



Application for position of Dover Literary Laureate

2019–2021 application for term beginning July 1, 2020 to June 30, 2022

MISSION

The Dover Literary Laureate is tasked with broadening community involvement in all forms of literary expression by developing and executing projects funded by the Dover Arts Commission with activities intended to enrich the quality of life for Dover citizens.

RESPONSIBILITIES

The Dover Literary Laureate will serve a two-year term as an ex-officio member of the [Dover Arts Commission](#), attend monthly Arts Commission meetings, and develop and implement literary projects. Eligible projects may include, but are not limited to, performances, workshops, exhibits, poetry readings, adult and after-school writing programs, and other creative endeavors that engage the literary arts for the benefit of the community at large.

QUALIFICATIONS

The Dover Literary Laureate must:

- Be a resident or work in the City of Dover
- Have published literary works
- Supply a brief biography



APPLICANT INFORMATION

Name: _____

Home Address: _____

Work Address: _____

Phone: _____ Email: _____

Website (if any): _____

APPLICANT QUESTIONS

List your literary involvement in the community (use extra pages if needed)

How do you see yourself fulfilling the role of Dover Literary Laureate? (use extra pages if needed)

Please provide three examples of your work (use extra pages if needed or include hyperlinks for examples).

Please provide three references

Name: _____

Personal or professional: _____

Phone: _____ Email: _____



Name: _____

Personal or professional: _____

Phone: _____ Email: _____

Name: _____

Personal or professional: _____

Phone: _____ Email: _____

LAUREATE APPOINTMENT DETAILS

- The appointment period is concurrent with the City of Dover’s fiscal year and runs from July 1st, 2020 through June 30th, 2022.
- Laureate position will be awarded no later than June 1, 2020.
- Laureate applications are evaluated by the Dover Arts Commission using criteria outlined on the Project Evaluation Form.
- Laureate applicants may be required to provide an in-person presentation of their proposed project(s) to the Dover Arts Commission.
- Literary Laureate designee from the Dover Arts Commission must be approved by the Dover City Council prior to the appointment.
- Laureate will be required to submit a completed W-9, the City of Dover Vendor Application and a copy of your Proof of Insurance in order to receive project grant money for approved projects.
- Timing of any project grant disbursement is at the discretion of the City of Dover.
- Project grants will be up to \$1,000 per fiscal year, dependent on funding availability.

HOW TO APPLY

- Email the completed application and any required supplemental materials to Jane Hamor, jhamor@dover.nh.gov
- Literary Laureate Applications are due by 5 p.m. April 15, 2020 for the two-year appointment cycle
- Late or incomplete applications will not be eligible for consideration

If you have questions about the application process, please contact Jane Hamor at j.hamor@dover.nh.gov, subject line: City Literary Laureate Grants, 2020–2022 APPLICATION