	0.00
	Account Note: No longer do private service connections for residents						
5320.1.300.43250.3461.00000.00.000	CS - Sewer-Septic Tank Dumj	(\$20)	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.3490.00000.00.000	CS - Sewer-Misc Service Cha	\$18	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Charges for Services - R40		(\$4,295,220)	(\$5,011,327)	(\$5,317,011)	(\$5,317,011)	(\$305,684)	6.10
5320.1.300.43250.3555.00000.00.000	CS - Sewer - Special Assesm	(\$7,340)	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.3611.00000.00.000	CS - Sewer-Interest on Arrear	(\$50,123)	(\$31,000)	(\$31,000)	(\$31,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest on late payments (12%)	(\$31,000)					
	Detail Total:	(\$31,000.00)					

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Misc. Revenue - R50		(\$57,463)	(\$31,000)	(\$31,000)	(\$31,000)	\$0	0.00
5320.1.300.43250.3998.00000.00.000	CS - Sewer - Invested in Capi	\$0	(\$1,013,139)	(\$1,012,476)	(\$1,012,476)	\$663	(0.07)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GASB 34 - Invested in Capital Assets	(\$1,012,476)					
	Detail Total:	(\$1,012,476.00)					
Budg_Cat: Other Financing Sources - R90		\$0	(\$1,013,139)	(\$1,012,476)	(\$1,012,476)	\$663	(0.07)
Func: CS - Sewer - 43250		(\$4,430,362)	(\$6,102,208)	(\$6,367,327)	(\$6,367,327)	(\$265,119)	4.34

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.3410.00000.00.000	CS - Sewer - WWTP - Sales 8	(\$9,354)	(\$7,200)	(\$5,000)	(\$5,000)	\$2,200	(30.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab services	(\$5,000)					
	Detail Total:	(\$5,000.00)					
5320.1.300.43256.3461.00000.00.000	CS - Sewer - WWTP - Septic	(\$8,090)	(\$10,000)	(\$12,000)	(\$12,000)	(\$2,000)	20.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Septic Tank Discharges	(\$12,000)					
	Detail Total:	(\$12,000.00)					
5320.1.300.43256.3490.00000.00.000	CS - Sewer - WWTP - Misc St	(\$14,950)	(\$20,000)	(\$20,000)	(\$20,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Class I Permit 7 YR @ \$1,500	(\$10,500)					
	Description: Class II Permit 59 YR @ \$100	(\$5,900)					
	Description: Restaurant 72 YR @ \$50	(\$3,600)					
	Detail Total:	(\$20,000.00)					
Budg_Cat: Charges for Services - R40		(\$32,394)	(\$37,200)	(\$37,000)	(\$37,000)	\$200	(0.54)
5320.1.300.43256.3611.00000.00.000	CS - Sewer - WWTP - Interest	(\$68)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$68)	\$0	\$0	\$0	\$0	0.00
Func: CS - Sewer - WWTP - 43256		(\$32,462)	(\$37,200)	(\$37,000)	(\$37,000)	\$200	(0.54)

City of Dover, New Hampshire

Sewer Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$4,462,823)	(\$6,139,408)	(\$6,404,327)	(\$6,404,327)	(\$264,919)	4.32

End of Report

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3633.01206.00.000	Franchise Fees	(\$262,171)	(\$234,201)	(\$257,803)	(\$257,803)	(\$23,602)	10.08
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Franchise Licensing Fee 2.75%	(\$257,803)					
	Detail Total:	(\$257,803.00)					
Budg_Cat:	Charges for Services - R40	(\$262,171)	(\$234,201)	(\$257,803)	(\$257,803)	(\$23,602)	10.08
6100.1.550.49200.3911.01206.00.000	Transfer From General Fund	\$0	(\$24,000)	(\$24,000)	(\$24,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer from School Dept. - Media Center	(\$24,000)		Building Aid			
	Detail Total:	(\$24,000.00)					
Budg_Cat:	Operating Transfers In - R80	\$0	(\$24,000)	(\$24,000)	(\$24,000)	\$0	0.00
Proj_Grant:	Dover Communications Studio - 01206	(\$262,171)	(\$258,201)	(\$281,803)	(\$281,803)	(\$23,602)	9.14

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3410.09100.00.000	DoverNet Fund - Sales & Serv	(\$218,243)	(\$257,977)	(\$259,159)	(\$259,159)	(\$1,182)	0.46
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Charges for equipment	\$0					
	Description: Balance of Funding - Misc Gen Govt	(\$166,330)					
	Description: CS - Public Works	(\$10,377)					
	Description: Executive	(\$3,501)					
	Description: Finance	(\$10,097)					
	Description: Fire & Rescue	(\$9,850)					
	Description: Fleet Fund	(\$480)					
	Description: Human Services	(\$1,648)					
	Description: Planning	(\$2,780)					
	Description: Police	(\$7,999)					
	Description: Public Library	(\$7,296)					
	Description: Rec	(\$6,924)					
	Description: Sewer Fund	(\$24,488)					
	Description: Water Fund	(\$7,389)					
	Detail Total:	(\$259,159.00)					
Budg_Cat: Charges for Services - R40		(\$218,243)	(\$257,977)	(\$259,159)	(\$259,159)	(\$1,182)	0.46
6100.1.550.49200.3599.09100.00.000	DoverNet Fund - Misc Revenu	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Comcast Technology Grant	(\$25,000)					
	Detail Total:	(\$25,000.00)					
Budg_Cat: Misc. Revenue - R50		(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	\$0	0.00

City of Dover, New Hampshire

Dover Net Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.3999.09100.00.000	DoverNet Fund - Budgetary U	\$0	(\$176,232)	(\$130,387)	(\$130,387)	\$45,845	(26.01)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Use of Fund Balance	(\$130,387)					
	Detail Total:	(\$130,387.00)					
Budg_Cat:	Other Financing Sources - R90	\$0	(\$176,232)	(\$130,387)	(\$130,387)	\$45,845	(26.01)
Proj_Grant:	Administration - 09100	(\$243,243)	(\$459,209)	(\$414,546)	(\$414,546)	\$44,663	(9.73)
Grand Total:		(\$505,413)	(\$717,410)	(\$696,349)	(\$696,349)	\$21,061	(2.94)

End of Report

City of Dover, New Hampshire

Central Stores Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.3410.00000.00.000	Central Stores Fund - Sales &	(\$85,104)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bathroom paper products	(\$30,000)					
	Description: Copy sales	(\$24,754)					
	Description: Postage Charges	(\$50,400)					
	Detail Total:	(\$105,154.00)					
Budg_Cat:	Charges for Services - R40	(\$85,104)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00
Func:	Internal Service - 49200	(\$85,104)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00

City of Dover, New Hampshire

Central Stores Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$85,104)	(\$105,154)	(\$105,154)	(\$105,154)	\$0	0.00

End of Report

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012 To Date: 6/30/2013 Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.3410.00000.00.000	Fleet Maintenance Fund - Sal	(\$29,177)	(\$30,000)	(\$37,000)	(\$37,000)	(\$7,000)	23.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Outside Contracted Services	(\$37,000)					
	Detail Total:	(\$37,000.00)					
6310.1.550.49200.3471.00000.00.000	Fleet Maintenance Fund - Sal	(\$205,618)	(\$197,498)	(\$250,351)	(\$250,351)	(\$52,853)	26.76
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund Dept Parts Costs	(\$132,343)					
	Description: Outside Services Parts Costs	(\$52,853)					
	Description: Parking Activity Fund Parts Costs	(\$829)					
	Description: Sewer Fund Parts Costs	(\$27,061)					
	Description: Water Fund Parts Costs	(\$37,265)					
	Detail Total:	(\$250,351.00)					
6310.1.550.49200.3472.00000.00.000	Fleet Maintenance Fund - Fuel	\$0	(\$5,000)	(\$5,000)	(\$5,000)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sale of diesel fuel	(\$5,000)					
	Detail Total:	(\$5,000.00)					
6310.1.550.49200.3473.00000.00.000	Fleet Maintenance Fund - Ver	(\$337,636)	(\$417,206)	(\$442,206)	(\$442,206)	(\$25,000)	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Fund	(\$297,793)					
	Description: Parking Activity Fund	(\$1,437)					
	Description: Sewer Fund	(\$67,428)					
	Description: Water Fund	(\$75,548)					
	Detail Total:	(\$442,206.00)					

Account Note: Maintenance Charges (labor) to Depts.

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Charges for Services - R40		(\$572,430)	(\$649,704)	(\$734,557)	(\$734,557)	(\$84,853)	13.06
6310.1.550.49200.3599.00000.00.000	Fleet Maintenance Fund - Mis	(\$33,967)	\$0	(\$27,725)	(\$27,725)	(\$27,725)	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet Maintenance Fund - Misc Revenue	(\$27,725)					
	Detail Total:	(\$27,725.00)					
6310.1.550.49200.3611.00000.00.000	Fleet Maintenance Fund - Inte	(\$217)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Misc. Revenue - R50		(\$34,184)	\$0	(\$27,725)	(\$27,725)	(\$27,725)	0.00
6310.1.550.49200.3999.00000.00.000	Internal Service - Budgetary U	\$0	(\$5,173)	\$0	\$0	\$5,173	(100.00)
Budg_Cat: Other Financing Sources - R90		\$0	(\$5,173)	\$0	\$0	\$5,173	(100.00)
Func: Internal Service - 49200		(\$606,614)	(\$654,877)	(\$762,282)	(\$762,282)	(\$107,405)	16.40

City of Dover, New Hampshire

Fleet Maintenance Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		(\$606,614)	(\$654,877)	(\$762,282)	(\$762,282)	(\$107,405)	16.40

End of Report

City of Dover, New Hampshire

Workers Compensation Fund Revenue Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.3410.09100.00.000	Workers Compensation Fund	(\$389,397)	(\$387,065)	(\$387,065)	(\$387,065)	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS-PW	(\$49,150)					
	Description: CS-Rec	(\$31,544)					
	Description: Executive	(\$1,455)					
	Description: Finance	(\$910)					
	Description: Fire	(\$115,607)					
	Description: Fleet	(\$4,767)					
	Description: Human Services	(\$105)					
	Description: Library	(\$1,321)					
	Description: Parking	(\$2,711)					
	Description: Planning	(\$211)					
	Description: Police	(\$53,238)					
	Description: School	(\$99,329)					
	Description: Sewer	(\$5,659)					
	Description: Water	(\$21,058)					
	Detail Total:	(\$387,065.00)					
Budg_Cat:	Charges for Services - R40	(\$389,397)	(\$387,065)	(\$387,065)	(\$387,065)	\$0	0.00
Proj_Grant:	Administration - 09100	(\$389,397)	(\$387,065)	(\$387,065)	(\$387,065)	\$0	0.00
Fund:	Workers Compensation Fund - 6800	(\$389,397)	(\$387,065)	(\$387,065)	(\$387,065)	\$0	0.00
Grand Total:		(\$389,397)	(\$387,065)	(\$387,065)	(\$387,065)	\$0	0.00

End of Report

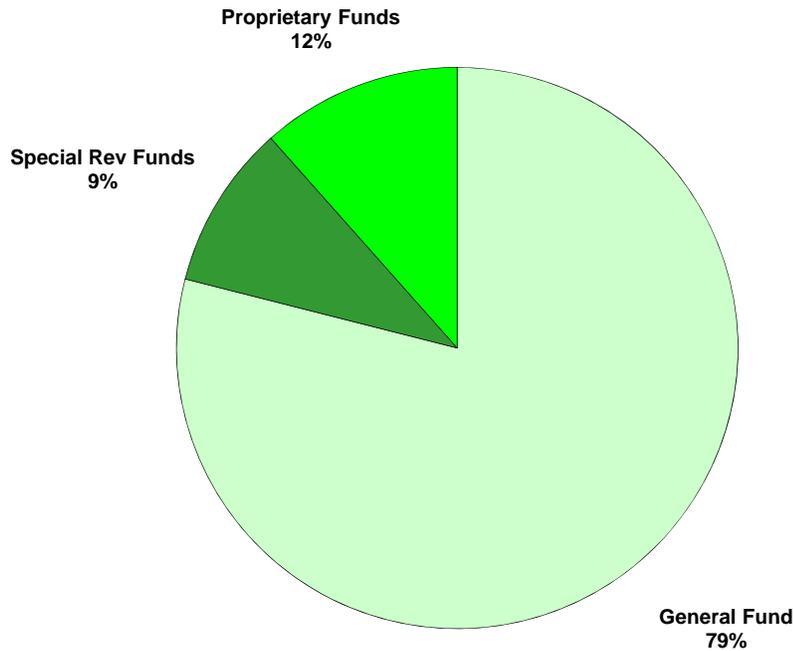
APPROPRIATION SUMMARIES

TAB 4

APPROPRIATION SUMMARIES

TAB 4

APPROPRIATIONS ALL BUDGETED FUNDS



Fund Type	FY11 Actual Realized	FY12 Council Adopted	FY13 City Mgr Proposed	Dollar Increase (Decrease)	Percent Incr(Decr) City Mgr
General Fund	83,627,882	86,919,123	89,274,173	2,355,050	2.7%
Special Rev Funds	11,105,411	11,313,821	10,720,551	(593,270)	-5.2%
Proprietary Funds	11,496,985	12,340,113	13,064,939	724,826	5.9%
Totals	106,230,278	110,573,057	113,059,663	2,486,606	2.2%

General Fund: Activities accounted for in the General Fund include Public Safety (Police and Fire & Rescue), Public Works functions such as upkeep of streets and drains, Recreation functions such as the Indoor Pool and the McConnell Center, the Public Library and Human Services. These are mainly Property Tax supported.

Special Revenue: Activities accounted for where revenues have been restricted to the activity. These include Federal and State grants as well as locally restricted money such as parking receipts for the Parking Activity Fund, the receipts for sale of waste bags restricted to the Residential Waste Fund and the OPEB Liability Fund.

Proprietary: Activities that are usually self supporting and accounted for in the same nature as private enterprise. These include Enterprise funds like the Water and Sewer Utility Funds. This Fund type also includes the Internal Service Funds which service departments.

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

		Appropriations Summary by Fund				
Fund	Description	FY11 Prior Year Actual	FY12 Current Year Budget	FY13 City Mgr. Proposed	Dollar Change	Percent Change
1000	General Fund					
	City Council	235,991	357,044	461,065	104,021	29.1
	Executive	735,259	771,813	778,979	7,166	0.9
	Finance	1,404,381	1,594,571	1,607,795	13,224	0.8
	Planning	427,950	451,089	463,527	12,438	2.8
	Misc. Gen Gov't	1,758,609	779,563	828,908	49,345	6.3
	Police	6,123,358	6,560,818	6,787,503	226,685	3.5
	Fire & Rescue	6,683,913	6,358,146	6,788,627	430,481	6.8
	Comm Serv PW	5,113,333	5,518,808	5,398,491	(120,317)	(2.2)
	Recreation	2,036,444	2,191,062	2,002,240	(188,822)	(8.6)
	Public Library	1,011,484	1,056,980	1,056,273	(707)	(0.1)
	Human Services	783,613	709,873	829,853	119,980	16.9
	Debt Service	10,032,503	9,904,177	9,739,570	(164,607)	(1.7)
	Other Financing Sources/Uses	245,213	1,975,493	2,122,757	147,264	7.5
	School	40,002,560	41,638,606	42,926,277	1,287,671	3.1
	Intergovernmental	7,033,271	7,051,080	7,482,308	431,228	6.1
	Total 1000 General Fund	83,627,882	86,919,123	89,274,173	2,355,050	2.7
2100	CDBG - Entitlement					
	Planning	223,286	418,921	441,742	22,821	5.4
	Total 2100 CDBG - Entitlement	223,286	418,921	441,742	22,821	5.4
2210	DOJ - Drug Ed & Enforce					
	Police	446,881	281,379	190,105	(91,274)	(32.4)
	Total 2210 DOJ - Drug Ed & Enforce	446,881	281,379	190,105	(91,274)	(32.4)
2220	DHA - Policing					
	Police	129,100	138,585	110,255	(28,330)	(20.4)
	Total 2220 DHA - Policing	129,100	138,585	110,255	(28,330)	(20.4)
2245	DHHS - Assistance Programs					
	Police	158,991	125,000	124,936	(64)	(0.1)
	Total 2245 DHHS - Assistance Programs	158,991	125,000	124,936	(64)	(0.1)
2250	Youth Tobacco & Alcohol Awareness					
	Police	94,903	75,000	0	(75,000)	(100.0)
	Total 2250 Youth Tobacco & Alcohol Aware	94,903	75,000	0	(75,000)	100.0
2800	School Cafeteria Fund					
	Education	1,300,362	1,398,164	1,398,164	0	0.0
	Total 2800 School Cafeteria Fund	1,300,362	1,398,164	1,398,164	0	0.0
2820	School - DOE Federal Grants					
	Education	3,060,579	2,907,041	2,715,962	(191,079)	(6.6)
	Total 2820 DOE Federal Grants	3,060,579	2,907,041	2,715,962	(191,079)	(6.6)
2900	School Special Pgms & Grants					
	Education	999,241	0	0	0	0.0
	Total 2900 School Special Pgms & Grants	999,241	0	0	0	0.0

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

		Appropriations Summary by Fund				
Fund	Description	FY11 Prior Year Actual	FY12 Current Year Budget	FY13 City Mgr. Proposed	Dollar Change	Percent Change
3207	Public Safety Special Details					
	Police	201,076	274,950	262,361	(12,589)	(4.6)
	Fire & Rescue	22,276	47,605	25,000	(22,605)	(47.5)
	Total 3207 Public Safety Special Details	223,352	322,555	287,361	(35,194)	(10.9)
3213	Parking Activity Fund					
	Police	379,790	575,725	614,320	38,595	6.7
	Total 3213 Parking Activity Fund	379,790	575,725	614,320	38,595	6.7
3320	Residential Solid Waste					
	Comm Serv PW	805,258	950,663	950,663	0	0.0
	Total 3320 Residential Solid Waste	805,258	950,663	950,663	0	0.0
3381	McConnell Center					
	Recreation	711,432	771,160	825,205	54,045	7.0
	Total 3381 McConnell Center	711,432	771,160	825,205	54,045	7.0
3410	Recreation Programs Fund					
	Recreation	304,577	539,276	535,248	(4,028)	(0.7)
	Total 3410 Recreation Programs	304,577	539,276	535,248	(4,028)	(0.7)
3455	Library Fines					
	Public Library	44,249	76,632	66,840	(9,792)	(12.8)
	Total 3455 Library Fines	44,249	76,632	66,840	(9,792)	(12.8)
3500	OPEB Liability Fund					
	Misc Gen Gov't	955,452	1,369,884	1,313,112	(56,772)	(4.1)
	Total 3500 OPEB Liability Fund	955,452	1,369,884	1,313,112	(56,772)	100.0
3810	School Tuition Programs					
	Education	318,139	348,761	141,500	(207,261)	(59.4)
	Total 3810 School Tuition Programs	318,139	348,761	141,500	(207,261)	(59.4)
3825	Alternative Education Fund					
	Education	784,711	878,000	868,063	(9,937)	(1.1)
	Total 3825 School Tuition Programs	784,711	878,000	868,063	(9,937)	(1.1)
3830	School Facilities Fund					
	Education	165,108	137,075	137,075	0	0.0
	Total 3830 School Facilities Fund	165,108	137,075	137,075	0	0.0
5300	Water Fund					
	Comm Serv PW	3,878,416	4,336,199	4,709,762	373,563	8.6
	Total 5300 Water Fund	3,878,416	4,336,199	4,709,762	373,563	8.6
5320	Sewer Fund					
	Comm Serv PW	5,825,152	6,139,408	6,404,327	264,919	4.3
	Total 5320 Sewer Fund	5,825,152	6,139,408	6,404,327	264,919	4.3
6100	DoverNet Fund					
	Other Financing Sources/Uses	714,645	717,410	696,349	(21,061)	(2.9)
	Total 6100 DoverNet Fund	714,645	717,410	696,349	(21,061)	(2.9)

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

		Appropriations Summary by Fund				
Fund Description	FY11 Prior Year Actual	FY12 Current Year Budget	FY13 City Mgr. Proposed	Dollar Change	Percent Change	
6110 Central Stores Fund						
Other Financing Sources/Uses	90,724	105,154	105,154	0	0.0	
Total 6110 Central Stores Fund	90,724	105,154	105,154	0	0.0	
6310 Fleet Maintenance Fund						
Other Financing Sources/Uses	660,647	654,877	762,282	107,405	16.4	
Total 6310 Fleet Maintenance Fund	660,647	654,877	762,282	107,405	16.4	
6800 Workers Compensation Fund						
Other Financing Sources/Uses	327,401	387,065	387,065	0	0.0	
Total 6800 Workers Compensation Fund	327,401	387,065	387,065	0	0.0	
Total All Funds	106,230,278	110,573,057	113,059,663	2,486,606	2.2%	

City of Dover
Fiscal Year 2011 Budget
 July 1, 2012 - June 30, 2013

Appropriations
Summary by Department

Description		Prior Year Actual	Current Year Budget	City Mgr. Proposed	Dollar Change	% Chng
City Council						
1000	General Fund	235,991	357,044	461,065	104,021	29.1
Total	City Council	235,991	357,044	461,065	104,021	29.1
Executive						
1000	General Fund	735,259	771,813	778,979	7,166	0.9
Total	Executive	735,259	771,813	778,979	7,166	0.9
Finance						
1000	General Fund	1,404,381	1,594,571	1,607,795	13,224	0.8
Total	Finance	1,404,381	1,594,571	1,607,795	13,224	0.8
Planning						
1000	General Fund	427,950	451,089	463,527	12,438	2.8
2100	CDBG - Entitlement	223,286	418,921	441,742	22,821	5.4
2101	CDBG - Recovery	6,200	0	0	0	0.0
3290	Conservation Fund	27,662	0	0	0	0.0
Total	Planning	685,098	870,010	905,269	35,259	4.1
Misc. Gen Gov't						
1000	General Fund	1,758,609	779,563	828,908	49,345	6.3
2130	DOE - Energy Efficiency	152,632	0	0	0	0.0
3500	OPEB Liability Fund	955,452	1,369,884	1,313,112	(56,772)	(4.1)
Total	Misc. Gen Gov't	2,866,693	2,149,447	2,142,020	(7,427)	(0.3)
Police						
1000	General Fund	6,123,358	6,560,818	6,787,503	226,685	3.5
2210	DOJ - Drug Ed & Enforce	446,881	281,379	190,105	(91,274)	(32.4)
2220	DHA - Policing	129,100	138,585	110,255	(28,330)	(20.4)
2245	DHHS - Assistance Programs	158,991	125,000	124,936	(64)	100.0
2250	Youth Tobacco & Alcohol	94,903	75,000	0	(75,000)	100.0
3207	Public Safety Special Details	201,076	274,950	262,361	(12,589)	(4.6)
3213	Parking Activity Fund	379,790	575,725	614,320	38,595	6.7
Total	Police	7,534,099	8,031,457	8,089,480	58,023	0.7
Fire & Rescue						
1000	General Fund	6,683,913	6,358,146	6,788,627	430,481	6.8
3207	Public Safety Special details	22,276	47,605	25,000	(22,605)	(47.5)
Total	Fire & Rescue	6,706,189	6,405,751	6,813,627	407,876	6.4
Comm Serv PW						
1000	General Fund	5,113,333	5,518,808	5,398,491	(120,317)	(2.2)
3320	Residential Solid Waste	805,258	950,663	950,663	0	0.0
5300	Water Fund	3,878,416	4,336,199	4,709,762	373,563	8.6

City of Dover
Fiscal Year 2011 Budget
July 1, 2012 - June 30, 2013

Appropriations
Summary by Department

<u>Description</u>	<u>Prior Year Actual</u>	<u>Current Year Budget</u>	<u>City Mgr. Proposed</u>	<u>Dollar Change</u>	<u>% Chng</u>
5320 Sewer Fund	5,825,152	6,139,408	6,404,327	264,919	4.3
Total Comm Serv PW	15,622,159	16,945,078	17,463,243	518,165	3.1
Recreation					
1000 General Fund	2,036,444	2,191,062	2,002,240	(188,822)	(8.6)
3381 McConnell Center	711,432	771,160	825,205	54,045	7.0
3410 Recreation Programs Fund	304,577	539,276	535,248	(4,028)	(0.7)
Total Recreation	3,052,453	3,501,498	3,362,693	(138,805)	(4.0)
Public Library					
1000 General Fund	1,011,484	1,056,980	1,056,273	(707)	(0.1)
3455 Library Fines	44,249	76,632	66,840	(9,792)	(12.8)
Total Public Library	1,055,733	1,133,612	1,123,113	(10,499)	(0.9)
Human Services					
1000 General Fund	783,613	709,873	829,853	119,980	16.9
Total Human Services	783,613	709,873	829,853	119,980	16.9
Debt Service					
1000 General Fund	10,032,503	9,904,177	9,739,570	(164,607)	(1.7)
Total Debt Service	10,032,503	9,904,177	9,739,570	(164,607)	(1.7)
Other Financing Uses					
1000 General Fund	245,213	1,975,493	2,122,757	147,264	7.5
6100 DoverNet Fund	714,645	717,410	696,349	(21,061)	(2.9)
6110 Central Stores Fund	90,724	105,154	105,154	0	0.0
6310 Fleet Maintenance Fund	660,647	654,877	762,282	107,405	16.4
6800 Workers Compensation Fund	327,401	387,065	387,065	0	0.0
Total Other Financing Sources/Uses	2,038,630	3,839,999	4,073,607	233,608	6.1
Education					
1000 General Fund	40,002,560	41,638,606	42,926,277	1,287,671	3.1
2800 School Cafeteria Fund	1,300,362	1,398,164	1,398,164	0	0.0
2820 DOE Federal Grants	3,060,579	2,907,041	2,715,962	(191,079)	(6.6)
2900 School Special Pgms & Grants	999,241	0	0	0	0.0
3810 School Tuition Programs	318,139	348,761	141,500	(207,261)	(59.4)
3825 Alternative Education Fund	784,711	878,000	868,063	(9,937)	(1.1)
3830 School Facilities Fund	165,108	137,075	137,075	0	0.0
Total Education	46,630,700	47,307,647	48,187,041	879,394	1.9
Intergovernmental					
1000 General Fund	7,033,271	7,051,080	7,482,308	431,228	6.1
Total Intergovernmental	7,033,271	7,051,080	7,482,308	431,228	6.1
Total All Funds	106,416,772	110,573,057	113,059,663	2,486,606	2.2

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000 General Fund							
1000.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$2,049,638	\$2,041,710	\$2,101,337	\$2,064,306	\$22,596	1.11
1000.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$8,567,612	\$8,975,895	\$9,461,053	\$9,310,352	\$334,457	3.73
1000.0.000.00000.4120.00000.00.000	Temporary Employees	\$458,118	\$481,926	\$509,198	\$421,824	(\$60,102)	(12.47)
1000.0.000.00000.4125.00000.00.000	Elected Officials	\$18,983	\$20,518	\$20,518	\$20,518	\$0	0.00
1000.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,241,395	\$743,205	\$1,083,866	\$803,426	\$60,221	8.10
1000.0.000.00000.4170.00000.00.000	Longevity Pay	\$160,053	\$161,617	\$160,416	\$158,416	(\$3,201)	(1.98)
1000.0.000.00000.4211.00000.00.000	Health Insurance	\$2,664,128	\$2,902,985	\$3,189,616	\$3,084,262	\$181,277	6.24
1000.0.000.00000.4212.00000.00.000	Dental Insurance	\$130,400	\$140,429	\$111,993	\$110,535	(\$29,894)	(21.29)
1000.0.000.00000.4213.00000.00.000	Life Insurance	\$24,359	\$24,583	\$25,041	\$24,777	\$194	0.79
1000.0.000.00000.4214.00000.00.000	Disability Insurance	\$6,856	\$6,958	\$7,266	\$7,266	\$308	4.43
1000.0.000.00000.4220.00000.00.000	FICA	\$364,605	\$353,602	\$390,230	\$376,430	\$22,828	6.46
1000.0.000.00000.4225.00000.00.000	Medicare	\$175,525	\$160,490	\$180,174	\$176,946	\$16,456	10.25
1000.0.000.00000.4230.00000.00.000	Retirement	\$1,528,085	\$1,858,905	\$1,963,971	\$1,947,961	\$89,056	4.79
1000.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$56,415	\$64,969	\$64,255	\$62,255	(\$2,714)	(4.18)
1000.0.000.00000.4250.00000.00.000	Unemployment	\$21,475	\$30,000	\$30,000	\$30,000	\$0	0.00
1000.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$245,350	\$245,350	\$246,680	\$235,810	(\$9,540)	(3.89)
1000.0.000.00000.4290.00000.00.000	FSA Fees	\$2,318	\$3,166	\$3,447	\$3,447	\$281	8.88
1000.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$32,556	\$42,091	\$42,091	\$42,091	\$0	0.00
1000.0.000.00000.4295.00000.00.000	Compensated Absences	\$441,395	\$193,000	\$193,000	\$193,000	\$0	0.00
Budg_Cat: Personal Services - 100		\$18,189,265	\$18,451,399	\$19,784,152	\$19,073,622	\$622,223	3.37
1000.0.000.00000.4311.00000.00.000	Administrative Services	\$3,235	\$5,800	\$5,800	\$4,300	(\$1,500)	(25.86)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4312.00000.00.000.	Management Services	\$159,999	\$202,515	\$199,200	\$199,200	(\$3,315)	(1.64)
1000.0.000.00000.4334.00000.00.000.	Legal Services	\$38,160	\$82,000	\$132,000	\$93,000	\$11,000	13.41
1000.0.000.00000.4335.00000.00.000.	Auditing Services	\$8,539	\$15,133	\$15,133	\$15,133	\$0	0.00
1000.0.000.00000.4336.00000.00.000.	Medical Services	\$10,230	\$17,266	\$17,613	\$16,701	(\$565)	(3.27)
Budg_Cat: Purchased Services - 300		\$220,163	\$322,714	\$369,746	\$328,334	\$5,620	1.74
1000.0.000.00000.4337.00000.00.000.	Dental Services	\$0	\$300	\$300	\$300	\$0	0.00
1000.0.000.00000.4339.00000.00.000.	Consulting Services	\$45,393	\$71,480	\$32,340	\$32,340	(\$39,140)	(54.76)
1000.0.000.00000.4341.00000.00.000.	Technical Services	\$20,914	\$16,391	\$18,391	\$17,391	\$1,000	6.10
1000.0.000.00000.4411.00000.00.000.	Water & Sewer Expense	\$38,739	\$53,164	\$57,320	\$54,820	\$1,656	3.11
1000.0.000.00000.4420.00000.00.000.	Waste Collection Services	\$381,690	\$386,000	\$386,000	\$381,000	(\$5,000)	(1.30)
1000.0.000.00000.4421.00000.00.000.	Waste Disposal Services	\$81,735	\$93,000	\$92,000	\$82,000	(\$11,000)	(11.83)
1000.0.000.00000.4422.00000.00.000.	Contract Snow Plowing	\$51,221	\$85,000	\$85,000	\$70,000	(\$15,000)	(17.65)
1000.0.000.00000.4423.00000.00.000.	Cleaning Services	\$1,492	\$3,599	\$3,599	\$3,599	\$0	0.00
1000.0.000.00000.4431.00000.00.000.	Maint Chrgs - Buildings	\$98,563	\$163,169	\$165,355	\$141,355	(\$21,814)	(13.37)
1000.0.000.00000.4432.00000.00.000.	Maint Chrgs - Impr o/t Building	\$155,474	\$198,000	\$209,000	\$203,000	\$5,000	2.53
1000.0.000.00000.4433.00000.00.000.	Maint Chrgs - Equipment	\$45,041	\$47,493	\$44,430	\$41,630	(\$5,863)	(12.34)
1000.0.000.00000.4434.00000.00.000.	Maint Chrgs - Vehicles	\$57,844	\$63,050	\$56,050	\$56,050	(\$7,000)	(11.10)
1000.0.000.00000.4435.00000.00.000.	Maint Chrgs - Office Equipme	\$288,077	\$342,483	\$360,679	\$352,679	\$10,196	2.98
1000.0.000.00000.4441.00000.00.000.	Rental of Land & Buildings	\$819,246	\$695,316	\$802,424	\$778,424	\$83,108	11.95
1000.0.000.00000.4443.00000.00.000.	Rental of Equipment	\$69,922	\$88,481	\$88,435	\$83,135	(\$5,346)	(6.04)
1000.0.000.00000.4521.00000.00.000.	Property Insurance	\$51,837	\$55,263	\$55,586	\$55,586	\$323	0.58

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$45,160	\$48,169	\$46,376	\$46,376	(\$1,793)	(3.72)
1000.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$52,104	\$53,949	\$55,228	\$55,228	\$1,279	2.37
1000.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$124,732	\$135,858	\$135,858	\$135,858	\$0	0.00
1000.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$8,514	\$10,000	\$10,000	\$10,000	\$0	0.00
1000.0.000.00000.4531.00000.00.000	Telecommunications	\$150,951	\$164,749	\$160,203	\$158,203	(\$6,546)	(3.97)
1000.0.000.00000.4534.00000.00.000	Postage	\$57,295	\$74,252	\$74,452	\$71,452	(\$2,800)	(3.77)
1000.0.000.00000.4540.00000.00.000	Advertising	\$18,529	\$23,541	\$23,741	\$22,241	(\$1,300)	(5.52)
1000.0.000.00000.4550.00000.00.000	Printing & Binding	\$6,234	\$31,164	\$28,864	\$16,425	(\$14,739)	(47.29)
1000.0.000.00000.4580.00000.00.000	Travel Expense	\$13,521	\$23,761	\$20,305	\$19,305	(\$4,456)	(18.75)
1000.0.000.00000.4591.00000.00.000	Special Programs	\$12,708	\$2,500	\$4,500	\$2,500	\$0	0.00
1000.0.000.00000.4592.00000.00.000	Emergency Shelter	\$1,260	\$2,000	\$2,000	\$2,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$2,698,196	\$2,932,132	\$3,018,436	\$2,892,897	(\$39,235)	(1.34)
1000.0.000.00000.4611.00000.00.000	Office Supplies	\$63,561	\$87,055	\$78,115	\$75,615	(\$11,440)	(13.14)
1000.0.000.00000.4612.00000.00.000	Operating Supplies	\$266,838	\$287,818	\$307,512	\$283,012	(\$4,806)	(1.67)
1000.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$81,379	\$87,415	\$85,690	\$83,954	(\$3,461)	(3.96)
1000.0.000.00000.4619.00000.00.000	Supplies for Resale	\$1,795	\$2,000	\$2,000	\$2,000	\$0	0.00
1000.0.000.00000.4621.00000.00.000	Natural Gas	\$148,611	\$153,332	\$159,819	\$145,551	(\$7,781)	(5.07)
1000.0.000.00000.4622.00000.00.000	Electricity	\$679,912	\$691,988	\$708,970	\$688,220	(\$3,768)	(0.54)
1000.0.000.00000.4623.00000.00.000	Propane	\$13,840	\$14,740	\$15,236	\$14,736	(\$4)	(0.03)
1000.0.000.00000.4624.00000.00.000	Heating Oil	\$57,155	\$71,204	\$88,904	\$73,404	\$2,200	3.09
1000.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$228,645	\$261,321	\$279,563	\$268,763	\$7,442	2.85
1000.0.000.00000.4631.00000.00.000	Food/Food Services	\$5,977	\$10,050	\$10,150	\$8,900	(\$1,150)	(11.44)
1000.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$50,671	\$46,564	\$57,764	\$55,864	\$9,300	19.97
1000.0.000.00000.4640.00000.00.000	Books/Publications	\$12,752	\$23,400	\$23,440	\$21,440	(\$1,960)	(8.38)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$53,656	\$54,887	\$53,054	\$53,054	(\$1,833)	(3.34)
1000.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$82,930	\$122,100	\$127,100	\$119,500	(\$2,600)	(2.13)
1000.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$17,348	\$18,800	\$22,300	\$17,300	(\$1,500)	(7.98)
1000.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$163,874	\$135,793	\$135,793	\$134,543	(\$1,250)	(0.92)
1000.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$227,374	\$280,958	\$297,793	\$297,793	\$16,835	5.99
1000.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$35,935	\$50,153	\$50,811	\$47,311	(\$2,842)	(5.67)
Budg_Cat: Supplies - 600		\$2,192,253	\$2,399,578	\$2,504,014	\$2,390,960	(\$8,618)	(0.36)
1000.0.000.00000.4715.00000.00.000	Land Improvements	\$575,999	\$925,000	\$2,110,000	\$885,000	(\$40,000)	(4.32)
1000.0.000.00000.4725.00000.00.000	Building Improvements	\$5,475	\$27,500	\$95,500	\$47,500	\$20,000	72.73
1000.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$66,438	\$44,500	\$45,125	\$38,000	(\$6,500)	(14.61)
1000.0.000.00000.4742.00000.00.000	Light Vehicles	\$87,953	\$0	\$0	\$0	\$0	0.00
1000.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$103	\$0	\$0	\$0	\$0	0.00
1000.0.000.00000.4745.00000.00.000	Computers & Communication	\$11,690	\$26,050	\$132,800	\$132,800	\$106,750	409.79
1000.0.000.00000.4748.00000.00.000	Books and Collections	\$97,103	\$95,869	\$97,786	\$95,869	\$0	0.00
1000.0.000.00000.4752.00000.00.000	Bridges	\$286,840	\$100,000	\$100,000	\$75,000	(\$25,000)	(25.00)
Budg_Cat: Capital Outlay - 700		\$1,131,601	\$1,218,919	\$2,581,211	\$1,274,169	\$55,250	4.53
1000.0.000.00000.4810.00000.00.000	Membership Dues	\$42,884	\$46,068	\$46,203	\$46,203	\$135	0.29
1000.0.000.00000.4819.00000.00.000	Fees & Charges	\$5,627	\$9,805	\$10,365	\$10,365	\$560	5.71
1000.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$225,303	\$464,994	\$424,815	\$439,815	(\$25,179)	(5.41)
1000.0.000.00000.4840.00000.00.000	Contingency	\$46,952	\$131,125	\$197,033	\$187,768	\$56,643	43.20
1000.0.000.00000.4891.00000.00.000	Abatements	\$83,158	\$100,000	\$100,000	\$75,000	(\$25,000)	(25.00)
1000.0.000.00000.4895.00000.00.000	Cost of Sales	\$614	\$4,000	\$4,000	\$1,500	(\$2,500)	(62.50)
1000.0.000.00000.4896.00000.00.000	Cost of Sales - Food	\$25,290	\$35,000	\$30,000	\$25,000	(\$10,000)	(28.57)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City	Dollar Change	Percent Change
					Manager Proposed		
1000.0.000.00000.4897.00000.00.000.000. Cost of Sales - Misc		\$9,920	\$20,000	\$15,000	\$10,000	(\$10,000)	(50.00)
Budg_Cat: Other Expenses - 800		\$439,748	\$810,992	\$827,416	\$795,651	(\$15,341)	(1.89)
1000.0.000.00000.4912.00000.00.000.000. Transfer to Special Rev		\$1,312,911	\$1,644,526	\$1,705,811	\$1,665,385	\$20,859	1.27
1000.0.000.00000.4915.00000.00.000.000. Transfer to Enterprise		\$130,000	\$0	\$130,000	\$130,000	\$130,000	0.00
1000.0.000.00000.4918.00000.00.000.000. Transfer to Trust		\$245,213	\$545,000	\$575,000	\$575,000	\$30,000	5.50
Budg_Cat: Operating Transfers Out - 910		\$1,688,124	\$2,189,526	\$2,410,811	\$2,370,385	\$180,859	8.26
1000.0.000.00000.4920.00000.00.000.000. Principal Payments		\$6,724,496	\$6,662,120	\$6,557,165	\$6,557,165	(\$104,955)	(1.58)
1000.0.000.00000.4921.00000.00.000.000. Interest - Bonds		\$3,308,008	\$3,242,057	\$3,182,405	\$3,182,405	(\$59,652)	(1.84)
Budg_Cat: Debt Service - 920		\$10,032,503	\$9,904,177	\$9,739,570	\$9,739,570	(\$164,607)	(1.66)
1000.0.000.00000.4950.00000.00.000.000. Education		\$40,002,560	\$41,638,606	\$42,926,277	\$42,926,277	\$ 1,287,671	3.10
Budg_Cat: Education - 950		\$40,002,560	\$41,638,606	\$42,926,277	\$42,926,277	\$ 1,287,671	3.10
1000.0.000.00000.4990.00000.00.000.000. County Tax		\$7,033,271	\$7,051,080	\$7,482,308	\$7,482,308	\$431,228	6.12
Budg_Cat: Intergovernmental - 990		\$7,033,271	\$7,051,080	\$7,482,308	\$7,482,308	\$431,228	6.12
Func: UNDESIGNATED - 00000		\$83,627,743	\$86,919,123	\$91,643,941	\$89,274,173	\$ 2,355,050	2.71

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		\$83,627,743	\$86,919,123	\$91,643,941	\$89,274,173	\$ 2,355,050	2.71

rptGLGenBudgetRptUsingDefinition

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100 CDBG - Entitlement							
2100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$62,543	\$82,336	\$62,735	\$62,735	(\$19,601)	(23.81)
2100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$16,768	\$11,322	\$11,780	\$11,780	\$458	4.05
2100.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$1,348	\$881	\$881	(\$467)	(34.64)
2100.0.000.00000.4211.00000.00.000	Health Insurance	\$30,208	\$27,473	\$23,210	\$23,210	(\$4,263)	(15.52)
2100.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,555	\$1,193	\$754	\$754	(\$439)	(36.80)
2100.0.000.00000.4213.00000.00.000	Life Insurance	\$244	\$224	\$180	\$180	(\$44)	(19.64)
2100.0.000.00000.4214.00000.00.000	Disability Insurance	\$0	\$21	\$23	\$23	\$2	9.52
2100.0.000.00000.4220.00000.00.000	FICA	\$4,414	\$5,327	\$4,181	\$4,181	(\$1,146)	(21.51)
2100.0.000.00000.4225.00000.00.000	Medicare	\$1,046	\$1,246	\$977	\$977	(\$269)	(21.59)
2100.0.000.00000.4230.00000.00.000	Retirement	\$7,229	\$10,493	\$6,675	\$6,675	(\$3,818)	(36.39)
2100.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$290	\$300	\$300	\$300	\$0	0.00
2100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,798	\$610	\$610	\$610	\$0	0.00
2100.0.000.00000.4290.00000.00.000	FSA Fees	\$36	\$88	\$71	\$71	(\$17)	(19.32)
Budg_Cat: Personal Services - 100		\$126,130	\$141,981	\$112,377	\$112,377	(\$29,604)	(20.85)
2100.0.000.00000.4335.00000.00.000	Auditing Services	\$3,410	\$4,158	\$4,185	\$4,185	\$27	0.65
2100.0.000.00000.4339.00000.00.000	Consulting Services	\$0	\$200	\$200	\$200	\$0	0.00
2100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmen	\$159	\$163	\$320	\$320	\$157	96.32
2100.0.000.00000.4531.00000.00.000	Telecommunications	\$462	\$400	\$400	\$400	\$0	0.00
2100.0.000.00000.4534.00000.00.000	Postage	\$0	\$100	\$100	\$100	\$0	0.00
2100.0.000.00000.4540.00000.00.000	Advertising	\$902	\$166	\$166	\$166	\$0	0.00
2100.0.000.00000.4580.00000.00.000	Travel Expense	\$871	\$366	\$366	\$366	\$0	0.00
Budg_Cat: Purchased Services - 300		\$5,804	\$5,553	\$5,737	\$5,737	\$184	3.31

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Appropriations Summary by Object Code

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.0.000.00000.4611.00000.00.000	Office Supplies	\$299	\$100	\$228	\$228	\$128	128.00
Budg_Cat:	Supplies - 600	\$299	\$100	\$228	\$228	\$128	128.00
2100.0.000.00000.4835.00000.00.000	Grants/Subsidy	\$91,053	\$271,287	\$323,400	\$323,400	\$52,113	19.21
Budg_Cat:	Other Expenses - 800	\$91,053	\$271,287	\$323,400	\$323,400	\$52,113	19.21
Func:	UNDESIGNATED - 00000	\$223,286	\$418,921	\$441,742	\$441,742	\$22,821	5.45

City of Dover, New Hampshire

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From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: CDBG - Entitlement - 2100		\$223,286	\$418,921	\$441,742	\$441,742	\$22,821	5.45

City of Dover, New Hampshire

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From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2210 DOJ - Drug ED & Enforcement							
2210.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$162,034	\$180,001	\$121,514	\$121,514	(\$58,487)	(32.49)
2210.0.000.00000.4130.00000.00.000	Overtime Pay	\$69,699	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4170.00000.00.000	Longevity Pay	\$2,400	\$2,000	\$400	\$400	(\$1,600)	(80.00)
2210.0.000.00000.4211.00000.00.000	Health Insurance	\$38,560	\$57,912	\$34,927	\$34,927	(\$22,985)	(39.69)
2210.0.000.00000.4212.00000.00.000	Dental Insurance	\$2,153	\$2,765	\$1,093	\$1,093	(\$1,672)	(60.47)
2210.0.000.00000.4213.00000.00.000	Life Insurance	\$257	\$410	\$268	\$268	(\$142)	(34.63)
2210.0.000.00000.4220.00000.00.000	FICA	\$3,973	\$3,611	\$0	\$0	(\$3,611)	(100.00)
2210.0.000.00000.4225.00000.00.000	Medicare	\$3,384	\$2,434	\$1,659	\$1,659	(\$775)	(31.84)
2210.0.000.00000.4230.00000.00.000	Retirement	\$30,644	\$26,846	\$24,230	\$24,230	(\$2,616)	(9.74)
2210.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$2,712	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$315,817	\$275,979	\$184,091	\$184,091	(\$91,888)	(33.30)
2210.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$100	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$100	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$1,995	\$1,995	\$1,330	\$1,330	(\$665)	(33.33)
Budg_Cat: Personal Services - 100		\$1,995	\$1,995	\$1,330	\$1,330	(\$665)	(33.33)
2210.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$847	\$847	\$847	\$0	0.00
2210.0.000.00000.4341.00000.00.000	Technical Services	\$1,045	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$3,620	\$2,558	\$3,837	\$3,837	\$1,279	50.00
Budg_Cat: Purchased Services - 300		\$4,665	\$3,405	\$4,684	\$4,684	\$1,279	37.56

City of Dover, New Hampshire

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To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2210.0.000.00000.4534.00000.00.000	Postage	\$404	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$404	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4580.00000.00.000	Travel Expense	\$6,495	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$6,495	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4580.00000.00.000	Travel Expense	\$125	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4612.00000.00.000	Operating Supplies	\$2,778	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$3,992	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$1,649	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$8,544	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$38,997	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4742.00000.00.000	Light Vehicles	\$17,056	\$0	\$0	\$0	\$0	0.00
2210.0.000.00000.4745.00000.00.000	Computers & Communication:	\$52,808	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$108,861	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$446,881	\$281,379	\$190,105	\$190,105	(\$91,274)	(32.44)

City of Dover, New Hampshire

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: DOJ - Drug Ed & Enforce - 2210		\$446,881	\$281,379	\$190,105	\$190,105	(\$91,274)	(32.44)

City of Dover, New Hampshire

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2220 DHA - Policing							
2220.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$88,720	\$92,210	\$69,318	\$69,318	(\$22,892)	(24.83)
2220.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$600	\$400	\$400	(\$200)	(33.33)
2220.0.000.00000.4211.00000.00.000	Health Insurance	\$23,244	\$25,449	\$21,284	\$21,284	(\$4,165)	(16.37)
2220.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,081	\$1,158	\$728	\$728	(\$430)	(37.13)
2220.0.000.00000.4213.00000.00.000	Life Insurance	\$203	\$206	\$154	\$154	(\$52)	(25.24)
2220.0.000.00000.4220.00000.00.000	FICA	\$86	\$0	\$0	\$0	\$0	0.00
2220.0.000.00000.4225.00000.00.000	Medicare	\$1,143	\$1,195	\$910	\$910	(\$285)	(23.85)
2220.0.000.00000.4230.00000.00.000	Retirement	\$12,430	\$15,425	\$13,909	\$13,909	(\$1,516)	(9.83)
2220.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$869	\$869	\$869	\$869	\$0	0.00
2220.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$99	\$66	\$66	(\$33)	(33.33)
Budg_Cat: Personal Services - 100		\$127,777	\$137,211	\$107,638	\$107,638	(\$29,573)	(21.55)
2220.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$59	\$59	\$59	\$0	0.00
2220.0.000.00000.4523.00000.00.000	Police Liab Insurance	\$1,207	\$1,315	\$2,558	\$2,558	\$1,243	94.52
Budg_Cat: Purchased Services - 300		\$1,207	\$1,374	\$2,617	\$2,617	\$1,243	90.47
2220.0.000.00000.4612.00000.00.000	Operating Supplies	\$116	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$116	\$0	\$0	\$0	\$0	0.00
Func: UNDESIGNATED - 00000		\$129,100	\$138,585	\$110,255	\$110,255	(\$28,330)	(20.44)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: DHA - Policing - 2220		\$129,100	\$138,585	\$110,255	\$110,255	(\$28,330)	(20.44)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2245 DHHS Assistance Programs							
2245.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$61,831	\$46,496	\$50,512	\$50,512	\$4,016	8.64
2245.0.000.00000.4120.00000.00.000	Temporary Employees	\$0	\$0	\$14,000	\$14,000	\$14,000	0.00
2245.0.000.00000.4170.00000.00.000	Longevity Pay	\$400	\$400	\$400	\$400	\$0	0.00
2245.0.000.00000.4211.00000.00.000	Health Insurance	\$11,222	\$9,797	\$11,025	\$11,025	\$1,228	12.53
2245.0.000.00000.4212.00000.00.000	Dental Insurance	\$728	\$473	\$372	\$372	(\$101)	(21.35)
2245.0.000.00000.4213.00000.00.000	Life Insurance	\$88	\$106	\$116	\$116	\$10	9.43
2245.0.000.00000.4220.00000.00.000	FICA	\$3,675	\$2,748	\$3,843	\$3,843	\$1,095	39.85
2245.0.000.00000.4225.00000.00.000	Medicare	\$859	\$643	\$899	\$899	\$256	39.81
2245.0.000.00000.4230.00000.00.000	Retirement	\$3,994	\$5,177	\$4,480	\$4,480	(\$697)	(13.46)
Budg_Cat: Personal Services - 100		\$82,797	\$65,840	\$85,647	\$85,647	\$19,807	30.08
2245.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$11,287	\$4,125	\$4,125	\$4,125	\$0	0.00
2245.0.000.00000.4339.00000.00.000	Consulting Services	\$20,358	\$35,794	\$15,975	\$15,975	(\$19,819)	(55.37)
2245.0.000.00000.4341.00000.00.000	Technical Services	\$11,974	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4531.00000.00.000	Telecommunications	\$430	\$600	\$600	\$600	\$0	0.00
Budg_Cat: Purchased Services - 300		\$44,050	\$40,519	\$20,700	\$20,700	(\$19,819)	(48.91)
2245.0.000.00000.4534.00000.00.000	Postage	\$439	\$240	\$240	\$240	\$0	0.00
Budg_Cat: Personal Services - 100		\$439	\$240	\$240	\$240	\$0	0.00
2245.0.000.00000.4540.00000.00.000	Advertising	\$7,631	\$949	\$949	\$949	\$0	0.00
2245.0.000.00000.4580.00000.00.000	Travel Expense	\$15,638	\$11,417	\$11,417	\$11,417	\$0	0.00
Budg_Cat: Purchased Services - 300		\$23,269	\$12,366	\$12,366	\$12,366	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2245.0.000.00000.4611.00000.00.000	Office Supplies	\$283	\$0	\$0	\$0	\$0	0.00
2245.0.000.00000.4612.00000.00.000	Operating Supplies	\$8,154	\$5,600	\$5,548	\$5,548	(\$52)	(0.93)
Budg_Cat: Supplies - 600		\$8,437	\$5,600	\$5,548	\$5,548	(\$52)	(0.93)
2245.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$435	\$435	\$435	\$0	0.00
Budg_Cat: Other Expenses - 800		\$0	\$435	\$435	\$435	\$0	0.00
Func: UNDESIGNATED - 00000		\$158,991	\$125,000	\$124,936	\$124,936	(\$64)	(0.05)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: DHHS - Assistance Programs - 2245		\$158,991	\$125,000	\$124,936	\$124,936	(\$64)	(0.05)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2250 Youth Tobacco & Alcohol Awareness							
2250.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$69,154	\$54,513	\$0	\$0	(\$54,513)	(100.00)
2250.0.000.00000.4170.00000.00.000	Longevity Pay	\$340	\$400	\$0	\$0	(\$400)	(100.00)
2250.0.000.00000.4211.00000.00.000	Health Insurance	\$18,063	\$0	\$0	\$0	\$0	0.00
2250.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,489	\$922	\$0	\$0	(\$922)	(100.00)
2250.0.000.00000.4213.00000.00.000	Life Insurance	\$59	\$125	\$0	\$0	(\$125)	(100.00)
2250.0.000.00000.4220.00000.00.000	FICA	\$3,972	\$3,368	\$0	\$0	(\$3,368)	(100.00)
2250.0.000.00000.4225.00000.00.000	Medicare	\$929	\$788	\$0	\$0	(\$788)	(100.00)
2250.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$665	\$665	\$0	\$0	(\$665)	(100.00)
Budg_Cat: Personal Services - 100		\$94,671	\$60,781	\$0	\$0	(\$60,781)	(100.00)
2250.0.000.00000.4580.00000.00.000	Travel Expense	\$232	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$232	\$0	\$0	\$0	\$0	0.00
2250.0.000.00000.4612.00000.00.000	Operating Supplies	\$0	\$14,219	\$0	\$0	(\$14,219)	(100.00)
Budg_Cat: Supplies - 600		\$0	\$14,219	\$0	\$0	(\$14,219)	(100.00)
Func: UNDESIGNATED - 00000		\$94,903	\$75,000	\$0	\$0	(\$75,000)	(100.00)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Youth Tobacco & Alcohol Awareness - 2250		\$94,903	\$75,000	\$0	\$0	(\$75,000)	(100.00)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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3207 Public Safety Special Details

3207.0.000.00000.4130.00000.00.000	Overtime Pay	\$129,012	\$197,229	\$173,432	\$173,432	(\$23,797)	(12.07)
3207.0.000.00000.4211.00000.00.000	Health Insurance	\$3,637	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4212.00000.00.000	Dental Insurance	\$207	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4213.00000.00.000	Life Insurance	\$3	\$0	\$0	\$0	\$0	0.00
3207.0.000.00000.4220.00000.00.000	FICA	\$76	\$0	\$100	\$100	\$100	0.00
3207.0.000.00000.4225.00000.00.000	Medicare	\$1,676	\$2,860	\$3,181	\$3,181	\$321	11.22
3207.0.000.00000.4230.00000.00.000	Retirement	\$24,238	\$52,296	\$43,951	\$43,951	(\$8,345)	(15.96)
3207.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$0	\$0	\$1,027	\$1,027	\$1,027	0.00
Budg_Cat: Personal Services - 100		\$158,850	\$252,385	\$221,691	\$221,691	(\$30,694)	(12.16)
3207.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$42	\$42	\$42	\$0	0.00
3207.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,347	\$1,428	\$1,428	\$1,428	\$0	0.00
Budg_Cat: Purchased Services - 300		\$1,347	\$1,470	\$1,470	\$1,470	\$0	0.00
3207.0.000.00000.4612.00000.00.000	Operating Supplies	\$0	\$500	\$500	\$500	\$0	0.00
3207.0.000.00000.4631.00000.00.000	Food/Food Services	\$655	\$700	\$700	\$700	\$0	0.00
Budg_Cat: Supplies - 600		\$655	\$1,200	\$1,200	\$1,200	\$0	0.00
3207.0.000.00000.4918.00000.00.000	Transfer to Trust	\$62,500	\$67,500	\$63,000	\$63,000	(\$4,500)	(6.67)
Budg_Cat: Operating Transfers Out - 910		\$62,500	\$67,500	\$63,000	\$63,000	(\$4,500)	(6.67)
Func: UNDESIGNATED - 00000		\$223,352	\$322,555	\$287,361	\$287,361	(\$35,194)	(10.91)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Public Safety Special Details - 3207		\$223,352	\$322,555	\$287,361	\$287,361	(\$35,194)	(10.91)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213 Parking Activity Fund							
3213.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$165,293	\$172,198	\$177,518	\$177,518	\$5,320	3.09
3213.0.000.00000.4130.00000.00.000	Overtime Pay	\$0	\$700	\$700	\$700	\$0	0.00
3213.0.000.00000.4160.00000.00.000	Severance Pay	\$2,260	\$0	\$0	\$0	\$0	0.00
3213.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,450	\$1,650	\$1,450	\$1,450	(\$200)	(12.12)
3213.0.000.00000.4211.00000.00.000	Health Insurance	\$45,652	\$34,063	\$58,498	\$58,498	\$24,435	71.73
3213.0.000.00000.4212.00000.00.000	Dental Insurance	\$3,026	\$2,316	\$2,558	\$2,558	\$242	10.45
3213.0.000.00000.4213.00000.00.000	Life Insurance	\$140	\$334	\$342	\$342	\$8	2.40
3213.0.000.00000.4220.00000.00.000	FICA	\$9,373	\$10,162	\$10,241	\$10,241	\$79	0.78
3213.0.000.00000.4225.00000.00.000	Medicare	\$2,199	\$2,377	\$2,396	\$2,396	\$19	0.80
3213.0.000.00000.4230.00000.00.000	Retirement	\$5,700	\$7,291	\$6,087	\$6,087	(\$1,204)	(16.51)
3213.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$250	\$1,060	\$200	\$200	(\$860)	(81.13)
3213.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$2,711	\$2,711	\$2,711	\$2,711	\$0	0.00
3213.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$0	\$66	\$66	\$66	0.00
3213.0.000.00000.4291.00000.00.000	Uniform & Cleaning Allowance	\$1,863	\$1,863	\$2,343	\$2,343	\$480	25.76
Budg_Cat: Personal Services - 100		\$239,916	\$236,725	\$265,110	\$265,110	\$28,385	11.99
3213.0.000.00000.4335.00000.00.000	Auditing Services	\$235	\$799	\$500	\$500	(\$299)	(37.42)
3213.0.000.00000.4339.00000.00.000	Consulting Services	\$18,250	\$0	\$0	\$0	\$0	0.00
3213.0.000.00000.4422.00000.00.000	Contract Snow Plowing	\$1,861	\$34,200	\$35,500	\$35,500	\$1,300	3.80
3213.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$11,250	\$71,234	\$40,900	\$40,900	(\$30,334)	(42.58)
3213.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$3,470	\$3,644	\$3,648	\$3,648	\$4	0.11
3213.0.000.00000.4521.00000.00.000	Property Insurance	\$0	\$232	\$327	\$327	\$95	40.95

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$0	\$897	\$449	\$449	(\$448)	(49.94)
3213.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,754	\$1,859	\$1,859	\$1,859	\$0	0.00
3213.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$0	\$0	\$2,000	\$2,000	\$2,000	0.00
3213.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$662	\$662	\$662	\$0	0.00
3213.0.000.00000.4534.00000.00.000	Postage	\$2,908	\$4,300	\$3,500	\$3,500	(\$800)	(18.60)
3213.0.000.00000.4540.00000.00.000	Advertising	\$0	\$2,500	\$0	\$0	(\$2,500)	(100.00)
3213.0.000.00000.4550.00000.00.000	Printing & Binding	\$0	\$2,500	\$3,000	\$3,000	\$500	20.00
3213.0.000.00000.4580.00000.00.000	Travel Expense	\$274	\$1,451	\$260	\$260	(\$1,191)	(82.08)
Budg_Cat: Purchased Services - 300		\$40,002	\$124,278	\$92,605	\$92,605	(\$31,673)	(25.49)
3213.0.000.00000.4611.00000.00.000	Office Supplies	\$1,083	\$6,725	\$2,000	\$2,000	(\$4,725)	(70.26)
3213.0.000.00000.4612.00000.00.000	Operating Supplies	\$1,948	\$11,675	\$16,350	\$16,350	\$4,675	40.04
3213.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$2,491	\$1,600	\$1,600	\$1,600	\$0	0.00
3213.0.000.00000.4622.00000.00.000	Electricity	\$13,075	\$18,000	\$15,000	\$15,000	(\$3,000)	(16.67)
3213.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,562	\$2,130	\$600	\$600	(\$1,530)	(71.83)
3213.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$1,484	\$829	\$529	\$529	(\$300)	(36.19)
3213.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$1,098	\$1,357	\$1,437	\$1,437	\$80	5.90
3213.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$929	\$1,500	\$750	\$750	(\$750)	(50.00)
Budg_Cat: Supplies - 600		\$23,669	\$43,816	\$38,266	\$38,266	(\$5,550)	(12.67)
3213.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$625	\$0	\$0	\$0	\$0	0.00
3213.0.000.00000.4745.00000.00.000	Computers & Communication:	\$0	\$3,878	\$2,139	\$2,139	(\$1,739)	(44.84)
Budg_Cat: Capital Outlay - 700		\$625	\$3,878	\$2,139	\$2,139	(\$1,739)	(44.84)
3213.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$75	\$50	\$50	(\$25)	(33.33)

City of Dover, New Hampshire

Appropriations Summary by Object Code

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.0.000.00000.4819.00000.00.000	Fees & Charges	\$11,644	\$19,760	\$17,400	\$17,400	(\$2,360)	(11.94)
3213.0.000.00000.4840.00000.00.000	Contingency	\$0	\$9,634	\$5,851	\$5,851	(\$3,783)	(39.27)
Budg_Cat: Other Expenses - 800		\$11,644	\$29,469	\$23,301	\$23,301	(\$6,168)	(20.93)
3213.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$0	\$366	\$826	\$826	\$460	125.68
3213.0.000.00000.4918.00000.00.000	Transfer to Trust	\$55,709	\$92,112	\$115,146	\$115,146	\$23,034	25.01
Budg_Cat: Operating Transfers Out - 910		\$55,709	\$92,478	\$115,972	\$115,972	\$23,494	25.40
3213.0.000.00000.4920.00000.00.000	Principal Payments	\$5,000	\$30,000	\$53,500	\$53,500	\$23,500	78.33
3213.0.000.00000.4921.00000.00.000	Interest - Bonds	\$3,226	\$15,081	\$23,427	\$23,427	\$8,346	55.34
Budg_Cat: Debt Service - 920		\$8,226	\$45,081	\$76,927	\$76,927	\$31,846	70.64
Func: UNDESIGNATED - 00000		\$379,790	\$575,725	\$614,320	\$614,320	\$38,595	6.70

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Parking Activity Fund - 3213		\$379,790	\$575,725	\$614,320	\$614,320	\$38,595	6.70

City of Dover, New Hampshire

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Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320 Residential Solid Waste							
3320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$5,874	\$5,307	\$2,241	\$5,603	\$296	5.58
3320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$68,094	\$68,090	\$69,651	\$86,009	\$17,919	26.32
3320.0.000.00000.4130.00000.00.000	Overtime Pay	\$710	\$0	\$0	\$0	\$0	0.00
3320.0.000.00000.4170.00000.00.000	Longevity Pay	\$1,600	\$1,240	\$1,240	\$1,240	\$0	0.00
3320.0.000.00000.4211.00000.00.000	Health Insurance	\$8,778	\$16,997	\$18,141	\$18,141	\$1,144	6.73
3320.0.000.00000.4212.00000.00.000	Dental Insurance	\$881	\$951	\$740	\$740	(\$211)	(22.19)
3320.0.000.00000.4213.00000.00.000	Life Insurance	\$192	\$176	\$173	\$173	(\$3)	(1.70)
3320.0.000.00000.4214.00000.00.000	Disability Insurance	\$0	\$40	\$40	\$40	\$0	0.00
3320.0.000.00000.4220.00000.00.000	FICA	\$4,484	\$4,380	\$4,291	\$4,291	(\$89)	(2.03)
3320.0.000.00000.4225.00000.00.000	Medicare	\$1,055	\$1,025	\$1,005	\$1,005	(\$20)	(1.95)
3320.0.000.00000.4230.00000.00.000	Retirement	\$6,875	\$8,240	\$6,434	\$6,434	(\$1,806)	(21.92)
3320.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$0	\$925	\$925	\$925	\$0	0.00
3320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$54	\$54	\$54	\$54	\$0	0.00
3320.0.000.00000.4290.00000.00.000	FSA Fees	\$0	\$50	\$50	\$50	\$0	0.00
Budg_Cat: Personal Services - 100		\$98,597	\$107,475	\$104,985	\$124,705	\$17,230	16.03
3320.0.000.00000.4335.00000.00.000	Auditing Services	\$561	\$878	\$878	\$878	\$0	0.00
3320.0.000.00000.4420.00000.00.000	Waste Collection Services	\$350,500	\$350,500	\$350,500	\$350,500	\$0	0.00
3320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$268,641	\$318,000	\$325,500	\$325,500	\$7,500	2.36
3320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0	\$400	\$400	\$400	\$0	0.00
3320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$1,363	\$1,445	\$1,445	\$1,445	\$0	0.00
3320.0.000.00000.4531.00000.00.000	Telecommunications	\$1,658	\$1,600	\$1,600	\$1,600	\$0	0.00

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.0.000.00000.4534.00000.00.000	Postage	\$27	\$500	\$500	\$500	\$0	0.00
3320.0.000.00000.4550.00000.00.000	Printing & Binding	\$975	\$1,500	\$1,500	\$1,500	\$0	0.00
3320.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$400	\$400	\$400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$623,725	\$675,223	\$682,723	\$682,723	\$7,500	1.11
3320.0.000.00000.4611.00000.00.000	Office Supplies	\$450	\$800	\$800	\$800	\$0	0.00
3320.0.000.00000.4612.00000.00.000	Operating Supplies	\$80,634	\$100,000	\$100,000	\$100,000	\$0	0.00
3320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,852	\$1,080	\$1,245	\$1,245	\$165	15.28
3320.0.000.00000.4631.00000.00.000	Food/Food Services	\$0	\$50	\$50	\$50	\$0	0.00
Budg_Cat: Supplies - 600		\$82,936	\$101,930	\$102,095	\$102,095	\$165	0.16
3320.0.000.00000.4840.00000.00.000	Contingency	\$0	\$66,035	\$60,861	\$41,140	(\$24,895)	(37.70)
Budg_Cat: Other Expenses - 800		\$0	\$66,035	\$60,861	\$41,140	(\$24,895)	(37.70)
Func: UNDESIGNATED - 00000		\$805,258	\$950,663	\$950,664	\$950,663	\$0	0.00

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Residential Solid Waste - 3320		\$805,258	\$950,663	\$950,664	\$950,663	\$0	0.00

City of Dover, New Hampshire

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381 McConnell Center							
3381.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$18,572	\$18,940	\$19,052	\$19,052	\$112	0.59
3381.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$26,121	\$26,650	\$28,857	\$28,857	\$2,207	8.28
3381.0.000.00000.4120.00000.00.000	Temporary Employees	\$0	\$2,000	\$2,000	\$22,000	\$20,000	1,000.00
3381.0.000.00000.4130.00000.00.000	Overtime Pay	\$135	\$750	\$750	\$750	\$0	0.00
3381.0.000.00000.4170.00000.00.000	Longevity Pay	\$0	\$400	\$800	\$800	\$400	100.00
3381.0.000.00000.4211.00000.00.000	Health Insurance	\$12,806	\$8,275	\$8,852	\$8,852	\$577	6.97
3381.0.000.00000.4212.00000.00.000	Dental Insurance	\$673	\$473	\$372	\$372	(\$101)	(21.35)
3381.0.000.00000.4213.00000.00.000	Life Insurance	\$154	\$64	\$69	\$69	\$5	7.81
3381.0.000.00000.4214.00000.00.000	Disability Insurance	\$0	\$0	\$143	\$143	\$143	0.00
3381.0.000.00000.4220.00000.00.000	FICA	\$2,541	\$2,625	\$2,918	\$2,918	\$293	11.16
3381.0.000.00000.4225.00000.00.000	Medicare	\$594	\$614	\$683	\$683	\$69	11.24
3381.0.000.00000.4230.00000.00.000	Retirement	\$4,106	\$5,121	\$4,353	\$4,353	(\$768)	(15.00)
3381.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$512	\$512	\$512	\$512	\$0	0.00
Budg_Cat: Personal Services - 100		\$66,216	\$66,424	\$69,361	\$89,361	\$22,937	34.53
3381.0.000.00000.4335.00000.00.000	Auditing Services	\$105	\$180	\$180	\$180	\$0	0.00
3381.0.000.00000.4339.00000.00.000	Consulting Services	\$0	\$0	\$2,500	\$2,500	\$2,500	0.00
3381.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$8,441	\$7,200	\$8,500	\$8,500	\$1,300	18.06
3381.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$63,849	\$74,500	\$69,500	\$69,500	(\$5,000)	(6.71)
3381.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$990	\$0	\$1,000	\$1,000	\$1,000	0.00
3381.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$6,837	\$2,500	\$5,000	\$5,000	\$2,500	100.00
3381.0.000.00000.4521.00000.00.000	Property Insurance	\$9,944	\$10,899	\$11,398	\$11,398	\$499	4.58

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$4,631	\$4,909	\$4,909	\$4,909	\$0	0.00
3381.0.000.00000.4531.00000.00.000	Telecommunications	\$1,941	\$2,200	\$2,200	\$2,200	\$0	0.00
Budg_Cat: Purchased Services - 300		\$96,738	\$102,388	\$105,187	\$105,187	\$2,799	2.73
3381.0.000.00000.4612.00000.00.000	Operating Supplies	\$7,363	\$8,000	\$8,000	\$8,000	\$0	0.00
3381.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$446	\$260	\$500	\$500	\$240	92.31
3381.0.000.00000.4621.00000.00.000	Natural Gas	\$44,073	\$40,000	\$48,000	\$48,000	\$8,000	20.00
3381.0.000.00000.4622.00000.00.000	Electricity	\$79,493	\$110,000	\$85,000	\$85,000	(\$25,000)	(22.73)
3381.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$10,464	\$14,000	\$14,000	\$14,000	\$0	0.00
3381.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$241	\$3,200	\$3,200	\$3,200	\$0	0.00
Budg_Cat: Supplies - 600		\$142,080	\$175,460	\$158,700	\$158,700	(\$16,760)	(9.55)
3381.0.000.00000.4725.00000.00.000	Building Improvements	\$0	\$0	\$60,000	\$60,000	\$60,000	0.00
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$60,000	\$60,000	\$60,000	0.00
3381.0.000.00000.4840.00000.00.000	Contingency	\$0	\$19,516	\$4,005	\$4,005	(\$15,511)	(79.48)
Budg_Cat: Other Expenses - 800		\$0	\$19,516	\$4,005	\$4,005	(\$15,511)	(79.48)
3381.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$0	\$179	\$358	\$358	\$179	100.00
Budg_Cat: Operating Transfers Out - 910		\$0	\$179	\$358	\$358	\$179	100.00
3381.0.000.00000.4920.00000.00.000	Principal Payments	\$230,000	\$240,000	\$250,000	\$250,000	\$10,000	4.17
3381.0.000.00000.4921.00000.00.000	Interest - Bonds	\$176,394	\$167,193	\$157,594	\$157,594	(\$9,599)	(5.74)
Budg_Cat: Debt Service - 920		\$406,394	\$407,193	\$407,594	\$407,594	\$401	0.10
Func: UNDESIGNATED - 00000		\$711,427	\$771,160	\$805,205	\$825,205	\$54,045	7.01

City of Dover, New Hampshire

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Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: McConnell Center - 3381		\$711,427	\$771,160	\$805,205	\$825,205	\$54,045	7.01

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From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410 Recreation Programs							
3410.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$35,890	\$40,787	\$41,117	\$64,322	\$23,535	57.70
3410.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$9,873	\$10,607	\$10,982	\$10,982	\$375	3.54
3410.0.000.00000.4120.00000.00.000	Temporary Employees	\$104,253	\$135,650	\$130,538	\$130,538	(\$5,112)	(3.77)
3410.0.000.00000.4130.00000.00.000	Overtime Pay	\$760	\$300	\$300	\$300	\$0	0.00
3410.0.000.00000.4211.00000.00.000	Health Insurance	\$6,066	\$6,510	\$7,967	\$7,967	\$1,457	22.38
3410.0.000.00000.4212.00000.00.000	Dental Insurance	\$350	\$362	\$328	\$328	(\$34)	(9.39)
3410.0.000.00000.4213.00000.00.000	Life Insurance	\$194	\$31	\$98	\$98	\$67	216.13
3410.0.000.00000.4220.00000.00.000	FICA	\$9,215	\$11,595	\$11,312	\$11,312	(\$283)	(2.44)
3410.0.000.00000.4225.00000.00.000	Medicare	\$2,078	\$2,713	\$2,646	\$2,646	(\$67)	(2.47)
3410.0.000.00000.4230.00000.00.000	Retirement	\$3,798	\$4,436	\$3,359	\$3,359	(\$1,077)	(24.28)
3410.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$3,896	\$3,896	\$3,896	\$3,896	\$0	0.00
Budg_Cat: Personal Services - 100		\$176,373	\$216,887	\$212,543	\$235,748	\$18,861	8.70
3410.0.000.00000.4335.00000.00.000	Auditing Services	\$57	\$113	\$113	\$113	\$0	0.00
3410.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$2,497	\$3,000	\$3,000	\$3,000	\$0	0.00
3410.0.000.00000.4443.00000.00.000	Rental of Equipment	\$87,333	\$190,813	\$190,813	\$190,813	\$0	0.00
3410.0.000.00000.4521.00000.00.000	Property Insurance	\$176	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$90,063	\$193,926	\$193,926	\$193,926	\$0	0.00
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$0	\$309	\$0	\$0	(\$309)	(100.00)
Budg_Cat: Personal Services - 100		\$0	\$309	\$0	\$0	(\$309)	(100.00)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$2,379	\$2,287	\$2,287	\$2,287	\$0	0.00
3410.0.000.00000.4531.00000.00.000	Telecommunications	\$86	\$800	\$800	\$800	\$0	0.00
3410.0.000.00000.4534.00000.00.000	Postage	\$0	\$50	\$50	\$50	\$0	0.00
3410.0.000.00000.4550.00000.00.000	Printing & Binding	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
3410.0.000.00000.4591.00000.00.000	Special Programs	\$7,627	\$17,750	\$18,500	\$18,500	\$750	4.23
Budg_Cat: Purchased Services - 300		\$10,092	\$22,887	\$23,637	\$23,637	\$750	3.28
3410.0.000.00000.4612.00000.00.000	Operating Supplies	\$12,321	\$11,703	\$10,578	\$10,578	(\$1,125)	(9.61)
3410.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$5,010	\$3,564	\$4,564	\$4,564	\$1,000	28.06
3410.0.000.00000.4622.00000.00.000	Electricity	\$53	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4631.00000.00.000	Food/Food Services	\$169	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$5,250	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$22,803	\$15,267	\$15,142	\$15,142	(\$125)	(0.82)
3410.0.000.00000.4715.00000.00.000	Land Improvements	\$1,820	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4720.00000.00.000	Buildings	\$3,426	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$5,246	\$0	\$0	\$0	\$0	0.00
3410.0.000.00000.4840.00000.00.000	Contingency	\$0	\$90,000	\$90,000	\$66,795	(\$23,205)	(25.78)
Budg_Cat: Other Expenses - 800		\$0	\$90,000	\$90,000	\$66,795	(\$23,205)	(25.78)
Func: UNDESIGNATED - 00000		\$304,577	\$539,276	\$535,248	\$535,248	(\$4,028)	(0.75)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Recreation Pgms - 3410		\$304,577	\$539,276	\$535,248	\$535,248	(\$4,028)	(0.75)

City of Dover, New Hampshire

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3455 Library Fines							
3455.0.000.00000.4335.00000.00.000	Auditing Services	\$176	\$283	\$300	\$300	\$17	6.01
3455.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0	\$800	\$900	\$900	\$100	12.50
Budg_Cat: Purchased Services - 300		\$176	\$1,083	\$1,200	\$1,200	\$117	10.80
3455.0.000.00000.4611.00000.00.000	Office Supplies	\$1,035	\$3,815	\$3,775	\$3,775	(\$40)	(1.05)
3455.0.000.00000.4640.00000.00.000	Books/Publications	\$5,551	\$17,000	\$17,000	\$17,000	\$0	0.00
Budg_Cat: Supplies - 600		\$6,587	\$20,815	\$20,775	\$20,775	(\$40)	(0.19)
3455.0.000.00000.4745.00000.00.000	Computers & Communication:	\$1,366	\$0	\$0	\$0	\$0	0.00
3455.0.000.00000.4748.00000.00.000	Books and Collections	\$36,120	\$54,734	\$44,865	\$44,865	(\$9,869)	(18.03)
Budg_Cat: Capital Outlay - 700		\$37,486	\$54,734	\$44,865	\$44,865	(\$9,869)	(18.03)
Func: UNDESIGNATED - 00000		\$44,249	\$76,632	\$66,840	\$66,840	(\$9,792)	(12.78)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Library Fines - 3455		\$44,249	\$76,632	\$66,840	\$66,840	(\$9,792)	(12.78)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3500 OPEB Liability Fund							
3500.0.000.00000.4211.00000.00.000	Health Insurance	\$939,813	\$1,352,891	\$1,337,634	\$1,297,208	(\$55,683)	(4.12)
3500.0.000.00000.4212.00000.00.000	Dental Insurance	\$12,243	\$13,193	\$12,104	\$12,104	(\$1,089)	(8.25)
3500.0.000.00000.4213.00000.00.000	Life Insurance	\$3,397	\$3,800	\$3,800	\$3,800	\$0	0.00
Budg_Cat: Personal Services - 100		\$955,452	\$1,369,884	\$1,353,538	\$1,313,112	(\$56,772)	(4.14)
Func: UNDESIGNATED - 00000		\$955,452	\$1,369,884	\$1,353,538	\$1,313,112	(\$56,772)	(4.14)

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: OPEB Liability Fund - 3500		\$955,452	\$1,369,884	\$1,353,538	\$1,313,112	(\$56,772)	(4.14)

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Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300 Water Fund							
5300.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$103,639	\$95,324	\$98,099	\$98,099	\$2,775	2.91
5300.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$624,004	\$640,984	\$577,925	\$577,925	(\$63,059)	(9.84)
5300.0.000.00000.4120.00000.00.000	Temporary Employees	\$1,757	\$7,000	\$7,000	\$7,000	\$0	0.00
5300.0.000.00000.4130.00000.00.000	Overtime Pay	\$43,665	\$40,000	\$50,000	\$50,000	\$10,000	25.00
5300.0.000.00000.4160.00000.00.000	Severance Pay	\$309	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4170.00000.00.000	Longevity Pay	\$8,200	\$11,524	\$10,784	\$10,784	(\$740)	(6.42)
5300.0.000.00000.4211.00000.00.000	Health Insurance	\$299,827	\$235,042	\$238,659	\$238,659	\$3,617	1.54
5300.0.000.00000.4212.00000.00.000	Dental Insurance	\$8,800	\$9,916	\$6,736	\$6,736	(\$3,180)	(32.07)
5300.0.000.00000.4213.00000.00.000	Life Insurance	\$1,789	\$1,741	\$1,584	\$1,584	(\$157)	(9.02)
5300.0.000.00000.4214.00000.00.000	Disability Insurance	\$0	\$279	\$294	\$294	\$15	5.38
5300.0.000.00000.4220.00000.00.000	FICA	\$48,129	\$46,155	\$42,376	\$42,376	(\$3,779)	(8.19)
5300.0.000.00000.4225.00000.00.000	Medicare	\$11,304	\$10,794	\$9,943	\$9,943	(\$851)	(7.88)
5300.0.000.00000.4230.00000.00.000	Retirement	\$67,376	\$86,762	\$63,454	\$63,454	(\$23,308)	(26.86)
5300.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$1,478	\$3,000	\$3,000	\$3,000	\$0	0.00
5300.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$21,058	\$21,058	\$21,058	\$21,058	\$0	0.00
5300.0.000.00000.4290.00000.00.000	FSA Fees	\$161	\$248	\$248	\$248	\$0	0.00
5300.0.000.00000.4295.00000.00.000	Compensated Absences	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Personal Services - 100		\$1,241,495	\$1,210,827	\$1,132,160	\$1,132,160	(\$78,667)	(6.50)
5300.0.000.00000.4311.00000.00.000	Administrative Services	\$6,333	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4331.00000.00.000	Study Services	\$162,778	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$169,111	\$0	\$0	\$0	\$0	0.00

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Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4333.00000.00.000	Construction Services	\$139,721	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$139,721	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4335.00000.00.000	Auditing Services	\$1,351	\$3,938	\$3,938	\$3,938	\$0	0.00
5300.0.000.00000.4336.00000.00.000	Medical Services	\$1,008	\$650	\$650	\$650	\$0	0.00
5300.0.000.00000.4339.00000.00.000	Consulting Services	\$0	\$27,160	\$28,281	\$28,281	\$1,121	4.13
5300.0.000.00000.4341.00000.00.000	Technical Services	\$22,815	\$18,055	\$19,124	\$19,124	\$1,069	5.92
Budg_Cat: Purchased Services - 300		\$25,174	\$49,803	\$51,993	\$51,993	\$2,190	4.40
5300.0.000.00000.4342.00000.00.000	Surveys/Borings	\$6,065	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$6,065	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$66,256	\$66,000	\$66,000	\$66,000	\$0	0.00
5300.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$162	\$16,000	\$16,000	\$16,000	\$0	0.00
5300.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$53,044	\$50,000	\$67,000	\$67,000	\$17,000	34.00
5300.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$29,857	\$31,250	\$31,250	\$31,250	\$0	0.00
5300.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$11,847	\$12,150	\$12,329	\$12,329	\$179	1.47
5300.0.000.00000.4443.00000.00.000	Rental of Equipment	\$7,092	\$9,500	\$9,500	\$9,500	\$0	0.00
5300.0.000.00000.4460.00000.00.000	Taxes	\$9,290	\$16,910	\$12,032	\$12,032	(\$4,878)	(28.85)
5300.0.000.00000.4521.00000.00.000	Property Insurance	\$4,861	\$5,129	\$5,348	\$5,348	\$219	4.27
5300.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$5,937	\$6,729	\$6,729	\$6,729	\$0	0.00
5300.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$10,732	\$11,377	\$11,377	\$11,377	\$0	0.00
5300.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	\$1,345	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4531.00000.00.000	Telecommunications	\$10,895	\$12,120	\$12,120	\$12,120	\$0	0.00
5300.0.000.00000.4534.00000.00.000	Postage	\$11,661	\$9,400	\$9,700	\$9,700	\$300	3.19

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4540.00000.00.000	Advertising	\$301	\$350	\$350	\$350	\$0	0.00
5300.0.000.00000.4550.00000.00.000	Printing & Binding	\$3,212	\$4,000	\$4,000	\$4,000	\$0	0.00
5300.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$226,491	\$251,915	\$264,735	\$264,735	\$12,820	5.09
5300.0.000.00000.4611.00000.00.000	Office Supplies	\$1,980	\$2,500	\$2,500	\$2,500	\$0	0.00
5300.0.000.00000.4612.00000.00.000	Operating Supplies	\$103,914	\$111,500	\$111,500	\$111,500	\$0	0.00
5300.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$7,702	\$7,618	\$7,618	\$7,618	\$0	0.00
5300.0.000.00000.4621.00000.00.000	Natural Gas	\$4,589	\$7,000	\$16,531	\$16,531	\$9,531	136.16
5300.0.000.00000.4622.00000.00.000	Electricity	\$254,049	\$274,586	\$298,060	\$298,060	\$23,474	8.55
5300.0.000.00000.4623.00000.00.000	Propane	\$20,555	\$32,964	\$34,999	\$34,999	\$2,035	6.17
5300.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$40,902	\$32,038	\$37,225	\$37,225	\$5,187	16.19
5300.0.000.00000.4631.00000.00.000	Food/Food Services	\$24	\$100	\$100	\$100	\$0	0.00
5300.0.000.00000.4640.00000.00.000	Books/Publications	\$0	\$200	\$200	\$200	\$0	0.00
5300.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$315	\$3,000	\$3,000	\$3,000	\$0	0.00
5300.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	(\$11,098)	\$62,000	\$62,000	\$62,000	\$0	0.00
5300.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$9,561	\$15,000	\$15,000	\$15,000	\$0	0.00
5300.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$23,917	\$37,265	\$37,265	\$37,265	\$0	0.00
5300.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$57,682	\$71,276	\$75,548	\$75,548	\$4,272	5.99
5300.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$2,555	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$516,645	\$661,547	\$706,046	\$706,046	\$44,499	6.73
5300.0.000.00000.4710.00000.00.000	Land	\$105,398	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4715.00000.00.000	Land Improvements	(\$57,527)	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4720.00000.00.000	Buildings	(\$194,429)	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	\$6,609	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$131,147	\$75,000	\$150,000	\$150,000	\$75,000	100.00
5300.0.000.00000.4742.00000.00.000	Light Vehicles	\$14,611	\$12,500	\$12,500	\$12,500	\$0	0.00
5300.0.000.00000.4745.00000.00.000	Computers & Communication:	(\$434)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$5,374	\$87,500	\$162,500	\$162,500	\$75,000	85.71
5300.0.000.00000.4757.00000.00.000	Utility Systems	\$30,352	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$30,352	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4757.00000.00.000	Utility Systems	(\$341,180)	\$0	\$0	\$0	\$0	0.00
5300.0.000.00000.4760.00000.00.000	Depreciation Expense	\$741,785	\$946,000	\$1,171,666	\$1,171,666	\$225,666	23.85
Budg_Cat: Capital Outlay - 700		\$400,605	\$946,000	\$1,171,666	\$1,171,666	\$225,666	23.85
5300.0.000.00000.4810.00000.00.000	Membership Dues	\$3,567	\$3,960	\$4,285	\$4,285	\$325	8.21
5300.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$147,500	\$150,700	\$155,500	\$155,500	\$4,800	3.19
5300.0.000.00000.4840.00000.00.000	Contingency	\$0	\$9,000	\$13,200	\$13,200	\$4,200	46.67
5300.0.000.00000.4891.00000.00.000	Abatements	\$9,381	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$160,448	\$173,660	\$182,985	\$182,985	\$9,325	5.37
5300.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$42,060	\$75,552	\$75,005	\$75,005	(\$547)	(0.72)
5300.0.000.00000.4918.00000.00.000	Transfer to Trust	\$470,000	\$475,000	\$500,000	\$500,000	\$25,000	5.26
Budg_Cat: Operating Transfers Out - 910		\$512,060	\$550,552	\$575,005	\$575,005	\$24,453	4.44
5300.0.000.00000.4921.00000.00.000	Interest - Bonds	\$444,874	\$404,395	\$462,672	\$462,672	\$58,277	14.41
Budg_Cat: Debt Service - 920		\$444,874	\$404,395	\$462,672	\$462,672	\$58,277	14.41
Func: UNDESIGNATED - 00000		\$3,878,416	\$4,336,199	\$4,709,762	\$4,709,762	\$373,563	8.61

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Water Fund - 5300		\$3,878,416	\$4,336,199	\$4,709,762	\$4,709,762	\$373,563	8.61

City of Dover, New Hampshire

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Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320 Sewer Fund							
5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$237,813	\$229,909	\$235,174	\$235,174	\$5,265	2.29
Budg_Cat:	Personal Services - 100	\$237,813	\$229,909	\$235,174	\$235,174	\$5,265	2.29
5320.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$87	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Capital Outlay - 700	\$87	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$774,225	\$586,000	\$702,408	\$702,408	\$116,408	19.86
5320.0.000.00000.4130.00000.00.000	Overtime Pay	\$46,946	\$46,000	\$46,000	\$46,000	\$0	0.00
5320.0.000.00000.4160.00000.00.000	Severance Pay	(\$1,775)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4170.00000.00.000	Longevity Pay	\$10,600	\$11,908	\$11,308	\$11,308	(\$600)	(5.04)
5320.0.000.00000.4211.00000.00.000	Health Insurance	\$325,444	\$262,388	\$307,533	\$307,533	\$45,145	17.21
5320.0.000.00000.4212.00000.00.000	Dental Insurance	\$11,612	\$12,441	\$10,202	\$10,202	(\$2,239)	(18.00)
5320.0.000.00000.4213.00000.00.000	Life Insurance	\$2,129	\$2,018	\$2,205	\$2,205	\$187	9.27
5320.0.000.00000.4214.00000.00.000	Disability Insurance	\$0	\$279	\$294	\$294	\$15	5.38
5320.0.000.00000.4220.00000.00.000	FICA	\$66,467	\$50,252	\$58,152	\$58,152	\$7,900	15.72
Budg_Cat:	Personal Services - 100	\$1,235,649	\$971,286	\$1,138,102	\$1,138,102	\$166,816	17.17
5320.0.000.00000.4220.00000.00.000	FICA	\$5	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Capital Outlay - 700	\$5	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4225.00000.00.000	Medicare	\$15,599	\$11,561	\$13,490	\$13,490	\$1,929	16.69
Budg_Cat:	Personal Services - 100	\$15,599	\$11,561	\$13,490	\$13,490	\$1,929	16.69

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4225.00000.00.000	Medicare	\$1	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$1	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4230.00000.00.000	Retirement	\$75,603	\$95,259	\$86,907	\$86,907	(\$8,352)	(8.77)
Budg_Cat: Personal Services - 100		\$75,603	\$95,259	\$86,907	\$86,907	(\$8,352)	(8.77)
5320.0.000.00000.4230.00000.00.000	Retirement	\$8	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$8	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4240.00000.00.000	Staff Development Reimbursa	\$3,685	\$5,700	\$5,700	\$5,700	\$0	0.00
5320.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$5,659	\$5,659	\$5,659	\$5,659	\$0	0.00
5320.0.000.00000.4290.00000.00.000	FSA Fees	\$162	\$380	\$248	\$248	(\$132)	(34.74)
5320.0.000.00000.4295.00000.00.000	Compensated Absences	\$7,027	\$1,000	\$8,000	\$8,000	\$7,000	700.00
Budg_Cat: Personal Services - 100		\$16,533	\$12,739	\$19,607	\$19,607	\$6,868	53.91
5320.0.000.00000.4331.00000.00.000	Study Services	\$33,000	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4332.00000.00.000	Design Services	(\$101,436)	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		(\$68,436)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4332.00000.00.000	Design Services	\$22,300	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$22,300	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4333.00000.00.000	Construction Services	\$153,425	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4334.00000.00.000	Legal Services	\$3,699	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4335.00000.00.000	Auditing Services	\$3,242	\$4,455	\$4,455	\$4,455	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

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To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4336.00000.00.000	Medical Services	\$610	\$900	\$900	\$900	\$0	0.00
5320.0.000.00000.4339.00000.00.000	Consulting Services	\$40,443	\$123,160	\$118,282	\$118,282	(\$4,878)	(3.96)
5320.0.000.00000.4341.00000.00.000	Technical Services	\$84,435	\$81,400	\$11,400	\$11,400	(\$70,000)	(86.00)
5320.0.000.00000.4411.00000.00.000	Water & Sewer Expense	\$29,829	\$35,800	\$35,800	\$35,800	\$0	0.00
5320.0.000.00000.4421.00000.00.000	Waste Disposal Services	\$2,700	\$7,500	\$215,500	\$215,500	\$208,000	2,773.33
5320.0.000.00000.4431.00000.00.000	Maint Chrgs - Buildings	\$12	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$13,420	\$12,000	\$12,000	\$12,000	\$0	0.00
5320.0.000.00000.4433.00000.00.000	Maint Chrgs - Equipment	\$25,339	\$31,200	\$31,200	\$31,200	\$0	0.00
5320.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipmei	\$25,970	\$31,443	\$28,938	\$28,938	(\$2,505)	(7.97)
5320.0.000.00000.4443.00000.00.000	Rental of Equipment	\$12,780	\$27,500	\$27,500	\$27,500	\$0	0.00
5320.0.000.00000.4521.00000.00.000	Property Insurance	\$19,387	\$21,139	\$22,012	\$22,012	\$873	4.13
5320.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$6,771	\$8,075	\$7,626	\$7,626	(\$449)	(5.56)
5320.0.000.00000.4524.00000.00.000	Public Liab Insurance	\$15,378	\$16,301	\$16,301	\$16,301	\$0	0.00
5320.0.000.00000.4529.00000.00.000	Insurance Deductible Paymen	(\$2,176)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4531.00000.00.000	Telecommunications	\$12,617	\$13,702	\$13,702	\$13,702	\$0	0.00
5320.0.000.00000.4534.00000.00.000	Postage	\$9,668	\$7,600	\$7,600	\$7,600	\$0	0.00
5320.0.000.00000.4540.00000.00.000	Advertising	\$880	\$650	\$650	\$650	\$0	0.00
5320.0.000.00000.4550.00000.00.000	Printing & Binding	\$1,625	\$900	\$900	\$900	\$0	0.00
5320.0.000.00000.4580.00000.00.000	Travel Expense	\$411	\$1,000	\$1,000	\$1,000	\$0	0.00
Budg_Cat: Purchased Services - 300		\$460,468	\$424,725	\$555,766	\$555,766	\$131,041	30.85
5320.0.000.00000.4611.00000.00.000	Office Supplies	\$3,920	\$4,000	\$4,000	\$4,000	\$0	0.00
5320.0.000.00000.4612.00000.00.000	Operating Supplies	\$139,951	\$155,000	\$102,500	\$102,500	(\$52,500)	(33.87)
5320.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$13,390	\$12,430	\$12,430	\$12,430	\$0	0.00
5320.0.000.00000.4621.00000.00.000	Natural Gas	\$2,566	\$8,744	\$10,081	\$10,081	\$1,337	15.29

