



CITY OF DOVER, NEW HAMPSHIRE

Community Development Block Grant Program

Consolidated Plan

FFY20-24

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Plan represents a five year plan (FY2020-2024) for the City of Dover, NH. Each year the City will develop and adopt a specific plan (Action Plan) for investment to achieve the Goals and target the Needs identified in this Plan.

The City undertook an extensive Citizen Participation program in preparation of this CP. Additionally, the City adopted the Master Plan developed by the Tri-City Mayors Task Force on Homelessness. Needs of those most at risk are seldom singular in nature and can reflect a need for services that cross the service spectrum. This Consolidated Plan is an effort to recognize the spectrum of needs of those of within the Dover community and to focus funding and other efforts towards those needs.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City of Dover, through the adopted Master Plan, has articulated a goal of creating a dynamic urban environment with an outstanding quality of life. To help achieve this goal for all members of the community, the Plan includes the following Goals:

Access to Services To provide increased opportunities to residents of the City who require education, health, recreation, shelter, transportation and related human services.

Renter and Homeowner Assistance Weatherization and energy efficiency, Housing unit rehabilitation, security deposit assistance, Lead based paint hazard.

Public Improvements Development and improvements related to facilities and housing units utilized by qualifying populations and individuals.

Economic Development Improvements, and the support of efforts, intended to promote economic development and to enhance economic opportunities for qualifying business, populations and individuals.

Accessibility and Transportation Access to social services and employment and removal of architectural barriers.

3. Evaluation of past performance

The City is satisfied with its past performance in the CDBG Program, regarding the disbursement of funds and working with subrecipients to deliver services and improve the lives and opportunities of Dover's very low, low and moderate income residents. This Plan is constructed so as to address the priority needs as identified through the Citizen Participation Process.

4. Summary of citizen participation process and consultation process

The City engaged in an extensive Citizen Participation Process. There were community listen sessions held at various times and days of the week and at various locations as well as an online survey and to provide multiple opportunities for the public to engage. Also, staff met with numerous service providers and agencies to gain perspective from others who serve Dover's very low, low and moderate income persons. Public hearings were held to gather input before and during the adoption process.

Additionally, the process of developing the Master Plan developed by the Tri-City Mayors Task Force on Homelessness was extremely inclusive. The Taskforce's Master Plan was adopted by the City and used in the development of this Plan.

The issues and concerns identified through both processes have served to identify both priority needs and best methods for delivering services to those most at risk.

5. Summary of public comments

The following is a summary of comments received:

- Wait times for at risk populations to receive services such as counselling are too long.
- Need for the community, not just government, to engage in providing solutions to homelessness.
- Need for expanded public transportation to services and employment.

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- Removal of barriers, on both public and private property, to public transportation and transit stops during winter months.
- Provision of public art to augment pedestrian corridors.
- Providing locations for homeless persons to access services designed to address daily needs.
- Need for affordable housing.
- Need for technical job training.
- Need for continued support of job creation.
- Increased support for the daily operations of service providers such as shelters and support services.
- Support of infrastructure improvements that assist in service deliver to populations at risk.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

Dover's Consolidated Plan has been created with significant input from the community. The Goals and Priority Needs have been determined based upon the feedback obtained and needs identified throughout the process. The Annual Action Plans that will be created during the next five year period will be structured to best support the Consolidated Plan.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DOVER	Planning and Community Development

Table 1 – Responsible Agencies

Narrative

The City of Dover, Office of Planning and Community Development is the lead agency in developing the Consolidated Plan for Dover. The City has undertaken a variety of efforts to gain input from the community. These efforts include meeting with area programs/service providers, seven (7) public listening sessions that were held at various times on weekends, weeknights and weekdays, an online survey, a Public Hearing held by the Planning Board to gather public input and meetings with City of Dover Departments.

The Office of Planning and Community Development also participated in the Tri-City Mayors’ 2019 Taskforce on Homelessness that held several meetings with area stack holders and resulted in a document identifies priority issues and was accepted by the three participating communities of Dover, Rochester and Somersworth. Staff continues to be involved in what is the second phase of this regional effort that will generate improved pathways to addressing homelessness and provision of services.

Consolidated Plan Public Contact Information

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PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)

1. Introduction

Through the Citizen Participation efforts and the Tri-City Mayors Taskforce on Homelessness, a greater awareness has been gained by the City of issues faced by those most at risk and of the providers and programs that seek to assist that population. The Taskforce is a joint effort of the Cities of Dover, Somersworth and Rochester that has identified priority needs with a work plan that has been accepted by all three City Councils.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The Dover Housing Authority (DHA) has a strong relationship with the City of Dover. The DHA and City have a long-standing cooperation agreement with both entities maintaining an open dialog regarding the housing needs of the community. Additionally, a greater understanding of services offered and community needs has been achieved through participation in the Homelessness Taskforce process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The City of Dover will continue to play an active role in addressing the needs of the homeless population and in supporting the efforts of community organizations and programs that serve this population.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Dover will continue to engage with the regional CoC to assure efforts undertaken by programs supported through the Dover CDBG program will be consistent with, and supportive of, HMIS requirements.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Dover Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Review of wait lists and discussion about overall housing market and needs was held. Anticipated outcomes are a better understanding of the needs of the DHA. Identification of potential actions that could result better availability of existing private sector rental units being eligible for voucher program.
2	Agency/Group/Organization	MY FRIENDS PLACE
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	My Friends Place operates the City's only full time homeless shelter, serving Dover and other residents of the State of NH. Anticipated outcomes are a better understanding of homelessness in Dover.
3	Agency/Group/Organization	Homeless Center for Strafford County
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Operates a homeless shelter open between October and May. The shelter serves all Strafford County. Discussed needs of homeless, coordination with municipalities and services that can be provided by HCSC.
4	Agency/Group/Organization	DOVER WELFARE
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless

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	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Welfare Department provides general assistance, emergency housing for the homeless, security deposits and support services for Dover clientele.
5	Agency/Group/Organization	Community Partners
	Agency/Group/Organization Type	Services-Persons with Disabilities Agency - Management of Public Land or Water Resources
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Needs for adults with disabilities
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Operates mental health, security deposit assistance and developmental service for their clientele in Strafford County. Community Partners was interviewed to understand the housing and service needs of those with disabilities.
6	Agency/Group/Organization	AIDS RESPONSE
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	AIDS response provides services to persons with AIDS/HIV. They were consulted to understand the barriers that their clients encounter.
7	Agency/Group/Organization	HAVEN
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children needs of victims of domestic abuse
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted to better understand the need faced victims of domestic violence including housing and supportive services.
9	Agency/Group/Organization	Cross Roads House, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Understand the regional homeless needs and capacity improvements required.
10	Agency/Group/Organization	Community Action Program of Strafford County
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Understand the energy efficiency and weatherization needs of elderly and L/M income families. Discuss gaps in services to L/M persons, homeless persons, and the elderly. Discuss the lack of available funding to support staffing and soft costs of service providers at a level to adequately serve the community.
11	Agency/Group/Organization	Dover Fire Department
	Agency/Group/Organization Type	Health Agency Agency - Emergency Management Other government - Local
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Social service/support needs of victims of drug use and overdose, Health Inspections and LBP issues.
12	Agency/Group/Organization	Dover Business and Industrial Development Authority
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Identified job training, transportation and housing as pressing issues facing Dover businesses and economic development.
13	Agency/Group/Organization	FAMILIES IN TRANSITION
	Agency/Group/Organization Type	Services-homeless

Demo

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Lack of housing for residents of homeless shelters when ready to transition. Insufficient support services in communities.
14	Agency/Group/Organization	Cooperative Alliance for Seacoast Transportation
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	public transportation
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed barriers encountered by COAST and needs of their clients. Transportation issues are significant for clients of social service providers.
15	Agency/Group/Organization	Greater Seacoast Coalition to End Homelessness
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Needs of homeless persons and gaps in services to the homeless
16	Agency/Group/Organization	Greater Dover Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Need for workforce housing and Transitional Housing. Transportation for at risk individuals needing access to services/support; seniors for access to appointments/retail and veterans who need access to VA and other supportive services.
17	Agency/Group/Organization	Wentworth Douglas Hospital
	Agency/Group/Organization Type	Hospital

	What section of the Plan was addressed by Consultation?	Healthcare Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed issues encountered by the hospital.
18	Agency/Group/Organization	Triangle Club
	Agency/Group/Organization Type	Services-Addiction
	What section of the Plan was addressed by Consultation?	Addiction Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Need for group home style housing; Transportation to/from housing, work, appointments; need for addiction services that can be rapidly accessed and affordable; available low-barrier access emergency shelter for extreme weather events.
19	Agency/Group/Organization	Dover Police Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed situations that they encounter and the often critical need for timely provision of services provided those most at risk.

Identify any Agency Types not consulted and provide rationale for not consulting

NA

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	NH Balance of State Continuum of Care	The Strafford County Community Acton Program serves as the CoC point of entry for Dover and surrounding communities and was an integral part of the Tri-City Mayors Taskforce on Homelessness. Through the linkage with CAP and other area partners and providers, this Con Plan was developed to achieve consistency of direction and objectives with the Dover community.
Tri-City Mayors Taskforce on Homelessness	Tri-City Taskforce	The Tri-City Taskforce Master Plan include the Strategies listed below. These Strategies factored significantly in the development of the Con Plan Goals.Strategy #1- Create Seasonal Cold Weather Shelter Strategy #2- Create Affordable HousingStrategy #3- Increase Homeless Prevention and Rapid Rehousing Programs Strategy #4- Support Access to transportationStrategy #5- Enhance access to quality healthcare, mental health and educationStrategy #6- Support efforts to decrease Substance Use Disorder and increase prevention Strategy #7- Engaging the Community to End Homelessness

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City works with the City of Rochester, City of Portsmouth, City of Somersworth Strafford County, Strafford Regional Planning Commission, New Hampshire Housing Finance Authority and the NH Community Development Finance Authority to better understand needs and provide services to the region's population. This coordination is completed by one on one meetings, regional coordination and verbal communications on various issues.

Narrative (optional):

PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City deployed a broad citizen participation plan consisting of 7 Listening Sessions of 1.5 hours in length held throughout the community on different days and times of the week and on weekends; An online survey that was posted for 30 days; A public hearing; and, meetings with numerous community service providers and City Department heads.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Weekday Evening Listening Session held at Garrison Elementary School. Zero attendance	0	N/A	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	Weekday Morning Listening Session held at City Hall. Two people attended.	Discussion on use of funds for barrier removal inside publicly accessible facilities such as museums. Discussion on the use of Henry Law Park area by homeless or transient population and options that could better serve their needs.	NA	
4	Public Meeting	Non-targeted/broad community	Weekday Evening Listening Session held at Woodman Park Elementary School. No one attended.	0	NA	
5	Public Meeting	Non-targeted/broad community	Saturday afternoon Listening Session held at McConnell Community Center. No one attended.	0	NA	

Demo

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community	Weekday Evening Listening Session held at Horne St Elementary School. No one attended.	0	NA	
7	Public Meeting	Non-targeted/broad community	Weekday Morning Listening Session held at City Hall. Six people attended.	Comments centered on housing, affordable housing, clearing of snow from sidewalks, nondiscrimination by service providers & shelters when considering family/household structure.	NA	

Demo

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Internet Outreach	Non-targeted/broad community	Online Survey. Posted for 30 days	There were 66 respondents. Feedback included need for homeless services, need for affordable housing, examples of housing discrimination, need for technical job training, infrastructure considerations, public safety, behavioral health concerns and other similar or overlapping issues.	NA	
9	Public Hearing	Non-targeted/broad community	Planning Board Public Hearing to receive input during the development of the Consolidated Plan. No one attended.	NA	NA	

Table 4 – Citizen Participation Outreach

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Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Needs Assessment was developed considering the various subcategories of the Consolidated Plan & Action Plan and through issues identified through monitoring, meeting with key service providers, results of the Tri-City Mayors Taskforce on Homelessness and the public participation efforts undertaken between September of 2019 and April of 2020 to identify needs of the community.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

The City of Dover, New Hampshire is located in Southeastern New Hampshire (Strafford County) and has a population of approximately 31,316 people, per 2018 American Community Survey. The 4th largest city in New Hampshire, Dover has a total area of 29.0 square miles of which 26.7 square miles is land and 2.3 square miles is water.

Dover is part of a connected regional economy which includes the Portsmouth, Rochester, and Somersworth metropolitan area. The region also includes many smaller communities such as Barrington, Somersworth, Kittery, Rollinsford, the Berwicks, Newington, Durham, Madbury. Dover’s role as a regional employment and housing center continues to grow. From a population perspective, Dover has experienced an average increase of 260 persons per year. From a connectivity perspective, the city has four access points to the Spaulding Turnpike and serves as a hub for State Routes 4, 9, 108 and 155 that intersect near the center of Dover and provide infra-city circulation.

Regarding zoning and housing infrastructure, 90% of residential development in Dover is located in areas served by public water and sewer. Eighty-three percent of Dover’s land area (18,598 acres) is zoned for residential use of which 78% (14,447 acres) is zoned single family residential.

Over the past five years, Dover has increased the opportunity for multi-family development by allowing multi-family in mixed use zones as well as in some commercial zones. The result has been an increase in multi-family units being created throughout the community. Since 2015 the City has approved over 700 multi-family units with approximately half of these units located within the urban core. Of the units not within the urban core 80% are included in mixed use buildings so they are located near services, retail and restaurant opportunities.

Dover’s housing stock includes manufactured housing, which accounts for 3% of the overall housing stock. This percentage has remained constant over the past decade, even as Dover has adjusted zoning to allow manufactured housing to occur in more residential zones.

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	29,987	30,535	2%
Households	11,856	12,670	7%
Median Income	\$58,756.00	\$61,008.00	4%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	1,860	1,770	2,235	1,490	5,315
Small Family Households	425	585	750	700	2,980
Large Family Households	55	15	55	65	240
Household contains at least one person 62-74 years of age	230	395	365	250	835
Household contains at least one person age 75 or older	390	330	270	140	315
Households with one or more children 6 years old or younger	260	285	264	205	415

Table 6 - Total Households Table

Data Source: 2011-2015 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	0	10	70	0	80	0	0	20	0	20
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	20	10	0	30	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	65	0	0	35	100	0	0	0	0	0
Housing cost burden greater than 50% of income (and none of the above problems)	875	200	0	0	1,075	280	125	215	25	645
Housing cost burden greater than 30% of income (and none of the above problems)	185	765	465	75	1,490	30	280	210	235	755

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	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Zero/negative Income (and none of the above problems)	85	0	0	0	85	30	0	0	0	30

Table 7 – Housing Problems Table

Data 2011-2015 CHAS
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	940	230	80	35	1,285	280	125	235	25	665
Having none of four housing problems	430	935	1,310	670	3,345	100	480	610	760	1,950
Household has negative income, but none of the other housing problems	85	0	0	0	85	30	0	0	0	30

Table 8 – Housing Problems 2

Data 2011-2015 CHAS
Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	250	495	130	875	105	40	155	300
Large Related	50	4	15	69	0	0	0	0
Elderly	230	70	145	445	115	319	165	599
Other	589	410	185	1,184	95	44	110	249

Demo

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Total need by income	1,119	979	475	2,573	315	403	430	1,148

Table 9 – Cost Burden > 30%

Data 2011-2015 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	165	95	0	260	95	40	45	180
Large Related	35	0	0	35	0	0	0	0
Elderly	105	0	0	105	90	79	95	264
Other	585	100	0	685	95	4	80	179
Total need by income	890	195	0	1,085	280	123	220	623

Table 10 – Cost Burden > 50%

Data 2011-2015 CHAS
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	45	0	0	35	80	0	0	0	0	0
Multiple, unrelated family households	15	0	0	0	15	0	0	0	0	0
Other, non-family households	0	20	10	0	30	0	0	0	0	0
Total need by income	60	20	10	35	125	0	0	0	0	0

Table 11 – Crowding Information – 1/2

Data 2011-2015 CHAS
Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data Source
Comments:

Describe the number and type of single person households in need of housing assistance.

