

Account # _____

Date Received _____

Application Fee Paid _____

Permit Fee _____

Time Received _____

**CITY OF DOVER, NEW HAMPSHIRE
EXTRACTION PERMIT APPLICATION**

Application is hereby made for an extraction permit pursuant to the procedures set forth in the City of Dover's Zoning Ordinance.

(FOR OFFICE USE ONLY)

This application is hereby approved (disapproved) and permission is hereby granted (refused) to the applicant. This approval is good for one year from the date specified. Once approved by the Planning Board, a permit fee of \$75.00 shall be paid prior to the permit taking effect.

SUBJECT TO THE FOLLOWING CONDITIONS:

APPROVED BY: _____ DATE: _____

(FOR APPLICANT TO FILL OUT)

1. GENERAL INFORMATION

Date: _____ Project Number: _____ Telephone #: _____

Name of Applicant: _____

Address of Applicant: _____

Name of Property Owner: _____

Address of Property Owner: _____

Address of Property Being Excavated: _____

Assessor's Map # _____ Lot #: _____

Acres of Land: _____ Zoning District: _____

Depth of Excavation: _____ Finished Elevation: _____

Elevation of Highest Annual Average Groundwater Table: _____

Projected Length of Excavation Project: _____

2. PROFESSIONAL SIGNOFF

Name of Professional (Licensed in NH) _____

Check One: Engineer _____ Land Surveyor _____ Architect _____

Address: _____

License No. _____ Tele. # _____



PLEASE RETURN THE FOLLOWING WITH YOUR APPLICATION TO THE PLANNING OFFICE:

1. List of abutters within 200 feet
2. 16 copies of sketch of the location with boundaries (one sent to Conservation Commission)
3. 16 copies of restoration plan (one sent to Conservation Commission)
4. Tax Collector’s statement that all property taxes have been paid in full & that excavation taxes have been paid in full & that there are no unreleased tax liens encumbering said properties
5. Surety Bond or other form of performance guarantee
6. Copy of Notice of Intent to Excavate that is filed with Assessor’s Office
7. **An annual report documenting compliance with the requirements of Zoning Section 170-28, Groundwater Protection. Pursuant to RSA 155-E:11, the requirements of this section may be waived if the applicant demonstrates that such exception shall be recorded in the Registry of Deeds, and one copy filed with the NH Department of Environmental Services**
8. Check made out to the City of Dover for fees listed below and on Application Checklist.

Application fee	\$50.00
Permit fee	\$75.00
Legal Ad	\$80.00
Applicant & Owner, engineer, architect Certified abutter notification letter fee # x \$8.00	
Digital Version of the Plan & Archive fee: \$1.00 per plan sheet	

PLANNING BOARD APPLICATION CHECKLIST

- A. If you are submitting an application for Site Review or a Major Subdivision the applicant shall meet with the Technical Review Committee (TRC). Eight (8) copies of the application and preliminary plan must be submitted. _____
- B. Prior to the submission deadline for Planning Board, fifteen (15) copies of the application and fifteen (15) sets of plans must be submitted. Four (4) 22" x 34" and eleven (11) 11" x 17" (signed by owner). _____
- C. **TOTAL FEE** paid by cash or check made payable to "City of Dover"
1. Application fee for the following:
 - SUBDIVISION \$150.00 x # _____ new lots created = \$ _____
 - LOT LINE ADJUSTMENT \$200.00 (if more than two lots involved, add \$100.00 per lot) = \$ _____
 - SITE REVIEW - RESIDENTIAL \$100.00 x # ____ per dwelling unit = \$ _____
 - SITE REVIEW – NON-RESIDENTIAL (not to exceed \$10,000)
 New construction \$.15 sq. ft. x # _____ sq. ft. = \$ _____
 Additions (new floor space) \$.10 per sq. ft. x # _____ sq. ft. = \$ _____
 - IMPERVIOUS PAVED AREA (for new development) OR IMPERVIOUS PARKING LOT ADDITIONS (not to exceed \$10,000) \$.07 sq. ft. x # _____ = \$ _____
 - MOTEL/HOTEL \$35.00 x # ____ per lodging unit = \$ _____
 - CHANGE OF USE (not to exceed \$5,000)
 Existing floor space \$.10 per sq. ft. x # _____ sq. ft. = \$ _____
 - CONDITIONAL USE PERMIT \$150.00 x # _____ per application = \$ _____
 - GRAVEL PIT/ EXTRACTION PERMIT
 Application fee \$50.00 = \$ _____
 Permit fee \$75.00 = \$ _____
 - EXTENSIONS OF /AMENDMENTS TO AN APPROVED PLAN (\$150.00 minimum) \$50.00 x # ____ per hour of review \$ _____
 - DRIVEWAY WAIVER – \$100.00 application fee =
 Letter of rejection from Engineering Department, diagram & letter from owner \$ _____
- D. **Mailing Labels (Avery 5160)** in triplicate including owner, engineer, architect, land surveyor, or soil scientist whose professional seal appears on the plat with names and addresses for notices.
1. Certified letters fee: # of abutters _____ X \$8.00 = \$ _____
 2. Applicant & Owner, engineer, architect, land surveyor or soil scientist
 Certified letters fee # _____ x \$8.00 = \$ _____
 3. First Class Mail fee (for individual owner of units within a condominium or other collective form of ownership): # of abutters _____ X \$1.00 = \$ _____
- E. **Foster's newspaper public notice** \$ **80.00**
- F. **Digital Version of the Plan & Archive Fee** \$1.00 x # _____ per sheet of plan set = \$ _____
- TOTAL FEE** \$ _____