City of Dover, New Hampshire

Appropriations Summary by Object Code

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4622.00000.00.000	Electricity	\$373,629	\$424,986	\$433,828	\$433,828	\$8,842	2.08
5320.0.000.00000.4623.00000.00.000	Propane	\$36,065	\$51,300	\$52,861	\$52,861	\$1,561	3.04
5320.0.000.00000.4624.00000.00.000	Heating Oil	\$25,698	\$34,434	\$31,882	\$31,882	(\$2,552)	(7.41)
5320.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$44,805	\$24,991	\$33,063	\$33,063	\$8,072	32.30
5320.0.000.00000.4631.00000.00.000	Food/Food Services	\$128	\$100	\$100	\$100	\$0	0.00
5320.0.000.00000.4635.00000.00.000	Medicinal Supplies	\$83	\$150	\$150	\$150	\$0	0.00
5320.0.000.00000.4640.00000.00.000	Books/Publications	\$0	\$400	\$400	\$400	\$0	0.00
5320.0.000.00000.4651.00000.00.000	Maint Supplies - Buildings	\$315	\$3,500	\$3,500	\$3,500	\$0	0.00
5320.0.000.00000.4652.00000.00.000	Maint Supplies - Impr o/t Build	\$90,973	\$140,000	\$140,000	\$140,000	\$0	0.00
5320.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$24,458	\$25,000	\$25,000	\$25,000	\$0	0.00
5320.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$29,167	\$27,061	\$27,061	\$27,061	\$0	0.00
5320.0.000.00000.4661.00000.00.000	Fleet Maint Charge	\$51,482	\$63,615	\$67,428	\$67,428	\$3,813	5.99
5320.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$5,161	\$7,000	\$7,000	\$7,000	\$0	0.00
Budg_Cat: Supplies - 600		\$841,790	\$982,711	\$951,284	\$951,284	(\$31,427)	(3.20)
5320.0.000.00000.4715.00000.00.000	Land Improvements	(\$37,944)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4720.00000.00.000	Buildings	\$297,683	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4725.00000.00.000	Building Improvements	\$14,677	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4730.00000.00.000	Improvements o/t Buildings	(\$1,122)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4741.00000.00.000	Machinery & Equipment	\$1,643,837	\$75,000	\$75,000	\$75,000	\$0	0.00
5320.0.000.00000.4742.00000.00.000	Light Vehicles	\$7,825	\$25,000	\$12,500	\$12,500	(\$12,500)	(50.00)
5320.0.000.00000.4745.00000.00.000	Computers & Communication:	(\$30,833)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4757.00000.00.000	Utility Systems	(\$1,950,034)	\$0	\$0	\$0	\$0	0.00
5320.0.000.00000.4760.00000.00.000	Depreciation Expense	\$2,006,379	\$2,152,449	\$2,152,449	\$2,152,449	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$1,950,469	\$2,252,449	\$2,239,949	\$2,239,949	(\$12,500)	(0.55)

City of Dover, New Hampshire

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To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.0.000.00000.4810.00000.00.000	Membership Dues	\$1,285	\$2,300	\$2,300	\$2,300	\$0	0.00
5320.0.000.00000.4819.00000.00.000	Fees & Charges	\$878	\$1,500	\$1,500	\$1,500	\$0	0.00
5320.0.000.00000.4820.00000.00.000	Dept Overhead Charges	\$203,100	\$219,600	\$219,600	\$219,600	\$0	0.00
5320.0.000.00000.4840.00000.00.000	Contingency	\$0	\$12,000	\$18,500	\$18,500	\$6,500	54.17
5320.0.000.00000.4891.00000.00.000	Abatements	\$22,160	\$10,000	\$10,000	\$10,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$227,423	\$245,400	\$251,900	\$251,900	\$6,500	2.65
5320.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$5,821	\$13,646	\$20,377	\$20,377	\$6,731	49.33
5320.0.000.00000.4918.00000.00.000	Transfer to Trust	\$425,000	\$420,000	\$440,000	\$440,000	\$20,000	4.76
Budg_Cat: Operating Transfers Out - 910		\$430,821	\$433,646	\$460,377	\$460,377	\$26,731	6.16
5320.0.000.00000.4921.00000.00.000	Interest - Bonds	\$379,020	\$479,723	\$451,771	\$451,771	(\$27,952)	(5.83)
Budg_Cat: Debt Service - 920		\$379,020	\$479,723	\$451,771	\$451,771	(\$27,952)	(5.83)
Func: UNDESIGNATED - 00000		\$5,825,152	\$6,139,408	\$6,404,327	\$6,404,327	\$264,919	4.32

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Sewer Fund - 5320		\$5,825,152	\$6,139,408	\$6,404,327	\$6,404,327	\$264,919	4.32

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To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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6100 DoverNet Fund

6100.0.000.00000.4110.00000.00.000	Regular Salaried Employees	\$166,102	\$176,578	\$176,621	\$176,621	\$43	0.02
6100.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$19,393	\$45,658	\$49,974	\$49,974	\$4,316	9.45
6100.0.000.00000.4160.00000.00.000	Severance Pay	\$5,682	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4170.00000.00.000	Longevity Pay	\$600	\$600	\$600	\$600	\$0	0.00
6100.0.000.00000.4211.00000.00.000	Health Insurance	\$26,983	\$29,777	\$32,589	\$32,589	\$2,812	9.44
6100.0.000.00000.4212.00000.00.000	Dental Insurance	\$1,324	\$1,383	\$1,093	\$1,093	(\$290)	(20.97)
6100.0.000.00000.4213.00000.00.000	Life Insurance	\$250	\$276	\$264	\$264	(\$12)	(4.35)
6100.0.000.00000.4220.00000.00.000	FICA	\$11,986	\$13,361	\$13,749	\$13,749	\$388	2.90
6100.0.000.00000.4225.00000.00.000	Medicare	\$2,803	\$3,125	\$3,217	\$3,217	\$92	2.94
6100.0.000.00000.4230.00000.00.000	Retirement	\$9,826	\$12,731	\$9,832	\$9,832	(\$2,899)	(22.77)
6100.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$1,915	\$4,000	\$4,000	\$4,000	\$0	0.00
6100.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$63	\$200	\$200	\$200	\$0	0.00
6100.0.000.00000.4290.00000.00.000	FSA Fees	\$54	\$66	\$66	\$66	\$0	0.00
Budg_Cat: Personal Services - 100		\$246,980	\$287,755	\$292,205	\$292,205	\$4,450	1.55
6100.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$433	\$433	\$433	\$0	0.00
6100.0.000.00000.4336.00000.00.000	Medical Services	\$228	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4341.00000.00.000	Technical Services	\$16,798	\$44,900	\$46,900	\$46,900	\$2,000	4.45
6100.0.000.00000.4423.00000.00.000	Cleaning Services	\$1,869	\$6,000	\$6,000	\$6,000	\$0	0.00
6100.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$35,018	\$46,599	\$47,869	\$47,869	\$1,270	2.73
Budg_Cat: Purchased Services - 300		\$53,913	\$97,932	\$101,202	\$101,202	\$3,270	3.34

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$0	\$34,671	\$31,636	\$31,636	(\$3,035)	(8.75)
Budg_Cat: Personal Services - 100		\$0	\$34,671	\$31,636	\$31,636	(\$3,035)	(8.75)
6100.0.000.00000.4441.00000.00.000	Rental of Land & Buildings	\$27,231	\$0	\$0	\$0	\$0	0.00
6100.0.000.00000.4521.00000.00.000	Property Insurance	\$76	\$83	\$83	\$83	\$0	0.00
6100.0.000.00000.4531.00000.00.000	Telecommunications	\$36,443	\$53,550	\$74,483	\$74,483	\$20,933	39.09
6100.0.000.00000.4534.00000.00.000	Postage	\$0	\$75	\$75	\$75	\$0	0.00
6100.0.000.00000.4540.00000.00.000	Advertising	\$641	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$64,391	\$53,708	\$74,641	\$74,641	\$20,933	38.98
6100.0.000.00000.4611.00000.00.000	Office Supplies	\$383	\$500	\$500	\$500	\$0	0.00
6100.0.000.00000.4612.00000.00.000	Operating Supplies	\$791	\$5,500	\$5,500	\$5,500	\$0	0.00
Budg_Cat: Supplies - 600		\$1,174	\$6,000	\$6,000	\$6,000	\$0	0.00
6100.0.000.00000.4640.00000.00.000	Books/Publications	\$0	\$630	\$0	\$0	(\$630)	(100.00)
Budg_Cat: Personal Services - 100		\$0	\$630	\$0	\$0	(\$630)	(100.00)
6100.0.000.00000.4640.00000.00.000	Books/Publications	\$3,277	\$3,352	\$4,002	\$4,002	\$650	19.39
Budg_Cat: Supplies - 600		\$3,277	\$3,352	\$4,002	\$4,002	\$650	19.39
6100.0.000.00000.4725.00000.00.000	Building Improvements	\$165,632	\$10,000	\$2,000	\$2,000	(\$8,000)	(80.00)
6100.0.000.00000.4744.00000.00.000	Furniture & Fixtures	\$29,891	\$0	\$4,750	\$4,750	\$4,750	0.00
6100.0.000.00000.4745.00000.00.000	Computers & Communication:	\$144,301	\$137,622	\$103,807	\$103,807	(\$33,815)	(24.57)
Budg_Cat: Capital Outlay - 700		\$339,825	\$147,622	\$110,557	\$110,557	(\$37,065)	(25.11)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.0.000.00000.4810.00000.00.000	Membership Dues	\$610	\$810	\$810	\$810	\$0	0.00
6100.0.000.00000.4819.00000.00.000	Fees & Charges	\$80	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$690	\$810	\$810	\$810	\$0	0.00
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$66,058	\$55,390	\$55,390	(\$10,668)	(16.15)
Budg_Cat: Personal Services - 100		\$0	\$66,058	\$55,390	\$55,390	(\$10,668)	(16.15)
6100.0.000.00000.4840.00000.00.000	Contingency	\$0	\$18,790	\$19,741	\$19,741	\$951	5.06
Budg_Cat: Other Expenses - 800		\$0	\$18,790	\$19,741	\$19,741	\$951	5.06
6100.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$4,395	\$82	\$165	\$165	\$83	101.22
Budg_Cat: Operating Transfers Out - 910		\$4,395	\$82	\$165	\$165	\$83	101.22
Func: UNDESIGNATED - 00000		\$714,645	\$717,410	\$696,349	\$696,349	(\$21,061)	(2.94)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: DoverNet Fund - 6100		\$714,645	\$717,410	\$696,349	\$696,349	(\$21,061)	(2.94)

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6110 Central Stores Fund							
6110.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$154	\$154	\$154	\$0	0.00
6110.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$0	\$100	\$100	\$100	\$0	0.00
6110.0.000.00000.4443.00000.00.000	Rental of Equipment	\$13,460	\$14,600	\$14,600	\$14,600	\$0	0.00
6110.0.000.00000.4531.00000.00.000	Telecommunications	\$0	\$450	\$450	\$450	\$0	0.00
6110.0.000.00000.4534.00000.00.000	Postage	\$44,000	\$50,400	\$50,400	\$50,400	\$0	0.00
Budg_Cat: Purchased Services - 300		\$57,460	\$65,704	\$65,704	\$65,704	\$0	0.00
6110.0.000.00000.4611.00000.00.000	Office Supplies	\$7,854	\$7,500	\$7,500	\$7,500	\$0	0.00
6110.0.000.00000.4612.00000.00.000	Operating Supplies	\$25,410	\$31,950	\$31,950	\$31,950	\$0	0.00
Budg_Cat: Supplies - 600		\$33,263	\$39,450	\$39,450	\$39,450	\$0	0.00
Func: UNDESIGNATED - 00000		\$90,724	\$105,154	\$105,154	\$105,154	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Central Stores Fund - 6110		\$90,724	\$105,154	\$105,154	\$105,154	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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6310 Fleet Maintenance Fund

6310.0.000.00000.4115.00000.00.000	Regular Hourly Employees	\$245,653	\$249,762	\$258,454	\$258,454	\$8,692	3.48
6310.0.000.00000.4120.00000.00.000	Temporary Employees	\$1,936	\$2,142	\$2,142	\$2,142	\$0	0.00
6310.0.000.00000.4130.00000.00.000	Overtime Pay	\$1,715	\$3,000	\$3,000	\$3,000	\$0	0.00
6310.0.000.00000.4160.00000.00.000	Severance Pay	\$1,335	\$0	\$0	\$0	\$0	0.00
6310.0.000.00000.4170.00000.00.000	Longevity Pay	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00
6310.0.000.00000.4211.00000.00.000	Health Insurance	\$86,471	\$101,131	\$107,117	\$107,117	\$5,986	5.92
6310.0.000.00000.4212.00000.00.000	Dental Insurance	\$3,451	\$4,608	\$3,642	\$3,642	(\$966)	(20.96)
6310.0.000.00000.4213.00000.00.000	Life Insurance	\$583	\$599	\$620	\$620	\$21	3.51
6310.0.000.00000.4220.00000.00.000	FICA	\$15,058	\$14,052	\$14,651	\$14,651	\$599	4.26
6310.0.000.00000.4225.00000.00.000	Medicare	\$3,522	\$3,287	\$3,427	\$3,427	\$140	4.26
6310.0.000.00000.4230.00000.00.000	Retirement	\$22,947	\$28,529	\$23,536	\$23,536	(\$4,993)	(17.50)
6310.0.000.00000.4240.00000.00.000	Staff Development Reimburse	\$377	\$2,500	\$2,500	\$2,500	\$0	0.00
6310.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$4,767	\$4,767	\$4,767	\$4,767	\$0	0.00
6310.0.000.00000.4290.00000.00.000	FSA Fees	\$36	\$132	\$66	\$66	(\$66)	(50.00)
Budg_Cat: Personal Services - 100		\$393,851	\$420,509	\$429,922	\$429,922	\$9,413	2.24
6310.0.000.00000.4335.00000.00.000	Auditing Services	\$0	\$259	\$259	\$259	\$0	0.00
6310.0.000.00000.4336.00000.00.000	Medical Services	\$80	\$50	\$50	\$50	\$0	0.00
6310.0.000.00000.4435.00000.00.000	Maint Chrgs - Office Equipme	\$1,020	\$831	\$980	\$980	\$149	17.93
6310.0.000.00000.4522.00000.00.000	Vehicle & Equip Insurance	\$423	\$449	\$449	\$449	\$0	0.00
6310.0.000.00000.4531.00000.00.000	Telecommunications	\$3,507	\$4,260	\$4,260	\$4,260	\$0	0.00
6310.0.000.00000.4580.00000.00.000	Travel Expense	\$0	\$500	\$500	\$500	\$0	0.00
Budg_Cat: Purchased Services - 300		\$5,030	\$6,349	\$6,498	\$6,498	\$149	2.35

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.0.000.00000.4611.00000.00.000	Office Supplies	\$130	\$800	\$800	\$800	\$0	0.00
6310.0.000.00000.4612.00000.00.000	Operating Supplies	\$722	\$3,716	\$3,716	\$3,716	\$0	0.00
6310.0.000.00000.4615.00000.00.000	Clothing & Uniforms	\$7,582	\$3,440	\$3,440	\$3,440	\$0	0.00
6310.0.000.00000.4626.00000.00.000	Vehicle Fuels	\$1,021	\$5,000	\$5,000	\$5,000	\$0	0.00
6310.0.000.00000.4653.00000.00.000	Maint Supplies - Equipment	\$232	\$1,000	\$1,000	\$1,000	\$0	0.00
6310.0.000.00000.4654.00000.00.000	Maint Supplies - Vehicles	\$1,086	\$300	\$300	\$300	\$0	0.00
6310.0.000.00000.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$5,223	\$4,500	\$4,500	\$4,500	\$0	0.00
Budg_Cat: Supplies - 600		\$15,996	\$18,756	\$18,756	\$18,756	\$0	0.00
6310.0.000.00000.4742.00000.00.000	Light Vehicles	\$38,395	\$0	\$27,725	\$27,725	\$27,725	0.00
6310.0.000.00000.4745.00000.00.000	Computers & Communication:	\$25	\$5,000	\$5,000	\$5,000	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$38,420	\$5,000	\$32,725	\$32,725	\$27,725	554.50
6310.0.000.00000.4840.00000.00.000	Contingency	\$0	\$4,000	\$6,675	\$6,675	\$2,675	66.88
6310.0.000.00000.4895.00000.00.000	Cost of Sales	\$186,221	\$165,000	\$227,594	\$227,594	\$62,594	37.94
Budg_Cat: Other Expenses - 800		\$186,221	\$169,000	\$234,269	\$234,269	\$65,269	38.62
6310.0.000.00000.4912.00000.00.000	Transfer to Special Rev	\$21,129	\$35,263	\$40,112	\$40,112	\$4,849	13.75
Budg_Cat: Operating Transfers Out - 910		\$21,129	\$35,263	\$40,112	\$40,112	\$4,849	13.75
Func: UNDESIGNATED - 00000		\$660,647	\$654,877	\$762,282	\$762,282	\$107,405	16.40

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Fleet Maintenance Fund - 6310		\$660,647	\$654,877	\$762,282	\$762,282	\$107,405	16.40

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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6800 Workers Compensation Fund

6800.0.000.00000.4260.00000.00.000	Workers Comp Insurance	\$46,387	\$55,000	\$55,000	\$55,000	\$0	0.00
6800.0.000.00000.4261.00000.00.000	Worker's Comp Claims	\$53,908	\$283,044	\$283,044	\$283,044	\$0	0.00
Budg_Cat: Personal Services - 100		\$100,295	\$338,044	\$338,044	\$338,044	\$0	0.00
6800.0.000.00000.4312.00000.00.000	Management Services	\$38,872	\$31,380	\$31,380	\$31,380	\$0	0.00
6800.0.000.00000.4334.00000.00.000	Legal Services	\$7,378	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4335.00000.00.000	Auditing Services	\$459	\$741	\$741	\$741	\$0	0.00
6800.0.000.00000.4336.00000.00.000	Medical Services	\$166,095	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$212,804	\$32,121	\$32,121	\$32,121	\$0	0.00
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$436	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$436	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4580.00000.00.000	Travel Expense	\$39	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$39	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4810.00000.00.000	Membership Dues	\$0	\$900	\$900	\$900	\$0	0.00
Budg_Cat: Other Expenses - 800		\$0	\$900	\$900	\$900	\$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$35	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$35	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$67	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$67	\$0	\$0	\$0	\$0	0.00
6800.0.000.00000.4819.00000.00.000	Fees & Charges	\$13,726	\$14,000	\$14,000	\$14,000	\$0	0.00
6800.0.000.00000.4840.00000.00.000	Contingency	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
Budg_Cat: Other Expenses - 800		\$13,726	\$16,000	\$16,000	\$16,000	\$0	0.00
Func: UNDESIGNATED - 00000		\$327,401	\$387,065	\$387,065	\$387,065	\$0	0.00

City of Dover, New Hampshire

Appropriations Summary by Object Code

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: Workers Compensation Fund - 6800		\$327,401	\$387,065	\$387,065	\$387,065	\$0	0.00

CITY COUNCIL

TAB 5

CITY COUNCIL

TAB 5

EXECUTIVE

Division: City Council

Function: 41110

Mission Statement:

To provide leadership and vision for the City of Dover. To ensure affordable, high quality services, and to provide opportunities through responsive and accessible government.

Major Services/Responsibilities:

- Establish policies and to set forth the long term direction of municipal services.
- Authorize a careful plan of expenditures and appropriations deemed necessary for municipal services. To work together in keeping communication open with other City Councilors, the City Manager, and citizens of Dover.
- Enact codes, ordinances and resolutions to preserve the general well being of residents and businesses in the community

Key Fiscal Year Objectives:

- A financially stable and fiscally sound municipal operation
- Efficient and effective services
- A safe and secure community
- A diversity of cultural and recreational opportunities
- An enhanced physical and natural environment
- Support quality education

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Conduct Regular Council Meetings	22	25	25
Review and adopt ordinances and resolutions	165	150	150
Conduct Public hearings	38	40	40

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4115.00000.00.000	City Council - Regular Hourly	\$13	\$0	\$0	\$0	\$0	0.00
1000.1.100.41110.4125.00000.00.000	City Council-Elected Officials	\$9,250	\$9,250	\$9,250	\$9,250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trefethen, Dean	\$1,200		Mayor			
	Description: Carrier, Robert	\$1,050		Deputy Mayor			
	Description: Cheney, Catherine	\$1,000		Ward 5 Councilo			
	Description: Crago, Michael	\$1,000		Ward 3 Councilo			
	Description: Garrison, William III	\$1,000		Ward 2 Councilo			
	Description: Hooper, Dorothea	\$1,000		Ward 4 Councilo			
	Description: Spuler, Edward	\$1,000		Ward 1 Councilo			
	Description: Weeden, Michael	\$1,000		Ward 6 Councilo			
	Description: Weston, Karen	\$1,000		At Large Counci			
	Detail Total:	\$9,250.00					
1000.1.100.41110.4213.00000.00.000	City Council-Life Insurance	\$84	\$104	\$104	\$104	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$104					
	Detail Total:	\$104.00					
1000.1.100.41110.4220.00000.00.000	City Council-FICA	\$574	\$574	\$574	\$574	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2% of Wages	\$574					
	Detail Total:	\$574.00					
1000.1.100.41110.4225.00000.00.000	City Council-Medicare	\$134	\$134	\$134	\$134	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$134					
	Detail Total:	\$134.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4240.00000.00.000	City Council - Staff Developm	\$485	\$1,500	\$500	\$500	(\$1,000)	(66.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Conferences, Seminars-Boards & Commissions	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$10,539	\$11,562	\$10,562	\$10,562	(\$1,000)	(8.65)
1000.1.100.41110.4335.00000.00.000	City Council-Auditing Services	\$8,539	\$15,133	\$15,133	\$15,133	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Independent Audit as required by law	\$15,133					
	Detail Total:	\$15,133.00					
1000.1.100.41110.4524.00000.00.000	City Council-Public Liab Insur:	\$146	\$155	\$155	\$155	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$155					
	Detail Total:	\$155.00					
1000.1.100.41110.4534.00000.00.000	City Council-Postage	\$3	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$400					
	Detail Total:	\$400.00					
1000.1.100.41110.4540.00000.00.000	City Council-Advertising	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4550.00000.00.000	City Council-Printing And Binc	\$2,352	\$3,600	\$1,300	\$1,300	(\$2,300)	(63.89)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council Brochures	\$1,000					
	Description: City Council-Business Cards	\$300					
	Detail Total:	\$1,300.00					
1000.1.100.41110.4580.00000.00.000	City Council-Travel Expense	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mileage Reimbursement	\$200					
	Detail Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$11,041	\$19,988	\$17,688	\$17,688	(\$2,300)	(11.51)
1000.1.100.41110.4611.00000.00.000	City Council-Office Supplies	\$2,701	\$4,500	\$2,000	\$2,000	(\$2,500)	(55.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Council-Office Supplies	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.100.41110.4631.00000.00.000	City Council-Food	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Workshops	\$500					
	Description: Public Events	\$500					
	Detail Total:	\$1,000.00					
1000.1.100.41110.4640.00000.00.000	City Council - Publications	\$158	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Educational Materials	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Supplies - 600		\$2,859	\$6,000	\$3,500	\$3,500	(\$2,500)	(41.67)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.100.41110.4835.00000.00.000	City Council-Grants/Subsidy	\$211,553	\$318,994	\$408,815	\$428,815	\$109,821	34.43
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Red Cross - \$2815 (req recd)	\$0					
	Description: CC McConnell Subsidy (General Fund)	\$134,761					
	Description: COAST Bus - \$142,391 (req recd)	\$142,391	FY12 \$119,318				
	Description: Dover Main Street - \$12,000 (req recd)	\$12,000	FY12 \$12,000				
	Description: Homemakers Health Services - \$13,139 (req recd)	\$0	FY12 No Request				
	Description: McConnell DALC Tenant Subsidy	\$24,747	FY12 \$22,468				
	Description: McConnell DCC Tenant Subsidy	\$18,952	FY12 \$24,985				
	Description: McConnell SAU 11 Tenant Subsidy	\$23,812	FY12 \$23,812				
	Description: McConnell Unrented Space Subsidy	\$72,152	FY12 \$77,293				
	Detail Total:	\$428,815.00					
1000.1.100.41110.4840.00000.00.000	City Council-Contingency	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for unforeseen expenses	\$500					
	Detail Total:	\$500.00					
Budg_Cat:	Other Expenses - 800	\$211,553	\$319,494	\$409,315	\$429,315	\$109,821	34.37
Func:	City Council - 41110	\$235,991	\$357,044	\$441,065	\$461,065	\$104,021	29.13

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EXECUTIVE

TAB 6

EXECUTIVE

TAB 6

EXECUTIVE

Division: City Manager's Office

Function 41320

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of all city departments.

Major Services/Responsibilities:

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council.
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City.
- Direct and coordinate personnel responsibilities for all City departments, including development of policies, maintenance of records and recruitment, selection and hiring of new employees.
- Direct the technical, operational and administrative activities between departments related to the management of the City's information systems.
- Human Resource Management

Key Fiscal Year Objectives:

- Assure the continued economical, efficient and effective management of city government.
- Advise the Mayor and City Council on policy making matters related to the overall administration of the city government.
- Recommend proposals and programs, which address the long term needs of the community.
- Continue revision and implementation of City personnel policies.
- Administer ongoing programs for employee, supervisor and management skills training.
- Identify and support opportunities for improving quality service delivery.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13Est
Management & Supervisory Coordinating Sessions, Department Update Meetings	72	60	48
Administer comprehensive personnel program for all FTE City employees	291	276	276

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4110.00000.00.000	City Manager-Regular Salarie	\$173,069	\$179,831	\$188,052	\$179,538	(\$293)	(0.16)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Joyal, J Michael	\$127,538	1.0000	City Manager			
	Description: TBD	\$60,514	1.0000	HR Director			
	Description: zCM Reduction - HR Director Salary	(\$8,514)					
	Detail Total:	\$179,538.00					
1000.1.130.41320.4115.00000.00.000	City Manager-Regular Hourly	\$57,377	\$54,380	\$55,030	\$55,030	\$650	1.20
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bessette, Colleen E	\$55,030	1.0000	Executive Assis			
	Detail Total:	\$55,030.00					
1000.1.130.41320.4170.00000.00.000	City Manager-Longevity Pay	\$9,103	\$11,674	\$13,681	\$12,481	\$807	6.91
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800					
	Description: 1 @ 15-20 years	\$1,200					
	Description: ICMA Contribution	\$11,681					
	Description: zCM Reduction	(\$1,200)					
	Detail Total:	\$12,481.00					
1000.1.130.41320.4211.00000.00.000	City Manager-Health Insuranc	\$50,396	\$54,116	\$57,373	\$56,043	\$1,927	3.56
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$57,373					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,330)					
	Detail Total:	\$56,043.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4212.00000.00.000	City Manager-Dental Insuranc	\$3,825	\$2,765	\$2,186	\$2,186	(\$579)	(20.94)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$2,186					
	Detail Total:	\$2,186.00					
1000.1.130.41320.4213.00000.00.000	City Manager-Life Insurance	\$878	\$561	\$583	\$583	\$22	3.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$583					
	Detail Total:	\$583.00					
1000.1.130.41320.4214.00000.00.000	City Manager-Disability Insura	\$1,146	\$1,298	\$1,360	\$1,360	\$62	4.78
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$1,360					
	Detail Total:	\$1,360.00					
1000.1.130.41320.4220.00000.00.000	City Manager-FICA	\$12,690	\$13,783	\$13,385	\$12,858	(\$925)	(6.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$13,385					
	Description: zCM Reduction	(\$527)					
	Detail Total:	\$12,858.00					
1000.1.130.41320.4225.00000.00.000	City Manager-Medicare	\$3,282	\$3,447	\$3,490	\$3,367	(\$80)	(2.32)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,490					
	Description: zCM Reduction	(\$123)					
	Detail Total:	\$3,367.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4230.00000.00.000	City Manager-Retirement	\$21,723	\$27,990	\$22,641	\$21,892	(\$6,098)	(21.79)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$22,641					
	Description: zCM Reduction	(\$749)					
	Detail Total:	\$21,892.00					
1000.1.130.41320.4240.00000.00.000	City Manager-Staff Developm	\$9,795	\$8,000	\$10,000	\$8,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Acknowledgment	\$2,000					
	Description: Employee Recognition	\$4,000					
	Description: Employee Skills Training Programs	\$3,000					
	Description: Labor Relations	\$1,000					
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$8,000.00					
1000.1.130.41320.4260.00000.00.000	City Manager-Worker's Comp	\$198	\$198	\$198	\$198	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$198					
	Detail Total:	\$198.00					
1000.1.130.41320.4290.00000.00.000	City Manager-FSA Fees	\$54	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$343,536	\$358,109	\$368,045	\$353,602	(\$4,507)	(1.26)
1000.1.130.41320.4334.00000.00.000	City Manager-Legal Services	\$24,366	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4339.00000.00.000	City Manager - Consulting Ser	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consulting	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.130.41320.4341.00000.00.000	City Manager - Technical Serv	\$2,347	\$2,700	\$2,700	\$2,700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: MMANH Student Fellowship Match	\$2,700					
	Detail Total:	\$2,700.00					
1000.1.130.41320.4435.00000.00.000	City Manager-Maint Chrgs - O	\$1,119	\$2,632	\$2,632	\$2,632	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of PC Maintenance	\$2,632					
	Detail Total:	\$2,632.00					
1000.1.130.41320.4524.00000.00.000	City Manager-Public Liab Insu	\$1,988	\$2,107	\$2,107	\$2,107	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$2,107					
	Detail Total:	\$2,107.00					
1000.1.130.41320.4531.00000.00.000	City Manager-Communication	\$3,776	\$4,300	\$4,300	\$4,300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,300					
	Detail Total:	\$4,300.00					
1000.1.130.41320.4534.00000.00.000	City Manager-Postage	\$460	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence - Express & Parcel Post	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4540.00000.00.000	City Manager-Advertising	\$0	\$3,000	\$3,000	\$2,500	(\$500)	(16.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising Positions	\$500					
	Description: Communications with Public	\$2,500					
	Description: zCM Reduction - Communications with Public	(\$500)					
	Detail Total:	\$2,500.00					
1000.1.130.41320.4550.00000.00.000	City Manager-Printing And Bir	\$73	\$600	\$600	\$600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Applications	\$300					
	Description: Documents/reports	\$300					
	Detail Total:	\$600.00					
1000.1.130.41320.4580.00000.00.000	City Manager-Travel Expense	\$1,978	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expense for Conferences & Seminars	\$2,500					
	Detail Total:	\$2,500.00					
Budg_Cat: Purchased Services - 300		\$36,106	\$19,339	\$19,339	\$18,839	(\$500)	(2.59)
1000.1.130.41320.4611.00000.00.000	City Manager-Office Supplies	\$4,961	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies & Black/White Copies - City Manager's	\$2,000					
	Description: Various Supplies - City Manager's Office & HR	\$2,000					
	Detail Total:	\$4,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4612.00000.00.000	City Manager-Operating Supp	\$463	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software	\$400					
	Description: Printer Cartridges/Refills	\$600					
	Detail Total:	\$1,000.00					
1000.1.130.41320.4631.00000.00.000	City Manager-Food	\$666	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$800					
	Detail Total:	\$800.00					
1000.1.130.41320.4640.00000.00.000	City Manager-Books & Publica	\$1,592	\$2,910	\$2,910	\$2,910	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fosters Daily Democrat	\$150					
	Description: HR Comply	\$160					
	Description: Labor & Employment Supplement	\$200					
	Description: Misc HR Publications	\$500					
	Description: NH Register	\$100					
	Description: NH Revised/Updated Statutes	\$1,000					
	Description: Training Books	\$600					
	Description: Union Leader	\$200					
	Detail Total:	\$2,910.00					
Budg_Cat: Supplies - 600		\$7,682	\$8,710	\$8,710	\$8,710	\$0	0.00
1000.1.130.41320.4744.00000.00.000	City Manager - Furniture & Fix	\$103	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41320.4745.00000.00.000	City Manager-Computers & C	\$2,727	\$0	\$300	\$300	\$300	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Manager-Computers & Comm Equip	\$300					
	Detail Total:	\$300.00					
Budg_Cat: Capital Outlay - 700		\$2,830	\$0	\$300	\$300	\$300	0.00
1000.1.130.41320.4810.00000.00.000	City Manager-Membership Du	\$22,425	\$22,685	\$22,685	\$22,685	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chamber of Commerce	\$250					
	Description: Intl City Management Assoc.	\$995					
	Description: Municipal Management Assoc.	\$250					
	Description: NH LOGIN	\$60					
	Description: NHMA	\$20,200					
	Description: SHRA	\$100					
	Description: SHRM - HR Director	\$600					
	Description: World At Work	\$230					
	Detail Total:	\$22,685.00					
1000.1.130.41320.4819.00000.00.000	City Manager - Fees & Charge	\$625	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Miscellaneous Fees	\$400					
	Detail Total:	\$400.00					
Budg_Cat: Other Expenses - 800		\$23,050	\$23,085	\$23,085	\$23,085	\$0	0.00
Func: City Manager - 41320		\$413,204	\$409,243	\$419,479	\$404,536	(\$4,707)	(1.15)

EXECUTIVE

Division: General Legal Counsel

Function 41530

Mission Statement:

The mission of the General Legal Counsel is to provide quality, efficient, timely and cost effective legal services, advocacy and advice to the City Manager, City Council and all departments. The Office of General Legal Counsel seeks to provide proactive legal services grounded in research of the cases, laws and regulations to keep all recipients informed of developments in the law.

Major Services/Responsibilities:

- Represent and advocate for the City and all departments in District/Superior Courts in matters not covered by insurance-including enforcement actions and collections.
- Drafting ordinances and resolutions.
- Update the City Manager, City Council, Department Heads and Board, Commission and Committee members on legislation and recent legal decisions.
- Draft and review contracts, deeds, leases and other documents.
- Conduct legal research.
- Render legal opinions.
- Attend City Council meetings.
- Assist Boards, Commissions and Committees with procedures and laws.

Key Fiscal Year Objectives:

- Keep outside legal costs to a minimum
- Collect debt due the City for city services which are not paid upon demand.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Questions of Law	208	318	340
Resolutions & Ordinances	50	60	65
Document Review/Misc.	103	163	175
91-A Requests	57	50	55

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4110.00000.00.000	Legal - Regular Salaried Empl	\$99,804	\$104,195	\$104,295	\$104,295	\$100	0.10
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Krans Sr, Allan B	\$104,295	1.0000	General Legal C			
	Detail Total:	\$104,295.00					
1000.1.130.41530.4115.00000.00.000	Legal-Regular Hourly Employ	\$34,787	\$38,466	\$38,357	\$38,357	(\$109)	(0.28)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fournier, Amber	\$38,357	0.7500	Legal Assistant			
	Detail Total:	\$38,357.00					
1000.1.130.41530.4170.00000.00.000	Legal-Longevity Pay	\$1,600	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 - 5-10 years of service	\$400					
	Detail Total:	\$400.00					
1000.1.130.41530.4211.00000.00.000	Legal-Health Insurance	\$19,675	\$13,226	\$14,884	\$14,539	\$1,313	9.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$14,884					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$345)					
	Detail Total:	\$14,539.00					
1000.1.130.41530.4212.00000.00.000	Legal-Dental Insurance	\$794	\$461	\$364	\$364	(\$97)	(21.04)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$364					
	Detail Total:	\$364.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4213.00000.00.000	Legal-Life Insurance	\$285	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$250					
	Detail Total:	\$250.00					
1000.1.130.41530.4214.00000.00.000	Legal - Disability Insurance	\$669	\$695	\$696	\$696	\$1	0.14
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$696					
	Detail Total:	\$696.00					
1000.1.130.41530.4220.00000.00.000	Legal-FICA	\$8,778	\$8,870	\$8,869	\$8,869	(\$1)	(0.01)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,869					
	Detail Total:	\$8,869.00					
1000.1.130.41530.4225.00000.00.000	Legal-Medicare	\$2,078	\$2,074	\$2,074	\$2,074	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,074					
	Detail Total:	\$2,074.00					
1000.1.130.41530.4230.00000.00.000	Legal-Retirement	\$9,212	\$11,547	\$9,213	\$9,213	(\$2,334)	(20.21)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$9,213					
	Detail Total:	\$9,213.00					
1000.1.130.41530.4240.00000.00.000	Legal-Staff Development	\$563	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bar Association & Miscellaneous	\$1,000					
	Detail Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4260.00000.00.000	Legal-Worker's Comp Insuran	\$1,057	\$1,057	\$1,057	\$1,057	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$1,057					
	Detail Total:	\$1,057.00					
Budg_Cat: Personal Services - 100		\$179,301	\$182,241	\$181,459	\$181,114	(\$1,127)	(0.62)
1000.1.130.41530.4334.00000.00.000	Legal-Legal Services	\$3,364	\$37,000	\$87,000	\$50,000	\$13,000	35.14
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services and opinions	\$87,000					
	Description: zCM General Reduction	(\$37,000)					
	Detail Total:	\$50,000.00					
1000.1.130.41530.4336.00000.00.000	Legal - Medical Services	\$59	\$0	\$0	\$0	\$0	0.00
1000.1.130.41530.4339.00000.00.000	Legal - Consulting Services	\$336	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Consulting Services	\$500					
	Detail Total:	\$500.00					
1000.1.130.41530.4341.00000.00.000	Technical Services	\$150	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$200					
	Detail Total:	\$200.00					
1000.1.130.41530.4435.00000.00.000	Legal-Maint Chrgs - Office Eq	\$470	\$869	\$869	\$869	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share PC Maintenance	\$869					
	Detail Total:	\$869.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4524.00000.00.000	Legal-Public Liab Insurance	\$1,095	\$1,160	\$1,160	\$1,160	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,160					
	Detail Total:	\$1,160.00					
1000.1.130.41530.4531.00000.00.000	Legal-Communications	\$2,174	\$2,750	\$2,750	\$2,750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,750					
	Detail Total:	\$2,750.00					
1000.1.130.41530.4534.00000.00.000	Legal-Postage	\$277	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500					
	Detail Total:	\$500.00					
1000.1.130.41530.4540.00000.00.000	Legal-Advertising	\$710	\$0	\$0	\$0	\$0	0.00
1000.1.130.41530.4550.00000.00.000	Legal - Printing & Binding	\$190	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing Services	\$500					
	Detail Total:	\$500.00					
1000.1.130.41530.4580.00000.00.000	Legal-Travel Expense	\$27	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses	\$200					
	Detail Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$8,852	\$43,679	\$93,679	\$56,679	\$13,000	29.76

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.41530.4611.00000.00.000	Legal-Office Supplies	\$724	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Supplies	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.130.41530.4612.00000.00.000	Legal - Operating Supplies	\$178	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printer & Scanner Supplies	\$300					
	Detail Total:	\$300.00					
1000.1.130.41530.4640.00000.00.000	Legal-Books & Publications	\$1,625	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Law Books, Publications and Updates	\$2,000					
	Detail Total:	\$2,000.00					
Budg_Cat: Supplies - 600		\$2,527	\$4,300	\$4,300	\$4,300	\$0	0.00
1000.1.130.41530.4810.00000.00.000	Legal - Membership Dues	\$400	\$850	\$850	\$850	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Membership dues	\$850					
	Detail Total:	\$850.00					
1000.1.130.41530.4819.00000.00.000	Legal - Fees & Charges	\$974	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal - Filing & Service Fees	\$1,500					
	Detail Total:	\$1,500.00					
Budg_Cat: Other Expenses - 800		\$1,374	\$2,350	\$2,350	\$2,350	\$0	0.00
Func: City Attorney - 41530		\$192,054	\$232,570	\$281,788	\$244,443	\$11,873	5.11

EXECUTIVE

Division: Business Assistance

Function 46510

Mission Statement:

- It is the mission of the Dover Business and Industrial Development Authority to add wealth to the community through the retention and expansion of existing businesses, the attraction of new businesses, the enhancement of tourism, and the growth of quality jobs and tax ratables while preserving the quality of place and life of the City of Dover.

Major Services/Responsibilities:

- Encourage local economic development and growth by interacting with local firms on issues pertinent to their continued success
- Recruitment of new businesses and industry

Key Fiscal Year Objectives:

- Strengthen the cooperative and coordinated partnership with the Dover Business and Industrial Development Authority in establishing a renewed economic development effort.
- Continue and enhance the communication between existing businesses and the City of Dover so that the City understands and can address the needs of our business community.
- Increase public and market awareness of Dover, related economic growth opportunities and capabilities.
- Ensure successful progress towards development of Dover's waterfront area, mill occupancy enhancement, and infill projects on City parking lots.

Performance Measures:

Description	FY12 Act	FY12 Est	FY13 Est
Internal Contacts – assisting Dover businesses regarding various topics	78	80	75
External Contacts - businesses looking to relocate expand via mail, phone, email	163	160	168

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.130.46510.4835.00000.00.000	Business Assistance - Grants/	\$0	\$130,000	\$0	\$0	(\$130,000)	(100.00)
Budg_Cat: Other Expenses - 800		\$0	\$130,000	\$0	\$0	(\$130,000)	(100.00)
1000.1.130.46510.4915.00000.00.000	Business Assistance - Transfe	\$130,000	\$0	\$130,000	\$130,000	\$130,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: DBIDA Economic Development Services	\$130,000		Contractual Amo			
	Detail Total:	\$130,000.00					
Budg_Cat: Operating Transfers Out - 910		\$130,000	\$0	\$130,000	\$130,000	\$130,000	0.00
Func: Business Assistance - 46510		\$130,000	\$130,000	\$130,000	\$130,000	\$0	0.00

FINANCE

TAB 7

FINANCE

TAB 7

FINANCE

Division: Finance and Accounting

Function 41511

Mission Statement:

Handle the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals, and to timely report the financial position and performance of the City to the City Council, management, debt underwriters and rating agencies.

Major Services/Responsibilities:

- Cash management
- Financial projections
- Electronic transfer of funds
- Debt financing
- Annual budget preparation and control
- Tax and utility rate setting
- Compliance to generally accepted accounting principles
- Preparation of financial statements
- Preparation of Federal, State and misc. reports and surveys
- Capital Improvements Program preparation
- Trust Fund Administration
- Preparation of bid solicitations, analysis and resolutions
- Contract Processing
- Audit and processing of accounts payable, payroll and cash receipts
- Accounting accruals
- Assist independent auditors
- Account and bank reconciliations
- Reconciliation of receivable subledgers accounts to general ledger
- Research and analysis
- Property-Liability Claims Management

Key Fiscal Year Objectives:

- Expansion of use of electronic imaging and record retention.
- Disseminate financial information through the City's website to include Transparent Dover, Channel 22 and additional print media.
- Finalize implementation of accounting software upgrades.

Performance Measures:

Description	FY11 Actual	FY12 Estimate	FY13 Estimate
Average Daily Cash Balance (includes major bond issue)	\$21 m	\$22m	\$22m
Purchase Requisitions handled	1,342	1,390	1,400
Competitive Bids solicited	92	95	99
Formal Quotes solicited	30	32	38
Purchase Orders issued (including Field POs)	9,360	9,900	10,000
Separate funds administered	188	190	195
General Ledger Accounts Administered (Including School)	18,880	19,000	19,150
General Ledger transactions processed	130,500	130,000	130,500
Batches processed	5,770	5,800	5,800
Electronic Funds Transfers initiated	\$105m	\$106m	\$107m
Accounts Payable vouchers processed	16,241	16,250	16,250
Accounts Payable disbursements	\$32m	\$34m	\$35m
Payroll payments processed	18,093	18,100	18,100
Payroll Disbursements	\$11.8m	\$12.0m	\$12.2m
Total checks reconciled (including School)	21,400	21,500	21,500

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4110.00000.00.000	Finance-Regular Salaried Empl	\$233,469	\$292,969	\$300,329	\$300,329	\$7,360	2.51
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$520					
	Description: Labonte, Julie M	\$51,025	1.0000	Treasurer			
	Description: Legere, Ann M	\$68,463	1.0000	Purchasing Agen			
	Description: Lynch, Daniel R	\$100,518	1.0000	Director of Fin			
	Description: Madden, Kevin J	\$79,803	1.0000	Accountant II			
	Detail Total:	\$300,329.00					
1000.1.150.41511.4115.00000.00.000	Finance-Regular Hourly Empl	\$152,395	\$156,595	\$163,440	\$163,440	\$6,845	4.37
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,716	1.0000				
	Description: Groulx, Dorothy J	\$46,041	1.0000	Accountant I			
	Description: Nunan, Kimberly J	\$33,682	1.0000	Secretary II			
	Description: Treadwell, Cynthia L	\$37,321	1.0000	Bookkeeper			
	Description: Tsouramanis, Jean M	\$44,680	1.0000	Payroll Benefit			
	Detail Total:	\$163,440.00					
1000.1.150.41511.4130.00000.00.000	Finance-Overtime Pay	\$115	\$0	\$0	\$0	\$0	0.00
1000.1.150.41511.4170.00000.00.000	Finance-Longevity Pay	\$2,800	\$3,600	\$4,000	\$4,000	\$400	11.11
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 @ 10-14 Years	\$2,400					
	Description: 3 @ 5-9 Years	\$1,600					
	Detail Total:	\$4,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4211.00000.00.000	Finance-Health Insurance	\$97,745	\$128,308	\$137,321	\$134,137	\$5,829	4.54
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$137,321					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$3,184)					
	Detail Total:	\$134,137.00					
1000.1.150.41511.4212.00000.00.000	Finance-Dental Insurance	\$4,854	\$6,004	\$4,744	\$4,744	(\$1,260)	(20.99)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$4,744					
	Detail Total:	\$4,744.00					
1000.1.150.41511.4213.00000.00.000	Finance-Life Insurance	\$1,148	\$1,077	\$1,107	\$1,107	\$30	2.79
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$1,107					
	Detail Total:	\$1,107.00					
1000.1.150.41511.4214.00000.00.000	Finance-Disability Insurance	\$641	\$660	\$670	\$670	\$10	1.52
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$670					
	Detail Total:	\$670.00					
1000.1.150.41511.4220.00000.00.000	Finance-FICA	\$23,961	\$25,839	\$26,740	\$26,740	\$901	3.49
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$26,740					
	Detail Total:	\$26,740.00					
1000.1.150.41511.4225.00000.00.000	Finance-Medicare	\$5,603	\$6,043	\$6,254	\$6,254	\$211	3.49
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$6,254					
	Detail Total:	\$6,254.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4230.00000.00.000	Finance-Retirement	\$35,509	\$50,029	\$41,072	\$41,072	(\$8,957)	(17.90)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$41,072					
	Detail Total:	\$41,072.00					
1000.1.150.41511.4240.00000.00.000	Finance-Staff Development	\$1,323	\$1,575	\$1,575	\$1,575	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LGC Annual Conf Registration Fee	\$100					
	Description: NESGFOA Annual Conf Reg Fee	\$300					
	Description: NGIP Annual Conference	\$975					
	Description: NHGFOA Annual Conf Regist Fee	\$200					
	Detail Total:	\$1,575.00					
1000.1.150.41511.4260.00000.00.000	Finance-Worker's Comp Insur	\$202	\$202	\$202	\$202	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$202					
	Detail Total:	\$202.00					
1000.1.150.41511.4290.00000.00.000	Finance-FSA Fees	\$225	\$330	\$330	\$330	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$330					
	Detail Total:	\$330.00					
Budg_Cat: Personal Services - 100		\$559,990	\$673,231	\$687,784	\$684,600	\$11,369	1.69
1000.1.150.41511.4341.00000.00.000	Finance-Technical Services	\$4,117	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4435.00000.00.000	Finance-Maint Chrgs - Office I	\$9,972	\$30,219	\$31,518	\$31,518	\$1,299	4.30
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of PC Maintenance	\$3,569					
	Description: Finance legacy system maintenance	\$1,229					
	Description: Financial Management Software Support	\$26,600					
	Description: Typewriter Annual Maintenance	\$120					
	Detail Total:	\$31,518.00					
1000.1.150.41511.4443.00000.00.000	Finance - Rental of Equipmen	\$258	\$108	\$108	\$108	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier Scanner 12 ea @ \$9.00	\$108					
	Detail Total:	\$108.00					
1000.1.150.41511.4524.00000.00.000	Finance-Public Liab Insurance	\$2,923	\$3,099	\$3,099	\$3,099	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$3,099					
	Detail Total:	\$3,099.00					
1000.1.150.41511.4531.00000.00.000	Finance-Communications	\$4,377	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,000					
	Detail Total:	\$4,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4534.00000.00.000	Finance-Postage	\$2,642	\$7,342	\$7,342	\$7,342	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1099 Information returns 375 EA \$.44	\$165					
	Notes: 375 @ \$.44 ea						
	Description: Audit Report 20 EA \$4.50	\$81					
	Description: Bad check notifications-Rest/Certifd 150 EA \$6.49	\$974					
	Description: Bid Invitations 750 EA \$0.87	\$1,392					
	Description: FedEx Stnd Overnight services 6 EA \$18	\$108					
	Description: General Correspondence 600 EA \$.44	\$264					
	Description: Monthly statements 100 EA \$.44	\$44					
	Description: Reg & Field POs 540 EA \$.44	\$273					
	Description: Special mailings 100 EA \$.63	\$63					
	Description: Vendor Payments 8940 EA \$.44	\$3,934					
	Description: W-9 verifications 100 EA \$.44	\$44					
	Detail Total:	\$7,342.00					
1000.1.150.41511.4540.00000.00.000	Finance-Advertising	\$6,832	\$5,966	\$5,966	\$5,966	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auction Legal Notice 1 EA \$200	\$200					
	Description: Bid solicitations 93 EA \$62	\$5,766					
	Detail Total:	\$5,966.00					
1000.1.150.41511.4550.00000.00.000	Finance-Printing And Binding	\$0	\$925	\$925	\$925	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Citys Fiscal Year Budget 37 EA \$25	\$925					
	Detail Total:	\$925.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4580.00000.00.000	Finance-Travel Expense	\$449	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences	\$750					
	Detail Total:	\$750.00					
Budg_Cat: Purchased Services - 300		\$31,570	\$52,409	\$53,708	\$53,708	\$1,299	2.48
1000.1.150.41511.4611.00000.00.000	Finance-Office Supplies	\$3,394	\$5,524	\$5,524	\$5,524	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders for Council Budget Copies 15 EA \$8.75	\$131					
	Description: Binding materials for reports 270 EA \$.65	\$176					
	Description: Copies Comp Annl Fin Rpt (25 copies) 4000 EA \$.06	\$240					
	Description: Copies for bids 53000 EA \$.06	\$3,180					
	Description: Copies of Budget Sum (25 copies) 2500 EA \$.06	\$150					
	Description: Copies of Cap Imp. Bgt. (30 copies) 3900 EA \$.06	\$234					
	Description: Duplexer 1 EA \$250	\$250					
	Description: Fee Schedule (25 copies) 1000 EA \$.06	\$60					
	Description: File Folders 10 BX \$14 ea	\$140					
	Description: Micro Toner 3 ea @ \$290	\$870					
	Description: Paper 3 CS\$31.1	\$93					
	Detail Total:	\$5,524.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41511.4612.00000.00.000	Finance-Operating Supplies	\$4,151	\$5,910	\$6,120	\$6,120	\$210	3.55
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1099 Information Returns	\$200					
	Description: Binding Materials 92 EA \$.65	\$60					
	Description: Copies - Misc 16,000 EA \$.06	\$960					
	Description: Copies of financial reports 27,700 EA @ \$.06	\$1,662					
	Description: Copies of invoices to departments 4,700 EA @ \$.06	\$282					
	Description: Envelopes 6X9 (4 boxes) 4 EA @ \$11	\$44					
	Description: Envelopes 9 X12 (4 boxes) 4 EA @ \$14	\$56					
	Description: Laid Buff Paper for report 6 EA @ \$24.6	\$148					
	Description: Laser printer cartridges 12 EA @ \$110	\$1,320					
	Description: Paper for laser printer 24 CS @ \$31.1	\$746					
	Description: Statements 100 EA @ \$.02	\$2					
	Description: W-2 Wage Statements	\$310					
	Description: Window envelopes for checks 4 CS @ \$50	\$200					
	Description: Window Envelopes for Statements 1,300 EA \$.10	\$130					
	Detail Total:	\$6,120.00					
1000.1.150.41511.4640.00000.00.000	Finance-Books & Publications	\$205	\$475	\$515	\$515	\$40	8.42
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City & State subscription	\$35					
	Description: GASB annual subscription	\$230					
	Description: Governmental GAAP Guide - Purch FY11	\$250					
	Detail Total:	\$515.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$7,750	\$11,909	\$12,159	\$12,159	\$250	2.10
1000.1.150.41511.4745.00000.00.000	Finance - Computers & Comm	\$182	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$182	\$0	\$0	\$0	\$0	0.00
1000.1.150.41511.4810.00000.00.000	Finance-Membership Dues	\$1,050	\$1,145	\$1,145	\$1,145	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GFOA CAFR Filing Fee 1 @ \$580	\$580					
	Description: Government Fin Officers Association 1 @ \$230	\$230					
	Description: National Institute of Govt Purchasing 1 @ \$200	\$200					
	Description: NE GFOA 2 @ \$10 ea	\$20					
	Description: NH GFOA 2 @ \$35 ea	\$70					
	Description: NH LOGIN 3 @ \$15 ea	\$45					
	Detail Total:	\$1,145.00					
Budg_Cat: Other Expenses - 800		\$1,050	\$1,145	\$1,145	\$1,145	\$0	0.00
Func: Finance - 41511		\$600,543	\$738,694	\$754,796	\$751,612	\$12,918	1.75

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FINANCE

Division: Tax Assessment

Function 41513

Mission Statement:

To increase the quantity and quality of professional appraisal and assessment services to the taxpayers and the public at large, through the application of advanced technology and modern management practices. To ensure equity and fairness in assessments each year, and to do this in a cost-effective manner.

Major Services/Responsibilities:

- Annual assessment of properties at market value
- Administration of tax exemptions and credits
- Field inspection of all properties -> 5-Year cycled property inspections
- Field appraisal reviews
- Valuation of new building construction and subdivisions/mergers
- Maintain CAMA database (property database)
- Process and resolve abatement applications
- Represent the City at the Board of Tax and Land Appeals and Superior Court
- Administer timber cutting and excavation permits and tax
- Administer current use assessments and land use change tax
- Preparation of reports to the State
- 5- Year re-certification process

Key Fiscal Year Objectives:

- Continue annual assessment changes to maintain consistency with market value

Performance Measures:

Description	FY11/TY10 Actual	FY12/TY11 Actual / Est	FY13/TY12 Estimate
Assessment to Market Ratio	97%	98% (est.)	95%
Coefficient of Dispersion (measure of equity)	7.9	7% (est.)	7.5
Taxable parcels	9,873	9,899	10,000
# Parcels related to abatement applications filed	91	90 (est.)	150
% of abatement appl. parcels to taxable parcels	0.9%	0.9% (est.)	1.5%
Elderly, disabled, deaf and blind exemptions	351	343	350
Tax credits - Veterans	1,247	1,224	1,225
Property transfers (estimated FY12 & FY13)	764	700 (est.)	700
Number of taxable parcels inspected (per EQ year)	2,092	1889 (est)	2,000
Percent of taxable parcels inspected	21.2%	19.1%	20%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4115.00000.00.000	Tax Assessment-Regular Hou	\$141,997	\$142,563	\$146,517	\$146,517	\$3,954	2.77
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$901	1.0000				
	Description: Frankie, Jane B	\$39,530	1.0000	Account Clerk I			
	Description: Langley, Donna L	\$65,435	1.0000	Assistant Tax A			
	Description: Vermette, Claire I	\$40,651	1.0000	Account Clerk I			
	Detail Total:	\$146,517.00					
1000.1.150.41513.4170.00000.00.000	Tax Assessment - Longevity F	\$1,200	\$2,000	\$2,400	\$2,400	\$400	20.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 @ 10-14 Years	\$2,400	\$800 each				
	Detail Total:	\$2,400.00					
1000.1.150.41513.4211.00000.00.000	Tax Assessment-Health Insur:	\$40,995	\$45,366	\$49,811	\$48,656	\$3,290	7.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$49,811					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,155)					
	Detail Total:	\$48,656.00					
1000.1.150.41513.4212.00000.00.000	Tax Assessment-Dental Insur:	\$2,206	\$2,304	\$1,822	\$1,822	(\$482)	(20.92)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$1,822					
	Detail Total:	\$1,822.00					
1000.1.150.41513.4213.00000.00.000	Tax Assessment-Life Insuranc	\$338	\$340	\$349	\$349	\$9	2.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$349					
	Detail Total:	\$349.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4220.00000.00.000	Tax Assessment-FICA	\$9,764	\$8,522	\$8,735	\$8,735	\$213	2.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,735					
	Detail Total:	\$8,735.00					
1000.1.150.41513.4225.00000.00.000	Tax Assessment-Medicare	\$2,283	\$1,993	\$2,043	\$2,043	\$50	2.51
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,043					
	Detail Total:	\$2,043.00					
1000.1.150.41513.4230.00000.00.000	Tax Assessment-Retirement	\$13,040	\$15,960	\$13,105	\$13,105	(\$2,855)	(17.89)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$13,105					
	Detail Total:	\$13,105.00					
1000.1.150.41513.4240.00000.00.000	Tax Assessment-Staff Develo	\$20	\$2,018	\$2,018	\$2,018	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: AI or IAAO Courses 3 EA \$500	\$1,500					
	Description: IAAO Conference 1 EA \$500	\$500					
	Description: NHMA Conference 2 EA \$90	\$18					
	Detail Total:	\$2,018.00					
1000.1.150.41513.4260.00000.00.000	Tax Assessment-Worker's Co	\$532	\$532	\$532	\$532	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$532					
	Detail Total:	\$532.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4290.00000.00.000	Tax Assessment-FSA Fees	\$27	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$212,403	\$221,664	\$227,398	\$226,243	\$4,579	2.07
1000.1.150.41513.4312.00000.00.000	Tax Assessment-Managemen	\$144,758	\$135,815	\$132,500	\$132,500	(\$3,315)	(2.44)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Assessing Services 1 @ \$85,000	\$85,000					
	Description: Data Collection 1 @ \$47,500	\$47,500					
	Detail Total:	\$132,500.00					
1000.1.150.41513.4334.00000.00.000	Tax Assessment - Legal Servi	\$1,727	\$10,000	\$10,000	\$8,000	(\$2,000)	(20.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Services	\$10,000					
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$8,000.00					
1000.1.150.41513.4341.00000.00.000	Tax Assessment - Technical S	\$152	\$759	\$759	\$759	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mailing Notifications Changed Assessments	\$606					
	Description: Mailing Release & Rent Verification notices	\$153					
	Detail Total:	\$759.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4435.00000.00.000	Tax Assessment-Maint Chrgs	\$10,166	\$14,519	\$14,519	\$14,519	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Host Fee CAMA on-line	\$2,000					
	Description: CAMA Software Maintenance	\$8,200					
	Description: Division Share of PC Replacement Costs	\$3,159					
	Description: ESRI ArcView User Fee	\$500					
	Description: PC Software Upgrades	\$600					
	Description: Typewriter Annual Maintenance 1 @ \$60 ea	\$60					
	Detail Total:	\$14,519.00					
1000.1.150.41513.4522.00000.00.000	Tax Assessment-Vehicle & Ec	\$423	\$449	\$449	\$449	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insurance	\$449					
	Detail Total:	\$449.00					
1000.1.150.41513.4524.00000.00.000	Tax Assessment-Public Liab I	\$1,147	\$1,216	\$1,216	\$1,216	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$1,216					
	Detail Total:	\$1,216.00					
1000.1.150.41513.4531.00000.00.000	Tax Assessment-Communica	\$2,189	\$2,400	\$2,400	\$2,400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,400					
	Detail Total:	\$2,400.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4534.00000.00.000	Tax Assessment-Postage	\$3,382	\$6,979	\$6,979	\$6,979	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Abatement Notifications 250 @ \$.44 ea	\$110					
	Description: Call Back Correspondence 1,000 @ \$.44 ea	\$440					
	Description: Charitable Exemptions Forms 100 @ \$.44 ea	\$44					
	Description: Cycle Inspection Notices 2,000 @ \$.44 ea	\$880					
	Description: General Correspondence 1500 @ \$.44 ea	\$660					
	Description: Inc & Exp Forms to Commercials 850 @ \$.78 ea	\$663					
	Description: New Owner/Sales Verification 1000 @ \$.44 ea	\$440					
	Description: Notifications for Changed Assessmnt 10,100 @ \$.34	\$3,434					
	Description: Re-mailing of returned Tax Bills 500 @ \$.44 ea	\$220					
	Description: Tax Exemption & Credit Applications 200 @ \$.44 ea	\$88					
	Detail Total:	\$6,979.00					
1000.1.150.41513.4540.00000.00.000	Tax Assessment-Advertising	\$0	\$75	\$75	\$75	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper ads and legal notices	\$75					
	Detail Total:	\$75.00					
1000.1.150.41513.4580.00000.00.000	Tax Assessment-Travel Expei	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,500					
	Detail Total:	\$1,500.00					
Budg_Cat: Purchased Services - 300		\$163,944	\$173,712	\$170,397	\$168,397	(\$5,315)	(3.06)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4611.00000.00.000.	Tax Assessment-Office Suppl	\$2,347	\$5,108	\$5,108	\$5,108	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Assessment notice stuffers 10,100 @ \$0.04 ea	\$404					
	Description: Copies 33,000 @ \$0.06 ea	\$1,980					
	Description: Copies Report of Assessed Val (25) 300 @ \$0.06 ea	\$18					
	Description: Envlpns for notification notices 10,100 @ \$0.03 ea	\$303					
	Description: Envlpns I&E rspns (850 every oth yr) 850 @ \$0.03 ea	\$26					
	Description: Envlpns I&E stuff (850 every oth yr) 850 @ \$0.03 ea	\$26					
	Description: HP 1100 Laser Cartridges 4 @ \$45 ea	\$180					
	Description: HP 1320 Cartridges 4 @ \$75 ea	\$300					
	Description: HP 4000N Laser Cartridges 4 @ \$75 ea	\$300					
	Description: I&E stuffers (850 pcs every other year) 85 @ \$0.04	\$34					
	Description: Paper, pencils, envelopes, folders	\$1,200					
	Description: Tax Assessment-Office Supplies	\$0					
	Description: Tax Bill Info Stuffer 3417 @ \$0.04 ea	\$137					
	Description: Tax Map Supplies	\$200					
	Detail Total:	\$5,108.00					
1000.1.150.41513.4626.00000.00.000.	Tax Assessment-Vehicle Fuel	\$41	\$180	\$180	\$180	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 52 gallons @ \$3.46	\$180					
	Detail Total:	\$180.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4640.00000.00.000	Tax Assessment-Books & Put	\$956	\$1,235	\$1,235	\$1,235	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Appraisal Journals	\$100					
	Description: Marshall Swift Commercial	\$500					
	Description: Marshall Swift Residential	\$245					
	Description: NE Journal (Comm/Ind info)	\$145					
	Description: Registry Review	\$210					
	Description: Tax Assessment-Books & Publications	\$35					
	Detail Total:	\$1,235.00					
1000.1.150.41513.4654.00000.00.000	Tax Assessment-Maint Suppli	\$147	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Oil Changes, Air Filters, Tires, Inspect	\$250					
	Detail Total:	\$250.00					
1000.1.150.41513.4661.00000.00.000	Tax Assessment-Fleet Mainte	\$1,098	\$1,357	\$1,438	\$1,438	\$81	5.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,438					
	Detail Total:	\$1,438.00					
1000.1.150.41513.4681.00000.00.000	Tax Assessment-Minor Equip	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camera Supplies	\$100					
	Description: Measuring Tapes & Refills 4 @ \$25 ea	\$100					
	Detail Total:	\$200.00					
Budg_Cat: Supplies - 600		\$4,589	\$8,330	\$8,411	\$8,411	\$81	0.97

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41513.4810.00000.00.000	Tax Assessment-Membership	\$851	\$797	\$797	\$797	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Board of Realtors	\$150					
	Description: IAAO 1 @ \$175	\$175					
	Description: NHAAO 2 @ \$20 ea	\$40					
	Description: NNREN 2 @ \$216 ea	\$432					
	Detail Total:	\$797.00					
1000.1.150.41513.4819.00000.00.000	Tax Assessment-Fees & Char	\$36	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current use, tax deeds, recording	\$250					
	Detail Total:	\$250.00					
Budg_Cat: Other Expenses - 800		\$887	\$1,047	\$1,047	\$1,047	\$0	0.00
Func: Tax Assessment - 41513		\$381,823	\$404,753	\$407,253	\$404,098	(\$655)	(0.16)

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FINANCE

Division: City Clerk/Tax Collection Office

Function 41520

Mission Statement:

To serve all our customers in a timely and professional manner; which includes the governing body, legislative body, residents and city staff. To dutifully record and preserve the Vital Records of this community for historical continuity as mandated by New Hampshire Statute and serve as an election official for all elections held in Dover. The safe and accurate collection and timely deposit of city moneys while serving customers in a profession and courteous manner. (City Clerk moved from Executive, Function 41410 , Tax Collection moved from Finance, Function 41514)

Major Services/Responsibilities:

- Provide quality service to the public
- Record, change and issue vital records
- Record and maintain city records
- Record financial statements (liens, releases, writs)
- Record Cemetery Deeds, Contracts, Road changes
- Licensing Bureau for marriages, dogs, parades, raffles, peddlers, videos and taxi cabs
- Processing and issuance of motor vehicle permits and title applications
- Collection and deposit of property taxes, motor vehicle permits, utility payments and departmental deposits
- Daily deposit of and accounting of collections
- Utility billing
- Preparation of reports to the State

Key Fiscal Year Objectives:

- To provide efficient quality service to the Public.
- To serve as a vital link with the public by continuing to interface with the city website.
- To continue to fully interface with the State of New Hampshire's Vital Records Information Network (NHVRIN).
- To preserve public records through utilization of the new Docutron System for easier public accessibility.
- To continue to update the City's website with items of overall interest to our customers.
- Investigate expansion of online payment for other types of transactions.
- To continue to work with the Department of Motor Vehicles as Municipal agents for Motor vehicle registrations

Performance Measures:

Description	FY11 Act	FY12 Est	FY13Est
Increase the number of licensed dogs	3,472	3,500	3,500
Invoices detail posted in Accounts Receivable	128,616	134,261	135,000
Payment & Credit transactions posted in AR	134,535	138,350	139,000
Total deposit items to bank	99,897	98,783	99,000
Portion of deposit items processed through Lock Box	68,439	68,967	69,000
Percent of deposit items processed through Lock Box	69%	70%	70%
Motor Vehicle Permits issued	29,280	29,000	29,000
Motor Vehicle Permits processed per full time employee	3,523	3,490	3,490
Portion of Motor Vehicles Permits Renewed by mail	3,017	3,180	3,280
Portion of Vehicle Permits renewed thru website	2,885	2,900	2,900
Percent of vehicles renewed by mail & website	20%	21%	21%
Property Tax bills issued	19,746	19,798	19,980
Utility bills issued	39,815	40,080	40,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4110.00000.00.000	City Clerk & Tax Collection-Re	\$54,023	\$55,622	\$57,674	\$57,674	\$2,052	3.69
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lavertu, Karen S	\$57,674	1.0000	City Clerk Tax			
	Detail Total:	\$57,674.00					
1000.1.150.41520.4115.00000.00.000	City Clerk & Tax Collection-Re	\$170,936	\$168,787	\$199,370	\$199,370	\$30,583	18.12
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$1,248					
	Description: Bennett, Diane	\$44,680	1.0000	Deputy Tax Coll			
	Description: Mistretta, Susan M	\$38,300	1.0000	Deputy City Cle			
	Description: Russell, Kathy A	\$20,389	0.6875	Account Clerk I			
	Description: Sturman, JINETTE	\$19,313	0.6250	Account Clerk I			
	Description: TBD RPT 25hr/week	\$18,651	0.6250	Account Clerk I			
	Description: TBD RPT 25 hr/week	\$18,651	0.6250	Account Clerk I			
	Description: TBD RPT 25hr/week	\$18,651	0.6250	Account Clerk I			
	Description: Ward, Cheryl L	\$19,487	0.6250	Account Clerk I			
	Detail Total:	\$199,370.00					
1000.1.150.41520.4130.00000.00.000	City Clerk & Tax Collection-Ov	\$376	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.4170.00000.00.000	City Clerk & Tax Collection-Lo	\$1,600	\$2,000	\$2,800	\$2,800	\$800	40.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 30 Years	\$1,600		\$1,600 each			
	Description: 3 @ 5-9 Years	\$1,200		\$400 each			
	Detail Total:	\$2,800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4211.00000.00.000	City Clerk & Tax Collection-He	\$64,152	\$67,720	\$41,441	\$40,480	(\$27,240)	(40.22)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$41,441					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$961)					
	Detail Total:	\$40,480.00					
1000.1.150.41520.4212.00000.00.000	City Clerk & Tax Collection-De	\$3,064	\$3,238	\$1,830	\$1,830	(\$1,408)	(43.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$1,830					
	Detail Total:	\$1,830.00					
1000.1.150.41520.4213.00000.00.000	City Clerk & Tax Collection-Lif	\$460	\$401	\$337	\$337	(\$64)	(15.96)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$337					
	Detail Total:	\$337.00					
1000.1.150.41520.4214.00000.00.000	City Clerk & Tax Collection-Di	\$366	\$371	\$374	\$374	\$3	0.81
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$374					
	Detail Total:	\$374.00					
1000.1.150.41520.4220.00000.00.000	City Clerk & Tax Collection-FI	\$13,112	\$13,575	\$15,325	\$15,325	\$1,750	12.89
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$15,325					
	Detail Total:	\$15,325.00					
1000.1.150.41520.4225.00000.00.000	City Clerk & Tax Collection-Me	\$3,067	\$3,175	\$3,590	\$3,590	\$415	13.07
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,590					
	Detail Total:	\$3,590.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4230.00000.00.000	City Clerk & Tax Collection-Re	\$14,944	\$18,808	\$12,698	\$12,698	(\$6,110)	(32.49)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$12,698					
	Detail Total:	\$12,698.00					
1000.1.150.41520.4240.00000.00.000	City Clerk & Tax Collection-St	\$50	\$530	\$530	\$530	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Workshop	\$30					
	Description: Computer training, quality customer, Continuing Ed	\$250					
	Description: Tax Convention (Mandated per RSA 31:8)	\$250					
	Detail Total:	\$530.00					
1000.1.150.41520.4260.00000.00.000	City Clerk & Tax Collection-W	\$152	\$152	\$152	\$152	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$152					
	Detail Total:	\$152.00					
Budg_Cat: Personal Services - 100		\$326,302	\$334,379	\$336,121	\$335,160	\$781	0.23
1000.1.150.41520.4336.00000.00.000	City Clerk & Tax Collection-Me	\$59	\$0	\$180	\$180	\$180	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Clerk & Tax Collection-Medical Services	\$180		3 @ \$60.00 ea			
	Detail Total:	\$180.00					
Budg_Cat: Capital Outlay - 700		\$59	\$0	\$180	\$180	\$180	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4341.00000.00.000	City Clerk & Tax Collection-Te	\$2,614	\$3,164	\$3,164	\$3,164	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mail Svc for Motor Vehicle Renewa 29,000 @ \$.05 ea	\$1,450					
	Description: MV Folding Fee	\$290					
	Description: Pickup of billings 15 @ \$12.5 ea	\$188					
	Description: Proc Tax Bill mailing (twice a year) 19,800 @ \$.04	\$792					
	Description: Process lien notices 1,200 @ \$.37 ea	\$444					
	Detail Total:	\$3,164.00					
1000.1.150.41520.4435.00000.00.000	City Clerk & Tax Collection-M	\$19,432	\$15,350	\$15,350	\$15,350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computerized MV Registration Support and License F	\$9,515					
	Description: Division Share of PC Replacement Costs	\$3,369					
	Description: EReg Annual Maintenance Fee	\$1,500					
	Description: Misc Office Machine Repairs	\$200					
	Description: Sentry System rental/maintenance	\$480					
	Description: Time Stamp Machine	\$226					
	Description: Typewriter Annual Maintenance 1 @ \$60	\$60					
	Detail Total:	\$15,350.00					
1000.1.150.41520.4443.00000.00.000	City Clerk & Tax Collection-Re	\$290	\$0	\$0	\$0	\$0	0.00
1000.1.150.41520.4524.00000.00.000	City Clerk & Tax Collection-Pu	\$2,049	\$2,172	\$2,172	\$2,172	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$2,172					
	Detail Total:	\$2,172.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4531.00000.00.000	City Clerk & Tax Collection-Te	\$4,510	\$7,140	\$7,140	\$7,140	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$7,140					
	Detail Total:	\$7,140.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4534.00000.00.000	City Clerk & Tax Collection-Pc	\$29,626	\$29,145	\$29,145	\$29,145	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual 1st class presort fee	\$185					
	Description: Cert Impending Deeding Notices 125 @ \$5.24 ea	\$655					
	Description: Cert Impending Deeding to Lienhldr 125 @ \$5.24 ea	\$655					
	Description: Certified Lien Notice to Mortgagee 200 @ \$5.24 ea	\$1,048					
	Description: Certified Tax Lien Notices 650 @ \$5.24 ea	\$3,406					
	Description: Lock Box Rental	\$410					
	Description: Misc postage for correspondence 1,560 @ \$.44 ea	\$686					
	Description: Prop Tax Bills (mailed twice a year) 19,800 @ \$.44	\$8,712					
	Description: Prop Tax Bills (other mailings) 888 @ \$.44 ea	\$391					
	Description: Quarterly Tax Statements 1,859 @ \$.44 ea	\$818					
	Description: Tax Delinquent Notices 700 @ \$.44 ea	\$308					
	Description: Vehicle Renewal by Mail - Other 2,000 @ \$.44 ea	\$880					
	Description: Vehicle Renewal by Mail 29,000 @ \$.29 ea	\$8,410					
	Description: Vehicle Renewal no post enclosed 570 @ \$.44 ea	\$251					
	Description: Vital Record Correspondence	\$2,330					
	Detail Total:	\$29,145.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4540.00000.00.000	City Clerk & Tax Collection-Ac	\$2,037	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Meeting Advertisements	\$500					
	Description: Passage of Ordinances	\$500					
	Detail Total:	\$1,000.00					
1000.1.150.41520.4550.00000.00.000	City Clerk & Tax Collection-Pr	\$0	\$1,550	\$1,550	\$1,550	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binding-Certs, Ordinances, Resolutions	\$1,000					
	Description: Printing of Ordinances for Resale	\$300					
	Description: Printing Vaious Flyers/Notices	\$250					
	Detail Total:	\$1,550.00					
1000.1.150.41520.4580.00000.00.000	City Clerk & Tax Collection-Tr	\$482	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, confrences, mileage	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$61,040	\$60,021	\$60,021	\$60,021	\$0	0.00
1000.1.150.41520.4611.00000.00.000	City Clerk & Tax Collection-Of	\$3,313	\$7,430	\$7,430	\$7,430	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Central Stores Copies 80,500 @ \$.06 ea	\$4,830					
	Description: Stationery, envelopes, forms, dog tags, toner, pen	\$2,600					
	Detail Total:	\$7,430.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4612.00000.00.000	City Clerk & Tax Collection-Of	\$5,174	\$5,820	\$5,820	\$5,820	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: #10 Billing envelopes (taxes) 19,200 @ \$.03	\$576					
	Description: #10 Window Envelopes (liens) 1,100 @ \$.04 ea	\$44					
	Description: #9 Return envelopes (white) 19,200 @ \$.04	\$768					
	Description: 10 Billing Envelopes-Vehicle Renew 29,000 @ \$.03 e	\$870					
	Description: 10 Plain Envelopes- Misc Corresp 1,000 @ \$.04 ea	\$40					
	Description: 2-part receipts 2,500 @ \$.10 ea	\$250					
	Description: 9 Retn Env Vhicle Renewal Yellow 29,000 @ \$.04 ea	\$1,160					
	Description: Annual Update of Law (Taxes)	\$10					
	Description: Automobile "Red" Books 6 @ \$75	\$450					
	Description: Dog Tags 3,400 @ \$.18 ea	\$612					
	Description: Property Tax bill forms 22,000 @ \$.02 ea	\$440					
	Description: Supplies for Printers, Scanners	\$600					
	Detail Total:	\$5,820.00					
1000.1.150.41520.4619.00000.00.000	City Clerk & Tax Collection-St	\$994	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City of Dover Souvenirs	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.150.41520.4640.00000.00.000	City Clerk & Tax Collection-Pt	\$0	\$150	\$150	\$150	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Publications	\$150					
	Detail Total:	\$150.00					
Budg_Cat: Supplies - 600		\$9,481	\$14,900	\$14,900	\$14,900	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41520.4810.00000.00.000	City Clerk & Tax Collection-M	\$40	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Municipal Clerk Associates 2 @ \$20	\$40					
	Description: NH Town & City Clerks 2 @ \$20	\$40					
	Description: NHTCA 1 @ \$20	\$20					
	Detail Total:	\$100.00					
1000.1.150.41520.4819.00000.00.000	City Clerk & Tax Collection-Fe	\$1,691	\$1,855	\$1,855	\$1,855	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Current Use, Tax deeds, etc.	\$175					
	Description: Mortgagee search before deeding 8 @ \$10 ea	\$80					
	Description: Redemptions 400 @ \$2 ea	\$800					
	Description: Tax lien recording 400 @ \$2 ea	\$800					
	Detail Total:	\$1,855.00					
Budg_Cat: Other Expenses - 800		\$1,731	\$1,955	\$1,955	\$1,955	\$0	0.00
Func: Finance - City Clerk & Tax Collection - 41520		\$398,613	\$411,255	\$413,177	\$412,216	\$961	0.23

FINANCE

Division: Election Division

Function 41525

Mission Statement:

To act as an agent for the State of New Hampshire for the purpose of administering elections in an efficient and professional manner and to uphold the rules and laws of the City and State with the new Statewide Voter Registration System (SVRS).(Moved from Executive, Function 1000-41430)

Major Services/Responsibilities:

- Provide election services to the public so that each person's vote will count.
- Record, change and update voter registration information in accordance with state law.
- Provide registration opportunities for new voters, including same day registration.
- Plan, organize and administer all local, state and federal elections.
- Provide training to election volunteers and/or workers so that election day is carried out in an organized and efficient manner.

Key Fiscal Year Objectives:

- To continue to recruit able volunteers to assist in managing the elections when vacancies exist.
- To provide better education for citizens on the local and state changes in the election law process.
- To ensure smooth procedures are in place to secure accurate and timely election results.
- Continue ongoing training of all election staff

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Total number of new registered voters	994	954	1,000
Manage Municipal, State, Federal elections	2	2	2
Recruit and train staff for election activities	60	60	60
Total number of voters that registered on election day	758	700	800

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4115.00000.00.000	Elections-Regular Hourly Emp	\$20	\$0	\$0	\$0	\$0	0.00
1000.1.150.41525.4120.00000.00.000	Elections-Temporary Employe	\$4,303	\$6,696	\$6,696	\$6,696	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 12 Counters - 4 hrs per election 12 PD \$33.00	\$792					
	Description: 24 Inspectors 15 hours per election 24 PD \$123.00	\$5,904					
	Detail Total:	\$6,696.00					
1000.1.150.41525.4125.00000.00.000	Elections-Elected Officials	\$9,734	\$11,268	\$11,268	\$11,268	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Supervr of ChrcklistChair 13 hr/elec 2 PD \$222	\$444					
	Description: 18 Selectmen - 15 hours per election 36 PD \$131	\$4,716					
	Description: 5 Supervr of Checklist 13 hrs/election 10 PD \$222	\$2,220					
	Description: 6 Clerks - 15 hrs ea per election 12 PD \$139	\$1,668					
	Description: 6 Moderators - 15 hrs ea per election 12 PD \$185	\$2,220					
	Detail Total:	\$11,268.00					
1000.1.150.41525.4130.00000.00.000	Elections-Overtime Pay	\$1,143	\$880	\$880	\$880	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Set up / Dismantling of voting booths, chairs, tab	\$880					
	Detail Total:	\$880.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4220.00000.00.000	Elections-FICA	\$929	\$1,168	\$1,168	\$1,168	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,168					
	Detail Total:	\$1,168.00					
1000.1.150.41525.4225.00000.00.000	Elections-Medicare	\$207	\$274	\$274	\$274	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$274					
	Detail Total:	\$274.00					
1000.1.150.41525.4230.00000.00.000	Elections-Retirement	\$101	\$0	\$0	\$0	\$0	0.00
1000.1.150.41525.4260.00000.00.000	Elections-Workers Comp Insu	\$24	\$24	\$24	\$24	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$24					
	Detail Total:	\$24.00					
Budg_Cat: Personal Services - 100		\$16,461	\$20,310	\$20,310	\$20,310	\$0	0.00
1000.1.150.41525.4341.00000.00.000	Elections-Technical Services	\$4,332	\$5,468	\$5,468	\$5,468	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accu Vote - Set-up charges-Coding, & Memory cards	\$3,218					
	Description: Programming- Ballot Coding & Printing 10 EA \$225	\$2,250					
	Detail Total:	\$5,468.00					
1000.1.150.41525.4435.00000.00.000	Elections-Maint Chrgs - Office	\$0	\$1,050	\$1,050	\$1,050	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accuvote Machines 6 @ \$175 ea	\$1,050					
	Detail Total:	\$1,050.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4524.00000.00.000	Elections-Public Liab Insuranc	\$133	\$141	\$141	\$141	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$141					
	Detail Total:	\$141.00					
1000.1.150.41525.4534.00000.00.000	Elections-Postage	\$240	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$3,000					
	Detail Total:	\$3,000.00					
1000.1.150.41525.4540.00000.00.000	Elections-Advertising	\$306	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising as required by law 2 @ 1,000 ea	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.150.41525.4550.00000.00.000	Elections-Printing & Binding	\$0	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing ballots, check lists, letters for voters	\$3,000					
	Detail Total:	\$3,000.00					
Budg_Cat: Purchased Services - 300		\$5,011	\$14,659	\$14,659	\$14,659	\$0	0.00
1000.1.150.41525.4611.00000.00.000	Elections-Office Supplies	\$1,116	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Color Copies, Black/White Copies	\$1,000					
	Description: Supplies, forms, etc.	\$1,500					
	Detail Total:	\$2,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.150.41525.4631.00000.00.000	Elections-Food	\$814	\$1,600	\$1,600	\$1,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Meals for Elections 2 @ \$800 ea	\$1,600					
	Detail Total:	\$1,600.00					
1000.1.150.41525.4681.00000.00.000	Elections-Minor Equip Furnitu	\$0	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Voting Booths, Signs, Tables, Cones Stanchions	\$800					
	Detail Total:	\$800.00					
Budg_Cat: Supplies - 600		\$1,930	\$4,900	\$4,900	\$4,900	\$0	0.00
Func: Finance - Elections - 41525		\$23,402	\$39,869	\$39,869	\$39,869	\$0	0.00

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PLANNING

TAB 8

PLANNING

TAB 8

PLANNING

Division: Planning

Function 41910

Mission Statement:

To work with the community to preserve and shape a safe, sustainable, vital and well planned City through long-range planning that reflects the Community's vision. To be a trusted resource that provides innovative solutions, engages with the community and serves the public as a source of information and data about the community.

Major Services/Responsibilities:

- Maintain and implement the City's Master Plan
- Foster context sensitive development by working with residents to identify the community's character, and tailoring regulations that support that character.
- Maintain and administer the approval process for development subdivision of land, and extraction of materials.
- Advise the Planning Board, Open Lands Committee, Zoning Board of Adjustment, City Council, Conservation Commission and other land use boards for their respective land use and development issues
- Participate in the review and improvement of Dover's parking and transportation network
- Serve as a resource on the City and the development process for stakeholders
- Monitor and oversee conservation easements and preservation efforts within Dover
- Facilitate communications between the development community, the City and the public
- Work with property/business owners to understand and operate within the land use ordinances in place.
- Represent the City on regional and state committees and projects
- Conduct research and grant writing
- Oversee and maintain an efficient and customer oriented zoning enforcement process
- Conduct special projects as assigned by the City Manager

Key Fiscal Year Objectives:

- To reflect the highest ethical and professional standards, and foster enduring respect for our customers and the public.
- Complete the Conservation and Open Space chapter of the Master Plan
- Promote downtown traffic and parking
- Coordinate and oversee the Master Plan community visioning process
- Continue oversight for operation and development of the FastTrans program
- Oversee and coordinate the Capital Improvement's Program
- Propose rezoning initiatives to meet the goals and objectives of the City's Master Plan
- Increase the efficiency of the department through the use of technology and social media
- Support economic development within the City including waterfront development, downtown redevelopment and rezoning initiatives
- Assist other City departments with program development and long-range planning
- Assert Dover's priorities in regional and state projects such as the State Ten Year Transportation Improvement Plan, Newington/Dover Bridge Project, Regional Economic Development, and the NH Main Street Program
- Continue to increase the interaction with citizens and community organizations in an ongoing effort to familiarize the department with the wants and needs of the community
- Continue to preserve conservation land by supporting the efforts of the Open Lands Committee and Conservation Commission

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Interact and process public inquiries	25,200	26,200	26,200
Subdivision:	21 lots	21 lots	25 lots
Number of Lots/Housing units	142 units	180 units	92 units
Site Review: Building Square Footage	14,000	150,000	100,000
Site Review: Parking Lot Square Footage	112,260	320,000	125,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4110.00000.00.000	Planning-Regular Salaried Err	\$242,442	\$230,642	\$239,087	\$239,087	\$8,445	3.66
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bird, Steven L	\$79,258	1.0000	City Planner			
	Description: Corwin, Timothy	\$61,620	1.0000	Assistant Plann			
	Description: Jones, Richard E	(\$58,651)	-0.7400	CDBG Allocation			
	Description: Jones, Richard E	\$79,258	1.0000	Program Coordin			
	Description: Parker, Christopher G	\$81,686	1.0000	Director of Pla			
	Description: Parker, Christopher G	(\$4,084)	-0.0500	Prorate CDBG			
	Detail Total:	\$239,087.00					
1000.1.180.41910.4115.00000.00.000	Planning-Regular Hourly Emp	\$45,420	\$44,928	\$48,748	\$48,748	\$3,820	8.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Payment	\$52		457 Incentive P			
	Description: Glidden, Jean M	\$43,630	1.0000	Office Manager			
	Description: Glidden, Jean M	(\$11,780)	-0.2700	Prorate CDBG			
	Description: Pare, Gail	\$16,846	0.5000	Clerk Typist II			
	Detail Total:	\$48,748.00					
1000.1.180.41910.4170.00000.00.000	Planning-Longevity Pay	\$4,000	\$3,452	\$2,719	\$2,719	(\$733)	(21.23)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800					
	Description: 1 @ 15-19 years	\$1,200					
	Description: 1 @ 20-24 Years Prorated	\$467					
	Description: 1 @ 5-10 years	\$400					
	Description: Prorate to CDBG	(\$148)					
	Detail Total:	\$2,719.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4211.00000.00.000	Planning-Health Insurance	\$57,108	\$69,332	\$81,083	\$79,203	\$9,871	14.24
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$81,083					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,880)					
	Detail Total:	\$79,203.00					
1000.1.180.41910.4212.00000.00.000	Planning-Dental Insurance	\$2,433	\$2,954	\$2,524	\$2,524	(\$430)	(14.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$2,524					
	Detail Total:	\$2,524.00					
1000.1.180.41910.4213.00000.00.000	Planning-Life Insurance	\$757	\$627	\$650	\$650	\$23	3.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$650					
	Detail Total:	\$650.00					
1000.1.180.41910.4214.00000.00.000	Planning-Disability Insurance	\$515	\$568	\$590	\$590	\$22	3.87
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$590					
	Detail Total:	\$590.00					
1000.1.180.41910.4220.00000.00.000	Planning-FICA	\$16,813	\$15,873	\$16,595	\$16,595	\$722	4.55
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA 6.2%	\$16,595					
	Detail Total:	\$16,595.00					
1000.1.180.41910.4225.00000.00.000	Planning-Medicare	\$3,992	\$3,712	\$3,882	\$3,882	\$170	4.58
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,882					
	Detail Total:	\$3,882.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4230.00000.00.000	Planning-Retirement	\$25,150	\$29,209	\$24,081	\$24,081	(\$5,128)	(17.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$24,081					
	Detail Total:	\$24,081.00					
1000.1.180.41910.4240.00000.00.000	Planning-Staff Development	\$2,480	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & conf. for staff/board members	\$2,500					
	Detail Total:	\$2,500.00					
1000.1.180.41910.4260.00000.00.000	Planning-Worker's Comp Insu	\$211	\$211	\$211	\$211	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$211					
	Detail Total:	\$211.00					
1000.1.180.41910.4290.00000.00.000	Planning-FSA Fees	\$180	\$243	\$194	\$194	(\$49)	(20.16)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$194					
	Detail Total:	\$194.00					
Budg_Cat: Personal Services - 100		\$401,500	\$404,251	\$422,864	\$420,984	\$16,733	4.14
1000.1.180.41910.4336.00000.00.000	Planning - Medical Services	\$59	\$0	\$0	\$0	\$0	0.00
1000.1.180.41910.4339.00000.00.000	Planning - Consulting Service:	\$0	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Master Plan Consulting	\$10,000		Land Use/Transp			
	Detail Total:	\$10,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4341.00000.00.000	Technical Services	\$307	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peer Review	\$300		Traffic Study R			
	Detail Total:	\$300.00					
1000.1.180.41910.4435.00000.00.000	Planning-Maint Chrgs - Office	\$2,067	\$2,780	\$2,460	\$2,460	(\$320)	(11.51)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of PC Maintenance	\$2,460					
	Detail Total:	\$2,460.00					
1000.1.180.41910.4524.00000.00.000	Planning-Public Liab Insuranc	\$1,764	\$1,870	\$1,870	\$1,870	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,870					
	Detail Total:	\$1,870.00					
1000.1.180.41910.4531.00000.00.000	Planning-Communications	\$3,332	\$3,134	\$3,134	\$3,134	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, data,	\$3,134					
	Detail Total:	\$3,134.00					
1000.1.180.41910.4534.00000.00.000	Planning-Postage	\$6,556	\$10,000	\$10,000	\$8,000	(\$2,000)	(20.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,000					
	Description: Planning Postage	\$6,000					
	Description: zCM Reduction - Postage	(\$2,000)					
	Detail Total:	\$8,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4540.00000.00.000	Planning-Advertising	\$5,925	\$6,000	\$6,000	\$6,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal ads for posting public hearings	\$4,000					
	Description: ZBA Advertising (partially reimbursed)	\$2,000					
	Detail Total:	\$6,000.00					
1000.1.180.41910.4550.00000.00.000	Planning-Printing And Binding	\$765	\$5,000	\$5,000	\$3,000	(\$2,000)	(40.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pamphlets for rezoning information, legal records	\$5,000					
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$3,000.00					
1000.1.180.41910.4580.00000.00.000	Planning-Travel Expense	\$678	\$1,000	\$1,500	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel Expenses for seminars, conferences, mileage	\$1,500					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$21,453	\$40,084	\$40,264	\$35,764	(\$4,320)	(10.78)
1000.1.180.41910.4611.00000.00.000	Planning-Office Supplies	\$3,357	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning-Office Supplies	\$3,000					
	Detail Total:	\$3,000.00					
1000.1.180.41910.4612.00000.00.000	Planning - Operating Supplies	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Operating Supplies	\$500					
	Detail Total:	\$500.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4626.00000.00.000	Planning - Vehicle Fuels	\$0	\$200	\$225	\$225	\$25	12.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 65 gallons @ \$3.46	\$225					
	Detail Total:	\$225.00					
1000.1.180.41910.4631.00000.00.000	Planning - Food	\$455	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$500					
	Detail Total:	\$500.00					
1000.1.180.41910.4640.00000.00.000	Planning-Books & Publication:	\$276	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical planning books/publications	\$400					
	Detail Total:	\$400.00					
1000.1.180.41910.4681.00000.00.000	Planning - Minor Equip Furnitu	\$270	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$4,358	\$4,600	\$4,625	\$4,625	\$25	0.54
1000.1.180.41910.4745.00000.00.000	Planning - Computers & Comr	\$0	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Computers & Communications Equip	\$400					
	Detail Total:	\$400.00					
Budg_Cat: Capital Outlay - 700		\$0	\$400	\$400	\$400	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.180.41910.4810.00000.00.000	Planning - Membership Dues	\$603	\$1,654	\$1,654	\$1,654	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Planning Association	\$504					
	Description: International Council for Local Environmental Iss	\$600					
	Description: NH Planning Association	\$150					
	Description: Urban Land Institute	\$250					
	Description: Workforce Housing Coalition	\$150					
	Detail Total:	\$1,654.00					
1000.1.180.41910.4819.00000.00.000	Planning - Fees & Charges	\$37	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deed recording costs	\$100					
	Detail Total:	\$100.00					
Budg_Cat: Other Expenses - 800		\$640	\$1,754	\$1,754	\$1,754	\$0	0.00
Func: Planning - 41910		\$427,950	\$451,089	\$469,907	\$463,527	\$12,438	2.76

PLANNING

Division: Community Development Fund Function: 2100-46311

Mission Statement:

Create a viable urban environment through the improvement of housing and employment opportunities for low and moderate income people and through improving and/or expanding public facilities and services.