The data indicate that there are 5,440 small family households. Of this total, 1,760 (32%) are at or below 80% HAMFI.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Community Partners is the designated Community Mental Health Center, Developmental Services Provider and Family Support Center for Strafford County. In FY19, their Residential Programs serve over a hundred and twenty individuals throughout the County who live with either home providers, their families, or in the three staffed residences which are administered by Community Partners and located in Somersworth and Durham. Of that number, 29 were Dover residents who were provided security deposit rental assistance.

HAVEN provides support services and prevention education to those impacted by domestic and sexual violence. HAVEN provided services, including housing assistance, to 61 Dover households in FY19. The need for housing and housing support for those facing abuse is such that HAVEN has identified the need to increased housing and is seeking funds from the area Entitlement Communities and the private sector to build a facility that will increase the number of units that they currently operate.

What are the most common housing problems?

HUD identifies the following categories of “Housing Problems”:

1. Lacks complete plumbing or kitchen facilities
2. Overcrowding (> 1.0 persons per room)
3. Severe Overcrowding (>1.5 persons per room)
4. Housing Cost Burden (housing costs burden greater than 30% of income)

5. Severe Housing Cost Burden (housing costs burden greater than 50% of income)

Dover's population is comprised of 12,670 households of which 33% (4,195) have at least one of the HUD identified "housing problems." Within this grouping, 91% (3,825) are at or below 80% of the Area Median Family Income (AMI).

Of the "Housing Problems" identified by HUD, "Housing Cost Burden" is the most significant issues for households at or below 80% AMI:

- 78% of households between 0-30% AMI, have a "Severe Housing Cost Burden" (See #5 above).
- 77% of households between 31-50% AMI, have a "Housing Cost Burden" (See #4 above).
- 85% of households between 51-80% AMI, have a "Housing Cost Burden" (See #4 above).

Are any populations/household types more affected than others by these problems?

Yes, rental households. Of all household that experience *Housing Cost Burden* and are at or below 80% AMI, approximately 66% are rental households.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

For FY19, My Friend's Place served 27 Dover individuals who stayed at the shelter. Cross Roads House, located in Portsmouth, provided services to 45 Dover residents. The Homeless Center for Strafford County served 13 Dover residents Client stayed in the shelters longer than past averages due in large part to the difficulty in finding units available for occupancy as a next step from the shelter. The bulk of the clients were family with "very-low" or "low" income.

Of all Dover households with one or more children 6 years or old or younger, 57% are at or below 80% AMI

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The Homelessness Taskforce identified critical factors that can lead to instability and increased risk of homelessness. These include lack of affordable housing, access to social support services, transportation to services and employment, access to quality healthcare and substance abuse.

Discussion

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The City's population is predominantly white, with a minority and ethnic population being divided between Black/African American, Asian, and person of two or more races.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,435	310	115
White	1,275	275	115
Black / African American	35	15	0
Asian	80	0	0
American Indian, Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	25	0	0

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,405	365	0
White	1,205	355	0
Black / African American	65	0	0
Asian	0	0	0

Demo

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	95	0	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	995	1,240	0
White	960	1,105	0
Black / African American	8	0	0
Asian	25	65	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	0	4	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	365	1,120	0
White	345	1,040	0

Demo

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Black / African American	0	0	0
Asian	15	25	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	40	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

Discussion

The City's population is 90.6% white, with 9.2% minority and ethnic populations being divided between Black/African American at 1.1%, Asian at 5.4%, American Indian/Alaskan Native at 0.0%, Native Hawaiian and Other Pacific Islander at 0.0% and Two or More races @ 2.6%.

The racial/ethnic minorities are not concentrated within any tract/location within Dover.

Regarding "Housing Problems", Based upon the data provided, there is not a disproportionately greater need among any racial or ethnic group in comparison to the needs of that category of need as a whole.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

The City's population is predominantly white, with a minority and ethnic population being divided between Black/African American, Asian, and person of two or more races.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,220	530	115
White	1,055	490	115
Black / African American	35	15	0
Asian	80	0	0
American Indian, Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	25	0	0

Table 17 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	355	1,415	0
White	345	1,220	0
Black / African American	0	65	0

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Asian	0	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	15	80	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	315	1,920	0
White	295	1,780	0
Black / African American	4	4	0
Asian	20	70	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	0	4	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	60	1,430	0
White	60	1,325	0
Black / African American	0	0	0
Asian	0	40	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	40	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

Discussion

The City's population is 90.6% white, with 9.2% minority and ethnic populations being divided between Black/African American at 1.1%, Asian at 5.4%, American Indian/Alaskan Native at 0.0%, Native Hawaiian and Other Pacific Islander at 0.0% and Two or More races @ 2.6%.

The racial/ethnic minorities are not concentrated within any tract/location within Dover.

Regarding “Severe Housing Problems”, Based upon the data provided, there is not a disproportionately greater need among any racial or ethnic group in comparison to the needs of that category of need as a whole.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

The City's population is predominantly white, with a minority and ethnic population being divided between Black/African American, Asian, and person of two or more races.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	7,985	2,790	1,770	115
White	7,375	2,525	1,590	115
Black / African American	15	70	40	0
Asian	300	49	80	0
American Indian, Alaska Native	10	0	4	0
Pacific Islander	0	0	0	0
Hispanic	105	105	40	0

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion:

The City's population is 90.6% white, with 9.2% minority and ethnic populations being divided between Black/African American at 1.1%, Asian at 5.4%, American Indian/Alaskan Native at 0.0%, Native Hawaiian and Other Pacific Islander at 0.0% and Two or More races @ 2.6%.

The racial/ethnic minorities are not concentrated within any tract/location within Dover.

Regarding “Housing Cost Burdens”, based upon the data provided, there is not a disproportionately greater need among any racial or ethnic group in comparison to the needs of that category of need as a whole.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

No

If they have needs not identified above, what are those needs?

N/A

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

No

NA-35 Public Housing – 91.205(b)

Introduction

The Dover Housing Authority (DHA) is an independent municipal corporation created under state law in the early 1950’s. The DHA works cooperatively with the community and public and private partners to provide quality housing opportunities and further to promote and secure supportive services for eligible persons with limited incomes.

The DHA operates 274 units of public housing, 184 units of RAD-LIHTC housing and 347 Housing Choice Vouchers to serve low and extremely low-income populations. In addition, the DHA owns and manages Addison Place which is 45 units of Low-Income Housing Tax Credit (LIHTC) and manages 26 units of low-income senior housing called Covered Bridge Manor.

The DHA’s public housing properties are maintained through HUD’s Capital Fund Program which is formula-based funding for planned capital improvements and renovations. LIHTC properties are managed and maintained with the funding of capital reserve accounts to fund future capital improvements.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	274	531	184	347	0	0	30

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Alternate Data Source Name:

DHA NA-35

Data Source Comments:

Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	17,908	13,632	11,168	16,095	0	0
Average length of stay	0	0	0	0	0	6	0	0
Average Household size	0	0	1	2	3	2	0	0
# Homeless at admission	0	0	0	0	0	0	0	0
# of Elderly Program Participants (>62)	0	0	244	108	10	98	0	0
# of Disabled Families	0	0	32	243	37	206	0	0
# of Families requesting accessibility features	0	0	0	333	0	333	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Alternate Data Source Name:

DHA NA-35

Data Source Comments:

Race of Residents

Race	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	266	404	102	302	0	0	29
Black/African American	0	0	3	16	4	12	0	0	1
Asian	0	0	5	3	3	0	0	0	0
American Indian/Alaska Native	0	0	0	0	0	0	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 24 – Race of Public Housing Residents by Program Type

Alternate Data Source Name:

DHA NA-35

Data Source Comments:

Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	1	13	9	4	0	0	0
Not Hispanic	0	0	273	400	100	300	0	0	30

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 25 – Ethnicity of Public Housing Residents by Program Type

Alternate Data Source Name:

DHA NA-35

Data Source Comments:

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

The DHA currently has a total of 648 applicants on its waiting lists for public housing. The DHA houses approximately 75-100 new applicants per year. Als, the DHA manages Addison Place which consists of 45 (2 & 3 bedrooms) units under the Low Income Housing Tax Credit Program, Covered Bridge Manor which consists of 26 units (1 bedroom) of elderly housing, and a single family home located at 29 Union St which is rented to Community Partners to operate transitional and temporary assisted housing for their disabled clients.

Bedrooms	Fam Housing (RAD)	Elderly Housing	Total
1	12	259	271
2	70	15	85
3	80	0	80
4	<u>22</u>	<u>0</u>	<u>22</u>
Total	184	274	458

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Dover Housing Authority Waiting List:

<u>Type of Unit</u>	<u>Length of Wait</u>
Family – 1 Bedroom	+/- 5 Years
Family – 2 Bedroom	+/- 18 Months
Family – 3 Bedroom	+/- 9 Months
Family – 4 Bedroom	+/- 5 Years
Elderly/Disabled – 1 Bedroom	+/- 9 – 24 Months
Elderly/Disabled – 2 Bedroom	+/- 10 – 24 Months
Housing Choice Voucher	+/- 1 – 2 Years

<u>Type of Unit</u>	<u># of Applicants on Waiting List</u>
Family – 1 Bedroom	252
Family – 2 Bedroom	179
Family – 3 bedroom	80
Family – 4 Bedroom	42
Elderly/Disabled – 1 Bedroom	301
Elderly/Disabled – 2 Bedroom	4
Housing Choice Voucher	541

How do these needs compare to the housing needs of the population at large

The lack of affordable housing in Dover is escalating. The Dover Housing Authority provides supportive services and affordable housing for residents and voucher holders who are low income.

Discussion

The City of Dover and the Dover Housing Authority continue to communicate and collaborate to provide support services and permanent housing for low income residents. Consistent with the needs of the population at large, public housing residents and applicants need accessible ramps/entrances plus accessibility features inside the units.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

In the spring of 2018, recognizing that homelessness is a regional issue and not defined by political boundaries, the Mayors of Dover, Rochester and Somersworth formed the Tri-City Mayors Joint Taskforce on Homelessness. The Taskforce was charged with developing a plan for adoption by the Tri-City governing boards which would guide the region in addressing and reducing homelessness using a regional approach.

Meeting monthly, the Taskforce studied varying approaches implemented in other areas of the state and the country to respond to homelessness, reviewed existing data and emergency plans, as well as learned about existing resources and gaps in the current delivery network. Meetings were attended by Taskforce members, individuals experiencing homelessness, community members and other stakeholders. All meetings were posted on the Dover, Rochester and Somersworth city websites and were open to the public.

The issue of homelessness is very complex and undefined. There are multiple factors and circumstances for which someone comes into homelessness. To that end, the Taskforce developed a Master Plan that identified seven key strategies as potential solutions to address homelessness in the region. Each strategy has a set of objectives, challenges to address, timeline and measurable outcomes.

The Strategies:

Strategy #1- Create Seasonal Cold Weather Shelter

Strategy #2- Create Affordable Housing

Strategy #3- Increase Homeless Prevention and Rapid Rehousing Programs

Strategy #4- Support Access to transportation

Strategy #5- Enhance access to quality healthcare, mental health and education

Strategy #6- Support efforts to decrease Substance Use Disorder and increase prevention

Strategy #7- Engaging the Community to End Homelessness

The Master Plan is an attempt to work together to effectively utilize existing agencies, businesses, and municipal resources in order to maximize results and limit duplication of efforts and funding. The Master Plan was adopted by all three City Councils in the fall of 2019.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	22	0	0	0	72
Persons in Households with Only Children	0	13	0	0	0	0
Persons in Households with Only Adults	19	13	0	0	0	0
Chronically Homeless Individuals	0	0	0	0	0	0
Chronically Homeless Families	0	0	0	0	0	0
Veterans	2	1	14	0	1	72
Unaccompanied Child	7	1	8	0	0	0
Persons with HIV	0	0	0	0	0	0

Table 26 - Homeless Needs Assessment

Data Source Comments: "Estimate the # of persons experiencing homelessness on a given night": for Strafford County - from NH 2019 Point-in-Time Count; Cross Roads House; Percentages of Statewide data

Indicate if the homeless population is: Has No Rural Homeless

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

For FY19, My Friend's Place served 27 Dover individuals who stayed at the shelter. Cross Roads House, located in Portsmouth, provided services to 45 Dover residents. The Homeless Center for Strafford County served 13 Dover residents. Client stayed in the shelters longer than past averages due in large part to the difficulty in finding units available for occupancy as a next step from the shelter. The bulk of the clients were family with "very-low" or "low" income.

From NH 2019 Point-in-Time Count, there were 113 verterans who were homeless inthe entire State of NH.

Percentage values of statewide data used where local data not available.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	0	0
Black or African American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	0	0
Not Hispanic	0	0

Data Source
Comments:

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Based upon ACS data and information from area shelters, approximately half of the homeless population is comprised of families with children.

The number of veterans who are homeless, fourteen) is an estimated percent based on statewide data. Information from local service providers implies that the actual number may vary given the nature of this specific population.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Based upon data from the area shelters, the extent of homelessness by racial and ethnic group appears to be consistent percentage-wise to the racial and ethnic population of the community.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Information generated during the development of the Mayor’s Taskforce on Homelessness Master Plan indicate that the nature and extent of homelessness in the region is neither narrow unique. Cause of homelessness is varied as is the length of homelessness.

Discussion:

The master plan created by the tri-city mayors' taskforce adopted Strategies that will be supported through the Consolidated Plan. Following are the STRATEGY #1- Create Seasonal Cold Weather Shelter; STRATEGY #2- Create Affordable Housing; STRATEGY #3- Increase Homeless Prevention, Rapid Rehousing, and Supportive Housing Programs; STRATEGY #4- Support Access to transportation; STRATEGY #5- Enhance access to quality healthcare, mental health and education; STRATEGY #6- Support efforts to decrease Substance Use Disorder and increase prevention; STRATEGY #7- Engage the Community to End Homelessness.

In supporting objectives identified in the Strategies, the City's CDBG program will be seeking to address the needs identified above and in the taskforce's master plan.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

There are members of the community who are not homeless but do require supportive services in order to navigate day to day life. The organizations and efforts discussed below seek to provide support for this population.

