



City of Dover, NH Literary Laureate

2023–2024 APPLICATION

For term beginning July 1, 2023 through June 30, 2025

MISSION

The Dover Literary Laureate is tasked with broadening community involvement in all forms of literary expression by developing and executing projects funded by the Dover Arts Commission with activities intended to enrich the quality of life for Dover citizens.

RESPONSIBILITIES

The Dover Literary Laureate will serve a two year term as an ex-officio member of the Dover Arts Commission, attend monthly Arts Commission meetings and develop and implement literary projects. Eligible projects may include, but are not limited to, performances, workshops, exhibits, poetry readings, adult and after-school writing programs, and other creative endeavors that engage the literary arts or literacy for the benefit of the community at large.

QUALIFICATIONS

The Dover Literary Laureate must:

- Be a resident or work in the City of Dover
- Have published literary works
- Supply a brief biography

APPLICANT INFORMATION

Name: _____

Home Address: _____

Work Address: _____

Phone: _____ Email: _____

Website (if any): _____



APPLICANT QUESTIONS

List your literary involvement in the community (use extra pages if needed)

How do you see yourself filling the role of Dover Literary Laureate? (use extra pages if needed)

Please provide three examples of your work (use extra pages if needed or include hyperlinks for examples)

Please provide three references

Name: _____

Home Address: _____

Phone: _____ Email: _____

Name: _____

Home Address: _____

Phone: _____ Email: _____

Name: _____

Home Address: _____

Phone: _____ Email: _____

LAUREATE APPOINTMENT DETAILS



- The volunteer appointment period is concurrent with the City of Dover's fiscal year and runs from July 1st, 2023 through June 30th, 2025.
- Laureate position will be awarded no later than June 15, 2023.
- Laureate applications are evaluated by independent judges chosen by the Dover Arts Commission using criteria outlined on the Project Evaluation Form.
- Laureate applicants may be required to provide an in-person presentation of their proposed project(s) to the Dover Arts Commission.
- Literary Laureate designee from the Dover Arts Commission must be approved by the Dover City Council prior to the appointment.
- Laureate will be required to submit a completed W-9, the City of Dover Vendor Application and a copy of your Proof of Insurance in order to receive project grant money for approved projects.
- Timing of any project grant disbursement is at the discretion of the City of Dover.
- Project grants will be up to \$1,000 per fiscal year and dependent on funding availability.

HOW TO APPLY

- Mail physical applications and required supplemental materials to: Natasha Kypfer, City Hall Planning Office, 288 Central Avenue, Dover, New Hampshire 03820-4169 or submit via email to: n.kypfer@dover.nh.gov RE: City Literary Laureate Grants, 2023 APPLICATION
- Literary Laureate Applications are due by 5 p.m. March 15, 2023 for the 2-year appointment cycle.
- Late or incomplete applications will not be eligible for consideration.

If you have questions about the application process, please contact Cliff Blake at

c.blake@dover.nh.gov.