Major Services/Responsibilities:

- Review loan applications to the Housing & Economic Loan Programs.
- Preparation of all closing documents and payment administration of all approved loans.
- Prepare scope of work, solicit bids, prepare bid analysis/results, contracts and change orders and inspection reports of projects.
- Develop annual CDBG grant application to HUD.
- Solicit CDBG grant proposals.
- Verify compliance with Federal laws (Davis-Bacon Wage Rates) for all CDBG-funded projects.
- Develop the annual Grantee Performance Report.
- Create annual consolidated Plan Performance Report for HUD.
- Monitor 25 to 35 outstanding loans, projects and sub recipients.
- Oversee implementation of energy efficiency improvements to City facilities

Key Fiscal Year Objectives:

- To provide increased employment opportunities to low/moderate income persons through loans to local businesses.
- To rehabilitate and improve the housing stock of the City of Dover.
- Close out all public facility projects and human service contracts by year's end.
- To complete all tenant fit out and other approved construction work at the McConnell Center financed with CDBG funding.
- To provide increased education health and human services to Dover's low and moderate income residents.
- To complete the Performance Measures integration into the CDBG process.
- Set-up and draw down of Federal funds owed to the City as required for the program.
- Address the needs of older housing, which pose lead-based paint hazards and life safety hazards.
- Complete the FY2010 – 2014 Consolidated Plan
- Complete quarterly Recovery Aid Reporting

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Housing Rehabilitation	42,549	25,000	20,000
Public Facilities Grants	64,099	72,153	55,000
Public Service Expenditures	53,037	56,100	45,150

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4110.06311.12.000	CDBG - Administration-Regul	\$0	\$42,932	\$23,107	\$23,107	(\$19,825)	(46.18)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard E	(\$19,814)	-0.2500	DELP Allocation			
	Description: Jones, Richard E	(\$20,607)	-0.2600	Planning Alloca			
	Description: Jones, Richard E	\$79,258	1.0000	Program Coord.			
	Description: Jones, Richard E	(\$19,814)	-0.2500	Rehab Allocatio			
	Description: Parker, Christopher G	(\$77,602)	-0.9500	95% Planning			
	Description: Parker, Christopher G	\$81,686	1.0000	Dir. of Plannin			
	Detail Total:	\$23,107.00					
2100.1.180.46311.4115.06311.12.000	CDBG - Administration-Regul	\$0	\$11,322	\$11,780	\$11,780	\$458	4.05
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Glidden, Jean M	(\$31,850)	-0.7300	73% Planning			
	Description: Glidden, Jean M	\$43,630	1.0000	Office Manager			
	Detail Total:	\$11,780.00					
2100.1.180.46311.4170.06311.12.000	CDBG - Administration-Longe	\$0	\$948	\$532	\$532	(\$416)	(43.88)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 20-24 Years	\$1,600					
	Description: 1 @ 20-24 Years allocated	(\$1,216)					
	Description: Proration from Planning	\$148					
	Detail Total:	\$532.00					
2100.1.180.46311.4211.06311.12.000	CDBG - Administration-Health	\$0	\$16,301	\$11,260	\$11,260	(\$5,041)	(30.92)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC Health Trust	\$11,260					
	Detail Total:	\$11,260.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4212.06311.12.000	CDBG - Administration-Dental	\$0	\$733	\$390	\$390	(\$343)	(46.79)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC Health Trust	\$390					
	Detail Total:	\$390.00					
2100.1.180.46311.4213.06311.12.000	CDBG - Administration-Life In	\$0	\$130	\$84	\$84	(\$46)	(35.38)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to LGC Health Trust	\$84					
	Detail Total:	\$84.00					
2100.1.180.46311.4214.06311.12.000	CDBG - Administration-Disabi	\$0	\$21	\$23	\$23	\$2	9.52
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$23					
	Detail Total:	\$23.00					
2100.1.180.46311.4220.06311.12.000	CDBG - Administration-FICA	\$0	\$3,094	\$1,965	\$1,965	(\$1,129)	(36.49)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,965					
	Detail Total:	\$1,965.00					
2100.1.180.46311.4225.06311.12.000	CDBG - Administration-Medic	\$0	\$724	\$459	\$459	(\$265)	(36.60)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$459					
	Detail Total:	\$459.00					
2100.1.180.46311.4230.06311.12.000	CDBG - Administration-Retiree	\$0	\$6,099	\$3,117	\$3,117	(\$2,982)	(48.89)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$3,117					
	Detail Total:	\$3,117.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4240.06311.12.000	CDBG - Administration-Staff E	\$0	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars & Conferences for Staff	\$300					
	Detail Total:	\$300.00					
2100.1.180.46311.4260.06311.12.000	CDBG - Administration-Worke	\$0	\$610	\$610	\$610	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation self insurance	\$610					
	Detail Total:	\$610.00					
2100.1.180.46311.4290.06311.12.000	CDBG - Administration-FSA F	\$0	\$54	\$37	\$37	(\$17)	(31.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$37					
	Detail Total:	\$37.00					
2100.1.180.46311.4335.06311.12.000	CDBG Administration - Auditir	\$0	\$4,158	\$4,185	\$4,185	\$27	0.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Administration - Auditing Services	\$4,185					
	Detail Total:	\$4,185.00					
2100.1.180.46311.4339.06311.12.000	CDBG - Administration-Consu	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional Consulting Services	\$200					
	Detail Total:	\$200.00					
2100.1.180.46311.4435.06311.12.000	CDBG - Administration-Maint	\$0	\$163	\$320	\$320	\$157	96.32
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of PC replacement and repair costs	\$320					
	Detail Total:	\$320.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46311.4531.06311.12.000	CDBG - Administration-Telecc	\$0	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$400					
	Detail Total:	\$400.00					
2100.1.180.46311.4534.06311.12.000	CDBG - Administration-Postag	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express, and parcel delivery	\$100					
	Detail Total:	\$100.00					
2100.1.180.46311.4540.06311.12.000	CDBG - Administration-Advert	\$0	\$166	\$166	\$166	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal Ads	\$166					
	Detail Total:	\$166.00					
2100.1.180.46311.4580.06311.12.000	CDBG - Administration-Travel	\$0	\$145	\$145	\$145	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to seminars/conferences	\$145					
	Detail Total:	\$145.00					
2100.1.180.46311.4611.06311.12.000	CDBG - Administration-Office	\$0	\$100	\$228	\$228	\$128	128.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG - Administration-Office Supplies	\$228					
	Detail Total:	\$228.00					
Func: CDBG Admin - 46311		\$0	\$88,700	\$59,408	\$59,408	(\$29,292)	(33.02)

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46323.4110.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$19,502	\$19,814	\$19,814	\$312	1.60
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard E	(\$59,444)	-0.7500	Admin/DELP/Plng			
	Description: Jones, Richard E	\$79,258	1.0000	CDBG Program Co			
	Detail Total:	\$19,814.00					
2100.1.180.46323.4170.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$400	\$175	\$175	(\$225)	(56.25)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG - Housing Rehab Administration-Longevity Pay	\$175					
	Detail Total:	\$175.00					
2100.1.180.46323.4211.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$5,586	\$5,975	\$5,975	\$389	6.96
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Health Insurance Premiums to LGC Health Trust	\$5,975					
	Detail Total:	\$5,975.00					
2100.1.180.46323.4212.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$230	\$182	\$182	(\$48)	(20.87)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC Health Trust	\$182					
	Detail Total:	\$182.00					
2100.1.180.46323.4213.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$47	\$48	\$48	\$1	2.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to LGC Health Trust	\$48					
	Detail Total:	\$48.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46323.4220.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$1,117	\$1,108	\$1,108	(\$9)	(0.81)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of wages	\$1,108					
	Detail Total:	\$1,108.00					
2100.1.180.46323.4225.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$261	\$259	\$259	(\$2)	(0.77)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$259					
	Detail Total:	\$259.00					
2100.1.180.46323.4230.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$2,197	\$1,779	\$1,779	(\$418)	(19.03)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,779					
	Detail Total:	\$1,779.00					
2100.1.180.46323.4290.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$17	\$17	\$17	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Account	\$17					
	Detail Total:	\$17.00					
2100.1.180.46323.4580.06321.12.000	CDBG - Housing Rehab Admi	\$0	\$110	\$110	\$110	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to and from Conferences	\$110					
	Detail Total:	\$110.00					
2100.1.180.46323.4835.06335.12.000	CDBG - Strafford County CAP	\$0	\$25,000	\$25,000	\$25,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CAP Weatherization	\$25,000					
	Detail Total:	\$25,000.00					
Func: Housing Rehab - 46323		\$0	\$54,467	\$54,467	\$54,467	\$0	0.00

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46341.4110.06331.12.000	Regular Salaried Employees	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4211.06331.12.000	Health Insurance	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4212.06331.12.000	Dental Insurance	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4213.06331.12.000	Life Insurance	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4220.06331.12.000	FICA	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4225.06331.12.000	Medicare	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4230.06331.12.000	Retirement	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4715.06331.12.000	Public Facilities - Downtown AI	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4835.06301.12.000	CDBG - Unallocated Funding-	\$0	\$180,787	\$0	\$0	(\$180,787)	(100.00)
2100.1.180.46341.4835.06342.12.000	My Friends Place	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46341.4835.06388.12.000	Grants/Subsidy	\$0	\$0	\$250,000	\$250,000	\$250,000	0.00
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
Description: The Housing Partnership		\$210,000		FY13 Request			
Description: The Triangle Club		\$40,000		FY13 Request			
Detail Total:		\$250,000.00					
Func: Public Facilities - 46341		\$0	\$180,787	\$250,000	\$250,000	\$69,213	38.28
2100.1.180.46348.4835.06301.12.000	CDBG - Unallocated Funding-	\$0	\$65,500	\$0	\$0	(\$65,500)	(100.00)
2100.1.180.46348.4835.06333.12.000	Community Partners	\$0	\$0	\$8,600	\$8,600	\$8,600	0.00
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
Description: Community Partners		\$8,600					
Detail Total:		\$8,600.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06334.12.000	My Friends Place - Trans Hou	\$0	\$0	\$3,000	\$3,000	\$3,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place - Trans Housing	\$3,000					
	Detail Total:	\$3,000.00					
2100.1.180.46348.4835.06341.12.000	Our House for Girls	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46348.4835.06342.12.000	My Friends Place	\$0	\$0	\$6,500	\$6,500	\$6,500	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: My Friends Place	\$6,500					
	Detail Total:	\$6,500.00					
2100.1.180.46348.4835.06343.12.000	Dover Childrens Center	\$0	\$0	\$0	\$0	\$0	0.00
2100.1.180.46348.4835.06360.12.000	Welfare Security Deposits	\$0	\$0	\$8,600	\$8,600	\$8,600	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Welfare Security Deposits	\$8,600					
	Detail Total:	\$8,600.00					
2100.1.180.46348.4835.06361.12.000	A Safe Place	\$0	\$0	\$3,000	\$3,000	\$3,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: A Safe Place	\$3,000					
	Detail Total:	\$3,000.00					
2100.1.180.46348.4835.06367.12.000	Aids Response	\$0	\$0	\$6,500	\$6,500	\$6,500	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Aids Response	\$6,500					
	Detail Total:	\$6,500.00					
2100.1.180.46348.4835.06377.12.000	Cross Roads House	\$0	\$0	\$5,700	\$5,700	\$5,700	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cross Roads House	\$5,700					
	Detail Total:	\$5,700.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46348.4835.06380.12.000	Homeless Center for Strafford	\$0	\$0	\$6,500	\$6,500	\$6,500	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Homeless Center for Strafford County	\$6,500					
	Detail Total:	\$6,500.00					
2100.1.180.46348.4835.06388.12.000	My Friends Place	\$0	\$0	\$0	\$0	\$0	0.00
Func: Public Services - 46348		\$0	\$65,500	\$48,400	\$48,400	(\$17,100)	(26.11)
2100.1.180.46525.4110.06621.12.000	CDBG - Economic Developme	\$0	\$19,902	\$19,814	\$19,814	(\$88)	(0.44)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Jones, Richard E	(\$59,444)	-0.7500	Admin/Rehab/Pln			
	Description: Jones, Richard E	\$79,258	1.0000	CDBG Program Co			
	Detail Total:	\$19,814.00					
2100.1.180.46525.4170.06621.12.000	Longevity Pay	\$0	\$0	\$174	\$174	\$174	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CDBG Economic Loan Admin - Longevity Pay	\$174					
	Detail Total:	\$174.00					
2100.1.180.46525.4211.06621.12.000	CDBG - Economic Developme	\$0	\$5,586	\$5,975	\$5,975	\$389	6.96
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC Health Trust	\$5,975					
	Detail Total:	\$5,975.00					
2100.1.180.46525.4212.06621.12.000	CDBG - Economic Developme	\$0	\$230	\$182	\$182	(\$48)	(20.87)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC Health Trust	\$182					
	Detail Total:	\$182.00					

City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2100.1.180.46525.4213.06621.12.000	CDBG - Economic Developme	\$0	\$47	\$48	\$48	\$1	2.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to LGC Health Trust	\$48					
	Detail Total:	\$48.00					
2100.1.180.46525.4220.06621.12.000	CDBG - Economic Developme	\$0	\$1,116	\$1,108	\$1,108	(\$8)	(0.72)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,108					
	Detail Total:	\$1,108.00					
2100.1.180.46525.4225.06621.12.000	CDBG - Economic Developme	\$0	\$261	\$259	\$259	(\$2)	(0.77)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of Wages	\$259					
	Detail Total:	\$259.00					
2100.1.180.46525.4230.06621.12.000	CDBG - Economic Developme	\$0	\$2,197	\$1,779	\$1,779	(\$418)	(19.03)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,779					
	Detail Total:	\$1,779.00					
2100.1.180.46525.4290.06621.12.000	CDBG - Economic Developme	\$0	\$17	\$17	\$17	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Account	\$17					
	Detail Total:	\$17.00					
2100.1.180.46525.4580.06621.12.000	CDBG - Economic Developme	\$0	\$111	\$111	\$111	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel to and from conferences and seminars	\$111					
	Detail Total:	\$111.00					
Func: Econ Dev Assist - 46525		\$0	\$29,467	\$29,467	\$29,467	\$0	0.00

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City of Dover, New Hampshire

CDBG Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	\$418,921	\$441,742	\$441,742	\$22,821	5.45

End of Report

POLICE

TAB 9

POLICE

TAB 9

POLICE

Division: Administration

Function 42110

Mission Statement:

To plan, manage and direct the overall delivery of services provided to the community by field and supporting services in a manner that is appropriate, cost effective, coordinated with other City Services and responsive to the needs and concerns of the citizens of Dover.

Major Services/Responsibilities:

- Budget preparation and management
- Planning
- Purchasing
- Oversight of grants
- Administration of collective bargaining agreements
- Oversight of agency discipline and morale of employees
- Overall direction, management and administration of the agency

Key Fiscal Year Objectives:

Continue to ensure that the department provides high quality and efficient police services to the community within the resources provided, while making full use of alternative funding sources and superior management practices.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Continuously review all written directives	Ongoing	Ongoing	Ongoing
Complete staff inspections of all major units & functions	Completed	Ongoing	Ongoing
Re-Accreditation of Police Department	Ongoing	Ongoing	Ongoing
Complete FY12 Budget per City Schedule	Completed	Completed	In Progress

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4110.00000.00.000	Police Admin-Regular Salaries	\$106,654	\$105,713	\$109,452	\$109,452	\$3,739	3.54
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Colarusso, Anthony F	\$109,452	1.0000	Police Chief			
	Detail Total:	\$109,452.00					
1000.1.210.42110.4115.00000.00.000	Police Admin-Regular Hourly	\$45,900	\$45,731	\$46,826	\$46,826	\$1,095	2.39
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Young, Melissa A	\$45,088	0.8750	Executive Secre			
	Description: Young, Melissa A	\$1,400		Education Incen			
	Description: Sick Buy Out	\$338					
	Detail Total:	\$46,826.00					
1000.1.210.42110.4170.00000.00.000	Police Admin-Longevity Pay	\$2,650	\$2,650	\$2,650	\$2,650	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,050					
	Description: 1 @ 25-29 years	\$1,600					
	Detail Total:	\$2,650.00					
1000.1.210.42110.4211.00000.00.000	Police Admin-Health Insuranc	\$32,335	\$35,569	\$38,786	\$37,887	\$2,318	6.52
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$38,786					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$899)					
	Detail Total:	\$37,887.00					
1000.1.210.42110.4212.00000.00.000	Police Admin-Dental Insuranc	\$1,324	\$1,383	\$1,093	\$1,093	(\$290)	(20.97)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$1,093					
	Detail Total:	\$1,093.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4213.00000.00.000	Police Admin-Life Insurance	\$341	\$359	\$371	\$371	\$12	3.34
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$371					
	Detail Total:	\$371.00					
1000.1.210.42110.4214.00000.00.000	Police Admin-Disability Insura	\$732	\$793	\$821	\$821	\$28	3.53
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$821					
	Detail Total:	\$821.00					
1000.1.210.42110.4220.00000.00.000	Police Admin-FICA	\$3,782	\$2,880	\$2,968	\$2,968	\$88	3.06
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,968					
	Detail Total:	\$2,968.00					
1000.1.210.42110.4225.00000.00.000	Police Admin-Medicare	\$868	\$673	\$694	\$694	\$21	3.12
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$694					
	Detail Total:	\$694.00					
1000.1.210.42110.4230.00000.00.000	Police Admin-Retirement	\$19,689	\$25,710	\$26,369	\$26,369	\$659	2.56
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$26,369					
	Detail Total:	\$26,369.00					
1000.1.210.42110.4240.00000.00.000	Police Admin-Staff Developme	\$275	\$475	\$475	\$475	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP Conference & NH Chiefs of Police Conf	\$475					
	Detail Total:	\$475.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4260.00000.00.000	Police Admin-Worker's Comp	\$1,403	\$1,403	\$1,403	\$1,403	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$1,403					
	Detail Total:	\$1,403.00					
1000.1.210.42110.4291.00000.00.000	Police Admin-Uniform & Clear	\$326	\$315	\$315	\$315	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Young, Melissa A	\$315		Clothing Allow			
	Detail Total:	\$315.00					
Budg_Cat: Personal Services - 100		\$216,278	\$223,654	\$232,223	\$231,324	\$7,670	3.43
1000.1.210.42110.4522.00000.00.000	Police Admin-Vehicle & Equip	\$423	\$449	\$449	\$449	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$449					
	Detail Total:	\$449.00					
1000.1.210.42110.4523.00000.00.000	Police Admin-Police Liab Insu	\$1,207	\$1,279	\$1,279	\$1,279	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Police Liability Insur	\$1,279					
	Detail Total:	\$1,279.00					
1000.1.210.42110.4524.00000.00.000	Police Admin-Public Liab Insu	\$1,051	\$1,114	\$1,114	\$1,114	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,114					
	Detail Total:	\$1,114.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4531.00000.00.000	Police Admin-Communication:	\$1,904	\$2,168	\$1,660	\$1,660	(\$508)	(23.43)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cellphone	\$689					
	Description: Services/equipment for voice, fax, and data	\$971					
	Detail Total:	\$1,660.00					
1000.1.210.42110.4534.00000.00.000	Police Admin-Postage	\$0	\$65	\$65	\$65	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$65					
	Detail Total:	\$65.00					
1000.1.210.42110.4580.00000.00.000	Police Admin - Travel Expense	\$1,620	\$1,400	\$2,500	\$2,500	\$1,100	78.57
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference	\$1,000					
	Description: IACP and NHCOP Conferences	\$1,500					
	Detail Total:	\$2,500.00					
Budg_Cat: Purchased Services - 300		\$6,205	\$6,475	\$7,067	\$7,067	\$592	9.14
1000.1.210.42110.4626.00000.00.000	Police Admin-Vehicle Fuels	\$765	\$645	\$725	\$725	\$80	12.40
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 209 gal @ \$3.46/gallon	\$725					
	Detail Total:	\$725.00					
1000.1.210.42110.4640.00000.00.000	Police Admin-Books & Publications	\$211	\$210	\$210	\$210	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Safety, Labor, Court, Admin. Reports	\$210					
	Detail Total:	\$210.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42110.4654.00000.00.000	Police Admin-Maint Supplies -	\$1,251	\$222	\$222	\$222	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, maintenance	\$222					
	Detail Total:	\$222.00					
1000.1.210.42110.4661.00000.00.000	Police Admin-Fleet Maintenance	\$1,098	\$1,357	\$1,439	\$1,439	\$82	6.04
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,439					
	Detail Total:	\$1,439.00					
Budg_Cat: Supplies - 600		\$3,325	\$2,434	\$2,596	\$2,596	\$162	6.66
1000.1.210.42110.4810.00000.00.000	Police Admin - Membership D	\$220	\$280	\$280	\$280	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: IACP and NHCOP Dues	\$280					
	Detail Total:	\$280.00					
Budg_Cat: Other Expenses - 800		\$220	\$280	\$280	\$280	\$0	0.00
Func: Police Admin - 42110		\$226,028	\$232,843	\$242,166	\$241,267	\$8,424	3.62

POLICE

Division: Field Operations

Function 42120

Mission Statement:

To provide high quality, exceptional police services to the community in a manner that is helpful, caring and responsive to the actual needs of our citizens and consistent with the overall goal of improving the quality of life in the City of Dover.

Major Services/Responsibilities:

- Respond to emergency and routine service requests
- Accident investigation
- Traffic management and direction
- Criminal investigation
- Crime prevention
- Animal Control Services

Key Fiscal Year Objectives:

- Secure grant funding for a minimum of 490 man hours of overtime enforcement patrols to target pedestrian, speed, traffic signal and DWI related violations
- Reduce the propensity for traffic collisions on municipally controlled roadways in the city through traffic enforcement programs, high visibility patrols, and effective prosecution of offenders.
- Enforce City of Dover Dog Ordinances and educate the public of animal related health issues.
- Purchase enough police vehicles to insure a safe fleet and decrease maintenance costs
- Enhance the safety and atmosphere in the Downtown Business District through use of the Mounted Patrol Unit, Bicycle Patrol Unit and Walking Patrol details, and involvement with various Downtown Business Groups

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Total calls for service responded to	25,840	25,200	25,500
Directed Patrol Man Hours	520	500	540
Motor Vehicle Collisions Investigated	889	800	775
Animal Calls Responded To By The Animal Control Officer	390	350	375
Mounted Unit Maintain Proactive patrol in downtown and community trails	Ongoing	Ongoing	Ongoing

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4110.00000.00.000	Police Operations - Regular S	\$92,610	\$78,261	\$79,524	\$79,524	\$1,263	1.61
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Breault, William M	\$74,348	1.0000	Police Captain			
	Description: Educational Incentive	\$2,000					
	Description: Holiday Pay	\$3,176					
	Detail Total:	\$79,524.00					

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1000.1.210.42120.4115.00000.00.000	Police Operations-Regular Ho	\$1,817,507	\$1,923,273	\$1,951,813	\$1,951,813	\$28,540	1.48
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,130					
	Description: Beaulieu, Carey R	\$81,695	1.0000	Police Lieutena			
	Description: Caproni, Joseph A	\$61,328	1.0000	Police Officer			
	Description: Carlson, Oake D	\$54,409	1.0000	Police Officer			
	Description: Choi, Andrew S	\$46,377	1.0000	Police Officer			
	Description: Collis, David	\$43,779	1.0000	Police Officer			
	Description: Collopy, Mark	\$67,959	1.0000	Police Sergeant			
	Description: Dunne, Brynn L	\$49,780	1.0000	Police Officer			
	Description: Feliciano, Jason M	\$56,026	1.0000	Police Officer			
	Description: Flanagan, Lois	\$4,858	0.2000	Crossing Guard			
	Description: Gebers, Daniel W	\$59,192	1.0000	Police Officer			
	Description: Gore, Juel K	\$51,917	1.0000	Police Officer			
	Description: Gould, Brad J	\$68,579	1.0000	Police Sergeant			
	Description: Harrington, Janine	\$68,266	1.0000	Police Sergeant			
	Description: Keefe, Timothy J	\$60,886	1.0000	Police Officer			
	Description: Kennedy, Sean K	\$58,203	1.0000	Police Officer			
	Description: Ladisheff, Kathy M	\$35,283	1.0000	Animal Control			
	Description: Letendre, Ronald A	\$57,119	1.0000	Police Officer			
	Description: Levin, Paul R	\$56,661	1.0000	Police Officer			
	Description: Lilyestrom, Benjamin D	\$52,935	1.0000	Police Officer			
	Description: Malsbury, William T	\$70,749	1.0000	Police Sergeant			
	Description: Martinelli, David W	\$77,134	1.0000	Police Lieutena			
	Description: Mask, Sean	\$53,080	1.0000	Police Officer			
	Description: Murch, Michelle L	\$63,785	1.0000	Police Officer			
	Description: Petrin, Scott M	\$57,294	1.0000	Police Officer			
	Description: Pieniazek, Christopher J	\$45,649	1.0000	Police Officer			

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	Description: Plummer, Christopher	\$51,069	1.0000	Police Officer			
	Description: Police Education Incentive	\$44,409					
	Description: Police Holiday pay	\$82,771					
	Description: Russell, Robert W	\$54,745	1.0000	Police Officer			
	Description: Sick Buy Out	\$5,500					
	Description: Speidel, Marn E	\$70,754	1.0000	Police Sergeant			
	Description: TBD	\$86,395	2.0000	Police Officer			
	Description: Travaglini, Matthew	\$50,306	1.0000	Police Officer			
	Description: Worrick, Michael	\$45,116	1.0000	Police Officer			
	Description: Yerardi, James M	\$56,675	1.0000	Police Officer			
	Detail Total:	\$1,951,813.00					
1000.1.210.42120.4130.00000.00.000	Police Operations-Overtime P	\$207,749	\$133,491	\$179,800	\$134,800	\$1,309	0.98
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$15,500					
	Description: Call Back Assignment	\$10,200					
	Description: Leave coverage	\$64,650					
	Description: Sick Leave Coverage	\$4,300					
	Description: Special Assisgnments	\$14,000					
	Description: Special Events	\$10,200					
	Description: Training	\$26,000					
	Description: Training Coverage	\$19,200					
	Description: Witness Fees (Court)	\$15,750					
	Description: zCM General Reduction	(\$45,000)					
	Detail Total:	\$134,800.00					

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Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4170.00000.00.000	Police Operations-Longevity F	\$19,200	\$18,400	\$16,800	\$16,800	(\$1,600)	(8.70)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 @ 10-14 years	\$8,000					
	Description: 2 @ 15-19 years	\$2,400					
	Description: 2 @ 20-24 years	\$3,200					
	Description: 8 @ 5-9 years	\$3,200					
	Detail Total:	\$16,800.00					
1000.1.210.42120.42110.00000.00.000	Police Operations-Health Insu	\$447,817	\$474,736	\$499,033	\$487,465	\$12,729	2.68
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$499,033					
	Description: zCM Reduction - Savings Actual vs GMR	(\$11,568)					
	Detail Total:	\$487,465.00					
1000.1.210.42120.42120.00000.00.000	Police Operations-Dental Insu	\$21,082	\$22,725	\$16,836	\$16,836	(\$5,889)	(25.91)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$16,836					
	Detail Total:	\$16,836.00					
1000.1.210.42120.42130.00000.00.000	Police Operations-Life Insurar	\$4,485	\$4,579	\$4,530	\$4,530	(\$49)	(1.07)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$4,530					
	Detail Total:	\$4,530.00					
1000.1.210.42120.4220.00000.00.000	Police Operations-FICA	\$4,080	\$8,065	\$7,963	\$7,963	(\$102)	(1.26)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,963					
	Detail Total:	\$7,963.00					

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1000.1.210.42120.4225.00000.00.000	Police Operations-Medicare	\$30,483	\$29,611	\$29,677	\$29,677	\$66	0.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$29,677					
	Detail Total:	\$29,677.00					
1000.1.210.42120.4230.00000.00.000	Police Operations-Retirement	\$298,883	\$405,890	\$439,437	\$439,437	\$33,547	8.27
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$439,437					
	Detail Total:	\$439,437.00					
1000.1.210.42120.4240.00000.00.000	Police Operations-Staff Devel	\$4,952	\$4,000	\$3,872	\$3,872	(\$128)	(3.20)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: JPMA Online training for officers	\$2,760					
	Description: K-9 Tracking School	\$287					
	Description: Occupant Kinematics/Crash Reconstruction	\$825					
	Detail Total:	\$3,872.00					
1000.1.210.42120.4260.00000.00.000	Police Operations-Worker's C	\$31,605	\$31,605	\$31,605	\$31,605	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$31,605					
	Detail Total:	\$31,605.00					
1000.1.210.42120.4290.00000.00.000	Police Operations-FSA Fees	\$455	\$528	\$396	\$396	(\$132)	(25.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$396					
	Detail Total:	\$396.00					

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4291.00000.00.000	Police Operations-Uniform & C	\$20,457	\$21,550	\$21,550	\$21,550	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Clothing Allowance	\$21,550		Police Clothing			
	Detail Total:	\$21,550.00					
Budg_Cat: Personal Services - 100		\$3,001,365	\$3,156,714	\$3,282,836	\$3,226,268	\$69,554	2.20
1000.1.210.42120.4336.00000.00.000	Police Operations-Medical Se	\$1,759	\$2,000	\$2,500	\$2,500	\$500	25.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Medical Exams	\$2,500					
	Detail Total:	\$2,500.00					
1000.1.210.42120.4339.00000.00.000	Police Operations - Consulting	\$2,275	\$6,200	\$6,500	\$6,500	\$300	4.84
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual fee, services @ K9 Kaos	\$4,500					
	Description: Miscellaneous Veterinary Services	\$2,000					
	Detail Total:	\$6,500.00					
1000.1.210.42120.4435.00000.00.000	Police Operations - Maint Chr	\$1,085	\$995	\$950	\$950	(\$45)	(4.52)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Radar Maintenance	\$950					
	Detail Total:	\$950.00					
1000.1.210.42120.4521.00000.00.000	Police Operations-Property In:	\$2,660	\$2,790	\$2,840	\$2,840	\$50	1.79
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$2,840					
	Detail Total:	\$2,840.00					

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1000.1.210.42120.4522.00000.00.000	Police Operations-Vehicle & E	\$8,964	\$10,318	\$7,626	\$7,626	(\$2,692)	(26.09)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$7,626					
	Detail Total:	\$7,626.00					
1000.1.210.42120.4523.00000.00.000	Police Operations-Police Liab	\$37,402	\$40,924	\$42,203	\$42,203	\$1,279	3.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Police Liability Insur	\$42,203					
	Detail Total:	\$42,203.00					
1000.1.210.42120.4524.00000.00.000	Police Operations-Public Liab	\$15,562	\$16,496	\$16,496	\$16,496	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$16,496					
	Detail Total:	\$16,496.00					
1000.1.210.42120.4531.00000.00.000	Police Operations-Communica	\$8,473	\$9,422	\$6,850	\$6,850	(\$2,572)	(27.30)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cellphones	\$4,314					
	Description: Command Vehicle Phones	\$813					
	Description: Landlines	\$1,723					
	Detail Total:	\$6,850.00					
1000.1.210.42120.4580.00000.00.000	Police Operations - Travel Exp	\$440	\$2,836	\$1,405	\$1,405	(\$1,431)	(50.46)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lodging/Airfare for Motor Vehicle Crash Kinematics	\$1,255					
	Description: Meals for K-9 Tracking School	\$150					
	Detail Total:	\$1,405.00					
Budg_Cat: Purchased Services - 300		\$78,621	\$91,981	\$87,370	\$87,370	(\$4,611)	(5.01)

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Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42120.4611.00000.00.000	Police Operations-Office Supp	\$1,034	\$1,150	\$1,150	\$1,150	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer, copier supplies	\$1,150					
	Detail Total:	\$1,150.00					
1000.1.210.42120.4612.00000.00.000	Police Operations-Operating S	\$13,826	\$14,050	\$19,200	\$19,200	\$5,150	36.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ammunition, Crossing Guard Supplies, Traffic Signs	\$19,200					
	Detail Total:	\$19,200.00					
1000.1.210.42120.4615.00000.00.000	Police Operations-Clothing & I	\$16,630	\$15,125	\$15,900	\$15,900	\$775	5.12
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniform, accessories & clothing allow.	\$15,900					
	Detail Total:	\$15,900.00					
1000.1.210.42120.4626.00000.00.000	Police Operations-Vehicle Fue	\$76,276	\$84,000	\$93,200	\$83,200	(\$800)	(0.95)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 27,000 gallons @3.46/gallon	\$93,200					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$83,200.00					
1000.1.210.42120.4631.00000.00.000	Police Operations-Food	\$463	\$375	\$375	\$375	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$375					
	Detail Total:	\$375.00					
1000.1.210.42120.4635.00000.00.000	Police Operations - Medicinal	\$75	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies & pharmaceuticals	\$300					
	Detail Total:	\$300.00					

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1000.1.210.42120.4654.00000.00.000	Police Operations-Maint Supp	\$18,057	\$20,000	\$20,000	\$20,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Oil, lube, filters, tires, replacement	\$20,000					
	Detail Total:	\$20,000.00					
1000.1.210.42120.4661.00000.00.000	Police Operations-Fleet Maint	\$35,818	\$44,259	\$46,911	\$46,911	\$2,652	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fleet maintenance budget allocation	\$46,911					
	Detail Total:	\$46,911.00					
1000.1.210.42120.4681.00000.00.000	Police Operations - Minor Equ	\$0	\$0	\$1,088	\$1,088	\$1,088	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rail Lights for Tactical Team Handguns	\$288					
	Description: Shotgun	\$800					
	Detail Total:	\$1,088.00					
Budg_Cat: Supplies - 600		\$162,178	\$179,259	\$198,124	\$188,124	\$8,865	4.95
1000.1.210.42120.4742.00000.00.000	Police Operations-Light Vehic	\$87,953	\$0	\$0	\$0	\$0	0.00
1000.1.210.42120.4745.00000.00.000	Police Operations-Computers	\$27	\$16,000	\$13,800	\$13,800	(\$2,200)	(13.75)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair of Out-of-Warranty Toughbooks	\$1,200					
	Description: Upgrade of MDT's in Cruisers	\$12,600					
	Detail Total:	\$13,800.00					
1000.1.210.42120.4745.00000.98.000	Police Operations - Computer	\$655	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$88,635	\$16,000	\$13,800	\$13,800	(\$2,200)	(13.75)

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1000.1.210.42120.4810.00000.00.000	Police Operations - Memberst	\$815	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: National Tactical Officers Assoc	\$300					
	Description: New England State Police Info Network	\$100					
	Detail Total:	\$400.00					
Budg_Cat: Other Expenses - 800		\$815	\$400	\$400	\$400	\$0	0.00
1000.1.210.42120.4912.00000.00.000	Police Operations-Transfer To	\$1,926	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$1,926	\$0	\$0	\$0	\$0	0.00
Func: Police Operations - 42120		\$3,333,541	\$3,444,354	\$3,582,530	\$3,515,962	\$71,608	2.08

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POLICE

Division: Support Services

Function 42150

Mission Statement:

To provide the various auxiliary and advanced services necessary to support, or ensure the success of field units and operations.

Major Services/Responsibilities:

- Maintain records of investigations, criminal records, wanted persons, and other activities of the department
- Provide personnel services, to include: recruitment, selection, equipment procurement and management, training, testing, and related responsibilities
- Provide services related to substance abuse prevention, crime prevention, youth safety and community relations
- Provide data processing, word processing, and computer system administration services
- Provide Prosecution support of Field Operations arrests/summons

Key Fiscal Year Objectives:

- Obtain additional funding through state or federal sources to support prevention programs/activities
- To continue Community Policing Programs which include DARE, crime watch, crime prevention training, and other programs designed to help residents participate in making their neighborhoods safe and crime free.
- To continue DHS Resource Officer Program.
- Aggressively recruit certified officers and quality entry level candidates.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Provide DARE in Dover Schools 5 th grade	325	325	325
Internet Safety Programming (adult and youth)	600 participants	750 participants	750 participants
Electronically process and store all police case reports	257,240 pages	297,480 pages	327,500 pages
Prosecution Cases	1359	1455	1550
Daily attendees At-Risk Teen Center	33	34	35
Police and Community Together Program (PACT) Attendees	120	120	120
Alcohol/Drug Abuse Prevention Program	1630	1650	1680

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1000.1.210.42150.4110.00000.00.000	Police Support - Regular Sala	\$86,683	\$80,058	\$90,408	\$90,408	\$10,350	12.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Educational Incentive	\$2,400					
	Description: Holiday Pay	\$3,625					
	Description: Terlemezian, David A	\$84,383	1.0000	Police Captain			
	Detail Total:	\$90,408.00					

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1000.1.210.42150.4115.00000.00.000	Police Support-Regular Hourly	\$1,003,294	\$1,086,182	\$1,259,668	\$1,168,717	\$82,535	7.60
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$250		457 Incentive P			
	Description: Anderson, Linda	\$69,777	1.0000	Police Sergeant			
	Description: Bortz, Brian D	\$62,484	1.0000	Police Records			
	Description: Boston, Kerry Anne	\$35,061	0.8625	Secretary I			
	Description: Burt, Timothy J	\$63,091	1.0000	Police Officer			
	Description: Carmichael, John R	\$31,551	0.8625	Secretary I			
	Description: Cicchese, Michael	\$22,288	0.6300	Secretary I			
	Description: Clark, Ann M	\$44,680	1.0000	Personnel Assis			
	Description: Dolleman, Brant M	\$72,361	1.0000	Police Lieutena			
	Description: Estee, Brian	\$54,177	0.8500	Police Prosecut			
	Description: Fenton, D Michael	\$49,902	0.8500	Information Tec			
	Description: Jacobsen, Lisa C	\$30,488	0.7500	Secretary I			
	Description: Janis, Joan	\$12,195	0.3000	Secretary I			
	Description: Kilbreth, Patrick	\$62,071	1.0000	Police Officer			
	Description: Lawson, Lisa M	\$28,884	0.7250	Secretary I			
	Description: Mayo, Henry B	\$15,670	0.5000	Custodian			
	Description: Meyer, Christopher C	\$63,932	1.0000	Police Officer			
	Description: Mitchell, Dana C	\$49,905	0.8000	Police Preventi			
	Description: Nadeau, Mark	\$55,633	1.0000	Police Officer			
	Description: Pettingill, Scott	\$68,223	1.0000	Police Sergeant			
	Description: Pike, Edward F Jr	\$60,655	1.0000	Police Officer			
	Description: Police Education Incentives	\$21,466					
	Description: Police Holiday Pay	\$25,100					
	Description: Powers, Patti I	\$35,779	0.7500	Police Victim W			
	Description: Sick Buy Out	\$4,500					
	Description: Tarmey, John III	\$59,222	1.0000	Police Officer			

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Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
	Description: Teen Center Coord - CM Eliminate Position	(\$60,160)	-1.0000	Loss of Grant			
	Description: Teen Center Coordinator	\$60,160	1.0000	Teen Center Cou			
	Description: Tweedy, Samuel M	\$13,471	0.4250	Custodian			
	Description: Wingren, Diana L	\$55,901	1.0000	Police Records			
	Description: Youth to Youth Coord - CM Eliminate Position	(\$30,791)	-0.8500	Loss of Grant			
	Description: Youth to Youth Coordinator	\$30,791	0.8500	Prevention Coor			
	Detail Total:	\$1,168,717.00					
1000.1.210.42150.4130.00000.00.000	Police Support-Overtime Pay	\$41,877	\$35,800	\$35,000	\$10,886	(\$24,914)	(69.59)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes Extended workday	\$8,100					
	Description: Call back assignment & special invest.	\$7,800					
	Description: In-service Training	\$400					
	Description: Leave Coverage	\$1,100					
	Description: Special Assignments / Major Crimes/Incidents	\$16,900					
	Description: Special Events	\$700					
	Description: zCM General Reduction	(\$24,114)					
	Detail Total:	\$10,886.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4170.00000.00.000	Police Support-Longevity Pay	\$13,560	\$16,550	\$16,915	\$16,115	(\$435)	(2.63)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 20-24 years	\$3,200					
	Description: 2+ @ 15-19 years	\$3,435					
	Description: 5 + @ 5-9years	\$2,510					
	Description: 7 + @ 10-14 years	\$7,770					
	Description: zCM Reduction - Eliminate Teen Center	(\$400)		Loss of Grant			
	Description: zCM Reduction - Eliminate Youth to Youth	(\$400)		Loss of Grant			
	Detail Total:	\$16,115.00					
1000.1.210.42150.4211.00000.00.000	Police Support-Health Insuran	\$204,655	\$253,626	\$324,227	\$301,826	\$48,200	19.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC healthTrust	\$324,227					
	Description: zCM Reduction - Eliminate Teen Center	(\$14,884)		Loss of Grant			
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$7,517)					
	Detail Total:	\$301,826.00					
1000.1.210.42150.4212.00000.00.000	Police Support-Dental Insuran	\$13,527	\$15,244	\$14,229	\$12,771	(\$2,473)	(16.22)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$14,229					
	Description: zCM Reduction - Eliminate Teen Center	(\$729)		Loss of Grant			
	Description: zCM Reduction - Eliminate Youth to Youth	(\$729)		Loss of Grant			
	Detail Total:	\$12,771.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4213.00000.00.000	Police Support-Life Insurance	\$2,095	\$2,478	\$2,881	\$2,617	\$139	5.61
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$2,881					
	Description: zCM Reduction - Eliminate Teen Center	(\$144)		Loss of Grant			
	Description: zCM Reduction - Eliminate Youth to Youth	(\$120)		Loss of Grant			
	Detail Total:	\$2,617.00					
1000.1.210.42150.4220.00000.00.000	Police Support-FICA	\$30,130	\$31,418	\$37,873	\$31,037	(\$381)	(1.21)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$37,873					
	Description: zCM Reduction - Eliminate Teen Center	(\$3,736)		Loss of Grant			
	Description: zCM Reduction - Eliminate Youth to Youth	(\$3,100)		Loss of Grant			
	Detail Total:	\$31,037.00					
1000.1.210.42150.4225.00000.00.000	Police Support-Medicare	\$16,213	\$16,815	\$19,021	\$17,422	\$607	3.61
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$19,021					
	Description: zCM Reduction - Eliminate Teen Center	(\$874)		Loss of Grant			
	Description: zCM Reduction - Eliminate Youth to Youth	(\$725)		Loss of Grant			
	Detail Total:	\$17,422.00					
1000.1.210.42150.4230.00000.00.000	Police Support-Retirement	\$105,848	\$156,106	\$169,795	\$164,466	\$8,360	5.36
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$169,795					
	Description: zCM Reduction - Eliminate Teen Center	(\$5,329)		Loss of Grant			
	Detail Total:	\$164,466.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4240.00000.00.000	Police Support-Staff Developm	\$7,319	\$8,138	\$6,788	\$6,788	(\$1,350)	(16.59)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CACE yearly subscription	\$100					
	Description: CALEA Conference fee	\$550					
	Description: CALEA Fee - Re-accreditation	\$4,363					
	Description: Medicolegal Death Investigator Training	\$825					
	Description: NEDIAI Conference	\$250					
	Description: NNEPAC Fees	\$50					
	Description: Power DMS electronic manual	\$150					
	Description: Recruitment flyers	\$500					
	Detail Total:	\$6,788.00					
1000.1.210.42150.4260.00000.00.000	Police Support-Worker's Com	\$15,149	\$15,149	\$16,479	\$16,479	\$1,330	8.78
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$16,479					
	Detail Total:	\$16,479.00					
1000.1.210.42150.4290.00000.00.000	Police Support-FSA Fees	\$378	\$594	\$726	\$726	\$132	22.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$726					
	Detail Total:	\$726.00					
1000.1.210.42150.4291.00000.00.000	Police Support-Uniform & Cle	\$8,201	\$7,378	\$7,378	\$7,378	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Clothing Allowances	\$7,378	1.0000	Police Clothing			
	Detail Total:	\$7,378.00					
Budg_Cat: Personal Services - 100		\$1,548,929	\$1,725,536	\$2,001,388	\$1,847,636	\$122,100	7.08

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4336.00000.00.000	Police Support-Medical Serv	\$1,079	\$3,478	\$3,881	\$3,881	\$403	11.59
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Critical Incident Debriefing 3 @ \$175	\$525					
	Description: Entry Level Medical Exams 3 @ \$500	\$1,500					
	Description: In-service Medical Examinations 2 @ \$328	\$656					
	Description: Psych Screening 3 @ \$400	\$1,200					
	Detail Total:	\$3,881.00					
1000.1.210.42150.4339.00000.00.000	Police Support - Consulting Sr	\$282	\$40,000	\$0	\$0	(\$40,000)	(100.00)
1000.1.210.42150.4431.00000.00.000	Maint Chrgs - Buildings	\$0	\$75	\$125	\$125	\$50	66.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Extinguisher Inspections within Police Dept/C	\$125					
	Detail Total:	\$125.00					
1000.1.210.42150.4433.00000.00.000	Maint Chrgs - Equipment	\$25	\$50	\$500	\$500	\$450	900.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance on Gym equipment	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4435.00000.00.000	Police Support-Maint Chrgs - i	\$40,946	\$35,522	\$37,214	\$37,214	\$1,692	4.76
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer Maintenance (DoverNet) 49@159.80	\$7,830					
	Description: Copier Maintenace and Supplies	\$1,018					
	Description: Laser Printer Maint (DoverNet) 8 @ \$42.86	\$343					
	Description: Lexis/Nexis Software	\$3,065					
	Description: QED Police Records Management Software/Fire Suppor	\$21,130					
	Description: Repair charges (Shredder)	\$600					
	Description: Typewriters 4 @ \$70	\$280					
	Description: UPS	\$448					
	Description: Virtual Evidence Room	\$2,500					
	Detail Total:	\$37,214.00					
1000.1.210.42150.4441.00000.00.000	Police Support-Rental of Land	\$86,893	\$80,872	\$73,357	\$73,357	(\$7,515)	(9.29)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rent McConnell Center Police Outreach 1 Yr	\$73,357					
	Detail Total:	\$73,357.20					
1000.1.210.42150.4521.00000.00.000	Police Support-Property Insur	\$7	\$8	\$8	\$8	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insurance	\$8					
	Detail Total:	\$8.00					
1000.1.210.42150.4522.00000.00.000	Police Support-Vehicle & Equi	\$4,184	\$4,486	\$5,832	\$5,832	\$1,346	30.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insurance	\$5,832					
	Detail Total:	\$5,832.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4523.00000.00.000	Police Support-Police Liab Ins	\$13,495	\$11,746	\$11,746	\$11,746	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Police Liability Insurance	\$11,746					
	Detail Total:	\$11,746.00					
1000.1.210.42150.4524.00000.00.000	Police Support-Public Liab Ins	\$10,994	\$11,653	\$11,653	\$11,653	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$11,653					
	Detail Total:	\$11,653.00					
1000.1.210.42150.4531.00000.00.000	Police Support-Communicatio	\$15,465	\$18,162	\$12,840	\$12,840	(\$5,322)	(29.30)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bayring Phones and Line Charges	\$6,654					
	Description: Cellpones/Service	\$6,186					
	Detail Total:	\$12,840.00					
1000.1.210.42150.4534.00000.00.000	Police Support-Postage	\$3,584	\$4,100	\$4,300	\$4,300	\$200	4.88
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$4,300					
	Detail Total:	\$4,300.00					
1000.1.210.42150.4540.00000.00.000	Police Support - Advertising	\$0	\$450	\$450	\$450	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Personnel recruitment and legal ads	\$450					
	Detail Total:	\$450.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4580.00000.00.000	Police Support - Travel Expen	\$4,807	\$6,960	\$2,950	\$2,950	(\$4,010)	(57.61)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CALEA Conference	\$1,600					
	Description: Hotel/Airfare/Meals-Medicolegal Death Investigator	\$1,350					
	Detail Total:	\$2,950.00					
Budg_Cat: Purchased Services - 300		\$181,760	\$217,562	\$164,856	\$164,856	(\$52,706)	(24.23)
1000.1.210.42150.4611.00000.00.000	Police Support-Office Supplies	\$15,126	\$19,170	\$12,730	\$12,730	(\$6,440)	(33.59)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Back-Up Tapes	\$730					
	Description: Computer, copier & office supplies	\$12,000					
	Detail Total:	\$12,730.00					
1000.1.210.42150.4612.00000.00.000	Police Support-Operating Sup	\$4,146	\$5,700	\$10,800	\$9,800	\$4,100	71.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Forms and other operation supplies	\$4,300					
	Description: Lab Supplies	\$3,400					
	Description: Miscellaneous Supplies	\$500					
	Description: Photographic Supplies	\$400					
	Description: Teen Center Supplies	\$1,000					
	Description: Teen Center Supplies - CM Eliminate Teen Center	(\$1,000)					
	Description: Training and Misc. Supplies	\$1,200					
	Notes: Hearing Protection, Eye Protection, Targets						
	Detail Total:	\$9,800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4615.00000.00.000	Police Support-Clothing & Uni	\$7,272	\$11,150	\$8,350	\$8,350	(\$2,800)	(25.11)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms, accessories	\$8,350					
	Detail Total:	\$8,350.00					
1000.1.210.42150.4621.00000.00.000	Police Support-Natural Gas	\$1,578	\$2,535	\$2,535	\$2,535	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 879 Therms	\$2,535					
	Detail Total:	\$2,535.00					
1000.1.210.42150.4626.00000.00.000	Police Support-Vehicle Fuels	\$8,500	\$10,200	\$12,500	\$12,500	\$2,300	22.55
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 3600 gallons @3.46/gallon	\$12,500					
	Detail Total:	\$12,500.00					
1000.1.210.42150.4631.00000.00.000	Police Support - Food	\$256	\$525	\$525	\$525	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$525					
	Detail Total:	\$525.00					
1000.1.210.42150.4640.00000.00.000	Police Support-Books & Public	\$477	\$489	\$489	\$489	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: US and NH Court Reports	\$489					
	Detail Total:	\$489.00					
1000.1.210.42150.4651.00000.00.000	Police Support-Maint Supplies	\$5,513	\$6,800	\$6,100	\$6,100	(\$700)	(10.29)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Janitorial and minor repairs supplies	\$6,100					
	Detail Total:	\$6,100.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4653.00000.00.000	Police Support - Maint Supplie	\$0	\$0	\$2,000	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Locker Repair, Bathroom Upgrade	\$2,000					
	Description: zCM Reduction - Move to Capital Outlay	(\$2,000)					
	Detail Total:	\$0.00					
1000.1.210.42150.4654.00000.00.000	Police Support-Maint Supplies	\$4,876	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, lube, oil & maintenance	\$10,000					
	Detail Total:	\$10,000.00					
1000.1.210.42150.4661.00000.00.000	Police Support-Fleet Maintena	\$25,024	\$30,921	\$32,774	\$32,774	\$1,853	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of fleet maint. budget	\$32,774					
	Detail Total:	\$32,774.00					
1000.1.210.42150.4681.00000.00.000	Police Support - Minor Equip f	\$1,381	\$2,435	\$3,835	\$3,835	\$1,400	57.49
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Green Laser Trajectory Kit	\$500					
	Description: Hard Disk Replacements to Upgrade Storage	\$2,360					
	Description: Physical Fitness Equipment	\$975					
	Detail Total:	\$3,835.00					
Budg_Cat: Supplies - 600		\$74,150	\$99,925	\$102,638	\$99,638	(\$287)	(0.29)
1000.1.210.42150.4725.00000.00.000	Police Support - Building Impr	\$0	\$0	\$0	\$2,000	\$2,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CM Increase - Building Improvements	\$2,000					
	Detail Total:	\$2,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42150.4745.00000.00.000	Police Support - Computers &	\$30	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Capital Outlay - 700	\$30	\$0	\$0	\$2,000	\$2,000	0.00
1000.1.210.42150.4810.00000.00.000	Membership Dues	\$0	\$970	\$1,020	\$1,020	\$50	5.15
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ASCLD-LAB Testing/Certification	\$300					
	Description: IAI/NEDIAI Dues	\$570					
	Description: Int'l Assoc of Identification Certification	\$150					
	Detail Total:	\$1,020.00					
Budg_Cat:	Other Expenses - 800	\$0	\$970	\$1,020	\$1,020	\$50	5.15
1000.1.210.42150.4912.00000.00.000	Police Support-Transfer To Sp	\$100,040	\$157,403	\$102,128	\$102,128	(\$55,275)	(35.12)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2302 - Dover Drug Task Force	\$102,128					
	Detail Total:	\$102,128.00					
Budg_Cat:	Operating Transfers Out - 910	\$100,040	\$157,403	\$102,128	\$102,128	(\$55,275)	(35.12)
Func:	Police Support - 42150	\$1,904,909	\$2,201,396	\$2,372,030	\$2,217,278	\$15,882	0.72

POLICE

Division: Public Safety Dispatch

Function 42180

Mission Statement:

To provide the means for 24 hour emergency and routine communications between the community and police/fire and ambulance services. Provide a pathway for the expeditious flow of information to and from police and fire units in the field, other outside agencies, and those requesting assistance.

Major Services/Responsibilities:

- Provide 24 hour monitoring of emergency and non-emergency calls for service for Police, Fire and Rescue.
- Continuous monitoring of police/fire radio systems
- Management of over 700 police/fire alarms
- Handling of walk-up lobby business and routine telephone calls
- Process information received and sent over state and local computer systems
- Monitor prisoners confined in the holding facility
- Track the status of police/fire field units and dispatch appropriate resources to requests for services.

Key Fiscal Year Objectives:

- Continue to provide a full range of emergency and routine communications services to the public and to emergency field units.
- Maintain continual communications with police and fire units via radio, telephone and mobile data terminals
- Field/Handle 10,000+ telephone calls per month
- Process/Handle 25,000+ calls for service per year
- Handle warrant entries, missing person entries

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Telecommunications System	246,629	240,000	241,000
False security alarms handled	960	875	895
Total calls for service dispatched	31,050	33,000	33,250

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4115.00000.00.000	PS Dispatch-Regular Hourly E	\$393,446	\$406,990	\$419,091	\$419,091	\$12,101	2.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleary, Emily A	\$47,072	1.0000	Police Dispatch			
	Description: Dwyer, Stephen R	\$46,854	1.0000	Police Dispatch			
	Description: Hooks, Linda A	\$48,710	1.0000	Police Dispatch			
	Description: Nelson, John R	\$49,241	1.0000	Police Dispatch			
	Description: Police Education Incentive	\$10,718					
	Description: Police Holiday Pay	\$19,090					
	Description: Salantri, Lyndsay	\$46,417	1.0000	Police Dispatch			
	Description: Schrempf, Amanda M	\$38,792	1.0000	Police Dispatch			
	Description: Shepherd, Richard W	\$49,396	1.0000	Police Dispatch			
	Description: Sick Buy Out	\$1,500					
	Description: Wentworth, Barbara A	\$61,301	1.0000	Police Communic			
	Detail Total:	\$419,091.00					
1000.1.210.42180.4130.00000.00.000	PS Dispatch-Overtime Pay	\$23,876	\$27,025	\$28,500	\$23,500	(\$3,525)	(13.04)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: At 1.5 times - includes extended workday	\$1,900					
	Description: Call Back	\$2,200					
	Description: In-service Training	\$550					
	Description: Leave coverage	\$18,300					
	Description: Sick leave coverage	\$5,100					
	Description: Special Assignment	\$450					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$23,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4170.00000.00.000	PS Dispatch-Longevity Pay	\$5,200	\$5,200	\$6,000	\$6,000	\$800	15.38
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800					
	Description: 1 @ 20-24 years	\$1,600					
	Description: 2 @ 15-19 years	\$2,400					
	Description: 3 @ 5-9 years	\$1,200					
	Detail Total:	\$6,000.00					
1000.1.210.42180.42110.00000.00.000	PS Dispatch-Health Insurance	\$116,624	\$110,888	\$136,330	\$133,168	\$22,280	20.09
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$136,330					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$3,162)					
	Detail Total:	\$133,168.00					
1000.1.210.42180.42120.00000.00.000	PS Dispatch-Dental Insurance	\$6,127	\$5,578	\$5,116	\$5,116	(\$462)	(8.28)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$5,116					
	Detail Total:	\$5,116.00					
1000.1.210.42180.42130.00000.00.000	PS Dispatch-Life Insurance	\$885	\$912	\$929	\$929	\$17	1.86
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$929					
	Detail Total:	\$929.00					
1000.1.210.42180.42200.00000.00.000	PS Dispatch-FICA	\$24,380	\$23,645	\$24,544	\$24,544	\$899	3.80
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$24,544					
	Detail Total:	\$24,544.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4225.00000.00.000	PS Dispatch-Medicare	\$5,702	\$5,530	\$5,732	\$5,732	\$202	3.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,732					
	Detail Total:	\$5,732.00					
1000.1.210.42180.4230.00000.00.000	PS Dispatch-Retirement	\$37,107	\$45,439	\$38,461	\$38,461	(\$6,978)	(15.36)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$38,461					
	Detail Total:	\$38,461.00					
1000.1.210.42180.4240.00000.00.000	PS Dispatch-Staff Developme	\$700	\$1,583	\$747	\$747	(\$836)	(52.81)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Domestic Violence Intervention	\$209					
	Description: Law Enforcement Dispatch	\$329					
	Description: Suicide Intervention	\$209					
	Detail Total:	\$747.00					
1000.1.210.42180.4260.00000.00.000	PS Dispatch-Worker's Comp I	\$1,552	\$1,552	\$1,552	\$1,552	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$1,552					
	Detail Total:	\$1,552.00					
1000.1.210.42180.4290.00000.00.000	PS Dispatch - FSA Fees	\$54	\$0	\$132	\$132	\$132	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PS Dispatch - FSA Fees	\$132					
	Detail Total:	\$132.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4291.00000.00.000	PS Dispatch-Uniform & Clean	\$3,335	\$4,560	\$4,560	\$4,560	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing Allowances	\$4,560		Police Clothing			
	Detail Total:	\$4,560.00					
Budg_Cat: Personal Services - 100		\$618,988	\$638,902	\$671,694	\$663,532	\$24,630	3.86
1000.1.210.42180.4433.00000.00.000	PS Dispatch-Maint Chrgs - Eq	\$5,433	\$7,025	\$4,250	\$4,250	(\$2,775)	(39.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm Panel	\$1,000					
	Description: Console & Base Stations	\$2,000					
	Description: Portable Radios	\$1,250					
	Detail Total:	\$4,250.00					
1000.1.210.42180.4435.00000.00.000	PS Dispatch-Maint Chrgs - Of	\$7,324	\$7,324	\$7,470	\$7,470	\$146	1.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Packet Cluster Computer-Aided Disp Sys	\$7,470					
	Detail Total:	\$7,470.00					
1000.1.210.42180.4524.00000.00.000	PS Dispatch-Public Liab Insur	\$3,320	\$3,520	\$3,520	\$3,520	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$3,520					
	Detail Total:	\$3,520.00					
1000.1.210.42180.4531.00000.00.000	PS Dispatch-Communications	\$20,567	\$17,654	\$18,174	\$18,174	\$520	2.95
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Phone and Alarm Lines/Charges, Fax	\$13,493					
	Description: Verizon/Sprint Air Cards	\$4,681					
	Detail Total:	\$18,174.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.210.42180.4580.00000.00.000	PS Dispatch - Travel Expense	\$0	\$350	\$350	\$350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$350					
	Detail Total:	\$350.00					
Budg_Cat:	Purchased Services - 300	\$36,644	\$35,873	\$33,764	\$33,764	(\$2,109)	(5.88)
1000.1.210.42180.4612.00000.00.000	PS Dispatch - Operating Supp	\$208	\$0	\$0	\$0	\$0	0.00
1000.1.210.42180.4681.00000.00.000	PS Dispatch - Minor Equip Fu	\$560	\$1,300	\$700	\$700	(\$600)	(46.15)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Battery Replacement for Radio UPS	\$700					
	Detail Total:	\$700.00					
Budg_Cat:	Supplies - 600	\$768	\$1,300	\$700	\$700	(\$600)	(46.15)
1000.1.210.42180.4745.00000.00.000	PS Dispatch - Computers & C	\$2,481	\$6,150	\$115,000	\$115,000	\$108,850	1,769.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Radio System/Console per CIP	\$115,000					
	Detail Total:	\$115,000.00					
Budg_Cat:	Capital Outlay - 700	\$2,481	\$6,150	\$115,000	\$115,000	\$108,850	1,769.92
Func:	PS Dispatch - 42180	\$658,881	\$682,225	\$821,158	\$812,996	\$130,771	19.17

POLICE

Division: Drug Enforcement

Function 2210-42150

Mission Statement:

To reduce the availability of dangerous and illegal drugs through rigorous enforcement of the laws and arrest of violators.

Major Services/Responsibilities:

- To coordinate information and drug investigations with the NH Attorney General's Drug Task Force and to participate in the Seacoast Team of the Task Force.
- Conduct long-term investigations resulting in arrests and seizure of drugs.
- To support local police agencies by conducting drug investigations in many seacoast communities.

Key Fiscal Year Objectives:

- To continue the Community Policing Program, which include patrol, investigation, DARE, crime watch, crime prevention programs, and other programs designed to help residents participate in making their neighborhoods safe and crime-free.
- To continue implementation of the DHS Resource Officer and continue a substance abuse prevention program at that school.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Drug Task Force - Strafford County Cases	133	200	220
Drug Task Force - DOVER Cases	55	90	100
Drug Task Force - Strafford County Arrests	36	90	100
Drug Task Force - DOVER Arrests	21	40	45

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POLICE

Division: Support Services Division – Special Investigations Unit

Function 2210-42150

Mission Statement:

To provide technical investigative support to the agency by assisting officers with the more complicated investigations.

To investigate major crimes as thoroughly as possible in order to increase the chances of a successful resolution.

To participate in crime prevention activities including providing training to local business and groups on specific prevention topics like scams, robbery and burglary.

Major Services/Responsibilities:

- Conduct preliminary and follow-up investigations of complex and specialized cases.
- To conduct all major crimes investigations.
- To provide technical assistance in the form of crime scene investigation or sharing of specialized equipment or investigative personnel working with other members of the agency.
- To conduct crime prevention education and training.
- To thoroughly investigate complicated white collar and financial crimes investigations.
- To monitor and investigate high risk or recurring domestic violence cases.

Key Fiscal Year Objectives:

- To participate with crime scene support, equipment, and/or investigative support with at least 75% of all Burglary investigations.
- To participate with crime scene support, equipment, and/or investigative support in at least 80% of all Robbery investigations.
- To participate in at least 25% of all forgery and fraud investigations.
- To conduct at least 8 community crime prevention education training covering robbery, burglary, scam and workplace violence prevention for Dover organizations and groups.

Performance Measures:

Description	FY11Act	FY12Est	FY13Est
Percentage of Burglaries participated in	65%	70%	75%
Percentage of Robberies participated in	94%	90%	90%
Percentage of Forgery/Fraud Cases participated in	23%	25%	25%
Community Crime Prevention/Education	7	8	9

City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

FY13 City
Manager
Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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2210.1.210.42150.4115.02302.12.000. Police - Dover Drug Task Forc		\$0	\$121,563	\$121,514	\$121,514	(\$49)	(0.04)
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Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.
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Description: 457 Incentive Pay	\$250		
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Description: Police Officer	\$56,168	1.0000	Police Officer
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Description: Police Education Incentives	\$3,600		
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Description: Police Holiday Pay	\$5,411		
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Description: Sick Buy Out	\$460		
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Description: Police Officer	\$55,625	1.0000	Police Officer
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Detail Total:	\$121,514.00		
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2210.1.210.42150.4170.02302.12.000. Police - Dover Drug Task Forc		\$0	\$1,600	\$400	\$400	(\$1,200)	(75.00)
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Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.
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Description: 1 @ 5-9 Years	\$400		
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Detail Total:	\$400.00		
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2210.1.210.42150.4211.02302.12.000. Police - Dover Drug Task Forc		\$0	\$44,686	\$34,927	\$34,927	(\$9,759)	(21.84)
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Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.
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Description: Medical Premiums to LGC Health Trust	\$34,927		
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Detail Total:	\$34,927.00		
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2210.1.210.42150.4212.02302.12.000. Police - Dover Drug Task Forc		\$0	\$1,843	\$1,093	\$1,093	(\$750)	(40.69)
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Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.
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Description: Dental Premiums to LGC Health Trust	\$1,093		
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Detail Total:	\$1,093.00		
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City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2210.1.210.42150.4213.02302.12.000	Police - Dover Drug Task Forc	\$0	\$271	\$268	\$268	(\$3)	(1.11)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover Drug Task Force-Life Insurance	\$268					
	Detail Total:	\$268.00					
2210.1.210.42150.4225.02302.12.000	Police - Dover Drug Task Forc	\$0	\$1,589	\$1,659	\$1,659	\$70	4.41
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,659					
	Detail Total:	\$1,659.00					
2210.1.210.42150.4230.02302.12.000	Police - Dover Drug Task Forc	\$0	\$20,393	\$24,230	\$24,230	\$3,837	18.82
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$24,230					
	Detail Total:	\$24,230.00					
2210.1.210.42150.4260.02302.12.000	Police - Dover Drug Task Forc	\$0	\$1,330	\$1,330	\$1,330	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover Drug Task Force-Workers Comp Insura	\$1,330					
	Detail Total:	\$1,330.00					
2210.1.210.42150.4335.02302.12.000	Police - Dover Drug Task Forc	\$0	\$847	\$847	\$847	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover Drug Task Force-Auditing Services	\$847					
	Detail Total:	\$847.00					
2210.1.210.42150.4523.02302.12.000	Police - Dover Drug Task Forc	\$0	\$2,558	\$3,837	\$3,837	\$1,279	50.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover Drug Task Force-Police Liab Insuran	\$3,837					
	Detail Total:	\$3,837.00					

City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Year: FY12 - 12		\$0	\$196,680	\$190,105	\$190,105	(\$6,575)	(3.34)
Proj_Grant: Police - Dover Drug Task Force - 02302		\$0	\$196,680	\$190,105	\$190,105	(\$6,575)	(3.34)

City of Dover, New Hampshire

Police Drug Task Force Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	\$196,680	\$190,105	\$190,105	(\$6,575)	(3.34)

End of Report

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POLICE

Division: DHA Policing

Function 2220-42120

Mission Statement:

To provide targeted community policing services to residents of the Dover Housing Authority.

Major Services/Responsibilities:

- Patrol the Dover Housing Authority properties including several senior housing locations
- Assist in the development and implementation of specialized programs for the residents with a specific goal of targeting youth

Key Fiscal Year Objectives:

- Continue to provide targeted services enhancing the quality of life in the Dover Housing Authority.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Support student tutoring program at Osman Center 5 days/week	25/day	25/day	20/day
Coordinate youth athletic/healthy activities	25/day	25/day	10/day
Crime watch/Crime prevention activities	10/year	10/year	10/year

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4115.02305.12.000	Police - Dover DHA Neighbort	\$0	\$92,210	\$69,318	\$69,318	(\$22,892)	(24.83)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Joslin, Bobby R	\$64,297	1.0000	Police Officer			
	Description: Police Education Incentives	\$1,800					
	Description: Police Holiday Pay	\$3,221					
	Detail Total:	\$69,318.00					
2220.1.210.42120.4170.02305.12.000	Police - Dover DHA Neighbort	\$0	\$600	\$400	\$400	(\$200)	(33.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400					
	Detail Total:	\$400.00					
2220.1.210.42120.4211.02305.12.000	Police - Dover DHA Neighbort	\$0	\$25,449	\$21,284	\$21,284	(\$4,165)	(16.37)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC Health Trust	\$21,284					
	Detail Total:	\$21,284.00					
2220.1.210.42120.4212.02305.12.000	Police - Dover DHA Neighbort	\$0	\$1,158	\$728	\$728	(\$430)	(37.13)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC Health Trust	\$728					
	Detail Total:	\$728.00					
2220.1.210.42120.4213.02305.12.000	Police - Dover DHA Neighbort	\$0	\$206	\$154	\$154	(\$52)	(25.24)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Dover DHA Neighborhood Officer-Life Insur	\$154					
	Detail Total:	\$154.00					

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2220.1.210.42120.4225.02305.12.000	Police - Dover DHA Neighbort	\$0	\$1,195	\$910	\$910	(\$285)	(23.85)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$910					
	Detail Total:	\$910.00					
2220.1.210.42120.4230.02305.12.000	Police - Dover DHA Neighbort	\$0	\$15,425	\$13,909	\$13,909	(\$1,516)	(9.83)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$13,909					
	Detail Total:	\$13,909.00					
2220.1.210.42120.4260.02305.12.000	Police - Dover DHA Neighbort	\$0	\$869	\$869	\$869	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation self insurance	\$869					
	Detail Total:	\$869.00					
2220.1.210.42120.4290.02305.12.000	Police - Dover DHA Neighbort	\$0	\$99	\$66	\$66	(\$33)	(33.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fee - Flexible Spending Account	\$66					
	Detail Total:	\$66.00					
2220.1.210.42120.4335.02305.12.000	Police Operations - Auditing S	\$0	\$59	\$59	\$59	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services - Allocation	\$59					
	Detail Total:	\$59.00					
2220.1.210.42120.4523.02305.12.000	Police - Dover DHA Neighbort	\$0	\$1,315	\$2,558	\$2,558	\$1,243	94.52
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Police Liability Insurance	\$2,558					
	Detail Total:	\$2,558.00					
Year: FY12 - 12		\$0	\$138,585	\$110,255	\$110,255	(\$28,330)	(20.44)

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Dover DHA Neighborhood Officer - 02305		\$0	\$138,585	\$110,255	\$110,255	(\$28,330)	(20.44)

City of Dover, New Hampshire

Police DHA Grant Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	\$138,585	\$110,255	\$110,255	(\$28,330)	(20.44)

End of Report

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POLICE

Division: DHHS Assistance Program

Function 2245-42150

Mission Statement:

To reduce substance abuse by youth in our community through prevention programming support and coordination.

Major Services/Responsibilities:

- Conduct/coordinate substance abuse programming in the community with a strong emphasis in schools.
- Strengthen/Increase Community involvement in substance abuse prevention.

Key Fiscal Year Objectives:

- Coordinate Youth Risk Behavior Survey.
- Increase membership of Dover Coalition for Youth.
- Expand Coalition participation in community substance abuse prevention events
- Re-establish coalition as main community contact for alcohol and drug prevention activities.
- Coordinate Dover Night Out
- Create and disseminate Dover specific prevention materials
- Re-establish web site as a local hub for alcohol and drug prevention resources.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Community based Alcohol & Drug Prevention Programs	13	15	15
Create Dover specific prevention materials	3	5	5
Coalition Meetings	18	24	24
Dover Night Out Attendees	10,000	10,000	10,000

City of Dover, New Hampshire

Police DHHS Assistance Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4115.02327.12.000	Police - Drug Free Communiti	\$0	\$46,496	\$50,512	\$50,512	\$4,016	8.64
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hebert, Victoria	\$48,355	1.0000	Prevention Coor			
	Description: Holiday Pay (per contract)	\$2,157					
	Detail Total:	\$50,512.00					
2245.1.210.42150.4120.02327.12.000	Police - Drug Free Communiti	\$0	\$0	\$14,000	\$14,000	\$14,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Youth Coalition Team Advisors	\$14,000					
	Detail Total:	\$14,000.00					
2245.1.210.42150.4170.02327.12.000	Police -Longevity Pay	\$0	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 years	\$400					
	Detail Total:	\$400.00					
2245.1.210.42150.4211.02327.12.000	Police - Drug Free Communiti	\$0	\$9,797	\$11,025	\$11,025	\$1,228	12.53
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC Health Trust	\$11,025					
	Detail Total:	\$11,025.00					
2245.1.210.42150.4212.02327.12.000	Police - Drug Free Communiti	\$0	\$473	\$372	\$372	(\$101)	(21.35)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC Health Trust	\$372					
	Detail Total:	\$372.00					

City of Dover, New Hampshire

Police DHHS Assistance Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4213.02327.12.000	Police - Drug Free Communiti	\$0	\$106	\$116	\$116	\$10	9.43
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Drug Free Communities-Life Insurance	\$116					
	Detail Total:	\$116.00					
2245.1.210.42150.4220.02327.12.000	Police - Drug Free Communiti	\$0	\$2,748	\$3,843	\$3,843	\$1,095	39.85
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,843					
	Detail Total:	\$3,843.00					
2245.1.210.42150.4225.02327.12.000	Police - Drug Free Communiti	\$0	\$643	\$899	\$899	\$256	39.81
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$899					
	Detail Total:	\$899.00					
2245.1.210.42150.4230.02327.12.000	Police - Drug Free Communiti	\$0	\$5,177	\$4,480	\$4,480	(\$697)	(13.46)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,480					
	Detail Total:	\$4,480.00					
2245.1.210.42150.4240.02327.12.000	Police Support - Staff Develop	\$0	\$4,125	\$4,125	\$4,125	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars, Conference Registrations	\$4,125					
	Detail Total:	\$4,125.00					
2245.1.210.42150.4339.02327.12.000	Police - Drug Free Communiti	\$0	\$35,794	\$15,975	\$15,975	(\$19,819)	(55.37)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Licensed Drug Counseling	\$6,075					
	Description: Program Evaluation Report	\$9,900					
	Detail Total:	\$15,975.00					

City of Dover, New Hampshire

Police DHHS Assistance Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2245.1.210.42150.4531.02327.12.000	Police Support - Telecommun	\$0	\$600	\$600	\$600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$600					
	Detail Total:	\$600.00					
2245.1.210.42150.4534.02327.12.000	Police -Postage	\$0	\$240	\$240	\$240	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$240					
	Detail Total:	\$240.00					
2245.1.210.42150.4540.02327.12.000	Advertising	\$0	\$949	\$949	\$949	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Purchases/Constant Contact	\$949					
	Detail Total:	\$949.00					
2245.1.210.42150.4580.02327.12.000	Police - Drug Free Communiti	\$0	\$11,417	\$11,417	\$11,417	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences	\$11,417					
	Detail Total:	\$11,417.00					
2245.1.210.42150.4612.02327.12.000	Police - Drug Free Communiti	\$0	\$5,600	\$5,548	\$5,548	(\$52)	(0.93)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copies, Stationery, Envelopes, Student Surveys	\$5,548					
	Detail Total:	\$5,548.00					
2245.1.210.42150.4810.02327.12.000	Membership Dues	\$0	\$435	\$435	\$435	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chamber of Commerce, CADCA	\$435					
	Detail Total:	\$435.00					
Year: FY12 - 12		\$0	\$125,000	\$124,936	\$124,936	(\$64)	(0.05)

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City of Dover, New Hampshire

Police DHHS Assistance Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Police - Drug Free Communities - 02327		\$0	\$125,000	\$124,936	\$124,936	(\$64)	(0.05)

City of Dover, New Hampshire

Police DHHS Assistance Grant Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	\$125,000	\$124,936	\$124,936	(\$64)	(0.05)

End of Report

POLICE

Division: Youth Drug & Alcohol Abuse Prevention Programming **Function 2250-42150**

Mission Statement:

To partner with youth to provide quality prevention programming and activities in the community. These youth serve as role models for their peers.

Major Services/Responsibilities:

- Provide youth empowerment programming in grades 6-12

Key Fiscal Year Objectives:

- Sustain current Dover Youth to Youth activities and programs
- Expand Youth to Youth programming to two additional communities
- Work with Youth to Youth groups in surrounding communities to conduct regional prevention efforts

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Youth active in Y2Y Program	85	63	63
# of school districts having active Y2Y program	7	8	8

City of Dover, New Hampshire

Police Youth Tobacco & Alcohol Grant Detail

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
2250.1.210.42150.4115.02345.12.000	Regular Hourly Employees	\$0	\$54,513	\$0	\$0	(\$54,513)	(100.00)
2250.1.210.42150.4170.02345.12.000	Longevity Pay	\$0	\$400	\$0	\$0	(\$400)	(100.00)
2250.1.210.42150.4212.02345.12.000	Dental Insurance	\$0	\$922	\$0	\$0	(\$922)	(100.00)
2250.1.210.42150.4213.02345.12.000	Life Insurance	\$0	\$125	\$0	\$0	(\$125)	(100.00)
2250.1.210.42150.4220.02345.12.000	FICA	\$0	\$3,368	\$0	\$0	(\$3,368)	(100.00)
2250.1.210.42150.4225.02345.12.000	Medicare	\$0	\$788	\$0	\$0	(\$788)	(100.00)
2250.1.210.42150.4260.02345.12.000	Workers Comp Insurance	\$0	\$665	\$0	\$0	(\$665)	(100.00)
2250.1.210.42150.4612.02345.12.000	Operating Supplies	\$0	\$14,219	\$0	\$0	(\$14,219)	(100.00)
Year: FY12 - 12		\$0	\$75,000	\$0	\$0	(\$75,000)	(100.00)
Proj_Grant: Police - WDH Youth Empowerment Grant - 02345		\$0	\$75,000	\$0	\$0	(\$75,000)	(100.00)

City of Dover, New Hampshire

Police Youth Tobacco & Alcohol Grant Detail

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$0	\$75,000	\$0	\$0	(\$75,000)	(100.00)

End of Report

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POLICE

Division: Special Details

Function 42160

Mission Statement:

Provide the mechanism for outside entities to contract for police services through the City.

Major Services/Responsibilities:

Receipt of funds from outside entities for payment of contracted police services

Key Fiscal Year Objectives:

Performance Measures:

Description	FY10 Act	FY11 Est	FY12 Est
Not applicable			

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4130.00000.00.000	Police Sp Details-Overtime Pa	\$111,132	\$162,229	\$154,282	\$154,282	(\$7,947)	(4.90)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of work performed for contractors	\$154,282					
	Detail Total:	\$154,282.00					
3207.1.210.42160.4211.00000.00.000	Police Sp Details-Health Insur	\$3,372	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.4212.00000.00.000	Dental Insurance	\$190	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.4213.00000.00.000	Life Insurance	\$3	\$0	\$0	\$0	\$0	0.00
3207.1.210.42160.4225.00000.00.000	Police Sp Details-Medicare	\$1,485	\$2,352	\$2,891	\$2,891	\$539	22.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,891					
	Detail Total:	\$2,891.00					
3207.1.210.42160.4230.00000.00.000	Police Sp Details-Retirement	\$21,124	\$41,481	\$39,773	\$39,773	(\$1,708)	(4.12)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$39,773					
	Detail Total:	\$39,773.00					
3207.1.210.42160.4260.00000.00.000	Police Sp Details-Workers Co	\$0	\$0	\$1,027	\$1,027	\$1,027	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Sp Details-Workers Comp Insurance	\$1,027					
	Detail Total:	\$1,027.00					
3207.1.210.42160.4335.00000.00.000	Police Sp Details - Auditing St	\$0	\$42	\$42	\$42	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Sp Details - Auditing Services	\$42					
	Detail Total:	\$42.00					

City of Dover, New Hampshire

Police Special Details Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3207.1.210.42160.4524.00000.00.000	Police Sp Details-Public Liab l	\$1,270	\$1,346	\$1,346	\$1,346	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,346					
	Detail Total:	\$1,346.00					
3207.1.210.42160.4918.00000.00.000	Police Sp Details-Transfer to	\$62,500	\$67,500	\$63,000	\$63,000	(\$4,500)	(6.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding for 2 1/2 Police Vehicles	\$63,000					
	Detail Total:	\$63,000.00					
Func: Police Sp Details - 42160		\$201,076	\$274,950	\$262,361	\$262,361	(\$12,589)	(4.58)
Grand Total:		\$201,076	\$274,950	\$262,361	\$262,361	(\$12,589)	(4.58)

End of Report

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POLICE

Division: Parking Activity Fund

Function 3213-42130

Mission Statement:

To promote the safe and orderly flow of vehicle traffic by supervising all City owned and controlled parking areas, and enforcing all appropriate parking related laws and ordinances. Collect and receive parking and fine revenue for deposit in this special account.

Major Services/Responsibilities:

- Enforce timed and metered parking controls in 508 on-street parking spaces as well as an additional 215 uncontrolled on-street spaces
- Enforce metered and permit parking control in 784 city owned parking lot spaces
- Collect and account for all parking revenue
- Work closely with the Parking Commission to ensure smooth operation of the downtown parking function
- Collect and issue parking permits for downtown lots
- Maintain pay and display parking meters
- Process and collect overdue fine revenue

Key Fiscal Year Objectives:

- Maintain a high level of enforcement in the downtown to encourage frequent turnover of on-street parking supply
- Continue to locate and evaluate potential increased parking capacity throughout the downtown
- Actively pursue scofflaws and identify new methods to entice scofflaws to pay unpaid fines
- Explore and evaluate potential parking structures for the downtown
- Work with downtown businesses to create a welcoming and well structured parking program

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Parking tickets issued	7556	8500	8,000
Total parking revenue generated	385,980	536,000	546,320

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4115.00000.00.000	Regular Hourly Employees	\$165,293	\$172,198	\$177,518	\$177,518	\$5,320	3.09
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$104					
	Description: Heaphy, Martha E	\$35,569	0.8750	Secretary I			
	Description: Hunter, Philip	\$17,444	0.5000	Parking Control			
	Description: Jerard, Jason E	\$29,605	0.8750	Parking Control			
	Description: Martin, William G	\$24,241	0.8500	Parking Control			
	Description: Police Education Incentive	\$3,947					
	Description: Sick Buy Out	\$127					
	Description: Simons, William C	\$53,394	0.8000	Parking Manager			
	Description: Viano, Rene	\$13,087	0.5000	Parking Control			
	Detail Total:	\$177,518.00					
3213.1.210.42130.4130.00000.00.000	Overtime Pay	\$0	\$700	\$700	\$700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$700					
	Detail Total:	\$700.00					
3213.1.210.42130.4160.00000.00.000	Police Parking	\$2,260	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police Parking	\$0					
	Detail Total:	\$0.00					
3213.1.210.42130.4170.00000.00.000	Longevity Pay	\$1,450	\$1,650	\$1,450	\$1,450	(\$200)	(12.12)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years 50%	\$400					
	Description: 1 @ 15-19 years 87.5 %	\$1,050					
	Detail Total:	\$1,450.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012 To Date: 6/30/2013 Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4211.00000.00.000	Health Insurance	\$45,652	\$34,063	\$58,498	\$58,498	\$24,435	71.73
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$58,498					
	Detail Total:	\$58,498.00					
3213.1.210.42130.4212.00000.00.000	Dental Insurance	\$3,026	\$2,316	\$2,558	\$2,558	\$242	10.45
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Pemiums LGC HealthTrust	\$2,558					
	Detail Total:	\$2,558.00					
3213.1.210.42130.4213.00000.00.000	Life Insurance	\$140	\$334	\$342	\$342	\$8	2.40
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$342					
	Detail Total:	\$342.00					
3213.1.210.42130.4220.00000.00.000	FICA	\$9,373	\$10,162	\$10,241	\$10,241	\$79	0.78
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$10,241					
	Detail Total:	\$10,241.00					
3213.1.210.42130.4225.00000.00.000	Medicare	\$2,199	\$2,377	\$2,396	\$2,396	\$19	0.80
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,396					
	Detail Total:	\$2,396.00					
3213.1.210.42130.4230.00000.00.000	Retirement	\$5,700	\$7,291	\$6,087	\$6,087	(\$1,204)	(16.51)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,087					
	Detail Total:	\$6,087.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4240.00000.00.000	Staff Development Reimbursa	\$250	\$1,060	\$200	\$200	(\$860)	(81.13)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Conference	\$200					
	Detail Total:	\$200.00					
3213.1.210.42130.4260.00000.00.000	Workers Comp Insurance	\$2,711	\$2,711	\$2,711	\$2,711	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$2,711					
	Detail Total:	\$2,711.00					
3213.1.210.42130.4290.00000.00.000	FSA Fees	\$0	\$0	\$66	\$66	\$66	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$66					
	Detail Total:	\$66.00					
3213.1.210.42130.4291.00000.00.000	Uniform & Cleaning Allowance	\$1,863	\$1,863	\$2,343	\$2,343	\$480	25.76
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heaphy, Martha E	\$228	0.8750	Police Clothing			
	Description: Hunter, Philip	\$300	0.5000	Police Clothing			
	Description: Jerard, Jason E	\$525	0.8750	Police Clothing			
	Description: Martin, William G	\$510	0.8500	Police Clothing			
	Description: Simons, William C	\$480	0.8000	Police Clothing			
	Description: Viano, Rene	\$300	0.5000	Police Clothing			
	Detail Total:	\$2,343.00					
3213.1.210.42130.4335.00000.00.000	Auditing Services	\$235	\$799	\$500	\$500	(\$299)	(37.42)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services	\$500					
	Detail Total:	\$500.00					
3213.1.210.42130.4339.00000.00.000	Consulting Services	\$18,250	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012 To Date: 6/30/2013 Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4422.00000.00.000	Contract Snow Plowing	\$1,861	\$34,200	\$35,500	\$35,500	\$1,300	3.80
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Services, Shovel Access Lanes	\$2,500					
	Description: Downtown Snow Removal	\$30,000	5 - 6 Storms				
	Description: Snow Removal in Parking Lots	\$3,000					
	Detail Total:	\$35,500.00					
3213.1.210.42130.4433.00000.00.000	Maint Chrgs - Equipment	\$11,250	\$71,234	\$40,900	\$40,900	(\$30,334)	(42.58)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: iPark Web Site Development	\$3,000					
	Description: Maint of Pay Stations 70 @ 45/mo - Software/Commun	\$37,800					
	Description: Misc. Cash Register Parts	\$100					
	Detail Total:	\$40,900.00					
3213.1.210.42130.4435.00000.00.000	Maint Chrgs - Office Equipme	\$3,470	\$3,644	\$3,648	\$3,648	\$4	0.11
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$169					
	Description: Ticket System - Cardinal	\$3,479					
	Detail Total:	\$3,648.00					
3213.1.210.42130.4521.00000.00.000	Property Insurance	\$0	\$232	\$327	\$327	\$95	40.95
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Property Insurance	\$327					
	Detail Total:	\$327.00					
3213.1.210.42130.4522.00000.00.000	Vehicle & Equip Insurance	\$0	\$897	\$449	\$449	(\$448)	(49.94)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Equip Insurance	\$449					
	Detail Total:	\$449.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4524.00000.00.000	Public Liab Insurance	\$1,754	\$1,859	\$1,859	\$1,859	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,859					
	Detail Total:	\$1,859.00					
3213.1.210.42130.4529.00000.00.000	Insurance Deductible Paymen	\$0	\$0	\$2,000	\$2,000	\$2,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Insurance Deductible	\$2,000					
	Detail Total:	\$2,000.00					
3213.1.210.42130.4531.00000.00.000	Telecommunications	\$0	\$662	\$662	\$662	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$662					
	Detail Total:	\$662.00					
3213.1.210.42130.4534.00000.00.000	Postage	\$2,908	\$4,300	\$3,500	\$3,500	(\$800)	(18.60)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery servic	\$3,500					
	Detail Total:	\$3,500.00					
3213.1.210.42130.4540.00000.00.000	Advertising	\$0	\$2,500	\$0	\$0	(\$2,500)	(100.00)
3213.1.210.42130.4550.00000.00.000	Printing & Binding	\$0	\$2,500	\$3,000	\$3,000	\$500	20.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ticket Envelopes, Tickets, Permits, other printing	\$3,000					
	Detail Total:	\$3,000.00					
3213.1.210.42130.4580.00000.00.000	Travel Expense	\$274	\$1,451	\$260	\$260	(\$1,191)	(82.08)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$260					
	Detail Total:	\$260.00					

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City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4611.00000.00.000	Office Supplies	\$1,083	\$6,725	\$2,000	\$2,000	(\$4,725)	(70.26)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: TickeTrak Ticket Rolls, other supplies	\$2,000					
	Detail Total:	\$2,000.00					
3213.1.210.42130.4612.00000.00.000	Operating Supplies	\$1,948	\$11,675	\$16,350	\$16,350	\$4,675	40.04
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Batteries, Carriers, Misc. Parts	\$300					
	Description: Meter Covers, Tokens, Cones, Parking Signs	\$5,250					
	Description: Pay and Display Paper Rolls	\$800					
	Description: Pay and Display Parts Not Under Warrant	\$10,000					
	Detail Total:	\$16,350.00					
3213.1.210.42130.4615.00000.00.000	Clothing & Uniforms	\$2,491	\$1,600	\$1,600	\$1,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$1,600					
	Detail Total:	\$1,600.00					
3213.1.210.42130.4622.00000.00.000	Electricity	\$13,075	\$18,000	\$15,000	\$15,000	(\$3,000)	(16.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lighting City Parking Lots 87,452 KWH	\$15,000					
	Detail Total:	\$15,000.00					
3213.1.210.42130.4626.00000.00.000	Vehicle Fuels	\$1,562	\$2,130	\$600	\$600	(\$1,530)	(71.83)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 174 Gallons @ 3.46 /gallon	\$600					
	Detail Total:	\$600.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4654.00000.00.000	Maint Supplies - Vehicles	\$1,484	\$829	\$529	\$529	(\$300)	(36.19)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts & maint. of vehicles	\$529					
	Detail Total:	\$529.00					
3213.1.210.42130.4661.00000.00.000	Fleet Maint Charge	\$1,098	\$1,357	\$1,437	\$1,437	\$80	5.90
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation of Fleet Maintenance Budget	\$1,437					
	Detail Total:	\$1,437.00					
3213.1.210.42130.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$929	\$1,500	\$750	\$750	(\$750)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chair, Storage Cabinets, Shelving	\$750					
	Detail Total:	\$750.00					
3213.1.210.42130.4741.00000.00.000	Machinery & Equipment	\$625	\$0	\$0	\$0	\$0	0.00
3213.1.210.42130.4745.00000.00.000	Computers & Communication:	\$0	\$3,878	\$2,139	\$2,139	(\$1,739)	(44.84)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 TickeTrak Handhelds	\$1,939					
	Description: Cellphone	\$200					
	Detail Total:	\$2,139.00					
3213.1.210.42130.4810.00000.00.000	Membership Dues	\$0	\$75	\$50	\$50	(\$25)	(33.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE Parking Council	\$50					
	Detail Total:	\$50.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4819.00000.00.000	Fees & Charges	\$11,644	\$19,760	\$17,400	\$17,400	(\$2,360)	(11.94)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Credit Processing Fees & Charges	\$17,400					
	Detail Total:	\$17,400.00					
3213.1.210.42130.4840.00000.00.000	Contingency	\$0	\$9,634	\$5,851	\$5,851	(\$3,783)	(39.27)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$5,851					
	Detail Total:	\$5,851.00					
3213.1.210.42130.4912.00000.00.000	Transfer to Special Rev	\$0	\$366	\$826	\$826	\$460	125.68
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of Parking Share of OPEB ARC	\$826		Target 10% FY13			
	Detail Total:	\$826.00					
3213.1.210.42130.4918.00000.00.000	Transfer to Trust/CRF	\$55,709	\$92,112	\$115,146	\$115,146	\$23,034	25.01
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer to Capital Reserve Account per Council Se	\$115,146					
	Detail Total:	\$115,146.00					
3213.1.210.42130.4920.00000.00.000	Principal Payments	\$5,000	\$30,000	\$53,500	\$53,500	\$23,500	78.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on Long Term Debt	\$5,000		Phase 1			
	Description: Principal Payments on Long Term Debt	\$48,500		Phase 2 & 3			
	Detail Total:	\$53,500.00					

City of Dover, New Hampshire

Parking Activity Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3213.1.210.42130.4921.00000.00.000	Interest - Bonds	\$3,226	\$15,081	\$23,427	\$23,427	\$8,346	55.34
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest Payments on Long Term Debt	\$3,057		Phase 1			
	Description: Interest Payments on Long Term Debt	\$20,370		Phase 2 and 3			
	Detail Total:	\$23,427.00					
Func: Police Parking - 42130		\$379,790	\$575,725	\$614,320	\$614,320	\$38,595	6.70
Grand Total:		\$379,790	\$575,725	\$614,320	\$614,320	\$38,595	6.70

End of Report

FIRE & RESCUE

TAB 10

FIRE & RESCUE

TAB 10

FIRE AND RESCUE

Division: Administration

Function 42210

Mission Statement:

To provide the community with information, education, services and representation to improve the quality of life and to enhance their ability to survive from the devastation of fire, environmental, natural and manmade emergencies.