Describe the characteristics of special needs populations in your community:

Special needs within the community include, support for the elderly who are not homeless but may not be able to stay housed without support such as energy and weatherization improvements, access to medical and social services, and so on. Additionally, those who experience domestic violence, those who are living with AIDS, individuals suffering from addiction related impacts, persons who have behavioral or physical disabilities and individuals that require medical or related services all have needs that the general population may not otherwise experience.

What are the housing and supportive service needs of these populations and how are these needs determined?

Energy efficiency and weatherization improvements are often needed to allow the elderly population the opportunity to stay in existing housing units. Transportation services to employment centers are critical in order to allow the populations mentioned above the opportunity to meet their housing costs burden and to access necessary services and health care providers. There is a need for reduced wait time for access to service providers such as counsellors. Wait times can be up to two months or longer. There is a need for increased number.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

The needs of individuals with HIV/AIDS are varied and include affordable health care, education, legal assistance, access to transportation, supportive housing and counseling services. AIDS Response Seacoast assisted 18 Dover residents in 2019. Difficulty in finding a physician network willing to serve HIV clients and accept Medicaid has been identified.

Discussion:

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction’s need for Public Facilities:

Public facilities needs are based upon creating safe and accessible facilities for all residents. These facilities include public buildings, access to transit and creating linkages from employment and service sectors to residential areas.

How were these needs determined?

Need level determined by Public Input, Planning Department, City’s Master Plan, Public Service Agencies. In 2017, the City added a new section to its Transportation Chapter of the Master Plan. This new section focused on access to transit and includes reviews of connecting transit to employment and residential areas. Transit can be made more accessible through the addition of shelters and benches for those waiting for public transit.

Describe the jurisdiction’s need for Public Improvements:

The Americans with Disabilities Act (ADA) required all public facilities and buildings to conform to the standards set for accessibility to the physically challenged. In addition, private businesses are required to comply with the requirements

The City has sidewalk improvements to do as well as relocating piping and other obstacles located in the sidewalk area. The Department is working with AbleNH, an advocacy group, which works to reduce barriers for those needing assistance in using Dover’s sidewalks and accessing public and private buildings. Curb cuts may need to be adjusted and enlarged or bumped out for visibility issues with local traffic.

As part of the 2017 Transportation Master Plan update, a review of accessibility of transit stops will be performed. Additionally, a review of access to transportation for economic purposes (reviewing barriers to access transportation – routes and infrastructure) was included.

The City will continue outreach and education for service providers who may be eligible for funding to improve accessibility to their clients.

How were these needs determined?

Need level determined by Planning Department, City's Master Plan and Public Service Agencies

Describe the jurisdiction's need for Public Services:

The Dover community relies on public service agencies to provide support for low mod residents within the community and to provide access to shelter and childcare so that residents may find employment.

How were these needs determined?

Need level determined by ACS data used for this Plan, public engagement, Planning Department and Public Service Agencies. The City is working with neighboring communities through the Tri-City Mayors Taskforce on Homelessness. Through this engagement, priority needs have been identified and placed within one of seven categories of issues/needs/opportunities.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Dover's housing market is best described as a seller's market. The vacancy rate for the community continues to hover just below 1%. The result is rent/mortgage costs that are challenging for a majority of the population regardless of whether or not they are low/moderate income households. The ability for person/family to live in a safe and affordable household is critical for both themselves and for the community. Safe and affordable housing that also provides opportunity to access services and employment has been identified as a critical need within the City of Dover.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

The percentages for each category for “residential properties by number” and “unit size by tenure” below have changed very little from the 2007-2011 ACS dataset that was used for the FFY15-19 consolidated plan. However, the dataset used for this FFY20-24 plan, ACS 2011-2015, does not reflect the building activity that has occurred between 2015 and 2020. The City has seen a significant number of multiunit developments that represent the one and two-bedroom categories. These have been developed as market rate units.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	5,835	43%
1-unit, attached structure	885	7%
2-4 units	2,805	21%
5-19 units	1,760	13%
20 or more units	1,865	14%
Mobile Home, boat, RV, van, etc	440	3%
Total	13,590	100%

Table 27 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	145	2%
1 bedroom	65	1%	1,715	28%
2 bedrooms	1,465	22%	3,205	52%
3 or more bedrooms	4,990	77%	1,085	18%
Total	6,520	100%	6,150	100%

Table 28 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

The Dover Housing Authority (DHA) serves 877 households every month with a federal rent subsidy. The DHA is required by the Department of Housing and Urban Renewal (HUD) to target applicants on the

waiting list who are in the extremely low-income category. HUD requires a target threshold of 40% or greater. For the Section 8 Housing Choice Voucher Program, the threshold is 75%. The DHA continues to meet or exceed these requirements.

The DHA recently converted 184 family units of public housing to Project Based Vouchers pursuant to the Rental Assistance Demonstration (RAD) program authorized by HUD. In addition, substantial rehabilitation of the 184 apartments has been completed financed by bond financing and Low-Income Housing Tax Credits (LIHTC) obtained with assistance from the New Hampshire Housing Finance Authority (NHHFA) and Northern New England Housing Investment Fund (NNEHIF).

The DHA also owns and manages 45 units of LIHTC housing at Addison Place and manages 26 units of PRAC II housing for low income seniors at Covered Bridge Manor.

The DHA takes aggressive and proactive steps to insure 274 units of public housing, 184 units of RAD-LIHTC family housing, and 347 Housing Choice vouchers continue to serve the area's low and extremely low-income population.

Separate from the units managed by the Dover Housing Authority, there are 154 Multifamily units that are private-sector HUD assisted units. The City has learned that 50 of those units are intended to be removed from that category by the landlord.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

In addition to the units managed by the Dover Housing Authority (DHA), there are 3 non-DHA HUD-assisted multifamily residential developments within the City of Dover. These developments provide a total of 154 HUD assisted units. The City has been informed that the ownership group for one of the facilities, Rutland Manor, intends to convert to their units to market rate units. This is a potential loss of 50 units.

Does the availability of housing units meet the needs of the population?

No.

Describe the need for specific types of housing:

There is a need for affordable rental units and single family dwellings. There is a need for rental units for individuals and families that qualify for Section 8 housing. There is need for more beds for homeless

individuals and families. There is need for transitional units for individuals to regain their footing after experiencing domestic violence or seeking to transition out of a shelter.

Discussion

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	249,500	240,600	(4%)
Median Contract Rent	808	883	9%

Table 29 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	710	11.6%
\$500-999	3,380	55.0%
\$1,000-1,499	1,660	27.0%
\$1,500-1,999	280	4.6%
\$2,000 or more	115	1.9%
Total	6,145	100.0%

Table 30 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	515	No Data
50% HAMFI	1,920	340
80% HAMFI	4,275	1,400
100% HAMFI	No Data	2,210
Total	6,710	3,950

Table 31 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	1,000	1,029	1,315	1,795	2,212
High HOME Rent	0	0	0	0	0
Low HOME Rent	0	0	0	0	0

Table 32 – Monthly Rent

Alternate Data Source Name:

FY2020 Fair Market Rent Documentation System

Data Source Comments: From FY2020 Fair Market Rent Documentation System

Is there sufficient housing for households at all income levels?

No

How is affordability of housing likely to change considering changes to home values and/or rents?

Based upon the low vacancy and high rental rates/costs, affordability and availability is not projected to improve. Rather, it is anticipated that housing cost burden will increase.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

Dover has been experiencing a vacancy rate of less than 1%. Shelters have indicated that they are experiencing longer client stays due in part to the difficulty in finding available housing units which is complicated even further by the lack of affordable housing units.

FY2020 FMR indicates that for a two-bedroom rental unit to not exceed 30% of household income, the household would need to have an annual income of \$52,600. The *2019 HUD Household Income Limits* used to determine Very Low and , Low Income Benefit eligibility indicate that a Very Low Income family of four has an annual household income of \$28,300 and that a Low Income family of four has an annual income of \$47,150. As such, these two population groups must spend more than 30% of their household income on housing costs.

Discussion

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

A current comprehensive source of information concerning the condition of housing stock does not exist. The City does have a Housing Code that provides addresses substandard housing conditions. The City estimates that as much as 10% of the City’s housing stock is in physical disrepair and that the majority of this subgroup is comprised of rental units.

Definitions

Dover's Housing Standards Code provides that a dwelling is substandard if the following conditions exist:

- A dwelling is dilapidated, decayed, unsafe or unsanitary.
- There is inadequate light, air or sanitation,
- There is inadequate egress,
- There are insecure parts,
- The dwelling creates an unsafe or unsanitary environment for abutting properties.

Dover's Housing Standards Code provides that a dwelling is suitable for rehabilitation if:

- The cost to repair or rehabilitate is a reasonable cost when compared to the overall value of the dwelling.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,810	28%	2,830	46%
With two selected Conditions	25	0%	140	2%
With three selected Conditions	10	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	4,680	72%	3,180	52%
Total	6,525	100%	6,150	100%

Table 33 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	1,030	16%	790	13%
1980-1999	1,690	26%	1,325	22%
1950-1979	2,425	37%	1,850	30%
Before 1950	1,370	21%	2,180	35%
Total	6,515	100%	6,145	100%

Table 34 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	3,795	58%	4,030	66%
Housing Units build before 1980 with children present	720	11%	305	5%

Table 35 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

Table 36 - Vacant Units

Data Source: 2005-2009 CHAS

Need for Owner and Rental Rehabilitation

Households with costs burdens (30% and 50%) are often in critical need of assistance to retain the housing they occupy or to locate more affordable opportunities. Households living in physically substandard units often need assistance with rehabilitation or redevelopment

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

A current comprehensive source of information concerning the condition of housing stock does not exist.

Discussion

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

The Dover Housing Authority (DHA) was formed by the Dover City Council in the early 1950's pursuant to New Hampshire state law. The DHA serves 877 households every month with a federal rent subsidy.

The DHA is required by the Department of Housing and Urban Renewal (HUD) to target applicants on the waiting list who are in the extremely low-income category. HUD requires a target threshold of 40% or greater. For the Section 8 Housing Choice Voucher Program, the threshold is 75%. The DHA continues to meet or exceed these requirements.

The DHA recently converted 184 family units of public housing to Project Based Vouchers pursuant to the Rental Assistance Demonstration (RAD) program authorized by HUD. In addition, substantial rehabilitation of the 184 apartments has been completed financed by bond financing and Low-Income Housing Tax Credits (LIHTC) obtained with assistance from the New Hampshire Housing Finance Authority (NHHFA) and Northern New England Housing Investment Fund (NNEHIF).

The DHA also owns and manages 45 units of LIHTC housing at Addison Place and manages 26 units of PRAC II housing for low income seniors at Covered Bridge Manor.

The DHA provides many social service programs for residents of public housing through the Seymour Osman Community Center based located within the family housing development. The DHA also administers a Family Self-Sufficiency Program for Section 8 Housing Choice Voucher Program participants and family public housing residents. In addition, the DHA operates an afterschool educational program at the Woodman Park Elementary School using grant funds from the 21st Century program. These varied programs assist residents in acquiring skills and experience enabling them to obtain employment, further their education, and eventually leave public assistance.

The DHA takes aggressive and proactive steps to insure 274 units of public housing, 184 units of RAD-LIHTC family housing, and 347 Housing Choice vouchers continue to serve the area's low and extremely low-income population. The DHA searches out new programs and funding sources to modernize its existing housing stock, provide supportive services and educational opportunities to its residents, and to increase the amount of affordable housing required to meet the growing needs of the City of Dover.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available			274	531	184	317	0	0	30
# of accessible units			21						
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 37 – Total Number of Units by Program Type

Alternate Data Source Name:

DHA MA-25

Data Source Comments:

Describe the supply of public housing developments:

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

274 Public Housing units are populated by senior citizens and individuals with disabilities. Units are in good condition and receive REAC (Real Estate Assessment Center) scores greater than 90.

Public Housing Condition

Public Housing Development	Average Inspection Score
Dover Housing Authority	90

Table 38 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The DHA converted 184 family units of public housing to Project Based Vouchers pursuant to the Rental Assistance Demonstration (RAD) program authorized by HUD. In addition, substantial rehabilitation of the 184 apartments has been completed financed by bond financing and Low-Income Housing Tax Credits (LIHTC) obtained with assistance from the New Hampshire Housing Finance Authority (NHHFA) and Northern New England Housing Investment Fund (NNEHIF). The substantial rehabilitation accomplished from 2017-2019 included new roofs, siding, windows, kitchens, bathrooms, appliances, washers and dryers, doors, floors, heating systems, and insulation.

The remaining 274 public housing units for seniors and individuals with disabilities are in good condition. Replacement of roofs, heating systems and exterior doors are needed. Further improvements will consist of renovations to kitchens, bathrooms and air quality systems. The DHA continues to receive Capital Funds from HUD on an annual basis. The DHA estimates a need for over 1 Million dollars each year for the next five years for physical improvements and administration to meet the capital improvement needs of these properties.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

Addison Place and Covered Bridge Manor

- The DHA owns and manages Addison Place, a LIHTC development of 45 units adjacent to 184 units of RAD-LIHTC housing converted from public housing. Addison Place is substantial rehabilitated with new heating systems and windows. Kitchens and baths are rehabbed upon turnover. A healthy and substantial Capital Reserve fund is funded and maintained for future needs.
- The DHA also manages Covered Bridge Manor, 26 units of senior housing on County Farm Road. Substantial capital reserve funds are funded and maintained for future needs.

Improve the quality of assisted housing

- The DHA will continue to take numerous steps to improve its public housing and voucher management scores, such as hiring engineers and inspectors to assist management in determining ways to improve the properties.

Increase assisted housing choices

- Continual efforts are made by Section 8 Housing Choice Voucher Program staff to seek out potential voucher landlords. In an effort to increase the number of families being assisted through the Housing Choice Voucher Program, the DHA has steadily raised the number of vouchers being issued over the past few years. Now 347 families are assisted by the Housing Choice Voucher program.
- New housing opportunities on Avon Avenue and Whittier Street are planned. Recent purchases of properties on these streets will result in new units available for low income populations.

Provide an improved living environment

- The DHA has once again received approval of its request for an extension of the Designated Housing Plan which designated 3 multi-story buildings as housing for elderly residents only.
- A social worker is assigned to work with seniors and individuals with disabilities.
- The DHA currently pays for a full-time police officer assigned to our neighborhoods to improve security and peace of mind for our residents.
- The DHA provides a police sub-station located in the heart of our family neighborhood. The DHA will continue to adhere to the Core Values of Integrity, Caring, Innovation and Accountability.

