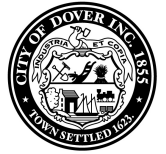


# APPLICATION FOR EMPLOYMENT

Employment, 288 Central Avenue, Dover, NH 03820

or Email:



Position Applying For:

Posting #:

First Name:

Last Name:

Mailing Address:

Preferred Contact #:

Physical Address:

Email Address:

Do you have a legal right to accept employment in the United States?

Are you at least 18 years of age?

Do you currently hold a valid Driver's License?

Do you currently hold a Commercial Driver's License?

If Commercial, what type?

List your last three employers, including your current employer.

Name:

Position Held:

From: To:

Month/Year Month/Year Reason for Leaving:

Do you have a high school diploma?

Do you have a college degree?

What type of degree?

Please list any specialized skills, training or certifications, or other relevant info.

Have you ever been convicted of a crime that has not been annulled by a court?

Have you had traffic violations, accidents, license suspensions or forfeitures in the past 5 years?

If yes to either question above, explain details below. (Conviction is not an automatic bar to employment. Each situation is considered on its individual merits. Lack of explanation or failure to complete this section will be a basis for rejection of your application.)

Why are you interested in this position?

After reviewing the position description and fully understanding the requirements of the position you are applying for, you feel you will be able to perform the essential functions of the position with \_\_\_\_\_ without a reasonable accommodation.

or If you checked 'with' above, please specify:

## APPLICANT'S STATEMENT

In submitting this application for consideration and as indicated by my signature below, I hereby certify that all responses provided herein and throughout the application process are true and complete to the best of my knowledge.

I understand the City of Dover sends all individuals, prior to being hired, for a pre-employment physical and drug/alcohol screening. **I authorize the City of Dover and/or its authorized agent(s) to investigate my employment history, personal background, driving record, and also my financial and credit record if necessary.** I further authorize investigation of all statements contained in this application for employment as may be deemed necessary in arriving at an employment decision. I understand that should an investigation at any time disclose any misrepresentations and/or falsifications as stated herein, upon any other employment-related form or made during an interview(s), my application will be rejected and should I become or already be employed with the City of Dover, my employment may be terminated.

I understand that if I am employed with the City of Dover, I am required to become familiar with and abide by all rules and regulations of the City of Dover as established and amended from time to time. I understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship established with the City of Dover is of an "at will" nature, which means that the employee may resign at any time and the City of Dover may discharge the employee at any time with or without cause. I further understand that this "at will" employment relationship may not be changed by any written instrument or by conduct unless such change is specifically acknowledged in writing by an authorized representative of the City of Dover.

**My handwritten signature or typed name below, indicates that I have read, understand and agree with the statement above.**

\_\_\_\_\_  
Signed By:

\_\_\_\_\_  
Date:

The City of Dover is an Equal Opportunity Employer and does not discriminate because of age, sex, gender identity or expression, race, color, marital status, conditions of handicap, religious creed, national origin, or any other non-merit factor. Reasonable accommodations will be made for persons with disabilities upon request. Requests may be made by contacting the Human Resources Office.

**The City of Dover accepts Cover Letters & Resumes or Cover Letters & City of Dover Employment Applications which are received prior to the end of the day of the closing date relating to the position being applied for. Faxed applications are not accepted.**



**If sending by email, only submittals emailed to [jobs@dover.nh.gov](mailto:jobs@dover.nh.gov) will be accepted.**