Major Services/Responsibilities:

- Long range planning
- Develop CIP recommendations
- Fire prevention
- Managing annual budget
- Emergency Management
- Increase revenue generation
- Fire suppression
- Public education
- Emergency medical care (Paramedic)
- Rescue
- Disaster preparedness/relief
- Hazardous material mitigation
- Public assistance
- Fire/arson investigation

Key Fiscal Year Objectives:

- Provide sufficient emergency response services in a fiscally responsible manner.
- Maintain 24-hour Paramedic Program
- Maintain apparatus at a state of readiness
- Maximize citizen satisfaction.
- Operate Emergency Services in the most efficient and cost effective manner possible

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Provide efficient Fire department services at a cost not to exceed \$200 per capita.	\$210	\$215	\$215
Provide efficient Fire department services at a cost not to exceed \$2.20 per \$1,000 of protected Value	\$2.13	\$2.15	\$2.15
Maintain personnel certification levels	Maintain	Maintain	Maintain
Increase ambulance billing collection rate	80%	80%	80%

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4110.00000.00.000	F&R Admin-Regular Salaried	\$93,447	\$95,220	\$100,671	\$100,671	\$5,451	5.72
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Driscoll, Richard	\$100,671	1.0000	Fire Chief			
	Detail Total:	\$100,671.00					
1000.1.220.42210.4115.00000.00.000	F&R Admin-Regular Hourly E	\$41,487	\$54,421	\$57,598	\$57,598	\$3,177	5.84
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$520					
	Description: Conway, Lynn M	\$19,048	0.6250	Clerk Typist I			
	Description: Daudelin, Susan M	\$38,030	0.8750	Office Manager			
	Detail Total:	\$57,598.00					
1000.1.220.42210.4170.00000.00.000	F&R Admin-Longevity Pay	\$2,400	\$1,000	\$3,000	\$3,000	\$2,000	200.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-20 years	\$1,200					
	Description: 1 @ 30+ years	\$1,600					
	Description: 1 @ 5-9 years (Pro-rated)	\$200					
	Detail Total:	\$3,000.00					
1000.1.220.42210.4211.00000.00.000	F&R Admin-Health Insurance	\$29,936	\$38,894	\$53,669	\$52,561	\$13,667	35.14
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$53,669					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,108)					
	Detail Total:	\$52,561.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4212.00000.00.000	F&R Admin-Dental Insurance	\$1,128	\$1,394	\$1,101	\$1,101	(\$293)	(21.02)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$1,101					
	Detail Total:	\$1,101.00					
1000.1.220.42210.4213.00000.00.000	F&R Admin-Life Insurance	\$482	\$317	\$358	\$358	\$41	12.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$358					
	Detail Total:	\$358.00					
1000.1.220.42210.4214.00000.00.000	F&R Admin-Disability Insurance	\$527	\$635	\$833	\$833	\$198	31.18
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$833					
	Detail Total:	\$833.00					
1000.1.220.42210.4220.00000.00.000	F&R Admin-FICA	\$2,386	\$3,090	\$3,255	\$3,255	\$165	5.34
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,255					
	Detail Total:	\$3,255.00					
1000.1.220.42210.4225.00000.00.000	F&R Admin-Medicare	\$1,053	\$2,040	\$761	\$761	(\$1,279)	(62.70)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$761					
	Detail Total:	\$761.00					
1000.1.220.42210.4230.00000.00.000	F&R Admin-Retirement	\$19,412	\$29,306	\$26,862	\$26,862	(\$2,444)	(8.34)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$26,862					
	Detail Total:	\$26,862.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4240.00000.00.000	F&R Admin - Staff Developme	\$373	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seminars, Conference Reg., Tuition	\$400					
	Detail Total:	\$400.00					
1000.1.220.42210.4260.00000.00.000	F&R Admin-Worker's Comp Ir	\$3,558	\$3,558	\$3,558	\$3,558	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$3,558					
	Detail Total:	\$3,558.00					
1000.1.220.42210.4290.00000.00.000	F&R Admin-FSA Fees	\$54	\$66	\$0	\$0	(\$66)	(100.00)
1000.1.220.42210.4291.00000.00.000	F&R Admin - Uniform & Clean	\$237	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing Allowance	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Personal Services - 100		\$196,480	\$230,841	\$252,566	\$251,458	\$20,617	8.93
1000.1.220.42210.4435.00000.00.000	F&R Admin-Maint Chrgs - Offi	\$3,704	\$9,487	\$9,487	\$9,487	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of PC Maintenance	\$7,487					
	Description: System Maint. - MDT	\$2,000					
	Detail Total:	\$9,487.00					
1000.1.220.42210.4443.00000.00.000	F&R Admin - Rental of Equipn	\$369	\$1,200	\$1,260	\$1,260	\$60	5.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy machine lease	\$1,260					
	Detail Total:	\$1,260.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4524.00000.00.000	F&R Admin-Public Liab Insura	\$1,684	\$1,785	\$1,785	\$1,785	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,785					
	Detail Total:	\$1,785.00					
1000.1.220.42210.4531.00000.00.000	F&R Admin-Communications	\$28,242	\$29,465	\$34,200	\$34,200	\$4,735	16.07
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$34,200					
	Detail Total:	\$34,200.00					
1000.1.220.42210.4534.00000.00.000	F&R Admin-Postage	\$1,889	\$2,100	\$2,100	\$2,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,100					
	Detail Total:	\$2,100.00					
1000.1.220.42210.4540.00000.00.000	F&R Admin-Advertising	\$1,809	\$0	\$0	\$0	\$0	0.00
1000.1.220.42210.4580.00000.00.000	F&R Admin-Travel Expense	\$27	\$0	\$500	\$500	\$500	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: F&R Admin-Travel Expense	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$37,724	\$44,037	\$49,332	\$49,332	\$5,295	12.02

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42210.4611.00000.00.000	F&R Admin-Office Supplies	\$2,057	\$3,759	\$3,759	\$3,759	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Binders, reports	\$340					
	Description: Misc. office supplies	\$1,150					
	Description: Paper	\$650					
	Description: Print cartridges	\$994					
	Description: Stationery, envelopes	\$625					
	Detail Total:	\$3,759.00					
1000.1.220.42210.4612.00000.00.000	F&R Admin-Operating Supplie	\$145	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ambulance bill return envelopes	\$200					
	Detail Total:	\$200.00					
Budg_Cat: Supplies - 600		\$2,202	\$3,959	\$3,959	\$3,959	\$0	0.00
1000.1.220.42210.4745.00000.99.000	F&R Admin - Computers & Cc	\$300	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$300	\$0	\$0	\$0	\$0	0.00
1000.1.220.42210.4912.00000.00.000	F&R Admin-Transfer To Spec	\$66,161	\$41,130	\$0	\$0	(\$41,130)	(100.00)
Budg_Cat: Operating Transfers Out - 910		\$66,161	\$41,130	\$0	\$0	(\$41,130)	(100.00)
Func: F&R Admin - 42210		\$302,867	\$319,967	\$305,857	\$304,749	(\$15,218)	(4.76)

FIRE AND RESCUE

Division: Suppression

Function 42220

Mission Statement:

To provide the finest quality response to and mitigation of all fire and emergency incidents with professionalism and efficiency while maintaining effective results.

Major Services/Responsibilities:

- Customer Service
- Search and Rescue
- Firefighting
- Public Service
- Station, Vehicle, Equipment Maintenance
- Completion of Incident Reports
- Preplanning/Response Readiness
- Life Safety
- Fire Prevention Activities
- Emergency Medical Care
- Public Education
- Specialized Incident Responses
- Completion of Required Training
- Hazardous Materials Response

Key Fiscal Year Objectives:

- Enhance response capabilities through building preplanning
- Increase readiness through progressive training
- Improve technical response through advanced training for personnel
- Reduce ambulance response times
- Ensure Firefighter safety at the highest level possible
- Contribute to the safety and well being of the citizens of our community
- Provide Immediate & Regional Hazardous Materials Response Teams
- Review and update all preplans
- Computerize preplans of all target areas

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Fires, building, auto, brush, etc.	118	132	375
Emergency Medical Responses	2447	2,625	2,800
Hazardous Conditions	375	410	400
Service Calls	2535	2,678	2,000
Total Calls	5475	5,875	5,500

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4110.00000.00.000	F&R Suppression - Regular S	\$151,241	\$172,307	\$169,874	\$169,874	(\$2,433)	(1.41)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ormand, James	\$77,257	1.0000	Deputy Fire Chi			
	Description: TBD	\$72,788	1.0000	Assistant Fire			
	Description: zFirefighter Incentives	\$10,262					
	Description: zHoliday Pay	\$9,567					
	Detail Total:	\$169,874.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4115.00000.00.000	F&R Suppression-Regular Ho	\$2,714,993	\$2,840,086	\$3,023,184	\$2,979,792	\$139,706	4.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ambrose, Joshua R	\$44,662	1.0000	Firefighter Par			
	Description: Anagnos, James M	\$52,970	1.0000	Firefighter INT			
	Description: Anderson, Jon E	\$47,456	1.0000	Firefighter INT			
	Description: Avellino, Frank A	\$59,458	1.0000	Firefighter PAR			
	Description: Babel, Patrick	\$52,839	1.0000	Firefighter INT			
	Description: Brown, Troy T	\$72,389	1.0000	Fire Captain			
	Description: Camire, David R	\$52,932	1.0000	Firefighter INT			
	Description: Carney, Matthew S	\$47,456	1.0000	Firefighter INT			
	Description: Chabot, Craig S	\$65,824	1.0000	Fire Lieutenant			
	Description: Cincotta, Karl P	\$59,458	1.0000	Firefighter PAR			
	Description: Comeau, Craig T	\$54,499	1.0000	Firefighter PAR			
	Description: Croteau, Craig P	\$59,458	1.0000	Firefighter PAR			
	Description: Croteau, Shawn A	\$52,043	1.0000	Firefighter PAR			
	Description: Cunningham, John P	\$73,119	1.0000	Fire Captain			
	Description: Donnelly, Christopher	\$40,181	1.0000	Firefighter INT			
	Description: Downs, Robert	\$43,989	1.0000	Firefighter PAR			
	Description: Driscoll, Brendan C	\$40,886	1.0000	Firefighter INT			
	Description: Drouin, Michael R	\$53,330	1.0000	Firefighter INT			
	Description: Duquette, David	\$48,230	0.7500	Fire Mechanic			
	Description: Ferullo, Michael	\$50,759	1.0000	Firefighter INT			
	Description: Fortier, Joseph Sr	\$75,233	1.0000	Fire Captain			
	Description: Furtney, Matthew	\$40,047	1.0000	Firefighter INT			
	Description: Golding, David	\$53,222	1.0000	Firefighter INT			
	Description: Haas, Paul W	\$73,175	1.0000	Fire Captain			
	Description: Hanna, E. David	\$66,885	1.0000	Fire Lieutenant			
	Description: Hoffman, Joshua R	\$58,489	1.0000	Firefighter PAR			

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
	Description: Hoyt, Edward J	\$52,071	1.0000	Firefighter INT			
	Description: Hudick, Jeffrey	\$49,489	1.0000	Firefighter EMT			
	Description: Irwin, Keith D	\$58,117	1.0000	Firefighter PAR			
	Description: Jacques, Brian D	\$52,211	1.0000	Firefighter PAR			
	Description: Jacques, Christopher J	\$66,911	1.0000	Fire Lieutenant			
	Description: Kramlinger, George	\$41,488	1.0000	Firefighter INT			
	Description: Lesniak, Steven	\$66,203	1.0000	Fire Lieutenant			
	Description: Lindh, David C	\$68,644	1.0000	Fire Lieutenant			
	Description: Mason, Elizabeth N	\$48,708	1.0000	Firefighter INT			
	Description: McLean, Matthew	\$41,219	1.0000	Firefighter INT			
	Description: McShane, Michael R	\$52,211	1.0000	Firefighter PAR			
	Description: Michaud, Matthew L	\$44,859	1.0000	Firefighter PAR			
	Description: Morgan, Jennifer J	\$51,338	1.0000	Firefighter PAR			
	Description: Moynihan, Patrick R	\$45,535	1.0000	Firefighter PAR			
	Description: Nicholson, Brian	\$55,795	1.0000	Firefighter PAR			
	Description: Orringer, Scott L	\$48,209	1.0000	Firefighter INT			
	Description: Plante, Marc A	\$66,067	1.0000	Fire Lieutenant			
	Description: Provencher, Jody A	\$67,870	1.0000	Fire Lieutenant			
	Description: Provencher, Randy D	\$68,644	1.0000	Fire Lieutenant			
	Description: Reynolds, Alexander	\$40,036	1.0000	Firefighter INT			
	Description: Rutherford, Mark	\$51,544	1.0000	Firefighter EMT			
	Description: Schrempf, Derick W	\$41,626	1.0000	Firefighter INT			
	Description: Spainhower, Dale S	\$48,520	1.0000	Firefighter INT			
	Description: Xenos, Nicholas A	\$59,458	1.0000	Firefighter PAR			
	Description: zCM Reduction - Eliminate Floater Position	(\$43,392)	-1.0000	Floater			
	Description: zFire Incentives	\$141,430	1.0000	Department			
	Description: zHoliday Pay	\$155,992	1.0000	Department			
	Detail Total:	\$2,979,792.00					

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4130.00000.00.000	F&R Suppression-Overtime P	\$767,027	\$347,659	\$631,260	\$436,260	\$88,601	25.49
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: ALS Refresher for all medics (per cont.)	\$6,230					
	Description: Details, Special Projects	\$6,200					
	Description: Engineer Training (contractual)	\$2,300					
	Description: Mandatory state fire training	\$4,000					
	Description: Off-duty training	\$2,800					
	Description: Off-duty training and callouts	\$8,400					
	Description: Professional Time (contractual)	\$8,000					
	Description: Unscheduled OT, vacations, sick leave	\$593,330					
	Description: zCM General Reduction	(\$195,000)					
	Detail Total:	\$436,260.00					
1000.1.220.42220.4170.00000.00.000	F&R Suppression - Longevity	\$44,667	\$45,200	\$39,200	\$39,200	(\$6,000)	(13.27)
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 11 @ 15-20 years	\$13,200					
	Description: 11 @ 5-10 years	\$4,400					
	Description: 4 @ 25-29 years	\$6,400					
	Description: 5 @ 20-24 years	\$8,000					
	Description: 9 @ 10-15 years	\$7,200					
	Detail Total:	\$39,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4211.00000.00.000	F&R Suppression-Health Insu	\$825,904	\$875,974	\$987,493	\$947,789	\$71,815	8.20
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$987,493					
	Description: zCM Reduction - Eliminate Floater Position	(\$16,676)					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$23,028)					
	Detail Total:	\$947,789.00					
1000.1.220.42220.4212.00000.00.000	F&R Suppression-Dental Insu	\$37,339	\$41,621	\$33,218	\$33,218	(\$8,403)	(20.19)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$33,218					
	Detail Total:	\$33,218.00					
1000.1.220.42220.4213.00000.00.000	F&R Suppression-Life Insurar	\$6,526	\$7,042	\$6,986	\$6,986	(\$56)	(0.80)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$6,986					
	Detail Total:	\$6,986.00					
1000.1.220.42220.4220.00000.00.000	F&R Suppression - FICA	\$964	\$0	\$2,658	\$2,658	\$2,658	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,658					
	Detail Total:	\$2,658.00					
1000.1.220.42220.4225.00000.00.000	F&R Suppression-Medicare	\$47,479	\$39,195	\$51,142	\$51,142	\$11,947	30.48
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$51,142					
	Detail Total:	\$51,142.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4230.00000.00.000	F&R Suppression-Retirement	\$638,539	\$742,141	\$882,878	\$872,946	\$130,805	17.63
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement system payments	\$882,878					
	Description: zCM Reduction - Eliminate Floater Position	(\$9,932)					
	Detail Total:	\$872,946.00					
1000.1.220.42220.4240.00000.00.000	F&R Suppression-Staff Devel	\$19,249	\$18,080	\$19,380	\$19,380	\$1,300	7.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: ACLS Instructor - PALS	\$700					
	Description: Basic EMS Texts - updates	\$300					
	Description: Contractural college courses	\$5,200					
	Description: Mandatory Testing fees for EMS	\$1,000					
	Description: Misc. training supplies	\$900					
	Description: NH Safety Council	\$100					
	Description: Outside Instructors pay	\$900					
	Description: Paramedic school (50%tuition)	\$6,500					
	Description: RTP Manuals	\$300					
	Description: St. Anselms Arson Seminar	\$480					
	Description: State Certification fees	\$2,500					
	Description: Weekend courses and special courses	\$500					
	Detail Total:	\$19,380.00					
1000.1.220.42220.4260.00000.00.000	F&R Suppression-Worker's C	\$109,276	\$109,276	\$109,276	\$109,276	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$109,276					
	Detail Total:	\$109,276.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4290.00000.00.000	F&R Suppression-FSA Fees	\$504	\$660	\$924	\$924	\$264	40.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$924					
	Detail Total:	\$924.00					
1000.1.220.42220.4291.00000.00.000	F&R Suppression-Uniform & Clothing	\$0	\$7,788	\$7,788	\$7,788	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Officers 15 EA \$87.50	\$1,313					
	Description: Firefighters 37 EA \$175	\$6,475					
	Detail Total:	\$7,788.00					
Budg_Cat: Personal Services - 100		\$5,363,708	\$5,247,029	\$5,965,261	\$5,677,233	\$430,204	8.20
1000.1.220.42220.4336.00000.00.000	F&R Suppression-Medical Services	\$2,920	\$0	\$2,000	\$2,000	\$2,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment exams {2 }	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.220.42220.4423.00000.00.000	F&R Suppression-Cleaning Services	\$1,492	\$2,099	\$2,099	\$2,099	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning of linen, airway adjuncts, CPR	\$999					
	Notes: Mast appliances, carpeting						
	Description: Uniform cleaning	\$1,100					
	Detail Total:	\$2,099.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4433.00000.00.000	F&R Suppression-Maint Chrgs	\$16,935	\$12,278	\$13,240	\$13,240	\$962	7.84
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: EMS equipment preventative maint.	\$3,016					
	Description: Extinguishers	\$800					
	Description: Maint. of airpacks	\$6,000					
	Description: Radio Batteries and Chargers	\$2,024					
	Description: Small equipment & Power tools	\$1,400					
	Detail Total:	\$13,240.00					
1000.1.220.42220.4434.00000.00.000	F&R Suppression-Maint Chrgs	\$57,844	\$63,050	\$56,050	\$56,050	(\$7,000)	(11.10)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual certification & testing:	\$4,600					
	Notes: 2 aerial ladders & 4 pumpers						
	Description: Maint. Station Generators	\$3,250					
	Description: Major repairs--pump overhaul, brakes	\$18,700					
	Notes: transmissions, clutch (parts)						
	Description: Mobile radio repair	\$2,200					
	Description: Regular maintenance:	\$14,500					
	Notes: 1 Truck, 3 Ambulances						
	Description: Tubes, tires, chains, batteries	\$12,800					
	Detail Total:	\$56,050.00					
1000.1.220.42220.4521.00000.00.000	F&R Suppression-Property Ins	\$146	\$155	\$163	\$163	\$8	5.16
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$163					
	Detail Total:	\$163.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4522.00000.00.000	F&R Suppression-Vehicle & E	\$9,637	\$10,037	\$9,589	\$9,589	(\$448)	(4.46)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$9,589					
	Detail Total:	\$9,589.00					
1000.1.220.42220.4524.00000.00.000	F&R Suppression-Public Liab	\$27,797	\$29,512	\$29,512	\$29,512	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$29,512					
	Detail Total:	\$29,512.00					
1000.1.220.42220.4550.00000.00.000	F&R Suppression - Printing &	\$441	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Education publications	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.220.42220.4580.00000.00.000	F&R Suppression-Travel Expe	\$1,416	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: EMS/Paramedic School Mileage	\$1,000					
	Detail Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$118,628	\$119,131	\$114,653	\$114,653	(\$4,478)	(3.76)
1000.1.220.42220.4612.00000.00.000	F&R Suppression-Operating S	\$4,390	\$4,350	\$4,350	\$4,350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Foam (90 gals)	\$2,000					
	Description: Junior Fire Hats	\$800					
	Description: Misc. Public Education Supplies	\$1,200					
	Description: Photography supplies	\$350					
	Detail Total:	\$4,350.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4615.00000.00.000	F&R Suppression-Clothing & I	\$27,560	\$29,020	\$29,020	\$29,020	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boots	\$2,400					
	Description: Class "A" Uniforms	\$800					
	Description: Eye Shields & safety glasses	\$600					
	Description: Forestry Gear replacement	\$720					
	Description: Gloves, mittens and hoods	\$1,300					
	Description: Honor Guard supplies/equipment	\$200					
	Description: Jackets replcement	\$800					
	Description: Job Shirt replacement	\$1,500					
	Description: PT Gear	\$1,400					
	Description: Repair bunker gear	\$2,500					
	Description: Uniform replacement	\$16,800					
	Detail Total:	\$29,020.00					
1000.1.220.42220.4626.00000.00.000	F&R Suppression-Vehicle Fue	\$50,348	\$42,823	\$45,823	\$45,823	\$3,000	7.01
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuels 15,020.65 gls	\$45,823					
	Detail Total:	\$45,823.00					
1000.1.220.42220.4631.00000.00.000	F&R Suppression - Food	\$1,232	\$1,200	\$1,200	\$1,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire ground Rehab and Events	\$1,200					
	Detail Total:	\$1,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4635.00000.00.000	F&R Suppression-Medicinal S	\$20,195	\$24,064	\$24,064	\$24,064	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid & safety supplies-call inc.	\$16,840					
	Description: Nitrous Oxide	\$1,324					
	Description: Oxygen	\$5,900					
	Detail Total:	\$24,064.00					
1000.1.220.42220.4640.00000.00.000	F&R Suppression-Books & Pu	\$1,882	\$4,975	\$4,975	\$2,975	(\$2,000)	(40.20)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Codes, replacement training manuals	\$4,975					
	Notes: New books and publications						
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$2,975.00					
1000.1.220.42220.4654.00000.00.000	F&R Suppression - Maint Sup	\$1,043	\$1,828	\$1,828	\$1,828	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaners, soap, waxes, rags	\$1,828					
	Detail Total:	\$1,828.00					
1000.1.220.42220.4681.00000.00.000	F&R Suppression - Minor Equ	\$15,313	\$16,600	\$16,600	\$16,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Prevention Trailer	\$300					
	Description: Power equipment replacement & parts	\$8,400					
	Description: Small tool replacement & parts	\$7,900					
	Detail Total:	\$16,600.00					
Budg_Cat: Supplies - 600		\$121,962	\$124,860	\$127,860	\$125,860	\$1,000	0.80

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42220.4741.00000.00.000	F&R Suppression-Machinery	\$0	\$7,500	\$11,625	\$7,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air pack bottles 15 @ \$775	\$11,625					
	Description: zCM General Reduction	(\$4,125)					
	Detail Total:	\$7,500.00					
Budg_Cat: Capital Outlay - 700		\$0	\$7,500	\$11,625	\$7,500	\$0	0.00
1000.1.220.42220.4810.00000.00.000	F&R Suppression-Membership	\$11,445	\$11,430	\$11,430	\$11,430	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Mutual Aid cascade dues	\$1,000					
	Description: EAP	\$1,800					
	Description: NHAA, ISFSI, IEU, NEFMA, NEFCA	\$930					
	Description: S.T.A.R.T Hazmat membership	\$7,700					
	Detail Total:	\$11,430.00					
Budg_Cat: Other Expenses - 800		\$11,445	\$11,430	\$11,430	\$11,430	\$0	0.00
1000.1.220.42220.4912.00000.00.000	Fire & Rescue-Suppression -	\$242,842	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire & Rescue-Suppression - Transfer to Special Re	\$0					
	Detail Total:	\$0.00					
Budg_Cat: Operating Transfers Out - 910		\$242,842	\$0	\$0	\$0	\$0	0.00
Func: F&R Suppression - 42220		\$5,858,585	\$5,509,950	\$6,230,829	\$5,936,676	\$426,726	7.74

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FIRE AND RESCUE

Division: Building Services

Function: 42250

Mission Statement:

Administer the City's Codes, Ordinances, and Regulations in a fair, efficient, and professional manner to ensure the quality of the building stock and to preserve the tax base of Dover, while providing assistance in a timely manner to the applicants seeking approvals and permits. Additionally, to enhance the quality of our community through the enforcement of life safety fire codes and the delivery of progressive fire safety education to its members

Major Services/Responsibilities:

- Provide customer service beyond expectations
- Serve as the single point of contact for applicants for construction and life safety permits
- Assist with the permit process
- Coordinate interdepartmental comments during the permit process
- Building, electrical, plumbing, mechanical and fire and life safety plan review and permit issuance
- On-site inspections of construction in progress and conduct fire & life safety inspections of businesses, schools and places of assembly
- Administer and interpret Building Codes, Health Regulations and Fire and Life Safety Codes
- Initiate and enforce state and local ordinance for compliance
- Provide technical assistance to industry for fire protection issues
- NFPA Code compliance
- Investigate consumer complaints
- Liaison to police and state Fire Marshal's office regarding fire and criminal activities

Key Fiscal Year Objectives:

- Improve efficiencies within the department to continue to decrease length of time for permit approval process
- Maintain the user-friendly permit process
- Continue professional development of staff
- Increase data and inspection efficiency

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Building Permits	400	400	400
Electrical Permits	450	500	500
Plumbing/Mechanical Permits	450	700	700
Health Licenses/Permits	250	250	250
Building Inspections	675	900	900
Electrical Inspections	1,000	1,100	1,100
Plumbing/Mechanical Inspections	880	1,200	1,200
Health Inspections	590	600	600
Fire & Life Safety Inspections	860	600	600

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4110.00000.00.000	Inspection-Regular Salaried E	\$82,225	\$81,912	\$83,162	\$83,162	\$1,250	1.53
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clark, Thomas L	\$83,162	1.0000	Building Offici			
	Detail Total:	\$83,162.00					
1000.1.220.42250.4115.00000.00.000	Inspection-Regular Hourly Em	\$213,514	\$199,109	\$214,073	\$214,073	\$14,964	7.52
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Donovan, Jaimie S	\$29,965	0.6250	Fire Health Ins			
	Description: Dube, Michelle	\$34,015	1.0000	Secretary			
	Description: Jalbert, Rebecca F	\$43,878	0.8750	Fire Life Safet			
	Description: Maxfield, James H	\$62,378	1.0000	Electrical Insp			
	Description: Miles, Dean	\$43,837	0.7250	Plumbing/Mech I			
	Detail Total:	\$214,073.00					
1000.1.220.42250.4130.00000.00.000	Inspection-Overtime Pay	\$304	\$0	\$0	\$0	\$0	0.00
1000.1.220.42250.4170.00000.00.000	Inspection-Longevity Pay	\$3,450	\$3,600	\$3,600	\$3,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,200					
	Description: 1 @ 25-29 years	\$1,600					
	Description: 2 @ 5-9 years	\$800					
	Detail Total:	\$3,600.00					
1000.1.220.42250.4211.00000.00.000	Inspection-Health Insurance	\$53,712	\$65,345	\$71,375	\$69,720	\$4,375	6.70
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$71,375					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,655)					
	Detail Total:	\$69,720.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4212.00000.00.000	Inspection-Dental Insurance	\$2,371	\$2,765	\$2,185	\$2,185	(\$580)	(20.98)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$2,185					
	Detail Total:	\$2,185.00					
1000.1.220.42250.4213.00000.00.000	Inspection-Life Insurance	\$476	\$505	\$527	\$527	\$22	4.36
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$527					
	Detail Total:	\$527.00					
1000.1.220.42250.4220.00000.00.000	Inspection-FICA	\$18,540	\$16,921	\$17,682	\$17,682	\$761	4.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$17,682					
	Detail Total:	\$17,682.00					
1000.1.220.42250.4225.00000.00.000	Inspection-Medicare	\$4,365	\$3,957	\$4,136	\$4,136	\$179	4.52
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$4,136					
	Detail Total:	\$4,136.00					
1000.1.220.42250.4230.00000.00.000	Inspection-Retirement	\$18,905	\$19,663	\$16,378	\$16,378	(\$3,285)	(16.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$16,378					
	Detail Total:	\$16,378.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4240.00000.00.000	Inspection-Staff Development	\$2,453	\$4,010	\$4,010	\$4,010	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified Fire Inspection	\$1,000					
	Description: Electrical Code Update	\$150					
	Description: Misc. Code Classes	\$800					
	Description: N.E. Food & Drug Officers Association	\$20					
	Description: N.H. Building Official	\$25					
	Description: N.H. Health Officer Association Mtg	\$15					
	Description: NFPA Code Classes	\$1,200					
	Description: Seminars and Workshops for staff	\$800					
	Notes: University of MA conferences, law lectures, technical courses and seminars, secretarial workshops and seminars, health officer seminars						
	Detail Total:	\$4,010.00					
1000.1.220.42250.4260.00000.00.000	Inspection-Workers Comp Ins	\$2,773	\$2,773	\$2,773	\$2,773	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$2,773					
	Detail Total:	\$2,773.00					
1000.1.220.42250.4290.00000.00.000	Inspection-FSA Fees	\$36	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$403,125	\$400,626	\$419,967	\$418,312	\$17,686	4.41

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4341.00000.00.000	Inspection-Technical Services	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State Lab Lead & Asbestos Testing	\$100					
	Detail Total:	\$100.00					
1000.1.220.42250.4435.00000.00.000	Inspection-Maint Chrgs - Offic	\$1,004	\$2,364	\$2,364	\$2,364	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of PC Maintenance	\$2,364					
	Detail Total:	\$2,364.00					
1000.1.220.42250.4522.00000.00.000	Inspection-Vehicle & Equip In:	\$1,693	\$1,794	\$2,692	\$2,692	\$898	50.06
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insurance	\$2,692					
	Detail Total:	\$2,692.00					
1000.1.220.42250.4524.00000.00.000	Inspection-Public Liab Insurar	\$2,205	\$2,337	\$2,337	\$2,337	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$2,337					
	Detail Total:	\$2,337.00					
1000.1.220.42250.4531.00000.00.000	Inspection-Telecommunicatio	\$4,587	\$4,980	\$4,980	\$4,980	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,980					
	Detail Total:	\$4,980.00					
1000.1.220.42250.4534.00000.00.000	Inspection-Postage	\$552	\$1,600	\$1,600	\$1,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,600					
	Detail Total:	\$1,600.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4550.00000.00.000	Inspection-Printing & Binding	\$508	\$2,039	\$2,039	\$1,000	(\$1,039)	(50.96)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Dept Envelopes	\$200					
	Description: Building Dept Stationery	\$300					
	Description: Building Permit Applications	\$280					
	Description: Building Permit Cards	\$274					
	Description: Business Cards for Inspectors	\$200					
	Description: Electrical Permit Applications	\$280					
	Description: Health Department Inspection Reports	\$225					
	Description: Plumbing Permit Applications	\$280					
	Description: zCM General Reduction	(\$1,039)					
	Detail Total:	\$1,000.00					
1000.1.220.42250.4580.00000.00.000	Inspection-Travel Expense	\$207	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$200					
	Detail Total:	\$200.00					
Budg_Cat: Purchased Services - 300		\$10,756	\$15,414	\$16,312	\$15,273	(\$141)	(0.91)
1000.1.220.42250.4611.00000.00.000	Inspection-Office Supplies	\$2,251	\$2,200	\$2,200	\$2,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, computer and misc. supplies	\$2,200					
	Detail Total:	\$2,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4612.00000.00.000	Inspection-Operating Supplies	\$325	\$395	\$395	\$395	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Elderly program supplies	\$300					
	Description: Toner for printer	\$95					
	Detail Total:	\$395.00					
Budg_Cat: Supplies - 600		\$2,576	\$2,595	\$2,595	\$2,595	\$0	0.00
1000.1.220.42250.4615.00000.00.000	Clothing & Uniforms	\$140	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Undesignated - 000		\$140	\$0	\$0	\$0	\$0	0.00
1000.1.220.42250.4615.00000.00.000	Clothing & Uniforms	\$2,576	\$3,300	\$3,300	\$3,300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms	\$3,300					
	Detail Total:	\$3,300.00					
1000.1.220.42250.4626.00000.00.000	Inspection-Vehicle Fuels	\$2,659	\$2,800	\$2,800	\$2,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Vehicles Fuel 925.89 gallons gasoline	\$2,800					
	Detail Total:	\$2,800.00					
1000.1.220.42250.4640.00000.00.000	Inspection-Publications	\$78	\$873	\$873	\$873	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: BOCA 3 EA 62	\$186					
	Description: BOCA Update 1 EA 258	\$258					
	Description: IRC 3 EA 43	\$129					
	Description: Misc. (Elect. Plumb. & Mech.)	\$150					
	Description: NEC 1 EA 15	\$150					
	Detail Total:	\$873.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42250.4654.00000.00.000	Inspection-Maint Supplies - Ve	\$1,379	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Tires, parts, lubricants & repair 4 veh.	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.220.42250.4661.00000.00.000	Inspection-Fleet Maint Charge	\$5,490	\$6,784	\$7,190	\$7,190	\$406	5.98
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Div share of vehicle maint. charges	\$7,190					
	Detail Total:	\$7,190.00					
Budg_Cat: Supplies - 600		\$12,182	\$15,257	\$15,663	\$15,663	\$406	2.66
1000.1.220.42250.4810.00000.00.000	Inspection-Membership Dues	\$734	\$952	\$952	\$952	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: BOCA Cert. Renewal	\$80					
	Description: Electrical License	\$210					
	Description: IAEI (Electrical)	\$90					
	Description: ICC (2)	\$200					
	Description: NH Fire Prevention	\$12					
	Description: NH Health Officers Association	\$10					
	Description: NHBOA	\$100					
	Description: NHSCOA	\$25					
	Description: Plumbing License	\$225					
	Detail Total:	\$952.00					
Budg_Cat: Other Expenses - 800		\$734	\$952	\$952	\$952	\$0	0.00
Func: Inspection Services - 42250		\$429,513	\$434,844	\$455,489	\$452,795	\$17,951	4.13

FIRE AND RESCUE

Division: Buildings

Function 42280

Mission Statement:

To provide and maintain safe and the most cost effective buildings and facilities for the citizens and department employees.

Major Services/Responsibilities:

- Maintain fire department facilities
- Repair buildings as needed.
- Perform cosmetic duties needed to ensure a high quality appearance of fire department facilities.
- Perform all custodial duties with current fire department staff.
- Ensure longevities of all fire department facilities.

Key Fiscal Year Objectives:

- Continue to maintain buildings in a cost effective manner
- Improve apperance and efficiency of department facilities

Performance Measures:

Description	FY11 Act	FY12 Act	FY13 Act
Buildings Maintained	3	3	3

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4411.00000.00.000	F&R Buildings - Water & Sewer	\$3,653	\$4,560	\$4,560	\$4,560	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer usage 574 hcf	\$4,878					
	Description: Energy Savings Estimate	(\$318)					
	Detail Total:	\$4,560.00					
1000.1.220.42280.4431.00000.00.000	F&R Buildings - Maint Chrgs -	\$13,093	\$10,790	\$10,790	\$10,790	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract expenses to maintain buildings	\$8,140					
	Description: Oil/Grease Sep. Cleaning	\$1,500					
	Description: Sprinkler System Tests at stations	\$1,150					
	Detail Total:	\$10,790.00					
1000.1.220.42280.4521.00000.00.000	F&R Buildings - Property Insu	\$4,373	\$4,300	\$4,495	\$4,495	\$195	4.53
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insurance	\$4,495					
	Detail Total:	\$4,495.00					
1000.1.220.42280.4524.00000.00.000	F&R Buildings - Public Liab In	\$497	\$527	\$527	\$527	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$527					
	Detail Total:	\$527.00					
Budg_Cat: Purchased Services - 300		\$21,616	\$20,177	\$20,372	\$20,372	\$195	0.97

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.220.42280.4621.00000.00.000	F&R Buildings - Natural Gas	\$15,451	\$22,268	\$22,268	\$20,000	(\$2,268)	(10.19)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural gas service 13,658 Therms	\$24,031					
	Description: Energy Savings Estimate FY13	(\$1,763)					
	Description: zCM General Reduction	(\$2,268)					
	Detail Total:	\$20,000.00					
1000.1.220.42280.4622.00000.00.000	F&R Buildings - Electricity	\$34,101	\$32,800	\$35,285	\$35,285	\$2,485	7.58
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 239,990 KWH	\$35,285					
	Detail Total:	\$35,285.00					
1000.1.220.42280.4623.00000.00.000	F&R Buildings - Propane	\$9,356	\$7,840	\$8,450	\$8,450	\$610	7.78
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: F&R Buildings - Propane 5,310 gallons	\$8,450					
	Detail Total:	\$8,450.00					
1000.1.220.42280.4651.00000.00.000	F&R Buildings - Maint Supplie	\$12,082	\$10,300	\$10,300	\$10,300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodial supplies, paint,	\$10,300					
	Notes: materials used for plumbing, electrical & building repairs						
	Detail Total:	\$10,300.00					
1000.1.220.42280.4681.00000.00.000	F&R Buildings - Minor Equip F	\$342	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$71,331	\$73,208	\$76,303	\$74,035	\$827	1.13
Func: F&R Buildings - 42280		\$92,947	\$93,385	\$96,675	\$94,407	\$1,022	1.09

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FIRE AND RESCUE

Division: Special Details

Function 42290

Mission Statement:

To provide a mechanism for entities to contract for fire and rescue services through the City.

Major Services/Responsibilities:

- Specialized training for Seabrook Station as a host community
- Continuing training for Emergency Management
- Provide a wire watch for outside agencies

Key Fiscal Year Objectives:

- Continue training for Emergency Management
- Provide a fire watch for outside agencies

Performance Measures:

Description	FY11 Act	FY12 Act	FY13 Est
Provide fire watch for outside agencies	4	4	4
Host community training drills	4	4	4

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4130.00000.00.000	F&R Special Details-Overtime	\$17,880	\$35,000	\$19,150	\$19,150	(\$15,850)	(45.29)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unschedule reimburseable overtime	\$19,150					
	Detail Total:	\$19,150.00					
3207.1.220.42290.4211.00000.00.000	Health Insurance	\$265	\$0	\$0	\$0	\$0	0.00
3207.1.220.42290.4212.00000.00.000	Dental Insurance	\$17	\$0	\$0	\$0	\$0	0.00
3207.1.220.42290.4220.00000.00.000	F&R Special Details-FICA	\$76	\$0	\$100	\$100	\$100	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: F&R Special Details-FICA	\$100					
	Detail Total:	\$100.00					
3207.1.220.42290.4225.00000.00.000	F&R Special Details-Medicare	\$191	\$508	\$290	\$290	(\$218)	(42.91)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$290					
	Detail Total:	\$290.00					
3207.1.220.42290.4230.00000.00.000	F&R Special Details-Retireme	\$3,114	\$10,815	\$4,178	\$4,178	(\$6,637)	(61.37)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,178					
	Detail Total:	\$4,178.00					
3207.1.220.42290.4524.00000.00.000	F&R Special Details-Public Li	\$77	\$82	\$82	\$82	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$82					
	Detail Total:	\$82.00					

City of Dover, New Hampshire

Fire Special Details Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3207.1.220.42290.4612.00000.00.000	F&R Special Details-Operatin	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. supplies for drills and operations	\$500					
	Detail Total:	\$500.00					
3207.1.220.42290.4631.00000.00.000	F&R Special Details-Food	\$655	\$700	\$700	\$700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$700					
	Detail Total:	\$700.00					
Func: F&R Special Details - 42290		\$22,276	\$47,605	\$25,000	\$25,000	(\$22,605)	(47.48)
Grand Total:		\$22,276	\$47,605	\$25,000	\$25,000	(\$22,605)	(47.48)

End of Report

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CS-PUBLIC WORKS

TAB 11

CS-PUBLIC WORKS

TAB 11

COMMUNITY SERVICES

Division: General Government Buildings

Function 41941

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills
- Perform landscaping, brush and tree removal at all City facilities
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions

Key Fiscal Year Objectives:

- Develop master plan for the maintenance and improvements to municipal buildings
- Continue staff development
- Continue safety awareness
- Continue to share resources with other departments and agencies
- Enhance additional energy cost savings measures in various buildings
- Develop a computerized maintenance inventory schedule
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings
- Improve aesthetic appearance of facilities
- Replace HVAC system in Finance area of City Hall

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Buildings maintained	20	20	20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4115.00000.00.000	Gen Gov't Buildings - Regular	\$60,177	\$52,932	\$54,956	\$54,956	\$2,024	3.82
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Flanagan, Lois E	\$19,053	0.6250	Custodian			
	Description: Trudell, David	\$15,548	0.6250	Custodian			
	Description: Wolcott, Kenneth A	\$20,355	0.6250	Custodian			
	Detail Total:	\$54,956.00					
1000.1.300.41941.4130.00000.00.000	Gen Gov't Buildings - Overtim	\$699	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency calls & City Hall Rentals	\$750					
	Detail Total:	\$750.00					
1000.1.300.41941.4170.00000.00.000	Gen Gov't Buildings - Longevi	\$1,660	\$286	\$571	\$571	\$285	99.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years Prorated	\$571					
	Detail Total:	\$571.00					
1000.1.300.41941.4220.00000.00.000	Gen Gov't Buildings - FICA	\$3,866	\$3,257	\$3,490	\$3,490	\$233	7.15
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,490					
	Detail Total:	\$3,490.00					
1000.1.300.41941.4225.00000.00.000	Gen Gov't Buildings - Medicar	\$904	\$917	\$816	\$816	(\$101)	(11.01)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$816					
	Detail Total:	\$816.00					
1000.1.300.41941.4230.00000.00.000	Gen Gov't Buildings - Retirem	\$125	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4260.00000.00.000	Gen Gov't Buildings - Workers	\$1,575	\$1,575	\$1,575	\$1,575	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$1,575					
	Detail Total:	\$1,575.00					
Budg_Cat: Personal Services - 100		\$69,007	\$59,717	\$62,158	\$62,158	\$2,441	4.09
1000.1.300.41941.4411.00000.00.000	Gen Gov't Buildings - Water & Sewer	\$3,217	\$4,700	\$7,937	\$5,437	\$737	15.68
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Armory, City Hall, Vet Bldg, Train St.	\$11,174					
	Description: Energy Savings Estimate FY13	(\$3,237)					
	Description: zCM General Reduction	(\$2,500)					
	Detail Total:	\$5,437.00					
1000.1.300.41941.4431.00000.00.000	Gen Gov't Buildings - Maint C	\$14,329	\$13,500	\$13,500	\$13,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Maintenance Work (HVAC, Plumbing, Electric)	\$13,500					
	Detail Total:	\$13,500.00					
1000.1.300.41941.4435.00000.00.000	Gen Gov't Buildings - Maint C	\$0	\$2,400	\$2,400	\$2,400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Quick Track Maintenance (Train Station)	\$2,400					
	Detail Total:	\$2,400.00					
1000.1.300.41941.4441.00000.00.000	Gen Gov't Buildings - Rental c	\$4,002	\$4,002	\$4,110	\$4,110	\$108	2.70
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Train Station Platform Lease	\$4,110					
	Detail Total:	\$4,110.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4521.00000.00.000	Gen Gov't Buildings - Property	\$24,679	\$26,361	\$25,357	\$25,357	(\$1,004)	(3.81)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$10,687					
	Description: Platform Liability Ins (Train Station)	\$14,670					
	Detail Total:	\$25,357.00					
1000.1.300.41941.4524.00000.00.000	Gen Gov't Buildings - Public L	\$1,368	\$1,450	\$1,450	\$1,450	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,450					
	Detail Total:	\$1,450.00					
1000.1.300.41941.4531.00000.00.000	Gen Gov't Buildings - Telecon	\$2,772	\$2,474	\$0	\$0	(\$2,474)	(100.00)
	Budg_Cat: Purchased Services - 300	\$50,367	\$54,887	\$54,754	\$52,254	(\$2,633)	(4.80)
1000.1.300.41941.4612.00000.00.000	Gen Gov't Buildings - Operatir	\$3,308	\$4,500	\$4,500	\$4,000	(\$500)	(11.11)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall and other bldgs supplies	\$4,500					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$4,000.00					
1000.1.300.41941.4615.00000.00.000	Gen Gov't Buildings - Clothing	\$1,193	\$1,340	\$1,340	\$1,340	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms	\$980					
	Description: Workboots per union contract 3 PR \$120	\$360					
	Detail Total:	\$1,340.00					
1000.1.300.41941.4621.00000.00.000	Gen Gov't Buildings - Natural	\$2,099	\$1,774	\$1,789	\$1,789	\$15	0.85
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Generators 1185 Therms	\$1,789					
	Detail Total:	\$1,789.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41941.4622.00000.00.000	Gen Gov't Buildings - Electrici	\$62,607	\$71,000	\$77,681	\$77,681	\$6,681	9.41
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Armory, City Hall, Train Station	\$84,362					
	459,950 KWH						
	Description: Energy Savings Estimate FY13	(\$6,681)					
	Detail Total:	\$77,681.00					
1000.1.300.41941.4624.00000.00.000	Gen Gov't Buildings - Heating	\$47,612	\$47,410	\$62,954	\$52,954	\$5,544	11.69
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Armory 5,575 gl \$3.77	\$21,018					
	Description: City Hall 11,131 gl \$3.77	\$45,041					
	Description: xEnergy Savings Estimate FY13	(\$3,105)					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$52,954.00					
1000.1.300.41941.4651.00000.00.000	Gen Gov't Buildings - Maint St	\$6,023	\$8,200	\$8,200	\$8,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall, Vet Bldg, Armory, Train Station	\$8,200					
	Detail Total:	\$8,200.00					
Budg_Cat: Supplies - 600		\$122,841	\$134,224	\$156,464	\$145,964	\$11,740	8.75
1000.1.300.41941.4725.00000.00.000	Gen Gov't Buildings - Building	\$5,475	\$15,000	\$80,000	\$30,000	\$15,000	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Finance HVAC repair	\$80,000					
	Description: zCM General Reduction	(\$50,000)					
	Detail Total:	\$30,000.00					
Budg_Cat: Capital Outlay - 700		\$5,475	\$15,000	\$80,000	\$30,000	\$15,000	100.00
Func: Gen Gov't Buildings - 41941		\$247,690	\$263,828	\$353,376	\$290,376	\$26,548	10.06

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COMMUNITY SERVICES

Division: Cemetery

Function 41951

Mission Statement:

To provide for the comprehensive and continuous operation and maintenance of the City Cemetery in an efficient, safe, accurate and professional manner.

Major Services/Responsibilities:

- Perform interments
- Perform landscape work (including mowing, trimming, leaf removal, tree work)
- Maintain equipment, buildings and roads
- Perform cement foundation work for memorialization
- Record and computerize burial information

Key Fiscal Year Objectives:

- Develop a comprehensive master plan for Pine Hill Cemetery
- Continue the efficient care and maintenance of the cemetery
- Continue computerization of burial information
- Restore and reset fallen/damaged headstones
- Implement layout for new burial area
- Assist the Cemetery Board with evaluating policies and other issues that come before the Board
- Develop marketing plan to increase lot sales
- Continue Cemetery tree maintenance program
- Work with volunteers on historic preservation project
- Monitor revenues for present and future years budget
- Provide public with related information
- Install related landscaping for Columbarium
- Implement turf treatments in areas requiring attention
- Install additional drainage in group 24
- Install trees to replace old trees and those decimated by storms

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Acres maintained	85	85	85
Interments	72	83	80

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4115.00000.00.000	CS - Cemetery-Regular Hourl	\$43,430	\$43,430	\$44,680	\$44,680	\$1,250	2.88
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gagne, Nancy	\$44,680	1.0000	Office Manager			
	Detail Total:	\$44,680.00					
1000.1.300.41951.4120.00000.00.000	CS - Cemetery-Temporary En	\$34,931	\$47,811	\$47,811	\$47,811	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maint. Worker III 4,810 hr	\$47,811					
	Detail Total:	\$47,811.00					
1000.1.300.41951.4130.00000.00.000	CS - Cemetery-Overtime Pay	\$6,927	\$7,000	\$7,000	\$7,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT, weekends, funerals, Memorial Day	\$7,000					
	Detail Total:	\$7,000.00					
1000.1.300.41951.4170.00000.00.000	CS - Cemetery-Longevity Pay	\$0	\$1,600	\$1,600	\$1,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ over 30 years	\$1,600					
	Detail Total:	\$1,600.00					
1000.1.300.41951.4211.00000.00.000	CS - Cemetery-Health Insurar	\$15,312	\$16,551	\$17,705	\$17,295	\$744	4.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$17,705					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$410)					
	Detail Total:	\$17,295.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4212.00000.00.000	CS - Cemetery-Dental Insuranc	\$889	\$922	\$729	\$729	(\$193)	(20.93)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Dental Insurance	\$729					
	Detail Total:	\$729.00					
1000.1.300.41951.4213.00000.00.000	CS - Cemetery-Life Insurance	\$107	\$104	\$107	\$107	\$3	2.88
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$107					
	Detail Total:	\$107.00					
1000.1.300.41951.4220.00000.00.000	CS - Cemetery-FICA	\$5,038	\$5,933	\$5,993	\$5,993	\$60	1.01
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,993					
	Detail Total:	\$5,993.00					
1000.1.300.41951.4225.00000.00.000	CS - Cemetery-Medicare	\$1,178	\$1,387	\$1,402	\$1,402	\$15	1.08
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,402					
	Detail Total:	\$1,402.00					
1000.1.300.41951.4230.00000.00.000	CS - Cemetery-Retirement	\$4,649	\$5,747	\$4,073	\$4,073	(\$1,674)	(29.13)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,073					
	Detail Total:	\$4,073.00					
1000.1.300.41951.4240.00000.00.000	CS - Cemetery - Staff Develop	\$0	\$240	\$240	\$240	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE & NH Cemetery Assoc. Meetings	\$240					
	Detail Total:	\$240.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4260.00000.00.000	CS - Cemetery-Worker's Com	\$2,308	\$2,308	\$2,308	\$2,308	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$2,308					
	Detail Total:	\$2,308.00					
Budg_Cat: Personal Services - 100		\$114,769	\$133,033	\$133,648	\$133,238	\$205	0.15
1000.1.300.41951.4336.00000.00.000	CS - Cemetery-Medical Servic	\$0	\$550	\$550	\$550	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment Medical Exams	\$550					
	Detail Total:	\$550.00					
1000.1.300.41951.4411.00000.00.000	CS - Cemetery-Water And Se	\$333	\$250	\$320	\$320	\$70	28.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Charges 31hcf	\$320					
	Detail Total:	\$320.00					
1000.1.300.41951.4431.00000.00.000	CS - Cemetery-Maint Chrgs -	\$740	\$1,600	\$1,600	\$1,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm system fee 2 EA \$150	\$300					
	Description: Maintenance for 3 buildings (Chapel, Maint. Bldg,	\$1,300					
	Detail Total:	\$1,600.00					
1000.1.300.41951.4432.00000.00.000	CS - Cemetery - Maint Chrgs	\$2,750	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair of stone markers,	\$1,000					
	Description: Tree Maintenance	\$2,000					
	Detail Total:	\$3,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4435.00000.00.000	CS - Cemetery-Maint Chrgs -	\$491	\$420	\$420	\$420	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Equipment Maintenance	\$250					
	Description: Timeclock Maintenance	\$100					
	Description: Typewriter Maintenance 1 EA \$70	\$70					
	Detail Total:	\$420.00					
1000.1.300.41951.4443.00000.00.000	CS - Cemetery-Rental of Equi	\$384	\$600	\$600	\$600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental	\$600					
	Detail Total:	\$600.00					
1000.1.300.41951.4521.00000.00.000	CS - Cemetery-Property Insur	\$868	\$956	\$999	\$999	\$43	4.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insurance	\$999					
	Detail Total:	\$999.00					
1000.1.300.41951.4522.00000.00.000	CS - Cemetery-Vehicle & Equ	\$846	\$897	\$897	\$897	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$897					
	Detail Total:	\$897.00					
1000.1.300.41951.4524.00000.00.000	CS - Cemetery-Public Liab Ins	\$936	\$992	\$992	\$992	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$992					
	Detail Total:	\$992.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4531.00000.00.000	CS - Cemetery-Communicatio	\$823	\$900	\$1,475	\$1,475	\$575	63.89
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless,	\$1,475					
	Notes: Added 6171 Cemetary Barn (from GGB) number and adjusted for new phones.						
	Detail Total:	\$1,475.00					
1000.1.300.41951.4534.00000.00.000	CS - Cemetery-Postage	\$363	\$0	\$0	\$0	\$0	0.00
1000.1.300.41951.4540.00000.00.000	CS - Cemetery-Advertising	\$0	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Memorial Day notices	\$250					
	Detail Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$8,535	\$10,415	\$11,103	\$11,103	\$688	6.61
1000.1.300.41951.4611.00000.00.000	CS - Cemetery-Office Supplie	\$416	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer and office supplies; paper	\$500					
	Detail Total:	\$500.00					
1000.1.300.41951.4615.00000.00.000	CS - Cemetery-Clothing & Uni	\$378	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear, gloves and safety goggles	\$200					
	Description: Safety shoes seasonal help 4 EA	\$600					
	\$150						
	Detail Total:	\$800.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4622.00000.00.000	CS - Cemetery-Electricity	\$2,917	\$3,150	\$4,159	\$3,409	\$259	8.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cemetery Chapel, Maint. Bldg 12,135 KWH	\$4,159					
	Description: zCM General Reduction	(\$750)					
	Detail Total:	\$3,409.00					
1000.1.300.41951.4623.00000.00.000	CS - Cemetery - Propane	\$102	\$400	\$286	\$286	(\$114)	(28.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Frost removal (winter burials) 135 gallons	\$286					
	Detail Total:	\$286.00					
1000.1.300.41951.4624.00000.00.000	CS - Cemetery-Heating Oil	\$4,802	\$7,794	\$8,950	\$8,450	\$656	8.42
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cemetery Chapel, Cemetery Maint 2,374 gals @ 3.77	\$10,106					
	Description: xEnergy Savings Estimate FY13	(\$1,156)					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$8,450.00					
1000.1.300.41951.4626.00000.00.000	CS - Cemetery-Vehicle Fuels	\$17,214	\$8,000	\$8,000	\$8,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle & Equipment Fuels	\$8,000					
	Detail Total:	\$8,000.00					
1000.1.300.41951.4651.00000.00.000	CS - Cemetery-Maint Supplies	\$224	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chapel, Maintenance Bldg. & Tomb	\$1,000					
	Detail Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4653.00000.00.000	CS - Cemetery-Maint Supplies	\$397	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to maintain equipment (mower blades, lube	\$400					
	Detail Total:	\$400.00					
1000.1.300.41951.4654.00000.00.000	CS - Cemetery-Maint Supplies	\$1,412	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts to maintain loader/vehicles	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.300.41951.4661.00000.00.000	CS - Cemetery-Fleet Maintena	\$8,598	\$10,624	\$11,261	\$11,261	\$637	6.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. charges	\$11,261					
	Detail Total:	\$11,261.00					
Budg_Cat: Supplies - 600		\$36,461	\$34,168	\$36,856	\$35,606	\$1,438	4.21
1000.1.300.41951.4741.00000.00.000	CS - Cemetery-Machinery & E	\$0	\$0	\$3,500	\$3,500	\$3,500	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Cemetery-Machinery & Equipment	\$3,500					
	Notes: One third the cost of new mower estimated at \$11,000 to be purchased in FY15						
	Detail Total:	\$3,500.00					
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$3,500	\$3,500	\$3,500	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.41951.4810.00000.00.000	CS - Cemetery-Membership E	\$45	\$75	\$75	\$75	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NE and NH Cemetery Associations	\$75					
	Detail Total:	\$75.00					
Budg_Cat:	Other Expenses - 800	\$45	\$75	\$75	\$75	\$0	0.00
Func:	CS - Cemetery - 41951	\$159,809	\$177,691	\$185,182	\$183,522	\$5,831	3.28

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COMMUNITY SERVICES

Division: Administration

Function 43111

Mission Statement:

To provide administrative support and direction required to develop and implement the services, programs and projects that are the responsibility of the Community Services Department.

Major Services/Responsibilities:

- Budget preparation and management.
To continue to improve operational efficiency between program activities and to foster positive relations within the department and other departments in the City, with Dover citizens, construction and home building industry and other public agencies.
- To continue to improve community credibility and awareness through successful and timely implementation of assigned programs, capital improvement projects and other publication relations efforts.
- To support and assist the various boards and commissions involved in departmental activities including the Cemetery Board of Trustees, Dover Utilities Commission, Solid Waste Advisory Commission, Planning Board, Zoning Board and Conservation Commission, Traffic Advisory Committee

Key Fiscal Year Objectives:

- Continue the development and implementation of training, safety programs, and certifications for employees within the department.
Continue to ensure the department provides quality services to the City within the resources provided.

Performance Measures:

Description	FY11 Act	FY12 Act	FY13 Act
Maintain Personnel Certification Levels	Increase	Maintain	Maintain

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4110.00000.00.000	CS - Admin-Regular Salaried	\$27,405	\$26,531	\$31,384	\$28,022	\$1,491	5.62
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	\$112,088	1.0000	Director of Com			
	Description: Steele, Douglas W.	(\$39,231)	-0.3500	Prorate Sewer			
	Description: Steele, Douglas W.	(\$2,242)	-0.0200	Prorate Solid W			
	Description: Steele, Douglas W.	(\$39,231)	-0.3500	Prorate Water			
	Description: zCM Increase to 5% Allocation to Solid Waste Fund	(\$3,362)	-0.0300	Prorate Solid W			
	Detail Total:	\$28,022.00					
1000.1.300.43111.4115.00000.00.000	CS - Admin-Regular Hourly E	\$22,237	\$23,083	\$23,696	\$23,696	\$613	2.66
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$260		457 Incentive			
	Description: Hager, Stacey A	\$44,680	1.0000	Office Manager			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	Prorate Sewer			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	Prorate Water			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	Solid Waste %			
	Description: Heaphy Moisan, Meghan M	(\$14,310)	-0.3500	Prorate Sewer			
	Description: Heaphy Moisan, Meghan M	(\$14,310)	-0.3500	Prorate Water			
	Description: Heaphy Moisan, Meghan M	\$40,886	1.0000	Secretary II			
	Detail Total:	\$23,696.00					
1000.1.300.43111.4170.00000.00.000	CS - Admin-Longevity Pay	\$1,200	\$520	\$544	\$544	\$24	4.62
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5-9 Years	\$120		Allocated			
	Description: 2 @ 10-14 Years	\$424		Allocated			
	Detail Total:	\$544.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4211.00000.00.000	CS - Admin-Health Insurance	\$26,003	\$12,860	\$14,608	\$14,269	\$1,409	10.96
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$14,608					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$339)					
	Detail Total:	\$14,269.00					
1000.1.300.43111.4212.00000.00.000	CS - Admin-Dental Insurance	\$1,006	\$484	\$393	\$393	(\$91)	(18.80)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$393					
	Detail Total:	\$393.00					
1000.1.300.43111.4213.00000.00.000	CS - Admin-Life Insurance	\$184	\$118	\$132	\$132	\$14	11.86
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$132					
	Detail Total:	\$132.00					
1000.1.300.43111.4214.00000.00.000	CS - Admin-Disability Insurance	\$730	\$199	\$235	\$235	\$36	18.09
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$235					
	Detail Total:	\$235.00					
1000.1.300.43111.4220.00000.00.000	CS - Admin-FICA	\$4,168	\$2,968	\$3,207	\$3,207	\$239	8.05
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$3,207					
	Detail Total:	\$3,207.00					
1000.1.300.43111.4225.00000.00.000	CS - Admin-Medicare	\$1,031	\$695	\$775	\$775	\$80	11.51
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$775					
	Detail Total:	\$775.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4230.00000.00.000	CS - Admin-Retirement	\$4,622	\$5,511	\$4,876	\$4,876	(\$635)	(11.52)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,876					
	Detail Total:	\$4,876.00					
1000.1.300.43111.4240.00000.00.000	CS - Admin-Staff Developer	\$745	\$675	\$675	\$675	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA Natl. Conf.	\$675					
	Detail Total:	\$675.00					
1000.1.300.43111.4260.00000.00.000	CS - Admin-Worker's Comp Ir	\$1,092	\$1,092	\$1,092	\$1,092	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$1,092					
	Detail Total:	\$1,092.00					
1000.1.300.43111.4290.00000.00.000	CS - Admin-FSA Fees	\$0	\$118	\$118	\$118	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$118					
	Detail Total:	\$118.00					
Budg_Cat: Personal Services - 100		\$90,423	\$74,854	\$81,735	\$78,034	\$3,180	4.25
1000.1.300.43111.4336.00000.00.000	CS - Admin-Medical Services	\$429	\$0	\$0	\$0	\$0	0.00
1000.1.300.43111.4435.00000.00.000	CS - Admin-Maint Chrgs - Offi	\$1,117	\$2,528	\$2,779	\$2,779	\$251	9.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share Konica Maintenance	\$251					
	Description: Division Share of PC Maintenance	\$2,528					
	Detail Total:	\$2,779.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4443.00000.00.000	CS - Admin-Rental of Equipm	\$0	\$0	\$198	\$198	\$198	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of Konia Copier	\$198					
	Detail Total:	\$198.00					
1000.1.300.43111.4524.00000.00.000	CS - Admin-Public Liab Insura	\$457	\$485	\$485	\$485	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$485					
	Detail Total:	\$485.00					
1000.1.300.43111.4531.00000.00.000	CS - Admin-Communications	\$933	\$1,200	\$1,200	\$1,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data,	\$1,200					
	Detail Total:	\$1,200.00					
1000.1.300.43111.4534.00000.00.000	CS - Admin-Postage	\$3,611	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$3,000					
	Notes: All GF postage now allocated to Administration						
	Detail Total:	\$3,000.00					
1000.1.300.43111.4540.00000.00.000	CS - Admin-Advertising	\$0	\$200	\$400	\$400	\$200	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for public notices	\$400					
	Detail Total:	\$400.00					
1000.1.300.43111.4550.00000.00.000	CS - Admin-Printing And Bind	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Works Week events, etc.	\$200					
	Detail Total:	\$200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4580.00000.00.000	CS - Admin-Travel Expense	\$565	\$675	\$675	\$675	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars	\$675					
	Detail Total:	\$675.00					
Budg_Cat: Purchased Services - 300		\$7,111	\$8,288	\$8,937	\$8,937	\$649	7.83
1000.1.300.43111.4611.00000.00.000	CS - Admin-Office Supplies	\$1,483	\$1,100	\$1,100	\$1,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$1,100					
	Detail Total:	\$1,100.00					
1000.1.300.43111.4612.00000.00.000	CS - Admin-Operating Supplie	\$203	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee recognition events	\$200					
	Detail Total:	\$200.00					
1000.1.300.43111.4626.00000.00.000	CS - Admin-Vehicle Fuels	\$780	\$900	\$1,038	\$1,038	\$138	15.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 300 gals @ \$3.46 gasoline	\$1,038					
	Detail Total:	\$1,038.00					
1000.1.300.43111.4631.00000.00.000	CS - Admin - Food	\$365	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43111.4640.00000.00.000	CS - Admin-Books & Publicati	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Publications and subscriptions	\$200					
	Detail Total:	\$200.00					
1000.1.300.43111.4654.00000.00.000	CS - Admin-Maint Supplies - V	\$845	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehcile parts maintenance/repairs	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.300.43111.4661.00000.00.000	CS - Admin - Fleet Maint Char	\$1,098	\$1,357	\$1,438	\$1,438	\$81	5.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,438					
	Detail Total:	\$1,438.00					
1000.1.300.43111.4681.00000.00.000	CS - Admin - Minor Equip Fun	\$0	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Equipment	\$400					
	Detail Total:	\$400.00					
Budg_Cat: Supplies - 600		\$4,773	\$5,657	\$5,876	\$5,876	\$219	3.87
1000.1.300.43111.4810.00000.00.000	CS - Admin-Membership Due:	\$447	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA, NHPWA, Mutual Aid	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Other Expenses - 800		\$447	\$500	\$500	\$500	\$0	0.00
Func: CS - Admin - 43111		\$102,755	\$89,299	\$97,048	\$93,347	\$4,048	4.53

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COMMUNITY SERVICES

Division: Engineering

Function 43112

Mission Statement:

Provide technical engineering expertise and record keeping where required within city government.

Major Services/Responsibilities:

- House Public Works plans and records
- Identify needed capital projects
- Design and oversee projects in the Capital Improvements program
- Review projects for the Planning Board and City Departments
- Inspect projects for compliance with ordinances and regulations
- Issue excavation and driveway permits
- Oversee pavement markings
- Conduct septic system review
- Provide cost estimates for City projects
- Oversee environmental activities in the community
- Maintain and utilize Geographic Information System

Key Fiscal Year Objectives:

- Utilize the results of the pavement management program for budgeting and prioritization of repairs.
- Participate in traffic and/or specialization studies.
- Provide responsive project management initiatives.
- Provide value engineering support for Capital Improvement Projects.
- Oversee the reconstruction of the Applevale neighborhood project.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Review septic sewer design plans	33	20	20
Administer excavation permits	112	100	100
Driveway Permits	104	100	100

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4110.00000.00.000	CS - Engineering-Regular Sal	\$28,573	\$25,295	\$25,595	\$25,595	\$300	1.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: White, Dave W	\$85,317	1.0000	City Engineer			
	Description: White, Dave W	(\$29,861)	-0.3500	Prorate Sewer			
	Description: White, Dave W	(\$29,861)	-0.3500	Prorate Water			
	Detail Total:	\$25,595.00					
1000.1.300.43112.4115.00000.00.000	CS - Engineering-Regular Ho	\$89,712	\$92,340	\$95,351	\$95,351	\$3,011	3.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bretz, Jennifer	\$208		457 Incentive			
	Description: Bretz, Jennifer	(\$18,397)	-0.5000	Prorate Water			
	Description: Bretz, Jennifer	\$36,795	1.0000	Secretary I			
	Description: Clark, Benjamin C	\$66,867	1.0000	Asst City Engin			
	Description: Clark, Benjamin C	(\$23,404)	-0.3500	Prorate Sewer			
	Description: Clark, Benjamin C	(\$23,404)	-0.3500	Prorate Water			
	Description: Dews, P. Alan	\$56,686	1.0000	Engineering Tec			
	Detail Total:	\$95,351.00					
1000.1.300.43112.4130.00000.00.000	CS - Engineering-Overtime Pe	\$599	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Construction proj. & hydrant flow tests	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.300.43112.4170.00000.00.000	CS - Engineering-Longevity P	\$4,400	\$1,680	\$2,080	\$2,080	\$400	23.81
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 20-24 years	\$2,080		Allocated			
	Detail Total:	\$2,080.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4211.00000.00.000	CS - Engineering-Health Insur	\$30,989	\$39,374	\$44,739	\$43,702	\$4,328	10.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$44,739					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,037)					
	Detail Total:	\$43,702.00					
1000.1.300.43112.4212.00000.00.000	CS - Engineering-Dental Insur	\$1,324	\$1,571	\$1,239	\$1,239	(\$332)	(21.13)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$1,239					
	Detail Total:	\$1,239.00					
1000.1.300.43112.4213.00000.00.000	CS - Engineering-Life Insuran	\$284	\$282	\$290	\$290	\$8	2.84
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$290					
	Detail Total:	\$290.00					
1000.1.300.43112.4220.00000.00.000	CS - Engineering-FICA	\$7,071	\$6,883	\$7,111	\$7,111	\$228	3.31
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,111					
	Detail Total:	\$7,111.00					
1000.1.300.43112.4225.00000.00.000	CS - Engineering-Medicare	\$1,662	\$1,267	\$1,664	\$1,664	\$397	31.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,664					
	Detail Total:	\$1,664.00					
1000.1.300.43112.4230.00000.00.000	CS - Engineering-Retirement	\$11,283	\$13,579	\$10,901	\$10,901	(\$2,678)	(19.72)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$10,901					
	Detail Total:	\$10,901.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4240.00000.00.000	CS - Engineering-Staff Develc	\$1,045	\$1,365	\$1,365	\$1,365	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses: GIS, water, wastewater design, APWA works	\$1,365					
	Detail Total:	\$1,365.00					
1000.1.300.43112.4260.00000.00.000	CS - Engineering-Worker's Cc	\$11,244	\$11,244	\$11,244	\$11,244	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$11,244					
	Detail Total:	\$11,244.00					
Budg_Cat: Personal Services - 100		\$188,185	\$195,880	\$202,579	\$201,542	\$5,662	2.89
1000.1.300.43112.4336.00000.00.000	CS - Engineering-Medical Ser	\$55	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Services	\$100					
	Detail Total:	\$100.00					
1000.1.300.43112.4339.00000.00.000	CS - Engineering - Consulting	\$4,349	\$8,580	\$9,140	\$9,140	\$560	6.53
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20% Allocated to Sewer Fund	(\$18,282)					
	Description: 20% Allocated to Water Fund	(\$18,282)					
	Description: 50% Allocated to Landfill	(\$45,704)					
	Description: CS-Environmental Consultant	\$91,408					
	Detail Total:	\$9,140.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4435.00000.00.000	CS - Engineering-Maint Chrgs	\$7,086	\$16,500	\$16,431	\$11,431	(\$5,069)	(30.72)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer mapping maintenance agreement (ESRI, Arc	\$12,000					
	Description: Division share of PC Maintenance	\$3,880					
	Description: Divison Share of Konica Maintenance	\$251					
	Description: Transit & Level calibration	\$300					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$11,431.00					
1000.1.300.43112.4443.00000.00.000	CS - Engineering-Rental of Ec	\$99	\$0	\$198	\$198	\$198	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of Konia Copier	\$198					
	Detail Total:	\$198.00					
1000.1.300.43112.4522.00000.00.000	CS - Engineering-Vehicle & Ei	\$1,270	\$1,346	\$1,346	\$1,346	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$1,346					
	Detail Total:	\$1,346.00					
1000.1.300.43112.4524.00000.00.000	CS - Engineering-Public Liab	\$1,067	\$1,131	\$1,131	\$1,131	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,131					
	Detail Total:	\$1,131.00					
1000.1.300.43112.4531.00000.00.000	CS - Engineering-Communica	\$3,919	\$4,100	\$4,100	\$4,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless,	\$4,100					
	Detail Total:	\$4,100.00					
1000.1.300.43112.4534.00000.00.000	CS - Engineering-Postage	\$60	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4540.00000.00.000	CS - Engineering - Advertising	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Project Notices & Meetings	\$100					
	Detail Total:	\$100.00					
1000.1.300.43112.4550.00000.00.000	CS - Engineering-Printing And	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mylars printing, enlarge/reduce	\$200					
	Detail Total:	\$200.00					
1000.1.300.43112.4580.00000.00.000	CS - Engineering-Travel Expe	\$25	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$17,930	\$32,057	\$32,746	\$27,746	(\$4,311)	(13.45)
1000.1.300.43112.4611.00000.00.000	CS - Engineering-Office Supp	\$813	\$1,200	\$1,200	\$1,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$1,200					
	Detail Total:	\$1,200.00					
1000.1.300.43112.4612.00000.00.000	CS - Engineering-Operating S	\$62	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Film & equipment for video/still cameras	\$300					
	Detail Total:	\$300.00					
1000.1.300.43112.4615.00000.00.000	CS - Engineering-Clothing & L	\$619	\$1,250	\$1,250	\$1,250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms	\$350					
	Description: Work Boots - Per DPEA contract 3 @ \$300	\$900					
	Detail Total:	\$1,250.00					

City of Dover, New Hampshire

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4626.00000.00.000	CS - Engineering-Vehicle Fuel	\$1,372	\$1,200	\$1,543	\$1,543	\$343	28.58
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle fuels 446 gal @ \$3.46 gasoline	\$1,543					
	Detail Total:	\$1,543.00					
1000.1.300.43112.4640.00000.00.000	CS - Engineering-Books & Publications	\$201	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reference manuals & journals	\$200					
	Detail Total:	\$200.00					
1000.1.300.43112.4654.00000.00.000	CS - Engineering-Maint Suppl	\$358	\$1,800	\$1,800	\$1,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,800					
	Detail Total:	\$1,800.00					
1000.1.300.43112.4661.00000.00.000	CS - Engineering-Fleet Maintenance	\$3,294	\$4,070	\$4,314	\$4,314	\$244	6.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of garage expenses	\$4,314					
	Detail Total:	\$4,314.00					
1000.1.300.43112.4681.00000.00.000	CS - Engineering-Minor Equip	\$22	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. survey equipment & field tools	\$400					
	Detail Total:	\$400.00					
Budg_Cat: Supplies - 600		\$6,741	\$10,420	\$11,007	\$11,007	\$587	5.63
1000.1.300.43112.4745.00000.00.000	CS - Engineering-Computers	\$2,400	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$2,400	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43112.4810.00000.00.000	CS - Engineering-Membership	\$224	\$555	\$555	\$555	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: APWA	\$175					
	Description: Civil Engineer registration	\$150					
	Description: Other membership dues	\$150					
	Description: Septic designers permits	\$80					
	Detail Total:	\$555.00					
Budg_Cat:	Other Expenses - 800	\$224	\$555	\$555	\$555	\$0	0.00
Func:	CS - Engineering - 43112	\$215,481	\$238,912	\$246,887	\$240,850	\$1,938	0.81

COMMUNITY SERVICES

Division: Streets

Function 43121

Mission Statement:

To efficiently and effectively maintain all of Dover's roadways, sidewalks, and other infrastructure.

Major Services/Responsibilities:

- Repair of all roads, sidewalks
- Oversee Cut and Patch program
- Monitor trouble spot areas of roads, sidewalks
- Maintain guard rails and bridges
- Sweep and clean roads and sidewalks
- Support other divisions as needed during emergencies or heavy work loads, such as water and sewer line breaks, stormwater maintenance, grounds maintenance, and building repairs
- Oversee Capital Improvement Projects

Key Fiscal Year Objectives:

- Continue use of pavement management report to select sections of Dover roads for pavement overlay
- Utilize sidewalk management data to determine repair priorities
- Participate in community-wide events, promoting services offered through Public Works Week, equipment demonstrations at schools and Career Day events
- Continue transferring traffic light maintenance from Facilities & Grounds to Streets Division

Performance Measures:

Description	FY11 Act	FY12 Act	FY13 Est
Street paving	\$670,000	\$700,000	\$750,000
Miles of roadway maintained	133	133	134

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4110.00000.00.000	CS - Streets-Regular Salaried	\$27,591	\$27,825	\$28,155	\$28,155	\$330	1.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boulanger, William L	(\$28,155)	-0.3300	Prorate Sewer			
	Description: Boulanger, William L	(\$29,008)	-0.3400	Prorate Water			
	Description: Boulanger, William L	\$85,318	1.0000	Public Works Ut			
	Detail Total:	\$28,155.00					
1000.1.300.43121.4115.00000.00.000	CS - Streets-Regular Hourly E	\$433,719	\$235,262	\$241,264	\$241,264	\$6,002	2.55
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$26		457 Incentive			
	Description: Boucher, Joseph M	\$65,435	1.0000	Public Works Su			
	Description: Flanagan, David	\$44,680	1.0000	Maintenance Spe			
	Description: Poitras, Eric K	\$41,641	1.0000	Truck Driver			
	Description: Turcotte, Vincent A	\$42,613	1.0000	Truck Driver			
	Description: White, Michael T	\$46,869	1.0000	Heavy Equipment			
	Detail Total:	\$241,264.00					
1000.1.300.43121.4130.00000.00.000	CS - Streets-Overtime Pay	\$6,079	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unscheduled Overtime Pay	\$5,000					
	Detail Total:	\$5,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4170.00000.00.000	CS - Streets-Longevity Pay	\$7,200	\$6,528	\$7,728	\$7,728	\$1,200	18.38
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800					
	Description: 1 @ 15-19 years	\$1,200					
	Description: 1@ 5-9 years	\$400					
	Description: 4 @ Over 20 years	\$5,328					
	Detail Total:	\$7,728.00					
1000.1.300.43121.4211.00000.00.000	CS - Streets-Health Insurance	\$149,266	\$91,524	\$97,910	\$95,639	\$4,115	4.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$97,910					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$2,271)					
	Detail Total:	\$95,639.00					
1000.1.300.43121.4212.00000.00.000	CS - Streets-Dental Insurance	\$7,052	\$4,003	\$3,163	\$3,163	(\$840)	(20.98)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$3,163					
	Detail Total:	\$3,163.00					
1000.1.300.43121.4213.00000.00.000	CS - Streets-Life Insurance	\$1,095	\$631	\$646	\$646	\$15	2.38
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$646					
	Detail Total:	\$646.00					
1000.1.300.43121.4220.00000.00.000	CS - Streets-FICA	\$29,729	\$15,412	\$15,791	\$15,791	\$379	2.46
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$15,791					
	Detail Total:	\$15,791.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4225.00000.00.000	CS - Streets-Medicare	\$6,961	\$3,605	\$3,693	\$3,693	\$88	2.44
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,693					
	Detail Total:	\$3,693.00					
1000.1.300.43121.4230.00000.00.000	CS - Streets-Retirement	\$43,264	\$30,321	\$24,794	\$24,794	(\$5,527)	(18.23)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$24,794					
	Detail Total:	\$24,794.00					
1000.1.300.43121.4240.00000.00.000	CS - Streets-Staff Developme	\$2,695	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road Scholar Training	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.300.43121.4260.00000.00.000	CS - Streets-Worker's Comp I	\$15,546	\$7,773	\$7,773	\$7,773	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$7,773					
	Detail Total:	\$7,773.00					
1000.1.300.43121.4290.00000.00.000	CS - Streets - FSA Fees	\$36	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$730,232	\$429,450	\$437,483	\$435,212	\$5,762	1.34

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4336.00000.00.000	CS - Streets-Medical Services	\$680	\$600	\$600	\$600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctor certificates	\$100					
	Description: Physicals for new employees/Drug testing	\$500					
	Detail Total:	\$600.00					
1000.1.300.43121.4339.00000.00.000	CS - Streets - Consulting Serv	\$38,150	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHDES Groundwater Sampling (River St. Mast Rd)	\$2,500					
	Detail Total:	\$2,500.00					
1000.1.300.43121.4341.00000.00.000	CS - Streets - Technical Servi	\$165	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4411.00000.00.000	CS - Streets-Water And Sewe	\$2,608	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.300.43121.4432.00000.00.000	CS - Streets-Maint Chrgs - Im	\$51,447	\$114,000	\$121,000	\$121,000	\$7,000	6.14
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center line roadway markings	\$43,000					
	Description: Detail/handwork roadway markings	\$52,000					
	Description: Guardrail repair	\$3,000					
	Description: Roadside & curb herbicide spraying	\$8,000					
	Description: Traffic Light Maintenance	\$15,000					
	Detail Total:	\$121,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4433.00000.00.000	CS - Streets-Maint Chrgs - Eq	\$883	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. & repair of radios and equipment	\$500					
	Detail Total:	\$500.00					
1000.1.300.43121.4435.00000.00.000	CS - Streets - Maint Chrgs - C	\$811	\$1,045	\$920	\$920	(\$125)	(11.96)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Konia Copier	\$125					
	Description: Division share PC Maintenance	\$765					
	Description: Simplex Time Recorder maintenance contra	\$30					
	Detail Total:	\$920.00					
1000.1.300.43121.4443.00000.00.000	CS - Streets-Rental of Equipm	\$46,755	\$3,075	\$3,174	\$3,174	\$99	3.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burns Security	\$75					
	Description: Divison Share of Konia Copier	\$99					
	Description: Equip. rental from private companies	\$3,000					
	Detail Total:	\$3,174.00					
1000.1.300.43121.4521.00000.00.000	CS - Streets-Property Insuran	\$4,582	\$2,457	\$2,550	\$2,550	\$93	3.79
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$2,550					
	Detail Total:	\$2,550.00					
1000.1.300.43121.4522.00000.00.000	CS - Streets-Vehicle & Equip	\$10,619	\$5,159	\$5,159	\$5,159	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$5,159					
	Detail Total:	\$5,159.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4524.00000.00.000	CS - Streets-Public Liab Insur	\$5,235	\$2,775	\$2,775	\$2,775	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$2,775					
	Detail Total:	\$2,775.00					
1000.1.300.43121.4531.00000.00.000	CS - Streets-Communications	\$9,108	\$5,800	\$5,800	\$5,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,800					
	Detail Total:	\$5,800.00					
Budg_Cat: Purchased Services - 300		\$171,041	\$138,911	\$145,978	\$145,978	\$7,067	5.09
1000.1.300.43121.4611.00000.00.000	CS - Streets-Office Supplies	\$962	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$500					
	Detail Total:	\$500.00					
1000.1.300.43121.4612.00000.00.000	CS - Streets-Operating Suppli	\$11,709	\$750	\$1,200	\$1,200	\$450	60.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Industrial, cleaning & safety supplies	\$1,200					
	Detail Total:	\$1,200.00					
1000.1.300.43121.4615.00000.00.000	CS - Streets-Clothing & Unifor	\$7,980	\$3,370	\$3,370	\$3,370	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Uniforms 5 @ \$338	\$1,690					
	Description: Raingear and gloves	\$180					
	Description: Safety Shoes (AFSCME) 4 @ \$300	\$1,200					
	Description: Safety Shoes (DPEA) 1 @ \$300	\$300					
	Detail Total:	\$3,370.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4626.00000.00.000	CS - Streets-Vehicle Fuels	\$49,711	\$38,749	\$38,145	\$38,145	(\$604)	(1.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5,000 gals gasoline @ \$3.46	\$17,300					
	Description: 5,500 gals diesel @ \$3.79	\$20,845					
	Detail Total:	\$38,145.00					
1000.1.300.43121.4631.00000.00.000	CS - Streets - Food	\$0	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250					
	Detail Total:	\$250.00					
1000.1.300.43121.4635.00000.00.000	CS Streets - Medicinal Supplie	\$0	\$0	\$200	\$200	\$200	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS Streets - Medicinal Supplies	\$200					
	Detail Total:	\$200.00					
1000.1.300.43121.4651.00000.00.000	CS - Streets - Maint Supplies	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Upkeep of PW facility	\$500					
	Detail Total:	\$500.00					
1000.1.300.43121.4652.00000.00.000	CS - Streets-Maint Supplies -	\$55,517	\$40,000	\$40,000	\$36,000	(\$4,000)	(10.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road patch, shimming for street paving	\$40,000					
	Description: zCM General Reduction	(\$4,000)					
	Detail Total:	\$36,000.00					
1000.1.300.43121.4653.00000.00.000	CS - Streets - Maint Supplies	\$57	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4654.00000.00.000	CS - Streets-Maint Supplies -	\$104,200	\$35,097	\$35,097	\$35,097	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for division vehicles	\$35,097					
	Detail Total:	\$35,097.00					
1000.1.300.43121.4661.00000.00.000	CS - Streets-Fleet Maintenance	\$93,286	\$57,635	\$61,089	\$61,089	\$3,454	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$61,089					
	Detail Total:	\$61,089.00					
1000.1.300.43121.4681.00000.00.000	CS - Streets-Minor Equipment	\$2,452	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shovels, carbide saw blades, brooms	\$750					
	Description: Small tools & hardware under \$500	\$750					
	Detail Total:	\$1,500.00					
Budg_Cat: Supplies - 600		\$325,872	\$178,351	\$181,851	\$177,851	(\$500)	(0.28)
1000.1.300.43121.4715.00000.00.000	CS - Streets - Land Improvem	\$402,841	\$700,000	\$1,810,000	\$710,000	\$10,000	1.43
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Design Traffic Calming Devices	\$10,000					
	Description: General Street & Sidewalk Improvements	\$1,800,000					
	Description: zCM General Reduction	(\$1,100,000)					
	Detail Total:	\$710,000.00					
1000.1.300.43121.4715.00000.90.000	CS - Streets - Land Improvem	\$31,370	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4715.00000.98.000	CS - Streets - Land Improvem	\$125,508	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4715.00000.99.000	CS - Streets - Land Improvem	\$16,280	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4741.00000.90.000	CS - Streets - Machinery & Ec	\$6,390	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43121.4752.00000.00.000	CS - Streets - Bridges	\$110,491	\$100,000	\$100,000	\$75,000	(\$25,000)	(25.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Bridge Improvements	\$100,000					
	Description: zCM General Reduction	(\$25,000)					
	Detail Total:	\$75,000.00					
1000.1.300.43121.4752.00000.90.000	CS - Streets - Bridges	\$126,348	\$0	\$0	\$0	\$0	0.00
1000.1.300.43121.4752.00000.98.000	CS - Streets - Bridges	\$50,000	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$869,229	\$800,000	\$1,910,000	\$785,000	(\$15,000)	(1.88)
1000.1.300.43121.4810.00000.00.000	CS - Streets-Membership Due	\$0	\$0	\$100	\$100	\$100	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHPWA Membership	\$100					
	Detail Total:	\$100.00					
1000.1.300.43121.4819.00000.00.000	CS - Streets-Fees & Charges	\$800	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$800	\$0	\$100	\$100	\$100	0.00
Func: CS - Streets - 43121		\$2,097,174	\$1,546,712	\$2,675,412	\$1,544,141	(\$2,571)	(0.17)

COMMUNITY SERVICES

Division: Snow Removal

Function 43125

Mission Statement:

To provide timely and effective snow and ice removal program which prevents undue hardship on the community.

Major Services/Responsibilities:

- Plow, salt and sand roadways and designated sidewalks during snow and ice conditions.
- Remove snow in city parking lots.
- Haul and remove snow from downtown area as needed.
- Work with Dover Police on emergency response issues, such as road conditions and parking bans.

Key Fiscal Year Objectives:

- Operate with bare pavement policy on all priority streets, within 24 hours after snowstorm.
- Increase use of salt brine as an anti-icing method. To reduce costs and protect the environment.
- Review Department snow and ice control plan to determine if changes are needed.
- Assist Police Department with snow removal at parking meter locations.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Inches of snow per year	64	60±	60±
Tons of salt and sand used	3870	4,000	4,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4130.00000.00.000	CS - Snow Rmvl-Overtime Pa	\$139,133	\$138,500	\$146,576	\$140,000	\$1,500	1.08
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5 Year average 2007-2011	\$146,576					
	Description: zCM General Reduction	(\$6,576)					
	Detail Total:	\$140,000.00					
1000.1.300.43125.4211.00000.00.000	Health Insurance	\$1,935	\$0	\$0	\$0	\$0	0.00
1000.1.300.43125.4212.00000.00.000	Dental Insurance	\$152	\$0	\$0	\$0	\$0	0.00
1000.1.300.43125.4220.00000.00.000	CS - Snow Rmvl-FICA	\$8,224	\$9,517	\$9,517	\$9,517	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$9,517					
	Detail Total:	\$9,517.00					
1000.1.300.43125.4225.00000.00.000	CS - Snow Rmvl-Medicare	\$1,924	\$2,226	\$2,226	\$2,226	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,226					
	Detail Total:	\$2,226.00					
1000.1.300.43125.4230.00000.00.000	CS - Snow Rmvl-Retirement	\$13,306	\$17,023	\$17,023	\$17,023	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,023					
	Detail Total:	\$17,023.00					
Budg_Cat: Personal Services - 100		\$164,674	\$167,266	\$175,342	\$168,766	\$1,500	0.90

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4422.00000.00.000	CS - Snow Rmvl-Contract Snc	\$51,221	\$85,000	\$85,000	\$70,000	(\$15,000)	(17.65)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contracted snow plowing services	\$85,000					
	Description: zCM General Reduction	(\$15,000)					
	Detail Total:	\$70,000.00					
1000.1.300.43125.4521.00000.00.000	CS - Snow Rmvl - Property In:	\$322	\$350	\$362	\$362	\$12	3.43
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$362					
	Detail Total:	\$362.00					
1000.1.300.43125.4524.00000.00.000	CS - Snow Rmvl-Public Liab li	\$1,974	\$2,092	\$2,092	\$2,092	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$2,092					
	Detail Total:	\$2,092.00					
Budg_Cat: Purchased Services - 300		\$53,516	\$87,442	\$87,454	\$72,454	(\$14,988)	(17.14)
1000.1.300.43125.4612.00000.00.000	CS - Snow Rmvl-Operating St	\$177,157	\$195,065	\$203,352	\$183,352	(\$11,713)	(6.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road salt, sand	\$203,352		5 Yr Average			
	Description: zCM General Reduction	(\$20,000)					
	Detail Total:	\$183,352.00					
1000.1.300.43125.4631.00000.00.000	CS- Snow Rmvl - Food	\$1,348	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overnight snow storm food allowance	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43125.4654.00000.00.000	CS - Snow Rmvl-Maint Suppli	\$4,982	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies to repair div. vehicles	\$10,000					
	Detail Total:	\$10,000.00					
1000.1.300.43125.4681.00000.00.000	CS - Snow Rmvl-Minor Equip	\$9,878	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools & hardware under \$500	\$10,000					
	Detail Total:	\$10,000.00					
Budg_Cat: Supplies - 600		\$193,365	\$215,565	\$223,852	\$203,852	(\$11,713)	(5.43)
Func: CS - Snow Rmvl - 43125		\$411,555	\$470,273	\$486,648	\$445,072	(\$25,201)	(5.36)

COMMUNITY SERVICES

Division: Storm Water

Function 43155

Mission Statement:

To efficiently and effectively maintain all of Dover's, storm drainage system. To continue implementing the Storm Water Management Program.