Moving out of Poverty

- The DHA promotes self-sufficiency and asset development for families and individuals in its public housing, RAD-LIHTC, and Housing Choice Voucher programs. One of the major strengths of the DHA is a commitment to provide supportive services to all its residents and voucher holders. The flagship supportive service for families is the Afterschool program at Woodman Park Elementary School funded by a 21st Century grant. In addition, the DHA supports families and children with a wide range of activities at the Seymour Osman Community Center.
- The DHA DSFederal continues to provide supportive services for seniors in an effort to keep them living independently longer and avoid premature institutionalization. Moreover, the DHA works collaboratively with community members and the Commodities Supplemental Food Program administered by the USDA to provide nutritious food to elderly residents.
- The DHA is one of three New Hampshire Housing Authorities to operate a Family Self-Sufficiency (FSS) program. The goals of FSS are improving residents' employability and financial stability. Through a three year federal ROSS grant, the DHA employs two full time family self-sufficiency coordinators to offer guidance, information, and skills to family housing residents and Housing Choice Voucher participants to aid them in achieving financial self-sufficiency, finding employment, and positive money management skills. The DHA has seen great success with this

program with participants purchasing homes, investing in their careers, and ultimately leaving public assistance programs.

Discussion:

The Mission of the Dover Housing Authority is “Opening Doors to Opportunities”. We serve low income seniors, individuals with disabilities and families. We provide supportive services and permanent quality housing. We collaborate with area groups to enhance the lives of our residents and voucher holders.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

Homelessness is a regional issue that is not defined or confined by civic boundaries. Dover residents are served by homeless facilities located in the City and neighboring communities. The Tri-City Mayors’ Taskforce on Homelessness has developed a master plan that has been adopted by the communities of Dover, Somersworth and Rochester. The master plan serves as a guide for each community in its efforts to address the regional issues of homelessness.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	73	33	60	0	0
Households with Only Adults	54	19	0	8	0
Chronically Homeless Households	0	0	0	18	28
Veterans	0	0	0	0	0
Unaccompanied Youth	0	0	0	0	0

Table 39 - Facilities and Housing Targeted to Homeless Households

Data Source Comments:

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

Year-round shelters in the region include My Friend's Place, Cross Roads House, Hope on Haven Hill, Families in Transition and Lydia's House of Hope. My Friend's Place provides both emergency shelter and transitional housing. Clients are provided with, access to mental and physical health services, food support/assistance and other related assistance.

Cross Roads House provides a spectrum of assistance to clients housed at the facility and to clients who have transitioned out of the shelter and into more permanent living arrangements. Assistance includes life skills, vocational training and access to health care. Hope on Haven Hill provides an eight bed residential facility, a transitional recovery house for mother's in recovery & their children and outpatient services. Lydia's House of Hope provides transitional housing and services for homeless woman and children.

The Homeless Center for Strafford County (HCSC) is a seasonal facility that offers assistance such as life and financial skills and assistance with placement in more permanent housing. Has recently obtained property on which plans to build a larger facility with the intent of becoming a year-round provider of shelter and services.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

My Friend's Place provides both emergency shelter and transitional housing. Clients are provided with, access to mental and physical health services, food support/assistance and other related assistance. Lydia's House of Hope provides transitional housing and services for homeless woman and children.

Cross Roads House provides a spectrum of assistance to clients housed at the facility and to clients who have transitioned out of the shelter and into more permanent living arrangements. Assistance includes life skills, vocational training and access to health care. Hope on Haven Hill provides an eight bed residential facility, a transitional recovery house for mother's in recovery & their children and outpatient services.

The Homeless Center for Strafford County (HCSC) is a seasonal facility that offers assistance such as life and financial skills and assistance with placement in more permanent housing. Has recently obtained property on which plans to build a larger facility with the intent of becoming a year-round provider of shelter and services.

Community Action Partnership of Strafford County plays a significant role in providing services and assistance to at risk populations. Examples of assistance include transportation, counseling, assistance with utility costs, child care and rental assistance.

Community Partners is the designated Community Mental Health Center, Developmental Services Provider and Family Support Center for the region and provides a wide variety of behavioral health and developmental services. Community Partners outreach is through engagement homeless shelters and transitional housing programs to provide counseling services to shelter and housing clients.

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Community Partners is the designated Community Mental Health Center, Developmental Services Provider and Family Support Center for the region and provides a wide variety of behavioral health and developmental services. The area health service providers offer varying levels of counseling and services. The Triangle Club offers peer driven substance support programs and was the first in NH to offer heroin anonymous meetings.

As mentioned elsewhere in the Plan, there is a lack of service providers that provide immediate counselling support services as wait times are often a month to two months long. There is also an insufficient number facilities that provide transitional housing along with health support services.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Community Partners is the designated Community Mental Health Center, Developmental Services Provider and Family Support Center for the region and provides a wide variety of behavioral health and developmental services. The area health service providers offer varying levels of counseling and services. The Triangle Club offers peer driven substance support programs and was the first in NH to offer heroin anonymous meetings.

As mentioned elsewhere in the Plan, there is a lack of service providers that provide immediate counselling support services as wait times are often a month to two months long. There is also an insufficient number facilities that provide transitional housing along with health support services.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

As in the past, it is important to provide assistance that allow those who are already housed to stay in place. Programs such as energy efficiency & weatherization program as well improvements and activities that support transportation to service providers will continue to be targeted.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

During the next year, Dover will continued to support programs and services that assist those living with AIDS, suffering from domestic violence, individuals with mental health challenges, seniors and adults with disabilities. These can take the form of public service based funding as well as public facility oriented funding.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

Following are the City of Dover's 5 principal impediments to affordable housing choice in the public sector:

1. The Zoning Ordinance Allows Group Homes by Special Exception only, not by right, in two of the City's zoning districts. The districts, RM-U, and O represent a small area of the City's Zoning district area. The CBD district allows the use by right, as well as the use of a rooming house by right. A further barrier is that the City is almost 400 years old and has a limited amount of developable land and adequate in-fill opportunities for such a use to reasonably locate. Land costs tend to lead to higher cost units when a property owner seeks to increase the density. The Special Exception criteria and requirement for a public hearing may subject the process to NIMBY reactions that may influence decisions made by the Zoning Board.
2. It has been estimated that approximately 40 % of the rental housing stock in the jurisdiction have some amount of lead-based paint hazard on the premises. Low income and minority households tend to rent units which still have this hazard, simply because the rent amount is lower than other rental units. Because a unit's age, condition, and location define the rents, these are units that can least afford to be made lead-based paint free for the foreseeable future. Fair housing choice between lead-based paint contaminated and lead-based paint free rental units should not just be dependent on state laws prohibiting renting to families with children under the age of six, the ability of the units owner to pay for mitigation, or the ability of the household to pay more funds for the rent.
3. While Dover has seen a housing boom since 2015, there continues to be less than 1% vacancy in multi-family units. This rate has not adjusted much in 18 months. As rental costs have increased, the wage levels have not and that has created more of a divide, where the lower middle class is taking units that previously have been open to very-low and low-income residents. Homeownership costs have also trended up. The average new home price has been between \$375,000 and \$525,000. Existing home costs have ranged between \$275,000 and \$325,000. These homes have an average of 2 days on the market before they are under agreement. This means that homeowners continue to overpay for their housing costs, and many are living in substandard housing.
4. Ninety percent of all very-low income homeowners in the City expend more than 50% of their gross income on housing costs. Most all of these dwellings have rehabilitation needs. These low-income homeowners are finding it difficult to refinance existing mortgages allowing reduced monthly debt service costs to draw on equity or to rehabilitate their homes.
5. Public Transportation Availability was identified in the previous AI as a barrier to housing choice, and continues to be a concern. COAST bus, the regional transit provider faces funding reductions and fare increases. These increases may be a barrier to residents to use the service. More importantly, while Dover has the broadest scope of service by COAST, it is still limited to the core of the City and is not located in a third of the City.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	39	8	0	0	0
Arts, Entertainment, Accommodations	1,776	1,745	14	12	-2
Construction	414	261	3	2	-1
Education and Health Care Services	2,533	3,653	20	25	5
Finance, Insurance, and Real Estate	1,440	3,839	11	26	15
Information	424	406	3	3	0
Manufacturing	1,605	1,102	13	7	-6
Other Services	467	410	4	3	-1
Professional, Scientific, Management Services	1,199	732	9	5	-4
Public Administration	0	0	0	0	0
Retail Trade	1,974	1,471	15	10	-5
Transportation and Warehousing	352	469	3	3	0
Wholesale Trade	605	623	5	4	-1
Total	12,828	14,719	--	--	--

Table 40 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	17,870
Civilian Employed Population 16 years and over	16,670
Unemployment Rate	6.72
Unemployment Rate for Ages 16-24	47.01
Unemployment Rate for Ages 25-65	3.72

Table 41 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	4,695
Farming, fisheries and forestry occupations	450
Service	1,710
Sales and office	4,090
Construction, extraction, maintenance and repair	940
Production, transportation and material moving	720

Table 42 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	12,060	76%
30-59 Minutes	2,390	15%
60 or More Minutes	1,470	9%
Total	15,920	100%

Table 43 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	670	35	310
High school graduate (includes equivalency)	1,805	350	595
Some college or Associate's degree	4,435	85	885

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Bachelor's degree or higher	6,360	165	1,010

Table 44 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	44	15	30	130	260
9th to 12th grade, no diploma	230	435	145	255	435
High school graduate, GED, or alternative	1,180	700	475	1,575	1,380
Some college, no degree	1,130	1,160	835	1,515	915
Associate's degree	155	480	350	1,120	155
Bachelor's degree	655	1,465	1,230	1,840	535
Graduate or professional degree	105	970	750	1,315	590

Table 45 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	23,250
High school graduate (includes equivalency)	26,461
Some college or Associate's degree	35,464
Bachelor's degree	53,194
Graduate or professional degree	53,417

Table 46 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Education, Government and Health Care Services are the largest sectors in Dover, followed by retail and service sectors.

Describe the workforce and infrastructure needs of the business community:

An educated workforce is always a need for the business community. Access to work training programs and availability of transit to link jobs and housing for low mod residents is also a requirement.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

The State of New Hampshire continues to enhance the Spaulding Turnpike, which connects I-95 to the Canadian border through NH. A major component of this is replacing and enhancing the main bridge connecting Dover to jurisdictions to the south, such as Portsmouth. As work has continued, access between the communities in the region has improved and access to jobs and commerce will be increased.

Furthermore, the City invested in a parking garage in its downtown. This project spurred redevelopment in the urban core, and added over 400 residential units and 20,000 square feet of commercial space. The 100 new spaces alleviated stresses associated with connecting employees to employers.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The current workforce is marginally undereducated. There is a need for highly trained manufacturing knowledge with the workforce, and continued growth in service sector positions to support the growing creative economy.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Dover Business Industrial Development Authority has a program, BizEd Connect, which assists manufacturing businesses with recruiting students while in high school and training to become part of their workforce, as interns. This project is being expanded to include UNH and Granite State College.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Strafford Regional Planning Commission is actively working with Dover to implement projects within the CEDS. Part of this includes an infill development strategy that continues to see new development that includes mixed use commercial/residential uses. The Consolidated Plan includes proposed Economic Development efforts that include funding job growth and job retention for low and moderate income residents, through jobs created in the downtown area.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

The City does not have areas, such as a two or three city-block area of the community in which households with multiple housing problems are concentrated?

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Based on census data, the City does not have areas in which racial or ethnic minorities or low-income families are concentrated such as a four or five city-block area of the community. Data shows that these populations are dispersed rather than clustered or concentrated in one or two areas.

What are the characteristics of the market in these areas/neighborhoods?

N/A

Are there any community assets in these areas/neighborhoods?

N/A

Are there other strategic opportunities in any of these areas?

N/A

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

For Dover, 100.00% of the population has access to Broadband Internet with an average home download speed of 16.3 Mbps. Ninety-eight percent of the population has access to wired broadband internet access

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

There are 3 DSL Providers, 1 Cable Internet provider and 2 Fiber Internet (FTTH) providers serving Dover. There are also 4 Mobile Broadband (cellular) providers with service available in Dover.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

In 2018, the City of Dover adopted a Climate Adaptation Chapter as part of the Dover Master Plan. The Chapter evaluated potential risks to the community and identified impacts to the following resources:

1. Water Availability and Quality
2. Health and Safety
3. Food
4. Energy
5. Infrastructure
6. Natural Resources

The outcome was a comprehensive set of 47 Action Items within the following categories:

- Outreach and Engagement
- Studies and Initiatives
- Operations, Policies and Procedures
- Regulatory

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

While the Chapter identified issues that will have an impact across the community as a whole, certain impacts could have greater effect on the populations that would qualify under the National Objective requirements. For example, greater number of days with extreme heat or cold will impact the elderly, the homeless and households that may not have the financial resources to offsetting increased utility costs during these events.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The City's CDBG program seek to provide assistance in a manner that has deep reach and wide impact. The demand for housing and related services continues exceed available resources. Public services for those most at risk are more important than ever. Support for job training and infrastructure improvements that assist the at-risk populations are equally as important. The feedback received rom public service providers the business sector and the general public were critical in determining the focus of both the Consolidated Plan & Strategic Plan. Additionally, the master plan created by the Tri-City Mayors Taskforce on Homelessness and adopted by the City Council is a foundational document that identifies opportunities and offers direction.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

Table 47 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

Allocations are not made geographically. Instead they are based upon requests and demonstrated need by agencies and applicants. The sole geographic investment would be to contribute towards increased accessibility on downtown sidewalks and infrastructure, as need is demonstrated to increase access to employment from housing.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 48 – Priority Needs Summary

1	Priority Need Name	Homeless Assistance
	Priority Level	High
	Population	Extremely Low Low Moderate Families with Children Elderly Chronic Homelessness Individuals Families with Children
	Geographic Areas Affected	
	Associated Goals	
	Description	Issues identified during the Public Involvement phase including issues identified in the Tri-City Mayors Taskforce Master Plan, assistance for shelters, emergency lodging and transportation based obstacles.
	Basis for Relative Priority	
2	Priority Need Name	Assistance to Populations with Special Needs
	Priority Level	High

	Population	Extremely Low Low Moderate Families with Children Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	
	Associated Goals	
	Description	Various Public Services & Public Facility projects including, but not limited to energy efficiency & weatherization and services provided to persons with AIDS, victims of abuse and adults with disabilities.
	Basis for Relative Priority	
3	Priority Need Name	Assistance to homeowner and renters
	Priority Level	High
	Population	Extremely Low Low Families with Children Elderly Individuals Families with Children
	Geographic Areas Affected	
	Associated Goals	

	Description	Activities within this category of need include energy efficiency improvements for home owners & renter and provision of security deposit.
	Basis for Relative Priority	
4	Priority Need Name	Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Families with Children Elderly Elderly Victims of Domestic Violence
	Geographic Areas Affected	
	Associated Goals	
	Description	There is an identified need shortage of available rental units for low and moderate income persons. Efforts to address this need will include piloting a rental rehab program designed to make more units available for target populations.
	Basis for Relative Priority	
5	Priority Need Name	Economic Dev. Support of Businesses & Workforce
	Priority Level	High

	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	
	Associated Goals	
	Description	There is an identified need for job training, assistance to business for job creation & retention, and for access to & from employment.
	Basis for Relative Priority	
6	Priority Need Name	Accessibility & Transportation
	Priority Level	High
	Population	Extremely Low Low Moderate Families with Children Elderly Persons with Physical Disabilities Non-housing Community Development
	Geographic Areas Affected	
	Associated Goals	
	Description	Improvements to the physical environment that facilitate removal of barriers to access. Additionally, improvements and programs that facilitate viable access to services and employment for low and moderate income populations.
	Basis for Relative Priority	

7	Priority Need Name	Microenterprise
	Priority Level	Low
	Population	Extremely Low Low Moderate Large Families Families with Children Non-housing Community Development
	Geographic Areas Affected	
	Associated Goals	
	Description	During the next five years the City anticipates continued funding in the Dover Micro-enterprise Loan Program on an as needed basis.
	Basis for Relative Priority	
8	Priority Need Name	Planning
	Priority Level	High
	Population	Extremely Low Low Moderate Other
	Geographic Areas Affected	
	Associated Goals	
	Description	The City will use funds from CDBG for Land Use, Housing and Economic Development updates to the City's Master Plan as applicable to the Consolidated Plan.
	Basis for Relative Priority	

9	Priority Need Name	Urgent Need & Crisis Response
	Priority Level	Low
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	
	Associated Goals	
	Description	Actions, activities and projects to address Urgent Need and crisis situations facing the community.
	Basis for Relative Priority	
10	Priority Need Name	Lead Based Paint Hazards
	Priority Level	Low
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	
	Associated Goals	
	Description	No investments planned at this time. Testing for CDBG funded project, as determined necessary, will be undertaken to identify potential risks.
	Basis for Relative Priority	

Narrative (Optional)

The City of Dover has articulated a goal of creating a viable urban environment through the improvement of housing and employment opportunities for low and very low income people and through improving and/or expanding public facilities and services.

