

PLANNING BOARD

APPLICATION CHECKLIST & FEE SCHEDULE

- A.** If you are submitting an application for Site Review or a Major Subdivision the applicant shall meet with the Technical Review Committee (TRC). Eight (8) copies of the application and eight (8) **folded** copies of the preliminary plan must be submitted. Include an 11 x 17 of the plan and a pdf. _____
- B.** Prior to the submission deadline for Planning Board, fifteen (15) copies of the application together with fifteen (15) sets of **folded** plans must be submitted. One (1) 22" x 34" and fourteen (14) 11" x 17" (signed by owner) and a pdf. _____
- C. TOTAL FEE** paid by cash or check made payable to "City of Dover"
1. Application fee for the following:
- SUBDIVISION \$150.00 x # _____ new lots created = \$ _____
 - LOT LINE ADJUSTMENT \$200.00 (if more than two lots involved, add \$100.00 per lot) = \$ _____
 - SITE REVIEW - RESIDENTIAL \$100.00 x # _____ per dwelling unit = \$ _____
 - SITE REVIEW – NON-RESIDENTIAL (not to exceed \$10,000)
 New construction \$.15 sq. ft. x # _____ sq. ft. = \$ _____
 Additions (new floor space) \$.10 per sq. ft. x # _____sq. ft. = \$ _____
 - IMPERVIOUS PAVED AREA (for new development) OR IMPERVIOUS PARKING LOT ADDITIONS (not to exceed \$10,000) \$.07 sq. ft. x # _____ = \$ _____
 - MOTEL/HOTEL \$35.00 x # _____ per lodging unit = \$ _____
 - CHANGE OF USE (not to exceed \$5,000)
 Existing floor space \$.10 per sq. ft. x # _____ sq. ft. = \$ _____
 - CONDITIONAL USE PERMIT \$150.00 x # _____ per application = \$ _____
 - GRAVEL PIT/ EXCAVATIONS - Application fee \$50.00 & Permit fee \$75.00 = \$ _____
 - EXTENSIONS OF/AMENDMENTS TO/WAIVERS FOR AN APPROVED PLAN (\$150.00 minimum) \$50.00 x # _____ per hour of review \$ _____
 - REQUEST FOR REZONING \$150.00 = \$ _____
 - DRIVEWAY WAIVER – \$100.00 application fee =
 Letter of rejection from Engineering Department, diagram & letter from owner \$ _____
- D. Mailing Labels (Avery 5160)** this office will create and print the abutter list and provide labels in triplicate for each abutter. The applicant/owner will need to provide to this office the engineer, architect, land surveyor or soil scientist whose professional seal appears on the plan with names and addresses for notices.
1. Certified letters fee: # of abutters _____ X \$8.00 = \$ _____
 2. Creating/Printing Abutter Labels in triplicate per sheet _____ x \$10.00 = \$ _____
 3. Applicant & Owner, engineer, architect, land surveyor or soil scientist
 Certified letters fee # _____ of x \$8.00 = \$ _____
 4. First Class Mail fee (for individual owner of units within a condominium or other collective form of ownership): # of abutters _____ X \$1.00 = \$ _____
- E. Foster's newspaper public notice fee** \$ 80.00
- F. Digital Version of the Plan** or Archive Fee \$1.00 x # _____ per sheet of plan set = \$ _____
- TOTAL FEE** \$ _____