Major Services/Responsibilities:

- Repair drainage system
- Monitor trouble spot areas of drainage system
- Catch Basin Cleaning
- Monitor ground water sampling
- Support other divisions as needed during emergencies or heavy workloads, such as water and sewer line breaks, grounds maintenance or building repairs
- Complete impervious area mapping

Key Fiscal Year Objectives:

- Continue Implementing Public Outreach Campaign
- Participate in community-wide events
- Develop and adopt rules & procedures related to storm water utility.
- Comply with Federal EPA Storm Water Regulations

Performance Measures:

Description	FY11	FY12	FY13 Est
Catch basin cleaning 50% of total	NA	1294	1,400

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4110.00000.00.000	CS Storm Water - Regular Sa	\$672	\$0	\$0	\$0	\$0	0.00
1000.1.300.43155.4115.00000.00.000	CS Storm Water - Regular Ho	\$3,047	\$258,139	\$257,788	\$257,788	(\$351)	(0.14)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$130	1.0000	457 Incentive			
	Description: Coakley, Kevin	\$37,410	1.0000	Maintenance Mec			
	Description: Colonna, Mark	\$42,613	1.0000	Truck Driver			
	Description: Hilton, Warren	\$42,195	1.0000	Truck Driver			
	Description: Reardon, Brent	\$31,152	1.0000	Truck Driver			
	Description: Seawards, Rober	\$45,124	1.0000	Heavy Equipment			
	Description: Truax, Dean	\$59,164	1.0000	Maintenance Mec			
	Detail Total:	\$257,788.00					
1000.1.300.43155.4130.00000.00.000	CS Storm Water - Overtime P	\$1,037	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unscheduled Overtime pay	\$5,000					
	Detail Total:	\$5,000.00					
1000.1.300.43155.4170.00000.00.000	CS Storm Water - Longevity F	\$0	\$4,000	\$3,200	\$3,200	(\$800)	(20.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 5-9 years	\$800	\$400 each				
	Description: 3 @ 9-14 years	\$2,400	\$800 each				
	Detail Total:	\$3,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4211.00000.00.000	CS Storm Water - Health Insu	\$0	\$92,000	\$101,578	\$99,479	\$7,479	8.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical premiums to LGC Health Trust	\$101,578					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$2,099)					
	Detail Total:	\$99,479.00					
1000.1.300.43155.4212.00000.00.000	CS Storm Water - Dental Insu	\$0	\$4,148	\$3,294	\$3,294	(\$854)	(20.59)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental premiums to LGC Health Trust	\$3,294					
	Detail Total:	\$3,294.00					
1000.1.300.43155.4213.00000.00.000	CS Storm Water - Life Insurar	\$0	\$619	\$691	\$691	\$72	11.63
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life premiums to LGC Health Trust	\$691					
	Detail Total:	\$691.00					
1000.1.300.43155.4220.00000.00.000	CS Storm Water - FICA	\$231	\$15,480	\$17,383	\$17,383	\$1,903	12.29
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$17,383					
	Detail Total:	\$17,383.00					
1000.1.300.43155.4225.00000.00.000	CS Storm Water - Medicare	\$54	\$3,620	\$4,066	\$4,066	\$446	12.32
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medi - 1.45% of Wages	\$4,066					
	Detail Total:	\$4,066.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4230.00000.00.000	CS Storm Water - Retirement	\$89	\$28,726	\$26,076	\$26,076	(\$2,650)	(9.23)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System Payments	\$26,076					
	Detail Total:	\$26,076.00					
1000.1.300.43155.4240.00000.00.000	CS Storm Water - Staff Devel	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Classes, Conferences, Seminars	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.300.43155.4260.00000.00.000	CS Storm Water - Workers Cc	\$0	\$7,773	\$7,773	\$7,773	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp self insured	\$7,773					
	Detail Total:	\$7,773.00					
1000.1.300.43155.4290.00000.00.000	CS Storm Water - FSA Fees	\$0	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees Flexible Spending Acct.	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$5,129	\$421,071	\$428,415	\$426,316	\$5,245	1.25
1000.1.300.43155.4339.00000.00.000	CS Storm Water - Consulting	\$0	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Groundwater Sampling	\$2,500					
	Detail Total:	\$2,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4411.00000.00.000	CS Storm Water - Water & Se	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer expenses	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.300.43155.4433.00000.00.000	CS Storm Water - Maint Chrgs	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to radio & Equipment	\$500					
	Detail Total:	\$500.00					
1000.1.300.43155.4435.00000.00.000	CS Storm Water - Maint Chrgs	\$0	\$995	\$920	\$920	(\$75)	(7.54)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of Ikon Copier	\$125					
	Description: Division Share of PC Maintenance	\$765					
	Description: Division Share of Simplex time recorder	\$30					
	Detail Total:	\$920.00					
1000.1.300.43155.4443.00000.00.000	CS Storm Water - Rental of Ei	\$0	\$63,075	\$63,174	\$63,174	\$99	0.16
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burns Security	\$75					
	Description: Catch Basin Cleaning	\$60,000					
	Description: Division Share of Konia Copier	\$99					
	Description: Eq. Rental Private Contractors	\$3,000					
	Detail Total:	\$63,174.00					
1000.1.300.43155.4521.00000.00.000	CS Storm Water - Property Ins	\$0	\$2,457	\$2,550	\$2,550	\$93	3.79
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insurance	\$2,550					
	Detail Total:	\$2,550.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4522.00000.00.000	CS Storm Water - Vehicle & E	\$0	\$5,159	\$5,159	\$5,159	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insurance	\$5,159					
	Detail Total:	\$5,159.00					
1000.1.300.43155.4524.00000.00.000	CS Storm Water - Public Liab	\$0	\$2,774	\$2,774	\$2,774	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Liability Insurance	\$2,774					
	Detail Total:	\$2,774.00					
1000.1.300.43155.4531.00000.00.000	CS Storm Water - Telecommu	\$0	\$5,800	\$5,800	\$5,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Phone, fax, wireless, long distance	\$5,800					
	Detail Total:	\$5,800.00					
Budg_Cat: Purchased Services - 300		\$0	\$84,260	\$84,377	\$84,377	\$117	0.14
1000.1.300.43155.4611.00000.00.000	CS Storm Water - Office Supp	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. office supplies	\$500					
	Detail Total:	\$500.00					
1000.1.300.43155.4612.00000.00.000	CS Storm Water - Operating S	\$0	\$450	\$900	\$900	\$450	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Industrial cleaning and safety supplies	\$900					
	Detail Total:	\$900.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4615.00000.00.000	CS Storm Water - Clothing & I	\$0	\$3,370	\$3,370	\$3,370	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Raingear & gloves	\$180					
	Description: Safety Shoes AFSCME 4 @ \$300	\$1,200					
	Description: Safety Shoes DPEA 1 @ \$300	\$300					
	Description: Uniforms 5@ \$338	\$1,690					
	Detail Total:	\$3,370.00					
1000.1.300.43155.4626.00000.00.000	CS Storm Water - Vehicle Fue	\$0	\$38,749	\$38,145	\$38,145	(\$604)	(1.56)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 5,000 gals @ \$3.46 unleaded	\$17,300					
	Description: 5,500 gals @ \$3.79 diesel	\$20,845					
	Detail Total:	\$38,145.00					
1000.1.300.43155.4631.00000.00.000	CS Storm Water - Food/Food	\$0	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events and meetings	\$250					
	Detail Total:	\$250.00					
1000.1.300.43155.4651.00000.00.000	CS Storm Water - Maint Supp	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Upkeep of PWF	\$500					
	Detail Total:	\$500.00					
1000.1.300.43155.4652.00000.00.000	CS Storm Water-Maint Suppli	\$0	\$40,000	\$40,000	\$40,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pavement for drainage & catch basins	\$10,000					
	Description: Replacement/upgrade of system	\$30,000					
	Detail Total:	\$40,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4654.00000.00.000	CS Storm Water - Maint Supp	\$0	\$35,096	\$35,096	\$35,096	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & Supplies Division vehicles	\$35,096					
	Detail Total:	\$35,096.00					
1000.1.300.43155.4661.00000.00.000	CS Storm Water - Fleet Maint	\$0	\$57,635	\$61,089	\$61,089	\$3,454	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$61,089					
	Detail Total:	\$61,089.00					
1000.1.300.43155.4681.00000.00.000	CS Storm Water - Minor Equip	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Shovels Carbide saw blades	\$750					
	Description: Small tools & hardware under \$500	\$750					
	Detail Total:	\$1,500.00					
Budg_Cat: Supplies - 600		\$0	\$178,050	\$181,350	\$181,350	\$3,300	1.85
1000.1.300.43155.4715.00000.00.000	CS Storm Water - Land Impro	\$0	\$225,000	\$300,000	\$175,000	(\$50,000)	(22.22)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Drainage Improvements	\$150,000					
	Description: Old Colony Road Drainage	\$75,000					
	Description: Stormwater Permit	\$75,000					
	Description: zCM General Reduction	(\$125,000)					
	Detail Total:	\$175,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$225,000	\$300,000	\$175,000	(\$50,000)	(22.22)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43155.4819.00000.00.000	CS Storm Water - Fees & Cha	\$0	\$900	\$900	\$900	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Dam Registration	\$900					
	Detail Total:	\$900.00					
Budg_Cat:	Other Expenses - 800	\$0	\$900	\$900	\$900	\$0	0.00
Func:	CS - Storm Water - 43155	\$5,129	\$909,281	\$995,042	\$867,943	(\$41,338)	(4.55)

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COMMUNITY SERVICES

Division: Street Lighting

Function 43160

Mission Statement:

To provide traffic and street lighting on City streets in order to keep the public safe.

Major Services/Responsibilities:

- Maintain all City street lights and replace as necessary.
- Maintain all City traffic lights, including warning and school zone lights, and replace as necessary.

Key Fiscal Year Objectives:

- Continue to look for ways to reduce the electrical costs of lighting, while keeping safety in mind.
- Install LED lighting in several public areas

Performance Measures:

Description	FY10 Est	FY11 Est	FY12 Est
Street lights maintained	1,778	1,778	1,778
Traffic Light Systems	41	41	41

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43160.4443.00000.00.000	CS - Street Lighting - Rental o	\$5,613	\$0	\$0	\$0	\$0	0.00
1000.1.300.43160.4524.00000.00.000	CS - Street Lighting - Public L	\$1,832	\$1,942	\$1,942	\$1,942	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,942					
	Detail Total:	\$1,942.00					
Budg_Cat: Purchased Services - 300		\$7,445	\$1,942	\$1,942	\$1,942	\$0	0.00
1000.1.300.43160.4622.00000.00.000	CS - Street Lighting - Electrici	\$289,762	\$275,106	\$291,500	\$281,500	\$6,394	2.32
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 987,517 KWH PSNH	\$291,500					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$281,500.00					
1000.1.300.43160.4653.00000.00.000	CS - Street Lighting - Maint S	\$1,626	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bulbs & Supp For Downtown Decor Lights	\$3,000					
	Detail Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$291,388	\$278,106	\$294,500	\$284,500	\$6,394	2.30
Func: CS - Street Lighting - 43160		\$298,833	\$280,048	\$296,442	\$286,442	\$6,394	2.28

COMMUNITY SERVICES

Division: Facilities and Grounds

Function 43180

Mission Statement:

Provide and maintain safe and clean city buildings, parks, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community. Maintain municipal traffic light system, all city trees and traffic signs.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities.
- Construct, repair and maintain all buildings using carpentry, mechanical, plumbing, electrical, sheet metal, and welding skills.
- Maintain the equipment necessary to perform landscaping, field maintenance, construction, and tree maintenance.
- Perform landscaping, brush and tree removal at all City facilities.
- Groom, mow and line ball fields.
- Perform custodial duties at all City facilities.
- Coordinate maintenance schedules with other divisions.
- Maintains and installs all City signage.
- Maintain the Community Trail with the assistance of volunteers.

Key Fiscal Year Objectives:

- Upgrade vehicles and equipment.
- Continue staff development and safety awareness.
- Continue to share resources with other departments and agencies.
- Develop a computerized maintenance inventory schedule.
- Monitor Energy Management System for facilities to improve efficiency and achieve cost savings.
- Continue City wide tree maintenance program.
- Successful coordination of field/facility availability with Recreation programs.
- Continue turf treatment program to improve quality of playing fields and public turf areas.
- Assist in the revamping of the signage for the downtown and municipal parking areas.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Acres of grounds maintained	325	325	325
Buildings maintained	20	20	20

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4110.00000.00.000	CS - Fac & Gr-Regular Salarie	\$75,059	\$78,348	\$80,406	\$80,406	\$2,058	2.63
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sirois, Sharon	\$80,406	1.0000	Fac -Ground-Cem			
	Detail Total:	\$80,406.00					
1000.1.300.43180.4115.00000.00.000	CS - Fac & Gr-Regular Hourly	\$296,915	\$258,309	\$229,640	\$229,640	(\$28,669)	(11.10)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$666	1.0000	457 Incentive			
	Description: Dimon, Thomas L	\$40,756	1.0000	Truck Driver			
	Description: Talon, Paul M	\$62,384	1.0000	Maintenance Spe			
	Description: TBD	\$35,061	1.0000	Maintenance Spe			
	Description: Thibodeau, Jason C	\$33,072	1.0000	Maintenance Spe			
	Description: Vansylvong, Thavone	\$13,021	0.5000	Custodian			
	Description: Wilson, Michael T	\$44,680	1.0000	Maintenance Spe			
	Detail Total:	\$229,640.00					
1000.1.300.43180.4120.00000.00.000	CS - Fac & Gr - Temporary Er	\$51,806	\$47,811	\$47,811	\$47,811	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Snl Maint Worker III SFT 4,810 hrs/yr	\$47,811					
	Detail Total:	\$47,811.00					
1000.1.300.43180.4130.00000.00.000	CS - Fac & Gr-Overtime Pay	\$13,243	\$11,000	\$11,000	\$11,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Events and emergency calls	\$11,000					
	Detail Total:	\$11,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4170.00000.00.000	CS - Fac & Gr-Longevity Pay	\$10,000	\$7,600	\$6,000	\$6,000	(\$1,600)	(21.05)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 -14 years	\$800	\$800 each				
	Description: 1 @ 5-9 years	\$400	\$400 each				
	Description: 3 @ 20 and above years	\$4,800	\$1,600 each				
	Detail Total:	\$6,000.00					
1000.1.300.43180.4211.00000.00.000	CS - Fac & Gr-Health Insuran	\$116,975	\$89,889	\$88,430	\$86,381	(\$3,508)	(3.90)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$88,430					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$2,049)					
	Detail Total:	\$86,381.00					
1000.1.300.43180.4212.00000.00.000	CS - Fac & Gr-Dental Insuran	\$4,844	\$4,656	\$3,659	\$3,659	(\$997)	(21.41)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$3,659					
	Detail Total:	\$3,659.00					
1000.1.300.43180.4213.00000.00.000	CS - Fac & Gr-Life Insurance	\$857	\$785	\$711	\$711	(\$74)	(9.43)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$711					
	Detail Total:	\$711.00					
1000.1.300.43180.4220.00000.00.000	CS - Fac & Gr-FICA	\$26,870	\$23,598	\$21,959	\$21,959	(\$1,639)	(6.95)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$21,959					
	Detail Total:	\$21,959.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4225.00000.00.000	CS - Fac & Gr-Medicare	\$6,284	\$5,569	\$5,153	\$5,153	(\$416)	(7.47)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,153					
	Detail Total:	\$5,153.00					
1000.1.300.43180.4230.00000.00.000	CS - Fac & Gr-Retirement	\$35,217	\$42,275	\$27,634	\$27,634	(\$14,641)	(34.63)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$27,634					
	Detail Total:	\$27,634.00					
1000.1.300.43180.4240.00000.00.000	CS - Fac & Gr-Staff Developpr	\$0	\$700	\$700	\$700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety and Professional seminars	\$700					
	Detail Total:	\$700.00					
1000.1.300.43180.4260.00000.00.000	CS - Fac & Gr-Worker's Comp	\$10,842	\$10,842	\$10,842	\$10,842	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$10,842					
	Detail Total:	\$10,842.00					
1000.1.300.43180.4290.00000.00.000	CS - Fac & Gr-FSA Fees	\$81	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$648,992	\$581,448	\$534,011	\$531,962	(\$49,486)	(8.51)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4336.00000.00.000	CS - Fac & Gr-Medical Servio	\$589	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Physical exams for new employees	\$500					
	Detail Total:	\$500.00					
1000.1.300.43180.4411.00000.00.000	CS - Fac & Gr-Water And Sev	\$2,723	\$1,600	\$2,203	\$2,203	\$603	37.69
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bubbler & sprinkler usage	\$2,806					
	Description: Energy Savings Estimate FY13	(\$603)					
	Detail Total:	\$2,203.00					
1000.1.300.43180.4431.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$39,891	\$80,154	\$79,900	\$69,900	(\$10,254)	(12.79)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Maintenance Work	\$35,000					
	Description: HVAC Maintenance	\$44,900					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$69,900.00					
1000.1.300.43180.4432.00000.00.000	CS - Fac & Gr-Maint Chrgs - I	\$101,108	\$73,000	\$77,000	\$77,000	\$4,000	5.48
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Field Maint./Mowing	\$50,000					
	Description: Contract tree removal	\$25,000					
	Description: Stump grinding	\$2,000					
	Detail Total:	\$77,000.00					
1000.1.300.43180.4433.00000.00.000	CS - Fac & Gr-Maint Chrgs - E	\$1,352	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs to small tools & equipment	\$3,000					
	Detail Total:	\$3,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4435.00000.00.000	CS - Fac & Gr-Maint Chrgs - C	\$432	\$2,439	\$2,439	\$2,439	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share PC Manitenance	\$2,439					
	Detail Total:	\$2,439.00					
1000.1.300.43180.4443.00000.00.000	CS - Fac & Gr - Rental of Equi	\$384	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Copier Rental	\$500					
	Description: Tools & Equipment	\$500					
	Detail Total:	\$1,000.00					
1000.1.300.43180.4521.00000.00.000	CS - Fac & Gr-Property Insur	\$1,946	\$1,870	\$2,096	\$2,096	\$226	12.09
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$2,096					
	Detail Total:	\$2,096.00					
1000.1.300.43180.4522.00000.00.000	CS - Fac & Gr-Vehicle & Equi	\$3,338	\$3,589	\$3,589	\$3,589	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$3,589					
	Detail Total:	\$3,589.00					
1000.1.300.43180.4524.00000.00.000	CS - Fac & Gr-Public Liab Insi	\$4,301	\$4,559	\$4,559	\$4,559	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$4,559					
	Detail Total:	\$4,559.00					
1000.1.300.43180.4531.00000.00.000	CS - Fac & Gr-Communicator	\$2,197	\$2,950	\$2,950	\$2,950	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,950					
	Detail Total:	\$2,950.00					
Budg_Cat: Purchased Services - 300		\$158,260	\$174,661	\$179,236	\$169,236	(\$5,425)	(3.11)

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4611.00000.00.000	CS - Fac & Gr-Office Supplies	\$756	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$800					
	Detail Total:	\$800.00					
1000.1.300.43180.4612.00000.00.000	CS - Fac & Gr-Operating Supp	\$3,960	\$4,900	\$4,900	\$4,900	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gauze, bandages, tape, cold packs, etc.	\$1,250					
	Description: Public Works Building supplies	\$2,650					
	Description: Safety supplies	\$1,000					
	Detail Total:	\$4,900.00					
1000.1.300.43180.4615.00000.00.000	CS - Fac & Gr-Clothing & Unif	\$5,425	\$5,504	\$5,504	\$5,504	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety boots - seasonal staff 5 @ \$100 ea	\$500					
	Description: Safety boots- per union contract DPEA 2 @ \$250 ea	\$500					
	Description: Safety boots-per union contract AFSCM 6 @ \$300 ea	\$1,800					
	Description: Uniforms 8 @ \$338	\$2,704					
	Detail Total:	\$5,504.00					
1000.1.300.43180.4621.00000.00.000	CS - Fac & Gr-Natural Gas	\$16,839	\$5,545	\$7,329	\$7,329	\$1,784	32.17
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PWF 14,561 Therms	\$10,738					
	Description: zEnergy Savings Estimate FY13	(\$3,409)					
	Detail Total:	\$7,329.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4622.00000.00.000	CS - Fac & Gr-Electricity	\$34,869	\$17,128	\$14,795	\$14,795	(\$2,333)	(13.62)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 240 KWH Holiday Lighting	\$1,500					
	Description: 246,800 KWH DPW 33% ea shared w/ Water & Sew	\$33,202					
	Description: Energy Savings Estimate FY13	(\$21,842)					
	Description: Strafford Rd, Central Ave, Shaws Ln, Henry Law.	\$1,935		Irrigation syst			
	Detail Total:	\$14,795.00					
1000.1.300.43180.4626.00000.00.000	CS - Fac & Gr-Vehicle Fuels	\$15,104	\$20,490	\$23,704	\$23,704	\$3,214	15.69
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,142 gls diesel @ 3.79	\$4,328					
	Description: 5,600 gls gas @ \$3.46	\$19,376					
	Detail Total:	\$23,704.00					
1000.1.300.43180.4631.00000.00.000	CS - Fac & Gr - Food	\$0	\$0	\$100	\$100	\$100	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Events & Meetings	\$100					
	Detail Total:	\$100.00					
1000.1.300.43180.4651.00000.00.000	CS - Fac & Gr-Maint Supplies	\$3,469	\$3,500	\$3,500	\$3,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Facilities	\$3,500					
	Detail Total:	\$3,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4652.00000.00.000	CS - Fac & Gr-Maint Supplies	\$27,178	\$34,650	\$34,650	\$34,650	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 15 new trees	\$2,250					
	Description: Bark mulch - landscape all facilities	\$2,500					
	Description: Bark mulch - playgrounds	\$3,000					
	Description: Fertilizer for ballfields	\$1,000					
	Description: Holiday lighting supplies	\$2,000					
	Description: Insect & weed control for ballfields	\$2,500					
	Description: Materials & Supplies for landscaping	\$6,900					
	Description: Outdoor pool maintenance	\$800					
	Description: Signs and posts	\$10,000					
	Description: Supplies & Equipment for Park Maint.	\$3,700					
	Detail Total:	\$34,650.00					
1000.1.300.43180.4653.00000.00.000	CS - Fac & Gr-Maint Supplies	\$1,497	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to maintain equipment	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.300.43180.4654.00000.00.000	CS - Fac & Gr-Maint Supplies	\$12,301	\$7,000	\$7,000	\$7,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts & supplies to maintain vehicles	\$7,000					
	Detail Total:	\$7,000.00					
1000.1.300.43180.4661.00000.00.000	CS - Fac & Gr-Fleet Maintena	\$26,386	\$32,604	\$34,558	\$34,558	\$1,954	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$34,558					
	Detail Total:	\$34,558.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43180.4681.00000.00.000	CS - Fac & Gr-Minor Equipme	\$3,831	\$6,300	\$6,300	\$6,300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Landscaping and grooming tools	\$6,300					
	Detail Total:	\$6,300.00					
Budg_Cat: Supplies - 600		\$151,617	\$139,921	\$144,640	\$144,640	\$4,719	3.37
1000.1.300.43180.4810.00000.00.000	CS - Fac & Gr-Membership Di	\$15	\$15	\$15	\$15	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arbor Day Foundation	\$15					
	Detail Total:	\$15.00					
1000.1.300.43180.4819.00000.00.000	CS - Fac & Gr-Fees & Charge	\$155	\$1,550	\$1,550	\$1,550	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boiler & Elevator Permits 31 @ \$50	\$1,550					
	Detail Total:	\$1,550.00					
Budg_Cat: Other Expenses - 800		\$170	\$1,565	\$1,565	\$1,565	\$0	0.00
Func: CS - Fac & Gr - 43180		\$959,039	\$897,595	\$859,452	\$847,403	(\$50,192)	(5.59)

COMMUNITY SERVICES

Division: Recycling & Waste Management

Function 43240

Mission Statement:

To efficiently and effectively handle the recycling and waste management needs of the City to meet all areas of responsibilities including compliance with Federal, State and local laws, collection of household hazardous and yard wastes, provide the most cost effective markets for recyclable goods and to assist the community through education to be as environmentally conscious as possible.

Major Services/Responsibilities:

- Coordination/oversee curbside recycling and management of recycling center.
- Conduct recycling education and provide support for recycling operations.
- Provide household hazardous waste collection and coordinate trash disposal.
- Collection/composting of yard waste.
- Tracking of waste stream and budget.
- Coordinate with State and Federal agencies to insure compliance with all applicable laws.
- Track recycling markets to insure cost effective disposal of recyclable goods.
- Apply for and administer available grant money to aid in programs.

Key Fiscal Year Objectives:

- Continue cost effective approach to handling household hazardous waste.
- Continue to research and implement innovative recycling technologies.
- Update and continue web page link for Solid Waste/Recycling.
- Continued public education through Recycling brochures and web page updates.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Recycling Cost per ton	\$59.00	\$54.20	\$54.85
(Recycling collection costs % tons recycled)	2.81	2.64	2.67

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4115.00000.00.000	CS - Recycling Mgmt-Regular	\$57,913	\$57,231	\$58,481	\$42,123	(\$15,108)	(26.40)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	(\$25,765)	-0.5000	Res Solid Wst			
	Description: Cormier, Todd A	\$51,529	1.0000	Solid Waste Ast			
	Description: Moore, Michael T	(\$32,718)	-0.5000	Res Solid Wst			
	Description: Moore, Michael T	\$65,435	1.0000	Solid Waste Cor			
	Description: zCM Increase to 75% Coord Allocation to Solid Wast	(\$16,358)	-0.2500	Res Solid Wst			
	Detail Total:	\$42,123.00					
1000.1.300.43240.4130.00000.00.000	CS - Recycling Mgmt-Overtim	\$22,912	\$18,000	\$22,000	\$18,750	\$750	4.17
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center Coverage (Saturday's)	\$18,000					
	Description: Fall Leaf Collection	\$2,000					
	Description: Household Hazardous Waste Day	\$2,000					
	Description: zCM General Reduction	(\$3,250)					
	Detail Total:	\$18,750.00					
1000.1.300.43240.4170.00000.00.000	CS - Recycling Mgmt-Longevi	\$1,200	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years @ 50 %	\$400					
	Description: 1 @ 15-19 years @ 50%	\$600					
	Detail Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4211.00000.00.000	CS - Recycling Mgmt-Health I	\$17,998	\$10,750	\$11,868	\$11,593	\$843	7.84
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$11,868					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$275)					
	Detail Total:	\$11,593.00					
1000.1.300.43240.4212.00000.00.000	CS - Recycling Mgmt-Dental I	\$786	\$697	\$551	\$551	(\$146)	(20.95)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$551					
	Detail Total:	\$551.00					
1000.1.300.43240.4213.00000.00.000	CS - Recycling Mgmt-Life Insu	\$153	\$137	\$140	\$140	\$3	2.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$140					
	Detail Total:	\$140.00					
1000.1.300.43240.4220.00000.00.000	CS - Recycling Mgmt-FICA	\$5,577	\$4,605	\$4,940	\$4,940	\$335	7.27
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA -6.2% of Wages	\$4,940					
	Detail Total:	\$4,940.00					
1000.1.300.43240.4225.00000.00.000	CS - Recycling Mgmt-Medicar	\$1,304	\$1,077	\$1,155	\$1,155	\$78	7.24
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,155					
	Detail Total:	\$1,155.00					
1000.1.300.43240.4230.00000.00.000	CS - Recycling Mgmt-Retirem	\$7,412	\$8,425	\$7,170	\$7,170	(\$1,255)	(14.90)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$7,170					
	Detail Total:	\$7,170.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4240.00000.00.000	CS - Recycling Mgmt-Staff De	\$960	\$0	\$0	\$0	\$0	0.00
1000.1.300.43240.4260.00000.00.000	CS - Recycling Mgmt-Worker:	\$6,543	\$6,543	\$6,543	\$6,543	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$6,543					
	Detail Total:	\$6,543.00					
1000.1.300.43240.4290.00000.00.000	CS - Recycling Mgmt-FSA Fe	\$90	\$33	\$33	\$33	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$33					
	Detail Total:	\$33.00					
Budg_Cat: Personal Services - 100		\$122,849	\$108,498	\$113,881	\$93,998	(\$14,500)	(13.36)
1000.1.300.43240.4336.00000.00.000	CS - Recycling Mgmt-Medical	\$80	\$0	\$0	\$0	\$0	0.00
1000.1.300.43240.4411.00000.00.000	Water & Sewer Expense	\$0	\$0	\$200	\$200	\$200	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Expense	\$200					
	Detail Total:	\$200.00					
1000.1.300.43240.4420.00000.00.000	CS - Recycling Mgmt-Waste C	\$381,690	\$386,000	\$386,000	\$381,000	(\$5,000)	(1.30)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside recycling contract	\$407,000					
	Description: Freon reclamation 400 @ \$9.00	\$4,000					
	Description: Hazardous waste collection	\$30,000					
	Description: Less charge to vehicle reclamation	(\$60,000)		Trust Reimburse			
	Description: Special waste	\$5,000					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$381,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4421.00000.00.000	CS - Recycling Mgmt - Waste	\$81,735	\$93,000	\$92,000	\$82,000	(\$11,000)	(11.83)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brush Grinding	\$18,000					
	Description: Construction Debris 1000 tons x \$69	\$69,000					
	Description: Yard Waste Disposal	\$5,000					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$82,000.00					
1000.1.300.43240.4435.00000.00.000	CS - Recycling Mgmt-Maint C	\$50	\$50	\$50	\$50	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: PC Maintenance	\$50					
	Detail Total:	\$50.00					
1000.1.300.43240.4521.00000.00.000	CS - Recycling Mgmt-Property	\$92	\$104	\$109	\$109	\$5	4.81
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$109					
	Detail Total:	\$109.00					
1000.1.300.43240.4522.00000.00.000	CS - Recycling Mgmt-Vehicle	\$1,423	\$1,794	\$897	\$897	(\$897)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$897					
	Detail Total:	\$897.00					
1000.1.300.43240.4524.00000.00.000	CS - Recycling Mgmt-Public L	\$1,178	\$1,248	\$1,248	\$1,248	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,248					
	Detail Total:	\$1,248.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4531.00000.00.000	CS - Recycling Mgmt-Commu	\$3,618	\$4,100	\$4,100	\$4,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,100					
	Detail Total:	\$4,100.00					
1000.1.300.43240.4534.00000.00.000	CS - Recycling Mgmt-Postage	\$0	\$0	\$0	\$0	\$0	0.00
1000.1.300.43240.4540.00000.00.000	CS - Recycling Mgmt-Advertis	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Advertising for recycling, HHW	\$500					
	Detail Total:	\$500.00					
1000.1.300.43240.4550.00000.00.000	CS - Recycling Mgmt-Printing	\$1,027	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$100					
	Detail Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$470,893	\$486,896	\$485,204	\$470,204	(\$16,692)	(3.43)
1000.1.300.43240.4611.00000.00.000	CS - Recycling Mgmt-Office S	\$82	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.300.43240.4612.00000.00.000	CS - Recycling Mgmt-Operatir	\$15	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. Supplies to maintain center	\$1,000					
	Detail Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4615.00000.00.000	CS - Recycling Mgmt-Clothing	\$2,660	\$2,100	\$2,100	\$2,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety boots	\$600					
	Description: Uniforms	\$1,500					
	Detail Total:	\$2,100.00					
1000.1.300.43240.4626.00000.00.000	CS - Recycling Mgmt-Vehicle	\$3,778	\$5,685	\$8,635	\$8,635	\$2,950	51.89
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,950 gals diesel @ \$3.79 (increase mileage to dis	\$7,390					
	Description: 360 gals gas @ \$3.46	\$1,245					
	Detail Total:	\$8,635.00					
1000.1.300.43240.4631.00000.00.000	CS - Recycling Mgmt - Food	\$0	\$50	\$50	\$50	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50					
	Detail Total:	\$50.00					
1000.1.300.43240.4652.00000.00.000	CS - Recycling Mgmt - Maint	\$35	\$1,100	\$1,100	\$500	(\$600)	(54.55)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Center improvements/maintenance	\$600					
	Description: Signs	\$500					
	Description: zCM General Reduction	(\$600)					
	Detail Total:	\$500.00					
1000.1.300.43240.4653.00000.00.000	CS - Recycling Mgmt - Maint	\$166	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance repairs to tools/equipment	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4654.00000.00.000	CS - Recycling Mgmt-Maint S	\$3,956	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicles	\$3,000					
	Detail Total:	\$3,000.00					
1000.1.300.43240.4661.00000.00.000	CS - Recycling Mgmt-Fleet M	\$8,894	\$10,990	\$11,648	\$11,648	\$658	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$11,648					
	Detail Total:	\$11,648.00					
1000.1.300.43240.4681.00000.00.000	CS - Recycling Mgmt-Minor E	\$165	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$19,751	\$25,425	\$29,033	\$28,433	\$3,008	11.83
1000.1.300.43240.4741.00000.00.000	CS - Recycling Mgmt-Machine	\$0	\$21,000	\$3,000	\$3,000	(\$18,000)	(85.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rolloff container replacement - 1/2 the cost of 1	\$3,000					
	Detail Total:	\$3,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$21,000	\$3,000	\$3,000	(\$18,000)	(85.71)
1000.1.300.43240.4810.00000.00.000	CS - Recycling Mgmt-Member	\$1,675	\$1,100	\$1,100	\$1,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRRA	\$1,100					
	Detail Total:	\$1,100.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.300.43240.4819.00000.00.000	CS - Recycling Mgmt-Fees &	\$700	\$2,250	\$2,660	\$2,660	\$410	18.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Scale Inspection/License	\$700					
	Description: NH Solid Waste oper/weighmaster license	\$1,460					
	Description: State permit requirements	\$500					
	Detail Total:	\$2,660.00					
Budg_Cat:	Other Expenses - 800	\$2,375	\$3,350	\$3,760	\$3,760	\$410	12.24
Func:	CS - Recycling Mgmt - 43240	\$615,867	\$645,169	\$634,878	\$599,395	(\$45,774)	(7.09)

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COMMUNITY SERVICES

Division: Residential Solid Waste Fund

Function 3320-43230

Mission Statement:

To efficiently and effectively manage the city's Bag & Tag program to meet all areas of responsibility, including the price and supply of the bags and tags and the management of the disposal contract with the waste hauler.

Major Services/Responsibilities:

- Track revenues and expenses of the Bag & Tag program
- Monitor the reductions in the waste stream
- Supply stores with bags for sale to the public
- Make recommendations to the Solid Waste Advisory Commission and City Council on the bag prices necessary to maintain the program
- Provide public information about the program
- Insure compliance with the City ordinance governing waste disposal
- Manage contract with waste hauler

Key Fiscal Year Objectives:

- Seek new technologies and ideas to further reduce the city's waste stream
- Promote the Bag & Tag program on a regional, State and Federal level
- Continue building a computerized database with all information pertinent to the waste stream
- Implement modifications to contractor with waste and recycling hauler
- Continue monitoring revenues and expenses of program; ensure revenues cover expenses

Performance Measures:

Description	FY11 Act	FY12 Act	FY13 Act
Cost per ton for solid waste handled with Bag & Tag	\$61.50	\$63.00	\$64.50

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4110.00000.00.000	CS - Waste Mgmt - Regular S	\$5,874	\$5,307	\$2,241	\$5,603	\$296	5.58
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Steele, Douglas W	(\$31,385)	-0.2700	25% CS Admin			
	Description: Steele, Douglas W	(\$39,231)	-0.3500	35% Sewer			
	Description: Steele, Douglas W	(\$39,231)	-0.3500	35% Water			
	Description: Steele, Douglas W	\$112,088	1.0000	Director of Com			
	Description: zCM Increase - CS Director Allocation to 5%	\$3,362	0.0200	Solid Wst Fund			
	Detail Total:	\$5,603.00					
3320.1.300.43230.4115.00000.00.000	CS - Waste Mgmt-Regular Ho	\$68,094	\$68,090	\$69,651	\$86,009	\$17,919	26.32
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cormier, Todd A	(\$25,765)	-0.5000	CS Recycling			
	Description: Cormier, Todd A	\$51,529	1.0000	Solid Waste Ast			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	CS Admin			
	Description: Hager, Stacey A	\$44,680	1.0000	Office Manager			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	Sewer Fund			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	Water Fund			
	Description: Moore, Michael T	(\$32,718)	-0.5000	CS Recycling			
	Description: Moore, Michael T	\$65,435	1.0000	Solid Waste Coo			
	Description: zCM Increase - Coord Allocation to 75%	\$16,358	0.2500	Solid Wst Fund			
	Detail Total:	\$86,009.00					
3320.1.300.43230.4130.00000.00.000	CS - Waste Mgmt-Overtime P	\$710	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4170.00000.00.000	CS - Waste Mgmt-Longevity F	\$1,600	\$1,240	\$1,240	\$1,240	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years @ 2%	\$40					
	Description: 1 @ 10-14 years @ 25%	\$200					
	Description: 1 @ 10-14 years @ 50%	\$400					
	Description: 1 @ 15-19 years @ 50%	\$600					
	Detail Total:	\$1,240.00					
3320.1.300.43230.4211.00000.00.000	CS - Waste Mgmt-Health Insu	\$8,778	\$16,997	\$18,141	\$18,141	\$1,144	6.73
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$18,141					
	Detail Total:	\$18,141.00					
3320.1.300.43230.4212.00000.00.000	CS - Waste Mgmt-Dental Insu	\$881	\$951	\$740	\$740	(\$211)	(22.19)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HeathTrust	\$740					
	Detail Total:	\$740.00					
3320.1.300.43230.4213.00000.00.000	CS - Waste Mgmt-Life Insurar	\$192	\$176	\$173	\$173	(\$3)	(1.70)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$173					
	Detail Total:	\$173.00					
3320.1.300.43230.4214.00000.00.000	CS - Waste Mgmt - Disability I	\$0	\$40	\$40	\$40	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$40					
	Detail Total:	\$40.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4220.00000.00.000	CS - Waste Mgmt-FICA	\$4,484	\$4,380	\$4,291	\$4,291	(\$89)	(2.03)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,291					
	Detail Total:	\$4,291.00					
3320.1.300.43230.4225.00000.00.000	CS - Waste Mgmt-Medicare	\$1,055	\$1,025	\$1,005	\$1,005	(\$20)	(1.95)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,005					
	Detail Total:	\$1,005.00					
3320.1.300.43230.4230.00000.00.000	CS - Waste Mgmt-Retirement	\$6,875	\$8,240	\$6,434	\$6,434	(\$1,806)	(21.92)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,434					
	Detail Total:	\$6,434.00					
3320.1.300.43230.4240.00000.00.000	CS - Waste Mgmt-Staff Devel	\$0	\$925	\$925	\$925	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hazmat Conferences & Training	\$925					
	Detail Total:	\$925.00					
3320.1.300.43230.4260.00000.00.000	CS-Waste Mgmt - Workers Co	\$54	\$54	\$54	\$54	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workmans Comp	\$54					
	Detail Total:	\$54.00					
3320.1.300.43230.4290.00000.00.000	CS - Waste Mgmt - FSA Fees	\$0	\$50	\$50	\$50	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin Fees - Flexible Spending Accounts	\$50					
	Detail Total:	\$50.00					
Budg_Cat: Personal Services - 100		\$98,597	\$107,475	\$104,985	\$124,705	\$17,230	16.03

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4335.00000.00.000	CS - Waste Mgmt - Auditing S	\$561	\$878	\$878	\$878	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing fees	\$878					
	Detail Total:	\$878.00					
3320.1.300.43230.4420.00000.00.000	CS - Waste Mgmt-Waste Coll	\$350,500	\$350,500	\$350,500	\$350,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Curbside collection and refuse	\$350,500					
	Detail Total:	\$350,500.00					
3320.1.300.43230.4421.00000.00.000	CS - Waste Mgmt-Waste Disp	\$268,641	\$318,000	\$325,500	\$325,500	\$7,500	2.36
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Illegal Dumping Fees	\$3,000					
	Description: Waste Disposal 5,000 ton @ \$64.50	\$322,500					
	Detail Total:	\$325,500.00					
3320.1.300.43230.4435.00000.00.000	CS - Waste Mgmt - Maint Chr	\$0	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ikon Copier(division share)	\$400					
	Detail Total:	\$400.00					
3320.1.300.43230.4524.00000.00.000	CS - Waste Mgmt-Public Liab	\$1,363	\$1,445	\$1,445	\$1,445	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,445					
	Detail Total:	\$1,445.00					
3320.1.300.43230.4531.00000.00.000	CS - Waste Mgmt-Communica	\$1,658	\$1,600	\$1,600	\$1,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless,	\$1,600					
	Detail Total:	\$1,600.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4534.00000.00.000	CS - Waste Mgmt-Postage	\$27	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel, delivery servi	\$500					
	Detail Total:	\$500.00					
3320.1.300.43230.4550.00000.00.000	CS - Waste Mgmt-Printing And	\$975	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$1,500					
	Detail Total:	\$1,500.00					
3320.1.300.43230.4580.00000.00.000	CS - Waste Mgmt-Travel Exp	\$0	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/	\$400					
	Detail Total:	\$400.00					
Budg_Cat: Purchased Services - 300		\$623,725	\$675,223	\$682,723	\$682,723	\$7,500	1.11
3320.1.300.43230.4611.00000.00.000	CS - Waste Mgmt-Office Supp	\$450	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computer, copier & office supplies	\$800					
	Detail Total:	\$800.00					
3320.1.300.43230.4612.00000.00.000	CS - Waste Mgmt-Operating S	\$80,634	\$100,000	\$100,000	\$100,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trash bags	\$100,000					
	Detail Total:	\$100,000.00					

City of Dover, New Hampshire

Solid Waste Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3320.1.300.43230.4626.00000.00.000	CS - Waste Mgmt - Vehicle Fu	\$1,852	\$1,080	\$1,245	\$1,245	\$165	15.28
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 360 gals gas @ \$3.46	\$1,245					
	Detail Total:	\$1,245.00					
3320.1.300.43230.4631.00000.00.000	CS - Waste Mgmt - Food	\$0	\$50	\$50	\$50	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$50					
	Detail Total:	\$50.00					
Budg_Cat: Supplies - 600		\$82,936	\$101,930	\$102,095	\$102,095	\$165	0.16
3320.1.300.43230.4840.00000.00.000	CS - Waste Mgmt - Contingen	\$0	\$66,035	\$60,861	\$41,140	(\$24,895)	(37.70)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$60,861					
	Description: zCM Reduction due to Increase in Personnel Alloc.	(\$19,721)					
	Detail Total:	\$41,140.00					
Budg_Cat: Other Expenses - 800		\$0	\$66,035	\$60,861	\$41,140	(\$24,895)	(37.70)
Func: CS - Waste Mgmt - 43230		\$805,258	\$950,663	\$950,664	\$950,663	\$0	0.00
Grand Total:		\$805,258	\$950,663	\$950,664	\$950,663	\$0	0.00

End of Report

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COMMUNITY SERVICES

Division: Water Fund

Function 5300-43320

Mission Statement:

To deliver quality water that meets or exceeds standards on quality and safety, set by state and federal regulatory agencies.

Major Services/Responsibilities:

- Operate and maintain well sites, pumps, treatment equipment, water lines, valves and other related facilities and equipment.
- Test and chemically treat water supply to ensure compliance with State and Federal water quality standards.
- Inspect and certify back-flow protection devices.
- Perform billing for industrial and residential water users.
- Assist the Water and Sewer billing office with abatement review analysis.
- Maintain state-of-the-art water meters to improve efficiency of the Department.

Key Fiscal Year Objectives:

- Continue construction of the North End Water Tower and Pressure Zone including start up of the new system.
- Continue system efficiencies through the Capital Improvement Program.
- Continue annual well cleaning and repairs.
- Continue with implementation of VUEWorks work order system.
- Continue leak detection throughout distribution system.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Total gallons of water pumped per year (in millions)	995	1,000	1,000

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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5300.1.300.43320.4110.00000.00.000	CS - Water - Regular Salaried	\$102,458	\$95,324	\$98,099	\$98,099	\$2,775	2.91
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Detail: [FY13CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Boulanger, William L	(\$28,155)	-0.3300	33% Sewer
Description: Boulanger, William L	(\$28,155)	-0.3300	33% Streets
Description: Boulanger, William L	\$85,318	1.0000	Public Works Ut
Description: Steele, Douglas W	(\$31,385)	-0.2500	25% CS Admin
Description: Steele, Douglas W	(\$39,231)	-0.3500	35% Sewer
Description: Steele, Douglas W	(\$2,242)	-0.0200	5% Solid Waste
Description: Steele, Douglas W	\$112,088	1.0000	Director of Com
Description: White, Dave W	(\$25,595)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$29,861)	-0.3500	35% Sewer
Description: White, Dave W	\$85,317	1.0000	City Engineer
Detail Total:	\$98,099.00		

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4115.00000.00.000	CS - Water-Regular Hourly Er	\$603,301	\$640,984	\$577,925	\$577,925	(\$63,059)	(9.84)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$286		457 Incentive			
	Description: Alonzi, Brian	\$62,384	1.0000	Maintenance Mec			
	Description: Bretz, Jennifer	(\$18,397)	-0.5000	50% CS Engineer			
	Description: Bretz, Jennifer	\$36,795	1.0000	Secretary I			
	Description: Clark, Benjamin C	(\$20,060)	-0.3000	30% CS Engineer			
	Description: Clark, Benjamin C	(\$23,404)	-0.3500	35% Sewer			
	Description: Clark, Benjamin C	\$66,867	1.0000	Asst City Engrn			
	Description: Fowler, Richard L	\$62,384	1.0000	Maintenance Mec			
	Description: Frank, William R	\$44,680	1.0000	Maintenance Mec			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	25% CS Admin			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	25% Sewer			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	25% Solid Waste			
	Description: Hager, Stacey A	\$44,680	1.0000	Office Manager			
	Description: Heaphy Moisan, Meghan M	(\$12,266)	-0.3000	30% CS Admin			
	Description: Heaphy Moisan, Meghan M	(\$14,310)	-0.3500	35% Sewer Fund			
	Description: Heaphy Moisan, Meghan M	\$40,886	1.0000	Secretary II			
	Description: Hultgren, Michael	\$43,988	1.0000	Maintenance Mec			
	Description: Lancey, Kenneth	\$35,849	1.0000	Truck Driver			
	Description: McCulloch, Jamie	(\$21,306)	-0.5000	50% Sewer Fund			
	Description: McCulloch, Jamie	\$42,613	1.0000	Bookkeeper			
	Description: Meyers, Kathleen B	(\$27,339)	-0.5000	50% Sewer Fund			
	Description: Meyers, Kathleen B	\$54,678	1.0000	Engineering Tec			
	Description: Nadeau, Michael P	\$42,944	1.0000	Heavy Equipment			
	Description: Purpura, William J	\$49,149	1.0000	Inventory Coord			
	Description: Rabideau, Matthew T	\$44,430	1.0000	Maintenance Mec			
	Description: SCADA Pay 3,460 hrs @ \$3	\$10,380					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
	Description: Steneri, Denise	(\$16,767)	-0.5000	50% Sewer Fund			
	Description: Steneri, Denise	\$33,535	1.0000	Account Clerk I			
	Description: TBD RPT 20 hr per week	(\$7,146)	-0.2500	50% Sewer Fund			
	Description: TBD RPT 20 hr per week	\$14,293	0.5000	Account Clerk I			
	Description: Young, Edward W Jr	\$41,609	1.0000	Truck Driver			
	Detail Total:	\$577,925.00					
5300.1.300.43320.4120.00000.00.000	CS - Water - Temporary Empl	\$0	\$7,000	\$7,000	\$7,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Seasonal Maintenance Laborer	\$7,000					
	Detail Total:	\$7,000.00					
5300.1.300.43320.4130.00000.00.000	CS - Water-Overtime Pay	\$43,665	\$40,000	\$50,000	\$50,000	\$10,000	25.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergencies and weekend standby	\$50,000					
	Detail Total:	\$50,000.00					
5300.1.300.43320.4160.00000.00.000	CS - Water-Severance Pay	\$309	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Water-Severance Pay	\$0					
	Detail Total:	\$0.00					
5300.1.300.43320.4170.00000.00.000	CS - Water-Longevity Pay	\$8,200	\$11,524	\$10,784	\$10,784	(\$740)	(6.42)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19	\$600					
	Description: 4 @ 5-9 Years	\$600					
	Description: 4 @ Over 20 years	\$4,304					
	Description: 8 @ 10-14 Years	\$5,280					
	Detail Total:	\$10,784.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4211.00000.00.000	CS - Water-Health Insurance	\$299,827	\$235,042	\$238,659	\$238,659	\$3,617	1.54
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Pemiums to LGC HealthTrust	\$238,659					
	Detail Total:	\$238,659.00					
5300.1.300.43320.4212.00000.00.000	CS - Water-Dental Insurance	\$8,800	\$9,916	\$6,736	\$6,736	(\$3,180)	(32.07)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium LGC HealthTrust	\$6,736					
	Detail Total:	\$6,736.00					
5300.1.300.43320.4213.00000.00.000	CS - Water-Life Insurance	\$1,789	\$1,741	\$1,584	\$1,584	(\$157)	(9.02)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$1,584					
	Detail Total:	\$1,584.00					
5300.1.300.43320.4214.00000.00.000	CS - Water - Disability Insurar	\$0	\$279	\$294	\$294	\$15	5.38
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$294					
	Detail Total:	\$294.00					
5300.1.300.43320.4220.00000.00.000	CS - Water-FICA	\$48,023	\$46,155	\$42,376	\$42,376	(\$3,779)	(8.19)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$42,376					
	Detail Total:	\$42,376.00					
5300.1.300.43320.4225.00000.00.000	CS - Water-Medicare	\$11,280	\$10,794	\$9,943	\$9,943	(\$851)	(7.88)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$9,943					
	Detail Total:	\$9,943.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4230.00000.00.000	CS - Water-Retirement	\$67,374	\$86,762	\$63,454	\$63,454	(\$23,308)	(26.86)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$63,454					
	Detail Total:	\$63,454.00					
5300.1.300.43320.4240.00000.00.000	CS - Water-Staff Developmen	\$1,478	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$3,000					
	Detail Total:	\$3,000.00					
5300.1.300.43320.4260.00000.00.000	CS - Water-Worker's Comp In	\$21,058	\$21,058	\$21,058	\$21,058	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$21,058					
	Detail Total:	\$21,058.00					
5300.1.300.43320.4290.00000.00.000	CS - Water-FSA Fees	\$161	\$248	\$248	\$248	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$248					
	Detail Total:	\$248.00					
5300.1.300.43320.4295.00000.00.000	CS - Water - Compensated At	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual	\$1,000					
	Detail Total:	\$1,000.00					
Budg_Cat: Personal Services - 100		\$1,217,721	\$1,210,827	\$1,132,160	\$1,132,160	(\$78,667)	(6.50)
5300.1.300.43320.4311.00000.00.000	CS - Water-Administrative Ser	\$6,333	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4331.00000.00.000	CS - Water - Study Services	\$8,698	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4335.00000.00.000	CS - Water-Auditing Services	\$1,351	\$3,938	\$3,938	\$3,938	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing costs	\$3,938					
	Detail Total:	\$3,938.00					
5300.1.300.43320.4336.00000.00.000	CS - Water-Medical Services	\$1,008	\$650	\$650	\$650	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Doctors Certificates/ Drug & Alchohol Testing	\$650					
	Detail Total:	\$650.00					
5300.1.300.43320.4339.00000.00.000	CS - Water - Consulting Servi	\$0	\$27,160	\$28,281	\$28,281	\$1,121	4.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Environmental Consultant	\$91,408					
	Description: Environmental Consultant 10%	(\$9,141)		CS Engineering			
	Description: Environmental Consultant 20%	(\$18,282)		Sewer Fund			
	Description: Environmental Consultant 50%	(\$45,704)		Landfill			
	Description: Other Consulting Services	\$10,000					
	Detail Total:	\$28,281.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4341.00000.00.000	CS - Water-Technical Service	\$22,815	\$18,055	\$19,124	\$19,124	\$1,069	5.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bacteria Testing	\$3,600					
	Description: Combined Radium Testing	\$600					
	Description: Compaction Testing	\$3,500					
	Description: Dig Safe Charges	\$2,900					
	Description: Nitrites/Nitrates Testing	\$84					
	Description: Other contracted technical services	\$2,000					
	Description: SOC Testing	\$4,550					
	Description: TTHM/HAA5 Testing	\$1,050					
	Description: VOC Testing	\$840					
	Detail Total:	\$19,124.00					
5300.1.300.43320.4411.00000.00.000	CS - Water-Water And Sewer	\$66,256	\$66,000	\$66,000	\$66,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lowell Ave. Treatment Plant	\$66,000					
	Detail Total:	\$66,000.00					
5300.1.300.43320.4431.00000.00.000	CS - Water-Maint Chrgs - Buil	\$162	\$16,000	\$16,000	\$16,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. and building repairs for 3 water treatment	\$16,000					
	Detail Total:	\$16,000.00					
5300.1.300.43320.4432.00000.00.000	CS - Water-Maint Chrgs - Imp	\$53,044	\$50,000	\$67,000	\$67,000	\$17,000	34.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clean Garrison Hill Water Tank	\$7,000					
	Description: Clean/repair two wells	\$60,000					
	Detail Total:	\$67,000.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4433.00000.00.000	CS - Water-Maint Chrgs - Equ	\$29,857	\$31,250	\$31,250	\$31,250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Radio Calibration	\$1,250					
	Description: Repairs to motors/alarms, elec. system & chem. fee	\$20,000					
	Description: SCADA Service	\$10,000					
	Detail Total:	\$31,250.00					
5300.1.300.43320.4435.00000.00.000	CS - Water-Maint Chrgs - Offi	\$11,118	\$12,150	\$12,329	\$12,329	\$179	1.47
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2-Way Radio Repairs	\$500					
	Description: Division share of Ikon copier	\$400					
	Description: Division share of PC maintenance	\$499					
	Description: Division Share UB Billing Software	\$3,747					
	Description: DoverNet Overhead Allocation	\$6,890					
	Description: ESRI Arc View	\$233					
	Description: Simplex Time Recorder Maintenance	\$60					
	Detail Total:	\$12,329.00					
5300.1.300.43320.4443.00000.00.000	CS - Water-Rental of Equipme	\$7,092	\$9,500	\$9,500	\$9,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contractor rentals; excavators	\$9,000					
	Description: Div. Share Konica Copier 25%	\$500					
	Detail Total:	\$9,500.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4460.00000.00.000	CS - Water-Taxes	\$9,290	\$16,910	\$12,032	\$12,032	(\$4,878)	(28.85)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: B & M Railroad Lease	\$700					
	Description: Madbury land/building taxes	\$10,632					
	Description: Rochester land/building taxes	\$700					
	Detail Total:	\$12,032.00					
5300.1.300.43320.4521.00000.00.000	CS - Water-Property Insuranc	\$4,861	\$5,129	\$5,348	\$5,348	\$219	4.27
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$5,348					
	Detail Total:	\$5,348.00					
5300.1.300.43320.4522.00000.00.000	CS - Water-Vehicle & Equip Ir	\$5,937	\$6,729	\$6,729	\$6,729	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$6,729					
	Detail Total:	\$6,729.00					
5300.1.300.43320.4524.00000.00.000	CS - Water-Public Liab Insura	\$10,732	\$11,377	\$11,377	\$11,377	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$11,377					
	Detail Total:	\$11,377.00					
5300.1.300.43320.4529.00000.00.000	CS - Water - Insurance Deduc	\$1,345	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4531.00000.00.000	CS - Water-Communications	\$10,895	\$12,120	\$12,120	\$12,120	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$12,120					
	Detail Total:	\$12,120.00					

City of Dover, New Hampshire

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From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4534.00000.00.000	CS - Water-Postage	\$11,661	\$9,400	\$9,700	\$9,700	\$300	3.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$9,700					
	Detail Total:	\$9,700.00					
5300.1.300.43320.4540.00000.00.000	CS - Water-Advertising	\$301	\$350	\$350	\$350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Consumer confidence reports	\$350					
	Detail Total:	\$350.00					
5300.1.300.43320.4550.00000.00.000	CS - Water-Printing And Bindi	\$3,212	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newsletter and other publications	\$4,000					
	Detail Total:	\$4,000.00					
5300.1.300.43320.4580.00000.00.000	CS - Water-Travel Expense	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/	\$1,000					
	Detail Total:	\$1,000.00					
Budg_Cat: Purchased Services - 300		\$265,967	\$301,718	\$316,728	\$316,728	\$15,010	4.97
5300.1.300.43320.4611.00000.00.000	CS - Water-Office Supplies	\$1,980	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office, copy and computer supplies	\$2,500					
	Detail Total:	\$2,500.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4612.00000.00.000	CS - Water-Operating Supplie	\$103,914	\$111,500	\$111,500	\$111,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Caustic to control PH of water	\$39,100					
	Description: Chlorine	\$7,800					
	Description: Fluoride	\$23,600					
	Description: Industrial supplies for cleaning/service	\$1,200					
	Description: Phosphates	\$3,200					
	Description: Potassium	\$4,200					
	Description: Sodium F	\$6,100					
	Description: Zinc Ortho	\$26,300					
	Detail Total:	\$111,500.00					
5300.1.300.43320.4615.00000.00.000	CS - Water-Clothing & Uniform	\$7,702	\$7,618	\$7,618	\$7,618	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boots per union contract AFSCME 8 @ \$300	\$2,400					
	Description: Boots per union contract DPEA 4 @ 300	\$1,200					
	Description: Rain gear	\$300					
	Description: Uniforms 11 PR @ \$338	\$3,718					
	Detail Total:	\$7,618.00					
5300.1.300.43320.4621.00000.00.000	CS-Water - Natural Gas	\$4,589	\$7,000	\$16,531	\$16,531	\$9,531	136.16
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Booster Station	\$2,500					
	Description: Natural Gas - Lowell Ave 4,438 Therms	\$6,702		@ \$1.51 per the			
	Description: PWF shared 33% w/ F&G & sewer	\$7,329					
	Detail Total:	\$16,531.00					

City of Dover, New Hampshire

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Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4622.00000.00.000	CS - Water-Electricity	\$254,049	\$274,586	\$298,060	\$298,060	\$23,474	8.55
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Booster Station	\$8,500					
	Description: Power for wells & Treatment Plants 1,892,967 KWH	\$278,200					
	Description: PWF shared 33 % w/ F&G & sewer	\$11,360					
	Detail Total:	\$298,060.00					
5300.1.300.43320.4623.00000.00.000	CS - Water - Propane	\$20,555	\$32,964	\$34,999	\$34,999	\$2,035	6.17
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 16,509 Gals @ \$2.12	\$34,999					
	Detail Total:	\$34,999.00					
5300.1.300.43320.4626.00000.00.000	CS - Water-Vehicle Fuels	\$40,902	\$32,038	\$37,225	\$37,225	\$5,187	16.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4,245 gals diesel @ \$3.79	\$16,088					
	Description: Vehicle fuels 6,109 gals gas @ \$3.46	\$21,137					
	Detail Total:	\$37,225.00					
5300.1.300.43320.4631.00000.00.000	CS - Water - Food	\$24	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100					
	Detail Total:	\$100.00					
5300.1.300.43320.4640.00000.00.000	CS - Water-Books & Publicati	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications/trade journals	\$200					
	Detail Total:	\$200.00					

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4651.00000.00.000	CS - Water-Maint Supplies - E	\$315	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Upkeep of Public Works Facility and Wells	\$3,000					
	Detail Total:	\$3,000.00					
5300.1.300.43320.4652.00000.00.000	CS - Water-Maint Supplies - Ir	(\$11,098)	\$62,000	\$62,000	\$62,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water system maint. supplies	\$62,000					
	Detail Total:	\$62,000.00					
5300.1.300.43320.4653.00000.00.000	CS - Water-Maint Supplies - E	\$9,561	\$15,000	\$15,000	\$15,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Well seals, repairs to chemical pumps	\$15,000					
	Detail Total:	\$15,000.00					
5300.1.300.43320.4654.00000.00.000	CS - Water-Maint Supplies - V	\$23,917	\$37,265	\$37,265	\$37,265	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs/Parts for dept. vehicles	\$37,265					
	Detail Total:	\$37,265.00					
5300.1.300.43320.4661.00000.00.000	CS - Water-Fleet Maintenance	\$57,682	\$71,276	\$75,548	\$75,548	\$4,272	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$75,548					
	Detail Total:	\$75,548.00					
5300.1.300.43320.4681.00000.00.000	CS - Water-Minor Equipment	\$2,555	\$4,500	\$4,500	\$4,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Diamond cutting blades, comp. bits	\$250					
	Description: Shovels, brooms, hoses for pumps, small tools	\$4,250					
	Detail Total:	\$4,500.00					

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Supplies - 600		\$516,645	\$661,547	\$706,046	\$706,046	\$44,499	6.73
5300.1.300.43320.4730.00000.99.000	CS - Water - Improvements o/	\$8,403	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4741.00000.00.000	CS - Water-Machinery & Equip	\$50,000	\$75,000	\$150,000	\$150,000	\$75,000	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Treatment Plant & Well eq. replacement	\$75,000					
	Description: Water Meters	\$75,000					
	Detail Total:	\$150,000.00					
5300.1.300.43320.4742.00000.00.000	CS - Water-Light Vehicles	\$14,611	\$12,500	\$12,500	\$12,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$12,500					
	Detail Total:	\$12,500.00					
5300.1.300.43320.4745.00000.00.000	CS - Water - Computers & Co	\$1,632	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4745.00000.99.000	CS - Water - Computers & Co	\$1,633	\$0	\$0	\$0	\$0	0.00
5300.1.300.43320.4760.00000.00.000	CS - Water-Depreciation Expe	\$741,785	\$946,000	\$1,171,666	\$1,171,666	\$225,666	23.85
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$126,302					
	Description: Existing capital assets depreciation	\$849,522					
	Description: Full yr deprec on current year additions	\$195,842					
	Detail Total:	\$1,171,666.00					
Budg_Cat: Capital Outlay - 700		\$818,064	\$1,033,500	\$1,334,166	\$1,334,166	\$300,666	29.09

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4810.00000.00.000	CS - Water-Membership Dues	\$3,567	\$3,960	\$4,285	\$4,285	\$325	8.21
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Water Works	\$1,615					
	Description: NE Rural Water Assoc.	\$50					
	Description: NE Water Works Member/Cert.	\$820					
	Description: NH Water Works & Council	\$1,000					
	Description: State Certification	\$800					
	Detail Total:	\$4,285.00					
5300.1.300.43320.4820.00000.00.000	CS - Water-Dept Overhead Cl	\$147,500	\$150,700	\$155,500	\$155,500	\$4,800	3.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Indirect Costs Allocation	\$155,500					
	Detail Total:	\$155,500.00					
5300.1.300.43320.4840.00000.00.000	CS - Water - Contingency	\$0	\$9,000	\$13,200	\$13,200	\$4,200	46.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs 0.3% Policy Target	\$13,200					
	Detail Total:	\$13,200.00					
5300.1.300.43320.4891.00000.00.000	CS - Water-Abatements	\$9,381	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectibles	\$10,000					
	Detail Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$160,448	\$173,660	\$182,985	\$182,985	\$9,325	5.37

City of Dover, New Hampshire

Water Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5300.1.300.43320.4912.00000.00.000	CS - Water - Transfer to Spec	\$42,060	\$75,552	\$75,005	\$75,005	(\$547)	(0.72)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of Water Fund Share of OPEB ARC	\$12,672		Target 10% FY13			
	Description: Insurance Premium Costs for 6 Retirees to OPEB Lia	\$62,333					
	Detail Total:	\$75,005.00					
5300.1.300.43320.4918.00000.00.000	CS - Water-Transfer To Trust	\$470,000	\$475,000	\$500,000	\$500,000	\$25,000	5.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve per Policy Target	\$500,000					
	Detail Total:	\$500,000.00					
Budg_Cat: Operating Transfers Out - 910		\$512,060	\$550,552	\$575,005	\$575,005	\$24,453	4.44
5300.1.300.43320.4921.00000.00.000	CS - Water-Interest - Bonds	\$444,874	\$404,395	\$462,672	\$462,672	\$58,277	14.41
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (current)	\$371,172					
	Description: Anticipated new debt Interest	\$91,500					
	Detail Total:	\$462,672.00					
Budg_Cat: Debt Service - 920		\$444,874	\$404,395	\$462,672	\$462,672	\$58,277	14.41
Func: CS - Water - 43320		\$3,935,781	\$4,336,199	\$4,709,762	\$4,709,762	\$373,563	8.61
Grand Total:		\$3,935,781	\$4,336,199	\$4,709,762	\$4,709,762	\$373,563	8.61

End of Report

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COMMUNITY SERVICES

Division: Sewer Fund

Function 5320-43250

Mission Statement:

To efficiently maintain the City's sewer collection system.

Major Services/Responsibilities:

- Continue implementing the findings of the Inflow and Infiltration Study.
- Operate and maintain the City's lift stations, sewer mains and other related facilities and equipment.
- Continue the operation of the SCADA system, which will allow efficient monitoring of the sewer facility.

Key Fiscal Year Objectives:

- Continue inspections and televising of sewer lines to identify and prevent inflow and infiltration problems, thereby preserving system capacity for future development.
- Replace manhole covers with watertight covers, thereby preventing the inflow of and need to treat clean surface waters.
- Continue favorable expansion of sewer collection system to increase revenues while holding down costs, as well as eliminate sewer discharges into the storm sewer system.
- Begin the operation of the groundwater pumping system from Tolend Landfill into the sewer system.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Total miles of collection system maintained	123	123	124

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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5320.1.300.43250.4110.00000.00.000	CS - Sewer - Regular Salariec	\$101,834	\$94,481	\$97,246	\$97,246	\$2,765	2.93
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Detail: [FY13CityManagerProposed]

Description	Budget	FTE	Position Desc.
Description: Boulanger, William L	(\$28,155)	-0.3300	33% CS Streets
Description: Boulanger, William L	(\$29,008)	-0.3400	34% Water Fund
Description: Boulanger, William L	\$85,318	1.0000	Public Works Ut
Description: Steele, Douglas W	(\$31,385)	-0.2500	25% CS Admin
Description: Steele, Douglas W	(\$39,231)	-0.3500	35% Water
Description: Steele, Douglas W	(\$2,242)	-0.0500	5% Solid Waste
Description: Steele, Douglas W	\$112,088	1.0000	Director of Com
Description: White, Dave W	(\$25,595)	-0.3000	30% CS Engineer
Description: White, Dave W	(\$29,861)	-0.3500	35% Water Fund
Description: White, Dave W	\$85,317	1.0000	City Engineer
Detail Total:	\$97,246.00		

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4115.00000.00.000	CS - Sewer-Regular Hourly E	\$408,364	\$334,110	\$444,318	\$444,318	\$110,208	32.99
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$832		457 Incentive			
	Description: Chapman, Thomas	\$62,385	1.0000	Pump Station Op			
	Description: Clark, Benjamin C	(\$20,060)	-0.3000	30% CS Engineer			
	Description: Clark, Benjamin C	(\$23,404)	-0.3500	35% Water Fund			
	Description: Clark, Benjamin C	\$66,867	1.0000	Asst City Engin			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	25% CS Admin			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	25% Solid Waste			
	Description: Hager, Stacey A	(\$11,170)	-0.2500	25% Water Fund			
	Description: Hager, Stacey A	\$44,680	1.0000	Office Manager			
	Description: Heaphy Moisan, Meghan M	(\$12,266)	-0.3000	30% CS Admin			
	Description: Heaphy Moisan, Meghan M	(\$14,310)	-0.3500	35% Water Fund			
	Description: Heaphy Moisan, Meghan M	\$40,886	1.0000	Secretary II			
	Description: Mandigo, Alan R	\$40,451	1.0000	Truck Driver			
	Description: McCulloch, Jamie	(\$21,307)	-0.5000	50% Water Fund			
	Description: McCulloch, Jamie	\$42,613	1.0000	Bookkeeper			
	Description: Meyers, Kathleen B	(\$27,339)	-0.5000	50% Water Fund			
	Description: Meyers, Kathleen B	\$54,678	1.0000	Engineering Tec			
	Description: Mountain, Fulton T	\$38,040	1.0000	Heavy Equipment			
	Description: Pilewski, Patrick M	\$51,529	1.0000	Pump Station Op			
	Description: Pine, Timothy	\$31,527	1.0000	Truck Driver			
	Description: SCADA Pay 3,460 hrs @ \$3	\$10,380					
	Description: Steneri, Denise	(\$16,768)	-0.5000	50% Water Fund			
	Description: Steneri, Denise	\$33,535	1.0000	Account Clerk I			
	Description: Stevens, Jamie	\$49,942	1.0000	Pump Station Op			
	Description: TBD RPT 20hr per week	(\$7,147)	-0.2500	50% Water Fund			
	Description: TBD RPT 20hr per week	\$14,293	0.5000	Account Clerk I			

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
	Description: Young, Matthew	\$37,791	1.0000	Maintenance Mec			
	Detail Total:	\$444,318.00					
5320.1.300.43250.4130.00000.00.000	CS - Sewer-Overtime Pay	\$32,117	\$40,000	\$40,000	\$40,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$40,000					
	Detail Total:	\$40,000.00					
5320.1.300.43250.4160.00000.00.000	CS - Sewer-Severance Pay	(\$1,775)	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer-Severance Pay	\$0					
	Detail Total:	\$0.00					
5320.1.300.43250.4170.00000.00.000	CS - Sewer-Longevity Pay	\$6,600	\$6,708	\$6,508	\$6,508	(\$200)	(2.98)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payments for Years of Service	\$6,508		Prorated/Alloca			
	Detail Total:	\$6,508.00					
5320.1.300.43250.4211.00000.00.000	CS - Sewer-Health Insurance	\$233,934	\$155,667	\$206,946	\$206,946	\$51,279	32.94
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$206,946					
	Detail Total:	\$206,946.00					
5320.1.300.43250.4212.00000.00.000	CS - Sewer-Dental Insurance	\$7,638	\$6,887	\$6,536	\$6,536	(\$351)	(5.10)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$6,536					
	Detail Total:	\$6,536.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4213.00000.00.000	CS - Sewer-Life Insurance	\$1,221	\$1,089	\$1,255	\$1,255	\$166	15.24
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$1,255					
	Detail Total:	\$1,255.00					
5320.1.300.43250.4214.00000.00.000	CS - Sewer - Disability Insuranc	\$0	\$279	\$294	\$294	\$15	5.38
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$294					
	Detail Total:	\$294.00					
5320.1.300.43250.4220.00000.00.000	CS - Sewer-FICA	\$32,776	\$26,238	\$34,226	\$34,226	\$7,988	30.44
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$34,226					
	Detail Total:	\$34,226.00					
5320.1.300.43250.4225.00000.00.000	CS - Sewer-Medicare	\$7,718	\$6,137	\$7,895	\$7,895	\$1,758	28.65
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$7,895					
	Detail Total:	\$7,895.00					
5320.1.300.43250.4230.00000.00.000	CS - Sewer-Retirement	\$49,693	\$51,260	\$51,107	\$51,107	(\$153)	(0.30)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$51,107					
	Detail Total:	\$51,107.00					
5320.1.300.43250.4240.00000.00.000	CS - Sewer-Staff Developer	\$733	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training for Operator Certification	\$3,000					
	Detail Total:	\$3,000.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4260.00000.00.000	CS - Sewer-Worker's Comp Ir	\$3,478	\$3,478	\$3,478	\$3,478	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$3,478					
	Detail Total:	\$3,478.00					
5320.1.300.43250.4290.00000.00.000	CS - Sewer-FSA Fees	\$162	\$248	\$182	\$182	(\$66)	(26.61)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$182					
	Detail Total:	\$182.00					
5320.1.300.43250.4295.00000.00.000	CS - Sewer - Compensated A	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual	\$1,000					
	Detail Total:	\$1,000.00					
Budg_Cat: Personal Services - 100		\$884,491	\$730,582	\$903,991	\$903,991	\$173,409	23.74
5320.1.300.43250.4335.00000.00.000	CS - Sewer-Auditing Services	\$3,242	\$4,455	\$4,455	\$4,455	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of auditing services	\$4,455					
	Detail Total:	\$4,455.00					
5320.1.300.43250.4336.00000.00.000	CS - Sewer-Medical Services	\$230	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physicals/Drug Testing	\$400					
	Detail Total:	\$400.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4339.00000.00.000	CS - Sewer - Consulting Servi	\$10,698	\$23,160	\$18,282	\$18,282	(\$4,878)	(21.06)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Environmental Consulting	\$91,408					
	Description: Environmental Consulting 10%	(\$9,140)		CS Engineering			
	Description: Environmental Consulting 20%	(\$18,282)		Water Fund			
	Description: Environmental consulting 50%	(\$45,704)		Landfill			
	Detail Total:	\$18,282.00					
5320.1.300.43250.4341.00000.00.000	CS - Sewer-Technical Service	\$3,385	\$3,400	\$3,400	\$3,400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Compaction Testing	\$500					
	Description: Dig Safe Charges	\$2,900					
	Detail Total:	\$3,400.00					
5320.1.300.43250.4411.00000.00.000	CS - Sewer-Water And Sewer	\$4,970	\$4,800	\$4,800	\$4,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of water consumption PS	\$4,800					
	Detail Total:	\$4,800.00					
5320.1.300.43250.4421.00000.00.000	CS - Sewer - Waste Disposal	\$2,700	\$7,000	\$5,000	\$5,000	(\$2,000)	(28.57)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grit Disposal/Screenings disposal	\$5,000					
	Detail Total:	\$5,000.00					
5320.1.300.43250.4431.00000.00.000	CS - Sewer-Maint Chrgs - Buil	\$12	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.4432.00000.00.000	CS - Sewer-Maint Chrgs - Imp	\$13,420	\$12,000	\$12,000	\$12,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pave after sewer line repairs	\$7,000					
	Description: Problem Services	\$5,000					
	Detail Total:	\$12,000.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4433.00000.00.000	CS - Sewer-Maint Chrgs - Eq	\$25,314	\$31,200	\$31,200	\$31,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract repair services	\$20,000					
	Description: Radio Calibrations	\$1,200					
	Description: SCADA Maintenance	\$10,000					
	Detail Total:	\$31,200.00					
5320.1.300.43250.4435.00000.00.000	CS - Sewer-Maint Chrgs - Offi	\$9,284	\$14,584	\$11,763	\$11,763	(\$2,821)	(19.34)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of Ikon copier	\$400					
	Description: Division share of PC Maintenance	\$493					
	Description: Division Share of UB Billing Software	\$3,747					
	Description: DoverNet Overhead Allocation	\$6,890					
	Description: ESRI Arc View	\$233					
	Detail Total:	\$11,763.00					
5320.1.300.43250.4443.00000.00.000	CS - Sewer-Rental of Equipm	\$12,480	\$25,500	\$25,500	\$25,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contractor Rentals & Excavation Eq.	\$10,000					
	Description: Div. Share Konica Copier 25%	\$500					
	Description: Root Control	\$15,000					
	Detail Total:	\$25,500.00					
5320.1.300.43250.4521.00000.00.000	CS - Sewer-Property Insuranc	\$4,977	\$5,405	\$5,588	\$5,588	\$183	3.39
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$5,588					
	Detail Total:	\$5,588.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4522.00000.00.000	CS - Sewer-Vehicle & Equip In	\$3,809	\$4,935	\$4,486	\$4,486	(\$449)	(9.10)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$4,486					
	Detail Total:	\$4,486.00					
5320.1.300.43250.4524.00000.00.000	CS - Sewer-Public Liab Insura	\$8,032	\$8,514	\$8,514	\$8,514	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$8,514					
	Detail Total:	\$8,514.00					
5320.1.300.43250.4529.00000.00.000	CS - Sewer - Insurance Deduct	(\$3,177)	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.4531.00000.00.000	CS - Sewer-Communications	\$5,027	\$7,100	\$7,100	\$7,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$7,100					
	Detail Total:	\$7,100.00					
5320.1.300.43250.4534.00000.00.000	CS - Sewer-Postage	\$9,233	\$7,100	\$7,100	\$7,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$7,100					
	Detail Total:	\$7,100.00					
5320.1.300.43250.4540.00000.00.000	CS - Sewer-Advertising	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal advertising and notices	\$500					
	Detail Total:	\$500.00					
5320.1.300.43250.4550.00000.00.000	CS - Sewer-Printing And Bind	\$1,299	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc. printing/notifications	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4580.00000.00.000	CS - Sewer-Travel Expense	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$114,936	\$161,053	\$151,088	\$151,088	(\$9,965)	(6.19)
5320.1.300.43250.4611.00000.00.000	CS - Sewer-Office Supplies	\$2,066	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$2,000					
	Detail Total:	\$2,000.00					
5320.1.300.43250.4612.00000.00.000	CS - Sewer-Operating Supplie	\$19,083	\$30,000	\$32,500	\$32,500	\$2,500	8.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals for River St. Pump Station	\$30,000					
	Description: Custodial & first aid supplies	\$2,500					
	Detail Total:	\$32,500.00					
5320.1.300.43250.4615.00000.00.000	CS - Sewer-Clothing & Uniforr	\$7,471	\$6,730	\$6,730	\$6,730	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boots per Union Contract AFSCME 6 @ \$300	\$1,800					
	Description: Boots per Union Contract DPEA 2 @ \$300	\$600					
	Description: Employee Uniforms	\$4,030					
	Description: Rain gear	\$300					
	Detail Total:	\$6,730.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4621.00000.00.000	CS -Sewer - Natural Gas	\$2,566	\$8,744	\$10,081	\$10,081	\$1,337	15.29
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Natural Gas 1,823 Therms @ \$1.51	\$2,752					
	Description: PWF shared 33 % w/ F&G & water	\$7,329					
	Detail Total:	\$10,081.00					
5320.1.300.43250.4622.00000.00.000	CS - Sewer-Electricity	\$143,038	\$186,986	\$195,828	\$195,828	\$8,842	4.73
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 20 pumping stations 984,774 KWH	\$184,468					
	Description: PWF shared 33% with F&G & Water	\$11,360					
	Detail Total:	\$195,828.00					
5320.1.300.43250.4623.00000.00.000	CS - Sewer - Propane	\$4,595	\$6,300	\$6,707	\$6,707	\$407	6.46
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lift Stations 3,164 gls @ \$2.12	\$6,707					
	Detail Total:	\$6,707.00					
5320.1.300.43250.4624.00000.00.000	CS - Sewer-Heating Oil	\$3,328	\$6,857	\$7,282	\$7,282	\$425	6.20
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: diesel for lift stations 2123 gls @ \$3.43	\$7,282					
	Detail Total:	\$7,282.00					
5320.1.300.43250.4626.00000.00.000	CS - Sewer-Vehicle Fuels	\$33,597	\$21,667	\$25,302	\$25,302	\$3,635	16.78
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2,034 gals gas @ \$3.46	\$7,038					
	Description: 4,819 gals diesel @ \$3.79	\$18,264					
	Detail Total:	\$25,302.00					
5320.1.300.43250.4631.00000.00.000	Sewer Fund - Food	\$24	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4635.00000.00.000	CS Sewer - Medicinal Supplie	\$83	\$150	\$150	\$150	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical/First Aid Supplies	\$150					
	Detail Total:	\$150.00					
5320.1.300.43250.4640.00000.00.000	CS - Sewer-Books & Publicati	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Federal Register, EPA manuals	\$200					
	Detail Total:	\$200.00					
5320.1.300.43250.4651.00000.00.000	CS - Sewer-Maint Supplies - E	\$315	\$3,500	\$3,500	\$3,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paint & general upkeep of buildings	\$2,500					
	Description: Upkeep of Public Works Facility	\$1,000					
	Detail Total:	\$3,500.00					
5320.1.300.43250.4652.00000.00.000	CS - Sewer-Maint Supplies - I	(\$12,826)	\$20,000	\$20,000	\$20,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance Materials	\$20,000					
	Detail Total:	\$20,000.00					
5320.1.300.43250.4653.00000.00.000	CS - Sewer-Maint Supplies - E	\$24,458	\$25,000	\$25,000	\$25,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Scheduled & unscheduled maintenance	\$25,000					
	Detail Total:	\$25,000.00					
5320.1.300.43250.4654.00000.00.000	CS - Sewer-Maint Supplies - \	\$25,586	\$23,061	\$23,061	\$23,061	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repairs & parts for sewer dept. vehicles	\$23,061					
	Detail Total:	\$23,061.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4661.00000.00.000	CS - Sewer-Fleet Maintenance	\$36,238	\$44,778	\$47,462	\$47,462	\$2,684	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$47,462					
	Detail Total:	\$47,462.00					
5320.1.300.43250.4681.00000.00.000	CS - Sewer-Minor Equipment	\$3,149	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and lab supplies	\$4,000					
	Detail Total:	\$4,000.00					
Budg_Cat: Supplies - 600		\$292,770	\$389,973	\$409,803	\$409,803	\$19,830	5.08
5320.1.300.43250.4725.00000.00.000	CS - Sewer - Building Improve	\$4,657	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer - Building Improvements	\$0					
	Detail Total:	\$0.00					
5320.1.300.43250.4741.00000.00.000	CS - Sewer-Machinery & Equi	\$19,841	\$75,000	\$75,000	\$75,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pump Station Equipment Replacment/Maint.	\$75,000					
	Detail Total:	\$75,000.00					
5320.1.300.43250.4741.00000.99.000	Machinery & Equipment - FY0	\$12,516	\$0	\$0	\$0	\$0	0.00
5320.1.300.43250.4742.00000.00.000	CS - Sewer-Light Vehicles	\$7,825	\$25,000	\$12,500	\$12,500	(\$12,500)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Replacement Program	\$12,500					
	Detail Total:	\$12,500.00					
5320.1.300.43250.4745.00000.00.000	CS - Sewer - Computers & Cc	\$2,400	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4760.00000.00.000	CS - Sewer-Depreciation Expt	\$2,006,379	\$2,152,449	\$2,152,449	\$2,152,449	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 yr depreciation on antic. additions	\$36,000					
	Description: Existing capital assets depreciation	\$2,022,012					
	Description: Full yr deprec on current year additions	\$94,437					
	Detail Total:	\$2,152,449.00					
Budg_Cat: Capital Outlay - 700		\$2,053,618	\$2,252,449	\$2,239,949	\$2,239,949	(\$12,500)	(0.55)
5320.1.300.43250.4810.00000.00.000	CS - Sewer-Membership Due:	\$400	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certification renewals	\$1,000					
	Detail Total:	\$1,000.00					
5320.1.300.43250.4820.00000.00.000	CS - Sewer-Dept Overhead C	\$203,100	\$219,600	\$219,600	\$219,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Indirect Cost Allocation	\$219,600					
	Detail Total:	\$219,600.00					
5320.1.300.43250.4840.00000.00.000	CS - Sewer-Contingency	\$0	\$12,000	\$18,500	\$18,500	\$6,500	54.17
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To Address Unanticipated Needs Policy Target 0.3%	\$18,500					
	Detail Total:	\$18,500.00					
5320.1.300.43250.4891.00000.00.000	CS - Sewer-Abatements	\$22,160	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated expense for uncollectible acct	\$10,000					
	Detail Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$225,660	\$242,600	\$249,100	\$249,100	\$6,500	2.68

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City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43250.4912.00000.00.000	CS - Sewer - Transfer to Spec	\$5,821	\$13,646	\$20,377	\$20,377	\$6,731	49.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of Sewer Fund Share of OPEB ARC	\$11,578		Target 10% FY13			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$8,799					
	Detail Total:	\$20,377.00					
5320.1.300.43250.4918.00000.00.000	CS - Sewer-Transfer To Trust	\$425,000	\$420,000	\$440,000	\$440,000	\$20,000	4.76
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Allocation to Capital Reserve	\$440,000					
	Detail Total:	\$440,000.00					
Budg_Cat: Operating Transfers Out - 910		\$430,821	\$433,646	\$460,377	\$460,377	\$26,731	6.16
5320.1.300.43250.4921.00000.00.000	CS - Sewer-Interest - Bonds	\$379,020	\$479,723	\$451,771	\$451,771	(\$27,952)	(5.83)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Accrued cost of bond interest (existing)	\$264,046					
	Description: Anticipated new debt Interest	\$187,725					
	Description: Energy Cost Savings Estimate	(\$39,326)	WWTP				
	Description: Energy Improvement Interest Anticipated	\$39,326					
	Detail Total:	\$451,771.00					
Budg_Cat: Debt Service - 920		\$379,020	\$479,723	\$451,771	\$451,771	(\$27,952)	(5.83)
Func: CS - Sewer - 43250		\$4,381,316	\$4,690,026	\$4,866,079	\$4,866,079	\$176,053	3.75

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COMMUNITY SERVICES

Division: Wastewater Treatment Facility **Function: 5320-43256**

Mission Statement:

To efficiently treat wastewater and biosolids generated from Dover's residents and businesses.

Major Services/Responsibilities:

- Operate and maintain the Wastewater Treatment Facility
- Receive domestic septage from residents and surrounding communities
- Perform inspections on industrial sewer users
- Treat and dispose of Biosolids generated at the facility
- Comply with Federal and State discharge permit

Key Fiscal Year Objectives:

- Continue operating and maintaining the facility in the most cost-effective way possible.
- Complete the new sludge dewatering process installation.
- Investigate alternative biosolids disposal to replace composting.
- Evaluate replacement and relocation of facility odor control system.
- Complete the ongoing facility study and evaluation of existing equipment and facilities.
- Negotiate an acceptable NPDES Permit with USEPA for Nitrogen removal.

Performance Measures:

Description	FY11Act	FY12Est	FY13Est
Compliance of discharge permit	Yes	Yes	Yes
Average Daily Treatment In Millions of Gallons	2.6 MGD	2.6 MGD	2.6 MGD

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4110.00000.00.000	CS - Sewer - WWTP-Regular	\$134,835	\$135,428	\$137,928	\$137,928	\$2,500	1.85
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Powers, Arnold S	\$62,387	1.0000	WWTP Lab Indust			
	Description: Vermette, Raymond A Jr	\$75,541	1.0000	WWTP Supervisor			
	Detail Total:	\$137,928.00					
5320.1.300.43256.4115.00000.00.000	CS - Sewer - WWTP-Regular	\$262,821	\$251,890	\$258,090	\$258,090	\$6,200	2.46
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Plan	\$416					
	Description: Bougie, Tammy J	\$47,809	1.0000	WWTP Lab Techni			
	Description: Friede, Earl L	\$44,680	1.0000	Maintenance Mec			
	Description: Johnstone, Allan	\$51,529	1.0000	Pump Station Op			
	Description: McNeil, Raymond	\$62,377	1.0000	Pump Station Op			
	Description: Roger, Stephen A	\$51,279	1.0000	Pump Station Op			
	Detail Total:	\$258,090.00					
5320.1.300.43256.4130.00000.00.000	CS - Sewer - WWTP-Overtime	\$14,829	\$6,000	\$6,000	\$6,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend, holiday and emergency call backs	\$6,000					
	Detail Total:	\$6,000.00					
5320.1.300.43256.4170.00000.00.000	CS - Sewer - WWTP-Longevit	\$4,000	\$5,200	\$4,800	\$4,800	(\$400)	(7.69)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 6 @ 10-14 years	\$4,800		\$800 each			
	Detail Total:	\$4,800.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4211.00000.00.000	CS - Sewer - WWTP-Health Ir	\$91,510	\$106,721	\$100,587	\$100,587	(\$6,134)	(5.75)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$100,587					
	Detail Total:	\$100,587.00					
5320.1.300.43256.4212.00000.00.000	CS - Sewer - WWTP-Dental Ir	\$3,974	\$5,554	\$3,666	\$3,666	(\$1,888)	(33.99)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$3,666					
	Detail Total:	\$3,666.00					
5320.1.300.43256.4213.00000.00.000	CS - Sewer - WWTP-Life Insu	\$909	\$929	\$950	\$950	\$21	2.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$950					
	Detail Total:	\$950.00					
5320.1.300.43256.4220.00000.00.000	CS - Sewer - WWTP-FICA	\$27,288	\$24,014	\$23,926	\$23,926	(\$88)	(0.37)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$23,926					
	Detail Total:	\$23,926.00					
5320.1.300.43256.4225.00000.00.000	CS - Sewer - WWTP-Medicar	\$6,382	\$5,424	\$5,595	\$5,595	\$171	3.15
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,595					
	Detail Total:	\$5,595.00					
5320.1.300.43256.4230.00000.00.000	CS - Sewer - WWTP-Retireme	\$36,648	\$43,999	\$35,800	\$35,800	(\$8,199)	(18.63)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$35,800					
	Detail Total:	\$35,800.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4240.00000.00.000	CS - Sewer - WWTP-Staff De	\$2,952	\$2,700	\$2,700	\$2,700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Local, state and national seminars	\$2,700					
	Detail Total:	\$2,700.00					
5320.1.300.43256.4260.00000.00.000	CS - Sewer - WWTP-Workers	\$2,181	\$2,181	\$2,181	\$2,181	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$2,181					
	Detail Total:	\$2,181.00					
5320.1.300.43256.4290.00000.00.000	CS - Sewer - WWTP-FSA Fee	\$0	\$132	\$66	\$66	(\$66)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administrative cost Flexible Spending Acct.	\$66					
	Detail Total:	\$66.00					
5320.1.300.43256.4295.00000.00.000	CS - Sewer - WWTP - Compe	\$7,027	\$0	\$7,000	\$7,000	\$7,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS - Sewer - WWTP - Compensated Absences	\$7,000					
	Detail Total:	\$7,000.00					
Budg_Cat: Personal Services - 100		\$595,356	\$590,172	\$589,289	\$589,289	(\$883)	(0.15)
5320.1.300.43256.4336.00000.00.000	CS - Sewer - WWTP-Medical	\$380	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals, random screening	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4339.00000.00.000	CS - Sewer - WWTP-Consulti	\$0	\$100,000	\$100,000	\$100,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nutrient addition to discharge permit	\$100,000					
	Detail Total:	\$100,000.00					
5320.1.300.43256.4341.00000.00.000	CS - Sewer - WWTP-Technic	\$51,591	\$78,000	\$8,000	\$8,000	(\$70,000)	(89.74)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge SQC Testing	\$4,500					
	Description: Toxicity Testing	\$2,000					
	Description: WP and WS studies	\$1,500					
	Detail Total:	\$8,000.00					
5320.1.300.43256.4411.00000.00.000	CS - Sewer - WWTP-Water &	\$24,859	\$31,000	\$31,000	\$31,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Use- 9,325 hcf- odor control	\$31,000					
	Detail Total:	\$31,000.00					
5320.1.300.43256.4421.00000.00.000	CS - Sewer - WWTP - Waste	\$0	\$500	\$210,500	\$210,500	\$210,000	42,000.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sludge Disposal	\$210,000					
	Description: UV Bulb Disposal	\$500					
	Detail Total:	\$210,500.00					
5320.1.300.43256.4433.00000.00.000	CS - Sewer - WWTP-Maint Cf	\$25	\$0	\$0	\$0	\$0	0.00
5320.1.300.43256.4435.00000.00.000	CS - Sewer - WWTP-Maint Cf	\$16,686	\$16,859	\$17,175	\$17,175	\$316	1.87
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of PC Maintenance	\$1,162					
	Description: DoverNet Overhead Allocation	\$15,943					
	Description: Typewriter Annual Maintenance	\$70					
	Detail Total:	\$17,175.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4443.00000.00.000	CS - Sewer - WWTP-Rental o	\$300	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fork Lift	\$2,000					
	Detail Total:	\$2,000.00					
5320.1.300.43256.4521.00000.00.000	CS - Sewer - WWTP-Property	\$14,410	\$15,734	\$16,424	\$16,424	\$690	4.39
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$16,424					
	Detail Total:	\$16,424.00					
5320.1.300.43256.4522.00000.00.000	CS - Sewer - WWTP-Vehicle	\$2,962	\$3,140	\$3,140	\$3,140	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$3,140					
	Detail Total:	\$3,140.00					
5320.1.300.43256.4524.00000.00.000	CS - Sewer - WWTP-Public Li	\$7,346	\$7,787	\$7,787	\$7,787	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$7,787					
	Detail Total:	\$7,787.00					
5320.1.300.43256.4529.00000.00.000	CS - Sewer - WWTP - Insurar	\$1,001	\$0	\$0	\$0	\$0	0.00
5320.1.300.43256.4531.00000.00.000	CS - Sewer - WWTP-Telecom	\$7,184	\$6,602	\$6,602	\$6,602	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$6,602					
	Detail Total:	\$6,602.00					
5320.1.300.43256.4534.00000.00.000	CS - Sewer - WWTP-Postage	\$435	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4540.00000.00.000	CS - Sewer - WWTP-Advertisi	\$880	\$150	\$150	\$150	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Notice Advertising	\$150					
	Detail Total:	\$150.00					
5320.1.300.43256.4550.00000.00.000	CS - Sewer - WWTP-Printing	\$327	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures and pamphlets	\$400					
	Detail Total:	\$400.00					
5320.1.300.43256.4580.00000.00.000	CS - Sewer - WWTP-Travel E	\$411	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars/conferences	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$128,797	\$263,672	\$404,678	\$404,678	\$141,006	53.48
5320.1.300.43256.4611.00000.00.000	CS - Sewer - WWTP-Office S	\$1,854	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General office supplies	\$2,000					
	Detail Total:	\$2,000.00					
5320.1.300.43256.4612.00000.00.000	CS - Sewer - WWTP-Operatin	\$120,868	\$125,000	\$70,000	\$70,000	(\$55,000)	(44.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lab supplies, chemicals	\$70,000					
	Detail Total:	\$70,000.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4615.00000.00.000	CS - Sewer - WWTP-Clothing	\$5,920	\$5,700	\$5,700	\$5,700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Boots 3 @ \$300	\$900					
	Description: Boots 5 @ \$300	\$1,500					
	Description: Uniforms	\$3,300					
	Detail Total:	\$5,700.00					
5320.1.300.43256.4622.00000.00.000	CS - Sewer - WWTP-Electricit	\$230,591	\$238,000	\$238,000	\$238,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1,926,600 KWH	\$276,167					
	Description: Energy Savings Estimate FY13	(\$38,167)					
	Detail Total:	\$238,000.00					
5320.1.300.43256.4623.00000.00.000	CS - Sewer - WWTP - Propan	\$31,470	\$45,000	\$46,154	\$46,154	\$1,154	2.56
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane- 20,884 gal @ \$2.21gal	\$46,154					
	Detail Total:	\$46,154.00					
5320.1.300.43256.4624.00000.00.000	CS - Sewer - WWTP-Heating	\$22,370	\$27,577	\$24,600	\$24,600	(\$2,977)	(10.80)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Facility heat & generator 6,525 gls	\$25,759					
	Description: zEnergy Savings Estimate FY13	(\$1,159)					
	Detail Total:	\$24,600.00					
5320.1.300.43256.4626.00000.00.000	CS - Sewer - WWTP-Vehicle F	\$11,208	\$3,324	\$7,761	\$7,761	\$4,437	133.48
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Off Road Diesel 800 gals @ \$3.43	\$2,744					
	Description: Vehicle fuels 1,450 gals gas @ \$3.46	\$5,017					
	Detail Total:	\$7,761.00					

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4631.00000.00.000	CS - Sewer - WWTP - Food	\$104	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$100					
	Detail Total:	\$100.00					
5320.1.300.43256.4640.00000.00.000	CS - Sewer - WWTP-Books & Journals	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical publications & trade journals	\$200					
	Detail Total:	\$200.00					
5320.1.300.43256.4652.00000.00.000	CS - Sewer - WWTP-Maint Supp	\$103,799	\$120,000	\$120,000	\$120,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Repair parts as need to support plant	\$70,000					
	Description: UV Bulbs and sleeves	\$50,000					
	Detail Total:	\$120,000.00					
5320.1.300.43256.4654.00000.00.000	CS - Sewer - WWTP-Maint Supp	\$3,580	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$4,000					
	Detail Total:	\$4,000.00					
5320.1.300.43256.4661.00000.00.000	CS - Sewer - WWTP-Fleet Maint	\$15,244	\$18,837	\$19,966	\$19,966	\$1,129	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$19,966					
	Detail Total:	\$19,966.00					
5320.1.300.43256.4681.00000.00.000	CS - Sewer - WWTP-Minor Equip	\$2,012	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools and equipment	\$3,000					
	Detail Total:	\$3,000.00					
Budg_Cat: Supplies - 600		\$549,020	\$592,738	\$541,481	\$541,481	(\$51,257)	(8.65)

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City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
5320.1.300.43256.4745.00000.00.000	CS - Sewer - WWTP - Compu	\$1,019	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Capital Outlay - 700	\$1,019	\$0	\$0	\$0	\$0	0.00
5320.1.300.43256.4810.00000.00.000	CS - Sewer - WWTP-Member	\$885	\$1,300	\$1,300	\$1,300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: State and National Prof. Memberships	\$1,300					
	Detail Total:	\$1,300.00					
5320.1.300.43256.4819.00000.00.000	CS - Sewer - WWTP-Fees & C	\$878	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual SQC sludge/compost permit fee	\$500					
	Description: NHDES Annual Lab Audit/Certification	\$1,000					
	Detail Total:	\$1,500.00					
Budg_Cat:	Other Expenses - 800	\$1,763	\$2,800	\$2,800	\$2,800	\$0	0.00
Func:	CS - Sewer - WWTP - 43256	\$1,275,955	\$1,449,382	\$1,538,248	\$1,538,248	\$88,866	6.13

City of Dover, New Hampshire

Sewer Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$5,657,271	\$6,139,408	\$6,404,327	\$6,404,327	\$264,919	4.32

End of Report

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RECREATION

TAB 12

RECREATION

TAB 12

RECREATION

Division: Recreation Administration

Function 1000-45110

Mission Statement:

To provide the highest quality recreation services at reasonable costs for the Citizens of Dover. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations.