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	Availability of units and funding
TBRA for Non-Homeless Special Needs	Availability of units and funding
New Unit Production	Availability of funding, Availability of suitable property and Availability of developers/partnerships
Rehabilitation	Availability of units and funding
Acquisition, including preservation	Availability of funding, Availability of suitable property and Availability of developers/partnerships

Table 49 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

The needs identified through the Citizen Participation process far exceed the resources available through the CBBG program. As such, it is imperative that leveraging of other funds be employed in order to extend the reach of the CDBG program to the greatest extent possible.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	287,639	20,400	0	308,039	1,232,156	Prior Year Resource (FFY2019) were reallocated in Substantial Amendment for FFY19 AP.

Table 50 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The program funds used to support public service providers and facility improvements will be leveraged against Dover general fund, resources from other local communities, state funding and private funding sources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

It is possible that City owned land or property could be used to help address instances of Urgent Need. Also, the McConnell Center is City property and the location of the Welfare Department which operates a CDBG funded security deposits program. It is possible that the Center could house other CDBG funded activities or service providers.

Discussion

The Tri-City Mayor's Taskforce on Homelessness created an opportunity to look at community issues through a regional lens. The issues facing Dover's most at risk populations are not constrained by political geography. As such, it is imperative that we seek opportunities to partner with area organizations and jurisdictions to best address needs facing the city and neighboring communities.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Community Development, City of Dover	Government	Economic Development Planning neighborhood improvements public facilities	Jurisdiction
DOVER WELFARE	Government	Homelessness Rental	Jurisdiction
Community Action Program of Strafford County	Non-profit organizations	Non-homeless special needs	Region
Dover Housing Authority	PHA	Public Housing	Jurisdiction
MY FRIENDS PLACE	Non-profit organizations	Homelessness	Region
HOMELESS CENTER FOR STRAFFORD COUNTY	Non-profit organizations	Homelessness	Region
Community Partners	Non-profit organizations	Non-homeless special needs public services	Region
AIDS Response Seacoast	Non-profit organizations	Non-homeless special needs public services	Region
HAVEN	Non-profit organizations	Non-homeless special needs public services	Region
Cross Roads House, Inc.	Non-profit organizations	Homelessness public services	Region
Dover Fire Department	Government	public facilities public services	Jurisdiction
Strafford Economic Development Corporation	Regional organization	Economic Development	Region

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Dover Business and Industrial Development Authority	Government	Economic Development	Jurisdiction
N.H. Small Business Development Center	Government	Economic Development	State
FAMILIES IN TRANSITION	Non-profit organizations	Homelessness	State
Cooperative Alliance for Seacoast Transportation	Regional organization	public facilities public services	Region
Greater Seacoast Coalition to End Homelessness	Non-profit organizations	Homelessness	Region
Greater Dover Chamber of Commerce	Regional organization	Economic Development	Region
Triangle Club	Non-profit organizations	Non-homeless special needs	Region

**Table 51 - Institutional Delivery Structure
Assess of Strengths and Gaps in the Institutional Delivery System**

Strengths of these groups and the public service agencies that are involved is their relationships and institutional knowledge. Dover is a tight knit community and many of the stakeholders involved with providing assistance are actively engaged with each other and are available for assistance in providing the care needed.

Gaps include limited funding compared to the depth of need, inability to obtain access “on demand” to services such as counseling and transportation to and from service provider & employment.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance			
Mortgage Assistance			
Rental Assistance	X	X	
Utilities Assistance	X		

Street Outreach Services			
Law Enforcement	X		
Mobile Clinics			
Other Street Outreach Services			
Supportive Services			
Alcohol & Drug Abuse	X		
Child Care	X		
Education	X		
Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS	X		X
Life Skills	X		
Mental Health Counseling	X		
Transportation	X	X	
Other			

Table 52 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City’s CDBG program has consistently supported organizations and programs that provide services to individuals and families identified in this subsection. It is anticipated that support of this nature will continue throughout the life of this consolidated plan.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Transportation to service providers (medical buildings, counseling services, employment, etc.) has been identified as a significant issue throughout the region. Additionally, the ability for an individual to find a counselor or similar service provider that will see them on an immediate basis has been identified as an existing obstacle.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

In 2018, the City created a process for the purchase of density in the community, by developers. In 2020, this program will be expanded to include incentives for increased assembly and manufacturing in proximity to housing. Furthermore, the program will be amended to tie multi-family density purchased to HUD Fair Market Rental rates.

While there are limitations on the types of activities that can be funded with CDBG funds. The City will seek to coordinate with local and regional service providers to see if there are instances where CDBG funds can be used to provide immediate and ongoing access to services such as counseling.

The master plan created by the tri-city mayors' taskforce adopted Strategies that will be supported through the Consolidated Plan. Following are the STRATEGY #1- Create Seasonal Cold Weather Shelter; STRATEGY #2- Create Affordable Housing; STRATEGY #3- Increase Homeless Prevention, Rapid Rehousing, and Supportive Housing Programs; STRATEGY #4- Support Access to transportation; STRATEGY #5- Enhance access to quality healthcare, mental health and education; STRATEGY #6- Support efforts to decrease Substance Use Disorder and increase prevention; STRATEGY #7- Engage the Community to End Homelessness.

In supporting objectives identified in the Strategies, the City's CDBG program will be seeking to address the needs identified above and in the taskforce's master plan.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Access to Services	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development			CDBG: \$225,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Homeless Person Overnight Shelter: 165 Persons Assisted
2	Renter and Homeowner Assistance	2020	2024	Affordable Housing Non-Homeless Special Needs			CDBG: \$125,000	Public service activities for Low/Moderate Income Housing Benefit: 20 Households Assisted Rental units rehabilitated: 20 Household Housing Unit Homeowner Housing Rehabilitated: 30 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Improvements	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development			CDBG: \$450,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted Rental units rehabilitated: 9 Household Housing Unit Overnight/Emergency Shelter/Transitional Housing Beds added: 15 Beds
4	Economic Development	2020	2024	Non-Housing Community Development			CDBG: \$250,000	Jobs created/retained: 20 Jobs Businesses assisted: 5 Businesses Assisted
5	Accessibility and Transportation	2020	2024	Accessibility and Transportation			CDBG: \$182,156	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted

Table 53 – Goals Summary

Goal Descriptions

1	Goal Name	Access to Services
	Goal Description	To provide increased opportunities to residents of the City who require education, health, recreation, shelter, transportation and related human services.
2	Goal Name	Renter and Homeowner Assistance
	Goal Description	Weatherization and energy efficiency, Housing unit rehab, security deposit assistance, Lead based paint hazard.
3	Goal Name	Public Improvements
	Goal Description	Development and improvements related to facilities and housing units utilized by qualifying populations and individuals.
4	Goal Name	Economic Development
	Goal Description	Improvements, and the support of efforts, intended to promote economic development and to enhance economic opportunities for qualifying business, populations and individuals.
5	Goal Name	Accessibility and Transportation
	Goal Description	Access to social services and employment and removal of architectural barriers.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

No HOME funds will be used.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

N/A

Activities to Increase Resident Involvements

Is the public housing agency designated as troubled under 24 CFR part 902?

No

Plan to remove the ‘troubled’ designation

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

Following are the City of Dover's 5 principal impediments to affordable housing choice in the public sector:

1. The Zoning Ordinance Allows Group Homes by Special Exception only, not by right, in two of the City's zoning districts. The districts, RM-U, and O represent a small area of the City's Zoning district area. The CBD district allows the use by right, as well as the use of a rooming house by right. A further barrier is that the City is almost 400 years old and has a limited amount of developable land and adequate in-fill opportunities for such a use to reasonably locate. Land costs tend to lead to higher cost units when a property owner seeks to increase the density. The Special Exception criteria and requirement for a public hearing may subject the process to NIMBY reactions that may influence decisions made by the Zoning Board.
2. It has been estimated that approximately 40 % of the rental housing stock in the jurisdiction have some amount of lead-based paint hazard on the premises. Low income and minority households tend to rent units which still have this hazard, simply because the rent amount is lower than other rental units. Because a unit's age, condition, and location define the rents, these are units that can least afford to be made lead-based paint free for the foreseeable future. Fair housing choice between lead-based paint contaminated and lead-based paint free rental units should not just be dependent on state laws prohibiting renting to families with children under the age of six, the ability of the units owner to pay for mitigation, or the ability of the household to pay more funds for the rent.
3. While Dover has seen a housing boom since 2015, there continues to be less than 1% vacancy in multi-family units. This rate has not adjusted much in 18 months. As rental costs have increased, the wage levels have not and that has created more of a divide, where the lower middle class is taking units that previously have been open to very-low and low-income residents. Homeownership costs have also trended up. The average new home price has been between \$375,000 and \$525,000. Existing home costs have ranged between \$275,000 and \$325,000. These homes have an average of 2 days on the market before they are under agreement. This means that homeowners continue to overpay for their housing costs, and many are living in substandard housing.
4. Ninety percent of all very-low income homeowners in the City expend more than 50% of their gross income on housing costs. Most all of these dwellings have rehabilitation needs. These low-income homeowners are finding it difficult to refinance existing mortgages allowing reduced monthly debt service costs to draw on equity or to rehabilitate their homes.
5. Public Transportation Availability was identified in the previous AI as a barrier to housing choice, and continues to be a concern. COAST bus, the regional transit provider faces funding reductions and fare increases. These increases may be a barrier to residents to use the service. More importantly, while Dover has the broadest scope of service by COAST, it is still limited to the core of the City and is not located in a third of the City.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

1. The Planning Department has been working with stakeholders to review options for rezoning areas of the City. A committee has recommended increased density in numerous areas of the City as a means to increase housing options. Planning staff will be working to develop materials to promote these recommendations. Furthermore, the City is investigating new and innovative ways to incentivize smaller size units, which would increase the availability of affordable small units within the City.
2. The City continues to have a considerably higher number of public housing and government assisted rental units than all other communities in the MSA. The City is proactive in maintaining this high number of units through its public and governmental agencies. This is an on-going action. Part of this proactivity is investigating incentives for developers to not have a density if they are creating housing for low mod residents in conjunction with the HUD Fair Market Rental Rates.
3. The City Health Officer continues to work with State Health officials, local landlords, and City Fire/Life-Safety officials to reduce the number of lead-based paint units in the City. This is an on-going action.
4. The City will continue to work proactively with the New Hampshire Housing Finance Authority when conditions merit such action. The City continues to work with the Strafford Regional Planning Commission in their Affordable/Workforce Housing Initiative regarding ways to achieve affordable housing for the City and the region as a whole. This is an on-going action.
5. In 2012, the City adopted new regulations which allow accessory dwelling units of between 300 and 800 square feet be allowed in all zoning districts where single family homes are allowed. This increases the availability of smaller rental units which may assist in improving the availability of affordable/workforce housing in Dover. After review, some changes are being suggested to enhance these units, by allowing them to be larger units, and be stand-alone units on the parent lot and not in the main structure or on top of a garage.
6. As noted in the City's Transportation Master Plan chapter, there is a need to increase access to shelters for public transit, increase options for transit routes and for increased use of transit in general. Staff and a City Councilor serve on the COAST bus Board of Directors and continue to advocate for low mod residents.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Dover will follow protocols recommended by the Tri-City Mayors' Taskforce on Homelessness and existing efforts in place and utilized by the various City departments.

Addressing the emergency and transitional housing needs of homeless persons

A significant element addressed through the Tri-City Mayors' Taskforce on Homelessness Master Plan that has been adopted by the City of Dover, identifies the need for housing options across the need spectrum. The City will continue to pursue options, and support programs that will provide increased options and opportunities.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City will continue to seek opportunities and support programs that will provide increased options for these sectors of Dover's population.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The Tri-City Mayors' Taskforce on Homelessness identified a web of interrelated issues and needs that lead to homelessness and can keep homeless persons from being able to work themselves out of the web of issues that led them to being homeless. The City will continue to pursue options, and support efforts identified in the Taskforce's Master Plan.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The Planning Department will continue to ensure a high knowledge and awareness level with regard to lead-based paint abatement procedures by fostering an education outreach program at the building permit and health inspection Office, and through the Housing Rehab Program. The excellent brochures used will continue to be part of permit packages, health, rehab and building inspections, and will continue to be “up front” at the permit office counter. The Fire Department will also continue their effort in this program through life safety inspections and coordination with the City’s Health Officer.

Additionally, the City and other housing providers intend to apply for funding under Title X, Lead-Based Paint Hazard Reduction Act, as the need arises and as the funds become available, in order to address the issue of lead paint poisoning in homes.

How are the actions listed above related to the extent of lead poisoning and hazards?

Planning staff will continue to monitor the number and location of units identified with lead paint, and the number of abatement cases involving children with elevated blood levels. To that end, the Department has consulted with the City’s Health Inspector, who works with the State Lead Program on this issue and will continue to do so on an annual basis.

How are the actions listed above integrated into housing policies and procedures?

