

Memo

To: All Departments

From: J. Michael Joyal, Jr., City Manager

Date: October 3, 2017

Re: Designated City Holidays – Calendar Year 2018



Following is a list of designated holidays for calendar year 2018 during which time City offices will be closed. Please note that the City will be converting one (1) excused work day to a designated holiday on Monday, December 24th. Also note that the Veteran's holiday falls on a Sunday, therefore City offices will be closed on the following Monday. For those departments maintaining operations on holidays, employees will need to check with their supervisors / department heads about holiday work schedules.

2018 HOLIDAYS

HOLIDAY

DATE

New Year's Day (2018)

Monday, January 1st

Martin Luther King, Jr./Civil Rights Day

Monday, January 15th

Presidents' Day

Monday, February 19th

Memorial Day

Monday, May 28th

Independence Day

Wednesday, July 4th

Labor Day

Monday, September 3rd

Columbus Day

Monday, October 8th

Veterans' Day**

Monday, November 12th

Thanksgiving Day

Thursday, November 22nd

Day after Thanksgiving

Friday, November 23rd

Designated Holiday - Excused Day Conversion

Monday, December 24th

Christmas Day

Tuesday, December 25th

**** Actual holiday falls on a weekend**