Major Services/Responsibilities:

- Provide administrative support for all recreation divisions
- Coordinate all program development and promotion
- Hire and train all recreation personnel
- Handle all recreation personnel records and processing
- Account for all recreation revenue and expenditures by all divisions
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and cooperation
- Follow through on Recreation Master Plan

Key Fiscal Year Objectives:

- Continue development of new athletic fields and facilities
- Work on repair of Willand Pond trails system after water level is corrected
- Work on plans to develop active recreation facilities on the Waterfront
- Implement Master Plan recommendations to improve neighborhood parks
- Continue the development of the snow park area at Garrison Hill Park
- Continue UNH internship program focused on Recreation program development
- Work with other McConnell Center tenants to develop new programs
- Work closely with the School Department to evaluate space use and maximize the value of all spaces as designed

Performance Measures:

Description	FY11Act	FY12 Est	FY13 Est
Addition of new ball fields	0	0	1
Growth of program sponsors	75	80	90
Trail systems improved and added	0	1	2
Special Events program growth	4	4	5
Growth of recreation programs in the McConnell Center	2	3	4

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4110.00000.00.000	Rec Admin - Regular Salaried	\$106,040	\$104,588	\$104,925	\$89,022	(\$15,566)	(14.88)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$61		457 Incentive			
	Description: Bannon, Gary S	(\$19,052)	-0.2500	25% McConnell			
	Description: Bannon, Gary S	\$76,209	1.0000	Director of Rec			
	Description: Trefethen, Krista S	(\$15,903)	-0.2500	25% Rec Fund			
	Description: Trefethen, Krista S	\$63,610	1.0000	Asst Rec Direct			
	Description: zCM Increase Asst Rec Director Allocation to 50%	(\$15,903)	-0.2500	25% Rec Fund			
	Detail Total:	\$89,022.00					
1000.1.350.45110.4115.00000.00.000	Rec Admin - Regular Hourly E	\$61,104	\$61,284	\$63,328	\$63,328	\$2,044	3.34
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gingras, Brenda L	\$24,233	0.7250	Clerk Typist I			
	Description: Rowe, Laura L	\$39,095	0.8750	Office Manager			
	Detail Total:	\$63,328.00					
1000.1.350.45110.4170.00000.00.000	Rec Admin - Longevity Pay	\$3,600	\$3,600	\$3,692	\$3,692	\$92	2.56
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10 - 14 years 75%	\$600					
	Description: 1 @ 20 - 25 years 75%	\$1,200					
	Description: 1 @ 30 - 35 years	\$1,600					
	Description: 1 @ 5 - 9 years Prorated	\$292					
	Detail Total:	\$3,692.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4211.00000.00.000	Rec Admin - Health Insurance	\$51,085	\$65,345	\$66,949	\$65,294	(\$51)	(0.08)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$66,949					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,655)					
	Detail Total:	\$65,294.00					
1000.1.350.45110.4212.00000.00.000	Rec Admin - Dental Insurance	\$2,252	\$2,766	\$2,003	\$2,003	(\$763)	(27.58)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$2,003					
	Detail Total:	\$2,003.00					
1000.1.350.45110.4213.00000.00.000	Rec Admin - Life Insurance	\$474	\$425	\$429	\$429	\$4	0.94
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$429					
	Detail Total:	\$429.00					
1000.1.350.45110.4214.00000.00.000	Recreation - Disability Insuran	\$503	\$568	\$572	\$572	\$4	0.70
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$572					
	Detail Total:	\$572.00					
1000.1.350.45110.4220.00000.00.000	Rec Admin - FICA	\$9,635	\$9,485	\$9,567	\$9,567	\$82	0.86
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$9,567					
	Detail Total:	\$9,567.00					
1000.1.350.45110.4225.00000.00.000	Rec Admin - Medicare	\$2,264	\$2,218	\$2,243	\$2,243	\$25	1.13
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,243					
	Detail Total:	\$2,243.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4230.00000.00.000	Rec Admin - Retirement	\$13,632	\$16,082	\$12,984	\$12,984	(\$3,098)	(19.26)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$12,984					
	Detail Total:	\$12,984.00					
1000.1.350.45110.4240.00000.00.000	Rec Admin - Staff Developme	\$225	\$1,200	\$1,200	\$1,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NRPA Conf.,computer trng. mgmt. seminars	\$1,200					
	Detail Total:	\$1,200.00					
1000.1.350.45110.4260.00000.00.000	Rec Admin - Workers Comp Ir	\$441	\$441	\$441	\$441	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$441					
	Detail Total:	\$441.00					
1000.1.350.45110.4290.00000.00.000	Rec Admin - FSA Fees	\$54	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$251,309	\$268,068	\$268,399	\$250,841	(\$17,227)	(6.43)
1000.1.350.45110.4336.00000.00.000	Rec Admin - Medical Services	\$55	\$228	\$228	\$228	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pre-employment physicals 2 @ \$114	\$228					
	Detail Total:	\$228.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4433.00000.00.000	Rec Admin - Maint Chrgs - Eq	\$800	\$2,500	\$1,500	\$1,500	(\$1,000)	(40.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Communication Equip. repairs	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.350.45110.4435.00000.00.000	Rec Admin - Maint Chrgs - Off	\$1,204	\$4,845	\$5,702	\$6,002	\$1,157	23.88
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$3,732					
	Description: Regular maint. for office equip.	\$915					
	Description: Service Contract-Rec Software	\$1,000					
	Description: Typewriters 1 EA \$55	\$55					
	Description: zCM Change - Due to McConnell Center Rec Closing	\$300					
	Detail Total:	\$6,002.00					
1000.1.350.45110.4443.00000.00.000	Rec Admin - Rental of Equipm	\$1,007	\$1,439	\$1,439	\$1,439	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copy Machine Rental	\$1,439					
	Detail Total:	\$1,439.00					
1000.1.350.45110.4524.00000.00.000	Rec Admin - Public Liab Insur	\$1,262	\$1,337	\$1,337	\$1,337	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,337					
	Detail Total:	\$1,337.00					
1000.1.350.45110.4531.00000.00.000	Rec Admin - Telecommunicati	\$5,077	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$5,000					
	Detail Total:	\$5,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4534.00000.00.000	Rec Admin - Postage	\$1,150	\$2,000	\$2,000	\$1,000	(\$1,000)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$2,000					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$1,000.00					
1000.1.350.45110.4540.00000.00.000	Rec Admin - Advertising	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Publicity	\$200					
	Detail Total:	\$200.00					
1000.1.350.45110.4550.00000.00.000	Rec Admin - Printing & Bindin	\$0	\$3,000	\$3,000	\$500	(\$2,500)	(83.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$3,000					
	Description: zCM General Reduction	(\$2,500)					
	Detail Total:	\$500.00					
1000.1.350.45110.4580.00000.00.000	Rec Admin - Travel Expense	\$0	\$90	\$90	\$90	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$90					
	Detail Total:	\$90.00					
Budg_Cat: Purchased Services - 300		\$10,555	\$20,639	\$20,496	\$17,296	(\$3,343)	(16.20)
1000.1.350.45110.4611.00000.00.000	Rec Admin - Office Supplies	\$2,641	\$3,500	\$3,500	\$2,500	(\$1,000)	(28.57)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$3,500					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$2,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4612.00000.00.000	Rec Admin - Operating Suppli	\$180	\$1,000	\$1,000	\$500	(\$500)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Support Materials	\$1,000					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$500.00					
1000.1.350.45110.4615.00000.00.000	Rec Admin - Clothing & Unifor	\$0	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Footwear (per contract)	\$250					
	Detail Total:	\$250.00					
1000.1.350.45110.4626.00000.00.000	Rec Admin - Vehicle Fuels	\$249	\$3,600	\$1,800	\$1,000	(\$2,600)	(72.22)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gas for staff car 520 GA \$3.46	\$1,800					
	Description: zCM General Reduction	(\$800)					
	Detail Total:	\$1,000.00					
1000.1.350.45110.4631.00000.00.000	Rec Admin - Food	\$240	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250					
	Detail Total:	\$250.00					
1000.1.350.45110.4640.00000.00.000	Rec Admin - Books & Publicat	\$168	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Professional journals & subscriptions	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45110.4654.00000.00.000	Rec Admin - Maint Supplies -	\$187	\$750	\$750	\$250	(\$500)	(66.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Repair Parts	\$750					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$250.00					
1000.1.350.45110.4661.00000.00.000	Rec Admin - Fleet Maint Char	\$1,098	\$1,357	\$1,438	\$1,438	\$81	5.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$1,438					
	Detail Total:	\$1,438.00					
Budg_Cat: Supplies - 600		\$4,763	\$11,207	\$9,488	\$6,688	(\$4,519)	(40.32)
1000.1.350.45110.4810.00000.00.000	Rec Admin - Membership Due	\$642	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dues and Memberships	\$750					
	Detail Total:	\$750.00					
1000.1.350.45110.4819.00000.00.000	Rec - Administration - Fees &	\$610	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee background checks	\$1,000					
	Detail Total:	\$1,000.00					
Budg_Cat: Other Expenses - 800		\$1,252	\$1,750	\$1,750	\$1,750	\$0	0.00
Func: Administration - 45110		\$267,879	\$301,664	\$300,133	\$276,575	(\$25,089)	(8.32)

RECREATION

Division: Recreation Programs

Function 1000-45120

Mission Statement:

Provide administrative support and direction to our paid staff and volunteers in an effort to better serve the general public and provide a variety of affordable recreation opportunities to the entire community, and to enhance the quality of life in Dover.

Major Services/Responsibilities:

- Perform fundraising and solicit donations
- Support and assist adult & youth sport leagues
- Support and assist senior citizens groups
- Provide programming for special needs population
- Organize and conduct special events
- Plan and organize special trips
- Provide coaches training for youth sports
- Coordinate city-wide projects for recreation facility development

Key Fiscal Year Objectives:

- Continue recreation facility and field development with community involvement
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Maximize efficiency in manpower usage

Performance Measures:

Description	FY11Act	FY12Est	FY13 Est
Develop new means for publicity for programs (Brochures, Flyers, website etc.)	2,000	3,000	5,000
Increase networking of various sports leagues	1	4	5
Develop new Athletic and Park Facilities	-	1	1
Address needs and potential to move Skate park		0	1
Expand snowboard and sledding areas	1	2	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4336.00000.00.000	Recr Pgm - Medical Services	\$403	\$0	\$0	\$0	\$0	0.00
1000.1.350.45120.4411.00000.00.000	Recr Pgm - Water & Sewer Ex	\$34	\$350	\$350	\$350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water & Sewer Usage	\$350					
	Detail Total:	\$350.00					
Account Note: Bellamy Park Bldg.							
1000.1.350.45120.4433.00000.00.000	Recr Pgm-Maint Chrgs - Equip	\$905	\$800	\$0	\$0	(\$800)	(100.00)
1000.1.350.45120.4435.00000.00.000	Recr Pgm-Maint Chrgs - Office	\$0	\$0	\$900	\$900	\$900	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$900					
	Detail Total:	\$900.00					
1000.1.350.45120.4521.00000.00.000	Recr Pgm - Property Insuranc	\$199	\$402	\$420	\$420	\$18	4.48
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$420					
	Detail Total:	\$420.00					
1000.1.350.45120.4522.00000.00.000	Recr Pgm-Vehicle & Equip Ins	\$1,915	\$2,243	\$2,243	\$2,243	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$2,243					
	Detail Total:	\$2,243.00					
1000.1.350.45120.4524.00000.00.000	Recr Pgm-Public Liab Insuran	\$282	\$535	\$535	\$535	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$535					
	Detail Total:	\$535.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4531.00000.00.000	Recr Pgm-Communications	\$1,105	\$500	\$1,000	\$1,000	\$500	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.350.45120.4550.00000.00.000	Recr Pgm - Printing & Binding	\$0	\$2,000	\$2,000	\$500	(\$1,500)	(75.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Recr Pgm - Printing & Binding	\$2,000					
	Description: zCM General Reduction	(\$1,500)					
	Detail Total:	\$500.00					
1000.1.350.45120.4591.00000.00.000	Recr Pgm-Special Programs	\$12,708	\$2,500	\$4,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison Hill & Skate Park	\$2,500					
	Description: July 4th/Special Events	\$2,000					
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$2,500.00					
Budg_Cat: Purchased Services - 300		\$17,551	\$9,330	\$11,948	\$8,448	(\$882)	(9.45)
1000.1.350.45120.4612.00000.00.000	Recr Pgm-Operating Supplies	\$228	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Various Supplies	\$500					
	Detail Total:	\$500.00					
1000.1.350.45120.4622.00000.00.000	Recr Pgm-Electricity	\$5,500	\$5,000	\$6,000	\$6,000	\$1,000	20.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Henry Law / Shaws Lane 23,790 KWH	\$6,000					
	Detail Total:	\$6,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4623.00000.00.000	Propane	\$58	\$1,000	\$1,000	\$500	(\$500)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane - storage facility -603 gallons	\$1,000					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$500.00					
1000.1.350.45120.4624.00000.00.000	Recr Pgm - Heating Oil	\$1,016	\$1,000	\$2,000	\$2,000	\$1,000	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Heating Oil - Bellamy Park Building	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.350.45120.4626.00000.00.000	Recr Pgm-Vehicle Fuels	\$578	\$1,200	\$1,200	\$1,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 486.31 gallons gasoline	\$1,200					
	Detail Total:	\$1,200.00					
1000.1.350.45120.4631.00000.00.000	Recr Pgm - Food	\$70	\$0	\$0	\$0	\$0	0.00
1000.1.350.45120.4651.00000.00.000	Recr Pgm - Maint Supplies - E	\$184	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Supplies	\$250					
	Detail Total:	\$250.00					
1000.1.350.45120.4654.00000.00.000	Recr Pgm-Maint Supplies - Ve	\$735	\$1,750	\$1,750	\$1,000	(\$750)	(42.86)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for division vehicles	\$1,750					
	Description: zCM General Reduction	(\$750)					
	Detail Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45120.4661.00000.00.000	Recr Pgm-Fleet Maintenance	\$7,492	\$9,258	\$9,812	\$9,812	\$554	5.98
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$9,812					
	Detail Total:	\$9,812.00					
Budg_Cat: Supplies - 600		\$15,861	\$19,958	\$22,512	\$21,262	\$1,304	6.53
1000.1.350.45120.4835.00000.00.000	Recr Pgm-Grants/Subsidy	\$0	\$5,000	\$5,000	\$0	(\$5,000)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cocheco Arts Festival	\$5,000		FY13 \$5,000			
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$0.00					
Budg_Cat: Other Expenses - 800		\$0	\$5,000	\$5,000	\$0	(\$5,000)	(100.00)
1000.1.350.45120.4912.00000.00.000	Programs - Transfer to Specia	\$15,500	\$15,500	\$15,500	\$15,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hardship Scholarships	\$15,500					
	Detail Total:	\$15,500.00					
Budg_Cat: Operating Transfers Out - 910		\$15,500	\$15,500	\$15,500	\$15,500	\$0	0.00
Func: Programs - 45120		\$48,912	\$49,788	\$54,960	\$45,210	(\$4,578)	(9.19)

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RECREATION

Division: McConnell Center

Function 1000-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Provide supervision of the facility use
- Schedule room and court activities for user groups and our programs
- Provide management and oversight for the McConnell Tenants use of the building and act as the city's representative

Key Fiscal Year Objectives:

- Work with other tenants and community groups to carry out the vision for the McConnell Center
- Develop new collaborative programming and market those programs to the community
- Develop programs for Senior Citizens and market all senior programs to be hosted here
- Expand new recreation programming and special events
- Develop the Community Center concept for the facility and promote its utilization

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Recruit additional community non profits that serve families to locate in this facility	1	3	2
Add new programs that reach community members	2	4	4
Days of facility operation /year	180	200	280
Customers served	8,000	10,000	12,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4120.00000.00.000	REC - McConnell Recreation-	\$57,038	\$72,679	\$87,374	\$0	(\$72,679)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 Rec Program Specialist III 1560 @ \$9.40	\$14,665					
	Notes: (Sr. Activities) 15 hrs/person/week						
	Description: 8 Rec Program Associates, SPT 7,735 hrs @ \$9.40	\$72,709					
	Notes: 19 hrs/person/week						
	Description: zCM Reduction - Close McConnell Recreation	(\$87,374)					
	Detail Total:	\$0.00					
1000.1.350.45121.4130.00000.00.000	REC - McConnell Recreation-	\$111	\$500	\$500	\$0	(\$500)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT Pay at time and one-half	\$500					
	Description: zCM Reduction - Close McConnell Recreation	(\$500)					
	Detail Total:	\$0.00					
1000.1.350.45121.4220.00000.00.000	REC - McConnell Recreation-	\$3,521	\$5,526	\$6,437	\$0	(\$5,526)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of wages	\$6,437					
	Description: zCM Reduction - Close McConnell Recreation	(\$6,437)					
	Detail Total:	\$0.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4225.00000.00.000	REC - McConnell Recreation-	\$824	\$1,293	\$1,506	\$0	(\$1,293)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,506					
	Description: zCM Reduction - Close McConnell Recreation	(\$1,506)					
	Detail Total:	\$0.00					
1000.1.350.45121.4230.00000.00.000	REC - McConnell Recreation-	\$78	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4260.00000.00.000	REC - McConnell Recreation-	\$10,870	\$10,870	\$10,870	\$0	(\$10,870)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Worker Comp self insurance	\$10,870					
	Description: zCM Reduction - Close McConnell Recreation	(\$10,870)					
	Detail Total:	\$0.00					
Budg_Cat: Personal Services - 100		\$72,441	\$90,868	\$106,687	\$0	(\$90,868)	(100.00)
1000.1.350.45121.4311.00000.00.000	REC - McConnell Recreation-	\$0	\$1,500	\$1,500	\$0	(\$1,500)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: College Work Study 283 HR @ \$5.30 hr	\$1,500					
	Description: zCM Reduction - Close McConnell Recreation	(\$1,500)					
	Detail Total:	\$0.00					
1000.1.350.45121.4336.00000.00.000	REC - McConnell Recreation-	\$287	\$912	\$912	\$0	(\$912)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals/drug testing 8 @ \$114	\$912					
	Description: zCM Reduction - Close McConnell Center	(\$912)					
	Detail Total:	\$0.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4431.00000.00.000	REC - McConnell Recreation-	\$1,851	\$3,000	\$3,000	\$1,000	(\$2,000)	(66.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Weekend Custodial	\$3,000					
	Description: zCM Reduction - Close McConnell Recreation	(\$2,000)					
	Detail Total:	\$1,000.00					
1000.1.350.45121.4433.00000.00.000	REC - McConnell Recreation-	\$2,798	\$3,950	\$3,650	\$850	(\$3,100)	(78.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire Extinguishers	\$850					
	Description: Scoreclock repairs	\$500					
	Description: Treadmill, exercise machines	\$1,800					
	Description: Weight machine repairs	\$500					
	Description: zCM Reduction - Close McConnell Recreation	(\$2,800)					
	Detail Total:	\$850.00					
1000.1.350.45121.4435.00000.00.000	REC - McConnell Recreation-	\$0	\$0	\$300	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service Contract-Rec Software	\$300					
	Description: zCM Reduction - Close McConnell Recreation	(\$300)					
	Detail Total:	\$0.00					
1000.1.350.45121.4441.00000.00.000	McConnell Recreation - Renta	\$212,153	\$197,447	\$179,100	\$179,100	(\$18,347)	(9.29)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center (14,561 sq ft)	\$179,100					
	Detail Total:	\$179,100.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4443.00000.00.000	REC - McConnell Recreation-	\$9,638	\$10,500	\$10,500	\$5,200	(\$5,300)	(50.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fitness Equipment	\$10,500					
	Description: zCM General Reduction	(\$5,300)					
	Detail Total:	\$5,200.00					
1000.1.350.45121.4524.00000.00.000	REC - McConnell Recreation-	\$705	\$748	\$748	\$748	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$748					
	Detail Total:	\$748.00					
1000.1.350.45121.4531.00000.00.000	REC - McConnell Recreation-	\$1,333	\$3,000	\$3,000	\$1,000	(\$2,000)	(66.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000					
	Description: zCM Reduction - Close McConnell Recreation	(\$2,000)					
	Detail Total:	\$1,000.00					
1000.1.350.45121.4534.00000.00.000	REC - McConnell Recreation -	\$4	\$0	\$0	\$0	\$0	0.00
1000.1.350.45121.4550.00000.00.000	REC - McConnell Recreation -	\$0	\$2,000	\$2,000	\$0	(\$2,000)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$2,000					
	Description: zCM Reduction - Close McConnell Recreation	(\$2,000)					
	Detail Total:	\$0.00					
Budg_Cat: Purchased Services - 300		\$228,770	\$223,057	\$204,710	\$187,898	(\$35,159)	(15.76)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4611.00000.00.000	REC - McConnell Recreation-	\$567	\$1,500	\$1,500	\$0	(\$1,500)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier/computer/office supplies/cash reg	\$1,500					
	Description: zCM Reduction - Close McConnell Recreation	(\$1,500)					
	Detail Total:	\$0.00					
1000.1.350.45121.4612.00000.00.000	REC - McConnell Recreation-	\$1,161	\$2,000	\$2,000	\$0	(\$2,000)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Game/Gym Supplies for Programs	\$2,000					
	Description: zCM Reduction - Close McConnell Recreation	(\$2,000)					
	Detail Total:	\$0.00					
	Account Note: (includes basketballs, volleyballs, floor hockey equipment, scoreboards, whistles, nets, exercise and game equipment and awards)						
1000.1.350.45121.4615.00000.00.000	REC - McConnell Recreation-	\$595	\$936	\$936	\$0	(\$936)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Shirts 24 @ \$15	\$360					
	Description: Staff sweatshirts 24 @ \$24	\$576					
	Description: zCM Reduction - Close McConnell Recreation	(\$936)					
	Detail Total:	\$0.00					
1000.1.350.45121.4631.00000.00.000	REC - McConnell Recreation-	\$0	\$250	\$250	\$0	(\$250)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public events and meetings	\$250					
	Description: zCM Reduction - Close McConnell Recreation	(\$250)					
	Detail Total:	\$0.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45121.4635.00000.00.000	REC - McConnell Recreation-	\$203	\$900	\$900	\$0	(\$900)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First Aid Supplies	\$900					
	Description: zCM Reduction - Close McConnell Recreation	(\$900)					
	Detail Total:	\$0.00					
1000.1.350.45121.4635.00000.00.000	REC - McConnell Recreation-	\$1,859	\$2,000	\$2,000	\$0	(\$2,000)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Exercise equipment repairs	\$2,000					
	Description: zCM Reduction - Close McConnell Recreation	(\$2,000)					
	Detail Total:	\$0.00					
1000.1.350.45121.4681.00000.00.000	RE - McConnell Recreation-M	\$619	\$500	\$500	\$0	(\$500)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minor Tools/Equipment	\$500					
	Description: zCM Reduction - Close McConnell Recreation	(\$500)					
	Detail Total:	\$0.00					
Budg_Cat: Supplies - 600		\$5,004	\$8,086	\$8,086	\$0	(\$8,086)	(100.00)
1000.1.350.45121.4745.00000.98.000	McConnell Recreation - Comp	\$146	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$146	\$0	\$0	\$0	\$0	0.00
Func: McConnell Recreation - 45121		\$306,361	\$322,011	\$319,483	\$187,898	(\$134,113)	(41.65)

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RECREATION

Division: Indoor Pool		Function 1000-45124		
Mission Statement:				
Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, learn-to-swim, recreation and competitive swimming.				
Major Services/Responsibilities:				
<ul style="list-style-type: none"> • Ensure safety of the patrons • Plan, organize and instruct swimming programs • Support special programs for rehabilitation and therapy • Maintain a clean and sanitary facility • Coordinate pool rentals scheduling • Plan, organize and conduct fitness class and special events 				
Key Fiscal Year Objectives:				
<ul style="list-style-type: none"> • Promote and market the programs and facility • Increase the number of users • Increase special events • Increase revenues • Continue staff development • Continue to computerize schedules, memberships and registrations • Promote birthday party packages utilizing new activity room • Continue work with the Pool Advisory Committee to gain support 				
Performance Measures:				
	Description	FY11Act	FY12Est	FY13Est
	Increase memberships and attendance	56,050	57,500	59,000
	Develop more hydro fitness & therapeutic programs	5 hrs/wk	6hrs /wk	8 hrs/wk
	Add more lifeguard training and WSI classes	2/yr	2/yr	3/yr
	Add more swimming classes	1 added	2 added	3 added

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4110.00000.00.000	Indoor Pool - Regular Salarie	\$45,083	\$47,980	\$48,297	\$45,279	(\$2,701)	(5.63)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$12,075)	-0.2000	20% Rec Fund			
	Description: Arsenault, Michael A	\$60,372	1.0000	Aquatics Facili			
	Description: zCM Increase Facilities Manager Allocation to 25%	(\$3,018)	-0.0500	5% Rec Fund			
	Detail Total:	\$45,279.00					
1000.1.350.45124.4120.00000.00.000	Indoor Pool-Regular Hourly Ei	\$55,216	\$57,855	\$61,334	\$61,334	\$3,479	6.01
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$183		457 Incentive			
	Description: Moore, Doris E	\$22,280	0.6900	Clerk Typist I			
	Description: Poulin, Edmond J	\$13,470	0.4000	Custodian			
	Description: Roberts, James F	\$25,401	0.8750	Custodian			
	Detail Total:	\$61,334.00					
1000.1.350.45124.4120.00000.00.000	Indoor Pool - Temporary Emp	\$106,088	\$93,737	\$106,314	\$106,314	\$12,577	13.42
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 Rec Program Associate III 5,900 HR \$10.58	\$62,422					
	Description: 10 Rec Program Specialist II 400 HR \$10.58	\$4,232					
	Description: 2 Rec Program Specialist II 200 HR \$13.22	\$2,644					
	Description: 3 Rec Program Specialist III 2,800 HR \$13.22	\$37,016					
	Detail Total:	\$106,314.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4130.00000.00.000	Indoor Pool-Overtime Pay	\$1,970	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Pay	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.350.45124.4170.00000.00.000	Indoor Pool - Longevity Pay	\$1,556	\$1,956	\$1,556	\$1,556	(\$400)	(20.45)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15 - 19 years	\$480					
	Description: 1 @ 5-9 years	\$400					
	Description: 2 @ 10 - 14 years Prorated	\$676					
	Detail Total:	\$1,556.00					
1000.1.350.45124.4211.00000.00.000	Indoor Pool-Health Insurance	\$20,334	\$23,023	\$25,909	\$25,308	\$2,285	9.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$25,909					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$601)					
	Detail Total:	\$25,308.00					
1000.1.350.45124.4212.00000.00.000	Indoor Pool-Dental Insurance	\$894	\$934	\$737	\$737	(\$197)	(21.09)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$737					
	Detail Total:	\$737.00					
1000.1.350.45124.4213.00000.00.000	Indoor Pool-Life Insurance	\$55	\$200	\$206	\$206	\$6	3.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$206					
	Detail Total:	\$206.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4220.00000.00.000	Indoor Pool-FICA	\$13,575	\$6,600	\$13,359	\$13,359	\$6,759	102.41
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$13,359					
	Detail Total:	\$13,359.00					
1000.1.350.45124.4225.00000.00.000	Indoor Pool-Medicare	\$3,186	\$1,544	\$3,125	\$3,125	\$1,581	102.40
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,125					
	Detail Total:	\$3,125.00					
1000.1.350.45124.4230.00000.00.000	Indoor Pool-Retirement	\$6,544	\$8,575	\$6,878	\$6,878	(\$1,697)	(19.79)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$6,878					
	Detail Total:	\$6,878.00					
1000.1.350.45124.4240.00000.00.000	Indoor Pool-Staff Developmer	\$0	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development Programs/Seminars	\$300					
	Detail Total:	\$300.00					
1000.1.350.45124.4260.00000.00.000	Indoor Pool-Worker's Comp Ir	\$12,916	\$12,916	\$12,916	\$12,916	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$12,916					
	Detail Total:	\$12,916.00					
Budg_Cat: Personal Services - 100		\$267,417	\$256,620	\$281,931	\$278,312	\$21,692	8.45

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4311.00000.00.000	Indoor Pool-Administrative Se	\$115	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Work Study	\$300					
	Detail Total:	\$300.00					
1000.1.350.45124.4336.00000.00.000	Indoor Pool-Medical Services	\$684	\$4,104	\$1,368	\$1,368	(\$2,736)	(66.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals & drug test 12 @ \$114 ea	\$1,368					
	Detail Total:	\$1,368.00					
1000.1.350.45124.4411.00000.00.000	Indoor Pool-Water And Sewer	\$11,764	\$8,897	\$9,193	\$9,193	\$296	3.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Savings Estimate FY13	(\$2,307)					
	Description: Sewer usage 1,289 hcf @ \$5.78	\$7,450					
	Description: Water consumption 929 hcf @ \$4.36	\$4,050					
	Detail Total:	\$9,193.00					
1000.1.350.45124.4431.00000.00.000	Indoor Pool - Maint Chrgs - Bu	\$3,813	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Facility Maintenance	\$3,000					
	Detail Total:	\$3,000.00					
1000.1.350.45124.4433.00000.00.000	Indoor Pool-Maint Chrgs - Equ	\$1,806	\$3,520	\$3,520	\$3,520	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter Service	\$720					
	Description: Motor & heating system repair	\$2,200					
	Description: Pool vacuum repair	\$600					
	Detail Total:	\$3,520.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4435.00000.00.000	Indoor Pool - Maint Chrgs - Oi	\$1,257	\$1,849	\$1,849	\$1,849	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division Share of DoverNet PC Replacement	\$1,149					
	Description: Service Contract-Rec Software	\$700					
	Detail Total:	\$1,849.00					
1000.1.350.45124.4443.00000.00.000	Indoor Pool - Rental of Equipm	\$947	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photo Copier	\$750					
	Detail Total:	\$750.00					
1000.1.350.45124.4521.00000.00.000	Indoor Pool-Property Insuranc	\$2,407	\$2,264	\$2,370	\$2,370	\$106	4.68
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$2,370					
	Detail Total:	\$2,370.00					
1000.1.350.45124.4524.00000.00.000	Indoor Pool-Public Liab Insura	\$3,389	\$3,592	\$3,592	\$3,592	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$3,592					
	Detail Total:	\$3,592.00					
1000.1.350.45124.4531.00000.00.000	Indoor Pool-Communications	\$3,717	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$3,000					
	Detail Total:	\$3,000.00					
1000.1.350.45124.4540.00000.00.000	Indoor Pool-Advertising	\$0	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Newspaper Ads	\$300					
	Detail Total:	\$300.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4550.00000.00.000	Indoor Pool - Printing & Bindir	\$715	\$2,000	\$2,000	\$500	(\$1,500)	(75.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$2,000					
	Description: zCM General Reduction	(\$1,500)					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$30,613	\$33,576	\$31,242	\$29,742	(\$3,834)	(11.42)
1000.1.350.45124.4611.00000.00.000	Indoor Pool-Office Supplies	\$1,177	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.350.45124.4612.00000.00.000	Indoor Pool-Operating Supplie	\$11,577	\$12,000	\$12,000	\$12,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$9,000					
	Description: Paper products, soap, cleaning, etc	\$3,000					
	Detail Total:	\$12,000.00					
1000.1.350.45124.4615.00000.00.000	Indoor Pool-Clothing & Uniform	\$1,998	\$1,500	\$1,800	\$1,800	\$300	20.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard clothing	\$1,450					
	Description: Rubber gloves, eye protection	\$100					
	Description: Supervisor clothing	\$250					
	Detail Total:	\$1,800.00					
1000.1.350.45124.4619.00000.00.000	Indoor Pool-Supplies for Resa	\$401	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies purchased for resale	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4621.00000.00.000	Indoor Pool - Natural Gas	\$54,912	\$37,000	\$42,000	\$42,000	\$5,000	13.51
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Savings Estimate FY13	(\$14,185)					
	Description: Natural gas charges 29,633 therms	\$56,185					
	Detail Total:	\$42,000.00					
1000.1.350.45124.4622.00000.00.000	Indoor Pool-Electricity	\$44,968	\$55,000	\$48,000	\$48,000	(\$7,000)	(12.73)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 427,050 KWH	\$60,845					
	Description: Energy Savings Estimate FY13	(\$12,845)					
	Detail Total:	\$48,000.00					
1000.1.350.45124.4635.00000.00.000	Indoor Pool - Medicinal Suppli	\$369	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First Aid Supplies	\$750					
	Detail Total:	\$750.00					
1000.1.350.45124.4640.00000.00.000	Indoor Pool-Books & Publicati	\$0	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Training manuals & prof. publications	\$300					
	Detail Total:	\$300.00					
1000.1.350.45124.4651.00000.00.000	Indoor Pool - Maint Supplies -	\$3,388	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$4,000					
	Detail Total:	\$4,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4652.00000.00.000	Indoor Pool-Maint Supplies - I	\$0	\$700	\$700	\$200	(\$500)	(71.43)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Deck Equipment	\$700					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$200.00					
1000.1.350.45124.4653.00000.00.000	Indoor Pool-Maint Supplies - E	\$1,919	\$3,500	\$3,500	\$2,500	(\$1,000)	(28.57)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$390					
	Description: Dehumidifier filters	\$660					
	Description: Exercise equipment repairs	\$400					
	Description: Pool vacuum repairs	\$1,000					
	Description: Sauna repairs	\$650					
	Description: Shower repairs	\$400					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$2,500.00					
1000.1.350.45124.4681.00000.00.000	Indoor Pool - Minor Equip Fun	\$189	\$1,100	\$1,100	\$600	(\$500)	(45.45)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for Indoor Pool repair	\$100					
	Description: Pool Vacuum	\$1,000					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$600.00					
Budg_Cat: Supplies - 600		\$120,896	\$117,850	\$116,150	\$114,150	(\$3,700)	(3.14)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

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Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45124.4741.00000.00.000	Indoor Pool-Machinery & Equi	\$0	\$1,000	\$9,000	\$4,000	\$3,000	300.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Handicap Access	\$4,000					
	Description: Roof Repairs	\$5,000					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$4,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$1,000	\$9,000	\$4,000	\$3,000	300.00
1000.1.350.45124.4810.00000.00.000	Indoor Pool-Membership Due:	\$178	\$210	\$210	\$210	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Parks and Rec.	\$120					
	Description: NRPA Dues	\$90					
	Detail Total:	\$210.00					
Budg_Cat: Other Expenses - 800		\$178	\$210	\$210	\$210	\$0	0.00
Func: Indoor Pool - 45124		\$419,104	\$409,256	\$438,533	\$426,414	\$17,158	4.19

RECREATION

Division: Jenny Thompson Pool

Function 1000-45125

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

Major Services/Responsibilities:

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Landscape and groom the grounds
- Plan, organize and conduct special events
- Coordinate programs with other divisions
- Work to improve parking in conjunction with Arena programs

Key Fiscal Year Objectives:

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase special events
- Develop creative programs and fundraising events
- Complete renovations to the Bath House
- Tie in special events with community publicity opportunities
- Continue work with Pool Committee to enhance revenues

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Increase attendance	21,500	22,000	22,500
Coordinate swim meets with other events		1	2

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4115.00000.00.000	Thompson Pool-Regular Hour	\$733	\$0	\$0	\$0	\$0	0.00
1000.1.350.45125.4120.00000.00.000	Thompson Pool - Temporary F	\$39,931	\$47,212	\$47,212	\$47,212	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Seasonal Maint Worker, SPT 480 HR @ \$10.87	\$5,218					
	Description: 12 Rec Program Assoc III, SPT 2159 HR @ \$10.36	\$22,368					
	Description: 2 Rec Program Associate I, SPT 700 HR @ \$9.40	\$6,580					
	Description: 2 Rec Program Specialist III, SPT 760 HR @ \$13.22	\$10,048					
	Description: 4 Rec Program Specialist II, SPT 250 HR @ \$11.99	\$2,998					
	Detail Total:	\$47,212.00					
1000.1.350.45125.4130.00000.00.000	Thompson Pool-Overtime Pay	\$94	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime pay as necessary	\$200					
	Detail Total:	\$200.00					
1000.1.350.45125.4220.00000.00.000	Thompson Pool-FICA	\$2,499	\$2,928	\$2,928	\$2,928	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of Wages	\$2,928					
	Detail Total:	\$2,928.00					
1000.1.350.45125.4225.00000.00.000	Thompson Pool-Medicare	\$591	\$685	\$685	\$685	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$685					
	Detail Total:	\$685.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

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From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4230.00000.00.000	Thompson Pool-Retirement	\$206	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Thompson Pool-Retirement	\$0					
	Detail Total:	\$0.00					
1000.1.350.45125.4260.00000.00.000	Thompson Pool-Worker's Con	\$700	\$700	\$700	\$700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$700					
	Detail Total:	\$700.00					
Budg_Cat: Personal Services - 100		\$44,754	\$51,725	\$51,725	\$51,725	\$0	0.00
1000.1.350.45125.4336.00000.00.000	Thompson Pool - Medical Ser	\$0	\$114	\$114	\$114	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Exams 1 @ \$114 ea	\$114					
	Detail Total:	\$114.00					
1000.1.350.45125.4411.00000.00.000	Thompson Pool-Water And Se	\$1,679	\$10,349	\$10,349	\$10,349	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer usage 1,960 hcf	\$6,272					
	Description: Water consumption 1,960 hcf	\$5,585					
	Description: zEnergy Savings Estimate FY13	(\$1,508)					
	Detail Total:	\$10,349.00					
1000.1.350.45125.4431.00000.00.000	Thompson Pool - Maint Chrgs	\$2,340	\$0	\$2,000	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Thompson Pool - Maint Chrgs - Buildings	\$2,000					
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$0.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4433.00000.00.000	Thompson Pool-Maint Chrgs -	\$3,503	\$3,820	\$3,820	\$3,820	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Alarm, motor & pool rep.	\$1,700					
	Description: Filter Service	\$720					
	Description: Pool cleaning supplies and parts	\$1,000					
	Description: Service Contract-Rec Software	\$400					
	Detail Total:	\$3,820.00					
1000.1.350.45125.4443.00000.00.000	Thompson Pool - Rental of Ec	\$229	\$1,200	\$500	\$500	(\$700)	(58.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Toilets	\$500					
	Detail Total:	\$500.00					
1000.1.350.45125.4521.00000.00.000	Thompson Pool-Property Insu	\$1,147	\$1,451	\$1,514	\$1,514	\$63	4.34
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$1,514					
	Detail Total:	\$1,514.00					
1000.1.350.45125.4524.00000.00.000	Thompson Pool-Public Liab In	\$1,480	\$1,569	\$1,569	\$1,569	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,569					
	Detail Total:	\$1,569.00					
1000.1.350.45125.4531.00000.00.000	Thompson Pool-Communicati	\$1,765	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,000					
	Detail Total:	\$2,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4550.00000.00.000	Thompson Pool-Printing & Bir	\$163	\$500	\$500	\$100	(\$400)	(80.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$500					
	Description: zCM General Reduction	(\$400)					
	Detail Total:	\$100.00					
Budg_Cat: Purchased Services - 300		\$12,306	\$21,003	\$22,366	\$19,966	(\$1,037)	(4.94)
1000.1.350.45125.4611.00000.00.000	Thompson Pool-Office Supplie	\$45	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$200					
	Detail Total:	\$200.00					
1000.1.350.45125.4612.00000.00.000	Thompson Pool-Operating Su	\$13,220	\$14,275	\$14,275	\$14,275	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chemicals	\$9,000					
	Description: Cleaning supplies	\$500					
	Description: First aid supplies	\$130					
	Description: Paper products	\$750					
	Description: Paper products, soap, cleaning supplies	\$2,500					
	Description: Program supplies	\$1,395					
	Detail Total:	\$14,275.00					
1000.1.350.45125.4615.00000.00.000	Thompson Pool-Clothing & Ur	\$1,203	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Lifeguard uniforms & maint. safety	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.350.45125.4619.00000.00.000	Thompson Pool-Supplies for F	\$401	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4621.00000.00.000.	Thompson Pool - Natural Gas	\$11,319	\$16,000	\$14,000	\$14,000	(\$2,000)	(12.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool and Domestic Water Heating 13,720 Therms	\$14,000					
	Detail Total:	\$14,000.00					
1000.1.350.45125.4622.00000.00.000.	Thompson Pool-Electricity	\$9,914	\$10,500	\$10,500	\$10,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 82,731 KWH	\$10,500					
	Detail Total:	\$10,500.00					
1000.1.350.45125.4635.00000.00.000.	Thompson Pool - Medicinal St	\$165	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: First aid supplies	\$200					
	Detail Total:	\$200.00					
1000.1.350.45125.4651.00000.00.000.	Thompson Pool - Maint Suppl	\$4,806	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Replacement parts,fixtures	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.350.45125.4652.00000.00.000.	Thompson Pool-Maint Supplie	\$200	\$3,150	\$3,150	\$3,150	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Filter supplies	\$3,000					
	Description: Gardening supplies	\$150					
	Detail Total:	\$3,150.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45125.4653.00000.00.000	Thompson Pool-Maint Supplie	\$1,483	\$2,400	\$2,400	\$2,400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Chlorinator parts	\$150					
	Description: Diving stand, board repairs	\$1,450					
	Description: Pool vacuum replacement parts	\$800					
	Detail Total:	\$2,400.00					
1000.1.350.45125.4681.00000.00.000	Thompson Pool-Minor Equipm	\$0	\$1,100	\$1,100	\$1,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Misc Tools for pool repairs	\$300					
	Description: Pool cleaning, landscaping, shop tools	\$800					
	Detail Total:	\$1,100.00					
Budg_Cat: Supplies - 600		\$42,755	\$50,825	\$48,825	\$48,825	(\$2,000)	(3.94)
1000.1.350.45125.4741.00000.00.000	Thompson Pool-Machinery &	\$0	\$0	\$3,000	\$5,000	\$5,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Pool Covers	\$3,000					
	Description: zCM General Increase	\$2,000					
	Detail Total:	\$5,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$3,000	\$5,000	\$5,000	0.00
Func: Thompson Pool - 45125		\$99,816	\$123,553	\$125,916	\$125,516	\$1,963	1.59

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RECREATION

Division: Ice Arena

Function 1000-45149

Mission Statement:

To properly maintain and operate the City's Ice Arena facility efficiently, in a self-supporting manner while providing a variety of ice skating opportunities to the entire community. Maximum facility use during both the skating and non-skating seasons, maintain sufficient revenues to cover the operating expenses while still providing affordable activities for all our patrons.

Major Services/Responsibilities:

- Scheduling of ice rental times for Arena groups and programs
- Provide ice skating lesson programs
- Provide public skating and stick practice
- Administer recreational hockey league
- Operate/maintain refrigeration system and facility
- Departmental budget preparation and control

Key Fiscal Year Objectives:

- Continue to maintain and upgrade the facility
- Market facility and advertise non-ice programs
- Improve and expand the Summer Skating Program
- Monitor expenses/revenues and continue to evaluate the energy upgrades and its cost/benefits.
- Expand and improve the Learn-to-Skate Programs
- Work on air conditioning plans for the Foster Rink to expand off ice activities
- Develop long term program options with Leach Brothers Fitness Center

Performance Measures:

Description	FY11	FY12	FY13
Continue growth in public skating	11,000	11,150	12,500
Expand Arena program attendance (skating lessons)	4,200	4,454	4,750
Develop new ice and off-ice programs	4	5	5

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4110.00000.00.000	Arena -Regular Salaried Empl	\$96,973	\$101,871	\$104,883	\$100,599	(\$1,272)	(1.25)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$12,075)	-0.2000	20% Rec Fund			
	Description: McNulty, Patrick K	\$65,435	1.0000	Arena Facility			
	Description: xCM Increase Facility Manager Allocation to 25%	(\$4,284)	-0.0500	5% Rec Fund			
	Description: zPasquale, Raymond A	\$51,523	1.0000	Arena Program-M			
	Detail Total:	\$100,599.00					
1000.1.350.45149.4115.00000.00.000	Arena - Regular Hourly Empl	\$83,590	\$83,720	\$86,374	\$86,374	\$2,654	3.17
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Berry, Lisa M	\$41,694	1.0000	Secretary I			
	Description: Riordan, Barry	\$44,680	1.0000	Maintenance Spe			
	Description: zCM Reduction - Eliminate Position	\$0		Secretary II			
	Detail Total:	\$86,374.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4120.00000.00.000	Arena - Temporary Employee:	\$164,022	\$165,980	\$165,980	\$165,980	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist IV 300 HR @ \$15.00	\$4,500					
	Description: 1 Rec Program Specialist IV 400 HR @ \$30.00	\$12,000					
	Description: 3 Rec Program Associate I 3,016 HR @ \$9.40	\$28,350					
	Description: 3 Rec Program Specialist IV 490 HR @ \$30.00	\$14,700					
	Description: 5 Rec Program Associate I 2,610 HR @ \$9.40	\$24,534					
	Description: 5 Rec Program Associate I 450 HR @ \$9.40	\$4,230					
	Description: 6 Seasonal Maint Worker II 7,145 HR @ \$10.87	\$77,666					
	Detail Total:	\$165,980.00					
1000.1.350.45149.4130.00000.00.000	Arena-Overtime Pay	\$5,974	\$10,000	\$8,000	\$7,000	(\$3,000)	(30.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: OT for callbacks, emergencies, shift cov	\$8,000					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$7,000.00					
1000.1.350.45149.4170.00000.00.000	Arena-Longevity Pay	\$2,400	\$2,320	\$3,200	\$3,200	\$880	37.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 30 -35 years	\$1,600					
	Description: 2 @ 10 - 14 years	\$1,600					
	Detail Total:	\$3,200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4211.00000.00.000	Arena-Health Insurance	\$64,743	\$71,728	\$77,822	\$76,017	\$4,289	5.98
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$77,822					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,805)					
	Detail Total:	\$76,017.00					
1000.1.350.45149.4212.00000.00.000	Arena-Dental Insurance	\$3,316	\$3,504	\$2,768	\$2,768	(\$736)	(21.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$2,768					
	Detail Total:	\$2,768.00					
1000.1.350.45149.4213.00000.00.000	Arena-Life Insurance	\$431	\$451	\$457	\$457	\$6	1.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$457					
	Detail Total:	\$457.00					
1000.1.350.45149.4220.00000.00.000	Arena-FICA	\$20,708	\$10,584	\$21,443	\$21,443	\$10,859	102.60
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$21,443					
	Detail Total:	\$21,443.00					
1000.1.350.45149.4225.00000.00.000	Arena-Medicare	\$4,868	\$2,475	\$5,016	\$5,016	\$2,541	102.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$5,016					
	Detail Total:	\$5,016.00					
1000.1.350.45149.4230.00000.00.000	Arena-Retirement	\$17,685	\$20,996	\$17,713	\$17,713	(\$3,283)	(15.64)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$17,713					
	Detail Total:	\$17,713.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4240.00000.00.000	Arena -Staff Development	\$210	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena Management Conferences	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.350.45149.4260.00000.00.000	Arena -Workers Comp Insurarr	\$2,155	\$2,155	\$2,155	\$2,155	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$2,155					
	Detail Total:	\$2,155.00					
Budg_Cat: Personal Services - 100		\$467,077	\$477,284	\$497,311	\$490,222	\$12,938	2.71
1000.1.350.45149.4336.00000.00.000	Arena -Medical Services	\$514	\$2,280	\$2,280	\$2,280	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New employee physicals 20 @ \$114 ea	\$2,280					
	Detail Total:	\$2,280.00					
1000.1.350.45149.4411.00000.00.000	Arena -Water & Sewer Expen:	\$11,604	\$18,500	\$18,500	\$18,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of use of City water & sewer	\$21,057					
	Description: Energy Savings Estimate FY13	(\$2,557)					
	Detail Total:	\$18,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4431.00000.00.000	Arena -Maint Chrgs - Building:	\$20,153	\$47,250	\$47,250	\$37,250	(\$10,000)	(21.16)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burglar Alarm	\$1,000					
	Description: Fire Alarm Services	\$2,000					
	Description: HVAC	\$2,000					
	Description: Refrigeration Services	\$3,750					
	Description: Systems Services-Energy Contract	\$4,000					
	Description: Tech. Service - Chillers	\$34,500					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$37,250.00					
1000.1.350.45149.4432.00000.00.000	Arena -Maint Chrgs - Impr o/t	\$169	\$8,000	\$8,000	\$2,000	(\$6,000)	(75.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grounds Maintenance	\$8,000					
	Description: zCM General Reduction	(\$6,000)					
	Detail Total:	\$2,000.00					
1000.1.350.45149.4433.00000.00.000	Arena -Maint Chrgs - Equipme	\$9,030	\$7,700	\$8,000	\$8,000	\$300	3.90
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cooling tower service	\$3,500					
	Description: Zamboni blade inserts/sharpening	\$2,200					
	Description: Zamboni Service	\$2,300					
	Detail Total:	\$8,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4435.00000.00.000	Arena -Maint Chrgs - Office E	\$2,462	\$5,775	\$5,775	\$5,775	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Music Subscription 12 @ \$79.00	\$948					
	Description: Copier Maintenance 12 @ \$172.00	\$2,064					
	Description: Division Share of DoverNet PC Replacement	\$2,043					
	Description: Dot Matrix Printer	\$20					
	Description: Service Contract-Rec Software	\$700					
	Detail Total:	\$5,775.00					
1000.1.350.45149.4443.00000.00.000	Arena -Rental of Equipment	\$1,496	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental of Bobcat-snow removal	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.350.45149.4521.00000.00.000	Arena -Property Insurance	\$4,862	\$5,586	\$5,841	\$5,841	\$255	4.56
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$5,841					
	Detail Total:	\$5,841.00					
1000.1.350.45149.4522.00000.00.000	Arena -Vehicle & Equip Insura	\$427	\$449	\$449	\$449	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$449					
	Detail Total:	\$449.00					
1000.1.350.45149.4524.00000.00.000	Arena -Public Liab Insurance	\$5,081	\$5,386	\$5,386	\$5,386	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$5,386					
	Detail Total:	\$5,386.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4531.00000.00.000	Arena -Telecommunications	\$7,037	\$9,330	\$9,330	\$9,330	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$9,330					
	Detail Total:	\$9,330.00					
1000.1.350.45149.4534.00000.00.000	Arena -Postage	\$354	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.350.45149.4540.00000.00.000	Arena -Advertising	\$727	\$2,500	\$2,500	\$1,500	(\$1,000)	(40.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Promotional and new employee recruitment	\$2,500					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$1,500.00					
1000.1.350.45149.4550.00000.00.000	Arena -Printing & Binding	\$0	\$2,500	\$2,500	\$1,000	(\$1,500)	(60.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Marketing Materials	\$2,500					
	Description: zCM General Reduction	(\$1,500)					
	Detail Total:	\$1,000.00					
1000.1.350.45149.4580.00000.00.000	Arena -Travel Expense	\$0	\$1,000	\$1,000	\$500	(\$500)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$1,000					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$63,916	\$119,256	\$119,811	\$100,811	(\$18,445)	(15.47)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4611.00000.00.000	Arena -Office Supplies	\$1,130	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.350.45149.4612.00000.00.000	Arena -Operating Supplies	\$9,404	\$10,500	\$10,500	\$10,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program Supplies	\$750					
	Description: Various operating supplies, including:	\$9,750					
	Detail Total:	\$10,500.00					
1000.1.350.45149.4615.00000.00.000	Arena -Clothing & Uniforms	\$5,031	\$7,000	\$7,000	\$6,200	(\$800)	(11.43)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Guard jackets, foul weather clothing	\$600					
	Description: Program uniforms and jerseys	\$4,500					
	Description: Safety shoes for employees	\$800					
	Description: Sweatshirts	\$100					
	Description: Work Uniforms per emp. contracts	\$1,000					
	Description: zCM General Reduction	(\$800)					
	Detail Total:	\$6,200.00					
1000.1.350.45149.4621.00000.00.000	Arena -Natural Gas	\$36,745	\$55,000	\$55,000	\$45,000	(\$10,000)	(18.18)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gas cogeneration & heating 135,347 Therm	\$171,154					
	Description: xEnergy Savings Estimate FY13	(\$116,154)					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$45,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4622.00000.00.000	Arena -Electricity	\$170,124	\$192,000	\$192,000	\$182,000	(\$10,000)	(5.21)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical service 1,352,200 KWH	\$201,819					
	Description: xEnergy Savings Estimate FY13	(\$9,819)					
	Description: zCM General Reduction	(\$10,000)					
	Detail Total:	\$182,000.00					
1000.1.350.45149.4623.00000.00.000	Arena - Propane	\$4,325	\$5,500	\$5,500	\$5,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Propane for Zamboni's 2655 gallons	\$5,500					
	Detail Total:	\$5,500.00					
1000.1.350.45149.4626.00000.00.000	Arena -Vehicle Fuels	\$1,268	\$1,900	\$1,900	\$1,900	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel 634 gallons @ \$3.00 gal.	\$1,900					
	Detail Total:	\$1,900.00					
1000.1.350.45149.4631.00000.00.000	Arena -Food	\$55	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena -Food	\$0					
	Detail Total:	\$0.00					
1000.1.350.45149.4635.00000.00.000	Arena -Medicinal Supplies	\$191	\$350	\$350	\$350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and first aid supplies	\$350					
	Detail Total:	\$350.00					
1000.1.350.45149.4640.00000.00.000	Arena -Publications	\$0	\$150	\$150	\$150	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Trade journals and subscriptions	\$150					
	Detail Total:	\$150.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4651.00000.00.000	Arena -Maint Supplies - Buildi	\$12,911	\$12,000	\$11,000	\$11,000	(\$1,000)	(8.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical supplies	\$1,000					
	Description: Lumber and bldg. materials	\$1,000					
	Description: Misc. hardware supplies	\$5,500					
	Description: Paint supplies	\$2,500					
	Description: Plumbing supplies	\$1,000					
	Detail Total:	\$11,000.00					
1000.1.350.45149.4652.00000.00.000	Arena -Maint Supplies - Impr	\$0	\$2,500	\$7,500	\$5,000	\$2,500	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Road/lot patch, signs and posts	\$7,500					
	Description: zCM General Reduction	(\$2,500)					
	Detail Total:	\$5,000.00					
1000.1.350.45149.4653.00000.00.000	Arena -Maint Supplies - Equip	\$8,345	\$5,500	\$7,000	\$7,000	\$1,500	27.27
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts and supplies for equipment	\$7,000					
	Detail Total:	\$7,000.00					
1000.1.350.45149.4654.00000.00.000	Arena -Maint Supplies - Vehic	\$8,146	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts/supplies for division vehicle	\$5,000					
	Detail Total:	\$5,000.00					
1000.1.350.45149.4661.00000.00.000	Arena -Fleet Maint Charge	\$8,700	\$10,750	\$11,394	\$11,394	\$644	5.99
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of Fleet Maint. Budget	\$11,394					
	Detail Total:	\$11,394.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4681.00000.00.000	Arena -Minor Equip Furniture	\$658	\$3,500	\$3,500	\$1,500	(\$2,000)	(57.14)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Hand tools, small electrical/mech. tools	\$3,500					
	Description: zCM General Reduction	(\$2,000)					
	Detail Total:	\$1,500.00					
Budg_Cat: Supplies - 600		\$267,031	\$313,650	\$319,794	\$294,494	(\$19,156)	(6.11)
1000.1.350.45149.4725.00000.00.000	Arena -Building Improvements	\$0	\$0	\$3,000	\$3,000	\$3,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arena -Building Improvements	\$3,000					
	Detail Total:	\$3,000.00					
1000.1.350.45149.4741.00000.00.000	Arena -Machinery & Equipmer	\$60,048	\$15,000	\$15,000	\$15,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Machinery & Equipment	\$15,000					
	Detail Total:	\$15,000.00					
Budg_Cat: Capital Outlay - 700		\$60,048	\$15,000	\$18,000	\$18,000	\$3,000	20.00
1000.1.350.45149.4810.00000.00.000	Arena -Membership Dues	\$361	\$600	\$600	\$600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NEISMA membership	\$600					
	Detail Total:	\$600.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.350.45149.4895.00000.00.000	Arena -Cost of Sales	\$614	\$4,000	\$4,000	\$1,500	(\$2,500)	(62.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Pro Shop	\$4,000					
	Description: zCM General Reduction	(\$2,500)					
	Detail Total:	\$1,500.00					
1000.1.350.45149.4896.00000.00.000	Arena -Cost of Sales - Food	\$25,290	\$35,000	\$30,000	\$25,000	(\$10,000)	(28.57)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Items purchased for resale: Snack Bar	\$30,000					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$25,000.00					
1000.1.350.45149.4897.00000.00.000	Arena -Cost of Sales - Misc	\$9,920	\$20,000	\$15,000	\$10,000	(\$10,000)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Sales vending	\$15,000					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$10,000.00					
Budg_Cat: Other Expenses - 800		\$36,185	\$59,600	\$49,600	\$37,100	(\$22,500)	(37.75)
Func: Arena - 45149		\$894,258	\$984,790	\$1,004,516	\$940,627	(\$44,163)	(4.48)

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RECREATION

Division: McConnell Center – Rec

Function 3381-41941

Mission Statement:

Manage and maintain safe and clean recreation center building and to provide space and opportunities for community involvement.

Major Services/Responsibilities:

- Keep the facility in top condition
- Maintain building for public and tenant use
- Oversee grounds and parking area maintenance
- Coordinate custodial duties
- Coordinate maintenance schedules with tenants
- Schedule use of Common Meeting Rooms with Tenants and other groups

Key Fiscal Year Objectives:

- Review Energy Management improvements for facility to maximize efficiency and achieve cost savings.
- Continue landscaping to improve aesthetic appearance of facilities
- Add new meeting rooms to replace rooms 220 and 346
- Enhance video security system

Performance Measures:

Description	FY11Act	FY12Est	FY13Est
Non-profit tenants	14	14	17

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4110.00000.00.000	Regular Salaried Employees	\$18,572	\$18,940	\$19,052	\$19,052	\$112	0.59
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bannon, Gary S	(\$57,157)	-0.7500	75% Rec Admin			
	Description: Bannon, Gary S	\$76,209	1.0000	Director of Rec			
	Detail Total:	\$19,052.00					
3381.1.350.41941.4115.00000.00.000	Regular Hourly Employees	\$26,121	\$26,650	\$28,857	\$28,857	\$2,207	8.28
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Corson, Bert A Jr	\$28,857	1.0000	Custodian			
	Detail Total:	\$28,857.00					
3381.1.350.41941.4120.00000.00.000	Temporary Employees	\$0	\$2,000	\$2,000	\$22,000	\$20,000	1,000.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Temporary Employees	\$2,000					
	Description: zCM Addition - Seasonal Maint Worker II	\$20,000					
	Detail Total:	\$22,000.00					
3381.1.350.41941.4130.00000.00.000	Overtime Pay	\$135	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Time and one-half for extra hours	\$750					
	Detail Total:	\$750.00					
3381.1.350.41941.4170.00000.00.000	Longevity Pay	\$0	\$400	\$800	\$800	\$400	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 5 - 9 years	\$400					
	Description: 1@ 20-25 years 25%	\$400					
	Detail Total:	\$800.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4211.00000.00.000	Health Insurance	\$12,806	\$8,275	\$8,852	\$8,852	\$577	6.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$8,852					
	Detail Total:	\$8,852.00					
3381.1.350.41941.4212.00000.00.000	Dental Insurance	\$673	\$473	\$372	\$372	(\$101)	(21.35)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$372					
	Detail Total:	\$372.00					
3381.1.350.41941.4213.00000.00.000	Life Insurance	\$154	\$64	\$69	\$69	\$5	7.81
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$69					
	Detail Total:	\$69.00					
3381.1.350.41941.4214.00000.00.000	Disability Insurance	\$0	\$0	\$143	\$143	\$143	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Insurance	\$143					
	Detail Total:	\$143.00					
3381.1.350.41941.4220.00000.00.000	FICA	\$2,541	\$2,625	\$2,918	\$2,918	\$293	11.16
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,918					
	Detail Total:	\$2,918.00					
3381.1.350.41941.4225.00000.00.000	Medicare	\$599	\$614	\$683	\$683	\$69	11.24
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$683					
	Detail Total:	\$683.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4230.00000.00.000	Retirement	\$4,106	\$5,121	\$4,353	\$4,353	(\$768)	(15.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$4,353					
	Detail Total:	\$4,353.00					
3381.1.350.41941.4260.00000.00.000	Workers Comp Insurance	\$512	\$512	\$512	\$512	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp	\$512					
	Detail Total:	\$512.00					
Budg_Cat: Personal Services - 100		\$66,220	\$66,424	\$69,361	\$89,361	\$22,937	34.53
3381.1.350.41941.4335.00000.00.000	Auditing Services	\$105	\$180	\$180	\$180	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Share of Annual Audit Fee	\$180					
	Detail Total:	\$180.00					
3381.1.350.41941.4339.00000.00.000	Gen Gov't Buildings - Consulti	\$0	\$0	\$2,500	\$2,500	\$2,500	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Gen Gov't Buildings - Consulting Svcs	\$2,500					
	Detail Total:	\$2,500.00					
3381.1.350.41941.4411.00000.00.000	Water & Sewer Expense	\$8,441	\$7,200	\$8,500	\$8,500	\$1,300	18.06
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water/Sewer Usage 937 hcf	\$8,500					
	Detail Total:	\$8,500.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4431.00000.00.000	Maint Chrgs - Buildings	\$63,849	\$74,500	\$69,500	\$69,500	(\$5,000)	(6.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contract Cleaning	\$48,500					
	Description: Cooling Tower/Heating System Maint.	\$10,000					
	Description: Dumpster/Recycling	\$5,500					
	Description: Maintenance Services	\$5,500					
	Notes: Elevators/Mechanical Systems/Fire Protection/Alarm						
	Detail Total:	\$69,500.00					
3381.1.350.41941.4432.00000.00.000	Maint Chrgs - Impr o/t Building	\$990	\$0	\$1,000	\$1,000	\$1,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint Chrgs - Impr o/t Buildings	\$1,000					
	Detail Total:	\$1,000.00					
3381.1.350.41941.4433.00000.00.000	Maint Chrgs - Equipment	\$6,837	\$2,500	\$5,000	\$5,000	\$2,500	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maint. Charges & Equipment	\$5,000					
	Detail Total:	\$5,000.00					
3381.1.350.41941.4521.00000.00.000	Property Insurance	\$9,944	\$10,899	\$11,398	\$11,398	\$499	4.58
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$11,398					
	Detail Total:	\$11,398.00					
3381.1.350.41941.4524.00000.00.000	Public Liab Insurance	\$4,631	\$4,909	\$4,909	\$4,909	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$4,909					
	Detail Total:	\$4,909.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4531.00000.00.000	Telecommunications	\$1,941	\$2,200	\$2,200	\$2,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,200					
	Detail Total:	\$2,200.00					
Budg_Cat: Purchased Services - 300		\$96,738	\$102,388	\$105,187	\$105,187	\$2,799	2.73
3381.1.350.41941.4612.00000.00.000	Operating Supplies	\$7,363	\$8,000	\$8,000	\$8,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies	\$8,000					
	Detail Total:	\$8,000.00					
3381.1.350.41941.4615.00000.00.000	Clothing & Uniforms	\$446	\$260	\$500	\$500	\$240	92.31
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing & Uniforms	\$500					
	Detail Total:	\$500.00					
3381.1.350.41941.4621.00000.00.000	Natural Gas	\$44,073	\$40,000	\$48,000	\$48,000	\$8,000	20.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 35,625 Therms	\$55,414					
	Description: zEnergy Savings Estimate FY13	(\$7,414)					
	Detail Total:	\$48,000.00					
3381.1.350.41941.4622.00000.00.000	Electricity	\$79,493	\$110,000	\$85,000	\$85,000	(\$25,000)	(22.73)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center 619,800 KWH	\$92,470					
	Description: zEnergy Savings Estimate FY13	(\$7,470)					
	Detail Total:	\$85,000.00					

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4651.00000.00.000	Maint Supplies - Buildings	\$10,464	\$14,000	\$14,000	\$14,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building Maintenance Supplies	\$14,000					
	Detail Total:	\$14,000.00					
3381.1.350.41941.4681.00000.00.000	Minor Equip, Furniture & Fxtrs	\$241	\$3,200	\$3,200	\$3,200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Minor Equip. Furniture & Fixtures	\$3,200					
	Detail Total:	\$3,200.00					
Budg_Cat: Supplies - 600		\$142,080	\$175,460	\$158,700	\$158,700	(\$16,760)	(9.55)
3381.1.350.41941.4725.00000.00.000	Building Improvements	\$0	\$0	\$60,000	\$60,000	\$60,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Stained Glass Window Repairs	\$60,000					
	Detail Total:	\$60,000.00					
Budg_Cat: Capital Outlay - 700		\$0	\$0	\$60,000	\$60,000	\$60,000	0.00
3381.1.350.41941.4840.00000.00.000	Contingency	\$0	\$19,516	\$4,005	\$4,005	(\$15,511)	(79.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$4,005		.5% Policy Targ			
	Detail Total:	\$4,005.00					
Budg_Cat: Other Expenses - 800		\$0	\$19,516	\$4,005	\$4,005	(\$15,511)	(79.48)

City of Dover, New Hampshire

McConnell Center Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3381.1.350.41941.4912.00000.00.000	Transfer to Special Rev	\$0	\$179	\$358	\$358	\$179	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of McConnell Share OPEB ARC	\$358		Target 10% FY13			
	Detail Total:	\$358.00					
Budg_Cat: Operating Transfers Out - 910		\$0	\$179	\$358	\$358	\$179	100.00
3381.1.350.41941.4920.00000.00.000	Principal Payments	\$230,000	\$240,000	\$250,000	\$250,000	\$10,000	4.17
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments	\$250,000					
	Detail Total:	\$250,000.00					
3381.1.350.41941.4921.00000.00.000	Interest - Bonds	\$176,394	\$167,193	\$157,594	\$157,594	(\$9,599)	(5.74)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest payments on bonds	\$157,594					
	Detail Total:	\$157,594.00					
Budg_Cat: Debt Service - 920		\$406,394	\$407,193	\$407,594	\$407,594	\$401	0.10
Func: Gen Gov't Buildings - 41941		\$711,432	\$771,160	\$805,205	\$825,205	\$54,045	7.01
Grand Total:		\$711,432	\$771,160	\$805,205	\$825,205	\$54,045	7.01

End of Report

RECREATION

Division: Recreation Programs

Function 3410-45120

Mission Statement:

To administer and support staff and volunteers in an effort to better serve the general public and provide a variety of affordable self-supporting recreation opportunities to the entire community.

Major Services/Responsibilities:

To design and run a variety of self-funded sports and recreation programs.

Key Fiscal Year Objectives:

- Continue to improve customer service/public relations
- Cultivate employee excellence
- Continue to evaluate existing programs
- Develop trip programs
- Maximize efficiency in manpower usage

Performance Measures:

Description	FY11Act	FY12Est	FY13 Est
Create new vehicles for publicity for programs (brochures, flyers, website etc.)	8,000	6,000	6,000
Increase networking of various sports leagues	1	6	8
Transition all programs to SRF	4	6	9

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4110.00000.00.000	Programs - Regular Salaried F	\$11,912	\$15,955	\$15,955	\$31,858	\$15,903	99.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$53		457 Incentive			
	Description: Trefethen, Krista S	(\$47,708)	-0.7500	75% Rec Admin			
	Description: Trefethen, Krista S	\$63,610	1.0000	Asst Rec Dir			
	Description: zCM Increase Allocation to 50% for Rec Fund	\$15,903	0.2500	25% Rec Fund			
	Detail Total:	\$31,858.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4120.00000.00.000	Recr Pgm - Temporary Emplo	\$31,735	\$59,246	\$59,246	\$59,246	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist I, SPT 160 HR @ \$10.87	\$1,739					
	Description: 1 Rec Program Specialist II SPT 280 HR @ \$9.40	\$2,632					
	Description: 1 Rec Program Specialist III SPT 75 HR @ \$13.22	\$992					
	Description: 1 Rec Program Specialist III, SPT 200 HR @ \$13.22	\$2,644					
	Description: 1 Rec Program Specialist III, SPT 25 HR @ \$13.22	\$331					
	Description: 1 Rec Program Specialist III, SPT 500 HR @ \$13.22	\$6,610					
	Description: 12 Rec Program Assoc. II SPT 3500 HR @ \$10.01	\$35,035					
	Description: 2 Rec Program Specialist IV, SPT 56 HR @ \$40	\$2,240					
	Description: 2 Rec Program Specialist IV, SPT 80 HR @ \$25	\$2,000					
	Description: 2 Rec Program Specialist, IV SPT 60 HR @ \$40	\$2,400					
	Description: 2 Rec Program Specialist, IV SPT 75 HR @ \$13.22	\$992					
	Description: 6 Rec Program Specialist I, SPT 150 HR @ \$10.87	\$1,631					
	Detail Total:	\$59,246.00					
3410.1.350.45120.4130.00000.00.000	Recr - Overtime Pay	\$71	\$0	\$0	\$0	\$0	0.00
3410.1.350.45120.4211.00000.00.000	Health Insurance	\$3,021	\$3,200	\$4,426	\$4,426	\$1,226	38.31
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$4,426					
	Detail Total:	\$4,426.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4212.00000.00.000	Dental Insurance	\$174	\$178	\$182	\$182	\$4	2.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC Health Trust	\$182					
	Detail Total:	\$182.00					
3410.1.350.45120.4213.00000.00.000	Life Insurance	\$27	\$0	\$38	\$38	\$38	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance	\$38					
	Detail Total:	\$38.00					
3410.1.350.45120.4220.00000.00.000	Recr Pgm - FICA	\$2,807	\$4,660	\$4,660	\$4,660	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$4,660					
	Detail Total:	\$4,660.00					
3410.1.350.45120.4225.00000.00.000	Recr Pgm - Medicare	\$679	\$1,090	\$1,090	\$1,090	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,090					
	Detail Total:	\$1,090.00					
3410.1.350.45120.4230.00000.00.000	Rec Pgm - Retirement	\$1,430	\$1,768	\$1,413	\$1,413	(\$355)	(20.08)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,413					
	Detail Total:	\$1,413.00					
3410.1.350.45120.4260.00000.00.000	Programs - Workers Comp Ins	\$1,193	\$1,193	\$1,193	\$1,193	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$1,193					
	Detail Total:	\$1,193.00					
Budg_Cat: Personal Services - 100		\$53,051	\$87,290	\$88,203	\$104,106	\$16,816	19.26

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City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4335.00000.00.000.	Rec - Programs - Auditing Ser	\$57	\$113	\$113	\$113	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Audit	\$113					
	Detail Total:	\$113.00					
3410.1.350.45120.4441.00000.00.000.	Recr Pgm - Rental of Land & I	\$2,497	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Garrison School Gym	\$1,300					
	Description: Woodman Park School Gym	\$1,700					
	Detail Total:	\$3,000.00					
3410.1.350.45120.4443.00000.00.000.	Rec Pgm - Rental of Equipme	\$5,570	\$17,775	\$17,775	\$17,775	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bus Trip Afternoon Trips (2 driver) 250 HR @ \$19.5	\$4,875					
	Description: Bus Trips - Playgrounds 4000 MI @ \$2.25	\$9,000					
	Description: Bus Trips - Staff (5 drivers) 200 HR @ \$19.50	\$3,900					
	Detail Total:	\$17,775.00					
3410.1.350.45120.4524.00000.00.000.	Rec - Programs - Public Liab l	\$1,222	\$1,296	\$1,296	\$1,296	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,296					
	Detail Total:	\$1,296.00					
3410.1.350.45120.4531.00000.00.000.	Programs - Telecommunicatio	\$0	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/Equipment for voice, fax, data, wireless	\$800					
	Detail Total:	\$800.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4534.00000.00.000	Programs - Postage	\$0	\$50	\$50	\$50	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$50					
	Detail Total:	\$50.00					
3410.1.350.45120.4550.00000.00.000	Printing & Binding	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Printing & Binding	\$2,000					
	Detail Total:	\$2,000.00					
3410.1.350.45120.4591.00000.00.000	Recr Pgm - Special Programs	\$2,403	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Summer Trips	\$2,000					
	Detail Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$11,749	\$27,034	\$27,034	\$27,034	\$0	0.00
3410.1.350.45120.4612.00000.00.000	Recr Pgm - Operating Supplie	\$1,534	\$3,081	\$3,081	\$3,081	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$3,081					
	Detail Total:	\$3,081.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45120.4615.00000.00.000	Recr Pgm - Clothing & Uniforr	\$3,387	\$3,214	\$3,214	\$3,214	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Grade 1&2 Shots basketball shirts 95	\$332					
	Description: Grade 3&4 basketball shirts 95	\$332					
	Description: Grade 5&6 basketball shirts 120 @ \$8.50	\$1,020					
	Description: Jr. High basketball travel shirts 60 @ \$12	\$720					
	Description: Northeast League shirts 30 @ \$12	\$360					
	Description: Tournament shirts 30 @ \$15	\$450					
	Detail Total:	\$3,214.00					
3410.1.350.45120.4631.00000.00.000	Recr Pgm - Food	\$122	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$5,042	\$6,295	\$6,295	\$6,295	\$0	0.00
3410.1.350.45120.4840.00000.00.000	Rec - Programs - Contingency	\$0	\$90,000	\$90,000	\$66,795	(\$23,205)	(25.78)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Meets 0.5% Policy Target	\$90,000					
	Description: zCM Reduction due to Increase Personnel Alloc.	(\$23,205)					
	Detail Total:	\$66,795.00					
Budg_Cat: Other Expenses - 800		\$0	\$90,000	\$90,000	\$66,795	(\$23,205)	(25.78)
Func: Programs - 45120		\$69,842	\$210,619	\$211,532	\$204,230	(\$6,389)	(3.03)

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RECREATION

Division: McConnell Center Recreation

Function 3410-45121

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of community members of all ages and abilities. To work with community organizations to provide a comprehensive package of programs and services in this facility.

Major Services/Responsibilities:

- Provide space for recreation programs and community activities
- Run a variety of athletic, educational and cultural recreation activities
- Schedule room and court activities for user groups and our programs
- Run self supporting Sports, Dance, Fitness and Cultural programs

Key Fiscal Year Objectives:

- To expand fitness programs to include more strength training for seniors
- To add more Dance Classes and promote the programs more widely
- To investigate the expansion of the Zumba Programs
- To begin new programming activities for people with weight issues

Performance Measures:

Description	FY11 Act	FY13 Est	FY13 Est
Add more fitness classes	1	4	5
Expand number of dance class sessions	1	2	2
Increase enrollment in fitness classes	55	60	95
Add new senior programs	1	2	3

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4120.00000.00.000	Rec - McConnell Recreation -	\$13,037	\$11,898	\$11,898	\$11,898	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III 200 hrs @ \$13.22	\$2,644					
	Description: 1 Rec Program Specialist III 280 hrs @ \$13.22	\$3,702					
	Description: 1 Rec Program Specialist III 420 hrs @ \$13.22	\$5,552					
	Detail Total:	\$11,898.00					
3410.1.350.45121.4220.00000.00.000	Rec - McConnell Recreation -	\$808	\$738	\$738	\$738	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$738					
	Detail Total:	\$738.00					
3410.1.350.45121.4225.00000.00.000	Rec - McConnell Recreation -	\$189	\$173	\$173	\$173	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$173					
	Detail Total:	\$173.00					
3410.1.350.45121.4260.00000.00.000	Rec - McConnell Recreation-V	\$1,002	\$1,002	\$1,002	\$1,002	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation of self insure.	\$1,002					
	Detail Total:	\$1,002.00					
Budg_Cat: Personal Services - 100		\$15,036	\$13,811	\$13,811	\$13,811	\$0	0.00
3410.1.350.45121.4524.00000.00.000	Rec - McConnell Recreation-F	\$91	\$96	\$96	\$96	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$96					
	Detail Total:	\$96.00					
Budg_Cat: Purchased Services - 300		\$91	\$96	\$96	\$96	\$0	0.00

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City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45121.4612.00000.00.000. Rec - McConnell Recreation -		\$1,247	\$997	\$997	\$997	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Program support materials	\$997					
	Detail Total:	\$997.00					
Budg_Cat: Supplies - 600		\$1,247	\$997	\$997	\$997	\$0	0.00
Func: McConnell Recreation - 45121		\$16,374	\$14,904	\$14,904	\$14,904	\$0	0.00

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RECREATION

Division: Indoor Pool

Function 3410-45124

Mission Statement:

Provide a safe, sanitary and affordable year round indoor swimming facility for the purpose of educating the public in water safety and provide programs in fitness, Learn-to-Swim, recreation and competitive swimming.

Major Services/Responsibilities:

- Ensure safety of the patrons.
- Plan, organize and instruct swimming programs.
- Manage a yearly offering of a variety of swimming lesson program at a reasonable and self sustaining cost

Key Fiscal Year Objectives:

- Respond to the customer's needs in the development of new lesson programs
- Promote and market the programs and facility
- Increase the number of swimming lesson participants
- Increase number of classes offered
- Increase revenues
- Work on Web site based registration process

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Increase memberships and attendance	56,050	58,500	59,500
Increase swimming lesson attendance	850	885	925
Add more lifeguard training and WSI classes	2/yr	3/yr	4/yr
Add more swimming classes	1 added	2 added	2 added

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
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3410.1.350.45124.4110.00000.00.000.	Indoor Pool - Regular Salariec	\$11,380	\$11,995	\$12,075	\$15,093	\$3,098	25.83
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Arsenault, Michael A	(\$48,297)	-0.8000	80% Rec Pool			
	Description: Arsenault, Michael A	\$60,372	1.0000	Aquatics Facili			
	Description: zCM Increase Allocation to 25% for Rec Fund	\$3,018	0.0500	Rec Fund			
	Detail Total:	\$15,093.00					
3410.1.350.45124.4120.00000.00.000.	Indoor Pool - Temporary Emp	\$9,840	\$27,526	\$13,231	\$13,231	(\$14,295)	(51.93)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4 Rec Program Specialist II, SPT 333 hrs @ \$11.99	\$3,992					
	Description: 8 Rec Program Specialist I, SPT 850 hrs @ \$10.87	\$9,239					
	Detail Total:	\$13,231.00					
3410.1.350.45124.4213.00000.00.000.	Life Insurance	\$137	\$0	\$29	\$29	\$29	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Ins Premiums to LGC Health Trust	\$29					
	Detail Total:	\$29.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4220.00000.00.000	Indoor Pool - FICA	\$1,316	\$2,450	\$1,574	\$1,574	(\$876)	(35.76)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$1,574					
	Detail Total:	\$1,574.00					
3410.1.350.45124.4225.00000.00.000	Indoor Pool - Medicare	\$308	\$573	\$368	\$368	(\$205)	(35.78)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$368					
	Detail Total:	\$368.00					
3410.1.350.45124.4230.00000.00.000	Indoor Pool - Retirement	\$1,069	\$1,242	\$754	\$754	(\$488)	(39.29)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$754					
	Detail Total:	\$754.00					
3410.1.350.45124.4260.00000.00.000	Indoor Pool - Workers Comp I	\$1,701	\$1,701	\$1,701	\$1,701	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation of self insure.	\$1,701					
	Detail Total:	\$1,701.00					
3410.1.350.45124.4524.00000.00.000	Indoor Pool - Public Liab Insur	\$0	\$300	\$0	\$0	(\$300)	(100.00)
Budg_Cat: Personal Services - 100		\$25,750	\$45,787	\$29,732	\$32,750	(\$13,037)	(28.47)
3410.1.350.45124.4524.00000.00.000	Indoor Pool - Public Liab Insur	\$283	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$300					
	Detail Total:	\$300.00					
Budg_Cat: Purchased Services - 300		\$283	\$300	\$300	\$300	\$0	0.00

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45124.4612.00000.00.000.	Indoor Pool - Operating Suppl	\$0	\$1,875	\$750	\$750	(\$1,125)	(60.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Supplies to support programs	\$750					
	Detail Total:	\$750.00					
Budg_Cat: Supplies - 600		\$0	\$1,875	\$750	\$750	(\$1,125)	(60.00)
Func: Indoor Pool - 45124		\$26,033	\$47,962	\$30,782	\$33,800	(\$14,162)	(29.53)

RECREATION

Division: Jenny Thompson Pool

Function 3410-45125

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreation and competitive outdoor aquatic experience.

Major Services/Responsibilities:

- Ensure the safety of patrons
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Run swimming lessons for the general public that are self sustaining and meet the demands of the patrons

Key Fiscal Year Objectives:

- Respond to the customer's needs
- Continue to provide a safe and sanitary facility
- Promote and market the facility aggressively
- Increase number of users
- Increase swimming lesson participants
- Develop creative programs and fundraising events
- Increase revenue

Performance Measures:

Description	FY11Act	FY12Est	FY13Est
Increase programs	4	4	5
Add more swimming lesson sessions	1	1	3
Increase number of lesson participants	60	65	120

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.4120.00000.00.000.	Thompson Pool - Temporary I	\$962	\$1,305	\$1,305	\$1,305	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 3 Rec Program Specialist I, SPT 120hrs @ \$10.87	\$1,305					
	Detail Total:	\$1,305.00					
3410.1.350.45125.4220.00000.00.000.	Thompson Pool - FICA	\$60	\$81	\$81	\$81	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$81					
	Detail Total:	\$81.00					
3410.1.350.45125.4225.00000.00.000.	Thompson Pool - Medicare	\$14	\$19	\$19	\$19	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$19					
	Detail Total:	\$19.00					
3410.1.350.45125.4524.00000.00.000.	Thompson Pool - Public Liab I	\$0	\$9	\$0	\$0	(\$9)	(100.00)
Budg_Cat: Personal Services - 100		\$1,035	\$1,414	\$1,405	\$1,405	(\$9)	(0.64)

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45125.4524.00000.00.000.	Thompson Pool - Public Liab	\$9	\$10	\$10	\$10	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$10					
	Detail Total:	\$10.00					
Budg_Cat:	Purchased Services - 300	\$9	\$10	\$10	\$10	\$0	0.00
Func:	Thompson Pool - 45125	\$1,045	\$1,424	\$1,415	\$1,415	(\$9)	(0.63)

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RECREATION

Division: McConnell Center Senior Program /Travel

Function 3410-45126

Mission Statement:

To develop and provide high quality, affordable and accessible recreation programs and facilities. To encourage participation of senior citizens in the community in a variety of activities locally and through opportunities to travel. To maximize the use of the Senior facilities at the McConnell Center and the related spaces in the building and other community facilities.

Major Services/Responsibilities:

- Provide space for senior recreation programs and community activities
- Run a variety of social, health, educational and cultural recreation activities
- Coordinate and promote a variety of regularly scheduled activities
- Maintain a budget that allows for maintenance and growth of programs

Key Fiscal Year Objectives:

- To expand fitness programs to include more strength training for seniors
- To add more longer distance travel programs and trips and to market widely
- To investigate the additional local travel programs
- To begin new programming activities for people with mobility and health issues

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Add more fitness classes	1	4	4
Expand number of long distance trips	1	2	3
Increase enrollment in fitness classes	55	60	75
Add new senior programs	1	4	4

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4115.00000.00.000.	McConnell Ctr Senior Prgms/	\$9,873	\$10,607	\$10,982	\$10,982	\$375	3.54
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Kelly, Mary	\$10,982	0.3800	Recreation Prog			
	Detail Total:	\$10,982.00					
3410.1.350.45126.4120.00000.00.000.	McConnell Ctr Senior Prgms/	\$25,203	\$14,331	\$23,514	\$23,514	\$9,183	64.08
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 Rec Program Specialist III SPT 600 hrs @ \$12.87	\$7,722					
	Description: 2 Rec Program Associate I SPT 800 hrs @ \$9.87	\$15,792					
	Detail Total:	\$23,514.00					
3410.1.350.45126.4130.00000.00.000.	McConnell Ctr Senior Prgms/	\$13	\$0	\$0	\$0	\$0	0.00
3410.1.350.45126.4220.00000.00.000.	McConnell Ctr Senior Prgms/	\$2,164	\$1,546	\$2,139	\$2,139	\$593	38.36
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,139					
	Detail Total:	\$2,139.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45126.4612.00000.00.000.	McConnell Senior Programs/T	\$4,103	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Operating Supplies	\$5,000					
	Detail Total:	\$5,000.00					
3410.1.350.45126.4615.00000.00.000.	McConnell Senior Programs/T	\$1,025	\$0	\$1,000	\$1,000	\$1,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Senior Programs/Travel - Clothing & Unif	\$1,000					
	Detail Total:	\$1,000.00					
Budg_Cat: Supplies - 600		\$5,127	\$5,000	\$6,000	\$6,000	\$1,000	20.00
Func: McConnell Senior Programs/Travel - 45126		\$126,473	\$217,178	\$228,467	\$228,467	\$11,289	5.20

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RECREATION

Division: Ice Arena – Camp Kool		Function 3410-45149	
Mission Statement:			
To properly provide and operate the Arena Camp Kool summer camp program.			
Major Services/Responsibilities:			
<ul style="list-style-type: none"> • Operate and Provide 8 week youth day camp program for ages 6 to 12 • Scheduling and marketing of 8 week camp program 			
Key Fiscal Year Objectives:			
<ul style="list-style-type: none"> • Provide a high level of customer service. • Provide a quality and safe program for campers. • Staff orientation and training • Focus operations and staff on a high level of customer service and increased amount of customer communications and feedback 			
Performance Measures:			
Description	FY11act	FY12Est	FY13Est
Continue growth in average weekly attendance	45/wk	48/wk	50/wk
Expand camp trips/ summer	12	14	16
Develop new activities	4	5	6

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4110.00000.00.000	Camp Kool -Regular Salaried	\$12,599	\$12,837	\$13,087	\$17,371	\$4,534	35.32
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McNulty, Patrick K	(\$52,348)	-0.8000	80% Arena			
	Description: McNulty, Patrick K	\$65,435	1.0000	Arena Facility			
	Description: zCM Increase Allocation to 25% Rec Fund	\$4,284	0.0500	Rec Fund			
	Detail Total:	\$17,371.00					
3410.1.350.45149.4120.00000.00.000	Camp Kool -Temporary Empl	\$19,406	\$21,344	\$21,344	\$21,344	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Director 420 hrs @ \$13.22	\$5,552					
	Description: Camp Kool Employees 1600 hrs @ \$9.87	\$15,792					
	Detail Total:	\$21,344.00					
3410.1.350.45149.4130.00000.00.000	Camp Kool -Overtime Pay	\$676	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Overtime Costs	\$300					
	Detail Total:	\$300.00					
3410.1.350.45149.4211.00000.00.000	Health Insurance	\$3,045	\$3,310	\$3,541	\$3,541	\$231	6.98
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$3,541					
	Detail Total:	\$3,541.00					
3410.1.350.45149.4212.00000.00.000	Dental Insurance	\$176	\$184	\$146	\$146	(\$38)	(20.65)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$146					
	Detail Total:	\$146.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4213.00000.00.000	Life Insurance	\$30	\$31	\$31	\$31	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Insurance Premiums	\$31					
	Detail Total:	\$31.00					
3410.1.350.45149.4220.00000.00.000	Camp Kool -FICA	\$2,061	\$2,120	\$2,120	\$2,120	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$2,120					
	Detail Total:	\$2,120.00					
3410.1.350.45149.4225.00000.00.000	Camp Kool -Medicare	\$379	\$496	\$496	\$496	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$496					
	Detail Total:	\$496.00					
3410.1.350.45149.4230.00000.00.000	Camp Kool -Retirement	\$1,251	\$1,426	\$1,192	\$1,192	(\$234)	(16.41)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$1,192					
	Detail Total:	\$1,192.00					
Budg_Cat: Personal Services - 100		\$39,622	\$42,048	\$42,257	\$46,541	\$4,493	10.69
3410.1.350.45149.4443.00000.00.000	Camp Kool -Rental of Equipm	\$1,697	\$3,038	\$3,038	\$3,038	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Busing	\$3,038					
	Detail Total:	\$3,038.00					

City of Dover, New Hampshire

Recreation Programs Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3410.1.350.45149.4524.00000.00.000	Camp Kool -Public Liab Insur	\$238	\$253	\$253	\$253	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insurance	\$253					
	Detail Total:	\$253.00					
3410.1.350.45149.4591.00000.00.000	Camp Kool -Special Programs	\$1,490	\$750	\$1,500	\$1,500	\$750	100.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Special Programs	\$1,500					
	Detail Total:	\$1,500.00					
Budg_Cat: Purchased Services - 300		\$3,425	\$4,041	\$4,791	\$4,791	\$750	18.56
3410.1.350.45149.4612.00000.00.000	Camp Kool -Operating Supplie	\$1,618	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Camp Kool Operating Supplies	\$750					
	Detail Total:	\$750.00					
3410.1.350.45149.4615.00000.00.000	Camp Kool -Clothing & Unifon	\$599	\$350	\$350	\$350	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Shirts	\$350					
	Detail Total:	\$350.00					
3410.1.350.45149.4631.00000.00.000	Camp Kool -Food	\$47	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Supplies - 600		\$2,263	\$1,100	\$1,100	\$1,100	\$0	0.00
Func: Arena - 45149		\$45,311	\$47,189	\$48,148	\$52,432	\$5,243	11.11
Grand Total:		\$285,615	\$539,276	\$535,248	\$535,248	(\$4,028)	(0.75)

End of Report

PUBLIC LIBRARY

TAB 13

PUBLIC LIBRARY

TAB 13

PUBLIC LIBRARY

Division: Public Library

Function 45500

Mission Statement:

The Dover Public Library supports lifelong enjoyment of reading and learning, effectively delivering what we call “Solutions and Delight”. The focus of our staff, collections, programs and facilities is the provision of a broad range of information services, in multiple formats, which entertain, enlighten, empower, educate and enrich the citizens we serve.

