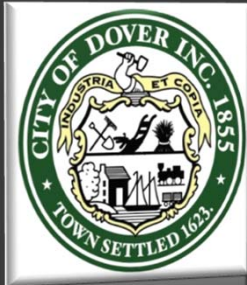


CITY OF DOVER

FY2013 PROPOSED BUDGET

Planning and Community Development,
Account 41910

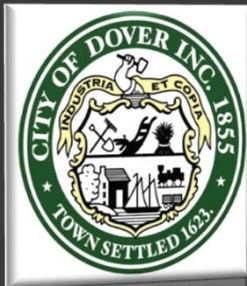
Presented to the City Council by
Christopher G. Parker, AICP, Director
on May 16, 2012



Planning and Community Development

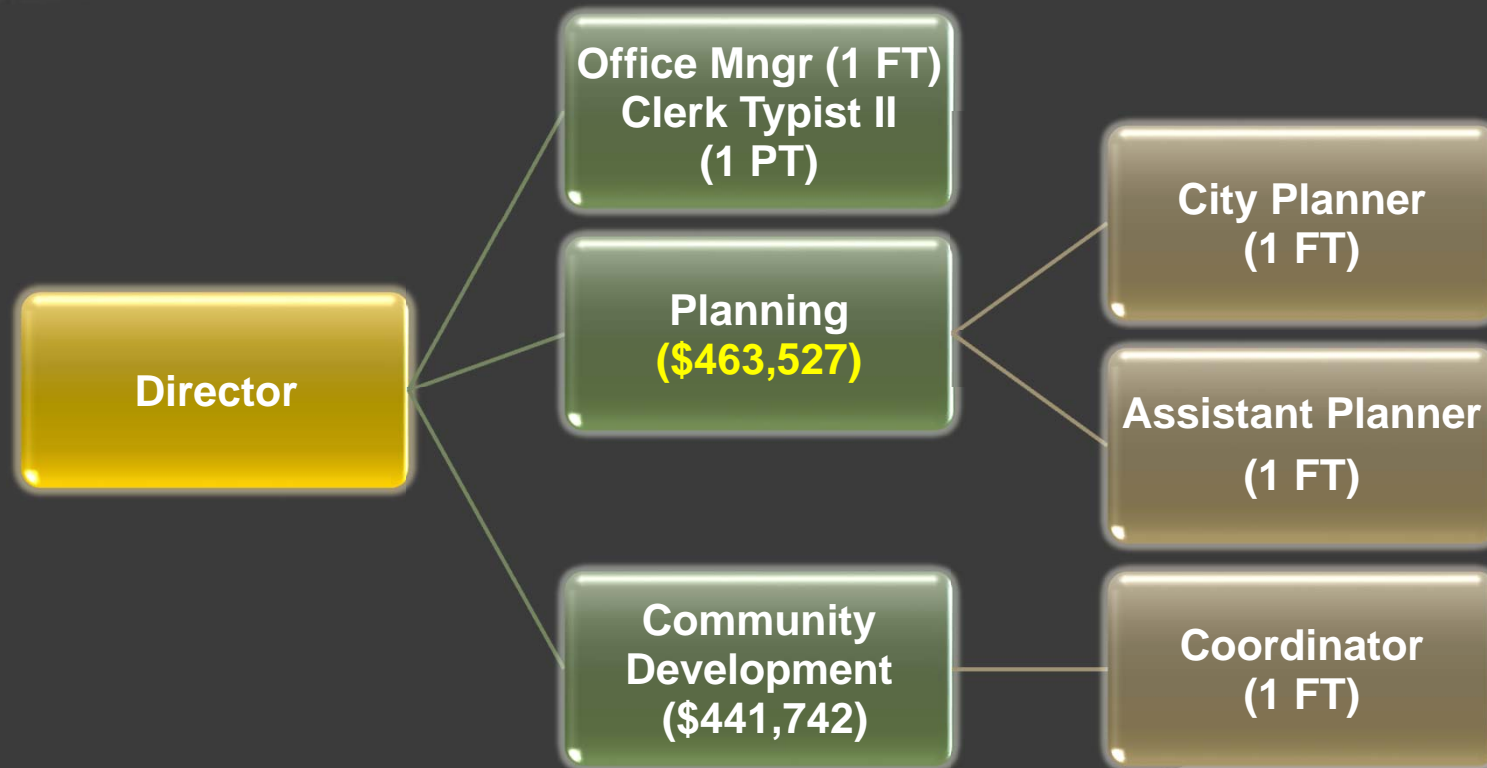
Departmental Philosophy

"Growth is inevitable and desirable, but destruction of community character is not. The question is not whether your part of the world is going to change. The question is how." -- Edward T. McMahon, The Conservation Fund

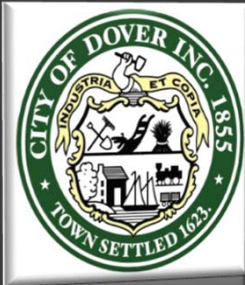


Planning and Community Development

Organization Chart



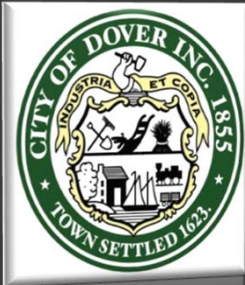
Department total: 4.43 FTE paid by the General Fund



Planning and Comm. Dev.