Planning staff will continue to monitor the number and location of units identified with lead paint, and the number of abatement cases involving children with elevated blood levels. To that end, the Department has consulted with the City’s Health Inspector, who works with the State Lead Program on this issue and will continue to do so on an annual basis.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

During the next five years, the City shall take the following measures to mitigate the number of households with incomes below the poverty line:

1. Continue, and modify where necessary, the Economic Loan Program. The program provides loans to businesses that have between one and five employees, where one is the owner and all are low-mod income.
1. Retool the Dover Economic Loan Program (DELP). The program provides loans to existing and start-up businesses in order to create and retain jobs for low-mod income residents of the community. Preference will be given to loans creating jobs within the urban core of the City.
1. Program CDBG funds in support of agencies and programs that provide job training skills, encourage self-development, and promote self-sufficiency.
1. Foster a continuum of social services, transportation services and fair and affordable housing opportunities and develop a strategy for making it readily available to households below the poverty line.
1. Identify obstacles to overcoming poverty in the community, such as lack of education, transportation to services and employment opportunities, training opportunities and lack of self-sufficiency, and support programs and efforts to address these objectives.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

These goals are coordinated through staff review and monitoring of programs, accomplishments and through education of the Planning Board in its role as the Citizen Advisory Committee

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's monitoring of organizations, programs and efforts funded through the CDBG program will continue to seek compliance with national and local objectives/requirements. This will be accomplished through the normal monitoring avenues for agencies receiving CDBG funds and requirements related to minimum levels of capacity for organizations seeking funding.

Changes in leadership within subrecipient organizations has, in the past, created challenges in maintaining original project timelines. Difficulty in securing qualified consultants to provide reliable estimates along with challenges in securing contractors to undertake approved projects has proven to be another challenge. Related to the contractor issue is the requirement for Davis Bacon compliance for project in excess of \$2,000. The merits of the Davis Bacon requirements are valid. The actual \$2K threshold has a practice result of severely limiting the pool of interested contractors.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The needs identified through the Citizen Participation process far exceed the resources available through the CDBG program. As such, it is imperative that leveraging of other funds be employed in order to extend the reach of the CDBG program to the greatest extent possible.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	287,639	20,400	0	308,039	1,232,156	Prior Year Resource (FFY2019) were reallocated in Substantial Amendment for FFY19 AP.

Table 54 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

The program funds used to support public service providers and facility improvements will be leveraged against Dover general fund, resources from other local communities, state funding and private funding sources.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

It is possible that City owned land or property could be used to help address instances of Urgent Need. Also, the McConnell Center is City property and the location of the Welfare Department which operates a CDBG funded security deposits program. It is possible that the Center could house other CDBG funded activities or service providers.

Discussion

The Tri-City Mayor's Taskforce on Homelessness created an opportunity to look at community issues through a regional lens. The issues facing Dover's most at risk populations are not constrained by political geography. As such, it is imperative that we seek opportunities to partner with area organizations and jurisdictions to best address needs facing the city and neighboring communities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Access to Services	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development		Assistance to Populations with Special Needs Assistance to homeowner and renters Homeless Assistance Planning	CDBG: \$59,625	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted Homeless Person Overnight Shelter: 165 Persons Assisted
2	Renter and Homeowner Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs		Assistance to Populations with Special Needs Assistance to homeowner and renters Planning	CDBG: \$18,650	Public service activities for Low/Moderate Income Housing Benefit: 8 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Improvements	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development		Assistance to Populations with Special Needs Housing Planning	CDBG: \$117,764	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted Rental units rehabilitated: 3 Household Housing Unit Overnight/Emergency Shelter/Transitional Housing Beds added: 15 Beds
4	Economic Development	2015	2019	Non-Housing Community Development		Economic Dev. Support of Businesses & Workforce Microenterprise Planning	CDBG: \$7,000	Jobs created/retained: 4 Jobs
5	Accessibility and Transportation	2015	2019	Accessibility and Transportation		Accessibility & Transportation Planning	CDBG: \$45,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted

Table 55 – Goals Summary

Goal Descriptions

1	Goal Name	Access to Services
	Goal Description	To provide increased opportunities to residents of the City who require education, health, recreation, shelter, transportation and related human services.
2	Goal Name	Renter and Homeowner Assistance
	Goal Description	Weatherization and energy efficiency, Housing unit rehab, Security deposit assistance, Lead based paint hazard.
3	Goal Name	Public Improvements
	Goal Description	Development and improvements related to facilities and housing units utilized by qualifying populations and individuals.
4	Goal Name	Economic Development
	Goal Description	To provide increased employment opportunities for low and very low income persons through means such as business loans, job training and access to employment
5	Goal Name	Accessibility and Transportation
	Goal Description	Access to social services and employment and removal of architectural barriers.

Projects

AP-35 Projects – 91.220(d)

Introduction

The majority of projects listed are a continuation of the projects that the City has undertaken over the past ten to fifteen years of the program. New projects include Dwelling/housing Unit Rehab, Crisis Response. These new projects are to account for rental unit rehab and for the urgent need national objective.

Projects

#	Project Name
1	Public Services
2	Public Facilities
3	Economic Development
4	Dwelling Unit Rehab
5	Property Acquisition - Domestic Abuse Shelter
6	Administration, Servicing and ADC

Table 56 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation is based upon review of the Consolidated Plan and available resources. Obstacles include service delivery to the subrecipients, including support for obtaining contractors to do work.

AP-38 Project Summary
Project Summary Information

1	Project Name	Public Services
	Target Area	
	Goals Supported	Access to Services Renter and Homeowner Assistance
	Needs Addressed	Homeless Assistance Assistance to Populations with Special Needs Assistance to homeowner and renters Planning
	Funding	:
	Description	To provide increased opportunities to residents of the City who require education, health, recreation, shelter, transportation and related human services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The City anticipates 265 individuals will be assisted as will 8 households.
	Location Description	Services are not location based but rather structured to provide assistance to Dover citizens.
	Planned Activities	Provision of services to persons with AIDS, victims of domestic violence, homeless persons, adults with disabilities and person in need of security deposit assistance.
2	Project Name	Public Facilities
	Target Area	
	Goals Supported	Public Improvements Accessibility and Transportation
	Needs Addressed	Accessibility & Transportation
	Funding	:
	Description	Improvements related to facilities and units utilized by qualifying populations and individuals.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	The City anticipates 150 individuals will be assisted.
	Location Description	Proposed pedestrian crossing improvements to occur on Washington Street, Dover, NH. Facility improvement project to occur on existing building located on Broadway, Dover, NH.
	Planned Activities	Improvements to a facility that provides services to low/moderate income persons. Accessibility and barrier removal at road crossing for access to community transportation center and to downtown.
3	Project Name	Economic Development
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Dev. Support of Businesses & Workforce
	Funding	:
	Description	To provide increased employment opportunities for low and very low income persons through means such as business loans, job training and access to employment
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The City anticipates creating or retaining 4 fulltime equivalent positions for income qualifying households .
	Location Description	City of Dover, NH
Planned Activities	Business Loan Assistance for job creation or retention, Job Training and program servicing	
4	Project Name	Dwelling Unit Rehab
	Target Area	
	Goals Supported	Public Improvements
	Needs Addressed	Housing
	Funding	:

	Description	Rental unit rehabilitation
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The City of Dover anticipates 3 families/households will benefit.
	Location Description	Existing rental units within the City of Dover, NH.
	Planned Activities	Rehab of existing rental units in order to comply with certain minimum housing standards to then be occupied by income eligible families/households.
5	Project Name	Property Acquisition - Domestic Abuse Shelter
	Target Area	
	Goals Supported	Access to Services
	Needs Addressed	Assistance to Populations with Special Needs
	Funding	:
	Description	Purchase of property. Property to be used for the construction and operation of a shelter for victims of domestic abuse.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City anticipates 8 families suffering from Domestic Violence will be assisted.
	Location Description	Services are not location based but rather structured to provide assistance to Dover citizens.
Planned Activities	Purchase of property. Note: Property to be used for the construction and operation of a shelter for victims of domestic abuse.	
6	Project Name	Administration, Servicing and ADC
	Target Area	
	Goals Supported	

Needs Addressed	
Funding	:
Description	General administration of the overall program, servicing of the economic development portion of the program, administration of the dwelling unit rehab portion of the program and administrative delivery charges associated with work performed for specific activities.
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	Activities that will occur under this Project are related to administrative, service and activity delivery charges for the program or for individual activities approved as part of this Action Plan.
Location Description	NA
Planned Activities	General administration of the overall program, servicing of the economic development portion of the program, administration of the dwelling unit rehab portion of the program and administrative delivery charges associated with work performed for specific activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City and its citizens will be served. There are no specific areas of the City which are targeted. Funds are allocated to the needs presented, and not by area of the City.

Geographic Distribution

Target Area	Percentage of Funds

Table 57 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A

Discussion

Funds are provided for activities and projects that meet a national objective and assist Dover citizens. This may include funding to organizations outside of Dover that provide services to Dover citizens.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special-Needs	5
Total	17

Table 58 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	9
The Production of New Units	0
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	12

Table 59 - One Year Goals for Affordable Housing by Support Type

Discussion

Table #1: Non-Homeless: Consists of three rental units to be rehabbed, 4 units to be assisted through security deposits and 5 units to be assisted through weatherization and energy efficiency. Special Needs: Consists of 5 units to be assisted through security deposits

Table #2: Rehab of Existing Units: Consists of units to be addressed through new pilot program for rental unit rehab.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Dover works closely with the DHA to determine their needs and ways the City can help the organization. The City and DHA consult on Consolidated, Action and HAP plans throughout the year.

Actions planned during the next year to address the needs to public housing

No direct assistance is planned, though program administration and planning, there is an active relationship between the City and PHA.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City supports the many efforts the Dover Housing Authority has to encourage involvement by residents in homeownership activities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City has allocated \$39,625 towards operational needs of three homeless shelters. Additionally, the City has allocated \$25,080 towards operational needs or services of three organizations that serve Special Needs populations. Besides operational needs and services, the city is allocating \$50,000 to be used towards the acquisition of property for the purpose of serving as the location of a new shelter and program for victims of domestic abuse.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Dover funds programs to assist the homeless and transitional housing programs which allow families to get back on their feet by providing assistance for a defined period of time. Chronic substance abuse and mental illness are not going away, this appears to be a significant part of the reasons for homelessness in the State and Dover.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Master Plan on Homelessness that was created by the Tri-City Mayors Taskforce on Homelessness, and adopted by the City of Dover, includes the needs of these service providers. This AAP was developed, in part to help address the objectives included in the Master Plan.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Master Plan on Homelessness that was created by the Tri-City Mayors Taskforce on Homelessness, and adopted by the City of Dover, includes the needs of these service providers. This AAP was

developed, in part to help address the objectives included in the Master Plan.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Through rental assistance and through technical assistance, the program assists those who might slide into homelessness if not for the program.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Following are the City of Dover's 5 principal impediments to affordable housing choice in the public sector:

1. The Zoning Ordinance Allows Group Homes by Special Exception only, not by right, in two of the City's zoning districts. The districts, RM-U, and O represent a small area of the City's Zoning district area. The CBD district allows the use by right, as well as the use of a rooming house by right. A further barrier is that the City is almost 400 years old and has a limited amount of developable land and adequate in-fill opportunities for such a use to reasonably locate. Land costs tend to lead to higher cost units when a property owner seeks to increase the density. The Special Exception criteria and requirement for a public hearing may subject the process to NIMBY reactions that may influence decisions made by the Zoning Board.
2. It has been estimated that approximately 40 % of the rental housing stock in the jurisdiction have some amount of lead-based paint hazard on the premises. Low income and minority households tend to rent units which still have this hazard, simply because the rent amount is lower than other rental units. Because a unit's age, condition, and location define the rents, these are units that can least afford to be made lead-based paint free for the foreseeable future. Fair housing choice between lead-based paint contaminated and lead-based paint free rental units should not just be dependent on state laws prohibiting renting to families with children under the age of six, the ability of the units owner to pay for mitigation, or the ability of the household to pay more funds for the rent.
3. While Dover has seen a housing boom since 2015, there continues to be less than 1% vacancy in multi-family units. This rate has not adjusted much in 18 months. As rental costs have increased, the wage levels have not and that has created more of a divide, where the lower middle class is taking units that previously have been open to very-low and low-income residents. Homeownership costs have also trended up. The average new home price has been between \$375,000 and \$525,000. Existing home costs have ranged between \$275,000 and \$325,000. These homes have an average of 2 days on the market before they are under agreement. This means that homeowners continue to overpay for their housing costs, and many are living in substandard housing.
4. Ninety percent of all very-low income homeowners in the City expend more than 50% of their gross income on housing costs. Most all of these dwellings have rehabilitation needs. These low-income homeowners are finding it difficult to refinance existing mortgages allowing reduced monthly debt service costs to draw on equity or to rehabilitate their homes.
5. Public Transportation Availability was identified in the previous AI as a barrier to housing choice, and continues to be a concern. COAST bus, the regional transit provider faces funding reductions and fare increases. These increases may be a barrier to residents to use the service. More importantly, while Dover has the broadest scope of service by COAST, it is still limited to the core of the City and is not located in a third of the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

1. The Planning Department has been working with stakeholders to review options for rezoning areas of the City. A committee has recommended increased density in numerous areas of the City as a means to increase housing options. Planning staff will be working to develop materials to promote these recommendations. Furthermore, the City is investigating new and innovative ways to incentivize smaller size units, which would increase the availability of affordable small units within the City.
2. The City continues to have a considerably higher number of public housing and government assisted rental units than all other communities in the MSA. The City is proactive in maintaining this high number of units through its public and governmental agencies. This is an on-going action. Part of this proactivity is investigating incentives for developers to not have a density if they are creating housing for low mod residents in conjunction with the HUD Fair Market Rental Rates.
3. The City Health Officer continues to work with State Health officials, local landlords, and City Fire/Life-Safety officials to reduce the number of lead-based paint units in the City. This is an on-going action.
4. The City will continue to work proactively with the New Hampshire Housing Finance Authority when conditions merit such action. The City continues to work with the Strafford Regional Planning Commission in their Affordable/Workforce Housing Initiative regarding ways to achieve affordable housing for the City and the region as a whole. This is an on-going action.
5. In 2012, the City adopted new regulations which allow accessory dwelling units of between 300 and 800 square feet be allowed in all zoning districts where single family homes are allowed. This increases the availability of smaller rental units which may assist in improving the availability of affordable/workforce housing in Dover. After review, some changes are being suggested to enhance these units, by allowing them to be larger units, and be stand-alone units on the parent lot and not in the main structure or on top of a garage.
6. As noted in the City's Transportation Master Plan chapter, there is a need to increase access to shelters for public transit, increase options for transit routes and for increased use of transit in general. Staff and a City Councilor serve on the COAST bus Board of Directors and continue to advocate for low mod residents.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The City undertook an extensive Citizen Participation program in preparation of this CP. Additionally, the process of developing the Master Plan developed by the Tri-City Mayors Task Force on Homelessness was extremely inclusive. The issues and concerns identified through both processes have served to identify both priority needs and best methods for delivering services to those most at risk.

Actions planned to foster and maintain affordable housing

The City of Dover identifies the significant need for affordable housing. Meaningful solutions will require efforts from all sectors of the community. The City has developed zoning regulations and incentives to promote density and development to incentivize higher density developments. The AP includes funding to pilot a program intended to rehab existing units and bring them into the pool of units available for subsidized housing. Also, the City continues to support the weatherization and energy efficiency program to improve existing housing stock in order to avoid displacement of existing very low, low and moderate income families. This program will be expanded to include also include non-owner-occupied units.