Major Services/Responsibilities:

- To serve as both a physical space and virtual portal for the discovery of ideas, the joy of reading, and the power of information.
- To cultivate reading and learning activities for youth and teens: story times, homework help, enrichment and entertainment experiences, and summer reading programs.
- To offer research assistance, readers’ advisory services, and guidance in the use of electronic and online resources.
- To provide customer-focused library services through our website, including digitized resources, comprehensive research databases, and social software tools.
- To fill, through interlibrary loan services, patron requests for books and materials from libraries world-wide.
- To function as a community repository, preserving, and making accessible, an extensive collection of historical materials about Dover, the seacoast region and NH.
- To support our client libraries in the five Dover public schools by providing system administration for our shared library automation system.

Key Fiscal Year Objectives:

- Increase online databases and downloadable materials available to patrons 24/7 through library website: the “virtual DPL”.
- Overhaul and re-tool the library’s website with new content, new features, and user-friendly platforms.
- Ramp up outreach to patrons through social software technology in order to promote the library, publicize services, and to encourage use.
- Repair walls, woodwork and ceilings throughout the library.
- Partner with community agencies and organizations to share programs and to link their services to the libraries.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Total circulation	296,225	298,000	300,000
New patrons registered	1,727	1,875	1,900
Holds filled	18,206	18,300	18,500
Visitors	184,334	186,000	188,000
Registered borrowers	27,654	28,780	29,000
Meetings hosted	523	506	450
Public Internet uses (does not incl. Wi-Fi)	22,762	23,600	24,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4110.00000.00.000	Public Library-Regular Salarie	\$168,641	\$94,352	\$96,302	\$94,352	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Beaudoin, Cathleen C	\$96,302	0.8750	Director of Pub			
	Description: Continue Voluntary Wage Freeze	(\$1,950)					
	Detail Total:	\$94,352.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4115.00000.00.000	Public Library-Regular Hourly	\$457,555	\$517,187	\$543,280	\$543,280	\$26,093	5.05
Detail: [FY13CityManagerProposed]		Budget	FTE	Position Desc.			
	Description: 457 Incentive Pay	\$1,196		457 Incentive			
	Description: Anderson, Nancy T	\$18,667	0.5750	Library Asst II			
	Description: Covell, Amy	\$9,198	0.3250	Library Asst I			
	Description: Diesel, Sandra E	\$21,269	0.5750	Library Asst I			
	Description: Gillies, Jocelin	\$12,276	0.3880	Library Asst I			
	Description: Gray, Marilyn	\$9,015	0.3625	Library Page			
	Description: Gutowski, Russell A	\$33,677	1.0000	Custodian			
	Description: LaFrance, Denise A	\$62,384	1.0000	Librarian II			
	Description: Lemoyne, Annemarie	\$8,905	0.4092	Library Asst I			
	Description: Mayer-Gottlob, Karin	\$26,816	0.7250	Library Asst I			
	Description: Nelson, Anne N	\$24,172	0.7188	Library Asst I			
	Description: Openo, Phuong	\$26,278	0.6250	Library Asst II			
	Description: Rano, Joanne M	\$15,564	0.5000	Acct Clerk II			
	Description: Riggio, Joanne	\$22,196	0.5940	Library Asst I			
	Description: Sick Buy Out	\$600					
	Description: Smith, Sara E	\$7,415	0.3000	Library Page			
	Description: Steele, Abigail E	\$7,054	0.3000	Library Page			
	Description: Thorner, Kathleen A	\$43,005	0.8750	Librarian I			
	Description: Thrasher, Margaret	\$60,226	1.0000	Librarian II			
	Description: Tremblay, Carolyn	\$54,581	0.8750	Librarian II			
	Description: Vincent, Susan J	\$26,578	0.7250	Library Asst I			
	Description: Whelan, Kimberly J	\$9,203	0.3250	Library Asst I			
	Description: Winter, Barbara A	\$43,005	0.8750	Librarian I			
	Detail Total:	\$543,280.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4130.00000.00.000	Public Library-Overtime Pay	\$150	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Custodian overtime for snowstorms	\$400					
	Detail Total:	\$400.00					
1000.1.390.45500.4170.00000.00.000	Public Library-Longevity Pay	\$13,808	\$12,801	\$13,080	\$13,080	\$279	2.18
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10 PT @ various yrs (5.53 FTEs)	\$5,080					
	Description: 2 FT @ 10--14 yrs	\$1,600					
	Description: 4 FT @ 20+ yrs	\$6,400					
	Detail Total:	\$13,080.00					
1000.1.390.45500.4211.00000.00.000	Public Library-Health Insuranc	\$89,314	\$110,514	\$95,399	\$93,187	(\$17,327)	(15.68)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$95,399					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$2,212)					
	Detail Total:	\$93,187.00					
1000.1.390.45500.4212.00000.00.000	Public Library-Dental Insuranc	\$5,746	\$6,003	\$4,388	\$4,388	(\$1,615)	(26.90)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library-Dental Insurance	\$4,388					
	Detail Total:	\$4,388.00					
1000.1.390.45500.4213.00000.00.000	Public Library-Life Insurance	\$1,186	\$962	\$944	\$944	(\$18)	(1.87)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$944					
	Detail Total:	\$944.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4214.00000.00.000	Public Library-Disability Insur	\$639	\$721	\$722	\$722	\$1	0.14
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$722					
	Detail Total:	\$722.00					
1000.1.390.45500.4220.00000.00.000	Public Library-FICA	\$39,271	\$36,879	\$38,871	\$38,871	\$1,992	5.40
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$38,871					
	Detail Total:	\$38,871.00					
1000.1.390.45500.4225.00000.00.000	Public Library-Medicare	\$9,184	\$8,625	\$9,091	\$9,091	\$466	5.40
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45 % of wages	\$9,091					
	Detail Total:	\$9,091.00					
1000.1.390.45500.4230.00000.00.000	Public Library-Retirement	\$36,936	\$43,523	\$35,498	\$35,498	(\$8,025)	(18.44)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$35,498					
	Detail Total:	\$35,498.00					
1000.1.390.45500.4240.00000.00.000	Public Library-Staff Developm	\$240	\$1,700	\$1,000	\$1,000	(\$700)	(41.18)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Courses, workshops, conferences	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.390.45500.4260.00000.00.000	Public Library-Worker's Comp	\$1,321	\$1,321	\$1,321	\$1,321	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$1,321					
	Detail Total:	\$1,321.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4290.00000.00.000	Public Library-FSA Fees	\$90	\$132	\$132	\$132	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$132					
	Detail Total:	\$132.00					
Budg_Cat: Personal Services - 100		\$824,080	\$835,120	\$840,428	\$836,266	\$1,146	0.14
1000.1.390.45500.4336.00000.00.000	Public Library-Medical Service	\$350	\$400	\$400	\$400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: New Employee Physical Exams	\$400					
	Detail Total:	\$400.00					
1000.1.390.45500.4341.00000.00.000	Public Library - Technical Ser	\$600	\$700	\$1,700	\$700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Microfilm Fosters & Sunday Citizen	\$700					
	Description: Web development consultant services	\$1,000					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$700.00					
1000.1.390.45500.4411.00000.00.000	Public Library-Water And Sew	\$1,125	\$1,958	\$1,708	\$1,708	(\$250)	(12.77)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Backflow Preventer test	\$60					
	Description: Meter rental	\$52					
	Description: Sewer Usage Charges	\$1,409					
	Description: Water firelines maintenance fee	\$280					
	Description: Water Usage Charges	\$1,291					
	Description: zEnergy Savings Estimate FY13	(\$1,384)					
	Detail Total:	\$1,708.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4423.00000.00.000	Public Library - Cleaning Serv	\$0	\$1,500	\$1,500	\$1,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Carpet and upholstery cleaning	\$1,500					
	Detail Total:	\$1,500.00					
1000.1.390.45500.4431.00000.00.000	Public Library-Maint Chrgs - B	\$2,353	\$3,800	\$4,190	\$4,190	\$390	10.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Air conditioning repairs/maintenance	\$475					
	Description: Alarm systems testing/maintenance	\$1,000					
	Description: Electrical repairs	\$650					
	Description: Furnace insp., cleaning/maintenance	\$550					
	Description: Plumbing repairs	\$525					
	Description: Sprinkler repairs/maintenance	\$700					
	Description: Turf treatments/spraying	\$290					
	Detail Total:	\$4,190.00					
1000.1.390.45500.4433.00000.00.000	Public Library-Maint Chrgs - E	\$1,573	\$1,850	\$1,950	\$1,950	\$100	5.41
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual fire alarm service test	\$500					
	Description: Annual sprinkler/elevator recall test	\$250					
	Description: Elevator maintenance & inspections	\$800					
	Description: Elevator repairs	\$200					
	Description: Fire extinguishers inspection	\$100					
	Description: State elevator certificates (2)	\$100					
	Detail Total:	\$1,950.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4435.00000.00.000	Public Library-Maint Chrgs - C	\$17,512	\$22,339	\$25,933	\$22,933	\$594	2.66
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1/2 Share Dynix Hardware Maintenance	\$3,573					
	Description: 1/2 Share Dynix Software Maintenance	\$10,380					
	Description: Dovernet Computer Maintenance	\$7,296					
	Description: Equipment not under contract	\$600					
	Description: Laminator maintenance contract	\$359					
	Description: Microfilm reader/printer maint. contract	\$655					
	Description: PC timing/mgt software	\$3,000					
	Description: Typewriter maintenance	\$70					
	Description: zCM General Reduction	(\$3,000)					
	Detail Total:	\$22,933.00					
1000.1.390.45500.4443.00000.00.000	Public Library - Rental of Equi	\$1,433	\$1,434	\$1,434	\$1,434	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier lease 12 mo	\$1,434					
	Detail Total:	\$1,434.00					
1000.1.390.45500.4521.00000.00.000	Public Library-Property Insura	\$3,548	\$3,752	\$3,912	\$3,912	\$160	4.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Property Insur	\$3,912					
	Detail Total:	\$3,912.00					
1000.1.390.45500.4524.00000.00.000	Public Library-Public Liab Insu	\$5,088	\$5,393	\$5,393	\$5,393	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$5,393					
	Detail Total:	\$5,393.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4531.00000.00.000	Public Library-Communication	\$5,579	\$6,120	\$6,120	\$6,120	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$6,120					
	Detail Total:	\$6,120.00					
1000.1.390.45500.4534.00000.00.000	Public Library-Postage	\$1,745	\$2,021	\$2,021	\$2,021	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Certified letters	\$831	150 @ \$5.54				
	Description: Overdue notices & bills	\$690	1500 @ \$.46				
	Description: Regular mail & 4th class packages	\$500					
	Detail Total:	\$2,021.00					
1000.1.390.45500.4540.00000.00.000	Public Library-Advertising	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job ads to fill possible vacancies	\$500					
	Detail Total:	\$500.00					
1000.1.390.45500.4550.00000.00.000	Public Library-Printing And Bir	\$0	\$450	\$450	\$450	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Brochures	\$200					
	Description: Rebinding books	\$250					
	Detail Total:	\$450.00					
1000.1.390.45500.4580.00000.00.000	Public Library-Travel Expense	\$638	\$1,600	\$1,200	\$1,200	(\$400)	(25.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for conferences, meetings, mileage	\$1,200					
	Detail Total:	\$1,200.00					
Budg_Cat: Purchased Services - 300		\$41,542	\$53,817	\$58,411	\$54,411	\$594	1.10

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4611.00000.00.000	Public Library-Office Supplies	\$9,509	\$9,914	\$9,914	\$9,914	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 4mm data cartridges system backups	\$239					
	Description: Book covers (rolls)	\$520					
	Description: Book covers (singles)	\$1,300					
	Description: Book repair materials	\$200					
	Description: Bookmarks and bookbags	\$325					
	Description: Card stock paper	\$260					
	Description: Cases/inserts for books on CD	\$355					
	Description: CD cleaning supplies	\$255					
	Description: Childrens Room craft supplies	\$480					
	Description: DVD cases and denial caps	\$665					
	Description: Glue, paste, tape and adhesives	\$628					
	Description: Golf pencils, pens	\$89					
	Description: Jewel cases for music CDs	\$366					
	Description: Overdue mailers (clear window env.)	\$190					
	Description: Padded book mailers	\$74					
	Description: Plain business-size envelopes	\$85					
	Description: Plastic hanging bags	\$215					
	Description: Preservation/archival storage materials	\$250					
	Description: Print cartridges	\$1,236					
	Description: Printer paper	\$400					
	Description: Projector bulbs	\$168					
	Description: Receipt printer paper/ink cartridges	\$460					
	Description: Rubber stamps	\$30					
	Description: Spine and adhesive labels	\$275					
	Description: Stationery, envelopes & business cards	\$156					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
	Description: Typewriter ribbons & correction tape	\$96					
	Description: Water Filters 12 MO @ 49.75	\$597					
	Detail Total:	\$9,914.00					
1000.1.390.45500.4612.00000.00.000	Public Library-Operating Supp	\$1,086	\$1,153	\$1,200	\$700	(\$453)	(39.29)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Barcodes (20,000)	\$450					
	Description: Program prizes and readers supplies	\$750					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$700.00					
1000.1.390.45500.4615.00000.00.000	Public Library-Clothing & Unif	\$259	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Uniforms for custodian 12 MO @ 25	\$300					
	Detail Total:	\$300.00					
1000.1.390.45500.4621.00000.00.000	Public Library-Natural Gas	\$9,589	\$11,210	\$12,898	\$11,898	\$688	6.14
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 8,542 therms avg. usage	\$15,462					
	Description: xEnergy Savings Estimate FY13	(\$2,564)					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$11,898.00					
1000.1.390.45500.4622.00000.00.000	Public Library-Electricity	\$14,911	\$17,304	\$16,050	\$16,050	(\$1,254)	(7.25)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Electrical usage 101,200 KWH	\$20,503					
	Description: zEnergy Savings Estimate FY13	(\$4,453)					
	Detail Total:	\$16,050.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4640.00000.00.000	Public Library-Books & Public	\$4,871	\$7,758	\$7,758	\$7,758	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Magazine subscriptions	\$7,758					
	Detail Total:	\$7,758.00					
1000.1.390.45500.4651.00000.00.000	Public Library-Maint Supplies	\$5,056	\$5,837	\$5,704	\$5,704	(\$133)	(2.28)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning and janitorial supplies	\$880					
	Description: Hardware items	\$600					
	Description: Lightbulbs, ballasts	\$860					
	Description: Mats and runners	\$864					
	Description: Toilet blocks, paper towels and TP	\$2,500					
	Detail Total:	\$5,704.00					
1000.1.390.45500.4681.00000.00.000	Public Library-Minor Equipme	\$257	\$2,018	\$788	\$788	(\$1,230)	(60.95)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 small folding tables	\$300					
	Description: Coffeemaker	\$149					
	Description: Paper shredder	\$149					
	Description: Storage cabinets for custodial area	\$190					
	Detail Total:	\$788.00					
Budg_Cat: Supplies - 600		\$45,537	\$55,494	\$54,612	\$53,112	(\$2,382)	(4.29)
1000.1.390.45500.4725.00000.00.000	Public Library - Building Impro	\$0	\$12,500	\$12,500	\$12,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Ceiling repair/repainting	\$6,500					
	Description: Woodwork repair	\$6,000					
	Detail Total:	\$12,500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4745.00000.00.000	Public Library - Computers & I	\$1,719	\$3,300	\$3,100	\$3,100	(\$200)	(6.06)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Migrate 12 public PCs to thin-clients - incl. serv	\$3,100		incl. licensing			
	Detail Total:	\$3,100.00					
1000.1.390.45500.4745.00000.90.000	Public Library - Computers & I	\$877	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4748.00000.00.000	Public Library - Books and Co	\$92,932	\$95,869	\$97,786	\$95,869	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adult Books on CD	\$6,850					
	Description: Adult DVDs	\$4,200					
	Description: Adult Fiction	\$20,000					
	Description: Adult Music CDs	\$2,200					
	Description: Adult Non-fiction	\$24,500					
	Description: Adult Paperbacks	\$1,400					
	Description: Adult Reference	\$1,700					
	Description: Adult Replacements	\$1,500					
	Description: Children's Books on CD	\$1,550					
	Description: Children's DVDs	\$2,100					
	Description: Children's hardcover books	\$7,125					
	Description: Children's Music CDs	\$680					
	Description: Children's Paperbacks	\$1,000					
	Description: Children's Picture books	\$5,630					
	Description: Children's Reference	\$1,700					
	Description: Children's Replacements	\$1,300					
	Description: Large Print	\$2,000					
	Description: Standing Orders	\$7,500					
	Description: Young Adult	\$4,851					
	Description: zCM General Reduction	(\$1,917)					
	Detail Total:	\$95,869.00					
1000.1.390.45500.4748.00000.90.000	Public Library - Books and Co	\$4,171	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Capital Outlay - 700		\$99,699	\$111,669	\$113,386	\$111,469	(\$200)	(0.18)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.390.45500.4810.00000.00.000	Public Library-Membership Du	\$625	\$880	\$865	\$865	(\$15)	(1.70)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: American Library Association	\$130					
	Description: COSUGI (Customers of SirsiDynix, Inc.)	\$100					
	Description: New England Library Association	\$80					
	Description: NH Library Association	\$375					
	Description: NH Library Trustees Association	\$100					
	Description: Public Library Association.	\$55					
	Description: Urban Public Library Consortium	\$25					
	Detail Total:	\$865.00					
1000.1.390.45500.4819.00000.00.000	Public Library-Fees & Charge:	\$0	\$0	\$150	\$150	\$150	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Background checks for new employees/volunteers	\$150					
	Detail Total:	\$150.00					
Budg_Cat: Other Expenses - 800		\$625	\$880	\$1,015	\$1,015	\$135	15.34
Func: Public Library - 45500		\$1,011,484	\$1,056,980	\$1,067,852	\$1,056,273	(\$707)	(0.07)

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PUBLIC LIBRARY

Division: Library Fines Fund

Function 3455-45500

Mission Statement:

To encourage the timely return of borrowed library materials, a fine is charged for items returned late and to pay the replacement cost of any items that are lost or damaged beyond repair. The funds collected are placed in a non-lapsing account, in accordance with state law, for the purchase of books and other library materials that are used by, and benefit, all library patrons.

Major Services/Responsibilities:

- Collection and timely deposit of fines
- Aggressive pursuit of long-term delinquent borrowers
- Purchase of appropriate replacement materials

Key Fiscal Year Objectives:

- To supplement General Fund appropriation (Accounts 4640 and 4748)
- To continue cooperative effort with Dover Police Department in retrieving long overdue materials and in resolving violations under state law.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Daily fines @ \$1.00/day per DVD or \$.25/day other items	\$37,124	\$33,120	\$33,240
Replacement of lost or damaged items	\$2,000	\$2,000	\$2,000

City of Dover, New Hampshire

Public Library Fines Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4335.00000.00.000	Public Library - Auditing Servi	\$176	\$283	\$300	\$300	\$17	6.01
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing services	\$300					
	Detail Total:	\$300.00					
3455.1.390.45500.4435.00000.00.000	Public Library - Maint Chrgs -	\$0	\$800	\$900	\$900	\$100	12.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: License for print mgt system	\$250					
	Description: Maint. contract for print mgt system	\$650					
	Detail Total:	\$900.00					
Budg_Cat: Purchased Services - 300		\$176	\$1,083	\$1,200	\$1,200	\$117	10.80
3455.1.390.45500.4611.00000.00.000	Public Library - Office Supplie	\$1,035	\$3,815	\$3,775	\$3,775	(\$40)	(1.05)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Headphones for public PCs	\$160					
	Description: Paper, print cartridges, toner	\$3,615					
	Detail Total:	\$3,775.00					
3455.1.390.45500.4640.00000.00.000	Public Library-Books & Public	\$5,551	\$17,000	\$17,000	\$17,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Movie licenses (2)	\$479					
	Description: Newspaper subscriptions (9)	\$2,550					
	Description: Online database subscriptions (8)	\$10,299					
	Description: Serial Investment & consumer publications (12)	\$3,672					
	Detail Total:	\$17,000.00					
Budg_Cat: Supplies - 600		\$6,587	\$20,815	\$20,775	\$20,775	(\$40)	(0.19)

City of Dover, New Hampshire

Public Library Fines Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3455.1.390.45500.4745.01203.00.000	Library - Gates Foundation Gr	\$1,366	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Library - Gates Foundation Grant - Computers & Com	\$0					
	Detail Total:	\$0.00					
3455.1.390.45500.4748.00000.00.000	Public Library - Books and Co	\$36,120	\$54,734	\$44,865	\$44,865	(\$9,869)	(18.03)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Adult Books	\$17,365					
	Description: Books on CD	\$9,000					
	Description: Children's Books	\$8,500					
	Description: DVDs	\$4,000					
	Description: Music CDs	\$3,000					
	Description: Replacement copies	\$3,000					
	Detail Total:	\$44,865.00					
Budg_Cat: Capital Outlay - 700		\$37,486	\$54,734	\$44,865	\$44,865	(\$9,869)	(18.03)
Func: Public Library - 45500		\$44,249	\$76,632	\$66,840	\$66,840	(\$9,792)	(12.78)
Grand Total:		\$44,249	\$76,632	\$66,840	\$66,840	(\$9,792)	(12.78)

End of Report

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HUMAN SERVICES

TAB 14

HUMAN SERVICES

TAB 14

PUBLIC WELFARE

Division: Administration & General Assistance Functions: 44410 & 44430

Mission Statement:

To provide a general assistance program to meet the genuine needs of all eligible residents in compliance with NH State Law (NH RSA 165) and the City guidelines, in a respectful and fiscally responsible way which fosters dignity and self-sufficiency.

Major Services/Responsibilities:

- Provide General Assistance program
- Maintain accurate case plans/records
- Investigate/verify all applications for assistance
- Coordinate Workfare program (as applicable)
- Comply with Federal, State and local laws
- Work with State and local agencies to improve the human service delivery system
- Administer human service grants/subsidies to area agencies
- Provide information and referral
- Pursue reimbursement for assistance whenever reasonable as defined by statute

Key Fiscal Year Objectives:

- Update Dover City guidelines to incorporate changes and addendums as needed
- Follow impact of budget reductions on both State and Federal level particularly as they may impact local budget
- Be particularly sensitive to any policy or funding changes with the area Human Services agencies which may cause add an shifting of costs to the General Assistance budget
- Continue support for the new SHARE office in Dover
- Continue support for the Homeless Center of Strafford County
- Provide intake support for Toys for Tots Christmas program and coordinate with the Dover Fire Dept.
- Monitor any new legislation which may have either a negative or positive impact on the department
- Actively participate in efforts to address “affordable housing and homelessness” particularly through the Continuum of Care
- Maintain active participation in the NH Local Welfare Administrators Association and Executive Board
- Pursue resources to offset rising fuel/gas/utility rates
- Review possibility of volunteer program
- Collaborate with CAP for shared space and programming
- Maintain relationship with Service Link through participation on the Advisory Board and Wrap Around Committee
- Maintain CDBG and McKinney grants for emergency cases
- Continue to have State worker on site to expedite the application process for residents
- Continue participation on the DHHS Commissioners Town Welfare Advisory Committee
- Work with NH Local Welfare Executive Committee on update of the MAPS computer program

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
General Assistance requests	1985	4125	4200
General Assistance cases approved	565	2042	2000
Total number of contacts	6219	6700	7000
McKinney Grant cases	80	80	80
CDBG Security Deposit Program	23	30	50

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4110.00000.00.000	Human Serv - Admin-Regular	\$57,934	\$58,190	\$58,862	\$58,862	\$672	1.15
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Nichols, Lena C	\$58,862	1.0000	Director of Hum			
	Detail Total:	\$58,862.00					
1000.1.400.44410.4115.00000.00.000	Human Serv - Admin-Regular	\$69,179	\$73,612	\$77,166	\$77,166	\$3,554	4.83
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Baker, Cara L	\$38,070	0.8800	Human Service T			
	Description: OConnor, Catherine M	\$39,096	0.8800	Office Manager			
	Detail Total:	\$77,166.00					
1000.1.400.44410.4170.00000.00.000	Human Serv - Admin-Longevi	\$1,600	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 15-19 years	\$1,600					
	Description: 1 @ 5-9 years	\$400					
	Detail Total:	\$2,000.00					
1000.1.400.44410.4211.00000.00.000	Human Serv - Admin-Health li	\$39,034	\$46,327	\$53,873	\$52,624	\$6,297	13.59
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$53,873					
	Description: zCM Reduction - Savings Actual Rate vs GMR	(\$1,249)					
	Detail Total:	\$52,624.00					
1000.1.400.44410.4212.00000.00.000	Human Serv - Admin-Dental li	\$2,059	\$2,305	\$1,821	\$1,821	(\$484)	(21.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$1,821					
	Detail Total:	\$1,821.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4213.00000.00.000	Human Serv - Admin-Life Insu	\$295	\$317	\$326	\$326	\$9	2.84
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$326					
	Detail Total:	\$326.00					
1000.1.400.44410.4214.00000.00.000	Human Serv - Admin-Disabilit	\$388	\$450	\$393	\$393	(\$57)	(12.67)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Disability Premiums	\$393					
	Detail Total:	\$393.00					
1000.1.400.44410.4220.00000.00.000	Human Serv - Admin-FICA	\$8,302	\$7,758	\$7,934	\$7,934	\$176	2.27
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$7,934					
	Detail Total:	\$7,934.00					
1000.1.400.44410.4225.00000.00.000	Human Serv - Admin-Medicar	\$1,941	\$1,815	\$1,855	\$1,855	\$40	2.20
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,855					
	Detail Total:	\$1,855.00					
1000.1.400.44410.4230.00000.00.000	Human Serv - Admin-Retirem	\$11,790	\$15,020	\$12,146	\$12,146	(\$2,874)	(19.13)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$12,146					
	Detail Total:	\$12,146.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4240.00000.00.000	Human Serv - Admin-Staff De	\$258	\$480	\$480	\$480	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHLWAA Spring Conference 2 @ \$45 ea	\$90					
	Description: NHMA Annual Conference 2 @ \$45 ea	\$90					
	Description: Training Seminars 2 @ \$150 ea	\$300					
	Detail Total:	\$480.00					
1000.1.400.44410.4260.00000.00.000	Human Serv - Admin-Worker's	\$105	\$105	\$105	\$105	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$105					
	Detail Total:	\$105.00					
Budg_Cat: Personal Services - 100		\$192,885	\$208,379	\$216,961	\$215,712	\$7,333	3.52
1000.1.400.44410.4311.00000.00.000	Human Serv - Admin - Admini	\$3,120	\$4,000	\$4,000	\$4,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Human Serv - Admin - Administrative Services	\$4,000					
	Detail Total:	\$4,000.00					
1000.1.400.44410.4336.00000.00.000	Human Serv - Admin - Medica	\$114	\$0	\$0	\$0	\$0	0.00
1000.1.400.44410.4339.00000.00.000	Human Serv - Admin-Consulti	\$0	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Job assessment and placement services	\$200					
	Detail Total:	\$200.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4435.00000.00.000	Human Serv - Admin-Maint Cl	\$745	\$1,648	\$1,648	\$1,648	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Department Share of DoverNet PC Replacement	\$1,648					
	Detail Total:	\$1,648.00					
1000.1.400.44410.4441.00000.00.000	Human Serv - Admin - Rental	\$16,943	\$12,995	\$11,857	\$11,857	(\$1,138)	(8.76)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center Rent (964 sq.ft)	\$11,857					
	Detail Total:	\$11,857.00					
1000.1.400.44410.4443.00000.00.000	Human Serv - Admin - Rental	\$1,020	\$2,100	\$2,100	\$2,100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Photocopier and supplies 12 MO \$175 ea	\$2,100					
	Detail Total:	\$2,100.00					
1000.1.400.44410.4524.00000.00.000	Human Serv - Admin-Public L	\$1,279	\$1,356	\$1,356	\$1,356	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$1,356					
	Detail Total:	\$1,356.00					
1000.1.400.44410.4531.00000.00.000	Human Serv - Admin-Communi	\$2,371	\$2,800	\$2,800	\$2,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$2,800					
	Detail Total:	\$2,800.00					
1000.1.400.44410.4534.00000.00.000	Human Serv - Admin-Postage	\$795	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express and parcel delivery	\$500					
	Detail Total:	\$500.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4540.00000.00.000	Human Serv - Admin - Adverti	\$184	\$0	\$0	\$0	\$0	0.00
1000.1.400.44410.4580.00000.00.000	Human Serv - Admin-Travel E	\$163	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Travel expenses for seminars, conferences, mileage	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$26,733	\$26,099	\$24,961	\$24,961	(\$1,138)	(4.36)
1000.1.400.44410.4611.00000.00.000	Human Serv - Admin-Office S	\$1,598	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper, ribbons, general supplies	\$2,500					
	Detail Total:	\$2,500.00					
1000.1.400.44410.4640.00000.00.000	Human Serv - Admin-Books & Equip	\$53	\$75	\$75	\$75	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Governing Magazine Subscription	\$20					
	Description: NH Welfare Statutes	\$55					
	Detail Total:	\$75.00					
1000.1.400.44410.4681.00000.00.000	Human Serv - Admin - Minor E	\$0	\$500	\$500	\$0	(\$500)	(100.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Furnishings desks, chairs, etc.	\$500					
	Description: zCM General Reduction	(\$500)					
	Detail Total:	\$0.00					
Budg_Cat: Supplies - 600		\$1,651	\$3,075	\$3,075	\$2,575	(\$500)	(16.26)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44410.4745.00000.00.000	Human Serv - Admin - Compu	\$146	\$200	\$200	\$200	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Office Software Upgrades	\$200					
	Detail Total:	\$200.00					
Budg_Cat: Capital Outlay - 700		\$146	\$200	\$200	\$200	\$0	0.00
1000.1.400.44410.4810.00000.00.000	Human Serv - Admin-Member	\$89	\$120	\$120	\$120	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NH Local Welfare Administrators	\$120					
	Detail Total:	\$120.00					
1000.1.400.44410.4835.00000.00.000	Human Serv - Admin-Grants/5	\$13,750	\$11,000	\$11,000	\$11,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Strafford County CAP FY13 Request	\$11,000	FY12 \$11,000				
	Detail Total:	\$11,000.00					
Budg_Cat: Other Expenses - 800		\$13,839	\$11,120	\$11,120	\$11,120	\$0	0.00
Func: Human Serv - Admin - 44410		\$235,254	\$248,873	\$256,317	\$254,568	\$5,695	2.29

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4336.00000.00.000	Human Serv - Gen Asst-Medi	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: COBRA ins. payments/disabled workers	\$2,000					
	Detail Total:	\$2,000.00					
1000.1.400.44430.4337.00000.00.000	Human Serv - Gen Asst-Dent	\$0	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medically documented extractions	\$300					
	Detail Total:	\$300.00					
1000.1.400.44430.4341.00000.00.000	Human Serv - Gen Asst-Tech	\$3,750	\$3,000	\$4,000	\$4,000	\$1,000	33.33
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Burial /RSA 165:3	\$4,000					
	Detail Total:	\$4,000.00					
1000.1.400.44430.4441.00000.00.000	Human Serv - Gen Asst-Rent	\$499,256	\$400,000	\$534,000	\$510,000	\$110,000	27.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rental Asst Prevent evictions & Maintain housing	\$534,000					
	Description: zCM General Reduction	(\$24,000)					
	Detail Total:	\$510,000.00					
1000.1.400.44430.4531.00000.00.000	Human Serv - Gen Asst-Comr	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Service for Disabled Persons and Domestic Violence	\$100					
	Detail Total:	\$100.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4580.00000.00.000	Human Serv - Gen Asst-Trave	\$0	\$500	\$785	\$785	\$285	57.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transportation per RSA 165:1-C	\$785					
	Detail Total:	\$785.00					
1000.1.400.44430.4592.00000.00.000	Human Serv - Gen Asst-Emer	\$1,260	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Emergency shelter/hotel/motel costs	\$2,000					
	Detail Total:	\$2,000.00					
Budg_Cat: Purchased Services - 300		\$504,266	\$407,900	\$543,185	\$519,185	\$111,285	27.28
1000.1.400.44430.4612.00000.00.000	Human Serv - Gen Asst-Oper	\$562	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of maintenance items	\$1,000					
	Detail Total:	\$1,000.00					
1000.1.400.44430.4615.00000.00.000	Human Serv - Gen Asst - Clot	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Clothing and Uniforms for work	\$100					
	Detail Total:	\$100.00					
1000.1.400.44430.4621.00000.00.000	Human Serv - Gen Asst-Natur	\$79	\$2,000	\$2,000	\$1,000	(\$1,000)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$2,000					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$1,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.400.44430.4622.00000.00.000	Human Serv - Gen Asst-Elect	\$10,240	\$13,000	\$13,000	\$13,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Reconnect/prevent disconnection	\$13,000					
	Detail Total:	\$13,000.00					
1000.1.400.44430.4624.00000.00.000	Human Serv - Gen Asst-Heat	\$3,725	\$15,000	\$15,000	\$10,000	(\$5,000)	(33.33)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Provide heat/prevent termination service	\$15,000					
	Description: zCM General Reduction	(\$5,000)					
	Detail Total:	\$10,000.00					
1000.1.400.44430.4631.00000.00.000	Human Serv - Gen Asst-Food	\$14	\$2,000	\$2,000	\$1,000	(\$1,000)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Food	\$2,000					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$1,000.00					
1000.1.400.44430.4635.00000.00.000	Human Serv - Gen Asst-Medic	\$29,474	\$20,000	\$31,000	\$30,000	\$10,000	50.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Purchase of prescriptions	\$31,000					
	Description: zCM General Reduction	(\$1,000)					
	Detail Total:	\$30,000.00					
Budg_Cat: Supplies - 600		\$44,093	\$53,100	\$64,100	\$56,100	\$3,000	5.65
Func: Human Serv - Gen Asst - 44430		\$548,359	\$461,000	\$607,285	\$575,285	\$114,285	24.79

OTHER CHARGES

TAB 15

OTHER CHARGES

TAB 15

OTHER CHARGES

Division: Misc. General Government

Function 41991

Mission Statement:

To manage funds not directly attributable to a department, including the budget for unforeseen emergencies, severance pay for employees and changes to tax assessments resulting from the abatement process.

Major Services/Responsibilities:

- Absorb the amount of severance pay above the amount of normal leave budgeted for within the departmental budgets of the General Fund
- Maintain a Contingency account to meet unforeseen emergencies during the fiscal year
- Maintain an Abatement account to absorb abatement of taxes
- Maintain a Misc. Insurance account to handle the deductible related to the NHMA Property Trust policy of \$1,000
- Account for the issuance costs of long and short term borrowings
- Account for the cost of unemployment benefits paid on a dollar for dollar basis

Key Fiscal Year Objectives:

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Contingency Budgeted	100,000	130,625	187,268
Contingency Used	46,952	130,625	187,268
Unemployment Benefits	21,475	30,000	30,000
Abatements Budgeted	83,158	100,000	75,000
Compensated Absences	441,395	193,000	193,000

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4211.00000.00.000	Health Insurance	\$86	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Health Insurance	\$0					
	Detail Total:	\$0.00					
1000.1.190.41991.4212.00000.00.000	Dental Insurance	\$5	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Insurance	\$0					
	Detail Total:	\$0.00					
1000.1.190.41991.4220.00000.00.000	Misc Gen Gov-FICA	\$5,436	\$11,966	\$11,966	\$11,966	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.20% of wages	\$11,966					
	Detail Total:	\$11,966.00					
1000.1.190.41991.4225.00000.00.000	Misc Gen Gov-Medicare	\$4,555	\$2,799	\$2,799	\$2,799	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,799					
	Detail Total:	\$2,799.00					
1000.1.190.41991.4230.00000.00.000	Misc Gen Gov-Retirement	\$63,184	\$25,304	\$33,215	\$33,215	\$7,911	31.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$33,215					
	Detail Total:	\$33,215.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4250.00000.00.000	Misc Gen Gov-Unemployment	\$21,475	\$30,000	\$30,000	\$30,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of self-insuring for unemployment benefits	\$30,000					
	Detail Total:	\$30,000.00					
1000.1.190.41991.4295.00000.00.000	Misc Gen Gov't - Compensation	\$441,395	\$193,000	\$193,000	\$193,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment of unused leave and annual accrual	\$193,000					
	Detail Total:	\$193,000.00					
Budg_Cat: Personal Services - 100		\$536,137	\$263,069	\$270,980	\$270,980	\$7,911	3.01
1000.1.190.41991.4312.00000.00.000	Misc Gen Gov't - Management	\$15,241	\$66,700	\$66,700	\$66,700	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bond Credit Rating Fees	\$22,000					
	Description: Bond Paying Agent Fees	\$3,000					
	Description: Bond Printing & Mailing Services	\$3,000					
	Description: Financial Advisory services - Bond Issue	\$25,000					
	Description: FSA Administrator Fee	\$2,500					
	Description: GASB 45 Actuary Fee	\$9,700					
	Description: Part D Actuary Fee	\$1,500					
	Detail Total:	\$66,700.00					
1000.1.190.41991.4334.00000.00.000	Misc Gen Gov't - Legal Services	\$8,703	\$35,000	\$35,000	\$35,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Legal services related to Bond Issue	\$35,000					
	Detail Total:	\$35,000.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4341.00000.00.000	Technical Services	\$2,380	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$0					
	Detail Total:	\$0.00					
1000.1.190.41991.4435.00000.00.000	Misc Gen Gov-Maint Chrgs - C	\$157,621	\$156,539	\$166,330	\$166,330	\$9,791	6.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Funding of DoverNet overhead	\$166,330					
	Detail Total:	\$166,330.00					
1000.1.190.41991.4524.00000.00.000	Misc Gen Gov-Public Liab Ins	\$13,462	\$17,630	\$17,630	\$17,630	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Public Liability Insur	\$17,630					
	Detail Total:	\$17,630.00					
1000.1.190.41991.4529.00000.00.000	Misc Gen Gov-Insurance Ded	\$8,514	\$10,000	\$10,000	\$10,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of deductible for insurance claims	\$10,000					
	Detail Total:	\$10,000.00					
Budg_Cat: Purchased Services - 300		\$205,921	\$285,869	\$295,660	\$295,660	\$9,791	3.42
1000.1.190.41991.4840.00000.00.000	Misc Gen Gov-Contingency	\$46,952	\$130,625	\$196,533	\$187,268	\$56,643	43.36
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency - Policy Target Level 0.25% for FY13	\$187,268					
	Detail Total:	\$187,268.00					

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.190.41991.4891.00000.00.000	Misc Gen Gov-Abatements	\$83,158	\$100,000	\$100,000	\$75,000	(\$25,000)	(25.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: To cover the cost of abated taxes	\$100,000					
	Description: zCM General Reduction	(\$25,000)					
	Detail Total:	\$75,000.00					
Budg_Cat: Other Expenses - 800		\$130,109	\$230,625	\$296,533	\$262,268	\$31,643	13.72
1000.1.190.41991.4912.00000.00.000	Misc Gen Gov't - Transfer to S	\$886,442	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Operating Transfers Out - 910		\$886,442	\$0	\$0	\$0	\$0	0.00
Func: Misc Gen Gov't - 41991		\$1,758,609	\$779,563	\$863,173	\$828,908	\$49,345	6.33

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OTHER CHARGES

Division: Transfers

Function 49000

Mission Statement:

To control the timely disbursement of General Fund assets appropriated by the City Council for transfer to City funds.

Major Services/Responsibilities:

- Transfer of monies to other funds of the City as designated by the City Council, not accounted for in departmental budgets.

Key Fiscal Year Objectives:

- Establish an annual transfer to Capital Reserve Funds to finance projects identified in the Capital Improvements Program.
- Establish necessary transfer to OPEB Fund for funding Retirees' medical insurance premiums.
- Per City Council adopted Financial Policies prefund 10% of the General Fund share of the OPEB Annual Required Contribution (ARC).

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Transfer to Capital Reserve Accounts	245,213	545,000	575,000
Transfer to OPEB Liability Fund	886,442	1,262,721	1,212,213

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.550.49000.4912.00000.00.000	Transfer to Special Rev	\$0	\$1,430,493	\$1,588,183	\$1,547,757	\$117,264	8.20
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of GF Share of ARC, Target 10% of ARC for FY13	\$335,544					
	Description: GF transfer to OPEB Fund for 89 Retirees Insurance	\$1,252,639					
	Description: zCM Reduction - Health Savings Actual Rate vs GMR	(\$40,426)					
	Detail Total:	\$1,547,757.00					
1000.1.550.49000.4918.00000.00.000	Transfer to Trust	\$245,213	\$545,000	\$575,000	\$575,000	\$30,000	5.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Transfer to Capital Reserve - per Adopted CIP	\$575,000					
	Detail Total:	\$575,000.00					
Budg_Cat: Operating Transfers Out - 910		\$245,213	\$1,975,493	\$2,163,183	\$2,122,757	\$147,264	7.45
Func: Transfers - 49000		\$245,213	\$1,975,493	\$2,163,183	\$2,122,757	\$147,264	7.45

OTHER CHARGES

Division: OPEB Liability Fund

Function 3500-41991

Mission Statement:

To manage funds directly attributable to paying the City’s Other Post Employment Benefit (OPEB) Liabilities.

Major Services/Responsibilities:

- Account for OPEB payments for health, dental and life insurance premiums for current and future city retirees.
- Account for retiree insurance costs in a central account to manage budgetary impact to the City.
- Maintain an account to pre-fund the City's actuarial determined OPEB liability, which is currently estimated to be \$42.2 million. The City's Actuarial determined Annual Required Contribution is \$3.9 million.

Key Fiscal Year Objectives:

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
OPEB Health Insurance Premium Payments	\$939,813	\$1,352,891	\$1,297,208
OPEB Dental Insurance Premium Payments	\$12,243	\$13,193	\$12,104
OPEB Life Insurance Premium Payments	\$3,397	\$3,800	\$3,800
Retirees Receiving OPEB	76	86	97

City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
3500.1.190.41991.4211.00000.00.000	OPEB - Misc Gen Gov't - Hea	\$939,813	\$1,352,891	\$1,337,634	\$1,297,208	(\$55,683)	(4.12)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY13 Premium Costs for 97 Retirees	\$1,337,634					
	Notes: Actuarial Determined Annual OPEB Required Contribution	\$3,877,066					
	Description: zCM Reduction - GF Health Savings Actual vs GMR	(\$40,426)					
	Detail Total:	\$1,297,208.00					
3500.1.190.41991.4212.00000.00.000	OPEB - Misc Gen Gov't - Den	\$12,243	\$13,193	\$12,104	\$12,104	(\$1,089)	(8.25)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY13 Premium Costs for 9 Retirees	\$12,104					
	Detail Total:	\$12,104.00					
3500.1.190.41991.4213.00000.00.000	OPEB - Misc Gen Gov't - Life	\$3,397	\$3,800	\$3,800	\$3,800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FY13 Premium Costs for 1 Retiree	\$3,800					
	Detail Total:	\$3,800.00					
Budg_Cat: Personal Services - 100		\$955,452	\$1,369,884	\$1,353,538	\$1,313,112	(\$56,772)	(4.14)
Func: Misc Gen Gov't - 41991		\$955,452	\$1,369,884	\$1,353,538	\$1,313,112	(\$56,772)	(4.14)

City of Dover, New Hampshire

OPEB Liability Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$955,452	\$1,369,884	\$1,353,538	\$1,313,112	(\$56,772)	(4.14)

End of Report

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OTHER CHARGES

Division: DoverNet Fund

Function: 6100-49200

Mission Statement:

To enhance the use of information technology in the delivery of municipal services thereby promoting greater efficiency, effectiveness and accessibility of community information and services.

Major Services/Responsibilities:

- To continually improve reliability, efficiency, security and speed of access to the City and School network with priority given to direct customer-service related operations.
- To continue fostering awareness between departments of common application and data needs. Research solutions, vendors, applications based on city and school-wide requirements where applicable.
- Develop a comprehensive city-wide information technology master plan.
- Maintenance and replacement of information technology components.

Key Fiscal Year Objectives:

- Continue administration of self-insured maintenance program for PCs, printing and other network devices.
- Provide or coordinate staff training when and where required to improve user efficiency.
- Continue administrator-level training to retain the majority of administration in-house and to support the design of fiscally responsible solutions using current and accepted technologies.
- To augment the delivery of information and services provided to the community using Internet-based methods where possible.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Inventory, maintain and upgrade individual computer & peripheral equipment	190	186	199
Inventory, maintain and upgrade shared servers, applications, network devices, telecommunication services. (Servers used as metric.)	23	24	24
Address support requests from through the municipality.	1210	1200	1200
Conduct information technology committee, webmaster and similar coordination, planning and training meetings.	16	12	9

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.01201.00.000	Technical Services	\$0	\$0	\$1,000	\$1,000	\$1,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Technical Services	\$1,000					
	Detail Total:	\$1,000.00					
6100.1.550.49200.4435.01201.08.000	Maint Chrgs - Office Equipme	\$0	\$0	\$4,600	\$4,600	\$4,600	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cisco SmartNet for Public Wireless (NBD)	\$4,600					
	Detail Total:	\$4,600.00					
6100.1.550.49200.4531.01201.00.000	Telecommunications	\$0	\$3,780	\$5,200	\$5,200	\$1,420	37.57
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Data - Comcast - AP - Cocheco Falls	\$900					
	Description: Data - Comcast - AP - Henry Law Park	\$900					
	Description: Data - Comcast - AP - Transportation Center	\$900					
	Description: Data - Comcast - Seymour Osmund CC	\$900					
	Description: Data - Comcast - Wireless Backbone	\$1,600					
	Detail Total:	\$5,200.00					
6100.1.550.49200.4531.01201.08.000	Telecommunications	\$4,206	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dred Grant - Telecommunications	\$0					
	Detail Total:	\$0.00					
Budg_Cat: Purchased Services - 300		\$4,206	\$3,780	\$10,800	\$10,800	\$7,020	185.71
6100.1.550.49200.4745.01201.00.000	Public Wireless - Computers &	\$0	\$15,000	\$0	\$0	(\$15,000)	(100.00)

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Capital Outlay - 700		\$0	\$15,000	\$0	\$0	(\$15,000)	(100.00)
Proj_Grant: Information Technology - 01201		\$4,206	\$18,780	\$10,800	\$10,800	(\$7,980)	(42.49)
6100.1.550.49200.4110.01206.00.000	Regular Salaried Employees	\$0	\$51,203	\$47,539	\$47,539	(\$3,664)	(7.16)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Mike Gillis	\$47,539	1.0000	Information Tec			
	Detail Total:	\$47,539.00					
6100.1.550.49200.4115.01206.00.000	Regular Hourly Employees	\$0	\$8,461	\$35,152	\$35,152	\$26,691	315.46
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Beatrice, Martin J	\$14,272	0.2500	Information Tec			
	Description: Camera Operators	\$20,880	0.2500				
	Detail Total:	\$35,152.00					
6100.1.550.49200.4211.01206.00.000	Health Insurance	\$0	\$13,226	\$14,884	\$14,884	\$1,658	12.54
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC Health Trust	\$14,884					
	Detail Total:	\$14,884.00					
6100.1.550.49200.4212.01206.00.000	Dental Insurance	\$0	\$461	\$364	\$364	(\$97)	(21.04)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium LGC Health Trust	\$364					
	Detail Total:	\$364.00					
6100.1.550.49200.4213.01206.00.000	Life Insurance	\$0	\$123	\$114	\$114	(\$9)	(7.32)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC Health Trust	\$114					
	Detail Total:	\$114.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4220.01206.00.000	FICA	\$0	\$3,700	\$5,126	\$5,126	\$1,426	38.54
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$5,126					
	Detail Total:	\$5,126.00					
6100.1.550.49200.4225.01206.00.000	Medicare	\$0	\$865	\$1,200	\$1,200	\$335	38.73
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$1,200					
	Detail Total:	\$1,200.00					
6100.1.550.49200.4230.01206.00.000	Retirement	\$0	\$5,653	\$4,183	\$4,183	(\$1,470)	(26.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System	\$4,183					
	Detail Total:	\$4,183.00					
6100.1.550.49200.4240.01206.00.000	Staff Development Reimbursa	\$0	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$1,000					
	Detail Total:	\$1,000.00					
6100.1.550.49200.4260.01206.00.000	Workers Comp Insurance	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insurance	\$100					
	Detail Total:	\$100.00					
6100.1.550.49200.4441.01206.00.000	Rental of Land & Buildings	\$0	\$34,671	\$31,636	\$31,636	(\$3,035)	(8.75)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: McConnell Center Media Access Center	\$31,636					
	Detail Total:	\$31,636.00					
6100.1.550.49200.4640.01206.00.000	Books/Publications	\$0	\$630	\$0	\$0	(\$630)	(100.00)

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4840.01206.00.000	Contingency	\$0	\$66,058	\$55,390	\$55,390	(\$10,668)	(16.15)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Annual Reserve Accumulation	\$50,000					
	Description: Contingency for Unforeseen Expenses	\$5,390					
	Detail Total:	\$55,390.00					
Budg_Cat: Personal Services - 100		\$0	\$186,151	\$196,688	\$196,688	\$10,537	5.66
6100.1.550.49200.4341.01206.00.000	Studio - Technical Services	\$7,559	\$12,000	\$13,500	\$13,500	\$1,500	12.50
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Domain Names Registration & Renewal	\$500					
	Description: PEG Central, Video on Demand, one year	\$3,000					
	Description: Remote Event Support	\$1,000					
	Description: Total Info, Data Delivery for Ch 22 and 95	\$1,000					
	Description: Vendor Service & Equipment Repair	\$4,000					
	Description: Webserver Collocation	\$4,000					
	Detail Total:	\$13,500.00					
6100.1.550.49200.4423.01206.00.000	Cleaning Services	\$1,869	\$6,000	\$6,000	\$6,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cleaning Services for Media Access Center	\$6,000					
	Detail Total:	\$6,000.00					
6100.1.550.49200.4435.01206.00.000	Studio - Maint Chrgs - Office E	\$0	\$2,000	\$3,000	\$3,000	\$1,000	50.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance Support	\$3,000					
	Detail Total:	\$3,000.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4531.01206.00.000	Telecommunications	\$41	\$1,300	\$28,715	\$28,715	\$27,415	2,108.85
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Data - Comcast - City Hall	\$3,960					
	Description: Data - Comcast - Community Services	\$3,960					
	Description: Data - Comcast - Fire Central	\$1,260					
	Description: Data - Comcast - Fire North End	\$1,260					
	Description: Data - Comcast - Fire South End	\$1,260					
	Description: Data - Comcast - McConnell Center	\$1,260					
	Description: Data - Comcast - Police	\$1,680					
	Description: Data - Comcast - Police Remote (2)	\$2,520					
	Description: Data - Comcast - Public Library	\$1,260					
	Description: Data - Comcast - School - Horne	\$2,520					
	Description: Data - Comcast - School - Middle	\$2,520					
	Description: Data - Comcast - School - Woodman	\$1,260					
	Description: Data - Comcast - South End Fire	\$1,260					
	Description: Data - Comcast - WWTF	\$1,260					
	Description: Media Services Conference Room Phone	\$375					
	Description: Media Services VoIP Phones	\$500					
	Description: Media Services Wireless	\$600					
	Detail Total:	\$28,715.00					
Budg_Cat: Purchased Services - 300		\$9,469	\$21,300	\$51,215	\$51,215	\$29,915	140.45
6100.1.550.49200.4612.01206.00.000	Studio - Operating Supplies	\$322	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media supplies - cabling, discs, media, etc.	\$2,500					
	Detail Total:	\$2,500.00					

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4640.01206.00.000	Books/Publications	\$309	\$0	\$650	\$650	\$650	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Artists License - ASCAP	\$325					
	Description: Artists License - BMI	\$325					
	Detail Total:	\$650.00					
Budg_Cat: Supplies - 600		\$631	\$2,500	\$3,150	\$3,150	\$650	26.00
6100.1.550.49200.4725.01206.00.000	Building Improvements	\$165,632	\$10,000	\$2,000	\$2,000	(\$8,000)	(80.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,000					
	Detail Total:	\$2,000.00					
6100.1.550.49200.4744.01206.00.000	Furniture & Fixtures	\$29,891	\$0	\$2,000	\$2,000	\$2,000	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Media Access Center / Council Chambers	\$2,000					
	Detail Total:	\$2,000.00					
6100.1.550.49200.4745.01206.00.000	Studio - Computers & Commu	\$113,471	\$37,500	\$15,200	\$15,200	(\$22,300)	(59.47)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Council Chambers - Presentation Laptop and Dock	\$1,700					
	Description: Network Broadcast Infrastructure	\$4,000					
	Description: Server Replacement - HW - Web	\$8,000					
	Description: Server Replacement - OS - Web	\$1,500					
	Detail Total:	\$15,200.00					
Budg_Cat: Capital Outlay - 700		\$308,995	\$47,500	\$19,200	\$19,200	(\$28,300)	(59.58)

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4810.01206.00.000	Membership Dues	\$0	\$750	\$750	\$750	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cable Community	\$50					
	Description: NATOA Membership	\$700					
	Detail Total:	\$750.00					
Budg_Cat: Other Expenses - 800		\$0	\$750	\$750	\$750	\$0	0.00
Proj_Grant: Dover Communications Studio - 01206		\$319,094	\$258,201	\$271,003	\$271,003	\$12,802	4.96
6100.1.550.49200.4110.09100.00.000	DoverNet Fund - Regular Sal	\$166,102	\$125,375	\$129,082	\$129,082	\$3,707	2.96
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 457 Plan Incentive Payment	\$130					
	Description: Dove, Annie L	\$65,287	0.6000	Director of Inf			
	Description: Wentworth, Matthew	\$63,665	1.0000	Information Tec			
	Detail Total:	\$129,082.00					
6100.1.550.49200.4115.09100.00.000	DoverNet Fund - Regular Hou	\$19,393	\$37,197	\$14,822	\$14,822	(\$22,375)	(60.15)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Peters, David	\$14,822	0.3750	Information Tec			
	Detail Total:	\$14,822.00					
6100.1.550.49200.4160.09100.00.000	Administration - Severance Pa	\$5,682	\$0	\$0	\$0	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Administration - Severance Pay	\$0					
	Detail Total:	\$0.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4170.09100.00.000	DoverNet Fund - Longevity Pa	\$600	\$600	\$600	\$600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 2 @ 5-9 years	\$600					
	Detail Total:	\$600.00					
6100.1.550.49200.4211.09100.00.000	DoverNet Fund - Health Insur:	\$26,983	\$16,551	\$17,705	\$17,705	\$1,154	6.97
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$17,705					
	Detail Total:	\$17,705.00					
6100.1.550.49200.4212.09100.00.000	DoverNet Fund - Dental Insur:	\$1,324	\$922	\$729	\$729	(\$193)	(20.93)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premiums to LGC HealthTrust	\$729					
	Detail Total:	\$729.00					
6100.1.550.49200.4213.09100.00.000	DoverNet Fund - Life Insuranc	\$250	\$153	\$150	\$150	(\$3)	(1.96)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$150					
	Detail Total:	\$150.00					
6100.1.550.49200.4220.09100.00.000	DoverNet Fund - FICA	\$11,986	\$9,661	\$8,623	\$8,623	(\$1,038)	(10.74)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$8,623					
	Detail Total:	\$8,623.00					
6100.1.550.49200.4225.09100.00.000	DoverNet Fund - Medicare	\$2,803	\$2,260	\$2,017	\$2,017	(\$243)	(10.75)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$2,017					
	Detail Total:	\$2,017.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4230.09100.00.000	DoverNet Fund - Retirement	\$9,826	\$7,078	\$5,649	\$5,649	(\$1,429)	(20.19)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$5,649					
	Detail Total:	\$5,649.00					
6100.1.550.49200.4240.09100.00.000	DoverNet Fund - Staff Develop	\$1,915	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Staff Development	\$3,000					
	Detail Total:	\$3,000.00					
6100.1.550.49200.4260.09100.00.000	DoverNet Fund - Workers Cor	\$63	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp Allocation of Self insuranc	\$100					
	Detail Total:	\$100.00					
6100.1.550.49200.4290.09100.00.000	DoverNet Fund - FSA Fees	\$54	\$66	\$66	\$66	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FSA Fees	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$246,980	\$202,963	\$182,543	\$182,543	(\$20,420)	(10.06)
6100.1.550.49200.4335.09100.00.000	Internal Service - Auditing Ser	\$0	\$433	\$433	\$433	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services	\$433					
	Detail Total:	\$433.00					
6100.1.550.49200.4336.09100.00.000	DoverNet Fund - Medical Ser	\$228	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4341.09100.00.000	Administration - Technical Ser	\$9,239	\$32,900	\$32,400	\$32,400	(\$500)	(1.52)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: GIS Hosting Services	\$2,400					
	Description: Network/Physical Services	\$6,000					
	Description: Programming Services	\$8,000					
	Description: Security Services	\$16,000					
	Detail Total:	\$32,400.00					
6100.1.550.49200.4435.09100.00.000	DoverNet Fund - Maint Chrgs	\$29,558	\$38,975	\$34,570	\$34,570	(\$4,405)	(11.30)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Bentley Maintenance Contract	\$820					
	Description: Blackberry Ent Server Tx1 Support	\$1,500					
	Description: Cisco Smartnet Contract - Firewall	\$1,000					
	Description: Cisco Smartnet Contracts - SNT	\$3,750					
	Description: Cisco Smartnet Contracts - SNTP	\$2,500					
	Description: GlobalScape Maintenance	\$250					
	Description: HW Maintenance and Repair - Printer	\$1,800					
	Description: HW Maintenance and Repair - UPS	\$500					
	Description: HW Maintenance Extensions - Server	\$5,000					
	Description: Symantec Backup Exec Maintenance	\$1,250					
	Description: Symantec Brightmail AntiSPAM Subscription 2yr	\$2,000					
	Description: Treeno Maintenance Contract	\$5,500					
	Description: VSI WebTrac Maintenance	\$700					
	Description: VUEWorks Maintenance Contract	\$8,000					
	Detail Total:	\$34,570.00					
6100.1.550.49200.4441.09100.00.000	DoverNet Fund - Rental of Lar	\$27,231	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4521.09100.00.000	DoverNet Fund - Property Insu	\$76	\$83	\$83	\$83	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LGC Property Insurance	\$83					
	Detail Total:	\$83.00					
6100.1.550.49200.4531.09100.00.000	DoverNet Fund - Telecommur	\$32,196	\$48,470	\$40,568	\$40,568	(\$7,902)	(16.30)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Data - BayRing - DryCopper	\$720					
	Description: Data - BayRing - DryCopper - 1 Spare	\$720					
	Description: Data - BayRing - North End	\$4,200					
	Description: Data - BayRing - T1 to Mast Road	\$6,000					
	Description: Data - BayRing Dialup Account (2)	\$240					
	Description: Data - SegNet Internet	\$3,500					
	Description: Data BayRing- 2DC to Middle (2/3DPS)	\$480					
	Description: PtP Ethernet Installation - 271 Mast Road	\$20,000					
	Description: Voice - BayRing - 4 VoIP Phones	\$1,000					
	Description: Voice - BayRing - Backbone	\$500					
	Description: Voice - Verizon Wireless - 2 SmartPhone	\$1,750					
	Description: Voice/Data - BayRing - Analog	\$258					
	Description: Voice/Data - BayRing - Shared	\$1,200					
	Detail Total:	\$40,568.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4534.09100.00.000	DoverNet Fund - Administratic	\$0	\$75	\$75	\$75	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: FedEx Postage	\$50					
	Description: USPS Postage	\$25					
	Detail Total:	\$75.00					
	Account Note: Correspondence, express and parcel delivery services.						
6100.1.550.49200.4540.09100.00.000	Dovernet Fund - Advertising	\$641	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$99,169	\$120,936	\$108,129	\$108,129	(\$12,807)	(10.59)
6100.1.550.49200.4611.09100.00.000	Internal Service - Office Suppl	\$261	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CD-ROMs, DVDs	\$200					
	Description: Paper, Pens, Bcards	\$150					
	Description: Toner	\$150					
	Detail Total:	\$500.00					
6100.1.550.49200.4612.09100.00.000	DoverNet Fund - Operating Su	\$469	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Backup Tapes - DDS, DLT	\$1,500					
	Description: Network Cabling	\$500					
	Description: Network Support Equipment	\$1,000					
	Detail Total:	\$3,000.00					

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4640.09100.00.000	DoverNet Fund - Books & Put	\$2,968	\$3,352	\$3,352	\$3,352	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: LexisLaw CD	\$2,952					
	Description: MSoft Self-Study Guides	\$200					
	Description: Technical Reference Matl	\$200					
	Detail Total:	\$3,352.00					
Budg_Cat: Supplies - 600		\$3,698	\$6,852	\$6,852	\$6,852	\$0	0.00
6100.1.550.49200.4744.09100.00.000	Furniture & Fixtures	\$0	\$0	\$2,750	\$2,750	\$2,750	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Desk, Chair for IT Technician	\$1,000					
	Description: Window Shades for IT Office	\$1,750					
	Detail Total:	\$2,750.00					
6100.1.550.49200.4745.09100.00.000	Administration - Computers &	\$4,668	\$56,000	\$55,000	\$55,000	(\$1,000)	(1.79)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Appliance - Symantec Brightmail Appliance	\$7,500					
	Description: Centralized Data Storage and Backup	\$10,000					
	Description: Server Replacement - Application - Mail	\$4,000					
	Description: Server Replacement - HW - Mail, Web, GIS (3)	\$16,000					
	Description: Server Replacement - Mail, CALs (200)	\$10,000					
	Description: Server Replacement - Server OS - Mail, Web, GIS (3)	\$3,500					
	Description: Server Room - Rackmount UPS (2)	\$4,000					
	Detail Total:	\$55,000.00					
Budg_Cat: Capital Outlay - 700		\$4,668	\$56,000	\$57,750	\$57,750	\$1,750	3.12

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4810.09100.00.000.	Internal Service - Membership	\$610	\$60	\$60	\$60	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: NHLoGIN	\$60					
	Detail Total:	\$60.00					
6100.1.550.49200.4819.09100.00.000.	Administration - Fees & Charge	\$80	\$0	\$0	\$0	\$0	0.00
6100.1.550.49200.4840.09100.00.000.	DoverNet Fund - Contingency	\$0	\$18,790	\$19,741	\$19,741	\$951	5.06
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$19,741					
	Detail Total:	\$19,741.00					
Budg_Cat: Other Expenses - 800		\$690	\$18,850	\$19,801	\$19,801	\$951	5.05
6100.1.550.49200.4912.09100.00.000.	Internal Service - Transfer to S	\$4,395	\$82	\$165	\$165	\$83	101.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of DoverNet Share of OPEB ARC	\$165		Target 10% FY13			
	Detail Total:	\$165.00					
Budg_Cat: Operating Transfers Out - 910		\$4,395	\$82	\$165	\$165	\$83	101.22
Proj_Grant: Administration - 09100		\$359,600	\$405,683	\$375,240	\$375,240	(\$30,443)	(7.50)
6100.1.550.49200.4435.09111.00.000.	Maint Chrgs - Office Equipment	\$208	\$268	\$256	\$256	(\$12)	(4.48)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Executive - Maintenance	\$250					
	Description: Executive - UPS Maintenance	\$6					
	Detail Total:	\$256.00					
Budg_Cat: Purchased Services - 300		\$208	\$268	\$256	\$256	(\$12)	(4.48)

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4611.09111.00.000	Executive - Office Supplies	\$122	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Supplies - 600	\$122	\$0	\$0	\$0	\$0	0.00
6100.1.550.49200.4745.09111.00.000	Executive - Computers & Comm	\$1,500	\$2,169	\$2,292	\$2,292	\$123	5.67
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Executive - PC Replacement	\$2,292					
	Detail Total:	\$2,292.00					
Budg_Cat:	Capital Outlay - 700	\$1,500	\$2,169	\$2,292	\$2,292	\$123	5.67
Proj_Grant:	Executive - 09111	\$1,829	\$2,437	\$2,548	\$2,548	\$111	4.55
6100.1.550.49200.4435.09151.00.000	Maint Chrgs - Office Equipme	\$1,017	\$332	\$376	\$376	\$44	13.25
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - Maintenance	\$250					
	Description: Finance - UPS Maintenance	\$126					
	Detail Total:	\$376.00					
Budg_Cat:	Purchased Services - 300	\$1,017	\$332	\$376	\$376	\$44	13.25
6100.1.550.49200.4745.09151.00.000	Finance - Computers & Comm	\$2,596	\$4,543	\$4,424	\$4,424	(\$119)	(2.62)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Finance - PC Replacement	\$4,424					
	Detail Total:	\$4,424.00					
Budg_Cat:	Capital Outlay - 700	\$2,596	\$4,543	\$4,424	\$4,424	(\$119)	(2.62)
Proj_Grant:	Finance - 09151	\$3,613	\$4,875	\$4,800	\$4,800	(\$75)	(1.54)

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09191.00.000	Maint Chrgs - Office Equipmei	\$23	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - Maintenance	\$250					
	Detail Total:	\$250.00					
Budg_Cat:	Purchased Services - 300	\$23	\$250	\$250	\$250	\$0	0.00
6100.1.550.49200.4745.09191.00.000	Planning - Computers & Comr	\$1,298	\$1,343	\$1,321	\$1,321	(\$22)	(1.64)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Planning - PC Replacement	\$1,321					
	Detail Total:	\$1,321.00					
Budg_Cat:	Capital Outlay - 700	\$1,298	\$1,343	\$1,321	\$1,321	(\$22)	(1.64)
Proj_Grant:	Planning - 09191	\$1,321	\$1,593	\$1,571	\$1,571	(\$22)	(1.38)
6100.1.550.49200.4435.09210.00.000	Maint Chrgs - Office Equipmei	\$1,199	\$1,306	\$1,348	\$1,348	\$42	3.22
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - Maintenance	\$250					
	Description: Police - SmartNet Maintenance	\$650					
	Description: Police - UPS Maintenance	\$448					
	Detail Total:	\$1,348.00					
Budg_Cat:	Purchased Services - 300	\$1,199	\$1,306	\$1,348	\$1,348	\$42	3.22

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09210.00.000	Police - Computers & Commu	\$5,483	\$7,010	\$8,173	\$8,173	\$1,163	16.59
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Police - PC Replacement	\$8,173					
	Detail Total:	\$8,173.00					
Budg_Cat: Capital Outlay - 700		\$5,483	\$7,010	\$8,173	\$8,173	\$1,163	16.59
Proj_Grant: Police - 09210		\$6,682	\$8,316	\$9,521	\$9,521	\$1,205	14.49
6100.1.550.49200.4435.09220.00.000	Maint Chrgs - Office Equipme	\$240	\$256	\$250	\$250	(\$6)	(2.34)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire and Rescue - Maintenance	\$250					
	Detail Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$240	\$256	\$250	\$250	(\$6)	(2.34)
6100.1.550.49200.4745.09220.00.000	Fire & Rescue - Computers &	\$3,543	\$4,074	\$4,326	\$4,326	\$252	6.19
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Fire - PC Replacement	\$4,326					
	Detail Total:	\$4,326.00					
Budg_Cat: Capital Outlay - 700		\$3,543	\$4,074	\$4,326	\$4,326	\$252	6.19
Proj_Grant: Fire & Rescue - 09220		\$3,783	\$4,330	\$4,576	\$4,576	\$246	5.68

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4435.09300.00.000	Maint Chrgs - Office Equipmei	\$1,813	\$309	\$313	\$313	\$4	1.29
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CS PW - Maintenance	\$250					
	Description: CS PW - UPS Maintenance	\$63					
	Detail Total:	\$313.00					
Budg_Cat:	Purchased Services - 300	\$1,813	\$309	\$313	\$313	\$4	1.29
6100.1.550.49200.4745.09300.00.000	Comm Serv PW - Computers	\$4,019	\$6,185	\$6,090	\$6,090	(\$95)	(1.54)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Community Services - PC Replacement	\$6,090					
	Detail Total:	\$6,090.00					
Budg_Cat:	Capital Outlay - 700	\$4,019	\$6,185	\$6,090	\$6,090	(\$95)	(1.54)
Proj_Grant:	Comm Serv PW - 09300	\$5,832	\$6,494	\$6,403	\$6,403	(\$91)	(1.40)
6100.1.550.49200.4435.09400.00.000	Maint Chrgs - Office Equipmei	\$66	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Human Services - Maintenance	\$250					
	Detail Total:	\$250.00					
Budg_Cat:	Purchased Services - 300	\$66	\$250	\$250	\$250	\$0	0.00
6100.1.550.49200.4745.09400.00.000	Human Services - Computers	\$1,803	\$699	\$768	\$768	\$69	9.87
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Human Services - PC Replacement	\$768					
	Detail Total:	\$768.00					
Budg_Cat:	Capital Outlay - 700	\$1,803	\$699	\$768	\$768	\$69	9.87

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City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Human Services - 09400		\$1,869	\$949	\$1,018	\$1,018	\$69	7.27
6100.1.550.49200.4435.09455.00.000	Maint Chrgs - Office Equipme	\$175	\$250	\$250	\$250	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Library - Maintenance	\$250					
	Detail Total:	\$250.00					
Budg_Cat: Purchased Services - 300		\$175	\$250	\$250	\$250	\$0	0.00
6100.1.550.49200.4745.09455.00.000	Public Library - Computers & t	\$2,581	\$3,099	\$3,048	\$3,048	(\$51)	(1.65)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Public Library - Computers & Communications Equip	\$3,048					
	Detail Total:	\$3,048.00					
Budg_Cat: Capital Outlay - 700		\$2,581	\$3,099	\$3,048	\$3,048	(\$51)	(1.65)
Proj_Grant: Public Library - 09455		\$2,756	\$3,349	\$3,298	\$3,298	(\$51)	(1.52)
6100.1.550.49200.4435.09500.00.000	Maint Chrgs - Office Equipme	\$719	\$297	\$300	\$300	\$3	1.01
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rec - Maintenance	\$250					
	Description: Rec - UPS Maintenance	\$50					
	Detail Total:	\$300.00					
Budg_Cat: Purchased Services - 300		\$719	\$297	\$300	\$300	\$3	1.01

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6100.1.550.49200.4745.09500.00.000	Comm Serv Recreation - Comm	\$3,340	\$0	\$3,165	\$3,165	\$3,165	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Comm Serv Recreation - Computers & Communications	\$3,165					
	Detail Total:	\$3,165.00					
Budg_Cat: Capital Outlay - 700		\$3,340	\$0	\$3,165	\$3,165	\$3,165	0.00
Proj_Grant: Comm Serv Recreation - 09500		\$4,059	\$297	\$3,465	\$3,465	\$3,168	1,066.67
6100.1.550.49200.4435.09810.00.000	Maint Chrgs - Office Equipme	\$0	\$1,056	\$1,056	\$1,056	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Water - Maintenance	\$250					
	Description: Water - SmartNet Maintenance	\$800					
	Description: Water - UPS Maintenance	\$6					
	Detail Total:	\$1,056.00					
Budg_Cat: Purchased Services - 300		\$0	\$1,056	\$1,056	\$1,056	\$0	0.00
Proj_Grant: Water - 09810		\$0	\$1,056	\$1,056	\$1,056	\$0	0.00
6100.1.550.49200.4435.09820.00.000	Maint Chrgs - Office Equipme	\$0	\$1,050	\$1,050	\$1,050	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Sewer - Maintenance	\$250					
	Description: Sewer - SmartNet Maintenance	\$800					
	Detail Total:	\$1,050.00					
Budg_Cat: Purchased Services - 300		\$0	\$1,050	\$1,050	\$1,050	\$0	0.00
Proj_Grant: Sewer - 09820		\$0	\$1,050	\$1,050	\$1,050	\$0	0.00

City of Dover, New Hampshire

Dover Net Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$714,645	\$717,410	\$696,349	\$696,349	(\$21,061)	(2.94)

End of Report

OTHER CHARGES

Division: Central Stores Fund

Function 6110-49200

Mission Statement:

To manage the purchase and the inventories for various office supplies and appropriate charge out items to departments on a cost reimbursement basis.

Major Services/Responsibilities:

- Supply departments with readily available and maintained leased copy equipment at City Hall
- Take readings and charge out copier use for two copiers
- Maintain adequate supplies of computer paper, binding materials, invoices and mass mailing envelopes
- Charge out all supplies to the user department as consumed on a cost reimbursement basis
- Charge out all postage metered through the City Clerk/Tax Collection Office to the various departments

Key Fiscal Year Objectives:

- To achieve bulk purchases of supplies to attain savings and maintain sufficient inventories to avoid breaks in processes or delays in office functions
- Continue to charge out supplies on a cost reimbursement basis and monitor fund balance

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Monthly charge out of supplies consumed	12	12	12
Monthly charge out of postage used	12	12	12

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4335.00000.00.000	Internal Service - Auditing Ser	\$0	\$154	\$154	\$154	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Auditing Services	\$154					
	Detail Total:	\$154.00					
6110.1.550.49200.4435.00000.00.000	Internal Service - Maint Chrgs	\$0	\$100	\$100	\$100	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Paper Folder - Annual Maintenance 1 @ EA \$100	\$100					
	Detail Total:	\$100.00					
6110.1.550.49200.4443.00000.00.000	Internal Service-Rental of Equ	\$13,460	\$14,600	\$14,600	\$14,600	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall copier - Black & White 12 Mo @ \$240	\$2,880					
	Description: Clerks Office copier - Color 12 Mo @ \$480	\$5,760					
	Description: Extra copies	\$1,160					
	Description: Postage meter	\$4,800					
	Detail Total:	\$14,600.00					
6110.1.550.49200.4531.00000.00.000	Internal Service - Telecommu	\$0	\$450	\$450	\$450	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: City Hall Fax line and toll charges	\$450					
	Detail Total:	\$450.00					

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6110.1.550.49200.4534.00000.00.000	Internal Service-Postage	\$44,000	\$50,400	\$50,400	\$50,400	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Correspondence, express & parcel delivery service	\$50,400					
	Notes: 12 Months @ \$4,200 EA						
	Detail Total:	\$50,400.00					
Budg_Cat: Purchased Services - 300		\$57,460	\$65,704	\$65,704	\$65,704	\$0	0.00
6110.1.550.49200.4611.00000.00.000	Internal Service-Office Supplie	\$7,854	\$7,500	\$7,500	\$7,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Copier, computer and office supplies	\$7,500					
	Detail Total:	\$7,500.00					
6110.1.550.49200.4612.00000.00.000	Internal Service-Operating Su	\$25,410	\$31,950	\$31,950	\$31,950	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Building supplies:	\$0					
	Description: Cleaning chemicals and supplies	\$13,000					
	Description: Ice melt for buildings	\$3,000					
	Description: Paper products and trash liners	\$14,000					
	Description: Pre-printed forms, etc.	\$1,950					
	Detail Total:	\$31,950.00					
Budg_Cat: Supplies - 600		\$33,263	\$39,450	\$39,450	\$39,450	\$0	0.00
Func: Internal Service - 49200		\$90,724	\$105,154	\$105,154	\$105,154	\$0	0.00

City of Dover, New Hampshire

Central Stores Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$90,724	\$105,154	\$105,154	\$105,154	\$0	0.00

End of Report

OTHER CHARGES

Division: Fleet Maintenance Fund

Function 6310-49200

Mission Statement:

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Cemetery, Recreation, Facilities and Grounds, Assessing and Public Safety vehicles, School Department, and Dover Housing Authority.

Major Services/Responsibilities:

- Maintain, repair and refurbish City vehicles, trucks heavy and small equipment
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles
- Provide for scheduled and non-scheduled repairs to City vehicles
- Provide for annual State inspections on vehicles

Key Fiscal Year Objectives:

- Monitor efficiency of City-wide fleet program
- Monitor parts inventory control program and work order tracking system
- Monitor results of shop productivity indicators to ensure efficiency goals are being met
- Create a vehicle and equipment replacement plan

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Size of fleet repaired by Fleet Maintenance Fund	165	165	165
Number of Work orders processed per year	2,500	2,500	2,750
Total CS vehicles (includes Water and Sewer)	121	121	121
Total Planning/Inspection vehicles	5	5	5
Total Police vehicles	38	38	38
Total Assessing vehicles	2	2	2
Total Recreation	9	9	9
School Department	0	0	0
Administration	1	1	1

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4115.00000.00.000	Internal Service-Regular Hour	\$245,653	\$249,762	\$258,454	\$258,454	\$8,692	3.48
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Crowley, Leon E	\$72,012	1.0000	Fleet Superviso			
	Description: Demeritt, James R	\$48,731	1.0000	Heavy Equipment			
	Description: Green, George	\$48,541	1.0000	Heavy Equipment			
	Description: LaFlamme, Marc E	\$40,614	1.0000	Heavy Equipment			
	Description: O Brien, Michael J	\$48,556	1.0000	Heavy Equipment			
	Detail Total:	\$258,454.00					
6310.1.550.49200.4120.00000.00.000	Internal Service - Temporary F	\$1,936	\$2,142	\$2,142	\$2,142	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Temporary Staff for coverage	\$2,142					
	Detail Total:	\$2,142.00					
6310.1.550.49200.4130.00000.00.000	Internal Service-Overtime Pay	\$1,715	\$3,000	\$3,000	\$3,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Estimated overtime	\$3,000					
	Detail Total:	\$3,000.00					
6310.1.550.49200.4160.00000.00.000	Internal Service - Severance F	\$1,335	\$0	\$0	\$0	\$0	0.00
6310.1.550.49200.4170.00000.00.000	Internal Service-Longevity Pa	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 1 @ 10-14 years	\$800					
	Description: 1 @ 5-9 years	\$400					
	Description: 3 @ Over 20 years	\$4,800					
	Detail Total:	\$6,000.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4211.00000.00.000	Fleet Maintenance Fund - Hea	\$86,471	\$101,131	\$107,117	\$107,117	\$5,986	5.92
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical Premiums to LGC HealthTrust	\$107,117					
	Detail Total:	\$107,117.00					
6310.1.550.49200.4212.00000.00.000	Internal Service-Dental Insura	\$3,451	\$4,608	\$3,642	\$3,642	(\$966)	(20.96)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Dental Premium to LGC HealthTrust	\$3,642					
	Detail Total:	\$3,642.00					
6310.1.550.49200.4213.00000.00.000	Internal Service-Life Insurance	\$583	\$599	\$620	\$620	\$21	3.51
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Life Premiums to LGC HealthTrust	\$620					
	Detail Total:	\$620.00					
6310.1.550.49200.4220.00000.00.000	Internal Service-FICA	\$15,058	\$14,052	\$14,651	\$14,651	\$599	4.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of FICA - 6.2% of Wages	\$14,651					
	Detail Total:	\$14,651.00					
6310.1.550.49200.4225.00000.00.000	Internal Service-Medicare	\$3,522	\$3,287	\$3,427	\$3,427	\$140	4.26
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Medicare - 1.45% of wages	\$3,427					
	Detail Total:	\$3,427.00					
6310.1.550.49200.4230.00000.00.000	Internal Service-Retirement	\$22,947	\$28,529	\$23,536	\$23,536	(\$4,993)	(17.50)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of NH Retirement System payments	\$23,536					
	Detail Total:	\$23,536.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4240.00000.00.000	Internal Service - Staff Develo	\$377	\$2,500	\$2,500	\$2,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Computerized Fleet Analysis upgrade training	\$2,000		2 people			
	Description: Staff seminars & training	\$500					
	Detail Total:	\$2,500.00					
6310.1.550.49200.4260.00000.00.000	Internal Service-Worker's Con	\$4,767	\$4,767	\$4,767	\$4,767	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Workers Comp allocation of self insur.	\$4,767					
	Detail Total:	\$4,767.00					
6310.1.550.49200.4290.00000.00.000	Internal Service-FSA Fees	\$36	\$132	\$66	\$66	(\$66)	(50.00)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Admin fees - Flexible Spending Accts	\$66					
	Detail Total:	\$66.00					
Budg_Cat: Personal Services - 100		\$393,851	\$420,509	\$429,922	\$429,922	\$9,413	2.24
6310.1.550.49200.4335.00000.00.000	Internal Service - Auditing Ser	\$0	\$259	\$259	\$259	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Service - Auditing Services	\$259					
	Detail Total:	\$259.00					
6310.1.550.49200.4336.00000.00.000	Internal Service-Medical Servi	\$80	\$50	\$50	\$50	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Employee Exams	\$50					
	Detail Total:	\$50.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4435.00000.00.000	Internal Service-Maint Chrgs -	\$1,020	\$831	\$980	\$980	\$149	17.93
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CFA Software Maintenance Charge	\$500					
	Description: Disivion share PC Maintenance	\$480					
	Detail Total:	\$980.00					
6310.1.550.49200.4522.00000.00.000	Internal Service-Vehicle & Equ	\$423	\$449	\$449	\$449	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of LGC Vehicle Insur	\$449					
	Detail Total:	\$449.00					
6310.1.550.49200.4531.00000.00.000	Internal Service-Communicati	\$3,507	\$4,260	\$4,260	\$4,260	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Services/equipment for voice, fax, data, wireless	\$4,260					
	Detail Total:	\$4,260.00					
6310.1.550.49200.4580.00000.00.000	Internal Service - Travel Expe	\$0	\$500	\$500	\$500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CFA upgrade training (2 people)	\$500					
	Detail Total:	\$500.00					
Budg_Cat: Purchased Services - 300		\$5,030	\$6,349	\$6,498	\$6,498	\$149	2.35
6310.1.550.49200.4611.00000.00.000	Internal Service-Office Supplie	\$130	\$800	\$800	\$800	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: General Office Supplies	\$800					
	Detail Total:	\$800.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4612.00000.00.000	Internal Service - Operating S	\$722	\$3,716	\$3,716	\$3,716	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Rags & Mats weekly rental	\$42.62					
	Description: Various operating supplies	\$1,500					
	Detail Total:	\$3,716.00					
6310.1.550.49200.4615.00000.00.000	Internal Service-Clothing & Ur	\$7,582	\$3,440	\$3,440	\$3,440	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety Boots per Union Contract AFSCME 4 @ \$300	\$1,200					
	Description: Safety Boots per Union Contract DPEA 1 @ \$300	\$300					
	Description: Uniforms 5 @ \$388	\$1,940					
	Detail Total:	\$3,440.00					
6310.1.550.49200.4626.00000.00.000	Internal Service-Vehicle Fuels	\$1,021	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Vehicle Fuel gasoline	\$5,000					
	Detail Total:	\$5,000.00					
6310.1.550.49200.4653.00000.00.000	Internal Service - Maint Suppli	\$232	\$1,000	\$1,000	\$1,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Maintenance of equipment	\$1,000					
	Detail Total:	\$1,000.00					
6310.1.550.49200.4654.00000.00.000	Internal Service-Maint Supplie	\$1,086	\$300	\$300	\$300	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Parts for vehicle repairs	\$300					
	Detail Total:	\$300.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4681.00000.00.000	Internal Service-Minor Equipm	\$5,223	\$4,500	\$4,500	\$4,500	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Small tools/hardware less than \$500	\$4,500					
	Detail Total:	\$4,500.00					
Budg_Cat: Supplies - 600		\$15,996	\$18,756	\$18,756	\$18,756	\$0	0.00
6310.1.550.49200.4742.00000.00.000	Internal Service - Light Vehicle	\$38,395	\$0	\$27,725	\$27,725	\$27,725	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Light Vehicles Replacement Program	\$27,725					
	Detail Total:	\$27,725.00					
6310.1.550.49200.4745.00000.00.000	Internal Service-Computers &	\$25	\$5,000	\$5,000	\$5,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: CFA upgrade	\$5,000					
	Detail Total:	\$5,000.00					
	Account Note: Computerized Fleet Analysis program (work order, tracking, financial)						
Budg_Cat: Capital Outlay - 700		\$38,420	\$5,000	\$32,725	\$32,725	\$27,725	554.50
6310.1.550.49200.4840.00000.00.000	Contingency	\$0	\$4,000	\$6,675	\$6,675	\$2,675	66.88
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Contingency for Unforeseen Expenses	\$6,675					
	Detail Total:	\$6,675.00					

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6310.1.550.49200.4895.00000.00.000	Internal Service-Cost of Sales	\$186,221	\$165,000	\$227,594	\$227,594	\$62,594	37.94
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Internal Departments Parts	\$179,544					
	Description: Outside Services Parts	\$48,050					
	Detail Total:	\$227,594.00					
Budg_Cat: Other Expenses - 800		\$186,221	\$169,000	\$234,269	\$234,269	\$65,269	38.62
6310.1.550.49200.4912.00000.00.000	Internal Service-Transfer to Sp	\$21,129	\$35,263	\$40,112	\$40,112	\$4,849	13.75
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: 10% of Fleet Share of OPEB ARC	\$10,345		Target 10% FY13			
	Description: Insurance Premium Costs for 1 Retiree to OPEB Liab	\$29,767					
	Detail Total:	\$40,112.00					
Budg_Cat: Operating Transfers Out - 910		\$21,129	\$35,263	\$40,112	\$40,112	\$4,849	13.75
Func: Internal Service - 49200		\$660,647	\$654,877	\$762,282	\$762,282	\$107,405	16.40

City of Dover, New Hampshire

Fleet Maintenance Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Grand Total:		\$660,647	\$654,877	\$762,282	\$762,282	\$107,405	16.40

End of Report

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OTHER CHARGES

Division: Workers Compensation

Function 6800-49200

Mission Statement:

To provide a self-insurance program for the city to cover claims related to work related injuries including the necessary fund reserves.