Innovations

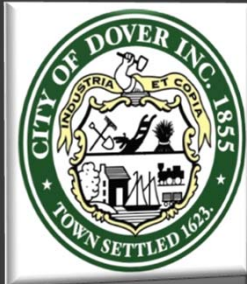
- Reduction from three to two Planners
 - Created “working foreman” management style
 - Further reduction in 2011 created “assistant”
- Placed the cost of development on the developer.
- Made applications and land use information available online for users to download.
- Placed plans online for abutters to review
- Heavy use on social media and electronic communications
- Added part time clerk for minutes, reducing overtime



Planning and Comm. Dev.

Impacts

- Eliminated participation in GIS Program
- Reduction in transportation projects
- Reduction in Planning Board meetings
- Reduction in un-specified projects
- Reduction of dues paid to Strafford Regional Planning
- Reduction in Master Plan activities

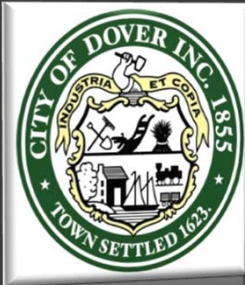


Planning and Comm. Dev.

Achievements

- Waterfront
- Transportation improvements
- Pedestrian Facilities
- Main Street Program
- Sixth Street Development
- Enterprise Park
- Weeks Crossing
- Move towards regional fair share of growth
- Courthouse retention
- McConnell Center
- Downeaster
- Rezoning for Non-res.
- Children's Museum
- Form Based Code

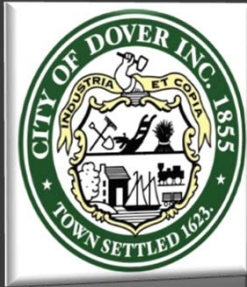
1987



Planning and Comm. Dev.

Work Plans

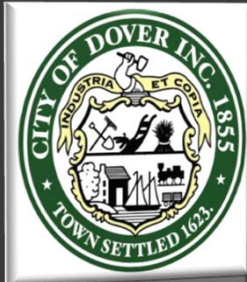
- Reviewed hours in a year (2080)
 - Developed actual work hours (1712)
- Reviewed activities by hour of staff
 - Used calendar to track on 30 minute basis
- Documented tasks
 - One time
 - Ongoing
- No Customer Service task – because everything is a customer service task



Planning and Comm. Dev.

Planning Division Core Services

- Board Support
- CDBG Admin
- (Proactive) Code Amendment
- Community Trail
- NH Rail Transit Authority
- File Conversion/Maintenance
- Waterfront
- CIP Oversight/Coordination
- Grant Admin
- Impact Fees
- Management
- Master Plan
- Conservation
- Plan Review
- Public Relations
- TAC Projects
- TIP Admin
- Transportation Center
- Digital Archives
- Zoning Review
- Special Projects
- Sustainability work



Planning and Comm. Dev.

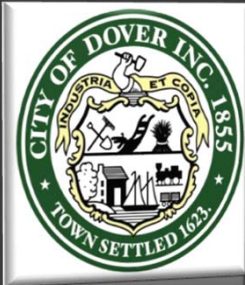
Myths/Reality

Myth

- Less activity
- Less developable land
- Online info decreases office visits
- Passive mood

Reality

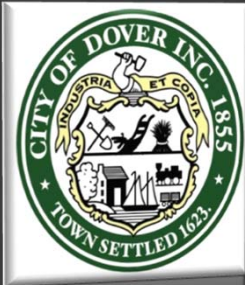
- Submission uptick
- Plans requires more review and scrutiny
- Increased awareness increases activity
- Zoning enforcement



Planning and Community Development

Community Development Division Core Tasks

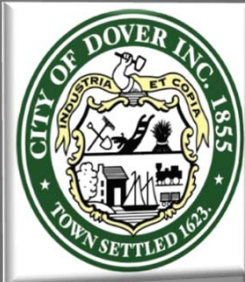
- Develop City's 5 year "Consolidated Plan"
- Develop 1 year "Action Plan", use of funds.
- Administer Housing and Economic Loan Programs
- Assure compliance with HUD, regulations including: Federal Statutes, Federal Labor Standards and Davis Bacon Wages, Environmental Review and Request for Release of Funds, Citizen's Participation.
- Act as liaison between the Planning Board and grant applicants.
- File Compliance Reports to HUD and DOL
- Cash management and IDIS drawdown.



Planning and Community Development

Community Development Division Projects

- ◉ Administration of DELP program
- ◉ Improving downtown pedestrian infrastructure
- ◉ Housing Rehabilitation.
- ◉ Sub-recipient Monitoring.
- ◉ Set up activities and projects in Integrated Disbursement and Information System (IDIS).
- ◉ Oversight of Energy Infrastructure Upgrades and Grants



Questions

Christopher G. Parker, AICP, Director
c.parker@dover.nh.gov

- ◉ Blog: <http://dovern planning.blogspot.com/>
- ◉ Facebook: www.facebook.com/DoverNHPlanning
- ◉ Twitter: @DoverNHPlanning
- ◉ WWW: www.dover.nh.gov/planhome.htm