Actions planned to reduce lead-based paint hazards

The Planning Department will continue to ensure a high knowledge and awareness level with regard to lead-based paint abatement procedures by fostering an education outreach program at the building permit and health inspection Office, and through the Housing Rehab Program. The excellent brochures used will continue to be part of permit packages, health, rehab and building inspections, and will continue to be “up front” at the permit office counter. The Fire Department will also continue their effort in this program through life safety inspections and coordination with the City’s Health Officer.

Additionally, the City and other housing providers intend to apply for funding under Title X, Lead-Based Paint Hazard Reduction Act, as the need arises and as the funds become available, in order to address the issue of lead paint poisoning in homes.

Actions planned to reduce the number of poverty-level families

The City has chosen to amend the FFY19 AP to provide a proportionally significant amount of funding to support job creation based business loans. The effective timeline for this funding is FFY20. As such, staff anticipates putting significant effort into job creation based economic development loans. Additionally, the City will be seeking partnerships for the development of job training efforts to boost the skill sets of members of the Dover Community.

Actions planned to develop institutional structure

The importance of strong and healthy relationships between the City, community and service providers was reaffirmed during the recent citizen participation efforts for the CP and during the development of the Tri-City Mayors Task Force on Homelessness Master Plan. Communication will continue to be a vital component all efforts to address the needs identified in the CP and in this AP.

Actions planned to enhance coordination between public and private housing and social service agencies

The importance of strong and healthy relationships between the City, community and service providers was reaffirmed during the recent citizen participation efforts for the CP and during the development of the Tri-City Mayors Task Force on Homelessness Master Plan. Communication will continue to be a vital component all efforts to address the needs identified in the CP and in this AP.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

The anticipated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income is based on a three year period.

Attachments

Citizen Participation Comments

Citizen Input: City of Dover NH FFY19-24 Consolidated Plan

Occurrence	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Meeting	Non-targeted / broad community	Weekday Evening Listening Session held at Garrison Elementary School. No one attended.	None	N/A
2	Public Meeting	Non-targeted / broad community Residents of Public and Assisted Housing	Saturday Morning Listening Session held at a Dover Housing Authority (DHA) facility. In addition to the press release and online notice for the series of Listening Sessions, DHA set notice to their tenants. A dozen persons attended the meeting. The notice distributed by DHA also generated a call from a tenant inquiring as to the purpose of the meeting.	comments addressed the following: Need for better/faster access to social services by the homeless community. Need for the general community, not just city government, to engage in providing solutions to homelessness. Homeless population located in the wooded area behind Waldron Towers. Concerns regarding drug use among homeless person. Can CDBG funds be used to convert a vacant building provide services. Sidewalk accessibility during the winter between Waldron Towers and Chestnut Street. Difficulties in accessing COAST bus at Chestnut St. bus shelter due to snow banks along the bus pull-in area. Blocked pedestrian access between the bus stop at Shaws and Hannaford located on Central Ave results in individuals having to find alternate access between the two stores. Use of CDBG funds to provide public art along walkways and pedestrian corridors. Use of CDBG funds to provide access for Waldron tenants to the Cochecho River.	N/A
3	Public Meeting	Non-targeted / broad community	Weekday Morning Listening Session held at City Hall. Two people attended.	Discussion on use of funds for barrier removal inside publicly accessible facilities such as museums. Discussion on the use of Henry Law Park area by homeless or transient population and options that could better serve their needs.	NA

Occurrence	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of comments received	Summary of comments not accepted and reasons
4	Public Meeting	Non-targeted / broad community	Weekday Evening Listening Session held at Woodman Park Elementary School. No one attended.	None	NA
5	Public Meeting	Non-targeted / broad community	Saturday afternoon Listening Session held at McConnell Community Center. No one attended.	None	NA
6	Public Meeting	Non-targeted / broad community	Weekday Evening Listening Session held at Horne St Elementary School. No one attended.	None	NA
7	Public Meeting	Non-targeted / broad community	Weekday Morning Listening Session held at City Hall. Six people attended.	Comments centered on housing, affordable housing, clearing of snow from sidewalks, nondiscrimination by service providers & shelters when considering family/household structure.	NA
8	Internet Outreach	Non-targeted / broad community	Online Survey. Posted for 30 days	There were 66 respondents. Feedback included need for homeless services, need for affordable housing, examples of housing discrimination, need for technical job training, infrastructure considerations, public safety, behavioral health concerns and other similar or overlapping issues.	NA
9	Public Hearing	Non-targeted / broad community	Planning Board Public Hearing to receive input during the development of the Consolidated Plan. No one attended.	None	NA
10	Public Hearing	Non-targeted / broad community	Planning Board Public Hearing to receive input on draft Consolidated Plan. No one attended.	None	NA

Occurrence	Mode of Outreach	Target of Outreach	Summary of Response / Attendance	Summary of comments received	Summary of comments not accepted and reasons
		Non-targeted / broad community	City Council Public Hearing to receive input on draft Consolidated Plan. No one attended.	None	NA

Appendix - Alternate/Local Data Sources

1	<p>Data Source Name</p> <p>DHA NA-35</p>
	<p>List the name of the organization or individual who originated the data set.</p> <p>Dover Housing Authority (DHA)</p>
	<p>Provide a brief summary of the data set.</p> <p>The data set is generated by the Dover Housing Authority (DHA) to account for data specific to the Public Housing (NA-35) portion of the Con Plan</p>
	<p>What was the purpose for developing this data set?</p> <p>As the Public Housing Authority, DHA was best suited to provide the most current and accurate data</p>
	<p>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</p> <p>This data source accounts for all properties or household that rare managed by DHA or receive DHA assistance.</p>
	<p>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</p> <p>Spring of 2020</p>
	<p>What is the status of the data set (complete, in progress, or planned)?</p> <p>The data set is continually managed/revised</p>
2	<p>Data Source Name</p> <p>DHA MA-25</p>
	<p>List the name of the organization or individual who originated the data set.</p>
	<p>Provide a brief summary of the data set.</p>

	<p>What was the purpose for developing this data set?</p>
	<p>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</p>
	<p>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</p>
	<p>What is the status of the data set (complete, in progress, or planned)?</p>
3	<p>Data Source Name FY2020 Fair Market Rent Documentation System</p>
	<p>List the name of the organization or individual who originated the data set. HUD</p>
	<p>Provide a brief summary of the data set. Fair market rent data for the Portsmouth-Rochester NH HUD Metro FMR Area</p>
	<p>What was the purpose for developing this data set?</p>
	<p>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? To identify the fair market rents for the Portsmouth-Rochester NH HUD Metro FMR Area</p>
	<p>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</p>
	<p>What is the status of the data set (complete, in progress, or planned)? Complete</p>

City of Dover, NH Citizen Participation Plan - FFY20-24

I. INTRODUCTION

The Regulations governing administration of the Community Development Program require preparation and publication of a local citizen's participation plan. This plan must indicate how the community is going to pass on information about the program to its citizens, public agencies, and other interested parties; when public hearings will be held; how citizens will have an opportunity to participate in the development of the Consolidated Plan; how technical assistance will be provided; and how citizens will be involved in future amendments and/or future applications for block grants by the community. It is in conformance with the aforementioned requirements, and with an understanding of the importance of realistic and meaningful citizen participation, that the following plan is set forth and adopted by the Dover City Council.

II. ORGANIZATION:

One of the most important elements of any successful citizen participation process is that it have clear and direct linkage with the legislative decision makers. This linkage will be achieved in Dover by having the Planning Board act as the entry point for citizen participation in the Community Development Program.

The Planning Board will hear citizens, organizations and interested parties comments on the Performance Report, Proposed Consolidated Plan and Substantial Program Amendments. The recommendations of the Board for the Proposed Plan and Program Amendments will be passed on to the City Council for consideration and the final decision.

Planning and Community Development staff are responsible for disseminating information to citizens, organizations and interested parties, including amounts available, the range of activities that may be undertaken, including amounts that will benefit low and moderate income persons and preparation of the Proposed and Final Consolidated Plan for the City.

III. FUNCTION:

One of the duties of the Planning Board is to function as the prime vehicle for citizen input concerning Dover's application for, and participation in the Community Development Program as authorized by the Housing and Community Development Act of 1974.

The Planning Board will serve as the initial clearing house for all requests for Community Development Funds, whether those requests originate from citizens, municipal departments, or other groups and organizations. The Board will receive all such requests and would formulate a one (1) year Action Plan based upon the City's Consolidated Plan, their perception of the community's needs, and the public hearing process. The recommendations of the Board will be forwarded to the City Council for consideration and final decision.

IV. OPERATION:

a. In adequate time prior to application deadlines, the Planning Board will meet to familiarize themselves with the provisions of the Housing and Community Development Program and the Consolidated Plan process. This meeting will include a workshop style meeting, during which the staff will remind Board members of the goals of the program and Consolidated Plan.

Technical assistance in this process and any related research desired by the Board or other groups will be provided by the staff of the Planning and Community Development Department. When the Board is familiar with the Act and its application, it will hold a minimum of one (1) public hearing to obtain the opinions from and learn the desires of their respective constituents. At these meetings, the Board shall also receive testimony from representatives of other public and semi-public groups and organizations in the City, municipal departments and the general public. Planning Board meetings shall be conducted in an open manner with freedom of access for all interested persons.

Furthermore, the Planning Board will allow comment on the Action and Consolidated Plans at any time during a regularly scheduled "Citizen's Forum" agenda item on each Planning Board meeting agenda.

b. Planning and Community Development staff will consult with the Dover Housing Authority, Public and assisted housing developments, and other residents around the developments in the process of developing and implementing the Consolidated Plan. Notices will be placed on the bulletin board at the DHA concerning the plan and public hearings to be held. Notices will also be placed in City Hall and the Dover Public Library.

c. Involvement shall be encouraged on the part of low and moderate income persons, members of minority groups, residents of areas where a significant amount of activity is proposed or ongoing, the elderly, the handicapped, the business community, and civic groups who are concerned about the program.

d. All Public Service grant applications will be rated for priority by the Planning Department before being forwarded to the Planning Board for a recommendation to the City Council.

V. TECHNICAL ASSISTANCE:

As stated in Article IV (1) of this document, technical assistance in securing and maintaining full citizen participation will be provided by the staff of the Planning and Community Development Department. Assistance shall be provided to both the Planning Board, as described in Article IV, and to groups, representative of low and moderate income persons and groups of residents of blighted neighborhoods which request assistance in developing proposals and statements of views. A notice for low to moderate income groups or organizations requiring technical assistance for preparing a proposal will be placed in the newspaper before the Consolidated Plan is started.

In addition to those activities enumerated in Article IV, technical assistance shall include, but not be limited to:

a. The provision of program information, at the time the City begins planning for the next program year including:

i. The total amount of funds available for community development and housing activities,

ii. The range of eligible activities that may be undertaken with these funds and the kinds of activities previously funded in the City,

- iii. The processes to be followed in preparing and approving the application and the schedule of meetings and hearings.
- iv. A summary of other program requirements.
- v. A summary of how the total amount of funds was calculated.

VI. PROGRAM INFORMATION

Access to Records: Citizens, public agencies and interested parties shall have access to information and records relating to the Consolidated Plan and Dover's use of assistance for the preceding five (5) years. Documents relevant to the program shall be available at the Planning office in the Municipal Building during normal working hours for citizen review upon request. A copy of the proposed Consolidate Plan, when completed, will be available in the Dover Public Library.

Documents shall include:

- a. all mailings and promotional material,
- b. records of hearings,
- c. key documents, including all prior applications, letters of approval, grant agreements, the Citizen Participation Plan, performance reports, Proposed and Final Consolidated Plans, other reports required by HUD, and Program Amendments.
- d. copies of the regulations and issuance's governing the program,
- e. documents regarding other important program requirements, such as contracting procedures, environmental policies, displacement information, etc.

Special arrangements will be made to provide the above stated information to persons with disabilities by the Planning Office, upon request. All current information shall be accessible 24 hours a day on the City of Dover website.

VII. SUBSTANTIAL PROGRAM AMENDMENTS:

The following criteria will require will constitute a Substantial Amendment and will require public engagement and notices pursuant to Articles I-X of this Citizen Participation Program:

- A change in allocation priorities or a change in the method of distribution of funds from one eligible activity to another.
- Funding an Activity not previously described in the an action plan.
- A change in the purpose, scope, location, or beneficiaries of an activity.
- An increase in allocation to an Activity that is greater than 25% off the total amount of the current year's regular CDBG allocation.

VIII. PUBLIC NOTICES AND COMMENT PERIODS:

The scheduling of sufficient public hearings to obtain citizens views and to respond to citizen proposals and questions at various stages of the program shall be held by the Planning Board. The hearings shall be held at convenient times and locations to encourage the broadest range of citizen participation. Hearings shall include:

a. Pre-submission hearings. One hearing prior to development of the Consolidated Plan to obtain views on Community Development and housing needs, and past program performance; The second for specific grant requests; The third hearing will be held before the City Council to obtain views of citizens on the proposed application prior to submission of the application to HUD.

b. Notification: Two (2) weeks prior to each public hearing, the City of Dover shall publish a notice in easily readable type in the non-legal section of a local newspaper of general circulation. This notice shall indicate the date, time, place, and procedures of the hearing and topics to be considered.

c. Comment Period: Upon completion of the Proposed Consolidated Plan, citizen's will have thirty (30) days in which to comment in writing on the Proposed Plan. All comments in writing will be considered in preparing the Final Consolidated Plan.

d. Substantial Program Amendments: Citizens will be given up to thirty

(30) days to respond in writing after notification of a Program Amendment, before such amendment takes place. The City of Dover shall publish a notice of the Program Amendment in easily readable type in the non-legal section of a local newspaper of general circulation. All comments in writing will be considered before preparing the Program Amendment. All comments not accepted shall be attached & submitted with the Program Amendment along with an explanation of why they were not accepted.

e. Performance Report: Citizens will be given up to fifteen (15) days to respond in writing after the completion of the Annual Performance Report. The City of Dover shall publish a notice of the completion of the Annual Performance Report in easily readable type in the non-legal section of a local newspaper of general circulation.

All comments in writing will be considered before preparing the Performance Report. All comments not accepted shall be attached and submitted with the Program Amendment along with an explanation of why they were not accepted.

f. Citizens will be given up to thirty (30) days to respond in writing after notification of the Final Consolidated Plan completion before it is submitted to HUD. The City of Dover shall publish a notice of the completion of the Final Consolidate Plan in easily readable type in the non-legal section of a local newspaper of general circulation.

IX. PROGRAM COMPLAINTS:

Complaints: Any written complaints concerning the Consolidated Plan, Program amendments or the Performance Report shall be addressed to Director of Planning and Community Development, 288 Central Avenue Dover, NH 03820. All written complaints shall receive a response within fifteen (15) working days.