Major Services/Responsibilities:

- Prepare and process first reports of injury
- Monitor reports of claims for significant trends of injury type, location, department, etc.
- Hold department safety meetings to try to prevent injuries before they occur
- Contract for workers' compensation claims administrative services
- Contract for reinsurance for claims exceeding \$400,000
- Maintain adequate claims reserves
- Contract for required annual actuarial review

Key Fiscal Year Objectives:

- Conduct city-wide employee and supervisors safety training
- Reduce frequency and severity of employee injury
- Administer safety incentive & recognition program
- Support City Joint Loss Management Committee

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Administer workers' compensation claims	79	90	85
Conduct city-wide employee safety training sessions	0	1	1
Staff Joint Loss Management Committee meetings	4	4	4

City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4260.09100.00.000	Workers Comp Insurance - Ac	\$46,387	\$55,000	\$55,000	\$55,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Cost of Premium for Excess Insurance	\$55,000					
	Detail Total:	\$55,000.00					
6800.1.550.49200.4261.09100.00.000	Administration - Worker's Con	\$31,680	\$0	\$0	\$0	\$0	0.00
	Budg_Cat: Personal Services - 100	\$78,067	\$55,000	\$55,000	\$55,000	\$0	0.00
6800.1.550.49200.4312.09100.00.000	Management Services	\$25,630	\$31,380	\$31,380	\$31,380	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Actuarial Study	\$5,000					
	Description: Contracted claims & loss prevention serv	\$26,380					
	Detail Total:	\$31,380.00					
6800.1.550.49200.4335.09100.00.000	Auditing Services - Administra	\$459	\$741	\$741	\$741	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Division share of audit expenses	\$741					
	Detail Total:	\$741.00					
	Budg_Cat: Purchased Services - 300	\$26,089	\$32,121	\$32,121	\$32,121	\$0	0.00
6800.1.550.49200.4819.09100.00.000	Fees & Charges	\$67	\$0	\$0	\$0	\$0	0.00
	Budg_Cat: Supplies - 600	\$67	\$0	\$0	\$0	\$0	0.00

City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4810.09100.00.000	Membership Dues - Administr	\$0	\$900	\$900	\$900	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Safety Council Membership 1 @ \$900 EA	\$900					
	Detail Total:	\$900.00					
6800.1.550.49200.4819.09100.00.000	Fees & Charges	\$13,535	\$14,000	\$14,000	\$14,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Payment to State for Second Injury Fund	\$14,000					
	Detail Total:	\$14,000.00					
6800.1.550.49200.4840.09100.00.000	Contingency - Administration	\$0	\$2,000	\$2,000	\$2,000	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Unforeseen Expenses	\$2,000					
	Detail Total:	\$2,000.00					
Budg_Cat: Other Expenses - 800		\$13,535	\$16,900	\$16,900	\$16,900	\$0	0.00
Proj_Grant: Administration - 09100		\$117,758	\$104,021	\$104,021	\$104,021	\$0	0.00
6800.1.550.49200.4261.09199.00.000	Worker's Comp Claims - Gen	\$0	\$1,883	\$1,883	\$1,883	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical & Indemnity Claims - Gen. Govt	\$1,883					
	Detail Total:	\$1,883.00					
Budg_Cat: Personal Services - 100		\$0	\$1,883	\$1,883	\$1,883	\$0	0.00
6800.1.550.49200.4336.09199.00.000	Medical Services - General G	\$80	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$80	\$0	\$0	\$0	\$0	0.00
Proj_Grant: General Government - 09199		\$80	\$1,883	\$1,883	\$1,883	\$0	0.00

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City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4261.09210.00.000	Worker's Comp Claims - Polic	\$169	\$40,913	\$40,913	\$40,913	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and Indemnity Claims - Police	\$40,913					
	Detail Total:	\$40,913.00					
Budg_Cat: Personal Services - 100		\$169	\$40,913	\$40,913	\$40,913	\$0	0.00
6800.1.550.49200.4312.09210.00.000	Management Services	\$2,734	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09210.00.000	Medical Services - Police	\$35,127	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$37,861	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09210.00.000	Fees & Charges	\$28	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$28	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Police - 09210		\$38,059	\$40,913	\$40,913	\$40,913	\$0	0.00
6800.1.550.49200.4261.09220.00.000	Worker's Comp Claims - Fire	\$5,692	\$84,539	\$84,539	\$84,539	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and Indemnity Claims - Fire/Res.	\$84,539					
	Detail Total:	\$84,539.00					
Budg_Cat: Personal Services - 100		\$5,692	\$84,539	\$84,539	\$84,539	\$0	0.00
6800.1.550.49200.4312.09220.00.000	Management Services	\$1,150	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09220.00.000	Medical Services - Fire & Res	\$8,570	\$0	\$0	\$0	\$0	0.00

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City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Budg_Cat: Purchased Services - 300		\$9,720	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09220.00.000	Fees & Charges	\$41	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$41	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Fire & Rescue - 09220		\$15,453	\$84,539	\$84,539	\$84,539	\$0	0.00
6800.1.550.49200.4261.09300.00.000	Worker's Comp Claims - Com	\$7,837	\$39,427	\$39,427	\$39,427	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and Indemnity Claims C/S PW	\$39,427					
	Detail Total:	\$39,427.00					
Budg_Cat: Personal Services - 100		\$7,837	\$39,427	\$39,427	\$39,427	\$0	0.00
6800.1.550.49200.4312.09300.00.000	Management Services	\$2,029	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09300.00.000	Medical Services - Comm Ser	\$13,932	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$15,961	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09300.00.000	Fees & Charges	\$31	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$31	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Comm Serv PW - 09300		\$23,829	\$39,427	\$39,427	\$39,427	\$0	0.00

City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4261.09400.00.000	Worker's Comp Claims - Hum	\$0	\$77	\$77	\$77	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and Indemnity Claims - Human Services	\$77					
	Detail Total:	\$77.00					
Budg_Cat:	Personal Services - 100	\$0	\$77	\$77	\$77	\$0	0.00
Proj_Grant:	Human Services - 09400	\$0	\$77	\$77	\$77	\$0	0.00
6800.1.550.49200.4261.09455.00.000	Worker's Comp Claims - Publi	\$0	\$966	\$966	\$966	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical and Indemnity Claims - Public Library	\$966					
	Detail Total:	\$966.00					
Budg_Cat:	Personal Services - 100	\$0	\$966	\$966	\$966	\$0	0.00
Proj_Grant:	Public Library - 09455	\$0	\$966	\$966	\$966	\$0	0.00
6800.1.550.49200.4261.09500.00.000	Worker's Comp Claims - Com	\$0	\$23,067	\$23,067	\$23,067	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical & Indemnity Claim C/S Rec	\$23,067					
	Detail Total:	\$23,067.00					
Budg_Cat:	Personal Services - 100	\$0	\$23,067	\$23,067	\$23,067	\$0	0.00
6800.1.550.49200.4312.09500.00.000	Management Services	\$97	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09500.00.000	Medical Services - Comm Ser	\$492	\$0	\$0	\$0	\$0	0.00
Budg_Cat:	Purchased Services - 300	\$589	\$0	\$0	\$0	\$0	0.00

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City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Proj_Grant: Comm Serv Recreation - 09500		\$589	\$23,067	\$23,067	\$23,067	\$0	0.00
6800.1.550.49200.4261.09690.00.000	Worker's Comp Claims - Educ	\$8,530	\$65,688	\$65,688	\$65,688	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical & Indemnity Claims Education	\$65,688					
	Detail Total:	\$65,688.00					
6800.1.550.49200.4580.09690.00.000	Worker's Comp Claims - Educ	\$436	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09690.00.000	Fees & Charges	\$35	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Personal Services - 100		\$9,000	\$65,688	\$65,688	\$65,688	\$0	0.00
6800.1.550.49200.4312.09690.00.000	Management Services	\$6,401	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09690.00.000	Medical Services - Education	\$61,179	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4580.09690.00.000	Travel Expense	\$39	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$67,619	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09690.00.000	Fees & Charges	\$73	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$73	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Education - 09690		\$76,692	\$65,688	\$65,688	\$65,688	\$0	0.00
6800.1.550.49200.4261.09710.00.000	Worker's Comp Claims - Educ	\$0	\$6,947	\$6,947	\$6,947	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical & Indemnity Claims Cafeteria	\$6,947					
	Detail Total:	\$6,947.00					
Budg_Cat: Personal Services - 100		\$0	\$6,947	\$6,947	\$6,947	\$0	0.00

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City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4312.09710.00.000	Management Services	\$511	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4334.09710.00.000	Legal Services	\$7,378	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09710.00.000	Medical Services - Education	\$43,426	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$51,315	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09710.00.000	Fees & Charges	\$4	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$4	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Education - Cafeteria - 09710		\$51,319	\$6,947	\$6,947	\$6,947	\$0	0.00
6800.1.550.49200.4261.09810.00.000	Worker's Comp Claims - Wate	\$0	\$15,399	\$15,399	\$15,399	\$0	0.00
Detail: [FY13CityManagerProposed]	Budget		FTE	Position Desc.			
Description: Medical & Indemnity Claims Water	\$15,399						
Detail Total:	\$15,399.00						
Budg_Cat: Personal Services - 100		\$0	\$15,399	\$15,399	\$15,399	\$0	0.00
6800.1.550.49200.4312.09810.00.000	Management Services	\$254	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09810.00.000	Medical Services - Water	\$1,326	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$1,579	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09810.00.000	Fees & Charges	\$7	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$7	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Water - 09810		\$1,586	\$15,399	\$15,399	\$15,399	\$0	0.00

City of Dover, New Hampshire

Workers Compensation Fund Expenditure Detail

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
6800.1.550.49200.4261.09820.00.000	Worker's Comp Claims - Sewer	\$0	\$4,138	\$4,138	\$4,138	\$0	0.00
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Medical & Indemnity Claims Sewer	\$4,138					
	Detail Total:	\$4,138.00					
Budg_Cat: Personal Services - 100		\$0	\$4,138	\$4,138	\$4,138	\$0	0.00
6800.1.550.49200.4312.09820.00.000	Management Services	\$66	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4336.09820.00.000	Medical Services - Sewer	\$1,962	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Purchased Services - 300		\$2,028	\$0	\$0	\$0	\$0	0.00
6800.1.550.49200.4819.09820.00.000	Fees & Charges	\$7	\$0	\$0	\$0	\$0	0.00
Budg_Cat: Other Expenses - 800		\$7	\$0	\$0	\$0	\$0	0.00
Proj_Grant: Sewer - 09820		\$2,035	\$4,138	\$4,138	\$4,138	\$0	0.00
Fund: Workers Compensation Fund - 6800		\$327,401	\$387,065	\$387,065	\$387,065	\$0	0.00
Grand Total:		\$327,401	\$387,065	\$387,065	\$387,065	\$0	0.00

End of Report

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EDUCATION

TAB 16

EDUCATION

TAB 16

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations
Summary by Fund

Education				Prior Year	Current	Board	Dollar	Percent
Fund	Description			Actual	Year Budget	Request	Change	Change
1000	General Fund*	46900	Education	39,781,057	41,638,606	42,926,277	1,287,671	3.1
2800	School Cafeteria Fund	46900	Education	1,300,362	1,398,164	1,398,164	0	0.0
2820	School Federal Grants	46900	Education	3,060,579	2,907,041	2,715,962	(191,079)	(6.6)
2900	School Special Pgms & Grants	46900	Education	999,240	0	0	0	0.0
3810	School Tuition Programs	46900	Education	318,139	348,761	141,500	(207,261)	(59.4)
3825	Alternative Education Fund	46900	Education	784,711	878,000	868,063	(9,937)	(1.1)
3830	School Facilities Fund	46900	Education	165,108	137,075	137,075	0	0.0
Total for Department				46,409,196	47,307,647	48,187,041	879,394	1.9

*Note: Excludes School Debt Service. See Debt Information & Capital Improvements section for details.

EDUCATION

Division: Student Support Services

Function 46900

Mission Statement:

Support services provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction and community services rather than as programs within themselves.

Goals and Priorities:

- All students will be provided with aligned, rigorous, and research-based instructional materials to prepare them for the 21st century learning and post-secondary opportunities.
- We will support curriculum review, revision, and alignment as a systemic basis for all disciplines.
- We are committed to supporting staff training for the implementation of new programs in the district.
- We will maintain student services to meet their growing social, emotional, and health needs, which impacts their ability to learn.
- We will continue our commitment to the integration of technology as a tool for learning in all subject areas.

Budget Highlights:

Continue support for staff tuition reimbursement

This section includes funds for the following activities:

Attendance Services	Occupational Therapy	Guidance
Physical Therapy & Vision	Student Assessments	Health Services
Library Services	Psychological Services	Curriculum Development

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Student Support Services (2100-2299)	\$3,260,323.	\$3,542,908	\$3,764,672

EDUCATION

Division: Instructional Programs

Function 46900

Mission Statement:

Instructional Programs include all activities involving the direct interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location such as a home or hospital or in other learning situations such as those involving co curricular activities. Also included here are the activities of aides or classroom assistants of any type, who assist in the instructional process.

Descriptions of the Instructional Categories:

The Regular Education budget provides for regular classroom instruction for our K-12 students to prepare them to continue their education and to become productive citizens and family members.

Special Education funds are for those activities designed primarily for students who require special instructional services. Administrative positions are also budgeted under this function.

Career Technical Center funds instructional activities which teach students the knowledge, skills, and attitudes needed for continued education in technological fields and for employment in occupational areas upon graduation from high school.

School Athletics are school-sponsored activities that provide opportunities for students to compete in inter-scholastic competition. Some of the sporting events generate gate receipt revenues recorded in the enterprise fund.

Adult Education is funding for the Dover Adult Learning Center's Director and secretary.

Key Fiscal Year Objectives:

- All educators will partner with colleagues to create an instructional climate that values coaching, modeling, and a collaborative culture to improve teaching practices.
- We will assure that all district schools continue to meet all state minimum standards for school approval and that the high school meets accreditation standards set by the New England Association of Schools and Colleges.
- We will endeavor to keep teacher assignment and class size reasonable and conducive to learning.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Delivery of Instruction for Students (1100-1799)	\$26,714,662.	\$27,704,397	\$28,808,250

EDUCATION

Division: Administrative Services

Function 46900

Mission and Vision Statements:

Mission: Strengthening our community by educating every child, every day!

Vision 2010-2015: Teachers and students will be held accountable to a standard of excellence, emphasizing collaboration, innovation and best practices in teaching and learning.

Adopted: April 12, 2010

Major Services/Responsibilities:

The School Board function provides funds for Board oversight of school operations, the development of District policy, and costs related to District-wide management. These include costs of stipends for School Board members and secretary, provision of legal counsel when necessary, liability insurance, and the annual audit.

The Office of the Superintendent function includes activities associated with leading and managing the school district, including budgeting, purchasing, payroll, and human resources.

The School Administration function includes activities directly related to leading and managing our schools. It includes the activities performed by the principals and assistant principals, evaluation of staff members, assignment of duties to staff members, and maintenance of records and coordination of instructional activities.

Goals and Priorities:

- We will continue to strengthen our curriculum and improve the quality of instruction.
- We will continually review and monitor administrative assignments to assure ourselves that we are focused on efficient and effective accomplishments of our goals.
- We will continue to explore ways to consolidate functions and services.
- We will promote the use of technology in the efficient management of district and student services.
- We will continue to manage the offices of the School District in an efficient and cost effective manner.

This section covers the costs of School Board services, the Office of the Superintendent, and School Administration.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
School Board, Superintendent's Office and School Administration (2300-2499)	\$3,184,244	\$3,287,023	\$3,296,493

EDUCATION

Division: Facilities and Operations

Function 46900

Mission Statement:

The Facilities and Operations Department is managed by a full-service, outside facilities management company, UGL Services- Unicco. The company shares the same philosophy of the School District and School Board to remain committed to providing quality service to students, faculty, staff and community, while fostering a safe and healthy building environment.

Major Services/Responsibilities:

The physical facilities are an important and tangible asset of the Dover School District with a current replacement value in excess of \$110,000,000. The Facilities and Operations District is responsible for maintaining each school facility and the surrounding grounds in a manner that contributes to the attractiveness and function of the educational environment. UGL Unicco's employees are committed to supporting the educational mission. Employees are dedicated to the concept of improving productivity and effectiveness through the more efficient use of time and materials, implementation of new technology and equipment and improving skills through training and seminars.

The Horne Street Elementary School is currently undergoing a new 6-classroom addition and entire building renovation. The project is expected to be completed Summer of 2012.

A two-year extension to the UGL Services –Unicco contract was approved with a 0% increase in FY 2012-2013.

Key Fiscal Year Objectives:

- We will maintain our facilities in accordance with local, state and federal fire, health, safety, accessibility laws and regulations.
- We are committed to an ongoing plan for the optimal care and use of all facilities to ensure a proper learning environment for every student.
- We will continue to explore cost saving measures whenever and wherever practical.
- We will examine collaboration with City departments in areas where savings can be affected by such collaboration.

Performance Measures:

Description	FY11 Act	FY121 Est	FY13 Est
Operation and Maintenance of Plant (2600-2699)	\$3,793,227	\$4,284,108	\$3,993,220

EDUCATION

Division: Transportation

Function 46900

Mission Statement:

The transportation account includes the personnel and activities necessary for the conveyance of both public and private school students, to and from Dover schools, in accordance with state law and School Board policy.

Goals and Priorities:

- Student safety remains our primary concern.
- We will continue to explore methods of providing the most cost effective student transportation and we will monitor our providers to assure both quality and accountability.
- We will continue to recognize the changing transportation needs of families and try to accommodate those needs in ways that do not add to our transportation costs.
- We remain open to new ways of shifting transportation costs whenever and wherever possible.

Budget Highlights:

- COAST will no longer be providing transportation for the school district due to Federal regulation.
- In-District transportation will go out to competitive bid in May of 2012.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Transportation Costs (2700-2799)	\$1,713,163	\$1,643,612	\$1,767,453

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EDUCATION

Division: Other

Function 46900

Mission Statement:

The division labeled "other" includes support services not directly related to previous accounts. Listed here are the costs of unemployment compensation, general liability coverage, workers' compensation, severance pay, physical exams, immunizations, criminal records checks, and technology.

The largest item in this division is debt service budgeted at an estimated \$3,997,009 for 2012-2013.

Major Services/Responsibilities:

- Basic services such as worker's compensation, physical exams, and criminal records checks are critical to the overall support of the School District.
- The Technology Division will continue to maintain and upgrade the School District's computer assets.

Goals and Priorities:

- We will continue to examine and implement risk management strategies to reduce the District's exposure.
- We will continually seek to obtain the best insurance coverage at rates favorable to the school district.
- We will work closely with the City to coordinate capital purchasing and sharing services to maximize cost savings.
- Teachers and students will use technology to enhance learning.

Performance Measures:

Description	FY11 Act	FY12 Est.	FY13 Est
Other (2500-2699, 2800-2999, 5200-5299)	\$5,130,168	\$5,460,666	\$5,289,408.

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

1000 **General Fund**
School
46900 **Education**

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	39,781,057	41,638,606	42,926,277	42,926,277	1,287,671	3.1
	School Appropriation (excl Debt Service)			42,926,277			
	Total Education	39,781,057	41,638,606	42,926,277	42,926,277	1,287,671	3.1
Total	46900 Education	39,781,057	41,638,606	42,926,277	42,926,277	1,287,671	3.1

EDUCATION

Division: School Cafeteria Fund

Function 2800-46900

Mission Statement:

The cafeteria account includes personnel and activities necessary to provide meals for Dover public school students in accordance with the National School Lunch Program/School Breakfast program. Included are the costs for personnel, commodities, supplies, utilities, equipment and fixed costs. The entire account is funded from sources separate from local tax revenue.

Major Services/Responsibilities:

- We will continue to seek out methods of increasing efficiency and containing costs by using technology wherever possible.
- We will continue to offer breakfast programs due to the need students have for nutritious breakfasts at the beginning of the day.

Budget Highlights 2011:

BREAKFASTS:

- Total breakfasts served: 61,870
- Average daily participation: 344
- District charges: \$1.25 FY 2011
- Participation compared to last year: 6.45% Decrease

LUNCHES:

- Total lunches served: 358,754
- Average daily participation: 1,993
- District charges: \$2.00/\$2.50 FY 2011
- Participation compared to last year: 1.00% Decrease

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Estimated Budget	\$1,300,362	\$1,398,164	\$1,398,164

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

2800 School Cafeteria Fund
School
46900 Education

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	1,300,362	1,398,164	1,398,164	1,398,164	0	0.0
	Total Appropriations - Cafeteria			1,398,164			
	Total Education	1,300,362	1,398,164	1,398,164	1,398,164	0	0.0
Total	46900 Education	1,300,362	1,398,164	1,398,164	1,398,164	0	0.0

EDUCATION

Division: Dept. of Education Federal Grants Function 2820-46900

Mission Statement:

The categorical aid account includes funds received from federal sources. Categorical funds may only be used for the program or purposes for which they have been allocated. There are no local monies in this fund.

Goals and Priorities:

- We will actively pursue sources of funding beyond what is provided through local taxes.
- We will pay special attention to programs that provide basic skills, especially in language arts, mathematics and science.
- We will also target early childhood education for special emphasis.
- Practical applications of learning will be a prime focus in our training efforts for teachers.
- Reading in the content areas.
- Ensure that students acquire the high quality technical skills that will prepare them for post-secondary education and/or entry into an ever-changing workplace and society.
- Prevention and intervention activities for students with social/emotional and behavior disorders.
- Provide timely Child Find evaluations of special education eligibility.
- Make available special education and related services to students with disabilities as designated in their Individual Education Plan.
- Supply supplemental staff development and training to teachers on topics specific to the provision of services, accommodations, modifications, and supports to students with disabilities.
- Ensure opportunities for second language learners to participate in the general curriculum.
- Adult Basic Education helps adults to develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy; meet college or job requirements for high school level courses; and enrich their lives with community education classes.

Budget Highlights:

- Includes federal monies for reading, language and math tutorial programs to improve skills in grades K-12.
- Provides for supplemental services for students with disabilities.
- Includes funding for teacher training in mathematics, science, and literacy.
- Encompasses vocational and school to career programs.
- Contains allocations for both public and private schools located in Dover.
- Dover High School and Career Technical Center: Carl Perkins Career Technology Grant is used to supplement curriculum and professional development, equipment, personnel, and to promote program information including career opportunities.
- Provides supplemental special education and related services and supports in the areas of preschool special education, family support services, transition services, psychological evaluation, speech/language, OT and autism consultations.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Federal Funding	\$1,574,741	\$1,362,630	\$1,132,664
Carl Perkins (DHS Career Tech. Center)	\$167,506	\$159,343	\$116,000
IDEA/Preschool	\$757,955	\$805,068	\$806,231
Adult Basic Education	\$560,377	\$580,000	\$661,067

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

2820 School Federal Grants
School
46900 Education

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	3,060,579	2,907,041	2,715,962	2,715,962	-191,079	(6.6)
	Total Education Grants appropriations			2,715,962			
	Total Education	3,060,579	2,907,041	2,715,962	2,715,962	-191,079	-6.6
Total	46900 Education	3,060,579	2,907,041	2,715,962	2,715,962	-191,079	-6.6

EDUCATION

Division: Special Programs and Grants Fund Function 2900-46900

Mission Statement:

The School District shall administer and manage effectively any miscellaneous special programs and/or grant awards.

Major Services/Responsibilities:

- Past grants and programs administered through this fund have included the HUB, American Recovery Reinvestment Act Grants and Education Jobs Fund.

Key Fiscal Year Objectives:

- Continue to provide and improve programs and services in the Dover schools with funding from various sources, recorded as Special Revenue Funds.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Budget Estimates	\$999,240	\$0	\$0

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

2900 School Special Pgms & Grants

School

46900 Education

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	999,240	0	0	0	0	0.0
	HUB			0			
	Total Education	999,240	0	0	0	0	0.0
Total	46900 Education	999,240	0	0	0	0	0.0

EDUCATION

Division: Tuition Programs Fund

Function 3810-46900

Mission Statement:

To provide educational opportunities for students and adults through special grants and tuition. Dover Adult Learning Center funds are from private sources other than local taxation.

Major Services/Responsibilities:

Dover Adult Learning Center: \$141,500
 Dover High School Summer Program \$0

Key Fiscal Year Objectives:

Dover Adult Learning Center helps adults to:

- Develop basic skills in reading, writing, math, ESOL and entry level job skills, including computer literacy.
- Meet college or job requirements for high school level courses.
- Enrich their lives with community education classes.

Dover High School Summer Program helps students in:

- Algebra I, Biology, English, American History, World Cultures, Physical Science, Earth Science, Government, Economics and Geometry.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Dover Adult Learning Center (DALC)	\$312,714	\$335,761	\$141,500
Dover High School Summer Program	\$5,425	\$13,000	\$0

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

3810 School Tuition Programs

School

46900 Education

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	318,139	348,761	141,500	141,500	(207,261)	(59.4)
	Dover Adult Learning Center			141,500			
	Total Education	318,139	348,761	141,500	141,500	(207,261)	(59.4)
Total	46900 Education	318,139	348,761	141,500	141,500	(207,261)	(59.4)

EDUCATION

Division: Dover High School Alternative Program

Function 3825-46900

Mission Statement:

The Dover High School Alternative Program's mission is to address the needs of students who have demonstrated a significant lack of success in the traditional school setting, even with modifications and support. The philosophy of the Dover High School Alternative Program is predicated on the belief that all children have worth and can learn to be successful, if placed in an appropriate educational structure (children do well when they can). The ultimate goal of the program is to develop within each student the skills necessary to enable him/her to make safe, proactive choices, communicate effectively, earn a High School diploma, and make a successful transition to further education or the workforce.

Major Services/Responsibilities:

- Provide a "State of the Art" Alternative H.S. Program for the students of Dover. This innovative program, housed in the Dover Alternative School Building, provides an excellent learning environment for "at risk" students and students with disabilities.
- The Dover H.S. Alternative School will make up to eleven (11) spaces available for tuition students.

Key Fiscal Year Objectives:

- Literacy: To improve student literacy in all subject areas.
- Data Driven Decision Making: To improve the quality of district and school decision making by systematically using data to guide our decisions.
- Technology: To increase the access to technology, and its use as a tool for learning.
- Safe Schools: To increase student resiliency by creating a school environment characterized by trust, respect and open communication.

Performance Measures:

- The number of students who can successfully return to DHS for one or more courses.
- The number of students in successful post secondary employment and/or education.
- Reduction in discipline referrals.
- Increase in social skills as evidenced by school-wide average of weekly activity grades.

Description	FY11 Act	FY12 Est	FY13 Est
Budgeted Amounts	\$784,711	\$878,000	\$868,063

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

3825 School Alternative Education Fund

School

46900 Education

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	784,711	878,000	868,063	868,063	(9,937)	(1.1)
	Alternative Education Expense			868,063			
	Total Education	784,711	878,000	868,063	868,063	(9,937)	(1.1)
Total	46900 Education	784,711	878,000	868,063	868,063	(9,937)	(1.1)

EDUCATION

Division: School Facilities Fund

Function 3830-46900

Mission Statement:

To provide for the upkeep of school and athletic facilities through special rental, gate receipt, user and permit fee revenues.

Major Services/Responsibilities:

Care of district physical plant and the providing of a safe environment for use by the students, staff and public. Receipts are not anticipated to increase in 2012-2013 due to additional rental revenues received from the Dept of Education for the use of our buildings for electrical adult education courses.

No local taxes are appropriated in this fund.

Gate Receipts:	23,000
Facilities Rentals:	75,000
Parking Permits	33,775
Field User Fees	<u>5,300</u>
Total	\$137,075

Key Fiscal Year Objectives:

- Funds collected will be used to improve security systems and facility areas used by the general public.
- Funds generated from parking permits will be used to improve such areas.
- Funds originating from field user fees will be applied to the improvements of district fields and grounds.

Performance Measures:

Description	FY11 Act	FY12 Est	FY13 Est
Estimated Revenues	\$165,108	\$137,075	\$137,075

City of Dover
Fiscal Year 2013 Budget
 July 1, 2012 - June 30, 2013

Appropriations

3830 School Facilities Fund
School
46900 Education

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Board Request	FY13 City Mgr Proposed	\$ Change	% Change
Education							
4950	Education	165,108	137,075	137,075	137,075	0	0.0
	Appropriation Total - School Facilities			137,075			
	Total Education	165,108	137,075	137,075	137,075	0	0.0
Total	46900 Education	165,108	137,075	137,075	137,075	0	0.0

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INTERGOVERNMENTAL

TAB 17

INTERGOVERNMENTAL

TAB 17

INTERGOVERNMENTAL

Division: County Tax

Function 48000

Mission Statement:

To accurately budget and timely disburse the County Tax Assessment.

Major Services/Responsibilities:

- Include the most accurate assessment amount prior to final adoption of the City's budget by the City Council
- Process and disburse the money to the County Treasurer on the due date of the tax

Key Fiscal Year Objectives:

Performance Measures:

Description	FY11 Act	FY12 Act	FY13 Est
Timely disbursement of the County check	On Time	On Time	On Time
County Tax Levy Apportioned to Dover	7,033,271	7,303,817	7,482,308

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.800.48000.4990.00000.00.000	County Tax-County Tax	\$7,033,271	\$7,051,080	\$7,482,308	\$7,482,308	\$431,228	6.12
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: County Tax Apportionment	\$7,482,308					
	\$27,447,936 x 27.26%						
	Detail Total:	\$7,482,308.00					
Budg_Cat:	Intergovernmental - 990	\$7,033,271	\$7,051,080	\$7,482,308	\$7,482,308	\$431,228	6.12
Func:	County Tax - 48000	\$7,033,271	\$7,051,080	\$7,482,308	\$7,482,308	\$431,228	6.12

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Fund: General Fund - 1000		\$43,626,322	\$45,280,517	\$90,593,941	\$89,274,173	\$43,993,656	97.16

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DEBT INFORMATION & CAPITAL IMPROVEMENTS

TAB 18

**DEBT INFORMATION &
CAPITAL IMPROVEMENTS**

TAB 18

CAPITAL IMPROVEMENT & DEBT

Division: Debt Service

Function 47100

Mission Statement:

The Finance Department shall administer the debt of the City, insuring timely issuance of securities and payment of the City's debt obligations

Major Services/Responsibilities:

- Issuance of long term bonds to meet the cash needs of the adopted Capital Improvements Program budget for the fiscal year
- Issuance of short term Tax Anticipation Notes to meet the cash needs of the City until tax collections occur
- Payment of both principal and interest on bonds and short term notes in a timely fashion
- Forecasting the impact of security issuances on the Property Tax and Water/Sewer User Fees
- Forecasting the cash flow needs of the City

Key Fiscal Year Objectives:

- Monitor cash flow to determine future cash need during the fiscal year and determine appropriate time to go to market for bond issue.
- Monitor market rates and based on advice of Financial Advisor determine if any outstanding bond obligations can be refinanced to save on interest expense.

Performance Measures:

Description	FY11 Act	FY12 Budget	FY13 Budget
Timely disbursement of payments-City General Fund	\$ 5,873,204	\$ 5,828,662	\$ 5,742,561
Timely disbursement of payments-School General Fund	\$ 4,159,300	\$ 4,075,515	\$ 3,997,009

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47100.4920.00000.00.000	Debt Service - City-Principal F	\$4,168,555	\$4,173,425	\$4,119,920	\$4,119,920	(\$53,505)	(1.28)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Cost Savings Estimate	(\$98,259)		Arena			
	Description: Energy Cost Savings Estimate	(\$1,229)		Cemetery			
	Description: Energy Cost Savings Estimate	(\$10,000)		City Hall			
	Description: Energy Cost Savings Estimate	(\$2,102)		Fire Facilities			
	Description: Energy Cost Savings Estimate	(\$29,337)		Indoor Pool			
	Description: Energy Cost Savings Estimate	(\$8,380)		Library			
	Description: Energy Cost Savings Estimate	(\$36,171)		PW Facility			
	Description: Energy Cost Savings Estimate	(\$1,508)		Thompson Pool			
	Description: Energy Cost Savings Estimate	(\$2,677)		Train Station			
	Description: Energy Efficiency Improvements - Principal	\$189,663					
	Description: Principal Payment Anticipated Bond Issue	\$256,765					
	Description: Principal payments on long term debt	\$3,863,155					
	Detail Total:	\$4,119,920.00					
1000.1.500.47100.4921.00000.00.000	Debt Service - City-Interest - F	\$1,704,648	\$1,655,237	\$1,622,641	\$1,622,641	(\$32,596)	(1.97)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Energy Efficiency Improvements - Interest	\$50,937					
	Description: Energy Cost Savings Estimate	(\$40,271)		Arena			
	Description: Energy Cost Savings Estimate	(\$10,666)		City Hall			
	Description: Interest payments on anticipated issue	\$219,631					
	Description: Interest payments on long term debt	\$1,403,010					
	Detail Total:	\$1,622,641.00					
Budg_Cat: Debt Service - 920		\$5,873,204	\$5,828,662	\$5,742,561	\$5,742,561	(\$86,101)	(1.48)

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City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
Func: Debt Service - City - 47100		\$5,873,204	\$5,828,662	\$5,742,561	\$5,742,561	(\$86,101)	(1.48)

City of Dover, New Hampshire

General Fund Expenditure Detail Report

Fiscal Year: 2012-2013

From Date: 7/1/2012

To Date: 6/30/2013

Definition: FY13 City Manager Proposed

Account	Description	FY11 Actual	FY12 Adopted Budget	FY13 Department Request	FY13 City Manager Proposed	Dollar Change	Percent Change
1000.1.500.47190.4920.00000.00.000	School Dept - Principal Payme	\$2,555,940	\$2,488,695	\$2,437,245	\$2,437,245	(\$51,450)	(2.07)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Principal Payments on Long Term Debt	\$2,437,245					
	Detail Total:	\$2,437,245.00					
1000.1.500.47190.4921.00000.00.000	School Dept - Bond Interest P	\$1,603,359	\$1,586,820	\$1,559,764	\$1,559,764	(\$27,056)	(1.71)
	Detail: [FY13CityManagerProposed]	Budget	FTE	Position Desc.			
	Description: Interest Payments on Long Term Debt	\$1,559,764					
	Detail Total:	\$1,559,764.00					
Budg_Cat: Debt Service - 920		\$4,159,300	\$4,075,515	\$3,997,009	\$3,997,009	(\$78,506)	(1.93)
Func: Debt Service - School - 47190		\$4,159,300	\$4,075,515	\$3,997,009	\$3,997,009	(\$78,506)	(1.93)

City of Dover
Fiscal Year 2013 Budget

Debt Existing Principal Payments

Description	Issue #	Issue		Rate	Due	Total							Grand Total		
		Amount	Year			City	School	General	Parking	McConnell	Water	Sewer		DBIDA	
Public Impr	3037	3,356,711	95	5.326%	08/15/10										0
Public Impr	3038	3,885,092	96	5.655%	08/15/11	0	0	0			0				0
Energy Conserv	3039	875,055	96	5.406%	01/15/12	0		0							0
Public Impr	3040	1,002,327	97	4.840%	08/15/12	40,000		40,000							40,000
SRL - Tolend Landfill	3042	1,271,357	98	3.563%	09/01/13	84,757		84,757							84,757
Public Impr	3043	4,137,500	99	4.190%	01/15/13	180,000		180,000			15,000	25,000			220,000
Public Impr	3045	2,179,901	99	5.510%	01/15/15	50,000	90,000	140,000							140,000
New Middle School	3046	15,741,027	99	5.580%	01/15/20	0	650,245	650,245							650,245
Public Impr	3047	22,991,400	01	4.451%	06/15/21	0		0							0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	110,000		110,000				30,000			140,000
Public Impr	3049	14,280,000	03	3.167%	06/15/24	335,000	237,000	572,000			148,000	195,000			915,000
Public Impr	3050	9,816,000	04	4.115%	06/15/25	239,000	108,000	347,000			132,000	96,000			575,000
Public Impr	3051	10,740,000	05	3.840%	06/15/26	380,000	125,000	505,000			35,000	85,000			625,000
Public Impr	3052	22,348,000	06	4.230%	06/15/27	339,000	257,000	596,000		250,000	195,000	89,000			1,130,000
Public Impr	3053	20,646,000	07	4.500%	06/15/27	505,000	470,000	975,000			115,000	15,000			1,105,000
Public Impr	3054	9,970,000	08	4.094%	12/15/28	445,000	40,000	485,000			15,000	85,000			585,000
Public Impr	3055	12,799,000	10	3.442%	04/01/30	247,500	310,000	557,500	5,000		105,000	112,500			780,000
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	885,000	150,000	1,035,000			165,000	140,000			1,340,000
CDFA Energy Impr	3058	250,000	11	2.470%	12/31/20	22,897		22,897							22,897
Totals						3,863,155	2,437,245	6,300,399	5,000	250,000	925,000	872,500	0	8,352,899	

Debt Existing Interest Payments

Description	Issue #	Issue		Rate	Due	Total							Grand Total		
		Amount	Year			City	School	General	Parking	McConnell	Water	Sewer		DBIDA	
Public Impr	3037	3,356,711	95	5.326%	08/05/10										0
Public Impr	3038	4,517,980	96	5.250%	08/15/11	0	0	0			0				0
Energy Conserv	3039	875,055	96	5.406%	01/15/12	0		0							0
Public Impr	3040	1,002,327	97	4.840%	08/15/12	1,030		1,030							1,030
SRL - Tolend Landfill	3042	1,271,357	98	3.563%	09/01/13	6,039		6,039							6,039
Public Impr	3043	4,137,500	99	4.190%	01/15/13	16,020		16,020			1,335	2,225			19,580
Public Impr	3045	2,179,901	99	5.510%	01/15/15	8,300	14,940	23,240							23,240
New Middle School	3046	15,741,027	99	5.580%	01/15/20	0	682,302	682,302							682,302
Public Impr	3047	22,991,400	01	4.451%	06/15/21	0		0							0
Public Impr	3048	2,240,600	02	4.230%	06/15/22	25,714		25,714				5,521			31,235
Public Impr	3049	14,280,000	03	3.167%	06/15/24	82,592	58,369	140,961			29,244	38,137			208,342
Public Impr	3050	9,816,000	04	4.115%	06/15/25	96,060	51,534	147,594			53,090	30,611			231,295
Public Impr	3051	10,740,000	05	3.840%	06/15/26	142,680	65,035	207,715			11,865	36,025			255,605
Public Impr	3052	22,348,000	06	4.230%	06/15/27	202,299	161,146	363,445		157,594	122,419	42,218			685,676
Public Impr	3053	20,646,000	07	4.500%	06/15/27	288,025	303,406	591,431			73,019	6,581			671,031
Public Impr	3054	9,970,000	08	4.094%	12/15/28	259,869	18,600	278,469			4,944	37,956			321,369
Public Impr	3055	12,799,000	10	3.442%	04/01/30	102,184	185,481	287,665	3,056		43,606	37,422			371,749
Public Impr - Refunding	3057	8,790,000	10	2.154%	06/15/21	166,575	18,950	185,525			31,650	27,350			244,525
CDFA Energy Impr	3058	250,000	11	2.470%	12/31/20	5,623		5,623							5,623
Totals						1,403,010	1,559,764	2,962,773	3,056	157,594	371,172	264,046	0	3,758,641	

Total Existing Principal & Interest

						5,266,165	3,997,009	9,263,172	8,056	407,594	1,296,172	1,136,546	0	12,111,540
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City of Dover

Long Term Debt Authorizations - Unissued as of April 1, 2012

PROJECT DESCRIPTION	FY08	FY10	FY11	FY12	FY13	Total
GENERAL GOVERNMENT						
Energy Efficiency Improvements		666,765				666,765
TOTAL GENERAL GOV'T	0	666,765	0	0	0	666,765
FIRE & RESCUE						
						0
TOTAL FIRE & RESCUE	0	0	0	0	0	0
COMMUNITY SERVICES - PUBLIC WORKS						
Tolend Road Landfill Remediation	1,600,000					1,600,000
Bridge Replacement - Whittier Street				800,000		800,000
Street Reconstruction - Applevale Ave			1,000,000	1,000,000	300,000	2,300,000
Street Reconstruction - Pineview & Pearson				400,000		400,000
Street Reconstruction - Atlantic Avenue				2,000,000		2,000,000
Street Impr & Sidewalk - Mast Rd/Spruce Lane					200,000	200,000
Street Reconstruction - Nelson Street					50,000	50,000
Street Reconstruction - Silver Street					400,000	400,000
Street Reconstruction - Tolend Road					2,500,000	2,500,000
SRF - Broadway Drainage Improvements		2,000,000				2,000,000
TOTAL COMM SERV - PW	1,600,000	2,000,000	1,000,000	4,200,000	3,450,000	12,250,000
TOTAL CITY DEPARTMENTS	1,600,000	2,666,765	1,000,000	4,200,000	3,450,000	12,916,765
EDUCATION						
Horne Street Elementary School Improve.			56			56
High School Auditorium Renovations					1,900,000	1,900,000
TOTAL EDUCATION	0	0	56	0	1,900,000	1,900,056
TOTAL GENERAL FUND	1,600,000	2,666,765	1,000,056	4,200,000	5,350,000	14,816,821
SPECIAL REVENUE						
Pay and Display Implementation			750,000			750,000
Rizzo - Downtown Parking Impr Design	500,000					500,000
	500,000	0	750,000	0		1,250,000
COMMUNITY SERVICES - WATER FUND						
Water Pressure Improvements - North End SRF Prog			2,000,000	2,000,000		4,000,000
Water Main - Sixth Street Loop					500,000	500,000
Water Main Replacement - Nelson Street					50,000	50,000
Water Main Replacement - Silver Street					150,000	150,000
Water Systems Facilities Upgrade					200,000	200,000
TOTAL WATER FUND	0	0	2,000,000	2,000,000	900,000	4,900,000
COMMUNITY SERVICES - SEWER FUND						
Pump Station Upgrade - River Street		200,000				200,000
SRF - River Street Pump Station Upgrade		1,200,000				1,200,000
SRF - WWTP Aeration Blowers		279,157				279,157
Sludge Dewatering Equipment Upgrade				4,000,000		4,000,000
WWTP - Facility Upgrade					3,000,000	3,000,000
TOTAL SEWER FUND	0	1,679,157	0	4,000,000	3,000,000	8,679,157
DOVER IND DEVELOPMENT FUND						
	0	0	0	0	0	0
TOTAL OTHER FUNDS	500,000	1,679,157	2,750,000	6,000,000	3,900,000	14,829,157
TOTAL AUTHORIZED UNISSUED	2,100,000	4,345,922	3,750,056	10,200,000	9,250,000	29,645,978

City of Dover, NH

Long Term Debt Issued or Authorized before April 1, 2012
Debt Outstanding & Analysis of Debt Limit at June 30, 2012

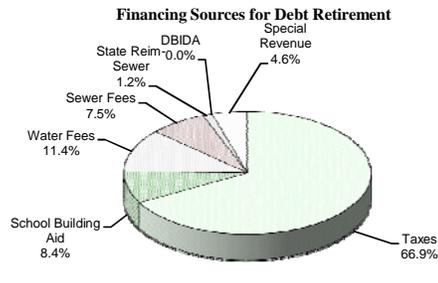
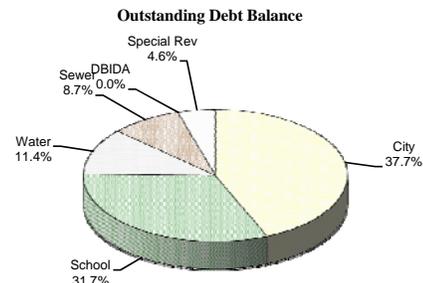
Description	Issuer	Issue #	Issue Amount	Issue Year	Rate	RF	Due	Outstanding Balance	Exempt from Debt Limits	Debt Outstanding Against Debt Limits					
										City	School	Water	DBIDA (IP)	DBIDA (IB)	
BONDED DEBT															
Public Impr	NHMBB	3031	2,722,500	91	6.6354%	(1)	08/15/06	-	-	-	-	-	-	-	
WWTP-State Guar	NHMBB	3032	10,500,000	91	6.6983%	(1)	07/15/11	0	0	-	-	-	-	-	
WWTP-State Guar	NHMBB	3033	7,300,000	91	6.5746%	(1)	01/15/12	0	0	-	-	-	-	-	
WWTP-State Guar	NHMBB	3034	450,000	92	5.5966%	(1)	01/15/12	0	0	-	-	-	-	-	
Public Impr	NHMBB	3035	1,188,338	93	5.4153%		08/15/08	-	-	-	-	-	-	-	
Public Impr	NHMBB	3036	3,043,000	94	5.6100%	(1)	08/15/09	-	-	-	-	-	-	-	
Public Impr	NHMBB	3037	3,356,711	95	5.3259%	(1)	08/15/10	-	-	-	-	-	-	-	
Public Impr	NHMBB	3038	3,885,092	96	5.6554%	(1)	08/15/11	0	-	0	0	0	0		
Energy Conservation	NHMBB	3039	875,055	96	5.4059%	(1)	01/15/12	0	-	0	-	-	-		
Public Impr	NHMBB	3040	1,002,327	97	4.8400%	(1)	08/15/12	40,000	-	40,000	-	-	-		
Public Impr	NHMBB	3043	4,137,500	99	4.1900%		01/15/13	440,000	50,000	360,000	-	30,000	-		
Public Impr	NHMBB	3045	2,179,901	99	5.5100%	(1)	01/15/15	420,000	-	150,000	270,000	-	-		
New Middle School	NHMBB	3046	15,741,027	99	5.5800%	(1)	01/15/20	4,267,119	-	-	4,267,119	-	-		
Public Impr	Citizens	3047	22,991,400	01	4.4506%	(2)	06/15/21	-	-	-	-	-	-		
Public Impr	NHMBB	3048	2,240,600	02	4.2300%		06/15/22	815,000	150,000	665,000	-	-	-		
Public Impr	City	3049	14,280,000	03	3.1668%		06/15/24	6,120,000	1,842,000	1,703,000	1,698,000	877,000	-		
Public Impr	City	3050	9,816,000	04	4.1148%		06/15/25	5,420,000	1,058,000	1,924,000	1,192,000	1,246,000	-		
Public Impr	City	3051	10,740,000	05	3.8405%		06/15/26	6,680,000	1,290,000	3,400,000	1,675,000	315,000	-		
Public Impr	City	3052	22,348,000	06	4.2313%		06/15/27	16,070,000	2,040,000	7,395,000	3,770,000	2,865,000	-		
Public Impr	City	3053	20,646,000	07	4.5000%		06/15/27	14,965,000	900,000	5,695,000	6,745,000	1,625,000	-		
Public Impr	City	3054	9,970,000	08	4.0935%		12/15/28	8,195,000	4,115,000	3,470,000	480,000	130,000	-		
Public Impr	City	3055	12,799,000	10	3.4417%		04/01/30	11,225,000	1,185,000	3,230,000	5,470,000	1,340,000	-		
Public Impr Refunding	City	3057	8,790,000	10	2.1535%		06/30/21	7,435,000	830,000	5,060,000	585,000	960,000	-		
TOTAL BONDED DEBT OUTSTANDING								82,092,119	13,460,000	33,092,000	26,152,119	9,388,000	0	0	
OTHER DEBT															
SRL - Tolend Landfill		3042	1,271,357	98	3.5625%		09/01/13	169,514	169,514	-	-	-	-		
BFA Loan		3901	2,000,000	06	6.5000%		03/02/26	0	-	-	-	-	-		
CDFA Energy Impr		3058	250,000	11	2.4700%		12/31/20	227,655	0	227,655	-	-	-		
TOTAL OTHER DEBT OUTSTANDING								397,169	169,514	227,655	0	0	0	0	
TOTAL LONG TERM DEBT OUTSTANDING								82,489,288	13,629,514	33,319,655	26,152,119	9,388,000	0	0	
DEBT AUTHORIZED - UNISSUED															
Antic.Issue															
Tolend Rd Landfill Remediation	NA		5,500,000		NA			1,600,000	1,600,000	-	-	-	-		
Rizzo-Downtown Parking	NA		500,000		NA			500,000	-	500,000	-	-	-		
Public Improvements - FY10	NA		7,959,000		NA			200,000	200,000	-	-	-	-		
Public Improvements - FY11	NA		7,302,998		NA			3,750,056	750,000	1,000,000	56	2,000,000	-		
Public Improvements - FY12	NA		10,200,000		NA			10,200,000	4,000,000	4,200,000	-	2,000,000	-		
Public Improvements - FY13	NA		9,250,000		NA			9,250,000	3,000,000	3,450,000	1,900,000	900,000	-		
Public Improvements - FY10 Energy	NA		1,836,765		NA			666,765	-	666,765	-	-	-		
Public Improv - FY10 - Broadway SRF	NA		2,000,000		NA			2,000,000	-	2,000,000	-	-	-		
Public Improvements - FY10 Sewer SRF	NA		1,200,000		NA			1,200,000	1,200,000	-	-	-	-		
Public Improvements - FY10 Sewer SRF	NA		279,157		NA			279,157	279,157	-	-	-	-		
TOTAL DEBT AUTHORIZED UNISSUED								29,645,978	11,029,157	11,816,765	1,900,056	4,900,000	0	0	
TOTAL DEBT OUTSTANDING & UNISSUED								112,135,266	24,658,671	45,136,420	28,052,175	14,288,000	0	0	

LEGAL DEBT LIMITS					
TY10 Equalized Value for Debt Limit 2,774,177,802.00					
Legal Rate	3.0%	7.0%	10.0%	Set by special legislation	RSA 162
Legal Debt Limit	83,225,334	194,192,446	277,417,780	4,000,000	No limit
Unused Capacity	38,088,914	166,140,271	263,129,780	4,000,000	NA
Percent Used	54.2%	14.4%	5.2%	0.0%	NA
CITY COUNCIL POLICY					
Percent of Statutory Limit	City 65.0%	School 28.0%	Water 5.0%	NA	NA
Dollar Limit	54,096,467	54,373,885	13,870,889		
Under(Over) Policy Limit	8,960,048	26,321,710	(417,111)		
Sewer					
Percent of Equalized Value	1.5%				
Dollar Limit	41,612,667				
Under(Over) Policy Limit	31,355,510				

Notes to Analysis:
 Refinanced (RF) Notes:
 (1) Refinanced, original NIC reflected
 (2) Refunding Bonds Issued

Reason for Exempt Status:
 1 State Guaranteed (Mandated) Sewer Bonds - 3032, 3033, 3034
 2 Sewer Portion of Public Impr - 3030, 3031, 3032, 3033, 3034, 3037, 3043, 3047, 3048, 3049, 3050, 3051, 3052, 3053, 3054, 3055, 3057
 3 Tolend Rd Landfill Mitigation Portion of Public Impr - 3042, 3049, 3050, 3051, 3052, 3053, 3054

Other:
 1 Repayment by Dover Indust Devlmt Auth Portion waived for DIDA portions of Public Impr - 3037 & 3038.
 2 Totals excludes Tax and Bond Anticipation Notes



Capital Improvements Program Existing Principal Retirement by Year and Fund

Fiscal Yr	Total							DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue	Water	Sewer			
2013	3,863,154.50	2,437,245.09	6,300,399.59	255,000.00	925,000.00	872,500.00	0.00	8,352,899.59	
2014	3,815,719.98	2,398,240.51	6,213,960.49	265,000.00	923,000.00	867,500.00	0.00	8,269,460.49	
2015	3,536,542.46	2,356,800.24	5,893,342.70	275,000.00	902,000.00	841,500.00	0.00	7,911,842.70	
2016	3,437,136.31	2,232,631.50	5,669,767.81	285,000.00	882,000.00	822,500.00	0.00	7,659,267.81	
2017	2,862,744.82	2,036,318.25	4,899,063.07	300,000.00	768,000.00	741,500.00	0.00	6,708,563.07	
2018	2,768,368.37	1,997,851.08	4,766,219.45	310,000.00	768,000.00	711,500.00	0.00	6,555,719.45	
2019	2,517,007.32	1,826,893.32	4,343,900.64	320,000.00	665,000.00	534,500.00	0.00	5,863,400.64	
2020	2,454,662.05	1,747,139.41	4,201,801.46	340,000.00	635,000.00	498,500.00	0.00	5,675,301.46	
2021	2,184,332.96	1,287,000.00	3,471,332.96	355,000.00	555,000.00	386,500.00	0.00	4,767,832.96	
2022	1,646,500.00	1,272,000.00	2,918,500.00	365,000.00	460,000.00	281,500.00	0.00	4,025,000.00	
2023	1,392,500.00	1,205,000.00	2,597,500.00	165,000.00	440,000.00	197,500.00	0.00	3,400,000.00	
2024	1,392,500.00	1,205,000.00	2,597,500.00	175,000.00	440,000.00	197,500.00	0.00	3,410,000.00	
2025	1,227,500.00	1,155,000.00	2,382,500.00	180,000.00	380,000.00	117,500.00	0.00	3,060,000.00	
2026	1,087,500.00	1,085,000.00	2,172,500.00	190,000.00	315,000.00	67,500.00	0.00	2,745,000.00	
2027	917,500.00	970,000.00	1,887,500.00	5,000.00	255,000.00	7,500.00	0.00	2,155,000.00	
2028	397,500.00	320,000.00	717,500.00	5,000.00	25,000.00	7,500.00	0.00	755,000.00	
2029	392,500.00	320,000.00	712,500.00	5,000.00	25,000.00	7,500.00	0.00	750,000.00	
2030	87,500.00	300,000.00	387,500.00	5,000.00	25,000.00	7,500.00	0.00	425,000.00	
2031	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Totals	35,981,168.77	26,152,119.40	62,133,288.17	3,800,000.00	9,388,000.00	7,168,000.00	0.00	82,489,288.17	

Capital Improvements Program Existing Debt Payments - Interest

Fiscal Yr	Total							DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue	Water	Sewer			
2013	1,403,009.93	1,559,764.19	2,962,774.12	160,650.02	371,171.71	264,046.28	0.00	3,758,642.13	
2014	1,269,026.14	1,529,021.27	2,798,047.41	148,000.02	337,607.96	233,862.53	0.00	3,517,517.92	
2015	1,130,735.53	1,496,601.54	2,627,337.07	137,450.02	304,892.96	203,614.14	0.00	3,273,294.19	
2016	995,186.19	1,455,697.28	2,450,883.47	123,800.02	269,032.96	172,963.88	0.00	3,016,680.33	
2017	862,488.17	1,430,477.53	2,292,965.70	111,750.02	234,612.46	142,488.13	0.00	2,781,816.31	
2018	756,478.30	1,405,646.20	2,162,124.50	99,800.02	205,809.96	116,557.96	0.00	2,584,292.44	
2019	649,737.31	1,371,617.46	2,021,354.77	87,450.02	176,373.68	89,738.93	0.00	2,374,917.40	
2020	550,461.50	1,348,325.61	1,898,787.11	74,700.02	150,072.52	69,021.92	0.00	2,192,581.57	
2021	450,955.03	385,392.52	836,347.55	61,143.76	124,083.70	49,465.02	0.00	1,071,040.03	
2022	361,030.00	332,490.00	693,520.00	46,543.76	101,283.78	34,168.80	0.00	875,516.34	
2023	290,824.38	278,900.02	569,724.40	31,075.02	81,778.76	22,824.38	0.00	705,402.56	
2024	231,343.13	227,842.52	459,185.65	24,100.02	63,056.26	14,934.38	0.00	561,276.31	
2025	173,524.38	176,725.02	350,249.40	16,700.02	44,543.76	8,724.38	0.00	420,217.56	
2026	120,061.87	126,787.52	246,849.39	9,075.02	28,368.76	4,035.64	0.00	288,328.81	
2027	72,148.14	79,830.02	151,978.16	793.76	14,387.52	1,190.62	0.00	168,350.06	
2028	31,211.25	37,345.00	68,556.25	600.00	3,000.00	900.00	0.00	73,056.25	
2029	13,862.50	24,000.00	37,862.50	400.00	2,000.00	600.00	0.00	40,862.50	
2030	3,500.00	12,450.00	15,950.00	200.00	1,000.00	300.00	0.00	17,450.00	
2031	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Totals	9,365,583.75	13,278,913.70	22,644,497.45	1,134,231.52	2,513,076.75	1,429,436.99	0.00	27,721,242.71	

Capital Improvements Program Total Existing Debt Payments - P&I

Fiscal Yr	Total					Water	Sewer	DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue					
2013	5,266,164.43	3,997,009.28	9,263,173.71	415,650.02		1,296,171.71	1,136,546.28	0.00	12,111,541.72
2014	5,084,746.12	3,927,261.78	9,012,007.90	413,000.02		1,260,607.96	1,101,362.53	0.00	11,786,978.41
2015	4,667,277.99	3,853,401.78	8,520,679.77	412,450.02		1,206,892.96	1,045,114.14	0.00	11,185,136.89
2016	4,432,322.50	3,688,328.78	8,120,651.28	408,800.02		1,151,032.96	995,463.88	0.00	10,675,948.14
2017	3,725,232.99	3,466,795.78	7,192,028.77	411,750.02		1,002,612.46	883,988.13	0.00	9,490,379.38
2018	3,524,846.67	3,403,497.28	6,928,343.95	409,800.02		973,809.96	828,057.96	0.00	9,140,011.89
2019	3,166,744.63	3,198,510.78	6,365,255.41	407,450.02		841,373.68	624,238.93	0.00	8,238,318.04
2020	3,005,123.55	3,095,465.02	6,100,588.57	414,700.02		785,072.52	567,521.92	0.00	7,867,883.03
2021	2,635,287.99	1,672,392.52	4,307,680.51	416,143.76		679,083.70	435,965.02	0.00	5,838,872.99
2022	2,007,530.00	1,604,490.00	3,612,020.00	411,543.76		561,283.78	315,668.80	0.00	4,900,516.34
2023	1,683,324.38	1,483,900.02	3,167,224.40	196,075.02		521,778.76	220,324.38	0.00	4,105,402.56
2024	1,623,843.13	1,432,842.52	3,056,685.65	199,100.02		503,056.26	212,434.38	0.00	3,971,276.31
2025	1,401,024.38	1,331,725.02	2,732,749.40	196,700.02		424,543.76	126,224.38	0.00	3,480,217.56
2026	1,207,561.87	1,211,787.52	2,419,349.39	199,075.02		343,368.76	71,535.64	0.00	3,033,328.81
2027	989,648.14	1,049,830.02	2,039,478.16	5,793.76		269,387.52	8,690.62	0.00	2,323,350.06
2028	428,711.25	357,345.00	786,056.25	5,600.00		28,000.00	8,400.00	0.00	828,056.25
2029	406,362.50	344,000.00	750,362.50	5,400.00		27,000.00	8,100.00	0.00	790,862.50
2030	91,000.00	312,450.00	403,450.00	5,200.00		26,000.00	7,800.00	0.00	442,450.00
2031	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Totals	45,346,752.52	39,431,033.10	84,777,785.62	4,934,231.52		11,901,076.75	8,597,436.99	0.00	110,210,530.88

Capital Improvements Program Existing Debt Balance to Maturity

End of FY	Total					Water	Sewer	DBIDA	Total City Debt
	City Depts	School	General Fund	Special Revenue					
2012	35,981,168.77	26,152,119.40	62,133,288.17	3,800,000.00		9,388,000.00	7,168,000.00	0.00	82,489,288.17
2013	32,118,014.27	23,714,874.31	55,832,888.58	3,545,000.00		8,463,000.00	6,295,500.00	0.00	74,136,388.58
2014	28,302,294.29	21,316,633.80	49,618,928.09	3,280,000.00		7,540,000.00	5,428,000.00	0.00	65,866,928.09
2015	24,765,751.83	18,959,833.56	43,725,585.39	3,005,000.00		6,638,000.00	4,586,500.00	0.00	57,955,085.39
2016	21,328,615.52	16,727,202.06	38,055,817.58	2,720,000.00		5,756,000.00	3,764,000.00	0.00	50,295,817.58
2017	18,465,870.70	14,690,883.81	33,156,754.51	2,420,000.00		4,988,000.00	3,022,500.00	0.00	43,587,254.51
2018	15,697,502.33	12,693,032.73	28,390,535.06	2,110,000.00		4,220,000.00	2,311,000.00	0.00	37,031,535.06
2019	13,180,495.01	10,866,139.41	24,046,634.42	1,790,000.00		3,555,000.00	1,776,500.00	0.00	31,168,134.42
2020	10,725,832.96	9,119,000.00	19,844,832.96	1,450,000.00		2,920,000.00	1,278,000.00	0.00	25,492,832.96
2021	8,541,500.00	7,832,000.00	16,373,500.00	1,095,000.00		2,365,000.00	891,500.00	0.00	20,725,000.00
2022	6,895,000.00	6,560,000.00	13,455,000.00	730,000.00		1,905,000.00	610,000.00	0.00	16,700,000.00
2023	5,502,500.00	5,355,000.00	10,857,500.00	565,000.00		1,465,000.00	412,500.00	0.00	13,300,000.00
2024	4,110,000.00	4,150,000.00	8,260,000.00	390,000.00		1,025,000.00	215,000.00	0.00	9,890,000.00
2025	2,882,500.00	2,995,000.00	5,877,500.00	210,000.00		645,000.00	97,500.00	0.00	6,830,000.00
2026	1,795,000.00	1,910,000.00	3,705,000.00	20,000.00		330,000.00	30,000.00	0.00	4,085,000.00
2027	877,500.00	940,000.00	1,817,500.00	15,000.00		75,000.00	22,500.00	0.00	1,930,000.00
2028	480,000.00	620,000.00	1,100,000.00	10,000.00		50,000.00	15,000.00	0.00	1,175,000.00
2029	87,500.00	300,000.00	387,500.00	5,000.00		25,000.00	7,500.00	0.00	425,000.00
2030	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00

**Capital Improvements Program
State Aid to Existing Debt Retirement
Sewer Aid**

Fiscal Yr	Principal	Interest	Total
2012	838,106.00	46,742.00	884,848.00
2013	15,443.00	6,840.00	22,283.00
2014	15,356.00	6,240.00	21,596.00
2015	15,339.00	5,688.00	21,027.00
2016	15,305.00	5,078.00	20,383.00
2017	13,916.00	4,458.00	18,374.00
2018	13,916.00	3,910.00	17,826.00
2019	10,860.00	3,358.00	14,218.00
2020	10,687.00	2,916.00	13,603.00
2021	10,687.00	2,479.00	13,166.00
2022	9,732.00	2,036.00	11,768.00
2023	9,732.00	1,636.00	11,368.00
2024	9,732.00	1,231.00	10,963.00
2025	9,732.00	827.00	10,559.00
2026	9,732.00	416.00	10,148.00
2027	0.00	0.00	0.00
2028	0.00	0.00	0.00
Totals	<u>1,008,275.00</u>	<u>93,855.00</u>	<u>1,102,130.00</u>

School Building Aid

Fiscal Yr	Principal	Interest	Total
2012	614,890.92	0.00	614,890.92
2013	601,781.08	0.00	601,781.08
2014	591,879.70	0.00	591,879.70
2015	581,847.62	0.00	581,847.62
2016	570,396.99	0.00	570,396.99
2017	557,703.02	0.00	557,703.02
2018	531,002.93	0.00	531,002.93
2019	487,594.07	0.00	487,594.07
2020	435,567.90	0.00	435,567.90
2021	298,191.93	0.00	298,191.93
2022	297,591.93	0.00	297,591.93
2023	297,591.93	0.00	297,591.93
2024	259,591.84	0.00	259,591.84
2025	259,591.93	0.00	259,591.93
2026	239,025.00	0.00	239,025.00
2027	185,925.00	0.00	185,925.00
2028	109,425.00	0.00	109,425.00
Totals	<u>6,919,598.79</u>	<u>0.00</u>	<u>6,919,598.79</u>

Capital Improvements Program - FY2013-2018

ADOPTED DECEMBER 14 2011

All Projects

BOLD = New Project

UNDERLINED = Change in Schedule

PROJECT DESCRIPTION	Fiscal Year						Total	Finance Method
	2013	2014	2015	2016	2017	2018		
GENERAL GOVERNMENT								
Capital Reserve - Infrastructure & Equip	575,000	575,000	575,000	575,000	575,000	575,000	3,450,000	OB
City Hall Finance HVAC Repair	80,000						80,000	OB
Cemetery Improvements	25,000			550,000			575,000	RF/DF
Cemetery Chapel Restoration					150,000		150,000	OB
City Hall Elevator Atrium					50,000		50,000	RF
City Hall Tower Maintenance					100,000		100,000	OB
TOTAL GENERAL GOVT.	680,000	575,000	575,000	1,125,000	875,000	575,000	4,405,000	
POLICE								
Police Vehicle Replacement	126,000	126,000	126,000	126,000	126,000	126,000	756,000	RF
Dispatch Radio Replacement	115,000						115,000	OB
Police Facility - Design & Construction		11,600,000					11,600,000	DF
TOTAL POLICE	241,000	11,726,000	126,000	126,000	126,000	126,000	12,471,000	
FIRE & RESCUE								
Hydraulic Extrication Equipment Replacement	35,000						35,000	RF
South End Station Generator Replacement	52,000						52,000	RF
Fire Pumper Replacement		468,000				468,000	936,000	RF
Breathing Apparatus Replacement			259,584				259,584	RF
Bunker Gear Replacement			135,200				135,200	RF
Cardiac Monitor & Defibrillators Replacement				84,228			84,228	RF
South End Station Ramp Replacement				46,232			46,232	RF
Staff Vehicle Replacement				42,000			42,000	RF
Ambulance Replacement					176,603		176,603	RF
Central & South End Station Roof Replacements					60,000		60,000	RF
Command Vehicle Replacement					50,000		50,000	RF
Central Station Improvements						80,000	80,000	RF
TOTAL FIRE & RESCUE	87,000	468,000	394,784	172,460	286,603	548,000	1,956,847	
COMMUNITY SERVICES - PUBLIC WORKS								
PW Heavy Equipment	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000	RF
General Streets & Sidewalk Improvements	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,800,000	OB
Bridge Improvements	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
Drainage System Improvements	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
TIP - FasTrans - Dover Public Transit	100,000	100,000	140,000	145,000	145,000	145,000	775,000	RF
Drainage - Old Colony Road	75,000						75,000	OB
<u>Street Impr & Sidewalk - Mast Rd/Spruce Ln</u>	200,000	350,000	300,000				850,000	DF
Street Reconstruction - Applevale Area	300,000						300,000	DF
<u>Street Reconstruction - Nelson Street</u>	50,000			425,000			475,000	DF
<u>Street Reconstruction - Silver Street</u>	400,000		3,000,000				3,400,000	DF
Street Reconstruction - Tolend Road	2,500,000	2,500,000					5,000,000	DF
<u>Traffic Calming Devices - Belknap, Cushing</u>	10,000	75,000					85,000	OB
Traffic Signal Upgrades	187,000			160,000			347,000	OB
<u>Downtown Traffic Efficiency Improvements</u>		50,000	75,000	75,000		750,000	950,000	DF
Street Reconstruction - Lisa Beth Drive & Circle		675,000					675,000	DF
Street Reconstruction - Union Street		30,000		225,000			255,000	DF
<u>Street Reconstruction - Atlantic Avenue</u>			1,800,000				1,800,000	DF
Bridge Replacement - Route 108				200,000			200,000	OB
<u>Street Reconstruction - Richardson Drive</u>				500,000			500,000	DF
<u>Street Reconstruction - Tanglewood Drive</u>				50,000	335,000		385,000	DF
<u>Street Reconstruction - Oak/Ham/Ela Area</u>				500,000			500,000	DF
Street Reconstruction - Broadway				300,000			300,000	DF
Street Reconstruction - Floral Avenue				50,000			50,000	DF
<u>Street Resonstruction - Roberts Road</u>				65,000		500,000	565,000	DF
TIP - Replace Oak Street Railroad Bridge				350,960	2,433,305		2,784,265	RF/GR
<u>Central Ave Corridor Long Hill Signalization</u>					115,000		115,000	DF
EMS Computer Software Upgrade					25,000		25,000	OB
Street Extension - Washington Street					150,000		150,000	DF
<u>Street Recon - Piscataqua/Rabbit Road</u>					200,000		200,000	DF
Street Reconstruction - Watson Road					1,500,000		1,500,000	DF
<u>Bridge Replacement - County Farm</u>						250,000	250,000	DF
Sidewalk - Upper Whittier Street						75,000	75,000	OB
Street Realignment - Court/Central/Silver						150,000	150,000	OB
Street Reconstruction - Keating/Birchwood						100,000	100,000	OB
TOTAL COMM SERV - PW	6,072,000	6,030,000	7,565,000	5,295,960	7,153,305	4,220,000	36,336,265	
CULTURE & RECREATION								
Capital Reserve - Park/Playground Improvements	112,500	112,500	112,500	112,500	112,500	112,500	675,000	OB
McConnell Center Stained Glass Replacement	60,000						60,000	OB
Park Improvements - Henry Law Park	125,000						125,000	RF
McConnell Center Remaining Fitout	100,000	102,000					202,000	GR

Capital Improvements Program - FY2013-2018

ADOPTED DECEMBER 14 2011

PROJECT DESCRIPTION	Fiscal Year						Total	Finance Method
	2013	2014	2015	2016	2017	2018		
All Projects								
BOLD = New Project								
UNDERLINED = Change in Schedule								
Park Infrastructure Replace - Maintenance		100,000					100,000	RF
Park Improvements - Amanda Howard			130,000				130,000	RF
<u>Indoor Pool Roof Replacement</u>				110,000			110,000	RF
<u>Park Improvements - Maglaras Park</u>				327,000	352,000	321,000	1,000,000	DF
<u>Indoor Pool Lighting</u>					150,000		150,000	RF
Arena Locker Room & Foster Rink Improvements					185,000		185,000	OB
<u>Dunaway Field Turf Replacement (split City/School)</u>						500,000	500,000	DF
Park Improvements - Riverwalk						112,500	112,500	RF
TOTAL CULTURE & RECREATION	397,500	314,500	242,500	549,500	799,500	1,046,000	3,349,500	
PUBLIC LIBRARY								
Books and Collections	131,707	134,758	137,901	141,138	144,472	148,806	838,782	OB
Library Automation System/Check Out (split City/School)		40,000					40,000	OB
Air Conditioning System					118,500		118,500	OB
TOTAL PUBLIC LIBRARY	131,707	174,758	137,901	141,138	262,972	148,806	997,282	
TOTAL CITY DEPARTMENTS	7,609,207	19,288,258	9,041,185	7,410,058	9,503,380	6,663,806	59,515,894	
EDUCATION								
Auditorium Renovations	1,900,000						1,900,000	DF
Horne Street School Upper Parking Lot	125,000						125,000	OB
Media Center Equipment	80,000						80,000	RF
Garrison Elementary School Improvements		3,300,000	3,600,000				6,900,000	DF
Library Automation System (split City/School)		16,000					16,000	OB
<u>High School & Dunaway Field Improvements</u>				4,000,000	8,000,000	8,500,000	20,500,000	DF
Regional Career Tech Improvements				8,000,000	4,000,000		12,000,000	DF
TOTAL EDUCATION	2,105,000	3,316,000	3,600,000	12,000,000	12,000,000	8,500,000	41,521,000	
TOTAL GENERAL FUND	9,714,207	22,604,258	12,641,185	19,410,058	21,503,380	15,163,806	101,036,894	
SPECIAL REVENUE FUNDS								
Downtown Parking Facility			10,000,000				10,000,000	DF
Parking Deck - School St.			300,000		2,100,000		2,400,000	DF
TOTAL SPECIAL REVENUE FUNDS	0	0	10,300,000	0	2,100,000	0	12,400,000	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Water Meter Replacement	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Water Treatment Plant & Well Equipment	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Water Exploration	50,000	100,000	100,000	100,000	100,000	100,000	550,000	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Main - Sixth Street Loop	500,000						500,000	DF
Water Main Replacement - Nelson St	50,000		200,000				250,000	DF
<u>Water Main Replacement - Silver Street</u>	150,000		850,000				1,000,000	DF
Water System Facilities Upgrade	200,000		1,500,000				1,700,000	DF
Water Main - Willand Pond		300,000		1,200,000			1,500,000	DF
Water Main Replacement - Oak/Ham/Ela Area				125,000			125,000	DF
Water Main Replacement - Main St/Washington St					100,000		100,000	DF
Water Main Replacement - Keating/Birchwood						50,000	50,000	RF
Water Main Replacement - Court Street	50,000						50,000	RF
TOTAL WATER FUND	1,750,000	1,150,000	3,400,000	2,175,000	950,000	900,000	10,325,000	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	440,000	460,000	480,000	500,000	500,000	500,000	2,880,000	OB
Pump Station Equipment Replace-Maint.	75,000	75,000	75,000	75,000	75,000	75,000	450,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
WWTP - Facility Upgrade	3,000,000	3,000,000	3,000,000	3,000,000			12,000,000	DF
Sewer Main - Nelson Street	50,000		150,000				200,000	RF
Leighton Way Pump Station Replacement		30,000		325,000			355,000	DF
Sewer Main - Henry Law Avenue		200,000					200,000	RF
<u>Force Main Charles St. Pump Station</u>			75,000				75,000	RF
General Sewer Replacements			500,000				500,000	RF
Pump Station Upgrade - Varney Brook				100,000			100,000	RF
<u>Sewer Main - Oak/Ham/Ela Area</u>				75,000			75,000	RF
Sewer Main - Floral Avenue				75,000			75,000	DF
Sewer Main Replacement - Keating/Birchwood						50,000	50,000	RF
TOTAL SEWER FUND	3,865,000	4,065,000	4,580,000	4,450,000	875,000	925,000	18,760,000	
TOTAL OTHER FUNDS	5,615,000	5,215,000	7,980,000	6,625,000	1,825,000	1,825,000	29,085,000	
TOTAL ALL PROJECTS	15,329,207	27,819,258	30,921,185	26,035,058	25,428,380	16,988,806	142,521,894	

APPENDIX A

TAB 19

APPENDIX A

TAB 19

City of Dover
City Council Adopted
City Financial Policies

Stabilization Funds:

1. The City shall maintain adequate fund reserves to protect itself against emergencies and economic downturns.
 - a. General Fund – The City shall achieve and maintain a minimum unassigned fund balance of 8% of the General Fund’s annual budget, including City, School and County appropriations. The City Council may appropriate the General Fund unassigned fund balance for emergency purposes per City Charter Section C3-9 A or otherwise unanticipated expenses at year end, as deemed necessary, even if such use decreases the General Fund fund balance below the designated percentage. For purposes of this section the following shall apply:
 - i. Emergency purpose does not include the offsetting of property taxes.
 - ii. Unassigned fund balance will be defined by generally accepted accounting principles.
 - iii. The General Fund unassigned fund balance target level shall be achieved by annually budgeting a fund balance contribution over a six year period apportioned between both the City and School portions of the General Fund annual budget. These amounts shall be removed if the targeted level is achieved earlier.
 - b. Special Revenue Funds – Non Grant – The City shall achieve and maintain minimum unassigned fund balances of 5% of the total appropriations of each such fund budgeted.
 - c. Enterprise Funds – The City shall maintain net current assets (excluding unspent cash from bond proceeds) of 15% of the total appropriations of each such fund in a given fiscal year.
 - d. Internal Service Funds (in general) – The City shall maintain net current assets of 100% of inventory levels.
 - i. Workers Compensation Fund – The City shall maintain 100% funding for an actuarially determined claims liability based on a 65% confidence level.
2. The City shall establish a dedicated fund and maintain sufficient annual contributions to offset the liability associated with other post-employment benefit (OPEB) obligations.
 - a. OPEB Fund – The City shall achieve and maintain an annual contribution from the respective budgetary funds based upon the actuarially calculated Annual Required Contribution (ARC) for its OPEB obligation.
 - i. The OPEB annual contribution target level shall be achieved by annually budgeting in each of the respective budgetary funds, at a minimum, the current year OPEB related expense plus an additional amount equivalent to 5% of the ARC amount and increasing in increments of 5% each year. The increasing

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increments will be stopped once the accumulated net OPEB related liability is decreased.

3. The City shall establish and maintain sufficient annual contributions into capital reserves for infrastructure and equipment needs associated with the City's major operating funds as identified and planned for in the annually adopted Six-Year Capital Improvements Plan (General, Water, and Sewer).
 - a. The General Fund Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - b. The Water Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
 - c. The Sewer Capital Reserve shall be funded at a minimum amount based on achieving a discounted ten year goal of \$5,000,000.
4. The City shall establish and maintain regular contributions into an employee benefit stabilization fund to be used to offset fluctuations in actual benefit related expenses from year to year.
 - a. The amount to be budgeted each year for health insurance premiums will be set based upon the average change in the cost of health insurance premiums over the prior 10 years.
 - b. When the actual premium costs paid are less than the amount budgeted, the savings will be contributed into a health insurance stabilization fund.
 - c. When the actual premium costs are more than the amount budgeted, funds will be withdrawn provided no more than 25% of the fund balance is depleted.
5. The City shall utilize year-end surplus funds to build and maintain stabilization funds at minimum levels giving priority for allocations to be made in the following order: unassigned fund balances, OPEB obligations, capital reserves and then benefit expenses.
6. Upon achieving minimum levels established for each stabilization related fund, should amounts fall below the minimum thresholds in subsequent years, the City shall include allocations in the following annual budgets to return to the minimum amounts specified.

Fees and Charges:

7. The various boards and commissions that advise the City Council and City Manager shall review all fees that support such functions annually and report recommended changes to the City Council and City Manager prior to the preparation of the annual budget.

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8. It shall be the intent for the City to establish fees and charges to cover costs associated with providing certain services or programs that individually benefit a person, family or other specific segment of the community at a given time as opposed to utilizing funds derived from general tax dollars for services and programs intended to generally benefit the whole population of the community all of the time.
 - a. In establishing non-resident fees and charges, the City shall strive to cover all direct and indirect costs including debt service and inter-fund transfers associated with the service or program.
 - b. In establishing resident fees and charges, the City shall strive to cover, at a minimum, direct costs associated with the service or program.
9. The City shall continue to maintain all enterprise funds on a self-sustaining user fee basis, with no support from property tax revenues. Fees shall be set annually to support the adopted budget.
 - a. Water and Sewer fees shall be calculated by dividing the amount of money to be raised by the billable volume, in one hundred cubic feet units, expected for the year.
10. The City shall prepare and adopt a Fee Schedule in conjunction with the annual adoption of the budget that will itemize and provide the justification for all fees and charges to be levied in the coming fiscal year.

Debt Issuance and Management:

11. The City Council shall annually, by resolution, adopt a six year Capital Improvements Planning (CIP) document.
 - a. The CIP document shall contain a listing of all planned capital improvement program projects, identifying the source of financing and delineating the estimated impact to annual operations and maintenance.
 - b. The City Council shall typically appropriate the funding for multi-year projects at the same time it funds the first year portion of the project.
 - c. The first year of the adopted CIP shall provide the basis for the City Manager to develop the proposed capital outlay and debt service portions of the subsequent fiscal year budget.
12. The City shall maintain formal criteria for inclusion of a project in the CIP:
 - a. In order to be included within the CIP, a project needs to have an estimated annual aggregate cost of \$25,000 or more and have a useful life of three years or greater.
 - b. Projects must satisfy at least one of the following:
 - i. Protect the health and safety of employees and/or the community at large.

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- ii. Significantly improve the efficiency of existing services.
- iii. Preserve a previous capital investment made by the City.
- iv. Significantly reduce future operating costs or increase future operating revenues.

13. The City shall finance qualifying CIP projects using established criteria:

- a. Debt Financed – Purchases financed by the issuance of bonds or capital leases. Purchase of assets of \$250,000 or more, nonrecurring within a five year period, and with a useful life of five years or more are recommended for debt financing. This shall include design costs for projects even when the costs occur in an earlier year.
- b. Capital Reserve Financed – Purchases financed by savings from annual appropriations over a period of time for assets over \$25,000 recurring or not. Capital reserves can be established for a specific item or a type of item.
- c. Grant Financed – Purchase of assets over \$25,000 partially or wholly funded by grants from the State or Federal government.
- d. Existing Funds Financed – After the CIP projects are submitted and compiled, any items that can be financed with existing funds shall be identified. Existing funds could be any funds available from savings from another project or other source of funds.
 - i. If bonded funds are to be used, the item has to meet the useful life criteria for the remaining years of amortization of the bond funds used.
- e. Operating Budget Financed – Purchase of assets of less than \$250,000 or recurring in nature, are recommended to be financed through the annual operating budget for the fund involved. Annual programs, whether over \$250,000 or not, are suited for operating budget financing due to the ongoing nature of the program.

14. In utilizing debt financing for CIP related projects, the useful life span of the capital project or item shall equal or exceed the years for amortization of the bond.

15. In consultation with the City’s designated financial advisor, the City shall regularly analyze and pursue bond refunding in instances where significant savings or other substantial benefits will be realized.

Debt Level and Capacity:

16. The City shall size the issuance of the local share of new debt so as not to exceed certain parameters in any given fiscal year:

- a. The City portion shall not exceed 65% of the State of NH legal limit.
 - i. The debt related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.

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City Council Adopted
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- b. The School portion shall not exceed 28% of the State of NH legal limit.
 - c. The Water portion shall not exceed 5% of the State of NH legal limit.

 - d. The Sewer portion shall not exceed 1.5% of the City's equalized assessed value for debt limits.
17. The City's net annual debt service (payment of principal and interest less reimbursements) shall not exceed certain parameters in any given fiscal year:
- a. General Fund debt service for a fiscal year shall not exceed 10% of the total appropriations of the General Fund.
 - i. The debt service related to Tolend Landfill Closure is to be excluded in calculating the City portion for purposes of this section.
 - b. Enterprise and Special Revenue Fund debt service for a fiscal year shall not exceed 40% of the total appropriations for the fund involved.
18. The City shall maintain a pay down of net debt (debt principal less reimbursements to be received) for each fund whereby 75% or more is retired within the next ten years.
19. To reduce reliance on an increased utilization of debt for capital related maintenance needs in future years, the City shall achieve and maintain a minimum level of capital outlay in each of the major operating funds as part of the annual budget adoption for sustaining the community's existing and future infrastructure and equipment:
- a. The target level of operating capital outlay to be included as part of the General Fund annual budget shall be increased annually to achieve at least 7.5% of total General Fund appropriations.
 - b. The target level of operating capital outlay to be included as part of the Water Fund annual budget shall be increased annually to achieve at least 13% of total Water Fund appropriations.
 - c. The target level of operating capital outlay to be included as part of the Sewer Fund annual budget shall be increased annually to achieve at least 11% of total Sewer Fund appropriations.

Use of One-Time Revenues:

20. The City shall use one-time revenues for the limited purpose for which they were intended or, in the absence of a specified purpose, for a non-recurring capital expenditure or as a contribution towards building established stabilization funds. One-time revenues shall not be used to fund existing operations.

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- a. One-time revenues are those which are not expected to recur beyond a limited period or remain sustainable for a continued future use. These may include proceeds from sale of a specific asset, grant funds, etc.

21. Grant funds with continuing obligations beyond the grant period shall be reviewed and approved by vote of the City Council prior to acceptance of award.

Use of Unpredictable Revenues:

22. To improve the timing of cash collections required for disbursements made throughout the fiscal year and minimize the possibility of incurring additional expenses associated with short term borrowing for operational needs, the City shall revise Property Tax due dates in accordance with provisions established by NH law.

23. The City shall anticipate and take into consideration unpredictable revenues in conjunction with reviewing and adopting the annual budget.

- a. Unpredictable revenues include types that originate from sources not under the City's own control or influence such as intergovernmental revenues shared at the discretion of other levels of government.

24. The City shall rely upon conservative and reasonable revenue estimates in establishing annual budgets. The City Manager, in consultation with the Finance Director, is responsible for assembling and submitting revenue estimates supporting the annual budget that are current and based upon objective and reasonable analysis.

Balancing the Operating Budget:

25. In preparing and adopting the annual budget, the City shall achieve a balanced budget whereby estimated revenues equal or exceed budgeted expenses (including debt service and transfers).

26. Preliminary budget estimates reflecting the adopted Financial Policies for the following fiscal year for both the City and School portions shall be submitted to the City Council by the City Manager prior to January 31st. The City Council shall review and approve a preliminary budget resolution by its next regularly scheduled meeting to give budgetary guidance to the City Manager and the School Department for development of the budget for the next fiscal year.

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27. Throughout the course of a fiscal year, actual budget results will be monitored and reported on a regular basis. Adjustments to estimated revenues and budgeted expenditures may be made at any time during the course of the fiscal year to ensure the budget remains balanced. If necessary, transfers and/or overall budget amendments will typically be made immediately prior to year end closing.

Revenue Diversification:

28. The City shall strive to achieve a diversified and stable revenue system as a protection from short run fluctuations.
- a. The City shall maintain support for economic development initiatives which diversify the local property tax base, retain and expand existing businesses and create additional job opportunities.
29. The City shall periodically review and maintain impact fees to offset the local impact of private development.
- a. Impact fees will be accumulated and utilized for their intended purpose in accordance with State of NH law and whenever a significant portion of a project cost previously identified in the CIP can be covered.

Contingency Planning:

30. The City shall routinely budget funds annually for unanticipated expenses and minor emergency situations as a contingency line item in each of the major operating funds.
31. In the instance of a catastrophic or otherwise significant unanticipated financial need impacting the community, the City shall utilize the emergency powers afforded by provisions of State of NH law and City Charter to address the matter in a fiscally responsible and timely manner. Use of existing discretionary budgeted funds, the curtailment of discretionary expenditures, and access to accumulated stabilization funds, along with pursuing reimbursements where available, will be utilized to meet the City's contractual and other obligatory financial commitments along with addressing the need that has arisen.
32. Deviations from adopted financial policies are to be anticipated to accommodate various situations that may arise from time to time. In particular, deviations may specifically occur where there is an offsetting condition or benefit to the City. In such cases where adherence to a specific financial policy may not be possible or otherwise is not achieved, the nature of the deviation and the rationale shall be noted as part of the decision making process.

Accounting Structure and Basis

The governmental environment differs from that of business enterprises, however, the underlying accounting discipline shares many characteristics with commercial accounting. The principles for financial accounting and reporting for state and local governments are delineated by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses of financial resources is accomplished with the use of various types of funds. Each fund is a self balancing accounting entity reporting the assets, liabilities, net assets and performance of the fund. The types and sub types of funds and their purposes are presented below.

Fund Structure:

Governmental Funds - Uses the modified accrual basis of accounting and budgeting.

General Fund - To account for basic governmental services supported mainly by property taxes. For example; Police and Fire & Rescue. Accounts for all sources and uses of funds not required to be accounted for in another fund. Basis of budgeting same as accounting except for property tax revenue, budget reflects the full levy for the current year only and is not adjusted for deferral.

Special Revenue - To account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. An example would be a Federal Grant, other than for a capital project. For example, this includes the Community Development Block Grant, School Cafeteria, School Categorical Aid grants, the Residential Solid Waste Fund and the Parking Activity Fund.

Capital Projects - To account for acquisition or construction of major capital facilities. For example, this includes the General Fund Projects of each year's Capital Improvement Program. Also includes the Tolend Road Landfill Closure Fund. This excludes capital projects pertaining to Proprietary Funds which are accounted for within those funds.

Proprietary Funds - Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

Enterprise Funds - To account for operations financed (primarily by user fees) and operated in a manner similar to private business. This includes the Water, Sewer, Arena and Dover Industrial Development Authority funds.

Internal Service - To account for services provided to various departments of the City on a cost reimbursement basis. This includes the Workers Compensation Funds, Garage Fund, Central Stores and the 457 Deferred Compensation Fund.

Fiduciary Funds - Uses the accrual basis of accounting, except for Expendable Trusts which use modified accrual basis. These funds are not generally budgeted as they are restricted to specific uses.

Trust Funds - To account for moneys held by the City Trustees to meet the intended purpose of the trust instrument. Types include Expendable and Non-Expendable. Expendable trusts can spend the principal for the intent of the trust, such as the Motor Vehicle Waste Reclamation Fund. Non-Expendable can spend only accumulated income. These make up the majority of Trust Funds and include the Cemetery Perpetual Care and Maintenance Funds.

Agency Funds - To account for moneys held by the City acting as agent to individuals, private organizations, or other governmental units. An example is Performance Bonds held for specific purposes or the Cocheco Riverwalk Fund.

An important concept to remember is that only the minimum number of funds should be established to be consistent with legal and operating requirements of the City. Excess number of funds can result in inflexibility, undue complexity, and inefficient financial administration. For efficient cash administration the City operates with a centralized cash account, reflected within the General Fund, for all funds except trust.

Accounting Structure and Basis

Basis of Accounting and Budgeting of Funds:

Modified Accrual - Revenues are recognized when measurable and available (cash received during fiscal year or within 60 days of year end).

Expenditures are recognized in the period when the liability is incurred, if measurable regardless of when cash is disbursed. An exception is made for unmatured interest on general long term debt which is recognized when due.

Accrual - Revenues are recognized when earned and become measurable regardless of when cash is received.

Expenses are recognized in the period when the liability is incurred, if measurable, regardless of when cash is disbursed.

Budgetary Accounts:

A budgetary account for revenues and expenditures is identified using six sets of numbers. The first series of numbers relates to the fund, the second the function. A function represents a cost center within a fund. Function usually denotes a division of a department. These numbers are found in the upper left hand corner of the detail pages within a department's section of the budget. The third set relates to the object of the transaction. The next 2 series of numbers relate to Project & Fiscal Year, used mainly with grants and Capital Projects. The final set relates to the Department. The budget is primarily organized by department, then function. Functions are categorized according to the following major categories:

41000 General Government - Functions which support general operations to both the public and other departments of the city, including the legislative body. For example, the Planning Department.

42000 Public Safety - Functions which provide protection of the citizenry and its property. For example, the Police Department and Fire and Rescue.

43000 Public Works - Functions which provide the construction and maintenance of the infrastructure of the city, such as buildings, roads, drains and utilities. For example, Community Services Department's Streets and Drains Division.

44000 Human Services - Functions which provide social services to the economically disadvantaged. For example, the Human Services' Welfare Division.

45000 Culture and Recreation - Functions which provide cultural, including informational services, and recreational activities for the citizens. For example, the Public Library and the Community Services Department's Indoor Pool Division.

47000 Debt Service - Functions which accounts for the payment of principal and interest on both long and short term debt, such as bonds or Tax Anticipation Notes. Found in the General Fund only under the Other Charges tab.

49000 Transfers - Functions which accounts for the transfer of funds from the General Fund to other funds of the city.

48000 Intergovernmental - Functions which accounts for payments to other governmental unit, such as the County Tax apportionment.

46900 Education - Functions which provide educational services to all ages of citizens, mainly grades one through twelve.

Accounting Structure and Basis

The third series of numbers relates to a revenue or expenditure object. A series of standard revenue and expenditure objects is used for all budgeted funds. Revenue are categorized by source of the funds. Expenditures are categorized by the primary object of expenditure. The following explains the major budget categories for both revenue and expenditures accounts:

Revenue - 3000 Account Series

- 3100 Taxes** - Revenue derived from the levying of taxes, such as 3110 Property Taxes. Also includes Tax Interest and Penalties 3190.
- 3200 Licenses & Permits** - Revenue from fees collected for issuance of licenses or permits to individuals and businesses. For example, Motor Vehicle Permits, 3220.
- 3300 Intergovernmental** - Revenue from other governments, such as the state. For example, the Shared Revenue Block Grant received from the State, 3351.
- 3400 Charges for Services** - Revenue from user fees for services rendered. For example Ambulance Services, 3425.
- 3500 - 3600 Misc. Revenue** – Revenue derived from various sources mainly relating to the use of property and money. For example from penalties assessed or late charges, revenue derived from use or sale of city assets and Investment Income 3610.
- 3700 Education** - Revenue received from the School Department. For example, tuition from other communities and State aid to education.
- 3910 - 3920 Operating Transfers In** – Revenue received from other funds of the City. For example, Transfer from Trust Fund 3918.
- 3930 - 3999 Other Financing Sources** - Revenue not otherwise categorized. For example, Budgetary Use of Fund Balance 3999.

Expenditures - 4000 Account Series

- 4100 & 4200 Personal Services** - Expenditures related to salaries, wages and fringe benefits for regular and temporary full time, part time and seasonal employees. For example, 4130 Overtime.
- 4300 - 4500 Purchased Services** - Expenditures for goods and services obtained from vendors for operations. For example, 4334 Legal Fees.
- 4600 Supplies** - Expenditures for supplies and materials needed for operations. For example, 4610 Office Supplies.
- 4700 Capital Outlay** - Expenditures for the acquisition of assets with a useful life of three years or more and a cost of \$10,000 or more. For example, 4741 Machinery & Equipment.
- 4800 Other** - Expenditure for goods and service not previously classified. For example, 4810 Membership Dues.
- 4910 Operating Transfers Out** - Amounts transferred to other funds that are not considered operational expenditures of departments.
- 4920 Debt Service** – The payment of principal & interest due on outstanding debt.
- 4950 Education** – Expenditures related to school operations.
- 4990 Intergovernmental** – County Tax.

Accounting and Budgetary Definitions

ACCRUAL BASIS. Accounting basis which records the effect of transactions and other events in the period in which they occur, rather than the period the cash is received or paid or other asset transfer occurs.

ABATEMENT. A cancellation of all or part of a levy or service charge. A property tax abatement is usually a result of a decrease in the assessed value of a property. Abatements also apply to Water and Sewer billings.

ANNUAL BUDGET. A budget that applies to a single fiscal year. Dover's fiscal year runs from July 1 of one year until June 30 of the following year.

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to *when* revenues, expenditures, expenses and transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long term debt. The CIP budget process precedes the annual budget process.

CAPITAL ASSETS. Long-lived tangible assets obtained or controlled as a result of a past capital outlay or other event such as donation. Includes: land, buildings, improvements to buildings and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$10,000 with a service life of greater than three years.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the city resulting from borrowing money. These can be short term in nature (1-3 years) in the form of notes (Tax Anticipation Notes) or long term (5-20 years) in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted. Also see Capital Improvements and Debt section.

DEBT SERVICE. The payment of principal and accrued interest due on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition have not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

DEFICIT. Relating to financial position (1) the excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenue during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance. Continued deficit spending can place the fund's net assets into a negative position requiring additional borrowing. Also see Use of Fund Balance.

Accounting and Budgetary Definitions

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated service life. Budgeted funds that show depreciation are Enterprise Funds, i.e. Water, Sewer and Arena Funds.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures ultimately to result if unperformed contracts are completed.

ENTERPRISE FUNDS. A fund established to account for the operations financed and operated in a manner similar to private business, primarily supported by user fees. Includes Water, Sewer, Arena and the Dover Industrial Development Authority. Also included in the Enterprise Fund Totals are the Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received from various sources.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

EXPENSES. The measurement of outflows or other decreases in assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the ongoing central operation.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the city determines its financial position and the results of operations.

FIDUCIARY FUND TYPES. To account for assets held by the government unit in a trustee capacity or as an agent for individuals, private organizations, other government units and /or other funds.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operation and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities (also see Net Assets).

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GOVERNMENTAL FUND TYPES. Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities, except those accounted for in proprietary or fiduciary funds.

INTERNAL SERVICE FUND. A fund used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis. See Other Charges Section for information relating to the city's Internal Service Funds.

INVESTED IN CAPITAL ASSETS. A component of net assets that consists of capital assets, net of accumulated depreciation and reduced by any outstanding debt that is attributed to the assets.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

Accounting and Budgetary Definitions

MEASUREMENT FOCUS. The accounting convention that determines (1) which assets and liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long term debt interest, which is recognized when due.

NET ASSETS. Total assets less total liabilities, i.e., the equity or net worth of a fund. Components include Invested in Capital Assets, Restricted and Unrestricted Net Assets.

NET INCOME. Proprietary fund excess of operating revenues, nonoperating revenues and operating transfers in over operating expenses, nonoperating expenses and operating transfers out.

NOMINAL DOLLARS. Dollars unadjusted for inflation. (Also see Constant Dollars.)

PRESENT VALUE. The discounted value of a future amount of cash, assuming a given interest rate.

OPERATING BUDGET. See Annual Budget.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing organizations and activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years. This is the difference between fund assets and fund liabilities and therefore includes equity in fixed assets.

REVENUES. (1) For governmental funds - Increases in net current assets from other than expenditure refunds. Debt proceeds and transfers classified separately. (2) For proprietary funds - Increases in net total assets from other than expense refunds and capital contributions. Residual and operating transfers classified separately.

SERIAL BONDS. Bonds whose principal is repaid in periodic installments over the life of the issue. This is the only type of general obligation bond allowed for public improvements by municipalities in NH.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY. An annual amount of taxes imposed by the city on property owners in support of its fiscal year budget.

TAX RATE. The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

TAX ANTICIPATION NOTES. Notes issued in anticipation of future tax collections, the proceeds of which provides cash for operations. These notes are payable within one year of issue.

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount that budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund's fund balance available from previous fiscal years. For accounting purposes this is not considered revenue. Also see Deficit Spending.