X. DISPLACEMENT:

The City will try to minimize displacement of persons brought about by projects funded through the Community Development Program. Any persons temporarily or permanently displaced by a project funded through the C.D. program will be provided assistance as outlined in the "City of Dover Community Development Tenant Assistance Policy" and HUD's Uniform Relocation Assistance and Real Property Acquisition Policies Act. (49 CFR Part 24)

XI PROCEDURES DURING CRISIS EVENTS – SUBSTANTIAL AMENDMENT

During crisis event periods, the required public engagement and notice procedures provided elsewhere in this document shall be superseded as provided below. Crisis event periods include natural disasters and significant local, regional, national or global events. For purposes of this section, examples of significant events include, but are not limited to, impacts resulting from:

- Disease outbreaks
- Health related events, scenarios or clusters
- Human actions such as acts of terrorism or arson
- Disruptions in critical supply chain.

During crisis event periods, the following applies:

- Publication on the City's website
- Notice of publication in a local paper
- A public review and comment period for 5 days before each public hearing
- Virtual public hearings, in lieu of traditional public hearings, may be held by the Planning Board and City Council.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2020.05.27 – 086**
Resolution Re: Acceptance of the FFY20-24 Consolidated Plan, FFY20-24 Citizen Participation Plan and FFY20 Action Plan and the expenditures for Federal Fiscal Year 2020 CDBG Entitlement Funds

- WHEREAS: The City of Dover will have available funds for appropriation from the FFY20 CDBG Entitlement year, including program income; and
- WHEREAS: The Planning Department is required by HUD to prepare, and the Governing Body adopt the "Consolidated Plan" which is a needs assessment and detailed expenditure plan for the use of CDBG funds in meeting the needs of low and moderate income residents of Dover; and
- WHEREAS: The Planning Board has reviewed proposed projects for said funds and has held a public hearing for the purpose of obtaining citizens' viewpoints, on the recommended expenditures; and
- WHEREAS: Administration and the Planning Board have reviewed the proposals and derived a recommended expenditure plan; and
- WHEREAS: The recommended disbursements of funds have been reviewed for compliance with HUD statutory requirements and for meeting national objectives; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Consolidated Plan and attached Action Plan are adopted and the City Manager is authorized to enter into sub-recipient contracts as part of this Annual Plan for expenditure of FFY20 Community Development Block Grant funds.

THIS RESOLUTION REQUIRES A PUBLIC HEARING BEFORE ADOPTION

Financing Estimated Revenue		
Account	Description	Appropriation
2100.1.180.46311.3311.06311.20.000.000.R30	Federal Grant	\$287,639.00
2100.1.180.46311.3421.06311.19.000.000.R40	School Street Parking Income	\$4,260.00
2100.1.180.46348.3592.06360.19.000.000.R50	Welfare Deposit Returns	\$500.00
2125.1.180.46525.3933.00000.00.000.000.R90	DELP FFY20 Revolving Loan Income	\$15,700
TOTAL		\$308,039.00



CITY OF DOVER

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Financing Appropriations

Account	Description	Appropriation
2100.1.180.46348.4835.06367.20.000.000.800	AIDS Response	\$10,000.00
2100.1.180.46348.4835.06333.20.000.000.800	Community Partners	\$10,080.00
2100.1.180.46348.4835.06377.20.000.000.800	Cross Roads House	\$15,000.00
2100.1.180.46348.4835.06360.20.000.000.800	Dover Welfare Sec Deposit	\$5,570.00
2100.1.180.46348.4835.06361.20.000.000.800	HAVEN	\$5,000.00
2100.1.180.46348.4835.06380.20.000.000.800	Homeless Center for Strafford County (HCSC)	\$8,625.00
2100.1.180.46348.4835.06342.20.000.000.800	My Friends Place (MFP)	\$16,000.00
2100.1.180.46348.4835.xxxxx.20.000.000.800	Strafford Nutrition Meals on Wheels	\$0.00
2100.1.180.46323.4835.06335.20.000.000.800	CAP Weatherization	\$0.00
2100.1.180.46341.4835.06388.20.000.000.800	Children's Center Roof	\$0.00
2100.1.180.46341.4835.06388.20.000.000.800	HAVEN Property Acquisition	\$50,000.00
2100.1.180.46341.4835.06388.20.000.000.800	Triangle Club	\$10,339.00
2100.1.180.46341.4835.06388.20.000.000.800	Wash St. Crossing	\$45,000.00
2100.1.180.46341.4835.06388.20.000.000.800	Housing Unit Rehab Pilot Project	\$48,425.00
2100.1.180.46311.4110.06311.20.000.000.800	Gen Administration	\$60,000.00
2100.1.180.46525.4110.06621.20.000.000.800	Econ Dev Servicing	\$7,000.00
2100.1.180.46341.4110.06314.20.000.000.100	Public Services ADC	\$5,000.00
2100.1.180.46341.4110.06314.20.000.000.100	Public Facility ADC	\$5,000.00
2100.1.180.46323.4110.06314.20.000.000.100	Weatherization ADC	\$3,000.00
2100.1.180.46341.4110.06314.20.000.000.100	Housing Unit Rehab Admin	\$4,000.00
TOTAL		\$308,039.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Dennis Ciotti
Deputy Mayor

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Susan M. Mistretta
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2020.05.27 – 086**
 Resolution Re: Acceptance of the FFY20-24 Consolidated Plan, FFY20-24 Citizen Participation Plan and FFY20 Action Plan and the expenditures for Federal Fiscal Year 2020 CDBG Entitlement Funds

DOCUMENT HISTORY:

First Reading Date: 05/27/2020	Public Hearing Date: 06/24/2020
Approved Date: 06/24/2020	Effective Date: 06/24/2020

DOCUMENT ACTIONS:

Deputy Mayor Ciotti moved for its adoption; seconded by Councilor Thibodeaux.
 Roll Call Vote: 9/0.

VOTING RECORD		
Date of Vote: 06/24/2020	YES	NO
Mayor Robert Carrier	X	
Deputy Mayor Dennis Ciotti	X	
Councilor Michelle Muffett-Lipinski, Ward 1	X	
Councilor Deborah Thibodeaux, Ward 3	X	
Councilor Joshua Manley, Ward 4	X	
Councilor Dennis Shanahan, Ward 5	X	
Councilor Fergus Cullen, Ward 6	X	
Councilor John O'Connor, At Large	X	
Councilor Lindsey Williams, At Large	X	
Total Votes:	9	0
Ordinance does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

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Resolution Re: Acceptance of the FFY20-24 Consolidated Plan, FFY20-24 Citizen Participation Plan and FFY20 Action Plan and the expenditures for Federal Fiscal Year 2020 CDBG Entitlement Funds

RESOLUTION BACKGROUND MATERIAL:

FFY20-24 Consolidated Plan

Every five years, the City must adopt a new Consolidated Plan (CP) as mandated by HUD requirements. The CP serves as a strategic plan for addressing issues such as homelessness, housing, public services, community development needs and expanding economic opportunities. These efforts are targeted towards very low, low and moderate income persons within the community. One of the functions of the CP is to provide direction for funding decisions made through each of the five annual Action Plans (AP) that will be adopted during the life of the Consolidated Plan.

Throughout the summer & fall of 2019 and the winter of 2020, the City engaged in an extensive public outreach process to gather input from citizens, organizations and businesses. Outreach involved listening sessions, meetings with service providers, an online survey and a public hearing. This input was used to help shape the priorities identified in the proposed FFY20-24 CP. July 1, 2020 will mark the beginning of the next 5-year Consolidated Plan cycle.

The FFY20-24 Consolidated Plan Goals are as follows:

1	Goal Name	Access to Services
	Goal Description	To provide increased opportunities to residents of the City who require education, health, recreation, shelter, transportation and related human services.
2	Goal Name	Renter and Homeowner Assistance
	Goal Description	Weatherization and energy efficiency, Housing unit rehab, security deposit assistance, Lead based paint hazard
3	Goal Name	Public Improvements
	Goal Description	Improvements related to facilities and units utilized by qualifying populations and individuals.
4	Goal Name	Economic Development
	Goal Description	To provide increased employment opportunities for low and very low income persons through means such as business loans, job training and access to employment
5	Goal Name	Accessibility and Transportation
	Goal Description	Removal of architectural barriers and access to social services and employment



CITY OF DOVER

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FFY20-24 Citizen Participation Plan (CPP)

The CPP is a part of the CP and provides the protocols for public engagement in the CDBG program. A significant amendment to the proposed CPP, compared to prior CPPs is the inclusion of a new section that provides for reduced notice requirements and public involvement timelines during times of crisis such as natural disasters and significant local, regional, national or global that events.

FFY20 Action Plan

The Action Plan (AP) identifies the Activities that will receive CDBG funding for the next fiscal year.

Action Plan Program Description:

Public Services

Aids Response Seacoast

Requested Funding: \$10,000

Staff Recommended Funding: \$10,000

Partially Support the salaries and benefits of Case Management Department staff consisting of a Program Manager, Medical Case Managers and a Financial Administrator.

Community Partners

Requested Funding: \$10,080

Staff Recommended Funding: \$10,080

Funding to provide security deposits and/or first month's rent to homeless individuals and families in Dover with mental illness or a developmental disability.

Cross Roads House

Requested Funding: \$15,000

Staff Recommended Funding: \$15,000

Funding to provide emergency shelter and supportive services to homeless families and individuals.

City of Dover Welfare Department – Security Deposit and Emergency Lodging

Requested Funding: \$5,570

Staff Recommended Funding: \$5,570

Funding to help people move into apartments that they can afford or to place them into motels until shelter space is available.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

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HAVEN

Requested Funding: \$5,000
 Staff Recommended Funding: \$5,000
 Funding to help domestic violence victims fleeing abuse with temporary shelter and services until they are ready to transition into safe, permanent housing.

Homeless Center for Strafford County

Requested Funding: \$8,625
 Staff Recommended Funding: \$8,625
 Funding to help support overall operations, including case management services and administrative oversight, of an emergency shelter for homeless women and families.

My Friend's Place

Requested Funding: \$16,000
 Staff Recommended Funding: \$16,000
 Funds will be used for overall operations of the year round emergency homeless shelter.

Strafford Nutrition Meals on Wheels

Requested Funding: \$5,000
 Staff Recommended Funding: \$0
 Support requested to assist with costs associated with providing services to Dover Residents. Note: this request was instead included with the amendment to the FFY19 Action Plan.

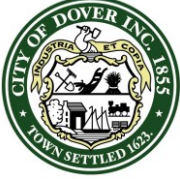
Public Facilities

Community Action Partnership of Strafford County

Requested Funding: \$25,000
 Staff Recommended Funding: \$0
 Funding to support the Weatherization Program that provides weatherization measures intended to conserve energy for low-income residents. Note: this request was instead included with the amendment to the FFY19 Action Plan.

Dover Children's Center – Roof Project

Requested Funding: \$25,000
 Staff Recommended Funding: \$0
 Funds requested to help repair leaking roof.



CITY OF DOVER

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HAVEN

Requested Funding: \$50,000

Staff Recommended Funding: \$50,000

Funds requested to assist with the purchase of property upon which a new shelter and offices would be built.

Triangle Club

Requested Funding: \$11,939

Staff Recommended Funding: \$10,399

Funding to address needs related to exterior physical repair of the facility.

City of Dover – Washington Street Crossing

Requested Funding: \$45,000

Staff Recommended Funding: \$45,000

Project entails improvements to the Washington Street Community Trail crossing.

City of Dover – Housing Unit Rehab Pilot Project

Requested Funding: \$48,425

Staff Recommended Funding: \$48,425

Project entails providing funding for rehab of existing rental units in order to achieve, at a minimum, units that are eligible for the housing voucher or similar program. The units would only be able to accept qualifying individuals/families for a predetermined number of years.

**PUBLIC NOTICE
CITY OF DOVER, NH
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FFY20-24 CONSOLIDATED PLAN AND FFY20 ANNUAL ACTION PLAN**

The City of Dover, has adopted the CDBG FFY20-24 Consolidated Plan and FFY20 Annual Action Plan.

The Consolidated Plan serves as a strategic five year plan for addressing issues such as homelessness, housing, public services, community development needs and expanding economic opportunities. These efforts are targeted towards very low, low and moderate income persons within the community. The Annual Action Plan identifies how the City plans to use federal CDBG money during the next fiscal year (FFY20) to meet the goals and objectives that were approved as part of the Consolidated Plan.

The Dover City Council held a public hearing and voted to approve the Consolidated Plan and Annual Action Plan on June 24, 2020. The Consolidated Plan and Annual Action Plan will be available for a public review and comment period beginning July 6, 2020 and ending on August 6, 2020 after which time all comments received will be forwarded, along with the Consolidated Plan and Annual Action Plan, to the U.S. Department of HUD for their 45-day review. All persons wishing to comment on the Consolidated Plan and Annual Action Plan should do so in writing to Planning and Community Development Department, Attn. Dave Carpenter, 288 Central Avenue, Dover, NH 03820 or by email to d.carpenter@dover.nh.gov. Copies of the Consolidated Plan and Annual Action Plan are available in the Dover Planning Office, Dover City Library or online at <http://www.dover.nh.gov/government/city-operations/planning/community-development/index.html>

FFY20 ACTION PLAN, ONE-YEAR USE OF CDBG FUNDS

Aids Response Seacoast: \$10,000.00

Funding to support the salaries and benefits of Case Management Department staff consisting of a Program Manager, Medical Case Managers and a Financial Administrator.

Community Partners: \$10,080.00

Funding to provide security deposits and/or first month's rent to homeless individuals and families in Dover with mental illness or a developmental disability.

Cross Roads House: \$15,000.00

Funding to provide emergency shelter and supportive services to homeless families and individuals.

Dover Welfare: \$5,570.00

Funding to help people move into apartments that they can afford or to place them into motels until shelter space is available.

HAVEN: \$5,000.00

Funding to help domestic violence victims fleeing abuse with temporary shelter and services until they are ready to transition into safe, permanent housing.

Homeless Center for Strafford County: \$8,625.00

Funding to help support overall operations, including case management services and administrative oversight, of an emergency shelter for homeless women and families.

My Friend's Place: \$16,000.00

Funds will be used for overall operations of the year round emergency homeless shelter.

HAVEN Property Acquisition: \$50,000.00

Funding to assist with the purchase of property upon which a new shelter and offices will be built.

Triangle Club: \$10,309.00

Funding to address needs related to exterior physical repair of the Triangle Club facility.

Washington St. Crossing: \$45,000.00

Funding to undertake improvements to the Washington Street Community Trail crossing.

Housing Unit Rehab Pilot Project: \$48,425.00

Funding for rehab of existing rental units for occupancy by income qualifying individuals/families.

CDBG Administration: \$60,000.00

General administration and oversight of the CDBG program.

Public Facility ADC: \$5,000.00

Administrative costs associated with tasks that are specific to individual Public Facility grant recipients.

Public Services ADC: \$5,000.00

Administrative costs associated with tasks that are specific to individual Public Services grant recipients.

Weatherization ADC: \$3,000.00

Administrative costs associated with tasks that are specific to the Weatherization program.

Housing Unit Rehab Admin: \$4,000.00

Administrative costs associated with tasks that are specific the Housing Unit Rehab Project.

Economic Development Administration and Servicing: \$7,000.00

Administration of the Dover Economic Loan Program and Economic Development Services